

City of Scottsbluff, Nebraska

Monday, January 3, 2022

Regular Meeting

Item Consent3

Council to approve the bid specifications for the purchase of a new one-ton truck with service body for the Water Department and authorize the City Clerk to advertise for bids to be received on January 25, 2022 at 2:30 p.m.

Staff Contact: Dustin Rief, City Manager

Agenda Statement

Item No.

For Meeting of: January 3, 2022

AGENDA TITLE: Council to approve bid specifications for the purchase of a new one-ton truck with service body for the Water Department and authorize the advertising for bids to be received on January 25, 2022 at 2:30 p.m.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works

PRESENTATION BY: Consent

SUMMARY EXPLANATION: As part of this fiscal year's budget, the Water Department is scheduled to purchase a one-ton truck with a service body which will be used for maintenance work.

BOARD/COMMISSION/STAFF RECOMMENDATION: Staff requests that Council approve the bid specifications and authorize the City Clerk to advertise for bids to be received on January 25, 2022 at 2:30 p.m.

Does this item require the expenditure of funds? X yes ____ no

Are funds budgeted? X yes ____ no

If no, comments: _____

Estimated Amount _____

Amount Budgeted \$55,000

Department Water Department

Account Description Equipment

Approval of funds available _____

City Finance Director

EXHIBITS

Resolution ☐

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Other (specify) Bid Specifications

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____

City Manager

Rev: 12/14/ City Clerk



CITY OF SCOTTSBLUFF
BID SPECIFICATIONS

FOR THE PURCHASE OF

**One, New, One-ton 4 x 4 Truck with Crew Cab/Chassis
And Service Body**

FOR THE

WATER DEPARTMENT

DATED: January 3, 2022

NOTICE TO BIDDERS

Sealed Bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk until 2:30 P.M., Tuesday, January 25, 2022, for furnishing One, New, One-Ton 4 x 4 Truck with Crew Cab/Chassis and Service Body. Specifications and Instructions to Bidders are available at the office of the City Clerk. The Council reserves the right to reject any and all bids and to waive irregularities.

Kimberly Wright
City Clerk

Publish – 3 times:

Friday, January 7, 2022

Friday, January 14, 2022

Friday, January 21, 2022

INSTRUCTIONS TO BIDDERS

1. All bids need to be submitted on the bid form provided so they may be properly compared and evaluated.
2. The bids will be for one new one-ton 4 x 4 truck with crew cab/chassis and a service body.
3. Bids are to be quoted F.O.B. Scottsbluff, NE.
4. The City will be trading in a 2008 Chevy ¾ Ton 2500 Silverado Truck, VIN: 1GCHC29K78E178030 with 172,000 miles on it.
5. Bids need to include the year, make and model of the truck/equipment being bid. They also need to include the manufacturer's brochure with detailed specifications of the identical model being bid.
6. The City Water Department is NOT exempt from Federal Excise Tax.
7. The bids shall be submitted to the City Clerk's office by 2:30 P.M., Tuesday, January 25, 2022, in a sealed envelope, and the envelope clearly marked "Bid on One-Ton Truck with Service Body".
8. Bidders should be aware that Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.
9. Award of purchase will not become final until a notice has been issued by the City authorizing this purchase.
10. The City will pay for the truck/equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of same.
11. Please specify a delivery date for the unit being bid.
12. The price stated on the bid form shall be good through the date of delivery and subsequent payment.
13. Any items of noncompliance or variations to the minimum specification requirements listed on the following pages need to be written and submitted with the bid form.
14. Each bidder must have a current Nebraska motor vehicle dealers license, per Chapter 60, Article 14, of the Nebraska statutes.

**MINIMUM SPECIFICATIONS FOR ONE, NEW,
ONE-TON 4 x 4 TRUCK WITH CREW CAB/CHASSIS AND SERVICE BODY**

GENERAL. One new one-ton 4 x 4 truck with crew cab/chassis and service body – standard model. Single rear wheels. The unit shall meet or exceed the following minimum requirements.

G.V.W. Minimum 14,000 pounds.

ENGINE. 8 cylinder gasoline powered engine, fuel injection. Shall be equipped with full flow oil filter, dry type air filter.

FRONT AXLE. 4,850 pounds capacity rating.

FRONT SPRINGS. Both springs 5,500 pounds total capacity.

REAR AXLE. 11,000 pound capacity rating, positive traction, limited slip differential, full floating axle, shock absorbers.

REAR SPRINGS. Both springs 1,800 pounds total capacity. Progressive springs, 8,350 pounds.

BRAKE SERVICE. Power-self adjusting with dual hydraulic system, front disc brakes.

STEERING. Power assisted.

PARK BRAKE. Mechanical.

CAB. Crew cab.

FRAME. Single channel 36,000 psi.

TRANSMISSION. Heavy duty automatic equipped with oil cooler and external oil filter.

COLOR. Factory white.

BODY. Service body – knapheide or equivalent.

MOUNTING. The successful bidder will be responsible for mounting the service body.

EQUIPMENT. Standard enclosed steel crew cab with all windows and windshield equipped with safety glass. In addition to standard equipment, the truck shall be equipped with:

1. Horn
2. Arm rests
3. Sun visors (2) adaptable to front and side
4. Electric 2-speed washers and wipers
5. Heavy duty fresh air heater and defroster, and air conditioner
6. 12 volt electric system
7. Seat Belts
8. One (1) inside rear view mirror
9. Turn signals and emergency flashers
10. Oil gauge and amp meter
11. Air conditioning - factory installed

EQUIPMENT CONTINUED.

12. Four (4) mud flaps
13. One (1) shop manual
14. Antifreeze 50/50
15. Front bumper
16. Dome light
17. Split front 60/40 bench seat with console
18. Heavy duty battery with minimum 700 cca amps
19. Alternator – heavy duty
20. Back up lights and alarm
21. One (1) 40 gallon single fuel tank
22. Floor mats
23. Running boards

WARRANTY - Bidder shall state all warranties at time of bid.

REPAIR PARTS AND SERVICE. The successful bidder shall be able to provide repair parts and service within a 50 mile radius of the City of Scottsbluff, Scottsbluff, NE.

DELIVERY. Shall be F.O.B. Wastewater Department, 3702 Rebecca Winters Road, Scottsbluff, NE.

BID FORM

FOR FURNISHING ONE, NEW, ONE-TON 4 x 4 TRUCK WITH CREW CAB/CHASSIS AND SERVICE BODY.

Mayor and City Council
Scottsbluff, Nebraska

I (we) have examined the Notice to Bidders, dated January 3, 2022, Instructions to Bidders, and the Specifications, and submit the following bid to furnish one, new, one-ton 4 x 4 truck with crew cab/chassis and service body.

One _____ \$ _____
Year Make Model # Bid Price

TRADE-IN

2008 Chevy ¾ Ton 2500 Silverado Truck VIN: 1GCHC29K78E178030
having 172,000 miles on it

\$ _____
Trade-in Value

Total Cost - Bid Price less Trade-in \$ _____

My Bid for the above described one-ton 4 x 4 truck with crew cab/chassis and service body – less trade-in is:

(amount written out fully)

If the City places an order with my dealership for the specified truck, I hereby certify I will deliver a new unit on or before:

_____ which meets the specifications included with this proposal.
Month Day Year

Signature of Bidder: _____

Name of Bidder: _____

Company Represented by Bidder: _____

Address of Bidder: _____

Telephone & Fax Number of Bidder: _____