

City of Scottsbluff, Nebraska

Monday, April 4, 2022

Regular Meeting

Item Consent2

Council to approve the bid specifications for a Recycled Materials Hauler and authorize the City Clerk to advertise for bids to be received by April 27th at 1:00 p.m.

Staff Contact: City Council

**CITY OF SCOTTSBLUFF, NEBRASKA
ADVERTISEMENT FOR BIDS
RECYCLED MATERIALS HAULER**

The City of Scottsbluff will receive sealed bids until 1:00 p.m., (M.S.T.) Wednesday April 27, 2022 at the City of Scottsbluff City Hall, Office of the City Clerk, 2525 Circle Drive, Scottsbluff, Nebraska 69361. All bids will be publicly opened and read aloud for a new Recycled Materials Hauler on Wednesday April 27, 2022 at 1:00 p.m. (M.S.T.).

Complete bidding documents are available and may be obtained from the City of Scottsbluff at the above referenced address. Bids shall be submitted in a sealed envelope addressed to the City of Scottsbluff with the name "Bid for Recycled Materials Hauler" and include the date and time of bid opening.

The City reserves the right to reject any and/or all proposals, waive any informality in the proposals received and to accept the proposals it deems most beneficial to the City.

/s/Kimberley Wright, City Clerk

Publish 3F: April 8, 2022
 April 15, 2022
 April 22, 2022

SPECIFICATIONS & INSTRUCTIONS
ENVIRONMENTAL SERVICES-RECYCLED MATERIALS HAULER

Hauler will agree to provide one over the road semi-truck sufficient enough to pull a 53' semi van trailer owned by the City of Scottsbluff Environmental Services, and a driver to the City of Scottsbluff Environmental Services to transport recycled materials to the recycling facility designated by the Environmental Services Department.

All loads will be available for pickup at the Environmental Services building located at 609 E. 2nd Street, Scottsbluff, NE and will be delivered to a Denver, CO location.

Hauler will agree to hold a Commercial Driver's License (CDL). No other endorsements are required at this time.

Materials being hauled include but are not limited to: Plastic #1 and #2, glass, newspaper, magazines, tin, aluminum, white office paper, colored paper, hard back books, trash paper which consists of paper board materials, junk mail, soft back books, and papers with staples &/or paper clips.

The City of Scottsbluff Environmental Services does not guarantee a specific day of the week or a specific number of loads per week. This is an on-call basis and you will be contacted by the department when a load is ready. Hauler will agree to haul the load within 24 hours of notification.

Hauler will agree to provide one backup driver if regular driver is unable to meet schedule.

Hauler will agree to inspect van semi-trailer before leaving the Environmental Service Yard and again before leaving the recycling drop location, noting any damage to the trailer.

The City requires that successful bidders provide an indemnification that will indemnify and hold harmless the City from and against any and all loss, damage, suits, liability and expenses (including but not limited to reasonable investigation and legal expenses) arising out of any claim for loss of or damage to property, including the City's property, and injuries to or death to persons, including employees of successful bidder and the City, to the extent caused by or resulting from the negligence or willful misconduct of successful bidder, its employees or agents. The City requires that the successful bidder provide proof of liability insurance of no less than \$1,000,000.00 and that the City is named as an additional insured on the policy.

Hauler will be required to turn in a receipt stating the agreed amount upon completion of each haul. The hauler will be paid twice a month, after the council meetings, which are held on the first and third Monday of each month.

Agreement is for a period of two (2) years. Thirty days prior to the expiration of agreement both parties will discuss the renewal of agreement. There will be quarterly reviews done with both parties for fuel cost reviews.

Sealed bid amounts can be submitted to the City of Scottsbluff, 2525 Circle Drive, Scottsbluff, NE to the City Clerk's office.