



CITY OF SCOTTSBLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
April 5, 2021
6:00 PM

1. **Roll Call**
2. **Pledge of Allegiance.**
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. **Notice of changes in the agenda by the city clerk** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. **Closed Session**
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
7. **Scottsbluff Youth Council**
 - a) (informational only):
8. **Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)**
 - a) Council to approve the minutes of the March 29, 2021 Regular Meeting.
 - b) Council to acknowledge receipt of and take no action on a liability claim from Robin Hoxworth. The claim will be withdrawn and forwarded to the City's insurance carrier.
 - c) Council to approve the absence of Council Member Scanlan from the March 29, 2021 Regular Meeting.
9. **Claims**
 - a) Council to consider and take action on claims of the City.
10. **Petitions, Communications, Public Input:**
 - a) Council to discuss and consider action on a Community Festival Permit for the Downtown Scottsbluff Association at the 18th St. Plaza, including vendors, street closure, and noise permit for a Cinco de Mayo Celebration on May 5th; 5:00-8:00 p.m.
 - b) Council to discuss and consider action on a Special Designated Liquor License

for P.R.E.S., Inc. d/b/a Rosita's Restaurant to serve beer and distilled spirits at the Cinco de Mayo Celebration at the Downtown Plaza on May 5th; 5:00-8:00 p.m.

- c) Council to discuss and consider action on a Special Designated Liquor License for BDS3C, LLC d/b/a Flyover Brewing Company to serve beer at the Cinco de Mayo Celebration at the Downtown Plaza on May 5th; 4:00-10:00 p.m.
- d) Council to discuss & consider action on a Community Festival Permit for the Downtown Scottsbluff Assoc. at the 18th St. Plaza, including vendors, street closure (July 1st only), and noise permit for Bands on Broadway to be held June 24th, July 1st, 8th, 15th, 22nd, 29th, Aug. 5th, & 12th; 6-9 p.m.
- e) Council to discuss and consider action on eight Special Designated Liquor Licenses for BDS3C, LLC d/b/a Flyover Brewing Company to serve beer at Bands on Broadway at the Downtown Plaza on June 24th, July 1st, 8th, 15th, 22nd, 29th, Aug. 5th & 12th; 5:00-10:00 p.m.

11. **Bids & Awards:**

- a) Council to discuss and consider action on awarding the bid for Parks and Recreation Hail Damage Repair to Schank Roofing in the amount of \$178,068.69.

12. **Reports from Staff, Boards & Commissions:**

- a) Council to discuss and consider action on adopting the Owner Occupied Rehabilitation Program Guidelines and Reuse Plan and authorize the Mayor to sign the documents required for the Grant.
- b) Council to acknowledge the 18th Street Plaza CCCFF grant award, authorize the Mayor to sign the Contract and discuss and consider action on the request from the Business Improvement District Board to fund the remaining \$25,000 needed to have engineer plans created.
- c) Council to receive a project update from 23 Club.

13. **Council reports** (informational only): This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.

14. **Adjournment.**

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Closed1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact:

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Youth Cou 1

(informational only):

Staff Contact:

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Consent1

Council to approve the minutes of the March 29, 2021 Regular Meeting.

Staff Contact: City Council

Regular Meeting
March 29, 2021

The Scottsbluff City Council met in a regular meeting on March 29, 2021 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on March 26, 2021, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting; that the meeting would be open to the public and that anyone attending was encouraged to wear a mask and to respect social distance guidelines. It also stated that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on March 26, 2021. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. The meeting was called to order and the Pledge of Allegiance was recited. Mayor McKerrigan welcomed everyone and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jeanne McKerrigan, Nathan Green, Jordan Colwell, and Terry Schaub. Also present were City Attorney Kent Hadenfeldt and City Manager Dustin Rief. Absent: Angela Scanlan. Mayor McKerrigan asked if there were any changes to the agenda. There was none. Mayor McKerrigan then asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There was none.

Moved by Council Member Schaub, seconded by Council Member Colwell that,

- a) The minutes of the March 15, 2021 Regular Meeting be approved, "YEAS," Colwell, Green, Schaub, and McKerrigan. "NAYS," None. Absent: Scanlan.

Ms. Jada Thompson with Contryman & Associates presented the report for the 2020 Annual Audit via Zoom. She complimented Finance Director Loutzenhiser for preparing an excellent set of financial statements and the work that she and staff have done to assure that the day to day process is running smooth. Ms. Thompson also reported the City received an unqualified opinion which is the best opinion possible. She explained this year they invested more time on LB840 - Economic Development, mainly due to Covid, and found the fund to be pretty active. She commented the impact regarding this on the audit is more on revenue recognition and recording the revenue and determining when credits are earned or not earned. She explained they also looked at utility funds, adding the City of Scottsbluff has healthy utility funds. At the end of discussion, Council Member Schaub moved, seconded by Council Member Green to approve the 2020 Annual Audit Report from Contryman and Associates, "YEAS," Green, Schaub, McKerrigan, and Colwell. "NAYS," None. Absent: Scanlan

City Manager Rief approached Council regarding the City of Scottsbluff Façade Improvement Grants. He explained there are six applications; the Community Redevelopment Authority unanimously recommended all for approval, commenting they all bring positive impacts to the community. Council Member Colwell moved, seconded by Council Member Schaub to approve the six Scottsbluff Façade Improvement Grants for GLT Properties, LLC; Tossed & Found Antiques; Inventive Media; Spady, Inc. d/b/a High Plains Spas and Recreation; Tami Reichert; and R & K Land Company. "YEAS," McKerrigan, Schaub, Colwell, and Green. "NAYS," None. Absent: Scanlan.

Mr. Rief presented the License and Management Agreement with Kirk Bernhardt for the Use of Municipal Property for Softball League. He explained we have had interest in restarting the adult softball league and have an opportunity to reallocate resources and turn this over to a private individual to handle the recreation aspect of the league. The City is still responsible for facilities and maintenance.

Mr. Kirk Bernhardt approached Council and explained he will continue to run the concession stand as he has done in the past, but with this Agreement will have full control of the league as far as paying for the umpires and signing up teams. He added he has had a good response from teams, due to the lack of not having a league last year, because of COVID-19.

Council Member Colwell made a motion, seconded by Council Member Schaub to approve the License and Management Agreement with Kirk Bernhardt for the Use of Municipal Property for Softball League and authorize the Mayor to sign the Agreement. "YEAS," Schaub, Colwell, McKerrigan, and Green. "NAYS," None. Absent: Scanlan.

Regarding discussion and considering action on approving Change Order No. 1 for the Compost Pad Cover, Mr. Rief explained this change order is for the original contract. The primary change is for wind and snow loads to meet City codes; the amount is \$38,972 and must be completed by year end to meet compliance requirements. Staff is recommending approval. Council Member Schaub moved, seconded by Council Member Colwell to approve Change Order No. 1 for the Compost Pad Cover and authorize the Mayor to sign the Change Order, "YEAS," McKerrigan, Green, Colwell, and Schaub. "NAYS," None. Absent: Scanlan.

Under Council Reports, Council Member Colwell reminded everyone about the new radio system with the communication center. He explained this will be a huge financial undertaking for anyone who has a radio system with Motorola. He gave thanks to both Chief Schingle and Chief Spencer for attending meetings on this subject. Mayor McKerrigan reported on Tri City Active Living Council. They will be introducing themselves to City Manager Rief. They have also reviewed the safety study evaluation with the school, in which they have some suggestions for different areas. Council Member Green also reported on the Heartland Expressway.

Council Member Schaub moved, seconded by Council Member Colwell to adjourn the meeting at 6:29 p.m., "YEAS," Colwell, Green, Schaub, and McKerrigan. "NAYS," None. Absent: Scanlan.

Mayor

Attest:

City Clerk

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Consent2

Council to acknowledge receipt of and take no action on a liability claim from Robin Hoxworth. The claim will be withdrawn and forwarded to the City's insurance carrier.

Staff Contact: Kim Wright, City Clerk

City of Scottsbluff CITIZEN INCIDENT REPORT

All tort claims under the Political Subdivisions Tort Claims Act and [sections 16-727, 16-728, 23-175, 39-809, and 79-610](#) shall be filed with the clerk, secretary, or other official whose duty it is to maintain the official records of the political subdivision, or the governing body of a political subdivision may provide that such claims may be filed with the duly constituted law department of such subdivision. It shall be the duty of the official with whom the claim is filed to present the claim to the governing body. All such claims shall be in writing and shall set forth the time and place of the occurrence giving rise to the claim and such other facts pertinent to the claim as are known to the claimant.

Date: 3/24/21

Date and location of Incident: March 2-5 (I don't remember which day) The corner of 5th Ave. and 15th St.

Claimant Name: Robin Hoxworth Phone: 308-631-3992

Address: 911 Meadowlark Drive City: Scottsbluff, NE State and Zip: 69361

City Department Contact: Kim Wright

Narrative of what happened: I was driving west on 15th Street, approaching the stop sign at 5th Avenue. A city trash collection truck was approaching the intersection on 5th Avenue from the south, heading north. As it began the turn to the east from 5th to 15th, it took a wide turn as there was a car parked on 15th Street, on the south side. As the truck rounded the corner, I was 'in the way' as I was approaching the stop sign. I moved my car to the right to avoid being hit. My right front tire scraped the curb as I swerved and stopped. The truck saw me and also stopped. I moved forward to get out of the way. I turned right onto 5th Avenue heading north. I didn't suspect any damage at the time. My husband noticed the damage a few days later.

Estimated amount of damages \$ 837.52 (attach estimates)

Attachments: Photos: X Estimates: X Medical Bills: No

Witnesses: _____ Contact Information: _____

Citizen insurance information: _____

Reported by (city staff): _____

Received Date: 3/24/21

Signature of Claimant(s): _____

SUBMIT TO: KIM WRIGHT, CITY CLERK, CITY OF SCOTTSBLUFF
2525 CIRCLE DRIVE, SCOTTSBLUFF, NE 69361



REGANIS AUTO CENTER

www.reganis.com

P.O. Box 1245
2006 E. Overland
Scottsbluff, Nebraska 69363
(308) 632-8200
800-953-1040

INVOICE NO. 108650	CUSTOMER NO. R0	PO. #	CUSTOMER NAME ROBIN HOXWORTH	DATE 03/23/21
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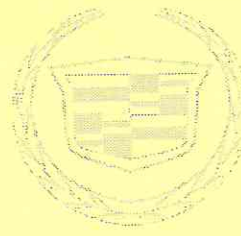
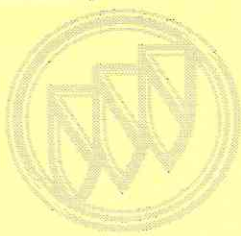
(5)	1	39003341	WHEEL	736.00	736.00	736.00
		1 39003341	(Core Charge)		50.00	50.00

CHRYSLER



Jeep

HONDA



NO RETURNS ON ELECTRICAL PARTS • NO RETURNS AFTER 30 DAYS
ALL CLAIMS AND RETURNS MUST BE ACCOMPANIED BY THIS RECEIPT • 20% RESTOCK CHARGE ON SPECIAL ORDERS

Counterman 11

DISCLAIMER OF WARRANTIES
Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchantability of fitness for a particular purpose, and neither assumes nor authorizes any person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

X CUSTOMER SIGNATURE

TERMS
No returns on electrical or special order items. 20% Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.

108650

Freight	.00
Parts	786.00
SALES TAX	51.52
Cash Total	837.52

108650

Customer Copy

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Consent3

Council to approve the absence of Council Member Scanlan from the March 29, 2021 Regular Meeting.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Claims1

Council to consider and take action on claims of the City.

Staff Contact: Liz Loutzenhiser, Finance Director



Expense Approval Report

By Vendor Name

Post Dates 3/16/2021 - 4/5/2021

Description (Payable)	Account Name	Amount
Vendor: 08464 - 911 CUSTOM, LLC		
Fund: 218 - PUBLIC SAFETY		
CIP-PO-PATROL CARS	EQUIPMENT	1,176.49
Fund 218 - PUBLIC SAFETY Total:		1,176.49
Vendor 08464 - 911 CUSTOM, LLC Total:		1,176.49
Vendor: 00460 - ACCELERATED RECEIVABLES SOLUTIONS		
Fund: 713 - CASH & INVESTMENT POOL		
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY	87.96
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY	87.96
Fund 713 - CASH & INVESTMENT POOL Total:		175.92
Vendor 00460 - ACCELERATED RECEIVABLES SOLUTIONS Total:		175.92
Vendor: 02583 - ADVANCE AUTO PARTS		
Fund: 725 - CENTRAL GARAGE		
TRANS STOCK- OIL FILTER	EQUIPMENT MAINTENANCE	3.14
POLICE #19- OIL FILTER	EQUIPMENT MAINTENANCE	3.14
TRANS STOCK- AIR FILTER	EQUIPMENT MAINTENANCE	29.57
WW #954- OIL FILTER	EQUIPMENT MAINTENANCE	3.14
WATER #39- OIL FILTER	EQUIPMENT MAINTENANCE	2.25
Fund 725 - CENTRAL GARAGE Total:		41.24
Vendor 02583 - ADVANCE AUTO PARTS Total:		41.24
Vendor: 05887 - ALLO COMMUNICATIONS,LLC		
Fund: 111 - GENERAL		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	241.02
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	71.64
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	35.17
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	38.17
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	160.00
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	143.29
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	330.48
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	1,213.40
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	428.07
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	235.75
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	10.70
Fund 111 - GENERAL Total:		2,907.69
Fund: 212 - TRANSPORTATION		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	423.11
Fund 212 - TRANSPORTATION Total:		423.11
Fund: 213 - CEMETERY		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	71.64
Fund 213 - CEMETERY Total:		71.64
Fund: 224 - ECONOMIC DEVELOPMENT		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	70.14
Fund 224 - ECONOMIC DEVELOPMENT Total:		70.14
Fund: 621 - ENVIRONMENTAL SERVICES		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	167.94
Fund 621 - ENVIRONMENTAL SERVICES Total:		167.94
Fund: 631 - WASTEWATER		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	156.97
Fund 631 - WASTEWATER Total:		156.97

Expense Approval Report

Post Dates: 3/16/2021 - 4/5/2021

Description (Payable)	Account Name	Amount
Fund: 641 - WATER		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	183.29
Fund 641 - WATER Total:		183.29
Fund: 661 - STORMWATER		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	34.82
Fund 661 - STORMWATER Total:		34.82
Fund: 721 - GIS SERVICES		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	35.17
Fund 721 - GIS SERVICES Total:		35.17
Fund: 725 - CENTRAL GARAGE		
LOCAL TELEPHONE CHARGES	PHONE & INTERNET	35.00
Fund 725 - CENTRAL GARAGE Total:		35.00
Vendor 05887 - ALLO COMMUNICATIONS,LLC Total:		4,085.77
Vendor: 03711 - AMAZON.COM HEADQUARTERS		
Fund: 111 - GENERAL		
Misc.	DEPARTMENT SUPPLIES	294.57
Misc.	COLLECTIONS	146.95
Misc.	PROGRAMMING	200.20
Fund 111 - GENERAL Total:		641.72
Vendor 03711 - AMAZON.COM HEADQUARTERS Total:		641.72
Vendor: 10169 - AMERICAN LEGAL PUBLISHING CORPORATION		
Fund: 111 - GENERAL		
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	90.57
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	90.57
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	603.80
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	120.76
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	301.90
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	301.90
Fund 111 - GENERAL Total:		1,509.50
Fund: 212 - TRANSPORTATION		
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	603.80
Fund 212 - TRANSPORTATION Total:		603.80
Fund: 621 - ENVIRONMENTAL SERVICES		
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	1,207.60
Fund 621 - ENVIRONMENTAL SERVICES Total:		1,207.60
Fund: 631 - WASTEWATER		
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	1,207.60
Fund 631 - WASTEWATER Total:		1,207.60
Fund: 641 - WATER		
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	1,207.60
Fund 641 - WATER Total:		1,207.60
Fund: 661 - STORMWATER		
CODIFICATION OF ORDINANCES	CONTRACTUAL SERVICES	301.90
Fund 661 - STORMWATER Total:		301.90
Vendor 10169 - AMERICAN LEGAL PUBLISHING CORPORATION Total:		6,038.00
Vendor: 10025 - ANDREW KELLEY		
Fund: 111 - GENERAL		
PER DIEM FOR HAZMAT TECHN...	SCHOOL & CONFERENCE	520.00
Fund 111 - GENERAL Total:		520.00
Vendor 10025 - ANDREW KELLEY Total:		520.00

Expense Approval Report

Post Dates: 3/16/2021 - 4/5/2021

Description (Payable)	Account Name	Amount
Vendor: 10219 - ARRIGA SALVADOR		
Fund: 111 - GENERAL		
CANCELLED PERMIT	PERMITS	30.00
Fund 111 - GENERAL Total:		30.00
Vendor 10219 - ARRIGA SALVADOR Total:		30.00
Vendor: 06781 - ASSURITY LIFE INSURANCE CO		
Fund: 713 - CASH & INVESTMENT POOL		
LIFE INS	LIFE INS EE PAYABLE	32.95
Fund 713 - CASH & INVESTMENT POOL Total:		32.95
Vendor 06781 - ASSURITY LIFE INSURANCE CO Total:		32.95
Vendor: 09475 - ATLAS COPCO COMPRESSORS, LLC		
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	694.70
Fund 631 - WASTEWATER Total:		694.70
Vendor 09475 - ATLAS COPCO COMPRESSORS, LLC Total:		694.70
Vendor: 04575 - AUTOZONE STORES, INC		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	18.99
Fund 111 - GENERAL Total:		18.99
Fund: 212 - TRANSPORTATION		
WHITE GREASE	OIL & ANTIFREEZE	55.08
Fund 212 - TRANSPORTATION Total:		55.08
Vendor 04575 - AUTOZONE STORES, INC Total:		74.07
Vendor: 00295 - B & H INVESTMENTS, INC		
Fund: 111 - GENERAL		
BLDG MAINT-PD	BUILDING MAINTENANCE	7.00
BLDG MAINT-PD	BUILDING MAINTENANCE	7.00
BLDG MAINT-PD	BUILDING MAINTENANCE	66.43
BLDG MAINT-PD	BUILDING MAINTENANCE	66.42
BLDG MAINT-PD	BUILDING MAINTENANCE	7.00
BLDG MAINT-PD	BUILDING MAINTENANCE	7.00
Fund 111 - GENERAL Total:		160.85
Fund: 212 - TRANSPORTATION		
SUPP - WATER	DEPARTMENT SUPPLIES	18.50
SUPP - WATER	DEPARTMENT SUPPLIES	33.50
Fund 212 - TRANSPORTATION Total:		52.00
Fund: 621 - ENVIRONMENTAL SERVICES		
WATER DELIVERY X 6 BOTTLES	DEPARTMENT SUPPLIES	48.50
WATER DELIVERY X 4 BOTTLES	DEPARTMENT SUPPLIES	33.50
SALT UNIT RENTAL	CONTRACTUAL SERVICES	22.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		104.00
Vendor 00295 - B & H INVESTMENTS, INC Total:		316.85
Vendor: 00241 - BAKER & ASSOCIATES INC		
Fund: 111 - GENERAL		
23 CLUB IMPROVEMENTS	STRUCTURES	5,558.61
Fund 111 - GENERAL Total:		5,558.61
Vendor 00241 - BAKER & ASSOCIATES INC Total:		5,558.61
Vendor: 09716 - BLACK HILLS GAS DISTRIBUTION LLC		
Fund: 111 - GENERAL		
Monthly Energy Bill	HEATING FUEL	353.42
Monthly Energy Bill	HEATING FUEL	229.23
Monthly Energy Bill	HEATING FUEL	89.11
Monthly Energy Bill	HEATING FUEL	229.24
Monthly Energy Bill	HEATING FUEL	292.10
Monthly Energy Bill	HEATING FUEL	353.24

Expense Approval Report

Post Dates: 3/16/2021 - 4/5/2021

Description (Payable)	Account Name	Amount
Monthly Energy Bill	HEATING FUEL	196.42
Fund 111 - GENERAL Total:		1,742.76
Fund: 212 - TRANSPORTATION		
Monthly Energy Bill	HEATING FUEL	1,392.44
Fund 212 - TRANSPORTATION Total:		1,392.44
Fund: 621 - ENVIRONMENTAL SERVICES		
Monthly Energy Bill	HEATING FUEL	518.59
Fund 621 - ENVIRONMENTAL SERVICES Total:		518.59
Fund: 641 - WATER		
Monthly Energy Bill	HEATING FUEL	125.38
Fund 641 - WATER Total:		125.38
Fund: 725 - CENTRAL GARAGE		
Monthly Energy Bill	HEATING FUEL	233.20
Fund 725 - CENTRAL GARAGE Total:		233.20
Vendor 09716 - BLACK HILLS GAS DISTRIBUTION LLC Total:		4,012.37
Vendor: 00405 - BLUFFS FACILITY SOLUTIONS		
Fund: 111 - GENERAL		
JANITORIAL SUPPLIES PARK	JANITORIAL SUPPLIES	102.61
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES	598.01
Fund 111 - GENERAL Total:		700.62
Fund: 621 - ENVIRONMENTAL SERVICES		
RUBBER GLOVES	DEPARTMENT SUPPLIES	49.92
Fund 621 - ENVIRONMENTAL SERVICES Total:		49.92
Vendor 00405 - BLUFFS FACILITY SOLUTIONS Total:		750.54
Vendor: 02103 - BRODART CO		
Fund: 111 - GENERAL		
Dep. Sup.	DEPARTMENT SUPPLIES	262.54
Fund 111 - GENERAL Total:		262.54
Vendor 02103 - BRODART CO Total:		262.54
Vendor: 02490 - BRUCE MEIER		
Fund: 111 - GENERAL		
FUEL REIMBURSEMENT FOR TR... SCHOOL & CONFERENCE		96.70
Fund 111 - GENERAL Total:		96.70
Vendor 02490 - BRUCE MEIER Total:		96.70
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.		
Fund: 212 - TRANSPORTATION		
COPIER CHARGES	CONTRACTUAL SERVICES	9.12
Fund 212 - TRANSPORTATION Total:		9.12
Fund: 621 - ENVIRONMENTAL SERVICES		
COPIER CHARGES	CONTRACTUAL SERVICES	9.12
Fund 621 - ENVIRONMENTAL SERVICES Total:		9.12
Fund: 725 - CENTRAL GARAGE		
COPIER CHARGES	CONTRACTUAL SERVICES	4.56
Fund 725 - CENTRAL GARAGE Total:		4.56
Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:		22.80
Vendor: 00055 - CARR- TRUMBULL LUMBER CO, INC.		
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	2.77
Fund 641 - WATER Total:		2.77
Vendor 00055 - CARR- TRUMBULL LUMBER CO, INC. Total:		2.77
Vendor: 07911 - CELLCO PARTNERSHIP		
Fund: 111 - GENERAL		
MARCH CELLULAR PHONE	CELLULAR PHONE	317.14

Expense Approval Report

Post Dates: 3/16/2021 - 4/5/2021

Description (Payable)	Account Name	Amount
CELL PHONES-PD	PHONE & INTERNET	1,257.90
Fund 111 - GENERAL Total:		1,575.04
Vendor 07911 - CELLCO PARTNERSHIP Total:		1,575.04
Vendor: 02396 - CITIBANK N.A.		
Fund: 111 - GENERAL		
SHIPPING TURNOUT PANTS FOR...POSTAGE		21.18
Fund 111 - GENERAL Total:		21.18
Fund: 212 - TRANSPORTATION		
SUPP - TRASH BAGS, PAPER	DEPARTMENT SUPPLIES	95.25
OFFICE SUPP - USB	DEPARTMENT SUPPLIES	12.99
POSTAGE - MAIL PACKAGE	POSTAGE	12.53
POSTAGE	POSTAGE	14.35
Fund 212 - TRANSPORTATION Total:		135.12
Vendor 02396 - CITIBANK N.A. Total:		156.30
Vendor: 05859 - CITIBANK, N.A.		
Fund: 212 - TRANSPORTATION		
SUPP - 4 X 4 RED, DOUGLAS FIR	DEPARTMENT SUPPLIES	106.70
SUPP - LAG SCREWS	DEPARTMENT SUPPLIES	47.70
SUPP - #2 DOUGLAS FIR	DEPARTMENT SUPPLIES	15.77
SUPP - FENDER WASHER	DEPARTMENT SUPPLIES	18.00
Fund 212 - TRANSPORTATION Total:		188.17
Vendor 05859 - CITIBANK, N.A. Total:		188.17
Vendor: 00367 - CITY OF SCB		
Fund: 111 - GENERAL		
PETTY CASH	DEPARTMENT SUPPLIES	10.00
POSTAGE-PD	POSTAGE	53.30
Fund 111 - GENERAL Total:		63.30
Fund: 213 - CEMETERY		
PETTY CASH	POSTAGE	38.25
Fund 213 - CEMETERY Total:		38.25
Vendor 00367 - CITY OF SCB Total:		101.55
Vendor: 01976 - CLARK PRINTING LLC		
Fund: 111 - GENERAL		
DEPT SUPP	DEPARTMENT SUPPLIES	41.20
DEPT SUPP	DEPARTMENT SUPPLIES	37.70
Fund 111 - GENERAL Total:		78.90
Vendor 01976 - CLARK PRINTING LLC Total:		78.90
Vendor: 03010 - COLONIAL LIFE & ACCIDENT INSURANCE COMPANY		
Fund: 713 - CASH & INVESTMENT POOL		
INSURANCE	LIFE INS EE PAYABLE	22.75
INSURANCE	DIS INC INS EE PAYABLE	25.95
Fund 713 - CASH & INVESTMENT POOL Total:		48.70
Vendor 03010 - COLONIAL LIFE & ACCIDENT INSURANCE COMPANY Total:		48.70
Vendor: 02995 - CONSOLIDATED MANAGEMENT COMPANY		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	72.25
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	76.19
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	97.36
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	89.48
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	59.57
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	67.45
Fund 111 - GENERAL Total:		462.30
Vendor 02995 - CONSOLIDATED MANAGEMENT COMPANY Total:		462.30

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Description (Payable)	Account Name	Amount
Vendor: 00267 - CONTRACTORS MATERIALS INC.		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	52.52
GROUND MAINT PARK	GROUNDS MAINTENANCE	179.92
GROUND MAINT PARK	GROUNDS MAINTENANCE	137.20
Fund 111 - GENERAL Total:		369.64
Fund: 212 - TRANSPORTATION		
SUPP - SANDBAGS	DEPARTMENT SUPPLIES	57.47
Fund 212 - TRANSPORTATION Total:		57.47
Vendor 00267 - CONTRACTORS MATERIALS INC. Total:		427.11
Vendor: 06749 - CONTRYMAN ASSOCIATES, P.C.		
Fund: 111 - GENERAL		
AUDIT - FINAL BILL	AUDIT	1,710.00
Fund 111 - GENERAL Total:		1,710.00
Fund: 212 - TRANSPORTATION		
AUDIT - FINAL BILL	AUDIT	2,850.00
Fund 212 - TRANSPORTATION Total:		2,850.00
Fund: 224 - ECONOMIC DEVELOPMENT		
AUDIT - FINAL BILL	AUDIT	2,850.00
Fund 224 - ECONOMIC DEVELOPMENT Total:		2,850.00
Fund: 311 - DEBT SERVICE		
AUDIT - FINAL BILL	AUDIT	2,280.00
Fund 311 - DEBT SERVICE Total:		2,280.00
Fund: 621 - ENVIRONMENTAL SERVICES		
AUDIT - FINAL BILL	AUDIT	6,270.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		6,270.00
Fund: 631 - WASTEWATER		
AUDIT - FINAL BILL	AUDIT	6,270.00
Fund 631 - WASTEWATER Total:		6,270.00
Fund: 641 - WATER		
AUDIT - FINAL BILL	AUDIT	6,270.00
Fund 641 - WATER Total:		6,270.00
Vendor 06749 - CONTRYMAN ASSOCIATES, P.C. Total:		28,500.00
Vendor: 09824 - CORE & MAIN LP		
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	619.08
METERS	METERS	3,491.96
DEPT SUPP/MTRS WTR	DEPARTMENT SUPPLIES	129.29
Fund 641 - WATER Total:		4,240.33
Vendor 09824 - CORE & MAIN LP Total:		4,240.33
Vendor: 07689 - CYNTHIA GREEN		
Fund: 111 - GENERAL		
DEPT SUPP ADM	DEPARTMENT SUPPLIES	51.50
DEPT SUPP HR	DEPARTMENT SUPPLIES	21.50
DEPT SUPP HR	DEPARTMENT SUPPLIES	34.99
DEPT SUPP ADM	DEPARTMENT SUPPLIES	8.37
DEPT SUPP ADM	DEPARTMENT SUPPLIES	76.50
DEPT SUPP PARK	DEPARTMENT SUPPLIES	19.49
DEPT SUPP	DEPARTMENT SUPPLIES	138.20
DEPT SUPP ADM	DEPARTMENT SUPPLIES	19.86
DEPT SUPP ADM	DEPARTMENT SUPPLIES	7.58
Fund 111 - GENERAL Total:		377.99
Vendor 07689 - CYNTHIA GREEN Total:		377.99

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Description (Payable)	Account Name	Amount
Vendor: 00234 - D & H ELECTRONICS INC.		
Fund: 212 - TRANSPORTATION		
SUPP - BATTERY GEL	DEPARTMENT SUPPLIES	26.78
SUPP - BATTERY GEL	DEPARTMENT SUPPLIES	67.45
Fund 212 - TRANSPORTATION Total:		94.23
Vendor 00234 - D & H ELECTRONICS INC. Total:		94.23
Vendor: 03321 - DALE'S TIRE & RETREADING, INC.		
Fund: 111 - GENERAL		
VEH MAINT PARK	VEHICLE MAINTENANCE	20.00
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	15.00
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	249.96
Fund 111 - GENERAL Total:		284.96
Vendor 03321 - DALE'S TIRE & RETREADING, INC. Total:		284.96
Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE		
Fund: 111 - GENERAL		
Monthly Long Distance	PHONE & INTERNET	5.50
Monthly Long Distance	PHONE & INTERNET	2.33
Monthly Long Distance	PHONE & INTERNET	2.17
Monthly Long Distance	PHONE & INTERNET	1.35
Monthly Long Distance	PHONE & INTERNET	4.04
Monthly Long Distance	PHONE & INTERNET	11.78
Monthly Long Distance	PHONE & INTERNET	35.97
Monthly Long Distance	PHONE & INTERNET	9.58
Monthly Long Distance	PHONE & INTERNET	3.13
Monthly Long Distance	PHONE & INTERNET	2.35
Fund 111 - GENERAL Total:		78.20
Fund: 212 - TRANSPORTATION		
Monthly Long Distance	PHONE & INTERNET	8.69
Fund 212 - TRANSPORTATION Total:		8.69
Fund: 213 - CEMETERY		
Monthly Long Distance	PHONE & INTERNET	4.13
Fund 213 - CEMETERY Total:		4.13
Fund: 224 - ECONOMIC DEVELOPMENT		
Monthly Long Distance	PHONE & INTERNET	3.88
Fund 224 - ECONOMIC DEVELOPMENT Total:		3.88
Fund: 621 - ENVIRONMENTAL SERVICES		
Monthly Long Distance	PHONE & INTERNET	3.90
Fund 621 - ENVIRONMENTAL SERVICES Total:		3.90
Fund: 631 - WASTEWATER		
Monthly Long Distance	PHONE & INTERNET	7.01
Fund 631 - WASTEWATER Total:		7.01
Fund: 641 - WATER		
Monthly Long Distance	PHONE & INTERNET	2.35
Fund 641 - WATER Total:		2.35
Fund: 661 - STORMWATER		
Monthly Long Distance	PHONE & INTERNET	0.54
Fund 661 - STORMWATER Total:		0.54
Fund: 721 - GIS SERVICES		
Monthly Long Distance	PHONE & INTERNET	0.54
Fund 721 - GIS SERVICES Total:		0.54
Fund: 725 - CENTRAL GARAGE		
Monthly Long Distance	PHONE & INTERNET	0.67
Fund 725 - CENTRAL GARAGE Total:		0.67
Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total:		109.91

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Description (Payable)	Account Name	Amount
Vendor: 07421 - DUANE E. WOHLERS		
Fund: 621 - ENVIRONMENTAL SERVICES		
HAULING RECYCLING TO DENV...	DISPOSAL FEES	800.00
HAULING RECYCLING TO DENV...	DISPOSAL FEES	1,026.78
Fund 621 - ENVIRONMENTAL SERVICES Total:		1,826.78
Vendor 07421 - DUANE E. WOHLERS Total:		1,826.78
Vendor: 00066 - EBSCO INDUSTRIES, INC		
Fund: 111 - GENERAL		
Sbscrp.	SUBSCRIPTIONS	1,313.00
Fund 111 - GENERAL Total:		1,313.00
Vendor 00066 - EBSCO INDUSTRIES, INC Total:		1,313.00
Vendor: 01003 - ELLIOTT EQUIPMENT COMPANY INC.		
Fund: 725 - CENTRAL GARAGE		
ES #824- SWITCH	EQUIPMENT MAINTENANCE	41.60
Fund 725 - CENTRAL GARAGE Total:		41.60
Vendor 01003 - ELLIOTT EQUIPMENT COMPANY INC. Total:		41.60
Vendor: 03950 - ENERGY LABORATORIES, INC DEPT 6250		
Fund: 641 - WATER		
SAMPLES	SAMPLES	162.00
Fund 641 - WATER Total:		162.00
Vendor 03950 - ENERGY LABORATORIES, INC DEPT 6250 Total:		162.00
Vendor: 02460 - FASTENAL COMPANY		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	14.59
Fund 111 - GENERAL Total:		14.59
Vendor 02460 - FASTENAL COMPANY Total:		14.59
Vendor: 07574 - FAT BOYS TIRE AND AUTO		
Fund: 111 - GENERAL		
VEH MAINT PARK	VEHICLE MAINTENANCE	208.06
Fund 111 - GENERAL Total:		208.06
Vendor 07574 - FAT BOYS TIRE AND AUTO Total:		208.06
Vendor: 00548 - FEDERAL EXPRESS CORPORATION		
Fund: 641 - WATER		
POSTAGE	POSTAGE	486.24
POSTAGE	POSTAGE	50.30
Fund 641 - WATER Total:		536.54
Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:		536.54
Vendor: 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF		
Fund: 212 - TRANSPORTATION		
REPAIR AIR DRIER ON D. TRUCK	VEHICLE MAINTENANCE	1,164.48
Fund 212 - TRANSPORTATION Total:		1,164.48
Fund: 621 - ENVIRONMENTAL SERVICES		
BLOWER MOTOR UNIT #816	VEHICLE MAINTENANCE	116.90
Fund 621 - ENVIRONMENTAL SERVICES Total:		116.90
Fund: 725 - CENTRAL GARAGE		
ES #820- FILTERS	EQUIPMENT MAINTENANCE	285.27
TRANS #443- GOVERNOR, AIR ...	EQUIPMENT MAINTENANCE	226.60
TRANS #443- CLEVIS KIT	EQUIPMENT MAINTENANCE	15.08
TRANS STOCK- THROTTLE PEDAL	EQUIPMENT MAINTENANCE	198.42
ES #812- FILTERS	EQUIPMENT MAINTENANCE	21.15
TRANS STOCK- SEAL	EQUIPMENT MAINTENANCE	3.59
ES #825- FILTERS	EQUIPMENT MAINTENANCE	198.64
TRANS STOCK- SEAL	EQUIPMENT MAINTENANCE	16.64
ES #825- LINKAGE & AIR SPRING...	EQUIPMENT MAINTENANCE	89.27
ES #825- PURGE VALVE KIT	EQUIPMENT MAINTENANCE	48.12

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Description (Payable)	Account Name	Amount
ES #828- FILTERS	EQUIPMENT MAINTENANCE	49.99
TRANS #443- RETURN PARTS	EQUIPMENT MAINTENANCE	-28.04
Fund 725 - CENTRAL GARAGE Total:		1,124.73
Vendor 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF Total:		2,406.11
Vendor: 00060 - FRANCISCO'S BUMPER TO BUMPER INC		
Fund: 111 - GENERAL		
TOW SERVICE-PD	CONTRACTUAL SERVICES	75.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	125.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	170.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	170.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	100.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	100.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	220.00
TOW SERVICE-PD	CONTRACTUAL SERVICES	100.00
Fund 111 - GENERAL Total:		2,160.00
Vendor 00060 - FRANCISCO'S BUMPER TO BUMPER INC Total:		2,160.00
Vendor: 00022 - GENERAL ELECTRIC CAPITAL CORPORATION		
Fund: 111 - GENERAL		
DRINKING WATER	DEPARTMENT SUPPLIES	19.90
Prgmg.	PROGRAMMING	34.67
DETERGENT - LAUNDRY AND DI...	DEPARTMENT SUPPLIES	66.65
Prgm.	PROGRAMMING	64.49
Fund 111 - GENERAL Total:		185.71
Fund: 631 - WASTEWATER		
DEPT SUPP WTR/WW	DEPARTMENT SUPPLIES	141.02
Fund 631 - WASTEWATER Total:		141.02
Fund: 641 - WATER		
DEPT SUPP WTR/WW	DEPARTMENT SUPPLIES	141.02
Fund 641 - WATER Total:		141.02
Vendor 00022 - GENERAL ELECTRIC CAPITAL CORPORATION Total:		467.75
Vendor: 00602 - GENERAL TRAFFIC CONTROLS, INC		
Fund: 212 - TRANSPORTATION		
T.S. EQUIP - CAMERA, CONTROL...EQUIPMENT		22,172.00
Fund 212 - TRANSPORTATION Total:		22,172.00
Vendor 00602 - GENERAL TRAFFIC CONTROLS, INC Total:		22,172.00
Vendor: 10136 - GREENING ENTERPRISES INC.		
Fund: 225 - MUTUAL FIRE		
STRUCTURE FIRE BOOTS - 10 PA...DEPARTMENT SUPPLIES		2,900.00
Fund 225 - MUTUAL FIRE Total:		2,900.00
Vendor 10136 - GREENING ENTERPRISES INC. Total:		2,900.00
Vendor: 04371 - HAWKINS, INC.		
Fund: 641 - WATER		
CHEMICALS	CHEMICALS	1,556.00
CHEMICALS	CHEMICALS	2,124.50
Fund 641 - WATER Total:		3,680.50
Vendor 04371 - HAWKINS, INC. Total:		3,680.50
Vendor: 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD		
Fund: 212 - TRANSPORTATION		
PETROLEUM FILTER SOCKS FOR ...DEPARTMENT SUPPLIES		170.35
Fund 212 - TRANSPORTATION Total:		170.35

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Description (Payable)	Account Name	Amount
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	1,106.55
Fund 641 - WATER Total:		1,106.55
Fund: 661 - STORMWATER		
DEPT SUP	DEPARTMENT SUPPLIES	1,097.22
Fund 661 - STORMWATER Total:		1,097.22
Vendor 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD Total:		2,374.12
Vendor: 05667 - HOA SOLUTIONS, INC		
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	587.12
Fund 631 - WASTEWATER Total:		587.12
Vendor 05667 - HOA SOLUTIONS, INC Total:		587.12
Vendor: 00299 - HULLINGER GLASS & LOCKS INC.		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	15.00
BLDG MAINT PARK	BUILDING MAINTENANCE	42.83
Fund 111 - GENERAL Total:		57.83
Vendor 00299 - HULLINGER GLASS & LOCKS INC. Total:		57.83
Vendor: 06423 - HYDROTEX PARTNERS, LTD		
Fund: 725 - CENTRAL GARAGE		
CENTRAL GARAGE- OIL	OIL & ANTIFREEZE	1,383.85
ES & TRANS STOCK- POWER KL...	EQUIPMENT MAINTENANCE	667.50
Fund 725 - CENTRAL GARAGE Total:		2,051.35
Vendor 06423 - HYDROTEX PARTNERS, LTD Total:		2,051.35
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.		
Fund: 111 - GENERAL		
DEPT SUPP ADM	DEPARTMENT SUPPLIES	54.90
Jan. Sup.	JANITORIAL SUPPLIES	89.25
DEPT SUPP ADM	DEPARTMENT SUPPLIES	54.90
Fund 111 - GENERAL Total:		199.05
Fund: 212 - TRANSPORTATION		
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	34.62
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	34.62
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES	34.62
Fund 212 - TRANSPORTATION Total:		103.86
Fund: 621 - ENVIRONMENTAL SERVICES		
SHOP TOWELS, RUGS, MOPS	DEPARTMENT SUPPLIES	108.14
SHOP TOWELS, RUGS, MOPS	DEPARTMENT SUPPLIES	108.14
Fund 621 - ENVIRONMENTAL SERVICES Total:		216.28
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC WTR	CONTRACTUAL SERVICES	39.30
CONTRACTUAL SVC WTR	CONTRACTUAL SERVICES	36.24
Fund 631 - WASTEWATER Total:		75.54
Fund: 641 - WATER		
CONTRACTUAL SVC WTR	CONTRACTUAL SERVICES	39.30
CONTRACTUAL SVC WTR	CONTRACTUAL SERVICES	36.25
Fund 641 - WATER Total:		75.55
Fund: 725 - CENTRAL GARAGE		
CENTRAL GARAGE- DEPT SUPPL...	DEPARTMENT SUPPLIES	37.04
CENTRAL GARAGE- DEPT SUPPL...	UNIFORMS & CLOTHING	7.20
CENTRAL GARAGE- RUGS & SH...	DEPARTMENT SUPPLIES	40.21
CENTRAL GARAGE- DEPT SUPPL...	DEPARTMENT SUPPLIES	36.61
CENTRAL GARAGE- DEPT SUPPL...	UNIFORMS & CLOTHING	3.60
Fund 725 - CENTRAL GARAGE Total:		124.66
Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:		794.94

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Description (Payable)	Account Name	Amount
Vendor: 00937 - INDEPENDENT PLUMBING AND HEATING, INC		
Fund: 111 - GENERAL		
BLDG MAINT PARK	BUILDING MAINTENANCE	132.81
BLDG MAINT PARK	BUILDING MAINTENANCE	186.93
Fund 111 - GENERAL Total:		319.74
Vendor 00937 - INDEPENDENT PLUMBING AND HEATING, INC Total:		319.74
Vendor: 02578 - INFINITY CONSTRUCTION, INC.		
Fund: 641 - WATER		
FACILITY REPAIR	FACILITY REPAIRS	3,820.00
Fund 641 - WATER Total:		3,820.00
Vendor 02578 - INFINITY CONSTRUCTION, INC. Total:		3,820.00
Vendor: 00954 - INFO USA MARKETING		
Fund: 111 - GENERAL		
DEPT SUPP LIB/PW	DEPARTMENT SUPPLIES	360.00
Fund 111 - GENERAL Total:		360.00
Fund: 212 - TRANSPORTATION		
DEPT SUPP LIB/PW	DEPARTMENT SUPPLIES	360.00
Fund 212 - TRANSPORTATION Total:		360.00
Vendor 00954 - INFO USA MARKETING Total:		720.00
Vendor: 09291 - INGRAM LIBRARY SERVICES INC		
Fund: 111 - GENERAL		
Coll.	COLLECTIONS	110.18
Coll.	COLLECTIONS	130.64
Coll.	COLLECTIONS	324.00
Fund 111 - GENERAL Total:		564.82
Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:		564.82
Vendor: 08154 - INTERNAL REVENUE SERVICE		
Fund: 713 - CASH & INVESTMENT POOL		
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,001.02
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,001.02
WITHHOLDINGS	FICA W/H EE PAYABLE	14,176.36
WITHHOLDINGS	FICA W/H EE PAYABLE	14,176.36
WITHHOLDINGS	FED W/H EE PAYABLE	26,189.91
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	3,861.51
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	3,861.51
WITHHOLDINGS	FICA W/H EE PAYABLE	14,384.24
WITHHOLDINGS	FICA W/H EE PAYABLE	14,384.24
WITHHOLDINGS	FED W/H EE PAYABLE	23,757.71
Fund 713 - CASH & INVESTMENT POOL Total:		122,793.88
Vendor 08154 - INTERNAL REVENUE SERVICE Total:		122,793.88
Vendor: 08525 - INTRALINKS, INC		
Fund: 111 - GENERAL		
DATTO ALTO - MARCH 2021 LIB...	CONTRACTUAL SERVICES	218.00
DATTO ALTO - MARCH 2021 (A...	CONTRACTUAL SERVICES	2,298.00
Fund 111 - GENERAL Total:		2,516.00
Fund: 641 - WATER		
DATTO ALTO - MARCH 2021 (A...	CONTRACTUAL SERVICES	119.00
Fund 641 - WATER Total:		119.00
Vendor 08525 - INTRALINKS, INC Total:		2,635.00
Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC		
Fund: 111 - GENERAL		
INTERNET	PHONE & INTERNET	17.95
INTERNET	PHONE & INTERNET	17.95
Fund 111 - GENERAL Total:		35.90
Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total:		35.90

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Description (Payable)	Account Name	Amount
Vendor: 06131 - JOHN DEERE FINANCIAL		
Fund: 212 - TRANSPORTATION		
PROPANE FOR FORKLIFT	OTHER FUEL	23.93
Fund 212 - TRANSPORTATION Total:		23.93
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	39.98
Fund 213 - CEMETERY Total:		39.98
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	99.99
Fund 631 - WASTEWATER Total:		99.99
Vendor 06131 - JOHN DEERE FINANCIAL Total:		163.90
Vendor: 08067 - JOHN DEERE FINANCIAL		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	3.90
Fund 111 - GENERAL Total:		3.90
Vendor 08067 - JOHN DEERE FINANCIAL Total:		3.90
Vendor: 09474 - JOHN DEERE FINANCIAL		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	51.03
Fund 111 - GENERAL Total:		51.03
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	3.16
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	42.85
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	3.60
Fund 213 - CEMETERY Total:		49.61
Fund: 725 - CENTRAL GARAGE		
PARKS #398- MANIFOLD, GASK...	EQUIPMENT MAINTENANCE	629.22
PARKS #356- SEAL & OUTPUT	EQUIPMENT MAINTENANCE	23.12
PARKS #356- SEAL & OUTPUT	EQUIPMENT MAINTENANCE	0.82
Fund 725 - CENTRAL GARAGE Total:		653.16
Vendor 09474 - JOHN DEERE FINANCIAL Total:		753.80
Vendor: 09747 - KNOW HOW LLC		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	10.00
DEPT SUPP PARK	DEPARTMENT SUPPLIES	54.90
DEPT SUPP PARK	DEPARTMENT SUPPLIES	8.07
DEPT SUPP PARK	DEPARTMENT SUPPLIES	37.95
DEPT SUPP PARK	DEPARTMENT SUPPLIES	-30.91
Fund 111 - GENERAL Total:		80.01
Fund: 212 - TRANSPORTATION		
SUPP - NUTS	DEPARTMENT SUPPLIES	4.78
SUPP - BOLTS	DEPARTMENT SUPPLIES	0.62
SUPP - BRASS, STRAIGHT 14"	DEPARTMENT SUPPLIES	7.46
Fund 212 - TRANSPORTATION Total:		12.86
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	15.60
Fund 213 - CEMETERY Total:		15.60
Fund: 621 - ENVIRONMENTAL SERVICES		
GREASE GUN FITTINGS	DEPARTMENT SUPPLIES	61.03
WHEELS STUD FOR #816	VEHICLE MAINTENANCE	28.80
GREASE GUN	DEPARTMENT SUPPLIES	58.94
TRAILER REPAIR PARTS	EQUIPMENT MAINTENANCE	177.06
DRILL BIT KIT	DEPARTMENT SUPPLIES	120.12
Fund 621 - ENVIRONMENTAL SERVICES Total:		445.95
Fund: 631 - WASTEWATER		
EQUIP MAINT WW	EQUIPMENT MAINTENANCE	9.48

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Description (Payable)	Account Name	Amount
EQUIP MAINT WW	EQUIPMENT MAINTENANCE	11.64
Fund 631 - WASTEWATER Total:		21.12
Fund: 641 - WATER		
EQUIP MAINT WTR	EQUIPMENT MAINTENANCE	76.66
Fund 641 - WATER Total:		76.66
Fund: 725 - CENTRAL GARAGE		
TRANS STOCK- AIR FILTERS	EQUIPMENT MAINTENANCE	75.84
FIRE TOWER 1- BATTERY	EQUIPMENT MAINTENANCE	299.85
PARKS #330- OIL AND AIR FILTE...	EQUIPMENT MAINTENANCE	28.44
PARKS #339- OIL AND AIR FILTE...	EQUIPMENT MAINTENANCE	27.12
CENTRAL GARAGE- BOLT GRIPS	DEPARTMENT SUPPLIES	50.64
Fund 725 - CENTRAL GARAGE Total:		481.89
Vendor 09747 - KNOW HOW LLC Total:		1,134.09
Vendor: 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT		
Fund: 111 - GENERAL		
INSURANCE - PARKS 2021 UTV	PROP & EQUIP INSURANCE	66.64
Fund 111 - GENERAL Total:		66.64
Vendor 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT Total:		66.64
Vendor: 00627 - LOGAN CONTRACTORS SUPPLY INC		
Fund: 212 - TRANSPORTATION		
DETACK SURFACE TACK	STREET REPAIR SUPPLIES	237.72
Fund 212 - TRANSPORTATION Total:		237.72
Vendor 00627 - LOGAN CONTRACTORS SUPPLY INC Total:		237.72
Vendor: 10207 - LONG BUILDING TECHNOLOGIES		
Fund: 111 - GENERAL		
Bldg. Main.	BUILDING MAINTENANCE	525.00
Bldg. Main.	BUILDING MAINTENANCE	4,438.21
Fund 111 - GENERAL Total:		4,963.21
Vendor 10207 - LONG BUILDING TECHNOLOGIES Total:		4,963.21
Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC		
Fund: 212 - TRANSPORTATION		
ENG. SERV. FOR AVE. B OVERLAY	STREET PROJECTS	22,811.50
Fund 212 - TRANSPORTATION Total:		22,811.50
Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total:		22,811.50
Vendor: 09760 - MACQUEEN EQUIPMENT INC		
Fund: 631 - WASTEWATER		
SCHOOL & CONF WW	SCHOOL & CONFERENCE	165.00
EQUIP MAINT	EQUIPMENT MAINTENANCE	1,438.64
Fund 631 - WASTEWATER Total:		1,603.64
Vendor 09760 - MACQUEEN EQUIPMENT INC Total:		1,603.64
Vendor: 08190 - MADISON NATIONAL LIFE		
Fund: 111 - GENERAL		
INSURANCE	DISABILITY INSURANCE	717.81
Fund 111 - GENERAL Total:		717.81
Fund: 713 - CASH & INVESTMENT POOL		
INSURANCE	LIFE INS EE PAYABLE	624.72
INSURANCE	DIS INC INS EE PAYABLE	716.20
INSURANCE	LIFE INS ER PAYABLE	664.99
Fund 713 - CASH & INVESTMENT POOL Total:		2,005.91
Vendor 08190 - MADISON NATIONAL LIFE Total:		2,723.72
Vendor: 07628 - MENARDS, INC		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	24.99
BLDG MAINT PARK	BUILDING MAINTENANCE	36.91
BLDG MAINT PARK	BUILDING MAINTENANCE	213.55

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Description (Payable)	Account Name	Amount
BLDG MAINT PARK	BUILDING MAINTENANCE	13.96
GROUND MAINT PARK	GROUNDS MAINTENANCE	89.32
BLDG MAINT PARK	BUILDING MAINTENANCE	23.28
BLDG MAINT PARK	BUILDING MAINTENANCE	198.98
BLDG MAINT PARK	BUILDING MAINTENANCE	13.43
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	23.76
DEPT SUPP PARK	DEPARTMENT SUPPLIES	18.88
DEPT SUPP PARK	DEPARTMENT SUPPLIES	107.23
DEPT SUPP PARK	DEPARTMENT SUPPLIES	24.96
DEPT SUPP PARK	DEPARTMENT SUPPLIES	45.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES	13.95
DEPT SUPP PARK	DEPARTMENT SUPPLIES	65.32
BLDG MAINT PARK	BUILDING MAINTENANCE	-184.00
GROUND MAINT PARK	GROUNDS MAINTENANCE	-19.14
Fund 111 - GENERAL Total:		711.36
Fund: 212 - TRANSPORTATION		
DOWNSPOUT	DEPARTMENT SUPPLIES	-15.59
SUPP - WHITE PVC	DEPARTMENT SUPPLIES	3.89
SUPP - AIR DUSTER	DEPARTMENT SUPPLIES	24.00
SUPP - HEAT SHRINK, SPLICE, D...	DEPARTMENT SUPPLIES	12.62
SUPP - OUTLET, NUT DRIVER, H...	DEPARTMENT SUPPLIES	23.26
SUPP - BATTERY PUCK LIGHTS	DEPARTMENT SUPPLIES	19.99
Fund 212 - TRANSPORTATION Total:		68.17
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	55.53
Fund 213 - CEMETERY Total:		55.53
Fund: 621 - ENVIRONMENTAL SERVICES		
PUSH BROOM & SHOVEL	DEPARTMENT SUPPLIES	79.96
RECYCLING SHED REPAIR PARTS	BUILDING MAINTENANCE	33.23
MISC PARTS & CLEANING SUPPL...	DEPARTMENT SUPPLIES	85.04
Fund 621 - ENVIRONMENTAL SERVICES Total:		198.23
Fund: 641 - WATER		
DEPT SUP WTR	DEPARTMENT SUPPLIES	122.72
DEPT SUP WTR	DEPARTMENT SUPPLIES	44.96
Fund 641 - WATER Total:		167.68
Vendor 07628 - MENARDS, INC Total:		1,200.97
Vendor: 07938 - MIDWEST CONNECT, LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
UB BILLING - MARCH 2021	CONTRACTUAL SERVICES	686.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		686.00
Fund: 631 - WASTEWATER		
UB BILLING - MARCH 2021	CONTRACTUAL SERVICES	686.00
Fund 631 - WASTEWATER Total:		686.00
Fund: 641 - WATER		
UB BILLING - MARCH 2021	CONTRACTUAL SERVICES	686.01
Fund 641 - WATER Total:		686.01
Vendor 07938 - MIDWEST CONNECT, LLC Total:		2,058.01
Vendor: 09304 - NCMA		
Fund: 111 - GENERAL		
ANNUAL MEMBERSHIP - DUSTIN..MEMBERSHIPS		600.00
Fund 111 - GENERAL Total:		600.00
Vendor 09304 - NCMA Total:		600.00
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER		
Fund: 713 - CASH & INVESTMENT POOL		
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY	1,415.10

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Description (Payable)	Account Name	Amount
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY	1,315.10
Fund 713 - CASH & INVESTMENT POOL Total:		2,730.20
Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:		2,730.20
Vendor: 00797 - NE DEPT OF REVENUE		
Fund: 111 - GENERAL		
TAXES	SALES TAX PAYABLE	120.44
Fund 111 - GENERAL Total:		120.44
Fund: 621 - ENVIRONMENTAL SERVICES		
TAXES	SALES TAX PAYABLE	84.39
Fund 621 - ENVIRONMENTAL SERVICES Total:		84.39
Fund: 631 - WASTEWATER		
TAXES	SALES TAX PAYABLE	12,893.20
Fund 631 - WASTEWATER Total:		12,893.20
Fund: 641 - WATER		
TAXES	SALES TAX PAYABLE	8,874.99
Fund 641 - WATER Total:		8,874.99
Fund: 661 - STORMWATER		
TAXES	SALES TAX PAYABLE	690.75
Fund 661 - STORMWATER Total:		690.75
Fund: 713 - CASH & INVESTMENT POOL		
WITHHOLDINGS	STATE W/H EE PAYABLE	22,303.14
Fund 713 - CASH & INVESTMENT POOL Total:		22,303.14
Vendor 00797 - NE DEPT OF REVENUE Total:		44,966.91
Vendor: 00068 - NE DEPT OF TRANSPORTATION		
Fund: 111 - GENERAL		
PATHWAY	PATHWAY	411,249.73
Fund 111 - GENERAL Total:		411,249.73
Vendor 00068 - NE DEPT OF TRANSPORTATION Total:		411,249.73
Vendor: 09867 - NEBRASKA DIPLOMATS		
Fund: 224 - ECONOMIC DEVELOPMENT		
ANNUAL MEMBERSHIP - STARR ...MEMBERSHIPS		350.00
Fund 224 - ECONOMIC DEVELOPMENT Total:		350.00
Vendor 09867 - NEBRASKA DIPLOMATS Total:		350.00
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT		
Fund: 631 - WASTEWATER		
ELECTRICITY	ELECTRIC POWER	15,749.95
ELECTRICITY	ELECTRIC POWER	217.27
Fund 631 - WASTEWATER Total:		15,967.22
Fund: 641 - WATER		
ELECTRICITY	ELECTRIC POWER	1,854.80
ELECTRICITY	ELECTRIC POWER	3,860.83
Fund 641 - WATER Total:		5,715.63
Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:		21,682.85
Vendor: 05373 - NEBRASKA SAFETY & FIRE EQUIPEMENT INC.		
Fund: 111 - GENERAL		
Equip. Main.	EQUIPMENT MAINTENANCE	130.00
Fund 111 - GENERAL Total:		130.00
Fund: 621 - ENVIRONMENTAL SERVICES		
METAL FDC CAPS	DEPARTMENT SUPPLIES	26.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		26.00
Vendor 05373 - NEBRASKA SAFETY & FIRE EQUIPEMENT INC. Total:		156.00

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Description (Payable)	Account Name	Amount
Vendor: 00722 - NEBRASKA SALT AND GRAIN CO		
Fund: 212 - TRANSPORTATION		
1 LOAD ICE SLICER	STREET REPAIR SUPPLIES	4,268.91
Fund 212 - TRANSPORTATION Total:		4,268.91
Vendor 00722 - NEBRASKA SALT AND GRAIN CO Total:		4,268.91
Vendor: 09409 - NETWORKFLEET, INC		
Fund: 212 - TRANSPORTATION		
GPS SERVICE	DEPARTMENT SUPPLIES	112.14
Fund 212 - TRANSPORTATION Total:		112.14
Fund: 621 - ENVIRONMENTAL SERVICES		
GPS SERVICE FOR FLEET	CONTRACTUAL SERVICES	111.77
Fund 621 - ENVIRONMENTAL SERVICES Total:		111.77
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	48.57
Fund 631 - WASTEWATER Total:		48.57
Fund: 641 - WATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	32.38
Fund 641 - WATER Total:		32.38
Vendor 09409 - NETWORKFLEET, INC Total:		304.86
Vendor: 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF		
Fund: 111 - GENERAL		
BLDG MAINT PARK	BUILDING MAINTENANCE	18.55
BLDG MAINT PARK	BUILDING MAINTENANCE	13.18
BLDG MAINT PARK	BUILDING MAINTENANCE	5.01
BLDG MAINT PARK	BUILDING MAINTENANCE	29.65
GROUND MAINT PARK	GROUNDS MAINTENANCE	22.54
Fund 111 - GENERAL Total:		88.93
Fund: 641 - WATER		
DEPT SUPP WTR	DEPARTMENT SUPPLIES	339.25
DEPT SUPP WTR	DEPARTMENT SUPPLIES	-196.97
Fund 641 - WATER Total:		142.28
Vendor 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF Total:		231.21
Vendor: 08840 - ONE CALL CONCEPTS, INC		
Fund: 212 - TRANSPORTATION		
CONTRACTUAL	CONTRACTUAL SERVICES	54.91
Fund 212 - TRANSPORTATION Total:		54.91
Fund: 631 - WASTEWATER		
CONTRACTUAL	CONTRACTUAL SERVICES	54.90
Fund 631 - WASTEWATER Total:		54.90
Fund: 641 - WATER		
CONTRACTUAL	CONTRACTUAL SERVICES	54.90
Fund 641 - WATER Total:		54.90
Vendor 08840 - ONE CALL CONCEPTS, INC Total:		164.71
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC		
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	93.00
Fund 631 - WASTEWATER Total:		93.00
Fund: 641 - WATER		
SAMPLES	SAMPLES	80.00
SAMPLES	SAMPLES	44.00
SAMPLES	SAMPLES	80.00
SAMPLES	SAMPLES	80.00
SAMPLES	SAMPLES	44.00

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Description (Payable)	Account Name	Amount
SAMPLES	SAMPLES	60.00
Fund 641 - WATER Total:		388.00
Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:		481.00
Vendor: 00017 - PANHANDLE HUMANE SOCIETY		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	5,383.65
Fund 111 - GENERAL Total:		5,383.65
Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:		5,383.65
Vendor: 04494 - PAUL REED CONSTRUCTION & SUPPLY, INC		
Fund: 111 - GENERAL		
STRUCTURE PARK	STRUCTURES	51,134.84
Fund 111 - GENERAL Total:		51,134.84
Vendor 04494 - PAUL REED CONSTRUCTION & SUPPLY, INC Total:		51,134.84
Vendor: 10030 - PLATTE RIVER GLASS RODNEY L FLOTH		
Fund: 212 - TRANSPORTATION		
INSTALL BACK WINDOW ON LO...	EQUIPMENT MAINTENANCE	80.00
Fund 212 - TRANSPORTATION Total:		80.00
Vendor 10030 - PLATTE RIVER GLASS RODNEY L FLOTH Total:		80.00
Vendor: 01276 - PLATTE VALLEY BANK		
Fund: 713 - CASH & INVESTMENT POOL		
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE	10,799.13
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE	10,799.13
Fund 713 - CASH & INVESTMENT POOL Total:		21,598.26
Vendor 01276 - PLATTE VALLEY BANK Total:		21,598.26
Vendor: 09807 - POLYDYNE INC		
Fund: 631 - WASTEWATER		
CHEMICALS	CHEMICALS	5,379.93
Fund 631 - WASTEWATER Total:		5,379.93
Vendor 09807 - POLYDYNE INC Total:		5,379.93
Vendor: 00796 - POWERPLAN		
Fund: 212 - TRANSPORTATION		
PARTS - LENS	EQUIPMENT MAINTENANCE	12.89
PARTS - SWITCH	EQUIPMENT MAINTENANCE	-4.70
PARTS - HYDRAULICS	EQUIPMENT MAINTENANCE	160.50
WINDOW PANE FOR LOADER	EQUIPMENT MAINTENANCE	318.54
Fund 212 - TRANSPORTATION Total:		487.23
Vendor 00796 - POWERPLAN Total:		487.23
Vendor: 10218 - POWERTECH LLC		
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	1,369.00
Fund 631 - WASTEWATER Total:		1,369.00
Vendor 10218 - POWERTECH LLC Total:		1,369.00
Vendor: 01920 - PRAISE WINDOWS INC		
Fund: 111 - GENERAL		
Bldg. Main.	BUILDING MAINTENANCE	700.00
Fund 111 - GENERAL Total:		700.00
Vendor 01920 - PRAISE WINDOWS INC Total:		700.00
Vendor: 00075 - PROTEX CENTRAL, INC.		
Fund: 111 - GENERAL		
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	43.50
BLDG MAINT-PD	BUILDING MAINTENANCE	101.50
BLDG MAINT-PD	BUILDING MAINTENANCE	101.50

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Description (Payable)	Account Name	Amount
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	242.12
Fund 111 - GENERAL Total:		488.62
Vendor 00075 - PROTEX CENTRAL, INC. Total:		488.62
Vendor: 00266 - QUILL CORPORATION		
Fund: 111 - GENERAL		
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	100.49
Fund 111 - GENERAL Total:		100.49
Vendor 00266 - QUILL CORPORATION Total:		100.49
Vendor: 04089 - REGIONAL CARE INC		
Fund: 812 - HEALTH INSURANCE		
FLEX FUNDING	FLEXIBLE BENFT EXPENSES	2,920.31
CLAIMS	CLAIMS EXPENSE	44,837.16
HEALTH INS. PREMIUM - APRIL ...	PREMIUM EXPENSE	43,477.47
FLEX FUNDING	FLEXIBLE BENFT EXPENSES	1,136.24
CLAIMS	CLAIMS EXPENSE	16,407.10
CLAIMS	CLAIMS EXPENSE	6,613.35
Fund 812 - HEALTH INSURANCE Total:		115,391.63
Vendor 04089 - REGIONAL CARE INC Total:		115,391.63
Vendor: 00364 - REGIONAL WEST MEDICAL CENTER		
Fund: 111 - GENERAL		
CONSULTING-PD	CONSULTING SERVICES	220.66
Fund 111 - GENERAL Total:		220.66
Vendor 00364 - REGIONAL WEST MEDICAL CENTER Total:		220.66
Vendor: 00798 - REGISTER OF DEEDS		
Fund: 213 - CEMETERY		
LEGAL	LEGAL FEES	10.00
LEGAL	LEGAL FEES	10.00
LEGAL	LEGAL FEES	10.00
Fund 213 - CEMETERY Total:		30.00
Vendor 00798 - REGISTER OF DEEDS Total:		30.00
Vendor: 03067 - RICHARD CELLI		
Fund: 511 - CAPITAL PROJECTS FUND		
2021 CFMOTO UTV	EQUIPMENT	13,587.90
Fund 511 - CAPITAL PROJECTS FUND Total:		13,587.90
Vendor 03067 - RICHARD CELLI Total:		13,587.90
Vendor: 08204 - RIVERSIDE ZOOLOGICAL FOUNDATION		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	75,000.00
Fund 111 - GENERAL Total:		75,000.00
Vendor 08204 - RIVERSIDE ZOOLOGICAL FOUNDATION Total:		75,000.00
Vendor: 00366 - ROOSEVELT PUBLIC POWER DISTRICT		
Fund: 641 - WATER		
ELECTRIC POWER	ELECTRIC POWER	1,514.21
Fund 641 - WATER Total:		1,514.21
Vendor 00366 - ROOSEVELT PUBLIC POWER DISTRICT Total:		1,514.21
Vendor: 04311 - ROSE DREW, INC		
Fund: 111 - GENERAL		
Dep. Sup.	DEPARTMENT SUPPLIES	58.61
Fund 111 - GENERAL Total:		58.61
Vendor 04311 - ROSE DREW, INC Total:		58.61

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Description (Payable)	Account Name	Amount
Vendor: 08284 - ROSEMARY FLORES		
Fund: 111 - GENERAL		
EAST OVERLAND FACADE IMPR.... COMMUNITY DEVELOPMENT		3,245.00
	Fund 111 - GENERAL Total:	3,245.00
	Vendor 08284 - ROSEMARY FLORES Total:	3,245.00
Vendor: 10022 - ROUNDHOUSE BUNKER GEAR SERVICE		
Fund: 111 - GENERAL		
TURNOUT PANTS REPAIR - GILL DEPARTMENT SUPPLIES		43.52
	Fund 111 - GENERAL Total:	43.52
	Vendor 10022 - ROUNDHOUSE BUNKER GEAR SERVICE Total:	43.52
Vendor: 09997 - RURAL HEALTH DEVELOPMENT, INC.		
Fund: 224 - ECONOMIC DEVELOPMENT		
ECONOMIC DEV ECONOMIC DEVELOPMENT		6,383.33
	Fund 224 - ECONOMIC DEVELOPMENT Total:	6,383.33
	Vendor 09997 - RURAL HEALTH DEVELOPMENT, INC. Total:	6,383.33
Vendor: 00026 - S M E C		
Fund: 713 - CASH & INVESTMENT POOL		
EMPLOYEE DEDUCTIONS SMEC EE PAYABLE		156.27
EMPLOYEE DEDUCTION SMEC EE PAYABLE		156.27
	Fund 713 - CASH & INVESTMENT POOL Total:	312.54
	Vendor 00026 - S M E C Total:	312.54
Vendor: 06279 - SALES MIDWEST, INC		
Fund: 111 - GENERAL		
EQUIP MAINT PARK EQUIPMENT MAINTENANCE		650.94
EQUIP MAINT PARK EQUIPMENT MAINTENANCE		32.76
	Fund 111 - GENERAL Total:	683.70
	Vendor 06279 - SALES MIDWEST, INC Total:	683.70
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454		
Fund: 713 - CASH & INVESTMENT POOL		
FIRE EE DUES FIRE UNION DUES EE PAY		280.00
FIRE EE DUES FIRE UNION DUES EE PAY		280.00
	Fund 713 - CASH & INVESTMENT POOL Total:	560.00
	Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:	560.00
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION		
Fund: 713 - CASH & INVESTMENT POOL		
POLICE EE DUES POL UNION DUES EE PAY		1,014.00
POLICE EE DUES POL UNION DUES EE PAY		1,014.00
	Fund 713 - CASH & INVESTMENT POOL Total:	2,028.00
	Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:	2,028.00
Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC		
Fund: 641 - WATER		
UNIFORM WTR UNIFORMS & CLOTHING		480.43
	Fund 641 - WATER Total:	480.43
	Vendor 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC Total:	480.43
Vendor: 00108 - SCOTTSBLUFF WINSUPPLY COMPANY		
Fund: 111 - GENERAL		
DEPT SUPP PARK DEPARTMENT SUPPLIES		21.64
	Fund 111 - GENERAL Total:	21.64
	Vendor 00108 - SCOTTSBLUFF WINSUPPLY COMPANY Total:	21.64
Vendor: 00684 - SHERIFF'S OFFICE		
Fund: 111 - GENERAL		
LEGAL FEES-PD LEGAL FEES		9.00
LEGAL FEES-PD LEGAL FEES		28.98
LEGAL FEES-PD LEGAL FEES		25.32

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Description (Payable)	Account Name	Amount
LEGAL FEES-PD	LEGAL FEES	21.66
LEGAL FEES-PD	LEGAL FEES	20.44
LEGAL FEES-PD	LEGAL FEES	25.32
LEGAL FEES-PD	LEGAL FEES	20.44
LEGAL FEES-PD	LEGAL FEES	32.64
LEGAL FEES-PD	LEGAL FEES	9.66
LEGAL FEES-PD	LEGAL FEES	25.32
LEGAL FEES-PD	LEGAL FEES	16.37
LEGAL FEES-PD	LEGAL FEES	21.66
LEGAL FEES-PD	LEGAL FEES	32.64
LEGAL FEES-PD	LEGAL FEES	22.88
LEGAL FEES-PD	LEGAL FEES	131.46
LEGAL FEES-PD	LEGAL FEES	9.66
LEGAL FEES-PD	LEGAL FEES	9.66
LEGAL FEES-PD	LEGAL FEES	28.98
LEGAL FEES-PD	LEGAL FEES	28.98
LEGAL FEES-PD	LEGAL FEES	36.30
LEGAL FEES-PD	LEGAL FEES	9.00
LEGAL FEES-PD	LEGAL FEES	21.66
LEGAL FEES-PD	LEGAL FEES	21.66
LEGAL FEES-PD	LEGAL FEES	9.00
LEGAL FEES-PD	LEGAL FEES	19.18
LEGAL FEES-PD	LEGAL FEES	20.36
LEGAL FEES-PD	LEGAL FEES	25.08
LEGAL FEES-PD	LEGAL FEES	9.00
LEGAL FEES-PD	LEGAL FEES	22.52
LEGAL FEES-PD	LEGAL FEES	34.52
LEGAL FEES-PD	LEGAL FEES	20.16
LEGAL FEES-PD	LEGAL FEES	17.80
LEGAL FEES-PD	LEGAL FEES	17.80
LEGAL FEES-PD	LEGAL FEES	25.08
LEGAL FEES-PD	LEGAL FEES	25.08

Fund 111 - GENERAL Total: 855.27

Vendor 00684 - SHERIFF'S OFFICE Total: 855.27

Vendor: 00786 - SHERWIN WILLIAMS

Fund: 111 - GENERAL

BLDG MAINT PARK	BUILDING MAINTENANCE	81.69
BLDG MAINT PARK	BUILDING MAINTENANCE	395.28
BLDG MAINT PARK	BUILDING MAINTENANCE	89.84

Fund 111 - GENERAL Total: 566.81

Fund: 212 - TRANSPORTATION

WHITE, YELLOW, RED, BLUE LA...	STREET REPAIR SUPPLIES	10,957.00
YELLOW & WHITE LATEX PAINT	STREET REPAIR SUPPLIES	1,600.00

Fund 212 - TRANSPORTATION Total: 12,557.00

Vendor 00786 - SHERWIN WILLIAMS Total: 13,123.81

Vendor: 01031 - SIMON CONTRACTORS

Fund: 111 - GENERAL

GROUND MAINT PARK	GROUNDS MAINTENANCE	981.75
GROUND MAINT PARK	GROUNDS MAINTENANCE	660.00

Fund 111 - GENERAL Total: 1,641.75

Vendor 01031 - SIMON CONTRACTORS Total: 1,641.75

Vendor: 00513 - SNELL SERVICES INC.

Fund: 111 - GENERAL

GROUND MAINT PARK	GROUNDS MAINTENANCE	539.15
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Fund 111 - GENERAL Total: 539.15

Vendor 00513 - SNELL SERVICES INC. Total: 539.15

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Description (Payable)	Account Name	Amount
Vendor: 09718 - SPECTRUM PHOTO		
Fund: 111 - GENERAL		
PHOTO'S - COUNCIL & ECON. D...	DEPARTMENT SUPPLIES	300.00
	Fund 111 - GENERAL Total:	300.00
Fund: 224 - ECONOMIC DEVELOPMENT		
PHOTO'S - COUNCIL & ECON. D...	DEPARTMENT SUPPLIES	40.00
	Fund 224 - ECONOMIC DEVELOPMENT Total:	40.00
	Vendor 09718 - SPECTRUM PHOTO Total:	340.00
Vendor: 00054 - STATE HEALTH LAB		
Fund: 641 - WATER		
SAMPLES/WTR	SAMPLES	3,826.00
	Fund 641 - WATER Total:	3,826.00
	Vendor 00054 - STATE HEALTH LAB Total:	3,826.00
Vendor: 01235 - STATE OF NE.		
Fund: 111 - GENERAL		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	1,155.00
	Fund 111 - GENERAL Total:	1,155.00
	Vendor 01235 - STATE OF NE. Total:	1,155.00
Vendor: 06602 - TAMARA REICHERT		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	135.00
	Fund 111 - GENERAL Total:	135.00
	Vendor 06602 - TAMARA REICHERT Total:	135.00
Vendor: 08952 - TERRI ROSE		
Fund: 212 - TRANSPORTATION		
RE-IMBURSEMENT FOR SWEEP...	DEPARTMENT SUPPLIES	16.00
	Fund 212 - TRANSPORTATION Total:	16.00
	Vendor 08952 - TERRI ROSE Total:	16.00
Vendor: 01325 - THE PEAVEY CORP		
Fund: 111 - GENERAL		
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	24.60
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	156.75
	Fund 111 - GENERAL Total:	181.35
	Vendor 01325 - THE PEAVEY CORP Total:	181.35
Vendor: 01578 - THOMPSON GLASS, INC		
Fund: 111 - GENERAL		
BLDG MAINT ADM	BUILDING MAINTENANCE	230.00
	Fund 111 - GENERAL Total:	230.00
	Vendor 01578 - THOMPSON GLASS, INC Total:	230.00
Vendor: 08002 - TOYOTA MOTOR CREDIT CORPORATION		
Fund: 218 - PUBLIC SAFETY		
HIDTA CAR LEASE-PD	DEPARTMENT SUPPLIES	343.53
	Fund 218 - PUBLIC SAFETY Total:	343.53
	Vendor 08002 - TOYOTA MOTOR CREDIT CORPORATION Total:	343.53
Vendor: 05087 - TRAFFIC PARTS, INC		
Fund: 212 - TRANSPORTATION		
LEDs FOR TRAFFIC SIGNALS	DEPARTMENT SUPPLIES	119.80
	Fund 212 - TRANSPORTATION Total:	119.80
	Vendor 05087 - TRAFFIC PARTS, INC Total:	119.80
Vendor: 00568 - TWIN CITY AUTO, INC		
Fund: 212 - TRANSPORTATION		
HINGE PIN FOR SNOW PLOW	EQUIPMENT MAINTENANCE	40.45
	Fund 212 - TRANSPORTATION Total:	40.45

Expense Approval Report

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Description (Payable)	Account Name	Amount
Fund: 725 - CENTRAL GARAGE		
TRANS STOCK- PLOW PIN, WIRL...	EQUIPMENT MAINTENANCE	488.80
Fund 725 - CENTRAL GARAGE Total:		488.80
Vendor 00568 - TWIN CITY AUTO, INC Total:		529.25
Vendor: 08821 - TYLER TECHNOLOGIES, INC		
Fund: 621 - ENVIRONMENTAL SERVICES		
FEE UB ONLINE 4/1/21 - 4/30/21	CONTRACTUAL SERVICES	116.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		116.00
Fund: 631 - WASTEWATER		
FEE UB ONLINE 4/1/21 - 4/30/21	CONTRACTUAL SERVICES	116.00
Fund 631 - WASTEWATER Total:		116.00
Fund: 641 - WATER		
FEE UB ONLINE 4/1/21 - 4/30/21	CONTRACTUAL SERVICES	116.00
Fund 641 - WATER Total:		116.00
Vendor 08821 - TYLER TECHNOLOGIES, INC Total:		348.00
Vendor: 10026 - TYRELL GILL		
Fund: 111 - GENERAL		
PER DIEM FOR HAZMAT TECHN...	SCHOOL & CONFERENCE	520.00
Fund 111 - GENERAL Total:		520.00
Vendor 10026 - TYRELL GILL Total:		520.00
Vendor: 09865 - UNION BANK & TRUST		
Fund: 713 - CASH & INVESTMENT POOL		
RETIREMENT	REGULAR RETIRE EE PAY	7,575.83
RETIREMENT	REGULAR RETIRE EE PAY	7,910.96
RETIREMENT	DEFERRED COMP EE PAY	1,870.01
RETIREMENT	DEFERRED COMP EE PAY	490.00
RETIREMENT	RETIRE FIRE EE PAYABLE	3,388.53
RETIREMENT	RETIRE FIRE EE PAYABLE	6,447.07
RETIREMENT	RETIRE POLICE EE PAY	5,879.07
RETIREMENT	RETIRE POLICE EE PAY	5,478.88
RETIREMENT	REGULAR RETIRE EE PAY	7,795.71
RETIREMENT	REGULAR RETIRE EE PAY	8,171.02
RETIREMENT	DEFERRED COMP EE PAY	490.00
RETIREMENT	DEFERRED COMP EE PAY	1,882.01
RETIREMENT	RETIRE FIRE EE PAYABLE	2,580.55
RETIREMENT	RETIRE FIRE EE PAYABLE	4,831.19
RETIREMENT	RETIRE POLICE EE PAY	5,634.66
RETIREMENT	RETIRE POLICE EE PAY	6,003.51
Fund 713 - CASH & INVESTMENT POOL Total:		76,429.00
Vendor 09865 - UNION BANK & TRUST Total:		76,429.00
Vendor: 09840 - UNITED STATES WELDING		
Fund: 621 - ENVIRONMENTAL SERVICES		
CO2 TANK RENTAL	CONTRACTUAL SERVICES	41.08
Fund 621 - ENVIRONMENTAL SERVICES Total:		41.08
Vendor 09840 - UNITED STATES WELDING Total:		41.08
Vendor: 08828 - US BANK		
Fund: 111 - GENERAL		
Coll.	COLLECTIONS	16.40
GASOLINE-PD	GASOLINE	48.06
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	178.00
Prgmg.	PROGRAMMING	18.00
Prgmg.	PROGRAMMING	24.99
SPRINKLER GAUGE CALIBRATIO...	DEPARTMENT SUPPLIES	175.41
GASOLINE-PD	GASOLINE	37.75
FIRE DOOR CLEARANCE GAUGE --	DEPARTMENT SUPPLIES	18.18
Cont. Svcs.	CONTRACTUAL SERVICES	12.99

Expense Approval Report

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Description (Payable)	Account Name	Amount
Prgmg.	PROGRAMMING	52.84
GASOLINE-PD	GASOLINE	34.64
DEPT SUPP PARK	DEPARTMENT SUPPLIES	59.00
FILE CORRECTED 1099'S	DEPARTMENT SUPPLIES	10.98
Dep. Sup.	DEPARTMENT SUPPLIES	23.00
GASOLINE-PD	GASOLINE	18.92
GASOLINE-PD	GASOLINE	25.45
GFOA - WEBINAR (L.LOUTZENHI...	SCHOOL & CONFERENCE	85.00
Dep. Sup.	DEPARTMENT SUPPLIES	69.90
GASOLINE-PD	GASOLINE	45.70
INTERNATIONAL CODE COUNCIL...	SCHOOL & CONFERENCE	290.00
NATIONAL REGISTRY EMT - CO...	MEMBERSHIPS	20.00
GASOLINE-PD	GASOLINE	37.24
Equip. Main.	EQUIPMENT MAINTENANCE	84.38
Prgmg.	PROGRAMMING	1.00
Prgmg.	PROGRAMMING	6.99
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	96.00
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	110.79
Fund 111 - GENERAL Total:		1,601.61
Fund: 631 - WASTEWATER		
TRAINING	SCHOOL & CONFERENCE	609.00
Fund 631 - WASTEWATER Total:		609.00
Fund: 661 - STORMWATER		
POSTAGE	POSTAGE	5.55
Fund 661 - STORMWATER Total:		5.55
Vendor 08828 - US BANK Total:		2,216.16
Vendor: 03674 - WELLS FARGO BANK, N.A.		
Fund: 713 - CASH & INVESTMENT POOL		
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY	8.51
Fund 713 - CASH & INVESTMENT POOL Total:		8.51
Vendor 03674 - WELLS FARGO BANK, N.A. Total:		8.51
Vendor: 00335 - WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT		
Fund: 111 - GENERAL		
2021 MEMBERSHIP - JANA BODE	MEMBERSHIPS	30.00
Fund 111 - GENERAL Total:		30.00
Vendor 00335 - WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT Total:		30.00
Vendor: 00876 - WINTER CREEK CANAL COMPANY		
Fund: 621 - ENVIRONMENTAL SERVICES		
ANNUAL FEE	POST CLOSURE CARE	2,870.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		2,870.00
Vendor 00876 - WINTER CREEK CANAL COMPANY Total:		2,870.00
Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT		
Fund: 713 - CASH & INVESTMENT POOL		
CHILD SUPPORT	CHILD SUPPORT EE PAY	738.08
CHILD SUPPORT	CHILD SUPPORT EE PAY	738.08
Fund 713 - CASH & INVESTMENT POOL Total:		1,476.16
Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total:		1,476.16
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE		
Fund: 713 - CASH & INVESTMENT POOL		
YMCA	YMCA PAY EE	731.00
Fund 713 - CASH & INVESTMENT POOL Total:		731.00
Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:		731.00
Vendor: 03379 - ZM LUMBER INC		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	20.40
GROUND MAINT PARK	GROUNDS MAINTENANCE	40.80

Expense Approval Report

Post Dates: 3/16/2021 - 4/5/2021

Description (Payable)	Account Name	Amount
GROUND MAINT PARK	GROUNDS MAINTENANCE	84.17
Fund 111 - GENERAL Total:		145.37
Vendor 03379 - ZM LUMBER INC Total:		145.37
Grand Total:		1,174,865.02

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	590,871.29	838.25
212 - TRANSPORTATION	70,730.54	0.00
213 - CEMETERY	304.74	0.00
218 - PUBLIC SAFETY	1,520.02	0.00
224 - ECONOMIC DEVELOPMENT	9,697.35	0.00
225 - MUTUAL FIRE	2,900.00	0.00
311 - DEBT SERVICE	2,280.00	0.00
511 - CAPITAL PROJECTS FUND	13,587.90	0.00
621 - ENVIRONMENTAL SERVICES	15,070.45	84.39
631 - WASTEWATER	48,081.53	12,893.20
641 - WATER	43,748.05	8,874.99
661 - STORMWATER	2,130.78	690.75
713 - CASH & INVESTMENT POOL	253,234.17	253,234.17
721 - GIS SERVICES	35.71	0.00
725 - CENTRAL GARAGE	5,280.86	0.00
812 - HEALTH INSURANCE	115,391.63	71,914.16
Grand Total:	1,174,865.02	348,529.91

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-21311	SALES TAX PAYABLE	120.44	120.44
111-42302-121	PERMITS	30.00	0.00
111-51281-142	DISABILITY INSURANCE	717.81	717.81
111-52111-111	DEPARTMENT SUPPLIES	415.21	0.00
111-52111-112	DEPARTMENT SUPPLIES	64.07	0.00
111-52111-113	DEPARTMENT SUPPLIES	300.00	0.00
111-52111-114	DEPARTMENT SUPPLIES	41.20	0.00
111-52111-141	DEPARTMENT SUPPLIES	323.66	0.00
111-52111-142	DEPARTMENT SUPPLIES	100.49	0.00
111-52111-151	DEPARTMENT SUPPLIES	1,068.62	0.00
111-52111-171	DEPARTMENT SUPPLIES	688.14	0.00
111-52121-151	JANITORIAL SUPPLIES	89.25	0.00
111-52121-171	JANITORIAL SUPPLIES	700.62	0.00
111-52163-142	INVESTIGATIVE EXPENSES	181.35	0.00
111-52222-151	COLLECTIONS	728.17	0.00
111-52223-151	PROGRAMMING	403.18	0.00
111-52225-151	SUBSCRIPTIONS	1,313.00	0.00
111-52311-112	MEMBERSHIPS	30.00	0.00
111-52311-114	MEMBERSHIPS	600.00	0.00
111-52311-141	MEMBERSHIPS	20.00	0.00
111-52411-141	POSTAGE	21.18	0.00
111-52411-142	POSTAGE	53.30	0.00
111-52511-142	GASOLINE	247.76	0.00
111-53111-111	CONTRACTUAL SERVICES	90.57	0.00
111-53111-115	CONTRACTUAL SERVICES	90.57	0.00
111-53111-116	CONTRACTUAL SERVICES	2,516.00	0.00
111-53111-121	CONTRACTUAL SERVICES	603.80	0.00
111-53111-141	CONTRACTUAL SERVICES	120.76	0.00
111-53111-142	CONTRACTUAL SERVICES	9,000.55	0.00
111-53111-151	CONTRACTUAL SERVICES	12.99	0.00
111-53111-171	CONTRACTUAL SERVICES	301.90	0.00
111-53111-172	CONTRACTUAL SERVICES	75,000.00	0.00
111-53121-142	CONSULTING SERVICES	220.66	0.00
111-53211-142	LEGAL FEES	855.27	0.00
111-53311-111	AUDIT	1,710.00	0.00
111-53421-111	BUILDING MAINTENANCE	230.00	0.00
111-53421-141	BUILDING MAINTENANCE	181.93	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53421-142	BUILDING MAINTENANCE	181.92	0.00
111-53421-151	BUILDING MAINTENANCE	5,663.21	0.00
111-53421-171	BUILDING MAINTENANCE	1,311.88	0.00
111-53441-142	EQUIPMENT MAINTENAN...	396.41	0.00
111-53441-151	EQUIPMENT MAINTENAN...	214.38	0.00
111-53441-171	EQUIPMENT MAINTENAN...	1,048.04	0.00
111-53451-171	VEHICLE MAINTENANCE	228.06	0.00
111-53471-171	GROUND MAINTENANCE	2,792.53	0.00
111-53521-111	HEATING FUEL	353.42	0.00
111-53521-141	HEATING FUEL	229.23	0.00
111-53521-142	HEATING FUEL	318.35	0.00
111-53521-151	HEATING FUEL	292.10	0.00
111-53521-171	HEATING FUEL	353.24	0.00
111-53521-172	HEATING FUEL	196.42	0.00
111-53561-111	PHONE & INTERNET	246.52	0.00
111-53561-112	PHONE & INTERNET	73.97	0.00
111-53561-114	PHONE & INTERNET	37.34	0.00
111-53561-115	PHONE & INTERNET	39.52	0.00
111-53561-116	PHONE & INTERNET	160.00	0.00
111-53561-121	PHONE & INTERNET	147.33	0.00
111-53561-141	PHONE & INTERNET	342.26	0.00
111-53561-142	PHONE & INTERNET	2,507.27	0.00
111-53561-151	PHONE & INTERNET	437.65	0.00
111-53561-171	PHONE & INTERNET	256.83	0.00
111-53561-172	PHONE & INTERNET	31.00	0.00
111-53571-141	CELLULAR PHONE	317.14	0.00
111-53711-111	SCHOOL & CONFERENCE	85.00	0.00
111-53711-141	SCHOOL & CONFERENCE	1,426.70	0.00
111-53711-142	SCHOOL & CONFERENCE	736.30	0.00
111-53751-114	COMMUNITY DEVELOPM...	3,245.00	0.00
111-53821-171	PROP & EQUIP INSURANCE	66.64	0.00
111-54311-171	STRUCTURES	56,693.45	0.00
111-54391-171	PATHWAY	411,249.73	0.00
212-52111-212	DEPARTMENT SUPPLIES	1,463.29	0.00
212-52171-212	STREET REPAIR SUPPLIES	17,063.63	0.00
212-52411-212	POSTAGE	26.88	0.00
212-52521-212	OTHER FUEL	23.93	0.00
212-52531-212	OIL & ANTIFREEZE	55.08	0.00
212-53111-212	CONTRACTUAL SERVICES	667.83	0.00
212-53311-212	AUDIT	2,850.00	0.00
212-53441-212	EQUIPMENT MAINTENAN...	607.68	0.00
212-53451-212	VEHICLE MAINTENANCE	1,164.48	0.00
212-53521-212	HEATING FUEL	1,392.44	0.00
212-53561-212	PHONE & INTERNET	431.80	0.00
212-54322-212	STREET PROJECTS	22,811.50	0.00
212-54411-212	EQUIPMENT	22,172.00	0.00
213-52111-213	DEPARTMENT SUPPLIES	114.27	0.00
213-52411-213	POSTAGE	38.25	0.00
213-53211-213	LEGAL FEES	30.00	0.00
213-53441-213	EQUIPMENT MAINTENAN...	46.45	0.00
213-53561-213	PHONE & INTERNET	75.77	0.00
218-52111-142	DEPARTMENT SUPPLIES	343.53	0.00
218-54411-142	EQUIPMENT	1,176.49	0.00
224-52111-113	DEPARTMENT SUPPLIES	40.00	0.00
224-52311-114	MEMBERSHIPS	350.00	0.00
224-53311-111	AUDIT	2,850.00	0.00
224-53561-113	PHONE & INTERNET	74.02	0.00
224-59111-114	ECONOMIC DEVELOPME...	6,383.33	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
225-52111-141	DEPARTMENT SUPPLIES	2,900.00	0.00
311-53311-111	AUDIT	2,280.00	0.00
511-54411-171	EQUIPMENT	13,587.90	0.00
621-21311	SALES TAX PAYABLE	84.39	84.39
621-52111-621	DEPARTMENT SUPPLIES	779.29	0.00
621-53111-621	CONTRACTUAL SERVICES	2,193.57	0.00
621-53193-621	DISPOSAL FEES	1,826.78	0.00
621-53194-621	POST CLOSURE CARE	2,870.00	0.00
621-53311-621	AUDIT	6,270.00	0.00
621-53421-621	BUILDING MAINTENANCE	33.23	0.00
621-53441-621	EQUIPMENT MAINTENAN...	177.06	0.00
621-53451-621	VEHICLE MAINTENANCE	145.70	0.00
621-53521-621	HEATING FUEL	518.59	0.00
621-53561-621	PHONE & INTERNET	171.84	0.00
631-21311	SALES TAX PAYABLE	12,893.20	12,893.20
631-52111-631	DEPARTMENT SUPPLIES	241.01	0.00
631-52611-631	CHEMICALS	5,379.93	0.00
631-53111-631	CONTRACTUAL SERVICES	2,281.61	0.00
631-53311-631	AUDIT	6,270.00	0.00
631-53441-631	EQUIPMENT MAINTENAN...	4,110.58	0.00
631-53531-631	ELECTRIC POWER	15,967.22	0.00
631-53561-631	PHONE & INTERNET	163.98	0.00
631-53711-631	SCHOOL & CONFERENCE	774.00	0.00
641-21311	SALES TAX PAYABLE	8,874.99	8,874.99
641-52111-641	DEPARTMENT SUPPLIES	2,308.67	0.00
641-52116-641	METERS	3,491.96	0.00
641-52117-641	SAMPLES	4,376.00	0.00
641-52181-641	UNIFORMS & CLOTHING	480.43	0.00
641-52411-641	POSTAGE	536.54	0.00
641-52611-641	CHEMICALS	3,680.50	0.00
641-53111-641	CONTRACTUAL SERVICES	2,291.44	0.00
641-53311-641	AUDIT	6,270.00	0.00
641-53441-641	EQUIPMENT MAINTENAN...	76.66	0.00
641-53461-641	FACILITY REPAIRS	3,820.00	0.00
641-53521-641	HEATING FUEL	125.38	0.00
641-53531-641	ELECTRIC POWER	7,229.84	0.00
641-53561-641	PHONE & INTERNET	185.64	0.00
661-21311	SALES TAX PAYABLE	690.75	690.75
661-52111-661	DEPARTMENT SUPPLIES	1,097.22	0.00
661-52411-661	POSTAGE	5.55	0.00
661-53111-661	CONTRACTUAL SERVICES	301.90	0.00
661-53561-661	PHONE & INTERNET	35.36	0.00
713-21512	MEDICARE W/H EE PAYAB...	15,725.06	15,725.06
713-21513	FICA W/H EE PAYABLE	57,121.20	57,121.20
713-21514	FED W/H EE PAYABLE	49,947.62	49,947.62
713-21515	STATE W/H EE PAYABLE	22,303.14	22,303.14
713-21517	POL UNION DUES EE PAY	2,028.00	2,028.00
713-21518	FIRE UNION DUES EE PAY	560.00	560.00
713-21523	LIFE INS EE PAYABLE	680.42	680.42
713-21524	SMEC EE PAYABLE	312.54	312.54
713-21527	WAGE ATTACHMENT EE ...	184.43	184.43
713-21528	REGULAR RETIRE EE PAY	31,453.52	31,453.52
713-21529	DEFERRED COMP EE PAY	4,732.02	4,732.02
713-21531	RETIRE FIRE EE PAYABLE	17,247.34	17,247.34
713-21533	RETIRE POLICE EE PAY	22,996.12	22,996.12
713-21534	DIS INC INS EE PAYABLE	742.15	742.15
713-21539	CHILD SUPPORT EE PAY	4,206.36	4,206.36
713-21540	YMCA PAY EE	731.00	731.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
713-21541	HSA EE PAYABLE	21,598.26	21,598.26
713-21723	LIFE INS ER PAYABLE	664.99	664.99
721-53561-721	PHONE & INTERNET	35.71	0.00
725-52111-725	DEPARTMENT SUPPLIES	164.50	0.00
725-52181-725	UNIFORMS & CLOTHING	10.80	0.00
725-52531-725	OIL & ANTIFREEZE	1,383.85	0.00
725-53111-725	CONTRACTUAL SERVICES	4.56	0.00
725-53441-725	EQUIPMENT MAINTENAN...	3,448.28	0.00
725-53521-725	HEATING FUEL	233.20	0.00
725-53561-725	PHONE & INTERNET	35.67	0.00
812-53861-112	PREMIUM EXPENSE	43,477.47	0.00
812-53862-112	CLAIMS EXPENSE	67,857.61	67,857.61
812-53863-112	FLEXIBLE BENFT EXPENSES	4,056.55	4,056.55
Grand Total:		1,174,865.02	348,529.91

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	687,133.63	348,529.91
2147853111	75,000.00	0.00
21852111142	343.53	0.00
6002052111	1,097.22	0.00
6002052411	5.55	0.00
6002053561	35.36	0.00
7000354391	411,249.73	0.00
Grand Total:		1,174,865.02

UTILITY REFUNDS 4-5-2021

Account #	Contact	Service Address	Refund Amount
025-2944-02	DON KRUG	2513 W 18TH ST SCOTTSBLUFF NE 69361	5.06
020-5366-05	ADELINA PALOMO	611 W 19TH ST SCOTTSBLUFF NE 69361	16.71
4			21.77

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Public Inp1

Council to discuss and consider action on a Community Festival Permit for the Downtown Scottsbluff Association at the 18th St. Plaza, including vendors, street closure, and noise permit for a Cinco de Mayo Celebration on May 5th; 5:00-8:00 p.m.

Staff Contact: Starr Lehl, Economic Development Director

**APPLICATION
COMMUNITY FESTIVAL, BUSINESS PROMOTIONAL EVENT, CARNIVAL
PERMIT**

To be filed with the city Clerk at least 14 days, but no more than one year before proposed event.

1. Downtown Scottsbluff Association – Cinco de Mayo Committee
(name of sponsoring organization)

1926 Broadway, Scottsbluff NE (308) 635-8609
(street) (city) (state) (telephone number)

Angela Scanlan (308) 765-0599 Richard Castro (308) 632-3833 Starr Lehl (308) 641-3724
(chairperson responsible for event) (day telephone number)

2. City of Scottsbluff
(name of co-sponsoring organization)

2525 Circle Drive Scottsbluff NE (308) 630-6213
(street) (city) (state) (telephone number)

Starr Lehl (308) 672-2803
(contact person) (day telephone number)

3. Event Information

Cinco de Mayo Celebration
(name of event)

Wednesday, May 5th 5:00 p.m. – 8:00 p.m.
(date(s) of event) (time(s) of event)

18th Street Plaza and including Broadway between 18th and 19th Streets.
(location of event)

4. Activity Information

Describe general activities including whether there will be any vendors, music, loudspeakers. Serving or selling of alcoholic beverages*, etc.)

The First Annual Cinco de Mayo in the Plaza will include food trucks, bands, the Los Guadalupanos Dancers, Taco Throw Down-Best of the West Taco Judging, Car Show, Kids Games and adult beverages.

*If alcoholic beverages will be sold or served, a special permit will be required. The applicant should contact the City Clerk for more information.

5. Street Closure

We are requesting Broadway between 18th and 19th Streets be closed for the Car Show display from 4:00 p.m. – 9:00 p.m. This will allow the set up of the car show and time for them to leave the area.

Please note any streets to be closed and the times required for closure

6. Flags/Banners/Signs

No banners or signs planned.

7. Carnivals - If event includes a carnival, the next sheet should be completed.

8. Have you provided for a public liability insurance policy naming the City as additional insured?

9. Yes X No

Community Festival/Business Promotion

\$200,000 for one person
\$500,000 for any one accident
\$ 50,000 for injuries to property

Street Carnival

\$ 800,000 for one person
\$ 2,000,000 for any one accident
\$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean up. (This will be returned after it is determined that no repairs or clean up is required by City).


Yes X No

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

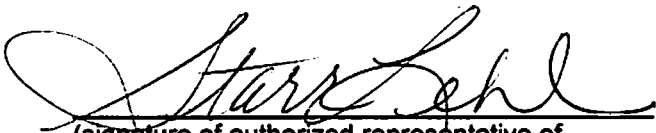
Dated: 03/08/2021

Signed:

DSA – Cinco de Mayo Celebration Committee
(name of sponsoring organization)


(signature of authorized representative of
sponsoring organization)

City of Scottsbluff
(name of co-sponsoring organization)


(signature of authorized representative of
co-sponsoring organization)



Coverage Is Provided In:
Ohio Security Insurance Company

Policy Number:
BLS (21) 61 21 40 28
Policy Period:
From 05/21/2020 To 05/21/2021
12:01 am Standard Time
at Insured Mailing Location

Commercial General Liability
Declarations
Basis: Occurrence

Named Insured

Agent

DOWNTOWN SCOTTSBLUFF ASSOCIATION

(308) 635-2023
J G ELLIOTT COMPANY

SUMMARY OF LIMITS AND CHARGES

Commercial General Liability Limits of Insurance	DESCRIPTION	LIMIT
	Each Occurrence Limit	1,000,000
	Damage To Premises Rented To You Limit (Any One Premises)	300,000
	Medical Expense Limit (Any One Person)	15,000
	Personal and Advertising Injury Limit	1,000,000
	General Aggregate Limit (Other than Products - Completed Operations)	2,000,000
	Products - Completed Operations Aggregate Limit	2,000,000

**Explanation of
Charges**

DESCRIPTION	PREMIUM
General Liability Schedule Totals	338.00
Policy Writing Minimum Premium Adjustment	61.00
Certified Acts of Terrorism Coverage	1.00

Total Advance Charges:

\$400.00

Note: This is not a bill

To report a claim, call your Agent or 1-844-325-2467

DS 70 22 01 08

04/28/20

61214C28

DEDRAW

340

ACXFPPNO

INSURED COPY

000471

PAGE 19 OF 72



Coverage Is Provided In:
Ohio Security Insurance Company

Policy Number:
BLS (21) 61 21 40 28
Policy Period:
From 05/21/2020 To 05/21/2021
12:01 am Standard Time
at Insured Mailing Location

Commercial General Liability
Declarations Schedule

Named Insured

Agent

DOWNTOWN SCOTTSBLUFF ASSOCIATION

(308) 635-2023
J G ELLIOTT COMPANY

SUMMARY OF CLASSIFICATIONS - BY LOCATION

0001 1708 Broadway, Scottsbluff, NE 69361-2457

Insured: DOWNTOWN SCOTTSBLUFF ASSOCIATION

CLASSIFICATION - 41670

Clubs - Civic, Service Or Social - No Buildings Or
Premises Owned Or Leased Except For Office Purposes -
Not For Profit
Products-Completed Operations Are Subject To The General
Aggregate Limit.

COVERAGE DESCRIPTION	PREMIUM BASED ON -	RATED / PER EACH	PREMIUM
Premise/Operations	30 Number of Members	1.780	\$53.00
Minimum Premium Adjustment			\$135.00
<i>Total:</i>			<i>Included</i>

SUMMARY OF OTHER COVERAGE

COVERAGE DESCRIPTION	PREMIUM
CG20100413 Additional Insured - Owners, Lessees or Contractors - Scheduled Person or Organization	\$75.00
CG20100413 Additional Insured - Owners, Lessees or Contractors - Scheduled Person or Organization	\$75.00
Commercial General Liability Schedule Total	\$338.00

To report a claim, call your Agent or 1-844-325-2467

DS 70 23 10 16

04/28/20

61214028

DFDRAV

340

ACXFPPNO

INSURED COPY

000471

PAGE 20 OF 72

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 10 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Oregon Trail Community Foundation

115 Railway Plaza

Scottsbluff, NE 69361

Location(s) Of Covered Operations

co-sponser

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 10 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

City of Scottsbluff

2525 Circle Drive

Scottsbluff, NE 69361

Location(s) Of Covered Operations

Owner of city park and roads

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement;
or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 21 51 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**AMENDMENT OF LIQUOR LIABILITY EXCLUSION -
EXCEPTION FOR SCHEDULED PREMISES OR ACTIVITIES**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Description Of Premises Or Activities:

None - Unless specific activity is scheduled herein.
City Park and Streets on Broadway

Band on Broadway

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following replaces Exclusion c. under Paragraph 2. Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability:

2. Exclusions

This insurance does not apply to:

c. Liquor Liability

"Bodily injury" or "property damage" for which any insured may be held liable by reason of:

- (1) Causing or contributing to the intoxication of any person, including causing or contributing to the intoxication of any person because alcoholic beverages were permitted to be brought on your premises, for consumption on your premises;
- (2) The furnishing of alcoholic beverages to a person under the legal drinking age or under the influence of alcohol; or
- (3) Any statute, ordinance or regulation relating to the sale, gift, distribution or use of alcoholic beverages.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in:

- (a) The supervision, hiring, employment, training or monitoring of others by that insured; or
- (b) Providing or failing to provide transportation with respect to any person that may be under the influence of alcohol;

if the "occurrence" which caused the "bodily injury" or "property damage", involved that which is described in Paragraph (1), (2) or (3) above.

This exclusion applies only if you:

- (1) Manufacture, sell or distribute alcoholic beverages;
- (2) Serve or furnish alcoholic beverages for a charge whether or not such activity:
 - (a) Requires a license;
 - (b) Is for the purpose of financial gain or livelihood;
- (3) Serve or furnish alcoholic beverages without a charge, if a license is required for such activity; or

- (4) Permit any person to bring any alcoholic beverages on your premises, for consumption on your premises.

However, this exclusion does not apply to "bodily injury" or "property damage" arising out of:

- (i) The selling, serving or furnishing of alcoholic beverages at the specified activity described in the Schedule; or

- (ii) Permitting any person to bring any alcoholic beverages on the premises described in the Schedule, for consumption on the premises described in the Schedule.

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Public Inp2

Council to discuss and consider action on a Special Designated Liquor License for P.R.E.S., Inc. d/b/a Rosita's Restaurant to serve beer and distilled spirits at the Cinco de Mayo Celebration at the Downtown Plaza on May 5th; 5:00-8:00 p.m.

Staff Contact: Kim Wright, City Clerk

**Special Designated License
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

P.R.E.S. Inc DBA Rositas Restaurant
Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)

1205 E Overland Scottsbluff Ne, 69361
Retail Liquor License Address or Non-Profit Business Address

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): 5-5-2021

Event Start Time(s): 5:00pm

Event End Time(s): 8:00pm

Alternate Date: _____

Alternate Location Building & Address: _____

Event Building Name: Cinco de Mayo

Event Street Address/City: 1801 Broadway Scottsbluff Ne 69361

Indoor area to be licensed in length & width: 300' X 145'

Outdoor area to be licensed in length & width: 300' X 145' (Diagram Form #109 must be attached)

Type of Event: Cinco de Mayo Celebration Estimate # of attendees: _____

Type of alcohol to be served: Beer ☒ Wine _____ Distilled Spirits ☒
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Rosemary Florez Event Contact Phone Number: 308-641-0038

Event Contact Email: Rosf1r2@gmail.com

*Signature Authorized Representative: [Signature] Printed Name Rosemary Florez

I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

*Retail licensee – Must be signed by a member listed on permanent license

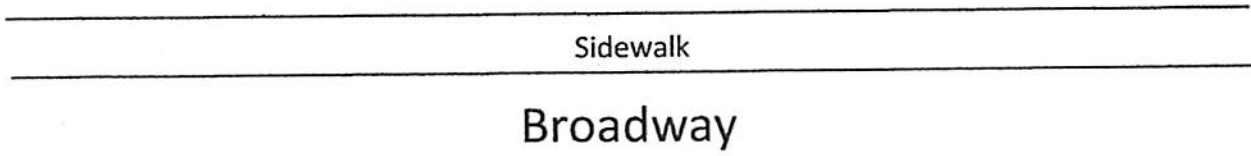
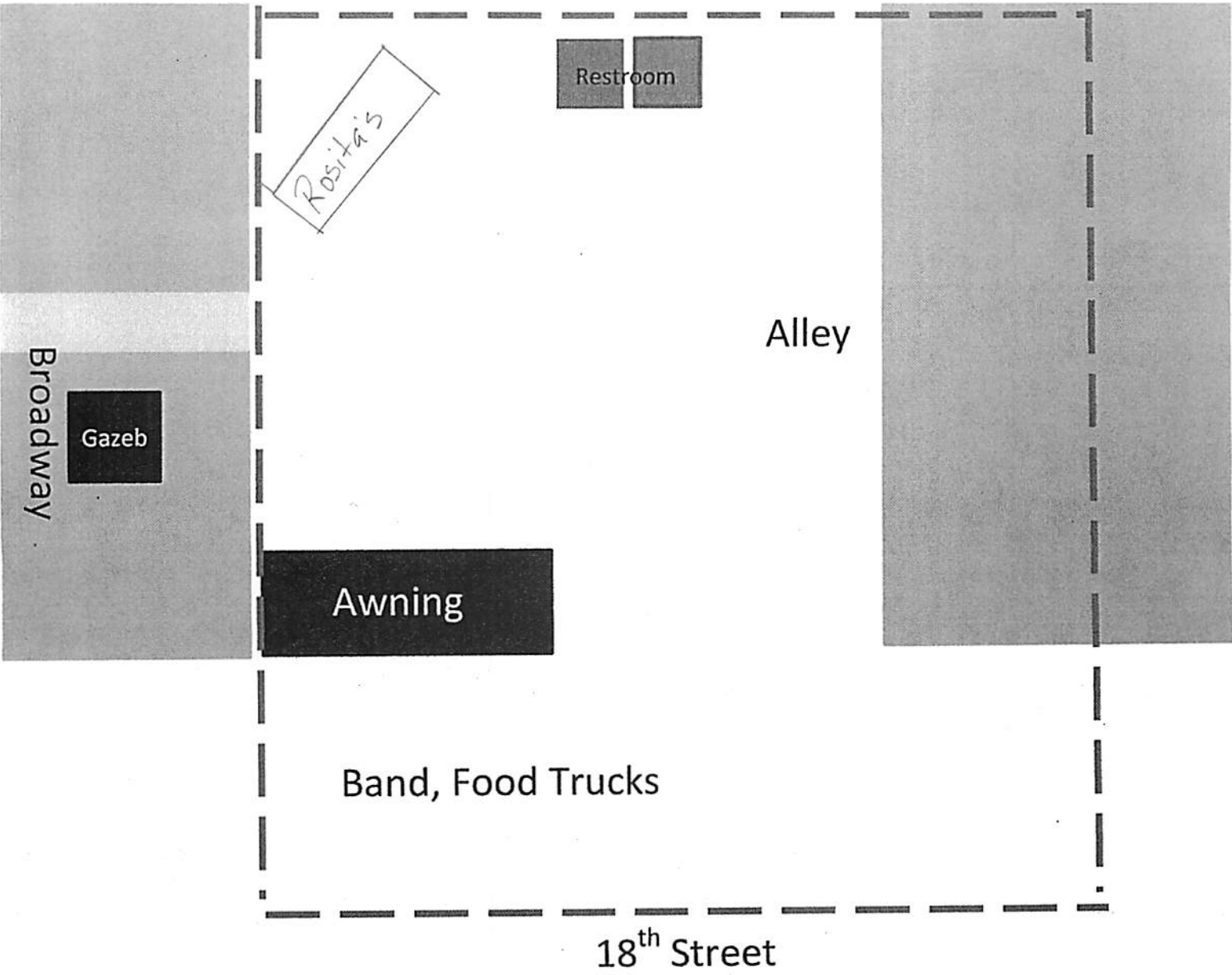
*Non-Profit Organization – Must be signed by a Corporate Officer

Local Governing Body completes below:

The local governing body for the City/Village of _____ **OR** County of _____ approves
the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date



City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Public Inp3

Council to discuss and consider action on a Special Designated Liquor License for BDS3C, LLC d/b/a Flyover Brewing Company to serve beer at the Cinco de Mayo Celebration at the Downtown Plaza on May 5th; 4:00-10:00 p.m.

Staff Contact: Kim Wright, City Clerk

**Special Designated License
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

BDS3C LLC DBA Flyover Brewing Company

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)
1824 Broadway, Scottsbluff, NE. 69361

Retail Liquor License Address or Non-Profit Business Address
122206

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 5/5/21

Event Date(s): _____

4 pm

Event Start Time(s): _____

10 pm

Event End Time(s): _____

None _____

Alternate Date: _____

None

Alternate Location Building & Address: _____

18th Street Plaza

Event Building Name: _____

18th Street Plaza, Scottsbluff

Event Street Address/City: _____

Indoor area to be licensed in length & width: _____ X _____
see 109

Outdoor area to be licensed in length & width: _____ X _____ (Diagram Form #109 must be attached)
Community Concert 500

Type of Event: _____ Estimate # of attendees: _____

X

Type of alcohol to be served: Beer _____ Wine _____ Distilled Spirits _____

(If not marked, you will not be able to serve this type of alcohol)

Joe Margheim 308-225-0275

Event Contact Name: _____ Event Contact Phone Number: _____

joe@flyoverbrewingca.com

Event Contact Email: _____

11/11/11

*Signature Authorized Representative: [Signature] Printed Name Joseph P.

I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

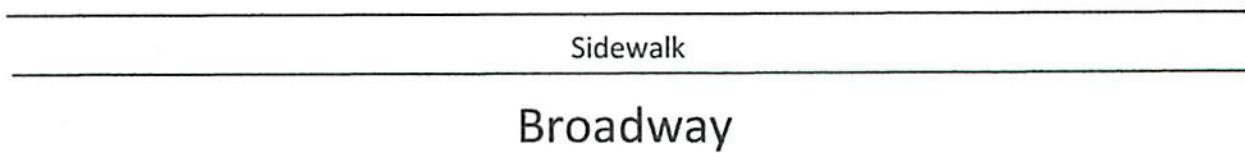
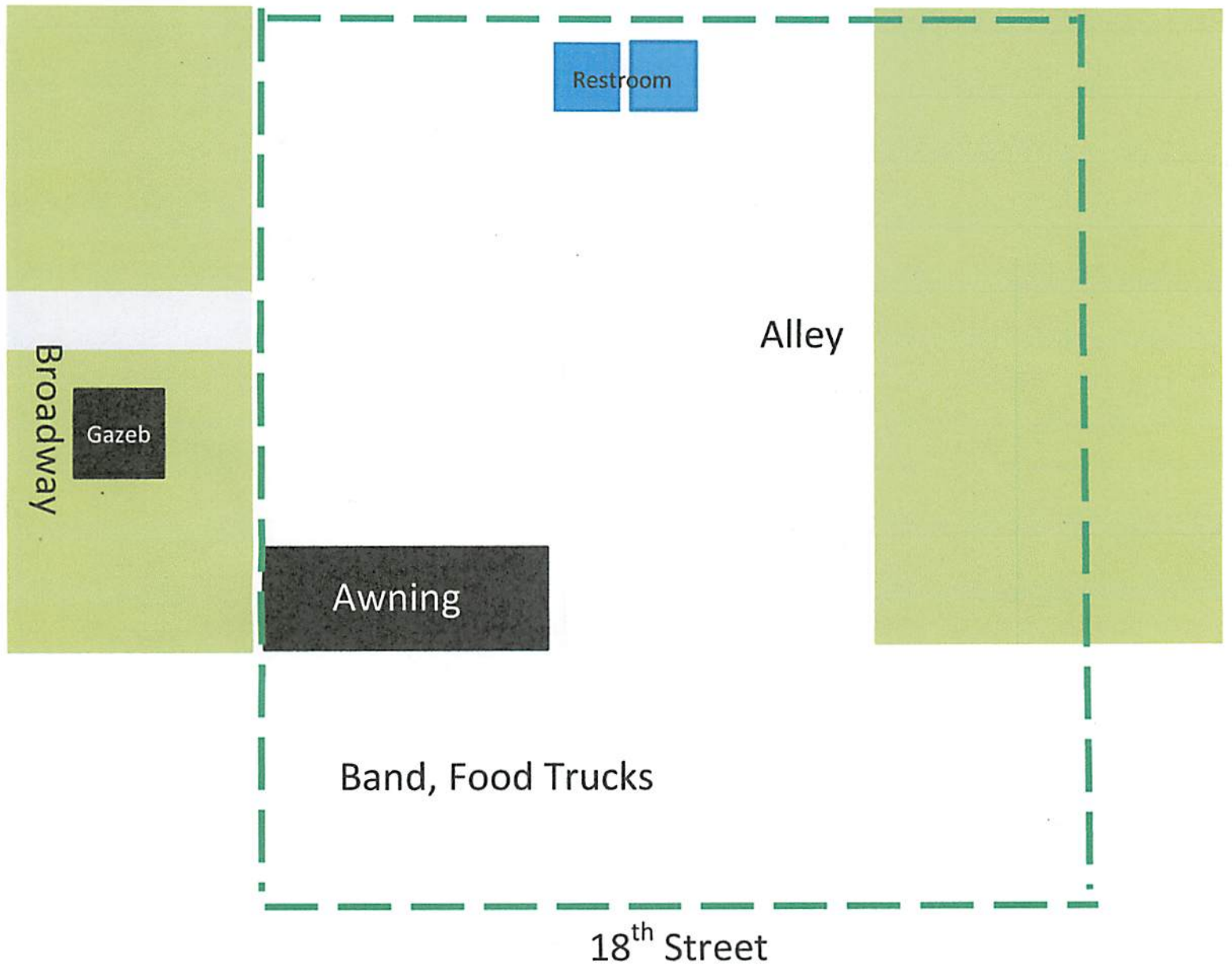
***Retail licensee – Must be signed by a member listed on permanent license**

***Non-Profit Organization – Must be signed by a Corporate Officer**

Local Governing Body completes below:

The local governing body for the City/Village of _____ **OR** County of _____ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

<u>Local Governing Body Authorized Signature</u>	<u>Date</u>
--	-------------



City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Public Inp4

Council to discuss & consider action on a Community Festival Permit for the Downtown Scottsbluff Assoc. at the 18th St. Plaza, including vendors, street closure (July 1st only), and noise permit for Bands on Broadway to be held June 24th, July 1st, 8th, 15th, 22nd, 29th, Aug. 5th, & 12th; 6-9 p.m.

Minutes: Need updated Certificate of Insurance.

Staff Contact: Starr Lehl, Economic Development Director

8. Have you provided for a public liability insurance policy naming the City as additional insured?

9. Yes X No

Community Festival/Business Promotion

\$200,000 for one person
\$500,000 for any one accident
\$ 50,000 for injuries to property

Street Carnival

\$ 800,000 for one person
\$ 2,000,000 for any one accident
\$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean up. (This will be returned after it is determined that no repairs or clean up is required by City).

Yes X No

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

Dated: 03/11/2021

Signed:

DSA Bands on Broadway Committee
(name of sponsoring organization)


(signature of authorized representative of
sponsoring organization)

City of Scottsbluff
(name of co-sponsoring organization)


(signature of authorized representative of
co-sponsoring organization)

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Public Inp5

Council to discuss and consider action on eight Special Designated Liquor Licenses for BDS3C, LLC d/b/a Flyover Brewing Company to serve beer at Bands on Broadway at the Downtown Plaza on June 24th, July 1st, 8th, 15th, 22nd, 29th, Aug. 5th & 12th; 5:00-10:00 p.m.

Staff Contact: Kim Wright, City Clerk

**Special Designated License
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

BDS3C LLC DBA Flyover Brewing Company

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)

1824 Broadway, Scottsbluff, NE. 69361

Retail Liquor License Address or Non-Profit Business Address

122206

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 6/24/21

Event Date(s):

5 pm

Event Start Time(s):

10 pm

Event End Time(s):

None

Alternate Date:

None

Alternate Location Building & Address:

18th Street Plaza

Event Building Name:

18th Street Plaza, Scottsbluff

Event Street Address/City:

Indoor area to be licensed in length & width: ____ X ____

see 109

Outdoor area to be licensed in length & width: ____ X ____ (Diagram Form #109 must be attached)

Community Concert

500

Type of Event: _____ Estimate # of attendees: _____

Type of alcohol to be served: Beer ☒ Wine _____ Distilled Spirits _____

(If not marked, you will not be able to serve this type of alcohol)

Joe Margheim

308-225-0275

Event Contact Name: _____ Event Contact Phone Number: _____

joe@flyoverbrewingco.com

Event Contact Email: _____

*Signature Authorized Representative: _____

Printed Name

Joseph Margheim

I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

*Retail licensee – Must be signed by a member listed on permanent license

*Non-Profit Organization – Must be signed by a Corporate Officer

Local Governing Body completes below:

The local governing body for the City/Village of _____ **OR** County of _____ approves
the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date

**Special Designated License
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

BDS3C LLC DBA Flyover Brewing Company

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)
1824 Broadway, Scottsbluff, NE. 69361

Retail Liquor License Address or Non-Profit Business Address
122206

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 7/1/21

Event Date(s): _____

Event Start Time(s): 5 pm _____

Event End Time(s): 10 pm _____

Event End Time(s): _____

Event End Time(s): _____

Event End Time(s): _____

Event End Time(s): _____

Event End Time(s): _____

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Event End Time(s): _____

Event End Time(s): _____

Event End Time(s): _____

*Signature Authorized Representative: _____ Printed Name Joseph Margheim
I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

*Retail licensee – Must be signed by a member listed on permanent license

*Non-Profit Organization – Must be signed by a Corporate Officer

Local Governing Body completes below:

The local governing body for the City/Village of _____ **OR** County of _____ approves
the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date

**Special Designated License
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

BDS3C LLC DBA Flyover Brewing Company

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)
1824 Broadway, Scottsbluff, NE. 69361

Retail Liquor License Address or Non-Profit Business Address
122206

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 7/8/21

Event Date(s): _____

Event Start Time(s): 5 pm _____

Event End Time(s): 10 pm _____

Event End Time(s): None _____

Alternate Date: _____
None

Alternate Location Building & Address: _____
18th Street Plaza

Event Building Name: _____
18th Street Plaza, Scottsbluff

Event Street Address/City: _____

Indoor area to be licensed in length & width: _____ X _____
see 109

Outdoor area to be licensed in length & width: _____ X _____ (Diagram Form #109 must be attached)
Community Concert 500

Type of Event: _____ Estimate # of attendees: _____

Type of alcohol to be served: Beer ☒ Wine _____ Distilled Spirits _____
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Joe Margheim Event Contact Phone Number: 308-225-0275
joe@flyoverbrewingco.com

Event Contact Email: _____

*Signature Authorized Representative: _____ Printed Name Joseph Margheim
I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

*Retail licensee – Must be signed by a member listed on permanent license

*Non-Profit Organization – Must be signed by a Corporate Officer

Local Governing Body completes below:

The local governing body for the City/Village of _____ **OR** County of _____ approves
the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date

**Special Designated License
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

BDS3C LLC DBA Flyover Brewing Company

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)

1824 Broadway, Scottsbluff, NE. 69361

Retail Liquor License Address or Non-Profit Business Address

122206

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 7/15/21

Event Date(s):5 μm

Event Start Time(s):

10 pm

Event End Time(s):

None

Alternate Date:

None

Alternate Location Building & Address:

18th Street Plaza

Event Building Name:

18th Street Plaza, Scottsbluff

Event Street Address/City:

Indoor area to be licensed in length & width: _____ X _____

see 109

Outdoor area to be licensed in length & width: _____ X _____ (Diagram Form #109 must be attached)

Community Concert

500

Type of Event: _____ Estimate # of attendees: _____

Type of alcohol to be served: Beer _____ Wine _____ Distilled Spirits _____

(If not marked, you will not be able to serve this type of alcohol)

Joe Margheim

308-225-0275

Event Contact Name: _____ Event Contact Phone Number: _____

joe@flyoverbrewingco.com

Event Contact Email:

***Signature Authorized Representative:**

Printed Name

Joseph Margheim

I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

*Retail licensee – Must be signed by a member listed on permanent license

***Non-Profit Organization – Must be signed by a Corporate Officer**

Local Governing Body completes below:

The local governing body for the City/Village of _____ **OR** County of _____ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date _____

**Special Designated License
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

BDS3C LLC DBA Flyover Brewing Company

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)
1824 Broadway, Scottsbluff, NE. 69361

Retail Liquor License Address or Non-Profit Business Address
122206

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 7/22/21

Event Date(s): _____

Event Start Time(s): 5 pm _____

Event End Time(s): 10 pm _____

Event End Time(s): None _____

Alternate Date: _____

Alternate Location Building & Address: _____
18th Street Plaza

Event Building Name: _____
18th Street Plaza, Scottsbluff

Event Street Address/City: _____

Indoor area to be licensed in length & width: _____ X _____
see 109

Outdoor area to be licensed in length & width: _____ X _____ (Diagram Form #109 must be attached)
Community Concert 500

Type of Event: _____ Estimate # of attendees: _____

Type of alcohol to be served: Beer ☒ Wine _____ Distilled Spirits _____
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Joe Margheim Event Contact Phone Number: 308-225-0275

Event Contact Email: joe@flyoverbrewingco.com

*Signature Authorized Representative: _____ Printed Name Joseph Margheim
I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

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Local Governing Body Authorized Signature _____ Date _____

**Special Designated License
Local Recommendation (Form 200)**

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Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)

1824 Broadway, Scottsbluff, NE. 69361

Retail Liquor License Address or Non-Profit Business Address

122206

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 7/29/21

Event Date(s):

5 pm

Event Start Time(s):

10 pm

Event End Time(s):

None

Alternate Date:

None

Alternate Location Building & Address:

18th Street Plaza

Event Building Name:

18th Street Plaza, Scottsbluff

Event Street Address/City:

Indoor area to be licensed in length & width: ☒ X see 109

Outdoor area to be licensed in length & width: ☐ X 500 (Diagram Form #109 must be attached)

Community Concert

Type of Event: Estimate # of attendees: 500

Type of alcohol to be served: Beer ☒ X Wine ☐ Distilled Spirits ☐

(If not marked, you will not be able to serve this type of alcohol)

Joe Margheim

308-225-0275

Event Contact Name: Event Contact Phone Number:

joe@flyoverbrewingco.com

Event Contact Email:

*Signature Authorized Representative:

Printed Name

Joseph Margheim

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Local Governing Body Authorized Signature

Date

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Local Recommendation (Form 200)**

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Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)

1824 Broadway, Scottsbluff, NE. 69361

Retail Liquor License Address or Non-Profit Business Address

122206

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 8/5/21

Event Date(s):

5 pm

Event Start Time(s):

10 pm

Event End Time(s):

None

Alternate Date:

None

Alternate Location Building & Address:

18th Street Plaza

Event Building Name:

18th Street Plaza, Scottsbluff

Event Street Address/City:

Indoor area to be licensed in length & width: ☒ X see 109

Outdoor area to be licensed in length & width: ☐ X 500 (Diagram Form #109 must be attached)
Community Concert

Type of Event: _____ Estimate # of attendees: _____

Type of alcohol to be served: Beer ☒ X Wine _____ Distilled Spirits _____
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Joe Margheim Event Contact Phone Number: 308-225-0275

Event Contact Email: joe@flyoverbrewingco.com

*Signature Authorized Representative:

Printed Name

Joseph Margheim

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Local Governing Body Authorized Signature

Date

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1824 Broadway, Scottsbluff, NE. 69361

Retail Liquor License Address or Non-Profit Business Address
122206

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only 8/12/21

Event Date(s): _____

Event Start Time(s): 5 pm _____

Event End Time(s): 10 pm _____

Event End Time(s): _____

None _____

Alternate Date: _____

None _____

Alternate Location Building & Address: _____

18th Street Plaza

Event Building Name: _____

18th Street Plaza, Scottsbluff

Event Street Address/City: _____

Indoor area to be licensed in length & width: _____ X _____

see 109

Outdoor area to be licensed in length & width: _____ X _____ (Diagram Form #109 must be attached)

Community Concert 500

Type of Event: _____ Estimate # of attendees: _____

Type of alcohol to be served: Beer ☒ Wine _____ Distilled Spirits _____

(If not marked, you will not be able to serve this type of alcohol)

Joe Margheim 308-225-0275

Event Contact Name: _____ Event Contact Phone Number: _____

joe@flyoverbrewingco.com

Event Contact Email: _____

*Signature Authorized Representative: _____ Printed Name Joseph Margheim

I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

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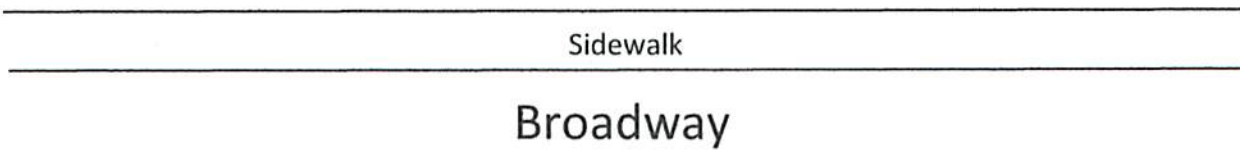
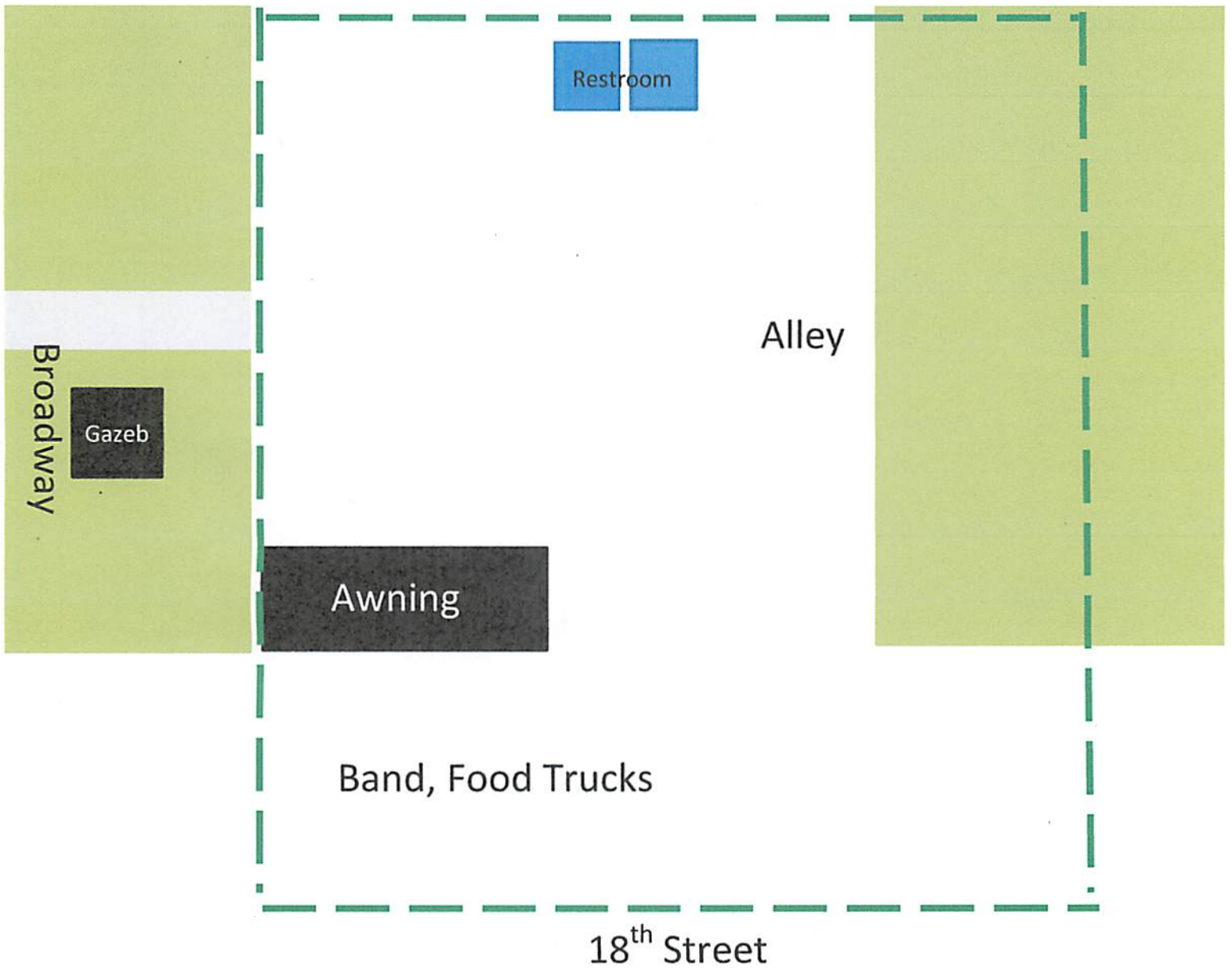
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Local Governing Body Authorized Signature

Date



City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Bids1

Council to discuss and consider action on awarding the bid for Parks and Recreation Hail Damage Repair to Schank Roofing in the amount of \$178,068.69.

Staff Contact: Mark Bohl, Public Works Director



March 30, 2021

Honorable Mayor and City Council
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

RE: Parks and Recreation Hail Damage Repair

Dear Mayor and City Council:

Bids were received and opened at 2:00 p.m. on March 24, 2021 at City Hall, Scottsbluff, Nebraska for the above referenced project. Two (2) bids were received. We feel this was primarily due to work load of most roofing contractors in the area and the bonding requirements set forth for municipalities. The bids received were as follows:

	<u>Total Bid</u>
Twin City Roofing & Sheet Metal, Inc.	\$273,938.98
Schank Roofing	\$178,068.69
Engineer's Estimate	\$269,339.93

Each bidder had a few discrepancies in the original bid which consisted of math errors. Given the number of bid items associated with this project, the errors should be considered negligible and did not change either bid substantially. In accordance with the bidding documents, the unit price was used to modify the total bid price and is represented in the final bid numbers provided above.

Given the significant difference in total bid value, we contacted both contractors to verify the prices provided. This should not be considered negotiations but simply an attempt to verify confidence in prices. Both contractors were confident in their bids and both contractors understood the expectations in quality of building materials required.

The Engineer's Estimate was based upon the insurance adjuster's estimate. We have reviewed the contractor's bid documents and would recommend award of the project to Schank Roofing in the amount of \$178,068.69.

Sincerely,

FOR THE FIRM OF
M.C. SCHAFF & ASSOCIATES, INC.

David Schaff, P.E.

G:\Jobs\RM200034-00 2019 City of Scottsbluff Hail Damage Repair\005 Parks and Recreation\RecommendofAward.doc

Item	Description	Estimated Quantity	Unit	Shank Roofing		Twin City		Engineers Estimate	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
Schedule A - SB19-0255-4-1 (Cleveland Field Stadium & Property in the Open)									
Announcers Booth									
A1	Remove and Replace Modified Bitumen Roof	647	SF	\$	3.30 \$ 2,135.10	\$	5.22 \$ 3,377.34	\$	5.84 \$ 3,778.48
A2	Remove and Replace Flashing	101	EA	\$	3.00 \$ 303.00	\$	3.35 \$ 338.35	\$	3.44 \$ 347.44
A3	Seal and Paint Trim	578	LF	\$	0.75 \$ 433.50	\$	1.65 \$ 953.70	\$	1.10 \$ 635.80
West Dougout									
A4	Remove and Replace Corrugated Steel Roofing Ribbed 26 Gauge	550	SF	\$	3.30 \$ 1,815.00	\$	4.90 \$ 2,695.00	\$	4.63 \$ 2,546.50
A5	Remove and Replace Gable Trim	72	LF	\$	1.77 \$ 127.44	\$	5.45 \$ 392.40	\$	5.49 \$ 395.28
A6	Remove and Replace Closure Strips	50	LF	\$	0.31 \$ 15.50	\$	2.05 \$ 102.50	\$	2.08 \$ 104.00
East Dougout									
A7	Remove and Replace Corrugated Steel Roofing Ribbed 26 Gauge	363	SF	\$	3.30 \$ 1,197.90	\$	4.90 \$ 1,778.70	\$	4.63 \$ 1,680.69
A8	Remove and Replace Gable Trim	60	LF	\$	1.77 \$ 106.20	\$	5.45 \$ 327.00	\$	5.49 \$ 329.40
A9	Remove and Replace Closure Strips	41	LF	\$	0.31 \$ 12.71	\$	2.05 \$ 84.05	\$	2.08 \$ 85.28
Ticket Booth									
A10	Remove and Replace Comp Shingle Roofing, 3 tab, 25-year	133	SF	\$	2.60 \$ 345.80	\$	2.45 \$ 325.85	\$	3.51 \$ 466.83
A11	Remove and Replace Ridge Cap	29	LF	\$	2.55 \$ 73.95	\$	3.10 \$ 89.90	\$	3.13 \$ 90.77
Total - Items A1 - A6					\$ 6,566.10		\$ 10,464.79		\$ 10,460.47
Schedule B - SB19-0255-5-3 (Westmore Pool Bath House)									
B1	Remove and Replace Corrugated Steel Roofing Ribbed 26 Gauge	3239	EA	\$	3.30 \$ 10,688.70	\$	4.90 \$ 15,871.10	\$	4.70 \$ 15,223.30
B2	Remove and Replace Ridge Cap	51	EA	\$	2.50 \$ 127.50	\$	6.75 \$ 344.25	\$	6.78 \$ 345.78
B3	Remove and Replace Gable Trim	128	LF	\$	1.77 \$ 226.56	\$	5.45 \$ 697.60	\$	5.49 \$ 702.72
B4	Remove and Replace Closure Strips	204	LF	\$	0.31 \$ 63.24	\$	2.05 \$ 418.20	\$	2.08 \$ 424.32
B5	Remove and Replace Gutter/Downspout - box - galvanized 26 Gauge	102	LF	\$	8.41 \$ 857.82	\$	9.75 \$ 994.50	\$	9.82 \$ 1,001.64
B6	Remove and Replace 30" Exhaust Vent Cover	3	LF	\$	340.00 \$ 1,020.00	\$	330.00 \$ 990.00	\$	218.00 \$ 654.00
B7	Seal/Prime and Paint Exterior Wall (2 coats)	1434	LF	\$	0.75 \$ 1,075.50	\$	0.72 \$ 1,032.48	\$	0.75 \$ 1,075.50
Total - Items B1 - B4					\$ 14,059.32		\$ 20,348.13		\$ 19,427.26
Schedule C - SB19-0255-5-4 (Westmore Pool Filter House)									
Pool Filter House									
C1	Remove and Replace Corrugated Steel Roofing Ribbed 26 Gauge	1362	LF	\$	3.30 \$ 4,494.60	\$	4.90 \$ 6,673.80	\$	4.70 \$ 6,401.40
C2	Remove and Replace Ridge Cap	43	LF	\$	2.25 \$ 96.75	\$	6.75 \$ 290.25	\$	6.78 \$ 291.54
C3	Remove and Replace Gable Trim	64	LF	\$	1.77 \$ 113.28	\$	5.45 \$ 348.80	\$	5.49 \$ 351.36
C4	Remove and Replace Closure Strips	172	LF	\$	0.31 \$ 53.32	\$	2.05 \$ 352.60	\$	2.08 \$ 357.76
C5	Remove and Replace 30" Exhaust Vent Cover	4	LF	\$	340.00 \$ 1,360.00	\$	330.00 \$ 1,320.00	\$	218.00 \$ 872.00
C6	Seal/Prime and Paint Exterior Wall (2 coats)	690	LF	\$	1.29 \$ 890.10	\$	0.72 \$ 496.80	\$	0.75 \$ 517.50
Pool Shelter									
C7	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	464	SF	\$	3.30 \$ 1,531.20	\$	4.80 \$ 2,227.20	\$	4.63 \$ 2,148.32
Total - Items C1 - C7					\$ 8,539.25		\$ 11,709.45		\$ 10,939.88
Schedule D - SB19-0255-5-4 (100 E. 27th Street, Pioneer Park Shelter, Small)									
D1	Remove and Replace Composite Shingles, Laminated	525	SF	\$	2.60 \$ 1,365.00	\$	3.30 \$ 1,732.50	\$	2.89 \$ 1,517.25
D2	Remove and Replace Ridge Cap	24	LF	\$	2.55 \$ 61.20	\$	3.10 \$ 74.40	\$	3.13 \$ 75.12
D3	Remove and Replace Flashing	20	LF	\$	1.78 \$ 35.60	\$	4.65 \$ 93.00	\$	4.85 \$ 97.00
D4	Seal/prime and Paint Exterior Facia	24	LF	\$	0.75 \$ 18.00	\$	1.60 \$ 38.40	\$	1.66 \$ 39.84
Total - Items D1 - D4					\$ 1,479.80		\$ 1,938.30		\$ 1,729.21
Schedule E - SB19-0255-6-2 (Pioneer Park Restroom)									
Restroom									
E1	Remove and Replace Composite Shingles, Laminated	900	SF	\$	2.60 \$ 2,340.00	\$	3.30 \$ 2,970.00	\$	3.00 \$ 2,700.00
E2	Remove and Replace Ridge Cap	27	LF	\$	2.55 \$ 68.85	\$	3.10 \$ 83.70	\$	3.13 \$ 84.51
E4	Seal/prime and Paint Exterior Facia (North)	31	LF	\$	0.75 \$ 23.25	\$	1.60 \$ 49.60	\$	1.66 \$ 51.46
Mexican American Heritage Bldg									
E5	Remove and Dispose of Modified Bitumen Roofing	777	SF	\$	0.65 \$ 505.05	\$	0.85 \$ 660.45	\$	0.85 \$ 660.45
E6	Install Modified Bitumen Roof - Hot Mopped	777	SF	\$	3.11 \$ 2,416.47	\$	3.15 \$ 2,447.55	\$	3.16 \$ 2,455.32
E7	Insulation - ISO Board, 1"	777	SF	\$	1.10 \$ 854.70	\$	1.48 \$ 1,149.96	\$	1.49 \$ 1,157.73
E8	Flash Parapet Wall Only - Bitumen	116	LF	\$	7.85 \$ 910.60	\$	9.50 \$ 1,102.00	\$	9.60 \$ 1,113.60
E9	Aluminum Coating - With Fiber	777	SF	\$	0.70 \$ 543.90	\$	0.70 \$ 543.90	\$	0.70 \$ 543.90
Total - Items E1 - E9					\$ 7,662.82		\$ 9,007.16		\$ 8,766.97
Schedule F - SB19-0255-7-1 (Zoo Zipnic Area Restroom, Kiwanis Park)									
F1	Remove and Replace Skylight - Double Dome Fixed, 4-6.5 sf	1	EA	\$	235.30 \$ 235.30	\$	250.00 \$ 250.00	\$	257.87 \$ 257.87
F2	Seal/prime and Paint Exterior Facia	31	LF	\$	1.75 \$ 54.25	\$	1.65 \$ 51.15	\$	1.66 \$ 51.46
Total - Items F1 - F2					289.55		301.15		309.33
Schedule G - SB19-0255-7-2 (Campground Shower/Restroom)									
G1	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	974	SF	\$	3.30 \$ 3,214.20	\$	4.90 \$ 4,772.60	\$	4.63 \$ 4,509.62
G2	Remove and Replace Ridge Cap	33	LF	\$	2.25 \$ 74.25	\$	6.75 \$ 222.75	\$	6.78 \$ 223.74
G3	Remove and Replace Gable Trim	60	LF	\$	1.77 \$ 106.20	\$	5.45 \$ 327.00	\$	5.49 \$ 329.40
G4	Remove and Replace Closure Strips	132	LF	\$	0.31 \$ 40.92	\$	2.05 \$ 270.60	\$	2.08 \$ 274.56
Total - Items G1 - G4					\$ 3,435.57		\$ 5,592.95		\$ 5,337.32
Schedule H - SB19-0255-8-1 (Lacy Park)									
Restroom									
H1	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	1162	SF	\$	3.30 \$ 3,834.60	\$	4.90 \$ 5,693.80	\$	4.70 \$ 5,461.40
H2	Remove and Replace Ridge Cap	34	LF	\$	2.25 \$ 76.50	\$	6.75 \$ 229.50	\$	6.78 \$ 230.52
H3	Remove and Replace Gable Trim	69	LF	\$	1.77 \$ 122.13	\$	5.45 \$ 376.05	\$	5.49 \$ 378.81
H4	Remove and Replace Eave Trim	68	LF	\$	1.25 \$ 85.00	\$	5.05 \$ 343.40	\$	5.05 \$ 343.40
H5	Remove and Replace Closure Strips	136	LF	\$	0.31 \$ 42.16	\$	2.05 \$ 278.80	\$	2.08 \$ 282.88
East Shelter									
H6	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	1287	SF	\$	3.30 \$ 4,247.10	\$	4.90 \$ 6,306.30	\$	4.63 \$ 5,958.81
H7	Remove and Replace Ridge Cap	40	LF	\$	2.25 \$ 90.00	\$	6.75 \$ 270.00	\$	6.78 \$ 271.20
H8	Remove and Replace Gable Trim	65	LF	\$	1.77 \$ 115.05	\$	5.45 \$ 354.25	\$	5.49 \$ 356.85
H9	Remove and Replace Closure Strips	160	LF	\$	0.31 \$ 49.60	\$	2.05 \$ 328.00	\$	2.08 \$ 332.80
West Shelter									
H10	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	1260	SF	\$	3.30 \$ 4,158.00	\$	4.90 \$ 6,174.00	\$	4.63 \$ 5,833.80

H11	Remove and Replace Ridge Cap	40	LF	\$	2.25	\$	90.00	\$	6.75	\$	270.00	\$	6.78	\$	271.20
H12	Remove and Replace Gable Trim	64	LF	\$	1.77	\$	113.28	\$	5.45	\$	348.80	\$	5.49	\$	351.36
H13	Remove and Replace Closure Strips	160	LF	\$	0.31	\$	49.60	\$	2.05	\$	328.00	\$	2.08	\$	332.80
Total - Items H1 - H13					\$ 13,073.02			\$ 21,300.90			\$ 20,405.83				
Schedule I - SB19-0255-8-2 (Lacy Park Concessions)															
I1	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	1221	SF	\$	3.30	\$	4,029.30	\$	4.90	\$	5,982.90	\$	4.70	\$	5,738.70
I2	Remove and Replace Ridge Cap	33	LF	\$	2.25	\$	74.25	\$	6.75	\$	222.75	\$	6.78	\$	223.74
I3	Remove and Replace Gable Trim	74	LF	\$	1.77	\$	130.98	\$	5.45	\$	403.30	\$	5.49	\$	406.26
I4	Remove and Replace Closure Strips	132	LF	\$	0.31	\$	40.92	\$	2.05	\$	270.60	\$	2.08	\$	274.56
I5	Remove and Replace Overhead Door & Hardware - 8' x 7' Insulated	1	EA	\$	1,390.00	\$	1,390.00	\$	1,185.00	\$	1,185.00	\$	1,053.51	\$	1,053.51
Total - Items I1 - I5					\$ 5,665.45			\$ 8,064.55			\$ 7,696.77				
Schedule J - SB19-0255-9-1 (23 Club, Terry Carpenter Park)															
J1	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	147	SF	\$	3.30	\$	485.10	\$	4.90	\$	720.30	\$	4.63	\$	680.61
J2	Remove and Replace Ridge Cap	11	LF	\$	2.25	\$	24.75	\$	6.75	\$	74.25	\$	6.78	\$	74.58
J3	Remove and Replace Gable Trim	50	LF	\$	1.77	\$	88.50	\$	5.45	\$	272.50	\$	5.49	\$	274.50
J4	Remove and Replace Closure Strips	22	LF	\$	0.31	\$	6.82	\$	2.05	\$	45.10	\$	2.08	\$	45.76
Total - Items J1 - J4					\$ 605.17			\$ 1,112.15			\$ 1,075.45				
Schedule K - SB19-0255-10-1 (Pioneer Park Lions Shelter)															
K1	Remove and Replace Composite Shingles, Laminated	1275	SF	\$	2.60	\$	3,315.00	\$	3.30	\$	4,207.50	\$	3.49	\$	4,449.75
K2	Remove and Replace Flashing	23	LF	\$	1.78	\$	40.94	\$	5.80	\$	133.40	\$	5.99	\$	137.77
K3	Remove and Replace Ridge Cap	51	LF	\$	2.60	\$	132.60	\$	3.10	\$	158.10	\$	1.78	\$	90.78
K4	Seal/prime and Paint Exterior Facia (North)	150	SF	\$	1.75	\$	262.50	\$	1.08	\$	162.00	\$	1.11	\$	166.50
Total - Items K1 - K4					\$ 3,751.04			\$ 4,661.00			\$ 4,844.80				
Schedule L - SB19-0255-11-2 (14th Ave. Veterans Park Shelter)															
L1	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	1046	SF	\$	3.30	\$	3,451.80	\$	4.90	\$	5,125.40	\$	4.63	\$	4,842.98
L2	Remove and Replace Ridge Cap	36	LF	\$	2.25	\$	81.00	\$	6.75	\$	243.00	\$	6.78	\$	244.08
L3	Remove and Replace Gable Trim	59	LF	\$	1.97	\$	116.23	\$	5.45	\$	321.55	\$	5.49	\$	323.91
L4	Remove and Replace Closure Strips	144	LF	\$	0.31	\$	44.64	\$	2.05	\$	295.20	\$	2.08	\$	299.52
Total - Items L1 - L4					\$ 3,693.67			\$ 5,985.15			\$ 5,710.49				
Schedule M - SB19-0255-11-2 (14th Ave. Veterans Park Restrooms)															
M1	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	785	SF	\$	3.30	\$	2,590.50	\$	4.90	\$	3,846.50	\$	4.70	\$	3,689.50
M2	Remove and Replace Ridge Cap	45	LF	\$	2.25	\$	101.25	\$	6.75	\$	303.75	\$	6.78	\$	305.10
M3	Remove and Replace Gable Trim	43	LF	\$	1.77	\$	76.11	\$	5.45	\$	234.35	\$	5.49	\$	236.07
M4	Remove and Replace Closure Strips	146	LF	\$	0.31	\$	45.26	\$	2.05	\$	299.30	\$	2.08	\$	303.68
M5	Reglaze Skylight (10 - 15 SF)	1	EA	\$	85.00	\$	85.00	\$	200.00	\$	200.00	\$	198.44	\$	198.44
M6	Seal/prime and Paint Exterior Facia	308	SF	\$	1.75	\$	539.00	\$	1.10	\$	338.80	\$	1.11	\$	341.88
Total - Items M1 - M6					\$ 3,437.12			\$ 5,222.70			\$ 5,074.67				
Schedule N - SB19-0255-12-1 (Northwood Park Shelter)															
N1	Remove and Replace Composite Shingles, Laminated	700	SF	\$	2.60	\$	1,820.00	\$	3.30	\$	2,310.00	\$	3.50	\$	2,450.00
N2	Remove and Replace Ridge Cap	72	LF	\$	2.55	\$	183.60	\$	3.10	\$	223.20	\$	3.13	\$	225.36
Total - Items N1 - N2					\$ 2,003.60			\$ 2,533.20			\$ 2,675.36				
Schedule O - SB19-0255-13-1 (Frank Park)															
Restroom															
O1	Remove and Replace Composite Shingles, Laminated	800	SF	\$	2.60	\$	2,080.00	\$	3.30	\$	2,640.00	\$	3.58	\$	2,864.00
O2	Remove and Replace Skylight (Flat Fixed 6.1 - 9 sf)	2	EA	\$	198.00	\$	396.00	\$	5.35	\$	10.70	\$	536.90	\$	1,073.80
O3	Remove and Replace Ridge Cap	24	LF	\$	2.60	\$	62.40	\$	3.10	\$	74.40	\$	3.13	\$	75.12
O4	Seal/prime and Paint Exterior Facia	55	LF	\$	1.75	\$	96.25	\$	1.60	\$	88.00	\$	1.66	\$	91.30
Horseshoe Pit Building															
O5	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	763	SF	\$	3.30	\$	2,517.90	\$	4.90	\$	3,738.70	\$	4.70	\$	3,586.10
O6	Remove and Replace Ridge Cap	38	LF	\$	2.25	\$	85.50	\$	6.75	\$	256.50	\$	6.78	\$	257.64
O7	Remove and Replace Gable Trim	41	LF	\$	1.77	\$	72.57	\$	5.45	\$	223.45	\$	5.49	\$	225.09
O8	Remove and Replace Closure Strips	152	LF	\$	0.31	\$	47.12	\$	2.05	\$	311.60	\$	2.08	\$	316.16
O9	Remove and Replace Gutter/Downspout - Aluminum	10	LF	\$	5.00	\$	50.00	\$	6.15	\$	61.50	\$	6.18	\$	61.80
O10	Seal/prime and Paint Wood Siding (North)	64	SF	\$	0.75	\$	48.00	\$	1.10	\$	70.40	\$	1.11	\$	71.04
Total - Items O1 - O10					\$ 5,455.74			\$ 7,475.25			\$ 8,622.05				
Schedule P - SB19-0255-13-2 (Frank Park 6 Side Shelter)															
P1	Remove and Replace Metal Roofing - Premium Grade	1895	SF	\$	4.15	\$	7,864.25	\$	7.85	\$	14,875.75	\$	7.93	\$	15,027.35
P2	Remove and Replace Ridge Cap	150	LF	\$	2.25	\$	337.50	\$	6.75	\$	1,012.50	\$	6.78	\$	1,017.00
P3	Remove and Replace Gable Trim	144	LF	\$	1.77	\$	254.88	\$	5.45	\$	784.80	\$	5.49	\$	790.56
P4	Remove and Replace Closure Strips	144	LF	\$	0.31	\$	44.64	\$	2.05	\$	295.20	\$	2.08	\$	299.52
Total - Items P1 - P4					\$ 8,501.27			\$ 16,968.25			\$ 17,134.43				
Schedule Q - SB19-0255-14-1 (20th & 4th Ave Park Gazebo)															
Q1	Remove and Replace Corrugated Steel Roofing, Ribbed 26 Gauge	1242	SF	\$	3.30	\$	4,098.60	\$	5.45	\$	6,768.90	\$	4.70	\$	5,837.40
Q2	Remove and Replace Ridge Cap	50	LF	\$	2.25	\$	112.50	\$	6.75	\$	337.50	\$	6.78	\$	339.00
Q3	Remove and Replace Gable Trim	50	LF	\$	1.77	\$	88.50	\$	5.45	\$	272.50	\$	5.49	\$	274.50
Q4	Remove and Replace Closure Strips	200	LF	\$	0.31	\$	62.00	\$	2.05	\$	410.00	\$	2.08	\$	416.00
Q5	Remove and Replace Eave Trim	100	LF	\$	1.12	\$	112.00	\$	4.25	\$	425.00	\$	5.05	\$	505.00
Total - Items Q1 - Q5					\$ 4,473.60			\$ 8,213.90			\$ 7,371.90				
Schedule R - SB19-0255-13-3 (2804 2nd Ave. Frank Park New Shelter)															
R1	Remove and Replace Metal Roofing - Premium Grade	1845	SF	\$	4.15	\$	7,656.75	\$	8.80	\$	16,236.00	\$	8.84	\$	16,309.80
R2	Remove and Replace Ridge Cap	192	LF	\$	2.25	\$	432.00	\$	6.75	\$	1,296.00	\$	6.78	\$	1,301.76
R3	Remove and Replace Gable Trim	138	LF	\$	1.77	\$	244.26	\$	5.45	\$	752.10	\$	5.49	\$	757.62
R4	Remove and Replace Closure Strips	138	LF	\$	0.31	\$	42.78	\$	2.05	\$	282.90	\$	2.08	\$	287.04
Total - Items R1 - R4					\$ 8,375.79			\$ 18,567.00			\$ 18,656.22				
Schedule S- SB19-0255-16-1 (Park Maintenance Bldg)															

Main Building																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Reports1

Council to discuss and consider action on adopting the Owner Occupied Rehabilitation Program Guidelines and Reuse Plan and authorize the Mayor to sign the documents required for the Grant.

Staff Contact: Starr Lehl, Economic Development Director

Exhibit P: OOR Program Guidelines and Reuse Plan Checklist

The following requirements are met:	Section	NA	Page #
Clearly defined Application process that includes:			
a) Applicant eligibility, including income eligibility. Persons assisted with CDBG funds must have incomes at ≤80% AMI	3		2
b) Anticipated Gross Annual income (See 24 CFR 5.609 income determination)	3		2
c) Formal notification of selection and non-selection policy	11		7
d) Application review process	11		6
e) Priority Ranking System, if applicable, for selection that does not contain discriminatory criteria	10		6
f) Conflict of Interest Clause	8		5
g) Grievance Procedures	9		6
h) Process for Amending Program Guidelines including DED approval of amendments	21		11
i) Types and terms of assistance provided (i.e. loan, deferred conditional grant)	5		4
j) Amounts of assistance allowed, including CDBG funds and other sources (include maximum amount)	5		4
k) Geographic Boundaries where the properties within communities must be located	3		2
l) Policy for compliance with HUD's lead based paint (LBP) regulations. Policy should include "It is the intent of the Housing Program to eliminate lead hazards and achieve lead clearance in affected homes in a manner consistent with the 2012 HUD Lead Paint Guidelines, to repair, restore, or remodel a home."	16		8
m) Policy for compliance with DED standards or DED Rehab standards	13		7
n) Method to ensure the homeowner must occupy property as a principle residence for at least 5 years from the date that CDBG funds are invested in the property. Regardless if resale or recapture provisions are utilized, the Affordability Period for the project must be a minimum of 5 years	5		5
o) Methods of ensuring affordability period and principle residence that include 1) program-wide recapture or resale provisions, and 2) legal instruments to be used. Deed restrictions or other enforcement mechanisms must reflect this occupancy requirement.	5		4
p) If recapture provisions are utilized for the Project and program income is received, then the amount recaptured cannot exceed the net proceeds. Net proceeds are the sales price minus superior loan repayment (other than CDBG funds) and any closing costs.	5		5
q) Relocation policy for voluntary and involuntary acquisitions as per 49.CFR 24.101. Policy must include the statement, "In cases where either voluntary or involuntary acquisition is anticipated, DED will be contacted prior to any action."	17		9
r) Policy to ensure all units assisted with CDBG funds will meet DED rehabilitation standards, when applicable.	15		8
s) Policy to ensure compliance with the Fair Housing Act, including a narrative with specific reference to all areas of the Fair Housing Act applicable to the project	2		1
t) Radon mitigation policy informing homeowners of radon risks and making them aware of level of exposure in their home. At a minimum, a test kit shall be provided to the homeowner. Additional items may include: testing conducted for homeowner, requiring mitigation (installation of a radon system) if levels are found high, mandatory education for the homeowner (informed consent to avoid mitigation, etc.), discussion with builders and program administrators about transitioning to a more proactive engagement of radon issues, collaboration with agencies such as Nebraska Dept. of Health and Human Service (http://dhhs.ne.gov/Pages/Radon.aspx).	22		11

u) Affirmative marketing procedures including, but not limited to, marketing to local or regional residents & tenants of public housing and manufactured housing, other families assisted by public housing agencies, and households identified to be potentially eligible but least likely to apply.	20		10
v) Policy for collecting photographs of the project, including before, after, indoor, outdoor and grounds photos. The policy must include a method for obtaining a voluntary release and authorization for publication of these photos from the owner or beneficiary.	18		10
The Applicant may retain program income from the project and utilize the funds for other CDBG eligible activities, if the following items are met:	Section	NA	Page #
a) The Applicant wishes to retain program income funds and reuse those funds for additional housing related activities.	23		12
b) Determine if the program income account will be <i>Reuse Account</i> or a <i>Revolving Loan Fund</i> . (See CDBG Manual Ch. 8 Program Income for definitions.)	23		12
c) The Applicant creates a Program Income Reuse Plan that clearly notes:			
1. The Grantee will use program income directly generated from the use of CDBG funds to further affordable housing programs eligible under the CDBG Program .	23		12
2. Program Income funds are those funds returned to the Grantee during the Affordability Period when the property is sold or is no longer the initial and subsequent homebuyer's principle residence.	23		12
3. Program Income funds must be utilized for the current Project if the current Project has not been completed. This program income received must be applied to the current Project prior to requesting additional CDBG funds.	23		12
4. The Grantee understands that if program income is utilized for another housing related activity, other than for the same activity from the Project which generated the program income, then the Grantee will be responsible for developing and utilizing new Program Guidelines for the new eligible activity.	23		12
5. Projects using program income must follow the same limits of the original grant for General Administration (8%) and Housing Management (12%) in relation to hard cost (SF Housing Rehabilitation).	23		12
6. If resale provisions are utilized for the project and program income is received, then the subsequent purchasers of each unit will be eligible homebuyers and the original homebuyer will receive a fair return on investment.	23		12
7. If recapture provisions are utilized for the project and program income is received, then the amount recaptured cannot exceed the net proceeds. Net proceeds are the sales price minus superior loan repayment (other than CDBG funds) and any closing costs.	23		12
8. All program income will be returned to DED for reuse unless DED offers the option to the Grantee to retain the program income or DED approves the Grantee's Program Income Reuse Plan prior to receiving Release of Funds.	23		12

City of Scottsbluff CDBG Owner Occupied Rehabilitation (OOR)
Program Guidelines for grant 20-HO-31041

It is the intention of the City of Scottsbluff's Housing Rehabilitation Program to increase the supply of decent, safe and sanitary housing for low to very low-income homeowners residing within the incorporated limits of Morrill. Also to promote housing programs that prevent the spread of blight and its influence by providing assistance to those persons of the greatest need.

1. Purpose

- To increase the number of good, habitable dwelling units by improving existing housing.
- Improve the health and safety of living conditions in the City of Scottsbluff.
- To promote continued homeownership.
- To discourage the abandonment or neglect of residential dwelling units.
- To increase local employment.
- Improve the desirability of housing.
- To preserve and enhance the housing stock for future generations.

2. Equal Opportunity and Fair Housing

No person shall on the grounds of race, color, national origin, religion, sex, age, disability, familial status or sexual orientation be excluded from participation in, denied the benefits of, or be subjected to discrimination under any program or activity administered by the City of Scottsbluff and funded in whole or in part with community Development Block Grant Funds. The City of Scottsbluff acknowledges it may not discriminate in its operation or in Project activities on the basis of age, religion, sex, race, color, national origin, disability, or familial status.

The City of Scottsbluff will comply with all provisions of the American with Disabilities Act (ADA) with respect to hiring, training, and employment practices, including reasonable accommodation of persons with disabilities in hiring, training, and employment practices; and in assuring access by persons with disabilities to facilities and services provided by the Recipient to the general public.

The City of Scottsbluff will comply will all federal and local laws applicable to the Project and applicable to the use of CDBG Funds, including, but not limited to, the following:

- Civil Rights Act of 1964.
- Age Discrimination Act of 1975
- Section 504 of the Rehabilitation Act of 1973
- Architectural Barriers Act of 1968
- The equal Employment Opportunity Act
- Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988
- The Vietnam Era Veterans' Readjustment Act of 1974 (revised Jobs for Veterans Act of 2002)
- The Immigration Reform and Control Act of 1986
- The Nebraska Fair Employment Practices Act.

- The Housing for Older Persons Act of 1995.
- Flood Disaster Protection Act of 1973.
- National Environmental Policy Act of 1969
- National Historic Preservation Act of 1966
- Lead-Based Paint Poisoning Prevention Act of 1971, the Residential Lead-Based Paint Hazard Reduction Act, and regulations of 24 C.F.R. Part 35
- Clean Air and Federal Water Pollution Control Act, as amended
- Fair Labor Standards Act of 1938, as amended.
- Contract Work Hours and Safety Standards Act.
- Section 3 of the Housing and Urban Development Act of 1968; and 24 C.F.R. Part 135

3. The Program

The City of Scottsbluff, Nebraska will contact the people who had completed pre-applications within the last year expressing interest in receiving Owner Occupied Rehab have them complete the full application once the pre-applicants have been exhausted if there are still funds available the City of Scottsbluff will advertise the program using our Affirmative Marketing policy to receive additional applicants. Applications will be available at the City of Scottsbluff office and for applicants that are unable to come the office an application can be mailed to them or if they request the Rehab Specialist will bring an application kit to their home, explain the program and assist the individuals in filling out the application.

Applications will be verified to make sure they meet eligibility requirements which include:

- All conflicts of interest will be resolved using the Conflict of Interest Policy in this Policy document.
- A residence must be structurally sound prior to the rehabilitation (determined by the program's Housing Rehabilitation Committee)
- Housing units must be economically feasible to rehabilitate.
- Taxes must be current on the property.
- Applicant(s) must be U.S. citizens(s).
- The applicant(s) must reside within the City Limits of the City of Scottsbluff, Nebraska.
- The applicant(s) must have been an owner-occupant of the house for one hundred eighty (180) days prior to the date of the application. The applicant(s) must occupy the home as the principle residence.
- The persons being assisted must have household income at or below 80% AMI. Anticipated gross annual income will be determined using the guidelines established in 24 CFR 5.609.
- No property shall be eligible for rehab if it is determined by the Housing Rehabilitation Committee that the after rehabilitation value will exceed 95 percent of the median purchase price for the area. The value will be set using the HOME and Housing Trust Fund Homeownership Sales Price Limits that are available on the DED website.
- The property must be zoned for residential use to be eligible for rehabilitation.

- Elderly and non-elderly persons may apply.
- The applicant must agree to provide additional home insurance that may be necessary to cover the increased value of the home.
- Properties within federally determined flood plains are not eligible for rehabilitation under this program.
- Each property owner and property is eligible to receive rehabilitation assistance one time only.
- All homeowners will receive formal notification of selection and non-selection by letter.
- All homeowners selected for the Owner Occupied Rehab program will receive a copy of the Rehab guidelines and sign off that they have received and understand the guidelines before any work will begin on their residence.
- The applicant is aware that the City of Scottsbluff, Nebraska may obtain information about the applicant including the following:
 - Income verification for all household residents from all sources.
 - Mortgage verification
 - Employment verification (if applicable)

A preliminary inspection of the residence must be made to determine economic feasibility and the nature of the rehabilitation work required. Applications will be prioritized according to the severity of health and safety code violations and the income levels of the applicants. All information will be treated as confidential; however, the applicant must authorize the City of Scottsbluff or their contractor to verify the needed information and to conduct an inspection of the residence.

All applicants will be reviewed by the rehabilitation staff as to eligibility of the applicant and the feasibility of rehabilitation of the residence prior to the review by the Housing Rehabilitation Committee. The Housing Rehabilitation Committee will be made up of the member of Community Redevelopment Authority (CRA) for the City of Scottsbluff. The Housing Rehabilitation Committee will review the applicants and approve or disapprove them based on eligibility. The applicant's identity will be protected, to prevent discrimination, each applicant will be assigned a number and that is how the application will be identified. Applicants may be ranked by the committee in order of severity of health and safety code violations and the income levels of the applicants. Applicants will be ranked using the attached scoring criteria form. Homes with the most severe health and safety code violations and people with the lowest incomes will receive priority.

4. Rehabilitation Priorities

The cost of rehabilitation for an applicant's house will be determined by the Rehabilitation Priorities. Residences must be able to comply with Nebraska Department of Economic Development Rehabilitation Minimum Standards at the completion of the rehabilitation. The following items are in order of importance. All items which are included in the work write-up and fall within category "a" must be corrected prior to correcting any other items which fall into category "b" and so forth.

- a) Violations of any existing City Codes as cited in the work write-up.
- b) Deficiencies cited in the work write-up, which must be corrected in order for the property to meet Minimum Property Standards as established by the DED.

- c) Energy Conservation-All items cited in the work write-up, which promote energy conservation in accordance with Nebraska Energy Office (NEE) guidelines.
- d) Incipient Violations-Items which are cited in the work write-up which are not currently in violation but probably will become violations due to normal usage and deterioration.

Eligible rehabilitation activities may include such activities of replacing furnaces, windows, siding, new roofs, electrical upgrades, insulation, handicap accessibility and other renovations necessary to bring the house up to the Minimum Rehabilitation Standards established by the Nebraska Department of Economic Development. Rehabilitation of homes shall be carried out with consideration for the needs of the occupants and to the maximum practical extent in accordance with the principles of universal design.

Before any final decision on eligibility is made, the homeowner must receive bids from qualified contractors who are on the list of prequalified contractors maintained by the Panhandle Area Development District, can prove adequate insurance coverage, and verify that they have completed Lead Renovator, Repair, and Paint training and have a current SAM registration. After review by the housing specialist the homeowner will decide which qualifying bid to go with as long as the scope of work that has been established by the city can be completed within the limitations of the funds available and within the cost estimated by the rehab staff, eligibility will be approved. The homeowner will receive written notice from the City of Scottsbluff verifying their eligibility at which time the contract between the homeowner and the contractor with the City of Scottsbluff, and the cities Rehab Specialist being and interested third party in the contract. Once contracts are signed a letter will be sent to the contractor to let them know that work can begin. A pre-construction conference will be held before work begins including the contractor, the home owner and the housing rehabilitation specialist.

A housing rehab specialist will verify the Contractor's work to determine its acceptability and both the rehab specialist and the homeowner will have to sign off before final payment is made to the Contractor. The Contractor will be required to warrant his work for a period of one year following completion. All work must be done according to Technical Specifications developed for the OOR Rehabilitation Program, and must conform to applicable City and County codes where applicable. Progress payments and final payments will be made only to the General Contractor. Progress payments will not be made more frequently than every 30 days. Contractor will be responsible for obtaining all necessary permits and submitting final Affidavit for payment.

No loan funds will be paid to the applicant. The funds will be paid directly to the contractor when the work is satisfactorily complete, and the removal of any and all liens placed on the property by the general contractor or any of the sub-contractors.

5. Types of Financial Assistance Available

The City of Scottsbluff, Nebraska offers a forgivable loan from \$1000 up to \$25,000 as based on the estimated cost of the scope of work to be completed to bring the home up to the minimum NDED rehab standard. The total amount of the loan will depend upon the cost of rehabilitating the home. In most cases, loans will be less than the maximum.

Eligible homeowners are applicants, who have ranked highest in the priority ranking, who have been determined to be income eligible, whose home is economically feasible to rehab, and have found an

approved contractor, the rehab committee can then approve the home based on the assigned identification number for the applicant who will receive a 5 year forgivable loan not to exceed the program limit of \$25,000. The terms of the forgivable loan will be five (5) years in length from the date a contract agreement is signed with the City of Scottsbluff, Nebraska. An equal portion of the loan will be forgiven for each year the home is lived in. If the homeowner retains ownership of the home and resides in the home for the entire five year period following the date of the contract agreement, the loan will be forgiven. It will be the policy of the program administrator to send a non-forward able certified letter each year requiring the home owner to recertify that the home is still there primary residence. If the homeowner sell the home or changes their primary residence to another location before the term expires, the homeowner will be required to repay the appropriate sum to the City of Scottsbluff, Nebraska. The City of Scottsbluff will place a lien on the home to cover the amount of the loan. In the case that the homeowner sells the home prior to the end of the 5 year period repayment of the loan will never exceed the Net Proceeds of the sale. Net proceeds are the sales price minus superior loan repayment (other than CDBG funds) and any closing costs. All such payments will be allocated to the reuse plan approved for this project of returned to the DED.

To avoid speculative use of public funds, a deed of trust will be recorded upon all properties rehabilitated with CBDG funds. The deed of trust shall be for five (5) years.

6. Disabled Housing

If a person with a disability applies and is approved for funds, they will be referred to the Assistive Technology Partnership (402-471-0734) and other organizations for consulting and possible grants in building or rehabilitating an accessible home for a disabled person.

7. Referrals / Leverage

In order to assist home owner's, referrals are made to various partners who can leverage funds;

- USDA Rural Development: Direct or Guaranteed Loans, as a source of below market rate loans;
- Assistive Technology Partnership and the Nebraska Housing Developer Association: Home Ownership Program and Making Homes Accessible Program, as sources of rehabilitation for households with a disability.
- Local Weatherization programs when they are funded and available

8. Conflict of Interest

- a) No official, employee or agent of the City of Scottsbluff who exercises policy and / or performs decision-making functions or responsibilities in connection with the planning and / or implementation of the program shall directly or indirectly benefit from this program. This prohibition shall continue for one year after an individual's relationship with the program ends. Any other employee, officer, or board member may be eligible, but will be treated without preference in the determination of the application accepted for funding. Enclosed with such an application shall be a statement of disclosure, which outlines and interest the applicant may have in the operation of the program.

- b) Employees, officers and agents cannot accept gratuities, favors or anything of monetary value from contractors, potential contractors or parties to sub agreements.
- c) A waiver process shall be available to allow for the previously identified ineligible persons to be eligible for participation in the program. The waiver process will consist of request for approval by the City of Scottsbluff City Council. Each person requesting a waiver must describe their need for participation in the program and, if approved, agree to disassociate themselves from any decision-making that directly affects them.
- d) Upon written request, the Department on a case-by-case basis may grant exceptions to the Conflict of Interest provisions only after the following have been completed: 1) Disclosed the full nature of the conflict and submitted proof that the disclosure has been made public. 2) Provided a legal opinion stating that there would be no violation of state or local law if the exception was granted.

9. Grievance Procedures

Persons and/or families who believe that their application was not given fair consideration or that they have been discriminated against should give the reasons, in writing, to the City of Scottsbluff City Council within ten days of the decision. The City Council shall take the letter under consideration at the next regularly scheduled meeting and reply, in writing, to the complaint no later than five days following the meeting. If the homeowner is not satisfied with the response, Mediation West will be used to assess the situation and settle the dispute. Following review by the third party if the homeowner is still not satisfied they can contact the NDED office.

10. Application Selection

Applications will be ranked according to the severity of health and safety code violations and the income levels of the applicants. With most severe health and safety code violations and lowest income applicants receiving highest priority.

11. Application Process

- Prospective and applicants that have completed a pre application will receive an application and program guidelines from the Grant Administrator/Housing specialist.
- Reviews of the applications and referrals for all appropriate applicants will be made to USDA Rural Development, the area weatherization program, as well as the Assistive Technology Partnership, to encourage partnering of funds for a common goal of assisting homeowners with rehabilitation requirements. Administrator will document dates that required application information was submitted to USDA, Weatherization and Assistive Technology Partnership. Documentation of approval or denial by these entities will be included in the file. (We will ask that we are notified within 14 days if funding is available and within 30 days if the applicant is eligible for assistance if no response within 30 days we will move forward as if the applicant is not eligible.)
- Verification of income through bank statements, income tax returns, asset verification, employment pay stubs, and employer verification, and any other steps deemed necessary to income qualify the applicant in a fair and equitable manner will occur and be documented in the homeowner file.

- Other eligibility requirements will be confirmed through review of the property deed and title verification which determines ownership; dwelling insurance coverage and paid property tax receipts. Administrator will also verify through the County Clerk's office any outstanding liens of the property.
- Conduct a thorough health and safety inspection of the home, as well as a rehab needs assessment. This will give a good indication of whether the house will be economically feasible for rehabilitation.
- The City of Scottsbluff will procure with a LBP contractor to provide lead testing and lead clearance testing. It is the intent of the Housing Program to eliminate lead hazards and achieve lead clearance in affected homes in a manner consistent with the 2012 HUD Lead Paint Guidelines, to repair, restore, or remodel a home."
- Written notification indicating next steps for applicants selected for the program and/or a denial letter containing the reason for the denial will be sent to the applicants. Ineligible applicants will be automatically be reconsidered during the next review period, if appropriate.

12. Waiting List

A waiting list will be continually maintained for those requesting owner occupied rehabilitation assistance when no funds are available in the event funds become available in the future.

13. Rehabilitation Standards

All homes selected for this program must be able to be brought up to meet minimum local code requirements as well as meet or exceed the NDED rehabilitation standards, within the financial limitation of the program not to exceed \$25,000.

14. Contractor Selection and Construction Management

- a) During the rehabilitation period, the grant administrator/housing specialist is responsible and accountable for the rehabilitation process and management, including
 - Cross checking with SAM debarred list
 - Registered with the Nebraska department of labor
 - Reasonableness, quality and cost of the rehabilitation work
 - Assuring timely contractor payments
 - Project inspections
 - Contractors must be appropriately trained and provide documentation of training
- b) Contractor selection is done by the grant administrator and/or the owner(s). Selection is based on availability, capacity, reputation, price, timeliness, willingness, and reasonableness. All contractors and their employees must complete a Lead Repair, Replace, Paint (RRP) training course and provide a notice of completion to the grant administrator office prior to being awarded any job. The only exception to this requirement is if the employer is a Lead Abatement Supervisor, or the home to be renovated was built after 1978 and lead is not a factor. Contractor payments will be made in a timely manner following approval of work, receipt of invoice for payment signed off by homeowner and required federal ID number, certificate of insurance and license number (if required).

- c) The City will keep \$500 back from the contractor's final payment until the project achieves lead-based paint (LBP) clearance.
- d) The City will pay for the first LBP Clearance with CDBG funds, if the home does not pass clearance it will be the contractor's responsibility to pay for the subsequent clearance test(s) until the home reaches clearance.

15. Rehabilitation Process

- a) The grant Housing Rehabilitation Specialist will conduct a thorough safety inspection of the home, as well as a rehab needs assessment. The Housing Rehabilitation Specialist will complete a work write-up, incorporating rehab issues.
- b) During the initial inspection of a house, a list of rehab requirements is used to assure compliance with NDED Rehabilitation Standards. The cities contracted lead inspector will also complete an assessment the outcome of the lead inspector/assessor will be used in the work write up to address HUD lead paint hazard control requirements. Also a copy of the lead inspectors/assessor report will be provided to the homeowner as well as be included in the homeowners file.
- c) The applicant will solicit 3 or more bids from contractors. The Housing Specialist will document the number of bids received in the file as sole source is not allowed. For work involving LBP, the contractors must be appropriately trained, and provide documentation demonstrating such training. The applicant will forward all bids to the housing manager/rehab specialist for review prior to selection of the contractor. The housing manager/rehab specialist will alert the applicant to any red flags or concerns regarding the bids, and then the applicant will make his/her final selection.
- d) Contractors and Homeowners will be required to attend a Pre-Construction Conference at which time it will be verified that the lead disclosures and notifications have been provided the homeowner will be required to sign, date and time stamp verifying receipt before any contracts can be signed. The meeting will be conducted by the housing manager/rehab specialist.
- e) Contractors and Homeowners, will sign a Rehab Plan and a Contractor agreement.
- f) The housing rehab specialist will send a Notice to Proceed letter to the contractor(s).
- g) The housing rehab specialist and the homeowner(s) work closely during the actual rehabilitation to ensure quality of work and reasonable cost.
- h) Contractors will submit invoices to the City of Scottsbluff. The Housing Specialist will conduct progress inspections as needed and final inspections to insure all repairs have been completed according to project specifications and that the home has achieved clearance for lead based paint hazards previously identified before final payment is made. All invoices will be signed off on by the homeowner to ensure their satisfaction of the work completed before payment is made to the contractor.
- i) Any concerns about the performance of the contractor should be presented to the housing rehab specialist as soon as they arise so they may assist in the mediating and resolving the issue.
- j) The housing rehab specialist should be notified of any changes in the work so that the Housing Manager can determine the eligibility of the new plans, as well as funds availability, and issue a change order if needed.

- k) A final sign off will be signed by the homeowner and contractor once the work and the Clearance have been completed and final payment, a review will be completed to verify there are not liens by the contractor or and sub-contractors. If there are no liens, final payment will be made to the contractor.
- l) For those homes that require Clearance Testing due to lead paint, this testing will be performed in compliance with HUD's regulations.
- m) The cashed checks will be considered the waiver of lien from each contractor.

16. Lead Based Paint Procedures

All units assisted with CDBG funds must meet NDED Rehabilitation Standards upon completion of the project. **Lead-Based Paint** – As required under 24 CFR part 35, the Final HUD Regulation on Lead-Based Paint Hazards in Federally Owned Housing and Housing Receiving Federal Assistance, all assisted dwellings units constructed before January 1, 1978, will be tested for lead-based paint hazards present throughout the unit when paint is disturbed. It is the intent of the City of Scottsbluff Owner Occupied Rehab program to eliminate lead hazards and achieve lead clearance in affected homes in a manner consistent with the 2012 HUD Lead Paint Guidelines, to repair, restore, or remodel a home.

- Evaluation and testing will be done by a qualified, certified or licensed person as required under the regulation.
- All lead-based paint hazards will be identified and reduced or eliminated through paint stabilization, interim controls or abatement with work being done by supervised, trained, qualified, certified or licensed persons as required under the regulation.
- Safe work practices will be followed at all times.
- Occupants shall be protected or temporarily relocated as required by the regulation. With some exceptions, as listed at 24 CFR 35.1345, occupants shall be temporarily relocated before and during hazard reduction activities to a suitable, decent, safe and similarly accessible dwelling unit that does not have lead hazards.
- The dwelling unit and worksite shall be secured. The worksite shall be prepared and warning signs shall be posted as required by the regulation.
- Clearance examinations will be performed by qualified personnel and final clearance shall be achieved as required by the regulations.

All renovation completed through the Owner Occupied Rehab program when complete will meet the Minimum Rehabilitation Standards as established by the Nebraska Department of Economic Development. A copy of the standards can be obtained at:

<https://opportunity.nebraska.gov/program/community-development-block-grant/#forms>

A housing rehab specialist will verify the Contractor's work to determine its acceptability and will be signed off by both the rehab specialist and the homeowner before final payment is made to the Contractor. The Contractor will be required to warrant his work for a period of one year following completion. All work must be done according to Technical Specifications developed for the DED Rehabilitation Program, and must conform to applicable City or County codes where applicable.

All contractors performing work for Owner Occupied Rehab recipients will be verified that they have a current SAM registration. All Owner Occupied Rehab recipients in the City of Scottsbluff will receive a

letter laying out the conditions of the program and copy of the rehab guidelines that must be signed off on prior to the Notice to proceed before any contracts can be signed or work can begin. All Davis Bacon procedures will be followed where required.

Once the contracts are signed any changes that are requested by either the homeowner or contractor will require a written change order that is approved by both the homeowner and the rehabilitation specialist. Any changes of less than a \$1,000 where the funds are available can be approved by the homeowner and the housing specialist, any changes greater than a \$1000 will also require approval by the City of Scottsbluff Housing Rehab Committee.

17. Relocation

- a) The OOR program is a volunteer program; therefore the City of Scottsbluff will not be responsible for any relocation costs during the rehabilitation process. Any temporary relocation of owner-occupants required as a result of the rehab work funded through the OOR program will be the responsibility of the homeowner.
- b) In cases where either voluntary or involuntary acquisition is anticipated DED will be contacted prior to any action.

18. Property

- a) All properties being rehabilitated with CDBG funding shall be maintained in compliance with local ordinances.
- b) All properties must be in prime inspecting condition in order to conduct adequate inspections.
- c) The City will use a permission statement signed by the homeowner as a voluntary release and authorization for collecting photographs of the project, including before, after, indoor, outdoor and grounds photos for publication.

19. Reporting Procedures, Record Keeping and Follow-up

- a) Files and records will be kept on all applicants and clients. These records will be under the control of the City of Scottsbluff. Since these files contain confidential information which is not public information, public access to these files is prohibited. The privacy of the applicants will be protected by restricting access to these files only to persons acting pursuant to the program and this administrative plan under the auspices of the City of Scottsbluff.
- b) These files will be available for review and audit by NDED and will be made available to parties responsible for compliance to the extent necessary to verify activities and performance.

20. Marketing Strategy

Affirmative marketing procedures including but not limited to, marketing to local or regional residents, and tenants of public housing and manufactured housing, other families assisted by public housing agencies, and households identified to be potentially eligible but least likely to apply. Information marketing the program will be posted in various locations throughout the community, including City Hall, the post office, grocery stores, convenience stores and local community gathering places that

benefit low to moderate income households. Area media will be contacted and solicited for support via news stories, feature articles, community service announcements, etc.

21. Program Guideline Amendments

These Program Guidelines may be amended as appropriate by a majority vote of the City of Scottsbluff Council with notice to and approval from the appropriate Nebraska Department of Economic Development Program Representative.

22. Radon Policy

The City of Scottsbluff or their contracted housing rehab specialist will provide all homeowners selected for owner occupied rehab a Radon Test Kit to test the Radon level in their home, as well as provide a pamphlet to educate the homeowner of the dangers of Radon.

Adopted by the City of Scottsbluff on _____.
Date

Jeanne McKerrigan Mayor

Scottsbluff, reuse plan for 20HO31041

- a) The City of Scottsbluff wished to retain program income funds and reuse those funds for additional housing related activities.
- b) The City of Scottsbluff will use program income directly generated from the use of CDBG to further affordable housing programs eligible under CDBG. Program Income funds are those funds returned to the City of Scottsbluff when the property is sold or is no longer the initial homeowner's principle residence. Program Income funds will be utilized for the current project if the current project has not been completed. Program Income received will be applied to the current project prior to requesting additional CDBG funds.
- c) The City of Scottsbluff understands if program income is utilized for another housing related activity, other than for the same activity from the project which generated the program income, the City of Scottsbluff will be responsible for utilizing the appropriate Program Guidelines for the new eligible activity.
- d) Up to 8% of Program Income may be utilized for General Administration and up to 12% may be used for housing management expenses in relation to hard cost (SF Housing Rehabilitation).
- e) The City of Scottsbluff will use recapture provisions and will not recapture more than the amount available from net proceeds. Net proceeds are the sale price minus superior loan repayment (other than CDBG funds) and any closing cost.
- f) If resale provisions are utilized for the project, and program income is received, then the subsequent purchaser of each unit will be eligible homebuyers and the original homebuyer will receive a fair return of investment.
- g) All program income will be returned to the DED for reuse unless DED offers the option to the City of Scottsbluff to retain the program income or DED approves the City of Scottsbluff Program Income Reuse Plan prior to receiving Release of Funds.

Adopted by the City of Scottsbluff on _____.
Date

Jeanne McKerrigan Mayor

Priority Ranking Sheet

If there are more applicants that have been determined eligible to receive assistance than there is funding to assist the following scoring system will be used to determine priority.

Points will be awarded based on the following criteria. Homeowners receiving the highest score with receive priority for Rehabilitation funding.

- | | |
|-----------------|--|
| 4 Points | Violations of any existing City Codes as cited in the work write-up. |
| 3 Points | Deficiencies cited in the work write-up, which must be corrected in order for the property to meet Minimum Property Standards as established by the DED. |
| 2 Points | Energy Conservation-All items cited in the work write-up, which promote energy conservation in accordance with Nebraska Energy Office (NEE) guidelines. |
| 1 Point | Incipient Violations-Items which are cited in the work write-up which are not currently in violation but probably will become violations due to normal usage and deterioration. |
| 4 Points | People with income less than 50% of eligible household income for the Program |
| 3 Points | People with income between 51% and 70% of eligible household income for the program |
| 2 Points | People with income between 71% and 90% of eligible household income for the program |
| 1 Point | People with income above 91% of eligible household income for the Program |

_____ **Total Points**

_____ **Applicant identification Number**

**NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT
MINIMUM REHABILITATION STANDARDS
FOR SINGLE-FAMILY AND MULTI-FAMILY REHABILITATION
(CDBG, HOME, NAHTF)**

A. MINIMUM STRUCTURAL STANDARDS

1. **SIDEWALKS, STAIRS, DRIVEWAYS, PARKING LOTS, ROADS** – All sidewalks, driveways, parking lots, roads, stairs and similar areas shall be free of hazardous conditions and in proper repair.

Other Inspectable Items: Cracks
Settlement / Heaving
Spalling / Exposed Rebar
Potholes / Loose Material
Hand-railing-Broken / Missing

2. **PREMISE IDENTIFICATION NUMBERS** – Address numbers easily visible and legible from the street or road shall be installed. Numbers shall contrast in color with their background and be at least 4 inches high with a minimum stroke width of one half inch.

Other Inspectable Items: Mailbox – Missing / Damaged
Signs / Numbers – Missing / Damaged

3. **FOUNDATIONS, EXTERIOR WALLS, ROOFS, SOFFITS AND FASCIA** – Every foundation, exterior wall, roof, soffit, and fascia shall be structurally sound, weather-tight, and rodent/insect-proof.

All exterior surface materials shall be protected by lead-free paint or other protective coating in accordance with acceptable standards. The exception is all types of exterior materials acceptable to weatherizing without deterioration.

Other Inspectable Items: Foundations:
Cracks / Gaps
Spalling / Exposed Rebar

Walls:
Cracks / Gaps
Damaged Chimneys
Missing / Damaged Caulking / Mortar
Missing Pieces / Holes / Spalling
Stained / Peeling / Needs Paint

Roofs:
Damaged Soffits / Fascia
Damaged Vents
Damaged / Clogged Drains
Damaged / Torn Membrane / Missing Ballast
Missing / Damaged Components from Downspout / Gutter

Missing / Damaged Shingles
Ponding

Roof Exhaust System:
Roof Exhaust Fan(s) Inoperable

Windows:
Broken / Missing / Cracked Panes
Damaged Sills / Frames / Lintels / Trim
Damaged / Missing Screens
Missing / Deteriorated Caulking / Seals / Glazing Compound
Peeling / Needs Paint
Security Bars Prevent Egress

Lighting:
Broken Fixtures / Bulbs

4. **INTERIOR WALLS, FLOORS, CEILINGS, DOORS, AND WINDOWS** – Every interior partition, wall floor, ceiling, door and window shall be structurally sound.

Holes in walls should be re-plastered before new paint is applied.

All interior doors shall be capable of affording privacy for which they were intended.

Other Inspectable Items: Walls and Ceiling:
Bulging / Buckling
Holes / Missing Tiles / Panels / Cracks
Peeling / Needs Paint
Water Stains / Water Damage / Mold / Mildew
Damaged / Deteriorated Trim

Floors:
Bulging/Buckling
Floor Covering Damage
Missing Flooring Tiles
Peeling / Needs Paint
Rot / Deteriorated Subfloor
Water Stains / Water Damage / Mold / Mildew

Doors:
Damaged Frames / Threshold / Lintels / Trim
Damaged Hardware / Locks
Damaged Surface-Holes / Paint / Rusting /Glass
Missing Door

Windows:
Cracked / Broken / Missing Panes

Damaged / Rotting Window Sill
Missing / Deteriorated Caulking / Seals / Glazing Compound
Inoperable / Not Lockable
Peeling / Needs Paint

5. **GRADING AND RAINWATER DRAINAGE FROM ROOF** – All rainwater shall be drained and conveyed from every roof so as not to cause dampness within the dwelling. All rainwater drainage devices, such as gutters, downspouts, leaders and splashblocks shall be in safe working order. Ground areas around the habitable unit shall be sloped or drain away from foundation walls to prevent standing water.

Other Inspectable Items: Grounds:

Erosion / Rutting Areas
Overgrown / Penetrating Vegetation
Ponding / Site Drainage (affecting unit)

Storm Drainage:

Damaged / Obstructed

6. **WINDOWS, EXTERIOR DOORS AND BASEMENT OR CELLAR HATCHWAYS** – Every front, rear, side and basement or cellar door shall be no less than 2'4" in width and no less than 6' 6" in height. In existing structures, if replacement to meet these requirements would be impossible or cost-prohibitive, said requirement may be waived by the grantee.

Every window, exterior door and basement or cellar hatchway shall be substantially tight and rodent-proof. In addition, the following requirements shall be met:

- a. All exterior doors to the outside or to a common public hall shall be equipped with adequate security locks. Means of egress door locks shall be easily opened from the egress side without a key or special knowledge. All windows accessible from ground level without the aid of mechanical devices shall have a security device. Emergency escape windows shall be openable from the inside without the use of a key, code or tool;
- b. Every window sash shall be fully equipped with windowpane glazing materials free of cracks or holes, and all panes shall be secured with retaining devices or an adequate amount of putty. Said putty shall not be cracked, broken or missing;
- c. Every window sash shall be in good condition and fit tightly within its frame;
- d. Every window, other than a fixed window, shall be easily opened and held in position by window hardware;
- e. Every exterior and interior door, door hinge, door latch, and/or lock shall be in good working condition;
- f. Every exterior and interior door, when closed, shall fit well within its frame;
- g. Every window, door and frame shall be constructed in relation to the adjacent wall construction, to exclude rain and wind as completely as possible from entering the dwelling or structure;

Other Inspectable Items: Doors:

Damaged Frames / Threshold / Lintels / Trim

Damaged Hardware / Locks
Damaged / Missing Screen / Storm / Security Door
Damaged Surface – Holes / Paint / Rusting / Glass
Deteriorated / Missing Caulking / Seals (Entry Only)
Missing Door

7. **STAIRWAYS, DECKS, BALCONIES AND PORCHES** – Every interior and exterior stairway, porch, deck, balcony and appurtenance thereto, including hand and guard rails, shall be constructed to be sound and safe to use and capable of supporting the load that normal use may place upon it.

Other Inspectable Items: Stairs:

Broken / Damaged / Missing Steps
Broken / Missing Hand Railing

Patio, Porch, Deck, Balcony:

Baluster / Side Railings Damaged

8. **SUPPLIED PLUMBING FIXTURES** – Every plumbing fixture and water and waste pipe shall be properly installed in safe, sanitary working condition, free from leaks, defects, and obstructions.
9. **BATHROOM, TOILET ROOM, KITCHEN AND UTILITY ROOM FLOORS** – Every bathroom, toilet room, kitchen, and utility room floor surface shall be constructed to be impervious to water and to permit such floors to be easily kept clean and sanitary.

Indoor-outdoor type carpeting, when properly installed, shall be allowed in bathrooms, toilet rooms, kitchens and utility rooms except when in conflict with required interim controls or standard treatments required to comply with the lead-based paint regulation.

10. **CHIMNEYS AND SMOKE PIPES** – Every chimney and smoke pipe shall be adequately supported, structurally sound, and clean.
11. **TREES AND VEGETATION** – Trees and vegetation endangering the unit and/or its occupants shall be eliminated.
12. **INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO-FAMILY DWELLINGS** – All rehabilitation work must meet or exceed the requirements of the International Residential Code as promulgated by the International Code Council in its current edition or as adopted in ordinance by the local jurisdiction.
- a. Work must comply with the permitting and inspection requirements of the local jurisdiction.
 - b. In the absence of local permitting and inspection services, the local recipient program shall engage qualified inspectors and document code inspection and compliance.

13. LEAD-BASED PAINT – As required under 24 CFR Part 35, the Final HUD Regulation on Lead-Based Paint Hazards in Federally Owned Housing and Housing Receiving Federal Assistance, all assisted dwelling units constructed before January 1, 1978, will be evaluated for lead-based paint hazards or presumed to have lead-based paint present throughout the unit when paint is disturbed.

- a. Evaluation will be done by a qualified, certified or licensed person as required under the regulation.
- b. All lead-based paint hazards will be identified and reduced or eliminated through paint stabilization, interim controls or abatement with work being done by supervised, trained, qualified, certified or licensed persons as required under the regulation.
- c. Safe work practices will be followed at all times.
- d. Occupants shall be protected or temporarily relocated as required by the regulation. With some exceptions, as listed at 24 CFR 35.1345, occupants shall be temporarily relocated before and during hazard reduction activities to a suitable, decent, safe and similarly accessible dwelling unit that does not have lead hazards.
- e. The dwelling unit and worksite shall be secured. The worksite shall be prepared and warning signs shall be posted as required by the regulation.
- f. Clearance examinations will be performed by qualified personnel and final clearance shall be achieved as required by the regulations.

14. ENERGY CONSERVATION –

- a. Equipment, appliances, windows, doors and appurtenances replaced during rehabilitation shall be replaced with Energy Star qualified products.
- b. If feasible, attics should be insulated to R38 and walls to a minimum of R11.
- c. Replacement heating and/or cooling systems shall be properly sized as evidenced by completion of ACCA/ANSI Manual J[®] or an equivalent sizing calculation tool.
- d. All accessible air ducts shall be tightly sealed.
- e. Heating or cooling supply running through unconditioned space should be avoided or rerouted, but when present and accessible, shall be insulated.

15. **INDOOR AIR QUALITY** – The scope and conduct of rehabilitation of each dwelling unit shall take into consideration the improvement and maintenance of satisfactory and healthy air quality within the unit.
- A carbon monoxide detector installed per manufacturers' recommendations shall be present in each unit, and receive primary power from the building wiring or battery. If the house is all electric a carbon monoxide detector is not required.
 - Devices and appurtenances identified to contain mercury shall be removed or replaced excluding CFL bulbs.
 - Materials and methods used in carrying out rehabilitation, shall to the extent feasible, minimize and prevent dust, out gassing, volatile organic compounds and other contaminants within the dwelling unit.

Other Inspectable Items: Health and Safety:

Air Quality - Mold and/or Mildew Observed

Sewer Odor Detected

Propane/Natural Gas/Methane Gas Detected

16. **UNIVERSAL DESIGN AND ACCESSIBILITY** – Rehabilitation of each unit shall be carried out with consideration for the needs of its occupants and to the maximum practical extent in accordance with the principles of universal design. For guidance in implementing universal design features, visit www.design.ncsu.edu/cud.
- The housing must meet the accessibility requirement of 24 CFR part 8, which implements section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), and Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) implemented at 28 CFR parts 35 and 36, as applicable. "Covered multi-family dwelling," as defined at 24 CFR 100.201, must also meet the design and construction requirements at 24 CFR 100.205, which implements the Fair Housing Act (42 U.S.C. 3601-3619). Rehabilitation may include improvements that are not required by regulation or statute that permit use by a person with disabilities.

B. MINIMUM STANDARDS FOR BASIC EQUIPMENT AND FACILITIES

- WATER SUPPLY** – All fixture water supplies shall be properly connected to public or private water system. All water supply inlet orifices (mouth of an opening from any pipe or faucet supplying water) shall have an air gap (The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet supplying water to a tank, plumbing fixture or other device and the floor level rim of the receptacle.) or shall be protected by vacuum breakers (also known as backflow preventers).
- KITCHENS** – Every dwelling shall have a kitchen room or kitchenette equipped with a kitchen sink, properly connected to both hot and cold running water lines, under pressure, and in working order.

Other Inspectable Items: Cabinets – Missing / Damaged
Countertops - Missing / Damaged
Dishwasher / Garbage Disposal – Leaking / Inoperable
Plumbing - Clogged Drains
Plumbing - Leaking Faucet / Pipes
Range Hood / Exhaust Fans - Excessive Grease / Inoperable
Range / Stove / Refrigerator- Missing / Damaged / Inoperable
Sink - Damaged / Missing

3. **TOILET ROOM REQUIRED** - Every dwelling unit, except as otherwise permitted for rooming houses, shall contain a room that is equipped with a flush water closet and properly installed lavatory. Said lavatory shall be properly connected to both hot and cold running water, under pressure, and shall be in working order. Fixtures shall be properly installed, free of hazards, leaks and defects, and in functional and sanitary order.

Said flush water closet shall be properly connected to the water supply, under pressure, and shall be in working order.

Other Inspectable Items: Bathroom:

Bathroom Cabinets - Damaged / Missing
Lavatory Sink - Damaged / Missing
Plumbing - Clogged Drains
Leaking Faucet / Pipes
Water Closet / Toilet - Damaged / Clogged / Missing
Ventilation / Exhaust System – Absent / Inoperable
Call-for-Aid Inoperable (where applicable)

4. **PRIVACY IN ROOM CONTAINING TOILET AND BATH** – Every toilet and every bath shall be contained in a room or within separate rooms which affords privacy to a person within said room or rooms. Said rooms shall not be the only passageway to the exterior.

Toilets and bathrooms shall have doors with a privacy type lock and such doors, locks and hardware shall be in working order.

5. **SHARED TOILET FACILITIES** – Shared toilet rooms shall be equipped with a flush water closet and lavatory basin, and shall be connected as provided in Section 2 above. In rooming house type structures, at least 1 toilet and 1 lavatory basin, properly connected as set forth above, shall be supplied for each 8 persons or fractions thereof residing within a rooming house, including members of the operator's family whenever they share the use of said facilities, provided that in rooming houses where rooms are let only to males, flush urinals may be substituted for not more than ½ of the required number of toilets.

6. **BATH REQUIRED** – Every dwelling unit shall contain a bathtub and/or shower. Fixtures shall be properly installed, free of hazards, leaks and defects, and shall be in functional and sanitary order.

Potable water supply piping, water discharge outlets, backflow prevention devices or similar equipment shall not be so located as to make possible their submergence in any contaminated or polluted liquid or substance.

Said bathtub and/or shower may be in the same room as the flush water closet and lavatory, or said bathtub and/or shower may be in a separate room. In all cases, these facilities shall be properly connected to both hot and cold running water lines, under pressure, and shall be in working order.

Other Inspectable Items: Shower / Tub - Damaged/Missing

7. **LOCATION OF COMMUNAL TOILETS AND BATHS** – Every communal bath required to be provided in accordance with other provisions, shall be located within a room or rooms accessible to the occupants of each dwelling unit sharing such facilities, without going through a dwelling unit of another occupant and without going outside of the dwelling.

In rooming houses, said room or rooms shall be located on the same floor of the dwelling as, or on the floor immediately above or below, the dwelling unit whose occupants share the use of such facilities.

8. **HOT AND COLD WATER LINES TO BATH AND KITCHEN** – Every dwelling shall have supplied water-heating facilities which are properly installed; in working condition and free of leaks; properly connected to hot water lines required; and are capable of supplying hot or tempered water at not less than 110°F to be drawn for every bath, as well as general usage.

Hot water storage associated with water heating facilities shall not be less than the following minimum capacities:

- | | |
|-----------------------------|---------------------------------------|
| a. 1 dwelling unit | 30 gallons |
| b. 2 dwelling units | 40 gallons |
| c. 3 or more dwelling units | 50 gallons or more and rooming houses |

Sizes and/or number of water heaters are to be based upon the number of units served. No water heaters shall be allowed in bathrooms or bedrooms. All hot water heaters shall be properly vented and sealed and equipped with a pressure relief valve and drip leg a maximum of 6" above the floor.

The local rehabilitation division and/or building inspection division may adjust the above-required capacities upward or downward based on the type and recovery time of the hot water system.

Other Inspectable Items: Hot Water Heater:

Misaligned Chimney / Ventilation System
Inoperable Unit / Components
Leaking Valves / Tanks / Pipes
Pressure Relief Valve Missing
Rust / Corrosion

9. **CONNECTION OF SANITARY FACILITIES TO SEWAGE SYSTEM** – Every kitchen sink, toilet, lavatory basin and bathtub/shower shall be in working condition and properly connected to an approved public or private sewage system.

All sewers and vents shall function properly and be free of leaks and blockages.

Other Inspectable Items: Sanitary System:

Broken / Leaking / Clogged Pipes or Drains
Missing Drain / Cleanout / Manhole Covers

10. **EXITS** – Every exit from every dwelling and/or dwelling unit shall comply with the following requirements:
- a. It shall be functional;
 - b. It shall be unobstructed;
 - c. All stairways and steps of 4 or more risers shall have at least 1 handrail, and all stairways and steps that are 5 feet or more in width or open on both sides shall have a handrail on each side where possible;
 - d. Every dwelling unit shall have 2 independent ways of egress;
 - e. All handrails shall be not less than 30" or more than 42" vertically above the nose of the stair treads and not less than 36" above the stairway platform;
 - f. All balconies and platforms that are 30" or more above grade, shall have protective guards not less than 30" in height above the balcony or platform level;
 - g. All multiple dwellings (1 & 2 family residences exempted) shall have a second exit stairway or approved fire escape available to all occupants of units located on second or higher stories;
 - h. All stairs and steps shall have a riser height of no more than 8" and a tread depth of no less than 9". This requirement may be waived on the programmatic level if in an existing structure, it would be impossible or cost prohibitive to meet this requirement. In such cases, new stairs could be put in having the same rise and run as the old;
 - i. In basement units where one means of an exit shall be a window, it shall comply with the International Residential Code, Section 310 Emergency Escape and Rescue Openings.
11. **FIRE PROTECTION AND SMOKE ALARMS** – All fire protection systems and devices shall be in operable condition. When a dwelling is occupied by any hearing impaired person, smoke alarms shall have an alarm system designed for hearing impaired persons in accordance with NFPA 74 (or successor standards).

Smoke alarms shall be installed:

- On each story, including basement and cellar (Alarms are not required in unfinished attics and crawl spaces)
- Outside of each bedroom
- In each bedroom

Other Inspectable Items: Fire Protection:

Missing Sprinkler Head (where applicable)

Missing / Damaged / Expired Extinguishers (where applicable)

C. MINIMUM STANDARDS FOR LIGHT, VENTILATION AND HEATING

1. **REQUIRED WINDOW AREA** – Every habitable room, provided such rooms are adequately lighted, shall have at least one open air space. The minimum total window area, measured between stops, for every habitable room shall be as follows:
 - a. 1/12 of the floor area if two or more separate windows exist or
 - b. 1/10 of the floor area if only one window exists;
 - c. A minimum of 12 square feet of window area is required in habitable rooms other than kitchens;
 - d. A kitchen may pass without a window area, provided there is a mechanical means of ventilation in working order.

Whenever the only window in a room is a skylight type window, the total window area of such skylight shall be equal to at least 15% of the total floor area of such room. Skylight type windows, if less than 15% of the total floor area shall be increased to 15% of the total floor area, unless another window is to be installed to provide adequate light and ventilation.

2. **ADEQUATE VENTILATION REQUIRED** – Every habitable room shall have at least one window or skylight which can easily be opened, or other such device as will adequately ventilate the room.
3. **LIGHT AND VENTILATION REQUIREMENTS FOR BATHROOMS, TOILET ROOMS AND KITCHENS** – Every bathroom, toilet room, and kitchen shall comply with the light and ventilation requirements for habitable rooms contained above, except that no window shall be required in adequately ventilated bathrooms, toilet rooms, or kitchens equipped with a ventilation system that filters or exhausts to the exterior.
Other Inspectable Items: Ventilation / Exhaust System – Inoperable (if applicable)
4. **ALTERNATIVE LIGHT AND VENTILATION** – Artificial light or mechanical ventilation complying with the International Building Code shall be permitted.
5. **CLOTHES DRYER VENTING** – Clothes dryer exhaust vent shall be a single purpose vent in compliance with the manufacturer's instructions and vent to the exterior.
6. **ELECTRIC OUTLETS AND SERVICE REQUIRED** – Where there is suitable electricity available from supply lines no more than 300 feet away from a dwelling, including all existing dwellings now supplied with electrical services, every habitable room within such dwelling shall contain a minimum of two separate and remote wall type electric convenience outlets. Habitable rooms measuring more than 120 square feet shall contain a minimum of three separate and remote wall type electric convenience outlets. Temporary wiring, extension, or zip cords shall not be used as permanent wiring.

Every habitable room shall have at least one ceiling or wall type electric light fixture, controlled by a wall switch, or a wall type grounded electric convenience outlet controlled by a remote switch.

Every toilet room, bathroom, laundry room, furnace room, and hallway (hallway where applicable) shall contain at least 1 supplied ceiling or wall type electric light fixture, controlled by a wall switch, and at least one wall type grounded electric convenience outlet. Convenience outlets used in bathrooms shall be the GFI type.

Each individual kitchen based on its size and layout shall be wired to meet the requirements of the National Electric Code (N.E.C.).

Receptacle convenience outlets in or on open porches, breezeways or garages shall be of the GFI type with a weather proof receptacle box.

All wall and/or ceiling type lighting fixtures shall be controlled by a wall switch, except porcelain type fixtures used in cellars and/or attics, which may be controlled with a proper pull chain.

All electrical equipment, appliances and wiring shall be properly installed and in safe condition.

All broken and/or missing switch and receptacle plates shall be replaced.

Minimum electrical service for each dwelling and/or dwelling unit's circuit breaker box shall be by a three wire 120/240 volt single phase service rated no less than 100 amps, or as adjusted for size and usage of equipment and appliances in accordance with the ICC Electrical Code and approved, in writing, by the electrical inspector of the local jurisdiction or program.

Other Inspectable Items: Electrical System:

- Blocked Access to Electrical Panel / Improper Storage
- Burnt Breakers
- Evidence of Leaks / Corrosion
- Frayed Wiring
- GFI - Inoperable
- Missing Breakers / Fuses
- Missing / Broken Cover Plates
- Lighting - Missing / Inoperable Fixtures

Emergency Power:

- Auxiliary Lighting Inoperable (if applicable)

7. **HAZARDOUS ELECTRICAL CONDITIONS** – Where any condition of the electrical system in the dwelling or structure is identified as, and constitutes a hazard, the hazardous conditions shall be corrected.
8. **HEATING FACILITIES** –Heating facilities shall be properly installed, be in working condition and be capable of adequately heating all habitable rooms, and toilet rooms contained therein, or intended for use by the occupants capable of maintaining a room temperature of 68°F (20°C) when the outdoor temperature is within the winter outdoor design temperature for the locality as cited in Appendix D of the International Plumbing Code. Space heaters shall not substitute for a central heating unit.

Every installed central heating system shall comply with the following requirements:

- a. The central heating unit shall be safe and in good working condition;
- b. Every heat duct, steam pipe and hot water pipe shall be free of leaks and obstructions and deliver an adequate amount of heat where intended;
- c. Every seal between any and all sections of a hot air furnace shall be air-tight so noxious gases and fumes will not escape into the heat ducts;

- d. Required clearance from combustible materials shall be maintained;
- e. All chimneys and vents shall have a flue liner intact and in safe working condition.

Every existing space heater shall comply with the following requirements:

- a. No space heater burning solid, liquid or gaseous fuels shall be of a portable type;
- b. Every space heater burning solid, liquid or gaseous fuels shall be properly vented to a chimney or duct leading to outdoor space and be installed to provide proper draft;
- c. Every fuel burning space heater shall have a fire-resistant panel between it and the floor or floor covering as required by the unit's manufacturer;
- d. Whenever a space heater is located within 2 feet of a wall, said wall shall be protected with insulation sufficient to prevent overheating of the wall as required by the unit's manufacturer; ;
- e. Every space heater smoke pipe shall be equipped with approved thimbles or guards, properly constructed of non-flammable material, at the point where the pipe goes through any wall, ceiling or partition;
- f. Each dwelling and/or dwelling unit shall be supplied with its own heating systems. Local option may provide for one central forced air system to serve no more than two separate dwelling units.

Other Inspectable Items: HVAC System:

Inoperable
 Misaligned Chimney / Ventilation System
 Noisy / Vibrating / Leaking
 Rust / Corrosion
 Boiler / Pump Leaks (where applicable)
 Fuel Supply Leaks (where applicable)
 Misaligned Chimney / Ventilation System
 Convection / Radiant Heat System Covers – Missing / Damaged

9. LIGHTING OF PUBLIC HALLS AND STAIRWAYS –

- a. Public halls and stairways in every dwelling containing 2 to 4 dwelling units shall be provided with convenient wall-mounted light switches controlling an adequate lighting system that will provide at least 2 foot candles of illumination on all parts thereof and be turned on when needed. An emergency circuit is not required for this lighting;
- b. Public halls and stairways in every dwelling containing 5 or more dwelling units shall be lighted at all times with an artificial lighting system. Said system shall provide at least 2 foot candles of illumination on all parts thereof at all times by means of properly located electric light fixtures, provided that such artificial lighting may be omitted from sunrise to sunset where an adequate natural lighting system is provided;
- c. Wherever the occupancy of the building exceeds 100 persons, the artificial lighting system as required herein, shall be on an emergency circuit;

- d. All basements and cellars shall be provided with a lighting system that permits safe occupancy and use of the space and contained equipment as intended, and which may be turned on when needed;
- e. The required intensity of illumination shall apply to both natural and artificial lighting.

10. **SCREENS REQUIRED** – For protection against flies, mosquitoes and other insects, every door opening directly from a dwelling unit or rooming unit, to the outdoor space where feasible, shall be supplied with a screen covering at least 50% of the window area of the door, and said door shall be equipped with a self-closing device.

Every window or other opening to outdoor space used or intended to be used for ventilation shall likewise be supplied with screens covering the entire window areas required for ventilation. The material used for all such screens shall be no less than 16 mesh per inch, properly installed, and repaired when necessary to prevent the entrance of flies, mosquitoes and other insects.

Half-screens on windows may be allowed, provided they are properly installed and are bug and insect proof.

11. **SCREENS FOR BASEMENT AND CELLAR WINDOWS** – Every dwelling unit having operable basement or cellar windows shall be screened to prevent the entry of insects and rodents.

12. **EXISTING HEATING TO DWELLINGS OR PARTS THEREOF** – Every dwelling owner or operator, who rents, leases or lets for human habitation any unit contained within such dwelling, on terms either expressed or implied, shall supply or furnish heat to the occupants.

Whenever a dwelling is heated by means of a furnace, boiler or other heating apparatus under the control of the owner or operator, in the absence of a written contract or agreement to the contrary, said owner and/or operator shall be deemed to have contracted, undertaken, or bound to furnish heat in accordance with the provisions of this section to every unit that contains radiators, furnace heat duct outlets, or other heating apparatus outlets, and to every communal bathroom and communal toilet room located within such unit.

- a. Every central heating unit, space heater, water heater and cooking appliance shall be located and installed in a safe working manner to protect against involvement of egress facilities or egress routes in the event of uncontrolled fires in the structure;
- b. Every fuel burning heating unit or water heater shall be effectively vented in a safe manner to a chimney or duct leading to the exterior of the building. The chimney duct and vents shall be designed to assure proper draft, shall be adequately supported, and shall be clean;
- c. No fuel-burning furnace shall be located in any sleeping room or bathroom unless provided with adequate ducting for air supply from the exterior, and the combustion chamber for such heating unit is sealed from the room in an airtight manner. Water heaters are prohibited in bathrooms and sleeping rooms.
- d. Every steam or hot water boiler and every water heater shall be protected against overheating by appropriate temperature and pressure limit controls;

- e. Every gaseous or liquid fuel burning heating unit and water heater shall be equipped with electronic ignition or with a pilot light and an automatic control to interrupt the flow of fuel to the unit in the event of failure of the ignition device. All such heating units with plenum have a limit control to prevent overheating.

D. MINIMUM SPACE, USE AND LOCATION REQUIREMENTS

1. CEILING HEIGHT – Wherever possible, no habitable room in a dwelling or dwelling unit shall have a ceiling height of less than 7' 6". At least 1/2 of the floor area of every habitable room located above the first floor shall have a ceiling height of 7' 6", and the floor area of that part of any room where the ceiling height is less than 5' shall be considered as part of the floor area in computing the total floor area of the room for the purpose of determining maximum floor area.
2. ROOM WIDTH – All rooms, except kitchens and/or kitchenettes and baths, shall have a minimum width of 7'. Kitchens shall have a clear passage dimension of no less than 3' between walls, appliances and cabinets.
3. CELLAR SPACE NOT HABITABLE – No cellar space shall be converted or rehabilitated as habitable room or dwelling unit.
4. REQUIREMENTS FOR HABITABLE BASEMENT SPACE – No basement space shall be used as a habitable room or Dwelling unit unless all of the following requirements are met:
 - a. Such required minimum window area is located entirely above the grade of ground adjoining such window area, or an adequate window well of sufficient size as to allow escape of inhabitants residing within such basement apartment, has been constructed;
 - b. Such basement dwelling unit or rooming unit shall be entirely sealed off from the central heating plant with a one hour fire separation. To assist grantees in evaluating existing building components, HUD has published the "Guideline on Fire Ratings of Archaic Materials and Assemblies", February 2000, available at <http://www.huduser.org/publications/destech/fire.html>;
 - c. Such basement dwelling unit or rooming unit provides two means of exit, with at least one means of opening directly to the outside;
5. MINIMUM STORAGE AREAS – Each dwelling unit shall have at least one closet with a minimum of 6 square feet of floor area and a minimum height of 6', located within the dwelling unit. Dwelling units with 2 or more bedrooms shall have a storage floor area of at least 4 square feet per bedroom. This storage requirement does not necessarily have to be located in the bedrooms.

E. MINIMUM STANDARDS FOR GARAGES, FENCES AND PREMISES

1. PROTECTION OF EXTERIOR WOOD SURFACES – All exterior wood surfaces shall be properly protected from the elements against decay and rot by lead-free paint, or other approved protective coating.
2. FENCES – Every residential fence shall be in a state of maintenance and repair or shall be removed. Wood materials that are not decay resistant shall be protected against decay by use of lead-free paint or by other preservative material.

If a fence is removed and replaced, said installation shall conform with all local requirements.

Other Inspectable Items: Fencing and Gates:
Damaged / Failing / Leaning
Holes
Missing Sections

3. **CONDITION OF PREMISES** – All areas and all parts of the premises upon which any dwelling or dwelling units are located and all areas adjacent thereto and a part of the premises shall be in a clean and sanitary condition. This shall include, but not be limited to, removal of abandoned and junked automobiles, automobile bodies, chassis, parts, and trailers; inoperable machines and appliances; lumber piles and building materials not used in actual construction; tin cans, broken glass, broken furniture, boxes, crates, and other debris, rubbish, junk and garbage.

Other Inspectable Items: Retaining Walls:
Damaged / Falling / Leaning
Health and Safety:
Air Quality – Sewer Odor Detected
Propane / Natural Gas / Methane Gas Detected
Electrical Hazards - Exposed Wires / Open Panels
Water Leaks on / near Electrical Equipment
Flammable Materials - Improperly Stored
Garbage and Debris - Outdoors
Hazards – Other / Sharp Edges / Tripping
Play Areas and Equipment:
Damaged/Broken Equipment
Deteriorated Play Area Surface
Refuse Disposal:
Broken/Damaged Enclosure-Inadequate Outside Storage Space
Retaining Walls:
Damaged/Falling/Leaning
Fire Escapes:
Blocked Egress / Ladders
Visibly Missing Components
Emergency Fire Exits:
Emergency / Fire Exits – Blocked / Unusable
Missing Exit Signs

4. **WATER SUPPLY - CONNECT TO WATER MAIN** – Every owner of a dwelling situated on property that abuts any street or alley in which a water main is laid, shall be connected to such main to provide water service.

Other Inspectable Items: Domestic Water:
Leaking Central Water Supply
Missing Pressure Relief Valve
Rust / Corrosion or Heater Chimney
Water Supply Inoperable

5. **ABANDONED WELLS AND CISTERNS** – Every owner of a dwelling that contains an abandoned well or cistern on the premises shall permanently seal or fill it in a proper manner.

6. **INFESTATION AND EXTERMINATION** – Structures shall be free from rodent and insect infestation.

Other Inspectable Items: Health and Safety:

Infestation – Insects / Rats / Mice / Vermin

7. **REQUIREMENTS FOR COMMON AREAS IN MULTI-FAMILY HOUSING** – Common Areas within multi-family housing shall also be inspected and held to the same structural and rehabilitation standards contained here within.

Other Inspectable Items: Basement / Garage / Carport:

Baluster / Side Railings – Damaged / Missing

Closet / Utility / Mechanical:

Cabinets – Missing / Damaged

Community Room:

Call-for-Aid – Inoperable

Kitchen / Laundry Room / Halls / Corridors / Stairs:

Ceiling – Holes / Missing Tiles / Panels / Cracks

Peeling / Needs Paint

Water Stains / Water Damage / Mold / Mildew

Laundry Dryer Vent – Missing / Damaged / Inoperable

Lobby:

Countertops – Missing / Damaged

Office:

Dishwasher / Garbage Disposal – Inoperable

Other Community Spaces / Restrooms / Patio / Porch / Balcony:

Doors – Damaged Frames / Threshold / Lintels / Trim

Damaged Hardware / Locks

Damaged Surface (Holes / Paint / Rust / Glass)

Storage:

Doors – Door, Screen, Storm-Security Door – Missing / Damaged

Deteriorated / Missing Seals (Entry Only)

Electrical – Blocked Access to Electrical Panel

Burnt Breakers

Evidence of Leaks / Corrosion

Frayed Wiring

Missing Breakers / Covers

Hazards – Exposed Wires / Open Panels

Water Leaks on/near Electrical Equipment

Floors and Walls – Bulging / Buckling

Floor Covering Damaged / Missing Floor-Tiles

Peeling / Needs Paint

- Rot / Deteriorated Subfloor
- Water Stains / Water Damage / Mold / Mildew
- Trim – Damaged / Missing
- GFI – Inoperable
- Graffiti
- HVAC – Convection/Radiant Heat System Covers Missing/Damaged
- General Rust / Corrosion
- Inoperable
- Misaligned Chimney / Ventilation System
- Noisy / Vibrating / Leaking
- Lavatory Sink – Damaged / Missing
- Lighting – Missing / Damaged / Inoperable Fixture
- Mailbox – Missing / Damaged
- Outlets / Switches / Cover Plates – Missing / Broken
- Pedestrian / Wheelchair Ramp
- Plumbing – Clogged Drains
- Leaking Faucet / Pipes
- Range Hood / Exhaust Fans – Excessive Grease / Inoperable
- Range / Stove / Refrigerator – Missing / Damaged / Inoperable
- Restroom Cabinet / Sink / Shower-Tub – Damaged / Missing
- Smoke Detector – Missing / Inoperable
- Stairs – Missing / Damaged/ Broken Steps-Handrailing
- Ventilation / Exhaust System – Inoperable
- Water Closet / Toilet – Damaged / Clogged / Missing
- Windows – Cracked / Broken / Missing Panes
- Damaged Window Sill
- Inoperable / Not Lockable
- Missing / Deteriorated Caulking / Seals / Glazing

Health and Safety:

- Air Quality – Mold / Mildew Observed
- Propane / Natural Gas / Methane Gas Detected
- Sewer Odor Detected
- Emergency / Fire Exits – Blocked / Unusable
- Missing Exit Signs
- Flammable / Combustible Materials – Improperly Stored
- Garbage and Debris – Indoors / Outdoors
- Hazards – Other / Sharp Edges / Tripping
- Infestation – Insects / Rats / Mice / Vermin
- Pools and Related Structures – Fencing – Damaged / Not Intact
- Trash Collection Areas – Chutes – Damaged / Missing Components

F. FURTHER GUIDANCE TO MINIMUM REHABILITATION STANDARDS

1. **WORK WRITE-UP, COST ESTIMATES, CONSTRUCTION CONTRACTS AND CONSTRUCTION DOCUMENTS** – Construction contracts, work write-ups, and construction documents must be in sufficient detail to establish the basis for uniform inspections of the housing to determine compliance with the minimum rehabilitation standards.
2. **INSPECTIONS** – Initial, progress and final inspections are required to be completed along with appropriate documentation of such in each property / project file. Progress and final inspections must be conducted to ensure that work is done in accordance with the applicable codes, the construction contract, and construction documents.
3. **HEALTH AND SAFETY** – In housing that is occupied, any life-threatening deficiencies that are identified must be addressed immediately.
4. **MAJOR SYSTEMS** – Major systems are: structural support; roofing; cladding and weatherproofing (e.g., windows, doors, siding, gutters); plumbing; electrical; and heating, ventilation, and air conditioning. For rental housing, the remaining useful life of these systems must be estimated based on age and condition, upon project completion of each major system. (For multi-family rental housing projects of 26 units or more, the remaining useful life of the major systems must be determined through a capital needs assessment of the project.) For rental housing, if the remaining useful life of one or more major system is less than the applicable period of affordability, there must be a replacement reserve established and monthly payments made to the reserve that are adequate to repair or replace the systems as needed. For homeownership housing, each of the major systems must have a remaining useful life for a minimum of 5 years, upon project completion, or the major systems must be rehabilitated or replaced as part of the rehabilitation work.
5. **CAPITAL NEEDS ASSESSMENT** – Where relevant, for multi-family rental housing projects of 26 units or more, a capital needs assessment of the project is required to determine all work that will be performed in the rehabilitation of the housing and the long-term physical needs of the project.

City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Reports2

Council to acknowledge the 18th Street Plaza CCCFF grant award, authorize the Mayor to sign the Contract and discuss and consider action on the request from the Business Improvement District Board to fund the remaining \$25,000 needed to have engineer plans created.

Staff Contact: Jordan Diedrich, Deputy Public Works Director

Agenda Statement

Item No.

For Meeting of: April 5, 2021

AGENDA TITLE: 18th Street Plaza CCCFF Grant award & additional funding request

SUBMITTED BY DEPARTMENT/ORGANIZATION: Business Improvement District Board

PRESENTATION BY: Business Improvement District Board

SUMMARY EXPLANATION: For the past couple of years, the BID has spent a considerable amount of time discussing and considering the best possible layout for this space. The Plaza has come a long way in recent years from having buildings and a street removed, to electricity, concrete and grass being installed. With the current improvements, organizations like NEXT Young Professionals and the Downtown Scottsbluff Association have been able to host very successful events with large crowds.

The Business Improvement District has had many design plans created and we feel it is time to take the next step by having engineer plans drafted to get us closer to completion. In order to do this, we worked with city staff and PADD to apply for a CCCFF planning grant for the amount of \$15,000. We were notified on March 15, 2021 that we have been awarded the grant. (see attached letter from BID)

BOARD/COMMISSION RECOMMENDATION: Business Improvement District Board would like to request city funding for the remaining \$25,000 needed to have engineer plans created.

STAFF RECOMMENDATION:

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify): Grant award and additional funding request letter

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev: 11/15/12 City Clerk

**STATE OF NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT
CIVIC AND COMMUNITY CENTER FINANCING FUND
ASSISTANCE AWARD CONTRACT NO. 21-03-086**

This contract is entered into between the State of Nebraska Department of Economic Development ("Department") and the City of Scottsbluff, Nebraska ("Recipient") upon the date of signature by both parties.

RECITALS:

A. The Nebraska Civic and Community Center Financing Act ("Act"), found in Neb. Rev. Stat. §13-2701 through §13-2710, was enacted to support the development of civic, community, and recreation centers throughout Nebraska that foster the maintenance or growth of communities. To provide funding for these development activities, the Act created the Civic and Community Center Financing Fund ("Fund") and directed the Department to award and administer grants of funds ("Act Funds") to eligible recipients. The requirements of the Act are incorporated herein by this reference.

B. The Recipient has submitted an application and all of the necessary supplementary materials (collectively, the "Application"). The Application sets forth a project involving a Downtown Plaza for Scottsbluff, Nebraska ("Project"), which is an activity that is eligible for assistance under the Act. The Application is incorporated herein by this reference.

C. The Project was conditionally approved by the Department in accordance with the Act, and Act Funds were subsequently appropriated by the Nebraska Legislature for use on the Project. Because Act Funds were appropriated by the Legislature, the grant of assistance to the Recipient is considered finally approved, and this grant agreement is intended to govern the Department's administration of Act Funds disbursed to the Recipient for the Project.

AGREEMENT:

Premised on the Recitals above and in consideration of the mutual promises and understandings of the parties set forth below, the parties agree as follows:

PART I: TERMS AND CONDITIONS.

§1.01 Amount and Initial Disbursement of Act Funds; Matching Funds.

The Department will disburse Act Funds to the Recipient for the Project in a total amount not to exceed the lesser of: Fifteen Thousand Dollars (\$15,000.00) **or** fifty percent (50%) of the actual cost of the Project.

The Department will disburse fifty percent (50%) of the award of Act Funds for the Project to the Recipient after the Department receives a fully executed grant agreement. The remaining fifty percent (50%) of the award of Act Funds will be disbursed as reimbursement for costs incurred in completing the Project.

Matching funds from local sources (as required by the Act) must be contributed to the Project prior to disbursement of Act Funds. The matching funds must be at least equal to the amount of Act Funds requested and at least fifty percent (50%) must be in cash.

§1.02 Contract Term.

The term of this contract will be from March 12, 2021 to March 11, 2023 ("Contract Term"). All of the Recipient's performance obligations under this contract must be completed within the Contract Term.

§1.03 Use of Act Funds.

The Act Funds must be used solely for the purposes set forth in the Application and as allowed and restricted by the Act and this agreement. Some specific restrictions which are applicable to the Project include, but are not limited to, the following:

- (a) Act Funds may be used for the planning, construction, renovation, or expansion of the Project, but Act Funds may not be used for programming, marketing, advertising, and related activities.
- (b) The Project is required to be physically located within the Recipient's municipal boundaries.
- (c) If the Project involves a civic, community, or recreation center, the Recipient must own and operate the Project facility for at least five (5) years after the start of the Contract Term. It is permissible for the Recipient to operate the Project facility through the use of agents, public or private.
- (d) If the Project involves a historic building that is owned by a nonprofit organization, the Recipient must enter into a contractual relationship with the nonprofit organization. A copy of the contract between the nonprofit organization and the Recipient must be provided to and approved by the Department prior to disbursement of any Act Funds.

§1.04 Disbursement of Act Funds; 50% Reserve/Escrow Until Project Completed.

Disbursements of Act Funds will be made to the Recipient in the form and manner prescribed by the Department if such disbursements are determined to be in conformance with the requirements of the Act.

In order to receive disbursements, the Recipient must submit the State of Nebraska ACH Enrollment Form to the Department. For disbursements after the initial fifty percent (50%), the Recipient must provide, upon request by the Department, documentation

substantiating the expenditure of Project costs and the use of adequate local matching funds for the requested disbursement.

Disbursements will be made by electronic deposit to the account designated by the Recipient on the State of Nebraska ACH Enrollment Form and in accordance with the requirements of this contract.

No more than fifty percent (50%) of the total Act Funds will be disbursed to the Recipient prior to the Department receiving a certification of the commitment and expenditure of the required minimum match or an amount of local sources equaling the total grant award. Upon a determination that Project costs have been properly documented by the Recipient and the minimum level of matching funds have been committed, the Department will disburse the remainder of the Act Funds.

§1.05 Final Planning Products.

Prior to closeout of the Project, the Recipient must submit the resulting final planning product electronically.

§1.06 Incorporation of RECITALS.

All provisions of the RECITALS are incorporated as agreed provisions of the contract.

PART II: [RESERVED].

PART III: [RESERVED].

PART IV: OTHER CONTRACTUAL CONDITIONS.

§4.01 Designation of Officials to Execute Contract and Amendments.

The Director of the Department or their designee is the official authorized to execute this contract and any amendments to this contract on behalf of the Department.

The Chief Elected Official of the Recipient or their designee is the official authorized to execute this contract and any amendments to this contract on behalf of the Recipient.

Either party may request amendments to this contract; however, amendments will not be effective until mutually agreed to in writing by both parties.

§4.02 Project Outcome/Impact Performance Reports Required.

To assist the Department in obtaining information on the outcome/impact of grant funded projects, the Recipient must prepare and submit performance reports on the Project. All performance reports must be submitted in the form and manner specified by the Department.

Performance reports are due every six (6) months during the Contract Term and must include a narrative of the progress, Project expenditures to-date, data reflecting the current status of the Project, any perceived changes to the budget for the Project, and any other information the Department may request.

The Recipient may also be required to submit interim performance reports upon request. These reports will be subject to reasonable requirements and due dates as determined by the Department.

A final performance report must be submitted to the Department no later than thirty (30) days prior to the end of the Contract Term. The report must include a final narrative on the outcome of the Project, including information on what was and was not successful in completing the Project as described in the Application, and any other Project information that may be requested by the Department. The Department may withhold up to ten percent (10%) of the Act Funds awarded under this contract until the Department receives and approves the final performance report.

All performance reports must be submitted to the Department via mail to the CCCFF Coordinator, Nebraska Department of Economic Development, 301 Centennial Mall South, PO Box 94666, Lincoln, NE 68509; via email to jenny.mason@nebraska.gov; or via other means designated by the Department.

Failure to provide required performance reports by the required due dates may result in the Department declaring the Recipient to be in substantial breach of this contract. If that happens, the Department may immediately terminate this contract, in whole or in part, and/or require repayment of any or all Act Funds disbursed to the Recipient.

§4.03 Accounting for Act Funds; Record Access.

The Recipient must account for Act Funds in a manner consistent with generally accepted accounting principles. All expenditures of Act Funds by the Recipient must be for obligations incurred in furtherance of the Project and must be supported by documentation evidencing the necessity for such expenditures. The Recipient must keep such records as the Department may require for compliance with the Act.

The Department and any other duly authorized official of the State of Nebraska must have full access to and the right to examine, audit, excerpt, or transcribe any of the Recipient's records pertaining to this contract. The records must be retained for at least three (3) years after termination of this agreement.

§4.04 Compliance with State and Act Regulations and Performance Monitoring.

The Recipient must comply with all applicable state law, Act regulations, and any reasonably equivalent procedures and requirements that the Department may prescribe. In particular, the Recipient agrees to establish internal controls in order to provide the Department with reasonable assurance that it is carrying out the Project in compliance

with state statutes, regulations, and the terms and conditions of this contract. The Department may conduct performance review monitoring visitations to determine compliance with this contract.

§4.05 Early Termination; Termination by Mutual Agreement.

The Department may terminate this contract for any reason upon sixty (60) days written notice to the Recipient.

This contract may also be terminated, in whole or in part, prior to the completion of Project activities when both parties agree that continuation is not feasible or would not produce beneficial results commensurate with the further expenditure of funds. In the event of mutual termination, the parties must agree on the termination conditions, including the effective date and the portion to be terminated.

The Recipient must not incur new obligations for the terminated portion after the effective date and must cancel as many outstanding obligations as possible. The Department will make funds available to the Recipient for allowable expenses incurred before the effective date of termination.

§4.06 Termination Due to Loss of Funds.

This contract may terminate, in full or in part, in the event the Department suffers a loss of funding which permits it to fund the Recipient. In such an event, the Department will provide the Recipient written notice setting forth the effective date of full or partial termination.

§4.07 Termination for Cause.

In the event:

- (a) the terms of this contract have not been nor are anticipated to be fulfilled;
- (b) the Department determines the Application contained material omissions, errors, or misrepresentations; or
- (c) the Department determines Act Funds have been used for purposes other than eligible Project activities or in a manner contrary to the requirements of the Act.

Then, the Department may revoke the grant and terminate this contract, seek repayment of Act Funds paid to the Recipient, or both. Payments made to the Recipient or recoveries by the Department will be in accordance with the legal rights of the parties.

§4.08 Force Majeure.

Neither party shall be liable for any costs or damages resulting from its inability to perform any of its obligations under the contract due to a natural disaster or other similar event outside the control and not the fault of the affected party ("Force Majeure Event"). A Force

Majeure Event shall not constitute a breach of the contract. The party so affected shall immediately give notice to the other party of the Force Majeure Event.

The Department may grant relief from performance of the contract if the Recipient is prevented from performance by a Force Majeure Event. The burden of proof for the need for such relief shall rest upon the Recipient. To obtain release based on a Force Majeure Event, the Recipient shall file a written request for such relief with the Department.

Labor disputes with the impacted party's own employees will not be considered a Force Majeure Event and will not suspend performance requirements under the contract.

§4.09 Notice.

Except as otherwise expressly specified herein, all notices, requests, or other communications shall be in writing and shall be deemed to have been given if delivered personally or mailed by U.S. Mail, postage prepaid and return receipt requested, to the parties at their respective addresses set forth in the Application, in this contract, or at such other addresses as may be specified in writing by either of the parties. All notices, requests, or communications shall be deemed effective upon personal delivery or four (4) calendar days following deposit in the mail.

§4.10 Waivers in Writing; Severability; Assignment of Interest.

No conditions or provisions of this contract will be waived unless approved by the Department in writing.

If any provision of this contract or its application to any person or circumstances is held invalid by any court of competent jurisdiction, the invalidity will not affect other provisions of this contract.

The Recipient may not assign or transfer any interest in this contract to any other party without the written consent of the Department.

§4.11 Relationship of the Parties.

Nothing in this contract should be construed in any manner as creating or establishing the relationship of partners between the parties, nor shall either party have the right, power, or authority to create any obligations or duty, express or implied, on behalf of the other party. Any and all claims on behalf of any person arising out of employment or alleged employment (including, but not limited to, claims of discrimination) against the Recipient, its officers, or its agents will in no way be the responsibility of the Department.

§4.12 Applicability to Subrecipients and Contractors.

All provisions of this contract will be made binding on any subrecipient or contractor of the Recipient, and the Recipient will, nonetheless, remain fully obligated under the provisions of this contract.

Any such subrecipient or contractor of the Recipient must be authorized to transact business in the State of Nebraska. All subrecipients and contractors are expected to comply with all Nebraska Secretary of State and Department of Revenue registration requirements, including any registration requirements pertaining to types of business entities (e.g. sole proprietorship, partnership, foreign/domestic limited liability company, association, or foreign/domestic corporation). Construction contractors are expected to meet all applicable requirements of the Nebraska Contractor Registration Act and provide a current, valid certificate of registration to the Recipient for its records.

§4.13 State of Nebraska Non-Liability/Hold Harmless.

The Recipient must hold the State of Nebraska and the Department harmless from any and all claims, demands, and actions based upon or arising out of any services performed by the Recipient or by their officials, officers, employees, agents, or associates under this contract.

§4.14 Authorization of Project Publicity and Information Sharing.

Prior to announcing or referring to the Project or Project activities in news releases, press conferences, or other media, the Recipient must inform the Department and, if requested, include an acknowledgement or reference to the funding made available for the Project.

The Recipient agrees to allow the Department to issue news releases and otherwise share information and/or make announcements about the Project. The Department is not required to obtain any approval, written or otherwise, from the Recipient prior to releasing information about the Project.

§4.15 Verification of Work Eligibility Status for New Employees.

The Recipient is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

In this context, "new employees" means employees hired on or after the effective date of this contract. A "federal immigration verification system" means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (8 U.S.C. 1324a), known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

This contractual obligation to verify work eligibility status for new employees physically performing services within the State of Nebraska also applies to any and all subcontractors utilized by the Recipient in performing this contract. The Recipient will be responsible to the Department for enforcing this requirement with its subcontractors. A failure by the Recipient to adhere to these requirements is a violation of the statutory requirements in Neb. Rev. Stat. §4-114 and, as such, will be deemed a substantial breach of this contract which could result in the Department declaring the Recipient to be in default on the contract.

§4.16 Drug Free Workplace Policy.

The Recipient acknowledges the State of Nebraska requires a Drug Free Workplace Policy on the part of the Recipient as a term and condition of contracting with the Department.

§4.17 Civil Rights Law and Equal Opportunity Employment.

The Recipient must comply with all applicable local, state, and federal statutes and regulations regarding civil rights law and equal opportunity employment. The Recipient shall not discriminate against any employee or applicant for employment with respect to the employee's or applicant's hire, tenure, terms, conditions, or privileges of employment because of his or her race, color, religion, sex, disability, or national origin.

§4.18 Americans with Disabilities Act (ADA).

The Recipient must comply with all provisions of the Americans with Disabilities Act (ADA) with respect to hiring, training, and employment practices including the reasonable accommodation of persons with disabilities in hiring, training, and employment practices and in assuring access by persons with disabilities to facilities and services provided by the Recipient to the general public.

§4.19 Governing Law; Binding Effect; Counterparts; Entire Agreement.

This agreement shall be governed by, construed according to the laws and regulations of, and subject to the jurisdiction of the State of Nebraska.

This agreement will be binding upon and will inure to the benefit of the successors, assigns, and legal representatives of the parties.

This agreement or any amendment of this agreement may be signed in any number of counterparts; each of which will be considered an original, and all of which taken together will constitute one agreement or amendment, as the case may be.

This instrument, any attachments, and those items incorporated by reference contain the entire agreement between the parties.

ACCEPTANCE PROVISIONS.

The parties acknowledge they have read and understand this contract, they agree to its provisions, and that it will be effective on the date when both parties have signed.

NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT	RECIPIENT→ City of Scottsbluff, Nebraska
By: _____ (Director or Designee)	By: _____ (Authorized Official)
_____ (Typed or Printed Name/Title)	_____ (Typed or Printed Name/Title)
_____ (Date)	_____ (Date)



March 17, 2021

Scottsbluff City Council
2525 Circle Drive
Scottsbluff, NE 69361

Dear Council Members,

On behalf of the Business Improvement District (BID) board, we would like to see the 18th Street Plaza project completed. As business and property owners in the downtown, we believe that the downtown revitalization efforts have greatly enhanced the business district; however, there is still work to be done. There continues to be vacant buildings throughout the downtown, and we are still lacking a fully completed gathering space for large-scale events, which we believe will be vital for attracting activity to the area.

In the past couple of years, the BID has spent a considerable amount of time discussing and considering the best possible layout for this space. The Plaza has come a long way in recent years from having buildings and a street removed, to electricity, concrete and grass being installed. With the current improvements, organizations like NEXT Young Professionals and the Downtown Scottsbluff Association have been able to host very successful events with large crowds.

The Business Improvement District has had many design plans created and we feel it is time to take the next step by having engineer plans drafted to get us closer to completion. In order to do this, we worked with city staff and PADD to apply for a CCCFF planning grant for the amount of \$15,000. We were notified on March 15, 2021 that we have been awarded the grant and would like to request city funding for the remaining \$25,000 needed to have engineer plans created.

The BID would like to thank the City Council for their continued interest in the downtown revitalization efforts. If funding is approved to have the engineer plans created, work will start on fundraising and applying for a CCCFF construction grant to help this project come to fruition. If successful, the CCCFF construction grant would match up to half of the estimated \$500,000 construction costs. This project is extremely important to downtown business owners and the community as a whole, and we are very excited to see it move forward.

Sincerely,

Business Improvement District Board



City of Scottsbluff, Nebraska

Monday, April 5, 2021

Regular Meeting

Item Reports3

Council to receive a project update from 23 Club.

Staff Contact: Dustin Rief, City Manager

Phase 1 Costs

Base bid package with Paul Reed Construction	1,074,969	Payments of \$140K and the \$60 SB CO Tourism grant have been pd to city
(additional base bid expenses paid for by 23Club)		
concrete costs	79,145	Ongoing throughout project
additional fencing for NW field	15,745	contract in place Van Pelt Fencing
relocating and replacing transformer	22,658	Paid NPPD
Safety Pads for block wall on backstops	10,000	still awaiting estimate
Add pull boxes for future field lighting	14,355	contract in place to Snell's
Sponsor signage & PA system	20,000	
Granite slab, granite benches & signage for donors	32,400	Contract in place with Herstead
booster pump and concrete pad for irrigation system		contract in place with Scottsbluff Landscaping
Additional expense to Schnells for PA system conduit, outlet on Pacific field		
Material expenses for tile in bathrooms, shelving in storage room and building to house booster pump and irrigation control box		
tree removal on outfield of babe ruth field	1,050	Paid: Tree Monkeys
Total - additional base bid expenses paid for by 23Club	195,353	
Total Cost of Base Bid package	1,270,322	
Alternate Scheduled items based on available funding (Paid for by 23Club)		
#1 - Irrigation Upgrades - main lines, valves, installing booster pump	65,232	Contract is in place with SBL and work has started
#2 - Rough/Fine Field grading - field drainage, making SE & SW fields dirt infields for multi-use, clay/diamond pro resurfacing on all fields, new bases/plates, base anchors	128,707	PRC will do rough grading for \$8391. Mid-America Golf is under contract to complete fine field resurfacing on Pacific, American & National for additional \$120K
#3 - Batting Cage Complex	100,364	Under contract to PRC
#4 - Storage Building	15,624	Under contract to PRC
#5 - Playground complex	42,450	Under contract to PRC
#6 - Lanscaping (in between fields) - trees, sod, adding irrigation zones (engineering est.)	40,000	awaiting estimates and donations
#7 - Parking lot improvement - grading, adding gravel, parking blocks, adding lighting (engineering est.)	60,000	awaiting estimate and SBPS partnership
Total cost of 7 alternates	452,377	
In- Kind Donations not included in above costs	227,800	
Total cost of base bid and 7 altenates	1,950,499	

Phase 2 Costs

LED Field Lighting (bid from Musco Lighting)	510,000
Total	510,000

Total for Completed Project	2,460,499
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Project Cash Donations as of 4/1/2021

City of Scottsbluff	800,000	Collected	in place Oct 1, 2020
First State Bank	100,000	Collected	
Platte Valley Bank	100,000	In Process	\$50K collected, \$25K in 2022, \$25K in 2023
Westco	100,000	In process	\$50K collected, \$50K in Oct '21
Robert B. Daugherty Foundation	100,000	In Process	Check cut once project complete
CCCCFF grant	74,000	In Process	Reimbursement grant with city
Scotts Bluff County Tourism grant	60,000	Collected	
Hirschfeld Family Foundation	50,000	Collected	
Panhandle Partnership - Greater Good Fund grant	50,000	Collected	
Oregon Trail Community Foundation grant	40,000	Collected	
Selzer Kelley Family	25,000	Collected	
Quivey Bay State Foundation grant	15,000	Collected	
Pepsi-Cola of Western Nebraska	12,000	Collected	
Webb Ortho/Eye Care	10,000	Collected	
Team Auto	10,000	Collected	
Runza	10,000	In Process	\$5k collected, \$2500 Jan '22, \$2500 Jan '23
Jim & Jolene Webb	5,555	Collected	
Kelley Bean	5,000	Collected	
Jim & Helen Reinhardt	5,000	Collected	
Ideal Linen - Readon-Mohr Foundation	5,000	Committed	
Platte Valley Dental Group	5,000	Collected	
Phil Kelly Charitable Fund	2,500	Collected	
Dan Windhorst	2,500	Committed	
Michael Cook	2,500	Collected	
Regional West	2,000	Collected	
Fred Lockwood	1,500	Collected	
Aulick Industries	1,000	Collected	
West Plains LLC	500	Collected	
Douglas, Kelly, Ostdiek Law Firm	500	Collected	
Geoff & Jina Nemnich	500	Collected	
Greg's Auto Body and Paint	500	Collected	
Verminator Predator Calls	500	Collected	
First National Bank Omaha	500	Collected	
Doug & Marlene Correll	500	Collected	
Bob & Vickie Nemnich	500	Collected	
Spectrum Photo	500	Collected	
R.D. Luehrs DVM & Family	500	Collected	
Western States Bank	250	Collected	

Action Communications	250	Collected	
Spec & Doris West	100	Collected	
Total	1,599,155		

In-Kind Donations as of 4/1/2021 -(figured into project costs)

B&C Steel	169,000	donated buildings
Arby's QVM LLC	10,000	donated building materials
Kindvall Construction	15,000	building erection discount
Van Pelt Fencing	5,000	fencing discount
Thompson Glass	1,500	concession stand window glass
Bentley Welding Inc.	5,000	metal signage & display case
Felix Construction		Labor Donation
Herstead Monument Company	4,800	granite discount
Baker & Associates	10,000	engineering work donated
Creol	7,500	Concrete Discount
Total	227,800	

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