

City of Scottsbluff, Nebraska

Monday, April 17, 2023

Regular Meeting

Item Consent8

Council to approve bid specifications for the purchase of a new three-quarter ton truck with service body for the Water Department and authorize the city clerk to advertise for bids to be received on May 9, 2023 at 2:30 p.m.

Staff Contact: Mark Bohl, Public Works Director

Agenda Statement

Item No.

For Meeting of: April 17, 2023

AGENDA TITLE: Council to approve bid specifications for the purchase of a new three-quarter ton truck with service body for the Water Department and authorize the advertising for bids to be received on May 9, 2023 at 2:30 p.m.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works

PRESENTATION BY: Consent

SUMMARY EXPLANATION: In February of 2022, Team Chevrolet was awarded a bid for the purchase of a one-ton truck with service body for the Water Department. They have been unable to provide us with a one-ton truck, so we are requesting bid proposals again from vendors for a three-quarter ton truck with a service body. The three-quarter ton will meet our needs and hopefully be easier to come by.

BOARD/COMMISSION/STAFF RECOMMENDATION: Staff requests that Council approve the bid specifications and authorize the City Clerk to advertise for bids to be received on May 9, 2023 at 2:30 p.m.

Does this item require the expenditure of funds? yes no
Are funds budgeted? yes no

If no, comments: _____

Estimated Amount _____

Amount Budgeted \$51,000

Department Water Department

Account Description Equipment

Approval of funds available _____

City Finance Director

EXHIBITS

Resolution

Ordinance

Contract

Minutes

Plan/Map

Other (specify) Bid Specifications

NOTIFICATION LIST: Yes No Further Instructions

Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____

City Manager

Rev: 12/14/ City Clerk



**CITY OF SCOTTSBLUFF
BID SPECIFICATIONS**

FOR THE PURCHASE OF

**One, New, Three-Quarter Ton 4 x 4 Truck with Extended Cab/Chassis
And Service Body**

FOR THE

WATER DEPARTMENT

DATED: April 17, 2023

NOTICE TO BIDDERS

Sealed Bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk until 2:30 P.M., Tuesday, May 9, 2023, for furnishing One, New, Three-Quarter Ton 4 x 4 Truck with Extended Cab/Chassis and Service Body. Specifications and Instructions to Bidders are available at the office of the City Clerk. The Council reserves the right to reject any and all bids and to waive irregularities.

Kimberley Wright
City Clerk

Publish – 3 times:

Friday, April 21, 2023

Friday, April 28, 2023

Friday, May 5, 2023

INSTRUCTIONS TO BIDDERS

1. All bids need to be submitted on the bid form provided so they may be properly compared and evaluated.
2. The bids will be for one new three-quarter ton 4 x 4 truck with extended cab/chassis and a service body.
3. Bids are to be quoted F.O.B. Scottsbluff, NE.
4. The City will be trading in a 2008 Chevy ¾ Ton 2500 Silverado Truck, VIN: 1GCHC29K78E178030 with 183,000 miles on it.
5. Bids need to include the year, make and model of the truck/equipment being bid. They also need to include the manufacturer's brochure with detailed specifications of the identical model being bid.
6. The City Water Department is NOT exempt from Federal Excise Tax.
7. The bids shall be submitted to the City Clerk's office by 2:30 P.M., Tuesday, May 9, 2023, in a sealed envelope, and the envelope clearly marked "Bid on Three-Quarter Ton Truck with Service Body".
8. Bidders should be aware that Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.
9. Award of purchase will not become final until a notice has been issued by the City authorizing this purchase.
10. The City will pay for the truck/equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of same.
11. Please specify a delivery date for the unit being bid.
12. The price stated on the bid form shall be good through the date of delivery and subsequent payment.
13. Any items of noncompliance or variations to the minimum specification requirements listed on the following pages need to be written and submitted with the bid form.
14. Each bidder must have a current Nebraska motor vehicle dealers license, per Chapter 60, Article 14, of the Nebraska statutes.

**MINIMUM SPECIFICATIONS FOR ONE, NEW,
THREE-QUARTER TON 4 x 4 TRUCK WITH EXTENDED CAB/CHASSIS
AND SERVICE BODY**

GENERAL. One new three-quarter ton 4 x 4 truck with extended cab/chassis and service body – standard model. Single rear wheels. The unit shall meet or exceed the following minimum requirements.

G.V.W. Minimum 10,000 pounds.

ENGINE. 8 cylinder gasoline powered engine, fuel injection. Shall be equipped with full flow oil filter, dry type air filter.

FRONT AXLE. 6,000 pounds capacity rating.

FRONT SPRINGS. Both springs 4,800 pounds total capacity.

REAR AXLE. 6,200 pound capacity rating, positive traction, limited slip differential, full floating axle, shock absorbers.

REAR SPRINGS. Both springs 6,100 pounds total capacity.

BRAKE SERVICE. Power-self adjusting with dual hydraulic system, front disc brakes.

STEERING. Power assisted.

PARK BRAKE. Mechanical.

CAB. Extended cab.

FRAME. Single channel 36,000 psi.

TRANSMISSION. Heavy duty automatic equipped with oil cooler and external oil filter.

COLOR. Factory white.

BODY. Service body – knapheide or equivalent.

MOUNTING. The successful bidder will be responsible for mounting the service body.

EQUIPMENT. Standard enclosed steel crew cab with all windows and windshield equipped with safety glass. In addition to standard equipment, the truck shall be equipped with:

1. Horn
2. Arm rests
3. Sun visors (2) adaptable to front and side
4. Electric 2-speed washers and wipers
5. Heavy duty fresh air heater and defroster, and air conditioner
6. 12 volt electric system
7. Seat Belts
8. One (1) inside rear view mirror
9. Turn signals and emergency flashers
10. Oil gauge and amp meter
11. Air conditioning - factory installed

EQUIPMENT CONTINUED.

12. Four (4) mud flaps
13. One (1) shop manual
14. Antifreeze 50/50
15. Front bumper
16. Dome light
17. Split front 60/40 bench seat with console
18. Heavy duty battery with minimum 700 cca amps
19. Alternator – heavy duty
20. Back up lights and alarm
21. Back up camera
22. One (1) 35 gallon single fuel tank
23. Floor mats
24. Running boards (mounted)

WARRANTY - Bidder shall state all warranties at time of bid.

REPAIR PARTS AND SERVICE. The successful bidder shall be able to provide repair parts and service within a 20 mile radius of the City of Scottsbluff, Scottsbluff, NE.

DELIVERY. Shall be F.O.B. Wastewater Department, 3602 S Beltline Hwy E, Scottsbluff, NE.

BID FORM

**FOR FURNISHING
ONE, NEW, THREE-QUARTER TON 4 x 4 TRUCK WITH EXTENDED CAB/CHASSIS
AND SERVICE BODY**

Mayor and City Council
Scottsbluff, Nebraska

I (we) have examined the Notice to Bidders, dated April 17, 2023, Instructions to Bidders, and the Specifications, and submit the following bid to furnish one, new, three-quarter ton 4 x 4 truck with extended cab/chassis and service body.

One _____ \$ _____
Year Make Model # Bid Price

TRADE-IN

2008 Chevy ¾ Ton 2500 Silverado Truck VIN: 1GCHC29K78E178030
having 183,000 miles on it

\$ _____
Trade-in Value

Total Cost - Bid Price less Trade-in \$ _____

My Bid for the above described three-quarter ton 4 x 4 truck with extended cab/chassis and service body – less trade-in is:

(amount written out fully)

If the City places an order with my dealership for the specified truck, I hereby certify I will deliver a new unit on or before:

_____ which meets the specifications included with this proposal.
Month Day Year

Signature of Bidder: _____

Name of Bidder: _____

Company Represented by Bidder: _____

Address of Bidder: _____

Telephone & Fax Number of Bidder: _____