

**City of Scottsbluff, Nebraska**  
**Wednesday, September 16, 2020**  
**Regular Meeting**

**Item 1**

**Approval of minutes for meeting of January 2, 2020.**

**Staff Contact: Starr Lehl Economic Development Director**

**CITY OF SCOTTSBLUFF**  
**CITIZENS ADVISORY REVIEW COMMITTEE MINUTES**  
**January 2, 2020**

The meeting of the City of Scottsbluff Economic Citizens Review Committee was held on January 2, 2020 at 12:00 noon, at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska.

Committee members in attendance were Diane Vandenberg, Scott Phillips, and Marci Meyer. Also in attendance were Nathan Johnson (City Manager/Program Administrator), Rick Ediger (Deputy City Attorney), Liz Hilyard, (City Finance Director) and Starr Lehl (City Economic Development Director).

Scott Phillips was designated as the acting Chair of the meeting and called the meeting to order. It was noted that a copy of the Nebraska Open Meetings Act was located on the south wall of the Council Chamber. There were no changes in the agenda by the Program Administrator nor were there any citizens with business not scheduled on the agenda.

The first order of business was to approve the minutes of the April 8, 2019 meeting. It was moved by member Meyer and seconded by member Vandenberg that the minutes of the April 8, 2019 meeting be approved. Voting yes: Vandenberg, Phillips and Meyer. Voting no: None.

The next item was to review and consider action on Open Door Counseling. Open Door Counseling was originally granted a loan in the amount of \$20,000. \$2,400 in job credits were earned for a balance of \$17,600. There has been no reporting since the first report, and the business has closed its location in Scottsbluff and relocated. It is believed that the business may now have an office in Gering. After further discussion, it was moved by member Vandenberg and seconded by member Meyer that the City Attorney's office write a letter to Open Door Counseling to include a notice of default, and that the staff is authorized to negotiate repayment of the amount owed. Voting yes: Vandenberg, Phillips and Meyer. Voting no: None.

Annual reports were reviewed and accepted for all reports received since the last meeting through September 30, 2019. Those included the following businesses:

- Treaty Site Farms
- SWBC
- Webb Orthodontics
- Jason Webb OD
- Flyover Brewery
- Inventive Media
- Complete Care Family Practice
- Bluffs Physical Therapy
- JADS Trucking
- Skiles Industries
- Dave's Welding

Walther Farms  
McKiney Manufacturing

Based on the remainder of unearned grants, it appears that applications for extensions would need to be made to the Application Review Committee by Aulick Manufacturing, EagleMed, Fusion Ranch and Skiles Industries. In particular, EagleMed has been purchased by Guardian Flight and employs only pilots at this point. Staff will approach these businesses. Discussion was also had concerning Flyover Brewery and the fact that they have very few full-time employees so under the current agreement, they have little opportunity to earn job credits. Further discussion will be had with them. It was moved by Vandenberg and seconded by Meyer to accept the job credit reports. Voting yes: Vandenberg, Phillips and Meyer. Voting no: None.

It was moved by Vandenberg and seconded by Meyer to authorize the Economic Development Director to make a report to the City Council. Voting yes: Vandenberg, Phillips and Meyer. Voting no: None.

Due to increased activity in the program and the recent volume of reports, the City Finance Director asked the Committee members if they would consider quarterly meetings in the future. The consensus was that this was a good idea.

The meeting was adjourned at 12:52 p.m.

Nathan Johnson, Program Administrator