

City of Scottsbluff, Nebraska
Wednesday, January 12, 2022
Regular Meeting

Item Min1

Approve Minutes of November 10, 2021 Meeting.

Staff Contact: Zachary Glaubius, Planning Administrator

Community Redevelopment Authority Minutes
Regular Scheduled Meeting
November 10, 2021
Scottsbluff, Nebraska

The Community Redevelopment Authority for the City of Scottsbluff met in a regular scheduled meeting on Wednesday November 10, 2021 at 12:00 p.m. in the Scottsbluff City Council Chambers at 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on November 5, 2021. The notice stated the date, time, and location of the meeting, that the meeting was open to the public, and that anyone with a disability desiring reasonable accommodation to attend should contact City Hall. An agenda was kept continuously current and available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting. A copy of the agenda packet was delivered to each Community Redevelopment Authority member.

ITEM 1: Chairman Bill Trumbull called the meeting to order at 12:00 PM. Roll call consisted of the following members being present: Bill Trumbull, Mary Skiles, Bill Knapper, Katie Camacho. In attendance on behalf of the city were, Planning Administrator/Secretary Zachary Glaubius, and Deputy City Attorney John Selzer.

ITEM 2: Chairman Trumbull informed all of those in attendance of the Nebraska Open Meetings Act and a copy of such is posted above the bookcase in the back area of the City Council Chambers, for those interested parties.

ITEM 3: Acknowledgment of any changes in the agenda: No changes.

ITEM 4: Citizens with items not scheduled on regular agenda: None

ITEM 5: The minutes of October 13, 2021 were reviewed. **Conclusion:** Motion made by Knapper to accept the minutes, seconded by Camacho. "Yeas": Trumbull, Camacho, Knapper "Nays": None "Abstain" Skiles "Absent": Franco

ITEM 6A.i: Trumbull introduced Item 6a.i regarding a façade grant for 2801 Avenue B Suite 5 by Papa Murphy's Take & Bake Pizza. Applicant Dan Marshall explained to the board that he is looking to update his wall sign and freestanding sign to the current Papa Murphy's branding. Marshall stated the signage has not been updated for 21 years. The requested grant was for \$3,905.32. **Conclusion:** Motion made by Skiles to approve the \$3,905.32 grant request, seconded by Camacho. "Yeas": Trumbull, Camacho, Knapper, Skiles "Nays": None "Absent": Franco

ITEM 6A.ii Trumbull introduced Item 6a.ii regarding a façade grant for 615 E. Overland Drive. Applicant Maria Aguilera was not present. Trumbull stated he had some questions regarding this application as the CRA approved a \$5,700 grant for the property at the October 13, 2021. Trumbull stated some of the

line items do not match. Glaubius stated that the applicant rescinded their first application to request more. Glaubius stated that the applicant originally sought the maximum \$10,000 grant. Glaubius said however the applicant did not update their application, but only the contractor's estimate. Skiles inquired if the applicant was seeking the remaining possible \$4,300 and Glaubius confirmed. Trumbull stated that some of the line items from the original application have increased from the most recent application. Trumbull asked Selzer if the CRA should take no action. Selzer stated if the CRA should take no action if questions remain. The CRA stated that the applicant, Maria Aguilera, will need to reapply for a the grant in 2022

ITEM 7: Staff Reports: Glaubius asked the CRA what he should tell the remaining façade grant grantees as the deadline for submitted receipts is December 31, 2021. Skiles asked how many businesses still have not completed the approved work. Glaubius stated he was not sure. Trumbull stated a letter should be sent out to them as a reminder of the deadline. Camacho suggested the letter inform businesses that they must reply by a date and explain why the project will not be completed in time. Knapper suggested the letter serve as only a reminder and provide no additional information. Trumbull stated if a business cannot get the project done in time, they can come to the January CRA meeting to explain.

ITEM 8: The CRA discussed the status of the former Kmart building. The CRA discussed the number of businesses in the mall and upcoming projects in the area.

ITEM 9: No Closed Session

ITEM 10: The CRA scheduled their next meeting for January 12, 2022 at noon.

ITEM 13: Chairman Trumbull asked for a motion to adjourn the meeting at 12:17 PM. Motion to adjourn made by Knapper, seconded by Camacho "Yeas": Skiles, Knapper, Trumbull, Camacho "Nays": None "Absent": Franco

Bill Trumbull, Chairman

Zachary Glaubius, Secretary