

City of Scottsbluff, Nebraska

Monday, March 7, 2022

Regular Meeting

Item Consent2

Council to approve the bid specifications for the purchase of One, New Tractor with Loader Attachment for the Parks Department and authorize the City Clerk to advertise for bids to be received by March 28, 2022 at 11:00 a.m.

Staff Contact: City Council

Agenda Statement

Item No.

For Meeting of: ___ March 7, 2022

AGENDA TITLE: Consideration and approval of specifications for the purchase of One, New Tractor with Loader Attachment for the Parks Department and authorize City Clerk to advertise for bids to be received March 28, 2022 at 11:00 A.M., MST.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Mark Bohl, Public Works Department

PRESENTATION BY: Consent

SUMMARY EXPLANATION: The Park Department is scheduled to purchase a tractor with loader attachment for FY 2021-22 budget.

BOARD/COMMISSION/STAFF RECOMMENDATION: Staff requests that Council approve the bid specifications and authorize the City Clerk to advertise for bids to be received on March 28, 2022 at 11:00 A.M., MST.

Does this item require the expenditure of funds?

___X___yes ___no

Are funds budgeted?

___X___yes ___no

If no, comments:

Estimated Amount

Amount Budgeted

Department

Account Description

___ \$35,000

___ Park

___ Equipment

Approval of funds available

City Finance Director

EXHIBITS

Resolution ☐

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Other (specify) X Specifications

NOTIFICATION LIST: Yes ☒ No ☐ Further Instructions ☐

Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL:

City Manager

Rev: 12/14/ City Clerk

CITY OF SCOTTSBLUFF

BID SPECIFICATIONS

FOR

THE PURCHASE OF ONE,

NEW TRACTOR WITH LOADER ATTACHMENT

FOR THE

PARKS DEPARTMENT

March 7, 2022

NOTICE TO BIDDERS

Sealed bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk until 11:00 A.M., MST, March 28, 2022, for furnishing One, New Tractor with loader attachment for the Parks Department. Specifications and instructions to Bidders are available at the office of the City Clerk, 2525 Circle Drive, Scottsbluff, Nebraska. The Council reserves the right to reject any and all bids and to waive irregularities.

Kimberley Wright
City Clerk

Publish – 3 times:

Friday, March 11, 2022
Friday, March 18, 2022
Friday, March 25, 2022

INSTRUCTIONS TO BIDDERS

1. All Proposals shall be submitted on Bid Forms provided for this purpose in order that they may be properly compared and evaluated.
2. The Bid shall be for one, new Tractor with Loader Attachment.
3. The Bid shall be quoted F.O.B. Scottsbluff, NE.
4. Bids shall state the Make and Model of proposed unit and include complete detailed specifications with manufacturer's brochure, specifying the identical model being bid.
5. The City is exempt from Federal Excise or State Sales Taxes. A tax exemption certificate will be furnished by the City of Scottsbluff.
6. The Bids shall be submitted to the City Clerk's office by 11:00 A.M., March 28, 2022, in a sealed envelope, and envelope clearly marked "Bid on Tractor with Loader Attachment"
7. The Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.
8. The City reserves the right to accept or reject the trade-in price for the 2018 Massey Ferguson MF2706e.
9. City will pay for equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of same.
10. Delivery time from date order placed to vendor, shall be ninety (90) days or less.
11. Price that is stated on Bid Proposal Sheet shall be good for 30 calendar days following bid opening.
12. Actual equipment being bid must be available for inspection by City personnel after the bids are opened and before the next council meeting when the purchase will be approved.
13. If a used or demonstrator model is bid, the bidder shall state the year of vehicle, mileage and warranty, if any.
14. Any items of noncompliance or variations to the minimum specification requirements listed on the following pages shall be written and submitted with the Bid Proposal.

MINIMUM SPECIFICATIONS FOR ONE, NEW, TRACTOR WITH LOADER ATTACHMENT

Bidder shall include in the bid package a manufacturer's brochure, specifying the identical model, which describes the equipment being bid. Bidder has the option of bidding a new, or used or demonstrator model. Any additions, deletions, or variations shall be construed as minimum. Should the manufacturer's latest specifications exceed these, they shall be considered minimum and shall be furnished. The unit shall meet or exceed the following minimum requirements. Any items of non-compliance must be listed in writing and submitted with Bid Proposal.

MINIMUM SPECIFICATIONS

GENERAL

ENGINE.

Minimum four (4) cylinder Turbo Charged and charged air cooled with gross 60 HP at minimum at 2600rpm.

Air Cleaner - Dual Element with Electronic restriction indicator.

Power take off (PTO)- power Gear minimum 40 pto horse power.

Fuel Type - Diesel

Cooling system - Liquid

Lubrication - pressurized.

TRANSMISSION. Hydrostatic transmission, Cruise control standard, Differential lock yes.

STEERING. Hydrostatic power.

BRAKES. Multi plate wet-disk.

TIRES. Front Minimum – 10/16.5 Industrial R4

Rear Minimum – 16.9/24 Industrial R4

HITCH. Category 1 Three point hitch and drawbar with lift capacity; minimum of 2,200 pounds.

FUEL SYSTEM. Diesel - Direct injection with minimum 13 gallon fuel tank with canister type fuel filter and water separator.

HYDRAULIC SYSTEM. Open center hydraulics with tandem gear pump with 3 remote control valves available.

2 rear hydraulic couplers.

POWER TAKE OFF. Rear 540 at 2600 rpm.

Control is independent 540 P.T.O. to be one lever, enabling operator to engage and disengage without stopping tractor. (P.T.O. to be fully independent with a speed of 540 RPM minimum).

PTO Horse power should be minimum 50.

TRACTOR SHALL BE EQUIPPED WITH MECHANICAL FRONT WHEEL DRIVE.

COOLING SYSTEM. Liquid.

ELECTRICAL SYSTEM. Tractor shall have a 12 volt direct electrical start with a minimum of two (2) front and two (2) rear work lights, two (2) separate front driving lights, two (2) separate combination stop and tail lights, front and rear, turn and flashing signals and have a lighted instrument panel.

OPERATOR STATION - CAB AND EQUIPMENT. The cab shall have fully enclosed steel sound suppression, hard cab and provide roll-over protection. Cab shall have heater, defroster on front and rear windshields, washer/wiper with mist control, dome light, floor mat, tinted safety glass, dual inside rear view mirrors, two (2) outside mirrors. Operator seat should be air suspension that adjusts for operators height, weight, leg reach and back angle. Seat belt and arm rests shall be included. Air conditioning temperature differential tractor shall have a 12 volt direct electrical start with a minimum of two (2) front and two (2) rear work lights, two (2) separate front driving lights, two (2) separate combination stop and tail lights, front and rear, turn and flashing signals and have a lighted instrument panel. AM-FM radio, back-up alarm, cab mounted beacon light, and horn.

INSTRUMENTATION. Cab instrumentation shall include dash-mounted gauges or monitor system to include transmission oil temperature, transmission, oil pressure, fuel, engine coolant temperature, engine oil pressure, electric hour meter, electric voltage, engine RPM. Engine oil pressure system shall include audible or visual warning.

LOADER ATTACHMENT. Mechanical self-Leveling, Quick detachable loader from tractor with 6ft. Bucket, also equipped with skid steer adapter so we can use our existing implements. (grapple fork and pallet forks)

WARRANTY. Successful bidder shall state warranty of machine being bid.

A. Standard Warranty _____

B. Extended Warranty _____

REPAIR PARTS AND SERVICE. The successful bidder shall provide a service area within 45 miles of the City of Scottsbluff, Scottsbluff, NE. Successful bidder shall guarantee no more than 48 hour parts and service for major components.

MANUALS. Successful bidder shall provide one (1) copy of operators manual, one (1) copy of parts manual and one (1) repair manual.

DEMONSTRATION. At the request of the city the vendor shall demonstrate his tractor at a location chosen by the city and in the presence of an authorized customer representative to verify the machine being bid.

DELIVERY. Bidder shall state approximate date of delivery of machine being bid. Shall be F.O.B. Parks Department, 1114 South Beltline High way west, Scottsbluff, NE.

Specify Delivery Date _____

BID FORM
FOR FURNISHING
ONE, NEW TRACTOR WITH LOADER ATTACHMENT

Mayor and City Council
Scottsbluff, Nebraska

I (we) have examined the Notice to Bidders, dated March 7, 2022, Instructions to Bidders and the Specifications, and submit the following bid to furnish one, new tractor with loader attachment.

One _____ Bid Price: \$ _____
Year Make Model #

Less Trade in:

2018 Massey Ferguson MF2706e

AG3M27060HKM1331

(Model – Serial Number)

\$ _____
Trade -In Value

Total Cost – Bid Price with Trade in: \$ _____

My Bid for the above described tractor with loader attachment - less trade-in is:

(amount written out fully)

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver a new unit on or before:

_____ which meets above specifications included with this proposal.
Month Day Year

Signature of the Bidder: _____

Name of the Bidder: _____

Company Represented by the Bidder: _____

Address of the Bidder: _____

Telephone Number of the Bidder: _____

MAILING LIST

For

ONE, TRACTOR WITH LOADER

Sandberg Implement
160085 Highway 71
Gering, NE 69341
(308-436-2179)

21st Century Equipment LLC
Cathy Segelke
Governmental Procurement/Sales
18793 US Hwy 6
Sterling, CO 80751
970-522-6697 EXT 71242
970-467-2580
csegelke@21stcenturyequip.com

HorizonWest, Inc.
2401 W. 20th
Scottsbluff, NE 69361
(308-635-3727)

Brown Company
900 E Valley Road
Torrington, Wyo. 82240
(307-532-7876)