

City of Scottsbluff, Nebraska

Monday, August 30, 2021

Regular Meeting

Item Public Inp2

Council to discuss and consider action on a Special Designated Liquor License for Granola Box and Marketplace Company to serve wine at the West Nebraska Arts Center, 106 E. 18th St., Scottsbluff, NE on September 25th from 4:00-8:00 p.m. for an art sale.

Staff Contact: Kim Wright, City Clerk

**Special Designated License
Local Recommendation (Form 200)**
Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

Granola Box and Marketplace Coffee Company

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)

1344 Center Ave, Mitchell, NE 69357

Retail Liquor License Address or Non-Profit Business Address

123314

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 09/25/2021
Event Date(s): _____
Event Start Time(s): 4:00 p.m. _____
Event End Time(s): 8:00 p.m. _____

Alternate Date: _____

Alternate Location Building & Address: _____

Event Building Name: West Nebraska Arts Center

Event Street Address/City: 106 E. 18th Street, Scottsbluff, NE 69361

Indoor area to be licensed in length & width: 73.5 X 33

Outdoor area to be licensed in length & width: _____ X _____ (Diagram Form #109 must be attached)

Type of Event: Art Sale Estimate # of attendees: 150

Type of alcohol to be served: Beer _____ Wine Distilled Spirits _____
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Mindy Petersen Event Contact Phone Number: 307-575-4984

Event Contact Email: granolabox@yahoo.com

*Signature Authorized Representative:  Printed Name Mindy Petersen

I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

*Retail licensee – Must be signed by a member listed on permanent license
*Non-Profit Organization – Must be signed by a Corporate Officer

Local Governing Body completes below:

The local governing body for the City/Village of Scottsbluff **OR** County of _____ approves
the issuance of a Special Designated License as requested above. (Only one should be written above)

_____ _____
Local Governing Body Authorized Signature Date

MEMORANDUM

TO: Dustin Rief, City Manager
FROM: Kevin Spencer, Chief of Police
CC: Kim Wright, City Clerk
DATE: August 24, 2021
RE: Request for a Special Designated License (SDL) – West Nebraska Arts Center 106 E 18th St Scottsbluff, NE

In regards to the West Nebraska Arts Center application for a Special Designated License; September 25, 2021, “Art Sale,” there will be sufficient law enforcement officers on duty to handle regular patrol duties in the city and to respond to the Arts Center in the event of a need. I recommend approval given the fact that law enforcement has never been called to the Arts Center to address any issues during these types of events. As always, we would insist that management have adequate staff on hand to closely monitor the event and take steps to ensure minors do not drink.

The police department does not object to the issuance of the Special Designated License.


Kevin E. Spencer
Chief of Police