

City of Scottsbluff, Nebraska
Tuesday, May 3, 2022
Regular Meeting

Item 1

Approval of minutes for meeting of September 28, 2021.

Staff Contact: Starr Lehl Economic Development Director

CITY OF SCOTTSBLUFF
CITIZENS ADVISORY REVIEW COMMITTEE MINUTES
September 28, 2021

The meeting of the City of Scottsbluff Economic Development Program Citizens Review Committee was held on September 28, 2021 at 12:00 noon, at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska.

Committee members in attendance were Diane Vandenberg, Sam Mark, and Mark Harris. Also in attendance were Dustin Rief (City Manager/Program Administrator), Adam Hoelsing (Deputy City Attorney), Liz Loutzenhiser, (City Finance Director), and Starr Lehl (City Economic Development Director).

Chairman Harris presided over the meeting. It was noted that a copy of the Nebraska Open Meetings Act was located on the south wall of the Council Chamber. There were no changes to the agenda and no citizens were present with business not scheduled on the agenda.

First item of business was to approve the minutes of the September 26, 2020 meeting. It was moved by member Mark and seconded by member Vandenberg to approve the minutes of the September 16, 2020 meeting. Voting yes: Vandenberg, Mark, and Harris. Voting no: None.

The next item on the agenda was a review of the annual reports received by the Committee for year ending September 30, 2020, December 31, 2020, March 31, 2021, and June 30, 2021. All business reports except two (discussed below) were in compliance assistance agreements under the Program.

Following the reports provided by Finance Director Loutzenhiser, it was moved by member Mark and seconded by member Vandenberg to approve the annual reports. Voting yes: Vandenberg, Harris, and Mark. Voting no: None.

The next item on the agenda was a discussion regarding default or delinquent loans for EagleMed and Elite Urgent Care. Both matters were the same as previously discussed, and no motion was needed on their collection efforts. Staff was directed to continue activities on previous motions.

The next item on the agenda was discussion regarding addition of retail to the City of Scottsbluff Economic Development Plan. The City Council can expand retail as a qualifying business upon a positive recommendation of the Committee. Presented to the Committee was an amendment to the Plan that expanded retail as a qualifying business for business not greater than 20 employees. Discussion was had regarding parameters and guidelines of the Application Review Committee, as well as potential applicants, as the Committee was concerned that opening to a greater number of qualifying business with a higher failure rate would divert a large amount of the Program funding away from the more-desired manufacturing and processing applicants. The Committee was presented with possible avenues for assistance that other communities utilized, in order to provide a framework for such assistance. Following discussion, it was moved by member

Mark and seconded by member Harris to recommend approval of the proposed amendment to the Plan for businesses that drive their principal source of income from retail so long as the business does not have greater than 20 employees, subject to a review and consideration by the Committee of parameters and guidelines that reasonably limited and defined the scope of assistance to the new qualifying businesses. Voting yes: Vandenberg, Harris, and Mark. Voting no: None.

No further discussion occurred. The meeting was then adjourned at approximately 1:10 p.m.



Starr Lehl, Economic Development Director