

City of Scottsbluff, Nebraska

Monday, March 15, 2021

Regular Meeting

Item Consent1

Council to approve the minutes of the March 1, 2021 Regular Meeting.

Staff Contact: City Council

Regular Meeting
March 1, 2021

The Scottsbluff City Council met in a regular meeting on March 1, 2021 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on February 26, 2021, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting; that the meeting would be open to the public and that anyone attending was encouraged to wear a mask and to respect social distance guidelines. It also stated that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on February 26, 2021. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. The meeting was called to order, Mayor McKerrigan welcomed new City Manager Dustin Rief and then the Pledge of Allegiance was recited. Mayor McKerrigan also welcomed everyone and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jeanne McKerrigan, Nathan Green, Jordan Colwell, Angela Scanlan, and Terry Schaub. Also present were City Attorney Kent Hadenfeldt, City Manager Dustin Rief, and Interim City Manager Rick Kuckkahn. Absent: None. Mayor McKerrigan asked if there were any changes to the agenda. There was none. Mayor McKerrigan then asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There was none.

Moved by Council Member Green, seconded by Mayor McKerrigan that,

- a) The minutes of the February 16, 2021 Regular Meeting be approved.
- b) Council Member Schaub's absence from the February 16, 2021 Regular Meeting be excused.
- c) A public hearing be set for March 15, 2021 at 6:00 p.m. to consider a Class IB Liquor License for Marez, LLC d/b/a Oasis, 1722 Broadway, Scottsbluff, NE.
- d) The bid specifications for the repair of hail damage at the Parks and Recreational Facilities located throughout the city and authorize the City clerk to advertise for bids to be received by March 24, 2021 at 2:00 p.m. be approved. "YEAS," Colwell, Scanlan, Green, Schaub, and McKerrigan. "NAYS," None. Absent: None.

Moved by Council Member Schaub, seconded by Council Member Green, that the following claims, be approved and paid as provided by law out of the respective funds designated in the list of claims dated March 1, 2021, as on file with the City Clerk and submitted to the City Council, "YEAS," Green, Schaub, Scanlan, McKerrigan, and Colwell. "NAYS," None. Absent: None.

CLAIMS

21STCENTURY EQUIPMENT,EQUIP CEMETERY,16683.68; ADVANCE AUTO PARTS,CENTRAL GARAGE GEAR OIL, 601.69; AMAZON. COM HEADQUARTERS, MISC., 438.57; ASCHENBRENNER ERIN,JAN. SUP. REIMB.,20;AUTOZONE STORES, INC,HEADLIGHT LAMP - BRUSH 1,32.38;BAKER & ASSOCIATES INC,23 CLUB IMPROVEMENTS,4331.88; BLACK HILLS GAS DISTRIBUTION LLC, MONTHLY ENERGY BILL, 5672.45; BLUFFS FACILITY SOLUTIONS,

BREAKROOM SUPPLIES,193.93; BROTHERS CONSTRUCTION,PERMIT REIMB,320; BRUCE MEIER,PER DIEM FOR EMS TRAINING - MEIER,125;CAPITAL BUSINESS SYSTEMS INC.,COPIER CHARGES,22.8;CARR- TRUMBULL LUMBER CO, INC.,GROUND MAINT PARK,86.18;CELLCO PARTNERSHIP,CELL PHONES, IPADS, TABLETS,594.89;CITIBANK N.A., DEPT SUPP PARK, 740.09; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY, INSURANCE,48.7;COMPUTERCONNECTIONINC,CONTRACTUAL SVC,374.5; CONSOLIDATED MANAGEMENT COMPANY,SCHOOLS & CONF-PD,329.62; CONTRACTORS MATERIALS INC.,DEPT SUPP PARK,1241.48;CYNTHIA GREEN,DEPT SUPP PARK,17.57;D & H ELECTRONICS INC.,DEPT SUP,27.93;DALE'S TIRE & RETREADING, INC.,MISC TIRE REPAIRS FOR FLEET, 4773.96; DAS STATE ACCOUNTING CENTRAL FINANCE, MONTHLY LONG DISTANCE,132.13;ECKERBERG, PHILIP,SCHOOLS & CONF-PD,280;ENERGY LABORATORIES, INC DEPT 6250,SAMPLES,162;FASTENAL COMPANY,DEPT SUPP PARK,11.59;FEDERAL EXPRESS CORPORATION,POSTAGE,62.81;FLOYD'S TRUCK CENTER SCOTTSBLUFF,ES #812-CRANKCASE VENT KIT,128.67;FRANCISCO'S BUMPER TO BUMPER INC,TOW SERVICE-PD,440;FYR-TEK INC,BREATHING APPARATUS PIVOT PLATE AND SHOULDER PAD,475.75; GAM & BSM INC., VEH MAINT PARK, 1688.71; GENERAL ELECTRIC CAPITAL CORPORATION, DEP. SUP.,277.52; GENERAL TRAFFIC CONTROLS, INC,CAMERA, CONFLICT MONITR, CONTROLLER FOR 20 & 5TH,22172;HD SUPPLY FACILITIES MAINTENANCE LTD,DEPT SUP,430.65;HOA SOLUTIONS, INC,EQUIP MAINT,225; HULLINGER GLASS & LOCKS INC.,BLDG MAINT-PD,4; HYDROTEX PARTNERS, LTD,EQUIP MAINT PARK,389.13; IDEAL LAUNDRY AND CLEANERS, INC.,SHOP TOWELS, MOPS, RUGS,404.96;INGRAM LIBRARY SERVICES INC, BKS., 5078.07; INTERNAL REVENUE SERVICE, WITHHOLDINGS, 63274.56;INTERNATIONAL CODE COUNCIL, INC.,DEPT SUPPLIES,670.8; INTRALINKS, INC,DATTO BACKUP - FEB 2021 (ADM.POLICE & WATER),3311.18;JOHN DEERE FINANCIAL,DEPT SUP,135.08;JOHN DEERE FINANCIAL,EQUIP MAINT PARK,3412.06;KNOW HOW LLC,ES #828- BATTERY,987.45;KUHLMAN, BOBBI,SCHOOLS & CONF-PD,100; LAWSON PRODUCTS, INC, DEPT SUPP PARK, 68.78; LEAGUE ASSOCIATION OF RISK MANAGEMENT, ENDORS #14 - CEMETERY JD GATOR,94.96; M.C. SCHAFF & ASSOCIATES, INC,ENG. SERV - AVE. B. OVERLAY,31976.5;MATHESON TRI-GAS INC,DEPT SUPP PARK,227.03; MAXWELL PRODUCTS, INC,9.25 TONS JOINT FILLER,10176.76;MENARDS, INC,DEPT SUPP PARK,1831.32; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1415.1;NE DEPT OF HLTH & HUMAN SVCS,PERMIIT RENEWAL REC,80;NE DEPT OF REVENUE,TAXES,22349.24; NE LAW ENFORCEMENT TRAINING CENTER,SCHOOLS & CONF-PD,500;NEBRASKA PUBLIC POWER DISTRICT,ELECTRICITY,20240.36;NEBRASKA SALT AND GRAIN CO,1 LOAD ICE SLICER,4351.18;NEBRASKALAND TIRE INC,EQUIP MAINT PARK,124.2;NETWORKFLEET, INC,GPS SERVICE,305.23;NORTHERN SAFETY COMPANY, INC.,DEPT SUP,31.85;PANHANDLE ENVIRONMENTAL SERVICES INC, SAMPLES, 124; PANHANDLE HUMANE SOCIETY, CONTRACTUAL,5383.65;PATTLEN ENTERPRISE, INC,GROUND MAINT PARK,94.26; PLATTE VALLEYBANK,HEALTHSAVINGACCOUNT,10894.13;POWERPLAN,EQUIP MAINT PARK,63.38; QUILL CORPORATION,DEPT SUPPL-PD,243.09;REGIONAL CARE INC,HEALTH INSURANCE PREMIUM - MARCH 2021,87680.67;REGIONAL WEST MEDICAL CENTER,LB840 ANNUAL JOB CREDIT 12/31/20,183823.35;REGIONAL WEST PHYSICIANS CLINIC,CONSULTING-PD,148.9; REGISTER OF DEEDS,LEGAL,104;RURAL HEALTH DEVELOPMENT, INC.,ECON DEV,6383.33; S M E C,EMPLOYEE DEDUCTION,156.27;SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,300;SCB IBEW 1597 UNION DUES,SCB IBEW 1597 UNION DUES,462.29;SCOTTS BLUFF

COUNTY COURT, LEGAL FEES- PD, 219; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION, POLICEEEDUES,1014;SCOTTSBLUFFSCREENPRINTING & EMBROIDERY, LLC,EMBROIDERY AND PATCHES SEWED - MURPHY UNIFORM,134; SHERWIN WILLIAMS,GROUND MAINT PARK,99.65;SIMON CONTRACTORS,FILL MATERIAL,218.88;SNELL SERVICES INC.,BLDG. MAIN.,1830;SOUCIE ANDREW,SCHOOLS & CONF-PD,117; SOUNDSLEEPER SECURITY INC.,DEPT SUPP CEM,3938.97;STATE OF NE.,CONTRACTUAL-PD,525; TEXAS PNEUDRAULIC INC,ES STOCK- AIR ACTUATOR,928.92;TOYOTA MOTOR CREDIT CORPORATION,HIDTA-CAR LEASE-PD,343.53;TWIN CITY AUTO, INC,EQUIP MAINT PARK,55.45;TYLER TECHNOLOGIES, INC,ANNUAL SOFTWARE MAINTENANCE (4/1/21 - 3/31/22),19402.96; UNION BANK & TRUST,RETIREMENT,38067.21; UNITED STATES WELDING,SUPP - 1 TANK OXYGEN,38.88;WESTERN COOPERATIVE COMPANY,DEPT SUPP PARK,22.35;WINTER EQUIPMENT COMPANY, INC,TRANS STOCK- CAST GUARD,3319.68;WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,738.08;ZM LUMBER INC,GROUND MAINT PARK,1263.62;

Interim City Manager Kuckkahn presented the January 2021 Financial Report. He explained everything is in good order and we are right on track. Overtime is a bit stressed due to COVID, but it is being managed. He then commented the utility funds are right where they are supposed to be; all in all it is a good financial report. Council Member Schaub moved, seconded by Council Member Green to approve the January 2021 Financial Report, “YEAS,” Scanlan, McKerrigan, Schaub, Colwell, and Green. “NAYS,” None. Absent: None.

Mr. Kuckkahn approached Council regarding the Agreement with Essential Fuels for the Fueling Card System for the City of Scottsbluff. He explained this was the only bid to be considered, however, we did receive another bid, which was unopened, that came in after the deadline. This is a three year Agreement proposing a \$.10 discount per gallon for the first 90 days and thereafter \$.04 cents off per gallon. Staff is recommending approval. Council Member Schaub made the motion, seconded by Council Member Scanlan to approve the Agreement with Essential Fuels for the Fueling Card System for the City of Scottsbluff, “YEAS,” Schaub, Colwell, McKerrigan, Green, and Scanlan. “NAYS,” None. Absent: None.

Regarding discussion and considering action on awarding the proposal for the purchase of a dump truck for transporting biosolids from the belt press at the Wastewater Treatment Plant to the Compost Facility to Floyd’s Sales & Service in the amount of \$113,968, Mr. Kuckkhan explained this item did come in under budget and staff is recommending approval. He added we will not take delivery until November; the funds will not be advanced until the next budget cycle, but we need to order the truck now because of a delay due to COVID. Council Member Colwell moved, seconded by Council Member Scanlan to approve awarding the proposal for the purchase of a dump truck for transporting biosolids from the belt press at the Wastewater Treatment Plant to the Compost Facility to Floyd’s Sales & Service in the amount of \$113,968, “YEAS,” McKerrigan, Green, Colwell, Scanlan, and Schaub. “NAYS,” None. Absent: None.

Mr. Kuckkahn presented the bids for the new Landfill Truck. He explained staff is recommending the bids from Floyd’s Truck Center (chassis) and South Western Equipment Company (body) totaling \$167,749. He added the total bid came under budget and this particular truck is used for alley pickups. Council Member Scanlan moved, seconded by Council Member Colwell to approve awarding the bid for the new Landfill Truck to Floyd’s Truck Center (chassis) and South Western Equipment Company (body) for a total amount of \$167,749, “YEAS,” Colwell, Scanlan, Green, Schaub, and McKerrigan. “NAYS,” None. Absent: None.

Mr. Kuckkahn presented the bids for the new Sanitation Truck. He explained the bids for this truck are also under budget, however the Elliot Equipment body was not the lowest bid, but it was the best bid in that it provides the best value for the City because of staff's past experience with fewer and lower maintenance issues. Staff has found the Elliot Equipment body to have better performance and be more dependable. Mr. Kuckkahn then explained this bid is more than the previous truck on the agenda because it is used for roll outs. Council Member Scanlan made a motion, seconded by Council Member Colwell to approve awarding the bid for the new Sanitation Truck to Floyd's Truck Center (chassis) and Elliott Equipment Company (body) for a total amount of \$205,524.36 as the lowest and best bid as it provides the best value, "YEAS," Green, Schaub, Scanlan, McKerrigan, and Colwell. "NAYS," None. Absent: None.

New City Manager, Dustin Rief approached Council and introduced himself. He explained he is appreciative of the opportunity and is excited to get started. For the next 90 days he would like to take an overall assessment of the City, both community and internally. He added he would like to meet with each Council Member individually to work on a more comprehensive understanding of moving forward with strategic priorities and planning.

Regarding Council discussion and instruction to staff concerning a joint meeting with Scottsbluff Public Schools to discuss options for developing an indoor pool facility, Mr. Kuckkahn informed Council the Superintendent and School Board have extended an invitation to meet and discuss options for the development of an indoor pool facility on April 12th at the District Board Room. Prior to that meeting each Board would meet to present at the other's regularly scheduled meeting. He added it is a preliminary discussion and questions would have to be answered as far as the financial aspect of the facility. He reminded Council they do have competing priorities, an example being Westmoor Pool.

After discussion, Council Member Scanlan moved, seconded by Council Member Colwell to approve April 12, 2021 as a Special Meeting with the Scottsbluff Public Schools, "YEAS," Scanlan, McKerrigan, Schaub, Colwell, and Green. "NAYS," None. Absent: None.

Under Council Reports, Mayor McKerrigan reported she attended a Tri-City Active Living Meeting. They are excited to be working on beautification ideas for the Pathway, to include benches and signage. Council Member Colwell mentioned the 911 Committee meeting and the retirement of Ray Richards.

Council Member Colwell moved, seconded by Council Member Scanlan to adjourn the meeting at 6:23 p.m., "YEAS," Schaub, Colwell, McKerrigan, Green, and Scanlan. "NAYS," None. Absent: None.

Mayor

Attest:

City Clerk