



**CITY OF SCOTTSBLUFF**  
**Scottsbluff City Hall Council Chambers**  
**2525 Circle Drive, Scottsbluff, NE 69361**  
**CITY COUNCIL AGENDA**

**Regular Meeting**  
**April 3, 2023**  
**6:00 PM**

1. **Roll Call**
2. **Pledge of Allegiance.**
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. **Notice of changes in the agenda by the city clerk** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. **Closed Session**
  - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
7. **Scottsbluff Youth Council**
  - a) (informational only):
8. **Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)**
  - a) Council to approve the minutes of the March 20, 2023 Regular Meeting.
  - b) Council to approve the bid specifications for Self-Contained Breathing Apparatus for the Fire Department and authorize the City Clerk to advertise for bids to be received by April 25, 2023 at 2:30 p.m.
  - c) Council to acknowledge a sewer claim from Magnet Rentals for property located at 2214 1st Ave., Scottsbluff, NE which has been presented. The City Council will withdraw and take no action on the claim.
  - d) Council to consider and take action on claims of the City.
9. **Public Hearings:**
  - a) Council to hold a public hearing set for this date to receive information to add a catering endorsement to the Class C liquor license held by BR Entertainment, LLC d/b/a Hight's Tavern, 20 W. 18th St., Scottsbluff, NE.
  - b) Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission regarding adding a catering endorsement to the Class C liquor license held by BR Entertainment, LLC d/b/a Hight's

Tavern.

10. **Petitions, Communications, Public Input:**

- a) Council to discuss and consider action on a Community Festival Permit for the Downtown Scottsbluff Association for the Cinco De Mayo Celebration on May 5, 2023 from 2:00-10:00 p.m., to include street closure of the 1600-1900 blocks of Broadway, vendors, and noise permit.
- b) Council to discuss and consider action on a Special Designated Liquor License for BDS3C, LLC d/b/a Flyover Brewing Company to serve beer, wine, and distilled spirits on the 1600-1900 Blocks of Broadway on May 5, 2023 from 4-10 p.m. for the Cinco De Mayo Celebration.
- c) Council to discuss and consider action on a Special Designated Liquor License for BR Entertainment, LLC d/b/a Hight's Tavern to serve beer and distilled Spirits on the 1600 to 1900 Blocks of Broadway on May 5, 2023 from 4-10 p.m. for the Cinco De Mayo Celebration.

11. **Resolution & Ordinances:**

- a) Council to consider the amended Pay Resolution and authorize the Mayor to sign the Resolution.

12. **Reports from Staff, Boards & Commissions:**

- a) Council to discuss and consider action on approving TV and Digital Public Service Announcement Contracts for KNEB and NBC Nebraska for Stormwater Public Education/Outreach and authorize the Mayor to execute the Contracts.
- b) Council to discuss and consider approving and ratifying the revised language of paragraph 8 in Real Estate Purchase Agreement with Scotts Bluff County.

13. **Council reports** (informational only): This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.

14. **Adjournment.**

# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

**Item Closed1**

**Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.**

**Staff Contact:**

# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

**Item Youth Cou 1**

**(informational only):**

**Staff Contact:**



# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Consent1**

**Council to approve the minutes of the March 20, 2023 Regular Meeting.**

**Staff Contact: City Council**

The Scottsbluff City Council met in a regular meeting on March 20, 2023 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on March 17, 2023, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting; that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, television station NBC Nebraska, and the Star Herald. The notice was also available on the city's website on March 16, 2023. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. The meeting was called to order and the Pledge of Allegiance was recited. Mayor McKerrigan welcomed everyone and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jeanne McKerrigan, Jordan Colwell, Angela Scanlan, Matt Salomon, and Betsy Vidlak. Also present were City Attorney Kent Hadenfeldt and City Manager Kevin Spencer. Absent: None. Mayor McKerrigan asked if there were any changes to the agenda. There was none. Mayor McKerrigan then asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There was none.

Moved by Council Member Scanlan, seconded by Council Member Salomon,

- a) The minutes of the March 6, 2023 Regular Meeting be approved,
- b) A public hearing be set for April 3, 2023 at 6:00 p.m. to receive information to add a catering endorsement to the Class C liquor license held by BR Entertainment, LLC d/b/a Hight's Tavern, 20 W. 18<sup>th</sup> St., Scottsbluff, NE,
- c) To acknowledge receipt of and take no action on a liability claim from Eric Dorn, 3103 17<sup>th</sup> Ave., Scottsbluff, NE. The claim will be withdrawn and forwarded to the City's insurance carrier,
- d) The claims, be approved and paid as provided by law out of the respective funds designated in the list of claims dated March 20, 2023, as on file with the City Clerk and submitted to the City Council, "YEAS," Colwell, Salomon, Vidlak, Scanlan and McKerrigan. "NAYS," None. Absent: None.

#### CLAIMS

ACTIONCOMMUNICATIONSINC.,CIPPATROLCARS,4461.7;ADVANCEAUTOPARTS,BATTERY AND WINDSHIELD WIPERS - UNIT 2,206.5;ALLO COMMUNICATIONS,LLC,LOCAL TELEPHONECHARGES,4078.46;AMERICANPUBLICWORKSASSOCIATION,MEMBERSHIPS,764 ;AUTOZONE STORES, INC,VEH MAINT ADM CHEV IMPALA,308.7;B&C STEEL CORPORATION,WHITE PANELS FOR HANGER BUILDING,114.48;BLUFFS FACILITY SOLUTIONS,DEPT/JANIT SUPPL-PD,711.13;BROWN'S SHOE FIT, CO.,UNIFORM & CLOTHING-SAN,199.75;CAPITAL BUSINESS SYSTEMS INC.,COPIER SERVICE,28.08;CELLCO PARTNERSHIP,TABLETS, IPADS, CELL PHONE, GRIDSMART FOR TRANS.,1152.42;

CITIBANK, N.A.,SNOW SHOVELS - STATION 1,84.58;CITY OF GERING,DISPOSALFEES-SAN,32401.97; CITY OF SCB,POSTAGE/LEGAL FEES-PD,73.62;CLARK PRINTING LLC,DEPT SUPP PARK,832.4; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY,INSURANCE,22.75;COMPUTER CONNECTION INC,CONTRACTUAL-PD,44; CONTRACTORS MATERIALS INC.,SUPP - BUCKLE & BANDING FOR SIGNS,894.74;CORE & MAIN LP,METERS,3408.86;CORNHUSKER MARRIOTT HOTEL,SCHOOL & CONF K SPENCER,330;CREDIT BUREAU OF COUNCIL BLUFFS,FEES & EMPL.SCREEN - JAN & FEB 2023,176.5;CRESCENT ELECT. SUPPLY COMP INC,SUPP - GEL LAMPS,135.09;CROELL INC,DEPT SUP,411.96;CROWNE PLAZA,DS - LODGING FOR NEBRASKA PLANNING CONFERENCE,134.95;DOOLEY OIL INC,EQUIP MAINT,368.13; EAKES INC,DEPT SUPP CC,314.62;ELLIOTT EQUIPMENT COMPANY INC.,EQUIPMENT-SAN,159306.8; ENGINEERED EQUIPMENT SOLUTIONS INC,EQUIP MAINT,588; ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC,CONTRACTUAL SVC,300; ESSENTIAL FUEL LLC STORE #003,VEH MAINT-PD,389;FAT BOYS TIRE AND AUTO,VEHICLE MAINT,36.08;FEDERAL EXPRESS CORPORATION,POSTAGE,172.5;FLOYD'S TRUCK CENTER SCOTTSBLUFF,ADJ/ARM AND FITTING FOR D. TRUCK,334.51;FRANCISCO'S BUMPER TO BUMPER INC,TOW SERVICE-PD,1390;FUN EXPRESS, LLC,SPECIAL EVENTS-REC,2520.92;GALLS PARENT HOLDINGS, LLC,UNIFORMS-PD,305.56;GRAY TELEVISION GROUP INC,TRI-CITY STORMWATER - NBC NEBRASKA PSAs,2095;HOWMEDICA OSTEONICS CORP,AED PEDIATRIC PADS,412.77;HQ COMPOST HOLDINGS LLC,DEPT SUP,9100;HULLINGER GLASS & LOCKS INC.,EQUIP. MAIN.,118.75;IDEAL LAUNDRY AND CLEANERS, INC.,DEPARTMENT SUPPLIES-SAN,449.25; INDEPENDENT PLUMBING AND HEATING, INC,GROUND MAINT PARK,19.81;INGRAM LIBRARY SERVICES INC,COLL.,783.1;INLAND TRUCK PARTS & SERVICE,SERVICE AND REPAIR LEAK - ENGINE 1,2070.59; INTERNAL REVENUE SERVICE,WITHHOLDINGS,65108.37; INTRALINKS, INC,CONTR. SERV. - FEB. 2023,6730;INVENTIVE WIRELESS OF NE, LLC,CONTRACTUAL SVC,139.8;J G ELLIOTT CO.INC.,NOTARY BOND-PD,70;KNOW HOW LLC,DEPARTMENT SUPPLIES-SAN,3073.43;KRIZ DAVIS,ELECTRICALMAINT,104.18; LEAGUE OF NEBRASKA MUNICIPALITIES,2023 MIDWINTER CONF. - SPENCER & COLWELL,1089; LEEBHM CORP,PUBLISHING,1129.06;LEXISNEXIS RISK DATA MANAGEMENT,CONSULTING-PD,100;LOPEZ STEVE,SCHOOLS & CONF-PD,237.48;LOU'S GLOVES INC,DEPT SUP,262; MARKETING CONSULTANTS,CLOTHING ALLOWANCE - ENV.SERV.,85;MENARDS, INC,DEPT SUPP PARK,1612.65;MIDWEST CONNECT, LLC,DEPT SUPPL-PD,223;MOTOROLA SOLUTIONS, INC,CONTRACTUAL-PD,6610;MUNIMETRIX SYSTEMS CORP,IMAGESILO - FEB. 2023,39.99;NECHILDSUPPORTPAYMENTCENTER,NECHILDSUPPORTPYBLE,1267.1;NEBRASKA A FIRE CHIEFS' ASSOCIATION,ANNUAL DUES,503;NEBRASKA INTERACTIVE, LLC,DRIVERS LIC. REQ. - FEB. 2023,30;NEBRASKA MACHINERY CO,GROUND MAINT PARK,507.5; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,43432.5;NEBRASKA RURAL RADIO ASSOCIATION,TRI-CITY STORMWATER KNEB PSAs,475;NEBRASKA SAFETY & FIRE EQUIPEMENT INC.,BLDG MAINT CEM,230;NEBRASKA SALT AND GRAIN CO,1 LOAD ICE SLICER,4431.48; NEBRASKALAND TIRE, INC,VEH MAINT-PD,21;NORTHERN TRUCK EQUIPMENT CORPORATION,CYLINDER FOR SNOW PLOW,1669.74;NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,GROUND MAINT PARK,441.67; OCLC ONLINE COMPUTER LIBRARYCENTER,INC,CONT.SRVCS.,404.05;ONECALLCONCEPTS,INC,CONTRACTUAL,62.7;P ANHANDLE COOPERATIVE ASSOCIATION,FUEL,3220.36;PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,175;PARADISE PUMPERS LLC,CONTRACTUAL PARK,620;PAUL

REED CONSTRUCTION & SUPPLY, INC,GROUND MAINT PARK,394.24;PLATTE VALLEY BANK,HEALTH SAVINGS ACCOUNT,9839.72;POMPS TIRE SERVICE INC,VEHICLE MAINTENANCE SAN, 3926.01; POWERPLAN, VEHICLE MAINTENANCE SAN, 1099.28; PRECISSION AIR,NEW FURNACE W/CENTRAL AIR FOR TRANS. OFFICE,8862.12; QUADIENT INC,POSTAGE,1000;QUILLCORPORATION,DEPTSUPPLPD,458.85;RAYALLENMANUFACTURING, LLC,K9 SUPPLIES-PD,193.92; REGIONAL CARE INC,CLAIMS,44092.22; REGIONAL WEST MEDICAL CENTER,NASOPHARYNGEAL AIRWAYS,41.55; REGISTER OF DEEDS,LEGAL CEM,74;ROBERTAJBOYD,COLL.,28.54;RUSSEL'SAUTOMOTIVE,VEHMAINTPD,914.45;RUTTE R TRENT,SEWER BACKUP CLAIMS,270; S M E C,SMEC,101.15; SANDBERG IMPLEMENT, INC,EQUIP MAINT PARK,1177.76;SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,300;SCB IBEW 1597 UNION DUES,SCB IBEW 1597 UNION DUES,457.34; SCB TENT & AWNING,VEH MAINT PARK,165;SCOTTS BLUFF COUNTY COURT,LEGAL FEES-PD,309; SCOTTSBLUFF MOTOR CO, INC,VEH MAINT CEM,5.49;SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,858;SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNIFORM SHIRTS AND JACKETS SCREENPRINTING,233;SECRETARY OF STATE,NONPROFIT CORP BIENNIAL REPORT 2023,30;SHERIFF'S OFFICE,LEGAL FEES-PD,147.84;SHERWIN WILLIAMS,YELLOW, WHITE, BLUE & RED LATEX PAINT,26999.05; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL,13898.29;SIMON CONTRACTORS,ICE SAND FOR ICE SLICER,144.78;SOUNDSLEEPER SECURITY INC.,CONTRACTUAL-PD,14.95; SOUTHERN UNIFORM AND TACTICAL INC,UNIFORM CLASS B AND JOB SHIRTS,1561.87; THE PEAVEY CORP,INVEST SUPPL-PD,173.07; THOMPSON GLASS, INC,VEH MAINT PARK,230; TWIN CITY ROOFING & SHEETMETAL, INC,HAIL 2019 AIRPORT BOOSTER PUMP,4681.98; TYLER TECHNOLOGIES, INC,ANNUAL MAINTENANCE INCODE (3/1/23 - 2/29/24),56270.88; UNION BANK & TRUST,RETIREMENT,21060.88;VERIZON CONNECT FLEET USA LLC,GPS SERVICE,244.66;WESTERN COOPERATIVE COMPANY,VEHICLE MAINTENANCE-SAN,1423.3; WESTERN NE COMMUNITY COLLEGE,EMT TUITION - HARSH,1064; WEX BANK,DIESEL FUEL-SAN,21653.03;WILSON T RONALD,SCHOOLS & CONF-PD,237.48;WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,738.08; WYOMING FIRST AID & SAFETY SUPPLY, LLC,DEPARTMENT SUPPLIES-SAN,279.52;

Due to technological issues, the agenda item of receiving the 2022 Annual Audit Report from Contryman Associates, P.C. was tabled until the next item.

Finance Director Loutzenhiser came forward to present the February 2023 Financial Report. Ms. Loutzenhiser explained this is the monthly budget report received due to the status of the treasury and lists all of our fund balances for the first five months of the year. The first page shows the net cash inflow/outflow for the year, adding everything is budgeted for and we are spending funds collected through tax revenues and utility user fees. The second page includes checking account balance by fund showing prior year and month, adding we operate by saving and then paying cash for capital improvement projects. The rest is a line-item budget report that shows activity for the current month, fiscal activity (five months Oct-Feb) and the variance.

Ms. Loutzenhiser also commented our revenues are doing really well and she does not have any concerns at this point.

Ms. Jada Thompson with Contryman Associates, P.C. was present via Zoom to give the 2022 Annual Audit Report. Ms. Thompson explained the audit went very well, commenting this was the first

year there was not an audit adjustment. In addition, the City received an unmodified opinion which is the best opinion possible.

She also described one big change from last year, GASB 87, which aims to increase the usefulness of governments' financial statements by reporting of certain lease liabilities that currently are not reported. Ms. Thompson explained the water fund did have some water tower leases, which were required to be recognized on the financial statements as a line-item lease receivable, coming to around \$250,000 for the life of the leases. In addition, the NPPD lease, which is classified as a regulated lease through the State of Nebraska, is also shown as a table for the life of the lease in the report, revealing the total payment of that lease to be greater than \$63M.

Ms. Thompson concluded by reminding Council and staff that restricted ARPA funding of approximately 2.5M needs to be allocated by 2024 and spent by 2026 or it has to be returned.

After the audit report, Council and City Manager Spencer thanked Finance Director Loutzenhiser and her staff for all the hard work and commended them for a great audit.

Mayor McKerrigan opened the public hearing at 6:20 p.m. to receive information regarding a Class I Liquor License for Hector's, LLC d/b/a El Rancho Viejo Mexican Restaurant, 23 W. 27<sup>th</sup> St., Scottsbluff, NE.

Mr. Hector Manriquez, owner and manager applicant, approached Council to explain his experience in the industry, stating he and his family have operated restaurants for many years. About four years ago he decided to take a management role in the business, leading him to open the El Rancho Viejo Restaurant in Scottsbluff. He added they are currently open and operating under a Temporary Operators Permit which allows them to sell alcohol.

Police Chief Spencer came forward and explained he does an extensive background check to make sure the applicant is fit, willing, and able to hold a liquor license. Mr. Manriquez showed nothing to disqualify him from obtaining a license, he also has a great plan and has taken the TIPS training offered by the State Patrol. In addition to this, he did appear before the Liquor License Investigatory Board and received a positive recommendation for Council.

The following exhibits were then presented on behalf of City Council and entered into record: 1) Hector's, LLC d/b/a El Rancho Viejo Mexican Restaurant Liquor License Application; 2) City Council Check List for section §53-132 cum supp. 2022; 3) written statement of Police Chief Kevin Spencer dated March 13, 2023; 4) written statement of City Clerk dated March 16, 2023; 5) written statement of Development Services dated February 13, 2023.

There were no comments from the public. Mayor McKerrigan closed the public hearing at 6:24 p.m.

Council Member Colwell moved, seconded by Council Member Scanlan to send positive recommendations to the Nebraska Liquor Control Commission regarding the Class I Liquor License for Hector's LLC d/b/a El Rancho Viejo Mexican Restaurant and naming Hector Manriquez as Liquor License Manager, "YEAS," Salomon, Vidlak, Scanlan, McKerrigan, and Colwell. "NAYS," None. Absent: None.

#### **RESOLUTION NO. 23-03-01**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

1. On March 20, 2023 the matter of the application of a Class I liquor license for Hector's LLC, d/b/a El Rancho Viejo Mexican Restaurant, 23 W. 27<sup>th</sup> St., Scottsbluff, NE 69361 came on for consideration by the Council. The following exhibits were offered and received:

Exhibit 1 - Application of Class I liquor license for Hector's LLC, d/b/a El Rancho Viejo Mexican Restaurant, 23 W. 27<sup>th</sup> St., Scottsbluff, NE 69361

Exhibit 2 - City Council Check List for Section 53-132 (Reissue 2022)

Exhibit 3 - Written statement of Police Chief dated March 13, 2023

Exhibit 4 - Written statement of City Clerk dated March 16, 2023

Exhibit 5 - Written statement of Development Services Department dated February 13, 2023

2. Witnesses were sworn and testimony was received in support of the application at the public hearing on this date from Hector Manriquez, Manager; Police Chief Kevin Spencer spoke on behalf of the City.
3. Upon consideration of the evidence and the criterion to be considered by the City Council pursuant to law, the City Council finds as follows:
  - a. Applicant has demonstrated a fitness, willingness, and ability to properly serve or sell liquor in conformance to the rules and regulations of the Nebraska Liquor Control Act.
  - b. Applicant has met its burden with regard to the check list provided by Section 53-132 R.R.S. (2022) and demonstrates a willingness and ability to properly serve or sell liquor in conformance to the rules and regulations of the Nebraska Liquor Control Act and its management and control appears to be sufficient to insure compliance with such rules and regulations.
4. By reason of the above, the Applicant has met the burden of proof and persuasion in producing evidence pertaining to the criterion prescribed in the Nebraska Statutes.  
Based on the above findings, the City Council approves the application and recommends to the Nebraska Liquor Control Commission that a Retail Class I liquor license for Hector's, LLC d/b/a El Rancho Viejo Mexican Restaurant at the premises described in the application.
5. The City Clerk shall transmit a copy of this Resolution to the Commission.
6. Cost of publication: \$16.54.

Passed and approved this 20th day of March, 2023.

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Mayor

ATTEST:

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City Clerk

“seal”

Mayor McKerrigan opened the public hearing at 6:25 p.m. to receive information regarding a Class C Liquor License for Frank Eats, LLC d/b/a Taco De Oro, 2601 Ave. I, Scottsbluff, NE.

Ms. Jennifer Heinold came forward and explained she is co-owner and manager of Taco De Oro, adding her experience is vast in the liquor industry as she was general manager of the Holiday Inn for 15 years, being the manager of that license. She explained when they opened TDO they just wanted to survive the first year; now since that time has gone by, they want to apply for the liquor license. She added all the front staff who will be serving the alcohol have taken the TIPS training from the State Patrol as well as herself and restaurant manager.

Police Chief Spencer approached stating he also ran an extensive background check on Ms. Heinold to make sure she is fit, willing, and able to hold a liquor license. He explained nothing came back to disqualify her; she did come before the Liquor License Investigatory Board as well and was given a positive recommendation for Council.

The following exhibits were then presented on behalf of City Council and entered into record: 1) Frank Eats, LLC d/b/a Taco De Oro Liquor License Application; 2) City Council Check List for section §53-132 cum supp. 2022; 3) written statement of Police Chief Kevin Spencer dated March 13, 2023; 4) written statement of City Clerk dated March 16, 2023; 5) written statement of Development Services dated February 28, 2023.

There were no comments from the public. Mayor McKerrigan closed the public hearing at 6:27 p.m.

Council Member Scanlan moved to approve the Liquor License Application for Frank Eats, LLC d/b/a Taco De Oro, 2601 Ave. I, Scottsbluff, NE and approve naming Jennifer Heinold as Liquor License Manager. The motion was seconded by Council Member Vidlak, "YEAS," Scanlan, McKerrigan, Salomon, Colwell, and Vidlak. "NAYS," None. Absent: None.

#### **RESOLUTION NO. 23-03-02**

#### **BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

1. On March 20, 2023 the matter of the application of a Class C liquor license for Frank Eats, LLC d/b/a Taco De Oro, 2601 Avenue I, Scottsbluff, NE 69361 came on for consideration by the Council. The following exhibits were offered and received:

Exhibit 1 - Application of Class C liquor license for Frank Eats, LLC d/b/a Taco De Oro. 2601 Ave. I, Scottsbluff, NE 69361

Exhibit 2 - City Council Check List for Section 53-132 (Reissue 2022)

Exhibit 3 - Written statement of Police Chief dated March 13, 2023

Exhibit 4 - Written statement of City Clerk dated March 16, 2023

Exhibit 5 - Written statement of Development Services Department dated February 28, 2023

2. Witnesses were sworn and testimony was received in support of the application at the public hearing on this date from Jennifer S. Heinold, Manager; Police Chief Kevin Spencer spoke on behalf of the City.
3. Upon consideration of the evidence and the criterion to be considered by the City Council pursuant to law, the City Council finds as follows:

- a. Applicant has demonstrated a fitness, willingness, and ability to properly serve or sell liquor in conformance to the rules and regulations of the Nebraska Liquor Control Act.
  - c. Applicant has met its burden with regard to the check list provided by Section 53-132 R.R.S. (2022) and demonstrates a willingness and ability to properly serve or sell liquor in conformance to the rules and regulations of the Nebraska Liquor Control Act and its management and control appears to be sufficient to insure compliance with such rules and regulations.
4. By reason of the above, the Applicant has met the burden of proof and persuasion in producing evidence pertaining to the criterion prescribed in the Nebraska Statutes.  
Based on the above findings, the City Council approves the application and recommends to the Nebraska Liquor Control Commission that a Retail Class C liquor license for Frank Eats, LLC d/b/a Taco De Oro at the premises described in the application.
  5. The City Clerk shall transmit a copy of this Resolution to the Commission.
  6. Cost of publication: \$18.62.

Passed and approved this 20th day of March, 2023.

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Mayor

ATTEST:

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City Clerk

“seal”

Ms. Sharaya Toof, Economic Development Director, approached Council regarding committing LB840 funds as a match for the Nebraska Department of Economic Development Regional Workforce Housing Grant. Ms. Toof explained the Western Nebraska Rural Workforce Housing Grant is a perpetual revolving loan fund that encompasses Scotts Bluff, Morrill, and Kimball Counties in Western Nebraska. According to a study conducted by Hanna Keelan Associates in 2022, 589 homes will be needed in Scotts Bluff County within the next five years, 277 in the City of Scottsbluff alone. The Rural Workforce Housing fund allows us to invest in our housing initiatives, as was done prior in 2020 where the City allocated \$350,000. This round of funding Twin Cities Development is requesting \$200,000 from the Scottsbluff LB840 fund which includes a 2:1 match; the amount matched by the State would be \$400,000 added to our portion, with the final amount to be \$1.5M with the other participating City’s allocations.

Mr. Jordan Diedrich, Executive Director with Twin Cities Development, came forward and explained with the initial round in 2020, \$1.8M was committed and of those funds all but \$12,000 was used, satisfying the requirement of spending at least the State’s contribution after two years. Regarding the loan, the minimum is \$20,000 for each project; new construction is assessed a 0% interest rate with a 1% loan origination fee. Rehabilitation projects are assessed a fixed 2% interest rate with a 1% loan



origination fee. In addition, the maximum for owner-occupied construction on a new home is \$325,000; for rehab or rental units it is \$250,000, keeping it low enough for affordable housing.

In conclusion, Mr. Diedrich did add if the housing market becomes saturated or the funds are not used, the money received from LB840 could go back the City.

Council Member Colwell moved, seconded by Council Member Scanlan to approve Resolution No. 23-03-03 for the purpose of committing \$200,000 in LB840 funds as a match for the Nebraska Department of Economic Development Regional Workforce Housing Grant, “YEAS,” Scanlan, McKerrigan, Salomon, Colwell, and Vidlak. “NAYS,” None. Absent: None.

#### Resolution No 23-03-03

*WHEREAS*, the City of Scottsbluff, Nebraska (“Scottsbluff”) operates its Economic Development Program (the “Program”) through the use of its Economic Development Program Funds (the “Funds”); and

*WHEREAS*, the Program is able—under its Economic Development Plan (the “Plan”) and the Nebraska Local Option Municipal Economic Development Act (NEB. REV. STAT. § 18-2701 *et. seq.*)—to provide assistance from the Funds in the form of grants to businesses that derive their principal source of income from the construction or rehabilitation for sale or lease of housing as part of a workforce housing plan; and

*WHEREAS*, the Plan includes a workforce housing plan, and the Rural Workforce Housing Fund (RWHF) with the Nebraska Department of Economic Development is accepting applications for a match-grant to eligible non-profit organizations for rural workforce housing projects; and

*WHEREAS*, projects eligible under the RWHF program may likewise qualify for assistance under the Program, and Twin Cities Development, Inc. (“TCD”) is an eligible non-profit organization interested in submitting a two-to-one match-grant application to the RWHF program; and

*WHEREAS*, the RWHF program requires a two-to-one match of funds from the applicant or from the surrounding communities of the applicant, and TCD has submitted an application under the Program for Scottsbluff to provide matching funds from Funds of the Program for TCD’s RWHF program application; and

*WHEREAS*, TCD’s application for assistance under the Program has been reviewed and recommended for approval by the Program’s Application Review Committee (the “Committee”) in an amount of \$200,000, subject to (1) such Funds being spent directly on contractors or businesses that derive their principal source of income from the construction or rehabilitation for sale or lease of housing; (2) such funds being expended for housing projects located in the municipal limits of Scottsbluff; (3) such funds being repaid to the City if the Nebraska Department of Economic Development recaptures any matching funds of the RWHF due to non-use; (4) TCD developing a long-term plan acceptable to Scottsbluff for TCD’s RWHF program,

including the continued use of revolving funds from the Funds supplied by Scottsbluff; and (5) an economic development assistance agreement between Scottsbluff and TCD, satisfactory to Scottsbluff, being executed to that effect.

*NOW, THEREFORE, BE IT RESOLVED* by the Mayor and the City Council of the City of Scottsbluff, Nebraska, that the following is committed:

1. Scottsbluff commits and earmarks up to \$200,000 from the Funds to TCD as a local match to the match-grant requirements of TCD's anticipated second application to the RWHF program, subject to the following:

A. The commitment of \$200,000 is conditional upon (1) such Funds being spent directly on contractors or businesses that derive their principal source of income from the construction or rehabilitation for sale or lease of housing; (2) such funds being expended for housing projects located in the municipal limits of Scottsbluff; (3) such funds being repaid to the City if the Nebraska Department of Economic Development recaptures any matching funds of the RWHF due to non-use; (4) TCD developing a long-term plan acceptable to Scottsbluff for TCD's RWHF program, including the continued use of revolving funds from the Funds supplied by Scottsbluff; and (5) an economic development assistance agreement between Scottsbluff and TCD, satisfactory to Scottsbluff, being executed to that effect; provided, however, that Scottsbluff's commitment of the Funds may be reduced proportionally to the amount awarded by the Nebraska Department of Economic Development under the RWHF program.

B. The commitment of Funds shall expire if (i) TCD declines to submit the RWHF program application in March 2023, or (ii) TCD's RWHF program application submitted in March 2023 is not funded by the Nebraska Department of Economic Development.

PASSED AND APPROVED this 20<sup>th</sup> day of March, 2023.

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Mayor

Attest:

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City Clerk

(Seal)

Regarding discussion and considering action on releasing the CDBG Reuse Grant for the Lincoln Hotel Project, conditional on the Department of Economic Development's consent, Legal Counsel Hadenfeldt explained the project for the Lincoln House began in 1998; they became operational in 2000.

Part of the project was financed through grants with the Nebraska Department of Economic Development. One was a construction grant of \$100,000 that was given to the City with no expectation for repayment and another was a reuse grant of \$25,000. The Lincoln House owners contacted us last fall and asked if we would be willing to forgive the debt because the tax credit agreement they entered into for low income housing had expired due to having it in operation for such a long period of time.

Mr. Hadenfeldt added, that during correspondence with the owners, it was brought up there are people interested in buying the Lincoln House to refurbish and enhance it if the City would consider releasing the loan of \$100,000 and also the loan of \$25,000, which is a reuse grant with principal and interest; the payment for that to be made on September 25, 2030, when the loan matures.

After contacting the DED, Mr. Hadenfeldt stated he was told if there is a letter of closeout in the file, they don't care what happens, because the loan is closed. Unfortunately, no one can find the letter of closeout. The Agreement that we have with the DED says if there is reuse money, principal and interest payments are considered program income and have to be used for similar projects unless the DED can send in writing a modification of the Agreement. Mr. Hadenfeldt added he has asked them to send a letter, email, or note card saying they agree to modify the original agreement from 1998, but currently has not heard anything back.

After discussion Council gave direction to Mr. Hadenfeldt to contact the owners of the Lincoln House and ask them if they have someone that is serious about purchasing the property and when/if they do, Council will further discuss the request and possibly take action.

Under Council Reports, Council Member Scanlan updated that the Leadership Scottsbluff Class had their Hoops for Heroes event and it went very well raising around \$30,000 to donate to the Kyle's Day Foundation. Mr. Spencer added there is a 911 Advisory meeting tomorrow (March 21<sup>st</sup>), he met with the aquatics group and attended a Heartland Expressway meeting. Council Member Colwell asked for information concerning the meeting with Global Site Location Industries.

Council Member Colwell moved to adjourn the meeting at 6:52 p.m. The motion was seconded by Council Member Salomon, "YEAS," Vidlak, Colwell, McKerrigan, Salomon, and Scanlan. "NAYS," None. Absent: None.

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Mayor

ATTEST:

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City Clerk

# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Consent2**

**Council to approve the bid specifications for Self-Contained Breathing Apparatus for the Fire Department and authorize the City Clerk to advertise for bids to be received by April 25, 2023 at 2:30 p.m.**

**Staff Contact: Thomas Schingle, Fire Chief**

## Agenda Statement

Item No.

For Meeting of: 3 April 2023

**AGENDA TITLE:** Council to approve the bid specifications for Self-Contained Breathing Apparatus for the Fire Department and authorize the City Clerk to advertise for bids to be received by April 25, 2023 at 2:30 p.m.

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Fire Department

**PRESENTATION BY:** Tom Schingle

**SUMMARY EXPLANATION:** The Scottsbluff Fire Department is seeking to replace the breathing air apparatus used for firefighting operations and other immediately dangerous to life and health situations. The self-contained breathing apparatus are a critical component to protecting the respiratory systems of the firefighters. The current apparatuses are aging and have components that need replaced. The goal is to outfit our agency with interoperable apparatus with neighboring agencies.

**BOARD/COMMISSION/STAFF RECOMMENDATION:** \_\_\_\_\_

**Does this item require the expenditure of funds?**   X   yes        no

**Are funds budgeted?**   X   yes        no

**If no, comments:** \_\_\_\_\_

**Estimated Amount** \_\_\_\_\_

**Amount Budgeted** \_\_\_\_\_

**Department** \_\_\_\_\_

**Account Description** \_\_\_\_\_

**Approval of funds available** \_\_\_\_\_

**City Finance Director**

### EXHIBITS

Resolution ☐

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Other (specify) Bid specifications for eighteen (18) new SCBA

**NOTIFICATION LIST:** Yes ☐ No ☐ Further Instructions ☐

Please list names and addresses required for notification.

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_

**City Manager**

Rev: 12/14/ City Clerk

**CITY OF SCOTTSBLUFF  
BID SPECIFICATIONS**

**FOR THE PURCHASE OF**

**Eighteen Self-Contained Breathing Apparatus and  
Accessories**

**FOR CITY OF SCOTTSBLUFF FIRE DEPARTMENT**

**DATED: April 3, 2023**

## NOTICE TO BIDDERS

Sealed bids will be received by the City of Scottsbluff, Nebraska, at the Office of the City Clerk until 2:30 P.M., April 25, 2023, for furnishing eighteen self-contained breathing apparatus (SCBAs) and listed accessories. Specifications and instructions to bidders are available at the Office of the City Clerk. The Council reserves the right to reject any and all bids and to waive irregularities.

---

Kimberley Wright  
City Clerk

Publish – 3 times:  
Friday, April 7, 2023  
Friday, April 14, 2023  
Friday, April 21, 2023

## INSTRUCTIONS TO BIDDERS

1. All bids need to be submitted on the bid form provided so they may be properly compared and evaluated.
2. The bids will be for eighteen (18) new self-contained breathing apparatus (SCBA) and accessories.
3. Bids are to be quoted FOB, 1801 Avenue B, Scottsbluff, NE.
4. Bids need to include the year, make and model of the SCBA being bid. They also need to include the manufacturer's brochure with detailed specifications of the identical model being bid
5. The City is tax exempt but NOT exempt from Federal Excise Tax.
6. The bids shall be submitted to the City Clerk's office by 2:30 P.M., Tuesday, April 25, 2022, in a sealed envelope, and the envelope clearly marked "Bid on Self-Contained Breathing Apparatus."
7. Bidders should be aware that the Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.
8. Award of purchase will not become final until a notice has been issued by the City authorizing this purchase.
9. The City will pay for the SCBA meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of the same.
10. Please specify a delivery date for the unit being bid.
11. The price stated on the bid form shall be good through the date of delivery and subsequent payment.
12. Any items of non-compliance or variations/exceptions to the minimum specification requirements listed on the following pages need to be written and submitted with the bid form on a sheet titled "Exceptions".



# **MINIMUM SPECIFICATIONS FOR EIGHTEEN (18) NEW SELF-CONTAINED BREATHING APPARATUS AND ACCESSORIES**

## **ALL SELF-CONTAINED BREATHING APPARATUS AND ACCESSORIES**

- Meets NFPA 1981 (2019 ed.) for structural firefighting applications

Meet	Exception

## **SELF-CONTAINED BREATHING APPARTUS HARNESS**

- 4500 psi harness with threaded connection
- Continuous regulator hose preferred
- No emergency breathing support added
- Personal Alert Safety System on right shoulder
- Four (4) of the SCBA harnesses shall have thermal imaging integrated into the design
- All electronics integrated into harness/regulator
  - Integrated Heads-Up-Display (HUD) in regulator
  - Integrated electronic voice amplification
- Central power system for all electronics, preferably with rechargeable battery(ies)
- Battery charger if batteries are rechargeable
- Adjustable swiveling lumbar pad preferred


## **FACEPIECE**

- Open port design with cross-contamination protection
- Low breathing resistance on and off air
- Nose cup and facepiece sizes to be determined upon award
- Total of nineteen (19) facepieces to be included


## **AIR CYLINDERS**

- Air cylinder shall be 4500 psi
- Threaded connection
- 30-minute or 45-minute rating
- Total of thirty-six (36) cylinders


## **RAPID INTERVENTION KIT**

- Two (2) rapid intervention kits shall be provided
- Shall have a regulator identical to SCBA
- Shall have a universal rescue connection (URC)
- Shall have a 60-minute, 4500 psi rated cylinder


## **ADDITIONAL ITEMS**

- Two (2) regulators that can be connected to the breathing air system on a 2010 Pierce ArrowXT Platform Aerial
- Provides fit-testing in accordance with OSHA 1910.134
- Provides SCBA flow-testing in accordance with NFPA 1852


**BID FORM  
FOR FURNISHING EIGHTEEN (18) NEW SELF-CONTAINED BREATHING APPARATUS AND  
ACCESSORIES**

Mayor and City Council  
Scottsbluff, Nebraska

I (we) have examined the Notice to Bidders, dated April 3, 2023, Instructions to Bidders, and the Specifications, and submit the following bid to furnish eighteen new self-contained breathing apparatus, four with integrated thermal imaging, and accessories.

Fourteen (14) Self-Contained Breathing Apparatus	\$	
Make/Model		<b>Bid Price</b>
Four (4) SCBA with Integrated Thermal Imaging	\$	
Make/Model		<b>Bid Price</b>
Nineteen (19) Facepieces	\$	
		<b>Bid Price</b>
Thirty-Six (36) 4500 psi Cylinders	\$	
		<b>Bid Price</b>
Two (2) Rapid Intervention Kits	\$	
Make/Model		<b>Bid Price</b>
Two (2) Regulators with hoses to connect to Aerial Breathing Air System	\$	
		<b>Bid Price</b>
Fit Testing cost per person	\$	
		<b>Bid Price</b>
Flow Testing cost per SCBA	\$	
		<b>Bid Price</b>
Any additional accessories necessary for the bid	\$	
List accessories		<b>Bid Price</b>

**Total Cost - Bid Price \$** \_\_\_\_\_

My Bid for the above described– eighteen new self-contained breathing apparatus and accessories is:

\_\_\_\_\_  
(amount written out fully)

If the City places an order with my company, I hereby certify I will deliver the equipment on or before: \_\_\_\_\_ which meets the specifications included with this proposal.  
Month    Day    Year

Signature of Bidder: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Company Represented by Bidder: \_\_\_\_\_

Address of Bidder: \_\_\_\_\_

Telephone & Fax Number of Bidder: \_\_\_\_\_

# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Consent3**

**Council to acknowledge a sewer claim from Magnet Rentals for property located at 2214 1st Ave., Scottsbluff, NE which has been presented. The City Council will withdraw and take no action on the claim.**

**Staff Contact: Kim Wright, City Clerk**

## City of Scottsbluff CITIZEN INCIDENT REPORT

All tort claims under the Political Subdivisions Tort Claims Act and [sections 16-727, 16-728, 23-175, 39-809](#), and [79-610](#) shall be filed with the clerk, secretary, or other official whose duty it is to maintain the official records of the political subdivision, or the governing body of a political subdivision may provide that such claims may be filed with the duly constituted law department of such subdivision. It shall be the duty of the official with whom the claim is filed to present the claim to the governing body. All such claims shall be in writing and shall set forth the time and place of the occurrence giving rise to the claim and such other facts pertinent to the claim as are known to the claimant.

Date: 3-14-23\_\_\_\_\_

Date and location of Incident: 2-22-23 2214 1<sup>st</sup> Ave, basement utility and laundry room\_\_\_\_\_

Claimant Name: Brandon Kincade- Magnet Rentals\_\_\_\_\_

Phone: 308-765-2043\_\_\_\_\_

Address: 2223 Broadway\_\_\_\_\_ City: Scottsbluff\_\_\_\_\_

State and Zip: Nebraska 69341\_\_\_\_\_

City Department Contact:

None\_\_\_\_\_

Narrative of what happened: Floor drain backed up into the basement of our unit, we snaked the line, that did not help, we then called the city and they found a clog in the main sewer line which they cleared and flow was restored. So we have a bill from the plumber for snaking the line and we had to tear out the flooring and bleach it all.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated amount of damages \$400\_\_\_\_\_ (attach estimates)

Attachments: Photos: In email\_\_\_\_\_ Estimates: In email\_\_\_\_\_ Medical Bills:

\_\_\_\_\_

Witnesses: EJ Gustafson\_\_\_\_\_ Contact Information: 308-225-1260

\_\_\_\_\_

Citizen insurance information: \_\_\_\_\_

Reported by (city staff): \_\_\_\_\_

Received Date: \_\_\_\_\_

Signature of Claimant(s): \_\_\_\_\_

SUBMIT TO: KIM WRIGHT, CITY CLERK, CITY OF SCOTTSBLUFF  
2525 CIRCLE DRIVE, SCOTTSBLUFF, NE 69361

# INVOICE

Date: March 15, 2023  
Invoice # [100]

**MAGNET  
SOLUTIONS**

Magnet Solutions, Inc.  
2223 Broadway  
PO Box 1826  
Scottsbluff, NE 69361  
308-633-8165

TO City of Scottsbluff  
2525 Circle Drive  
Scottsbluff, Ne  
69361

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Brandon Kincade	2214 1 <sup>st</sup> Avenue Scottsbluff-Final Cost/Repairs	Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	INE TOTAL
4 Hours	Brandon Labor-Sucking up water, floor removal, bleaching floors, and drying floors in unit.	\$60.00 x 4	\$240.00

\*\*\*\*Please submit payment to Magnet Solutions.

SUBTOTAL	\$240.00
SECURITY	
DEPOSIT APPLIED	
TO REPAIRS	
TOTAL	Owing \$240.00

**Today's Date:** 03/13/2023  
**Customer Name:** Rebecca Bell  
**Company Name:** Magnet Solutions Inc.  
**Property Address:** 2214 2nd Avenue, Scottsbluff, NE  
**Invoice Number:** MAR13-2214-2



*Thank you for your business and support!*

Eric Casillas		308-641-8591	evcasillascontract@gmail.com		
Description of Work		Materials	Labor	Total	
Snaked main line			\$ 160.00	\$ 160.00	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
<b>Total</b>				\$ 160.00	
<b>Past Amount Due</b>					
<b>Prepaid Amount</b>					
<b>Total Due</b>				\$ 160.00	
Invoice Payment History	Total	Paid	Balance	Check Date	Check Name
MAR13-2214-2	\$ 160.00		\$ 160.00		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
<b>Total</b>	<b>\$ 160.00</b>	<b>\$ -</b>	<b>\$ 160.00</b>		

# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Consent4**

**Council to consider and take action on claims of the City.**

**Staff Contact: Liz Loutzenhiser, Finance Director**





City of Scottsbluff, NE

# Expense Approval Report

By Vendor Name

Post Dates 3/21/2023 - 4/3/2023

Description (Payable)	Account Name	Amount
<b>Vendor: 09021 - AIRGAS USA, LLC</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Department Supplies-SAN	DEPARTMENT SUPPLIES	80.52
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>80.52</b>
<b>Vendor 09021 - AIRGAS USA, LLC Total:</b>		<b>80.52</b>
<b>Vendor: 10442 - BEDROCK LLC</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	3,562.00
<b>Fund 111 - GENERAL Total:</b>		<b>3,562.00</b>
<b>Vendor 10442 - BEDROCK LLC Total:</b>		<b>3,562.00</b>
<b>Vendor: 09716 - BLACK HILLS GAS DISTRIBUTION LLC</b>		
<b>Fund: 111 - GENERAL</b>		
Monthly Energy Bill	HEATING FUEL	355.75
Monthly Energy Bill	HEATING FUEL	303.52
Monthly Energy Bill	HEATING FUEL	110.84
Monthly Energy Bill	HEATING FUEL	303.52
Monthly Energy Bill	HEATING FUEL	482.56
Monthly Energy Bill	HEATING FUEL	528.88
Monthly Energy Bill	HEATING FUEL	38.60
Monthly Energy Bill	HEATING FUEL	147.31
<b>Fund 111 - GENERAL Total:</b>		<b>2,270.98</b>
<b>Fund: 212 - STREETS</b>		
Monthly Energy Bill	HEATING FUEL	1,813.54
<b>Fund 212 - STREETS Total:</b>		<b>1,813.54</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Monthly Energy Bill	HEATING FUEL	674.21
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>674.21</b>
<b>Fund: 641 - WATER</b>		
Monthly Energy Bill	HEATING FUEL	154.40
<b>Fund 641 - WATER Total:</b>		<b>154.40</b>
<b>Vendor 09716 - BLACK HILLS GAS DISTRIBUTION LLC Total:</b>		<b>4,913.13</b>
<b>Vendor: 00405 - BLUFFS FACILITY SOLUTIONS</b>		
<b>Fund: 111 - GENERAL</b>		
LARGE AND X-LARGE NITRILE G...	DEPARTMENT SUPPLIES	216.02
<b>Fund 111 - GENERAL Total:</b>		<b>216.02</b>
<b>Fund: 212 - STREETS</b>		
SUPP - HAND CLEANER	DEPARTMENT SUPPLIES	374.94
<b>Fund 212 - STREETS Total:</b>		<b>374.94</b>
<b>Vendor 00405 - BLUFFS FACILITY SOLUTIONS Total:</b>		<b>590.96</b>
<b>Vendor: 02490 - BRUCE MEIER</b>		
<b>Fund: 111 - GENERAL</b>		
PER DIEM FOR NEMSA CONFER...	SCHOOL & CONFERENCE	126.00
<b>Fund 111 - GENERAL Total:</b>		<b>126.00</b>
<b>Vendor 02490 - BRUCE MEIER Total:</b>		<b>126.00</b>
<b>Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.</b>		
<b>Fund: 111 - GENERAL</b>		
EQUIP MAINT ADM	EQUIPMENT MAINTENANCE	129.24
<b>Fund 111 - GENERAL Total:</b>		<b>129.24</b>

## Expense Approval Report

Post Dates: 3/21/2023 - 4/3/2023

Description (Payable)	Account Name	Amount
<b>Fund: 212 - STREETS</b>		
COPIER SERVICE	CONTRACTUAL SERVICES	30.90
	<b>Fund 212 - STREETS Total:</b>	<b>30.90</b>
	<b>Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:</b>	<b>160.14</b>
<b>Vendor: 00055 - CARR- TRUMBULL LUMBER CO, INC.</b>		
<b>Fund: 631 - WASTEWATER</b>		
DEPT SUP	DEPARTMENT SUPPLIES	6.36
	<b>Fund 631 - WASTEWATER Total:</b>	<b>6.36</b>
	<b>Vendor 00055 - CARR- TRUMBULL LUMBER CO, INC. Total:</b>	<b>6.36</b>
<b>Vendor: 07911 - CELLCO PARTNERSHIP</b>		
<b>Fund: 111 - GENERAL</b>		
MARCH CELLULAR DATA	CELLULAR PHONE	275.46
CELL PHONES-PD	PHONE & INTERNET	1,475.61
	<b>Fund 111 - GENERAL Total:</b>	<b>1,751.07</b>
	<b>Vendor 07911 - CELLCO PARTNERSHIP Total:</b>	<b>1,751.07</b>
<b>Vendor: 02396 - CITIBANK N.A.</b>		
<b>Fund: 111 - GENERAL</b>		
Certificate Paper	DEPARTMENT SUPPLIES	12.49
DEPT SUPP ADM	DEPARTMENT SUPPLIES	399.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES	331.74
DEPT SUPP ADM	DEPARTMENT SUPPLIES	82.74
	<b>Fund 111 - GENERAL Total:</b>	<b>826.95</b>
	<b>Vendor 02396 - CITIBANK N.A. Total:</b>	<b>826.95</b>
<b>Vendor: 00367 - CITY OF SCB</b>		
<b>Fund: 631 - WASTEWATER</b>		
PETTY CASH ADM	DEPARTMENT SUPPLIES	35.92
	<b>Fund 631 - WASTEWATER Total:</b>	<b>35.92</b>
<b>Fund: 641 - WATER</b>		
PETTY CASH ADM	EQUIPMENT MAINTENANCE	8.01
	<b>Fund 641 - WATER Total:</b>	<b>8.01</b>
	<b>Vendor 00367 - CITY OF SCB Total:</b>	<b>43.93</b>
<b>Vendor: 01976 - CLARK PRINTING LLC</b>		
<b>Fund: 111 - GENERAL</b>		
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	1,693.75
	<b>Fund 111 - GENERAL Total:</b>	<b>1,693.75</b>
	<b>Vendor 01976 - CLARK PRINTING LLC Total:</b>	<b>1,693.75</b>
<b>Vendor: 00267 - CONTRACTORS MATERIALS INC.</b>		
<b>Fund: 111 - GENERAL</b>		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	217.56
	<b>Fund 111 - GENERAL Total:</b>	<b>217.56</b>
<b>Fund: 212 - STREETS</b>		
ADA PANELS	STREET REPAIR SUPPLIES	612.50
	<b>Fund 212 - STREETS Total:</b>	<b>612.50</b>
	<b>Vendor 00267 - CONTRACTORS MATERIALS INC. Total:</b>	<b>830.06</b>
<b>Vendor: 06749 - CONTRYMAN ASSOCIATES, P.C.</b>		
<b>Fund: 111 - GENERAL</b>		
AUDIT SERVICES - FINAL	AUDIT	4,140.00
	<b>Fund 111 - GENERAL Total:</b>	<b>4,140.00</b>
<b>Fund: 212 - STREETS</b>		
AUDIT SERVICES - FINAL	AUDIT	5,100.00
	<b>Fund 212 - STREETS Total:</b>	<b>5,100.00</b>
<b>Fund: 224 - ECONOMIC DEVELOPMENT</b>		
AUDIT SERVICES - FINAL	AUDIT	5,100.00
	<b>Fund 224 - ECONOMIC DEVELOPMENT Total:</b>	<b>5,100.00</b>

## Expense Approval Report

Post Dates: 3/21/2023 - 4/3/2023

Description (Payable)	Account Name	Amount
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
AUDIT SERVICES - FINAL	AUDIT	6,020.00
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>6,020.00</b>
<b>Fund: 631 - WASTEWATER</b>		
AUDIT SERVICES - FINAL	AUDIT	6,020.00
<b>Fund 631 - WASTEWATER Total:</b>		<b>6,020.00</b>
<b>Fund: 641 - WATER</b>		
AUDIT SERVICES - FINAL	AUDIT	6,020.00
<b>Fund 641 - WATER Total:</b>		<b>6,020.00</b>
<b>Vendor 06749 - CONTRYMAN ASSOCIATES, P.C. Total:</b>		<b>32,400.00</b>
<b>Vendor: 00406 - CRESCENT ELECT. SUPPLY COMP INC</b>		
<b>Fund: 212 - STREETS</b>		
SUPP - LAMPS	DEPARTMENT SUPPLIES	124.45
BLASTS FOR MORTON BUILDING	BUILDING MAINTENANCE	146.54
<b>Fund 212 - STREETS Total:</b>		<b>270.99</b>
<b>Vendor 00406 - CRESCENT ELECT. SUPPLY COMP INC Total:</b>		<b>270.99</b>
<b>Vendor: 07909 - CROWNE PLAZA</b>		
<b>Fund: 111 - GENERAL</b>		
Lodging for NPZA Conference - ...SCHOOL & CONFERENCE		134.95
DS - Lodging for Nebraska Plann...SCHOOL & CONFERENCE		-134.95
<b>Fund 111 - GENERAL Total:</b>		<b>0.00</b>
<b>Vendor 07909 - CROWNE PLAZA Total:</b>		<b>0.00</b>
<b>Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE</b>		
<b>Fund: 111 - GENERAL</b>		
Monthly Long Distance	PHONE & INTERNET	3.75
Monthly Long Distance	PHONE & INTERNET	1.97
Monthly Long Distance	PHONE & INTERNET	0.47
Monthly Long Distance	PHONE & INTERNET	0.49
Monthly Long Distance	PHONE & INTERNET	3.57
Monthly Long Distance	PHONE & INTERNET	3.68
Monthly Long Distance	PHONE & INTERNET	21.27
Monthly Long Distance	PHONE & INTERNET	9.17
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	2.35
<b>Fund 111 - GENERAL Total:</b>		<b>49.07</b>
<b>Fund: 212 - STREETS</b>		
Monthly Long Distance	PHONE & INTERNET	7.02
<b>Fund 212 - STREETS Total:</b>		<b>7.02</b>
<b>Fund: 213 - CEMETERY</b>		
Monthly Long Distance	PHONE & INTERNET	1.07
<b>Fund 213 - CEMETERY Total:</b>		<b>1.07</b>
<b>Fund: 224 - ECONOMIC DEVELOPMENT</b>		
Monthly Long Distance	PHONE & INTERNET	0.47
<b>Fund 224 - ECONOMIC DEVELOPMENT Total:</b>		<b>0.47</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Monthly Long Distance	PHONE & INTERNET	2.00
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>2.00</b>
<b>Fund: 631 - WASTEWATER</b>		
Monthly Long Distance	PHONE & INTERNET	1.94
<b>Fund 631 - WASTEWATER Total:</b>		<b>1.94</b>
<b>Fund: 641 - WATER</b>		
Monthly Long Distance	PHONE & INTERNET	2.06
<b>Fund 641 - WATER Total:</b>		<b>2.06</b>

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Description (Payable)	Account Name	Amount
<b>Fund: 661 - STORMWATER</b>		
Monthly Long Distance	PHONE & INTERNET	0.47
Fund 661 - STORMWATER Total:		0.47
<b>Fund: 721 - GIS SERVICES</b>		
Monthly Long Distance	PHONE & INTERNET	0.47
Fund 721 - GIS SERVICES Total:		0.47
Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total:		64.57
<b>Vendor: 00548 - FEDERAL EXPRESS CORPORATION</b>		
<b>Fund: 111 - GENERAL</b>		
POSTAGE-PD	POSTAGE	84.09
Fund 111 - GENERAL Total:		84.09
<b>Fund: 641 - WATER</b>		
POSTAGE	POSTAGE	28.91
Fund 641 - WATER Total:		28.91
Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:		113.00
<b>Vendor: 00060 - FRANCISCO'S BUMPER TO BUMPER INC</b>		
<b>Fund: 111 - GENERAL</b>		
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	170.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
Fund 111 - GENERAL Total:		1,050.00
Vendor 00060 - FRANCISCO'S BUMPER TO BUMPER INC Total:		1,050.00
<b>Vendor: 09859 - GABIS CHRISTOPHER</b>		
<b>Fund: 111 - GENERAL</b>		
PER DIEM FOR FDIC CONFEREN...	SCHOOL & CONFERENCE	225.00
Fund 111 - GENERAL Total:		225.00
Vendor 09859 - GABIS CHRISTOPHER Total:		225.00
<b>Vendor: 00602 - GENERAL TRAFFIC CONTROLS, INC</b>		
<b>Fund: 212 - STREETS</b>		
FLASHER CABINET & PUSHBUT...	ELECTRICAL MAINTENANCE	1,951.00
Fund 212 - STREETS Total:		1,951.00
Vendor 00602 - GENERAL TRAFFIC CONTROLS, INC Total:		1,951.00
<b>Vendor: 10330 - GERING MULITPURPOSE SENIOR CENTER</b>		
<b>Fund: 111 - GENERAL</b>		
CONTRACTUAL	CONTRACTUAL SERVICES	1,000.00
Fund 111 - GENERAL Total:		1,000.00
Vendor 10330 - GERING MULITPURPOSE SENIOR CENTER Total:		1,000.00
<b>Vendor: 10180 - GRAINGER</b>		
<b>Fund: 111 - GENERAL</b>		
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	115.75
Fund 111 - GENERAL Total:		115.75
Vendor 10180 - GRAINGER Total:		115.75
<b>Vendor: 10136 - GREENING ENTERPRISES INC.</b>		
<b>Fund: 225 - MUTUAL FIRE</b>		
BLACK FIRE HELMET	DEPARTMENT SUPPLIES	354.01
Fund 225 - MUTUAL FIRE Total:		354.01
Vendor 10136 - GREENING ENTERPRISES INC. Total:		354.01
<b>Vendor: 10443 - GROW NEBRASKA FOUNDATION</b>		
<b>Fund: 224 - ECONOMIC DEVELOPMENT</b>		
MEMEBERSHIP ED	MEMBERSHIPS	100.00
Fund 224 - ECONOMIC DEVELOPMENT Total:		100.00
Vendor 10443 - GROW NEBRASKA FOUNDATION Total:		100.00

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Description (Payable)	Account Name	Amount
<b>Vendor: 04371 - HAWKINS, INC.</b>		
<b>Fund: 641 - WATER</b>		
CHEMICALS	CHEMICALS	4,614.09
	<b>Fund 641 - WATER Total:</b>	<b>4,614.09</b>
	<b>Vendor 04371 - HAWKINS, INC. Total:</b>	<b>4,614.09</b>
<b>Vendor: 05667 - HOA SOLUTIONS, INC</b>		
<b>Fund: 631 - WASTEWATER</b>		
EQUIP MAINT	EQUIPMENT MAINTENANCE	609.69
	<b>Fund 631 - WASTEWATER Total:</b>	<b>609.69</b>
	<b>Vendor 05667 - HOA SOLUTIONS, INC Total:</b>	<b>609.69</b>
<b>Vendor: 00299 - HULLINGER GLASS &amp; LOCKS INC.</b>		
<b>Fund: 111 - GENERAL</b>		
BLDG MAINT PARK	BUILDING MAINTENANCE	84.00
	<b>Fund 111 - GENERAL Total:</b>	<b>84.00</b>
<b>Fund: 631 - WASTEWATER</b>		
DEPT SUP	DEPARTMENT SUPPLIES	13.00
	<b>Fund 631 - WASTEWATER Total:</b>	<b>13.00</b>
	<b>Vendor 00299 - HULLINGER GLASS &amp; LOCKS INC. Total:</b>	<b>97.00</b>
<b>Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.</b>		
<b>Fund: 111 - GENERAL</b>		
Jan. Sup.	JANITORIAL SUPPLIES	99.11
	<b>Fund 111 - GENERAL Total:</b>	<b>99.11</b>
<b>Fund: 212 - STREETS</b>		
SUPP - TOWELS, MATS	DEPARTMENT SUPPLIES	56.82
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	56.82
	<b>Fund 212 - STREETS Total:</b>	<b>113.64</b>
<b>Fund: 631 - WASTEWATER</b>		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	30.26
	<b>Fund 631 - WASTEWATER Total:</b>	<b>30.26</b>
<b>Fund: 641 - WATER</b>		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	30.26
	<b>Fund 641 - WATER Total:</b>	<b>30.26</b>
	<b>Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:</b>	<b>273.27</b>
<b>Vendor: 00954 - INFO USA MARKETING</b>		
<b>Fund: 111 - GENERAL</b>		
DEPT SUPP LIB/PW	DEPARTMENT SUPPLIES	360.00
	<b>Fund 111 - GENERAL Total:</b>	<b>360.00</b>
<b>Fund: 212 - STREETS</b>		
DEPT SUPP LIB/PW	DEPARTMENT SUPPLIES	360.00
	<b>Fund 212 - STREETS Total:</b>	<b>360.00</b>
	<b>Vendor 00954 - INFO USA MARKETING Total:</b>	<b>720.00</b>
<b>Vendor: 09291 - INGRAM LIBRARY SERVICES INC</b>		
<b>Fund: 111 - GENERAL</b>		
Coll.	COLLECTIONS	36.42
Coll.	COLLECTIONS	-10.45
	<b>Fund 111 - GENERAL Total:</b>	<b>25.97</b>
	<b>Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:</b>	<b>25.97</b>
<b>Vendor: 00733 - INLAND TRUCK PARTS &amp; SERVICE</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	18.30
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	51.72
EQUIP MAINT	EQUIPMENT MAINTENANCE	163.62
	<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>233.64</b>

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Description (Payable)	Account Name	Amount
<b>Fund: 631 - WASTEWATER</b>		
EQUIP MAINT	EQUIPMENT MAINTENANCE	163.63
<b>Fund 631 - WASTEWATER Total:</b>		<b>163.63</b>
<b>Vendor 00733 - INLAND TRUCK PARTS &amp; SERVICE Total:</b>		<b>397.27</b>
<b>Vendor: 08154 - INTERNAL REVENUE SERVICE</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,366.12
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,366.12
WITHHOLDINGS	FICA W/H EE PAYABLE	16,167.39
WITHHOLDINGS	FICA W/H EE PAYABLE	16,167.39
WITHHOLDINGS	FED W/H EE PAYABLE	27,433.49
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>		<b>68,500.51</b>
<b>Vendor 08154 - INTERNAL REVENUE SERVICE Total:</b>		<b>68,500.51</b>
<b>Vendor: 08525 - INTRALINKS, INC</b>		
<b>Fund: 111 - GENERAL</b>		
ANTIVIRUS SERVICE (4/1/23 - 3...	CONTRACTUAL SERVICES	3,400.00
<b>Fund 111 - GENERAL Total:</b>		<b>3,400.00</b>
<b>Fund: 212 - STREETS</b>		
ANTIVIRUS SERVICE (4/1/23 - 3...	CONTRACTUAL SERVICES	240.00
<b>Fund 212 - STREETS Total:</b>		<b>240.00</b>
<b>Fund: 213 - CEMETERY</b>		
ANTIVIRUS SERVICE (4/1/23 - 3...	CONTRACTUAL SERVICES	40.00
<b>Fund 213 - CEMETERY Total:</b>		<b>40.00</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
ANTIVIRUS SERVICE (4/1/23 - 3...	CONTRACTUAL SERVICES	160.00
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>160.00</b>
<b>Fund: 631 - WASTEWATER</b>		
ANTIVIRUS SERVICE (4/1/23 - 3...	CONTRACTUAL SERVICES	240.00
<b>Fund 631 - WASTEWATER Total:</b>		<b>240.00</b>
<b>Fund: 641 - WATER</b>		
ANTIVIRUS SERVICE (4/1/23 - 3...	CONTRACTUAL SERVICES	200.00
<b>Fund 641 - WATER Total:</b>		<b>200.00</b>
<b>Fund: 721 - GIS SERVICES</b>		
ANTIVIRUS SERVICE (4/1/23 - 3...	CONTRACTUAL SERVICES	40.00
<b>Fund 721 - GIS SERVICES Total:</b>		<b>40.00</b>
<b>Vendor 08525 - INTRALINKS, INC Total:</b>		<b>4,320.00</b>
<b>Vendor: 06131 - JOHN DEERE FINANCIAL</b>		
<b>Fund: 111 - GENERAL</b>		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	28.85
<b>Fund 111 - GENERAL Total:</b>		<b>28.85</b>
<b>Fund: 212 - STREETS</b>		
SUPP - GAS CAN	DEPARTMENT SUPPLIES	10.99
<b>Fund 212 - STREETS Total:</b>		<b>10.99</b>
<b>Fund: 213 - CEMETERY</b>		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	45.98
<b>Fund 213 - CEMETERY Total:</b>		<b>45.98</b>
<b>Vendor 06131 - JOHN DEERE FINANCIAL Total:</b>		<b>85.82</b>
<b>Vendor: 08067 - JOHN DEERE FINANCIAL</b>		
<b>Fund: 111 - GENERAL</b>		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	39.97
DEPT SUPP PARK	DEPARTMENT SUPPLIES	85.75
GROUND MAINT PARK	GROUNDS MAINTENANCE	199.98
GROUND MAINT PARK	GROUNDS MAINTENANCE	-22.00
DEPT SUPP PARK	DEPARTMENT SUPPLIES	54.18
<b>Fund 111 - GENERAL Total:</b>		<b>357.88</b>

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Description (Payable)	Account Name	Amount
<b>Fund: 213 - CEMETERY</b>		
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	106.98
<b>Fund 213 - CEMETERY Total:</b>		<b>106.98</b>
<b>Vendor 08067 - JOHN DEERE FINANCIAL Total:</b>		<b>464.86</b>
<b>Vendor: 09474 - JOHN DEERE FINANCIAL</b>		
<b>Fund: 111 - GENERAL</b>		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	1,416.24
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	185.95
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	-1,005.20
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	1,428.34
GROUND MAINT PARK	GROUNDS MAINTENANCE	124.72
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	79.50
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	3,941.33
FIREARMS RANGE-PD	FIREARMS RANGE SUPPLIES	311.83
FIREARMS RANGE-PD	FIREARMS RANGE SUPPLIES	323.71
FIREARMS RANGE-PD	FIREARMS RANGE SUPPLIES	260.80
<b>Fund 111 - GENERAL Total:</b>		<b>7,067.22</b>
<b>Fund: 212 - STREETS</b>		
NUTS & BOLTS FOR SNOW PLOW	EQUIPMENT MAINTENANCE	27.04
NUT FOR SNOW PLOW	EQUIPMENT MAINTENANCE	6.29
<b>Fund 212 - STREETS Total:</b>		<b>33.33</b>
<b>Fund: 213 - CEMETERY</b>		
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	18.62
EQUIP CEM	EQUIPMENT	23,008.00
<b>Fund 213 - CEMETERY Total:</b>		<b>23,026.62</b>
<b>Vendor 09474 - JOHN DEERE FINANCIAL Total:</b>		<b>30,127.17</b>
<b>Vendor: 09872 - KRIZ DAVIS</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Equipment Maintenance-SAN	EQUIPMENT MAINTENANCE	245.07
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>245.07</b>
<b>Vendor 09872 - KRIZ DAVIS Total:</b>		<b>245.07</b>
<b>Vendor: 08407 - LANDAUER, INC</b>		
<b>Fund: 111 - GENERAL</b>		
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	189.30
<b>Fund 111 - GENERAL Total:</b>		<b>189.30</b>
<b>Vendor 08407 - LANDAUER, INC Total:</b>		<b>189.30</b>
<b>Vendor: 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT</b>		
<b>Fund: 213 - CEMETERY</b>		
ENDORS. #17 - CEMETERY MO...	PROP & EQUIP INSURANCE	102.64
<b>Fund 213 - CEMETERY Total:</b>		<b>102.64</b>
<b>Vendor 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT Total:</b>		<b>102.64</b>
<b>Vendor: 00242 - M.C. SCHAFF &amp; ASSOCIATES, INC</b>		
<b>Fund: 111 - GENERAL</b>		
Engineering Services for Planni...	CONTRACTUAL SERVICES	600.00
PROF. SERV. 18TH ST. PLAZA P...	STRUCTURES	19,142.00
<b>Fund 111 - GENERAL Total:</b>		<b>19,742.00</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
PROF.SERV. - TRANSFER STATI...	STRUCTURES	7,035.50
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>7,035.50</b>
<b>Vendor 00242 - M.C. SCHAFF &amp; ASSOCIATES, INC Total:</b>		<b>26,777.50</b>
<b>Vendor: 09760 - MACQUEEN EQUIPMENT INC</b>		
<b>Fund: 212 - STREETS</b>		
BEARING FOR SWEEPER	EQUIPMENT MAINTENANCE	298.03
<b>Fund 212 - STREETS Total:</b>		<b>298.03</b>
<b>Vendor 09760 - MACQUEEN EQUIPMENT INC Total:</b>		<b>298.03</b>

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Description (Payable)	Account Name	Amount
<b>Vendor: 10410 - MARK CHRISMAN TRUCKING INC</b>		
<b>Fund: 111 - GENERAL</b>		
18TH ST. PLAZA PROJECT	STRUCTURES	62,666.58
<b>Fund 111 - GENERAL Total:</b>		<b>62,666.58</b>
<b>Vendor 10410 - MARK CHRISMAN TRUCKING INC Total:</b>		<b>62,666.58</b>
<b>Vendor: 07628 - MENARDS, INC</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	94.60
GROUND MAINT PARK	GROUNDS MAINTENANCE	33.79
<b>Fund 111 - GENERAL Total:</b>		<b>128.39</b>
<b>Fund: 212 - STREETS</b>		
SUPP - PLUG, CAP, SOAP	DEPARTMENT SUPPLIES	9.16
SUPP - SOCKETS, FOAM PANEL	DEPARTMENT SUPPLIES	33.35
10W OIL	OIL & ANTIFREEZE	2.98
SUPP - DETAILER, MAG NUT DR...	DEPARTMENT SUPPLIES	18.98
<b>Fund 212 - STREETS Total:</b>		<b>64.47</b>
<b>Fund: 213 - CEMETERY</b>		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	25.98
DEPT SUPP CEM	DEPARTMENT SUPPLIES	8.99
DEPT SUPP CEM	DEPARTMENT SUPPLIES	26.27
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	27.98
<b>Fund 213 - CEMETERY Total:</b>		<b>89.22</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Department Supplies-SAN	DEPARTMENT SUPPLIES	27.99
Department Supplies-SAN	DEPARTMENT SUPPLIES	25.96
DEPT SUP	DEPARTMENT SUPPLIES	12.49
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>66.44</b>
<b>Fund: 631 - WASTEWATER</b>		
DEPT SUP	DEPARTMENT SUPPLIES	12.49
DEPT SUP	DEPARTMENT SUPPLIES	23.88
DEPT SUP	DEPARTMENT SUPPLIES	69.45
<b>Fund 631 - WASTEWATER Total:</b>		<b>105.82</b>
<b>Fund: 641 - WATER</b>		
DEPT SUP water	DEPARTMENT SUPPLIES	16.40
DEPT SUP	DEPARTMENT SUPPLIES	32.10
<b>Fund 641 - WATER Total:</b>		<b>48.50</b>
<b>Vendor 07628 - MENARDS, INC Total:</b>		<b>502.84</b>
<b>Vendor: 07253 - MICHAEL B KEMBEL</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Building Maintenance-SAN	BUILDING MAINTENANCE	158.67
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>158.67</b>
<b>Fund: 631 - WASTEWATER</b>		
BUILDING MAINT	BUILDING MAINTENANCE	65.00
<b>Fund 631 - WASTEWATER Total:</b>		<b>65.00</b>
<b>Fund: 641 - WATER</b>		
BUILDING MAINT	BUILDING MAINTENANCE	65.00
<b>Fund 641 - WATER Total:</b>		<b>65.00</b>
<b>Vendor 07253 - MICHAEL B KEMBEL Total:</b>		<b>288.67</b>
<b>Vendor: 00748 - MOTOROLA SOLUTIONS, INC</b>		
<b>Fund: 111 - GENERAL</b>		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	294.81
CONTRACTUAL-PD	CONTRACTUAL SERVICES	-370.50
<b>Fund 111 - GENERAL Total:</b>		<b>-75.69</b>
<b>Vendor 00748 - MOTOROLA SOLUTIONS, INC Total:</b>		<b>-75.69</b>



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Description (Payable)	Account Name	Amount
<b>Vendor: 00402 - NEBRASKA MACHINERY CO</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
EQUIP MAINT	EQUIPMENT MAINTENANCE	23.94
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>23.94</b>
<b>Fund: 631 - WASTEWATER</b>		
EQUIP MAINT	EQUIPMENT MAINTENANCE	23.94
EQUIP MAINT	EQUIPMENT MAINTENANCE	22.40
<b>Fund 631 - WASTEWATER Total:</b>		<b>46.34</b>
<b>Fund: 641 - WATER</b>		
EQUIP MAINT	EQUIPMENT MAINTENANCE	22.39
<b>Fund 641 - WATER Total:</b>		<b>22.39</b>
<b>Vendor 00402 - NEBRASKA MACHINERY CO Total:</b>		<b>92.67</b>
<b>Vendor: 05373 - NEBRASKA SAFETY &amp; FIRE EQUIPEMENT INC.</b>		
<b>Fund: 111 - GENERAL</b>		
Equip. Main.	EQUIPMENT MAINTENANCE	130.00
<b>Fund 111 - GENERAL Total:</b>		<b>130.00</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Building Maintenance-SAN	BUILDING MAINTENANCE	345.00
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>345.00</b>
<b>Vendor 05373 - NEBRASKA SAFETY &amp; FIRE EQUIPEMENT INC. Total:</b>		<b>475.00</b>
<b>Vendor: 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	161.87
GROUND MAINT PARK	GROUNDS MAINTENANCE	4.87
<b>Fund 111 - GENERAL Total:</b>		<b>166.74</b>
<b>Vendor 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF Total:</b>		<b>166.74</b>
<b>Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC</b>		
<b>Fund: 631 - WASTEWATER</b>		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	112.00
<b>Fund 631 - WASTEWATER Total:</b>		<b>112.00</b>
<b>Fund: 641 - WATER</b>		
SAMPLES	SAMPLES	100.00
SAMPLES	SAMPLES	100.00
<b>Fund 641 - WATER Total:</b>		<b>200.00</b>
<b>Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:</b>		<b>312.00</b>
<b>Vendor: 00017 - PANHANDLE HUMANE SOCIETY</b>		
<b>Fund: 111 - GENERAL</b>		
CONTRACTUAL	CONTRACTUAL SERVICES	5,656.07
<b>Fund 111 - GENERAL Total:</b>		<b>5,656.07</b>
<b>Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:</b>		<b>5,656.07</b>
<b>Vendor: 04494 - PAUL REED CONSTRUCTION &amp; SUPPLY, INC</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	418.88
<b>Fund 111 - GENERAL Total:</b>		<b>418.88</b>
<b>Vendor 04494 - PAUL REED CONSTRUCTION &amp; SUPPLY, INC Total:</b>		<b>418.88</b>
<b>Vendor: 01276 - PLATTE VALLEY BANK</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE	9,839.72
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>		<b>9,839.72</b>
<b>Vendor 01276 - PLATTE VALLEY BANK Total:</b>		<b>9,839.72</b>
<b>Vendor: 09744 - PT HOSE AND BEARING</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
EQUIP MAINT	EQUIPMENT MAINTENANCE	43.65

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Description (Payable)	Account Name	Amount
EQUIP MAINT	EQUIPMENT MAINTENANCE	23.73
Fund 621 - ENVIRONMENTAL SERVICES Total:		67.38
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	43.65
EQUIP MAINT	EQUIPMENT MAINTENANCE	23.73
Fund 631 - WASTEWATER Total:		67.38
Vendor 09744 - PT HOSE AND BEARING Total:		134.76
Vendor: 00266 - QUILL CORPORATION		
Fund: 111 - GENERAL		
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	121.99
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	34.99
DEPT SUPP CM	DEPARTMENT SUPPLIES	64.99
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	14.59
Fund 111 - GENERAL Total:		236.56
Vendor 00266 - QUILL CORPORATION Total:		236.56
Vendor: 01502 - REAMS SPRINKLER SUPPLY CO.		
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	1,900.06
Fund 213 - CEMETERY Total:		1,900.06
Vendor 01502 - REAMS SPRINKLER SUPPLY CO. Total:		1,900.06
Vendor: 04089 - REGIONAL CARE INC		
Fund: 812 - HEALTH INSURANCE		
HEALTH INS. PREMIUM - APRIL ...	PREMIUM EXPENSE	42,506.63
CLAIMS	CLAIMS EXPENSE	6,953.75
Fund 812 - HEALTH INSURANCE Total:		49,460.38
Vendor 04089 - REGIONAL CARE INC Total:		49,460.38
Vendor: 08204 - RIVERSIDE ZOOLOGICAL FOUNDATION		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	75,000.00
Fund 111 - GENERAL Total:		75,000.00
Vendor 08204 - RIVERSIDE ZOOLOGICAL FOUNDATION Total:		75,000.00
Vendor: 10235 - RUSSEL'S AUTOMOTIVE		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	109.01
VEH MAINT-PD	VEHICLE MAINTENANCE	1,047.69
VEH MAINT-PD	VEHICLE MAINTENANCE	74.38
VEH MAINT-PD	VEHICLE MAINTENANCE	128.75
VEH MAINT-PD	VEHICLE MAINTENANCE	448.68
VEH MAINT-PD	VEHICLE MAINTENANCE	113.79
VEH MAINT-PD	VEHICLE MAINTENANCE	998.71
Fund 111 - GENERAL Total:		2,921.01
Vendor 10235 - RUSSEL'S AUTOMOTIVE Total:		2,921.01
Vendor: 00026 - S M E C		
Fund: 713 - CASH & INVESTMENT POOL		
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	101.15
Fund 713 - CASH & INVESTMENT POOL Total:		101.15
Vendor 00026 - S M E C Total:		101.15
Vendor: 09428 - SCHOOL-TECH, INC		
Fund: 111 - GENERAL		
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	338.50
Fund 111 - GENERAL Total:		338.50
Vendor 09428 - SCHOOL-TECH, INC Total:		338.50

## Expense Approval Report

Post Dates: 3/21/2023 - 4/3/2023

Description (Payable)	Account Name	Amount
<b>Vendor: 00704 - SCOTTSBLUFF MOTOR CO, INC</b>		
<b>Fund: 218 - PUBLIC SAFETY</b>		
HIDTA CAR LEASE	DEPARTMENT SUPPLIES	375.00
<b>Fund 218 - PUBLIC SAFETY Total:</b>		<b>375.00</b>
<b>Vendor 00704 - SCOTTSBLUFF MOTOR CO, INC Total:</b>		<b>375.00</b>
<b>Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING &amp; EMBROIDERY, LLC</b>		
<b>Fund: 111 - GENERAL</b>		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	100.00
<b>Fund 111 - GENERAL Total:</b>		<b>100.00</b>
<b>Fund: 641 - WATER</b>		
UNIFORM CLOTHING	UNIFORMS & CLOTHING	179.76
<b>Fund 641 - WATER Total:</b>		<b>179.76</b>
<b>Vendor 01271 - SCOTTSBLUFF SCREENPRINTING &amp; EMBROIDERY, LLC Total:</b>		<b>279.76</b>
<b>Vendor: 00786 - SHERWIN WILLIAMS</b>		
<b>Fund: 212 - STREETS</b>		
PAVEMENT MARK TAPE, LEFTA...	STREET REPAIR SUPPLIES	3,802.00
<b>Fund 212 - STREETS Total:</b>		<b>3,802.00</b>
<b>Vendor 00786 - SHERWIN WILLIAMS Total:</b>		<b>3,802.00</b>
<b>Vendor: 01031 - SIMON CONTRACTORS</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	238.00
<b>Fund 111 - GENERAL Total:</b>		<b>238.00</b>
<b>Vendor 01031 - SIMON CONTRACTORS Total:</b>		<b>238.00</b>
<b>Vendor: 00513 - SNELL SERVICES INC.</b>		
<b>Fund: 111 - GENERAL</b>		
Bldg. Main.	BUILDING MAINTENANCE	215.00
FIREARMS RANGE-PD	FIREARMS RANGE SUPPLIES	90.00
<b>Fund 111 - GENERAL Total:</b>		<b>305.00</b>
<b>Vendor 00513 - SNELL SERVICES INC. Total:</b>		<b>305.00</b>
<b>Vendor: 00054 - STATE HEALTH LAB</b>		
<b>Fund: 641 - WATER</b>		
SAMPLES	SAMPLES	309.00
<b>Fund 641 - WATER Total:</b>		<b>309.00</b>
<b>Vendor 00054 - STATE HEALTH LAB Total:</b>		<b>309.00</b>
<b>Vendor: 01235 - STATE OF NE.</b>		
<b>Fund: 111 - GENERAL</b>		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	315.00
<b>Fund 111 - GENERAL Total:</b>		<b>315.00</b>
<b>Vendor 01235 - STATE OF NE. Total:</b>		<b>315.00</b>
<b>Vendor: 00677 - TERRY D SCOTT</b>		
<b>Fund: 111 - GENERAL</b>		
VEH MAINT PARK	VEHICLE MAINTENANCE	214.19
<b>Fund 111 - GENERAL Total:</b>		<b>214.19</b>
<b>Vendor 00677 - TERRY D SCOTT Total:</b>		<b>214.19</b>
<b>Vendor: 01578 - THOMPSON GLASS, INC</b>		
<b>Fund: 111 - GENERAL</b>		
VEH MAINT PARK	VEHICLE MAINTENANCE	254.25
VEH MAINT PARK	VEHICLE MAINTENANCE	35.00
<b>Fund 111 - GENERAL Total:</b>		<b>289.25</b>
<b>Vendor 01578 - THOMPSON GLASS, INC Total:</b>		<b>289.25</b>

## Expense Approval Report

Post Dates: 3/21/2023 - 4/3/2023

Description (Payable)	Account Name	Amount
<b>Vendor: 10139 - TITAN MACHINERY, INC.</b>		
<b>Fund: 111 - GENERAL</b>		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	640.80
Fund 111 - GENERAL Total:		640.80
Vendor 10139 - TITAN MACHINERY, INC. Total:		640.80
<b>Vendor: 10423 - TRANS-WEST INC</b>		
<b>Fund: 111 - GENERAL</b>		
VEH MAINT PARK	VEHICLE MAINTENANCE	80.08
Fund 111 - GENERAL Total:		80.08
Vendor 10423 - TRANS-WEST INC Total:		80.08
<b>Vendor: 08821 - TYLER TECHNOLOGIES, INC</b>		
<b>Fund: 111 - GENERAL</b>		
MONTHLY BILLING CONSULTING	CONTRACTUAL SERVICES	543.75
Fund 111 - GENERAL Total:		543.75
Vendor 08821 - TYLER TECHNOLOGIES, INC Total:		543.75
<b>Vendor: 10383 - U AND U TRUCKING LLC</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Contractual Services-SAN	CONTRACTUAL SERVICES	1,102.00
Contractual Services-SAN	CONTRACTUAL SERVICES	1,102.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		2,204.00
Vendor 10383 - U AND U TRUCKING LLC Total:		2,204.00
<b>Vendor: 09865 - UNION BANK &amp; TRUST</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
RETIREMENT	REGULAR RETIRE EE PAY	9,241.20
RETIREMENT	DEFERRED COMP EE PAY	1,423.62
RETIREMENT	DEFERRED COMP EE PAY	490.00
RETIREMENT	DEFERRED COMP EE PAY	107.70
RETIREMENT	RETIRE FIRE EE PAYABLE	2,866.40
RETIREMENT	RETIRE POLICE EE PAY	6,908.11
Fund 713 - CASH & INVESTMENT POOL Total:		21,037.03
Vendor 09865 - UNION BANK & TRUST Total:		21,037.03
<b>Vendor: 09840 - UNITED STATES WELDING</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Contractual Services-SAN	CONTRACTUAL SERVICES	50.80
Fund 621 - ENVIRONMENTAL SERVICES Total:		50.80
Vendor 09840 - UNITED STATES WELDING Total:		50.80
<b>Vendor: 01217 - US BANK</b>		
<b>Fund: 111 - GENERAL</b>		
DS -Panhandle conference, NPZ... GASOLINE		27.33
DS -Panhandle conference, NPZ... SCHOOL & CONFERENCE		110.00
DS -Panhandle conference, NPZ... SCHOOL & CONFERENCE		350.00
Fund 111 - GENERAL Total:		487.33
Vendor 01217 - US BANK Total:		487.33
<b>Vendor: 08828 - US BANK</b>		
<b>Fund: 111 - GENERAL</b>		
Prgmg.	PROGRAMMING	17.03
Prgmg.	PROGRAMMING	419.99
GASOLINE-PD	GASOLINE	53.56
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	22.50
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	33.30
Prgmg.	PROGRAMMING	29.79
Prgmg.	PROGRAMMING	30.60
Coll.	COLLECTIONS	15.98
UNIFORMS-PD	UNIFORMS & CLOTHING	64.18
Prgmg.	PROGRAMMING	153.41
FUEL FOR TRAVEL TO KEARNEY -- GASOLINE		41.70

## Expense Approval Report

Post Dates: 3/21/2023 - 4/3/2023

Description (Payable)	Account Name	Amount
Dep. Sup.	DEPARTMENT SUPPLIES	72.56
CONSULTING-PD	CONSULTING SERVICES	22.44
Prgmg.	PROGRAMMING	15.99
FUEL TRAVEL TO KEARNEY - ME...	GASOLINE	77.24
SCHOOL & CONF PARK	SCHOOL & CONFERENCE	95.00
RESERVATION HOLD FOR TRAV...	SCHOOL & CONFERENCE	32.11
FLIGHT FOR TRAVEL TO FDIC - ...	SCHOOL & CONFERENCE	373.80
SHIP BATTERIES FOR REBUILD	POSTAGE	12.80
BATTERIES FOR ISI THERMAL I...	DEPARTMENT SUPPLIES	234.32
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	30.98
TRAINING SMOKE MACHINE FLU...	DEPARTMENT SUPPLIES	114.99
VEH MAINT-PD	VEHICLE MAINTENANCE	78.28
Prgmg.	PROGRAMMING	251.96
Fund 111 - GENERAL Total:		2,294.51
Fund: 215 - SPECIAL PROJECTS		
K9-SUPPLIES	DEPARTMENT SUPPLIES	96.96
Fund 215 - SPECIAL PROJECTS Total:		96.96
Fund: 224 - ECONOMIC DEVELOPMENT		
SCHOOL & CONF ED	SCHOOL & CONFERENCE	21.91
Fund 224 - ECONOMIC DEVELOPMENT Total:		21.91
Fund: 631 - WASTEWATER		
DEPT SUPP WW	DEPARTMENT SUPPLIES	665.45
Fund 631 - WASTEWATER Total:		665.45
Fund: 641 - WATER		
DEPT SUPP WTR	DEPARTMENT SUPPLIES	10.54
Fund 641 - WATER Total:		10.54
Vendor 08828 - US BANK Total:		3,089.37
Vendor: 01544 - VAN PELT FENCING CO, INC		
Fund: 212 - STREETS		
PANELS & TEMP. STANDS (10)	DEPARTMENT SUPPLIES	1,315.00
Fund 212 - STREETS Total:		1,315.00
Vendor 01544 - VAN PELT FENCING CO, INC Total:		1,315.00
Vendor: 00022 - WALMART		
Fund: 111 - GENERAL		
Prgmg.	PROGRAMMING	86.91
Dep. Sup.	DEPARTMENT SUPPLIES	5.34
LAUNDRY DETERGENT	DEPARTMENT SUPPLIES	35.82
Prgmg.	PROGRAMMING	46.46
Prgmg.	PROGRAMMING	140.50
Fund 111 - GENERAL Total:		315.03
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	93.54
Fund 641 - WATER Total:		93.54
Vendor 00022 - WALMART Total:		408.57
Vendor: 03683 - WIN INVESTMENTS INC		
Fund: 111 - GENERAL		
SCHOOL & CONF CC	SCHOOL & CONFERENCE	537.00
HOTEL NEMSA CONFERENCE - ...	SCHOOL & CONFERENCE	392.00
Fund 111 - GENERAL Total:		929.00
Vendor 03683 - WIN INVESTMENTS INC Total:		929.00
Vendor: 10034 - WRIGHT, KIMBERLEY		
Fund: 111 - GENERAL		
SCHOOL & CONF REIMB CC	SCHOOL & CONFERENCE	82.00
Fund 111 - GENERAL Total:		82.00
Vendor 10034 - WRIGHT, KIMBERLEY Total:		82.00

## Expense Approval Report

Post Dates: 3/21/2023 - 4/3/2023

Description (Payable)	Account Name	Amount
<b>Vendor: 07239 - WYOMING FIRST AID &amp; SAFETY SUPPLY, LLC</b>		
<b>Fund: 111 - GENERAL</b>		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	34.25
<b>Fund 111 - GENERAL Total:</b>		<b>34.25</b>
<b>Fund: 213 - CEMETERY</b>		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	36.94
<b>Fund 213 - CEMETERY Total:</b>		<b>36.94</b>
<b>Vendor 07239 - WYOMING FIRST AID &amp; SAFETY SUPPLY, LLC Total:</b>		<b>71.19</b>
<b>Vendor: 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT</b>		
<b>Fund: 111 - GENERAL</b>		
BLDG MAINT PARK	BUILDING MAINTENANCE	44.88
DEPT SUPP PARK	DEPARTMENT SUPPLIES	2.00
GROUND MAINT PARK	GROUNDS MAINTENANCE	599.75
GROUND MAINT PARK	GROUNDS MAINTENANCE	22.52
GROUND MAINT PARK	GROUNDS MAINTENANCE	42.45
GROUND MAINT PARK	GROUNDS MAINTENANCE	-42.45
VEH MAINT PARK	VEHICLE MAINTENANCE	28.99
BLDG MAINT PARK	BUILDING MAINTENANCE	11.88
GROUND MAINT PARK	GROUNDS MAINTENANCE	7.12
GROUND MAINT PARK	GROUNDS MAINTENANCE	29.65
GROUND MAINT PARK	GROUNDS MAINTENANCE	19.98
GROUND MAINT PARK	GROUNDS MAINTENANCE	8.88
GROUND MAINT PARK	GROUNDS MAINTENANCE	23.99
<b>Fund 111 - GENERAL Total:</b>		<b>799.64</b>
<b>Vendor 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT Total:</b>		<b>799.64</b>
<b>Grand Total:</b>		<b>438,379.04</b>

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	204,066.68	0.00
212 - STREETS	16,398.35	0.00
213 - CEMETERY	25,349.51	0.00
215 - SPECIAL PROJECTS	96.96	0.00
218 - PUBLIC SAFETY	375.00	0.00
224 - ECONOMIC DEVELOPMENT	5,222.38	0.00
225 - MUTUAL FIRE	354.01	0.00
621 - ENVIRONMENTAL SERVICES	17,367.17	0.00
631 - WASTEWATER	8,182.79	0.00
641 - WATER	11,986.46	0.00
661 - STORMWATER	0.47	0.00
713 - CASH & INVESTMENT POOL	99,478.41	99,478.41
721 - GIS SERVICES	40.47	0.00
812 - HEALTH INSURANCE	49,460.38	6,953.75
<b>Grand Total:</b>	<b>438,379.04</b>	<b>106,432.16</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-52111-111	DEPARTMENT SUPPLIES	482.72	0.00
111-52111-114	DEPARTMENT SUPPLIES	64.99	0.00
111-52111-121	DEPARTMENT SUPPLIES	12.49	0.00
111-52111-141	DEPARTMENT SUPPLIES	601.15	0.00
111-52111-142	DEPARTMENT SUPPLIES	1,929.60	0.00
111-52111-151	DEPARTMENT SUPPLIES	437.90	0.00
111-52111-171	DEPARTMENT SUPPLIES	865.45	0.00
111-52121-151	JANITORIAL SUPPLIES	99.11	0.00
111-52161-142	FIREARMS RANGE SUPPLI...	986.34	0.00
111-52181-142	UNIFORMS & CLOTHING	64.18	0.00
111-52222-151	COLLECTIONS	41.95	0.00
111-52223-151	PROGRAMMING	1,192.64	0.00
111-52411-141	POSTAGE	12.80	0.00
111-52411-142	POSTAGE	84.09	0.00
111-52511-121	GASOLINE	27.33	0.00
111-52511-141	GASOLINE	118.94	0.00
111-52511-142	GASOLINE	53.56	0.00
111-53111-116	CONTRACTUAL SERVICES	3,943.75	0.00
111-53111-121	CONTRACTUAL SERVICES	600.00	0.00
111-53111-142	CONTRACTUAL SERVICES	1,289.31	0.00
111-53111-172	CONTRACTUAL SERVICES	81,656.07	0.00
111-53121-142	CONSULTING SERVICES	22.44	0.00
111-53311-111	AUDIT	4,140.00	0.00
111-53421-151	BUILDING MAINTENANCE	215.00	0.00
111-53421-171	BUILDING MAINTENANCE	140.76	0.00
111-53441-111	EQUIPMENT MAINTENAN...	129.24	0.00
111-53441-142	EQUIPMENT MAINTENAN...	643.55	0.00
111-53441-151	EQUIPMENT MAINTENAN...	130.00	0.00
111-53441-171	EQUIPMENT MAINTENAN...	6,715.81	0.00
111-53451-142	VEHICLE MAINTENANCE	2,999.29	0.00
111-53451-171	VEHICLE MAINTENANCE	612.51	0.00
111-53471-171	GROUNDS MAINTENANCE	5,528.60	0.00
111-53521-111	HEATING FUEL	355.75	0.00
111-53521-141	HEATING FUEL	303.52	0.00
111-53521-142	HEATING FUEL	414.36	0.00
111-53521-151	HEATING FUEL	482.56	0.00
111-53521-171	HEATING FUEL	528.88	0.00
111-53521-172	HEATING FUEL	185.91	0.00
111-53561-111	PHONE & INTERNET	3.75	0.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53561-112	PHONE & INTERNET	1.97	0.00
111-53561-114	PHONE & INTERNET	0.47	0.00
111-53561-115	PHONE & INTERNET	0.49	0.00
111-53561-121	PHONE & INTERNET	3.57	0.00
111-53561-141	PHONE & INTERNET	3.68	0.00
111-53561-142	PHONE & INTERNET	1,496.88	0.00
111-53561-151	PHONE & INTERNET	9.17	0.00
111-53561-171	PHONE & INTERNET	2.35	0.00
111-53561-172	PHONE & INTERNET	2.35	0.00
111-53571-141	CELLULAR PHONE	275.46	0.00
111-53711-115	SCHOOL & CONFERENCE	619.00	0.00
111-53711-121	SCHOOL & CONFERENCE	460.00	0.00
111-53711-141	SCHOOL & CONFERENCE	1,148.91	0.00
111-53711-142	SCHOOL & CONFERENCE	22.50	0.00
111-53711-171	SCHOOL & CONFERENCE	95.00	0.00
111-54311-171	STRUCTURES	81,808.58	0.00
212-52111-212	DEPARTMENT SUPPLIES	2,360.51	0.00
212-52171-212	STREET REPAIR SUPPLIES	4,414.50	0.00
212-52531-212	OIL & ANTIFREEZE	2.98	0.00
212-53111-212	CONTRACTUAL SERVICES	270.90	0.00
212-53311-212	AUDIT	5,100.00	0.00
212-53421-212	BUILDING MAINTENANCE	146.54	0.00
212-53431-212	ELECTRICAL MAINTENAN...	1,951.00	0.00
212-53441-212	EQUIPMENT MAINTENAN...	331.36	0.00
212-53521-212	HEATING FUEL	1,813.54	0.00
212-53561-212	PHONE & INTERNET	7.02	0.00
213-52111-213	DEPARTMENT SUPPLIES	2,044.22	0.00
213-53111-213	CONTRACTUAL SERVICES	40.00	0.00
213-53441-213	EQUIPMENT MAINTENAN...	153.58	0.00
213-53561-213	PHONE & INTERNET	1.07	0.00
213-53821-213	PROP & EQUIP INSURANCE	102.64	0.00
213-54411-213	EQUIPMENT	23,008.00	0.00
215-52111-142	DEPARTMENT SUPPLIES	96.96	0.00
218-52111-142	DEPARTMENT SUPPLIES	375.00	0.00
224-52311-114	MEMBERSHIPS	100.00	0.00
224-53311-111	AUDIT	5,100.00	0.00
224-53561-113	PHONE & INTERNET	0.47	0.00
224-53711-113	SCHOOL & CONFERENCE	21.91	0.00
225-52111-141	DEPARTMENT SUPPLIES	354.01	0.00
621-52111-621	DEPARTMENT SUPPLIES	146.96	0.00
621-53111-621	CONTRACTUAL SERVICES	2,414.80	0.00
621-53311-621	AUDIT	6,020.00	0.00
621-53421-621	BUILDING MAINTENANCE	503.67	0.00
621-53441-621	EQUIPMENT MAINTENAN...	500.01	0.00
621-53451-621	VEHICLE MAINTENANCE	70.02	0.00
621-53521-621	HEATING FUEL	674.21	0.00
621-53561-621	PHONE & INTERNET	2.00	0.00
621-54311-621	STRUCTURES	7,035.50	0.00
631-52111-631	DEPARTMENT SUPPLIES	826.55	0.00
631-53111-631	CONTRACTUAL SERVICES	382.26	0.00
631-53311-631	AUDIT	6,020.00	0.00
631-53421-631	BUILDING MAINTENANCE	65.00	0.00
631-53441-631	EQUIPMENT MAINTENAN...	887.04	0.00
631-53561-631	PHONE & INTERNET	1.94	0.00
641-52111-641	DEPARTMENT SUPPLIES	152.58	0.00
641-52117-641	SAMPLES	509.00	0.00
641-52181-641	UNIFORMS & CLOTHING	179.76	0.00
641-52411-641	POSTAGE	28.91	0.00



**Account Summary**

Account Number	Account Name	Expense Amount	Payment Amount
641-52611-641	CHEMICALS	4,614.09	0.00
641-53111-641	CONTRACTUAL SERVICES	230.26	0.00
641-53311-641	AUDIT	6,020.00	0.00
641-53421-641	BUILDING MAINTENANCE	65.00	0.00
641-53441-641	EQUIPMENT MAINTENAN...	30.40	0.00
641-53521-641	HEATING FUEL	154.40	0.00
641-53561-641	PHONE & INTERNET	2.06	0.00
661-53561-661	PHONE & INTERNET	0.47	0.00
713-21512	MEDICARE W/H EE PAYAB...	8,732.24	8,732.24
713-21513	FICA W/H EE PAYABLE	32,334.78	32,334.78
713-21514	FED W/H EE PAYABLE	27,433.49	27,433.49
713-21524	SMEC EE PAYABLE	101.15	101.15
713-21528	REGULAR RETIRE EE PAY	9,241.20	9,241.20
713-21529	DEFERRED COMP EE PAY	2,021.32	2,021.32
713-21531	RETIRE FIRE EE PAYABLE	2,866.40	2,866.40
713-21533	RETIRE POLICE EE PAY	6,908.11	6,908.11
713-21541	HSA EE PAYABLE	9,839.72	9,839.72
721-53111-721	CONTRACTUAL SERVICES	40.00	0.00
721-53561-721	PHONE & INTERNET	0.47	0.00
812-53861-112	PREMIUM EXPENSE	42,506.63	0.00
812-53862-112	CLAIMS EXPENSE	6,953.75	6,953.75
<b>Grand Total:</b>		<b>438,379.04</b>	<b>106,432.16</b>

**Project Account Summary**

Project Account Key	Expense Amount	Payment Amount
**None**	362,906.61	106,432.16
2122152111	96.96	0.00
2147853111	75,000.00	0.00
21852111142	375.00	0.00
6002053561	0.47	0.00
<b>Grand Total:</b>	<b>438,379.04</b>	<b>106,432.16</b>

## UTILITY REFUNDS 4-3-23

Account #	Contact	Service Address	Refund Amount
<u>015-4195-01</u>	MARI LEE MERKEL	3302 AVE H SCOTTSBLUFF NE 69361	13.41
<u>015-2092-02</u>	MARYLEE MERKEL	3306 AVE H SCOTTSBLUFF NE 69361	13.41
<u>075-4984-12</u>	BUYERS REALTY	1615 5TH AVE SCOTTSBLUFF NE 69361	66.27
3			\$93.09

# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Pub. Hear.1**

**Council to hold a public hearing set for this date to receive information to add a catering endorsement to the Class C liquor license held by BR Entertainment, LLC d/b/a Hight's Tavern, 20 W. 18th St., Scottsbluff, NE.**

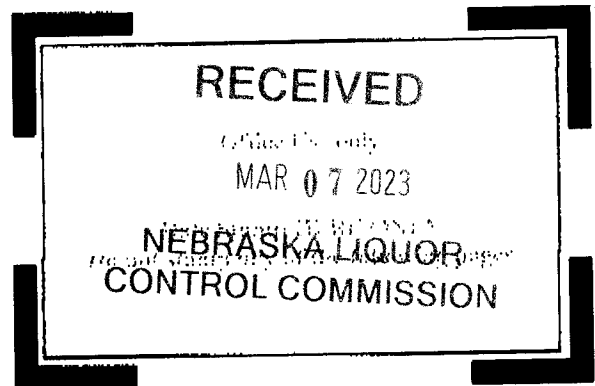
Staff Contact: Kim Wright, City Clerk

**APPLICATION FOR CATERING  
ENDORSEMENT TO LICENSE**

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
website: [www.lcc.nebraska.gov](http://www.lcc.nebraska.gov)

License  
Class: C K

License  
Number: 125088



- Application fee \$100.00
- Please pay online at: [www.ne.gov/go/NLCCpayport](http://www.ne.gov/go/NLCCpayport)
- Processing time is approx. 45-60 days from receipt of application by the Nebraska Liquor Control Commission

**LICENSEE**

**BR Entertainment LLC**

**TRADE NAME**

**Hight's Tavern**

**PREMISES ADDRESS**

**20 W 18th St**

**CITY****ZIP CODE**

**Scottsbluff**

**69361**

**CONTACT PERSON**

**Benjamin Rodriguez III**

**PHONE NUMBER**

**308-631-4005**

**EMAIL**

**jrodriguez@accsinc.net**

A handwritten signature in black ink, appearing to read "Ben Rodriguez III".

Signature of **APPLICANT**

**Benjamin Rodriguez III**

Printed Name of **APPLICANT**

Office use only

PAYMENT TYPE Payport

AMOUNT \$100.00 RCPT

RECEIVED: 3/7/23

DATE DEPOSITED



2300002117

FORM 106  
REV 12/2022

# PAYPORT

NEBRASKA.GOV

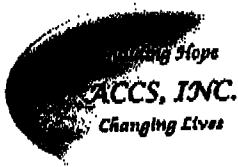
## PURCHASE RECEIPT

**Nebraska Liquor Control Commission**

P.O. Box 95046  
 Lincoln NE 68509-5046  
 (402)471-4881  
 michelle.porter@nebraska.gov  
 OTC Local Ref ID: 79870834  
 3/7/2023 02:39 PM

Status: **APPROVED**  
 Customer Name: Hight's Tavern  
 Type: Visa  
 Credit Card Number: \*\*\*\* \* 8473

Items	Quantity	TPE Order ID	Total Amount
Catering Endorsement (Class K)	1	77061746	\$100.00
License Number:: <b>125088</b>			
Trade Name (DBA):: <b>Hight's Tavern</b>			
Address:: <b>20 W 18th Street</b>			
City:: <b>Scottsbluff</b>			
State:: <b>NE</b>			
Zip Code:: <b>69361</b>			
Phone Number:: <b>3086314005</b>			
Email Address:: <b>jrodriguez@accsinc.net</b>			
Total remitted to the Nebraska Liquor Control Commission			\$100.00
Total Amount Charged			\$102.49



ACCS, Inc.  
1917 Avenue A • Scottsbluff NE 69361-2450  
Phone: 308.633.1390 • Fax: 308.633.1393 • Web: accsinc.net

## FAX COVER

DATE:	3-7-23
TO:	NE Legal Center / Commission
FAX:	402-471-2571 2814
FROM:	Benjamin Rodriguez

☐ Urgent    ☐ Reply ASAP    ☐ Please Comment    ☐ Please Review    ☒ FYI

Total pages, including cover: 2

### Comments:

Application for (Entry) Endorsement  
to license (K)

**CONFIDENTIALITY NOTICE:** The information contained in this facsimile transmission is privileged and confidential. It is intended only for review and use of the individual or entity named above. Further disclosure of this information to any other party is prohibited. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or action taken regarding the contents of these documents is prohibited. If you have received this transmission in error, please notify the sender immediately and destroy the contents of the transmission.

# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Pub. Hear.2**

**Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission regarding adding a catering endorsement to the Class C liquor license held by BR Entertainment, LLC d/b/a Hight's Tavern.**

**Staff Contact: Kim Wright, City Clerk**

# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Public Inp1**

**Council to discuss and consider action on a Community Festival Permit for the Downtown Scottsbluff Association for the Cinco De Mayo Celebration on May 5, 2023 from 2:00-10:00 p.m., to include street closure of the 1600-1900 blocks of Broadway, vendors, and noise permit.**

**Staff Contact: Kim Wright, City Clerk**



**APPLICATION  
COMMUNITY FESTIVAL, BUSINESS PROMOTIONAL EVENT, CARNIVAL  
PERMIT**

To be filed with the city Clerk at least 14 days, but no more than one year before proposed event.

1. DSA - Cinco de Mayo Committee  
(name of sponsoring organization)

\_\_\_\_\_  
(street) (city) (state) (telephone number)  
Andrea Margheim 616-322-4564  
(chairperson responsible for event) (day telephone number)

2. \_\_\_\_\_  
(name of co-sponsoring organization)

\_\_\_\_\_  
(street) (city) (state) (telephone number)  
\_\_\_\_\_  
(contact person) (day telephone number)

**3. Event Information**

Cinco de Mayo  
(name of event)  
5-5-23 5-9 pm  
(date(s) of event) (time(s) of event)  
Broadway  
(location of event)

**4. Activity Information**

Describe general activities including whether there will be any vendors, music, loudspeakers. Serving or selling of alcoholic beverages\*, etc.)

Car show, stage w/ traditional music, children performing traditional dance, food trucks, drink vendors

\*If alcoholic beverages will be sold or served, a special permit will be required. The applicant should contact the City Clerk for more information.

**5. Street Closure**

Broadway between 16th - 19th. (2pm - 10 pm)

\_\_\_\_\_  
Please note any streets to be closed and the times required for closure

**6. Flags/Banners/Signs**

\_\_\_\_\_

**7. Carnivals - If event includes a carnival, the next sheet should be completed.**

8. Have you provided for a public liability insurance policy naming the City as additional insured? Yes X No \_\_\_\_\_

Community Festival/Business Promotion

\$200,000 for one person  
\$500,000 for any one accident  
\$ 50,000 for injuries to property

Street Carnival

\$ 800,000 for one person  
\$ 2,000,000 for any one accident  
\$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean up. (This will be returned after it is determined that no repairs or clean up is required by City).

Yes \_\_\_\_\_ No X \_\_\_\_\_

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

Dated: 3-27-23 \_\_\_\_\_

Signed:

Andy [Signature]

(name of sponsoring organization)

(signature of authorized representative of sponsoring organization)

Downtown Scottsbluff Association  
City of Mayo Committee

\_\_\_\_\_  
(name of co-sponsoring organization)

(signature of authorized representative of co-sponsoring organization)



DOWNSCO-01

JSCHANAMAN

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> J.G. Elliott Insurance Center 1110 Circle Drive Scottsbluff, NE 69361	<b>CONTACT NAME:</b> Jackline Schanaman	
	<b>PHONE (A/C, No, Ext):</b> (308) 633-9708	<b>FAX (A/C, No):</b>
<b>INSURED</b>  Downtown Scottsbluff Association P O Box 28 Scottsbluff, NE 69363	<b>E-MAIL ADDRESS:</b> jschanaman@jgelliott.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> United States Liability Insurance Company	
	<b>INSURER B:</b> CNA SURETY	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY	X		NBP1559995A	6/2/2022	6/2/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	X Blanket Addl Insured						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
	PROPERTY DAMAGE (Per accident) \$						
	\$						
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/>						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Bond			61320962	5/21/2022	5/21/2023	2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

City of Scottsbluff  
2525 Circle Drive  
Scottsbluff, NE 69361

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Public Inp2**

**Council to discuss and consider action on a Special Designated Liquor License for BDS3C, LLC d/b/a Flyover Brewing Company to serve beer, wine, and distilled spirits on the 1600-1900 Blocks of Broadway on May 5, 2023 from 4-10 p.m. for the Cinco De Mayo Celebration.**

**Staff Contact: Kim Wright, City Clerk**

**Special Designated License  
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions  
Late applications are non-refundable and will be rejected

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

Retail Liquor License Address or Non-Profit Business Address

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): \_\_\_\_\_

Event Start Time(s): \_\_\_\_\_

Event End Time(s): \_\_\_\_\_

Alternate Date: \_\_\_\_\_

Alternate Location Building & Address: \_\_\_\_\_

Event Building Name: \_\_\_\_\_

Event Street Address/City: \_\_\_\_\_

Indoor area to be licensed in length & width: \_\_\_\_ X \_\_\_\_

Outdoor area to be licensed in length & width: \_\_\_\_ X \_\_\_\_ (Diagram Form #109 must be attached)

Type of Event: \_\_\_\_\_ Estimate # of attendees: \_\_\_\_\_

Type of alcohol to be served: Beer \_\_\_\_\_ Wine \_\_\_\_\_ Distilled Spirits \_\_\_\_\_  
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: \_\_\_\_\_ Event Contact Phone Number: \_\_\_\_\_

Event Contact Email: \_\_\_\_\_

\*Signature Authorized Representative: Joseph Margheim Printed Name \_\_\_\_\_

*I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.*

\*Retail licensee – Must be signed by a member listed on permanent license

\*Non-Profit Organization – Must be signed by a Corporate Officer

Local Governing Body completes below:

The local governing body for the City/Village of \_\_\_\_\_ **OR** County of \_\_\_\_\_ approves  
the issuance of a Special Designated License as requested above. (Only one should be written above)

\_\_\_\_\_  
Local Governing Body Authorized Signature

\_\_\_\_\_  
Date



# CINCO DE MAYO



Taylor Stephens  
City of Scottsbluff GIS  
Created on 3/17/2023  
Coordinate System:  
NAD 1983 (2011) StatePlane Nebraska FIPS 2600 Feet  
Lambert Conformal Conic

The City makes no representation or warranty  
as to the accuracy, timeliness, or completeness,  
and in particular, its accuracy in labeling or  
displaying dimensions, contours, property  
boundaries, or placement or location of any  
man features thereon.





# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Public Inp3**

**Council to discuss and consider action on a Special Designated Liquor License for BR Entertainment, LLC d/b/a Hight's Tavern to serve beer and distilled Spirits on the 1600 to 1900 Blocks of Broadway on May 5, 2023 from 4-10 p.m. for the Cinco De Mayo Celebration.**

**Staff Contact: Kim Wright, City Clerk**

**Special Designated License  
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions  
Late applications are non-refundable and will be rejected

**BR Entertainment, LLC- Hight's Tavern**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

**20 W 18th Street Scottsbluff, Ne 69361**

Retail Liquor License Address or Non-Profit Business Address

**125088**

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

May 5, 2023

Event Date(s):

Event Start Time(s):

**4:00pm**

Event End Time(s):

**10:00pm**

Alternate Date: **N/A**

Alternate Location Building & Address: **N/A**

Event Building Name: **N/A**

Event Street Address/City: **16th -19th Broadway , Scottsbluff, NE 69361**

Indoor area to be licensed in length & width:      X     


Outdoor area to be licensed in length & width: 110 X 100 (Diagram Form #109 must be attached)

Type of Event: **Community Festival-Cinco De Mayo** Estimate # of attendees: 2500-3000

Type of alcohol to be served: Beer X Wine      Distilled Spirits X  
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: **Juanita Rodriguez** Event Contact Phone Number: **308-631-2285**

Event Contact Email: **jrodriguez@accsinc.net**

\*Signature Authorized Representative:  Printed Name **Benjamin Rodriguez III**

*I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.*

\*Retail licensee – Must be signed by a member listed on permanent license

\*Non-Profit Organization – Must be signed by a Corporate Officer

**Local Governing Body completes below:**

The local governing body for the City/Village of                      **OR** County of                      approves  
the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date



# OUTDOOR AREA DIAGRAM

HOW AREA WILL BE PATROLLED Police will be in attendance.

- IF APPLICABLE, OUTDOOR AREA MUST BE CONNECTED TO INDOOR AREA IF INDOOR AREA IS TO LICENSED
- MEASUREMENT OF OUTER WALLS OF AREA TO BE LICENSED MUST INCLUDED LENGTH & WIDTH IN FEET
- DOUBLE FENCING IS REQUIRED FOR ALL NON-PROFIT ORGANIZATIONS UNLESS FORM #140 IS FILED WITH THIS FORM AND IS APPROVED BY THE COMMISSION
- RETAILER LIQUOR LICENSE HOLDERS ARE NOT REQUIRED TO DOUBLE FENCE, ALTHOUGH MEASURES NEED TO BE TAKEN TO SECURE THE AREA

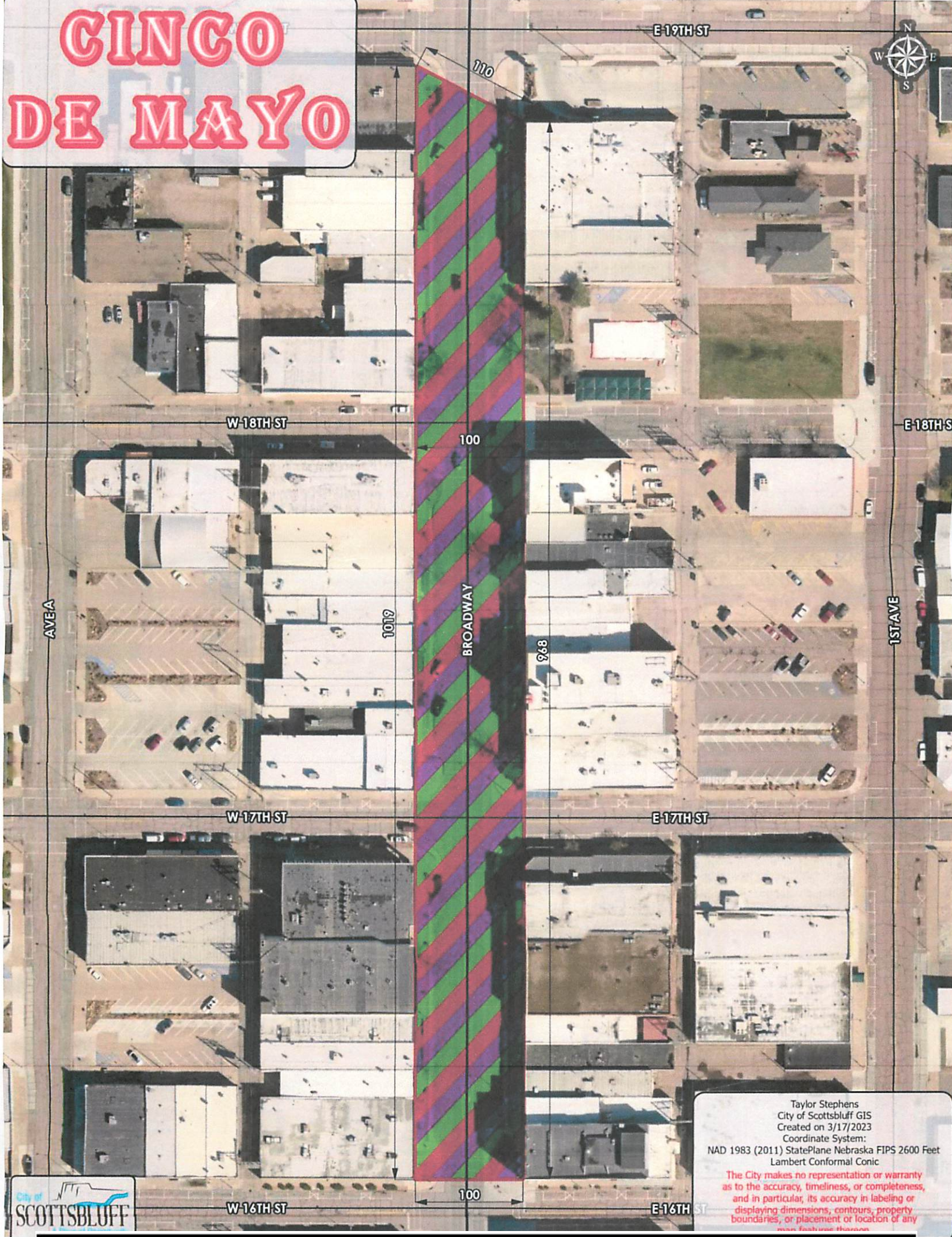
DIAGRAM OF PROPOSED AREA:



Form 109  
Rev Nov 2016



# CINCO DE MAYO



Taylor Stephens  
City of Scottsbluff GIS  
Created on 3/17/2023  
Coordinate System:  
NAD 1983 (2011) StatePlane Nebraska FIPS 2600 Feet  
Lambert Conformal Conic

The City makes no representation or warranty as to the accuracy, timeliness, or completeness, and in particular, its accuracy in labeling or displaying dimensions, contours, property boundaries, or placement or location of any





# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Resolut.1**

**Council to consider the amended Pay Resolution and authorize the Mayor to sign the Resolution.**

**Staff Contact: Kevin Spencer, City Manager**

**RESOLUTION NO. 23-04-01**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

1. That the following Pay Plan for officers and employees of the City of Scottsbluff, Nebraska employed in Classified Positions be approved April 3, 2023 and effective April 10, 2023.

**PAY SCHEDULE - GENERAL EMPLOYEES ONLY  
HOURLY RATES (Based on 40 hour work week)**

<b>Grade</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>L1</b>	<b>L2</b>
<b>8</b>	\$13.05	\$13.71	\$14.39	\$15.12	\$15.87	\$16.68	\$17.50
<b>9</b>	\$13.71	\$14.39	\$15.12	\$15.87	\$16.68	\$17.50	\$18.38
<b>10</b>	\$14.39	\$15.12	\$15.87	\$16.68	\$17.50	\$18.38	\$19.29
<b>11</b>	\$15.12	\$15.87	\$16.68	\$17.50	\$18.38	\$19.29	\$20.26
<b>12</b>	\$15.87	\$16.68	\$17.50	\$18.38	\$19.29	\$20.26	\$21.28
<b>13</b>	\$16.68	\$17.50	\$18.38	\$19.29	\$20.26	\$21.28	\$22.34
<b>14</b>	\$17.50	\$18.38	\$19.29	\$20.26	\$21.28	\$22.34	\$23.45
<b>15</b>	\$18.38	\$19.29	\$20.26	\$21.28	\$22.34	\$23.45	\$24.62
<b>16</b>	\$19.29	\$20.26	\$21.28	\$22.34	\$23.45	\$24.62	\$25.84
<b>17</b>	\$20.26	\$21.28	\$22.34	\$23.45	\$24.62	\$25.84	\$27.15
<b>18</b>	\$21.28	\$22.34	\$23.45	\$24.62	\$25.84	\$27.15	\$28.49
<b>19</b>	\$22.34	\$23.45	\$24.62	\$25.84	\$27.15	\$28.49	\$29.92
<b>20</b>	\$23.45	\$24.62	\$25.84	\$27.15	\$28.49	\$29.92	\$31.42
<b>21</b>	\$24.62	\$25.84	\$27.15	\$28.49	\$29.92	\$31.42	\$32.99

**BI-WEEKLY RATES - EXEMPT EMPLOYEES**

<b>Grade</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>L1</b>	<b>L2</b>
<b>18</b>	\$1,698.29	\$1,783.22	\$1,872.38	\$1,965.99	\$2,064.30	\$2,167.50	\$2,275.89
<b>19</b>	\$1,783.22	\$1,872.38	\$1,965.99	\$2,064.30	\$2,167.50	\$2,275.89	\$2,389.68
<b>20</b>	\$1,872.38	\$1,965.99	\$2,064.30	\$2,167.50	\$2,275.89	\$2,389.68	\$2,509.16
<b>21</b>	\$1,965.99	\$2,064.30	\$2,167.50	\$2,275.89	\$2,389.68	\$2,509.16	\$2,634.62
<b>22</b>	\$2,064.30	\$2,167.50	\$2,275.89	\$2,389.68	\$2,509.16	\$2,634.62	\$2,766.35
<b>23</b>	\$2,167.50	\$2,275.89	\$2,389.68	\$2,509.16	\$2,634.62	\$2,766.35	\$2,904.67
<b>24</b>	\$2,275.89	\$2,389.68	\$2,509.16	\$2,634.62	\$2,766.35	\$2,904.67	\$3,049.90
<b>25</b>	\$2,389.68	\$2,509.16	\$2,634.62	\$2,766.35	\$2,904.67	\$3,049.90	\$3,202.39
<b>26</b>	\$2,509.16	\$2,634.62	\$2,766.35	\$2,904.67	\$3,049.90	\$3,202.39	\$3,362.52
<b>27</b>	\$2,634.62	\$2,766.35	\$2,904.67	\$3,049.90	\$3,202.39	\$3,362.52	\$3,530.62
<b>28</b>	\$2,766.35	\$2,904.67	\$3,049.90	\$3,202.39	\$3,362.52	\$3,530.62	\$3,707.17
<b>29</b>	\$2,904.67	\$3,049.90	\$3,202.39	\$3,362.52	\$3,530.62	\$3,707.17	\$3,892.52
<b>30</b>	\$3,049.90	\$3,202.39	\$3,362.52	\$3,530.62	\$3,707.17	\$3,892.52	\$4,087.15
<b>31</b>	\$3,202.39	\$3,362.52	\$3,530.62	\$3,707.17	\$3,892.52	\$4,087.15	\$4,291.51
<b>32</b>	\$3,362.52	\$3,530.62	\$3,707.17	\$3,892.52	\$4,087.15	\$4,291.51	\$4,506.09

2. That the following positions in the Classification Plan are assigned to the following Class Grades:

**HOURLY POSITIONS - GENERAL EMPLOYEES ONLY**

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
8	Library Technician	18	Waterpark Manager
10	Waterpark Assistant Manager	18	Crew Leader
11	Building & Grounds Custodian	19	Utilities Administrative Coordinator
11	Library Assistant	19	Account Clerk - Finance
14	Record Technician	19	Admin. Assist. - Police Department
15	Administrative Services Assistant	20	Cemetery Supervisor
15	Administrative Records Technician	20	Code Administrator I
15	Administrative Assistant	21	Fire Prevention Officer
15	Maintenance Worker – Parks, Cemetery	21	Stormwater Specialist
15	Compliance Officer		

**EXEMPT POSITIONS**

**Professional, Administrative and Executive**

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
19	Librarian	27	Planning Administrator
21	GIS Analyst	27	Deputy Director of Public Works
22	Code Administrator II	27	Director of Economic Development
23	Small Business Outreach PR Coordinator	28	Deputy Director of Finance
24	Water System Supervisor	29	Police Captain
24	Wastewater Plant Supervisor	29	Director of Human Resources
24	Environmental Services Supervisor	30	Director of Public Works
24	Transportation Supervisor	30	Fire Chief
24	Park Supervisor	32	Police Chief
26	City Clerk/Risk Manager	32	Director of Finance
26	Library Director		

3. That the following pay schedule for officers and employees in Unclassified Positions of the City is approved August 29, 2022 and effective September 26, 2022.

**Seasonal and Part-Time Hourly Rates**

<u>Class Title</u>	<u>Hourly Pay Schedule</u>						
	1	2	3	4	5	6	7
School Crossing Guard	\$15.00						
Library Page	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50
Laborer	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50
Field Mt. Grdskpr	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00
Waterpark Aide	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50
Lifeguard*	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00

\*Lifeguard with Nebraska Certified Pool Operator's License & Assigned to the maintenance of the Waterpark facility will receive an additional \$.30 per hour.

NOTE: Pay Step increase may be given after one year of service from hire date, at the discretion of the Department Head.

4. The Pay Schedule for the positions of Firefighters, Fire Lieutenants and Fire Captains working a 56 hour week shall be the schedule approved in a Resolution adopted by the Mayor and City Council on August 29, 2022 and effective September 26, 2022.

<u>Class Title</u>	<u>Hourly Pay Schedule (56 Hour Week)</u>							
	1	2	3	4	5	6	7	8
Firefighter	\$15.78	\$16.57	\$17.40	\$18.26	\$19.18	\$20.14	\$21.15	\$22.21
Fire Lieutenant	\$18.32	\$19.24	\$20.20	\$21.21	\$22.27	\$23.39	\$24.56	\$25.78
Fire Captain	\$20.85	\$21.89	\$22.98	\$24.13	\$25.34	\$26.60	\$27.93	\$29.33

5. That the Pay Schedule for the position of Patrol Officer, Corporal and Police Sergeant shall be the Schedule approved in a resolution approved by the Mayor and City Council on August 29, 2022 and effective September 26, 2022.

<u>Class Title</u>	<u>Hourly Pay Schedule</u>							
	1	2	3	4	5	6	7	8
Patrol Officer	\$23.60	\$24.78	\$26.02	\$27.32	\$28.69	\$30.12	\$31.62	\$33.21
Police Detective	\$25.08	\$26.34	\$27.66	\$29.04	\$30.49	\$32.01	\$33.61	\$35.29
Police Corporal	\$25.08	\$26.34	\$27.66	\$29.04	\$30.49	\$32.01	\$33.61	\$35.29
Police Sergeant	\$27.67	\$29.05	\$30.50	\$32.02	\$33.63	\$35.31	\$37.07	\$38.92

6. That the following Pay Schedule for the above listed IBEW eligible positions of the City of Scottsbluff, Nebraska employed in Classified Positions be approved August 29, 2022 and effective September 26, 2022.

**Pay Schedule - IBEW Eligible Employees Only Hourly Rates (Based on 40 hour work week)**

<u>Grade</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>L1</u>	<u>L2</u>	<u>L3</u>
<b>1</b>	16.15	16.95	17.81	18.69	19.63	20.61	21.64	22.72
<b>2</b>	16.95	17.81	18.69	19.63	20.61	21.64	22.72	23.87
<b>3</b>	17.81	18.69	19.63	20.61	21.64	22.72	23.87	25.05
<b>4</b>	18.69	19.63	20.61	21.64	22.72	23.87	25.05	26.31
<b>5</b>	19.63	20.61	21.64	22.72	23.87	25.05	26.31	27.62
<b>6</b>	20.61	21.64	22.72	23.87	25.05	26.31	27.62	29.00
<b>7</b>	21.64	22.72	23.87	25.05	26.31	27.62	29.00	30.46
<b>8</b>	22.72	23.87	25.05	26.31	27.62	29.00	30.46	31.98
<b>9</b>	23.87	25.05	26.31	27.62	29.00	30.46	31.98	33.58
<b>10</b>	25.05	26.31	27.62	29.00	30.46	31.98	33.58	35.26

7. That the following IBEW positions in the Classification Plan are assigned to the following Class Grades:

**HOURLY POSITIONS - IBEW EMPLOYEES ONLY**

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
<b>3</b>	Maintenance Worker – Compost Facility	<b>5</b>	Water System Operator I
<b>3</b>	Motor Equipment Operator	<b>6</b>	Compost Facility Operator II
<b>3</b>	Wastewater Plant - Maintenance Worker	<b>7</b>	Wastewater Plant Operator II
<b>4</b>	Environmental Services Solid Waste Operator	<b>7</b>	Mechanic-Environmental Services
<b>4</b>	Heavy Equipment Operator	<b>7</b>	Mechanic-Transportation
<b>4</b>	Water System Maintenance Worker	<b>7</b>	Water System Operator II
<b>5</b>	Traffic Control Tech	<b>7</b>	Construction Locator Specialist
<b>5</b>	Wastewater Plant Operator I		

**8. Resolution No.** 22-09-01 and all other resolutions in conflict with this resolution are repealed.

Passed and approved this 3rd day of April, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Reports1**

**Council to discuss and consider action on approving TV and Digital Public Service Announcement Contracts for KNEB and NBC Nebraska for Stormwater Public Education/Outreach and authorize the Mayor to execute the Contracts.**

**Staff Contact: Leann Sato, Stormwater Specialist**



# Agenda Statement

Meeting Date: April 3, 2023

**AGENDA TITLE:** Tri-City Stormwater Media 2023-24 Contracts

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Stormwater

**PRESENTATION BY:** Kevin Spencer, City Manager

**SUMMARY EXPLANATION:**

Public Service Announcements are an essential part the Public Education & Outreach requirement of the Stormwater program. Traditional TV, OTT (streaming) venues and internet broadcast allowing us to reach mobile, online, and digital consumers with stormwater messages.

The costs of these contracts will be split by Tri-City Stormwater according their interlocal agreement:

- NBC Nebraska (TV, Streaming, Internet):
  - Scottsbluff \$15,084 (60%), Gering \$8,799 (35%), Terrytown \$1,257 (5%) = \$25,140 annually
- KNEB (KNEB TV, Internet):
  - \$3,600 Scottsbluff (60%) + \$2,100 Gering (35%) + \$300 Terrytown (5%) = \$6,000 annually

**BOARD/COMMISSION RECOMMENDATION:**

Tri-City Stormwater approved the above contracts by majority vote on February 22, 2023.

**STAFF RECOMMENDATION:**

Staff recommends agreements be approved and signed by the mayor.

---

**EXHIBITS**

Resolution ☐

Ordinance ☐

**Contract X**

Minutes ☐

Plan/Map ☐

Please provide all visual presentation materials.

Other (specify) ☐ \_\_\_\_\_

**NOTIFICATION LIST:** Yes ☐ No ☐ Further Instructions ☐

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City of Scottsbluff  
Office of the City Manager

Effective date: January 20, 2017



### Floating Display Ad-KNEB.com

- KNEB.com experiences 15 million pageviews a year
- Your Ad would be on at least 1/4 of them
- Rotates across entire site.
- Includes 6 radio ads a week
- Cost is \$375 Monthly

### KNEB.TV Package

- Your ad runs in weather, news and events coverage.
- Cost is \$125 Monthly

**Total Investment \$500 Monthly**

City Official \_\_\_\_\_

Date \_\_\_\_\_

**Adam Ostdiek**

Account Executive | Rural Radio Scottsbluff | 308-672-4808 |





objectives



customer



research



idea



# The Marketing Strategy

**91,000**  
**Monthly Impressions**

**\$2,095**  
**Per Month**

**\*21 Added Value Spots per mth (no charge)**

Broadcast TV	61,000 Impressions
Streaming TV	10,000 Impressions
NBCNebraskaScottsbluff.com	20,000 Impressions
<b>Campaign Dates: May 2023 to April 30, 2024</b>	

City Official/Title Signature

Date

NBC Nebraska AE Signature

Date

When completed and signed, this contract authorizes your participation and financial obligation in this campaign. Digital advertising is a fluid product and is subject to change as technology matures. All agreements require 30-day written cancelation notice after the first 90-days. All targeting platform services are governed by the IAB/AAAA Terms and Conditions v3.0. Due to the nature of this campaign client/agency unconditionally assumes an obligation for payment. Gray Television, Inc. and its stations do not discriminate in advertising contracts on the basis of race or ethnicity. Any provision in any order or agreement for advertising that purports to discriminate on the basis of race or ethnicity, even if handwritten, typed or otherwise made a part of the particular contract, is hereby rejected.

CITY OF  
**SCOTTSBLUFF**



# **City of Scottsbluff, Nebraska**

**Monday, April 3, 2023**

**Regular Meeting**

## **Item Reports2**

**Council to discuss and consider approving and ratifying the revised language of paragraph 8 in Real Estate Purchase Agreement with Scotts Bluff County.**

**Staff Contact: Kevin Spencer, City Manager**

## REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement (the "Agreement") is made on March \_\_\_\_\_, 2023 by and between Scotts Bluff, County, Nebraska, a political subdivision of the State of Nebraska (the "Seller") and the City of Scottsbluff, Nebraska a municipal corporation (the "Buyer").

### 1. Recitals:

- a. The Seller owns the following described real estate (the "Real Estate"):

Scotts Bluff Assessor Parcels #010304193, #010304185, except and excluding Parcel #0010304207

Please See the attached two page Exhibit A for a metes and bounds description.

- b. The Seller desires to sell and the Buyer desires to buy the Real Estate, under the terms and conditions set forth below.

2. **Purchase Price:** The "Purchase Price" shall be \$20,000.00, payable in cash or the equivalent at Closing.

3. **Closing and Possession:** Closing shall occur within Thirty (30) days after all conditions to Closing in paragraph 5 below have been met. Closing shall occur at a time and place mutually agreeable to the parties. At Closing, the Seller shall deliver to the Buyer a Warranty Deed to the Real Estate. The Buyer shall take possession of the Real Estate at Closing.

### 4. Performance at Closing:

- a. The Buyer shall provide or execute at or before Closing:

- i. The Purchase Price.
- ii. Evidence that the persons executing the documents on behalf of the Buyer, if applicable, are duly entitled and authorized to do so.
- iii. A closing or settlement statement mutually agreeable to the parties.

- b. The Seller shall provide or execute at or before Closing:

- i. A Warranty Deed to the Real Estate.
- ii. Evidence that the persons executing the documents on behalf of the Seller are duly entitled and authorized to do so.
- iii. Satisfactory evidence of the release or full payment of any and all indebtedness secured by a mortgage or deed of trust on the Real Estate, if any.

iv. Satisfactory title commitment insurance binder showing marketable title in Seller.

v. A closing or settlement statement mutually agreeable to the parties.

**S. Conditions to Closing:**

a. Closing of this Agreement is conditional upon the City Council of the Buyer authorizing the purchase after a public hearing, and notice thereof, on the matter as set forth in Neb. Rev. Stat. § 18-1755. The Buyer specifically reserves the right to terminate this Agreement with or without cause following the public hearing on the purchase.

b. Closing of this Agreement is conditional upon the Buyer receiving a title commitment insurance binder showing marketable title can be conveyed by Seller.

c. Closing of the Agreement is further conditional upon the Seller completing the statutory requirement set forth in Neb. Rev. Stat. § 23-107.01.

**6. Evidence of Title:**

The Buyer agrees to pay the cost of a title commitment insurance binder for the Real Estate. If the title commitment insurance binder shows defects in title that make the Real Estate not marketable, the Seller may correct any defects in title before Closing, at Seller's expense. If the Seller elects not to correct any defects in title, the Buyer shall have the option to terminating this Agreement or waiving the defect in title at Closing.

**7. Taxes:**

The Seller shall pay all real estate taxes and special assessments levied against the Real Estate for all years prior to the year of Closing along with all special assessments levied on the Real Estate in full, if any. The real estate taxes for the year of Closing, if any, shall be prorated between the parties to the date of Closing based on the most recent tax statement available. The Seller has not received any notice of special assessments which affect the Real Estate and to the Seller's knowledge, no such assessments are pending or contemplated.

**8. Maintenance of Roadway:**

Buyer understands and agrees that a portion of the Real Estate described in Exhibit A is a roadway known as South Beltline Highway. In addition to the Purchase Price, and as additional consideration for the purchase, the City agrees to assume the duty to repair and maintain the bridge structure and support members along the roadway, adjacent to the NPPD property, including performing surface maintenance such as snow removal and debris removal of the South Beltline Highway from 9th Avenue in Scottsbluff and east until it ends at Highway 26.

**9. Inspection and Warranties:**

Buyer has personally inspected the Real Estate and is entering into this Agreement based upon that inspection and not any representations or warranties, express or implied, made by the Seller, except as otherwise provided in this Agreement. The Seller agrees to deliver the Real

Estate and the Buyer agrees to accept the Real Estate in its present condition "as is", "where is" and without any repair or correction, reasonable wear and tear excepted.

**10. Expenses of Sale:** Expenses of sale shall be paid by the Buyer.

**11. Termination:**

a. Unless otherwise set forth in this Agreement, this Agreement may be terminated before Closing by mutual agreement of the parties.

b. If this Agreement terminates according to any of its terms and conditions, it will have no further force or effect except for any provision intended to survive the termination of this Agreement. The parties' rights under this paragraph are cumulative and are in addition to the other rights and remedies available to them under any other agreement or applicable law.

**12. Covenants:**

a. Seller agrees and states that it has not entered into any other sales agreement for the Real Estate, and shall not enter into any other agreement after the execution of this Agreement until this Agreement is terminated.

b. Seller shall not sell, assign, or convey any right, title, or interest in or to the Real Estate, or create or permit to attach any new lien, security interest, easement, encumbrance, charge, or condition affecting the Real Estate.

c. There are no leasehold or tenancy interests on the Real Estate that shall survive the Closing, and the Seller shall not enter into any new leases, tenancies, or other occupancy arrangements affecting any portion of the Real Estate, unless otherwise authorized to do so by the Buyer.

d. To the best of Seller's knowledge, there is no actual or threatened suit or claim resulting from any controversy which may adversely affect the Real Estate or its ownership.

e. To the best of Seller's knowledge, there are no claims for construction liens or any unpaid amounts for labor or materials which would give rise to construction liens on the Real Estate.

f. The Seller has received no notices from any governmental authority indicating that the Real Estate is in violation of any zoning, building, environmental, fire or health codes or similar statutes, or that the Seller's use of the Real Estate does not comply with all applicable governmental laws, rules and regulations.

g. To the best of Seller's knowledge, there are no latent defects in the Real Estate.

**13. Notices:** Any notices or other communications to the Seller or the Buyer which are required to be or may be given under this Agreement shall be in writing and shall be deemed to have been given if sent by regular U.S. first class mail, or by certified mail, return receipt

[SIGNATURE PAGE FOR REAL ESTATE PURCHASE AGREEMENT]

**SELLER:** Scotts Bluff County, Nebraska

**BY** \_\_\_\_\_  
Ken Meyer, Chairperson Board of Commissioners

**Date:** \_\_\_\_\_

**BUYER:** The City of Scottsbluff, Nebraska

**BY** Jeanne McKerrigan  
Jeanne McKerrigan, Mayor

**Date:** 3/6/2023



EXCEPT AND EXCLUDING THE FOLLOWING

A parcel of land in the Northeast Quarter (NE $\frac{1}{4}$ ) of Section Thirty-One (31), Township Twenty-Two (22) North, Range Fifty-Four (54) West of the Sixth (6th) Principal Meridian (P.M.), Scotts Bluff County, Nebraska, more particularly described as follows:

Commencing at the North Quarter Corner of Section 31; thence, easterly along the North line of the Northeast Quarter, a distance of 503.70 feet to the point of intersection with the South Right of Way Line of the C.B. & Q., Railroad; thence, a deflection angle right of 23 degrees, 08 minutes, 20 seconds, along said South Right of Way Line, a distance of 1094.68 feet to the point of beginning; thence, continuing along said South Right of Way Line, a distance of 120.00 feet; thence a deflection angle right of 90 degrees, 00 minutes, 00 seconds, a distance of 219.15 feet; thence, a deflection angle right of 103 degrees, 48 minutes, 35 seconds, a distance of 123.50 feet; thence, a deflection angle right of 76 degrees, 11 minutes, 25 seconds, a distance of 189.72 feet to the point of beginning, containing an area of 0.56 acres, more or less.

