



CITY OF SCOTTSBLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
August 7, 2023
6:00 PM

1. **Roll Call**
2. **Pledge of Allegiance.**
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. **Notice of changes in the agenda by the city clerk** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. **Closed Session**
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes
7. **Scottsbluff Youth Council**
 - a) (informational only):
8. **Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)**
 - a) Council to approve the minutes of the July 17, 2023 Regular Meeting.
 - b) Council to approve the minutes of the July 25, 2023 Special Meeting.
 - c) Council to consider and take action on claims of the City.
9. **Resolution & Ordinances:**
 - a) Council to discuss and consider action on a Resolution extending the date for written notice of termination in participation in the League Association of Risk Management (LARM) and consider the contribution credits for multi-year commitments and authorize the Mayor to sign the Resolution.
10. **Bids & Awards:**
 - a) Council to discuss and consider action on awarding the Police Tow Service three-year contract to Bee Line Services Inc., 1608 Ave. A, Scottsbluff, NE from August 1, 2023 to July 31, 2026.
11. **Reports from Staff, Boards & Commissions:**
 - a) Council to discuss and consider action on release of CDBG loan fund on

Lincoln House Project.

- b) Council to discuss and consider action on the Interlocal Agreement with Scotts Bluff County for Pictometry with Pictometry International Corp and authorize the Mayor to sign the Agreement.
 - c) Council to discuss and consider action on the Agreement between M.C. Schaff & Associates, Inc. for engineering services for Paving District No. 314 for portions of 28th Street and Avenue K and authorize the Mayor to sign the Agreement.
 - d) Council to discuss and consider action on the Agreement between M.C. Schaff & Associates, Inc. for engineering services for Sanitary Sewer District No. 167 located North of 27th Street and West of Avenue I and authorize the Mayor to sign the Agreement.
12. **Council reports** (informational only): This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.
13. **Adjournment.**

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Closed1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes

Staff Contact:

City of Scottsbluff, Nebraska
Monday, August 7, 2023
Regular Meeting

Item Youth Cou 1

(informational only):

Staff Contact:

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Consent1

Council to approve the minutes of the July 17, 2023 Regular Meeting.

Staff Contact: City Council

Regular Meeting
July 17, 2023

The Scottsbluff City Council met in a regular meeting on July 17, 2023 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on July 13, 2023, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television station NBC Nebraska and the Star Herald. The notice was also available on the city's website on July 13, 2023. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. The meeting was called to order and The Pledge of Allegiance was recited. Mayor McKerrigan welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor McKerrigan informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jeanne McKerrigan, Jordan Colwell, Angela Scanlan, Matt Salomon and Betsy Vidlak. Also present were City Manager Kevin Spencer and City Attorney Kent Hadenfeldt. Absent: None.

Mayor McKerrigan asked if there were any changes to the agenda. There was none. Mayor McKerrigan asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There was none.

Moved by Council Member Scanlan, seconded by Council Member Salomon that,

- a) The minutes of the July 3, 2023 Regular Meeting be approved,
- b) The absence of Council Member Salomon from the July 3, 2023 Regular Meeting be excused,
- c) The July 31, 2023 Meeting be canceled as two Regular Meetings have been held in the month of July,
- d) The following claims be approved and paid as provided by law out of the respective funds designated in the list of claims dated July 17, 2023 as on file with the City Clerk and submitted to the City Council. "YEAS," Colwell, Scanlan, Salomon, Vidlak and McKerrigan. "NAYS," None. Absent: None.

CLAIMS

3M COMPANY, WHITE PAVEMENT MARKING TAPE, 657.84; AC ELECTRIC MOTOR SERVICE, BUILDING MAINTENANCE-REC,936.12;ACCELERATED RECEIVABLES SOLUTIONS,WAGE ATTACHMENT,324.76;ANITA'S GREENSCAPING INC,BLDG. MAIN.,320; ASSOCIATED SUPPLY CO, INC,EQUIPMENT MAINTENANCE-REC,1702.13;BARCO MUNICIPAL PRODUCTS INC,DELINEATOR AND TRAFFIC CONES, MEASURING WHEEL,794.62;BIBLIOTHECA LLC,EQUIP. MAIN.,995;BLACK HILLS GAS DISTRIBUTION LLC,MONTHLY ENERGY BILL,3553.82;BSN SPORTS, INC,DEPARTMENT SUPPLIES-REC,320;CAPITAL BUSINESS SYSTEMS INC.,CONT. SRVCS.,424.35;CASH WA DISTRIBUTING,CONCESSION SUPPLIES-REC, 828.85; CELLCO PARTNERSHIP, CELLPHONES PD, 1742.06; CEM SALES & SERVICE, DEPARTMENT SUPPLIES-REC,4720.04;CENTRAL PROGRAMS INC,COLL.,459.43; CITIBANK N.A.,DEPARTMENT SUPPLIES-REC,546.42;CLARK PRINTING LLC,PRINTING - CONTRACTORS LICENSE,256.45;CONSOLIDATED MANAGEMENT COMPANY,SCHOOLS & CONF-PD,153.25;

CONTRACTORS MATERIALS INC.,DEPARTMENT SUPPLIES-SAN,245.39; CORE & MAIN LP,METERS,2673.37;DASSTATEACCOUNTINGCENTRALFINANCE,MONTHLYLONGDISTANCE, 61.84;DOOLEY OIL INC,55 GAL. 5W - 40,1205.6;ELIZABETH LOUTZENHISER,SCHOOL & CONF FINANCE,639.75;FEDERAL EXPRESS CORPORATION,POSTAGE,147.75; FRANCISCO'S BUMPER TO BUMPER INC,TOW SERVICE-PD,440;GALLS PARENT HOLDINGS, LLC,UNIFORMS-PD,426.91;GENOWAYS NATHAN,SCHOOLS & CONF-PD,225;GERING MULITPURPOSE SENIOR CENTER,CONTRACTUAL,1000;REENING ENTERPRISES INC.,STATION DUTY BOOTS - MUNOZ,308.75;HAWKINS, INC.,CHEMICALS,1158.71; HD SUPPLY FACILITIES MAINTENANCE LTD,DEPT SUP,666.58;HOA SOLUTIONS, INC,EQUIP MAINT,735.24;HONEY WAGON EXPRESS,CONTRACTUAL,450;HULLINGER GLASS & LOCKS INC.,BLDG MAINT PARK,122.25; INDEPENDENT PLUMBING AND HEATING, INC,BLDG MAINT PARK,1432.96;INGRAM LIBRARY SERVICES INC, COLL., 420.89 ;INTERNAL REVENUE SERVICE, WITHHOLDINGS, 71528.64; INTRALINKS, INC,DATTO ALTO - ADM/WA NOV. 2022,5052; JOHN DEERE FINANCIAL,DEPT SUP,5116.14;JOHN DEERE FINANCIAL,DEPT SUP,407.32;JOHN DEERE FINANCIAL,EQUIP MAINT CEM,1146.96; JOHN P. VAN DYKE,EQUIPMENT MAINTENANCE- REC,701.88;KIESLER POLICE SUPPLY INC,EQUIP MAINT-PD,68;KRIZ DAVIS,EQUIP MAINT,494.42; LABREC JOHN,GASOLINE-PD,223.03;LEAGUE ASSOCIATION OF RISK MANAGEMENT,ENDORS.#19 LIGHTS-23 CLUB,50.91;LEAL NOHEMI,CONSULTING-PD,35; LIGHTHOUSE ELECTRICAL CONTRACTORS, LLC,BLDG. MAIN.,80;LORE BRIAN & LORI,CONTRACTUAL,1400; M.C. SCHAFF & ASSOCIATES, INC,ENGINEERING,8700; MADISON NATIONAL LIFE,INSURANCE,3442.12;MATHESON TRI-GAS INC,DEPT SUPP PARK,149.86; MENARDS, INC,DEPT SUP,1339.46;NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1462.6;NE DEPT OF REVENUE,WITHHOLDINGS,25595.53;NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,18495.39;NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,GROUND MAINT PARK,363.61;OREGON TRAIL PLUMBING, HEATING & COOLING INC,BLDG MAINT-PD,765;PANHANDLE CONCRETE PRODUCTS, INC,DEPT SUP,688; PANHANDLE COOPERATIVE ASSOCIATION,SPECIAL EVENTS-REC,131.98;PANHANDLE ENVIRONMENTAL SERVICES INC,CONTRACTUAL SVC,312;PANHANDLE HUMANE SOCIETY,CONTRACTUAL,5656.07;PEPSI COLA OF WESTERN NEBRASKA, LLC,CONCESSIONS SUPPLIES-REC,707.75;PLATTE VALLEY BANK,HEALTH SAVINGS ACCOUNT,10200.91; PLAYAWAY PRODUCTS LLC,A/V SUP.,17.44;RAAJ LINCOLN LESSE, LLC,HOTEL FOR CPR CLASS - GLENN,-100.04;RADA, ZACKARY,SCHOOLS & CONF-PD,280;REGIONAL CARE INC,HEALTH INS. PREM. - JULY 2023,118183.95;RIVERSIDE ZOOLOGICAL FOUNDATION,CONTRACUTAL,75000;RUSSEL'S AUTOMOTIVE,VEH MAINT-PD,775.91; RYAN R KUMM,2023 PJ TRAILER,11100;S M E C,EMPLOYEE DEDUCTION,96.15; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,280;SCB IBEW 1597 UNION DUES,SCB IBEW 1597 UNION DUES,413.85;SCOTTS BLUFF COUNTY COMMUNICATIONS CENTER,PAYOFF OF RADIO PURCHASE,603972.14;SCOTTS BLUFF COUNTY COURT,LEGAL FEES-PD,261;SCOTTSBLUFF MOTOR CO, INC,HIDTA CAR LEASE-PD,375;SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,858;SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNIFORM & CLOTHING-REC,1146;SHERWIN WILLIAMS,RED & BLUE LATEX PAINT,6418.75;SIMON CONTRACTORS,CONCRETE FOR STREET REPAIR,4669.36;SNELL SERVICES INC.,BLDG. MAIN.,215.4; STATE HEALTH LAB,SAMPLES,218;STATE OF NE.,CONTRACTUAL-PD,210;SUNSET LAW ENFORCEMENT, LTD,FIREARMS SUPPL- PD,4969.01;TERRY D SCOTT,VEH MAINT PARK,165.19;THE PEAVEY CORP,INVEST SUPPL- PD,75.83;TRI-STATE SPRINKLER SYSTEMS, LLC,DOWNTOWN GARDENS SEASONAL DRIP SYSTEM REPAIR,625.55;TWIN CITIES DEVELOPMENT ASSOC, INC,RWFH GRANT 2023,200000;

U AND U TRUCKING LLC, CONTRACTUAL SERVICES-SAN, 2204; UNION BANK & TRUST, RETIREMENT, 38926.62; UNITED STATES WELDING, CONTRACTUAL SERVICES-SAN, 57.85; US BANK, LICENSE/PERMITS-REC, 6369.98; VAN PELT FENCING CO, INC, GROUND MAINT PARK, 384.1; WALMART, BATTERIES AND LAUNDRY DETERGENT, 364.88; WEITZEL JOHN, SCHOOLS & CONF-PD, 225; WESTERN SURETY COMPANY, BOND, 875; WRISTBANDS MEDTECH USA, INC., DEPARTMENT SUPPLIES-REC, 1120.5; WYOMING CHILD SUPPORT ENFORCEMENT, CHILD SUPPORT, 738.08; YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE, DEPARTMENT SUPPLIES-REC, 2668; ZM LUMBER CO CAPITAL ONE TRADE CREDIT, SUPP - BRIDGE PLANKS, 240; REFUNDS; LAURA J SALAZAR, 3.43; MOREHEAD KREATIONS, 17.32

City Manager Spencer presented the June 2023 Financial Report. He explained this is the YTD Financial Report going through the end of June; it is the 9th month, so it represents 75% of our budget. He also commented everything looks good and in order, adding the work and projections that were done last budget cycle are coming in as planned.

Council Member Vidlak moved, seconded by Council Member Scanlan to approve the June 2023 Financial Report, "YEAS," Salomon, Vidlak, Scanlan, McKerrigan, and Colwell. "NAYS," None. Absent: None.

Mayor McKerrigan opened the public hearing at 6:06 p.m. to determine the sufficiency or validity of protests or objections to creation of Paving District No. 314 for portions of 28th St. and Ave. K in the SE Quarter of the SE Quarter of Section 15, Township 22 North, Range 55 West of the 6th P.M.

Legal Counsel Hadenfeldt explained he called City Clerk Wright this afternoon and found out there were no objections filed; there is nothing to review for sufficiency. The first day of publication was June 24th and there is a time date based upon that publication date. We have not received any comments, other than the first night the Ordinance was introduced., adding because of this, there is nothing for Council to review regarding the Paving District.

There were no comments from the public. Mayor McKerrigan closed the public hearing at 6:07 p.m.

Mayor McKerrigan opened the public hearing at 6:08 p.m. to determine the sufficiency or validity of protests or objections to creation of Sanitary Sewer District No. 167 located North of 27th St. and West of Ave. I in the SE Quarter of Section 15, Township 22 North, Range 55 West of the 6th P.M.

Legal Counsel Hadenfeldt approached Council again and explained it was anticipated that this would not have any objections since the developer owns all the property, adding we did not receive any objections from the developer. He further commented there is nothing to review or determine the sufficiency or validity of any objections for the Sanitary Sewer District.

There were no comments from the public. Mayor McKerrigan closed the public hearing at 6:09 p.m.

Regarding the Community Festival Permit for the Downtown Scottsbluff Association's "Sidewalk Sales" on Broadway scheduled for July, 27th, 28th and 29th Mr. Spencer commented this is the annual Sidewalk Sale that has been done for a number of years. It lasts three days from 9:00 a.m. to 6:00 p.m.; staff is recommending approval.

Council Member Colwell made a motion, seconded by Council Member Scanlan to approve the Community Festival Permit to include vendors and noise permit for the Downtown Scottsbluff Association's "Sidewalk Sales" on Broadway, July 27th, 28th, and 29th from 9:00 a.m. to 6:00 p.m., "YEAS," Scanlan, McKerrigan, Vidlak, Colwell, and Salomon. "NAYS," None. Absent: None.

Mr. Spencer presented the Community Festival Permit for the Scottsbluff Police Department for National Night Out 2023 on August 1, 2023 from 5-9 p.m. He explained this will be the 25th year for the event, adding it has grown through the years. It is well attended and staff recommends approval.

Council Member Scanlan moved to approve the Community Festival Permit for the Scottsbluff Police Department for National Night out 2023 on August 1, 2023 from 5-9 p.m., including street closure of the 1500-1900 Blocks of Broadway, vendors and noise permit. The motion was seconded by Council Member Salomon. "YEAS," Vidlak, Colwell, McKerrigan, Salomon, and Scanlan. "NAYS," None. Absent: None.

Ms. Andrea Margheim, representing Flyover Brewing Company, approached Council regarding a Community Festival Permit for "Flyover Days" on August 4th through 6th. Ms. Margheim stated they would like to close 19th Street from the alley to Broadway on those days in order to set up a stage and have events such as yoga. She added this is a celebration honoring their 5th year in business, which will also include a 5-mile run.

Council Member Scanlan moved, seconded by Council Member Colwell to approve the Community Festival Permit for BDS3C, LLC d/b/a Flyover Brewing Company for "Flyover Days" on August 4th-6th to include noise permit and street closure of 19th St., from the alley to Broadway, starting at 12:00 p.m. August 4th to 12:00 p.m. August 6th, "YEAS," McKerrigan, Salomon, Colwell, Scanlan, and Vidlak. "NAYS," None. Absent: None.

Regarding the Special Designated Liquor License for BDS3C, LLC d/b/a Flyover Brewing Company, to serve beer at "Flyover Days", Ms. Margheim explained they will ID and wrist band those that are drinking and will also fence the area designated for the SDL. She explained the morning hours assigned to the SDL will be after the run and yoga, all other events will be inside.

Council Member Scanlan made a motion, seconded by Council Member Colwell to approve the Special Designated Liquor License for BDS3C, LLC d/b/a Flyover Brewing Company to serve beer on August 4th from 12-11 p.m.; August 5th, 10:00 a.m. to 11:00 p.m.; and August 6th from 10:00 a.m. to 12:00 p.m. for "Flyover Days" at 1824 Broadway to include of 19th St., from the alley to Broadway, "YEAS," Colwell, Scanlan, Salomon, Vidlak, and McKerrigan. "NAYS," None. Absent: None.

City Manager Spencer came forward to present the proposal from Johnson Controls, Inc. for replacing the cooling tower at the Library. Mr. Spencer explained the cooling tower at the Library has not worked well for three years and creates quite a noise disturbance in the neighborhood. He added we tried to bid this project in November and received no bids. Because of this, Mr. Dave Schaff, with M.C. Schaff and Associates, has reached out to Johnson Controls, Inc., because they did show interest, but were too busy at the time to consider it. Their proposal is below the engineer's estimate, the funds are budgeted and staff is recommending approval.

Council Member Colwell moved, seconded by Council Member Salomon to approve the proposal from Johnson Controls, Inc. in the amount of \$311,700 to replace the cooling tower at the Library, "YEAS," Salomon, Vidlak, Scanlan, McKerrigan, and Colwell. "NAYS," None. Absent: None.

Mr. Mark Bohl, Public Works Director, approached Council regarding the bid for 20th Street Improvements – Cleveland Field to 17th Ave. – Concrete Repairs. Mr. Bohl explained we received four really good bids for this project with Eric Reichert Insulation and Construction, Inc. coming in with the lowest bid of \$1,005,348.48. This year it was decided to repair the curbs, gutters and sidewalks (ADA) first, and then do the mill and overlay after. By doing it this way, the City will save money by having a complete bid and not relying on a larger firm, that specializes in asphalt, to sub bid it out which would result in a 10- 15% increase. He added the project is below the engineer's estimate and staff is recommending approval.

Council Member Salomon made a motion to approve awarding the bid for 20th Street Improvements – Cleveland Field to 17th Ave.- Concrete Repairs to Eric Reichert Insulation & Construction in the amount of \$1,005,348.48. The motion was seconded by Council Member Scanlan, “YEAS,” Scanlan, McKerrigan, Vidlak, Colwell, and Salomon. “NAYS,” None. Absent: None.

Mr. Spencer came forward to explain the Continuum Employee Assistance (EAP) Contract to Council. He informed the employees are using this service for training and counseling, adding it is a big part of our wellness program. The price has not increased and the Contract is for three years; staff is recommending approval.

Council Member Scanlan moved, seconded by Council Member Colwell to approve the Continuum Employee Assistance (EAP) Contract and authorize the Mayor to sign the Contract, “YEAS,” Vidlak, Colwell, McKerrigan, Salomon, and Scanlan. “NAYS,” None. Absent: None.

Concerning the First Amendment to Land Lease Agreement between the City and Cellco Partnership d/b/a Verizon Wireless, Mr. Spencer explained this is for their tower out on our wellfield property west of town. In May the Terms of Agreement was on the agenda and now this formalizes that Agreement. The annual rent will decrease this first term to \$875.00, but will increase by 15% during the five-year period.

Council Member Salomon made a motion, seconded by Council Member Vidlak to approve the First Amendment to Land Lease Agreement between the City and Cellco Partnership d/b/a Verizon Wireless and authorize the Mayor to sign the Agreement, “YEAS,” McKerrigan, Salomon, Colwell, Scanlan, and Vidlak. “NAYS,” None. Absent: None.

Under Council Reports, Council Member Salomon gave an update on the Humane Society. He stated they are up in numbers, around 33%, with both cats and dogs. They did, however, receive a nice donation of \$90,000 from the Sherri McIntosh Estate. He added the Zoo received their AZA inspection in June. They need to do some minor changes/recommendations before they get final approval in September. The AZA did like that the fox enclosure had doubled in size and that the bear’s enclosure is now the second largest in the nation. They are also happy the animals are in good care, and that the zoo is kid friendly. He added the Discovery Center is waiting on their HVAC system and Schank Roofing completed the roof on the Chimp building. The animal hospital is using their new oxygen machine from Box Butte Hospital and the back area has been cleaned up. They are looking to improve the fence by Bonnie the Bobcat and will replace the badger cage. In addition, there are new baby swans and zebras. On July 23rd there will be new animals in the lion exhibit area. Also, in the fall they are hoping to bring in a new tiger.

Council Member Scanlan moved to adjourn the meeting at 6:31 p.m. The motion was seconded by Council Member Colwell, “YEAS,” Colwell, Scanlan, Salomon, Vidlak, and McKerrigan. “NAYS,” None. Absent: None.

Mayor

Attest:

City Clerk

“SEAL”

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Consent2

Council to approve the minutes of the July 25, 2023 Special Meeting.

Staff Contact: City Council

Special Meeting
July 25, 2023

The Scottsbluff City Council met in a Special Meeting on Tuesday, July 25, 2023 at 8:00 a.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. The meeting was requested by a written call therefor by City Manager Kevin Spencer to conduct the 2023-2024 Budget Worksession. A notice of the meeting had been published on July 20, 2023 in the Star Herald, a newspaper published and of general circulation of the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the council meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television station NBC Nebraska as well as the Star Herald. The notice was also available on the City's website on July 20, 2023. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. Mayor McKerrigan welcomed everyone and informed those in attendance that a copy of the Nebraska Open Meetings Act was available for the public's review. The following Council Members were present: Jeanne McKerrigan, Matt Salomon, and Betsy Vidlak. Absent: Jordan Colwell and Angela Scanlan. Also present were City Manager Kevin Spencer, Finance Director Elizabeth Loutzenhiser, Deputy Finance Director Chris Burbach, Human Resources Director Cami Kite, Public Works Director Mark Bohl, and Fire Chief Tom Schingle. Mayor McKerrigan stated no other business shall be transacted at the special meeting unless all Council Members are present to consent and the City Council declares the existence of an emergency. She then asked if there was such an emergency. There was none.

Mr. Andrew Ross with NMPP Energy came forward to give a presentation on a rate study that was conducted on water and sewer rates earlier in the year. He explained the first part of the process is the financial planning piece which helps determine if a rate adjustment is needed, adding they like to look at a five-year ratio of utility basis accounting as well as historical numbers. The second piece is the rate design.

Mr. Ross started by reviewing the financial plan for the sewer utility. He explained one of the main items examined is projection assumptions, which a main factor is inflation, stating they have moved their inflation numbers from 3% to 4% annually. In addition, he went over revenues, operational expenses, depreciation, capital, and cash balance, suggesting every city should have a policy on how much of their cash reserves are kept in utility funds. He then recommended, with the rate design, the city increase the sewer rate by 5.6%. He explained the sewer rate has two components, a customer charge of \$20.51 and also a charge \$2.79 per 1000/gallons determined by the winter water usage of a customer during the month of February.

Ms. Loutzenhiser, Finance Director, approached and commented as far as contingency concerning cash reserves, the city does three months operating with a 25% accumulated depreciation. As far as paying cash for capital she added we do not have any plans for a treatment plant upgrade, however we do need to maintain and update the plant. She also stated we have done 3% increases every year for utilities and a rate study has not been done for many years, as is reflected with our water rates that were created in the 90's. By doing the rate study it has helped simplify how we update the rates for the customer making them easier to explain and understand.

Council Member Scanlan entered the meeting at 8:30 a.m.

Mr. Ross then explained the financial plan and rate design for water. With the new rate design, the customer will pay a flat fixed cost based on their water meter size and then a 1000/per gallon usage fee of \$1.71, making the water rate increase 3.5%

The proposed water and sewer increases are as follows:

Proposed Monthly Rate Increases:	Per Month			
	Current	Proposed	Increase	% Increase
Environmental services	\$24.64	\$25.38	\$0.74	3%
Stormwater surcharge	\$2.25	\$2.50	\$0.25	11%
Wastewater	\$24.28	\$20.51	(\$3.77)	-16%
Water	\$13.24	\$10.99	(\$2.25)	-17%
Total Estimated Monthly	\$64.41	\$59.38	(\$5.03)	

Proposed Monthly Gallonage Charges (5,000 gal use):	Per Month		
	Current	Proposed	Increase
Wastewater	\$ -	\$13.95	\$13.95
Water	\$ -	\$8.55	\$8.55
Total Estimated Monthly	\$ -	\$22.50	\$22.50

Proposed Monthly Gallonage Charges (10,000 gal use):	Per Month		
	Current	Proposed	Increase
Wastewater	\$10.77	\$27.90	\$17.13
Water	\$17.95	\$17.10	(\$0.85)
Total Estimated Monthly	\$28.72	\$45.00	\$16.28

Council took a nine-minute break at 9:15 a.m. reconvening at 9:24 a.m.

City Manager Spencer then presented the FY 2024 Budget Information. He started with proposed cost of living increases for employees, explaining that union employees need to fall under the parameters of 98-102% of array cities in comparison to Scottsbluff. The following Cost of Living increases are as follows:

- General non-union employees 5.0%
- Fire Captains 2.0%, Fire Lieutenant 4.0% and Firefighter 6.0%
- Police union employees 5.0%
- IBEW union employees 5.0%

Also, anticipated increase in premiums/claims exposure for employee health insurance is 8.0% with no change to employee's premiums deducted as the City will absorb the cost.

In addition, there will be four new FTE positions added to this FY 2024 budget, two in the Police Department, one Parks Director and one Recreation Director.

He then continued with more information concerning the FY 2024 Budget as listed below:

LARM Insurance renewal quote (city-wide)

- 26.5% increase to property and vehicle insurance
- 7.5% increase to liability insurance
- 5.0% increase to workers comp insurance

Capital Improvement Budget Information

FY 2024

- Infrastructure, buildings & structures: \$10,637,869
- Equipment & vehicles \$3,426,872

Debt Service Budget Information

FY 2024

- 2023 GO Hwy Bonds (20th Mill and Overlay): \$2,720,000
- 2020 GO Hwy Bonds (chip seal): \$1,355,000
- 2018 GO Hwy Bonds (42nd Street): \$870,000

Budgeted tax revenues for FY2024, were briefly examined with Mr. Spencer commenting that the NPPD Lease Revenues are maxed out at 14%, showing an anticipated revenue of \$3,435,000.

Capital Projects of each department, were looked at next, with major expenditures being explained. Some of those expenditures included City Hall lobby and Council upgrades for Administration; refuse trucks, compost facility equipment and transfer station for the Environmental Services Department; 23 Club Lighting for the Parks Department; HVAC Replacement for the Library; 20th Street Mill & Overlay (asphalt), air sweeper, and plow truck for Transportation; Booster Pump installation for the Water Department; and Backup Generator/Switch gear and compost facility turner for the Wastewater Department.

In addition, the Police Department is budgeting for two marked patrol cars and Data Master Alcohol Analysis equipment, whereas the Fire Department has line items for a Rescue truck and apparatus replacement. Both departments will share the expense of HVAC replacement for the Public Safety Building.

Mr. Spencer also shared information regarding the ARPA funds, stating we need to ear mark the money by the end of 2024 and have it spent by the end of 2026. Conversations for the funds include: updating the Comprehensive Plan by utilizing an RFP, and as part of the process identifying community needs such as an aquatic center. He also stated he would like to do some updates at Cleveland Field, as well as Landers Soccer Complex. Also mentioned were implementing bathrooms for the downtown area, updating and opening the bathrooms at Veteran's Park, sprucing up the dog parks and constructing pickleball courts. He added the funds were initially going to be used for infrastructure, but then decided all those funds are in great shape, commenting that would not be the best use for the funds.

At the end of the work session, Mr. Spencer thanked Finance Director Loutzenhiser, Deputy Finance Director Burbach and Human Resources Director Kite for their hard work on the budget. He feels we are really moving forward and are in a great position for development. He feels very comfortable with the budget and going forward next year.

Council Member Scanlan moved, seconded by Council Member Vidlak to adjourn the meeting at 10:45 a.m.”YEAS,” Salomon, Vidlak, Scanlan, and McKerrigan. “NAYS,” None. Absent: Colwell

Mayor

Attest:

City Clerk

“SEAL”

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Consent3

Council to consider and take action on claims of the City.

Staff Contact: City Council



Expense Approval Report

By Vendor Name

Post Dates 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Vendor: 00460 - ACCELERATED RECEIVABLES SOLUTIONS		
Fund: 713 - CASH & INVESTMENT POOL		
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY	324.76
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY	324.76
		Fund 713 - CASH & INVESTMENT POOL Total: 649.52
Vendor 00460 - ACCELERATED RECEIVABLES SOLUTIONS Total: 649.52		
Vendor: 05887 - ALLO COMMUNICATIONS,LLC		
Fund: 111 - GENERAL		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	239.09
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	71.70
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	35.21
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	38.21
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	160.00
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	143.40
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	330.87
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	1,207.79
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	428.29
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	200.40
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	38.74
		Fund 111 - GENERAL Total: 2,893.70
Fund: 212 - STREETS		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	458.25
		Fund 212 - STREETS Total: 458.25
Fund: 213 - CEMETERY		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	71.70
		Fund 213 - CEMETERY Total: 71.70
Fund: 224 - ECONOMIC DEVELOPMENT		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	104.55
		Fund 224 - ECONOMIC DEVELOPMENT Total: 104.55
Fund: 621 - ENVIRONMENTAL SERVICES		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	168.02
		Fund 621 - ENVIRONMENTAL SERVICES Total: 168.02
Fund: 631 - WASTEWATER		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	159.66
		Fund 631 - WASTEWATER Total: 159.66
Fund: 641 - WATER		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	150.05
		Fund 641 - WATER Total: 150.05
Fund: 661 - STORMWATER		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	32.24
		Fund 661 - STORMWATER Total: 32.24
Fund: 721 - GIS SERVICES		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	35.21
		Fund 721 - GIS SERVICES Total: 35.21
		Vendor 05887 - ALLO COMMUNICATIONS,LLC Total: 4,073.38
Vendor: 01746 - AL'S TOWING, INC.		
Fund: 111 - GENERAL		
TOW SERVICE-PD	CONTRACTUAL SERVICES	150.00
		Fund 111 - GENERAL Total: 150.00
		Vendor 01746 - AL'S TOWING, INC. Total: 150.00

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Vendor: 05044 - ASSOCIATED SUPPLY CO, INC		
Fund: 111 - GENERAL		
Department Supplies-REC	DEPARTMENT SUPPLIES	1,936.13
	Fund 111 - GENERAL Total:	1,936.13
	Vendor 05044 - ASSOCIATED SUPPLY CO, INC Total:	1,936.13
Vendor: 00295 - B & H INVESTMENTS, INC		
Fund: 111 - GENERAL		
Dept. Supplies -LIBRARY	DEPARTMENT SUPPLIES	33.50
DEPT SUPP ADM	DEPARTMENT SUPPLIES	24.00
BLDG MAINT-PD	BUILDING MAINTENANCE	16.00
BLDG MAINT-PD	BUILDING MAINTENANCE	16.00
Dep. Sup. -LIBRARY	DEPARTMENT SUPPLIES	248.00
Dep. Sup. -LIBRARY	DEPARTMENT SUPPLIES	167.00
Dep. Sup. -LIBRARY	DEPARTMENT SUPPLIES	12.00
	Fund 111 - GENERAL Total:	516.50
Fund: 212 - STREETS		
SUPP - WATER	DEPARTMENT SUPPLIES	100.00
	Fund 212 - STREETS Total:	100.00
Fund: 621 - ENVIRONMENTAL SERVICES		
DEPT SUP	DEPARTMENT SUPPLIES	7.25
Department Supplies-SAN	DEPARTMENT SUPPLIES	62.00
DEPT SUP	DEPARTMENT SUPPLIES	12.00
Contractual Services-SAN	CONTRACTUAL SERVICES	25.26
	Fund 621 - ENVIRONMENTAL SERVICES Total:	106.51
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	7.25
DEPT SUP	DEPARTMENT SUPPLIES	12.00
	Fund 631 - WASTEWATER Total:	19.25
	Vendor 00295 - B & H INVESTMENTS, INC Total:	742.26
Vendor: 09716 - BLACK HILLS GAS DISTRIBUTION LLC		
Fund: 111 - GENERAL		
Monthly Energy Bill	HEATING FUEL	44.22
Monthly Energy Bill	HEATING FUEL	27.72
Monthly Energy Bill	HEATING FUEL	38.60
Monthly Energy Bill	HEATING FUEL	27.73
Monthly Energy Bill	HEATING FUEL	88.13
Monthly Energy Bill	HEATING FUEL	38.60
Monthly Energy Bill	HEATING FUEL	72.56
Monthly Energy Bill	HEATING FUEL	3,130.54
	Fund 111 - GENERAL Total:	3,468.10
Fund: 212 - STREETS		
Monthly Energy Bill	HEATING FUEL	246.21
	Fund 212 - STREETS Total:	246.21
Fund: 621 - ENVIRONMENTAL SERVICES		
Monthly Energy Bill	HEATING FUEL	65.57
	Fund 621 - ENVIRONMENTAL SERVICES Total:	65.57
Fund: 641 - WATER		
Monthly Energy Bill	HEATING FUEL	154.40
	Fund 641 - WATER Total:	154.40
	Vendor 09716 - BLACK HILLS GAS DISTRIBUTION LLC Total:	3,934.28
Vendor: 00405 - BLUFFS FACILITY SOLUTIONS		
Fund: 111 - GENERAL		
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	3.00
DEPT/JANIT SUPPL-PD	DEPARTMENT SUPPLIES	174.97
DEPT/JANIT SUPPL-PD	DEPARTMENT SUPPLIES	174.97
DEPT/JANIT SUPPL-PD	JANITORIAL SUPPLIES	57.01

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
DEPT/JANIT SUPPL-PD	JANITORIAL SUPPLIES	57.01
Department Supplies-REC	DEPARTMENT SUPPLIES	456.26
JANITORIL SUPP PARK	JANITORIAL SUPPLIES	64.12
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	162.76
Department Supplies-REC	DEPARTMENT SUPPLIES	164.12
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	91.62
Department Supplies-REC	DEPARTMENT SUPPLIES	456.26
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	40.00
Department Supplies-REC	DEPARTMENT SUPPLIES	48.64
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	33.64
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	57.61
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	24.00
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	80.94
Department Supplies-REC	DEPARTMENT SUPPLIES	164.75
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	126.54
Fund 111 - GENERAL Total:		2,438.22
Fund: 212 - STREETS		
SUPP - TOWELS	DEPARTMENT SUPPLIES	137.50
SUPP - TOWELS, NITRILE GLO...	DEPARTMENT SUPPLIES	374.31
Fund 212 - STREETS Total:		511.81
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	71.00
Department Supplies-SAN	DEPARTMENT SUPPLIES	112.97
Fund 621 - ENVIRONMENTAL SERVICES Total:		183.97
Vendor 00405 - BLUFFS FACILITY SOLUTIONS Total:		3,134.00
Vendor: 05006 - BRETT BEWLEY		
Fund: 212 - STREETS		
RE-IMBURSEMENT FOR CDL	MISCELLANEOUS	60.00
Fund 212 - STREETS Total:		60.00
Vendor 05006 - BRETT BEWLEY Total:		60.00
Vendor: 09886 - BUDGET DRAIN SERVICES LLC		
Fund: 111 - GENERAL		
CONTRACTUAL PARK	CONTRACTUAL SERVICES	1,387.50
CONTRACTUAL PARK	CONTRACTUAL SERVICES	1,095.00
CONTRACTUAL PARK	CONTRACTUAL SERVICES	1,545.00
Fund 111 - GENERAL Total:		4,027.50
Vendor 09886 - BUDGET DRAIN SERVICES LLC Total:		4,027.50
Vendor: 01986 - BULK TRANSPORT COMPANY WEST INC		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	888.25
Fund 111 - GENERAL Total:		888.25
Vendor 01986 - BULK TRANSPORT COMPANY WEST INC Total:		888.25
Vendor: 10472 - CANO MAREBELLE		
Fund: 111 - GENERAL		
REFUND POOL PARTY	POOL REVENUES	250.00
Fund 111 - GENERAL Total:		250.00
Vendor 10472 - CANO MAREBELLE Total:		250.00
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.		
Fund: 111 - GENERAL		
Cont. Svcs.	CONTRACTUAL SERVICES	96.05
EQUIP MAINT	EQUIPMENT MAINTENANCE	126.02
CONTRACTUAL-PD	CONTRACTUAL SERVICES	80.34
Fund 111 - GENERAL Total:		302.41

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Fund: 212 - STREETS		
COPIER SERVICE	CONTRACTUAL SERVICES	30.90
		Fund 212 - STREETS Total:
		30.90
		Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:
		333.31
Vendor: 00612 - CARLSON, DEBRA		
Fund: 111 - GENERAL		
Bis. Trvl.	BUSINESS TRAVEL	80.00
		Fund 111 - GENERAL Total:
		80.00
		Vendor 00612 - CARLSON, DEBRA Total:
		80.00
Vendor: 00787 - CASH WA DISTRIBUTING		
Fund: 111 - GENERAL		
Concessions Supplies-REC	CONCESSION SUPPLIES	642.55
Concessions Supplies-REC	CONCESSION SUPPLIES	248.65
Concessions Supplies-REC	CONCESSION SUPPLIES	750.55
		Fund 111 - GENERAL Total:
		1,641.75
		Vendor 00787 - CASH WA DISTRIBUTING Total:
		1,641.75
Vendor: 07911 - CELLCO PARTNERSHIP		
Fund: 111 - GENERAL		
JULY CELLULAR	CELLULAR PHONE	272.94
CELL PHONES-PD	PHONE & INTERNET	1,470.71
		Fund 111 - GENERAL Total:
		1,743.65
		Vendor 07911 - CELLCO PARTNERSHIP Total:
		1,743.65
Vendor: 10245 - CEM SALES & SERVICE		
Fund: 111 - GENERAL		
Department Supplies-REC	DEPARTMENT SUPPLIES	4,757.47
		Fund 111 - GENERAL Total:
		4,757.47
		Vendor 10245 - CEM SALES & SERVICE Total:
		4,757.47
Vendor: 02396 - CITIBANK N.A.		
Fund: 111 - GENERAL		
DEPT SUPP ADM	DEPARTMENT SUPPLIES	194.95
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	16.49
		Fund 111 - GENERAL Total:
		211.44
Fund: 212 - STREETS		
POSTAGE TO MAIL PACKAGE	POSTAGE	21.55
		Fund 212 - STREETS Total:
		21.55
		Vendor 02396 - CITIBANK N.A. Total:
		232.99
Vendor: 05859 - CITIBANK, N.A.		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	19.94
		Fund 111 - GENERAL Total:
		19.94
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	105.54
		Fund 213 - CEMETERY Total:
		105.54
		Vendor 05859 - CITIBANK, N.A. Total:
		125.48
Vendor: 00484 - CITY OF GERING		
Fund: 661 - STORMWATER		
SCOTTSBLUFF SHARE OF USGS...	CONTRACTUAL SERVICES	1,836.45
		Fund 661 - STORMWATER Total:
		1,836.45
		Vendor 00484 - CITY OF GERING Total:
		1,836.45
Vendor: 00367 - CITY OF SCB		
Fund: 111 - GENERAL		
POSTAGE-PD	POSTAGE	49.30
		Fund 111 - GENERAL Total:
		49.30

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Fund: 621 - ENVIRONMENTAL SERVICES		
CDL REIMB	LICENSES/PERMITS	64.00
		Fund 621 - ENVIRONMENTAL SERVICES Total: 64.00
		Vendor 00367 - CITY OF SCB Total: 113.30
Vendor: 03010 - COLONIAL LIFE & ACCIDENT INSURANCE COMPANY		
Fund: 713 - CASH & INVESTMENT POOL		
LIFE INSURANCE	LIFE INS EE PAYABLE	22.75
		Fund 713 - CASH & INVESTMENT POOL Total: 22.75
		Vendor 03010 - COLONIAL LIFE & ACCIDENT INSURANCE COMPANY Total: 22.75
Vendor: 08003 - COLORADO ASPHALT SERVICES, INC		
Fund: 212 - STREETS		
1 LOAD COLD ASPHALT	STREET REPAIR SUPPLIES	3,025.74
		Fund 212 - STREETS Total: 3,025.74
		Vendor 08003 - COLORADO ASPHALT SERVICES, INC Total: 3,025.74
Vendor: 10111 - COMMERCIAL RECREATION SPECIALISTS INC		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	643.20
		Fund 111 - GENERAL Total: 643.20
		Vendor 10111 - COMMERCIAL RECREATION SPECIALISTS INC Total: 643.20
Vendor: 02995 - CONSOLIDATED MANAGEMENT COMPANY		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	87.50
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	93.50
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	76.75
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	60.25
		Fund 111 - GENERAL Total: 318.00
		Vendor 02995 - CONSOLIDATED MANAGEMENT COMPANY Total: 318.00
Vendor: 00267 - CONTRACTORS MATERIALS INC.		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	88.20
		Fund 111 - GENERAL Total: 88.20
Fund: 212 - STREETS		
SUPP - GRINDING WHEELS (DI...	DEPARTMENT SUPPLIES	215.60
SUPP - SPRAYER & BRUSH SET	DEPARTMENT SUPPLIES	158.76
		Fund 212 - STREETS Total: 374.36
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	64.68
DEPT SUPP CEM	DEPARTMENT SUPPLIES	58.75
		Fund 213 - CEMETERY Total: 123.43
		Vendor 00267 - CONTRACTORS MATERIALS INC. Total: 585.99
Vendor: 09824 - CORE & MAIN LP		
Fund: 641 - WATER		
METERS	METERS	3,371.78
		Fund 641 - WATER Total: 3,371.78
		Vendor 09824 - CORE & MAIN LP Total: 3,371.78
Vendor: 00406 - CRESCENT ELECT. SUPPLY COMP INC		
Fund: 111 - GENERAL		
BLDG MAINT PARK	BUILDING MAINTENANCE	16.54
		Fund 111 - GENERAL Total: 16.54
		Vendor 00406 - CRESCENT ELECT. SUPPLY COMP INC Total: 16.54
Vendor: 09767 - CROELL INC		
Fund: 212 - STREETS		
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	1,333.00
		Fund 212 - STREETS Total: 1,333.00

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	392.69
		Fund 641 - WATER Total: 392.69
		Vendor 09767 - CROELL INC Total: 1,725.69
Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE		
Fund: 111 - GENERAL		
Monthly Long Distance	PHONE & INTERNET	3.29
Monthly Long Distance	PHONE & INTERNET	0.94
Monthly Long Distance	PHONE & INTERNET	0.47
Monthly Long Distance	PHONE & INTERNET	0.47
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	5.26
Monthly Long Distance	PHONE & INTERNET	20.95
Monthly Long Distance	PHONE & INTERNET	9.34
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	2.35
		Fund 111 - GENERAL Total: 47.77
Fund: 212 - STREETS		
Monthly Long Distance	PHONE & INTERNET	6.58
		Fund 212 - STREETS Total: 6.58
Fund: 213 - CEMETERY		
Monthly Long Distance	PHONE & INTERNET	0.94
		Fund 213 - CEMETERY Total: 0.94
Fund: 224 - ECONOMIC DEVELOPMENT		
Monthly Long Distance	PHONE & INTERNET	0.47
		Fund 224 - ECONOMIC DEVELOPMENT Total: 0.47
Fund: 621 - ENVIRONMENTAL SERVICES		
Monthly Long Distance	PHONE & INTERNET	3.59
		Fund 621 - ENVIRONMENTAL SERVICES Total: 3.59
Fund: 631 - WASTEWATER		
Monthly Long Distance	PHONE & INTERNET	2.64
		Fund 631 - WASTEWATER Total: 2.64
Fund: 641 - WATER		
Monthly Long Distance	PHONE & INTERNET	1.89
		Fund 641 - WATER Total: 1.89
Fund: 661 - STORMWATER		
Monthly Long Distance	PHONE & INTERNET	0.47
		Fund 661 - STORMWATER Total: 0.47
Fund: 721 - GIS SERVICES		
Monthly Long Distance	PHONE & INTERNET	0.47
		Fund 721 - GIS SERVICES Total: 0.47
		Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total: 64.82
Vendor: 05335 - DAVID M GLENN JR.		
Fund: 111 - GENERAL		
SCHOOLS & CONF	SCHOOL & CONFERENCE	295.00
		Fund 111 - GENERAL Total: 295.00
		Vendor 05335 - DAVID M GLENN JR. Total: 295.00
Vendor: 10471 - DENNIS SUPPLY COMPANY		
Fund: 111 - GENERAL		
Equipment Maintenance-REC	EQUIPMENT MAINTENANCE	700.86
		Fund 111 - GENERAL Total: 700.86
		Vendor 10471 - DENNIS SUPPLY COMPANY Total: 700.86

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Vendor: 10282 - DIAMOND VOGEL		
Fund: 212 - STREETS		
BLUE LATEX PAINT	STREET REPAIR SUPPLIES	96.85
	Fund 212 - STREETS Total:	96.85
	Vendor 10282 - DIAMOND VOGEL Total:	96.85
Vendor: 10473 - EJS SUPPLY LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	6,645.00
	Fund 621 - ENVIRONMENTAL SERVICES Total:	6,645.00
	Vendor 10473 - EJS SUPPLY LLC Total:	6,645.00
Vendor: 01003 - ELLIOTT EQUIPMENT COMPANY INC.		
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	1,035.25
	Fund 621 - ENVIRONMENTAL SERVICES Total:	1,035.25
	Vendor 01003 - ELLIOTT EQUIPMENT COMPANY INC. Total:	1,035.25
Vendor: 07574 - FAT BOYS TIRE AND AUTO		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	363.84
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	10.00
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	9.00
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	28.99
	Fund 111 - GENERAL Total:	411.83
	Vendor 07574 - FAT BOYS TIRE AND AUTO Total:	411.83
Vendor: 00548 - FEDERAL EXPRESS CORPORATION		
Fund: 641 - WATER		
POSTAGE	POSTAGE	89.48
POSTAGE	POSTAGE	42.83
	Fund 641 - WATER Total:	132.31
	Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:	132.31
Vendor: 10467 - FLOCK GROUP INC		
Fund: 218 - PUBLIC SAFETY		
CIP-LPR	DEPARTMENT SUPPLIES	16,750.00
	Fund 218 - PUBLIC SAFETY Total:	16,750.00
	Vendor 10467 - FLOCK GROUP INC Total:	16,750.00
Vendor: 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF		
Fund: 621 - ENVIRONMENTAL SERVICES		
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	159.16
	Fund 621 - ENVIRONMENTAL SERVICES Total:	159.16
	Vendor 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF Total:	159.16
Vendor: 00060 - FRANCISCO'S BUMPER TO BUMPER INC		
Fund: 111 - GENERAL		
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	170.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	255.00
	Fund 111 - GENERAL Total:	1,305.00
	Vendor 00060 - FRANCISCO'S BUMPER TO BUMPER INC Total:	1,305.00
Vendor: 05600 - GALLS PARENT HOLDINGS, LLC		
Fund: 111 - GENERAL		
UNIFORMS/EQUIP MAINT-PD	UNIFORMS & CLOTHING	379.44
UNIFORMS/EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	320.59
UNIFORMS-PD	UNIFORMS & CLOTHING	498.67
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	94.49

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
UNIFORMS-PD	UNIFORMS & CLOTHING	80.94
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	887.15
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	230.78
UNIFORMS-PD	UNIFORMS & CLOTHING	<u>115.48</u>
Fund 111 - GENERAL Total:		2,607.54
Vendor 05600 - GALLS PARENT HOLDINGS, LLC Total:		2,607.54
Vendor: 10470 - GARCIA & SON'S INTERIOR & EXTERIOR SERVICES, LLC		
Fund: 411 - CDBG		
CDBG REHAB REIMB	GRANT EXPENSE	24,996.00
CDBG REHAB REIMB	GRANT EXPENSE	<u>24,999.00</u>
Fund 411 - CDBG Total:		49,995.00
Vendor 10470 - GARCIA & SON'S INTERIOR & EXTERIOR SERVICES, LLC Total:		49,995.00
Vendor: 10330 - GERING MULTIPURPOSE SENIOR CENTER		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	<u>1,000.00</u>
Fund 111 - GENERAL Total:		1,000.00
Vendor 10330 - GERING MULTIPURPOSE SENIOR CENTER Total:		1,000.00
Vendor: 09469 - GI HOSPITALITY		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	<u>294.00</u>
Fund 111 - GENERAL Total:		294.00
Vendor 09469 - GI HOSPITALITY Total:		294.00
Vendor: 10405 - GONZALEZ EDDY		
Fund: 111 - GENERAL		
CONSULTING-PD	CONSULTING SERVICES	<u>35.00</u>
Fund 111 - GENERAL Total:		35.00
Vendor 10405 - GONZALEZ EDDY Total:		35.00
Vendor: 04371 - HAWKINS, INC.		
Fund: 641 - WATER		
CHEMICALS	CHEMICALS	3,716.20
CHEMICALS	CHEMICALS	1,539.13
CHEMICALS	CHEMICALS	<u>3,879.26</u>
Fund 641 - WATER Total:		9,134.59
Vendor 04371 - HAWKINS, INC. Total:		9,134.59
Vendor: 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD		
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	1,284.63
DEPT SUP	DEPARTMENT SUPPLIES	<u>1,374.52</u>
Fund 631 - WASTEWATER Total:		2,659.15
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	1,731.97
DEPT SUP	DEPARTMENT SUPPLIES	111.72
DEPT SUP	DEPARTMENT SUPPLIES	2,534.78
DEPT SUP	DEPARTMENT SUPPLIES	<u>1,077.04</u>
Fund 641 - WATER Total:		5,455.51
Vendor 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD Total:		8,114.66
Vendor: 05667 - HOA SOLUTIONS, INC		
Fund: 641 - WATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	<u>375.71</u>
Fund 641 - WATER Total:		375.71
Vendor 05667 - HOA SOLUTIONS, INC Total:		375.71
Vendor: 09305 - HONEY WAGON EXPRESS		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	225.00

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
CONTRACTUAL	CONTRACTUAL SERVICES	225.00
Fund 111 - GENERAL Total:		450.00
Vendor 09305 - HONEY WAGON EXPRESS Total:		450.00
Vendor: 10391 - HQ COMPOST HOLDINGS LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
DEPT SUP	DEPARTMENT SUPPLIES	4,600.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		4,600.00
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	4,600.00
Fund 631 - WASTEWATER Total:		4,600.00
Vendor 10391 - HQ COMPOST HOLDINGS LLC Total:		9,200.00
Vendor: 00299 - HULLINGER GLASS & LOCKS INC.		
Fund: 111 - GENERAL		
Department Supplies-REC	DEPARTMENT SUPPLIES	2.75
Fund 111 - GENERAL Total:		2.75
Vendor 00299 - HULLINGER GLASS & LOCKS INC. Total:		2.75
Vendor: 00937 - INDEPENDENT PLUMBING AND HEATING, INC		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	22.25
GROUND MAINT PARK	GROUNDS MAINTENANCE	3.25
GROUND MAINT PARK	GROUNDS MAINTENANCE	1.57
GROUND MAINT PARK	GROUNDS MAINTENANCE	5.32
GROUND MAINT PARK	GROUNDS MAINTENANCE	104.90
GROUND MAINT PARK	GROUNDS MAINTENANCE	26.25
GROUND MAINT PARK	GROUNDS MAINTENANCE	22.24
GRUND MAINT PARK	GROUNDS MAINTENANCE	39.04
GROUND MAINT PARK	GROUNDS MAINTENANCE	13.90
GROUND MAINT PARK	GROUNDS MAINTENANCE	8.73
GROUND MAINT PARK	GROUNDS MAINTENANCE	53.96
GROUND MAINT PARK	GROUNDS MAINTENANCE	28.06
GROUND MAINT PARK	GROUNDS MAINTENANCE	8.30
MISC PARK DEPT	MISCELLANEOUS	25.37
Fund 111 - GENERAL Total:		363.14
Vendor 00937 - INDEPENDENT PLUMBING AND HEATING, INC Total:		363.14
Vendor: 09291 - INGRAM LIBRARY SERVICES INC		
Fund: 111 - GENERAL		
Coll.	COLLECTIONS	87.30
Coll.	COLLECTIONS	300.37
Coll.	COLLECTIONS	95.30
Coll.	COLLECTIONS	35.98
Coll.	COLLECTIONS	395.93
Coll.	COLLECTIONS	45.12
Coll.	COLLECTIONS	473.41
Coll.	COLLECTIONS	90.89
Coll.	COLLECTIONS	451.65
Coll.	COLLECTIONS	62.12
Coll.	COLLECTIONS	281.04
Coll.	COLLECTIONS	472.20
Coll.	COLLECTIONS	250.95
Coll.	COLLECTIONS	117.86
Fund 111 - GENERAL Total:		3,160.12
Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:		3,160.12
Vendor: 00733 - INLAND TRUCK PARTS & SERVICE		
Fund: 111 - GENERAL		
VEH MAINT PARK	VEHICLE MAINTENANCE	1,722.89
Fund 111 - GENERAL Total:		1,722.89

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Fund: 621 - ENVIRONMENTAL SERVICES		
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	2,912.45
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	630.52
		Fund 621 - ENVIRONMENTAL SERVICES Total: 3,542.97
		Vendor 00733 - INLAND TRUCK PARTS & SERVICE Total: 5,265.86
Vendor: 08154 - INTERNAL REVENUE SERVICE		
Fund: 713 - CASH & INVESTMENT POOL		
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,800.10
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,800.10
WITHHOLDINGS	FICA W/H EE PAYABLE	17,904.94
WITHHOLDINGS	FICA W/H EE PAYABLE	17,904.94
WITHHOLDINGS	FED W/H EE PAYABLE	29,444.70
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,962.66
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,962.66
WITHHOLDINGS	FICA W/H EE PAYABLE	17,837.46
WITHHOLDINGS	FICA W/H EE PAYABLE	17,837.46
WITHHOLDINGS	FED W/H EE PAYABLE	30,528.41
		Fund 713 - CASH & INVESTMENT POOL Total: 150,983.43
		Vendor 08154 - INTERNAL REVENUE SERVICE Total: 150,983.43
Vendor: 08525 - INTRALINKS, INC		
Fund: 111 - GENERAL		
DATTO ALTO - JULY 2023 (AD...	CONTRACTUAL SERVICES	2,298.00
DATTO ALTO - LIBR JULY 2023	CONTRACTUAL SERVICES	238.00
DEPT SUPPLIES	DEPARTMENT SUPPLIES	10.98
DEPT SUPPLIES - PD	DEPARTMENT SUPPLIES	5.99
CONTR.SERV. JULY 2023 - PD	CONTRACTUAL SERVICES	1,425.00
		Fund 111 - GENERAL Total: 3,977.97
Fund: 641 - WATER		
DATTO ALTO - JULY 2023 (AD...	CONTRACTUAL SERVICES	119.00
		Fund 641 - WATER Total: 119.00
		Vendor 08525 - INTRALINKS, INC Total: 4,096.97
Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC		
Fund: 111 - GENERAL		
INTERNET	PHONE & INTERNET	71.95
Phone & Internet-REC	PHONE & INTERNET	77.95
		Fund 111 - GENERAL Total: 149.90
Fund: 213 - CEMETERY		
INTERNET	PHONE & INTERNET	97.90
		Fund 213 - CEMETERY Total: 97.90
Fund: 621 - ENVIRONMENTAL SERVICES		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	51.95
		Fund 621 - ENVIRONMENTAL SERVICES Total: 51.95
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	51.95
		Fund 631 - WASTEWATER Total: 51.95
		Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total: 351.70
Vendor: 06131 - JOHN DEERE FINANCIAL		
Fund: 111 - GENERAL		
Department Supplies-REC	DEPARTMENT SUPPLIES	26.98
GROUND MAINT PARK	GROUPS MAINTENANCE	209.98
VEH MAINT-PD	VEHICLE MAINTENANCE	14.99
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	10.99
		Fund 111 - GENERAL Total: 262.94
Fund: 212 - STREETS		
SUPP - WEED SPRAYER PARTS	DEPARTMENT SUPPLIES	10.99

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
PUMP EXCHANGE, ROUNDUP,...	DEPARTMENT SUPPLIES	409.96
		Fund 212 - STREETS Total:
		420.95
Fund: 213 - CEMETERY		
LOADER ATTACHMENT & SUP...	DEPARTMENT SUPPLIES	11.96
LOADER ATTACHMENT & SUP...	EQUIPMENT	1,129.99
		Fund 213 - CEMETERY Total:
		1,141.95
Fund: 621 - ENVIRONMENTAL SERVICES		
DEPT SUP	DEPARTMENT SUPPLIES	275.98
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		275.98
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	275.99
		Fund 631 - WASTEWATER Total:
		275.99
		Vendor 06131 - JOHN DEERE FINANCIAL Total:
		2,377.81
Vendor: 08067 - JOHN DEERE FINANCIAL		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	29.99
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	15.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES	15.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES	-29.99
		Fund 111 - GENERAL Total:
		31.96
		Vendor 08067 - JOHN DEERE FINANCIAL Total:
		31.96
Vendor: 09474 - JOHN DEERE FINANCIAL		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	1,262.62
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	25.52
		Fund 111 - GENERAL Total:
		1,288.14
Fund: 212 - STREETS		
FILTERS FOR MOWING TRACT...	EQUIPMENT MAINTENANCE	153.95
		Fund 212 - STREETS Total:
		153.95
Fund: 213 - CEMETERY		
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	116.02
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	581.21
		Fund 213 - CEMETERY Total:
		697.23
		Vendor 09474 - JOHN DEERE FINANCIAL Total:
		2,139.32
Vendor: 10475 - LANDRETH RICHARD		
Fund: 111 - GENERAL		
Bis. Trvl.	BUSINESS TRAVEL	160.00
		Fund 111 - GENERAL Total:
		160.00
		Vendor 10475 - LANDRETH RICHARD Total:
		160.00
Vendor: 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT		
Fund: 111 - GENERAL		
ENDORS.#24 PARK PROPERTY	PROP & EQUIP INSURANCE	156.21
		Fund 111 - GENERAL Total:
		156.21
Fund: 213 - CEMETERY		
ENDORS.#23 CEMETERY - KU...	PROP & EQUIP INSURANCE	65.73
		Fund 213 - CEMETERY Total:
		65.73
		Vendor 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT Total:
		221.94
Vendor: 10134 - LEE BHM CORP		
Fund: 111 - GENERAL		
PUBLISHING	LEGAL PUBLICATIONS	18.10
PUBLISHING	LEGAL PUBLICATIONS	950.08
PUBLISHING	LEGAL PUBLICATIONS	18.10
PUBLISHING	LEGAL PUBLICATIONS	32.29
PUBLISHING	LEGAL PUBLICATIONS	13.43
		Fund 111 - GENERAL Total:
		1,032.00

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Fund: 212 - STREETS		
PUBLISHING	LEGAL PUBLICATIONS	70.39
		Fund 212 - STREETS Total:
		70.39
Fund: 224 - ECONOMIC DEVELOPMENT		
PUBLISHING	PUBLICATIONS	18.10
		Fund 224 - ECONOMIC DEVELOPMENT Total:
		18.10
Vendor 10134 - LEE BHM CORP Total:		
		1,120.49
Vendor: 10480 - LIFELOCK MEDICAL SUPPLY LLC		
Fund: 111 - GENERAL		
AED & CABINET (8)	DEPARTMENT SUPPLIES	936.00
AED & CABINET (8)	DEPARTMENT SUPPLIES	936.00
AED & CABINET (8)	DEPARTMENT SUPPLIES	936.00
AED & CABINET (8)	DEPARTMENT SUPPLIES	936.00
		Fund 111 - GENERAL Total:
		3,744.00
Fund: 212 - STREETS		
AED & CABINET (8)	DEPARTMENT SUPPLIES	936.00
		Fund 212 - STREETS Total:
		936.00
Fund: 621 - ENVIRONMENTAL SERVICES		
AED & CABINET (8)	DEPARTMENT SUPPLIES	468.00
AED & CABINET (8)	DEPARTMENT SUPPLIES	936.00
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		1,404.00
Fund: 631 - WASTEWATER		
AED & CABINET (8)	DEPARTMENT SUPPLIES	936.00
		Fund 631 - WASTEWATER Total:
		936.00
Fund: 641 - WATER		
AED & CABINET (8)	DEPARTMENT SUPPLIES	468.00
		Fund 641 - WATER Total:
		468.00
		Vendor 10480 - LIFELOCK MEDICAL SUPPLY LLC Total:
		7,488.00
Vendor: 10465 - LITTAU TYLER		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	450.00
		Fund 111 - GENERAL Total:
		450.00
		Vendor 10465 - LITTAU TYLER Total:
		450.00
Vendor: 10014 - LOMBARD MATTHEW		
Fund: 111 - GENERAL		
UNIFORMS-PD	UNIFORMS & CLOTHING	34.50
		Fund 111 - GENERAL Total:
		34.50
		Vendor 10014 - LOMBARD MATTHEW Total:
		34.50
Vendor: 10228 - LORE BRIAN & LORI		
Fund: 111 - GENERAL		
CONTRACTUAL PARK	CONTRACTUAL SERVICES	1,400.00
		Fund 111 - GENERAL Total:
		1,400.00
		Vendor 10228 - LORE BRIAN & LORI Total:
		1,400.00
Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC		
Fund: 111 - GENERAL		
PROF.SERV. - 23 CLUB LIGHTI...	STRUCTURES	1,753.25
		Fund 111 - GENERAL Total:
		1,753.25
Fund: 212 - STREETS		
PROF.SERVICES - 20TH ST. OV...	ENGINEERING/DESIGN	10,556.31
		Fund 212 - STREETS Total:
		10,556.31
		Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total:
		12,309.56

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Vendor: 09760 - MACQUEEN EQUIPMENT INC		
Fund: 212 - STREETS		
SIDE SKIRTS FOR SWEEPERS	EQUIPMENT MAINTENANCE	397.35
		Fund 212 - STREETS Total:
		397.35
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	84.15
EQUIP MAINT	EQUIPMENT MAINTENANCE	1,390.09
		Fund 631 - WASTEWATER Total:
		1,474.24
		Vendor 09760 - MACQUEEN EQUIPMENT INC Total:
		1,871.59
Vendor: 08190 - MADISON NATIONAL LIFE		
Fund: 111 - GENERAL		
INSURANCE	DISABILITY INSURANCE	516.31
		Fund 111 - GENERAL Total:
		516.31
Fund: 713 - CASH & INVESTMENT POOL		
INSURANCE	LIFE INS EE PAYABLE	775.54
INSURANCE	DIS INC INS EE PAYABLE	1,251.34
INSURANCE	LIFE INS ER PAYABLE	1,055.70
		Fund 713 - CASH & INVESTMENT POOL Total:
		3,082.58
		Vendor 08190 - MADISON NATIONAL LIFE Total:
		3,598.89
Vendor: 07588 - MATTHEW M. HUTT		
Fund: 111 - GENERAL		
PRE-EMPL.SCREENING - MUN...	CONTRACTUAL SERVICES	450.00
		Fund 111 - GENERAL Total:
		450.00
		Vendor 07588 - MATTHEW M. HUTT Total:
		450.00
Vendor: 07628 - MENARDS, INC		
Fund: 111 - GENERAL		
Department Supplies-REC	DEPARTMENT SUPPLIES	101.50
DEPT SUPP PARK	DEPARTMENT SUPPLIES	9.99
Department Supplies-REC	DEPARTMENT SUPPLIES	61.45
DEPT SUPP PARK	DEPARTMENT SUPPLIES	8.97
DEPT SUPP PARK	DEPARTMENT SUPPLIES	19.99
BLDG MAINT-PD	BUILDING MAINTENANCE	50.28
GROUND MAINT PARK	GROUNDS MAINTENANCE	18.48
		Fund 111 - GENERAL Total:
		270.66
Fund: 212 - STREETS		
SUPP - STRAIN RELIEF	DEPARTMENT SUPPLIES	12.36
SUPP - LITH SPRAY, CARB CLE...	DEPARTMENT SUPPLIES	41.88
SUPP - SPRAYER, PAINT CAN, ...	DEPARTMENT SUPPLIES	54.37
SUPP - LAMP HOLDERS	DEPARTMENT SUPPLIES	13.12
		Fund 212 - STREETS Total:
		121.73
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	9.98
		Fund 213 - CEMETERY Total:
		9.98
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	8.71
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		8.71
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	66.98
DEPT SUP	DEPARTMENT SUPPLIES	21.87
DEPT SUP	DEPARTMENT SUPPLIES	384.96
EQUIP MAINT	EQUIPMENT MAINTENANCE	7.96
DEPT SUP	DEPARTMENT SUPPLIES	44.10
DEPT SUP	DEPARTMENT SUPPLIES	62.50
		Fund 631 - WASTEWATER Total:
		588.37

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Fund: 641 - WATER		
DEPT SUP WTR	DEPARTMENT SUPPLIES	12.82
		Fund 641 - WATER Total: 12.82
		Vendor 07628 - MENARDS, INC Total: 1,012.27
Vendor: 07253 - MICHAEL B KEMBEL		
Fund: 212 - STREETS		
PARTS FOR DOOR - J ARM	BUILDING MAINTENANCE	30.20
		Fund 212 - STREETS Total: 30.20
Fund: 631 - WASTEWATER		
BUILDING MAINT	BUILDING MAINTENANCE	135.00
BUILDING MAINT	BUILDING MAINTENANCE	125.00
		Fund 631 - WASTEWATER Total: 260.00
		Vendor 07253 - MICHAEL B KEMBEL Total: 290.20
Vendor: 10057 - MICHAEL BEEBE		
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	421.00
		Fund 631 - WASTEWATER Total: 421.00
		Vendor 10057 - MICHAEL BEEBE Total: 421.00
Vendor: 10380 - MIDTOWN ANIMAL HOSPITAL P.C.		
Fund: 215 - SPECIAL PROJECTS		
K9 BOARDING-PD	DEPARTMENT SUPPLIES	10.00
K9 BOARDING-PD	DEPARTMENT SUPPLIES	12.50
K9 BOARDING-PD	DEPARTMENT SUPPLIES	12.50
		Fund 215 - SPECIAL PROJECTS Total: 35.00
		Vendor 10380 - MIDTOWN ANIMAL HOSPITAL P.C. Total: 35.00
Vendor: 07938 - MIDWEST CONNECT, LLC		
Fund: 111 - GENERAL		
DEPT SUPP ADM	DEPARTMENT SUPPLIES	223.00
		Fund 111 - GENERAL Total: 223.00
		Vendor 07938 - MIDWEST CONNECT, LLC Total: 223.00
Vendor: 09355 - MIDWEST MACHINERY & SUPPLY CO		
Fund: 212 - STREETS		
GUARD RAIL PARTS - POSTS, ...	DEPARTMENT SUPPLIES	1,385.21
		Fund 212 - STREETS Total: 1,385.21
		Vendor 09355 - MIDWEST MACHINERY & SUPPLY CO Total: 1,385.21
Vendor: 10477 - MILLAY ELIZABETH		
Fund: 111 - GENERAL		
Bis. Trvl.	BUSINESS TRAVEL	80.00
		Fund 111 - GENERAL Total: 80.00
		Vendor 10477 - MILLAY ELIZABETH Total: 80.00
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER		
Fund: 713 - CASH & INVESTMENT POOL		
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY	1,462.60
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY	1,462.60
		Fund 713 - CASH & INVESTMENT POOL Total: 2,925.20
		Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total: 2,925.20
Vendor: 00797 - NE DEPT OF REVENUE		
Fund: 111 - GENERAL		
LODGING	LEGAL FEES	657.37
TAXES	SALES TAX PAYABLE	3,109.20
		Fund 111 - GENERAL Total: 3,766.57
Fund: 621 - ENVIRONMENTAL SERVICES		
TAXES	SALES TAX PAYABLE	59.17
		Fund 621 - ENVIRONMENTAL SERVICES Total: 59.17

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Fund: 631 - WASTEWATER		
TAXES	SALES TAX PAYABLE	14,524.56
		Fund 631 - WASTEWATER Total: 14,524.56
Fund: 641 - WATER		
TAXES	SALES TAX PAYABLE	2,754.54
		Fund 641 - WATER Total: 2,754.54
Fund: 661 - STORMWATER		
TAXES	SALES TAX PAYABLE	888.14
		Fund 661 - STORMWATER Total: 888.14
		Vendor 00797 - NE DEPT OF REVENUE Total: 21,992.98
Vendor: 01358 - NE LAW ENFORCEMENT TRAINING CENTER		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	75.00
		Fund 111 - GENERAL Total: 75.00
		Vendor 01358 - NE LAW ENFORCEMENT TRAINING CENTER Total: 75.00
Vendor: 01156 - NE LIBRARY COMMISSION		
Fund: 111 - GENERAL		
Misc.	COLLECTIONS	4,000.00
Misc.	SUBSCRIPTIONS	1,437.30
		Fund 111 - GENERAL Total: 5,437.30
		Vendor 01156 - NE LIBRARY COMMISSION Total: 5,437.30
Vendor: 00731 - NE.DEPT. OF LABOR UNEMPLOYMENT		
Fund: 811 - UNEMPLOYMENT COMP		
UNEMPLOYMENT - 2ND QTR ...	PAYMENT TO STATE	397.90
		Fund 811 - UNEMPLOYMENT COMP Total: 397.90
		Vendor 00731 - NE.DEPT. OF LABOR UNEMPLOYMENT Total: 397.90
Vendor: 00402 - NEBRASKA MACHINERY CO		
Fund: 621 - ENVIRONMENTAL SERVICES		
EQUIP MAINT	EQUIPMENT MAINTENANCE	33.92
		Fund 621 - ENVIRONMENTAL SERVICES Total: 33.92
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	33.91
		Fund 631 - WASTEWATER Total: 33.91
		Vendor 00402 - NEBRASKA MACHINERY CO Total: 67.83
Vendor: 01047 - NEBRASKA MUNICIPAL POWER POOL		
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	3,947.50
		Fund 631 - WASTEWATER Total: 3,947.50
Fund: 641 - WATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	3,947.50
		Fund 641 - WATER Total: 3,947.50
		Vendor 01047 - NEBRASKA MUNICIPAL POWER POOL Total: 7,895.00
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT		
Fund: 631 - WASTEWATER		
ELECTRICITY	ELECTRIC POWER	155.34
ELECTRICITY	ELECTRIC POWER	11,510.81
		Fund 631 - WASTEWATER Total: 11,666.15
Fund: 641 - WATER		
ELECTRICITY	ELECTRIC POWER	4,372.90
ELECTRICITY	ELECTRIC POWER	4,827.99
		Fund 641 - WATER Total: 9,200.89
		Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total: 20,867.04

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Vendor: 00632 - NEBRASKA RURAL RADIO ASSOCIATION		
Fund: 661 - STORMWATER		
STORMWATER RADIO SPOTS	CONTRACTUAL SERVICES	500.00
		Fund 661 - STORMWATER Total: 500.00
		Vendor 00632 - NEBRASKA RURAL RADIO ASSOCIATION Total: 500.00
Vendor: 05373 - NEBRASKA SAFETY & FIRE EQUIPMENT INC.		
Fund: 111 - GENERAL		
CHARGE TWO FIRE EXTINGUI...	DEPARTMENT SUPPLIES	110.00
		Fund 111 - GENERAL Total: 110.00
		Vendor 05373 - NEBRASKA SAFETY & FIRE EQUIPMENT INC. Total: 110.00
Vendor: 10478 - NELSON ETHAN		
Fund: 111 - GENERAL		
Bis. Trvl.	BUSINESS TRAVEL	80.00
		Fund 111 - GENERAL Total: 80.00
		Vendor 10478 - NELSON ETHAN Total: 80.00
Vendor: 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF		
Fund: 111 - GENERAL		
Department Supplies-REC	DEPARTMENT SUPPLIES	34.61
GROUND MAINT PARK	GROUNDS MAINTENANCE	66.87
GROUND MAINT PARK	GROUNDS MAINTENANCE	31.17
GRUND MAINT PARK	GROUNDS MAINTENANCE	208.94
GROUND MAINT PARK	GROUNDS MAINTENANCE	1,909.13
GROUND MAINT PARK	GROUNDS MAINTENANCE	125.00
GROUND MAINT PARK	GROUNDS MAINTENANCE	108.10
GROUND MAINT PARK	GROUNDS MAINTENANCE	93.61
GROUND MAINT PARK	GROUNDS MAINTENANCE	23.18
		Fund 111 - GENERAL Total: 2,600.61
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	302.33
		Fund 641 - WATER Total: 302.33
		Vendor 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF Total: 2,902.94
Vendor: 10173 - PAIGE MANNING		
Fund: 216 - BUSINESS IMPROVEMENT		
CONTR.SERV.- JULY 2023 BID	CONTRACTUAL SERVICES	2,520.00
		Fund 216 - BUSINESS IMPROVEMENT Total: 2,520.00
Fund: 641 - WATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	540.00
		Fund 641 - WATER Total: 540.00
Fund: 661 - STORMWATER		
CONTR.SERVICES - JULY 2023 ...	CONTRACTUAL SERVICES	2,730.00
		Fund 661 - STORMWATER Total: 2,730.00
		Vendor 10173 - PAIGE MANNING Total: 5,790.00
Vendor: 10483 - PANHANDLE AUTOMOTIVE GROUP LLC		
Fund: 213 - CEMETERY		
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	317.99
		Fund 213 - CEMETERY Total: 317.99
		Vendor 10483 - PANHANDLE AUTOMOTIVE GROUP LLC Total: 317.99
Vendor: 00187 - PANHANDLE CONCRETE PRODUCTS, INC		
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	1,418.00
		Fund 631 - WASTEWATER Total: 1,418.00
		Vendor 00187 - PANHANDLE CONCRETE PRODUCTS, INC Total: 1,418.00

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION		
Fund: 111 - GENERAL		
Event-REC	SPECIAL EVENTS	35.63
		Fund 111 - GENERAL Total:
		35.63
Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:		
35.63		
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC		
Fund: 641 - WATER		
SAMPLES	SAMPLES	200.00
SAMPLES	SAMPLES	100.00
		Fund 641 - WATER Total:
		300.00
Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:		
300.00		
Vendor: 00017 - PANHANDLE HUMANE SOCIETY		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	5,656.07
		Fund 111 - GENERAL Total:
		5,656.07
Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:		
5,656.07		
Vendor: 10259 - PARADISE PUMPERS LLC		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	665.00
		Fund 111 - GENERAL Total:
		665.00
Vendor 10259 - PARADISE PUMPERS LLC Total:		
665.00		
Vendor: 04494 - PAUL REED CONSTRUCTION & SUPPLY, INC		
Fund: 213 - CEMETERY		
DEPTSUPP CEM	DEPARTMENT SUPPLIES	277.20
		Fund 213 - CEMETERY Total:
		277.20
Vendor 04494 - PAUL REED CONSTRUCTION & SUPPLY, INC Total:		
277.20		
Vendor: 01060 - PEPSI COLA OF WESTERN NEBRASKA, LLC		
Fund: 111 - GENERAL		
Concessions Supplies-REC	CONCESSION SUPPLIES	96.21
Concessions Supplies-REC	CONCESSION SUPPLIES	69.91
Concessions Supplies-REC	CONCESSION SUPPLIES	63.38
Concessions Supplies-REC	CONCESSION SUPPLIES	123.09
Concessions Supplies-REC	CONCESSION SUPPLIES	33.15
Concession Supplies-REC	CONCESSION SUPPLIES	59.07
		Fund 111 - GENERAL Total:
		444.81
Vendor 01060 - PEPSI COLA OF WESTERN NEBRASKA, LLC Total:		
444.81		
Vendor: 10030 - PLATTE RIVER GLASS RODNEY L FLOTH		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	342.00
VEH MAINT-PD	VEHICLE MAINTENANCE	825.00
		Fund 111 - GENERAL Total:
		1,167.00
Vendor 10030 - PLATTE RIVER GLASS RODNEY L FLOTH Total:		
1,167.00		
Vendor: 01276 - PLATTE VALLEY BANK		
Fund: 713 - CASH & INVESTMENT POOL		
HEALTH SAVINGS ACCT	HSA EE PAYABLE	10,200.91
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE	10,055.91
		Fund 713 - CASH & INVESTMENT POOL Total:
		20,256.82
Vendor 01276 - PLATTE VALLEY BANK Total:		
20,256.82		
Vendor: 10341 - POMPS TIRE SERVICE INC		
Fund: 641 - WATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	26.50
		Fund 641 - WATER Total:
		26.50
Vendor 10341 - POMPS TIRE SERVICE INC Total:		
26.50		

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Vendor: 00796 - POWERPLAN		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	1,235.88
		Fund 111 - GENERAL Total: 1,235.88
Fund: 212 - STREETS		
PARTS FOR GRADER - GASKETS..	EQUIPMENT MAINTENANCE	1,593.59
CREDIT FOR CORE RETURN FO...	EQUIPMENT MAINTENANCE	-125.00
		Fund 212 - STREETS Total: 1,468.59
		Vendor 00796 - POWERPLAN Total: 2,704.47
Vendor: 09744 - PT HOSE AND BEARING		
Fund: 212 - STREETS		
SUCTION HOSE FOR PAINT G...	EQUIPMENT MAINTENANCE	94.72
		Fund 212 - STREETS Total: 94.72
		Vendor 09744 - PT HOSE AND BEARING Total: 94.72
Vendor: 07838 - QUADIEN LEASING USA INC		
Fund: 111 - GENERAL		
Cont. Svcs.	CONTRACTUAL SERVICES	390.35
		Fund 111 - GENERAL Total: 390.35
		Vendor 07838 - QUADIEN LEASING USA INC Total: 390.35
Vendor: 00266 - QUILL CORPORATION		
Fund: 111 - GENERAL		
DEPT/BLDG SUPPL-PD	DEPARTMENT SUPPLIES	95.61
DEPT/BLDG SUPPL-PD	BUILDING MAINTENANCE	25.26
DEPT/BLDG SUPPL-PD	BUILDING MAINTENANCE	25.26
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	107.33
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	75.65
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	106.99
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	2.00
		Fund 111 - GENERAL Total: 438.10
		Vendor 00266 - QUILL CORPORATION Total: 438.10
Vendor: 01502 - REAMS SPRINKLER SUPPLY CO.		
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	1,374.99
		Fund 213 - CEMETERY Total: 1,374.99
		Vendor 01502 - REAMS SPRINKLER SUPPLY CO. Total: 1,374.99
Vendor: 10152 - RECOLLECT SYSTEMS INC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Contractual Services-SAN	CONTRACTUAL SERVICES	7,381.56
		Fund 621 - ENVIRONMENTAL SERVICES Total: 7,381.56
		Vendor 10152 - RECOLLECT SYSTEMS INC Total: 7,381.56
Vendor: 00202 - RECREATION SUPPLY CO., INC.		
Fund: 111 - GENERAL		
Department Supplies-REC	DEPARTMENT SUPPLIES	214.40
		Fund 111 - GENERAL Total: 214.40
		Vendor 00202 - RECREATION SUPPLY CO., INC. Total: 214.40
Vendor: 10187 - REGION 22 EMERGENCY MGMT		
Fund: 111 - GENERAL		
QUARTERLY EMERGENCY MA...	CONTRACTUAL SERVICES	8,070.30
		Fund 111 - GENERAL Total: 8,070.30
		Vendor 10187 - REGION 22 EMERGENCY MGMT Total: 8,070.30
Vendor: 04089 - REGIONAL CARE INC		
Fund: 812 - HEALTH INSURANCE		
CLAIMS	CLAIMS EXPENSE	132,543.40
HEALTH INS. PREMIUM - AUG ...	PREMIUM EXPENSE	44,131.54
FLEX FUNDING	FLEXIBLE BENFT EXPENSES	390.00

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
CLAIMS	CLAIMS EXPENSE	37,965.74
		Fund 812 - HEALTH INSURANCE Total: 215,030.68
		Vendor 04089 - REGIONAL CARE INC Total: 215,030.68
Vendor: 00364 - REGIONAL WEST MEDICAL CENTER		
Fund: 111 - GENERAL		
LITTAU #1805454-PD	CONSULTING SERVICES	280.70
		Fund 111 - GENERAL Total: 280.70
		Vendor 00364 - REGIONAL WEST MEDICAL CENTER Total: 280.70
Vendor: 07641 - REGIONAL WEST PHYSICIANS CLINIC		
Fund: 111 - GENERAL		
LITTAU #1805454-PD	CONSULTING SERVICES	279.00
		Fund 111 - GENERAL Total: 279.00
		Vendor 07641 - REGIONAL WEST PHYSICIANS CLINIC Total: 279.00
Vendor: 10438 - REGIONAL WEST		
Fund: 111 - GENERAL		
LEAD #8371170	CONSULTING SERVICES	287.00
		Fund 111 - GENERAL Total: 287.00
		Vendor 10438 - REGIONAL WEST Total: 287.00
Vendor: 03067 - RICHARD CELLI		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	15.95
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	15.95
		Fund 111 - GENERAL Total: 31.90
		Vendor 03067 - RICHARD CELLI Total: 31.90
Vendor: 10397 - RIDGECREST PRODUCTS INC		
Fund: 111 - GENERAL		
UNIFORMS-PD	UNIFORMS & CLOTHING	356.80
		Fund 111 - GENERAL Total: 356.80
		Vendor 10397 - RIDGECREST PRODUCTS INC Total: 356.80
Vendor: 09895 - ROALKVAN DREW		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	295.00
		Fund 111 - GENERAL Total: 295.00
		Vendor 09895 - ROALKVAN DREW Total: 295.00
Vendor: 00366 - ROOSEVELT PUBLIC POWER DISTRICT		
Fund: 641 - WATER		
ELECTRIC POWER	ELECTRIC POWER	2,266.48
		Fund 641 - WATER Total: 2,266.48
		Vendor 00366 - ROOSEVELT PUBLIC POWER DISTRICT Total: 2,266.48
Vendor: 04311 - ROSE DREW, INC		
Fund: 111 - GENERAL		
A/V Sup.	AUDIOVISUAL SUPPLIES	69.12
A/V Sup.	AUDIOVISUAL SUPPLIES	400.14
		Fund 111 - GENERAL Total: 469.26
		Vendor 04311 - ROSE DREW, INC Total: 469.26
Vendor: 00564 - RUSCH'S GENERAL CONTRACTING, LLC		
Fund: 411 - CDBG		
CDBG REHAB REIMB	GRANT EXPENSE	3,317.88
CDBG REHAB REIMB	GRANT EXPENSE	2,331.94
		Fund 411 - CDBG Total: 5,649.82
		Vendor 00564 - RUSCH'S GENERAL CONTRACTING, LLC Total: 5,649.82
Vendor: 10235 - RUSSEL'S AUTOMOTIVE		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	457.54

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
VEH MAINT-PD	VEHICLE MAINTENANCE	417.29
VEH MAINT-PD	VEHICLE MAINTENANCE	90.00
Fund 111 - GENERAL Total:		964.83
Vendor 10235 - RUSSEL'S AUTOMOTIVE Total:		964.83
Vendor: 00026 - S M E C		
Fund: 713 - CASH & INVESTMENT POOL		
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	96.15
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	96.15
Fund 713 - CASH & INVESTMENT POOL Total:		192.30
Vendor 00026 - S M E C Total:		192.30
Vendor: 00841 - SCB COUNTY		
Fund: 111 - GENERAL		
SEPTIC PERMITS: S22-111; S22...	CONTRACTUAL SERVICES	190.00
SEPTIC PERMITS: S23-056	CONTRACTUAL SERVICES	85.00
Fund 111 - GENERAL Total:		275.00
Vendor 00841 - SCB COUNTY Total:		275.00
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454		
Fund: 713 - CASH & INVESTMENT POOL		
FIRE EE DUES	FIRE UNION DUES EE PAY	280.00
FIRE EE DUES	FIRE UNION DUES EE PAY	260.00
Fund 713 - CASH & INVESTMENT POOL Total:		540.00
Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:		540.00
Vendor: 10482 - SCHAFF, MICHAEL		
Fund: 223 - KENO		
TREE REBATE	CONTRACTUAL SERVICES	150.00
Fund 223 - KENO Total:		150.00
Vendor 10482 - SCHAFF, MICHAEL Total:		150.00
Vendor: 00852 - SCOTTS BLUFF COUNTY COURT		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	328.00
Fund 111 - GENERAL Total:		328.00
Vendor 00852 - SCOTTS BLUFF COUNTY COURT Total:		328.00
Vendor: 00704 - SCOTTSBLUFF MOTOR CO, INC		
Fund: 111 - GENERAL		
VEH MAINT ADM	VEHICLE MAINTENANCE	64.50
Fund 111 - GENERAL Total:		64.50
Fund: 218 - PUBLIC SAFETY		
HIDTA CAR LEASE-PD	DEPARTMENT SUPPLIES	375.00
Fund 218 - PUBLIC SAFETY Total:		375.00
Vendor 00704 - SCOTTSBLUFF MOTOR CO, INC Total:		439.50
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION		
Fund: 713 - CASH & INVESTMENT POOL		
POLICE EE DUES	POL UNION DUES EE PAY	858.00
POLICE EE DUES	POL UNION DUES EE PAY	858.00
Fund 713 - CASH & INVESTMENT POOL Total:		1,716.00
Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:		1,716.00
Vendor: 00684 - SHERIFF'S OFFICE		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	25.92
Fund 111 - GENERAL Total:		25.92
Vendor 00684 - SHERIFF'S OFFICE Total:		25.92

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Vendor: 00786 - SHERWIN WILLIAMS		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	63.61
		Fund 111 - GENERAL Total:
		63.61
Fund: 212 - STREETS		
SUPP - ROLLER COVERS	DEPARTMENT SUPPLIES	28.43
		Fund 212 - STREETS Total:
		28.43
		Vendor 00786 - SHERWIN WILLIAMS Total:
		92.04
Vendor: 01031 - SIMON CONTRACTORS		
Fund: 212 - STREETS		
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	410.50
ROAD GRAVEL	STREET REPAIR SUPPLIES	79.24
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	1,320.50
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	1,429.00
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	931.50
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	2,630.00
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	555.00
RECYCLED BASE GRAVEL	STREET REPAIR SUPPLIES	300.88
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	698.00
		Fund 212 - STREETS Total:
		8,354.62
		Vendor 01031 - SIMON CONTRACTORS Total:
		8,354.62
Vendor: 00513 - SNELL SERVICES INC.		
Fund: 111 - GENERAL		
DEPT SUPP ADM	DEPARTMENT SUPPLIES	48.00
		Fund 111 - GENERAL Total:
		48.00
		Vendor 00513 - SNELL SERVICES INC. Total:
		48.00
Vendor: 09663 - SOUNDSLEEPER SECURITY INC.		
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	200.00
		Fund 631 - WASTEWATER Total:
		200.00
Fund: 641 - WATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	200.00
		Fund 641 - WATER Total:
		200.00
		Vendor 09663 - SOUNDSLEEPER SECURITY INC. Total:
		400.00
Vendor: 00054 - STATE HEALTH LAB		
Fund: 641 - WATER		
SAMPLES	SAMPLES	76.00
		Fund 641 - WATER Total:
		76.00
		Vendor 00054 - STATE HEALTH LAB Total:
		76.00
Vendor: 01235 - STATE OF NE.		
Fund: 111 - GENERAL		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	315.00
		Fund 111 - GENERAL Total:
		315.00
		Vendor 01235 - STATE OF NE. Total:
		315.00
Vendor: 10481 - STERLING T HUFF, ATTORNEY AT LAW		
Fund: 111 - GENERAL		
FACADE GRANT	COMMUNITY DEVELOPMENT	7,845.93
		Fund 111 - GENERAL Total:
		7,845.93
		Vendor 10481 - STERLING T HUFF, ATTORNEY AT LAW Total:
		7,845.93
Vendor: 05814 - SUPERIOR SIGNALS, INC		
Fund: 212 - STREETS		
REPLACEMENT CONTROLLER ...	VEHICLE MAINTENANCE	91.95
		Fund 212 - STREETS Total:
		91.95
		Vendor 05814 - SUPERIOR SIGNALS, INC Total:
		91.95

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Vendor: 05693 - SYMBOLARTS, LLC		
Fund: 111 - GENERAL		
NAMEPLATES - MUNOZ, GLE...	UNIFORMS & CLOTHING	90.00
NAME PLATE AND BADGES - F...	UNIFORMS & CLOTHING	322.50
		412.50
		Fund 111 - GENERAL Total:
		412.50
		Vendor 05693 - SYMBOLARTS, LLC Total:
		412.50
Vendor: 10474 - TACTICAL ENERGETIC ENTRY SYSTEM LLC		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	2,360.00
		2,360.00
		Fund 111 - GENERAL Total:
		2,360.00
		Vendor 10474 - TACTICAL ENERGETIC ENTRY SYSTEM LLC Total:
		2,360.00
Vendor: 00325 - TEXAS PNEUDRAULIC INC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	475.54
		475.54
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		475.54
		Vendor 00325 - TEXAS PNEUDRAULIC INC Total:
		475.54
Vendor: 01578 - THOMPSON GLASS, INC		
Fund: 111 - GENERAL		
BLDG MAINT ADM	BUILDING MAINTENANCE	140.00
		140.00
		Fund 111 - GENERAL Total:
		140.00
Fund: 641 - WATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	719.38
		719.38
		Fund 641 - WATER Total:
		719.38
		Vendor 01578 - THOMPSON GLASS, INC Total:
		859.38
Vendor: 10139 - TITAN MACHINERY, INC.		
Fund: 621 - ENVIRONMENTAL SERVICES		
EQUIP MAINT	EQUIPMENT MAINTENANCE	76.28
EQUIP MAINT	EQUIPMENT MAINTENANCE	48.27
		124.55
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		124.55
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	76.28
EQUIP MAINT	EQUIPMENT MAINTENANCE	48.27
		124.55
		Fund 631 - WASTEWATER Total:
		124.55
		Vendor 10139 - TITAN MACHINERY, INC. Total:
		249.10
Vendor: 10423 - TRANS-WEST INC		
Fund: 631 - WASTEWATER		
VEHICLE MAINT	VEHICLE MAINTENANCE	35.40
		35.40
		Fund 631 - WASTEWATER Total:
		35.40
		Vendor 10423 - TRANS-WEST INC Total:
		35.40
Vendor: 10383 - U AND U TRUCKING LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Contractual Services-SAN	CONTRACTUAL SERVICES	1,102.00
		1,102.00
		Fund 621 - ENVIRONMENTAL SERVICES Total:
		1,102.00
		Vendor 10383 - U AND U TRUCKING LLC Total:
		1,102.00
Vendor: 09865 - UNION BANK & TRUST		
Fund: 713 - CASH & INVESTMENT POOL		
RETIREMENT	REGULAR RETIRE EE PAY	9,750.24
RETIREMENT	REGULAR RETIRE EE PAY	8,971.52
RETIREMENT	DEFERRED COMP EE PAY	107.70
RETIREMENT	DEFERRED COMP EE PAY	1,527.62
RETIREMENT	DEFERRED COMP EE PAY	2,408.62
RETIREMENT	RETIRE FIRE EE PAYABLE	3,078.50
RETIREMENT	RETIRE POLICE EE PAY	7,148.51
RETIREMENT	RETIRE POLICE EE PAY	8,100.18
RETIREMENT	REGULAR RETIRE EE PAY	8,954.57

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
RETIREMENT	REGULAR RETIRE EE PAY	9,745.58
RETIREMENT	DEFERRED COMP EE PAY	108.30
RETIREMENT	DEFERRED COMP EE PAY	1,527.62
RETIREMENT	DEFERRED COMP EE PAY	2,408.62
RETIREMENT	RETIRE FIRE EE PAYABLE	3,732.67
RETIREMENT	RETIRE POLICE EE PAY	7,610.86
RETIREMENT	RETIRE POLICE EE PAY	6,729.96
Fund 713 - CASH & INVESTMENT POOL Total:		81,911.07
Vendor 09865 - UNION BANK & TRUST Total:		81,911.07

Vendor: 09840 - UNITED STATES WELDING

Fund: 212 - STREETS

WELD. SUPP - FLINT LIGHTERS	DEPARTMENT SUPPLIES	5.98
Fund 212 - STREETS Total:		5.98

Fund: 621 - ENVIRONMENTAL SERVICES

Contractual Services-SAN	CONTRACTUAL SERVICES	56.50
Fund 621 - ENVIRONMENTAL SERVICES Total:		56.50

Vendor 09840 - UNITED STATES WELDING Total: 62.48

Vendor: 01217 - US BANK

Fund: 212 - STREETS

FEES - GO HWY ALLOC. BOND ... ADMIN COSTS & FEES		440.00
FEES - GO HWY ALLOC. BONDS...ADMIN COSTS & FEES		440.00
Fund 212 - STREETS Total:		880.00

Vendor 01217 - US BANK Total: 880.00

Vendor: 08828 - US BANK

Fund: 111 - GENERAL

MEMBERSHIPS-PD	MEMBERSHIPS	40.00
Equip. Main.	EQUIPMENT MAINTENANCE	695.20
Equip. Main.	EQUIPMENT MAINTENANCE	695.20
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	352.49
Coll.	COLLECTIONS	264.75
Coll.	COLLECTIONS	29.91
Prgmg.	PROGRAMMING	39.98
Prgmg.	PROGRAMMING	189.16
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	79.08
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	49.80
MEMBERSHIPS-PD	MEMBERSHIPS	40.00
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	1,219.14
Special Event-REC	SPECIAL EVENTS	107.50
Coll.	COLLECTIONS	-192.09
Coll.	COLLECTIONS	-27.46
Prgmg.	PROGRAMMING	-189.16
Prgmg.	PROGRAMMING	39.96
Prgmg.	PROGRAMMING	149.20
STAR HERALD SUBSCRIPTION ...	DEPARTMENT SUPPLIES	1.00
Coll.	COLLECTIONS	246.03
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	30.98
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	379.80
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	379.80
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	301.57
Prgmg.	PROGRAMMING	474.96
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	5.79
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	150.00
Equip. Main.	EQUIPMENT MAINTENANCE	240.99
Coll.	COLLECTIONS	32.22
DEPT SUPP PARK	DEPARTMENT SUPPLIES	50.60
SCHOOL & CONF ANGELA SCA...	SCHOOL & CONFERENCE	139.00
Dep. Sup.	DEPARTMENT SUPPLIES	49.98
Dep. Sup.	DEPARTMENT SUPPLIES	157.63

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
Prgmg.	PROGRAMMING	85.01
Prgmg.	PROGRAMMING	519.85
INFRARED CABLE FOR AEDS	DEPARTMENT SUPPLIES	127.00
AICPA MEMBERSHIP RENEWA...	MEMBERSHIPS	340.00
Fund 111 - GENERAL Total:		7,294.87
Fund: 621 - ENVIRONMENTAL SERVICES		
Postage-SAN	POSTAGE	9.65
CONTRACTUAL SVC	CONTRACTUAL SERVICES	33.84
Fund 621 - ENVIRONMENTAL SERVICES Total:		43.49
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	33.83
EQUIP MAINT	EQUIPMENT MAINTENANCE	1,314.93
Fund 631 - WASTEWATER Total:		1,348.76
Fund: 661 - STORMWATER		
DEPT SUPPLIES	DEPARTMENT SUPPLIES	365.00
Fund 661 - STORMWATER Total:		365.00
Fund: 721 - GIS SERVICES		
POSTAGE - GIS	DEPARTMENT SUPPLIES	3.60
Fund 721 - GIS SERVICES Total:		3.60
Vendor 08828 - US BANK Total:		9,055.72
Vendor: 01894 - VAN DIEST SUPPLY COMPANY		
Fund: 212 - STREETS		
MOSQUITO SPRAY	DEPARTMENT SUPPLIES	3,838.00
Fund 212 - STREETS Total:		3,838.00
Vendor 01894 - VAN DIEST SUPPLY COMPANY Total:		3,838.00
Vendor: 10466 - VORSE MARIC		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	450.00
Fund 111 - GENERAL Total:		450.00
Vendor 10466 - VORSE MARIC Total:		450.00
Vendor: 10476 - WALFORD REGAN		
Fund: 111 - GENERAL		
Bis. Trvl.	BUSINESS TRAVEL	80.00
Fund 111 - GENERAL Total:		80.00
Vendor 10476 - WALFORD REGAN Total:		80.00
Vendor: 00022 - WALMART		
Fund: 111 - GENERAL		
Prgmg.	PROGRAMMING	38.61
Prgmg.	PROGRAMMING	20.94
Prgmg.	PROGRAMMING	16.91
Department Supplies-REC	DEPARTMENT SUPPLIES	67.54
Fund 111 - GENERAL Total:		144.00
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	12.97
Fund 213 - CEMETERY Total:		12.97
Vendor 00022 - WALMART Total:		156.97
Vendor: 01367 - WASSON, BRIAN		
Fund: 111 - GENERAL		
GAS/SCHOOLS & CONF-PD	GASOLINE	43.00
GAS/SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	52.00
Fund 111 - GENERAL Total:		95.00
Vendor 01367 - WASSON, BRIAN Total:		95.00
Vendor: 10221 - WEX BANK		
Fund: 111 - GENERAL		
JULY DIESEL AND DEF	OTHER FUEL	1,161.55

Expense Approval Report

Post Dates: 7/18/2023 - 8/7/2023

Description (Payable)	Account Name	Amount
JULY GASOLINE	GASOLINE	110.30
FUEL	GASOLINE	1,286.65
FUEL	OTHER FUEL	2,153.20
FUEL CREDIT	OTHER FUEL	-299.83
GASOLINE-PD	GASOLINE	4,927.07
FUEL - L.LUND	GASOLINE	80.99
Fund 111 - GENERAL Total:		9,419.93
Fund: 212 - STREETS		
UNLEADED GASOLINE	GASOLINE	1,646.18
UNLEADED GASOLINE	OTHER FUEL	1,955.79
Fund 212 - STREETS Total:		3,601.97
Fund: 621 - ENVIRONMENTAL SERVICES		
Diesel Fuel-SAN	GASOLINE	117.74
Diesel Fuel-SAN	OTHER FUEL	8,135.89
FUEL	GASOLINE	38.69
Fund 621 - ENVIRONMENTAL SERVICES Total:		8,292.32
Fund: 631 - WASTEWATER		
FUEL	GASOLINE	38.69
FUEL	GASOLINE	521.77
FUEL	OTHER FUEL	336.26
Fund 631 - WASTEWATER Total:		896.72
Fund: 641 - WATER		
FUEL	GASOLINE	1,335.39
Fund 641 - WATER Total:		1,335.39
Vendor 10221 - WEX BANK Total:		23,546.33
Vendor: 10479 - WINCHELL JILL		
Fund: 111 - GENERAL		
Bis. Trvl.	BUSINESS TRAVEL	80.00
Fund 111 - GENERAL Total:		80.00
Vendor 10479 - WINCHELL JILL Total:		80.00
Vendor: 09961 - WRIGHT MICHAEL		
Fund: 111 - GENERAL		
Bis. Trvl.	BUSINESS TRAVEL	80.00
Fund 111 - GENERAL Total:		80.00
Vendor 09961 - WRIGHT MICHAEL Total:		80.00
Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT		
Fund: 713 - CASH & INVESTMENT POOL		
CHILD SUPPORT	CHILD SUPPORT EE PAY	738.08
CHILD SUPPORT	CHILD SUPPORT EE PAY	738.08
Fund 713 - CASH & INVESTMENT POOL Total:		1,476.16
Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total:		1,476.16
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE		
Fund: 713 - CASH & INVESTMENT POOL		
YMCA	YMCA PAY EE	749.00
Fund 713 - CASH & INVESTMENT POOL Total:		749.00
Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:		749.00
Grand Total:		845,578.18

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	117,690.81	4,370.38
212 - STREETS	38,701.60	0.00
213 - CEMETERY	4,297.55	0.00
215 - SPECIAL PROJECTS	35.00	0.00
216 - BUSINESS IMPROVEMENT	2,520.00	0.00
218 - PUBLIC SAFETY	17,125.00	0.00
223 - KENO	150.00	0.00
224 - ECONOMIC DEVELOPMENT	123.12	0.00
411 - CDBG	55,644.82	0.00
621 - ENVIRONMENTAL SERVICES	35,883.73	59.17
631 - WASTEWATER	45,643.80	14,524.56
641 - WATER	41,437.76	2,754.54
661 - STORMWATER	6,352.30	888.14
713 - CASH & INVESTMENT POOL	264,504.83	264,504.83
721 - GIS SERVICES	39.28	0.00
811 - UNEMPLOYMENT COMP	397.90	0.00
812 - HEALTH INSURANCE	215,030.68	170,899.14
Grand Total:	845,578.18	458,000.76

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-21311	SALES TAX PAYABLE	3,109.20	3,109.20
111-42203-172	POOL REVENUES	250.00	0.00
111-51281-142	DISABILITY INSURANCE	516.31	516.31
111-52111-111	DEPARTMENT SUPPLIES	1,425.95	0.00
111-52111-116	DEPARTMENT SUPPLIES	16.97	0.00
111-52111-121	DEPARTMENT SUPPLIES	1.00	0.00
111-52111-141	DEPARTMENT SUPPLIES	411.97	0.00
111-52111-142	DEPARTMENT SUPPLIES	2,545.81	0.00
111-52111-151	DEPARTMENT SUPPLIES	1,604.11	0.00
111-52111-171	DEPARTMENT SUPPLIES	1,149.67	0.00
111-52111-172	DEPARTMENT SUPPLIES	9,428.86	0.00
111-52114-172	CONCESSION SUPPLIES	2,086.56	0.00
111-52121-141	JANITORIAL SUPPLIES	57.01	0.00
111-52121-142	JANITORIAL SUPPLIES	57.01	0.00
111-52121-171	JANITORIAL SUPPLIES	684.23	0.00
111-52134-172	SPECIAL EVENTS	143.13	0.00
111-52163-142	INVESTIGATIVE EXPENSES	72.08	0.00
111-52181-141	UNIFORMS & CLOTHING	412.50	0.00
111-52181-142	UNIFORMS & CLOTHING	1,465.83	0.00
111-52221-151	AUDIOVISUAL SUPPLIES	469.26	0.00
111-52222-151	COLLECTIONS	7,513.48	0.00
111-52223-151	PROGRAMMING	1,385.42	0.00
111-52225-151	SUBSCRIPTIONS	1,437.30	0.00
111-52311-111	MEMBERSHIPS	340.00	0.00
111-52311-142	MEMBERSHIPS	80.00	0.00
111-52411-142	POSTAGE	49.30	0.00
111-52511-121	GASOLINE	80.99	0.00
111-52511-141	GASOLINE	110.30	0.00
111-52511-142	GASOLINE	4,970.07	0.00
111-52511-171	GASOLINE	1,286.65	0.00
111-52521-141	OTHER FUEL	861.72	0.00
111-52521-171	OTHER FUEL	2,153.20	0.00
111-52999-171	MISCELLANEOUS	25.37	0.00
111-53111-112	CONTRACTUAL SERVICES	450.00	0.00
111-53111-116	CONTRACTUAL SERVICES	3,961.00	0.00
111-53111-121	CONTRACTUAL SERVICES	275.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53111-142	CONTRACTUAL SERVICES	7,506.41	0.00
111-53111-143	CONTRACTUAL SERVICES	8,070.30	0.00
111-53111-151	CONTRACTUAL SERVICES	486.40	0.00
111-53111-171	CONTRACTUAL SERVICES	6,542.50	0.00
111-53111-172	CONTRACTUAL SERVICES	1,000.00	0.00
111-53121-142	CONSULTING SERVICES	881.70	0.00
111-53161-112	LEGAL PUBLICATIONS	18.10	0.00
111-53161-115	LEGAL PUBLICATIONS	950.08	0.00
111-53161-121	LEGAL PUBLICATIONS	18.10	0.00
111-53161-142	LEGAL PUBLICATIONS	32.29	0.00
111-53161-151	LEGAL PUBLICATIONS	13.43	0.00
111-53211-142	LEGAL FEES	353.92	0.00
111-53211-171	LEGAL FEES	657.37	657.37
111-53421-111	BUILDING MAINTENANCE	140.00	0.00
111-53421-141	BUILDING MAINTENANCE	41.26	0.00
111-53421-142	BUILDING MAINTENANCE	91.54	0.00
111-53421-171	BUILDING MAINTENANCE	16.54	0.00
111-53441-111	EQUIPMENT MAINTENA...	126.02	0.00
111-53441-142	EQUIPMENT MAINTENA...	1,533.01	0.00
111-53441-151	EQUIPMENT MAINTENA...	1,631.39	0.00
111-53441-171	EQUIPMENT MAINTENA...	2,994.72	0.00
111-53441-172	EQUIPMENT MAINTENA...	700.86	0.00
111-53451-111	VEHICLE MAINTENANCE	64.50	0.00
111-53451-142	VEHICLE MAINTENANCE	2,146.82	0.00
111-53451-171	VEHICLE MAINTENANCE	1,722.89	0.00
111-53471-171	GROUNDS MAINTENAN...	4,727.29	0.00
111-53521-111	HEATING FUEL	44.22	0.00
111-53521-141	HEATING FUEL	27.72	0.00
111-53521-142	HEATING FUEL	66.33	0.00
111-53521-151	HEATING FUEL	88.13	0.00
111-53521-171	HEATING FUEL	38.60	0.00
111-53521-172	HEATING FUEL	3,203.10	0.00
111-53561-111	PHONE & INTERNET	242.38	0.00
111-53561-112	PHONE & INTERNET	72.64	0.00
111-53561-114	PHONE & INTERNET	35.68	0.00
111-53561-115	PHONE & INTERNET	38.68	0.00
111-53561-116	PHONE & INTERNET	160.00	0.00
111-53561-121	PHONE & INTERNET	145.75	0.00
111-53561-141	PHONE & INTERNET	336.13	0.00
111-53561-142	PHONE & INTERNET	2,699.45	0.00
111-53561-151	PHONE & INTERNET	437.63	0.00
111-53561-171	PHONE & INTERNET	274.70	0.00
111-53561-172	PHONE & INTERNET	119.04	0.00
111-53571-141	CELLULAR PHONE	272.94	0.00
111-53711-113	SCHOOL & CONFERENCE	139.00	0.00
111-53711-141	SCHOOL & CONFERENCE	295.00	0.00
111-53711-142	SCHOOL & CONFERENCE	5,203.60	87.50
111-53721-151	BUSINESS TRAVEL	640.00	0.00
111-53751-114	COMMUNITY DEVELOP...	7,845.93	0.00
111-53821-171	PROP & EQUIP INSURAN...	156.21	0.00
111-54311-171	STRUCTURES	1,753.25	0.00
212-52111-212	DEPARTMENT SUPPLIES	7,722.47	0.00
212-52171-212	STREET REPAIR SUPPLIES	3,502.71	0.00
212-52411-212	POSTAGE	21.55	0.00
212-52511-212	GASOLINE	1,646.18	0.00
212-52521-212	OTHER FUEL	1,955.79	0.00
212-52999-212	MISCELLANEOUS	60.00	0.00
212-53111-212	CONTRACTUAL SERVICES	30.90	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
212-53161-212	LEGAL PUBLICATIONS	70.39	0.00
212-53195-212	ADMIN COSTS & FEES	880.00	0.00
212-53421-212	BUILDING MAINTENANCE	30.20	0.00
212-53441-212	EQUIPMENT MAINTENA...	2,114.61	0.00
212-53451-212	VEHICLE MAINTENANCE	91.95	0.00
212-53491-212	STREET MAINTENANCE	9,307.50	0.00
212-53521-212	HEATING FUEL	246.21	0.00
212-53561-212	PHONE & INTERNET	464.83	0.00
212-54212-212	ENGINEERING/DESIGN	10,556.31	0.00
213-52111-213	DEPARTMENT SUPPLIES	1,916.07	0.00
213-53441-213	EQUIPMENT MAINTENA...	1,015.22	0.00
213-53561-213	PHONE & INTERNET	170.54	0.00
213-53821-213	PROP & EQUIP INSURAN...	65.73	0.00
213-54411-213	EQUIPMENT	1,129.99	0.00
215-52111-142	DEPARTMENT SUPPLIES	35.00	0.00
216-53111-171	CONTRACTUAL SERVICES	2,520.00	0.00
218-52111-142	DEPARTMENT SUPPLIES	17,125.00	0.00
223-53111-113	CONTRACTUAL SERVICES	150.00	0.00
224-52211-114	PUBLICATIONS	18.10	0.00
224-53561-113	PHONE & INTERNET	105.02	0.00
411-54991-411	GRANT EXPENSE	55,644.82	0.00
621-21311	SALES TAX PAYABLE	59.17	59.17
621-52111-621	DEPARTMENT SUPPLIES	14,234.16	0.00
621-52411-621	POSTAGE	9.65	0.00
621-52511-621	GASOLINE	156.43	0.00
621-52521-621	OTHER FUEL	8,135.89	0.00
621-53111-621	CONTRACTUAL SERVICES	8,651.11	0.00
621-53441-621	EQUIPMENT MAINTENA...	158.47	0.00
621-53451-621	VEHICLE MAINTENANCE	4,177.67	0.00
621-53521-621	HEATING FUEL	65.57	0.00
621-53561-621	PHONE & INTERNET	171.61	0.00
621-59211-621	LICENSES/PERMITS	64.00	0.00
631-21311	SALES TAX PAYABLE	14,524.56	14,524.56
631-52111-631	DEPARTMENT SUPPLIES	10,488.80	0.00
631-52511-631	GASOLINE	560.46	0.00
631-52521-631	OTHER FUEL	336.26	0.00
631-53111-631	CONTRACTUAL SERVICES	4,654.28	0.00
631-53421-631	BUILDING MAINTENANCE	260.00	0.00
631-53441-631	EQUIPMENT MAINTENA...	2,955.59	0.00
631-53451-631	VEHICLE MAINTENANCE	35.40	0.00
631-53531-631	ELECTRIC POWER	11,666.15	0.00
631-53561-631	PHONE & INTERNET	162.30	0.00
641-21311	SALES TAX PAYABLE	2,754.54	2,754.54
641-52111-641	DEPARTMENT SUPPLIES	6,631.35	0.00
641-52116-641	METERS	3,371.78	0.00
641-52117-641	SAMPLES	376.00	0.00
641-52411-641	POSTAGE	132.31	0.00
641-52511-641	GASOLINE	1,335.39	0.00
641-52611-641	CHEMICALS	9,134.59	0.00
641-53111-641	CONTRACTUAL SERVICES	5,525.88	0.00
641-53441-641	EQUIPMENT MAINTENA...	402.21	0.00
641-53521-641	HEATING FUEL	154.40	0.00
641-53531-641	ELECTRIC POWER	11,467.37	0.00
641-53561-641	PHONE & INTERNET	151.94	0.00
661-21311	SALES TAX PAYABLE	888.14	888.14
661-52111-661	DEPARTMENT SUPPLIES	365.00	0.00
661-53111-661	CONTRACTUAL SERVICES	5,066.45	0.00
661-53561-661	PHONE & INTERNET	32.71	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
713-21512	MEDICARE W/H EE PAY...	19,525.52	19,525.52
713-21513	FICA W/H EE PAYABLE	71,484.80	71,484.80
713-21514	FED W/H EE PAYABLE	59,973.11	59,973.11
713-21517	POL UNION DUES EE PAY	1,716.00	1,716.00
713-21518	FIRE UNION DUES EE PAY	540.00	540.00
713-21523	LIFE INS EE PAYABLE	798.29	798.29
713-21524	SMEC EE PAYABLE	192.30	192.30
713-21527	WAGE ATTACHMENT EE ...	649.52	649.52
713-21528	REGULAR RETIRE EE PAY	37,421.91	37,421.91
713-21529	DEFERRED COMP EE PAY	8,088.48	8,088.48
713-21531	RETIRE FIRE EE PAYABLE	6,811.17	6,811.17
713-21533	RETIRE POLICE EE PAY	29,589.51	29,589.51
713-21534	DIS INC INS EE PAYABLE	1,251.34	1,251.34
713-21539	CHILD SUPPORT EE PAY	4,401.36	4,401.36
713-21540	YMCA PAY EE	749.00	749.00
713-21541	HSA EE PAYABLE	20,256.82	20,256.82
713-21723	LIFE INS ER PAYABLE	1,055.70	1,055.70
721-52111-721	DEPARTMENT SUPPLIES	3.60	0.00
721-53561-721	PHONE & INTERNET	35.68	0.00
811-53851-112	PAYMENT TO STATE	397.90	0.00
812-53861-112	PREMIUM EXPENSE	44,131.54	0.00
812-53862-112	CLAIMS EXPENSE	170,509.14	170,509.14
812-53863-112	FLEXIBLE BENFT EXPENS...	390.00	390.00
	Grand Total:	845,578.18	458,000.76

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	845,135.47	458,000.76
2122152111	35.00	0.00
21852111142	375.00	0.00
6002053561	32.71	0.00
	Grand Total:	845,578.18

UTILITY REFUNDS 8-7-23

Account #	Contact	Service Address	Refund Amount
075-2673-06	SAMANTHA LOPEZ	1806 5TH AVE SCOTTSBLUFF NE 69361	9.49
070-0377-05	JENNIFER LOOMIS	2805 5TH AVE SCOTTSBLUFF NE 69361	4.17
050-3105-04	BUYERS REALTY	1123 11TH AVE SCOTTSBLUFF NE 69361	7.89
045-1218-01	VALLEY AIRWAYS	250042 - A ROBERTSON RD SCOTTSBLUF	10.7
4			\$32.25

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Resolut.1

Council to discuss and consider action on a Resolution extending the date for written notice of termination in participation in the League Association of Risk Management (LARM) and consider the contribution credits for multi-year commitments and authorize the Mayor to sign the Resolution.

Staff Contact: Kevin Spencer, City Manager

**League Association of Risk Management
2023-24 Renewal Resolution**

RESOLUTION NO. 23-08-01

WHEREAS, City of Scottsbluff is a member of the League Association of Risk Management (LARM);

WHEREAS, section 8.10 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of Scottsbluff, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2026. **(180 day and 3 year commitment; 5% discount)**
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. **(180 day and 2 year commitment; 4% discount)**
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. **(180 day notice only; 2% discount)**
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2026. **(90 day notice and 3 year commitment only; 2% discount)**
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. **(2 year commitment only; 1%)**
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. **(90 day Notice only)**

Adopted this 7th day of August, 2023.

Signature:	_____
Title:	<u>Mayor</u>
ATTEST:	_____
Title:	<u>City Clerk</u>

Please email (customerservice@LARMpool.org) or fax (402.476.4089) the completed resolution to LARM.



1335 L. St, Ste 200
Lincoln, NE 68508
Phone: (402) 742-2600
Fax: (402) 476-4089
www.larmpool.org

June 28, 2023

Dear LARM Member,

Attached, please find your Renewal Coverage Proposal for the 2023-24 Pool Year. This proposal is itemized by line of coverage to represent your specific limits, deductibles, annualized contributions and to outline LARM's resolution credit options available for the new term.

Record inflation numbers, supply chain challenges and labor shortages are significantly impacting the cost of construction and the commercial property insurance industry. Added together and paired with increasing wages, it simply continues to cost more to repair or replace your property following damage. The value of a property is always changing, and once again, accurate insured values remain very important to ensure LARM members are adequately covered. As a result, LARM has modestly increased our overall scheduled values for the new pool year. Most members are seeing increases for their property values, contents, and property in the range of 3-10%, depending on whether you had a valuation of your scheduled properties in the last year.

To continue the goal of pursuing a strong financial position, the Board formally approved the recommended adjustment to the 2023-2024 Pool Year rate levels as follows:

- + 14.5% rate adjustment for Property Coverages.
- + 4.5% rate adjustment for Liability Coverages.
- No rate adjustment for Workers' Compensation.

With increased values, new rates and individual qualities and exposure changes since last year, please know that LARM staff and agents are here to assist you with providing optional deductible and other contribution saving opportunities.

Finally, the information presented in this communication packet does not include any potential mono-line insurance placements that are not part of the formal LARM Property, General Liability or Workers' Compensation coverages (such as Bonds, Special Events Coverage, Liquor Liability, etc.). Renewal details for such policies will continue to be provided under separate cover according to their respective effective dates.

In addition, please be advised that your proposal may not reflect any endorsements recently processed, and bear in mind, that your final invoice amount may vary from the renewal packet based on such services that require contribution adjustment over the next several weeks.

As always, the LARM Board and staff are very pleased that your community will continue to support LARM as we move into our 28th year of unparalleled commitment to serving our Members. On behalf of each of us, I thank you for making our partnership a mutual success.

Sincerely,
LEAGUE ASSOCIATION OF RISK MANAGEMENT



Tracy Juranek
Customer Service Specialist/Assistant Executive Director



How to process the attached annual renewal resolution

As always, LARM continues to seek certainty on upcoming Member commitments to allow us to accurately forecast our financial position. Requiring all Members to make annual elections by means of the Renewal Resolution affords us the fiscal confidence to structure a more stable program year-over-year. In return, LARM is able to translate this financial benefit to our Members in the form of corresponding contribution credits. Because predictability is strongest when estimates have future value, completing a new resolution each year delivers the best opportunity for this objective.

If you signed a 3-year resolution last year to receive the 5% discount, you may once again return a new 3-year resolution to continue to receive the 5% discount this year. Any member can opt for the 3-year option at any renewal to receive the maximum available discount.

If you are a Member that desires to competitively bid your coverage in the next three (3) years:

- If you already have a three (3) year Renewal Resolution at the 5% discount;
 - ↳ Execute a two (2) year Renewal Resolution at the 4% discount at the upcoming.
- If you already have a two (2) year Renewal Resolution at the 4% discount;
 - ↳ Execute a one (1) year Renewal Resolution for either the 2% or 0% discount.
- If you already have a one (1) year renewal Resolution, you must provide written notice of termination in accordance with the necessary days identified in the Renewal Resolution prior to the desired termination date.

If you do not execute/return a Renewal Resolution for the new Pool Year:

- You will automatically drop to the next lower commitment/contribution credit for that Pool Year (for example: If you were at a three (3) year commitment and do not execute/return a Renewal Resolution for the new Pool Year, you will automatically drop to a two (2) year commitment).

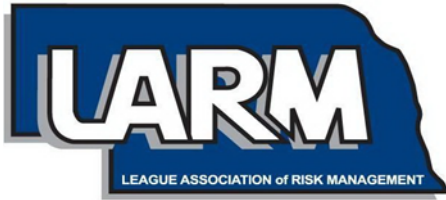
The enclosed Renewal Resolution form for the new term is made available for your use in designating the annual selection for the 2023-24 Pool Year. Once you have elected your contribution credit option, please authorize the Renewal Resolution and return to LARM to the address provided on the form. In order that LARM is able to issue process invoices as quickly as possible and prior to inception of the 2023-24 Pool Year, LARM requests that the fully executed Renewal Resolution be received no later than **August 15, 2023**. Once the Renewal Resolution

has been received by LARM, complete renewal packet materials (invoices, coverage documents, auto ID cards, etc.) will be prepared and delivered to you.

We are happy to review and discuss any questions or concerns you may have regarding this important process; therefore, we encourage you to contact your agent or LARM Customer Service if you need assistance.

Important Postscript:

Nebraska Revised Statutes §44-4309(1) requires that any member of a government risk management pool may voluntarily terminate its participation in the pool, but must notify the Director of the Nebraska Department of Insurance and the other members of the pool at least ninety (90) days prior to the desired termination date. **The notification to the Nebraska Department of Insurance and to LARM should be sent via certified mail.** The member's decision to terminate participation in the government risk pool is subject to the approval of the Director of the Nebraska Department of Insurance.



Proposal For: City of Scottsbluff

Effective Date: 10/1/2023

COVERAGE	LIMITS AND APPLICABLE DEDUCTIBLES	CONTRIBUTION
Worker's Compensation	Statutory Limits \$500,000 Employer Liability	\$252,487
General Liability	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$0 Deductible	\$154,162
Errors & Omissions	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$2,500 Deductible	\$25,990
Law Enforcement Liability	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$2,500 Deductible	\$35,620
Auto Liability	\$5,000,000 Combined Single Limit \$0 Deductible	\$34,372
Auto Physical Damage	145 x Vehicles \$ Varies on Deductible	\$75,250
Commercial Property	\$80,721,593 \$1,000 Deductible	\$338,038
TOTAL ANNUAL CONTRIBUTION:		\$915,919

Contribution Credit Options

	180 Day Notice, 3 Year Commitment	180 Day Notice, 2 Year Commitment	180 Day Notice Only	90 Day Notice, 3 Year Commitment	90 Day Notice, 2 Year Commitment	90 Day Notice Only
Commitment Discount:	5%	4%	2%	2%	1%	0%
Property & Liability:	\$630,261	\$636,896	\$650,164	\$650,164	\$656,799	\$663,433
Workers' Compensation:	\$239,863	\$242,388	\$247,437	\$247,437	\$249,962	\$252,487
Total Contribution:	\$870,124	\$879,283	\$897,602	\$897,602	\$906,761	\$915,920

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Bids1

Council to discuss and consider action on awarding the Police Tow Service three-year contract to Bee Line Services Inc., 1608 Ave. A, Scottsbluff, NE from August 1, 2023 to July 31, 2026.

Staff Contact: Kevin Spencer, Police Chief

POLICE TOW SERVICE

**PROPOSAL FOR PROVIDING POLICE TOW SERVICE
FROM AUGUST 1, 2023 TO JULY 31, 2026**

I (we) have examined the NOTICE TO BIDDER dated July 3, 2023, INSTRUCTIONS TO BIDDERS, and SPECIFICATIONS for furnishing police tow service for the City of Scottsbluff and submit the following proposal to furnish:

Schedule of rates for tow service

A. Passenger cars and small trucks: (licensed four (4) tons and less)

Year 2019 – 90 units towed; Year 2020 – 103 units towed; Year 2021 – 127 units towed

Tow Service at \$ 100 per tow during business hours

Tow Service at \$ 100 per tow after business hours

Tow Service at \$ 100 per tow on holidays (New Years Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Day)

B. Moving vehicles around in our yard to get to another vehicle:

Tow Service at \$ 0 per call – not per vehicle moved

C. Transferring vehicles from one yard to another yard:

Tow Service at \$ 100 per tow

D. Call Out: (Tow truck call out, but no tow necessary upon arrival)

Tow Service at \$ 0 per tow during business hours

Tow Service at \$ 50 per tow after business hours

E. Response Times:

The average response time within the city limits in EMERGENCY situations will be approximately 10 minutes, and NORMAL response time will be 30 or less minutes.

F. Winching and Dollies:

Winching on \$ 15

Winching off \$ 15

Additional Equipment \$ 10 such as dollies, etc.

G. Straight trucks: (licensed over four (4) tons)

Tow Service at \$ 150 per tow during business hours

Tow Service at \$ 150 per tow after business hours

H. Oversized vehicles:

1. Semi Tractor (no trailer): Tow Service at \$ 250 during business hours

Tow Service at \$ 450 after business hours

2. Semi Tractor (w/trailer): Tow Service at \$ 500 during business hours

Tow Service at \$ 500 after business hours

3. Self propelled campers or mobile homes:

Tow Service at \$ 100 during business hours

Tow Service at \$ 100 after business hours

4. Buses:

Tow Service at \$ 250 during business hours

Tow Service at \$ 250 after business hours

I. Motorcycles: (all inclusive)

Tow Service at \$ 100 during business hours

Tow Service at \$ 100 after business hours

J. Other vehicles: (snowmobiles, boats on trailers, other trailers, etc.)

Tow Service at \$ 100 during business hours

Tow Service at \$ 100 after business hours

K. Ability to securely store our impounds: (larger vehicles, our lot is full, etc.)

Yes X No _____

Available to us 24/7: Yes X No _____

Storage \$ 5 per Day

L. Vehicle Identification:

Attach additional sheets if necessary, list sub-contractors if applies...

The vehicle(s) to be used to provide tow service will be:

MAKE: Ford F-650 YEAR: 2005 CAPACITY: 28,999

EQUIPPED WITH: Rollback, w/stinger

SUPPLEMENTAL VEHICLE (if any) 86 Chevy Rollback.

Bidder (company): Beeline Service

By: Chad Weiss **Title:** Owner

Contact Person: Chad Weiss

Day Telephone Number: 308-637-2765 **Night Telephone Number:** 308-637-2765

Mailing Address:

1608 Ave A Scottsbluff NE 69361
(Street or Box Number) (City) (State) (Zip Code)

Business Hours:

Normal business hours are the following: 8:00 AM to 5:00 pm PM

5 days per week from Monday through Friday


Signature of Bidder

Accepted by the Scottsbluff City Council on _____ day of _____, 20____.

(Mayor Signature)

(Date)

(City Clerk Signature)

(Date)

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Reports1

Council to discuss and consider action on release of CDBG loan fund on Lincoln House Project.

Staff Contact: Kevin Spencer, City Manager

AGREEMENT FOR
PURCHASE
OF GENERAL PARTNER'S INTEREST

This Agreement is made this 21st day of June, 2023, by and between GLS PROPERTIES, LLC, a Florida Limited Liability Company (hereinafter "Seller"), the general partner of MDI LIMITED PARTNERSHIP #48, a Nebraska Limited Partnership (the "Partnership"), and TYLER D. CHRISMAN or Assigns (hereinafter "Purchaser").

WHEREAS, the Seller is the sole general partner of the Partnership, holding a 0.1% interest in the Partnership as the general partner. The sole limited partner of the Partnership is GLS Stenson Family Limited Partnership, a Florida limited partnership, which simultaneous with the Closing (as defined herein), is transferring all of its limited partnership interests in the Partnership pursuant to that certain Agreement For Purchase of Limited Partners' Interests dated as of June 27th, 2023.

WHEREAS, the Seller and Purchaser have agreed upon the terms of purchase of the general partner's interest described in this Agreement and desire to memorialize the terms of purchase.

NOW THEREFORE IT IS AGREED AS FOLLOWS:

1. Purchase of General Partner's Interest.

a. The parties agree that the recitals are an integral part of this Agreement and that the recitals are incorporated into this Agreement.

b. The Seller agrees to sell and transfer to Purchaser, or Purchaser's designee or designees, upon the terms set forth in this Agreement, the general partner's interest in the Partnership, as set forth in the particulars described in the Second Amended and Restated Agreement of the Limited Partnership, dated June 30, 2014, and all amendments thereto (the "Limited Partnership Agreement"), for the purchase price of FORTY NINE THOUSAND, ONE HUNDRED SIXTY THREE and 40/100 DOLLARS (\$49,163.40) and Purchaser agrees to pay the purchase price.

c. Seller warrants that it is the sole owner and holder of the general partner's interest in the Partnership, as described in the Limited Partnership Agreement, which is generally summarized as a 50% interest in net sale proceeds under section 12.2 of the Partnership Limited Partnership Agreement, and thereafter a 1% interest in profits, losses, and credits under section 5.1 of the Partnership Limited Partnership Agreement.

2. **Conditions Precedent to Closing or Transfer.** Closing is conditioned upon the prior occurrence of the following:

a. The United States Department of Agriculture, Rural Development (hereinafter "Rural Development") and Nebraska Investment Finance Authority ("NIFA"), if required, approval of Purchaser, or Purchaser's nominee or nominees, as General Partner of the Partnership will be required prior to closing. The Purchaser agrees to promptly make the required application or applications.

b. A due diligence checklist is attached hereto as Exhibit A, which outlines information to be reviewed by Purchaser as part of its due diligence. Seller agrees to promptly provide the information as listed on Exhibit A which is in its possession or under its control, or Seller shall formally certify that it does not have such documentation in its possession and shall further disclose whether it previously had such documentation in its possession. After receipt of all applicable documents or certification that Seller does not have such documentation, Purchaser shall have forty-five (45) days to review the same. The sale is contingent upon Purchaser's approval after review of this information, provided however, that such approval shall not be unreasonably withheld. Purchaser shall notify Seller in writing of Purchaser's decision within ten (10) days after expiration of the forty-five (45) day review period. Failure to provide such notification to Seller in a timely manner shall operate as an approval. If Purchaser timely notifies the Seller within the forty-five (45) day review period that it does not approve of the transaction hereunder, then this Agreement shall terminate immediately without any further documentation. If Purchaser notifies Seller that it approves the purchase at any time within the forty-five (45) day due diligence period or ten (10) day notice period, Purchaser thereby waives and releases any and all termination rights in this paragraph and shall be bound by the terms of this Agreement regardless of the amount of due diligence review actually completed.

c. Consent by the USDA Rural Development of Purchaser's assumption of that certain Section 515 mortgage encumbering the Housing Project.

d. Consent by the City of Scottsbluff, Nebraska, to the forgiveness of those two (2) certain Community Development Block Grant (CDBG) loans in the amounts of \$25,000 and \$100,000, along with any accrued interest thereon, which consent shall be obtained prior to Closing, but which forgiveness shall be recorded and effective immediately after the Closing and no later than thirty (30) days after the Closing.

e. Any partnership level liabilities, due to, but not paid to the Partnership, to be assigned to Purchaser by Seller as a condition to closing.

f. The Seller certifies that no material legal obligations known to Seller or material debts of the Partnership exist which are not disclosed on the audited financial statements or unaudited supplementary financial statements of the Partnership. Material

Agreement for GP Interest MDI LP #48 – Page 2

legal obligations and material debts specifically excludes any utility invoices or other accounts payable arising in the ordinary course of business of operating the Housing Project.

3. **Tax Incidents.** After Closing, Purchaser shall be entitled to receive each Seller's share of profits, losses, gains, net cash from the Partnership and tax incidents to otherwise be received by Seller as general partner of the Partnership which accrue on or after the Closing.

4. **Closing in Name of Purchasing Entity.** Purchaser may assign its rights under this Agreement to a corporation, limited liability company, limited partnership or general partnership controlled by Purchaser and/or a Chrisman affiliate and may close in the name of such entity, subject to USDA, Rural Development approval and NIFA approval, if required. If Purchaser is unable to timely assign its rights to an entity able to obtain the approvals described herein, Purchaser shall be obligated to close in its own name. Assignment of Purchaser's rights under this Agreement to a third party, shall require prior written approval by Seller.

5. **Closing.**

a. The closing of sale pursuant to this Agreement shall occur in the office of the Purchaser's attorney Rebecca J. Knapp, Knapp Law Office, P.C., 203 E. Main Street, Suite 1, Enterprise, Oregon 97828 after the latest of the following: (1) ninety (90) days from the effective date of this Agreement and acknowledged receipt of due diligence, or (2) thirty (30) days from Rural Development's and NIFA's, if required, approval of Purchaser or Purchaser's designee or designees as the new general partner of the Partnership, or (3) thirty (30) days after the due diligence approval described in paragraph 2. In no event shall the Closing occur after December 31, 2023, and this Agreement shall automatically terminate on December 31, 2023, unless extended in writing by the parties hereto.

b. An earnest money deposit of FIVE HUNDRED and 00/100 DOLLARS (\$500.00) shall be deposited by Purchaser with Rebecca J. Knapp, Knapp Law Office, P.C., 203 E. Main Street, Suite 1, Enterprise, OR 97828 ("Escrowee"), within ten (10) business days after full execution of this Agreement. The earnest money shall be non-refundable upon the following: (1) Purchaser's approval of due diligence as provided in paragraph 2, and (2) upon USDA, Rural Development and NIFA, if required, approval of Purchaser or Purchaser's designee or designees as the new general partner of the Partnership. All earnest money deposits shall be applied to the purchase price at the time of closing. If either condition (1) is disapproved or condition (2) fails because both Purchaser and any designees or assignees are unable to obtain the required approvals, Seller agrees to promptly approve that the Escrowee may release the earnest money deposit to Purchaser.

c. The sale and transfer of the general partner's interest shall be documented with the documents required by the Limited Partnership Agreement to evidence a transfer of partner's interest, which shall include an Assignment and Assumption of General Partner's Interest, an Amended Certificate of Limited Partnership, and an Amended Limited Partnership Agreement. Purchaser shall be responsible for the preparation of said documents at Purchaser's expense.

d. Purchaser and Seller each agree to pay their own legal fees directly. Other closing costs, transfer taxes and recording taxes will be handled in a mutually agreeable manner and in accordance with local customs of Scotts Bluff County, Nebraska.

e. The Closing hereunder shall occur simultaneously with the Closing pursuant to that certain Agreement for Purchase of Limited Partners' Interest dated as of June 21st, 2023, by and between the Purchaser, and GLS Stenson Family Limited Partnership, a Florida limited partnership ("LP Sale Agreement"), and the Closing hereunder shall not occur without the simultaneously closing under the LP Sale Agreement.

6. **Commissions.** Purchaser and Seller each agree that any commissions or fees negotiated by either party are their sole and separate responsibility.

7. **Condition of Property.** Seller covenants and agrees with Purchaser that the assets, property, and rights now owned by the Partnership will be used, preserved, and maintained in the ordinary course of business to the same extent and in the same condition as such assets, property, and rights are used, preserved, and maintained on the date of this Agreement, and no unusual or novel methods of purchase, sale, management, or operation of such properties or business will be made or instituted. Seller further covenants and agrees with Purchaser that the real property owned by the Partnership will be delivered to Purchaser in the same or better condition as it existed at the end of Purchaser's due diligence period set out in paragraph 2b above.

8. **Property Covered.** The following assets are owned by the Partnership and the parties intend that they will remain assets of the Partnership following the closing:

a. The thirty-five (35) unit, multi-family rural residential housing apartment complex, located in Scottsbluff, Nebraska, known as "Lincoln House Apartments" (the "Housing Project") and all the improvements and fixtures located thereon.

b. All the personal property owned by the Partnership, including appliances and furniture, provided for the use by tenants of the Housing Project or used in the operation of the Housing Project, all lease and rental agreements of the Property

and all agreements with Rural Development, which shall be assumed by the Purchaser at closing.

c. The following accounts for the Housing Project (collectively, the "Transferred Accounts"): Replacement Reserve Account, Tax and Insurance Reserve Account, Tenant Security Deposit Account, and Operating Account or accounts, together with the rent supplement accounts receivable at closing and the tenant accounts receivable in such amounts as exist on the day of closing. Partnership funds of Sellers not subject to regulatory oversight are not being purchased and are not included with the Transferred Accounts.

9. Seller's Representations and Warranties.

a. The Partnership is a Nebraska limited partnership duly organized and legally existing under the laws of its domicile state and is qualified to do business in every jurisdiction in which its ownership of property or conduct of business requires it to qualify. The Partnership has all requisite power and authority and all material licenses, permits, and authorizations necessary to own and operate its properties and to carry on its business as now conducted. The Partnership is governed by that certain Amended and Restated Agreement of Limited Partnership of MDI Limited Partnership #48 dated as of April 1, 1999, as amended by the First Amendment to Amended and Restated Agreement and Certificate of Limited Partnership of the Partnership dated effective as of August 1, 2008, as further amended by the Assignment and Assumption of Partnership Interest in MDI Limited Partnership #48 dated as of August 1, 2008, as further amended by the Assignment and Assumption Agreement and Second Amendment to Amended and Restated Agreement of Limited Partnership dated as of June 30, 2014, which have all been furnished to the Purchaser, which reflects all amendments made thereto at any time before the closing date and are correct and complete.

b. The Partnership is not in default under, and no condition exists that with notice or lapse of time or both would constitute a default of the Partnership under, (a) any mortgage, loan agreement, indenture, evidence of indebtedness, or other instrument evidencing borrowed money to which the Partnership is a party or by which the Partnership or the property of the Partnership is bound or (b) any judgment, order, or injunction of any court, arbitrator, or governmental agency that would reasonably be expected to affect materially and adversely the Partnership's business, financial condition, or results of operations.

c. Except for liabilities and obligations incurred in the ordinary course of business since the date of the Partnership's current balance sheet, neither the Partnership nor any of the property of the Partnership is subject to any material liability or obligation that would be required under GAAP to be included or adequately reserved against in the Partnership's financial statements.

10. **Indemnification.** Seller agrees to indemnify and to hold Purchaser and its successors and assigns harmless from and against any and all claims, liabilities, obligations, costs, and expenses, including reasonable attorney fees (collectively, "Damages") arising out of or related to: (a) Any material breach or inaccuracy of any respective representation or warranty of the Seller made in this Agreement or any related document provided to Purchaser during Purchaser's due diligence investigation; or (b) any material failure by the respective Seller to perform any covenant required to be performed by it pursuant to this Agreement. Purchaser agrees to indemnify and to hold Seller and its successors and assigns harmless from and against any and all claims, liabilities, obligations, costs, and expenses, including reasonable attorney fees (collectively, "Damages") arising out of or related to: (a) any material failure by Purchaser to perform any covenant required to be performed by it pursuant to this agreement; or (b) liabilities and obligations of the Partnership and the Purchaser, as the new general partner of the Partnership, incurred or accrued from and after the Closing.

11. **Choice of Law.** This Agreement shall be construed and governed by the laws of the State of Nebraska.

12. **Applicable Law and Jurisdiction.** This Agreement is entered into and is performable in Scotts Bluff County, Nebraska. Exclusive venue and jurisdiction for any civil action arising from any dispute concerning this Agreement shall be only in the State and Federal District Courts located in Scotts Bluff County, Nebraska, and each of the parties' consents to personal and subject matter jurisdiction in such courts.

13. **Merger and Non-Modification.** This Agreement, together with any exhibits attached hereto at the time of execution, constitutes the entire agreement between the parties to this Agreement. In order to be enforceable, any modification of this Agreement or other agreement between the parties relating to the same subject matter must (1) be in writing, (2) bear a date contemporaneous with or subsequent to the date of this Agreement, and (3) be agreed to and executed in writing by all parties bound by such modification. This Agreement may not be orally modified or modified by performance. On execution of the Agreement, all prior agreements or understandings between the parties shall be null and void.

14. **Assignment.** No party may assign its interest in this Agreement to a third party unless the consent of the other parties is obtained in writing.

15. **Agreement Survives Closing.** The terms and conditions of this Agreement shall survive closing and shall remain in existence after closing.

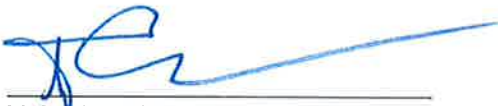
16. **Signature by Separate Counterpart.** This Agreement shall be executed by separate counterparts. Each person executing this Agreement may affix his or her

signature to a separate signature page and execution of this Agreement may be evidenced by separate signature pages. Signatures transmitted by facsimile or electronic mail shall be valid and binding. There shall be duplicate originals and each party shall sign two original counterparts.

17. **Date of Agreement.** This Agreement, and the Agreement for Purchase of the Limited Partners' Interests, shall be dated June 27th, 2023.

PURCHASER:

TYLER D. CHRISMAN



Tyler D. Chrisman

SELLER:

MDI LIMITED PARTNERSHP #48,
a Nebraska limited Partnership

By: **GLS PROPERTIES, LLC,**
a Florida limited liability company,
Its: General Partner

By: *Gary L. Stenson*
Gary L. Stenson, Member &
Authorized Signer

Agreement for GP Interest MDI LP #48 – Page 7

CONSENT BY LIMITED PARTNER

Subject to the terms and conditions of the foregoing Agreement, the undersigned Limited Partner, representing the controlling Limited Partnership interest in MDI Limited Partnership #48, a Nebraska Limited Partnership hereby consents to the substitution of Tyler D. Chrisman or Assigns, as general partner of MDI Limited Partnership #48, a Nebraska Limited Partnership, at closing of the transaction contemplated by the foregoing agreement.

GLS Stenson Family Limited Partnership, a Florida Limited Partnership

By: GLS Properties LLC, a Florida Limited Liability Company
Its: General Partner

By: *Gary L Stenson*
Gary L. Stenson, Authorized Signer

EXHIBIT A

1. **Entity Documents** (To include operating and/or partnership agreements and all amendments or Assignments that reflect and document historical ownership changes):
 - A. MDI Limited Partnership #48
 - B. GLS Properties LLC
 - C. GLS Stenson Family Limited Partnership

2. **Tax Documents** (2021 & 2022 Federal Tax Returns (Complete with K-1 Schedules):
 - A. MDI Limited Partnership #48

3. **Financial Audits** (2020, 2021 & 2022)
 - A. MDI Limited Partnership #48

4. **Loan Agreements and Promissory Notes** (Any Secured Debt Obligations of the Partnership Encumbering the Real Property):
 - A. MDI Limited Partnership #48

5. **Insurance Certificates** (Evidence of Commercial Property Insurance, Agent Contact Information):
 - A. Lincoln House Apartments

6. **Property Reports in Seller's Possession** (Capital Needs Assessment, Appraisals, Phase I, Surveys, etc.):

7. **Property Management Agent Agreement** (Existing Management Agent Agreement & Primary Contact Information):
 - A. Lincoln House Apartments

Checks 1-866-210-0666 www.umpqua.com

96-505/1232 111


TYLER CHRISMAN
LINDSEY CHRISMAN
 INVESTMENT CHECKING
 PO BOX 351
 JOSEPH, OR 97846

DATE 6/27/23

PAY TO THE ORDER OF Knapp Law office, P.C. \$ 500.00

FIVE Hundred Dollars and 00/100 DOLLARS

UMPQUA BANK
 1-866-4UMPQUA
 (1-866-486-7782)
 WWW.UMPQUABANK.COM

MEMO Lincoln Earnest CP 

⑆ 23205054⑆ 3965686276⑆ 0111

AGREEMENT FOR
PURCHASE
OF LIMITED PARTNERS' INTERESTS

This Agreement is made this 27th day of June, 2023, by and between GLS STENSON FAMILY LIMITED PARTNERSHIP, a Florida Limited Partnership ("GLS FAMILY LP") the sole Limited Partner of MDI LIMITED PARTNERSHIP #48, a Nebraska Limited Partnership (the "Partnership"), (GLS FAMILY LP hereinafter, "Seller"), and TYLER D. CHRISMAN or Assigns (hereinafter "Purchaser").

WHEREAS, the Seller is the sole limited partner of the Partnership, holding a 099.9% interest in the Partnership as the limited partner. The sole general partner of the Partnership is GLS Properties, LLC, a Florida limited liability company, which simultaneous with the Closing (as defined herein), is transferring all of its partnership interests in the Partnership pursuant to that certain Agreement For Purchase of General Partners' Interests dated as of June 27th, 2023.

WHEREAS, Seller and Purchaser have agreed upon the terms of purchase of the limited partnership interests described in this Agreement and desire to memorialize the terms of purchase.

NOW THEREFORE IT IS AGREED AS FOLLOWS:

1. Purchase of General and Limited Partnership Interests.

a. The parties agree that the Recitals are an integral part of this Agreement and that the Recitals are incorporated into this Agreement.

b. The Seller agrees to sell and transfer to Purchaser, or Purchaser's designee or designees, upon the terms set forth in this Agreement, the limited partners' interests in the Partnership (except for the retained partnership interests held back pursuant to section 5(b) below) for the purchase prices set forth below, and Purchaser agrees to pay the purchase prices, being:

i. FORTY NINE THOUSAND ONE HUNDRED SIXTY THREE and 40/100 DOLLARS (\$49,163.40) shall be paid to GLS FAMILY LP for the Limited Partnership Interests.

c. Seller warrants that it is the sole owner and holder of the limited partner's interest in the Partnership, as described in the Limited Partnership Agreement of the Partnership, which is generally summarized as a 50% interest in net sale proceed under section 12.2 of the Partnership Limited Partnership Agreement, and thereafter a 1% interest in profits, losses, and credits under section 5.1 of the Partnership Limited Partnership Agreement.

2. Conditions Precedent to Closing or Transfer. Closing is conditioned upon the prior occurrence of the following:

a. The United States Department of Agriculture, Rural Development (hereinafter "Rural Development") and Nebraska Investment Finance Authority ("NIFA"), if required, will have approved Purchaser as limited partner in the Partnership and Tyler D. Chrisman or Assigns as General Partner of the Partnership in accordance with Tyler D. Chrisman or Assigns Agreement prior to closing. The Purchaser agrees, at the Purchaser's sole cost and expense to promptly submit the required application or applications, diligently pursue Rural Development's approval, and to promptly provide any information or documents required by Rural Development. Purchaser will also provide regular written updates to Seller as to its progress and the status of Rural Development's approval.

b. A due diligence checklist is attached hereto as Exhibit A, which outlines information to be reviewed by Purchaser as part of its due diligence. Seller agrees to promptly provide the information as listed on Exhibit A which is in its possession or under its control, or Seller shall formally certify that it does not have such documentation in its possession and shall further disclose whether it previously had such documentation in its possession. After receipt of all applicable documents or certification that Seller does not have such documentation, Purchaser shall have forty-five (45) days to review the same. The sale is contingent upon Purchaser's approval after review of this information, provided however, that such approval shall not be unreasonably withheld. Purchaser shall notify Seller in writing of Purchaser's decision within ten (10) days after expiration of the forty-five (45) day review period. Failure to provide such notification to Seller in a timely manner shall operate as an approval. If Purchaser timely notifies the Seller within the forty-five (45) day review period that it does not approve of the transaction hereunder, then this Agreement shall terminate immediately without any further documentation. If Purchaser notifies Seller that it approves the purchase at any time within the forty-five (45) day due diligence period or ten (10) day notice period, Purchaser thereby waives and releases any and all termination rights in this paragraph and shall be bound by the terms of this Agreement regardless of the amount of due diligence review actually completed.

c. Consent by the USDA Rural Development of Purchaser's assumption of that certain Section 515 mortgage encumbering the Housing Project.

d. Consent by the City of Scottsbluff, Nebraska, to the forgiveness of those two (2) certain Community Development Block Grant (CDBG) loans in the amounts of \$25,000 and \$100,000, along with any accrued interest thereon, which consent shall be obtained prior to Closing, but which forgiveness shall be recorded and effective immediately after the Closing and no later than thirty (30) days after the Closing.

Agreement for LP Interests MDI LP #48 – Page 2

e. Any partnership level liabilities, due to, but not paid to the Partnership, to be assigned to Purchaser by Seller as a condition to closing.

f. The Seller certifies that no material legal obligations known to Seller or material debts of the Partnership exist which are not disclosed on the audited financial statements or unaudited supplementary financial statements of the Partnership. Material legal obligations and material debts specifically excludes any utility invoices or other accounts payable arising in the ordinary course of business of operating the Housing Project.

3. Tax Incidents. After Closing, Purchaser shall be entitled to receive each Sellers' share of profits, losses, gains, net cash from the Partnership and tax incidents to otherwise be received by Sellers as limited partners of the Partnership which accrue on or after the Closing.

4. Closing in Name of Purchasing Entity. Purchaser may assign its rights under this Agreement to a corporation, limited liability company, limited partnership or general partnership controlled by Purchaser and/or a Chrisman affiliate and may close in the name of such entity, subject to USDA, Rural Development approval and NIFA approval, if required. If Purchaser is unable to timely assign its rights to an entity able to obtain the approvals described herein, Purchaser shall be obligated to close in its own name. Assignment of Purchaser's rights under this Agreement to a third party, shall require prior written approval by Seller.

5. Closing.

a. The closing of sale pursuant to this Agreement shall occur in the office of the Purchaser's attorney Rebecca J. Knapp, Knapp Law Office, P.C., 203 E. Main Street, Suite 1, Enterprise, Oregon 97828 after the latest of the following: (1) ninety (90) days from the effective date of this Agreement and acknowledged receipt of due diligence, or (2) thirty (30) days from Rural Development's and NIFA, if required, approval of Purchaser or Purchaser's designee or designees as the new general partner of the Partnership or (3) thirty (30) days after the due diligence approval described in paragraph 2. In no event shall the Closing occur after December 31, 2023, and this Agreement shall automatically terminate on December 31, 2023, unless extended in writing by the parties hereto.

b. Purchaser acknowledges and agrees that in order to qualify as a Chapter 5 transfer under Rural Development regulations, Sellers are prohibited from transferring 100% of their partnership interests during a 12-month period without compliance with the asset transfer regulations under Chapter 7. For purposes of qualifying under Chapter 5, Purchaser agrees that Seller, shall retain a 1% limited partnership interest in the Partnership for one year and one day after the closing date at which time Seller, shall transfer said 1% limited partnership interest to Purchaser. The allocated price for the 1% interest is NINE HUNDRED NINETY THREE AND 20/100 DOLLARS (\$993.20) and shall be paid one year and one day following the initial closing.

c. An earnest money deposit of FIVE HUNDRED and 00/100 DOLLARS (\$500.00) shall be deposited by Purchaser with Rebecca J. Knapp, Knapp Law Office, P.C., 203 E. Main Street, Suite 1, Enterprise, OR 97828 ("Escrowee"), within ten (10) business days after full execution of this Agreement.

d. The earnest money shall be non-refundable upon the following: (1) Purchaser's approval of due diligence as provided in paragraph 2, and (2) upon USDA, Rural Development and NIFA, if required, approval of Purchaser or Purchaser's designee or designees as the new general partner of the Partnership. All earnest money deposits shall be applied to the purchase price at the time of closing. If either condition (1) is disapproved or condition (2) fails because both Purchaser and any designees or assignees are unable to obtain the required approvals, Seller agrees to promptly refund the earnest money deposit to Purchaser.

e. The sale and transfer of limited partner's interests shall be documented with the documents required by the partnership agreement and amendments thereto, to evidence a transfer of partnership interests, which shall include an Assignment and Assumption of Limited Partnership Interest, an Amended Certificate of Limited Partnership, and an Amended Limited Partnership Agreement. Purchaser shall be responsible for the preparation of said documents at Purchaser's expense.

f. Purchaser and Seller each agree to pay their own legal fees directly. Other closing costs, transfer taxes and recording taxes will be handled in a mutually agreeable manner and in accordance with local custom of Scotts Bluff County, Nebraska.

g. The Closing hereunder shall occur simultaneously with the Closing pursuant to that certain Agreement for Purchase of General Partners' Interest dated as of June 27, 2023, by and between the Purchaser, and GLS Properties, LLC, a Florida limited liability company ("GP Sale Agreement"), and the Closing hereunder shall not occur without the simultaneously closing under the GP Sale Agreement.

6. Commissions. Purchaser and Seller each agree that any commissions or fees negotiated by either party are their sole and separate responsibility.

7. Condition of Property. Seller covenant and agree with Purchaser that the assets, property, and rights now owned by the Partnership will be used, preserved, and maintained in the ordinary course of business to the same extent and in the same condition as such assets, property, and rights are used, preserved, and maintained on the date of this Agreement, and no unusual or novel methods of purchase, sale, management, or operation of such properties or business will be made or instituted. Sellers further covenant and agree with Purchaser that the real property owned by the Partnership will be delivered to Purchaser in the same or better condition as it existed at the end of Purchaser's due diligence period set out in paragraph 2.b above.

8. Property Covered. The following assets are owned by the Partnership and the parties intend that they will remain assets of the Partnership following the closing:

a. The thirty-five (35) unit, multi-family rural residential housing apartment complex, located in Scottsbluff, Nebraska, known as "Lincoln House Apartments" (the "Housing Project") and all the improvements and fixtures located thereon.

b. All the personal property owned by the Partnership, including appliances and furniture, provided for the use by tenants of the Housing Project or used in the operation of the Housing Project, all lease and rental agreements of the Property and all agreements with Rural Development, which shall be assumed by the Purchaser at closing.

c. The following accounts for the Housing Project (collectively, the "Transferred Accounts"): Replacement Reserve Account, Tax and Insurance Reserve Account, Tenant Security Deposit Account, and Operating Account or accounts, together with the rent supplement accounts receivable at closing and the tenant accounts receivable in such amounts as exist on the day of closing. Partnership funds of Sellers not subject to regulatory oversight are not being purchased and are not included with the Transferred Accounts.

9. Indemnification. Seller agree to indemnify and to hold Purchaser and its successors and assigns harmless from and against any and all claims, liabilities, obligations, costs, and expenses, including reasonable attorney fees (collectively, "Damages") arising out of or related to: (a) Any material breach or inaccuracy of any respective representation or warranty of the Seller made in this Agreement or any related document provided to Purchaser during Purchaser's due diligence investigation; or (b) any material failure by the respective Seller to perform any covenant required to be performed by it pursuant to this Agreement. Purchaser agrees to indemnify and to hold Seller and their successors and assigns harmless from and against any and all claims, liabilities, obligations, costs, and expenses, including reasonable attorney fees (collectively, "Damages") arising out of or related to: (a) any material failure by Purchaser to perform any covenant required to be performed by it pursuant to this agreement; or (b) liabilities and obligations of the Partnership and the Purchaser, as the new limited partner of the Partnership, incurred or accrued from and after the Closing.

10. Choice of Law. This Agreement shall be construed and governed by the laws of the State of Nebraska.

11. Applicable Law and Jurisdiction. This Agreement is entered into and is performable in Scotts Bluff County, Nebraska. Exclusive venue and jurisdiction for any civil action arising from any dispute concerning this Agreement shall be only in the State and Federal District Courts located in Scotts Bluff County, Nebraska, and each of the Parties consents to personal and subject matter jurisdiction in such courts.

12. Merger and Non-Modification. This Agreement, together with any exhibits attached hereto at the time of execution, constitutes the entire agreement between the Parties to this Agreement. In order to be enforceable, any modification of this Agreement or other agreement between the Parties relating to the same subject matter must (1) be in writing, (2) bear a date contemporaneous with or subsequent to the date of this Agreement, and (3) be agreed to and executed in writing by all Parties bound by such modification. This Agreement may not be orally modified or modified by performance. On execution of the Agreement, all prior agreements or understandings between the parties shall be null and void.

13. Assignment. No party may assign its interest in this Agreement to a third party unless the consent of the other parties is obtained in writing.

14. Agreement Survives Closing. The terms and conditions of this Agreement shall survive closing and shall remain in existence after closing.

15. Signature by Separate Counterpart. This Agreement shall be executed by separate counterparts. Each person executing this Agreement may affix his or her signature to a separate signature page and execution of this Agreement may be evidenced by separate signature pages. Signatures transmitted by facsimile shall be valid and binding. There shall be duplicate originals and each party shall sign two original counterparts.

16. Date of Agreement. This Agreement, and the Agreement for Purchase of General Partner's Interest, shall be dated June 27th, 2023.

PURCHASER:

TYLER D. CHRISMAN



Tyler D. Chrisman

SELLERS:

GLS STENSON FAMILY LIMITED PARTNERSHIP,
a Florida Limited Partnership
Its: Sole Limited Partner

By: **GLS PROPERTIES, LLC,**
a Florida limited liability company,

By: *Gary L Stenson*
Gary L. Stenson

Its: General Partner & Authorized Signer

CONSENT BY GENERAL PARTNER

Subject to the terms and conditions of the foregoing Agreement, the undersigned General Partner hereby consents to the substitution of TYLER D. CHRISMAN, or its assigns, as limited partner of the MDI LIMITED PARTNERSHIP #48, a Nebraska limited partnership at closing of the transaction contemplated by the foregoing Agreement.

MDI LIMITED PARTNERSHIP #48,
a Nebraska limited Partnership

By: **GLS PROPERTIES, LLC,**
a Florida limited liability company,
Its: General Partner

By: *Gary L Stenson*
Gary L Stenson, Member &
Authorized Signer

Checks 11622261-1-866-210-0103 www.umpqua.com

98-605/1232 112

TYLER CHRISMAN
LINDSEY CHRISMAN
INVESTMENT CHECKING
PO BOX 351
JOSEPH, OR 97846

DATE 6/27/23

PAY TO THE ORDER OF Kraep Law Office, P.C. \$ 500.00

Five Hundred Dollars and 00/100 DOLLARS

UMPQUA BANK
1-866-4UMPQUA
(1-866-486-7782)
WWW.UMPQUABANK.COM

MEMO Lincoln Earnest LP

MP

⑆ 23205054⑆ 3965686276⑈ 0112

SAFETY PAPER Security Features
Included
Details on Back

EXHIBIT A

1. **Entity Documents** (To include operating and/or partnership agreements and all amendments or Assignments that reflect and document historical ownership changes):
 - A. MDI Limited Partnership #48
 - B. GLS Properties LLC
 - C. GLS Stenson Family Limited Partnership

2. **Tax Documents** (2021 & 2022 Federal Tax Returns (Complete with K-1 Schedules):
 - A. MDI Limited Partnership #48

3. **Financial Audits** (2020, 2021 & 2022)
 - A. MDI Limited Partnership #48

4. **Loan Agreements and Promissory Notes** (Any Secured Debt Obligations of the Partnership Encumbering the Real Property):
 - A. MDI Limited Partnership #48

5. **Insurance Certificates** (Evidence of Commercial Property Insurance, Agent Contact Information):
 - A. Lincoln House Apartments

6. **Property Reports in Seller's Possession** (Capital Needs Assessment, Appraisals, Phase I, Surveys, etc.):

7. **Property Management Agent Agreement** (Existing Management Agent Agreement & Primary Contact Information):
 - A. Lincoln House Apartments

From: Danny Walker <dwalker@prea.co>
Sent: Tuesday, May 2, 2023 2:24 PM
To: Gary Stenson <gstenson@metroplains.com>;
Subject: Chrisman Development

Here are a couple of resume items to share with the City about the potential purchaser, Chrisman Development.

- CARH member (Council for Affordable Rural Housing)
- The Carh organization is a nationally recognized organization promoting, educating, and serving the affordable housing community. They provide an annual ranking list of top 20 Managers, Developers, and Owners in the affordable housing industry in the USDA RD market. The Chrisman Organizations have been in the top 20 of each category consistently, most notably being the 5th ranked Developer of affordable Housing on their most recent 2022 rankings.
- Chrisman Group has great working relationships with USDA RD, city municipalities, and other government agencies helping them work through the many complicated tasks involved in the affordable housing industry.
- We own over 5,000 units of USDA RD properties.
- We have developed over 50 properties with development costs exceeding \$200 Million.

Thank you,

Danny Walker
630-995-0460

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Reports2

Council to discuss and consider action on the Interlocal Agreement with Scotts Bluff County for Pictometry with Pictometry International Corp and authorize the Mayor to sign the Agreement.

Staff Contact: Zachary Glaubius, Development Services Director

INTERLOCAL AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 2023, by and between the County of Scotts Bluff, Nebraska, a Nebraska political subdivision, hereinafter known as "County", and the City of Scottsbluff, Nebraska, a Nebraska political subdivision, hereinafter known as "Scottsbluff".

WHEREAS, County has entered into an agreement for pictometry with Pictometry International Corp.; and

WHEREAS, the purpose of that agreement is to provide aerial photography of the real estate, improvements, structures, and areas within County and Scottsbluff; and

WHEREAS, the participants in this agreement recognize the benefit of obtaining both vertical and oblique imagery of the real estate in County and Scottsbluff; and

WHEREAS, County and Scottsbluff agree to enter into this agreement pursuant to the terms of the Interlocal Cooperation Act, Nebr. Rev. Stat. § 13-801 et. seq. to share the cost of the pictometry services and products; and

WHEREAS, each of the entities herein have reviewed this agreement and have authorized the chairman and mayor to execute this agreement as appropriate; and

WHEREAS, each entity shall benefit proportionally in the acquisition of aerial photography, which combines both vertical and oblique imagery and associated supportive software provided as specified in the agreement with Pictometry International Corp. of Rochester, New York,; and

WHEREAS, the purpose of this agreement is to involve the participation of each of the below signed tax supported entities in a co-operative effort to provide uniform aerial imagery of County and Scottsbluff so that it will maximize the number of possible applications which exist within the operation of the multiple departments which will utilize this resource; and

THEREFORE, IT IS HEREBY MUTUALLY AGREED BY AND BETWEEN THE PARTIES HERETO THAT:

1. The term of this Agreement shall be perpetual in duration, provided that any party may withdraw from the agreement at any time upon written notice to the other party with the understanding the withdrawing party will be excluded from the benefits of any future photography acquisition.
2. No separate legal or administrative entity is created by this agreement.
3. The parties shall not acquire any property, other than the digital imagery and software provided by this agreement.
4. The cost for the service will be paid for by County. Scottsbluff shall reimburse County pursuant to the schedule attached hereto as Exhibit A. Scottsbluff acknowledges that in event it annexes

additional land and changes the number of sectors to be included within the city limits, the cost of the service to be paid by Scottsbluff shall increase proportionally based upon the cost per sector as established by the agreement between County and Pictometry International Corp.

5. This agreement constitutes the entire agreement between the parties and can only be amended by written documents executed by representatives of the parties after approval by their respective governing bodies.
6. All parties shall obtain approval of their individual governing body for this agreement.

DATED this _____ day of _____, 2023.

ATTEST:

COUNTY OF SCOTTS BLUFF, NEBRASKA,

County Clerk

Chairman – Scotts Bluff County Commissioners

ATTEST:

CITY OF SCOTTSBLUFF, NEBRASKA,

Secretary / City Clerk

Mayor

Pictometry Breakdown

During this flight we had the entire county flown at a 3-inch resolution and in the pasts flights only the corporate limits were flown at this level. This allowed for a large discount on the imagery price. This will be reflected on the invoice.

2023 Pictometry Flight

City of Scottsbluff

1 time payment

Cost of Imagery: \$1,320.00 (Determined by the number of sectors that account for the city boundary multiplied by the cost per sector. 11 sectors x 120 = 1320)

Pictometry Connect: \$1650.00

Hosting of Imagery: \$500.00

Total: \$3,470.00

Cost breakdown over 3 years

Cost of Imagery: \$1,320.00/ 3years = \$440

Pictometry Connect: \$1650.00/ 3 years = \$550

Hosting of Imagery: \$500.00/ 3 years = \$166.66

Total: \$1,156.66

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Reports3

Council to discuss and consider action on the Agreement between M.C. Schaff & Associates, Inc. for engineering services for Paving District No. 314 for portions of 28th Street and Avenue K and authorize the Mayor to sign the Agreement.

Staff Contact: Kevin Spencer, City Manager

AGREEMENT BETWEEN M.C. Schaff & Associates, Inc.

AND THE CITY OF SCOTTSBLUFF FOR PROFESSIONAL SERVICES FOR ENGINEERING SERVICES FOR, PAVING DISTRICT NO. 314 FOR PORTIONS OF 28TH STREET AND AVENUE K.

The City of Scottsbluff ("CITY") having its office at 2525 Circle Drive, Scottsbluff, Nebraska 69361 and M.C. Schaff & Associates, Inc., a Nebraska Corporation with its address at 818 South Beltline Highway East, Scottsbluff, NE 69361 ("ENGINEER"), agree as follows:

The ENGINEER agrees to provide professional services to the CITY under the following terms and conditions:

I. PROJECT

The ENGINEER agrees to provide professional services to the CITY in connection with the following project ("PROJECT"):

Paving District No. 314 for Portions of 28th Street and Avenue K.

II. SERVICES

- A. The ENGINEER agrees to provide Engineering Services for the project as described in Exhibit A.
- B. SERVICES under this Agreement shall be performed by ENGINEER to the same standard achieved by other engineers performing similar work in similar locations. Determinations of acceptable quality shall be made by the Project Manager for the City of Scottsbluff.

III. COMPENSATION OF CONSULTANT

- A. The ENGINEER'S maximum ceiling fee paid on the basis of time spent at the rates specified in Exhibit B shall be \$51,496.00. Payment shall be made monthly following receipt of the bills submitted by the ENGINEER.

No work will be done by ENGINEER outside the scope of services unless prior Council authorization, in the form of a change order, is received. Work outside the scope of services will be provided at the Hourly rates specified in Exhibit C.

- B. The ENGINEER shall keep complete records of time spent and materials used on the PROJECT so that the CITY may verify bills submitted by the ENGINEER. Such records shall be made available to the CITY upon request and submitted in summary form with each bill.

IV. INSURANCE

- A. During the term of this agreement, the ENGINEER agrees to maintain in effect a policy of professional liability insurance protecting the ENGINEER and its employees in an amount of not less than \$1,000,000. The ENGINEER shall maintain in effect a policy of worker's compensation insurance.
- B. The ENGINEER shall also maintain in effect an insurance policy or policies in an amount of not less than \$1,000,000 which protects it and the CITY from damages resulting from the ENGINEER'S conduct.
- C. Certificates showing the ENGINEER has the required insurance shall be filed with the CITY before any SERVICES are performed. Certificates shall provide not less than 10 days prior written notice to the CITY of cancellation or material changes of the terms of the policy. The Certificate for the insurance outlined in Article IV.B. shall name the CITY as an additional insured party.
- D. The ENGINEER shall indemnify, defend and hold the CITY, its officers, employees and agents harmless from all suits, claims, judgments and expenses (including attorney's fees) resulting or alleged to result from any SERVICES, acts or omissions by the ENGINEER or its employees and agents in performing this agreement.

V. WARRANTIES BY ENGINEER

- A. The ENGINEER warrants that its SERVICES shall conform to the same standards achieved by other engineers performing similar work in similar locations.

- B. The ENGINEER warrants that it has all the skills and experience and all professional licenses necessary to perform the SERVICES it is to provide pursuant to this agreement. The ENGINEER may rely upon the accuracy of reports and surveys provided to it by the CITY except when defects should have been apparent to a reasonably competent professional or when it has actual notice of any defects in the reports and survey.
- C. The ENGINEER shall perform its SERVICES for the PROJECT compliance with all applicable laws, ordinances and regulations.

VI. TERMINATION OF AGREEMENT

- A. The agreement can be cancelled by either party with written notice 30 days prior to cancellation.
- B. This agreement may be terminated by either party in the case of a breach of this agreement by the other party, if the breaching party has not corrected the breach within 15 days after notice to termination is mailed to it at the above address.
- C. The CITY may terminate this agreement if it decides not to continue with the PROJECT. The CITY shall provide notice of such termination by first class mail to the ENGINEER at its above address. If the PROJECT is terminated for reasons other than the breach of the agreement by the ENGINEER, the ENGINEER shall be compensated for reasonable time spent and reasonable quantities of materials used prior to notification of termination.

VII. OBLIGATIONS OF THE CITY

- A. The CITY agrees to give the ENGINEER access to the PROJECT area and other CITY owned properties as required to perform the necessary SERVICES under this agreement.
- B. The CITY shall notify the ENGINEER of any defects in the SERVICES of which the CITY has actual notice.

VIII. ASSIGNMENT

The ENGINEER shall not subcontract or assign any portion of the SERVICES without prior written consent of such action by the CITY.

IX. EXTENT OF AGREEMENT

This agreement represents the entire understanding between the CITY and the ENGINEER and it supersedes all prior representations or agreements whether written or oral. This agreement may be altered only by written amendment signed by the ENGINEER and the CITY.

X. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the ENGINEER, including plans, tracings, drawings, estimates, specifications, field notes, investigations, studies and reports shall become the property of, and be delivered to, the CITY. The CITY acknowledges that the documents are prepared only for the PROJECT.

Effective Date of this Agreement _____, 2023

M.C. Schaff & Associates, Inc.

City of Scottsbluff, Nebraska

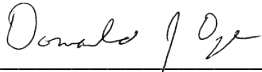


EXHIBIT A

Scope of Services

Perform all engineering services as required for the making of surveys, designs, layouts, analysis, plans (including drainage structures design if required), quantity computations, summaries and other items necessary to determine precise alignment, provide preliminary and final plans of the proposed project, and assist the City in taking of bids on the Project.

The project shall include design of the 28th Street from Avenue I to Avenue K and Avenue K from 28th Street to 29th Street including all pavement, curb & gutter, drainage improvements, sidewalk and related work.

Care shall be exercised in drawing all preliminary and construction details. All notes shall be properly spaced and all lettering shall be of an engineering style. Clarity must be maintained to allow reduction to half size plans.

Specifically, a more detailed description of the services to be performed is as follows:

WORK DESCRIPTION

A. Project Alignment and Field Survey

Perform topographic survey to locate existing facilities and identify potential conflicts with other utilities in the area.

B. Prepare Plans & Specifications (Street)

Perform engineering services and prepare construction drawings, specifications, and a construction estimate detailing the work to be performed by the contractor. The design package will incorporate all appropriate City of Scottsbluff Standard Specifications.

Design services provided by our firm will meet all needs of the City and will be done in compliance with the State Board of Engineers and Architects. All work will be done by qualified engineers, designers, and technicians.

C. Prepare Contract Documents and Assist in Bidding Process

Prepare contract documents for review and approval by the City staff and City Council. The contract documents will include the technical specifications, construction plans, and contractual requirements. The documents will include necessary bid documents for use as a proposal to be submitted by potential bidders. Once the contract documents are approved by the City Council, we will assist the City in the advertisement for, receipt of, and review of bids received. We will prepare a tabulation of the bids received and any documentation needed to evaluate and eventually recommend acceptance of the lowest and best bid. Following contract award, we will prepare the contracts, bonds, and other documents needed for the execution of the construction contract for this project.

EXHIBIT B

WORK ITEM AND STAFF	HOURS	RATE	EXTENSION	SUBTOTAL
A. PROJECT ALIGNMENT AND FIELD SURVEY				\$15,712.00
Professional Engineer	40	\$210.00	\$8,400.00	
Survey Crew	40	\$140.00	\$5,600.00	
Engineering Tech	16	\$89.00	\$1,424.00	
Clerical	4	\$72.00	\$288.00	
B. PREPARE PLANS AND SPECIFICATIONS (STREET)				\$30,168.00
Professional Engineer	120	\$210.00	\$25,200.00	
Survey Crew	8	\$140.00	\$1,120.00	
Engineering Tech	40	\$89.00	\$3,560.00	
Clerical	4	\$72.00	\$288.00	
C. PREPARE CONTRACT DOCUMENTS AND ASSIST IN BIDDING PROCESS				\$5,616.00
Professional Engineer	24	\$210.00	\$5,040.00	
Survey Crew	0	\$140.00	\$0.00	
Engineering Tech	0	\$89.00	\$0.00	
Clerical	8	\$72.00	\$576.00	
			Total	\$51,496.00

EXHIBIT C

The hourly rate schedule for work to be provided by M.C. Schaff & Associates, Inc. under this agreement shall be as listed below.

Professional Engineer	\$210.00
Survey Crew	\$140.00
Project Inspector	\$90.00
Engineering Tech	\$89.00
Clerical	\$72.00

City of Scottsbluff, Nebraska

Monday, August 7, 2023

Regular Meeting

Item Reports4

Council to discuss and consider action on the Agreement between M.C. Schaff & Associates, Inc. for engineering services for Sanitary Sewer District No. 167 located North of 27th Street and West of Avenue I and authorize the Mayor to sign the Agreement.

Staff Contact: Kevin Spencer, Police Chief

AGREEMENT BETWEEN M.C. Schaff & Associates, Inc.

AND THE CITY OF SCOTTSBLUFF FOR PROFESSIONAL SERVICES FOR ENGINEERING SERVICES FOR, SANITARY SEWER DISTRICT NO. 167 LOCATED NORTH OF 27TH STREET AND WEST OF AVENUE I.

The City of Scottsbluff ("CITY") having its office at 2525 Circle Drive, Scottsbluff, Nebraska 69361 and M.C. Schaff & Associates, Inc., a Nebraska Corporation with its address at 818 South Beltline Highway East, Scottsbluff, NE 69361 ("ENGINEER"), agree as follows:

The ENGINEER agrees to provide professional services to the CITY under the following terms and conditions:

I. PROJECT

The ENGINEER agrees to provide professional services to the CITY in connection with the following project ("PROJECT"):

Sanitary Sewer District No. 167 located north of 27th Street and West of Avenue I.

II. SERVICES

A. The ENGINEER agrees to provide Engineering Services for the project as described in Exhibit A.

B. SERVICES under this Agreement shall be performed by ENGINEER to the same standard achieved by other engineers performing similar work in similar locations. Determinations of acceptable quality shall be made by the Project Manager for the City of Scottsbluff.

III. COMPENSATION OF CONSULTANT

A. The ENGINEER'S maximum ceiling fee paid on the basis of time spent at the rates specified in Exhibit B shall be \$3,402.00. Payment shall be made monthly following receipt of the bills submitted by the ENGINEER.

No work will be done by ENGINEER outside the scope of services unless prior Council authorization, in the form of a change order, is received. Work outside the scope of services will be provided at the Hourly rates specified in Exhibit C.

- B. The ENGINEER shall keep complete records of time spent and materials used on the PROJECT so that the CITY may verify bills submitted by the ENGINEER. Such records shall be made available to the CITY upon request and submitted in summary form with each bill.

IV. INSURANCE

- A. During the term of this agreement, the ENGINEER agrees to maintain in effect a policy of professional liability insurance protecting the ENGINEER and its employees in an amount of not less than \$1,000,000. The ENGINEER shall maintain in effect a policy of worker's compensation insurance.
- B. The ENGINEER shall also maintain in effect an insurance policy or policies in an amount of not less than \$1,000,000 which protects it and the CITY from damages resulting from the ENGINEER'S conduct.
- C. Certificates showing the ENGINEER has the required insurance shall be filed with the CITY before any SERVICES are performed. Certificates shall provide not less than 10 days prior written notice to the CITY of cancellation or material changes of the terms of the policy. The Certificate for the insurance outlined in Article IV.B. shall name the CITY as an additional insured party.
- D. The ENGINEER shall indemnify, defend and hold the CITY, its officers, employees and agents harmless from all suits, claims, judgments and expenses (including attorney's fees) resulting or alleged to result from any SERVICES, acts or omissions by the ENGINEER or its employees and agents in performing this agreement.

V. WARRANTIES BY ENGINEER

- A. The ENGINEER warrants that its SERVICES shall conform to the same standards achieved by other engineers performing similar work in similar locations.

- B. The ENGINEER warrants that it has all the skills and experience and all professional licenses necessary to perform the SERVICES it is to provide pursuant to this agreement. The ENGINEER may rely upon the accuracy of reports and surveys provided to it by the CITY except when defects should have been apparent to a reasonably competent professional or when it has actual notice of any defects in the reports and survey.
- C. The ENGINEER shall perform its SERVICES for the PROJECT compliance with all applicable laws, ordinances and regulations.

VI. TERMINATION OF AGREEMENT

- A. The agreement can be cancelled by either party with written notice 30 days prior to cancellation.
- B. This agreement may be terminated by either party in the case of a breach of this agreement by the other party, if the breaching party has not corrected the breach within 15 days after notice to termination is mailed to it at the above address.
- C. The CITY may terminate this agreement if it decides not to continue with the PROJECT. The CITY shall provide notice of such termination by first class mail to the ENGINEER at its above address. If the PROJECT is terminated for reasons other than the breach of the agreement by the ENGINEER, the ENGINEER shall be compensated for reasonable time spent and reasonable quantities of materials used prior to notification of termination.

VII. OBLIGATIONS OF THE CITY

- A. The CITY agrees to give the ENGINEER access to the PROJECT area and other CITY owned properties as required to perform the necessary SERVICES under this agreement.
- B. The CITY shall notify the ENGINEER of any defects in the SERVICES of which the CITY has actual notice.

VIII. ASSIGNMENT

The ENGINEER shall not subcontract or assign any portion of the SERVICES without prior written consent of such action by the CITY.

IX. EXTENT OF AGREEMENT

This agreement represents the entire understanding between the CITY and the ENGINEER and it supersedes all prior representations or agreements whether written or oral. This agreement may be altered only by written amendment signed by the ENGINEER and the CITY.

X. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the ENGINEER, including plans, tracings, drawings, estimates, specifications, field notes, investigations, studies and reports shall become the property of, and be delivered to, the CITY. The CITY acknowledges that the documents are prepared only for the PROJECT.

Effective Date of this Agreement _____, 2023

M.C. Schaff & Associates, Inc.

City of Scottsbluff, Nebraska

Donald J. Oye

EXHIBIT A

Scope of Services

Perform all engineering services as required for the making of surveys, designs, layouts, analysis, plans (including drainage structures design if required), quantity computations, summaries and other items necessary to determine precise alignment, provide preliminary and final plans of the proposed project, and assist the City in taking of bids on the Project.

The project shall include design of the sanitary sewer located north of 27th Street and west of Avenue I including all sanitary sewer main, manholes, and related work.

Care shall be exercised in drawing all preliminary and construction details. All notes shall be properly spaced and all lettering shall be of an engineering style. Clarity must be maintained to allow reduction to half size plans.

Specifically, a more detailed description of the services to be performed is as follows:

WORK DESCRIPTION

A. Project Alignment and Field Survey

Perform topographic survey to locate existing facilities and identify potential conflicts with other utilities in the area.

B. Prepare Plans & Specifications)

Perform engineering services and prepare construction drawings, specifications, and a construction estimate detailing the work to be performed by the contractor. The design package will incorporate all appropriate City of Scottsbluff Standard Specifications.

Design services provided by our firm will meet all needs of the City and will be done in compliance with the State Board of Engineers and Architects. All work will be done by qualified engineers, designers, and technicians.

C. Prepare Contract Documents and Assist in Bidding Process

Prepare contract documents for review and approval by the City staff and City Council. The contract documents will include the technical specifications, construction plans, and contractual requirements. The documents will include necessary bid documents for use as a proposal to be submitted by potential bidders. Once the contract documents are approved by the City Council, we will assist the City in the advertisement for, receipt of, and review of bids received. We will prepare a tabulation of the bids received and any documentation needed to evaluate and eventually recommend acceptance of the lowest and best bid. Following contract award, we will prepare the contracts, bonds, and other documents needed for the execution of the construction contract for this project.

EXHIBIT B

WORK ITEM AND STAFF	HOURS	RATE	EXTENSION	SUBTOTAL
A. PROJECT ALIGNMENT AND FIELD SURVEY				\$738.00
Professional Engineer	0	\$210.00	\$0.00	
Survey Crew	4	\$140.00	\$560.00	
Engineering Tech	2	\$89.00	\$178.00	
Clerical	0	\$72.00	\$0.00	
B. PREPARE PLANS AND SPECIFICATIONS (STREET)				\$1,680.00
Professional Engineer	8	\$210.00	\$1,680.00	
Survey Crew	0	\$140.00	\$0.00	
Engineering Tech	0	\$89.00	\$0.00	
Clerical	0	\$72.00	\$0.00	
C. PREPARE CONTRACT DOCUMENTS AND ASSIST IN BIDDING PROCESS				\$984.00
Professional Engineer	4	\$210.00	\$840.00	
Survey Crew	0	\$140.00	\$0.00	
Engineering Tech	0	\$89.00	\$0.00	
Clerical	2	\$72.00	\$144.00	
			Total	\$3,402.00

EXHIBIT C

The hourly rate schedule for work to be provided by M.C. Schaff & Associates, Inc. under this agreement shall be as listed below.

Professional Engineer	\$210.00
Survey Crew	\$140.00
Project Inspector	\$90.00
Engineering Tech	\$89.00
Clerical	\$72.00