



**CITY OF SCOTTSBLUFF**  
**Scottsbluff City Hall Council Chambers**  
**2525 Circle Drive, Scottsbluff, NE 69361**  
**CITY COUNCIL AGENDA**

**Regular Meeting**  
**December 5, 2022**  
**6:00 PM**

1. **Roll Call**
2. **Pledge of Allegiance.**
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. **Notice of changes in the agenda by the city clerk** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. **Closed Session**
  - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes
7. **Scottsbluff Youth Council**
  - a) (informational only):
8. **Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only.**
  - a) The Council will not take any action on the item except for referring it to staff to address for placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person.
9. **Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)**
  - a) Council to approve the minutes of the November 21, 2022 Regular Meeting.
  - b) Council to set a public hearing for December 19, 2022 at 6:00 p.m. to consider a Rezone of Lots 2-9, Block 1, Frank Properties from A-Agricultural to C-2 Neighborhood and Retail Commercial.
  - c) Council to set a public hearing for December 19, 2022 at 6:00 p.m. to consider an Ordinance Text Change to Chapter 22 Article 6 regarding Municipal Parking Lots.
  - d) Council to approve the bid specifications for Three, 2022 or Newer, Mid-Sized Four-Wheel Drive Crew Cab Pickup Trucks for Development Services and the

Fire Department and authorize the city clerk to advertise for bids to be received by January 3, 2023 at 2:30 p.m.

- e) Council to excuse the absence of Council Member Scanlan from the November 21, 2022 Regular Meeting.
  - f) Council to consider and take action on claims of the City.
10. **Resolution & Ordinances:**
- a) Council to consider action on the third reading of the Ordinance to consider allowing retail as a qualifying business to the City of Scottsbluff LB840 Plan.
11. **Reports from Staff, Boards & Commissions:**
- a) Council to discuss and consider action on the Economic Development Assistance Agreement with Anderson-Shaw Construction, Inc. and authorize the Economic Development Program Administrator to sign the Agreement.
12. **Recognition of Out Going Council Members:**
- a) Council to recognize Nathan Green and Selina Lerma for their years of service to the Scottsbluff City Council.
13. **Announcement of New Council Members and Oath of Office**
- a) Announcement of names of individuals qualified to be seated as members of the City Council and pledging Oath of Office by newly elected Council and acknowledgement that appropriate bonds are in place. Newly elected Council Members are seated.
  - b) Roll Call of New Council.
  - c) Election of Mayor/President of the Council
  - d) Election of Vice President of the Council
  - e) Council to consider appointment to various committees for a two-year term.
  - f) Council to convene as the Scottsbluff Leasing Corporation.
  - g) Reconvene as the Scottsbluff City Council-Roll Call.
14. **Council reports** (informational only): This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.
15. **Adjournment.**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

**Item Closed1**

**Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes**

**Staff Contact: City Council**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Youth Cou 1**

**(informational only):**

**Staff Contact:**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Public Com1**

**The Council will not take any action on the item except for referring it to staff to address for placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person.**

**Staff Contact:**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Consent1**

**Council to approve the minutes of the November 21, 2022 Regular Meeting.**

**Staff Contact: City Council**

The Scottsbluff City Council met in a regular meeting on November 21, 2022 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on November 18, 2022, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting; that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, television station NBC Nebraska, and the Star Herald. The notice was also available on the city's website on November 17, 2022. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. The meeting was called to order and the Pledge of Allegiance was recited. Mayor McKerrigan welcomed everyone and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jeanne McKerrigan, Jordan Colwell, Nathan Green, and Selina Lerma. Also present were City Attorney Kent Hadenfeldt and Interim City Manager Kevin Spencer. Absent: Angela Scanlan. Mayor McKerrigan asked if there were any changes to the agenda. There was none. Mayor McKerrigan then asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There was none.

Ms. Elizabeth Roberts came forward to give a report on Youth Council. Ms. Roberts gave a brief update of various happenings at the high school including the completion of fall sports, an update on all state choir, math club, DECA and Scottsbluff Play Production.

Moved by Council Member Colwell seconded by Council Member Lerma,

- a) The minutes of the November 7, 2022 Regular Meeting be approved,
- b) The absence of Council Member Scanlan be excused from the November 7, 2022 Regular Meeting,
- c) The bid specifications for One, New Truck, Cab/Chassis with Dump Body, Sanding Unit and Snow Plow for the Transportation Department and authorizing the city clerk to advertise for bids to be received by Monday, December 12, 2022 at 11:00 a.m. be approved,
- d) Acknowledge receipt of and take no action on a liability claim from Maggie Bernal, 1814 5<sup>th</sup> Avenue, Scottsbluff, NE. The claim has been forwarded to the City's insurance carrier,
- e) The claims, be approved and paid as provided by law out of the respective funds designated in the list of claims dated November 21, 2022, as on file with the City Clerk and submitted to the City Council, "YEAS," Colwell, Green, Lerma, and McKerrigan. "NAYS," None. Absent: Scanlan.

#### CLAIMS

ACTIONCOMMUNICATIONSINC.,EQUIPMAINT-PD,75;ADVANCEAUTOPARTS,DEPARTMENT  
SUPPLIES-SAN,52.32;ANITA'S GREENSCAPING INC,BLDG. MAIN.,299;AUTOZONE STORES,  
INC,TRANSMISSION FLUID,16.98;BLUFFS FACILITY SOLUTIONS,HEAVY DUTY HAND  
CLEANER,780.81;BROWN'S SHOE FIT, CO.,UNIFORMS & CLOTHING,344.24;BRUNZ,  
BRANDI,SCHOOLS & CONF-PD,80;CELLCO PARTNERSHIP,TABLETS, CELL PHONES, IPADS,

GRIDSMART FOR TRANS,1152.52;CITY OF GERING,DISPOSAL FEES-SAN,41193.07;CITY OF SCB,NEW CASH DRAWER,300;CLARK PRINTING LLC,DS - INSPECTION MEMOS,307.65; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY,INSURANCE,22.75;COMPUTER CONNECTIONINC,CONTRACTUALPD,44;CONSOLIDATEDMANAGEMENTCOMPANY,SCHOOLS & CONF-PD,126.6; CONTRACTORS MATERIALS INC.,SUPP - SAND BAGS,81.18; CORE & MAIN LP,METERS,943.72;CREDIT BUREAU OF COUNCIL BLUFFS,FEE - EMPL SCREENING OCTOBER 2022,75;CRESCENT ELECT. SUPPLY COMP INC,HORSESHOE PIT SUPPL.,17.54; CUSTOM TRUCK ONE SOURCE LP,REPAIRS TO BUCKET TRUCK,6470.03; DXP ENTERPRISES INC,CALIBRATIONGASANDSENSORSMX6S,3283.79;DYKESOILINC,VEHICLEMAINT,96.05;EAKES INC,DEPT SUPP,443.32;ELLIOTT EQUIPMENT COMPANY INC.,DEPARTMENT SUPPLIES-SAN,1012.21;ESO SOLUTIONS INC,RECORDS MANAGEMENT VISION PLUS WITH MAPS,1145;ESSENTIAL FUEL LLC STORE #003,VEH MAINT-PD,338;FAT BOYS TIRE AND AUTO,EQUIP MAINT PARK,45.99; FEDERAL EXPRESS CORPORATION,POSTAGE,503.05; FOUR THE GOOD LIFE LLC,POWER KLEEN FOR EQUIPMENT,150;FRANCISCO'S BUMPER TO BUMPER INC,TOW SERVICE-PD,1220;GENOWAYS NATHAN,SCHOOLS & CONF-PD,280; GRAINGER,EQUIP MAINT-PD,92.7;GREENING ENTERPRISES INC.,STRUCTURE BOOTS AND STATIONBOOTS,630;GUZMANENRIQUETA,LEGALFEESPD,23.75;HAWKINS,INC.,CHEMICAL S,2773.95;HD SUPPLY FACILITIES MAINTENANCE LTD,DEPT SUP,1513.84;HEARTLAND EXPRESSWAYASSOCIATION,2023MEMBERSHIP,5141.52;HOASOLUTIONS,INC,EQUIPMENT,8 831.75; HONEY WAGON EXPRESS,CONTRACTUAL PARK,225;IDEAL LAUNDRY AND CLEANERS,INC.,DEPARTMENT Ss-SAN,586.12; INDUSTRIAL/ORGANIZATIONAL SOLUTIONS INC.,MEMBERSHIP DUES - WRIGHT & BURBACH,806;INGRAM LIBRARY SERVICES INC,KENO,2897.96;INTERNAL REVENUE SERVICE,WITHHOLDINGS,70208.09;INTRALINKS, INC,CONTR.SERVICES - OCTOBER 2022,6930;KEARNEY HOSPITALITY INC,SCHOOLS & CONF,469.8; KNOW HOW LLC,DEPARTMENT SUPPLIES-SAN,2903.21;LEE BHM CORP,PUBLISHING,2531.29; LEXISNEXIS RISK DATA MANAGEMENT,CONSULTING-PD,100; M.C. SCHAFF & ASSOCIATES, INC,PROF SERV. - OCTOBER 2022,13760;MACQUEEN EQUIPMENT INC,HYD. FILTERS FOR SWEEPERS,363.37;MADISON NATIONAL LIFE,INSURANCE,3570.89; MENARDS, INC,KENO,2532.83;MICHAEL B KEMBEL,BOTTOM RETAINER AND SEAL FOR OVERHEAD DOORS,94.5;MIDLANDS NEWSPAPERS, INC,1 YEAR SUBSCRIPTION,381.99;MIDTOWN ANIMAL HOSPITAL P.C.,K9-BOARD-PD,20;MIDWEST CONNECT, LLC,UB PROCESSING - OCTOBER 2022,2133.76;MUNIMETRIX SYSTEMS CORP,IMAGESILO - OCT. 2022,39.99;NANCY FOOS,TREE REBATE,74.88;NATIONAL TELEPHONE MESSAGE CORP,DEPT SUPPL-PD,252.22;NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1170.1;NE DEPT OF REVENUE,SALES & USE TAX,18953.5;NE LAW ENFORCEMENT TRAINING CENTER,SCHOOLS & CONF-PD,75; NE.DEPT. OF LABOR UNEMPLOYMENT,UNEMPLOYMENT 6/30/22,261.63; NEBRASKA PUBLICPOWERDISTRICT,ELECTRIC,48501.39;NEBRASKARURALRADIOASSOCIATION,STORMWATER INTERNET AND KNEB TV PSAS ON KNEB,475; OCLC ONLINE COMPUTER LIBRARY CENTER, INC,CONT. SRVCS.,404.05; PANHANDLE CLERK'S ASSOC,MEMBERSHIP DUES - WRIGHT & BURBACH,40;PANHANDLE COOPERATIVE ASSOCIATION,FUEL,3904.22; PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,75;PLATTE RIVER GLASS RODNEY L FLOTH,VEH MAINT-PD,326;PLATTE VALLEY BANK,HEALTH SAVINGS ACCOUNT,9045.98;POMPS TIRE SERVICE INC,VEHICLE MAINTENANCE-SAN,5145.66; POWERPLAN,EQUIP MAINT,34.6;PRIME METAL PRODUCTS INC,LB840 ED ASSISTANCE



AGRMT,250000;PROTEX CENTRAL, INC.,CONTRACTUAL SVC,155.69;PT HOSE AND BEARING,HYD. ORBIT MOTOR FOR D. TRUCK,622.4;QUADIENT LEASING USA INC,RENT-MACHINES-PD,423.38;QUILL CORPORATION,DEPT/INVEST SUPPL-PD,287.09;RAILROAD MANAGEMENT CO III, LLC,RENT - LAND,689.34;REGION 22 EMERGENCY MGMT,REGION 22 EMERGENCY MANAGEMENT FEE,5754.03; REGIONAL CARE INC,CLAIMS,37946.49; REGISTER OF DEEDS,LEGAL,60;RIDGECREST PRODUCTS INC,UNIFORMS-PD,124;S M E C,EMPLOYEE DEDUCTION,318;SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,540; SCB IBEW 1597 UNION DUES,SCB IBEW 1597 UNION DUES,740.66;SCOTT WALTON,EQUIP MAINT PARK,848.76;SCOTTS BLUFF COUNTY COURT,LEGAL FEES-PD,227.75; SCOTTSBLUFF MOTOR CO, INC,HIDTA CAR LEASE-PD,375;SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,1872;SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNIFORMS-PD,22; SHARAYA TOOF,SCHOOL & CONF ED,163;SHERIFF'S OFFICE,LEGALFEESPD,230.04;SIMMONSOLSENLAWFIRM,P.C.,CONTRACTUAL,11784.79;SIM ON CONTRACTORS,DEPT SUPP CEM,908.32;SIRSI CORPORATION,CONT. SRVCS.,14874.56; SNELL SERVICES INC.,BLDG. MAIN.,1830; SOUNDSLEEPER SECURITY INC.,CAMERAS TO UPDATE SECURITY SYSTEM,4314.95; STARR LEHL,SCHOOL & CONF ED,301.97;SUBWAY 6906,EXPENSE CSC EXAM - FIRE,71.93; TERRY D SCOTT,VEH MAINT PARK,1446.37; TEXAS PNEUDRAULIC INC,VEHICLE MAINTENANCE-SAN,148.36;THE PEAVEY CORP,INVEST SUPPLPD,40;THOMPSONGLASS,INC,BLDGMMAINTADM,125;TRISTATECARPORTS,HORSESHOE PIT COVER,4538;UNION BANK & TRUST,RETIREMENT,44447.47;UNITED STATES WELDING,CONTRACTUAL SERVICES-SAN,105.97;VERIZON CONNECT FLEET USA LLC,GPS SERVICE,340.61;WEBER TYLER,SCHOOLS & CONF-PD,66;WESTERN PATHOLOGY CONSULTANTS, INC,EMPL. & DOT TESTING - OCT 2022,400;WESTERN SURETY COMPANY,BOND - JEANNE MCKERRIGAN,100;WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,1476.16;YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE,YMCA,683;REFUNDS; WESTERN TRAIL SPORTS POST, 26.47;DIANE VANDENBERGE, 9.73

Mr. Spencer presented the September 2022 Financial Report. He explained notable line items on the report include Regional Library for LED lighting, Transportation for the Avenue B overlay, and a cash transfer to Central Garage. He did mention we also received our second payment of ARPA funds, noting we have three years to make decisions concerning the funding.

Regarding the October 2022 Financial Report, he stated it shows the annual insurance payment to LARM, the purchase of the lot at 27<sup>th</sup> and Avenue I, and the \$250,000 early payment to Prime Metals. He added gas and fuel prices have been stabilizing; we did budget for the increase, however.

Mr. Mark Bohl, Public Works Director, approached Council regarding the Year-End Certification of Street Superintendent. Mr. Bohl stated he served as the Steet Superintendent for 2022 and has met the licensing requirement for the position.

Council Member Colwell moved, seconded by Council Member Green to approve Resolution No. 22-11-02 authorizing the Mayor to sign the Year-End Certification of Street Superintendent certifying Philip Mark Bohl as the City of Scottsbluff Street Superintendent for year 2022, "YEAS," Green, Lerma, McKerrigan, and Colwell. "NAYS," None. Absent: Scanlan.

**RESOLUTION**  
**SIGNING OF THE**  
**YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT**  
**2022**

Resolution No. 22-11-02

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

**Whereas:** The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

**Be it resolved** that the Mayor ☒ Village Board Chairperson ☐ of City of Scottsbluff  
(Check one box) (Print Name of Municipality)  
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 21st day of November, 2022 at Scottsbluff, Nebraska.  
(Date) (Month)

City Council/Village Board Members

<u>Jeanne McKerrigan</u>	<u>Jordan Colwell</u>
<u>Nathan Green</u>	<u>Angela Scanlan</u>
<u>Selina Lerma</u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

City Council/Village Board Member Colwell  
Moved the adoption of said resolution  
Member Green Seconded the Motion  
Roll Call 4 Yes 0 No 0 Abstained 1 Absent  
Resolution adopted, signed, and billed as adopted.

Attest:

(Signature of Clerk)

Council introduced the Ordinance to consider allowing retail as a qualifying business to the City of Scottsbluff LB840 Plan and was read by title on second reading: **AN ORDINANCE AMENDING THE SCOTTSBLUFF ECONOMIC DEVELOPMENT PLAN TO PROVIDE FOR RETAIL AS A QUALIFYING BUSINESS WITHIN A BUSINESS IMPROVEMENT DISTRICT.**

Council introduced the Ordinance to merge offices with City Manager and Police Chief and set forth residency requirements with the offices and was read by title on first reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, AMENDING THE SCOTTSBLUFF MUNICIPAL CODE TO INCLUDE §6-2-15 MERGING THE OFFICES OF THE CITY MANAGER AND POLICE CHIEF, AMENDING CHAPTER 6, ARTICLE 2 OF THE SCOTTSBLUFF MUNICIPAL CODE DEALING WITH THE RESIDENCE OF THE CITY MANAGER REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Council Member Lerma made a motion that the statutory rule regarding merging the offices of City Manager and Police Chief and setting forth residency requirements for the offices to be read by title on three different days be suspended. The motion was seconded by Council Member Green. “YEAS,” McKerrigan, Lerma, Colwell, and Green. “NAYS,” None. Absent: Scanlan.

Council Member Lerma moved, seconded by Council Member Green to adopt Ordinance No. 4294 merging the offices of City Manager and Police Chief and setting forth residency requirements, “YEAS,” Lerma, Colwell, McKerrigan, and Green. “NAYS,” None. Absent: Scanlan.

Ms. Andrea Margheim, representing the Downtown Scottsbluff Association came forward to present the amended Community Festival Permit for the Very Merry Christmas Market. Ms. Margheim explained because they will be having over 40 vendors, they would like to change the setup time to 9:00 a.m. and teardown to 6:00 p.m. rather than the times of 11:00 a.m. and 5:00 p.m. that was originally presented. This will allow enough time for the vendors to be able to set up and tear down without having any problems.

Council Member Green moved, seconded by Council Member Lerma to approve the amended Community Festival Permit for the Very Merry Christmas Market to change the setup time to 9:00 a.m. and tear down at 6:00 p.m. to include vendors, noise permit and closure of the 1600-1800 blocks of Broadway, “YEAS,” McKerrigan, Green, Colwell, and Lerma. “NAYS,” None. Absent: Scanlan.

Regarding authorizing the Mayor to sign the Nebraska Power Review Board consent and waiver letter concerning the construction of a new 15vK transmission line by Nebraska Public Power District, Mr. Spencer explained NPPD is investing \$8M on this project to make sure our electrical system is redundant. By signing this letter, it shows the City’s support for the project only; the route is still being decided.

Council Member Colwell made a motion to authorize the Mayor signing the Nebraska Power Review Board Consent and Waiver Letter. The motion was seconded by Council Member Lerma. “YEAS,” Colwell, Green, Lerma, and McKerrigan. “NAYS,” None. Absent: Scanlan.

Council Member Green moved, seconded by Council Member Lerma to appoint Philip Mark Bohl, License S-1103, Class B as the City of Scottsbluff Street Superintendent for January 1 through December 31, 2023 for the purpose of the 2023 calendar year Highway Incentive Payment to be issued to the City by the Nebraska Department of Transportation in February 2024 and authorize the Mayor to sign the Agreement, “YEAS,” Green, Lerma, McKerrigan, and Colwell. “NAYS,” None. Absent: Scanlan.

Concerning the City Manager Employment Agreement, Mayor McKerrigan asked Council if they had any questions. Legal Counsel Hadenfeldt noted there was one change made by Mr. Spencer from the original drafted Agreement in paragraph 8. The change being, the City Manager may join whichever professional organization he chooses and is not limited to the ICMA.

Council Member Colwell asked if the bi-annual evaluation is every six months. Mr. Hadenfeldt answered Mr. Spencer will be evaluated on a bi-annual basis for the first year of employment. With the first review there will be no compensation action after the end of six months and Mr. Spencer agrees to provide a plan for the restructure and succession in the office of Police Chief. Mr. Colwell also asked about paragraph 4, item D, dealing with discipline as the Police Chief. Mr. Hadenfeldt answered as Police Chief discipline is handled through the Civil Service Commission, but as City Manager it is handled through Council.

Council Member Green asked, for clarification, when Mr. Spencer will receive his first raise. Mr. Hadenfeldt stated it will not occur at the bi-annual evaluation. After the annual evaluation, Council will make the determination at that time regarding compensation.

Council Member Lerma moved, seconded by Council Member Green to approve the City Manager Employment Agreement and authorize the Mayor to sign the Agreement, "YEAS," McKerrigan, Lerma, Colwell, and Green. "NAYS," None. Absent: Scanlan.

Under Council Reports, Council Member Lerma informed there is a meeting on December 12<sup>th</sup> at the Midwest Theatre at 12:00 p.m. for the Creative Arts District. She encourages the community to come and give input. Council Member Colwell explained there was not a quorum held at last 911 meeting. They will meet again on Tuesday, November 29<sup>th</sup>. Mayor McKerrigan attended an aquatics meeting, sharing they are ready to regroup and find an alternative funding source. She also went to Monument Rehab and spoke on behalf of the City for the four centurions in attendance.

Council Member Lerma moved to adjourn the meeting at 6:23 p.m. The motion was seconded by Council Member Cowell, "YEAS," Lerma, Colwell, McKerrigan, and Green. "NAYS," None. Absent: Scanlan.

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Mayor

Attest:

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City Clerk

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Consent2**

**Council to set a public hearing for December 19, 2022 at 6:00 p.m. to consider a Rezone of Lots 2-9, Block 1, Frank Properties from A-Agricultural to C-2 Neighborhood and Retail Commercial.**

**Staff Contact: City Council**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Consent3**

**Council to set a public hearing for December 19, 2022 at 6:00 p.m.  
to consider an Ordinance Text Change to Chapter 22 Article 6  
regarding Municipal Parking Lots.**

**Staff Contact: City Council**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Consent4**

**Council to approve the bid specifications for Three, 2022 or Newer, Mid-Sized Four-Wheel Drive Crew Cab Pickup Trucks for Development Services and the Fire Department and authorize the city clerk to advertise for bids to be received by January 3, 2023 at 2:30 p.m.**

**Staff Contact: Thomas Schingle, Fire Chief & Zachary Glaubius, PA**

**CITY OF SCOTTSBLUFF  
BID SPECIFICATIONS**

**FOR THE PURCHASE OF**

**Three, 2022 or Newer, Mid-Sized Four-Wheel Drive  
Crew Cab Pickup Trucks**

**FOR DEVELOPMENT SERVICES AND FIRE DEPARTMENT**

**DATED: December 5, 2022**



## NOTICE TO BIDDERS

Sealed bids will be received by the City of Scottsbluff, Nebraska, at the Office of the City Clerk until 2:30 P.M., January 3, 2023, for furnishing three (3), 2022 or newer, mid-sized four-wheel drive crew cab pickup trucks. Specifications and instructions to bidders are available at the Office of the City Clerk. The Council reserves the right to reject any and all bids and to waive irregularities.

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Kimberley Wright  
City Clerk

Publish – 3 times:

Friday, December 9, 2022

Friday, December 16, 2022

Friday, December 23, 2022

## INSTRUCTIONS TO BIDDERS

1. All bids need to be submitted on the bid form provided so they may be properly compared and evaluated.
2. The bids will be for three (3), 2022 or newer, mid-sized four-wheel drive crew cab pickup trucks with one (1) truck having a topper and slide-out bed tray.
3. Bids are to be quoted FOB, 2525 Circle Drive, Scottsbluff, NE.
4. The City will be trading in a 2003 Chevy ½ Ton Silverado Pickup Truck, VIN: 1GCEC14V43Z245716, with 96,890 miles, and a 2003 Chevy ½ Ton Silverado Pickup Truck, VIN: 1GCEC14V23Z126269, with 107,057 miles.
5. Bids need to include the year, make and model of the trucks/equipment being bid. They also need to include the manufacturer's brochure with detailed specifications of the identical model being bid. Not all three trucks need to be the same model.
6. The City is tax exempt but NOT exempt from Federal Excise Tax.
7. The bids shall be submitted to the City Clerk's office by 2:30 P.M., Tuesday, January 3, 2023, in a sealed envelope, and the envelope clearly marked "Bid on Three Mid-Sized Pickup Trucks."
8. Bidders should be aware that the Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.
9. Award of purchase will not become final until a notice has been issued by the City authorizing this purchase.
10. The City will pay for the trucks/equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of the same.
11. Please specify a delivery date for the unit being bid.
12. The price stated on the bid form shall be good through the date of delivery and subsequent payment.
13. Any items of non-compliance or variations/exceptions to the minimum specification requirements listed on the following pages need to be written and submitted with the bid form on a sheet titled "Exceptions".
14. Each bidder must have a current Nebraska motor vehicle dealers license, per Nebraska Revised Statute §60-1406, or licensed per State outside of Nebraska.

## MINIMUM SPECIFICATIONS FOR THREE (3) 2022, OR NEWER, MID-SIZED FOUR-WHEEL DRIVE CREW CAB PICKUP TRUCKS

### **ENGINE AND DRIVE TRAIN**

- Engine to be gasoline
- Automatic transmission
- Electric controlled transfer case

Meet	Exception

### **EXTERIOR**

- Crew-cab with four individual entry doors
- Lockable tailgate
- Body paint shall be white in color
- Spray-in bed liner


### **INTERIOR**

- Vinyl or similar material seat covering
- All-weather floor mats if floor is carpeted. All-weather floor liner is preferred
- Power windows and locks


### **SAFETY**

- Daytime running lights
- Backup camera
- Bluetooth, hands-free phone connection


### **OTHER**

- List and provide documentation on any and all warranties
- Specify delivery or availability date


### **SPECIAL INSTRUCTIONS**

One pickup to have a fiberglass topper and slide-out bed tray installed at time of delivery.

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#### **TOPPER**

- Fiberglass topper, painted to match, and installed
- Topper shall have a tinted glass rear door with a single, locking handle
- Side doors on the left and right of the topper may have a single locking handle or two locking handles and may either be painted to match or may be tinted glass
- Third brake light and interior LED lights that operate upon opening the rear door


#### **SLIDE-OUT BED TRAY**

- Slide-out bed tray to extend at least three-quarter (3/4) and lock in position

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- Width shall fit between wheel-wells in the bed without interference
- Length shall fit between the front panel and tailgate without interference
- Side rails shall be included
- Weight capacity shall be a minimum of 1000 pounds (evenly distributed)




# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Consent5**

**Council to excuse the absence of Council Member Scanlan from the November 21, 2022 Regular Meeting.**

**Staff Contact: City Council**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Consent6**

**Council to consider and take action on claims of the City.**

**Staff Contact: City Council**



City of Scottsbluff, NE

# Expense Approval Report

By Vendor Name

Post Dates 11/22/2022 - 12/5/2022

Description (Payable)	Account Name	Amount
<b>Vendor: 08464 - 911 CUSTOM, LLC</b>		
<b>Fund: 218 - PUBLIC SAFETY</b>		
CIP-PATROL CARS	EQUIPMENT	2,015.40
		<b>Fund 218 - PUBLIC SAFETY Total: 2,015.40</b>
		<b>Vendor 08464 - 911 CUSTOM, LLC Total: 2,015.40</b>
<b>Vendor: 03711 - AMAZON.COM HEADQUARTERS</b>		
<b>Fund: 111 - GENERAL</b>		
Misc.	DEPARTMENT SUPPLIES	115.64
Misc.	COLLECTIONS	92.09
Misc.	PROGRAMMING	279.64
		<b>Fund 111 - GENERAL Total: 487.37</b>
		<b>Vendor 03711 - AMAZON.COM HEADQUARTERS Total: 487.37</b>
<b>Vendor: 00295 - B &amp; H INVESTMENTS, INC</b>		
<b>Fund: 111 - GENERAL</b>		
Dep. Sup. -LIBRARY	DEPARTMENT SUPPLIES	17.50
DEPT SUPP ADM	DEPARTMENT SUPPLIES	32.00
BLDG MAINT-PD	BUILDING MAINTENANCE	15.00
BLDG MAINT-PD	BUILDING MAINTENANCE	15.00
DEPT SUPP ADM	DEPARTMENT SUPPLIES	32.00
BLDG MAINT-PD	BUILDING MAINTENANCE	15.00
BLDG MAINT-PD	BUILDING MAINTENANCE	15.00
		<b>Fund 111 - GENERAL Total: 141.50</b>
<b>Fund: 212 - STREETS</b>		
SUPP - WATER	DEPARTMENT SUPPLIES	32.00
		<b>Fund 212 - STREETS Total: 32.00</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
DEPT SUP	DEPARTMENT SUPPLIES	11.50
DEPT SUP	DEPARTMENT SUPPLIES	7.00
Department Supplies-SAN	DEPARTMENT SUPPLIES	59.00
Department Supplies-SAN	DEPARTMENT SUPPLIES	30.00
Contractual Services-SAN	CONTRACTUAL SERVICES	23.26
		<b>Fund 621 - ENVIRONMENTAL SERVICES Total: 130.76</b>
<b>Fund: 631 - WASTEWATER</b>		
DEPT SUP	DEPARTMENT SUPPLIES	11.50
DEPT SUP	DEPARTMENT SUPPLIES	7.00
		<b>Fund 631 - WASTEWATER Total: 18.50</b>
		<b>Vendor 00295 - B &amp; H INVESTMENTS, INC Total: 322.76</b>
<b>Vendor: 09772 - BERNHARDT JUSTIN</b>		
<b>Fund: 111 - GENERAL</b>		
TOW SERVICE-PD	CONTRACTUAL SERVICES	275.00
		<b>Fund 111 - GENERAL Total: 275.00</b>
		<b>Vendor 09772 - BERNHARDT JUSTIN Total: 275.00</b>
<b>Vendor: 09716 - BLACK HILLS GAS DISTRIBUTION LLC</b>		
<b>Fund: 111 - GENERAL</b>		
Monthly Energy Bill	HEATING FUEL	221.35
Monthly Energy Bill	HEATING FUEL	128.04
Monthly Energy Bill	HEATING FUEL	128.05
Monthly Energy Bill	HEATING FUEL	59.43
Monthly Energy Bill	HEATING FUEL	266.51
Monthly Energy Bill	HEATING FUEL	303.57
Monthly Energy Bill	HEATING FUEL	91.81



## Expense Approval Report

Post Dates: 11/22/2022 - 12/5/2022

Description (Payable)	Account Name	Amount
Monthly Energy Bill	HEATING FUEL	35.05
<b>Fund 111 - GENERAL Total:</b>		<b>1,233.81</b>
<b>Fund: 212 - STREETS</b>		
Monthly Energy Bill	HEATING FUEL	558.29
<b>Fund 212 - STREETS Total:</b>		<b>558.29</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Monthly Energy Bill	HEATING FUEL	179.67
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>179.67</b>
<b>Fund: 641 - WATER</b>		
Monthly Energy Bill	HEATING FUEL	142.99
<b>Fund 641 - WATER Total:</b>		<b>142.99</b>
<b>Vendor 09716 - BLACK HILLS GAS DISTRIBUTION LLC Total:</b>		<b>2,114.76</b>
<b>Vendor: 04893 - BROWN'S SHOE FIT, CO.</b>		
<b>Fund: 212 - STREETS</b>		
WORK BOOTS FOR JERRY PIERCE	UNIFORMS & CLOTHING	182.75
WORK BOOTS FOR LEE STERKEL	UNIFORMS & CLOTHING	200.00
WORK BOOTS FOR CURTIS ROS...	UNIFORMS & CLOTHING	187.00
<b>Fund 212 - STREETS Total:</b>		<b>569.75</b>
<b>Vendor 04893 - BROWN'S SHOE FIT, CO. Total:</b>		<b>569.75</b>
<b>Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.</b>		
<b>Fund: 111 - GENERAL</b>		
EQUIP MAINT ADM	EQUIPMENT MAINTENANCE	102.66
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	146.39
CONTRACTUAL-PD	CONTRACTUAL SERVICES	70.04
Cont. Svcs.	CONTRACTUAL SERVICES	128.39
<b>Fund 111 - GENERAL Total:</b>		<b>447.48</b>
<b>Fund: 212 - STREETS</b>		
PRINTER/COPIER SERVICE	CONTRACTUAL SERVICES	30.90
<b>Fund 212 - STREETS Total:</b>		<b>30.90</b>
<b>Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:</b>		<b>478.38</b>
<b>Vendor: 07911 - CELLCO PARTNERSHIP</b>		
<b>Fund: 111 - GENERAL</b>		
CELL PHONES-PD	PHONE & INTERNET	1,470.92
<b>Fund 111 - GENERAL Total:</b>		<b>1,470.92</b>
<b>Vendor 07911 - CELLCO PARTNERSHIP Total:</b>		<b>1,470.92</b>
<b>Vendor: 02396 - CITIBANK N.A.</b>		
<b>Fund: 111 - GENERAL</b>		
DEPT SUPP ADM	DEPARTMENT SUPPLIES	148.96
DEPT SUPP ADM	DEPARTMENT SUPPLIES	30.98
OFFICE SUPPLIES - CHIEF	DEPARTMENT SUPPLIES	223.94
DEPT SUPP	DEPARTMENT SUPPLIES	365.48
<b>Fund 111 - GENERAL Total:</b>		<b>769.36</b>
<b>Fund: 212 - STREETS</b>		
SUPP - USBC LIGHT, POWER STR...	DEPARTMENT SUPPLIES	53.96
<b>Fund 212 - STREETS Total:</b>		<b>53.96</b>
<b>Fund: 213 - CEMETERY</b>		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	53.48
DEPT SUPP CEM	POSTAGE	17.87
<b>Fund 213 - CEMETERY Total:</b>		<b>71.35</b>
<b>Fund: 224 - ECONOMIC DEVELOPMENT</b>		
DEPT SUPP ED	DEPARTMENT SUPPLIES	19.99
<b>Fund 224 - ECONOMIC DEVELOPMENT Total:</b>		<b>19.99</b>

## Expense Approval Report

Post Dates: 11/22/2022 - 12/5/2022

Description (Payable)	Account Name	Amount
<b>Fund: 641 - WATER</b>		
DEPT SUP	DEPARTMENT SUPPLIES	12.82
	<b>Fund 641 - WATER Total:</b>	<b>12.82</b>
	<b>Vendor 02396 - CITIBANK N.A. Total:</b>	<b>927.48</b>
<b>Vendor: 05859 - CITIBANK, N.A.</b>		
<b>Fund: 111 - GENERAL</b>		
DISWASHER (STATION), STORA...	DEPARTMENT SUPPLIES	711.92
	<b>Fund 111 - GENERAL Total:</b>	<b>711.92</b>
<b>Fund: 631 - WASTEWATER</b>		
DEPT SUP	DEPARTMENT SUPPLIES	393.55
	<b>Fund 631 - WASTEWATER Total:</b>	<b>393.55</b>
	<b>Vendor 05859 - CITIBANK, N.A. Total:</b>	<b>1,105.47</b>
<b>Vendor: 00367 - CITY OF SCB</b>		
<b>Fund: 111 - GENERAL</b>		
NEW CASH DRAWER	MISCELLANEOUS	300.00
	<b>Fund 111 - GENERAL Total:</b>	<b>300.00</b>
	<b>Vendor 00367 - CITY OF SCB Total:</b>	<b>300.00</b>
<b>Vendor: 10013 - COLE TOOL DISTRIBUTORS LLC</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
DEPT SUP	DEPARTMENT SUPPLIES	190.45
EQUIP MAINT	EQUIPMENT MAINTENANCE	10.71
	<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>201.16</b>
<b>Fund: 631 - WASTEWATER</b>		
DEPT SUP	DEPARTMENT SUPPLIES	190.45
EQUIP MAINT	EQUIPMENT MAINTENANCE	10.72
	<b>Fund 631 - WASTEWATER Total:</b>	<b>201.17</b>
	<b>Vendor 10013 - COLE TOOL DISTRIBUTORS LLC Total:</b>	<b>402.33</b>
<b>Vendor: 03010 - COLONIAL LIFE &amp; ACCIDENT INSURANCE COMPANY</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
INSURANCE	LIFE INS EE PAYABLE	22.75
	<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>22.75</b>
	<b>Vendor 03010 - COLONIAL LIFE &amp; ACCIDENT INSURANCE COMPANY Total:</b>	<b>22.75</b>
<b>Vendor: 02995 - CONSOLIDATED MANAGEMENT COMPANY</b>		
<b>Fund: 111 - GENERAL</b>		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	68.80
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	78.20
	<b>Fund 111 - GENERAL Total:</b>	<b>147.00</b>
	<b>Vendor 02995 - CONSOLIDATED MANAGEMENT COMPANY Total:</b>	<b>147.00</b>
<b>Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE</b>		
<b>Fund: 111 - GENERAL</b>		
Monthly Long Distance	PHONE & INTERNET	5.70
Monthly Long Distance	PHONE & INTERNET	2.42
Monthly Long Distance	PHONE & INTERNET	2.01
Monthly Long Distance	PHONE & INTERNET	1.79
Monthly Long Distance	PHONE & INTERNET	4.76
Monthly Long Distance	PHONE & INTERNET	10.01
Monthly Long Distance	PHONE & INTERNET	32.32
Monthly Long Distance	PHONE & INTERNET	11.57
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	2.35
	<b>Fund 111 - GENERAL Total:</b>	<b>75.28</b>
<b>Fund: 212 - STREETS</b>		
Monthly Long Distance	PHONE & INTERNET	6.74
	<b>Fund 212 - STREETS Total:</b>	<b>6.74</b>

## Expense Approval Report

Post Dates: 11/22/2022 - 12/5/2022

Description (Payable)	Account Name	Amount
<b>Fund: 213 - CEMETERY</b>		
Monthly Long Distance	PHONE & INTERNET	2.82
Fund 213 - CEMETERY Total:		2.82
<b>Fund: 224 - ECONOMIC DEVELOPMENT</b>		
Monthly Long Distance	PHONE & INTERNET	7.21
Fund 224 - ECONOMIC DEVELOPMENT Total:		7.21
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Monthly Long Distance	PHONE & INTERNET	2.77
Fund 621 - ENVIRONMENTAL SERVICES Total:		2.77
<b>Fund: 631 - WASTEWATER</b>		
Monthly Long Distance	PHONE & INTERNET	2.68
Fund 631 - WASTEWATER Total:		2.68
<b>Fund: 641 - WATER</b>		
Monthly Long Distance	PHONE & INTERNET	4.66
Fund 641 - WATER Total:		4.66
<b>Fund: 661 - STORMWATER</b>		
Monthly Long Distance	PHONE & INTERNET	3.89
Fund 661 - STORMWATER Total:		3.89
<b>Fund: 721 - GIS SERVICES</b>		
Monthly Long Distance	PHONE & INTERNET	0.47
Fund 721 - GIS SERVICES Total:		0.47
Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total:		106.52
<b>Vendor: 09692 - DOOLEY OIL INC</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
EQUIP MAINT	EQUIPMENT MAINTENANCE	446.44
Fund 621 - ENVIRONMENTAL SERVICES Total:		446.44
<b>Fund: 631 - WASTEWATER</b>		
EQUIP MAINT	EQUIPMENT MAINTENANCE	446.45
Fund 631 - WASTEWATER Total:		446.45
Vendor 09692 - DOOLEY OIL INC Total:		892.89
<b>Vendor: 01003 - ELLIOTT EQUIPMENT COMPANY INC.</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Department Suplies-SAN	DEPARTMENT SUPPLIES	110.57
Fund 621 - ENVIRONMENTAL SERVICES Total:		110.57
Vendor 01003 - ELLIOTT EQUIPMENT COMPANY INC. Total:		110.57
<b>Vendor: 07574 - FAT BOYS TIRE AND AUTO</b>		
<b>Fund: 641 - WATER</b>		
VEHICLE MAINT	VEHICLE MAINTENANCE	18.08
Fund 641 - WATER Total:		18.08
Vendor 07574 - FAT BOYS TIRE AND AUTO Total:		18.08
<b>Vendor: 00548 - FEDERAL EXPRESS CORPORATION</b>		
<b>Fund: 631 - WASTEWATER</b>		
POSTAGE	POSTAGE	245.67
Fund 631 - WASTEWATER Total:		245.67
Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:		245.67
<b>Vendor: 10035 - FINDAWAY WORLD LLC</b>		
<b>Fund: 111 - GENERAL</b>		
Coll.	COLLECTIONS	89.98
Fund 111 - GENERAL Total:		89.98
Vendor 10035 - FINDAWAY WORLD LLC Total:		89.98
<b>Vendor: 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Department Supplies-SAN	DEPARTMENT SUPPLIES	59.10
Department Supplies-SAN	DEPARTMENT SUPPLIES	43.11

## Expense Approval Report

Post Dates: 11/22/2022 - 12/5/2022

Description (Payable)	Account Name	Amount
Department Supplies-SAN	DEPARTMENT SUPPLIES	171.30
Department Supplies-SAN	DEPARTMENT SUPPLIES	212.41
Department Supplies-SAN	DEPARTMENT SUPPLIES	29.72
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	314.60
Department Supplies-SAN	DEPARTMENT SUPPLIES	89.06
Department Supplies-SAN	DEPARTMENT SUPPLIES	62.95
Department Supplies-SAN	DEPARTMENT SUPPLIES	276.46
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	3,109.59
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	-2,807.95
Fund 621 - ENVIRONMENTAL SERVICES Total:		1,560.35
Vendor 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF Total:		1,560.35
Vendor: 00060 - FRANCISCO'S BUMPER TO BUMPER INC		
Fund: 111 - GENERAL		
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	170.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
Fund 111 - GENERAL Total:		610.00
Vendor 00060 - FRANCISCO'S BUMPER TO BUMPER INC Total:		610.00
Vendor: 03982 - FRIENDS OF THE MIDWEST THEATER		
Fund: 111 - GENERAL		
FACADE GRANT	COMMUNITY DEVELOPMENT	20,000.00
Fund 111 - GENERAL Total:		20,000.00
Vendor 03982 - FRIENDS OF THE MIDWEST THEATER Total:		20,000.00
Vendor: 09047 - GAME TIME		
Fund: 223 - KENO		
KENO-EQUIPMENT	EQUIPMENT	17,928.77
Fund 223 - KENO Total:		17,928.77
Vendor 09047 - GAME TIME Total:		17,928.77
Vendor: 10330 - GERING MULITPURPOSE SENIOR CENTER		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	1,000.00
Fund 111 - GENERAL Total:		1,000.00
Vendor 10330 - GERING MULITPURPOSE SENIOR CENTER Total:		1,000.00
Vendor: 10405 - GONZALEZ EDDY		
Fund: 111 - GENERAL		
CONSULTING-PD	CONSULTING SERVICES	35.00
Fund 111 - GENERAL Total:		35.00
Vendor 10405 - GONZALEZ EDDY Total:		35.00
Vendor: 04371 - HAWKINS, INC.		
Fund: 641 - WATER		
CHEMICALS	CHEMICALS	1,950.75
Fund 641 - WATER Total:		1,950.75
Vendor 04371 - HAWKINS, INC. Total:		1,950.75
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.		
Fund: 111 - GENERAL		
DEPT SUPP ADM	DEPARTMENT SUPPLIES	60.70
Jan. Sup.	JANITORIAL SUPPLIES	99.11
Fund 111 - GENERAL Total:		159.81
Fund: 212 - STREETS		
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	54.64
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	54.64
Fund 212 - STREETS Total:		109.28
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	30.26
Fund 631 - WASTEWATER Total:		30.26

## Expense Approval Report

Post Dates: 11/22/2022 - 12/5/2022

Description (Payable)	Account Name	Amount
<b>Fund: 641 - WATER</b>		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	30.26
	<b>Fund 641 - WATER Total:</b>	<b>30.26</b>
	<b>Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:</b>	<b>329.61</b>
<b>Vendor: 00937 - INDEPENDENT PLUMBING AND HEATING, INC</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	43.94
GROUND MAINT PARK	BUILDING MAINTENANCE	311.09
	<b>Fund 111 - GENERAL Total:</b>	<b>355.03</b>
	<b>Vendor 00937 - INDEPENDENT PLUMBING AND HEATING, INC Total:</b>	<b>355.03</b>
<b>Vendor: 09291 - INGRAM LIBRARY SERVICES INC</b>		
<b>Fund: 111 - GENERAL</b>		
Coll.	COLLECTIONS	36.46
Coll.	COLLECTIONS	886.96
Coll.	COLLECTIONS	32.84
Coll.	COLLECTIONS	46.11
Coll.	COLLECTIONS	478.77
	<b>Fund 111 - GENERAL Total:</b>	<b>1,481.14</b>
	<b>Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:</b>	<b>1,481.14</b>
<b>Vendor: 00733 - INLAND TRUCK PARTS &amp; SERVICE</b>		
<b>Fund: 111 - GENERAL</b>		
SOLENOID VALVE - ENGINE 1	VEHICLE MAINTENANCE	760.18
	<b>Fund 111 - GENERAL Total:</b>	<b>760.18</b>
	<b>Vendor 00733 - INLAND TRUCK PARTS &amp; SERVICE Total:</b>	<b>760.18</b>
<b>Vendor: 08154 - INTERNAL REVENUE SERVICE</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,641.44
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,641.44
WITHHOLDINGS	FICA W/H EE PAYABLE	16,697.47
WITHHOLDINGS	FICA W/H EE PAYABLE	16,697.47
WITHHOLDINGS	FED W/H EE PAYABLE	31,750.83
	<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>74,428.65</b>
	<b>Vendor 08154 - INTERNAL REVENUE SERVICE Total:</b>	<b>74,428.65</b>
<b>Vendor: 08525 - INTRALINKS, INC</b>		
<b>Fund: 111 - GENERAL</b>		
SUPPLIES	DEPARTMENT SUPPLIES	30.26
	<b>Fund 111 - GENERAL Total:</b>	<b>30.26</b>
<b>Fund: 212 - STREETS</b>		
DEPT SUPPL. - SIGN SHOP	DEPARTMENT SUPPLIES	310.97
	<b>Fund 212 - STREETS Total:</b>	<b>310.97</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
SERVER MIGRATION - TYLER SQL	DEPARTMENT SUPPLIES	302.50
	<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>302.50</b>
<b>Fund: 631 - WASTEWATER</b>		
SERVER MIGRATION - TYLER SQL	DEPARTMENT SUPPLIES	302.50
	<b>Fund 631 - WASTEWATER Total:</b>	<b>302.50</b>
<b>Fund: 641 - WATER</b>		
SERVER MIGRATION - TYLER SQL	DEPARTMENT SUPPLIES	302.50
	<b>Fund 641 - WATER Total:</b>	<b>302.50</b>
	<b>Vendor 08525 - INTRALINKS, INC Total:</b>	<b>1,248.73</b>
<b>Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	51.95
	<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>51.95</b>

## Expense Approval Report

Post Dates: 11/22/2022 - 12/5/2022

Description (Payable)	Account Name	Amount
<b>Fund: 631 - WASTEWATER</b>		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	51.95
<b>Fund 631 - WASTEWATER Total:</b>		<b>51.95</b>
<b>Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total:</b>		<b>103.90</b>
<b>Vendor: 00192 - J G ELLIOTT CO.INC.</b>		
<b>Fund: 111 - GENERAL</b>		
BOND - MATTHEW SALOMON	BONDING	340.00
<b>Fund 111 - GENERAL Total:</b>		<b>340.00</b>
<b>Vendor 00192 - J G ELLIOTT CO.INC. Total:</b>		<b>340.00</b>
<b>Vendor: 10416 - JD FARMS</b>		
<b>Fund: 661 - STORMWATER</b>		
RENTAL - IRR.PIPE (WESTERN S...	ENGINEERING/DESIGN	4,875.00
<b>Fund 661 - STORMWATER Total:</b>		<b>4,875.00</b>
<b>Vendor 10416 - JD FARMS Total:</b>		<b>4,875.00</b>
<b>Vendor: 06131 - JOHN DEERE FINANCIAL</b>		
<b>Fund: 212 - STREETS</b>		
WORK BOOTS FOR BRETT BEWL...	UNIFORMS & CLOTHING	174.99
WORK BOOTS FOR MATTHEW ...	UNIFORMS & CLOTHING	179.33
SUPP - GALV. WIRE	DEPARTMENT SUPPLIES	47.98
WORK BOOTS FOR CHRIS ZAMA...	UNIFORMS & CLOTHING	159.99
WORK BOOTS FOR RYAN FRIES	UNIFORMS & CLOTHING	189.99
CREDIT ON WORK BOOTS	UNIFORMS & CLOTHING	-9.34
WORK BOOTS FOR ROD CLEAYS	UNIFORMS & CLOTHING	167.99
WORK BOOTS FOR KEVIN BURT...	UNIFORMS & CLOTHING	184.99
WORK BOOTS FOR STEVE STAN...	UNIFORMS & CLOTHING	179.99
CREDIT ON WORK BOOTS	UNIFORMS & CLOTHING	-28.00
WORK BOOTS FOR NATHAN DO...	UNIFORMS & CLOTHING	151.99
WORK BOOTS FOR ROBERT GA...	UNIFORMS & CLOTHING	174.99
<b>Fund 212 - STREETS Total:</b>		<b>1,574.89</b>
<b>Fund: 213 - CEMETERY</b>		
UNIFORMS CEM	UNIFORMS & CLOTHING	174.99
<b>Fund 213 - CEMETERY Total:</b>		<b>174.99</b>
<b>Fund: 215 - SPECIAL PROJECTS</b>		
K9 SUPPLIES-PD	DEPARTMENT SUPPLIES	8.99
<b>Fund 215 - SPECIAL PROJECTS Total:</b>		<b>8.99</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
DEPT SUP	DEPARTMENT SUPPLIES	90.00
DEPT SUP	DEPARTMENT SUPPLIES	6.50
DEPT SUP	DEPARTMENT SUPPLIES	67.50
DEPT SUP	DEPARTMENT SUPPLIES	67.50
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>231.50</b>
<b>Fund: 631 - WASTEWATER</b>		
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	139.99
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	159.99
DEPT SUP	DEPARTMENT SUPPLIES	89.99
DEPT SUP	DEPARTMENT SUPPLIES	6.49
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	214.99
DEPT SUP	DEPARTMENT SUPPLIES	67.49
DEPT SUP	DEPARTMENT SUPPLIES	67.49
<b>Fund 631 - WASTEWATER Total:</b>		<b>746.43</b>
<b>Fund: 641 - WATER</b>		
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	294.97
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	181.89
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	149.79
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	20.65

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Description (Payable)	Account Name	Amount
DEPT SUP	DEPARTMENT SUPPLIES	31.02
	<b>Fund 641 - WATER Total:</b>	<b>678.32</b>
	<b>Vendor 06131 - JOHN DEERE FINANCIAL Total:</b>	<b>3,415.12</b>
<b>Vendor: 08067 - JOHN DEERE FINANCIAL</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	23.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES	62.95
GROUND MAINT PARK	GROUNDS MAINTENANCE	27.90
	<b>Fund 111 - GENERAL Total:</b>	<b>114.83</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	58.02
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	-3.03
	<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>54.99</b>
<b>Fund: 631 - WASTEWATER</b>		
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	58.02
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	-3.02
	<b>Fund 631 - WASTEWATER Total:</b>	<b>55.00</b>
	<b>Vendor 08067 - JOHN DEERE FINANCIAL Total:</b>	<b>224.82</b>
<b>Vendor: 09474 - JOHN DEERE FINANCIAL</b>		
<b>Fund: 111 - GENERAL</b>		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	132.85
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	586.02
	<b>Fund 111 - GENERAL Total:</b>	<b>718.87</b>
	<b>Vendor 09474 - JOHN DEERE FINANCIAL Total:</b>	<b>718.87</b>
<b>Vendor: 10415 - KERSCH</b>		
<b>Fund: 111 - GENERAL</b>		
FACADE GRANT	COMMUNITY DEVELOPMENT	7,450.00
	<b>Fund 111 - GENERAL Total:</b>	<b>7,450.00</b>
	<b>Vendor 10415 - KERSCH Total:</b>	<b>7,450.00</b>
<b>Vendor: 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT</b>		
<b>Fund: 111 - GENERAL</b>		
COVERAGE ADJUSTMENTS	PROP & EQUIP INSURANCE	1,308.52
COVERAGE ADJUSTMENTS	VEHICLE INSURANCE	-38.89
COVERAGE ADJUSTMENTS	VEHICLE INSURANCE	-2,887.04
COVERAGE ADJUSTMENTS	VEHICLE INSURANCE	-1,214.09
Endorsement #9 - 2 new PD uni...	VEHICLE INSURANCE	1,061.73
	<b>Fund 111 - GENERAL Total:</b>	<b>-1,769.77</b>
<b>Fund: 212 - STREETS</b>		
COVERAGE ADJUSTMENTS	PROP & EQUIP INSURANCE	-578.27
COVERAGE ADJUSTMENTS	VEHICLE INSURANCE	-1,607.86
	<b>Fund 212 - STREETS Total:</b>	<b>-2,186.13</b>
<b>Fund: 213 - CEMETERY</b>		
COVERAGE ADJUSTMENTS	PROP & EQUIP INSURANCE	35.47
COVERAGE ADJUSTMENTS	VEHICLE INSURANCE	-88.90
	<b>Fund 213 - CEMETERY Total:</b>	<b>-53.43</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
COVERAGE ADJUSTMENTS	VEHICLE INSURANCE	-91.76
COVERAGE ADJUSTMENTS	VEHICLE INSURANCE	-256.30
Endrs #10 - Sanitation remove f...	PROP & EQUIP INSURANCE	-68.48
	<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>-416.54</b>
<b>Fund: 631 - WASTEWATER</b>		
COVERAGE ADJUSTMENTS	PROP & EQUIP INSURANCE	-124.70
COVERAGE ADJUSTMENTS	VEHICLE INSURANCE	-133.90
	<b>Fund 631 - WASTEWATER Total:</b>	<b>-258.60</b>

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Description (Payable)	Account Name	Amount
<b>Fund: 641 - WATER</b>		
COVERAGE ADJUSTMENTS	PROP & EQUIP INSURANCE	-520.73
COVERAGE ADJUSTMENTS	PROP & EQUIP INSURANCE	611.66
<b>Fund 641 - WATER Total:</b>		<b>90.93</b>
<b>Vendor 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT Total:</b>		<b>-4,593.54</b>
<b>Vendor: 08317 - MATHESON TRI-GAS INC</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Department Supplies-SAN	DEPARTMENT SUPPLIES	496.56
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>496.56</b>
<b>Vendor 08317 - MATHESON TRI-GAS INC Total:</b>		<b>496.56</b>
<b>Vendor: 07628 - MENARDS, INC</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	191.75
SUPPL. - HORSE SHOE PIT	STRUCTURES	89.53
GROUND MAINT PARK	BUILDING MAINTENANCE	20.16
STRUCTURES - PARK	STRUCTURES	65.99
STRUCTURE-PARK	STRUCTURES	9.79
DEPT SUPP PARK	DEPARTMENT SUPPLIES	14.97
DEPT SUPP PARK	DEPARTMENT SUPPLIES	22.94
TUBE CUTTER AND BALL VALVE --	DEPARTMENT SUPPLIES	32.98
GROUND MAINT PARK	GROUNDS MAINTENANCE	39.05
<b>Fund 111 - GENERAL Total:</b>		<b>487.16</b>
<b>Fund: 212 - STREETS</b>		
SUPP - SNAP SPRINGS, BOLTS, F...	DEPARTMENT SUPPLIES	34.76
SUPP - ELEC. TAPE, WIRE	DEPARTMENT SUPPLIES	23.96
SUPP - CLEANER/DEGREASER	DEPARTMENT SUPPLIES	32.88
SUPP - BATTERIES	DEPARTMENT SUPPLIES	53.77
SUPP - 90W LED	DEPARTMENT SUPPLIES	14.97
SUPP - 2 GAL. TANK SPRAYER	DEPARTMENT SUPPLIES	9.39
SUPP - GREASE, DRILL BITS, PL...	DEPARTMENT SUPPLIES	35.86
SUPP - HEX WASHERS, 2 X 4 - 10'	DEPARTMENT SUPPLIES	44.99
<b>Fund 212 - STREETS Total:</b>		<b>250.58</b>
<b>Fund: 631 - WASTEWATER</b>		
DEPT SUP	DEPARTMENT SUPPLIES	30.16
DEPT SUP	DEPARTMENT SUPPLIES	43.74
DEPT SUP	DEPARTMENT SUPPLIES	41.06
<b>Fund 631 - WASTEWATER Total:</b>		<b>114.96</b>
<b>Vendor 07628 - MENARDS, INC Total:</b>		<b>852.70</b>
<b>Vendor: 00552 - MIDLANDS NEWSPAPERS, INC</b>		
<b>Fund: 111 - GENERAL</b>		
Sbscrp.	SUBSCRIPTIONS	62.40
<b>Fund 111 - GENERAL Total:</b>		<b>62.40</b>
<b>Vendor 00552 - MIDLANDS NEWSPAPERS, INC Total:</b>		<b>62.40</b>
<b>Vendor: 00705 - MIDLANDS NEWSPAPERS, INC</b>		
<b>Fund: 213 - CEMETERY</b>		
SUBSCRIPTION CEM	SUBSCRIPTIONS	174.05
<b>Fund 213 - CEMETERY Total:</b>		<b>174.05</b>
<b>Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:</b>		<b>174.05</b>
<b>Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY	1,170.10
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>		<b>1,170.10</b>
<b>Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:</b>		<b>1,170.10</b>



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Description (Payable)	Account Name	Amount
<b>Vendor: 00412 - NEBRASKA ASSOCIATION OF CHIEF'S OF POLICE</b>		
<b>Fund: 111 - GENERAL</b>		
MEMBERSHIP-PD	MEMBERSHIPS	100.00
<b>Fund 111 - GENERAL Total:</b>		<b>100.00</b>
<b>Vendor 00412 - NEBRASKA ASSOCIATION OF CHIEF'S OF POLICE Total:</b>		<b>100.00</b>
<b>Vendor: 00402 - NEBRASKA MACHINERY CO</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	708.48
<b>Fund 111 - GENERAL Total:</b>		<b>708.48</b>
<b>Fund: 212 - STREETS</b>		
FILTERS FOR BACKHOE	EQUIPMENT MAINTENANCE	168.46
AIR FILTER FOR BACKHOE	EQUIPMENT MAINTENANCE	30.81
<b>Fund 212 - STREETS Total:</b>		<b>199.27</b>
<b>Fund: 641 - WATER</b>		
EQUIP MAINT	EQUIPMENT MAINTENANCE	347.88
EQUIP MAINT	EQUIPMENT MAINTENANCE	532.13
<b>Fund 641 - WATER Total:</b>		<b>880.01</b>
<b>Vendor 00402 - NEBRASKA MACHINERY CO Total:</b>		<b>1,787.76</b>
<b>Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT</b>		
<b>Fund: 631 - WASTEWATER</b>		
ELECTRICITY	ELECTRIC POWER	155.07
ELECTRICITY	ELECTRIC POWER	9,836.86
<b>Fund 631 - WASTEWATER Total:</b>		<b>9,991.93</b>
<b>Fund: 641 - WATER</b>		
ELECTRICITY	ELECTRIC POWER	3,755.15
ELECTRICITY	ELECTRIC POWER	1,546.64
<b>Fund 641 - WATER Total:</b>		<b>5,301.79</b>
<b>Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:</b>		<b>15,293.72</b>
<b>Vendor: 05373 - NEBRASKA SAFETY &amp; FIRE EQUIPEMENT INC.</b>		
<b>Fund: 111 - GENERAL</b>		
BLDG MAINT-PD	BUILDING MAINTENANCE	70.00
BLDG MAINT-PD	BUILDING MAINTENANCE	70.00
<b>Fund 111 - GENERAL Total:</b>		<b>140.00</b>
<b>Vendor 05373 - NEBRASKA SAFETY &amp; FIRE EQUIPEMENT INC. Total:</b>		<b>140.00</b>
<b>Vendor: 00722 - NEBRASKA SALT AND GRAIN CO</b>		
<b>Fund: 212 - STREETS</b>		
1 LOAD ICE SLICER	STREET REPAIR SUPPLIES	4,646.67
<b>Fund 212 - STREETS Total:</b>		<b>4,646.67</b>
<b>Vendor 00722 - NEBRASKA SALT AND GRAIN CO Total:</b>		<b>4,646.67</b>
<b>Vendor: 04198 - NEBRASKALAND TIRE, INC</b>		
<b>Fund: 631 - WASTEWATER</b>		
VEHICLE MAINT	VEHICLE MAINTENANCE	25.99
<b>Fund 631 - WASTEWATER Total:</b>		<b>25.99</b>
<b>Vendor 04198 - NEBRASKALAND TIRE, INC Total:</b>		<b>25.99</b>
<b>Vendor: 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF</b>		
<b>Fund: 111 - GENERAL</b>		
GROUND MAINT PARK	GROUNDS MAINTENANCE	2.48
GROUND MAINT PARK	GROUNDS MAINTENANCE	4.09
<b>Fund 111 - GENERAL Total:</b>		<b>6.57</b>
<b>Vendor 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF Total:</b>		<b>6.57</b>

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Description (Payable)	Account Name	Amount
<b>Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION</b>		
<b>Fund: 212 - STREETS</b>		
PROPANE FOR FORKLIFT	OTHER FUEL	23.69
<b>Fund 212 - STREETS Total:</b>		<b>23.69</b>
<b>Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:</b>		<b>23.69</b>
<b>Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC</b>		
<b>Fund: 641 - WATER</b>		
SAMPLES	SAMPLES	100.00
SAMPLES	SAMPLES	100.00
<b>Fund 641 - WATER Total:</b>		<b>200.00</b>
<b>Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:</b>		<b>200.00</b>
<b>Vendor: 00017 - PANHANDLE HUMANE SOCIETY</b>		
<b>Fund: 111 - GENERAL</b>		
CONTRACTUAL	CONTRACTUAL SERVICES	5,656.07
<b>Fund 111 - GENERAL Total:</b>		<b>5,656.07</b>
<b>Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:</b>		<b>5,656.07</b>
<b>Vendor: 01276 - PLATTE VALLEY BANK</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE	9,045.98
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>		<b>9,045.98</b>
<b>Vendor 01276 - PLATTE VALLEY BANK Total:</b>		<b>9,045.98</b>
<b>Vendor: 00471 - PRO OVERHEAD DOOR</b>		
<b>Fund: 631 - WASTEWATER</b>		
BUILDING MAINT	BUILDING MAINTENANCE	350.00
<b>Fund 631 - WASTEWATER Total:</b>		<b>350.00</b>
<b>Vendor 00471 - PRO OVERHEAD DOOR Total:</b>		<b>350.00</b>
<b>Vendor: 04089 - REGIONAL CARE INC</b>		
<b>Fund: 812 - HEALTH INSURANCE</b>		
CLAIMS	CLAIMS EXPENSE	54,195.28
HEALTH INS. PREM. - DEC. 2022	PREMIUM EXPENSE	42,132.04
FLEX FUNDING	FLEXIBLE BENFT EXPENSES	27.10
<b>Fund 812 - HEALTH INSURANCE Total:</b>		<b>96,354.42</b>
<b>Vendor 04089 - REGIONAL CARE INC Total:</b>		<b>96,354.42</b>
<b>Vendor: 04257 - RIGHT BRAIN UNLIMITED</b>		
<b>Fund: 111 - GENERAL</b>		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	261.53
<b>Fund 111 - GENERAL Total:</b>		<b>261.53</b>
<b>Vendor 04257 - RIGHT BRAIN UNLIMITED Total:</b>		<b>261.53</b>
<b>Vendor: 10041 - RODRIGUEZ JOSE R</b>		
<b>Fund: 111 - GENERAL</b>		
TOW SERVICE-PD	CONTRACTUAL SERVICES	275.00
<b>Fund 111 - GENERAL Total:</b>		<b>275.00</b>
<b>Vendor 10041 - RODRIGUEZ JOSE R Total:</b>		<b>275.00</b>
<b>Vendor: 00366 - ROOSEVELT PUBLIC POWER DISTRICT</b>		
<b>Fund: 641 - WATER</b>		
ELECTRIC POWER	ELECTRIC POWER	1,430.73
<b>Fund 641 - WATER Total:</b>		<b>1,430.73</b>
<b>Vendor 00366 - ROOSEVELT PUBLIC POWER DISTRICT Total:</b>		<b>1,430.73</b>
<b>Vendor: 00026 - S M E C</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	159.00
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>		<b>159.00</b>
<b>Vendor 00026 - S M E C Total:</b>		<b>159.00</b>

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Description (Payable)	Account Name	Amount
<b>Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
FIRE EE DUES	FIRE UNION DUES EE PAY	300.00
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>		<b>300.00</b>
<b>Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:</b>		<b>300.00</b>
<b>Vendor: 00704 - SCOTTSBLUFF MOTOR CO, INC</b>		
<b>Fund: 218 - PUBLIC SAFETY</b>		
HIDTA CAR LEASE-PD	DEPARTMENT SUPPLIES	375.00
<b>Fund 218 - PUBLIC SAFETY Total:</b>		<b>375.00</b>
<b>Vendor 00704 - SCOTTSBLUFF MOTOR CO, INC Total:</b>		<b>375.00</b>
<b>Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
POLICE EE DUES	POL UNION DUES EE PAY	936.00
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>		<b>936.00</b>
<b>Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:</b>		<b>936.00</b>
<b>Vendor: 01031 - SIMON CONTRACTORS</b>		
<b>Fund: 212 - STREETS</b>		
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	745.00
<b>Fund 212 - STREETS Total:</b>		<b>745.00</b>
<b>Vendor 01031 - SIMON CONTRACTORS Total:</b>		<b>745.00</b>
<b>Vendor: 10402 - SPECIAL INVESTIGATIONS ENLOW</b>		
<b>Fund: 215 - SPECIAL PROJECTS</b>		
ACC BUY MONEY-PD	DEPARTMENT SUPPLIES	256.21
<b>Fund 215 - SPECIAL PROJECTS Total:</b>		<b>256.21</b>
<b>Vendor 10402 - SPECIAL INVESTIGATIONS ENLOW Total:</b>		<b>256.21</b>
<b>Vendor: 00054 - STATE HEALTH LAB</b>		
<b>Fund: 641 - WATER</b>		
SAMPLES	SAMPLES	188.00
<b>Fund 641 - WATER Total:</b>		<b>188.00</b>
<b>Vendor 00054 - STATE HEALTH LAB Total:</b>		<b>188.00</b>
<b>Vendor: 01235 - STATE OF NE.</b>		
<b>Fund: 111 - GENERAL</b>		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	315.00
<b>Fund 111 - GENERAL Total:</b>		<b>315.00</b>
<b>Vendor 01235 - STATE OF NE. Total:</b>		<b>315.00</b>
<b>Vendor: 00325 - TEXAS PNEUDRAULIC INC</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Department Supplies-SAN	DEPARTMENT SUPPLIES	777.66
Vehicle Maintenance-SAN	VEHICLE MAINTENANCE	302.36
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>1,080.02</b>
<b>Vendor 00325 - TEXAS PNEUDRAULIC INC Total:</b>		<b>1,080.02</b>
<b>Vendor: 01325 - THE PEAVEY CORP</b>		
<b>Fund: 111 - GENERAL</b>		
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	67.02
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	103.00
<b>Fund 111 - GENERAL Total:</b>		<b>170.02</b>
<b>Vendor 01325 - THE PEAVEY CORP Total:</b>		<b>170.02</b>
<b>Vendor: 10383 - U AND U TRUCKING LLC</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Contractual Services-SAN	CONTRACTUAL SERVICES	1,102.00
Contractual Services-SAN	CONTRACTUAL SERVICES	1,102.00
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>2,204.00</b>
<b>Vendor 10383 - U AND U TRUCKING LLC Total:</b>		<b>2,204.00</b>

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Description (Payable)	Account Name	Amount
<b>Vendor: 09865 - UNION BANK &amp; TRUST</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
RETIREMENT	REGULAR RETIRE EE PAY	8,491.36
RETIREMENT	REGULAR RETIRE EE PAY	9,400.57
RETIREMENT	DEFERRED COMP EE PAY	1,623.62
RETIREMENT	DEFERRED COMP EE PAY	890.00
RETIREMENT	RETIRE FIRE EE PAYABLE	5,240.18
RETIREMENT	RETIRE FIRE EE PAYABLE	2,715.05
RETIREMENT	RETIRE POLICE EE PAY	7,419.22
RETIREMENT	RETIRE POLICE EE PAY	8,356.65
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>		<b>44,136.65</b>
<b>Vendor 09865 - UNION BANK &amp; TRUST Total:</b>		<b>44,136.65</b>
<b>Vendor: 09840 - UNITED STATES WELDING</b>		
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Contractual Services-SAN	CONTRACTUAL SERVICES	51.06
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>51.06</b>
<b>Vendor 09840 - UNITED STATES WELDING Total:</b>		<b>51.06</b>
<b>Vendor: 08828 - US BANK</b>		
<b>Fund: 111 - GENERAL</b>		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	153.41
BACKGROUND CHECK - WALTER	DEPARTMENT SUPPLIES	46.38
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	270.00
TYLER BUSINESS FORMS - END ...	DEPARTMENT SUPPLIES	482.88
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	30.98
UNIFORM COAT NAME PLATES --...	UNIFORMS & CLOTHING	35.80
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	105.74
VEH MAINT PARK	VEHICLE MAINTENANCE	1,227.77
SCHOOL & CONF. - FINANCE	SCHOOL & CONFERENCE	521.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	5.70
HOTEL ROOM FOR PROMOTIO...	SCHOOL & CONFERENCE	98.00
HOTEL ROOM FOR PROMOTIO...	SCHOOL & CONFERENCE	196.00
DEPT SUPP ADM/PARK/DS	DEPARTMENT SUPPLIES	100.98
DEPT SUPP ADM/PARK/DS	DEPARTMENT SUPPLIES	100.98
DEPT SUPP ADM/PARK/DS	DEPARTMENT SUPPLIES	67.98
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	-15.75
Prgmg.	PROGRAMMING	91.40
ZOOM - ANNUAL SUBSCRIPTION..	DEPARTMENT SUPPLIES	40.10
ZOOM - ANNUAL SUBSCRIPTION..	DEPARTMENT SUPPLIES	40.10
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	30.98
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	202.05
PUBLIC SAFETY VESTS - TRAFFIC...	UNIFORMS & CLOTHING	379.00
MEMBERSHIPS-PD	MEMBERSHIPS	348.00
Prgmg.	PROGRAMMING	43.62
LEGAL FEES-PD	LEGAL FEES	1.00
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	-16.79
<b>Fund 111 - GENERAL Total:</b>		<b>4,587.31</b>
<b>Fund: 215 - SPECIAL PROJECTS</b>		
K9 SUPPLIES-PD	DEPARTMENT SUPPLIES	275.39
<b>Fund 215 - SPECIAL PROJECTS Total:</b>		<b>275.39</b>
<b>Fund: 218 - PUBLIC SAFETY</b>		
CIP-PATROL CARS	EQUIPMENT	40.00
<b>Fund 218 - PUBLIC SAFETY Total:</b>		<b>40.00</b>
<b>Fund: 224 - ECONOMIC DEVELOPMENT</b>		
SCHOOL & CONF ED	SCHOOL & CONFERENCE	651.51
SCHOOL & CONF ED	SCHOOL & CONFERENCE	651.51
ZOOM - ANNUAL SUBSCRIPTION..	DEPARTMENT SUPPLIES	80.19
<b>Fund 224 - ECONOMIC DEVELOPMENT Total:</b>		<b>1,383.21</b>

## Expense Approval Report

Post Dates: 11/22/2022 - 12/5/2022

Description (Payable)	Account Name	Amount
<b>Fund: 631 - WASTEWATER</b>		
ELECTRICAL MAINT	ELECTRICAL MAINTENANCE	28.94
<b>Fund 631 - WASTEWATER Total:</b>		<b>28.94</b>
<b>Fund: 661 - STORMWATER</b>		
ASFPM Membership Renewal	MEMBERSHIPS	175.00
Stormwater CSI Re-Certification...	SCHOOL & CONFERENCE	324.00
<b>Fund 661 - STORMWATER Total:</b>		<b>499.00</b>
<b>Vendor 08828 - US BANK Total:</b>		<b>6,813.85</b>
<b>Vendor: 01544 - VAN PELT FENCING CO, INC</b>		
<b>Fund: 111 - GENERAL</b>		
SUPPL. - HORSE SHOE PIT	STRUCTURES	46.00
<b>Fund 111 - GENERAL Total:</b>		<b>46.00</b>
<b>Vendor 01544 - VAN PELT FENCING CO, INC Total:</b>		<b>46.00</b>
<b>Vendor: 00022 - WALMART</b>		
<b>Fund: 111 - GENERAL</b>		
Misc.	COLLECTIONS	34.80
Misc.	PROGRAMMING	64.36
Prgmg.	PROGRAMMING	121.84
Prgmg.	PROGRAMMING	78.42
Special Event-REC	SPECIAL EVENTS	85.14
DEPT SUPP ADM/DS	DEPARTMENT SUPPLIES	72.71
DEPT SUPP ADM/DS	DEPARTMENT SUPPLIES	29.88
TELEVISION - STATION 1	DEPARTMENT SUPPLIES	348.00
Dep. Sup.	DEPARTMENT SUPPLIES	14.08
Prgmg.	PROGRAMMING	5.97
Prgmg.	PROGRAMMING	25.97
DETERGENT, LAUNDRY AND DI...	DEPARTMENT SUPPLIES	124.57
TELEVISION AND MOUNT - REP...	DEPARTMENT SUPPLIES	285.06
VEH MAINT/INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	13.44
VEH MAINT/INVEST SUPPL-PD	VEHICLE MAINTENANCE	24.85
Prgmg.	PROGRAMMING	36.56
Prgmg.	PROGRAMMING	23.68
<b>Fund 111 - GENERAL Total:</b>		<b>1,389.33</b>
<b>Fund: 641 - WATER</b>		
DEPT SUP	DEPARTMENT SUPPLIES	41.55
<b>Fund 641 - WATER Total:</b>		<b>41.55</b>
<b>Vendor 00022 - WALMART Total:</b>		<b>1,430.88</b>
<b>Vendor: 00344 - WESTERN PATHOLOGY CONSULTANTS, INC</b>		
<b>Fund: 111 - GENERAL</b>		
ANNUAL FEE - RANDOM POOL ...	CONTRACTUAL SERVICES	250.00
CLEARING HOUSE MGMT 2023	CONTRACTUAL SERVICES	100.00
<b>Fund 111 - GENERAL Total:</b>		<b>350.00</b>
<b>Vendor 00344 - WESTERN PATHOLOGY CONSULTANTS, INC Total:</b>		<b>350.00</b>
<b>Vendor: 08851 - WHITING SIGNS</b>		
<b>Fund: 111 - GENERAL</b>		
VEH MAINT-PD	VEHICLE MAINTENANCE	393.00
<b>Fund 111 - GENERAL Total:</b>		<b>393.00</b>
<b>Fund: 218 - PUBLIC SAFETY</b>		
CIP-PATROL CARS	EQUIPMENT	1,400.00
CIP-PATROL CARS	EQUIPMENT	300.00
<b>Fund 218 - PUBLIC SAFETY Total:</b>		<b>1,700.00</b>
<b>Vendor 08851 - WHITING SIGNS Total:</b>		<b>2,093.00</b>

## Expense Approval Report

Post Dates: 11/22/2022 - 12/5/2022

Description (Payable)	Account Name	Amount
<b>Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT</b>		
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>		
CHILD SUPPORT	CHILD SUPPORT EE PAY	738.08
<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>		<b>738.08</b>
<b>Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total:</b>		<b>738.08</b>
<b>Vendor: 07239 - WYOMING FIRST AID &amp; SAFETY SUPPLY, LLC</b>		
<b>Fund: 111 - GENERAL</b>		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	49.96
<b>Fund 111 - GENERAL Total:</b>		<b>49.96</b>
<b>Fund: 212 - STREETS</b>		
FIRST AID KIT SUPPLIES	DEPARTMENT SUPPLIES	173.24
<b>Fund 212 - STREETS Total:</b>		<b>173.24</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>		
Department Supplies-SAN	DEPARTMENT SUPPLIES	136.48
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>		<b>136.48</b>
<b>Vendor 07239 - WYOMING FIRST AID &amp; SAFETY SUPPLY, LLC Total:</b>		<b>359.68</b>
<b>Vendor: 10160 - WYOMING HEALTH FAIRS</b>		
<b>Fund: 812 - HEALTH INSURANCE</b>		
HEALTH FAIR - POLICE	CLAIMS EXPENSE	320.00
<b>Fund 812 - HEALTH INSURANCE Total:</b>		<b>320.00</b>
<b>Vendor 10160 - WYOMING HEALTH FAIRS Total:</b>		<b>320.00</b>
<b>Vendor: 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT</b>		
<b>Fund: 111 - GENERAL</b>		
KENO	DEPARTMENT SUPPLIES	56.72
DEPT SUPP PARK	DEPARTMENT SUPPLIES	20.78
<b>Fund 111 - GENERAL Total:</b>		<b>77.50</b>
<b>Fund: 223 - KENO</b>		
KENO	DEPARTMENT SUPPLIES	31.99
<b>Fund 223 - KENO Total:</b>		<b>31.99</b>
<b>Vendor 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT Total:</b>		<b>109.49</b>
<b>Grand Total:</b>		<b>347,856.34</b>

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	52,510.30	300.00
212 - STREETS	7,099.10	0.00
213 - CEMETERY	369.78	0.00
215 - SPECIAL PROJECTS	540.59	0.00
218 - PUBLIC SAFETY	4,130.40	0.00
223 - KENO	17,960.76	0.00
224 - ECONOMIC DEVELOPMENT	1,410.41	0.00
621 - ENVIRONMENTAL SERVICES	6,824.24	0.00
631 - WASTEWATER	12,747.38	0.00
641 - WATER	11,273.39	0.00
661 - STORMWATER	5,377.89	0.00
713 - CASH & INVESTMENT POOL	130,937.21	130,937.21
721 - GIS SERVICES	0.47	0.00
812 - HEALTH INSURANCE	96,674.42	54,222.38
<b>Grand Total:</b>	<b>347,856.34</b>	<b>185,459.59</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-49111-111	MISCELLANEOUS	300.00	300.00
111-52111-111	DEPARTMENT SUPPLIES	961.21	0.00
111-52111-113	DEPARTMENT SUPPLIES	405.58	0.00
111-52111-116	DEPARTMENT SUPPLIES	30.26	0.00
111-52111-121	DEPARTMENT SUPPLIES	170.96	0.00
111-52111-141	DEPARTMENT SUPPLIES	1,772.85	0.00
111-52111-142	DEPARTMENT SUPPLIES	393.61	0.00
111-52111-151	DEPARTMENT SUPPLIES	147.22	0.00
111-52111-171	DEPARTMENT SUPPLIES	557.83	0.00
111-52121-151	JANITORIAL SUPPLIES	99.11	0.00
111-52134-172	SPECIAL EVENTS	85.14	0.00
111-52163-142	INVESTIGATIVE EXPENSES	183.46	0.00
111-52181-141	UNIFORMS & CLOTHING	414.80	0.00
111-52222-151	COLLECTIONS	1,698.01	0.00
111-52223-151	PROGRAMMING	771.46	0.00
111-52225-151	SUBSCRIPTIONS	62.40	0.00
111-52311-142	MEMBERSHIPS	448.00	0.00
111-53111-112	CONTRACTUAL SERVICES	350.00	0.00
111-53111-142	CONTRACTUAL SERVICES	7,201.11	0.00
111-53111-151	CONTRACTUAL SERVICES	128.39	0.00
111-53111-172	CONTRACTUAL SERVICES	1,000.00	0.00
111-53121-142	CONSULTING SERVICES	35.00	0.00
111-53211-142	LEGAL FEES	1.00	0.00
111-53421-141	BUILDING MAINTENANCE	100.00	0.00
111-53421-142	BUILDING MAINTENANCE	100.00	0.00
111-53421-171	BUILDING MAINTENANCE	331.25	0.00
111-53441-111	EQUIPMENT MAINTENAN...	102.66	0.00
111-53441-171	EQUIPMENT MAINTENAN...	872.28	0.00
111-53451-141	VEHICLE MAINTENANCE	760.18	0.00
111-53451-142	VEHICLE MAINTENANCE	417.85	0.00
111-53451-171	VEHICLE MAINTENANCE	1,227.77	0.00
111-53471-171	GROUNDS MAINTENANCE	1,041.67	0.00
111-53521-111	HEATING FUEL	221.35	0.00
111-53521-141	HEATING FUEL	128.04	0.00
111-53521-142	HEATING FUEL	187.48	0.00
111-53521-151	HEATING FUEL	266.51	0.00
111-53521-171	HEATING FUEL	303.57	0.00
111-53521-172	HEATING FUEL	126.86	0.00
111-53561-111	PHONE & INTERNET	5.70	0.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53561-112	PHONE & INTERNET	2.42	0.00
111-53561-114	PHONE & INTERNET	2.01	0.00
111-53561-115	PHONE & INTERNET	1.79	0.00
111-53561-121	PHONE & INTERNET	4.76	0.00
111-53561-141	PHONE & INTERNET	10.01	0.00
111-53561-142	PHONE & INTERNET	1,503.24	0.00
111-53561-151	PHONE & INTERNET	11.57	0.00
111-53561-171	PHONE & INTERNET	2.35	0.00
111-53561-172	PHONE & INTERNET	2.35	0.00
111-53711-111	SCHOOL & CONFERENCE	521.00	0.00
111-53711-141	SCHOOL & CONFERENCE	294.00	0.00
111-53711-142	SCHOOL & CONFERENCE	512.69	0.00
111-53751-114	COMMUNITY DEVELOPM...	27,450.00	0.00
111-53811-113	BONDING	340.00	0.00
111-53821-142	PROP & EQUIP INSURANCE	1,308.52	0.00
111-53841-111	VEHICLE INSURANCE	-38.89	0.00
111-53841-142	VEHICLE INSURANCE	-1,825.31	0.00
111-53841-171	VEHICLE INSURANCE	-1,214.09	0.00
111-54311-171	STRUCTURES	211.31	0.00
212-52111-212	DEPARTMENT SUPPLIES	978.01	0.00
212-52171-212	STREET REPAIR SUPPLIES	4,646.67	0.00
212-52181-212	UNIFORMS & CLOTHING	2,096.66	0.00
212-52521-212	OTHER FUEL	23.69	0.00
212-53111-212	CONTRACTUAL SERVICES	30.90	0.00
212-53441-212	EQUIPMENT MAINTENAN...	199.27	0.00
212-53491-212	STREET MAINTENANCE	745.00	0.00
212-53521-212	HEATING FUEL	558.29	0.00
212-53561-212	PHONE & INTERNET	6.74	0.00
212-53821-212	PROP & EQUIP INSURANCE	-578.27	0.00
212-53841-212	VEHICLE INSURANCE	-1,607.86	0.00
213-52111-213	DEPARTMENT SUPPLIES	53.48	0.00
213-52181-213	UNIFORMS & CLOTHING	174.99	0.00
213-52225-213	SUBSCRIPTIONS	174.05	0.00
213-52411-213	POSTAGE	17.87	0.00
213-53561-213	PHONE & INTERNET	2.82	0.00
213-53821-213	PROP & EQUIP INSURANCE	35.47	0.00
213-53841-213	VEHICLE INSURANCE	-88.90	0.00
215-52111-142	DEPARTMENT SUPPLIES	540.59	0.00
218-52111-142	DEPARTMENT SUPPLIES	375.00	0.00
218-54411-142	EQUIPMENT	3,755.40	0.00
223-52111-171	DEPARTMENT SUPPLIES	31.99	0.00
223-54411-113	EQUIPMENT	17,928.77	0.00
224-52111-113	DEPARTMENT SUPPLIES	100.18	0.00
224-53561-113	PHONE & INTERNET	7.21	0.00
224-53711-113	SCHOOL & CONFERENCE	1,303.02	0.00
621-52111-621	DEPARTMENT SUPPLIES	3,297.33	0.00
621-52181-621	UNIFORMS & CLOTHING	54.99	0.00
621-53111-621	CONTRACTUAL SERVICES	2,330.27	0.00
621-53441-621	EQUIPMENT MAINTENAN...	457.15	0.00
621-53451-621	VEHICLE MAINTENANCE	918.60	0.00
621-53521-621	HEATING FUEL	179.67	0.00
621-53561-621	PHONE & INTERNET	2.77	0.00
621-53821-621	PROP & EQUIP INSURANCE	-68.48	0.00
621-53841-621	VEHICLE INSURANCE	-348.06	0.00
631-52111-631	DEPARTMENT SUPPLIES	1,251.42	0.00
631-52181-631	UNIFORMS & CLOTHING	569.97	0.00
631-52411-631	POSTAGE	245.67	0.00
631-53111-631	CONTRACTUAL SERVICES	82.21	0.00



## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
631-53421-631	BUILDING MAINTENANCE	350.00	0.00
631-53431-631	ELECTRICAL MAINTENAN...	28.94	0.00
631-53441-631	EQUIPMENT MAINTENAN...	457.17	0.00
631-53451-631	VEHICLE MAINTENANCE	25.99	0.00
631-53531-631	ELECTRIC POWER	9,991.93	0.00
631-53561-631	PHONE & INTERNET	2.68	0.00
631-53821-631	PROP & EQUIP INSURANCE	-124.70	0.00
631-53841-631	VEHICLE INSURANCE	-133.90	0.00
641-52111-641	DEPARTMENT SUPPLIES	387.89	0.00
641-52117-641	SAMPLES	388.00	0.00
641-52181-641	UNIFORMS & CLOTHING	647.30	0.00
641-52611-641	CHEMICALS	1,950.75	0.00
641-53111-641	CONTRACTUAL SERVICES	30.26	0.00
641-53441-641	EQUIPMENT MAINTENAN...	880.01	0.00
641-53451-641	VEHICLE MAINTENANCE	18.08	0.00
641-53521-641	HEATING FUEL	142.99	0.00
641-53531-641	ELECTRIC POWER	6,732.52	0.00
641-53561-641	PHONE & INTERNET	4.66	0.00
641-53821-641	PROP & EQUIP INSURANCE	90.93	0.00
661-52311-661	MEMBERSHIPS	175.00	0.00
661-53561-661	PHONE & INTERNET	3.89	0.00
661-53711-661	SCHOOL & CONFERENCE	324.00	0.00
661-54212-661	ENGINEERING/DESIGN	4,875.00	0.00
713-21512	MEDICARE W/H EE PAYAB...	9,282.88	9,282.88
713-21513	FICA W/H EE PAYABLE	33,394.94	33,394.94
713-21514	FED W/H EE PAYABLE	31,750.83	31,750.83
713-21517	POL UNION DUES EE PAY	936.00	936.00
713-21518	FIRE UNION DUES EE PAY	300.00	300.00
713-21523	LIFE INS EE PAYABLE	22.75	22.75
713-21524	SMEC EE PAYABLE	159.00	159.00
713-21528	REGULAR RETIRE EE PAY	17,891.93	17,891.93
713-21529	DEFERRED COMP EE PAY	2,513.62	2,513.62
713-21531	RETIRE FIRE EE PAYABLE	7,955.23	7,955.23
713-21533	RETIRE POLICE EE PAY	15,775.87	15,775.87
713-21539	CHILD SUPPORT EE PAY	1,908.18	1,908.18
713-21541	HSA EE PAYABLE	9,045.98	9,045.98
721-53561-721	PHONE & INTERNET	0.47	0.00
812-53861-112	PREMIUM EXPENSE	42,132.04	0.00
812-53862-112	CLAIMS EXPENSE	54,515.28	54,195.28
812-53863-112	FLEXIBLE BENFT EXPENSES	27.10	27.10
Grand Total:		347,856.34	185,459.59

## Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	346,936.86	185,459.59
2117452111	256.21	0.00
2122152111	284.38	0.00
21852111142	375.00	0.00
6002053561	3.89	0.00
Grand Total:		347,856.34
		185,459.59

# UTILITY REFUNDS 12-5-22

Account #	Contact	Service Address	Refund Amount
<u>015-3974-01</u>	LAWRENCE HEITMAN	13 E 35TH ST SCOTTSBLUFF NE 69361	35.85
<u>010-7126-02</u>	MERIDIAN TRUST FCU	901 W 29TH ST SCOTTSBLUFF NE 69361	3.9
2			\$39.75

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Resolut.1**

**Council to consider action on the third reading of the Ordinance to consider allowing retail as a qualifying business to the City of Scottsbluff LB840 Plan.**

**Staff Contact: Starr Lehl, Economic Development Director**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE SCOTTSBLUFF ECONOMIC DEVELOPMENT PLAN TO PROVIDE FOR RETAIL AS A QUALIFYING BUSINESS WITHIN A BUSINESS IMPROVEMENT DISTRICT.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

1. The City Council has, by Ordinance, adopted an Economic Development Plan (as Amended and Renewed) (the “Plan”), which was effective as of October 1, 2015 and which was amended by ordinance on March 19, 2018.

2. The Citizen Advisory Committee has recommended an amendment to the Plan as provided for in this Ordinance, and the City Council has held a public hearing on the recommended amendment.

3. Paragraph 3(a)(10) of the Plan is amended to add the following Qualifying Business:

(10) Retail trade, but only if the business:

A. generates its principal source of income from retail sales of product(s) manufactured on the premises from which the sales take place; or

B. generates its principal source of income from retail sales, and (i) total assistance to a business does not exceed the maximum of \$10,000 or 50% of the project, (ii) the business has at least a 10% monetary investment in the project; (iii) the business’s principal location for the project is within a business improvement district of the City; (iv) other financing or banking investment is provided or received by the applicant for the project, (v) receipt of assistance by the business is contingent upon submitting proof of payment for project costs, and (vi) the total assistance provided by the Program for businesses under this paragraph 3(a)(10)(B) in any one fiscal year does not exceed more than 20% of the sales tax receipts for the Program during the previous fiscal year.

At no time shall the total amount of incentives devoted to retail trade under this paragraph 3(a)(10) exceed the limits under Nebraska law.

4. This Ordinance was approved by a two-thirds vote of the members of the City Council. It shall become effective upon its passage, approval and publication. Publication shall be in pamphlet form.

Passed and approved on \_\_\_\_\_, 2022.

\_\_\_\_\_

Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

**City of Scottsbluff, Nebraska  
Economic Development Plan  
(as Amended and Renewed)  
Effective October 1, 2015  
(with amendments through March 19, 2018)**

**1. General Community and Economic Development Strategy:**

a. The voters of the city of Scottsbluff, Nebraska (the “City”) approved an Economic Development Plan (the “Plan”) for the City in 1995, pursuant to the Local Option Municipal Economic Development Act (the “Act”), Neb. Rev. Stat. §§ 18-2701, *et. seq.* The Plan was subsequently amended and renewed by the voters in 1999 and 2004. Under the Plan, and its subsequent amendments and renewals, the City has implemented its Economic Development Program (the “Program”).

b. The City’s intent for the Program is to enhance business and commercial investment in the Scottsbluff area through direct and indirect financial assistance to prospective or current businesses. The Program has enhanced, and will continue to enhance, the City’s ability to compete for new businesses and to promote and expand the City’s existing businesses. Primarily, the Program’s assistance strategy has been the extension of job credits to those businesses that can expand or create jobs in the local area. This strategy required the creation and retention of full-time jobs, along with health insurance and other benefits for those jobs. Thus the projects funded through the Program have generally been connected to businesses where growth is expected.

c. Other Program strategies have been utilized. The most notable strategies, other than job creation, have been job training and public works improvements. The City participated in providing funding to Western Nebraska Community College when it established its Center for Business and Individual Training (the “CBIT”). The CBIT trains employees of Qualifying Businesses (as provided for in this Plan), and has, since its inception, been instrumental to the local area for quality job training and for recruiting new businesses to the local area. In addition, the City has awarded grants for water line extensions to Qualifying Businesses located near Western Nebraska Regional Airport. Other strategies will be considered for activities which are eligible for funding under the Plan.

d. Due to the success of the Program to date, the City now desires to extend funding of the Program and to amend the Plan in total as provided for in this Amendment. Reference to the Plan in the remainder of this document shall include the Plan as amended by the terms of this document.

**2. General Intent and Proposed Goals of the Program:**

The goal of the Program is to provide quality jobs for the citizens of the City and the local area. Funds from the Program will be used to encourage and assist existing and new Qualifying Businesses to create and retain jobs, through direct or indirect financial assistance. This may include direct grants to Qualifying Businesses or indirect assistance through eligible

activities under this Plan. The success of the Program will be measured by a combination of (a) jobs created and retained in the City and the local area for the length of the Program, and/or (b) the total payroll provided or increased by Qualifying Businesses participating in the Program.

### **3. Businesses Eligible for Financial Assistance under the Program:**

a. A business shall be considered eligible for financial assistance under the Program, and shall be referred to as a “Qualifying Business,” if it is any corporation, partnership, limited liability company, or sole proprietorship that derives its principal source of income from any of the following trades:

- (1) Manufacturing articles of commerce.
- (2) Conducting research and development.
- (3) Processing, storing, transporting, or selling goods or commodities sold or traded in interstate commerce.
- (4) Selling services in interstate commerce.
- (5) Headquarters facilities related to Qualifying Businesses as listed in this paragraph.
- (6) Telecommunications activities.
- (7) Tourism-related activities.
- (8) Any other activities deemed sufficient to establish eligibility for a Qualifying Business through future amendments to the Act, and incorporated into this Plan and the Program by ordinance of the City Council after amendment to the Act.
- (9) Construction and rehabilitation of housing pursuant to a Workforce Housing Plan, as provided for below.

(10) Retail trade, but only if the business:

A. generates its principal source of income from retail sales of product(s) manufactured on the premises from which the sales take place; or

B. generates its principal source of income from retail sales, and (i) total assistance to a business does not exceed the maximum of \$10,000 or 50% of the project, (ii) the business has at least a 10% monetary investment in the project; (iii) the business’s principal location for the project is within a business improvement district of the City; (iv) other financing or banking investment is provided or received by the applicant for the project, (v) receipt of assistance by the business is contingent upon submitting proof of payment for project costs, and (vi) the total assistance provided by the

Program for businesses under this paragraph 3(a)(10)(B) in any one fiscal year does not exceed more than 20% of the sales tax receipts for the Program during the previous fiscal year.

At no time shall the total amount of incentives devoted to retail trade under this paragraph 3(a)(10) exceed the limits under Nebraska law

- (11) Production of films, including feature, independent and documentary films, commercials, and television programs.

b. If a Qualifying Business employs people and carries on activities in more than one city in Nebraska, or will do so at any time during the first year after its application for participation in the Program, it shall only be a Qualifying Business if, in each such city, it maintains employment for the first two years after the date on which the business begins operations in the City as a participant in the Program at a level not less than its average employment level in the other city during the twelve months before participation in the Program.

c. A Qualifying Businesses need not be located within the territorial boundaries of the City.

#### **4. Eligible Economic Activities:**

a. Funds allocated to the Program shall be expended primarily for the purpose of providing direct and indirect financial assistance for Qualifying Businesses. Activities eligible for the Program may include, but are not limited to, the following:

- (1) Direct loans or grants to Qualifying Businesses for fixed assets or working capital, or both.
- (2) Loan guaranties for Qualifying Businesses.
- (3) Grants for public works improvements essential to the location or expansion of, or the provision of new services by, a Qualifying Business.
- (4) Grants or loans for job training.
- (5) The purchase or real estate, options for real estate purchases, and the renewal or extension of such options. If and when real estate is to be purchased or optioned by the City under the Program, the real estate will be identified based upon the need of a particular Qualifying Business or based upon potential needs of Qualifying Businesses not yet identified. All such real estate should be properly zoned with no excessive easements, covenants, or other encumbrances. Any proceeds received by the City from the future sale of such real estate shall be returned to the City's Economic Development Fund for reuse under the Program.
- (6) Issuing bonds as provided for in the Act.



- (7) Paying salaries and support of City staff to implement the Program, or paying expenses of contracting the administration of the Program to an outside entity.
- (8) Providing technical assistance to Qualifying Businesses, such as marketing assistance, management counseling, preparing financial packages, engineering assistance, etc.
- (9) Expenses for locating a Qualifying Business to the local area.
- (10) Equity investment in a Qualifying Business.
- (11) Grants or loans for the construction or rehabilitation for sale or lease of housing as part of a Workforce Housing Plan, as provided for below.

## **5. Workforce Housing Plan:**

“Workforce Housing Plan” means a program to construct or rehabilitate single-family housing or market rate multi-family housing which is designed to address a housing shortage that impairs the ability of the City to attract new businesses or impairs the ability of existing businesses to recruit new employees. In connection with the Workforce Housing Plan:

a. The City has participated in a Multi-County Regional Housing Study (the “Housing Study”) conducted by Hanna:Keelan Associates, P.C. for Western Nebraska Economic Development Interlocal Group. The Housing Study covered Scotts Bluff, Morrill and Kimball Counties, and communities within those Counties, to include the City. The Housing Study found that the current housing stock in the City and Scotts Bluff County, including both single-family and market rate multi-family housing, was deficient in numbers and quality, and that the City has a housing shortage.

b. The Workforce Housing Plan is intended to include all single-family housing and market rate multi-family housing. No special provisions for housing for persons of low or moderate income are provided for.

c. Due to the lack of available housing within the City and Scotts Bluff County, existing businesses have difficulty in recruiting new employees; and

d. Construction costs, and the cost of providing infrastructure for housing (to include streets and utilities) are adversely impacting the ability to find housing for persons seeking new or rehabilitated housing in the City.

## **6. Funding and Preliminary Budget:**

a. The Program will primarily be funded by a portion of the City Sales Tax equal to ¼ of 1%. The sales tax collections to fund the Program will be collected from October 1, 2015 to September 30, 2025. The Program can also accept funding from grants, or from state or federal funds, or from donations.

b. Notwithstanding the actual amount collected by the City for the benefit of the Program, the City shall not appropriate funds derived directly from City sources of revenue in an amount in excess of the maximum permitted by Nebraska law in effect at the time of appropriation. By way of reference, the current limits as provided by Section 18-2717 of the Act prohibit the City from appropriating funds from local sources in excess of:

- (1) four-tenths of one percent of the taxable valuation of the City in the year in which the funds are collected;
- (2) \$4,000,000 per year; and
- (3) the amount approved by voters at elections approving the Program and the extension of the Program.

c. The above restrictions shall not apply to the reappropriation of funds which were appropriated but not expended during the previous fiscal years, nor shall they apply to appropriation of funds received from other sources.

d. The total amount proposed to be directly collected from local sources is estimated to be as follows (amounts shown are in addition to amounts shown in the existing Plan which have not yet been collected):

<u>Fiscal Year Ending:</u>	<u>Estimated Collections</u>
September 30, 2016	\$1,000,000
September 30, 2017	\$1,025,000
September 30, 2018	\$1,050,000
September 30, 2019	\$1,075,000
September 30, 2020	\$1,100,000
September 30, 2021	\$1,125,000
September 30, 2022	\$1,150,000
September 30, 2023	\$1,175,000
September 30, 2024	\$1,200,000
September 30, 2025	<u>\$1,225,000</u>
Total:	\$11,125,000

e. The Basic Preliminary Budget is (October 1, 2015 through September 30, 2025):

Administration (2%):	\$222,500
Grants for eligible activities:	<u>\$10,902,500</u>
Total:	\$11,125,000

f. The City may issue bonds pursuant to the Act to fund and carry out the Program. The total amount of bonds that may be outstanding at any time shall be set by resolution of the City Council and shall not exceed the anticipated collections and resources which will be available to the Program during its existence.

g. The Program is currently in existence and shall continue in existence through September 30, 2040.

## **7. Application Process for Financial Assistance:**

a. For a Qualifying Business to be considered for Program benefits, the Qualifying Business shall first become an “Applicant” by applying to the City for assistance. The application shall contain information as required by this Plan and any additional information as requested by the Administrator and/or Application Review Committee (as explained below).

b. Upon Receipt of an application, the Program Administrator shall make a preliminary determination as to whether: (1) the Applicant is eligible as a Qualifying Business; (2) the proposed activities are eligible; (3) the Applicant has no legal actions underway that may significantly impact its capacity; and (4) the Applicant’s business complies with the provisions of the application guidelines.

c. Once the Administrator makes the preliminary determinations above, the application is referred to the Application Review Committee. The Application Review Committee shall review the application, including any financial information furnished, and shall provide recommendations to the Administrator concerning negotiations with the Applicant. Once the Application Review Committee has completed its review, and following any negotiations conducted by the Administrator, the Application Review Committee shall make a recommendation that: (1) the application be approved; (2) the application be disapproved; (3) the Application Review Committee is not able to make a recommendation on the Applicant due to lack of information or other factors cited by the Application Review Committee; or (4) the application be referred to the City Council for a determination of funding as set forth below.

d. Approval or disapproval will be based on whether the Applicant is able to show: (1) eligibility for funding; and (2) that the type of level of assistance will not unduly enrich the business or be unreasonable in relation to the public benefit to be achieved from the funding. If the recommendation is for disapproval or if the Application Review Committee is unable to make a recommendation, it shall provide reasons for its decision.

e. All approval recommendations from the Application Review Committee shall be submitted to the City Council for consideration of funding. The Application Review Committee may also refer to the City Council certain applications, in its sole discretion, where it is unable to make a recommendation. In making its determination, the City Council shall generally not be presented with any information which has been determined by the Administrator or Application Review Committee as confidential.

f. An Applicant which has been awarded funding under the Program shall thereafter be referred to as a “Funded Business.”

g. There shall be no limit on the number of times a Qualifying Business may apply for assistance. Applications shall be received until all funds anticipated for the Program have been committed. The decision of whether or not Program funds shall be granted, including the timing and amount and the allocation of funds where there are not sufficient funds to fulfill the requests of all qualified Applicants, is at the sole discretion of the City.

## **8. Information Required from Applicants:**

a. Applications for assistance submitted by an Applicant shall include the following information:

- (1) Application in a form prescribed and provided by the Administrator;
- (2) Business Plan which includes financial projections for the next 3 years where appropriate;
- (3) Signed copies of the most recent 2 years’ fiscal tax returns, or copies of all years where the applicant has been in existence for less than 2 years.
- (4) Signed copies of financial statements of the Applicant for the 2 most recent fiscal years, or copies for all fiscal years where the applicant has been in existence for less than 2 years.
- (5) Where the applicant is a closely held entity, signed balance sheets from holders of more than 25% of the ownership interests in the entity; and
- (6) Other information as requested by the Administrator or the Application Review Committee.

b. The Administrator may waive the furnishing of all or any portion of the above items where the Administrator is able to obtain reasonable assurances as to the stability of the Applicant from other reliable sources or information to include audited financial statements and filing with regulatory agencies (i.e., SEC filings).

c. The Administrator may also waive the furnishing of all or any portion of the above items where the Applicant agrees that no funds shall be paid to the Applicant until the Applicant has performed according to agreed-upon criteria.

d. The Administrator may use any reasonable methods to verify the information provided by the Applicant.

## **9. Confidentiality:**

a. In the process of gathering information about an Applicant or Qualifying Business, the City may receive information about the business which is confidential and, if released, could cause harm to the business or give unfair advantage to competitors. Nebraska law authorizes the City to maintain confidentiality of business and project records which come into its possession.

b. In order to protect the Applicants, and to encourage them to make full and frank disclosures of information relevant and necessary for the application, the City may take the following steps to ensure the confidentiality of the information it receives:

- (1) The continuation of any resolution or ordinance which makes such information confidential and punished disclosure;
- (2) A restriction on the number of people with access to confidential information, with the Administrator primarily responsible for their safekeeping and any distribution of confidential information; and
- (3) Requiring personnel reviewing the applications and other Program review to sign statements of confidentiality regarding all confidential information submitted by Applicants and Qualified Businesses.

#### **10. Administration:**

a. The Program Administrator shall be the City Manager unless (1) another city official is appointed by the City Council to serve as Administrator, or (2) the City by action of the City Council enters into a contract with a third party to administer the Program.

b. The Administrator shall be responsible for (1) generally administering the Program, (2) monitoring any and all reports required of Funded Businesses, and (3) assisting the Application Review Committee and the Citizen Advisory Committee (as provided below) by providing necessary information.

c. The Application Review Committee will be composed of 5 members to be appointed by the Mayor, subject to the approval of the City Council. At least 3 members of this Committee shall be residents of the City. At least one member must have experience in banking or lending and at least one member must be a Certified Public Accountant. The Program Administrator shall serve as an ex-officio, but non-voting member of the Application Review Committee. The Mayor, subject to the approval of the City Council, may also appoint up to 2 alternate members to the Application Review Committee, at least one of whom shall be a resident of the City. In the event that a Committee member is not available, or has a conflict of interest, with respect to a matter before the Committee, the Program Administrator may designate one of the alternates to act in the place of that Committee member.

d. In the event that the City has contracted with a third party for the administration of the Program, then the City Council shall designate a City employee as "Program Liaison Officer" to serve as an ex-officio, but non-voting member of the Application Review Committee

and the Citizen Advisory Committee, and to keep the Council generally informed concerning the Program.

#### **11. Review Process:**

a. In order to provide assurance that all applicable laws, regulation, and requirements are met by the City and all Funded Businesses, the City shall require annual reports, in the form to be prescribed by the Administrator, from all Funded Businesses unless the circumstances of the grant are such that annual reports are not appropriate and the City determines that annual reports will not be necessary at the time of the grant. In addition, the Administrator may conduct reviews of Funded Businesses as the Administrator deems appropriate.

b. A Citizen Advisory Committee shall be established which shall:

- (1) Review the functioning and progress of the Program at regular meetings, and advise the City Council with regard to the Program; and
- (2) Report to the City Council on its findings and suggestions at a public hearing called for that purpose, at least once every six months.

c. The Citizen Advisory Committee shall consist of not less than 5 or more than 10 registered voters of the City who shall be appointed by the Mayor subject to the approval of the City Council. At least one member of this Committee shall have expertise or experience in business finance or accounting. Except for ex-officio members, no member shall be an elected or appointed City official, an employee of the City, a participant in a decision-making position regarding expenditures of the Program funds, an official or employee of any Funded Business under the Program, or an official or employee of any financial institution participating directly in the Program.

d. At least once per year, the City shall provide for an outside, independent audit of the Program by a qualified private auditing businesses. The auditing business shall not, at the time of the audit or for any period of the term subject to the audit, have a contractual or business relationship with any Qualifying Business receiving assistance from the Program or any financial institution directly involved with a Qualifying Business receiving assistance from the Program. The results of the audit shall be filed with the City Clerk and made available to the public during normal business hours.

**12. Amendment:**

This Plan shall be amended only to (1) conform to the provisions of any existing or future state or federal law, or (2) when necessary to accomplish the purposes of this amended Plan as presented to the voters of the City. Any amendment shall first require notice and a public hearing and shall be approved by a 2/3 vote of the members of the City Council. No amendment shall fundamentally alter the Plan's basic structure or goals, either with regard to eligible Qualifying Businesses, the use of the funds collected, or the basic terms set out in the amended Plans as presented to the voters of the City, without submitting the proposed changes to a new vote of the registered voters of the City, except as otherwise permitted by law.

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Reports1**

**Council to discuss and consider action on the Economic Development Assistance Agreement with Anderson-Shaw Construction, Inc. and authorize the Economic Development Program Administrator to sign the Agreement.**

**Staff Contact: Starr Lehl, Economic Development Director**



## **ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT**

This Agreement is made on November 30, 2022, between the City of Scottsbluff, Nebraska (the “City”) and Anderson-Shaw Construction, Inc., a Nebraska corporation (the “Applicant”).

### **Recitals:**

a. The City has adopted an Economic Development Program (the “Program”) pursuant to the Nebraska Local Option Municipal Economic Development Act;

b. The Applicant has made application for assistance from the Program, as amended (the “Application”);

c. The Administrator of the Program (the “Administrator”) and the City Economic Development Program Application Review Committee (the “Committee”) have reviewed the Application and recommended to the City Council (the “Council”) that assistance totaling \$257,000 (the “Loan”) be made to the Applicant from the City’s Economic Development Fund (the “Fund”), as provided for in this Agreement. The City Council has accepted the recommendations.

d. The parties now desire to enter into this Agreement for the purpose of setting out the terms and conditions of the Loans.

### **Agreement:**

#### **1. Purpose of the Loans:**

The Applicant is an existing business located in Scotts Bluff County, Nebraska, engaging in the sale of services in interstate commerce, particularly the construction and contractor trade in Nebraska and Wyoming (the “Business”). The proceeds of the Loan will be used for working capital of the business following a recent change of ownership the Business, which capital is necessary to bond for projects and continuing as a going concern following the business acquisition by the current owner of the Applicant.

#### **2. Description of the Loan and Repayment:**

The Loan shall be in the amount of \$257,000 and shall be disbursed from the Fund to the Applicant as provided for below. The Loan shall be represented by a promissory note (the “Note”) to be signed at the Closing. With respect to the Note:

a. The Note shall carry interest from January 1, 2023 (the “Note Interest Date”) at the federal applicable mid-term rate for January 2023.

b. The Note shall be repaid over five (5) equal annual amortized payments of principal and interest. The first payment shall be due 60 days after the first anniversary of the Job Credit Effective Date (defined below), with each additional payment due on the same day of each subsequent Year until the Note is paid in full. If not sooner paid, the balance of the Note shall be payable on the 5<sup>th</sup> anniversary of the Job Credit Effective Date.

c. Upon Receipt of each Annual Report (as provided for below), the City will make a preliminary review based on the Job Credits claimed. The amount of the Job Credits, adjusted for any adjustments from the preliminary review, shall then be applied against the payment due on the Note. The difference in the amount applied to the principal, plus the interest then accrued on the Note, shall be paid to the City on the payment date as provided for above.

### **3. Closing and Disbursement:**

The Loan shall be scheduled as a claim at a Council determined in the discretion of the City following the approval of this Agreement. The “Closing” shall occur at a reasonable time, after claim approval and following the satisfaction of all conditions to Closing as provided for below.

### **4. Job Credit Effective Date and Term:**

The Applicant may earn “Job Credits” to be applied against the balance of the Loan (and each annual payment) during the five Years following the Job Credit Effective Date. In connection with the calculation of the Job Credits:

a. The effective beginning date for Job Credit calculation purposes shall be the Job Credit Effective Date. The Job Credit Effective Date shall be October 1, 2022.

b. The term for earning Job Credits shall begin as of the Job Credit Effective Date and shall expire five (5) Years after the Job Credit Effective Date (the “Job Credit Term”), ending September 30, 2027.

c. A “Year” shall mean a 12-month period beginning October 1, 2022 and ending as of the day prior to each annual anniversary of the Job Credit Effective Date.

### **5. Employee Definitions:**

a. “Full Time Employee” shall mean a bona fide employee of the Applicant who (1) is classified by the Applicant as full time; and (2) subject to normal and reasonable waiting periods, is eligible for the Applicant's normal fringe benefit package.

b. “Eligible Full Time Employee” shall mean a Full Time Employee who: (1) primarily works at the Business, and (2) resides within 60 miles of the corporate limits of the Business; provided, however any Full Time Employee who does not reside within 60 miles of the corporate limits of the Business at the time that the Full Time Employee is hired by the Applicant, shall nevertheless be considered an Eligible Full Time Employee if the Full Time Employee moves to a residence within the required geographic area within 6 months of the hiring of the Eligible Full Time Employee.

c. “Full Time Equivalent” Employees (the “FTE's”) shall be the total of (i) the number of Eligible Full Time Employees which are paid based on a salary, plus (ii) with respect

to hourly Eligible Full Time Employees, the number arrived at by dividing the total hours paid by the Applicant to its hourly Eligible Full Time Employees during a Year divided by 2,080 hours, and then rounded down to the nearest tenth; provided, however, the maximum hours paid that can be counted for any one hourly Eligible Full Time Employee shall not exceed 2,080 hours.

d. “Eligible FTE's” shall mean the FTE’s calculated for a Year, less 11. It is anticipated that five (5) Eligible FTE’s may be created, over the current 11 FTE’s

## **6. Job Credits:**

Job Credits shall be calculated as follows:

a. The Applicant shall receive an “Annual Job Credit” for the previous Year of the Job Credit Term as follows equal to the Eligible FTE’s of the Applicant during that previous Year, multiplied by \$2,000. If the Applicant fails to provide an Annual Report when required by this Agreement, the full amortized payment of the Loan shall be due for that Year without application of the Job Credits.

b. If at the end of a Year, (1) the Annual Report (as provided for below) indicates that the Applicant has any Eligible FTE’s that have average earnings for the Year of at least (i) \$14 per hour in the case of hourly employees, or (ii) \$29,120 in the case of salaried employees, and (2) such employees are eligible for the Applicant’s fringe benefit plan, then the Applicant may earn additional job credits (the “Additional Annual Credits”) as calculated on a per employee basis based on the following table:

<u>Additional Credit</u>	<u>Hourly Rate (Based on 2080 hours)</u>	<u>Annual Salary</u>
\$400	\$14.00 to \$17.99	\$29,120 to \$37,439
\$800	\$18.00 to \$21.99	\$37,440 to \$45,759
\$1200	\$22.00 to \$25.99	\$45,760 to \$54,079
\$1600	\$26.00 to \$29.99	\$54,080 to \$62,399
\$2000	\$30.00 and above	\$62,400 and above

In calculating the hourly rate or salary rate for purposes of the above table, the Applicant is entitled to add the hourly equivalent or annual cost of the following fringe benefits provided to the applicable employee by the Applicant: 401k Plan, profit sharing or equivalent retirement benefits, health insurance, and life and disability insurance. Further, in determining eligibility for Additional Annual Credits, the Applicant shall, in good faith, identify which Eligible FTE’s are those created following the purchase of the Business by the owner of the Applicant.

c. For purposes of this Agreement, the Job Credit shall mean the total of the Annual Job Credit and the Additional Annual Credit.

d. To receive Job Credits, the Applicant must file an Annual Report as provided for below. Job Credits shall be applied against the annual payment due on the Note. At no time shall any excess Job Credits, above the balance due on the Note, entitle the Applicant to a return of any payment provided or an excess payment for Job Credits earned.

## **7. Ownership of Property, Financing Arrangements and Collateral:**

a. In order to secure the obligations of the Applicant under this Agreement, the City is requiring the following security:

(1) A Security Agreement (the “Security Agreement”) to be given by the Applicant and Anderson-Shaw Investments, LLC (“ASI”) covering all personal property assets of the Applicant. The Security Agreement shall provide lien priority behind Platte Valley Bank and any previous owners of the Applicant.

(2) A deed of trust (the “Deed of Trust”) to be given by ASI covering the real estate on which the Business is located, and any interest in the improvements to the land. The Deed of Trust shall provide lien priority behind Platte Valley Bank and any previous owners of the Applicant.

(3) A guaranty of Brandon Rajewich (the “Guaranty”), guaranteeing the obligations of this Agreement, the Note, the Security Agreement, and the Deed of Trust.

## **8. Representations and Warranties of the Applicant:**

The Applicant represents and warrants the following, all of which shall survive the Closing:

a. The Applicant is a corporation organized, existing, and in good standing under the laws of Nebraska. The Applicant has full power and authority to enter into this Agreement and carry out the transactions contemplated by this Agreement. The Applicant’s execution, delivery and performance of this Agreement have been authorized by all necessary action on the part of the Applicant. This Agreement, and each agreement and instrument delivered by the Applicant pursuant to it, is the legal and binding obligation of the Applicant, enforceable against the Applicant in accordance with its terms.

b. No representation or warranty made by the Applicant in this Agreement contains or will contain any untrue statement of any material fact, or omits or will fail to state any material fact known to the Applicant that are required to make the statements not misleading.

c. The execution and performance of this Agreement will not violate any provision of law, or conflict with or result in any breach of any of the terms or conditions of, or constitute a default under any indenture, mortgage, agreement or other instrument to which the Applicants a party or by which they are bound.

## **9. Representations and Warranties of the City:**

The City represents and warrants the following, all of which shall survive the Closing:

a. The City is a municipal corporation organized and existing under the laws of Nebraska, and has full power and authority to enter into this Agreement and carry out the transactions contemplated by this Agreement. The City's execution, delivery, and performance of this Agreement has been authorized by all necessary action on the part of the City. This Agreement, and each agreement and instrument delivered by the City pursuant to it, is the legal and binding obligation of the City, enforceable against the City in accordance with its terms.

b. No representation or warranty made by the City in this Agreement contains or will contain any untrue statement of any material fact, or omits or will fail to state any material fact known to the City that is required to make the statements not misleading.

## **10. Conditions to Closing:**

In addition to condition set forth above, the City's obligation to close the Loan is subject to the Applicant's fulfillment of each of the following conditions at or prior to the Closing:

a. All representations and warranties of the Applicant shall be true as of the Closing.

b. The Applicant shall each have delivered to the City:

(1) Evidence of Good Standing of the Applicant from the Nebraska Secretary of State.

(2) A copy of the current and correct Articles of Organization and Bylaws of the Applicant, certified by an officer of the Applicant to be correct;

(3) Certified corporate action of the Applicant authorizing this Agreement and providing for signature authority for all accompanying documents.

c. In order to secure the Loan and perform the warranties of this Agreement, the Applicant and its shareholders shall have delivered to the City the Security Agreement, the Deed of Trust, and the Guaranty.

d. The Applicant shall in all material respects have performed its obligations, agreements, and covenants contained in this Agreement to be performed by them, on, or before the Closing.

e. There shall have been no material adverse change in the operation or financial status of the Applicant and the Closing shall constitute the Applicant's representations that there has been no such material adverse change.

f. In accepting the disbursement of each of the Loans, the Applicant is considered to have represented that the above conditions have been satisfied and are continuing to be satisfied.

## **11. Annual Reports**

For the first five (5) Years following the Job Credit Effective Date, the Applicant shall annually, within 30 days after the end of each Year, provide to the Administrator a report in form and substance acceptable to the Administrator which calculates the Job Credits for that previous Year (the "Annual Report"). The Administrator shall have the right at any time to (i) require that the Annual Reports be reviewed at the Applicant's expense by a Certified Public Accountant reasonably acceptable to the Administrator, or (ii) hire, at the Administrator's own expense, an independent Certified Public Accountant or other business or financial expert, to review the books and records of the Applicant pertaining to the Annual Report and any other terms and conditions as provided for in this Agreement.

## **12. Early Termination:**

a. The Applicant shall have the right at any time to terminate its participation in the Program by notifying the Administrator in writing of its desire to do so.

b. The Administrator shall have the right to terminate the Applicant's participation in the Program if the Applicant is in default of any of the terms and conditions of this Agreement, which default is not cured within 30 days of written notice by the Administrator.

c. In the event of a termination as described in this paragraph, the total of the Annual Job Credits as of the end of the Year immediately preceding the termination will be subtracted from the Grant Amount. This amount shall then be immediately due and payable to the Fund. Interest shall accrue at the rate of 7% per annum on any amounts not immediately paid.

## **13. Default:**

The Applicant shall be in default if any of the following happen:

a. Failure to comply with any of the terms of this Agreement to include an assignment not permitted under this Agreement.

b. Any warranty, representation or statement made or given to the City by the Applicant proves to have been false in any material respect when made or given.

c. Dissolution or liquidation of the Applicant, the termination of existence, insolvency, business failure, appointment of a receiver, assignment for the benefit of creditors, or bankruptcy of the Applicant.

d. The Applicant ceases to operate the Business, or the Applicant employs less than 5 full-time employees at any one time at the Business location in Scotts Bluff County, Nebraska.

e. The Applicant intentionally or materially misstates the Job Credits on an Annual Report. A material misstatement shall be considered to have occurred if the Job Credit claimed on the Annual Report exceeds 10% of Job Credit as reasonably determined by the Administrator.

**14. Assignability:**

The Administrator may assign his interest in this Agreement to any successor administrator designated by the City Council. The Applicant may not assign or transfer its interest in this Agreement without the consent of the Administrator. Assignment shall include a transfer or conveyance of a majority of the Applicant's assets, including real estate and personal property, or an assignment by the owner of the Applicant of at least 50% of the owner's stock in the Applicant,.

**15. Confidentiality:**

It is agreed that this Agreement and its terms are public record and are not confidential. However, the City agrees to take reasonable steps to ensure that any financial and proprietary information provided in connection with this Agreement by the Applicant shall remain confidential and shall not be revealed or disclosed to outside sources unless the information is public knowledge, is independently developed, or is required to be disclosed by law or legal process.

**16. Notices:**

Any notices or other communications between the parties shall be personally delivered, sent by certified or registered mail, return receipt requested, by Federal Express or similar service that records delivery, or by facsimile transmission combined with any of the above methods of notice, to the addresses set out below, or to such other address as a party may designate, from time to time, by written notice to the other. A notice shall be deemed effective upon receipt.

a. If to the City:

City of Scottsbluff  
2525 Circle Drive  
Scottsbluff, NE 69361  
Attention: City Manager

b. If to the Applicant:

Anderson-Shaw Construction, Inc.  
710 Ave I  
Scottsbluff, NE 69361  
Attention: Brandon Rajewich

**17. Miscellaneous:**

a. This Agreement constitutes the entire agreement of the parties with respect to its subject matter, and may only be modified by a writing signed by both of the parties.

b. The City's waiver of any one default shall not be a waiver of the same or any other default in the future. In addition, the City's failure to exercise any right given to it by this Agreement shall not be a waiver of any later exercise of that right.

c. The provisions of this Agreement are severable and if any provision is held to be invalid, the remainder of the Agreement shall remain in effect.

d. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but which together shall constitute a single instrument.

e. This Agreement shall be governed by the laws of Nebraska.

f. This Agreement shall be binding on the successors and assigns of the parties.

[SIGNATURE PAGE FOLLOWS]



City of Scottsbluff, Nebraska

Anderson-Shaw Construction, Inc.

By: \_\_\_\_\_  
Economic Development  
Program Administrator

By:   
Brandon Rajewich, President

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Recog1**

**Council to recognize Nathan Green and Selina Lerma for their years of service to the Scottsbluff City Council.**

**Staff Contact: City Council**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Oath1**

**Announcement of names of individuals qualified to be seated as members of the City Council and pledging Oath of Office by newly elected Council and acknowledgement that appropriate bonds are in place. Newly elected Council Members are seated.**

**Staff Contact: City Council**

**City of Scottsbluff, Nebraska**  
**Monday, December 5, 2022**  
**Regular Meeting**

**Item Oath2**

**Roll Call of New Council.**

**Staff Contact: City Council**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Oath3**

### **Election of Mayor/President of the Council**

**Staff Contact: City Council**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Oath4**

### **Election of Vice President of the Council**

**Staff Contact: City Council**

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Oath5**

**Council to consider appointment to various committees for a two-year term.**

**Staff Contact: City Council**

CITY COUNCIL BOARD APPOINTMENTS  
AS OF September 20, 2021

- a) Panhandle Area Development District – City Manager or designee (primary) and Scanlan (alternate)
- b) Scottsbluff Drain Operating Committee – Lerma and Green (alternate)
- c) Panhandle Humane Society – Animal Control Officer Brunz
- d) NPPD Retail Community Customer Committee – City Manager or designee (primary)
- e) Youth Council - McKerrigan
- f) Riverside Discovery Center Board – Green
- g) 911 Steering Committee – Colwell and Lerma (alternate)
- h) Western Nebraska Economic Development Committee – Lerma and Scanlan (alternate)
- i) Investment Committee – McKerrigan and Colwell
- j) Tri-City Active Living Advisory Council – McKerrigan
- k) Region 22 Emergency Management Advisory Board – Lerma and Schingle (proxy)
- l) Heartland Expressway – Green and McKerrigan (alternate)



# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Oath6**

**Council to convene as the Scottsbluff Leasing Corporation.**

**Staff Contact: City Council**

**AGENDA  
CITY OF SCOTTSBLUFF  
LEASING CORPORATION  
BOARD OF DIRECTORS MEETING**

**December 5, 2022**

1. Roll Call.
2. Appoint Betsy Vidlak and Matthew Salomon as Board Members.
3. Appointment of officers
  - a. President –
  - b. Vice-President –
  - c. Secretary/Treasurer –
5. Approve minutes of the meeting held December 7, 2020.
6. Adjourn.

From: Terry Schaub

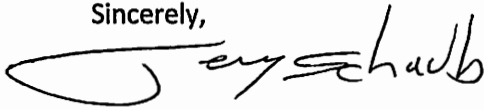
1227 3<sup>rd</sup> Ave

Scottsbluff, NE 69361

To: Scottsbluff Mayor Jeanne McKerrigan, City manager Dustin Reif, and council.

I Terry Schaub resign my position as a city councilman effective immediately. Due to changes in my health and the added stress to my family life, I feel I am no longer able to effectively represent the citizens of Scottsbluff.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Schaub". The signature is fluid and cursive, with a large loop at the beginning and a trailing flourish.

Terry L. Schaub

December 7, 2020  
Scottsbluff, Nebraska

The Board of Directors of the City of Scottsbluff Leasing Corporation met in the City Council Chamber of City Hall on December 7, 2020 at 6:26 p.m. Notice was given by publication in the Star Herald on December 4, 2020. Upon roll call the following Board Members were present: Jeanne McKerrigan, Nathan Green, and Terry Schaub. Board Members Elect: Angela Scanlon and Jordan Colwell. Absent: None.

President Schaub took over as Chairperson of the meeting and made a motion that Angela Scanlan and Jordan Colwell be appointed as Board Members of the Scottsbluff Leasing Corporation. This was seconded by Board Member Green, "YEAS," Green, Scanlan, Schaub, Colwell, and McKerrigan, "NAYS," None. Absent: None.

President Schaub then called for nominations of officers of the Scottsbluff Leasing Corporation.

Board Member Colwell moved to nominate Angela Scanlan as Vice President of the Scottsbluff Leasing Corporation. During discussion there was confusion as to who the previous officers were, so Board Member Colwell withdrew his motion.

Moved by Board Member Colwell that Board Member Schaub be nominated as President, Board Member McKerrigan be nominated as Vice-President and Board Member Green be nominated as Secretary/Treasurer of the Scottsbluff Leasing Corporation. This was seconded by Board Member Scanlan, "YEAS," Schaub, Colwell, Scanlan, McKerrigan, and Green. "NAYS," None. Absent: None.

Moved by Board Member Scanlan, seconded by Board Member Green that minutes of the December 3, 2018 meeting be approved," "YEAS" McKerrigan, Colwell, Green, Scanlan, and Schaub. "NAYS" None. Absent: None.

Moved by Board Member Green, seconded by Board Member Scanlan, to adjourn the meeting of the Scottsbluff Leasing Corporation at 6:33 p.m. "YEAS" Schaub, Green, Scanlan, Colwell, and McKerrigan. "NAYS" None. Absent: None.

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Jeanne McKerrigan, Vice-President

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Kimberley Wright, City Clerk

# **City of Scottsbluff, Nebraska**

**Monday, December 5, 2022**

**Regular Meeting**

## **Item Oath7**

**Reconvene as the Scottsbluff City Council-Roll Call.**

**Staff Contact: City Council**