

CITY OF SCOTTSDLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
LB 840 Citizen Review Committee

Regular Meeting
September 16, 2020
12:00 PM

1. Roll Call
2. **For public information, a copy of the Nebraska Open Meetings Act is posted in the back of the room on the north wall.**
3. Notice of changes in the agenda by the Program Administrator (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 4 of this agenda.)
4. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless the committee determines that the matter requires emergency action.)
5. Approval of Minutes
 - a) Approval of minutes for meeting of January 2, 2020.
6. Review Items
 - a) Review 06/30/2020 Spreadsheet
 - b) Review 03/31/2020 Spreadsheet
 - c) Review 12/31/2019 Spreadsheet
7. Discussion Items
 - a) Discuss LB840 Default Loans.
8. Reports from Staff, Boards and Commissions
 - a) Receive information on amendments made to Economic Development Agreements for COVID accommodations.
9. Closed Session (to consider any of the above matters, where an Executive Session is appropriate.)
 - a) Following passage of motion to enter into executive session, presiding officer must state purpose of executive session.
10. Adjournment.

City of Scottsbluff, Nebraska
Wednesday, September 16, 2020
Regular Meeting

Item 1

Approval of minutes for meeting of January 2, 2020.

Staff Contact: Starr Lehl Economic Development Director

CITY OF SCOTTSBLUFF
CITIZENS ADVISORY REVIEW COMMITTEE MINUTES
January 2, 2020

The meeting of the City of Scottsbluff Economic Citizens Review Committee was held on January 2, 2020 at 12:00 noon, at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska.

Committee members in attendance were Diane Vandenberg, Scott Phillips, and Marci Meyer. Also in attendance were Nathan Johnson (City Manager/Program Administrator), Rick Ediger (Deputy City Attorney), Liz Hilyard, (City Finance Director) and Starr Lehl (City Economic Development Director).

Scott Phillips was designated as the acting Chair of the meeting and called the meeting to order. It was noted that a copy of the Nebraska Open Meetings Act was located on the south wall of the Council Chamber. There were no changes in the agenda by the Program Administrator nor were there any citizens with business not scheduled on the agenda.

The first order of business was to approve the minutes of the April 8, 2019 meeting. It was moved by member Meyer and seconded by member Vandenberg that the minutes of the April 8, 2019 meeting be approved. Voting yes: Vandenberg, Phillips and Meyer. Voting no: None.

The next item was to review and consider action on Open Door Counseling. Open Door Counseling was originally granted a loan in the amount of \$20,000. \$2,400 in job credits were earned for a balance of \$17,600. There has been no reporting since the first report, and the business has closed its location in Scottsbluff and relocated. It is believed that the business may now have an office in Gering. After further discussion, it was moved by member Vandenberg and seconded by member Meyer that the City Attorney's office write a letter to Open Door Counseling to include a notice of default, and that the staff is authorized to negotiate repayment of the amount owed. Voting yes: Vandenberg, Phillips and Meyer. Voting no: None.

Annual reports were reviewed and accepted for all reports received since the last meeting through September 30, 2019. Those included the following businesses:

- Treaty Site Farms
- SWBC
- Webb Orthodontics
- Jason Webb OD
- Flyover Brewery
- Inventive Media
- Complete Care Family Practice
- Bluffs Physical Therapy
- JADS Trucking
- Skiles Industries
- Dave's Welding

Walther Farms
McKiney Manufacturing

Based on the remainder of unearned grants, it appears that applications for extensions would need to be made to the Application Review Committee by Aulick Manufacturing, EagleMed, Fusion Ranch and Skiles Industries. In particular, EagleMed has been purchased by Guardian Flight and employs only pilots at this point. Staff will approach these businesses. Discussion was also had concerning Flyover Brewery and the fact that they have very few full-time employees so under the current agreement, they have little opportunity to earn job credits. Further discussion will be had with them. It was moved by Vandenberg and seconded by Meyer to accept the job credit reports. Voting yes: Vandenberg, Phillips and Meyer. Voting no: None.

It was moved by Vandenberg and seconded by Meyer to authorize the Economic Development Director to make a report to the City Council. Voting yes: Vandenberg, Phillips and Meyer. Voting no: None.

Due to increased activity in the program and the recent volume of reports, the City Finance Director asked the Committee members if they would consider quarterly meetings in the future. The consensus was that this was a good idea.

The meeting was adjourned at 12:52 p.m.

Nathan Johnson, Program Administrator

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Item 1

Review 06/30/2020 Spreadsheet

Staff Contact: Starr Lehl Economic Development Director

City of Scottsbluff, Nebraska
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Item 2

Review 03/31/2020 Spreadsheet

Staff Contact: Starr Lehl Economic Development Director

City of Scottsbluff, Nebraska
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Item 3

Review 12/31/2019 Spreadsheet

Staff Contact: Starr Lehl Economic Development Director

City of Scottsbluff, Nebraska
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Item 1

Discuss LB840 Default Loans.

Staff Contact: Starr Lehl Economic Development Director

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Item 1

Receive information on amendments made to Economic Development Agreements for COVID accommodations.

Staff Contact: Starr Lehl Economic Development Director

The LB840 Plan Administrator (City Manager) recommended Amendments to several of the city's Economic Development Agreements due to the COVID virus. Modifications to the agreements will be: to waive the interest from April 1, 2020 to June 30, 2020, payment furlough from March 1 through September 30, 2020 - including an amended and restated note, and the modification of hours for FTE credits from 2,080 hours per year to 1,560 hours per year beginning January 1, 2020 and ending December 31, 2020. The furloughed payments will be added on to the end of the note. These modifications are very similar to those offered by many local and national lending institutions and have been very much appreciated by the City of Scottsbluff's LB840 Loan Customers.

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presiding officer must state purpose of executive session.**

Staff Contact: