

City of Scottsbluff, Nebraska

Monday, February 1, 2021

Regular Meeting

Item Reports2

Council to discuss and consider action on the Copier Service Contract renewal with Copier Connection, Inc. for the Water and Wastewater office copier and authorize the Mayor to sign the Contract.

Staff Contact: Rick Kuckkahn, Interim City Manager

Agenda Statement

Meeting Date: February 1, 2021

AGENDA TITLE: Council to consider approval of a Copier Service Contract renewal with Copier Connection, Inc. for the Water and Wastewater office copier.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works

PRESENTATION BY: Rick Kuckkahn, Interim City Manager

SUMMARY EXPLANATION: The contract with Copier Connection, Inc., is a full service contract on a Canon copier that includes service checks, replacement of parts, photosensitive drum, intervening service calls and labor resulting from customary and normal use. The contract fee remains the same and is based upon 36,000 copies at a rate of \$350.00 per year plus sales tax. The contract is for a 2 year period and can be terminated by either party with 30 days written notice.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff recommends that Council approve the copier contract renewal with Copier Connection, Inc.

EXHIBITS				
Resolution <input type="checkbox"/>	Ordinance <input type="checkbox"/>	Contract <input checked="" type="checkbox"/>	Minutes <input type="checkbox"/>	Plan/Map <input type="checkbox"/>

Please provide all visual presentation materials.

Other (specify) ☐ Copier Service Contract

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

City of Scottsbluff
Office of the City Manager

Effective date: January 20, 2017

COPIER CONNECTION INC.

1912 Broadway
Scottsbluff Nebraska 69361

CANON COPIER FULL SERVICE CONTRACT

Purchased By: City of Scottsbluff Water Distribution and Reclamation Dpt.
2525 Circle Drive
Scottsbluff NE 69361

This contract will be for two years.

Contract purchased date: ~~December 5, 2020~~ February 1, 2021

One each Canon copier model # IR-2530

Beginning meter reading

80,316

Copier Connection Inc. will perform all required maintenance on the copier described above as required through normal and customary usage of said copier including the following:

All service checks, replacement of damaged or worn parts, including the photosensitive drum, and all intervening service calls. Included under the terms of the contract are all charges for service labor. Service is to be performed between the hours of 8:00 A.M. and 5:00 P.M.

Monday thru Friday, excluding holidays.

This contract shall be limited to parts and labor as a result of customary and normal use of said copier. Specifically excluded from coverage under this agreement are the following:

Damage to the said copier due to negligence, accidents or misuse by purchaser, its employees or its agents, damage as a result of any crime or vandalism, damage due to the effects of fire, damage as a result of natural forces, and damage caused from the use of toner and paper that does not meet Canon specifications. Purchaser is responsible for providing adequate space and electrical wiring for the machine.

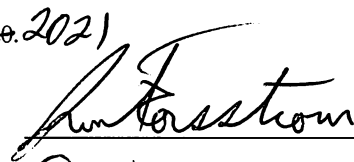
This contract does not include toner.

This contract may be terminated by either party with 30 days prior written notice. The charges for this contract are as follows:

\$350.00 per year plus \$.0095 per copy over 36,000 copies per year.

Signed and agreed this _____ Day of _____, 2020. 2021

Title _____



Service Manager

Copier Connection Inc.

Purchaser Firm Name

Please return signed contract.

Scottsbluff Community Center

Agenda

Public Hearing - 7:00 PM

1. Presentation of the 2021-2022 Budget

The Board of Directors will present the 2021-2022 Budget to the community for review and comment.

7:00 PM - 7:30 PM

7:30 PM - 8:00 PM

8:00 PM - 8:30 PM

8:30 PM - 9:00 PM



9:00 PM - 9:30 PM

The Board of Directors will present the 2021-2022 Budget to the community for review and comment. The budget is a financial plan for the upcoming year, detailing the center's income and expenses. It is a crucial document for the community to understand the center's financial health and to provide input on any proposed changes. The presentation will include a detailed breakdown of the budget, highlighting key areas of concern and opportunity. The community is encouraged to attend the public hearing to voice their opinions and suggestions. The budget will be available for review in the days leading up to the hearing. The community's input is vital in ensuring the center's financial sustainability and its ability to provide quality services to the community.

9:30 PM - 10:00 PM

10:00 PM - 10:30 PM

The Board of Directors will present the 2021-2022 Budget to the community for review and comment. The budget is a financial plan for the upcoming year, detailing the center's income and expenses. It is a crucial document for the community to understand the center's financial health and to provide input on any proposed changes. The presentation will include a detailed breakdown of the budget, highlighting key areas of concern and opportunity. The community is encouraged to attend the public hearing to voice their opinions and suggestions. The budget will be available for review in the days leading up to the hearing. The community's input is vital in ensuring the center's financial sustainability and its ability to provide quality services to the community.