

City of Scottsbluff, Nebraska

Wednesday, October 14, 2020

Regular Meeting

Item City-Wide1

Review City-Wide Facade Improvement Program.

Draft Guidelines and Application

Review TIF Map.

Staff Contact: Starr Lehl



CITY OF SCOTTSBLUFF

FAÇADE IMPROVEMENT GRANT PROGRAM

The City of Scottsbluff has \$250,000 to be used for façade improvements within the TIF District of the city. Grant funds from the city must be used to improve the appearance of the exterior of the property and be clearly visible. (Roof replacement/repair, for example would not be an eligible expense.) Program guidelines are below:

1. Grant amount: Minimum grant amount is \$500, and maximum grant amount is \$10,000 per property.

2. Required cash match is 50/50: The property owner is required to match every dollar of grant money with one dollar of their own funds. AGAIN - city funds must be spent on the exterior of the property and be clearly visible. Matching funds may be spent on the exterior or the interior of the property.

Eligible improvements that may be supported by grant funds or matching funds include, but are not limited to:

- | | | |
|------------------------|-----------------------|------------------|
| -Paint (exterior only) | - Siding | - Awnings |
| -Masonry | -Sidewalk repair | - Exterior Doors |
| -Signage | -Windows | - Demolition |
| -Landscaping | - Parking Lot Repairs | |

Eligible improvements allowed by the property owner include, but are not limited to:

- | | |
|---|---------------------------------|
| - Insulation/Energy efficiency improvements | - Parking Lot Improvements |
| - Paint (interior or exterior) | -Electrical Upgrades or Repairs |
| - Plumbing Upgrades or Repairs | |

3. Applications must have actual bids or estimates from a contractor attached in order to be considered.

4. Applicant must attend and present their application to the Community Redevelopment Authority in order to be considered for funding.

5. Funds may not be spent until after an application is approved - **funds spent prior to approval will not be reimbursed.**
6. Applicant must keep all receipts for materials and work done and submit to the City in order to be reimbursed. Work must be completed and receipts submitted for reimbursement within 6 months of project approval. The Community Redevelopment Authority (CRA) has the discretion to extend the timeframe on a case by case basis due to extenuating circumstances within the current fiscal year. All projects must be completed by **August 1, 2021.**
7. Applications will be reviewed by staff and presented to the City's Community Redevelopment Authority at a regular meeting. The CRA will make recommendations to the City Council, who has final say in approving projects.
8. Approved applicants must give monthly reports to the city regarding the progress of the project until completed.
9. Application Period will begin on **October 1, 2020 and end on December 31, 2020.**
10. All proposed improvements must meet requirements of the City's building, fire, and zoning codes.

East Overland Façade Improvement Program Application

Project Information

1. Applicant Name _____
Applicant Address _____
Telephone No. _____ E-Mail Address _____
Property Owner (if different than applicant) _____

2. Project Site Address _____

4. Land Use of Project (Circle one)

Residential

Restaurant

Retail

Service

Other (Please specify) _____

5. Utilities (Circle one) Gas Electric Both

6. Proposed Project: Describe in detail; attach plans and specifications:

7. Estimated Project Costs

Exterior Improvements (grant or matching funds) \$_____

Interior Improvements (matching funds only) \$_____

Total \$_____

Grant Funds Requested* \$_____

*Grant funds requested must not exceed the \$10,000 maximum

*Bids or estimates from contractors must be included at the time of application

8. Person doing work (if different than applicant)_____

Address_____

Phone No._____

9. Project Construction Schedule (estimated)

Start Date _____

Completion Date _____

***ALL WORK MUST BE COMPLETED AND RECEIPTS SUBMITTED TO THE CITY NO LATER THAN AUGUST 1, 2021.**

To be completed by Staff:

Zoning of Property_____

Square footage of building_____

