

CITY OF SCOTTSBLUFF
Teleconference
1-(866) 414-2828 Participant Code 168919#
CITY COUNCIL AGENDA

Regular Meeting
April 20, 2020
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of Governor Ricketts Limited Waiver Executive Order and the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. State of Nebraska Office of the Governor Executive Order No. 20-03 Corona Virus-Public Meetings Requirement Limited Waiver and Nebraska Open Meetings Act.
 - a) (informational only):
7. Closed Session
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
8. Scottsbluff Youth Council
 - a) (informational only):
9. Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)
 - a) Approve the minutes of the April 6, 2020 Regular Meeting.
10. Claims
 - a) Council to consider and take action on claims of the City.
11. Financial Report
 - a) Council to receive the March 2020 Financial Report.
12. Bids & Awards:
 - a) Council to discuss and consider action on awarding the bid for the Water and Wastewater Utility Relocations for the Scottsbluff Pathway Project to Infinity Construction in the amount of \$368,041.00.

13. Reports from Staff, Boards & Commissions:
 - a) Discussion and instructions to staff concerning filing of LB357 tax authorization for a November ballot vote.
 - b) City Manager's update on the 2020-2021 Budget.
 - c) Council to receive an update regarding decisions in response to Covid-19.
14. Council reports (informational only): This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.
15. Adjournment.

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item State1

(informational only):

Staff Contact:

STATE OF NEBRASKA
OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 20-03

**CORONA VIRUS – PUBLIC MEETINGS
REQUIREMENT LIMITED WAIVER**



STATE of NEBRASKA
OFFICE OF THE GOVERNOR
LINCOLN

EXECUTIVE ORDER NO. 20—03
CORONA VIRUS – PUBLIC MEETINGS REQUIREMENT LIMITED WAIVER

WHEREAS, In order to provide flexibility to assist in meeting the emergency conditions and subsequent impacts brought on from COVID-19, a state of emergency was declared in Nebraska on March 13, 2020; and

WHEREAS, the State of Nebraska is committed to providing seamless government operations to the people of Nebraska throughout the state of emergency; and

WHEREAS, state and local governmental boards, commissions and other public bodies must comply with the Open Meetings Act so that citizens may exercise their democratic privilege of participating in meeting of public bodies; and

WHEREAS, for public health purposes, meetings and gatherings have now been limited to no more than 50 people and may be further limited if the presence of COVID-19 warrants;

NOW THEREFORE, I, Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. This executive order applies to all governing bodies as defined in Neb. Rev. Stat. §84-1409 (1) and to all public meetings as defined in Neb. Rev. Stat. § 84-1409 (2).
2. All governing bodies may meet by videoconference or by telephone conferencing or by conferencing by other electronic communication so long as there is made available at such meeting access to members of the public and to members of the media.

3. The advanced publicized notice and the agenda requirements for meetings that are set forth in Neb. Rev. Stat. §84-1411 and the remaining provisions of Nebraska's Open Meeting Act shall continue to be complied with by all governing bodies and are not waived by this executive order.
4. This waiver shall apply to all public governing body meetings that occur from today through May 31, 2020.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 17th day of March, 2020.

ATTEST:



Pete Ricketts, Governor



Robert B. Evnen, Secretary of State

Open Meetings Act

§ 84-1407. Act, how cited.

Sections [84-1407](#) to [84-1414](#) shall be known and may be cited as the Open Meetings Act.

Source: [Laws 2004, LB 821, § 34](#).

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

Source: Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; [Laws 2004, LB 821, § 35](#).

§ 84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section [81-15,175](#) are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

Source: Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws

Open Meetings Act

1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; [Laws 2004, LB, § 36](#); [Laws 2007, LB296, § 810](#); [Laws 2011, LB366, § 2](#).

§ 84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section [81-1801.02](#), discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

Source: Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB925, § 17.

§ 84-1411. Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1) Each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) twenty-four hours before the scheduled commencement of the meeting or (b) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more

than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if:

(a) Reasonable advance publicized notice is given;

(b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used;

(c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference;

(d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and

(e)(i) Except as provided in subdivision (2)(c)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or

(ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conferencing.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if:

(a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county;

(b) Reasonable advance publicized notice is given which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district, governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's or pool's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section;

(c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or entity or pool or at a place which will accommodate the anticipated audience;

(d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used;

(e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call;

(f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site;

(g) The telephone conference call lasts no more than five hours; and

(h) No more than one-half of the board's, council's, governing body's, committee's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that:

(i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and

(ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to

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circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

Source: Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB 199, § 9; Laws 2009, LB 361, § 2; Laws 2012, LB 735, § 1; Laws 2013, LB 510, § 1; Laws 2017, LB 318, § 1; Laws 2019, LB 212, § 5.
Effective Date: September 1, 2019

§ 84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

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Effective 9/1/2019

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act;

(f) Reasonable arrangements are made to provide viewing at other in-state locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and

(g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the in-state location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

Source: Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB 962, § 1.

§ 84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

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(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

Source: Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB 361, § 3; Laws 2015, LB 365, § 2; Laws 2016, LB 876, § 1.

§ 84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Source: Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item Closed1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact:

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item SBYC1

(informational only):

Staff Contact:

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item Consent1

Approve the minutes of the April 6, 2020 Regular Meeting.

Staff Contact: City Council

The Scottsbluff City Council met in a regular meeting on April 6, 2020 at 6:00 p.m. Due to ongoing COVID 19 precautions and pursuant to a Limited Waiver Executive Order by Governor Ricketts the meeting was conducted at City Hall by video and teleconference. A notice of the meeting had been published on April 3, 2020, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and that the meeting would be held by Videolink and teleconference by calling 1-866-414-2828, Participant Code 68919#and<https://global.gotomeeting.com/join/912094909> The notice also stated the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office and that an agenda of the meeting kept continuously current was available by calling (308) 630-6221 during regular business hours; the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on April 2, 2020. Mayor Gonzales presided and City Clerk Wright recorded the proceedings. The meeting was called to order and the Pledge of Allegiance was recited. Mayor Gonzales welcomed everyone in attendance and encouraged all citizens to participate in the meeting asking those wishing to speak to state their name and who they are representing for the record. Mayor Gonzales informed those in attendance that a copy of the Nebraska Open Meetings Act is included in the City Council packet and available online at Nebraska.gov/open-meetings. He asked anyone that is not an active participant in the meeting to mute their phone to avoid background noise during the meeting. He also reminded Council Members identify themselves before making or seconding motions, for the record. The following Council Members were present: Raymond Gonzales, Jeanne McKerrigan, Scott Shaver, Nathan Green, and Terry Schaub. Also present on the teleconference were City Attorney Kent Hadenfeldt and Interim City Manager Rick Kuckkahn, along with Public Works Director Mark Bohl and Economic Development Director Starr Lehl. Mayor Gonzales asked if there were any changes to the agenda. There were none. Mayor Gonzales asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member Schaub, seconded by Council Member McKerrigan that,

- a) The minutes of the March 16, 2020 Regular Meeting be approved.
- b) Council Member Schaub's absence at the March 2, 2020 meeting be excused. "YEAS," McKerrigan, Green, Schaub, and Gonzales "NAYS," Shaver. Absent: None.

Regarding the claims, Council Member Green had a question concerning a credit from U.S. Bank, wondering if it was from canceled classes and if that was something that would have to be made up later. Interim City Manager Kuckkahn answered, stating, he believes they are all from non attendance to training as result of the virus and there is not a requirement that the classes be made up.

Moved by Council Member Green, seconded by Council Member Schaub, that the following claims, be approved and paid as provided by law out of the respective funds designated in the list of

claims dated April 6, 2020, as on file with the City Clerk and submitted to the City Council. "YEAS", Green, Schaub, Shaver, Gonzales, and McKerrigan. "NAYS," None. Absent: None.

CLAIMS

ACCELERATEDRECEIVABLESOLUTIONS,WAGEATTACHMENT,883.68;ACTIONCOMMUNIC
ATIONS INC.,INTERNET 3/1/20 - 3/31/20,175; ADVANCE AUTO PARTS,CENTRAL GARAGE-
SCAN TOOL & DIAGNOSTIC/ANALYSIS SY,4123.73; ALLO COMMUNICATIONS,LLC,LOCAL
TELEPHONE CHARGES,4054.66; ASSURITY LIFE INSURANCE CO,LIFE INS W/H,32.95;
AUTOZONE STORES, INC,PARKS MILLER WELDER- SPARK PLUG,2.69; AXON ENTERPRISE
INC,SCHOOLS/CONF PD,1400; B & H INVESTMENTS, INC,SUPP - WATER,200; BIZCO
TECHNOLOGIES,CIP-PO-PATROLCARS PD,360.36; BLOEDORN LUMBER CO -
ALLIANCE,DEP. SUP.,137.1; BLUFFS SANITARY SUPPLY INC.,JANITORIAL SUPP,693.18;
BUD'S RADIATOR,EQUIP MAINT CEM,258; CAPITAL BUSINESS SYSTEMS INC.,CONT.
SRVCS.,621.45; CARR- TRUMBULL LUMBER CO, INC.,GROUND MAINT PARK,30.99; CELCO
PARTNERSHIP,CELL PHONES & IPAD CHARGES,96.5; CHRIS REYES,DEPT SUPPLIES PD,145;
CITIBANK, N.A.,BUILDING MAINT,4697.87; CITY OF GERING,TRASH AND RECYCLING
DISPOSAL FEES,34562.47; CLARK PRINTING LLC,DEPT SUPPLIES PD,942.81; COLONIAL LIFE
& ACCIDENT INSURANCE COMPANY,SUPLEMENTAL INS,48.7; COMPUTER CONNECTION
INC,CONTRACT PD,44; CONTRACTORS MATERIALS INC.,DEPT SUP,175.36; CONTRYMAN
ASSOCIATES, P.C.,PROF.SERVICES - AUDIT FY18-19,28000; CORNHUSKER MARRIOTT
HOTEL,SCHOOL & CONF,656; CREDIT BUREAU OF COUNCIL BLUFFS,CONTRACT SERVICES
- FEB. 2020,61; CREDIT MANAGEMENT SERVICES INC.,AGE ATTACHMENT,112.46; CYNTHIA
GREEN,DEPT SUPP DS,126.99; D & H ELECTRONICS INC.,SUPP - BATTERIES FOR ELETRIC
GATE AT OFFICE,46.02; DALE VITITO,CIP-PO-PATROL CARS PD,4813.73; DALE'S TIRE &
RETREADING, INC.,TIRES FOR DUMP TRUCK,1429.92; DUANE E. WOHLERS,HAULING
RECYCLING TO DENVER, CO & MOVE TRAILER,850; FASTENAL COMPANY,GROUND
MAINT PARK,4.13; FLOYD'S TRUCK CENTER SCOTTSBLUFF,OIL PRESSURE SENSOR-
TOWER 1,842.51; FREMONT MOTOR SCOTTSBLUFF, LLC,PLICE #8- WIRE ASSY,411.56; GRAY
TELEVISION GROUP INC,CONTRACTUAL SVC,1390; HAWKINS, INC.,CHEMICALS,1691.4;
HORIZON WEST, INC,EQUIP MAINT CEM,174.01; IDEAL LAUNDRY AND CLEANERS,
INC.,UNI/CLOTHESPD,646.45;INDEPENDENTPLUMBING AND HEATING, INC,CONTRACTUAL
SVC,85; INGRAM LIBRARY SERVICES INC,BKS.,478.49; INTERNAL REVENUE
SERVICE,WITHHOLDINGS,115296.02; INTRALINKS, INC,COMPUTER EQUIPMENT,45816.83;
INVENTIVE WIRELESS OF NE, LLC,INTERNET,35.9; KNOW HOW LLC,PRESSURE WASHER
REPAIRS,1363.81;LEAGUE ASSOCIATION OF RISK MANAGEMENT,VEHICLE INS. - 2020
FRGTLNR-SANITATION,2317.11;LEXISNEXIS RISK DATA MANAGEMENT,CONSULTING
PD,100; M.C. SCHAFF & ASSOCIATES, INC,ENG. SERVICES FOR CHIP SEAL PROJECT,59864.7;
MADISON NATIONAL LIFE,INS W/H,2521.77;MATHESON TRI-GAS INC,DEPT SUPP
PARK,179.16; MENARDS, INC,GROUND MAINT PARK,1188.51; MES TEAM INC,LARGE
MEDICAL EXAM GLOVES,160; MUNIMETRIX SYSTEMS CORP,IMAGESILO - FEB 2020,39.99;

NATIONAL PEN CO LLC,DEPT SUPPLIES PD,197.34;NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,2240.2; NE DEPT OF REVENUE,FEB SALES & USE TAX,42555.55; NE LIBRARY ASSOC,MBRSHIP.,275; NEBRASKA INTERACTIVE, LLC,DRIVERS LICENSE REQ. - FEB. 2020,3; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,44003.3; NEBRASKA RECYCLING COUNCIL,RECYCLING COUNCIL YEARLY MEMBERSHIP DUES,200; NEBRASKA RURAL RADIO ASSOCIATION,CONTRACTUALSVC,317.5; NEBRASKA SALT AND GRAIN CO,1 LOAD ICE SLICER,4476.04; NETWORKFLEET, INC,GPS SERVICE FOR FLEET,350.2; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,BLDG MAINT PARK,53.72; ONE CALL CONCEPTS, INC,CONTRACTUAL,50.29; OREGON TRAIL PLUMBING, HEATING & COOLING INC,SEWER - 1224 E 10TH ST,5949; PANHANDLE COOPERATIVE ASSOCIATION,FLEET DIESEL/PROPANE,17702.14; PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,60; PLATTE VALLEY BANK,HEALTH SAVINGS,23434; POLYDYNE INC,CHEMICALS,5379.93; QUILL CORPORATION,DEPT SUPPLIES PD,295.93; REGIONAL CARE INC,FLEX FUNDING,478.1; RODRIGUEZ JOSE R,CONTRACT TOWING PD,265; RR DONNELLEY,DEPT SUPPLIES PD,56.91; RYAN R KUMM,GROUND MAINT PARK,120; S M E C,EMPLOYEE DEDUCTION,261; SANDBERG IMPLEMENT, INC,OIL CAP FOR CHAINSAW,4.43; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,600; SCOTT SHAVER,LEAGUE CONF. EXPENSES,323.49; SCOTTIES POTTIES INC,CONTRACTUAL PARK,360; SCOTTS BLUFF COUNTY COURT,LEGAL FEES PD,266.75; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,2184; SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNI/CLOTHES PD,104; SHERIFF'S OFFICE,LEGAL FEES PD,497.99; SHERWIN WILLIAMS,PRESS. RING & SPACER FOR GRINDLAZER,1019.16; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL,17393.14; SIMON CONTRACTORS,GROUND MAINT PARK,272.55; SUHOR INDUSTRIES, INC.,DEPT SUPP CEM,110; TRANS IOWA EQUIPMENT LLC,TRANS #449- LENS, SWITCH, SPROKETS, IDLER, KITS,534.91; UNION BANK & TRUST,RETIREMENT,51868.7; UNIQUE MANAGEMENT SERVICES, INC,CONT. SRVCS.,80.55; UNITED STATES WELDING,TORCH & LEAD FOR WELDER,1019.66; WESTERN LIBRARY SYSTEM,CONT. SRVCS.,36.5; WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT,HR CONF. - CAMI KITE,80; WESTERN PATHOLOGY CONSULTANTS, INC,ANNUAL FEE,386.25; WESTERN TRAVEL TERMINAL, LLC,VEH MAINT PD,500; WHITING SIGNS,DECALS FOR UNIT 2,300; WOODS & AITKEN LLP,PROFESSIONAL SERVICES - UNIONS,7561.33; WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,1476.16; WYOMING FIRST AID & SAFETY SUPPLY, LLC,FIRST AID KIT SUPPLIES,61.2; ZM LUMBER INC,GROUND MAINT PARK,137.41;

Mayor Gonzales opened the public hearing at 6:08 p.m. to revise the adopted budget statement of the City of Scottsbluff, Nebraska for FY 2019-2020. Mr. Kuckkahn explained this is the amended budget for our Economic Development Fund, adding there is only about \$14,000.00 remaining for the LB840 committee's consideration of future Economic Development grants. This will potentially open the door of adding one million dollars to the Committee's flexibility of awarding future grants. Council Member Green commented he went to the LB840 meeting; it would give them more money to go forward with,

but he added they do not have a targeted project in mind. Mr. Kuckkahn agreed, they do not have a project in mind but they do have a couple of potentially fundable projects in the works. He did add, this all came about prior to the virus and the assumptions will be changing in the fund. Council Member Shaver commented with all the unknowns we need to have the money here and not spend it down to nothing. He thinks it is absolutely the wrong idea to do this.

Ms. Starr Lehl, Economic Development Director, was present on the call and stated the fund has 2.5 million dollars in in right now; by utilizing the additional million it will leave 1.5 million in the fund. She reminded Council this money can only be used for Economic Development because of the way our plan is set up. She asked Council if they were not comfortable with the million dollars that they entertain another amount. She feels the economy will come back strong and we need the leverage to grow our businesses and start new ones. Council Member McKerrigan asked Ms. Lehl how many applicants she has now. Ms. Lehl answered she has three that are smaller projects amounting to a total of \$200,000.

During discussion, Mayor Gonzales asked Council if they would be willing to go with a lower amount of \$500,000. Council Member Shaver answered he would not be comfortable, due to what is going on now and with the uncertainty.

Since there were no comments from the public, Mayor Gonzales closed the public hearing at 6:24 p.m.

Council Member Green then added he was concerned there was no public comment asking for this revision to the budget statement and no project identified; he asked Ms. Lehl what is needed and if the applications are in hand. Ms. Lehl stated the projects amount to \$200,000 and she has not received the applications yet, as it is a lengthy process.

Council Member McKerrigan commented if there is interest out there and businesses are looking to expand to become profitable; she feels that money does need to be moved into the fund for the LB840 Committee to do their job. She would be open to \$500,000 since we don't know how businesses with loan repayments are going to play out.

After much discussion, Mayor Gonzales asked to move on, since they will be voting on the revision of the adopted budget statement later in the agenda.

Mayor Gonzales read the Proclamation naming April 17-25, 2020 as Young Professionals Week.

Regarding awarding the bid for the Seal Coat Project to Topkote, Inc. in the amount of \$2,209,200.00, Mr. Kuckkahn explained this is an excellent bid; this provides an important service to our street system. Council Member Shaver commented he is impressed that it is below the engineers request considerably and he made a motion to accept the bid for the Seal Coat Project to Topkote, Inc. in the amount of \$2,209,200.00. This was seconded by Council Member Schaub. "YEAS," Shaver, Gonzales, Schaub, McKerrigan, and Green. "NAYS," None. Absent: None.

Mr. Kuckkahn went over the bid for the City Hall Roof Replacement, stating the engineer's estimate of \$108,000 is based on the adjusters estimate, we have reviewed and feel the \$123,507.55 is acceptable; after contacting the insurance carrier the overage will be paid. Council Member Shaver asked if those were the only two bids we received. Mr. Kuckkahn stated, yes, this is a specialized roof system with an elevated seam. Council Member Schaub made a motion to accept the bid from Twin City Roofing & Sheet Metal, Inc. and get the difference from the insurance carrier, for a total of \$123,507.00. This was seconded by Council Member McKerrigan. Council Member Shaver asked if there was a reason we did not get any more bids; is there something the City is doing to prohibit bids, like bonds. Mr.

Dave Schaff, with M.C. Schaff and Associates came forward on the call and explained by State Statue anything over \$20,000.00 has to be bonded; for municipal projects like this, that is the case. He added there are many roofing companies out there and getting bonded is a difficult process. There was no further discussion; Mayor Gonzales asked for roll call. "YEAS," Schaub, McKerrigan, Gonzales, Green, and Shaver. "NAYS," None. Absent: None.

Concerning awarding the bid for the Highland Drive Sanitary Sewer Extension to Infinity Construction in the amount of \$31,765.00, Mr. Kuckkahn explained there is a trailer park in the Highland area where a City sewer line is located and the owner has sent a letter asking the sewer line be removed from the private property; this dollar amount represents the amount to have the sewer line removed from the property. Council Member Shaver commented he thought this item was concerning drainage issues they were having in the Highland area. Mr. Mark Bohl, Public Works Director came on the line and explained this is from a previous item that was asked to go out for bidding; five or six homes are located on the sanitary sewer and we need to provide an extension to the sewer main. He remarked it is up to the owners to hook up to the main at their expense, but we need to provide the main to hook up to. He added we inherited this SID years ago from a prior administration. Council Member Shaver asked if this is something we would be annexing in or doing a paving district with it, because that is what we have done in the past. Mr. Bohl stated we have, but we haven't visited much about annexing them in, we have just taken them in as an SID years ago for the sewer. Mr. Dave Schaff came on the line and explained we can't annex the area out there because we have to annex contiguously; you need to annex many properties before you get there. After discussion Council Member Schaub moved to award the bid for the Highland Drive Sanitary Sewer Extension to Infinity Construction in the amount of \$31,765.00. This was seconded by Council Member Green. Before roll call Council Member Green asked how we own an SID, but not have it annexed. Mr. Schaff stated this was something done years ago with a prior administration; there are meeting minutes and legal documents suggesting the City does own it. Mayor Gonzales then asked for roll call. "YEAS," Gonzales, Green, McKerrigan, Shaver, and Schaub. "NAYS," None. Absent: None.

Regarding setting a policy for expenditures for pre authorization of City Council travel and participation in meetings, conferences, and conventions Mayor Gonzales stated he asked to have this on the agenda to create a policy for Council travel being similar to what the City of Scottsbluff staff uses. This is to authorize Council members to go to meetings with Council approval. During discussion there was confusion regarding item (d) on the resolution and the limit of expenditures of \$250.00 per month. Legal Counsel Hadenfeldt explained item (d) is for meals and nonalcoholic beverages at meetings between city staff and business and community leaders. It does not pertain to the League of Nebraska Municipality meetings. Council Member Shaver also commented the Resolution does not address attending the conference that you go down for; that was a concern brought up at the last meeting. Legal Counsel Hadenfeldt stated it does address that in item (1) of the Resolution. Council Member Green moved, seconded by Council Member Shaver to approve Resolution No. 20-04-01 setting a policy for expenditure for pre authorization of City Council travel and participation in meetings, conferences, and conventions. "YEAS," McKerrigan, Shaver, Green, Schaub, and Gonzales. "NAYS," None. Absent: None.

RESOLUTION NO. 20-04-01

WHEREAS, a public official or public employee is not authorized to use personnel, resources, property or funds under his or her official care or control other than in accordance with prescribed statutory, constitutional or regulatory procedures;

WHEREAS, the State of Nebraska, through the Local Government Miscellaneous Expenditures Act found at Neb. Rev. Stat. §13-2201 et seq., has authorized local governing bodies to set policy, through a resolution, to expend public funds for certain public purposes;

WHEREAS, the expenditure of public funds is a vital and important duty.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Scottsbluff, Nebraska:

1. The Mayor and City Council of Scottsbluff now adopt this uniform policy to authorize the expenditure of public funds for the payment or reimbursement of actual and necessary expenses incurred by elected and appointed officials, employees, or volunteers while attending educational workshops, conferences, training programs, official functions, hearings or meetings, whether incurred within or outside the boundaries of the City of Scottsbluff, Nebraska. The City Manager may give prior approval for any employees or volunteers to attend educational workshops, conferences, training programs, official functions, hearings or meetings. The Mayor and City Council now grant their prior approval for participation or attendance in the events listed above and for payment or reimbursement of actual and necessary expenses incurred by elected and appointed officials, employees or volunteers who actually attend and elected and appointed officials who report to the City Council the matters discussed in the events listed. Those expenses may include the following:

- a. Registration costs, tuition costs, fees or charges;
- b. Mileage at the rate allowed by IRS guidelines currently in effect at the time the travel is undertaken;
- c. Meals and lodging at a rate not exceeding applicable federal rate unless a fully itemized claim is submitted substantiating the costs actually incurred in excess of such rate and such additional expenses are expressly approved by the Mayor and City Council; and
- d. Meals and non-alcoholic beverages at meetings between city staff and business and community leaders, City Manager and/or staff and council members, where city business is clearly being discussed and conducted. Provided, however, the reimbursement or payment of actual and necessary expenditures in this regard shall not apply to the spouse or immediate family member of a public employee or public official if they are a business or community leader within the city. Provided further, the expenditures hereunder are limited to \$250.00 per month.

The City Manager is granted authority to approve any exceptions provided by the employees and reported to the Mayor and City Council.

2. Authorized expenditures under this resolution and uniform policy do not include expenditures for meals of paid members of a governing body or employees provided while such members or employees are attending a public meeting of the governing body unless such meeting is a joint public meeting with one or more other governing bodies.

3. The expenditure of public funds for non-alcoholic beverages provided to individuals attending public meetings of the governing body and non-alcoholic beverages and meals provided for any individuals provided while performing or immediately after performing relief, assistance, or support activities in emergency situations, including but not limited to, tornado, severe storm, fire or accident, shall be authorized. The expenditure of public funds for any volunteers during or immediately following their participation in any activity approved by the Mayor and City Council, including but not limited to, mowing parks, picking up litter, removing graffiti or snow removal.

4. The City of Scottsbluff, through its staff, is authorized to hold one recognition dinner each year for elected and appointed officials, employees, and volunteers of the City, including persons serving on local governmental boards or commissions. The maximum cost per person for such recognition dinner shall be fifty dollars (\$50.00).

5. In recognition of a council member's service no plaque, certificate or achievement, or item of value awarded to an elected or appointed official, employee, or volunteer of the City, including persons serving on local governmental boards or commissions, shall exceed two hundred dollars (\$200.00).

6. Nothing in this resolution and uniform policy shall authorize the expenditure of public funds to pay for any expenses incurred by a spouse of an elected or appointed official, employee or volunteer, unless the spouse is also an elected or appointed official, employee or volunteer of the local government.

7. Resolutions 95-5-22, 10-6-07 and 18-12-01 are repealed.

8. This Resolution shall become effective following its passage and approval.

Passed and approved on April 6, 2020.

Mayor

ATTEST:

City Clerk

Concerning the revision to the adopted budget statement for FY 2019-2020 Mayor Gonzales explained this is an action item to increase the amount into the LB840 fund. Council Member Shaver asked if this would just be changing the amount for this year through September. Legal Counsel Hadenfeldt answered yes, the amount that is budgeted; they do not have to spend the amount, it is just a

budgeted item. Council ultimately has the authority to make sure the project gets funded and Council budgets an amount for this fund every summer at the budget hearing.

During discussion, Council Member Green expressed concern we were exceeding over what was budgeted. Mayor Gonzales commented he understands the concern, but stated we are going to need all of our economic engine full throttle to help bring the economy up quickly and if we can do that by having some projects available, Council needs to be ready to do that. Council Member Shaver then expressed his apprehension, by stating, we need to consider the proposal of 90 days with no payments and no income from sales tax as most of the sales have been food. After discussion, Mayor Gonzales made a motion to amend the budget and increase the LB840 amount to \$500,000. Council Member Schaub seconded the motion. "YEAS," Schaub, Gonzales, and McKerrigan. "NAYS," Green and Shaver. Absent: None.

Regarding the item of deciding an approach to monitoring and attending the Scotts Bluff County Board of Commissioners Meetings, Mayor Gonzales explained this was a subject brought up at the last meeting by Council Member Shaver; it is on the agenda to discuss. Council Member Shaver started discussion by commenting if we are trying to do things as a region, we need to know what the other areas are doing. He went on to state he doesn't think it would be a bad idea to attend Gering's City Council meetings as well, commenting, we need to have people rotate through and come back and say what is going on with the other bodies, otherwise we do not know what is happening.

Council Member Schaub conveyed his feeling by stating we run for Scottsbluff City Council, we did not run for County Commissioner or Gering City Council; we don't need someone attending other meetings.

Mayor Gonzales added any council member is free to attend any meeting they choose, they are open public meetings, but he does not think a member needs to be there to speak on behalf of the City of Scottsbluff.

Council Member Green stated there have been elected individuals from Gering and Scotts Bluff County at Scottsbluff's meetings, he has never taken offense when they put in their two cents.

Council Member McKerrigan commented she thinks it is good, it shows we are all working as a team; if we want to cooperate and collaborate with these other groups we need to be involved.

After discussion, it was determined council members are free to attend other meetings as long as they attend on their behalf individually and are not representing the City of Scottsbluff.

Mr. Kuckkahn brought forth his report regarding Western Nebraska Economic Development's request to send an invitation for Regional Communities to participate in the new landfill project by stating a letter is being sent to surrounding communities asking them if they hold any interest in participating in the proposed new landfill. He added we did receive private bids from contractors that we are looking at as well, so this is not to suggest we are moving forward with the new landfill concept. The letter has gone out; this is just putting us in a position to make a decision in the future.

Regarding the report on extending LB840 loan recipient payments for 90 days, Mr. Kuckkahn explained he is the Director of the LB840 Committee and he has made the decision to extend payments for 90 days, after surveying the loan recipients. He stated virtually all of the recipients stated they needed some relief from making the loan payment; he has made a 90 day extension on all the loans and after that period a decision will be made on how to proceed.

Mr. Kuckkahn started discussion on adding retail enterprise to qualified business' in the LB840 plan by stating there has been quite a bit of discussion on this in the past resulting in not including retail; again given the circumstances he is simply opening up the door for any interest. If there is interest, he will go to the LB840 Committee to start the process and go through protocol. Council Member Shaver commented he does not see the reason to add retail; there are federal loans out there for people that need it. When you start getting into the retail end of it you start picking winners and losers for retail and it gets to be a nightmare. He does not see a reason for it. Ms. Starr Lehl agreed, stating, retail jobs are usually minimum wage and part time, they are not the type of jobs they are trying to attract. When you create the better paying jobs with benefits that is what creates the retail. She has, in the past, taken plans to the LB840 Committees and they do not support it. After discussion there was consensus by Council to not add retail business in the LB840 plan.

Concerning City Council's referral to the LB840 Committee requesting a committee recommendation to suspend pending requests and to target money locally, Mr. Kuckkahn started discussion by explaining one of the issues that have surfaced is how much money we spend outside of the City. He asked because of the current situation if there is interest in limiting approvals within the City of Scottsbluff only. Council Member Shaver stated he would like to focus primarily within Scottsbluff. He understands if there is other stuff outside of the area that impacts us; when you have a really large one that is not in Scottsbluff you hear back a lot from the citizens. A priority on Scottsbluff should absolutely be a part of it. That doesn't mean you can't ever go outside of Scottsbluff, but something that actually impacts Scottsbluff would be beneficial. Ms. Starr Lehl commented they try to look at Scottsbluff, but when there isn't a building for a particular business they do have to look elsewhere. She also added when you look at the money that comes into the LB840 fund 40-50% of that comes from outside of Scottsbluff; that is why they look at regional projects. Council Member Shaver asked what percentage of the given LB840 money out has been inside the City and what percentage has been outside the City at this point. Ms. Lehl stated they would have to look at that and bring it back to Council. Mr. Kuckkahn stated a report would be generated showing what percentage of the money has gone outside the City of Scottsbluff with relative ratios of money flowing back into the City. After discussion it was determined a report will be brought back for Council to make a decision regarding this item to then be conveyed back to the LB840 Committee.

Mr. Kuckkahn started discussion regarding decisions in response to Covid-19 explaining what the City has done so far. He stated we have backups for departments in place and ready to go; an example being three sanitation employees being exposed to the virus. He went on to explain employees in the transportation department are filling in on the routes until the sanitation employees can come back to work. Moving on, he asked to cancel the summer reading program, softball league and not open the pool or splash pad. He cited the reasons being as, there is lead time for the activities; softball has passed the time to sign up, expensive chemicals will need to be ordered for the pool as well as maintenance.

He went on to mention three other items that need discussion; recreational soccer, 23 Club and Legion baseball. He reiterated that the stories written on these activities should have stated they are suspended and not canceled, adding if the virus clears sooner that anticipated these activities can and should get up and running, but only if the 10 person rule is lifted. Council Member Shaver commented the summer reading program should not be canceled and be done online, instead of having to go to the library. With softball he thinks it is important to have things available for people especially since they have been locked in their homes for over a month. He thinks it is premature to be chopping all this stuff

right now. They should be able to sign up based on, if we can go forward we will do this and if we can do a shorter season we can still have it, otherwise we are going to kill our entire summer.

Mr. Kuckkahn stated he has contacted Erin Aschenbrenner, the library director and they are working on an online summer reading program to keep it alive. With softball, if Council accepts the notion we would not try to catch up with time lost due to scheduling and being able to hire umpires. He added teams cannot do three or four games a week. Council Member Shaver asked about the splash pad. With no chemicals being needed for that, he does not think that needs to be canceled. Mr. Kuckkahn agreed.

During discussion the subject of the Riverside Campground was brought up and if that would open. Council Member Shaver asked if the host could come and monitor the campground and do maintenance even when closed. Mr. Kuckkahn answered that is something that could be looked into, but we need to be careful when we open the facility.

After discussion Mr. Kuckkahn thanked Council for their input regarding the summer activities and reminded them we will need to see how the virus plays out for the upcoming months pertaining to if and when these activities can start.

Under Council Reports Mayor Gonzales stated the PADD meeting will be held by teleconference on Thursday at noon. Council Member Shaver stated the daily meetings for Covid-19 are held daily at 4:30 p.m. They require registration and he suggests if anyone wants to know what is going on it is a good way to keep in touch. Mayor Gonzales also added he has set in calls with the Governor Ricketts regarding Covid-19 and its impact on communities.

Council Member Green made the motion, seconded by Council Member McKerrigan to adjourn the meeting at 8:01 p.m., “YEAS,” Green, Schaub, Shaver, Gonzales, and McKerrigan. “NAYS,” None. Absent: None.

Mayor

Attest:

City Clerk
“SEAL”

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item Claims1

Council to consider and take action on claims of the City.

Staff Contact: Liz Hilyard, Finance Director



City of Scottsbluff, NE

Expense Approval Report

By Vendor Name

Post Dates 04/07/2020 - 04/20/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00393 - ACTION COMMUNICATIONS INC.					
Fund: 111 - GENERAL					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				199.38
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				58.00
Fund 111 - GENERAL Total:					257.38
Fund: 218 - PUBLIC SAFETY					
CIP-PO PATROL CARS	EQUIPMENT				2,980.63
Fund 218 - PUBLIC SAFETY Total:					2,980.63
Fund: 621 - ENVIRONMENTAL SERVICES					
INTERNET - WW/ES	PHONE & INTERNET				55.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					55.00
Fund: 631 - WASTEWATER					
INTERNET - WW/ES	PHONE & INTERNET				55.00
Fund 631 - WASTEWATER Total:					55.00
Vendor 00393 - ACTION COMMUNICATIONS INC. Total:					3,348.01
Vendor: 02583 - ADVANCE AUTO PARTS					
Fund: 111 - GENERAL					
DIESEL EXHAUST FLUID	DEPARTMENT SUPPLIES				55.16
Fund 111 - GENERAL Total:					55.16
Fund: 725 - CENTRAL GARAGE					
POLICE #9- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
Fund 725 - CENTRAL GARAGE Total:					3.14
Vendor 02583 - ADVANCE AUTO PARTS Total:					58.30
Vendor: 04575 - AUTOZONE STORES, INC					
Fund: 111 - GENERAL					
VEH MAINT-PD	VEHICLE MAINTENANCE				24.16
Fund 111 - GENERAL Total:					24.16
Vendor 04575 - AUTOZONE STORES, INC Total:					24.16
Vendor: 00295 - B & H INVESTMENTS, INC					
Fund: 212 - TRANSPORTATION					
SUPP - WATER	DEPARTMENT SUPPLIES				25.00
SUPP - WATER	DEPARTMENT SUPPLIES				32.50
Fund 212 - TRANSPORTATION Total:					57.50
Fund: 621 - ENVIRONMENTAL SERVICES					
SALT UNIT RENTAL	DEPARTMENT SUPPLIES				20.00
WATER DELIVERY X 1 BOTTLE	DEPARTMENT SUPPLIES				10.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					30.00
Vendor 00295 - B & H INVESTMENTS, INC Total:					87.50
Vendor: 10137 - BH MEDIA GROUP INC.					
Fund: 111 - GENERAL					
LEGAL NOTICE	LEGAL PUBLICATIONS				11.92
Fund 111 - GENERAL Total:					11.92
Vendor 10137 - BH MEDIA GROUP INC. Total:					11.92
Vendor: 00405 - BLUFFS SANITARY SUPPLY INC.					
Fund: 111 - GENERAL					
Jan. sup.	JANITORIAL SUPPLIES				137.90
JANITORIAL SUPP	JANITORIAL SUPPLIES				53.69

Expense Approval Report

Post Dates: 04/07/2020 - 04/20/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
RETURNED ITEM	JANITORIAL SUPPLIES				-31.59
				Fund 111 - GENERAL Total:	160.00
				Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total:	160.00
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.					
Fund: 111 - GENERAL					
COPIER LEASE	CONTRACTUAL SERVICES				142.83
COPIER LEASE	RENT-MACHINES				110.40
				Fund 111 - GENERAL Total:	253.23
				Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:	253.23
Vendor: 07911 - CELLCO PARTNERSHIP					
Fund: 212 - TRANSPORTATION					
CELL PHONE AND IPAD CHAR	PHONE & INTERNET				96.75
				Fund 212 - TRANSPORTATION Total:	96.75
Fund: 631 - WASTEWATER					
CELL PHONES	CONTRACTUAL SERVICES				200.06
CELL PHONES	CELLULAR PHONE				86.82
				Fund 631 - WASTEWATER Total:	286.88
Fund: 641 - WATER					
CELL PHONES	CONTRACTUAL SERVICES				120.02
CELL PHONES	CELLULAR PHONE				86.82
				Fund 641 - WATER Total:	206.84
				Vendor 07911 - CELLCO PARTNERSHIP Total:	590.47
Vendor: 02396 - CITIBANK N.A.					
Fund: 212 - TRANSPORTATION					
OFFICE SUPP - INK CARTRIDG	DEPARTMENT SUPPLIES				124.97
POSTAGE - MAIL PACKAGE	POSTAGE				16.64
				Fund 212 - TRANSPORTATION Total:	141.61
Fund: 621 - ENVIRONMENTAL SERVICES					
INK, OFFICE CHAIRS, & SUPPLI	DEPARTMENT SUPPLIES				505.85
				Fund 621 - ENVIRONMENTAL SERVICES Total:	505.85
				Vendor 02396 - CITIBANK N.A. Total:	647.46
Vendor: 00484 - CITY OF GERING					
Fund: 621 - ENVIRONMENTAL SERVICES					
TRASH AND RECYCLING DISPO	DISPOSAL FEES				41,295.52
				Fund 621 - ENVIRONMENTAL SERVICES Total:	41,295.52
				Vendor 00484 - CITY OF GERING Total:	41,295.52
Vendor: 00706 - COMPUTER CONNECTION INC					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				44.00
				Fund 111 - GENERAL Total:	44.00
				Vendor 00706 - COMPUTER CONNECTION INC Total:	44.00
Vendor: 00267 - CONTRACTORS MATERIALS INC.					
Fund: 111 - GENERAL					
CAUTION TAPE	DEPARTMENT SUPPLIES				229.50
				Fund 111 - GENERAL Total:	229.50
				Vendor 00267 - CONTRACTORS MATERIALS INC. Total:	229.50
Vendor: 05709 - CREDIT BUREAU OF COUNCIL BLUFFS					
Fund: 111 - GENERAL					
MONTHLY FEE - MARCH 2020	CONSULTING SERVICES				50.00
				Fund 111 - GENERAL Total:	50.00
				Vendor 05709 - CREDIT BUREAU OF COUNCIL BLUFFS Total:	50.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 03321 - DALE'S TIRE & RETREADING, INC.					
Fund: 621 - ENVIRONMENTAL SERVICES					
TIRES FOR UNIT #827	VEHICLE MAINTENANCE				656.68
				Fund 621 - ENVIRONMENTAL SERVICES Total:	656.68
				Vendor 03321 - DALE'S TIRE & RETREADING, INC. Total:	656.68
Vendor: 08957 - ELISA GARTON					
Fund: 621 - ENVIRONMENTAL SERVICES					
COVID-19 SUPPLIES	DEPARTMENT SUPPLIES				19.74
				Fund 621 - ENVIRONMENTAL SERVICES Total:	19.74
				Vendor 08957 - ELISA GARTON Total:	19.74
Vendor: 01003 - ELLIOTT EQUIPMENT COMPANY INC.					
Fund: 725 - CENTRAL GARAGE					
ES UNIT #818- SWITCH ROTA	EQUIPMENT MAINTENANCE				48.91
				Fund 725 - CENTRAL GARAGE Total:	48.91
				Vendor 01003 - ELLIOTT EQUIPMENT COMPANY INC. Total:	48.91
Vendor: 04174 - FERGUSON SIGNS, INC					
Fund: 111 - GENERAL					
CITY HALL FRONT SIGN	BUILDING MAINTENANCE				4,460.00
				Fund 111 - GENERAL Total:	4,460.00
				Vendor 04174 - FERGUSON SIGNS, INC Total:	4,460.00
Vendor: 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF					
Fund: 111 - GENERAL					
AIR CONDITIONER REPAIR- EN	VEHICLE MAINTENANCE				446.18
				Fund 111 - GENERAL Total:	446.18
Fund: 621 - ENVIRONMENTAL SERVICES					
REPAIRS TO UNIT #824	VEHICLE MAINTENANCE				8,848.52
				Fund 621 - ENVIRONMENTAL SERVICES Total:	8,848.52
				Vendor 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF Total:	9,294.70
Vendor: 00887 - FYR-TEK INC					
Fund: 225 - MUTUAL FIRE					
PERSONAL PROTECTIVE EQUI	EQUIPMENT				5,365.00
				Fund 225 - MUTUAL FIRE Total:	5,365.00
				Vendor 00887 - FYR-TEK INC Total:	5,365.00
Vendor: 09610 - GRAY TELEVISION GROUP INC					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				1,390.00
				Fund 661 - STORMWATER Total:	1,390.00
				Vendor 09610 - GRAY TELEVISION GROUP INC Total:	1,390.00
Vendor: 06423 - HYDROTEX PARTNERS, LTD					
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- OIL	OIL & ANTIFREEZE				1,537.62
				Fund 725 - CENTRAL GARAGE Total:	1,537.62
				Vendor 06423 - HYDROTEX PARTNERS, LTD Total:	1,537.62
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.					
Fund: 111 - GENERAL					
Jan. sup.	JANITORIAL SUPPLIES				89.25
UNIFORMS-PD	UNIFORMS & CLOTHING				114.24
UNIFORMS-PD	UNIFORMS & CLOTHING				114.24
UNIFORMS-PD	UNIFORMS & CLOTHING				114.24
DEPT SUPP	DEPARTMENT SUPPLIES				52.79
UNIFORMS-PD	UNIFORMS & CLOTHING				114.24
				Fund 111 - GENERAL Total:	599.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 212 - TRANSPORTATION					
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				33.56
				Fund 212 - TRANSPORTATION Total:	33.56
Fund: 621 - ENVIRONMENTAL SERVICES					
RUGS, SHOP TOWELS, MOPS	DEPARTMENT SUPPLIES				103.92
				Fund 621 - ENVIRONMENTAL SERVICES Total:	103.92
				Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:	736.48
Vendor: 00937 - INDEPENDENT PLUMBING AND HEATING, INC					
Fund: 111 - GENERAL					
LACY PARK	BUILDING MAINTENANCE				864.60
				Fund 111 - GENERAL Total:	864.60
				Vendor 00937 - INDEPENDENT PLUMBING AND HEATING, INC Total:	864.60
Vendor: 08525 - INTRALINKS, INC					
Fund: 111 - GENERAL					
SONICWALL SECURITY	DEPARTMENT SUPPLIES				235.60
SONICWALL SECURITY	DEPARTMENT SUPPLIES				650.26
SONIC WALL SECURITY	DEPARTMENT SUPPLIES				359.47
CONTRACTUAL - MARCH	CONTRACTUAL SERVICES				3,272.50
MAR CONTRACTUAL SVC	CONTRACTUAL SERVICES				403.75
				Fund 111 - GENERAL Total:	4,921.58
Fund: 212 - TRANSPORTATION					
SONICWALL SECURITY	DEPARTMENT SUPPLIES				235.60
				Fund 212 - TRANSPORTATION Total:	235.60
Fund: 213 - CEMETERY					
SONICWALL SECURITY	DEPARTMENT SUPPLIES				235.60
				Fund 213 - CEMETERY Total:	235.60
Fund: 621 - ENVIRONMENTAL SERVICES					
SONICWALL SECURITY	DEPARTMENT SUPPLIES				235.60
				Fund 621 - ENVIRONMENTAL SERVICES Total:	235.60
Fund: 721 - GIS SERVICES					
CONTRACTUAL - MARCH	CONTRACTUAL SERVICES				212.50
				Fund 721 - GIS SERVICES Total:	212.50
				Vendor 08525 - INTRALINKS, INC Total:	5,840.88
Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC					
Fund: 111 - GENERAL					
CAMPGROUND INTERNET	PHONE & INTERNET				17.95
WESTMOOR INTERNET	PHONE & INTERNET				17.95
				Fund 111 - GENERAL Total:	35.90
				Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total:	35.90
Vendor: 00192 - J G ELLIOTT CO.INC.					
Fund: 111 - GENERAL					
PUBLIC OFFICIAL BOND - KIM	BONDING				875.00
NOTARY BOND-PD	BONDING				70.00
				Fund 111 - GENERAL Total:	945.00
				Vendor 00192 - J G ELLIOTT CO.INC. Total:	945.00
Vendor: 09474 - JOHN DEERE FINANCIAL					
Fund: 111 - GENERAL					
OIL FILTER	EQUIPMENT MAINTENANCE				41.11
				Fund 111 - GENERAL Total:	41.11
				Vendor 09474 - JOHN DEERE FINANCIAL Total:	41.11
Vendor: 09747 - KNOW HOW LLC					
Fund: 641 - WATER					
VEH MAINT	VEHICLE MAINTENANCE				-2.89
VEHICLE MAINT	VEHICLE MAINTENANCE				160.44
VEHICLE MAINT	VEHICLE MAINTENANCE				-18.99

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
VEH MAINT	VEHICLE MAINTENANCE				-6.53
VEH MAINT	VEHICLE MAINTENANCE				-3.64
Fund 641 - WATER Total:					128.39
Fund: 725 - CENTRAL GARAGE					
POLICE #7- BATTERY	EQUIPMENT MAINTENANCE				99.95
Fund 725 - CENTRAL GARAGE Total:					99.95
Vendor 09747 - KNOW HOW LLC Total:					228.34
Vendor: 10134 - LEE BHM CORP					
Fund: 111 - GENERAL					
MARCH ADVERTISING	LEGAL PUBLICATIONS				13.99
MARCH ADVERTISING	LEGAL PUBLICATIONS				128.49
MARCH ADVERTISING	LEGAL PUBLICATIONS				143.00
MARCH ADVERTISING	LEGAL PUBLICATIONS				64.24
MARCH ADVERTISING	LEGAL PUBLICATIONS				43.56
MARCH ADVERTISING	LEGAL PUBLICATIONS				11.92
MARCH ADVERTISING	LEGAL PUBLICATIONS				7.25
MARCH ADVERTISING	LEGAL PUBLICATIONS				46.26
MARCH ADVERTISING	LEGAL PUBLICATIONS				6.74
MARCH ADVERTISING	RECRUITMENT				511.63
MARCH ADVERTISING	RECRUITMENT				682.30
MARCH ADVERTISING	RECRUITMENT				1,945.80
Fund 111 - GENERAL Total:					3,605.18
Fund: 212 - TRANSPORTATION					
MARCH ADVERTISING	LEGAL PUBLICATIONS				155.60
MARCH ADVERTISING	LEGAL PUBLICATIONS				404.20
MARCH ADVERTISING	LEGAL PUBLICATIONS				386.00
MARCH ADVERTISING	LEGAL PUBLICATIONS				40.83
Fund 212 - TRANSPORTATION Total:					986.63
Fund: 621 - ENVIRONMENTAL SERVICES					
MARCH ADVERTISING	LEGAL PUBLICATIONS				36.75
MARCH ADVERTISING	LEGAL PUBLICATIONS				445.15
Fund 621 - ENVIRONMENTAL SERVICES Total:					481.90
Fund: 631 - WASTEWATER					
MARCH ADVERTISING	LEGAL PUBLICATIONS				31.29
MARCH ADVERTISING	LEGAL PUBLICATIONS				50.34
Fund 631 - WASTEWATER Total:					81.63
Vendor 10134 - LEE BHM CORP Total:					5,155.34
Vendor: 09590 - LEXISNEXIS RISK DATA MANAGEMENT					
Fund: 111 - GENERAL					
CONSULTING-PD	CONSULTING SERVICES				100.00
Fund 111 - GENERAL Total:					100.00
Vendor 09590 - LEXISNEXIS RISK DATA MANAGEMENT Total:					100.00
Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC					
Fund: 212 - TRANSPORTATION					
ENG. SERVICES FOR CHIP SEAL	STREET PROJECTS				8,683.47
Fund 212 - TRANSPORTATION Total:					8,683.47
Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total:					8,683.47
Vendor: 08317 - MATHESON TRI-GAS INC					
Fund: 641 - WATER					
RENT - MACHINES	RENT-MACHINES				66.18
Fund 641 - WATER Total:					66.18
Vendor 08317 - MATHESON TRI-GAS INC Total:					66.18

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 07628 - MENARDS, INC					
Fund: 111 - GENERAL					
CAUTION TAPE	DEPARTMENT SUPPLIES				121.98
				Fund 111 - GENERAL Total:	121.98
Fund: 631 - WASTEWATER					
DEPT SUPP	DEPARTMENT SUPPLIES				6.03
				Fund 631 - WASTEWATER Total:	6.03
				Vendor 07628 - MENARDS, INC Total:	128.01
Vendor: 00705 - MIDLANDS NEWSPAPERS, INC					
Fund: 111 - GENERAL					
SUBSCRIPTION - 2525 CIRCLE	PUBLICATIONS				213.20
				Fund 111 - GENERAL Total:	213.20
				Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:	213.20
Vendor: 07938 - MIDWEST CONNECT, LLC					
Fund: 621 - ENVIRONMENTAL SERVICES					
UB PROCESSING	CONTRACTUAL SERVICES				149.22
UB PROCESSING	CONTRACTUAL SERVICES				40.89
UB PROCESSING	CONTRACTUAL SERVICES				103.89
UB PROCESSING	CONTRACTUAL SERVICES				20.96
				Fund 621 - ENVIRONMENTAL SERVICES Total:	314.96
Fund: 631 - WASTEWATER					
UB PROCESSING	CONTRACTUAL SERVICES				149.22
UB PROCESSING	CONTRACTUAL SERVICES				40.90
UB PROCESSING	CONTRACTUAL SERVICES				103.90
UB PROCESSING	CONTRACTUAL SERVICES				20.96
				Fund 631 - WASTEWATER Total:	314.98
Fund: 641 - WATER					
UB PROCESSING	CONTRACTUAL SERVICES				149.22
UB PROCESSING	CONTRACTUAL SERVICES				40.90
UB PROCESSING	CONTRACTUAL SERVICES				103.90
UB PROCESSING	CONTRACTUAL SERVICES				20.97
				Fund 641 - WATER Total:	314.99
				Vendor 07938 - MIDWEST CONNECT, LLC Total:	944.93
Vendor: 00433 - MOBIUS COMMUNICATIONS COMPANY					
Fund: 111 - GENERAL					
REPAIR PANIC BUTTONS - CIT	BUILDING MAINTENANCE				111.27
				Fund 111 - GENERAL Total:	111.27
				Vendor 00433 - MOBIUS COMMUNICATIONS COMPANY Total:	111.27
Vendor: 02569 - MUNIMETRIX SYSTEMS CORP					
Fund: 111 - GENERAL					
IMAGESILO - MARCH 2020	CONTRACTUAL SERVICES				39.99
				Fund 111 - GENERAL Total:	39.99
				Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total:	39.99
Vendor: 01047 - NEBRASKA MUNICIPAL POWER POOL					
Fund: 111 - GENERAL					
MEMBER DUES	MEMBERSHIPS				4,941.31
				Fund 111 - GENERAL Total:	4,941.31
				Vendor 01047 - NEBRASKA MUNICIPAL POWER POOL Total:	4,941.31
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT					
Fund: 111 - GENERAL					
Electric	ELECTRICITY				423.45
Electric	ELECTRICITY				39.63
Electric	ELECTRICITY				844.10
Electric	ELECTRICITY				844.10
Electric	ELECTRICITY				102.61

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Electric	ELECTRICITY				242.40
Electric	ELECTRICITY				2,724.44
Electric	ELECTRICITY				72.11
Electric	ELECTRICITY				2,959.73
Electric	ELECTRICITY				62.05
Electric	STREET LIGHTS				100.40
Fund 111 - GENERAL Total:					8,415.02
Fund: 212 - TRANSPORTATION					
Electric	ELECTRICITY				609.08
Electric	ELECTRIC POWER				1,611.36
Electric	STREET LIGHTS				28,176.57
Fund 212 - TRANSPORTATION Total:					30,397.01
Fund: 213 - CEMETERY					
Electric	ELECTRICITY				609.38
Fund 213 - CEMETERY Total:					609.38
Fund: 216 - BUSINESS IMPROVEMENT					
Electric	STREET LIGHTS				85.42
Fund 216 - BUSINESS IMPROVEMENT Total:					85.42
Fund: 621 - ENVIRONMENTAL SERVICES					
Electric	ELECTRICITY				732.62
Fund 621 - ENVIRONMENTAL SERVICES Total:					732.62
Fund: 631 - WASTEWATER					
Electric	ELECTRICITY				1,576.98
Electric	ELECTRIC POWER				148.55
Fund 631 - WASTEWATER Total:					1,725.53
Fund: 641 - WATER					
Electric	ELECTRICITY				202.88
Electric	ELECTRIC POWER				470.25
Fund 641 - WATER Total:					673.13
Fund: 725 - CENTRAL GARAGE					
Electric	ELECTRICITY				210.87
Fund 725 - CENTRAL GARAGE Total:					210.87
Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:					42,848.98
Vendor: 00632 - NEBRASKA RURAL RADIO ASSOCIATION					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				100.00
CONTRACTUAL SVC	CONTRACTUAL SERVICES				232.50
Fund 661 - STORMWATER Total:					332.50
Vendor 00632 - NEBRASKA RURAL RADIO ASSOCIATION Total:					332.50
Vendor: 04198 - NEBRASKALAND TIRE, INC					
Fund: 725 - CENTRAL GARAGE					
POLICE #1- TIRES	EQUIPMENT MAINTENANCE				588.00
Fund 725 - CENTRAL GARAGE Total:					588.00
Vendor 04198 - NEBRASKALAND TIRE, INC Total:					588.00
Vendor: 09409 - NETWORKFLEET, INC					
Fund: 212 - TRANSPORTATION					
GPS SERVICE	DEPARTMENT SUPPLIES				126.75
Fund 212 - TRANSPORTATION Total:					126.75
Fund: 621 - ENVIRONMENTAL SERVICES					
GPS SERVICES FOR FLEET	CONTRACTUAL SERVICES				127.70
Fund 621 - ENVIRONMENTAL SERVICES Total:					127.70
Vendor 09409 - NETWORKFLEET, INC Total:					254.45

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC					
Fund: 111 - GENERAL					
Cont. svcs.	CONTRACTUAL SERVICES				378.16
				Fund 111 - GENERAL Total:	378.16
			Vendor 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC Total:		378.16
Vendor: 08840 - ONE CALL CONCEPTS, INC					
Fund: 212 - TRANSPORTATION					
LOCATES	CONTRACTUAL SERVICES				36.35
				Fund 212 - TRANSPORTATION Total:	36.35
Fund: 631 - WASTEWATER					
LOCATES	CONTRACTUAL SERVICES				36.36
				Fund 631 - WASTEWATER Total:	36.36
Fund: 641 - WATER					
LOCATES	CONTRACTUAL SERVICES				36.35
				Fund 641 - WATER Total:	36.35
			Vendor 08840 - ONE CALL CONCEPTS, INC Total:		109.06
Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION					
Fund: 111 - GENERAL					
MARCH DIESEL	OTHER FUEL				524.71
MARCH GASOLINE	GASOLINE				243.33
GASOLINE	GASOLINE				271.50
MARCH FUEL - PARKS, CEM	GASOLINE				729.63
MARCH FUEL - ADM	GASOLINE				12.47
GASOLINE-PD	GASOLINE				3,500.30
				Fund 111 - GENERAL Total:	5,281.94
Fund: 212 - TRANSPORTATION					
UNLEADED GASOLINE	GASOLINE				561.96
UNLEADED GASOLINE	OTHER FUEL				1,475.82
				Fund 212 - TRANSPORTATION Total:	2,037.78
Fund: 213 - CEMETERY					
MARCH FUEL - PARKS, CEM	GASOLINE				394.50
MARCH FUEL - PARKS, CEM	OTHER FUEL				694.07
				Fund 213 - CEMETERY Total:	1,088.57
Fund: 621 - ENVIRONMENTAL SERVICES					
FLEET DIESEL/PROPANE	GASOLINE				188.54
FLEET DIESEL/PROPANE	OTHER FUEL				5,633.33
				Fund 621 - ENVIRONMENTAL SERVICES Total:	5,821.87
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- FLEET GAS	GASOLINE				68.08
				Fund 725 - CENTRAL GARAGE Total:	68.08
			Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:		14,298.24
Vendor: 00796 - POWERPLAN					
Fund: 621 - ENVIRONMENTAL SERVICES					
REPAIRS FOR COMPOST TURN	EQUIPMENT MAINTENANCE				374.50
PARTS FOR COMPOST TURNE	EQUIPMENT MAINTENANCE				83.76
				Fund 621 - ENVIRONMENTAL SERVICES Total:	458.26
			Vendor 00796 - POWERPLAN Total:		458.26
Vendor: 01920 - PRAISE WINDOWS INC					
Fund: 111 - GENERAL					
Bldg main.	BUILDING MAINTENANCE				690.00
				Fund 111 - GENERAL Total:	690.00
			Vendor 01920 - PRAISE WINDOWS INC Total:		690.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00471 - PRO OVERHEAD DOOR					
Fund: 111 - GENERAL					
18' DOOR REPAIR	BUILDING MAINTENANCE				148.50
Fund 111 - GENERAL Total:					148.50
Vendor 00471 - PRO OVERHEAD DOOR Total:					148.50
Vendor: 00266 - QUILL CORPORATION					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				446.98
Fund 111 - GENERAL Total:					446.98
Vendor 00266 - QUILL CORPORATION Total:					446.98
Vendor: 00798 - REGISTER OF DEEDS					
Fund: 213 - CEMETERY					
DEED OF BURIAL	LEGAL FEES				10.00
DEED OF BURIAL	LEGAL FEES				10.00
Fund 213 - CEMETERY Total:					20.00
Vendor 00798 - REGISTER OF DEEDS Total:					20.00
Vendor: 00852 - SCOTTS BLUFF COUNTY COURT					
Fund: 111 - GENERAL					
LEGAL FEES-PD	LEGAL FEES				221.00
Fund 111 - GENERAL Total:					221.00
Vendor 00852 - SCOTTS BLUFF COUNTY COURT Total:					221.00
Vendor: 00827 - SCOTTSBLUFF PUB SCHOOLS					
Fund: 111 - GENERAL					
LICENSE FEES PAYABLE	BIKE LICENSE PAYABLE				5.00
LICENSE FEES PAYABLE	TOBACCO LICENSE PAYABLE				45.00
LICENSE FEES PAYABLE	PEDDLERS PERMIT PAYABLE				40.00
LICENSE FEES PAYABLE	LIQUOR LICENSE PAYABLE				5,300.00
LICENSE FEES PAYABLE	CONTRACTORS LIC PAYABLE				1,125.00
LICENSE FEES PAYABLE	PAWN BROKER LIC PAYABLE				50.00
Fund 111 - GENERAL Total:					6,565.00
Vendor 00827 - SCOTTSBLUFF PUB SCHOOLS Total:					6,565.00
Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC					
Fund: 111 - GENERAL					
EMPLOYEE SERVICE AWARDS	DEPARTMENT SUPPLIES				36.00
EMPLOYEE SERVICE AWARDS	DEPARTMENT SUPPLIES				36.00
EMPLOYEE SERVICE AWARDS	DEPARTMENT SUPPLIES				68.00
EMPLOYEE SERVICE AWARDS	DEPARTMENT SUPPLIES				25.00
Fund 111 - GENERAL Total:					165.00
Fund: 212 - TRANSPORTATION					
EMPLOYEE SERVICE AWARDS	DEPARTMENT SUPPLIES				25.00
Fund 212 - TRANSPORTATION Total:					25.00
Fund: 213 - CEMETERY					
EMPLOYEE SERVICE AWARDS	DEPARTMENT SUPPLIES				32.00
Fund 213 - CEMETERY Total:					32.00
Fund: 621 - ENVIRONMENTAL SERVICES					
EMPLOYEE SERVICE AWARDS	DEPARTMENT SUPPLIES				32.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					32.00
Vendor 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC Total:					254.00
Vendor: 00021 - SIMMONS OLSEN LAW FIRM, P.C.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				4,167.18
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				6,885.61
CONTRACTUAL SERVICES	PATHWAY				2,745.00
Fund 111 - GENERAL Total:					13,797.79

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 219 - INDUSTRIAL SITES					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				67.50
				Fund 219 - INDUSTRIAL SITES Total:	67.50
Fund: 224 - ECONOMIC DEVELOPMENT					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				983.50
				Fund 224 - ECONOMIC DEVELOPMENT Total:	983.50
Fund: 621 - ENVIRONMENTAL SERVICES					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				162.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	162.00
				Vendor 00021 - SIMMONS OLSEN LAW FIRM, P.C. Total:	15,010.79
Vendor: 10135 - STADRI EMBLEMS					
Fund: 111 - GENERAL					
FLAG PATCHES FOR UNIFORM	UNIFORMS & CLOTHING				72.99
				Fund 111 - GENERAL Total:	72.99
				Vendor 10135 - STADRI EMBLEMS Total:	72.99
Vendor: 08821 - TYLER TECHNOLOGIES, INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
ONLINE UB FEES	CONTRACTUAL SERVICES				1,045.83
				Fund 621 - ENVIRONMENTAL SERVICES Total:	1,045.83
Fund: 631 - WASTEWATER					
ONLINE UB FEES	CONTRACTUAL SERVICES				1,045.83
				Fund 631 - WASTEWATER Total:	1,045.83
Fund: 641 - WATER					
ONLINE UB FEES	CONTRACTUAL SERVICES				1,045.84
				Fund 641 - WATER Total:	1,045.84
				Vendor 08821 - TYLER TECHNOLOGIES, INC Total:	3,137.50
Vendor: 09239 - UNIQUE MANAGEMENT SERVICES, INC					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				62.65
				Fund 111 - GENERAL Total:	62.65
				Vendor 09239 - UNIQUE MANAGEMENT SERVICES, INC Total:	62.65
Vendor: 01217 - US BANK					
Fund: 212 - TRANSPORTATION					
2018 GO HWY BONDS - INT P	DEBT SERVICE-INTEREST				20,324.69
2015 GO HWY BONDS - INT P	DEBT SERVICE-INTEREST				4,080.00
				Fund 212 - TRANSPORTATION Total:	24,404.69
Fund: 412 - LEASE CORPORATION					
LEASING CORP BONDS - INT P	DEBT SERVICE-INTEREST				6,600.57
				Fund 412 - LEASE CORPORATION Total:	6,600.57
Fund: 661 - STORMWATER					
2018 GO HWY BONDS - INT P	DEBT SERVICE-INTEREST				4,352.81
				Fund 661 - STORMWATER Total:	4,352.81
				Vendor 01217 - US BANK Total:	35,358.07
Vendor: 10117 - WESTERN FARMS, LLC					
Fund: 224 - ECONOMIC DEVELOPMENT					
CONSTRUCTION DRAW 2	ECONOMIC DEVELOPMENT				163,146.76
CONSTRUCTION DRAW 3	ECONOMIC DEVELOPMENT				51,000.00
				Fund 224 - ECONOMIC DEVELOPMENT Total:	214,146.76
				Vendor 10117 - WESTERN FARMS, LLC Total:	214,146.76
Vendor: 00344 - WESTERN PATHOLOGY CONSULTANTS, INC					
Fund: 111 - GENERAL					
CONTRACT SERVICES - DOT TE	CONTRACTUAL SERVICES				203.75
				Fund 111 - GENERAL Total:	203.75
				Vendor 00344 - WESTERN PATHOLOGY CONSULTANTS, INC Total:	203.75

Expense Approval Report

Post Dates: 04/07/2020 - 04/20/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 04430 - WESTERN TRAVEL TERMINAL, LLC					
Fund: 111 - GENERAL					
VEH MAINT-PD	VEHICLE MAINTENANCE				576.00
				Fund 111 - GENERAL Total:	576.00
				Vendor 04430 - WESTERN TRAVEL TERMINAL, LLC Total:	576.00
Vendor: 09641 - WOODS & AITKEN LLP					
Fund: 111 - GENERAL					
UNION NEGOTIATIONS	CONTRACTUAL SERVICES				1,860.00
				Fund 111 - GENERAL Total:	1,860.00
Fund: 212 - TRANSPORTATION					
UNION NEGOTIATIONS	CONTRACTUAL SERVICES				247.50
				Fund 212 - TRANSPORTATION Total:	247.50
Fund: 621 - ENVIRONMENTAL SERVICES					
UNION NEGOTIATIONS	CONTRACTUAL SERVICES				247.50
				Fund 621 - ENVIRONMENTAL SERVICES Total:	247.50
Fund: 631 - WASTEWATER					
UNION NEGOTIATIONS	CONTRACTUAL SERVICES				247.50
				Fund 631 - WASTEWATER Total:	247.50
Fund: 641 - WATER					
UNION NEGOTIATIONS	CONTRACTUAL SERVICES				247.50
				Fund 641 - WATER Total:	247.50
				Vendor 09641 - WOODS & AITKEN LLP Total:	2,850.00
				Grand Total:	437,680.37

Report Summary

Fund Summary

Fund	Expense Amount
111 - GENERAL	61,416.43
212 - TRANSPORTATION	67,510.20
213 - CEMETERY	1,985.55
216 - BUSINESS IMPROVEMENT	85.42
218 - PUBLIC SAFETY	2,980.63
219 - INDUSTRIAL SITES	67.50
224 - ECONOMIC DEVELOPMENT	215,130.26
225 - MUTUAL FIRE	5,365.00
412 - LEASE CORPORATION	6,600.57
621 - ENVIRONMENTAL SERVICES	61,175.47
631 - WASTEWATER	3,799.74
641 - WATER	2,719.22
661 - STORMWATER	6,075.31
721 - GIS SERVICES	212.50
725 - CENTRAL GARAGE	2,556.57
Grand Total:	437,680.37

Account Summary

Account Number	Account Name	Expense Amount
111-21212	BIKE LICENSE PAYABLE	5.00
111-21214	TOBACCO LICENSE PAYA	45.00
111-21215	PEDDLERS PERMIT PAYA	40.00
111-21216	LIQUOR LICENSE PAYABL	5,300.00
111-21217	CONTRACTORS LIC PAYA	1,125.00
111-21221	PAWN BROKER LIC PAYA	50.00
111-52111-111	DEPARTMENT SUPPLIES	88.79
111-52111-116	DEPARTMENT SUPPLIES	1,245.33
111-52111-121	DEPARTMENT SUPPLIES	36.00
111-52111-141	DEPARTMENT SUPPLIES	55.16
111-52111-142	DEPARTMENT SUPPLIES	514.98
111-52111-171	DEPARTMENT SUPPLIES	376.48
111-52121-111	JANITORIAL SUPPLIES	-31.59
111-52121-151	JANITORIAL SUPPLIES	280.84
111-52181-141	UNIFORMS & CLOTHING	72.99
111-52181-142	UNIFORMS & CLOTHING	456.96
111-52211-111	PUBLICATIONS	213.20
111-52311-114	MEMBERSHIPS	4,941.31
111-52511-111	GASOLINE	12.47
111-52511-141	GASOLINE	243.33
111-52511-142	GASOLINE	3,500.30
111-52511-143	GASOLINE	271.50
111-52511-171	GASOLINE	729.63
111-52521-141	OTHER FUEL	524.71
111-53111-112	CONTRACTUAL SERVICE	203.75
111-53111-114	CONTRACTUAL SERVICE	6,885.61
111-53111-115	CONTRACTUAL SERVICE	39.99
111-53111-116	CONTRACTUAL SERVICE	3,676.25
111-53111-142	CONTRACTUAL SERVICE	6,071.18
111-53111-151	CONTRACTUAL SERVICE	583.64
111-53121-112	CONSULTING SERVICES	50.00
111-53121-142	CONSULTING SERVICES	100.00
111-53161-112	LEGAL PUBLICATIONS	13.99
111-53161-115	LEGAL PUBLICATIONS	398.46
111-53161-143	LEGAL PUBLICATIONS	11.92
111-53161-171	LEGAL PUBLICATIONS	53.00
111-53211-142	LEGAL FEES	221.00
111-53421-111	BUILDING MAINTENANC	4,571.27

Account Summary

Account Number	Account Name	Expense Amount
111-53421-151	BUILDING MAINTENANC	690.00
111-53421-171	BUILDING MAINTENANC	1,013.10
111-53441-142	EQUIPMENT MAINTENA	257.38
111-53441-171	EQUIPMENT MAINTENA	41.11
111-53451-141	VEHICLE MAINTENANCE	446.18
111-53451-142	VEHICLE MAINTENANCE	600.16
111-53511-111	ELECTRICITY	423.45
111-53511-141	ELECTRICITY	883.73
111-53511-142	ELECTRICITY	946.71
111-53511-143	ELECTRICITY	242.40
111-53511-151	ELECTRICITY	2,724.44
111-53511-171	ELECTRICITY	3,031.84
111-53511-172	ELECTRICITY	62.05
111-53551-171	STREET LIGHTS	100.40
111-53561-171	PHONE & INTERNET	17.95
111-53561-172	PHONE & INTERNET	17.95
111-53631-111	RENT-MACHINES	110.40
111-53811-115	BONDING	875.00
111-53811-142	BONDING	70.00
111-53913-112	RECRUITMENT	3,139.73
111-54391-171	PATHWAY	2,745.00
212-52111-212	DEPARTMENT SUPPLIES	603.38
212-52411-212	POSTAGE	16.64
212-52511-212	GASOLINE	561.96
212-52521-212	OTHER FUEL	1,475.82
212-53111-212	CONTRACTUAL SERVICE	283.85
212-53161-212	LEGAL PUBLICATIONS	986.63
212-53511-212	ELECTRICITY	609.08
212-53531-212	ELECTRIC POWER	1,611.36
212-53551-212	STREET LIGHTS	28,176.57
212-53561-212	PHONE & INTERNET	96.75
212-54322-212	STREET PROJECTS	8,683.47
212-57115-212	DEBT SERVICE-INTEREST	24,404.69
213-52111-213	DEPARTMENT SUPPLIES	267.60
213-52511-213	GASOLINE	394.50
213-52521-213	OTHER FUEL	694.07
213-53211-213	LEGAL FEES	20.00
213-53511-213	ELECTRICITY	609.38
216-53551-000	STREET LIGHTS	85.42
218-54411-142	EQUIPMENT	2,980.63
219-53111-111	CONTRACTUAL SERVICE	67.50
224-53111-114	CONTRACTUAL SERVICE	983.50
224-59111-114	ECONOMIC DEVELOPME	214,146.76
225-54411-141	EQUIPMENT	5,365.00
412-57115-111	DEBT SERVICE-INTEREST	6,600.57
621-52111-621	DEPARTMENT SUPPLIES	927.11
621-52511-621	GASOLINE	188.54
621-52521-621	OTHER FUEL	5,633.33
621-53111-621	CONTRACTUAL SERVICE	1,897.99
621-53161-621	LEGAL PUBLICATIONS	481.90
621-53193-621	DISPOSAL FEES	41,295.52
621-53441-621	EQUIPMENT MAINTENA	458.26
621-53451-621	VEHICLE MAINTENANCE	9,505.20
621-53511-621	ELECTRICITY	732.62
621-53561-621	PHONE & INTERNET	55.00
631-52111-631	DEPARTMENT SUPPLIES	6.03
631-53111-631	CONTRACTUAL SERVICE	1,844.73
631-53161-631	LEGAL PUBLICATIONS	81.63

Account Summary

Account Number	Account Name	Expense Amount
631-53511-631	ELECTRICITY	1,576.98
631-53531-631	ELECTRIC POWER	148.55
631-53561-631	PHONE & INTERNET	55.00
631-53571-631	CELLULAR PHONE	86.82
641-53111-641	CONTRACTUAL SERVICE	1,764.70
641-53451-641	VEHICLE MAINTENANCE	128.39
641-53511-641	ELECTRICITY	202.88
641-53531-641	ELECTRIC POWER	470.25
641-53571-641	CELLULAR PHONE	86.82
641-53631-641	RENT-MACHINES	66.18
661-53111-661	CONTRACTUAL SERVICE	1,722.50
661-57115-661	DEBT SERVICE-INTEREST	4,352.81
721-53111-721	CONTRACTUAL SERVICE	212.50
725-52511-725	GASOLINE	68.08
725-52531-725	OIL & ANTIFREEZE	1,537.62
725-53441-725	EQUIPMENT MAINTENA	740.00
725-53511-725	ELECTRICITY	210.87
Grand Total:		437,680.37

Project Account Summary

Project Account Key	Expense Amount
None	435,957.87
6002053111	1,722.50
Grand Total:	437,680.37

Account #	Status	Contact	Service Address	Refund Amount
070-4975-03	Inactive	R & K LAND CO LLC	1923 E 32ND ST SCOTTSBLUFF NE 69361	142.12
030-3806-04	Inactive	MANDY NATALE	1513 AVE F SCOTTSBLUFF NE 69361	39.96
045-3371-03	Inactive	JANIE GONZALES	1418 16TH AVE SCOTTSBLUFF NE 69361	100
020-1843-02	Inactive	TOBY ROGERS	1819 AVE H SCOTTSBLUFF NE 69361	11.59
030-1591-01	Inactive	CINDY WEINMASTER	1514 AVE M SCOTTSBLUFF NE 69361	88.89
5				\$382.56

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item Fin Rep1

Council to receive the March 2020 Financial Report.

Staff Contact: Liz Hilyard, Finance Director

City of Scottsbluff

FUND EQUITY IN CASH - YEAR TO DATE

FOR THE SIX MONTHS ENDED MARCH 31, 2020 AND 2019

Fund	Fund #	OCTOBER 1, 2018	OCTOBER 1, 2019	
		MARCH 31, 2019	MARCH 31, 2020	
		NET CHANGE IN CASH	NET CHANGE IN CASH	
General	111	\$ 540,818.30	\$ 435,723.10	
Regional Library	211	1,051.25	\$ 1,576.73	
Transportation	212	(1,371,987.04)	\$ 63,151.01	
Cemetery	213	61,537.14	\$ 12,772.90	
Cemetery Perp Care	214	(56,870.33)	\$ 5,157.58	
Special Projects	215	31,553.59	\$ 1,122,093.76	HAIL INSURANCE PROCEEDS
Business Improvement	216	17,773.66	\$ (12,412.46)	CHARGEBACKS FOR SERVICE FROM PARKS & STREETS DEPTS
Public Safety	218	(71,563.25)	\$ (54,992.90)	HAIL INSURANCE PROCEEDS, LESS ANNUAL COMM CENTER PAYMENT
Scb Industrial Sites	219	(101,180.58)	\$ 1,935.05	
Keno	223	(52,909.68)	\$ (14,303.68)	BALLON FEST PMT, PURCHASE PLAYGROUND EQUIPMENT
Economic Development	224	(222,724.56)	\$ 128,314.49	
Mutual Fire Organization	225	24,164.88	\$ 51,039.82	
Debt Service	311	(448,106.25)	\$ (323,373.12)	BOND PAYMENTS
TIF	321	(170,679.21)	\$ (167,195.98)	BONDHOLDER PAYMENTS
CDBG	411	0.95	\$ 669.65	
Leasing Corporation	412	(19.82)	\$ 131.13	
Capital Projects	511	14,770.46	\$ 20,956.80	
Environmental Services	621	250,157.60	\$ 173,754.43	
Wastewater	631	(152,033.29)	\$ 371,116.38	
Water	641	132,803.41	\$ 159,063.92	
Electric	651	43.64	\$ 31,214.73	
Stormwater	661	(275,165.78)	\$ (34,905.73)	BOND PAYMENTS
GIS	721	9,834.05	\$ 21,091.48	
Central Garage	725	(93,320.84)	\$ (80,281.04)	INTERNAL SERVICE FUND
Unemployment Comp	811	2.03	\$ 1,422.12	
Health Insurance	812	(2,906.17)	\$ 38,953.43	CLAIMS IN EXCESS OF REINSURANCE
TOTAL		\$ (1,934,955.84)	\$ 1,952,673.60	

City of Scottsbluff

Fund Equity in Cash

March 31, 2020

Fund	Fund #	2 YRS PRIOR March 31, 2018	PRIOR YEAR March 31, 2019	PRIOR MONTH February 29, 2020	CURRENT MONTH March 31, 2020	MONTHLY CHANGE IN CASH
General	111	\$ 5,678,935.95	\$ 6,805,409.47	\$ 7,875,050.82	\$ 7,879,334.00	\$ 4,283.18
Regional Library	211	46,572.13	49,489.38	53,214.98	53,419.87	204.89
Transportation	212	2,545,662.91	3,404,036.10	3,003,786.63	3,375,648.59	371,861.96
Cemetery	213	28,247.39	103,170.93	104,561.39	96,493.37	(8,068.02)
Cemetery Perp Care	214	661,786.98	676,782.40	704,936.78	713,785.30	8,848.52
Special Projects	215	243,094.47	158,497.09	1,285,018.24	1,294,150.17	9,131.93
Business Improvement	216	234,306.36	277,159.92	244,670.43	241,187.82	(3,482.61)
Public Safety	218	308,022.94	338,148.59	402,728.30	403,207.58	479.28
Scb Industrial Sites	219	169,227.02	68,352.51	70,660.74	70,790.59	129.85
Keno	223	222,502.17	201,523.89	169,419.31	164,302.22	(5,117.09)
Economic Development	224	4,819,898.82	3,351,233.58	4,263,669.18	4,352,035.81	88,366.63
Mutual Fire Organization	225	223,982.73	295,763.07	383,040.46	383,744.36	703.90
Debt Service	311	2,779,432.82	2,940,634.56	3,224,458.80	3,256,492.68	32,033.88
TIF	321	205,123.15	193,750.05	213,007.62	203,062.75	(9,944.87)
CDBG	411	30,715.00	31,042.69	31,992.61	32,051.40	58.79
Leasing Corporation	412	6,717.71	6,769.30	6,961.57	6,974.36	12.79
Capital Projects	511	73,356.80	94,757.82	104,444.57	106,840.26	2,395.69
Environmental Services	621	1,359,681.09	2,064,349.67	2,589,975.88	2,737,489.59	147,513.71
Wastewater	631	2,603,532.60	2,587,649.32	2,879,377.18	3,016,498.38	137,121.20
Water	641	1,711,083.21	2,104,182.22	2,572,409.47	2,616,889.38	44,479.91
Electric	651	1,431,729.82	1,447,004.06	1,491,283.23	1,494,023.73	2,740.50
Stormwater	661	633,858.57	594,602.67	564,643.23	573,149.76	8,506.53
GIS	721	41,575.66	64,666.34	105,048.47	102,179.27	(2,869.20)
Central Garage	725	(172,000.82)	(337,681.53)	(459,402.51)	(478,212.45)	(18,809.94)
Unemployment Comp	811	66,853.53	67,566.75	69,598.97	69,726.87	127.90
Health Insurance	812	1,634,814.36	2,001,525.84	2,388,215.87	2,526,638.36	138,422.49
TOTAL		\$ 27,588,713.37	\$ 29,590,386.69	\$ 34,342,772.22	\$ 35,291,904.02	\$ 949,131.80

annual STP funds rec'd



Actual to budget rev c/y & p/y - ALL FUNDS

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
400 - Taxes	2,692,909.42	2,672,557.72	4,875,642.00	357,972.34	2,857,773.97	2,017,868.03	41 %
412 - Intergovernmental	22,423.17	43,250.84	100,474.00	15,045.14	53,330.82	47,143.18	47 %
420 - Charges for Services	195,668.54	200,740.93	470,550.00	19,472.92	176,677.84	293,872.16	62 %
460 - Investment Income	32,921.46	65,365.69	50,000.00	14,453.11	64,495.53	(14,495.53)	-29 %
470 - Miscellaneous Revenues	602,946.57	50,994.73	33,185.00	1,186.19	73,839.54	(40,654.54)	-123 %
480 - Other Financing Uses	1,634,033.59	2,001,718.10	2,877,000.00	246,983.80	1,543,400.70	1,333,599.30	46 %
111 - GENERAL Totals:	5,180,902.75	5,034,628.01	8,406,851.00	655,113.50	4,769,518.40	0.00	43 %
<u>211 - REGIONAL LIBRARY</u>							
460 - Investment Income	312.26	537.03	400.00	97.99	454.07	(54.07)	-14 %
470 - Miscellaneous Revenues	601.30	554.40	1,000.00	106.90	484.85	515.15	52 %
211 - REGIONAL LIBRARY Totals:	913.56	1,091.43	1,400.00	204.89	938.92	0.00	33 %
<u>212 - TRANSPORTATION</u>							
400 - Taxes	431,198.43	399,402.50	1,109,910.00	70,562.72	630,123.98	479,786.02	43 %
412 - Intergovernmental	1,108,390.35	1,153,237.03	2,101,426.00	470,642.13	1,241,635.89	859,790.11	41 %
420 - Charges for Services	1,860.00	26,882.50	0.00	0.00	4,017.50	(4,017.50)	0 %
460 - Investment Income	14,697.76	34,629.61	10,000.00	6,191.97	25,928.81	(15,928.81)	-159 %
470 - Miscellaneous Revenues	234,915.78	8,502.31	0.00	226.25	37,770.65	(37,770.65)	0 %
480 - Other Financing Uses	0.00	0.00	1,700,000.00	0.00	18,520.98	1,681,479.02	99 %
212 - TRANSPORTATION Totals:	1,791,062.32	1,622,653.95	4,921,336.00	547,623.07	1,957,997.81	0.00	60 %
<u>213 - CEMETERY</u>							
420 - Charges for Services	24,400.00	27,350.00	53,800.00	4,350.00	19,800.00	34,000.00	63 %
460 - Investment Income	182.53	732.16	100.00	177.00	804.29	(704.29)	-704 %
470 - Miscellaneous Revenues	17,201.80	17,250.00	33,000.00	2,850.00	19,500.00	13,500.00	41 %
480 - Other Financing Uses	65,000.00	105,000.00	140,000.00	0.00	70,000.00	70,000.00	50 %
213 - CEMETERY Totals:	106,784.33	150,332.16	226,900.00	7,377.00	110,104.29	0.00	51 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
400 - Taxes	48,847.27	44,810.89	165,000.00	5,939.22	51,539.33	113,460.67	69 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
420 - Charges for Services	8,200.00	10,000.00	17,000.00	1,600.00	8,400.00	8,600.00	51 %
460 - Investment Income	4,327.49	7,495.31	4,000.00	1,309.30	6,042.11	(2,042.11)	-51 %
214 - CEMETARY PERPETUAL CARE Totals:	61,374.76	62,306.20	186,000.00	8,848.52	65,981.44	0.00	65 %
<u>215 - SPECIAL PROJECTS</u>							
400 - Taxes	65,247.34	40,103.99	0.00	6,908.00	53,285.24	(53,285.24)	0 %
412 - Intergovernmental	10,750.21	44,366.95	0.00	0.00	6,001.04	(6,001.04)	0 %
450 - Contributions & Donations	3,242.00	3,209.00	0.00	0.00	3,160.00	(3,160.00)	0 %
460 - Investment Income	1,629.61	1,571.52	1,000.00	2,373.87	9,632.82	(8,632.82)	-863 %
470 - Miscellaneous Revenues	0.00	823.75	500,000.00	0.00	1,085,839.66	(585,839.66)	-117 %
215 - SPECIAL PROJECTS Totals:	80,869.16	90,075.21	501,000.00	9,281.87	1,157,918.76	0.00	-131 %
<u>216 - BUSINESS IMPROVEMENT</u>							
400 - Taxes	12,142.09	8,565.88	54,300.00	931.91	5,397.73	48,902.27	90 %
412 - Intergovernmental	0.00	25,258.00	0.00	0.00	0.00	0.00	0 %
460 - Investment Income	1,575.17	3,002.63	1,500.00	442.41	2,105.91	(605.91)	-40 %
216 - BUSINESS IMPROVEMENT Totals:	13,717.26	36,826.51	55,800.00	1,374.32	7,503.64	0.00	87 %
<u>218 - PUBLIC SAFETY</u>							
400 - Taxes	63,682.37	58,420.14	216,000.00	7,742.97	67,192.00	148,808.00	69 %
412 - Intergovernmental	3,819.14	3,368.21	0.00	1,774.56	6,373.24	(6,373.24)	0 %
460 - Investment Income	2,330.11	3,698.49	2,000.00	739.61	3,515.84	(1,515.84)	-76 %
470 - Miscellaneous Revenues	0.00	0.00	0.00	0.00	118,981.67	(118,981.67)	0 %
218 - PUBLIC SAFETY Totals:	69,831.62	65,486.84	218,000.00	10,257.14	196,062.75	0.00	10 %
<u>219 - INDUSTRIAL SITES</u>							
460 - Investment Income	1,350.76	1,226.76	200.00	129.85	604.50	(404.50)	-202 %
219 - INDUSTRIAL SITES Totals:	1,350.76	1,226.76	200.00	129.85	604.50	0.00	-202 %
<u>223 - KENO</u>							
460 - Investment Income	1,405.26	2,308.22	1,000.00	301.38	1,441.70	(441.70)	-44 %
470 - Miscellaneous Revenues	43,640.91	33,916.50	70,000.00	5,525.53	33,446.26	36,553.74	52 %
223 - KENO Totals:	45,046.17	36,224.72	71,000.00	5,826.91	34,887.96	0.00	51 %
<u>224 - ECONOMIC DEVELOPMENT</u>							
400 - Taxes	500,235.67	485,935.20	849,991.00	74,536.63	564,874.54	285,116.46	34 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
460 - Investment Income	35,129.17	43,407.73	30,000.00	7,982.97	38,297.01	(8,297.01)	-28 %
470 - Miscellaneous Revenues	69,107.13	131,908.06	324,253.00	68,189.02	204,032.63	120,220.37	37 %
224 - ECONOMIC DEVELOPMENT Totals:	604,471.97	661,250.99	1,204,244.00	150,708.62	807,204.18	0.00	33 %
<u>225 - MUTUAL FIRE</u>							
412 - Intergovernmental	285,715.00	0.00	0.00	0.00	3,145.00	(3,145.00)	0 %
460 - Investment Income	1,745.33	3,157.50	2,000.00	703.90	3,269.40	(1,269.40)	-63 %
470 - Miscellaneous Revenues	52,848.00	47,253.50	94,507.00	0.00	52,848.00	41,659.00	44 %
225 - MUTUAL FIRE Totals:	340,308.33	50,411.00	96,507.00	703.90	59,262.40	0.00	39 %
<u>311 - DEBT SERVICE</u>							
400 - Taxes	192,602.58	184,730.18	946,741.00	29,980.47	220,094.72	726,646.28	77 %
460 - Investment Income	18,194.35	31,416.34	20,000.00	5,973.41	27,663.83	(7,663.83)	-38 %
470 - Miscellaneous Revenues	79,084.66	79,213.86	103,409.00	0.00	71,514.50	31,894.50	31 %
480 - Other Financing Uses	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	100 %
311 - DEBT SERVICE Totals:	289,881.59	295,360.38	2,070,150.00	35,953.88	319,273.05	0.00	85 %
<u>321 - TIF PROJECTS</u>							
400 - Taxes	24,368.56	22,395.36	439,457.00	0.00	24,476.01	414,980.99	94 %
460 - Investment Income	1,372.20	2,120.25	1,300.00	372.48	1,742.72	(442.72)	-34 %
480 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	25,740.76	24,515.61	740,757.00	372.48	26,218.73	0.00	96 %
<u>411 - CDBG</u>							
460 - Investment Income	203.57	332.12	300.00	58.79	273.64	26.36	9 %
411 - CDBG Totals:	203.57	332.12	300.00	58.79	273.64	0.00	9 %
<u>412 - LEASE CORPORATION</u>							
460 - Investment Income	44.67	72.55	50.00	12.79	59.60	(9.60)	-19 %
480 - Other Financing Uses	675,300.99	681,845.74	689,395.00	0.00	682,350.67	7,044.33	1 %
412 - LEASE CORPORATION Totals:	675,345.66	681,918.29	689,445.00	12.79	682,410.27	0.00	1 %
<u>511 - CAPITAL PROJECTS FUND</u>							
400 - Taxes	18,091.45	16,596.61	59,000.00	2,199.71	19,088.66	39,911.34	68 %
460 - Investment Income	438.31	933.03	500.00	195.98	845.68	(345.68)	-69 %
511 - CAPITAL PROJECTS FUND Totals:	18,529.76	17,529.64	59,500.00	2,395.69	19,934.34	0.00	66 %
<u>621 - ENVIRONMENTAL SERVICES</u>							

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
420 - Charges for Services	1,436,240.61	1,470,738.56	2,992,612.00	245,902.29	1,503,548.04	1,489,063.96	50 %
460 - Investment Income	7,654.52	19,832.80	5,000.00	5,021.40	22,833.27	(17,833.27)	-357 %
470 - Miscellaneous Revenues	46.42	0.00	500.00	0.00	0.00	500.00	100 %
480 - Other Financing Uses	0.00	0.00	0.00	0.00	2,984.95	(2,984.95)	0 %
621 - ENVIRONMENTAL SERVICES Totals:	1,443,941.55	1,490,571.36	2,998,112.00	250,923.69	1,529,366.26	0.00	49 %
<u>631 - WASTEWATER</u>							
420 - Charges for Services	1,308,594.73	1,310,491.54	2,680,016.00	229,669.03	1,335,720.36	1,344,295.64	50 %
440 - Rents	10,805.00	0.00	0.00	0.00	0.00	0.00	0 %
460 - Investment Income	16,368.87	26,422.53	15,000.00	5,533.18	24,141.15	(9,141.15)	-61 %
480 - Other Financing Uses	0.00	0.00	0.00	0.00	11,235.18	(11,235.18)	0 %
631 - WASTEWATER Totals:	1,335,768.60	1,336,914.07	2,695,016.00	235,202.21	1,371,096.69	0.00	49 %
<u>641 - WATER</u>							
420 - Charges for Services	923,159.08	945,485.78	1,951,089.00	128,652.81	940,791.57	1,010,297.43	52 %
440 - Rents	17,769.82	17,776.43	39,788.00	3,144.12	22,905.71	16,882.29	42 %
460 - Investment Income	12,147.26	22,051.82	15,000.00	4,800.18	21,980.18	(6,980.18)	-47 %
470 - Miscellaneous Revenues	12,989.22	15,894.25	5,000.00	3,783.30	18,846.59	(13,846.59)	-277 %
641 - WATER Totals:	966,065.38	1,001,208.28	2,010,877.00	140,380.41	1,004,524.05	0.00	50 %
<u>651 - ELECTRIC</u>							
460 - Investment Income	9,487.00	15,480.94	10,000.00	2,740.50	12,755.54	(2,755.54)	-28 %
470 - Miscellaneous Revenues	1,392,033.59	1,813,218.10	2,700,000.00	246,983.80	1,454,900.70	1,245,099.30	46 %
651 - ELECTRIC Totals:	1,401,520.59	1,828,699.04	2,710,000.00	249,724.30	1,467,656.24	0.00	46 %
<u>661 - STORMWATER</u>							
420 - Charges for Services	38,953.57	47,875.96	117,600.00	10,193.78	56,548.55	61,051.45	52 %
460 - Investment Income	4,165.86	6,836.91	3,400.00	1,051.33	4,790.63	(1,390.63)	-41 %
470 - Miscellaneous Revenues	251.03	0.00	8,407.00	160.00	12,910.00	(4,503.00)	-54 %
480 - Other Financing Uses	25,000.00	25,000.00	50,000.00	0.00	25,000.00	25,000.00	50 %
661 - STORMWATER Totals:	68,370.46	79,712.87	179,407.00	11,405.11	99,249.18	0.00	45 %
<u>713 - CASH & INVESTMENT POOL</u>							
470 - Miscellaneous Revenues	5.19	9.81	0.00	10.00	(5.11)	5.11	0 %
713 - CASH & INVESTMENT POOL Totals:	5.19	9.81	0.00	10.00	(5.11)	0.00	0 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>721 - GIS SERVICES</u>							
460 - Investment Income	299.15	625.25	200.00	187.43	827.38	(627.38)	-314 %
480 - Other Financing Uses	48,500.00	48,500.00	105,575.00	0.00	52,787.50	52,787.50	50 %
721 - GIS SERVICES Totals:	48,799.15	49,125.25	105,775.00	187.43	53,614.88	0.00	49 %
<u>725 - CENTRAL GARAGE</u>							
420 - Charges for Services	86,635.60	92,245.30	230,200.00	7,195.44	59,660.19	170,539.81	74 %
725 - CENTRAL GARAGE Totals:	86,635.60	92,245.30	230,200.00	7,195.44	59,660.19	0.00	74 %
<u>811 - UNEMPLOYMENT COMP</u>							
460 - Investment Income	443.00	722.87	500.00	127.90	595.30	(95.30)	-19 %
811 - UNEMPLOYMENT COMP Totals:	443.00	722.87	500.00	127.90	595.30	0.00	-19 %
<u>812 - HEALTH INSURANCE</u>							
460 - Investment Income	9,700.14	19,424.91	5,000.00	4,634.63	20,445.72	(15,445.72)	-309 %
470 - Miscellaneous Revenues	1,320,298.57	1,191,945.66	2,086,000.00	173,381.50	1,055,295.66	1,030,704.34	49 %
812 - HEALTH INSURANCE Totals:	1,329,998.71	1,211,370.57	2,091,000.00	178,016.13	1,075,741.38	0.00	49 %



Actual to budget c/y & p/y - ALL FUNDS

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
500 - Personnel	3,239,308.23	3,273,676.61	6,828,099.00	464,609.15	3,174,872.42	3,653,226.58	54 %
503 - Supplies	186,988.55	143,189.29	474,300.00	41,754.47	165,804.75	308,495.25	65 %
504 - Contract Services	785,919.05	769,136.71	1,746,998.00	72,167.81	868,318.21	878,679.79	50 %
550 - Capital Outlay	16,608.44	12,748.11	1,995,000.00	92,262.95	95,817.95	1,899,182.05	95 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
111 - GENERAL Totals:	4,228,824.27	4,198,750.72	11,294,397.00	670,794.38	4,304,813.33	0.00	62 %
<u>211 - REGIONAL LIBRARY</u>							
503 - Supplies	305.73	506.73	12,500.00	0.00	0.00	12,500.00	100 %
504 - Contract Services	814.99	0.00	3,000.00	0.00	0.00	3,000.00	100 %
211 - REGIONAL LIBRARY Totals:	1,120.72	506.73	15,500.00	0.00	0.00	0.00	100 %
<u>212 - TRANSPORTATION</u>							
500 - Personnel	492,254.40	504,478.05	945,441.00	70,839.79	462,072.76	483,368.24	51 %
503 - Supplies	93,767.10	78,612.03	318,150.00	9,380.02	61,242.21	256,907.79	81 %
504 - Contract Services	486,376.88	251,851.27	1,038,769.00	54,820.05	376,375.72	662,393.28	64 %
550 - Capital Outlay	117,348.79	539,083.74	2,475,000.00	40,495.00	40,495.00	2,434,505.00	98 %
560 - Debt Service	472,927.50	848,240.89	850,833.05	0.00	826,423.28	24,409.77	3 %
570 - Other Financing Uses	26,000.00	26,000.00	255,675.00	0.00	27,837.50	227,837.50	89 %
212 - TRANSPORTATION Totals:	1,688,674.67	2,248,265.98	5,883,868.05	175,534.86	1,794,446.47	0.00	70 %
<u>213 - CEMETERY</u>							
500 - Personnel	73,503.92	75,590.93	159,504.00	10,592.21	72,611.58	86,892.42	54 %
503 - Supplies	3,234.91	2,419.82	22,500.00	492.37	5,303.82	17,196.18	76 %
504 - Contract Services	7,347.01	6,377.81	30,666.00	4,560.44	13,396.05	17,269.95	56 %
550 - Capital Outlay	0.00	0.00	6,000.00	0.00	0.00	6,000.00	100 %
213 - CEMETERY Totals:	84,085.84	84,388.56	218,670.00	15,645.02	91,311.45	0.00	58 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
504 - Contract Services	0.00	0.00	500,000.00	0.00	0.00	500,000.00	100 %
570 - Other Financing Uses	65,000.00	105,000.00	140,000.00	0.00	70,000.00	70,000.00	50 %
214 - CEMETARY PERPETUAL CARE Totals:	65,000.00	105,000.00	640,000.00	0.00	70,000.00	0.00	89 %
<u>215 - SPECIAL PROJECTS</u>							

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
500 - Personnel	10,550.21	9,594.40	0.00	0.00	6,001.04	(6,001.04)	0 %
503 - Supplies	3,425.65	379.92	500,000.00	149.94	10,335.64	489,664.36	98 %
504 - Contract Services	63,267.59	2,190.00	0.00	0.00	112.50	(112.50)	0 %
550 - Capital Outlay	0.00	7,009.19	0.00	0.00	0.00	0.00	0 %
215 - SPECIAL PROJECTS Totals:	77,243.45	19,173.51	500,000.00	149.94	16,449.18	0.00	97 %
<u>216 - BUSINESS IMPROVEMENT</u>							
500 - Personnel	1,169.32	2,424.24	20,000.00	3,344.80	17,229.77	2,770.23	14 %
503 - Supplies	6,681.00	0.00	0.00	0.00	0.00	0.00	0 %
504 - Contract Services	8,243.56	5,838.01	22,700.00	1,512.13	5,944.36	16,755.64	74 %
550 - Capital Outlay	0.00	15,421.27	110,000.00	0.00	0.00	110,000.00	100 %
570 - Other Financing Uses	0.00	0.00	50,000.00	0.00	0.00	50,000.00	100 %
216 - BUSINESS IMPROVEMENT Totals:	16,093.88	23,683.52	202,700.00	4,856.93	23,174.13	0.00	89 %
<u>218 - PUBLIC SAFETY</u>							
503 - Supplies	7,559.83	12,528.46	54,000.00	343.53	11,128.14	42,871.86	79 %
504 - Contract Services	82,418.00	88,070.22	87,700.00	1,727.10	85,169.04	2,530.96	3 %
550 - Capital Outlay	105,793.24	41,435.85	209,000.00	7,707.23	126,747.39	82,252.61	39 %
570 - Other Financing Uses	0.00	0.00	200,000.00	0.00	0.00	200,000.00	100 %
218 - PUBLIC SAFETY Totals:	195,771.07	142,034.53	550,700.00	9,777.86	223,044.57	0.00	59 %
<u>219 - INDUSTRIAL SITES</u>							
504 - Contract Services	0.00	675.00	50,500.00	0.00	283.50	50,216.50	99 %
570 - Other Financing Uses	153,500.00	100,000.00	0.00	0.00	0.00	0.00	0 %
219 - INDUSTRIAL SITES Totals:	153,500.00	100,675.00	50,500.00	0.00	283.50	0.00	99 %
<u>223 - KENO</u>							
503 - Supplies	7,362.11	3,311.28	13,500.00	4,995.00	14,109.74	(609.74)	-5 %
504 - Contract Services	14,223.37	46,149.98	21,500.00	5,949.00	11,017.15	10,482.85	49 %
550 - Capital Outlay	5,909.00	0.00	75,000.00	0.00	9,050.00	65,950.00	88 %
223 - KENO Totals:	27,494.48	49,461.26	110,000.00	10,944.00	34,176.89	0.00	69 %
<u>224 - ECONOMIC DEVELOPMENT</u>							
500 - Personnel	47,757.46	52,124.77	105,635.00	8,254.98	51,266.27	54,368.73	51 %
503 - Supplies	972.32	557.62	1,250.00	1,554.73	2,304.17	(1,054.17)	-84 %
504 - Contract Services	1,049,565.52	1,499,389.92	2,556,150.00	11,380.06	629,660.42	1,926,489.58	75 %
224 - ECONOMIC DEVELOPMENT Totals:	1,098,295.30	1,552,072.31	2,663,035.00	21,189.77	683,230.86	0.00	74 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>225 - MUTUAL FIRE</u>							
503 - Supplies	5,232.00	19,761.15	16,000.00	0.00	11,977.25	4,022.75	25 %
504 - Contract Services	19,970.14	5,282.22	21,500.00	0.00	0.00	21,500.00	100 %
550 - Capital Outlay	333,907.90	5,843.92	150,000.00	0.00	0.00	150,000.00	100 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
225 - MUTUAL FIRE Totals:	359,110.04	30,887.29	287,500.00	0.00	11,977.25	0.00	96 %
<u>311 - DEBT SERVICE</u>							
504 - Contract Services	3,780.00	3,780.00	8,780.00	3,920.00	3,920.00	4,860.00	55 %
570 - Other Financing Uses	675,300.99	681,845.74	4,189,395.00	0.00	682,350.67	3,507,044.33	84 %
311 - DEBT SERVICE Totals:	679,080.99	685,625.74	4,198,175.00	3,920.00	686,270.67	0.00	84 %
<u>321 - TIF PROJECTS</u>							
560 - Debt Service	24,368.56	22,395.36	439,457.00	10,317.35	24,476.01	414,980.99	94 %
570 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	24,368.56	22,395.36	739,457.00	10,317.35	24,476.01	0.00	97 %
<u>412 - LEASE CORPORATION</u>							
504 - Contract Services	75.00	20.00	200.00	0.00	15.00	185.00	93 %
560 - Debt Service	675,300.99	681,845.74	689,395.00	0.00	682,350.67	7,044.33	1 %
412 - LEASE CORPORATION Totals:	675,375.99	681,865.74	689,595.00	0.00	682,365.67	0.00	1 %
<u>511 - CAPITAL PROJECTS FUND</u>							
504 - Contract Services	0.00	0.00	90,000.00	0.00	0.00	90,000.00	100 %
550 - Capital Outlay	0.00	0.00	50,000.00	0.00	0.00	50,000.00	100 %
511 - CAPITAL PROJECTS FUND Totals:	0.00	0.00	140,000.00	0.00	0.00	0.00	100 %
<u>621 - ENVIRONMENTAL SERVICES</u>							
500 - Personnel	577,716.40	587,542.67	1,188,666.00	82,663.04	548,768.63	639,897.37	54 %
503 - Supplies	55,648.65	63,801.36	188,500.00	7,659.44	50,580.56	137,919.44	73 %
504 - Contract Services	344,168.61	363,795.05	842,304.00	60,025.35	389,063.69	453,240.31	54 %
550 - Capital Outlay	0.00	0.00	1,984,500.00	4,076.74	253,228.74	1,731,271.26	87 %
570 - Other Financing Uses	27,000.00	27,000.00	54,000.00	0.00	27,000.00	27,000.00	50 %
621 - ENVIRONMENTAL SERVICES Totals:	1,004,533.66	1,042,139.08	4,257,970.00	154,424.57	1,268,641.62	0.00	70 %
<u>631 - WASTEWATER</u>							

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
500 - Personnel	426,910.56	438,393.10	901,607.00	68,094.02	419,152.38	482,454.62	54 %
503 - Supplies	34,638.39	32,876.63	127,247.00	8,435.54	28,888.52	98,358.48	77 %
504 - Contract Services	241,800.94	238,721.21	577,526.00	53,715.23	270,764.19	306,761.81	53 %
550 - Capital Outlay	67,643.82	166,229.42	1,315,000.00	4,076.75	45,882.87	1,269,117.13	97 %
560 - Debt Service	322,945.35	322,945.35	337,959.00	0.00	168,979.30	168,979.70	50 %
570 - Other Financing Uses	70,000.00	70,000.00	742,450.00	0.00	71,225.00	671,225.00	90 %
631 - WASTEWATER Totals:	1,163,939.06	1,269,165.71	4,001,789.00	134,321.54	1,004,892.26	0.00	75 %
<u>641 - WATER</u>							
500 - Personnel	384,607.80	397,291.74	826,486.00	60,212.52	373,665.77	452,820.23	55 %
503 - Supplies	82,770.33	118,918.00	352,375.00	11,198.75	131,545.26	220,829.74	63 %
504 - Contract Services	201,463.17	181,541.45	475,681.00	41,984.78	216,420.31	259,260.69	55 %
550 - Capital Outlay	661,660.54	51,710.75	217,000.00	4,326.75	73,278.00	143,722.00	66 %
570 - Other Financing Uses	39,000.00	39,000.00	680,450.00	0.00	40,225.00	640,225.00	94 %
641 - WATER Totals:	1,369,501.84	788,461.94	2,551,992.00	117,722.80	835,134.34	0.00	67 %
<u>651 - ELECTRIC</u>							
503 - Supplies	0.00	0.00	1,000.00	0.00	0.00	1,000.00	100 %
570 - Other Financing Uses	1,392,033.59	1,813,218.10	3,450,000.00	246,983.80	1,454,900.70	1,995,099.30	58 %
651 - ELECTRIC Totals:	1,392,033.59	1,813,218.10	3,451,000.00	246,983.80	1,454,900.70	0.00	58 %
<u>661 - STORMWATER</u>							
503 - Supplies	596.10	562.37	14,870.00	1,969.58	2,439.59	12,430.41	84 %
504 - Contract Services	15,652.99	20,004.72	82,670.00	1,954.52	20,211.66	62,458.34	76 %
550 - Capital Outlay	18,982.64	200,923.13	170,000.00	0.00	12,750.00	157,250.00	93 %
560 - Debt Service	0.00	79,800.36	79,058.20	0.00	74,710.47	4,347.73	5 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
661 - STORMWATER Totals:	35,231.73	301,290.58	596,598.20	3,924.10	110,111.72	0.00	82 %
<u>721 - GIS SERVICES</u>							
500 - Personnel	29,874.06	31,566.89	61,026.00	2,908.73	19,961.15	41,064.85	67 %
503 - Supplies	196.00	311.98	3,300.00	28.00	37.99	3,262.01	99 %
504 - Contract Services	11,524.97	11,587.79	18,925.00	119.90	13,329.81	5,595.19	30 %
550 - Capital Outlay	0.00	0.00	7,000.00	0.00	0.00	7,000.00	100 %
721 - GIS SERVICES Totals:	41,595.03	43,466.66	90,251.00	3,056.63	33,328.95	0.00	63 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>725 - CENTRAL GARAGE</u>							
500 - Personnel	78,633.38	81,171.57	155,910.00	11,217.57	72,640.99	83,269.01	53 %
503 - Supplies	17,293.92	15,626.25	29,700.00	5,734.76	15,510.49	14,189.51	48 %
504 - Contract Services	56,731.23	53,488.70	111,822.00	9,053.05	36,905.90	74,916.10	67 %
550 - Capital Outlay	5,217.99	0.00	0.00	0.00	0.00	0.00	0 %
725 - CENTRAL GARAGE Totals:	157,876.52	150,286.52	297,432.00	26,005.38	125,057.38	0.00	58 %
<u>811 - UNEMPLOYMENT COMP</u>							
504 - Contract Services	0.00	0.00	60,000.00	0.00	35.12	59,964.88	100 %
811 - UNEMPLOYMENT COMP Totals:	0.00	0.00	60,000.00	0.00	35.12	0.00	100 %
<u>812 - HEALTH INSURANCE</u>							
504 - Contract Services	1,110,312.47	1,063,964.06	1,998,950.00	39,687.14	1,063,123.53	935,826.47	47 %
812 - HEALTH INSURANCE Totals:	1,110,312.47	1,063,964.06	1,998,950.00	39,687.14	1,063,123.53	0.00	47 %



Actual to budget c/y & p/y - GENERAL FUND

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
111 - GENERAL							
111 - FINANCE							
500 - Personnel	65,063.74	67,447.43	129,990.00	9,273.41	59,657.32	70,332.68	54 %
503 - Supplies	6,922.40	6,237.56	14,650.00	(42.60)	4,888.64	9,761.36	67 %
504 - Contract Services	52,775.38	46,545.80	75,866.00	5,407.08	58,376.67	17,489.33	23 %
111 - FINANCE Totals:	124,761.52	120,230.79	220,506.00	14,637.89	122,922.63	97,583.37	44 %
112 - PERSONNEL							
500 - Personnel	8,395.77	8,511.27	16,699.00	1,281.54	8,191.72	8,507.28	51 %
503 - Supplies	3,564.55	4,433.83	2,250.00	0.00	1,104.82	1,145.18	51 %
504 - Contract Services	11,109.46	10,408.73	33,050.00	602.24	5,285.01	27,764.99	84 %
112 - PERSONNEL Totals:	23,069.78	23,353.83	51,999.00	1,883.78	14,581.55	37,417.45	72 %
113 - COUNCIL							
500 - Personnel	10,549.50	11,062.90	21,100.00	1,623.00	10,549.50	10,550.50	50 %
503 - Supplies	1,489.00	1,861.37	2,000.00	50.00	1,613.00	387.00	19 %
504 - Contract Services	895.00	3,516.10	4,500.00	1,041.04	1,461.04	3,038.96	68 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
113 - COUNCIL Totals:	12,933.50	16,440.37	277,600.00	2,714.04	13,623.54	263,976.46	95 %
114 - CITY MANAGER							
500 - Personnel	10,821.91	12,018.97	24,279.00	4,264.38	14,506.55	9,772.45	40 %
503 - Supplies	33,434.16	25,976.19	56,000.00	84.00	20,907.82	35,092.18	63 %
504 - Contract Services	53,782.20	26,965.03	189,608.00	6,510.76	93,218.40	96,389.60	51 %
114 - CITY MANAGER Totals:	98,038.27	64,960.19	269,887.00	10,859.14	128,632.77	141,254.23	52 %
115 - CITY CLERK							
500 - Personnel	7,413.91	5,812.27	8,327.00	938.54	5,996.52	2,330.48	28 %
503 - Supplies	482.63	416.25	1,000.00	0.00	402.01	597.99	60 %
504 - Contract Services	3,633.05	4,526.62	11,800.00	78.44	3,913.35	7,886.65	67 %
115 - CITY CLERK Totals:	11,529.59	10,755.14	21,127.00	1,016.98	10,311.88	10,815.12	51 %
116 - MIS							
503 - Supplies	34,050.15	567.96	42,000.00	23,466.88	31,169.38	10,830.62	26 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
504 - Contract Services	23,905.79	28,467.30	67,000.00	8,849.14	31,090.06	35,909.94	54 %
550 - Capital Outlay	0.00	12,748.11	5,000.00	4,076.75	4,076.75	923.25	18 %
116 - MIS Totals:	57,955.94	41,783.37	114,000.00	36,392.77	66,336.19	47,663.81	42 %
121 - DEVELOPMENT SERVICES							
500 - Personnel	99,009.27	90,906.49	189,634.00	13,381.56	87,169.11	102,464.89	54 %
503 - Supplies	1,448.90	693.73	6,200.00	211.06	727.76	5,472.24	88 %
504 - Contract Services	28,498.83	25,994.79	59,223.00	7,333.17	34,287.02	24,935.98	42 %
121 - DEVELOPMENT SERVICES Totals:	128,957.00	117,595.01	255,057.00	20,925.79	122,183.89	132,873.11	52 %
141 - FIRE							
500 - Personnel	787,785.40	813,547.33	1,572,886.00	106,517.00	751,710.97	821,175.03	52 %
503 - Supplies	10,173.84	17,396.41	40,850.00	1,468.64	20,218.69	20,631.31	51 %
504 - Contract Services	30,847.62	48,533.60	84,093.00	4,951.35	49,417.46	34,675.54	41 %
141 - FIRE Totals:	828,806.86	879,477.34	1,697,829.00	112,936.99	821,347.12	876,481.88	52 %
142 - POLICE							
500 - Personnel	1,623,925.28	1,614,576.35	3,415,450.00	236,672.42	1,631,194.22	1,784,255.78	52 %
503 - Supplies	45,134.25	35,219.94	111,250.00	8,845.12	44,150.15	67,099.85	60 %
504 - Contract Services	184,252.53	185,604.21	349,102.00	20,811.59	192,427.42	156,674.58	45 %
142 - POLICE Totals:	1,853,312.06	1,835,400.50	3,875,802.00	266,329.13	1,867,771.79	2,008,030.21	52 %
143 - EMERGENCY MANAGEMENT							
500 - Personnel	43,220.87	44,378.49	88,225.00	6,838.12	43,591.56	44,633.44	51 %
503 - Supplies	2,919.27	3,563.58	13,050.00	660.18	2,142.68	10,907.32	84 %
504 - Contract Services	1,862.89	2,691.55	8,295.00	526.63	4,463.92	3,831.08	46 %
143 - EMERGENCY MANAGEMENT Totals:	48,003.03	50,633.62	109,570.00	8,024.93	50,198.16	59,371.84	54 %
151 - LIBRARY							
500 - Personnel	263,108.01	269,278.96	543,826.00	37,820.38	259,979.77	283,846.23	52 %
503 - Supplies	31,003.30	25,989.59	82,300.00	3,370.35	18,287.71	64,012.29	78 %
504 - Contract Services	71,029.42	64,820.64	122,653.00	6,680.76	73,321.39	49,331.61	40 %
151 - LIBRARY Totals:	365,140.73	360,089.19	748,779.00	47,871.49	351,588.87	397,190.13	53 %
171 - PARKS							
500 - Personnel	317,504.87	334,471.70	729,815.00	45,998.80	300,881.78	428,933.22	59 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	March 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
503 - Supplies	13,933.40	17,676.60	61,450.00	2,808.62	18,336.87	43,113.13	70 %
504 - Contract Services	121,917.77	108,500.98	279,353.00	9,077.49	119,843.81	159,509.19	57 %
550 - Capital Outlay	16,608.44	0.00	1,990,000.00	88,186.20	91,741.20	1,898,258.80	95 %
171 - PARKS Totals:	469,964.48	460,649.28	3,060,618.00	146,071.11	530,803.66	2,529,814.34	83 %
172 - RECREATION							
500 - Personnel	2,509.70	1,664.45	87,868.00	0.00	1,443.40	86,424.60	98 %
503 - Supplies	2,432.70	3,156.28	41,300.00	832.22	1,855.22	39,444.78	96 %
504 - Contract Services	201,409.11	212,561.36	462,455.00	298.12	201,212.66	261,242.34	56 %
172 - RECREATION Totals:	206,351.51	217,382.09	591,623.00	1,130.34	204,511.28	387,111.72	65 %
111 - GENERAL Totals:	4,228,824.27	4,198,750.72	11,294,397.00	670,794.38	4,304,813.33	0.00	62 %
<u>211 - REGIONAL LIBRARY</u>							
151 - LIBRARY							
503 - Supplies	305.73	506.73	12,500.00	0.00	0.00	12,500.00	100 %
504 - Contract Services	814.99	0.00	3,000.00	0.00	0.00	3,000.00	100 %
151 - LIBRARY Totals:	1,120.72	506.73	15,500.00	0.00	0.00	15,500.00	100 %
211 - REGIONAL LIBRARY Totals:	1,120.72	506.73	15,500.00	0.00	0.00	0.00	100 %
<u>212 - TRANSPORTATION</u>							
111 - FINANCE							
500 - Personnel	12,307.31	14,447.84	28,155.00	2,313.93	14,762.98	13,392.02	48 %
111 - FINANCE Totals:	12,307.31	14,447.84	28,155.00	2,313.93	14,762.98	13,392.02	48 %
112 - PERSONNEL							
500 - Personnel	5,597.01	5,674.19	11,132.00	854.34	5,461.08	5,670.92	51 %
112 - PERSONNEL Totals:	5,597.01	5,674.19	11,132.00	854.34	5,461.08	5,670.92	51 %
114 - CITY MANAGER							
500 - Personnel	7,214.46	8,012.72	16,185.00	2,842.95	9,671.11	6,513.89	40 %
114 - CITY MANAGER Totals:	7,214.46	8,012.72	16,185.00	2,842.95	9,671.11	6,513.89	40 %
115 - CITY CLERK							
500 - Personnel	4,942.58	3,875.01	5,551.00	625.70	3,997.74	1,553.26	28 %
115 - CITY CLERK Totals:	4,942.58	3,875.01	5,551.00	625.70	3,997.74	1,553.26	28 %

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item Bids1

Council to discuss and consider action on awarding the bid for the Water and Wastewater Utility Relocations for the Scottsbluff Pathway Project to Infinity Construction in the amount of \$368,041.00.

Staff Contact: Mark Bohl, Public Works Director

Agenda Statement

Meeting Date: April 20, 2020

AGENDA TITLE: Council to consider awarding the bid for the Water and Wastewater Utility Relocations for the Scottsbluff Pathway Project to Infinity Construction in the amount of \$368,041.00.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works

PRESENTATION BY: Rick Kuckkahn, Interim City Manager

SUMMARY EXPLANATION: One bid was received for relocating the water and wastewater mains at Highway 26 between Avenue B and 5th Avenue for the Scottsbluff Pathway Project.

Wastewater

Budget Recommendation (April-2019)	\$113,650.00 (construction portion)
<i>Engineer's Current Estimate</i>	<i>\$174,320.00</i>
Infinity Construction	\$282,681.00
Overbudget	\$169,031.00

Contingency funds budgeted for Wastewater are \$600,000. Council may consider approval of the project for wastewater utilizing contingency funds in the amount of \$169,031.00. Due to the proximity to the Scotts Bluff Drain, dewatering and soil stabilization contribute to this additional cost. It should be noted that if the need for dewatering and soil stabilization are less than anticipated, the cost will decrease accordingly.

Water

Budget Recommendation (April-2019)	\$105,900.00 (construction portion)
<i>Engineer's Current Estimate</i>	<i>\$ 71,600.00</i>
Infinity Construction	\$ 85,360.00
Under budget	\$ 20,540.00

M.C. Schaff & Associates have prepared a Bid Tabulation and Letter of Recommendation that includes detail regarding the cost differences between the Engineer's Estimate and actual bid. They recommend that Council award the contract to Infinity Construction for a combined total of \$368,041.00.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Council to direct staff on how they want to proceed with the utility relocations which includes awarding this project to Infinity Construction for a Water and Wastewater combined total of \$368,041.00 and use of Wastewater contingency funds in the amount of \$169,031.00 to cover the additional cost.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐
Please provide all visual presentation materials.

Other (specify) ☒ Bid Tabulation and Letter of Recommendation

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

City of Scottsbluff
Office of the City Manager

Effective date: January 20, 2017

March 31, 2020

Honorable Mayor and City Council
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

RE: Utility Relocations for Scottsbluff Pathway Project

Dear Mayor and City Council:

Bids were received and opened at 2:00 p.m. on March 24, 2020 at the offices of M.C. Schaff & Associates for the above referenced project. A total of one (1) bid was received. A copy of the bid tabulation sheet is attached for your review. The bid received was as follows:

	<u>Total Bid</u>
Infinity Construction, Inc.	\$368,041.00
Engineer's Estimate	\$245,920.00

A total of six contractors were notified by direct email regarding this project. However, only one contractor submitted a bid. A couple of the potential bidders indicated that they would not be bidding due to their current workload or that the project was beyond the capabilities of their company.

As you may recall, the same concerns developed when the sanitary sewer syphon project was bid three years ago which involved many of the same construction constraints as this project. Only one bid was received for that project as well.

Below is a breakdown of the project bid for both Sanitary Sewer and Water portions of the project. The bid from Infinity Construction is compared to both the Engineer's Estimate and the budget numbers from April of 2019.

	Bid (Infiinty)	Engineer's Estimate	Budget, April 2019
Sanitary Sewer	\$282,681.00	\$174,320.00	\$113,650.00
Water	\$ 85,360.00	\$ 71,600.00	\$105,900.00
Total	\$368,041.00	\$245,920.00	\$219,550.00

As you can see from the table the water portion of the project came in over the Engineer's estimate by \$13,600 but still lower than the budgeted amount by \$20,540. The sanitary sewer portion of the project came in over the Engineer's Estimate by \$108,361 and over the budgeted amount by \$169,031. The engineer estimate was greater than the budgeted amount due to the amount of dewatering that was required once the design of the project was completed. It was anticipated during the development of the budget for the project that approximately 2-feet of groundwater would have to be dewatered before the project was constructed. Based upon the actual design 4-feet of groundwater will have to be accounted for during the project. This increased the Engineer's Estimate approximately \$60,000 over the budgeted amount.

Looking at the comparison of the bid from Infinity Construction to the Engineer's Estimate there are 5 items that came in significantly higher than the Engineer's Estimate. We have discussed these items with the Contractor. Below is a summary of each item and the reason that it exceeded the Engineer's Estimate.

Mobilization – The mobilization line item exceeded the Engineer's Estimate by \$15,000. Typically, the mobilization of the project is approximately 10% of the project costs. Therefore, the increase of \$15,000 is in line with the overall cost of the project.

Abandon Sanitary Sewer Main – This item is \$9,000 over the Engineer's Estimate. After discussions with the contractor we believe we can adjust the manner in which the abandonment of the Sanitary Sewer Main is accomplished and can reduce this amount down to the Engineer's Estimate.

Dewatering – This item exceeded the Engineer's Estimate by \$25,000. Due to the amount of dewatering and that dewatering is not a typical item on construction projects of this nature, Infinity Construction does not do this type of work and thus had to subcontract out the work to another company. Infinity did receive two bids for this item and they were both similar in scope and price. Based upon this fact we feel as though the increase in this line item is appropriate.

15-Inch PVC Sanitary Sewer Main – This item was \$70/LF more than the Engineer's Estimate for an increase of \$7,840. In discussions with the Contractor, this item is significantly more than the Engineer's Estimate due to all of the fiber optic lines that the Contractor is anticipating working around as part of this phase of the project.


21-Inch PVC Sanitary Sewer Main – This item was \$200/LF more than the Engineer's Estimate for an increase of \$58,800. In discussions with the Contractor, this item is significantly more than the Engineer's Estimate due to the following conditions: The contractor is going to have to have a different trench box due the proximity to the highway. This trench box is heavier and more expensive than a normal trench box and thus will take bigger equipment and more time to move it along the project. The Contractor is also anticipating having to bypass pump the existing flow in the 21-Inch Sanitary Sewer Main when he completes the tie ins on each end. The Contractor has agreed to change order the price of these items out of the project if they are not required but the Contractor felt as though he needed to cover himself for these items instead of asking for an increase in price if they were required.

Infinity Construction has completed several capital improvement projects such as the 42nd Street project and the Broadway Water main project. Infinity has also completed numerous emergency services projects for the City of Scottsbluff and has always submitted fair and reasonable bids for all of these projects.

Moving forward with these relocations are vitally necessary to accommodate construction of the pedestrian overpass that is part of the Monument Valley Pathway project that is scheduled to be let in May by the Nebraska Department of Transportation. Based upon all the above information we would recommend award of the contract to Infinity Construction in the amount of \$368,041.00. We will then work with Infinity Construction to itemize the areas of concern and change order the work items that may or may not be necessary to complete the project.

Sincerely,

FOR THE FIRM OF
M.C. SCHAFF & ASSOCIATES, INC.



Donald J. Dye, P.E.

Utility Relocations for Scottsbluff Pathway Project City of Scottsbluff Bid Date: March 24, 2020 @ 2:00 pm Mountain Time				Infinity Construction 522 5th Avenue Scottsbluff, NE 69361		Engineers Estimate	
No.	Description	Unit	Quantity	Unit Cost	Total	Unit Cost	Total
1	Mobilization	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 25,000.00	\$ 25,000.00
2	Dewatering	EA	1	\$ 100,000.00	\$ 100,000.00	\$ 75,000.00	\$ 75,000.00
3	Remove Manhole	EA	5	\$ 1,000.00	\$ 5,000.00	\$ 500.00	\$ 2,500.00
4	Abandon Sanitary Sewer Main	LF	450	\$ 30.00	\$ 13,500.00	\$ 10.00	\$ 4,500.00
5	8-Inch PVC Sanitary Sewer	LF	41	\$ 41.00	\$ 1,681.00	\$ 60.00	\$ 2,460.00
6	15-Inch PVC Sanitary Sewer	LF	112	\$ 150.00	\$ 16,800.00	\$ 80.00	\$ 8,960.00
7	21-Inch PVC Sanitary Sewer	LF	294	\$ 300.00	\$ 88,200.00	\$ 100.00	\$ 29,400.00
8	48-Inch Manhole	EA	4	\$ 5,000.00	\$ 20,000.00	\$ 5,000.00	\$ 20,000.00
9	60-Inch Manhole	EA	5	\$ 6,000.00	\$ 30,000.00	\$ 6,000.00	\$ 30,000.00
10	Remove Existing Fire Hydrant	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
11	16-Inch PVC Water Main	LF	160	\$ 120.00	\$ 19,200.00	\$ 80.00	\$ 12,800.00
12	6-Inch PVC Water Main	LF	6	\$ 60.00	\$ 360.00	\$ 50.00	\$ 300.00
13	16-Inch Water Valve	EA	1	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00	\$ 7,000.00
14	Fire Hydrant	EA	1	\$ 4,800.00	\$ 4,800.00	\$ 4,500.00	\$ 4,500.00
15	Fittings	LBS	2,500	\$ 4.00	\$ 10,000.00	\$ 6.00	\$ 15,000.00
16	Connect to Existing Water Main	EA	3	\$ 2,000.00	\$ 6,000.00	\$ 1,500.00	\$ 4,500.00
17	Seeding	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00
Total					\$ 368,041.00		\$ 245,920.00

* Item 5 on Infinity's Bid listed a Unit Cost of \$41.00/LF but a total of \$4,100. Per the contract the unit price governs so the corrected line item total is \$1,681.00 for a difference of \$2,419.00.

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item Reports1

Discussion and instructions to staff concerning filing of LB357 tax authorization for a November ballot vote.

Staff Contact: Rick Kuckkahn, Interim City Manager

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item Reports2

City Manager's update on the 2020-2021 Budget.

Staff Contact: Rick Kuckkahn, Interim City Manager

City of Scottsbluff, Nebraska

Monday, April 20, 2020

Regular Meeting

Item Reports3

Council to receive an update regarding decisions in response to Covid-19.

Staff Contact: Rick Kuckahn, City Manager