

CITY OF SCOTTSBLUFF
<https://global.gotomeeting.com/join/580573757>
1-(866) 414-2828 Participant Code 168919#
CITY COUNCIL AGENDA

Regular Meeting
April 6, 2020
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of Governor Ricketts Limited Waiver Executive Order and the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. State of Nebraska Office of the Governor Executive Order No. 20-03 Corona Virus-Public Meetings Requirement Limited Waiver and Nebraska Open Meetings Act.
 - a) (informational only):
7. Closed Session
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
8. Scottsbluff Youth Council
 - a) (informational only):
9. Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)
 - a) Approve the minutes of the March 16, 2020 Regular Meeting.
 - b) Approve the absence of Council Member Schaub from the March 2, 2020 Regular Meeting.
10. Claims
 - a) Council to consider and take action on claims of the City.
11. Public Hearings:
 - a) Council to conduct a public hearing set for this date at 6:00 p.m. to revise the adopted budget statement of the City of Scottsbluff, Nebraska for FY 2019-2020.
12. Petitions, Communications, Public Input:

- a) Mayor to read and sign the Proclamation naming April 17-25, 2020 as Young Professionals Week.
- 13. Bids & Awards:
 - a) Council to discuss and consider action on awarding the bid for the Seal Coat Project to Topkote, Inc. in the amount of \$2,209,200.00.
 - b) Council to discuss and consider action on awarding the bid for the City Hall Roof Replacement to Twin City Roofing & Sheet Metal, Inc. in the amount of \$123,507.55.
 - c) Council to discuss and consider action on awarding the bid for the Highland Drive Sanitary Sewer Extension to Infinity Construction in the amount of \$31,765.00.
- 14. Resolution & Ordinances:
 - a) Council to discuss and consider action on a Resolution setting a policy for expenditure for pre authorization of City Council travel and participation in meetings, conferences, and conventions.
 - b) Council to discuss and consider approval of revision to the adopted budget statement for FY 2019-2020.
- 15. Reports from Staff, Boards & Commissions:
 - a) Council to discuss and consider action on deciding an approach to monitoring and attending the Scotts Bluff County Board of Commissioners Meetings.
 - b) City Managers' report to City Council regarding Western Nebraska Economic Development's request to send an invitation for Regional Communities to participate in the new landfill project.
 - c) Council to receive a report on extending LB840 loan recipient payments for 90 days.
 - d) Council to discuss and consider action on adding retail enterprise to qualified business' in the LB840 plan.
 - e) City Council's referral to the LB840 Committee requesting a committee recommendation to suspend pending requests and to target money locally.
 - f) Council to discuss and give instruction to staff regarding decisions in response to Covid-19.
- 16. Council reports (informational only): This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.
- 17. Adjournment.

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item State1

(informational only):

Staff Contact: City Council

STATE OF NEBRASKA
OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 20-03

**CORONA VIRUS – PUBLIC MEETINGS
REQUIREMENT LIMITED WAIVER**



STATE of NEBRASKA
OFFICE OF THE GOVERNOR
LINCOLN

EXECUTIVE ORDER NO. 20—03
CORONA VIRUS – PUBLIC MEETINGS REQUIREMENT LIMITED WAIVER

WHEREAS, In order to provide flexibility to assist in meeting the emergency conditions and subsequent impacts brought on from COVID-19, a state of emergency was declared in Nebraska on March 13, 2020; and

WHEREAS, the State of Nebraska is committed to providing seamless government operations to the people of Nebraska throughout the state of emergency; and

WHEREAS, state and local governmental boards, commissions and other public bodies must comply with the Open Meetings Act so that citizens may exercise their democratic privilege of participating in meeting of public bodies; and

WHEREAS, for public health purposes, meetings and gatherings have now been limited to no more than 50 people and may be further limited if the presence of COVID-19 warrants;

NOW THEREFORE, I, Pete Ricketts, Governor of the State of Nebraska, by virtue of the authority vested in me by the Constitution and laws of Nebraska, hereby issue this limited waiver of certain requirements of the Nebraska Open Meetings Act.

Pursuant to this declaration, I hereby order the following:

1. This executive order applies to all governing bodies as defined in Neb. Rev. Stat. §84-1409 (1) and to all public meetings as defined in Neb. Rev. Stat. § 84-1409 (2).
2. All governing bodies may meet by videoconference or by telephone conferencing or by conferencing by other electronic communication so long as there is made available at such meeting access to members of the public and to members of the media.

3. The advanced publicized notice and the agenda requirements for meetings that are set forth in Neb. Rev. Stat. §84-1411 and the remaining provisions of Nebraska's Open Meeting Act shall continue to be complied with by all governing bodies and are not waived by this executive order.
4. This waiver shall apply to all public governing body meetings that occur from today through May 31, 2020.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nebraska to be affixed on this 17th day of March, 2020.

ATTEST:



Pete Ricketts, Governor



Robert B. Evnen, Secretary of State

STATE OF NEBRASKA OPEN MEETINGS ACT

NEBRASKA OPEN MEETINGS ACT

84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

Source: Laws 2004, LB 821, § 34.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

Source: Laws 1975, LB 325, § 1; Laws 1996, LB 900, § 1071; Laws 2004, LB 821, § 35.

Annotations

- Nebraska's public meetings laws do not apply to school board deliberations pertaining solely to disputed adjudicative facts. *McQuinn v. Douglas Cty. Sch. Dist. No. 66*, 259 Neb. 720, 612 N.W.2d 198 (2000).
- The primary purpose of the public meetings law is to ensure that public policy is formulated at open meetings. *Marks v. Judicial Nominating Comm.*, 236 Neb. 429, 461 N.W.2d 551 (1990).
- The public meetings law is broadly interpreted and liberally construed to obtain the objective of openness in favor of the public, and provisions permitting closed sessions must be narrowly and strictly construed. *Grein v. Board of Education of Fremont*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- A county board of equalization is a public body whose meetings shall be open to the public. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or

advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

Source: Laws 1975, LB 325, § 2; Laws 1983, LB 43, § 1; Laws 1989, LB 429, § 42; Laws 1989, LB 311, § 14; Laws 1992, LB 1019, § 124; Laws 1993, LB 635, § 1; Laws 1996, LB 1044, § 978; Laws 1997, LB 798, § 37; Laws 2004, LB 821, § 36; Laws 2007, LB296, § 810; Laws 2011, LB366, § 2.

Annotations

- A township is a political subdivision, and as such, a township board is subject to the provisions of the public meetings laws. *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- A county agricultural society is a public body to which the provisions of the Nebraska public meetings law are applicable. *Nixon v. Madison Co. Ag. Soc'y*, 217 Neb. 37, 348 N.W.2d 119 (1984).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).

- As an administrative agency of the county, a county board of equalization is a public body. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- The electors of a township at their annual meeting are a public body under the Open Meetings Act. *State ex rel. Newman v. Columbus Township Bd.*, 15 Neb. App. 656, 735 N.W.2d 399 (2007).
- The meeting at issue in this case was a "meeting" within the parameters of subsection (2) of this section because it involved the discussion of public business, the formation of tentative policy, or the taking of any action of the public power district. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).
- Informational sessions in which the governmental body hears reports are briefings. *Johnson v. Nebraska Environmental Control Council*, 2 Neb. App. 263, 509 N.W.2d 21 (1993).

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

- (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;
- (b) Discussion regarding deployment of security personnel or devices;
- (c) Investigative proceedings regarding allegations of criminal misconduct;
- (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;
- (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or
- (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

Source: Laws 1975, LB 325, § 3; Laws 1983, LB 43, § 2; Laws 1985, LB 117, § 1; Laws 1992, LB 1019, § 125; Laws 1994, LB 621, § 1; Laws 1996, LB 900, § 1072; Laws 2004, LB 821, § 37; Laws 2004, LB 1179, § 1; Laws 2006, LB 898, § 1; Laws 2011, LB390, § 29; Laws 2012, LB995, § 17.

Annotations

- There is no absolute discovery privilege for communications that occur during a closed session. *State ex rel. Upper Republican NRD v. District Judges*, 273 Neb. 148, 728 N.W.2d 275 (2007).
- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- The public interest mentioned in this section is that shared by citizens in general and by the community at large concerning pecuniary or legal rights and liabilities. *Grein v. Board of Education*, 216 Neb. 158, 343 N.W.2d 718 (1984).
- Hearing in closed executive session was contrary to this section since there was no showing of necessity or reason under subdivision (1)(a), (b), or (c), but did not result in reversal of board decision. *Simonds v. Board of Examiners*, 213 Neb. 259, 329 N.W.2d 92 (1983).
- Negotiations for the purchase of land need not be conducted at an open meeting but the deliberations of a city council as to whether an offer to purchase real estate should be made should take place in an open meeting. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Public meeting law was not violated where the Board of Regents of the University of Nebraska voted to hold a closed session to consider the university president's resignation, and also discussed the appointment of an interim president during such session. *Meyer v. Board of Regents*, 1 Neb. App. 893, 510 N.W.2d 450 (1993).

84-1411. Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1) Each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) twenty-four hours before the scheduled commencement of the meeting or (b) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal

Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if:

- (a) Reasonable advance publicized notice is given;
- (b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used;
- (c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference;
- (d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and
- (e)(i) Except as provided in subdivision (2)(e)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or
- (ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conferencing.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public

power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if:

(a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county;

(b) Reasonable advance publicized notice is given which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district, governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's or pool's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section;

(c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or entity or pool or at a place which will accommodate the anticipated audience;

(d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used;

(e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call;

(f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site;

(g) The telephone conference call lasts no more than five hours; and

(h) No more than one-half of the board's, council's, governing body's, committee's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that:

(i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by

telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and

(ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

Source:Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5.

Effective Date: September 1, 2019

Cross References

- **Intergovernmental Risk Management Act**, see section 44-4301.
- **Interlocal Cooperation Act**, see section 13-801.
- **Joint Public Agency Act**, see section 13-2501.
- **Municipal Cooperative Financing Act**, see section 18-2401.

Annotations

- Under subsection (1) of this section, the Legislature has imposed only two conditions on the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).
- An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).
- Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

84-1412. Meetings of public body; rights of public; public body; powers and duties.

- (1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.
- (2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.
- (3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.
- (4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.
- (5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.
- (6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:
- (a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;
 - (b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;
 - (c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;
 - (d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;
 - (e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act;

(f) Reasonable arrangements are made to provide viewing at other instate locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and

(g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the instate location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

Source: Laws 1975, LB 325, § 5; Laws 1983, LB 43, § 4; Laws 1985, LB 117, § 2; Laws 1987, LB 324, § 5; Laws 1996, LB 900, § 1073; Laws 2001, LB 250, § 2; Laws 2004, LB 821, § 39; Laws 2006, LB 898, § 3; Laws 2008, LB962, § 1.

Annotations

- To preserve an objection that a public body failed to make documents available at a public meeting as required by subsection (8) of this section, a person who attends a public meeting must not only object to the violation, but must make that objection to the public body or to a member of the public body. *Stoetzel & Sons v. City of Hastings*, 265 Neb. 637, 658 N.W.2d 636 (2003).

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

Source: Laws 1975, LB 325, § 6; Laws 1978, LB 609, § 3; Laws 1979, LB 86, § 9; Laws 1987, LB 663, § 26; Laws 2005, LB 501, § 1; Laws 2009, LB361, § 3; Laws 2015, LB365, § 2; Laws 2016, LB876, § 1.

Annotations

- If a person present at a meeting observes and fails to object to an alleged public meetings laws violation in the form of a failure to conduct rollcall votes before taking actions on questions or motions pending, that person waives his or her right to object at a later date. *Hauser v. Nebraska Police Stds. Adv. Council*, 264 Neb. 944, 653 N.W.2d 240 (2002).
- Subsection (2) of this section does not require the record to state that the vote was by roll call, but requires only that the record show if and how each member voted. Neither does the statute set a time limit for recording the results of a vote, after which no corrections of the record can be made. If no intervening rights of third persons have arisen, a board of county commissioners has power to correct the record of the proceedings had at a previous meeting so as to make them speak the truth, particularly where the correction supplies some omitted fact or action and is done not to contradict or change the original record but to have the record show that a certain action was taken or thing done, which the original record fails to show. *State ex rel. Schuler v. Dunbar*, 214 Neb. 85, 333 N.W.2d 652 (1983).
- Failure by a public governing body, as defined under section 84-1409, R.R.S.1943, to take and record a roll call vote on an action, as required by section 84-1413(2), R.S.Supp.,1980, grants any citizen the right to sue for the purpose of having the action declared void. In this case such failure could not be later corrected by a nunc pro tunc order because there was no showing that a roll call vote on the disputed action was actually taken, and even if it was the record showed it was not recorded until over a year later. Sections 23-1301, R.R.S.1943, and 23-1302, R.R.S.1943, make it the duty of the county clerk to record proceedings of the board of county commissioners. *State ex rel. Schuler v. Dunbar*, 208 Neb. 69, 302 N.W.2d 674 (1981).
- There is no requirement that a public body make a record of where notice was published or posted. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Source: Laws 1975, LB 325, § 9; Laws 1977, LB 39, § 318; Laws 1983, LB 43, § 5; Laws 1992, LB 1019, § 126; Laws 1994, LB 621, § 2; Laws 1996, LB 900, § 1074; Laws 2004, LB 821, § 40; Laws 2006, LB 898, § 4.

Annotations

- The Legislature has granted standing to a broad scope of its citizens for the very limited purpose of challenging meetings allegedly in violation of the Open Meetings Act, so that they may help police the public policy embodied by the act. *Schauer v. Grooms*, 280 Neb. 426, 786 N.W.2d 909 (2010).
- Any citizen of the state may commence an action to declare a public body's action void. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).
- The reading of ordinances constitutes a formal action under subsection (1) of this section. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).

- If a person present at a meeting observes a public meetings law violation in the form of an improper closed session and fails to object, that person waives his or her right to object at a later date. *Wasikowski v. Nebraska Quality Jobs Bd.*, 264 Neb. 403, 648 N.W.2d 756 (2002).
- Under the Public Meetings Act, a county lacks capacity to maintain an action to declare its official conduct "void" for noncompliance with the act. *County of York v. Johnson*, 230 Neb. 403, 432 N.W.2d 215 (1988).
- When a petitioner under this section is successful in the district court, that court may allow attorney fees. *Tracy Corp. II v. Nebraska Pub. Serv. Comm.*, 218 Neb. 900, 360 N.W.2d 485 (1984).
- Informal discussions between the Tax Commissioner and the State Board of Equalization in which instructions were clarified, with such clarification leading to the amendment of hearing notices, did not constitute a public meeting subject to the provisions of this section. *Box Butte County v. State Board of Equalization and Assessment*, 206 Neb. 696, 295 N.W.2d 670 (1980).
- The right to collaterally attack an order made in contravention of the Public Meeting Act must occur within a period of one year as is specifically provided by this section. *Witt v. School District No. 70*, 202 Neb. 63, 273 N.W.2d 669 (1979).
- Statutory change, requiring "publicized notice" for board of education employment hearings, occurring between dates meeting scheduled and conducted, held not to void proceedings. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).
- Voiding an entire meeting is a proper remedy for violations of the Open Meetings Act. Once a meeting has been declared void pursuant to Nebraska's public meetings law, board members are prohibited from considering any information obtained at the illegal meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).
- Actions by the board of directors were merely voidable under this section, and not void. Pursuant to subsection (3) of this section, the plaintiffs were awarded partial attorney fees because they were successful in having the court declare that the board of directors was in substantial violation of the statute, even though the plaintiffs did not get the relief requested of having the board's actions declared void. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).

Source: http://nebraskalegislature.gov/laws/display_html.php?begin_section=84-1407&end_section=84-1414

Date: July 2019

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Closed1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact:

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item SBYC1

(informational only):

Staff Contact:

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Consent1

Approve the minutes of the March 16, 2020 Regular Meeting.

Staff Contact: City Council

The Scottsbluff City Council met in a regular meeting on March 16, 2020 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on March 13, 2020, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on March 13, 2020. Mayor Gonzales presided and City Clerk Wright recorded the proceedings. The meeting was called to order and the Pledge of Allegiance was recited. Mayor Gonzales welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor Gonzales informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Raymond Gonzales, Jeanne McKerrigan, and Nathan Green. Also present were City Attorney Kent Hadenfeldt and Interim City Manager Rick Kuckkahn. Absent: Scott Shaver and Terry Schaub. Scott Shaver entered the meeting at 6:00 p.m.

Mayor Gonzales asked if there were any changes to the agenda. There were none. Mayor Gonzales asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Council Member Shaver asked that item 8c, Council to approve the appointment of Mary Skiles to the Community Redevelopment Authority for a five year term and Mayor Gonzales asked that item 8b, Council to set a public hearing for March 30, 2020 at 6:00 p.m. to revise the adopted budget statement of the City of Scottsbluff, Nebraska for FY 2019-2020 be removed from the consent agenda and restored to the agenda for more discussion.

Moved by Council Member McKerrigan, seconded by Council Member Green that,

- a) The minutes of the March 2, 2020 Regular Meeting be approved.
- b) Receipt be acknowledged and no action be taken on a liability claim from Robert Rahmig. The claim will be withdrawn and forwarded to the City's insurance carrier. "YEAS," McKerrigan, Shaver, Green, and Gonzales "NAYS," None. Absent: Schaub.

Mayor Gonzales commented in lieu of the events that are happening across the country concerning Covid-19 he would ask Council to consider canceling the March 30th meeting and therefore item 8b, setting a public hearing to revise the adopted budget statement of the City of Scottsbluff, Nebraska for FY 2019-2020, be moved to the first meeting in April; This public hearing is to increase the LB840 amount. Mayor Gonzales made a motion to move the public hearing to the first meeting in April and cancel the March 30, 2020 meeting. This was seconded by Council Member Green. "YEAS," Shaver, Gonzales, McKerrigan, and Green. "NAYS," None. Absent: Schaub.

Concerning item 8c, Council to approve the appointment of Mary Skiles to the Community Redevelopment Authority for a five year term, Council Member Shaver asked is this a position that came

open, why the reason for the new appointment? Ms. Starr Lehl, Economic Development Director answered, stating Ms. Skiles was appointed at the January meeting, but the term expired; this is a renewal. Mayor Gonzales asked Ms. Lehl, in the future that when appointments come open, they be conveyed to Council in case they would like to submit some names. Council Member Shaver moved, seconded by Council Member McKerrigan, to approve the appointment of Mary Skiles to the Community Redevelopment Authority for a five year term, "YEAS," McKerrigan, Gonzales, Green, and Shaver. "NAYS," None. Absent: Schaub.

Moved by Council Member McKerrigan, seconded by Mayor Gonzales, that the following claims, be approved and paid as provided by law out of the respective funds designated in the list of claims dated March 16, 2020, as on file with the City Clerk and submitted to the City Council. "YEAS", Gonzales, Green, McKerrigan, and Shaver. "NAYS," None. Absent: Schaub.

CLAIMS

ACCELERATEDRECEIVABLESOLUTIONS,WAGEATTACHMENT,883.68;ACTIONCOMMUNIC
ATIONS INC.,INTERNET 3/1/20 - 3/31/20,175; ADVANCE AUTO PARTS,CENTRAL GARAGE-
SCAN TOOL & DIAGNOSTIC/ANALYSIS SY,4123.73; ALLO COMMUNICATIONS,LLC,LOCAL
TELEPHONE CHARGES,4054.66; ASSURITY LIFE INSURANCE CO,LIFE INSURANCE,32.95;
AUTOZONE STORES, INC,PARKS MILLER WELDER- SPARK PLUG,2.69; AXON ENTERPRISE
INC,SCHOOLS/CONF PD,1400; B & H INVESTMENTS, INC,SUPP - WATER,200; BIZCO
TECHNOLOGIES,CIP-PO-PATROLCARS PD,360.36; BLOEDORN LUMBER CO -
ALLIANCE,DEP. SUP.,137.1; BLUFFS SANITARY SUPPLY INC.,JANITORIAL SUPP,693.18;
BUD'S RADIATOR,EQUIP MAINT CEM,258; CAPITAL BUSINESS SYSTEMS INC.,CONT.
SRVCS.,621.45; CARR- TRUMBULL LUMBER CO, INC.,GROUND MAINT PARK,30.99; CELLCO
PARTNERSHIP,CELL PHONES & IPAD CHARGES,96.5; CHRIS REYES,DEPT SUPPLIES PD,145;
CITIBANK, N.A.,BUILDING MAINT,4697.87; CITY OF GERING,TRASH AND RECYCLING
DISPOSAL FEES,34562.47; CLARK PRINTING LLC,DEPT SUPPLIES PD,942.81; COLONIAL LIFE
& ACCIDENT INSURANCE COMPANY,SUPPLEMENTAL INS,48.7; COMPUTER CONNECTION
INC,CONTRACT PD,44; CONTRACTORS MATERIALS INC.,DEPT SUP,175.36; CONTRYMAN
ASSOCIATES, P.C.,PROF.SERVICES - AUDIT FY18-19,28000; CORNHUSKER MARRIOTT
HOTEL,SCHOOL & CONF,656; CREDIT BUREAU OF COUNCIL BLUFFS,CONTRACT SERVICES
- FEB. 2020,61; CREDIT MANAGEMENT SERVICES INC.,WAGE ATTACHMENT,257.42;
CYNTHIA GREEN,DEPT SUPP DS,126.99; D & H ELECTRONICS INC.,SUPP - BATTERIES FOR
ELETRIC GATE AT OFFICE,46.02; DALE VITITO,CIP-PO-PATROL CARS PD,4813.73; DALE'S
TIRE & RETREADING, INC.,TIRES FOR DUMP TRUCK,1429.92; DUANE E.
WOHLERS,HAULING RECYCLING TO DENVER, CO & MOVE TRAILER,850; FASTENAL
COMPANY,GROUND MAINT PARK,4.13; FLOYD'S TRUCK CENTER SCOTTSBLUFF,OIL
PRESSURE SENSOR- TOWER 1,842.51; FREMONT MOTOR SCOTTSBLUFF, LLC,PLICE #8-
WIRE ASSY,411.56; GRAY TELEVISION GROUP INC,CONTRACTUAL SVC,1390; HAWKINS,
INC.,CHEMICALS,1691.4; HORIZON WEST, INC,EQUIP MAINT CEM,174.01; IDEAL LAUNDRY
AND CLEANERS, INC.,UNI/CLOTHES PD,646.45; INDEPENDENT PLUMBING AND HEATING,
INC,CONTRACTUAL SVC,85; INGRAM LIBRARY SERVICES INC,BKS.,478.49; INTERNAL
REVENUESERVICE,WITHHOLDINGS,60154.95;INTRALINKS,INC,COMPUTEREQUIPMENT,458
16.83; INVENTIVE WIRELESS OF NE, LLC,INTERNET,35.9; KNOW HOW LLC,PRESSURE

WASHER REPAIRS,1363.81; LEAGUE ASSOCIATION OF RISK MANAGEMENT,VEHICLE INS. -2020FRGTLNR-SANITATION,2317.11;LEXISNEXIS RISK DATA MANAGEMENT,CONSULTING PD,100; M.C. SCHAFF & ASSOCIATES, INC,ENG. SERVICES FOR CHIP SEAL PROJECT,59864.7; MADISON NATIONAL LIFE,INSURANCE,2507.45; MATHESON TRI-GAS INC,DEPT SUPP PARK,179.16; MENARDS, INC,GROUND MAINT PARK,1188.51; MES TEAM INC,LARGE MEDICAL EXAM GLOVES,160; MUNIMETRIX SYSTEMS CORP,IMAGESILO - FEB 2020,39.99; NATIONAL PEN CO LLC,DEPT SUPPLIES PD,197.34; NE CHILD SUPPORT PAYMENT CENTER,NECHILDSUPPORTPYBLE,1120.1; NE DEPT OF REVENUE,WITHHOLDINGS,19552.28; NE LIBRARY ASSOC,MMBRSHP.,275; NEBRASKA INTERACTIVE, LLC,DRIVERS LICENSE REQ. - FEB. 2020,3; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,44003.3; NEBRASKA RECYCLING COUNCIL,RECYCLING COUNCIL YEARLY MEMBERSHIP DUES,200;NEBRASKA RURAL RADIO ASSOCIATION,CONTRACTUAL SVC,317.5; NEBRASKA SALT AND GRAIN CO,1 LOAD ICE SLICER,4476.04; NETWORKFLEET, INC,GPS SERVICE FOR FLEET,350.2; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,BLDG MAINT PARK,53.72; ONE CALL CONCEPTS, INC,CONTRACTUAL,50.29; OREGON TRAIL PLUMBING, HEATING & COOLING INC,SEWER - 1224 E 10TH ST,5949; PANHANDLE COOPERATIVE ASSOCIATION,FLEET DIESEL/PROPANE,17702.14; PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,60; PLATTEVALLEYBANK,HEALTHSAVINGSACCOUNT,10567.5;POLYDYNEINC,CHEMICALS,53 79.93; POSTMASTER,POSTAGE,821.1; QUILL CORPORATION,DEPT SUPPLIES PD,295.93; REGIONAL CARE INC,FLEX FUNDING,291.1; RODRIGUEZ JOSE R,CONTRACT TOWING PD,265; RR DONNELLEY,DEPT SUPPLIES PD,56.91; RYAN R KUMM,GROUND MAINT PARK,120; S M E C,EMPLOYEE DUDUCTIONS,130.5; SANDBERG IMPLEMENT, INC,OIL CAP FOR CHAINSAW,4.43; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,300; SCOTT SHAVER,LEAGUE CONF. EXPENSES,323.49;SCOTTIES POTTIES INC,CONTRACTUAL PARK,360; SCOTTS BLUFF COUNTY COURT,LEGAL FEES PD,266.75; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,1092; SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNI/CLOTHES PD,104; SHERIFF'S OFFICE,LEGAL FEES PD,497.99; SHERWIN WILLIAMS,PRESS. RING & SPACER FOR GRINDLAZER,1019.16; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL,17393.14;SIMON CONTRACTORS,GROUND MAINT PARK,272.55; SUHOR INDUSTRIES, INC.,DEPT SUPP CEM,110; TRANS IOWA EQUIPMENT LLC,TRANS #449- LENS, SWITCH, SPROKETS, IDLER, KITS,534.91; UNION BANK & TRUST,RETIREMENT,27072.85; UNIQUE MANAGEMENT SERVICES, INC,CONT SRVCS.,80.55; UNITED STATES WELDING,TORCH & LEAD FOR WELDER,1019.66; WESTERN LIBRARY SYSTEM,CONT. SRVCS.,36.5; WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT,HR CONF. - CAMI KITE,80; WESTERN PATHOLOGY CONSULTANTS, INC,ANNUAL FEE,386.25; WESTERN TRAVEL TERMINAL, LLC,VEH MAINT PD,500; WHITING SIGNS,DECALS FOR UNIT 2,300; WOODS & AITKEN LLP,PROFESSIONAL SERVICES - UNIONS,7561.33; WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,1476.16; WYOMING FIRST AID & SAFETY SUPPLY, LLC,FIRST AID KIT SUPPLIES,61.2; YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE,YMCA,765; ZM LUMBER INC,GROUND MAINT PARK,137.41;REFUNDS, EDWIN BRAVATTI, 13.73; JAMES CAIN, 10.50; ALLY PROPERTY MANAGEMENT AND REAL ESTATE, 4.83.

Interim City Manager Kuckkahn presented the February 2020 Financial Report stating everything is on schedule.

Mayor Gonzales opened the public hearing at 6:07 p.m. to receive an update regarding status of proceedings for the Monument Valley Pathway. Public Works Director Mark Bohl approached Council stating they have been working diligently with easements for the Pathway; all have been secured and they are waiting for signatures on five, expecting them to come back anytime. The project is on schedule with an April 30th letting with advertising starting soon. The construction dates, if schedule stays, will begin July 1st ending June of 2021, noting the pathway will be built the same time as the pedestrian bridge. Legal Counsel Hadenfeldt further explained they have made agreements with all property owners, but they are waiting for five to come back. They have been in communication with all owners, so a deadline has not been set at this time. Mr. Hadenfeldt explained the process to Council stating, we make a deal, then we go back to the State Department of Transportation and they draft the documents and send out a packet, which we mail out; the process is time consuming and has caused some delays.

There were no comments from the public or Council. Mayor Gonzales closed the public hearing at 6:12 p.m.

Ms. Jody Lamp was present to give an update and results of the Born to Rein Project. Ms. Lamp started off thanking Council for approving the \$25,000.00 from LB840 funds for this project, stating this amount was around 10% of their overall budget. Ms. Lamp showed pictures and explained the timeline showcasing the award winning film. At the end of her presentation, she presented the Mayor and Council with a complimentary DVD and guide for the public record, commenting that LB840 funds went to a cause that is in the historic record and produced a story of someone who was honored that was born and raised in this area.

Regarding the bid for the new or demo refuse truck Public Works Director, Mark Bohl explained the bid included a trade and the body bid recommended from RTS Refuse Truck Sales is a higher bid due to delivery time and the body having hydraulic cylinders and not chains. Council Member Shaver asked if it fitted into the budget. Mr. Bohl stated yes, the budgeted amount was \$240,000, which includes the trade. Council Member McKerrigan made the motion, seconded by Council Member Green, to approve awarding the bid for the new or demo refuse truck to Floyd's Truck Center (truck cab \$104,989) and RTS Refuse Truck Sales (body \$74,419) for a total of \$179,408, "YEAS," McKerrigan, Shaver, Green, and Gonzales. "NAYS," None. Absent: Schaub.

Mr. Bohl also went over the bids received for the Combination Sewer Cleaning Machine explaining we received two bids, one from MacQueen Equipment and the other from Kois Brothers. The bid from Kois Brothers was less, but did not meet all the specifications. The budgeted amount is \$450,000. Council Member McKerrigan made the motion, seconded by Council Member Green, to approve the bid for the purchase of the Combination Sewer Machine to MacQueen Equipment in the amount of \$447,615, "YEAS," Green, Shaver, Gonzales, and McKerrigan. "NAYS," None. Absent: Schaub.

Concerning the application for the creation of an Agricultural Estate Dwelling Site from Laverne T. Scoggan for property located at 230856 County Road J, Scottsbluff, NE., Mr. Kuckkahn explained this is an agricultural division where you split a residence from an agricultural acreage so the land can remain in production and the home can be sold separately. The home is on 4.5 acres and the farm ground is on 47.5 acres. Council Member Shaver asked if this item went to the planning commission for approval and

if anyone spoke up against it. Mr. Kuckkahn answered the item did go to the planning commission and no one spoke against it, that he is aware of. Council Member Shaver moved, seconded by Council Member Green, to approve the application for the creation of an Agricultural Estate Dwelling Site from Laverne T. Scoggan for property located at 230856 County Road J, Scottsbluff, NE, "YEAS," Shaver, Gonzales, McKerrigan, and Green. "NAYS," None. Absent: Schaub.

Council Member Shaver made a motion, seconded by Council Member Green, to approve a Certificate for Recording the Agricultural Estate Dwelling Site for property owned by Laverne T. Scoggan and authorized the Mayor to sign the Certificate, "YEAS," McKerrigan, Gonzales, Green, and Shaver. "NAYS," None. Absent: Schaub.

Mayor Gonzales asked that the item of adopting the International Fire Code, 2018 Edition and approve the Ordinance remain on the table due to Council Member Schaub, who is absent, wanting to participate in the discussion. Since the item was not removed, it will remain on the table.

Legal Counsel Hadenfeldt explained the Agreement with Kirk Bernhardt as the Umpire Coordinator and Concession Stand Operator, stating this was approved at a prior meeting, but we need to amend the agreement due to a change of USA Softball Association now controlling the umpires. The umpire fee has also been increased to \$25.00. Council Member Green asked if we do not have a softball season if Mr. Bernhardt still gets paid. Mr. Hadenfeldt answered, stating, if there is no softball league being operated; Mr. Bernhardt does not get paid. Council Member McKerrigan moved, seconded by Council Member Green, to approve the updated Agreement with Kirk Bernhardt as the Umpire Coordinator and Concession Stand Operator at Lacy Park for the 2020 softball season and authorize the Mayor to sign the Agreement, "YEAS," Gonzales, Green, McKerrigan, and Shaver. "NAYS," None. Absent: Schaub.

Regarding the bid specifications for 23 Club Improvements 2020, Mr. Mark Bohl explained this has been brought back from a prior meeting due to a concern of asbestos and an electrical issue. He added both have been resolved as there is no asbestos in the buildings and the electrical issue has been taken care of by Baker and Associates.

Mr. Jack Baker from Baker and Associates approached Council and went over the funding for the project. He stated currently 23 Club has approximately \$111,000 in their account; the Game and Parks Grant is \$200,000 and the City has pledged \$600,000 for a total of around \$911,000. He went on to explain there are letters of commitment from banks, Scottsbluff tourism and private donations, which brings the grand total of around 1.4 million dollars. The total project estimate is 1.255 million. He added the goal is to start August 1st and be done by May of 2021. He also asked to start the bid process a little later in the month of April.

Council Member Shaver asked if any of the donations coming in would be in kind or materials and if that would figure in the bids. Mr. Baker stated, yes; there is concrete, fencing, and metal that is being donated and that will be figured in. Mayor Gonzales made a statement to Mr. Baker by commenting the City is giving \$600,000 and if they come up short it is on the 23 Club to come up with that funding. Mr. Baker stated, yes they have structured the bid to get the main elements done. There are things that need to be done and things they would like to be done. It all depends on the funding. Council Member Shaver asked if the \$600,000 and the City's in kind work was figured into the bid. Mr. Baker answered they did not add in any City in kind work. Mr. Shaver commented he thought it was \$600,000 including in kind work, not additional. Mr. Bohl stated he believed the City committed \$600,000 in cash; this is a contract between the contractor and the City, the City will oversee this. Mr. Kuckkahn confirmed stating the City will be controlling the flow of funds from the project to the contractors. Council

Member Green made a motion, seconded by Council Member Shaver, to approve the bid specifications for 23 Club Improvements 2020 and authorize the Mayor to sign the Services Agreement, “YEAS,” Green, Shaver, Gonzales, and McKerrigan. “NAYS,” None. Absent: Schaub.

Concerning the Estoppel Certificate (Solar Facilities Lease Agreement – Scottsbluff Project), Legal Counsel Hadenfeldt explained to Council this is the substantial completion Estoppel Certificate and there will be at least one more, the final completion Estoppel Certificate. This is for their investors and lenders to acknowledge the lease is still in place and the matters listed are all true. Council Member Green moved, seconded by Council Member McKerrigan, to approve the Estoppel Certificate (Solar Facilities Lease Agreement – Scottsbluff Project) and authorize the Mayor to sign the Agreement, “YEAS,” Shaver, Gonzales, McKerrigan, and Green. “NAYS,” None. Absent: Schaub.

Ms. Starr Lehl, approached Council regarding writing a letter in support of the Land Bank Bill, LB424. She explained this bill allows regional groups to purchase dilapidated properties in different communities to either demolish the property for resale or rehab the property. She went on to state WNED, as a regional group, is looking at this bill to become the land bank for the communities it serves. Council Member Shaver asked if there was anything in legislation about purchasing the property if the person does not want to sell it. Ms. Lehl explained if the property is a safety hazard, it can be condemned. Mr. Kuckkahn also added, normally they will try to work with the landowner; rarely would the City force itself into a situation. Council Member Shaver further explained his concern is that the organization could state the property does not fit into the community and then take it over. He also mentioned that the people on the board are not elected officials. After discussion, Mr. Kuckkahn reminded Council they are just approving a letter in support of this bill; any further action would have to be approved by City Council. He also stated the letter would be shown to Council before it was sent. Council Member McKerrigan made a motion, seconded by Council Member Green, to approve writing a letter in support of the Land Bank Bill, LB424 and authorize the Mayor to sign the letter, “YEAS,” McKerrigan, Gonzales, and Green. “NAYS,” Shaver. Absent: Schaub.

Mr. Kuckkahn presented to Council the terms of the contract for the Police Officers Association Union explaining the changes. He informed Council the City has to be 98-102% in the array required by CIR when it comes to wages, hence the 4% COLA in the contract, stating this number is well within the range. The incentive pay for tuition reimbursement and dry cleaning has been removed from the contract and a step 8 has been added to the pay schedule for patrol officer, corporal, and sergeant. Staff is recommending approval. Council Member Shaver asked if 3% would be in the range, with Mr. Kuckkahn stating no, it is too small, it is under the required range. Mayor Gonzales moved, seconded by Council Member Green, to approve the Contract for the Police Officers Association Union and authorize the Mayor to execute the Contract, “YEAS,” McKerrigan, Green, and Gonzales. “NAYS,” Shaver. Absent: Schaub.

Regarding the Pay Resolution amending Police Officer and Lifeguard wages, Mr. Kuckkahn explained they are recommending an increase in wages to lifeguards at the pool due to being equitable with what other communities pay; currently we are short lifeguards and may not be able to open the pool. Council Member McKerrigan asked if we offer the training for the lifeguards. Mr. Kuckkahn answered, stating, we do have a reimbursement program set up for their certification. Council Member McKerrigan moved, seconded by Council Member Green, to approve Resolution 20-03-03 revising Police Officer and Lifeguard wages, “YEAS,” Green, Gonzales, and McKerrigan. “NAYS,” Shaver. Absent: Schaub.

RESOLUTION NO. 20-03-03

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. That the following Pay Plan for officers and employees of the City of Scottsbluff, Nebraska employed in Classified Positions be approved September 3, 2019 and effective October 1, 2019.

**PAY SCHEDULE - GENERAL EMPLOYEES ONLY
HOURLY RATES (Based on 40 hour work week)**

<u>Grade</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>L1</u>	<u>L2</u>
2	\$9.08	\$9.54	\$10.02	\$10.52	\$11.05	\$11.60	\$12.18
3	\$9.54	\$10.02	\$10.52	\$11.05	\$11.60	\$12.18	\$12.79
4	\$10.02	\$10.52	\$11.05	\$11.60	\$12.18	\$12.79	\$13.43
5	\$10.52	\$11.05	\$11.60	\$12.18	\$12.79	\$13.43	\$14.11
6	\$11.05	\$11.60	\$12.18	\$12.79	\$13.43	\$14.11	\$14.81
7	\$11.60	\$12.18	\$12.79	\$13.43	\$14.11	\$14.81	\$15.56
8	\$12.18	\$12.79	\$13.43	\$14.11	\$14.81	\$15.56	\$16.33
9	\$12.79	\$13.43	\$14.11	\$14.81	\$15.56	\$16.33	\$17.15
10	\$13.43	\$14.11	\$14.81	\$15.56	\$16.33	\$17.15	\$18.00
11	\$14.11	\$14.81	\$15.56	\$16.33	\$17.15	\$18.00	\$18.90
12	\$14.81	\$15.56	\$16.33	\$17.15	\$18.00	\$18.90	\$19.85
13	\$15.56	\$16.33	\$17.15	\$18.00	\$18.90	\$19.85	\$20.84
14	\$16.33	\$17.15	\$18.00	\$18.90	\$19.85	\$20.84	\$21.88
15	\$17.15	\$18.00	\$18.90	\$19.85	\$20.84	\$21.88	\$22.97
16	\$18.00	\$18.90	\$19.85	\$20.84	\$21.88	\$22.97	\$24.12
17	\$18.90	\$19.85	\$20.84	\$21.88	\$22.97	\$24.12	\$25.33
18	\$19.85	\$20.84	\$21.88	\$22.97	\$24.12	\$25.33	\$26.59
19	\$20.84	\$21.88	\$22.97	\$24.12	\$25.33	\$26.59	\$27.92
20	\$21.88	\$22.97	\$24.12	\$25.33	\$26.59	\$27.92	\$29.31

BI-WEEKLY RATES - EXEMPT EMPLOYEES

<u>Grade</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>L1</u>	<u>L2</u>
18	\$1,584.80	\$1,664.05	\$1,747.25	\$1,834.61	\$1,926.34	\$2,022.66	\$2,123.79
19	\$1,664.05	\$1,747.25	\$1,834.61	\$1,926.34	\$2,022.66	\$2,123.79	\$2,229.99
20	\$1,747.25	\$1,834.61	\$1,926.34	\$2,022.66	\$2,123.79	\$2,229.99	\$2,341.48
21	\$1,834.61	\$1,926.34	\$2,022.66	\$2,123.79	\$2,229.99	\$2,341.48	\$2,458.56
22	\$1,926.34	\$2,022.66	\$2,123.79	\$2,229.99	\$2,341.48	\$2,458.56	\$2,581.49
23	\$2,022.66	\$2,123.79	\$2,229.99	\$2,341.48	\$2,458.56	\$2,581.49	\$2,710.56
24	\$2,123.79	\$2,229.99	\$2,341.48	\$2,458.56	\$2,581.49	\$2,710.56	\$2,846.09
25	\$2,229.99	\$2,341.48	\$2,458.56	\$2,581.49	\$2,710.56	\$2,846.09	\$2,988.39
26	\$2,341.48	\$2,458.56	\$2,581.49	\$2,710.56	\$2,846.09	\$2,988.39	\$3,137.81
27	\$2,458.56	\$2,581.49	\$2,710.56	\$2,846.09	\$2,988.39	\$3,137.81	\$3,294.69
28	\$2,581.49	\$2,710.56	\$2,846.09	\$2,988.39	\$3,137.81	\$3,294.69	\$3,459.43
29	\$2,710.56	\$2,846.09	\$2,988.39	\$3,137.81	\$3,294.69	\$3,459.43	\$3,632.40
30	\$2,846.09	\$2,988.39	\$3,137.81	\$3,294.69	\$3,459.43	\$3,632.40	\$3,814.02
31	\$2,988.39	\$3,137.81	\$3,294.69	\$3,459.43	\$3,632.40	\$3,814.02	\$4,004.72

2. That the following positions in the Classification Plan are assigned to the following Class Grades:

HOURLY POSITIONS - GENERAL EMPLOYEES ONLY

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
7	Library Technician	13	Maintenance Worker – Parks, Cemetery
7	Waterpark Manager	15	Crew Leader
9	Building & Grounds Custodian	18	Utilities Administrative Coordinator
9	Compliance Officer	18	Account Clerk - Finance
10	Library Assistant	18	Admin. Assist. - Police Department
11	Record Technician	18	Cemetery Supervisor
11	Humane Officer	20	Fire Prevention Officer
12	Administrative Services Assistant	20	Code Administrator I
12	Administrative Records Technician	20	Deputy City Clerk
13	Account Clerk	20	Payroll Clerk/Benefit Administrator
13	Administrative Assistant		

EXEMPT POSITIONS
Professional, Administrative and Executive

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
18	Librarian	26	Deputy Director of Finance
19	Recreation Supervisor	26	Deputy Director of Public Works
20	GIS Analyst	27	Director of Economic Development
22	Transportation Supervisor	27	Police Captain
22	Water System Supervisor	27	Director of Human Resources
22	Wastewater Plant Supervisor	29	Director of Public Works
22	Environmental Services Supervisor	29	Fire Chief
22	Code Administrator II	30	Police Chief
23	Planning Administrator	31	Director of Finance
24	City Clerk/Risk Manager		
24	Library Director		
24	Emergency Management Director		
24	Park Supervisor		

3. That the following pay schedule for officers and employees in Unclassified Positions of the City is approved March 16, 2020 and effective March 16, 2020.

Seasonal and Part-Time Hourly Rates

<u>Class Title</u>	<u>Hourly Pay Schedule</u>						
	1	2	3	4	5	6	7
School Crossing Guard	\$9.20	\$9.70	\$10.20	\$10.40	\$10.60	\$10.80	\$11.00
Library Page	\$9.20	\$9.70	\$10.20	\$10.40	\$10.60	\$10.80	\$11.00
Laborer	\$9.20	\$9.70	\$10.20	\$10.40	\$10.60	\$10.80	\$11.00
Field Mt. Grdskpr	\$9.60	\$10.10	\$10.60	\$10.80	\$11.00	\$11.20	\$11.40
Waterpark Aide	\$9.20	\$9.70	\$10.20	\$10.40	\$10.60	\$10.80	\$11.00
Lifeguard*	\$9.60	\$10.10	\$10.60	\$10.80	\$11.00	\$11.20	\$11.40

*Lifeguard with Nebraska Certified Pool Operator's License & Assigned to the maintenance of the Waterpark facility will receive an additional \$.30 per hour.

NOTE: Pay Step increase may be given after one year of service from hire date, at the discretion of the Department Head.

4. The Pay Schedule for the positions of Firefighters, Fire Lieutenants and Fire Captains working a 56 hour week shall be the schedule approved in a Resolution adopted by the May and City Council on February 3, 2020 and effective February 3, 2020.

<u>Class Title</u>	<u>Hourly Pay Schedule (56 Hour Week)</u>							
	1	2	3	4	5	6	7	8
Firefighter	\$14.44	\$15.16	\$15.92	\$16.72	\$17.55	\$18.43	\$19.35	\$20.33
Fire Lieutenant	\$16.60	\$17.44	\$18.30	\$19.22	\$20.18	\$21.20	\$22.25	\$23.37
Fire Captain	\$18.70	\$19.63	\$20.62	\$21.65	\$22.74	\$23.88	\$25.07	\$26.32

5. That the Pay Schedule for the position of Patrol Officer, Corporal and Police Sergeant shall be the Schedule approved in a resolution approved by the Mayor and City Council on September 3, 2019 to be effective March 16, 2020.

<u>Class Title</u>	<u>Hourly Pay Schedule</u>							
	1	2	3	4	5	6	7	
Patrol Officer	\$20.27	\$21.29	\$22.35	\$23.46	\$24.65	\$25.88	\$27.16	\$28.52
Police Corporal	\$21.96	\$23.07	\$24.22	\$25.43	\$26.70	\$28.04	\$29.44	\$30.91
Police Sergeant	\$24.22	\$25.43	\$26.70	\$28.04	\$29.44	\$30.91	\$32.46	\$34.08

6. That the following positions in the Classification Plan are assigned to the following Class Grades:

Hourly Positions - IBEW Union Eligible Positions

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
13	Maintenance Worker - Water	16	Maintenance Mechanic
13	Maintenance Worker - Wastewater	17	Wastewater Plant Operator II
13	Transportation - Motor Equipment Operator	17	Water System Operator II
14	Wastewater Plant Operator I	17	Construction-Locator Specialist
14	Water System Operator I	18	Lead Maintenance Mechanic
14	Transportation - Heavy Equipment Operator	19	Stormwater Program Specialist
14	Solid Waste Equipment Operator		

7. That the following Pay Schedule for the above listed IBEW eligible positions of the City of Scottsbluff, Nebraska employed in Classified Positions be approved September 3, 2019 and Effective October 1, 2019.

Pay Schedule - IBEW Eligible Employees Only Hourly Rates (Based on 40 hour work week)

Grade	A	B	C	D	E	L1	L2
13	\$15.25	\$16.01	\$16.81	\$17.65	\$18.53	\$19.46	\$20.43
14	\$16.01	\$16.81	\$17.65	\$18.53	\$19.46	\$20.43	\$21.45
16	\$17.65	\$18.53	\$19.46	\$20.43	\$21.45	\$22.52	\$23.65
17	\$18.53	\$19.46	\$20.43	\$21.45	\$22.52	\$23.65	\$24.83
18	\$19.46	\$20.43	\$21.45	\$22.52	\$23.65	\$24.83	\$26.07
19	\$20.43	\$21.45	\$22.52	\$23.65	\$24.83	\$26.07	\$27.37

8. Resolution No. 20-02-01 and all other resolutions in conflict with this resolution are repealed.

Passed and approved this 16th day of March, 2020

Mayor

ATTEST:

City Clerk

Mayor Gonzales informed Council that he asked for a discussion on a policy for conferences and conventions to be added to the agenda because the City does not have a policy set up currently. Legal Counsel Hadenfeldt started discussion citing, with the Miscellaneous and Expenditures Act, we could set up a policy where we preauthorize; we do that with City employees. Mr. Kuckkahan commented he feels it is a good idea, the expectation with employees is, if they are required to go he asks them to report back with a few paragraphs of the conferences attended. Council Member Shaver commented he feels if the City is paying and you to go to a conference and you don't attend the conference you should have to reimburse the City. He feels there should be a guideline set up. Council Member McKerrigan agreed stating if you go, you need to come back and share what you learned with the other members of the board; there needs to be something set in place because we are spending the citizen's of this community's money. Council Member Green shared his feelings, stating, as a new council member you need to know the scope of the position. When he went to Lincoln he did not submit a bill to the City for gas or food. He feels there could be gray area, but a policy needs to be set. After discussion, Council agreed a policy needs to be set for expectations of conferences and conventions, similar to the policy of the employees. Legal Counsel Hadenfeldt will draw up a resolution for the next meeting.

Regarding the City responses to the Coronavirus, Mr. Kuckkahn explained we are trying to follow the school district's action with this as we need to limit the spread of Covid-19. In order to do this we will be suspending non-essential City services starting March 17th at 4:00 p.m. During the suspension citizens can use telephone or email to contact the City and he will be here everyday. Non-essential

personnel will work from their homes and the essential services of garbage, police, and fire will continue to operate. We will also have personnel come in on a limited basis to get bills paid and process payroll. He continued by informing Council there are protocols in place for employees that have traveled out of state; they will self quarantine for 14 days before coming back to work and we are working on how to reintroduce employees back into the workforce. He asked Council for their input on these actions.

Mayor Gonzales asked about places inside the state that are high risk; how are we handling employees traveling to those places? Mr. Kuckkahn advised that will need to be evaluated; he will be working on that tomorrow as things change everyday. Mayor Gonzales also asked that Council lead by example when it comes to traveling. Council Member Shaver commented his concern is that we do not get to a level of needing to shut everything down. His understanding is there are not any cases here, but we need to be aware of what is going on. We need to do something as a City and set an example; he would rather have us overreact than find out later we under reacted. Council Member Green expressed concern that we have the operations for employees to work at home and not just be at home. He wants business to be able to proceed. Mr. Kuckkahn added all the employees have stated if they are needed they will come in to help; they will be engaged as possible. Mr. Green asked about putting the CDC map link on our website. Mr. Kuckkahn stated he would look into that. Council Member Shaver also asked about having one point of contact to get messages out. He also asked about meetings and how people can give comment to be introduced into the record if they cannot come and feel they need to be here. Mr. Kuckkahn stated he will look into a link about commenting on agenda items to encourage them to not come to meetings. Legal Counsel Hadenfeldt informed Council we will continue to have open meetings that are open to the public. After discussion, Council supported the closure of non-essential services as of close of business on Tuesday, March 17th.

Under Council Reports, Council Member Green attended a meeting with the school district and other communities. Council Member Shaver attended the Scotts Bluff County Board of Commissioners meeting, commenting it would be a good idea for someone to attend those meetings to have an idea of what is going on. Mayor Gonzales asked to put this on the next agenda. Ms. Starr Lehl went to the WNED meeting, commenting there were six communities represented and it is going very well.

Council Member McKerrigan made the motion, seconded by Mayor Gonzales to adjourn the meeting at 7:33 p.m., “YEAS,” Gonzales, McKerrigan, and Green. “NAYS,” Shaver. Absent: Schaub

Mayor

Attest:

City Clerk
“SEAL”

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Consent2

Approve the absence of Council Member Schaub from the March 2, 2020 Regular Meeting.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Claims1

Council to consider and take action on claims of the City.

Staff Contact: Liz Hilyard, Finance Director



City of Scottsbluff, NE

Expense Approval Report

By Vendor Name

Post Dates 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00393 - ACTION COMMUNICATIONS INC.					
Fund: 621 - ENVIRONMENTAL SERVICES					
2WAY RADIO FOR UNIT #813	VEHICLE MAINTENANCE				740.42
Fund 621 - ENVIRONMENTAL SERVICES Total:					740.42
Vendor 00393 - ACTION COMMUNICATIONS INC. Total:					740.42
Vendor: 02583 - ADVANCE AUTO PARTS					
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				9.59
Fund 631 - WASTEWATER Total:					9.59
Fund: 725 - CENTRAL GARAGE					
ES #812- AIR FILTER	EQUIPMENT MAINTENANCE				9.79
TRANS #407- OIL AND AIR FIL	EQUIPMENT MAINTENANCE				16.43
ES #801- OIL AND AIR FILTER	EQUIPMENT MAINTENANCE				13.02
ES #814- OIL AND AIR FILTER	EQUIPMENT MAINTENANCE				16.43
ES #899- OIL AND AIR FILTER	EQUIPMENT MAINTENANCE				14.74
WATER #041- OIL AND AIR FIL	EQUIPMENT MAINTENANCE				13.46
WATER #032- OIL AND AIR FIL	EQUIPMENT MAINTENANCE				13.46
POLICE #3- OIL AND AIR FILTE	EQUIPMENT MAINTENANCE				16.78
POLICE #1- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
PARKS #335- OIL FILTER	EQUIPMENT MAINTENANCE				21.22
POLICE #2- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
PARKS #310- OIL FILTER	EQUIPMENT MAINTENANCE				10.49
PARKS #338- OIL AND AIR FILT	EQUIPMENT MAINTENANCE				7.33
POLICE #4- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
POLICE #5- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
POLICE #8- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
Fund 725 - CENTRAL GARAGE Total:					168.85
Vendor 02583 - ADVANCE AUTO PARTS Total:					178.44
Vendor: 05887 - ALLO COMMUNICATIONS,LLC					
Fund: 111 - GENERAL					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				236.29
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				70.07
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				34.43
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				37.43
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				160.00
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				140.14
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				325.75
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				1,187.28
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				35.86
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				421.77
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				198.28
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				10.70
Fund 111 - GENERAL Total:					2,858.00
Fund: 212 - TRANSPORTATION					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				452.70
Fund 212 - TRANSPORTATION Total:					452.70
Fund: 213 - CEMETERY					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				70.07
Fund 213 - CEMETERY Total:					70.07

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 224 - ECONOMIC DEVELOPMENT					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				68.57
Fund 224 - ECONOMIC DEVELOPMENT Total:					68.57
Fund: 621 - ENVIRONMENTAL SERVICES					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				165.57
Fund 621 - ENVIRONMENTAL SERVICES Total:					165.57
Fund: 631 - WASTEWATER					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				153.60
Fund 631 - WASTEWATER Total:					153.60
Fund: 641 - WATER					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				180.14
Fund 641 - WATER Total:					180.14
Fund: 661 - STORMWATER					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				35.04
Fund 661 - STORMWATER Total:					35.04
Fund: 721 - GIS SERVICES					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				34.43
Fund 721 - GIS SERVICES Total:					34.43
Fund: 725 - CENTRAL GARAGE					
LOCAL TELEPHONE CHARGES	PHONE & INTERNET				35.00
Fund 725 - CENTRAL GARAGE Total:					35.00
Vendor 05887 - ALLO COMMUNICATIONS,LLC Total:					4,053.12
Vendor: 01746 - AL'S TOWING					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				95.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				95.00
Fund 111 - GENERAL Total:					190.00
Vendor 01746 - AL'S TOWING Total:					190.00
Vendor: 00295 - B & H INVESTMENTS, INC					
Fund: 111 - GENERAL					
BLDG MAINT-PD	BUILDING MAINTENANCE				15.50
BLDG MAINT-PD	BUILDING MAINTENANCE				15.50
SALT DELIVERY	DEPARTMENT SUPPLIES				59.50
BLDG MAINT-PD	BUILDING MAINTENANCE				10.75
BLDG MAINT-PD	BUILDING MAINTENANCE				10.75
Fund 111 - GENERAL Total:					112.00
Fund: 212 - TRANSPORTATION					
WATER	DEPARTMENT SUPPLIES				57.50
Fund 212 - TRANSPORTATION Total:					57.50
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				199.00
Fund 631 - WASTEWATER Total:					199.00
Vendor 00295 - B & H INVESTMENTS, INC Total:					368.50
Vendor: 09716 - BLACK HILLS GAS DISTRIBUTION LLC					
Fund: 111 - GENERAL					
Monthly Energy Bill	HEATING FUEL				375.73
Monthly Energy Bill	HEATING FUEL				251.63
Monthly Energy Bill	HEATING FUEL				136.79
Monthly Energy Bill	HEATING FUEL				251.63
Monthly Energy Bill	HEATING FUEL				363.81
Monthly Energy Bill	HEATING FUEL				571.92
Monthly Energy Bill	HEATING FUEL				110.13
Fund 111 - GENERAL Total:					2,061.64

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 212 - TRANSPORTATION					
Monthly Energy Bill	HEATING FUEL				1,359.30
Fund 212 - TRANSPORTATION Total:					1,359.30
Fund: 621 - ENVIRONMENTAL SERVICES					
Monthly Energy Bill	HEATING FUEL				573.32
Fund 621 - ENVIRONMENTAL SERVICES Total:					573.32
Fund: 641 - WATER					
Monthly Energy Bill	HEATING FUEL				131.01
Fund 641 - WATER Total:					131.01
Fund: 725 - CENTRAL GARAGE					
Monthly Energy Bill	HEATING FUEL				224.37
Fund 725 - CENTRAL GARAGE Total:					224.37
Vendor 09716 - BLACK HILLS GAS DISTRIBUTION LLC Total:					4,349.64
Vendor: 00405 - BLUFFS SANITARY SUPPLY INC.					
Fund: 111 - GENERAL					
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES				88.37
JANITORIAL SUPP PARK	JANITORIAL SUPPLIES				268.23
DEPT SUPP PARK	DEPARTMENT SUPPLIES				19.98
DEPT SUPP ADM	DEPARTMENT SUPPLIES				63.38
Fund 111 - GENERAL Total:					439.96
Fund: 212 - TRANSPORTATION					
SUPP - TUBERCULOCIDAL	DEPARTMENT SUPPLIES				25.00
Fund 212 - TRANSPORTATION Total:					25.00
Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total:					464.96
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				44.00
Fund 111 - GENERAL Total:					44.00
Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:					44.00
Vendor: 00055 - CARR- TRUMBULL LUMBER CO, INC.					
Fund: 111 - GENERAL					
TYVEK COVERALLS (L, XL, 2XL,	DEPARTMENT SUPPLIES				62.83
TYVEK COVERALLS (2XL)	DEPARTMENT SUPPLIES				307.72
STAINLESS STEEL CLAMP FOR	DEPARTMENT SUPPLIES				1.39
Fund 111 - GENERAL Total:					371.94
Vendor 00055 - CARR- TRUMBULL LUMBER CO, INC. Total:					371.94
Vendor: 07911 - CELLCO PARTNERSHIP					
Fund: 111 - GENERAL					
FIRE & EM CELL PHONES	PHONE & INTERNET				43.78
FIRE & EM CELL PHONES	CELLULAR PHONE				267.31
CELL PHONES-PD	PHONE & INTERNET				1,305.16
Fund 111 - GENERAL Total:					1,616.25
Vendor 07911 - CELLCO PARTNERSHIP Total:					1,616.25
Vendor: 02396 - CITIBANK N.A.					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				14.48
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				12.06
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				78.87
TONER FOR PRINTER	DEPARTMENT SUPPLIES				99.98
TONER FOR PRINTER	DEPARTMENT SUPPLIES				89.99
CHAIR & SUPPLIES - ADM	DEPARTMENT SUPPLIES				179.52
REPORT COVERS FOR ANNUA	DEPARTMENT SUPPLIES				29.37
HP CABLE	DEPARTMENT SUPPLIES				173.78
DEPT SUPP	DEPARTMENT SUPPLIES				99.05
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				23.94

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				59.96
				Fund 111 - GENERAL Total:	861.00
Fund: 213 - CEMETERY					
EPSON PRINTER	DEPARTMENT SUPPLIES				193.97
ESPOK INK	DEPARTMENT SUPPLIES				5.01
				Fund 213 - CEMETERY Total:	198.98
				Vendor 02396 - CITIBANK N.A. Total:	1,059.98
Vendor: 05859 - CITIBANK, N.A.					
Fund: 111 - GENERAL					
N95 MASKS	DEPARTMENT SUPPLIES				11.96
N95 MASKS	DEPARTMENT SUPPLIES				11.96
				Fund 111 - GENERAL Total:	23.92
Fund: 213 - CEMETERY					
RETAINING WALL BLOCK	DEPARTMENT SUPPLIES				11.88
				Fund 213 - CEMETERY Total:	11.88
				Vendor 05859 - CITIBANK, N.A. Total:	35.80
Vendor: 00267 - CONTRACTORS MATERIALS INC.					
Fund: 111 - GENERAL					
GROUND MAINT PARK	GROUNDS MAINTENANCE				353.38
ORANGE MARKING FLAGS	DEPARTMENT SUPPLIES				26.00
16' ROD INCHES	DEPARTMENT SUPPLIES				135.00
				Fund 111 - GENERAL Total:	514.38
Fund: 212 - TRANSPORTATION					
SUPP - POLAR SAFETY GLASSE	DEPARTMENT SUPPLIES				316.34
				Fund 212 - TRANSPORTATION Total:	316.34
				Vendor 00267 - CONTRACTORS MATERIALS INC. Total:	830.72
Vendor: 09824 - CORE & MAIN LP					
Fund: 641 - WATER					
METERS	METERS				3,376.00
METERS	METERS				14,318.46
				Fund 641 - WATER Total:	17,694.46
				Vendor 09824 - CORE & MAIN LP Total:	17,694.46
Vendor: 09767 - CROELL INC					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				267.23
				Fund 641 - WATER Total:	267.23
				Vendor 09767 - CROELL INC Total:	267.23
Vendor: 07689 - CYNTHIA GREEN					
Fund: 111 - GENERAL					
Dep. sup.	DEPARTMENT SUPPLIES				173.45
				Fund 111 - GENERAL Total:	173.45
				Vendor 07689 - CYNTHIA GREEN Total:	173.45
Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE					
Fund: 111 - GENERAL					
LONG DISTANCE	PHONE & INTERNET				7.65
Monthly Long Distance	PHONE & INTERNET				10.25
Monthly Long Distance	PHONE & INTERNET				3.68
Monthly Long Distance	PHONE & INTERNET				4.26
Monthly Long Distance	PHONE & INTERNET				2.23
Monthly Long Distance	PHONE & INTERNET				4.06
Monthly Long Distance	PHONE & INTERNET				8.61
Monthly Long Distance	PHONE & INTERNET				41.61
Monthly Long Distance	PHONE & INTERNET				24.94
Monthly Long Distance	PHONE & INTERNET				2.35

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Monthly Long Distance	PHONE & INTERNET				2.35
				Fund 111 - GENERAL Total:	111.99
Fund: 212 - TRANSPORTATION					
Monthly Long Distance	PHONE & INTERNET				7.29
				Fund 212 - TRANSPORTATION Total:	7.29
Fund: 213 - CEMETERY					
Monthly Long Distance	PHONE & INTERNET				3.26
				Fund 213 - CEMETERY Total:	3.26
Fund: 224 - ECONOMIC DEVELOPMENT					
Monthly Long Distance	PHONE & INTERNET				6.42
				Fund 224 - ECONOMIC DEVELOPMENT Total:	6.42
Fund: 621 - ENVIRONMENTAL SERVICES					
Monthly Long Distance	PHONE & INTERNET				3.50
				Fund 621 - ENVIRONMENTAL SERVICES Total:	3.50
Fund: 631 - WASTEWATER					
Monthly Long Distance	PHONE & INTERNET				2.50
				Fund 631 - WASTEWATER Total:	2.50
Fund: 641 - WATER					
Monthly Long Distance	PHONE & INTERNET				2.15
				Fund 641 - WATER Total:	2.15
Fund: 661 - STORMWATER					
Monthly Long Distance	PHONE & INTERNET				0.47
				Fund 661 - STORMWATER Total:	0.47
Fund: 721 - GIS SERVICES					
Monthly Long Distance	PHONE & INTERNET				0.47
				Fund 721 - GIS SERVICES Total:	0.47
Fund: 725 - CENTRAL GARAGE					
Monthly Long Distance	PHONE & INTERNET				1.72
				Fund 725 - CENTRAL GARAGE Total:	1.72
Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total:					139.77
Vendor: 09703 - DOCU-SHRED LLC					
Fund: 111 - GENERAL					
FINANCE DEPT	CONTRACTUAL SERVICES				90.00
				Fund 111 - GENERAL Total:	90.00
Vendor 09703 - DOCU-SHRED LLC Total:					90.00
Vendor: 09692 - DOOLEY OIL INC					
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- OIL	OIL & ANTIFREEZE				66.11
				Fund 725 - CENTRAL GARAGE Total:	66.11
Vendor 09692 - DOOLEY OIL INC Total:					66.11
Vendor: 07421 - DUANE E. WOHLERS					
Fund: 621 - ENVIRONMENTAL SERVICES					
HAULING RECYCLING TO DEN	DISPOSAL FEES				800.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	800.00
Vendor 07421 - DUANE E. WOHLERS Total:					800.00
Vendor: 03950 - ENERGY LABORATORIES, INC DEPT 6250					
Fund: 641 - WATER					
SAMPLES	SAMPLES				135.00
				Fund 641 - WATER Total:	135.00
Vendor 03950 - ENERGY LABORATORIES, INC DEPT 6250 Total:					135.00

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 04918 - ENVIRONMENTAL RESOURCE ASSOCIATES					
Fund: 631 - WASTEWATER					
SAMPLES	CONTRACTUAL SERVICES				1,030.29
				Fund 631 - WASTEWATER Total:	1,030.29
			Vendor 04918 - ENVIRONMENTAL RESOURCE ASSOCIATES Total:		1,030.29
Vendor: 02460 - FASTENAL COMPANY					
Fund: 111 - GENERAL					
SUPPLIES	DEPARTMENT SUPPLIES				149.05
				Fund 111 - GENERAL Total:	149.05
			Vendor 02460 - FASTENAL COMPANY Total:		149.05
Vendor: 00548 - FEDERAL EXPRESS CORPORATION					
Fund: 631 - WASTEWATER					
POSTAGE	POSTAGE				80.47
				Fund 631 - WASTEWATER Total:	80.47
Fund: 641 - WATER					
POSTAGE	POSTAGE				184.86
SAMPLE POSTAGE	POSTAGE				111.26
				Fund 641 - WATER Total:	296.12
			Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:		376.59
Vendor: 07993 - FELSBURG HOLT & ULLEVIG, INC					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				3,651.00
				Fund 661 - STORMWATER Total:	3,651.00
			Vendor 07993 - FELSBURG HOLT & ULLEVIG, INC Total:		3,651.00
Vendor: 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF					
Fund: 725 - CENTRAL GARAGE					
ES #812- FILTERS	EQUIPMENT MAINTENANCE				49.04
ES #812- ELBOW	EQUIPMENT MAINTENANCE				45.78
				Fund 725 - CENTRAL GARAGE Total:	94.82
			Vendor 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF Total:		94.82
Vendor: 00060 - FRANCISCO'S BUMPER TO BUMPER INC					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				220.00
				Fund 111 - GENERAL Total:	220.00
			Vendor 00060 - FRANCISCO'S BUMPER TO BUMPER INC Total:		220.00
Vendor: 03133 - FUN EXPRESS, LLC					
Fund: 111 - GENERAL					
SPECIAL EVENT REC	SPECIAL EVENTS				1,445.42
				Fund 111 - GENERAL Total:	1,445.42
			Vendor 03133 - FUN EXPRESS, LLC Total:		1,445.42
Vendor: 05600 - GALLS INC					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				-99.98
UNIFORMS-PD	UNIFORMS & CLOTHING				110.93
UNIFORMS-PD	UNIFORMS & CLOTHING				125.97
UNIFORMS-PD	UNIFORMS & CLOTHING				80.47
UNIFORMS-PD	UNIFORMS & CLOTHING				71.52
				Fund 111 - GENERAL Total:	288.91
			Vendor 05600 - GALLS INC Total:		288.91
Vendor: 00022 - GENERAL ELECTRIC CAPITAL CORPORATION					
Fund: 111 - GENERAL					
Prgm.	PROGRAMMING				9.25
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				48.86
WATER, DIESEL EXHAUST FLUI	DEPARTMENT SUPPLIES				109.69
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				15.67

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
DISH DETERGENT AND ALCOH	DEPARTMENT SUPPLIES				15.84
Prgm.	PROGRAMMING				100.81
DEPT SUPP	DEPARTMENT SUPPLIES				38.59
DEPT SUPP	DEPARTMENT SUPPLIES				56.52
Prgm.	PROGRAMMING				43.39
PAPER TOWELS, CLEANING S	DEPARTMENT SUPPLIES				76.30
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				5.58
DISHWASHER DETERGENT AN	DEPARTMENT SUPPLIES				19.74
Prgm.	PROGRAMMING				14.06
Fund 111 - GENERAL Total:					554.30
Fund: 215 - SPECIAL PROJECTS					
CAR SEATS-PD	DEPARTMENT SUPPLIES				149.94
Fund 215 - SPECIAL PROJECTS Total:					149.94
Vendor 00022 - GENERAL ELECTRIC CAPITAL CORPORATION Total:					704.24
Vendor: 00602 - GENERAL TRAFFIC CONTROLS, INC					
Fund: 212 - TRANSPORTATION					
GRIDSMART CAMERA DETECT	ELECTRICAL MAINTENANCE				17,422.00
Fund 212 - TRANSPORTATION Total:					17,422.00
Vendor 00602 - GENERAL TRAFFIC CONTROLS, INC Total:					17,422.00
Vendor: 04371 - HAWKINS, INC.					
Fund: 641 - WATER					
CHEMICALS	CHEMICALS				3,278.30
CHEMICALS	CHEMICALS				1,197.63
Fund 641 - WATER Total:					4,475.93
Vendor 04371 - HAWKINS, INC. Total:					4,475.93
Vendor: 01033 - HERMAN GEORGE					
Fund: 111 - GENERAL					
DEPT PERMIT REFUND	PERMITS				30.00
Fund 111 - GENERAL Total:					30.00
Vendor 01033 - HERMAN GEORGE Total:					30.00
Vendor: 05500 - HOLTZ INDUSTRIES, INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
CUTTER LIDS FOR EMCO CANS	DEPARTMENT SUPPLIES				1,287.20
Fund 621 - ENVIRONMENTAL SERVICES Total:					1,287.20
Vendor 05500 - HOLTZ INDUSTRIES, INC Total:					1,287.20
Vendor: 00299 - HULLINGER GLASS & LOCKS INC.					
Fund: 111 - GENERAL					
LOCK/SERVICE CALL	CONTRACTUAL SERVICES				55.00
BLDG MAINT-PD	BUILDING MAINTENANCE				11.00
Fund 111 - GENERAL Total:					66.00
Vendor 00299 - HULLINGER GLASS & LOCKS INC. Total:					66.00
Vendor: 06423 - HYDROTEX PARTNERS, LTD					
Fund: 725 - CENTRAL GARAGE					
ES STOCK- PIN-TAC	EQUIPMENT MAINTENANCE				456.98
Fund 725 - CENTRAL GARAGE Total:					456.98
Vendor 06423 - HYDROTEX PARTNERS, LTD Total:					456.98
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.					
Fund: 111 - GENERAL					
DEPT SUPP ADM	DEPARTMENT SUPPLIES				52.79
Fund 111 - GENERAL Total:					52.79
Fund: 212 - TRANSPORTATION					
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				33.56
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				33.56
SUPP - CLEANER, GLOVES	DEPARTMENT SUPPLIES				302.25
SUPP - GLOVES, P. TOWELS	DEPARTMENT SUPPLIES				186.45

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
SUPP - T. PAPER	DEPARTMENT SUPPLIES				83.63
				Fund 212 - TRANSPORTATION Total:	639.45
Fund: 621 - ENVIRONMENTAL SERVICES					
RUGS, SHOP TOWELS, MOPS	DEPARTMENT SUPPLIES				103.92
				Fund 621 - ENVIRONMENTAL SERVICES Total:	103.92
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				29.33
				Fund 631 - WASTEWATER Total:	29.33
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				29.34
				Fund 641 - WATER Total:	29.34
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- RUGS & S	DEPARTMENT SUPPLIES				34.79
CENTRAL GARAGE- SHOP TO	DEPARTMENT SUPPLIES				34.79
				Fund 725 - CENTRAL GARAGE Total:	69.58
				Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:	924.41
Vendor: 00937 - INDEPENDENT PLUMBING AND HEATING, INC					
Fund: 111 - GENERAL					
BLDG MAINT PARK	BUILDING MAINTENANCE				39.34
BLDG MAINT PARK	BUILDING MAINTENANCE				37.40
				Fund 111 - GENERAL Total:	76.74
				Vendor 00937 - INDEPENDENT PLUMBING AND HEATING, INC Total:	76.74
Vendor: 02578 - INFINITY CONSTRUCTION, INC.					
Fund: 631 - WASTEWATER					
FACILITY REPAIR	FACILITY REPAIRS				11,645.00
				Fund 631 - WASTEWATER Total:	11,645.00
				Vendor 02578 - INFINITY CONSTRUCTION, INC. Total:	11,645.00
Vendor: 00954 - INFO USA MARKETING					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				350.00
				Fund 111 - GENERAL Total:	350.00
Fund: 212 - TRANSPORTATION					
DEPT SUPP	DEPARTMENT SUPPLIES				350.00
				Fund 212 - TRANSPORTATION Total:	350.00
				Vendor 00954 - INFO USA MARKETING Total:	700.00
Vendor: 09291 - INGRAM LIBRARY SERVICES INC					
Fund: 111 - GENERAL					
Bks.	BOOKS				49.41
				Fund 111 - GENERAL Total:	49.41
				Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:	49.41
Vendor: 08525 - INTRALINKS, INC					
Fund: 111 - GENERAL					
DATTO ALTO 3 - LIBRARY FEB	CONTRACTUAL SERVICES				218.00
DATTO SIRIS - MARCH 2020	CONTRACTUAL SERVICES				1,149.00
MONTHLY BACKUP PD	CONTRACTUAL SERVICES				1,149.00
APC UPS BATTERY REPLACEM	DEPARTMENT SUPPLIES				249.05
				Fund 111 - GENERAL Total:	2,765.05
Fund: 641 - WATER					
DATTO ALTO 3 - MARCH 2020	CONTRACTUAL SERVICES				119.00
				Fund 641 - WATER Total:	119.00
Fund: 721 - GIS SERVICES					
2-MONITORS (GIS) & OFFICE	DEPARTMENT SUPPLIES				919.68
				Fund 721 - GIS SERVICES Total:	919.68
				Vendor 08525 - INTRALINKS, INC Total:	3,803.73

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 06131 - JOHN DEERE FINANCIAL					
Fund: 111 - GENERAL					
SUPPLIES	DEPARTMENT SUPPLIES				19.99
				Fund 111 - GENERAL Total:	19.99
Fund: 212 - TRANSPORTATION					
SUPP - CHAINS, STRAPS	DEPARTMENT SUPPLIES				55.74
SUPP - QUICK LINK, BOLTS	DEPARTMENT SUPPLIES				18.18
SUPP - FASTENER, U BOLTS	DEPARTMENT SUPPLIES				19.05
				Fund 212 - TRANSPORTATION Total:	92.97
				Vendor 06131 - JOHN DEERE FINANCIAL Total:	112.96
Vendor: 08067 - JOHN DEERE FINANCIAL					
Fund: 111 - GENERAL					
DEPT SUPP SHOP	DEPARTMENT SUPPLIES				9.99
DEPT SUPP PARK	DEPARTMENT SUPPLIES				13.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES				20.97
				Fund 111 - GENERAL Total:	44.94
				Vendor 08067 - JOHN DEERE FINANCIAL Total:	44.94
Vendor: 09474 - JOHN DEERE FINANCIAL					
Fund: 725 - CENTRAL GARAGE					
PARKS #395- OIL FILTER	EQUIPMENT MAINTENANCE				37.08
				Fund 725 - CENTRAL GARAGE Total:	37.08
				Vendor 09474 - JOHN DEERE FINANCIAL Total:	37.08
Vendor: 09747 - KNOW HOW LLC					
Fund: 111 - GENERAL					
EPT SUPP PARK	DEPARTMENT SUPPLIES				23.74
DEPT SUPP PARK	DEPARTMENT SUPPLIES				27.28
				Fund 111 - GENERAL Total:	51.02
Fund: 212 - TRANSPORTATION					
AIR HOSE FOR TAR KETTLE	EQUIPMENT MAINTENANCE				20.31
				Fund 212 - TRANSPORTATION Total:	20.31
Fund: 213 - CEMETERY					
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE				-159.72
				Fund 213 - CEMETERY Total:	-159.72
Fund: 621 - ENVIRONMENTAL SERVICES					
HEADLAMP	VEHICLE MAINTENANCE				9.39
				Fund 621 - ENVIRONMENTAL SERVICES Total:	9.39
Fund: 725 - CENTRAL GARAGE					
TRANS #443- SILICONE	EQUIPMENT MAINTENANCE				4.02
ES #812- AIR FILTER	EQUIPMENT MAINTENANCE				60.52
POLICE #3- STARTER	EQUIPMENT MAINTENANCE				90.19
PARKS #310- TEE	EQUIPMENT MAINTENANCE				7.82
POLICE BOMB ROBOT- CORE	EQUIPMENT MAINTENANCE				-18.00
				Fund 725 - CENTRAL GARAGE Total:	144.55
				Vendor 09747 - KNOW HOW LLC Total:	65.55
Vendor: 10132 - LABCONCO CORPORATION					
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				509.68
				Fund 631 - WASTEWATER Total:	509.68
				Vendor 10132 - LABCONCO CORPORATION Total:	509.68
Vendor: 03941 - LAWSON PRODUCTS, INC					
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- MISC SHO	DEPARTMENT SUPPLIES				173.27
				Fund 725 - CENTRAL GARAGE Total:	173.27
				Vendor 03941 - LAWSON PRODUCTS, INC Total:	173.27

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00300 - LEAGUE OF NEBRASKA MUNICIPALITIES					
Fund: 111 - GENERAL					
COUNCIL - MIDWINTER CONF	SCHOOL & CONFERENCE				780.00
Fund 111 - GENERAL Total:					780.00
Vendor 00300 - LEAGUE OF NEBRASKA MUNICIPALITIES Total:					780.00
Vendor: 10133 - LYNN CARD COMPANY					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				65.45
Fund 111 - GENERAL Total:					65.45
Vendor 10133 - LYNN CARD COMPANY Total:					65.45
Vendor: 08317 - MATHESON TRI-GAS INC					
Fund: 111 - GENERAL					
FULL-FACE SHIELDS FOR MEDI	DEPARTMENT SUPPLIES				242.82
N95 MASKS	DEPARTMENT SUPPLIES				165.90
Fund 111 - GENERAL Total:					408.72
Vendor 08317 - MATHESON TRI-GAS INC Total:					408.72
Vendor: 07628 - MENARDS, INC					
Fund: 111 - GENERAL					
DEPT SUPP PARK	DEPARTMENT SUPPLIES				7.26
GROUND MAINT PARK	GROUNDS MAINTENANCE				41.17
DEPT SUPP PARK	DEPARTMENT SUPPLIES				31.96
HEAVY DUTY REPLACEMENT P	DEPARTMENT SUPPLIES				14.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES				11.68
CARGO CASE FOR CAMERA	DEPARTMENT SUPPLIES				11.99
DEPT SUPP PARK	DEPARTMENT SUPPLIES				16.82
SPRAY BOTTLE FOR BLEACH S	DEPARTMENT SUPPLIES				5.07
JOINT KNIFE	DEPARTMENT SUPPLIES				16.94
PLYWOOD AND STEEL FOR FI	DEPARTMENT SUPPLIES				92.72
AIR HOSE REPAIR KIT AND TEF	DEPARTMENT SUPPLIES				3.08
Fund 111 - GENERAL Total:					253.67
Fund: 212 - TRANSPORTATION					
SUPP - CUTTERS, WIRE	DEPARTMENT SUPPLIES				14.85
SUPP - COVER, SEAL, BULBS	DEPARTMENT SUPPLIES				20.65
SUPP - VINYL GLOVES, LYSOL	DEPARTMENT SUPPLIES				44.83
Fund 212 - TRANSPORTATION Total:					80.33
Fund: 213 - CEMETERY					
DEPT SUPP CEM	DEPARTMENT SUPPLIES				134.40
Fund 213 - CEMETERY Total:					134.40
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				359.00
DEPT SUP	DEPARTMENT SUPPLIES				16.28
DEPT SUP	DEPARTMENT SUPPLIES				11.07
4 OUTLET ROTATING SURGE	DEPARTMENT SUPPLIES				16.28
DUST MASK	DEPARTMENT SUPPLIES				11.07
Fund 631 - WASTEWATER Total:					413.70
Vendor 07628 - MENARDS, INC Total:					882.10
Vendor: 00705 - MIDLANDS NEWSPAPERS, INC					
Fund: 111 - GENERAL					
Legal Publishing	LEGAL PUBLICATIONS				13.47
Legal Publishing	LEGAL PUBLICATIONS				320.20
Legal Publishing	LEGAL PUBLICATIONS				34.20
Legal Publishing	LEGAL PUBLICATIONS				10.36
Legal Publishing	LEGAL PUBLICATIONS				80.57
Fund 111 - GENERAL Total:					458.80

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 224 - ECONOMIC DEVELOPMENT					
Legal Publishing	PUBLICATIONS				51.80
Fund 224 - ECONOMIC DEVELOPMENT Total:					51.80
Fund: 621 - ENVIRONMENTAL SERVICES					
Legal Publishing	LEGAL PUBLICATIONS				417.29
Fund 621 - ENVIRONMENTAL SERVICES Total:					417.29
Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:					927.89
Vendor: 07938 - MIDWEST CONNECT, LLC					
Fund: 621 - ENVIRONMENTAL SERVICES					
PROCESSING UB	CONTRACTUAL SERVICES				467.70
UB PROCESSING	CONTRACTUAL SERVICES				24.25
UB PROCESSING	CONTRACTUAL SERVICES				24.25
UB PROCESSING	CONTRACTUAL SERVICES				107.96
UB PROCESSING	CONTRACTUAL SERVICES				28.56
Fund 621 - ENVIRONMENTAL SERVICES Total:					652.72
Fund: 631 - WASTEWATER					
PROCESSING UB	CONTRACTUAL SERVICES				467.69
UB PROCESSING	CONTRACTUAL SERVICES				24.25
UB PROCESSING	CONTRACTUAL SERVICES				107.96
UB PROCESSING	CONTRACTUAL SERVICES				28.57
Fund 631 - WASTEWATER Total:					628.47
Fund: 641 - WATER					
PROCESSING UB	CONTRACTUAL SERVICES				467.69
UB PROCESSING	CONTRACTUAL SERVICES				107.95
UB PROCESSING	CONTRACTUAL SERVICES				28.57
Fund 641 - WATER Total:					604.21
Vendor 07938 - MIDWEST CONNECT, LLC Total:					1,885.40
Vendor: 10059 - MPH INDUSTRIES INC					
Fund: 218 - PUBLIC SAFETY					
CIP-PO PATROL CARS	EQUIPMENT				1,755.96
Fund 218 - PUBLIC SAFETY Total:					1,755.96
Vendor 10059 - MPH INDUSTRIES INC Total:					1,755.96
Vendor: 05373 - NEBRASKA SAFETY & FIRE EQUIPEMENT INC.					
Fund: 111 - GENERAL					
Equip. main.	EQUIPMENT MAINTENANCE				125.00
Equip. main.	EQUIPMENT MAINTENANCE				95.00
Fund 111 - GENERAL Total:					220.00
Fund: 621 - ENVIRONMENTAL SERVICES					
ANNUAL BACKFLOW PREVEN	CONTRACTUAL SERVICES				310.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					310.00
Vendor 05373 - NEBRASKA SAFETY & FIRE EQUIPEMENT INC. Total:					530.00
Vendor: 09359 - NEBRASKA PRINTWORKS, LLC					
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				320.41
CONTRACTUAL SVC	CONTRACTUAL SERVICES				982.82
CONTRACTUAL SVC	CONTRACTUAL SERVICES				589.93
Fund 641 - WATER Total:					1,893.16
Vendor 09359 - NEBRASKA PRINTWORKS, LLC Total:					1,893.16
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT					
Fund: 631 - WASTEWATER					
ELECTRIC	ELECTRIC POWER				203.54
ELECTRIC	ELECTRIC POWER				15,179.73
Fund 631 - WASTEWATER Total:					15,383.27
Fund: 641 - WATER					
ELECTRIC	ELECTRIC POWER				4,620.90

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
ELECTRIC	ELECTRIC POWER				1,882.11
				Fund 641 - WATER Total:	6,503.01
				Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:	21,886.28
Vendor: 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				378.16
				Fund 111 - GENERAL Total:	378.16
				Vendor 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC Total:	378.16
Vendor: 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC					
Fund: 111 - GENERAL					
SENIOR CENTER	BUILDING MAINTENANCE				95.00
				Fund 111 - GENERAL Total:	95.00
				Vendor 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC Total:	95.00
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC					
Fund: 631 - WASTEWATER					
WW SAMPLES	CONTRACTUAL SERVICES				93.00
				Fund 631 - WASTEWATER Total:	93.00
Fund: 641 - WATER					
SAMPLES	SAMPLES				80.00
SAMPLES	SAMPLES				22.00
SAMPLES	SAMPLES				80.00
SAMPLES	SAMPLES				66.00
SAMPLES	SAMPLES				80.00
SAMPLES	SAMPLES				60.00
				Fund 641 - WATER Total:	388.00
				Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:	481.00
Vendor: 00314 - PANHANDLE GEOTECHNICAL & ENVIRONMENTAL INC					
Fund: 111 - GENERAL					
ASBESTOS SURVEY 23 CLUB	STRUCTURES				600.00
				Fund 111 - GENERAL Total:	600.00
				Vendor 00314 - PANHANDLE GEOTECHNICAL & ENVIRONMENTAL INC Total:	600.00
Vendor: 00017 - PANHANDLE HUMANE SOCIETY					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				5,278.08
				Fund 111 - GENERAL Total:	5,278.08
				Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:	5,278.08
Vendor: 09904 - PH&S PRODUCTS LLC					
Fund: 111 - GENERAL					
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				180.00
				Fund 111 - GENERAL Total:	180.00
				Vendor 09904 - PH&S PRODUCTS LLC Total:	180.00
Vendor: 00796 - POWERPLAN					
Fund: 621 - ENVIRONMENTAL SERVICES					
REPAIRS TO SHREDDER- COM	EQUIPMENT MAINTENANCE				1,182.90
				Fund 621 - ENVIRONMENTAL SERVICES Total:	1,182.90
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- BATTERY	EQUIPMENT MAINTENANCE				453.62
CENTRAL GARAGE- BATTERY	EQUIPMENT MAINTENANCE				481.22
ES SHREDDER- SITE GLASS	EQUIPMENT MAINTENANCE				426.34
CENTRAL GARAGE- RETURNE	EQUIPMENT MAINTENANCE				-453.62
				Fund 725 - CENTRAL GARAGE Total:	907.56
				Vendor 00796 - POWERPLAN Total:	2,090.46

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00075 - PROTEX CENTRAL, INC.					
Fund: 111 - GENERAL					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				131.00
BLDG MAINT-PD	BUILDING MAINTENANCE				123.50
BLDG MAINT-PD	BUILDING MAINTENANCE				123.50
Fund 111 - GENERAL Total:					378.00
Vendor 00075 - PROTEX CENTRAL, INC. Total:					378.00
Vendor: 09120 - QUADLENT INC					
Fund: 111 - GENERAL					
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
POSTAGE METER LEASE	RENT-MACHINES				45.00
Fund 111 - GENERAL Total:					495.00
Vendor 09120 - QUADLENT INC Total:					495.00
Vendor: 00266 - QUILL CORPORATION					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				0.91
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				39.95
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				11.79
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				39.96
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				37.99
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				103.49
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				103.48
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				19.98
Fund 111 - GENERAL Total:					357.55
Vendor 00266 - QUILL CORPORATION Total:					357.55
Vendor: 06780 - RAILROAD MANAGEMENT CO III, LLC					
Fund: 641 - WATER					
WATER PIPELINE CROSSING	RENT-LAND				258.95
Fund 641 - WATER Total:					258.95
Vendor 06780 - RAILROAD MANAGEMENT CO III, LLC Total:					258.95
Vendor: 01502 - REAMS SPRINKLER SUPPLY CO.					
Fund: 111 - GENERAL					
SOCCER COMPLEX	GROUNDS MAINTENANCE				3,207.01
SOCCER COMPLEX	GROUNDS MAINTENANCE				590.64
Fund 111 - GENERAL Total:					3,797.65
Vendor 01502 - REAMS SPRINKLER SUPPLY CO. Total:					3,797.65
Vendor: 04089 - REGIONAL CARE INC					
Fund: 812 - HEALTH INSURANCE					
HEALTH INS. PREMIUM - APRI	PREMIUM EXPENSE				39,904.80
Fund 812 - HEALTH INSURANCE Total:					39,904.80
Vendor 04089 - REGIONAL CARE INC Total:					39,904.80
Vendor: 00798 - REGISTER OF DEEDS					
Fund: 213 - CEMETERY					
LEGAL	LEGAL FEES				10.00
LEGAL	LEGAL FEES				10.00
LEGAL	LEGAL FEES				10.00
QUITCLAIM DEED	MISCELLANEOUS				10.00

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
LEGAL	LEGAL FEES				10.00
				Fund 213 - CEMETERY Total:	50.00
				Vendor 00798 - REGISTER OF DEEDS Total:	50.00
Vendor: 08204 - RIVERSIDE ZOOLOGICAL FOUNDATION					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				87,500.00
				Fund 111 - GENERAL Total:	87,500.00
				Vendor 08204 - RIVERSIDE ZOOLOGICAL FOUNDATION Total:	87,500.00
Vendor: 10041 - RODRIGUEZ JOSE R					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				125.00
				Fund 111 - GENERAL Total:	125.00
				Vendor 10041 - RODRIGUEZ JOSE R Total:	125.00
Vendor: 02324 - RON'S TOWING					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				225.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				175.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				175.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				175.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				175.00
				Fund 111 - GENERAL Total:	925.00
				Vendor 02324 - RON'S TOWING Total:	925.00
Vendor: 00366 - ROOSEVELT PUBLIC POWER DISTRICT					
Fund: 641 - WATER					
ELECTRIC POWER	ELECTRIC POWER				1,576.89
				Fund 641 - WATER Total:	1,576.89
				Vendor 00366 - ROOSEVELT PUBLIC POWER DISTRICT Total:	1,576.89
Vendor: 00463 - RR DONNELLEY					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				59.82
				Fund 111 - GENERAL Total:	59.82
				Vendor 00463 - RR DONNELLEY Total:	59.82
Vendor: 09997 - RURAL HEALTH DEVELOPMENT, INC.					
Fund: 224 - ECONOMIC DEVELOPMENT					
ECONOMIC DEV	ECONOMIC DEVELOPMENT				6,383.33
				Fund 224 - ECONOMIC DEVELOPMENT Total:	6,383.33
				Vendor 09997 - RURAL HEALTH DEVELOPMENT, INC. Total:	6,383.33
Vendor: 00564 - RUSCH'S GENERAL CONTRACTING, LLC					
Fund: 111 - GENERAL					
DOOR REPAIR - SENIOR CENT	BUILDING MAINTENANCE				100.00
				Fund 111 - GENERAL Total:	100.00
				Vendor 00564 - RUSCH'S GENERAL CONTRACTING, LLC Total:	100.00
Vendor: 00156 - SAFETYLINE CONSULTANTS, INC					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				44.63
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				44.62
N95 AND SURGICAL MASKS	DEPARTMENT SUPPLIES				45.00
				Fund 111 - GENERAL Total:	134.25
				Vendor 00156 - SAFETYLINE CONSULTANTS, INC Total:	134.25
Vendor: 00257 - SANDBERG IMPLEMENT, INC					
Fund: 111 - GENERAL					
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				1,412.00
				Fund 111 - GENERAL Total:	1,412.00

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 213 - CEMETERY					
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE				36.09
				Fund 213 - CEMETERY Total:	36.09
Fund: 511 - CAPITAL PROJECTS FUND					
CIP	EQUIPMENT				32,157.91
				Fund 511 - CAPITAL PROJECTS FUND Total:	32,157.91
Fund: 725 - CENTRAL GARAGE					
TRANS #24- GUELHOSE, BODY	EQUIPMENT MAINTENANCE				35.73
				Fund 725 - CENTRAL GARAGE Total:	35.73
				Vendor 00257 - SANDBERG IMPLEMENT, INC Total:	33,641.73
Vendor: 00704 - SCOTTSBLUFF MOTOR CO, INC					
Fund: 212 - TRANSPORTATION					
SUPP - WASH	DEPARTMENT SUPPLIES				10.00
				Fund 212 - TRANSPORTATION Total:	10.00
				Vendor 00704 - SCOTTSBLUFF MOTOR CO, INC Total:	10.00
Vendor: 00786 - SHERWIN WILLIAMS					
Fund: 111 - GENERAL					
GROUND MAINT PARK	GROUNDS MAINTENANCE				161.85
GROUND MAINT PARK	GROUNDS MAINTENANCE				44.99
				Fund 111 - GENERAL Total:	206.84
				Vendor 00786 - SHERWIN WILLIAMS Total:	206.84
Vendor: 09663 - SOUNDSLEEPER SECURITY INC.					
Fund: 111 - GENERAL					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				185.95
				Fund 111 - GENERAL Total:	185.95
				Vendor 09663 - SOUNDSLEEPER SECURITY INC. Total:	185.95
Vendor: 09880 - SOUTHERN UNIFORM EQUIPMENT					
Fund: 111 - GENERAL					
UNIFORM SHIRTS AND PANTS	UNIFORMS & CLOTHING				977.61
				Fund 111 - GENERAL Total:	977.61
				Vendor 09880 - SOUTHERN UNIFORM EQUIPMENT Total:	977.61
Vendor: 01235 - STATE OF NE.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				105.00
CONTRACTUAL-PD	CONTRACTUAL SERVICES				105.00
CONTRACTUAL-PD	CONTRACTUAL SERVICES				105.00
CONTRACTUAL-PD	CONTRACTUAL SERVICES				105.00
CONTRACTUAL-PD	CONTRACTUAL SERVICES				105.00
CONTRACTUAL-PD	CONTRACTUAL SERVICES				105.00
				Fund 111 - GENERAL Total:	630.00
				Vendor 01235 - STATE OF NE. Total:	630.00
Vendor: 00325 - TEXAS PNEUDRAULIC INC					
Fund: 725 - CENTRAL GARAGE					
ES #812- AIR ACTUATOR, AIR	EQUIPMENT MAINTENANCE				1,169.32
				Fund 725 - CENTRAL GARAGE Total:	1,169.32
				Vendor 00325 - TEXAS PNEUDRAULIC INC Total:	1,169.32
Vendor: 09938 - THE APPLIANCE GUY, LLC					
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				50.00
				Fund 631 - WASTEWATER Total:	50.00
				Vendor 09938 - THE APPLIANCE GUY, LLC Total:	50.00

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 01325 - THE PEAVEY CORP					
Fund: 111 - GENERAL					
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				87.25
				Fund 111 - GENERAL Total:	87.25
				Vendor 01325 - THE PEAVEY CORP Total:	87.25
Vendor: 08002 - TOYOTA MOTOR CREDIT CORPORATION					
Fund: 218 - PUBLIC SAFETY					
HIDTA CAR LEASE-PD	DEPARTMENT SUPPLIES				343.53
				Fund 218 - PUBLIC SAFETY Total:	343.53
				Vendor 08002 - TOYOTA MOTOR CREDIT CORPORATION Total:	343.53
Vendor: 00568 - TWIN CITY AUTO, INC					
Fund: 212 - TRANSPORTATION					
CUTTING EDGES FOR SNOW P	VEHICLE MAINTENANCE				470.00
				Fund 212 - TRANSPORTATION Total:	470.00
				Vendor 00568 - TWIN CITY AUTO, INC Total:	470.00
Vendor: 08821 - TYLER TECHNOLOGIES, INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
MONTHLY WEBSITE FEE	CONTRACTUAL SERVICES				116.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	116.00
Fund: 631 - WASTEWATER					
MONTHLY WEBSITE FEE	CONTRACTUAL SERVICES				116.00
				Fund 631 - WASTEWATER Total:	116.00
Fund: 641 - WATER					
MONTHLY WEBSITE FEE	CONTRACTUAL SERVICES				116.00
				Fund 641 - WATER Total:	116.00
				Vendor 08821 - TYLER TECHNOLOGIES, INC Total:	348.00
Vendor: 00195 - UNITED STATES WELDING, INC					
Fund: 212 - TRANSPORTATION					
CO2 CYLINDERS	DEPARTMENT SUPPLIES				77.86
				Fund 212 - TRANSPORTATION Total:	77.86
				Vendor 00195 - UNITED STATES WELDING, INC Total:	77.86
Vendor: 09840 - UNITED STATES WELDING					
Fund: 621 - ENVIRONMENTAL SERVICES					
TANK LEASE	CONTRACTUAL SERVICES				755.00
CYLINDER RENTALS	CONTRACTUAL SERVICES				42.19
				Fund 621 - ENVIRONMENTAL SERVICES Total:	797.19
				Vendor 09840 - UNITED STATES WELDING Total:	797.19
Vendor: 08828 - US BANK					
Fund: 111 - GENERAL					
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				11.25
FLSA CLASS REGISTRATION- S	SCHOOL & CONFERENCE				395.00
BAGGAGE CHARGE FOR FLIGH	SCHOOL & CONFERENCE				30.00
HEADLINER CLIP FOR UNIT 2	DEPARTMENT SUPPLIES				6.20
SECOND HEADLINER CLIP FOR	DEPARTMENT SUPPLIES				6.20
DOT CLEARINGHOUSE - HR	CONTRACTUAL SERVICES				125.00
TONER AND OFFICE CHAIR FO	DEPARTMENT SUPPLIES				364.98
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				312.42
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				246.00
NATIONAL REGISTRY EMT- LA	MEMBERSHIPS				20.00
CANCEL CONF - RICK D	SCHOOL & CONFERENCE				-73.44
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				-445.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				-445.00
FB AD	PROGRAMMING				4.27
NATIONAL REGISTRY EMT- HU	MEMBERSHIPS				20.00
CLERK SCHOOL REFUND - BUR	SCHOOL & CONFERENCE				-223.00
CLERK SCHOOL REFUND - WRI	SCHOOL & CONFERENCE				-393.00

Expense Approval Report

Post Dates: 03/17/2020 - 04/06/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				149.97
TEMPLE DIGITAL THERMOME	DEPARTMENT SUPPLIES				27.81
PROMOTIONAL ITEMS	PROGRAMMING				352.49
PROMOTIONAL ITEMS	PROGRAMMING				368.05
LH NESCPA MEMBERSHIP	MEMBERSHIPS				155.00
Fund 111 - GENERAL Total:					1,015.20
Fund: 224 - ECONOMIC DEVELOPMENT					
STARR ACT CONF	SCHOOL & CONFERENCE				395.00
Fund 224 - ECONOMIC DEVELOPMENT Total:					395.00
Fund: 621 - ENVIRONMENTAL SERVICES					
LOCKING CABLE UNIT #814 AI	EQUIPMENT MAINTENANCE				62.23
Fund 621 - ENVIRONMENTAL SERVICES Total:					62.23
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				400.00
CONTRACTUAL SVC	CONTRACTUAL SERVICES				-400.00
CONTRACTUAL SVC	CONTRACTUAL SERVICES				4.99
Fund 661 - STORMWATER Total:					4.99
Vendor 08828 - US BANK Total:					1,477.42
Vendor: 00824 - WHOLESALE MOTIVE SERVICE INC.					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				52.74
Fund 111 - GENERAL Total:					52.74
Vendor 00824 - WHOLESALE MOTIVE SERVICE INC. Total:					52.74
Vendor: 03379 - ZM LUMBER INC					
Fund: 111 - GENERAL					
GROUND MAINT PARK	GROUNDS MAINTENANCE				47.30
SIGN SUPPLIES	GROUNDS MAINTENANCE				12.80
SIGN SUPPLIES	GROUNDS MAINTENANCE				14.88
Fund 111 - GENERAL Total:					74.98
Vendor 03379 - ZM LUMBER INC Total:					74.98
Grand Total:					306,275.31

Report Summary

Fund Summary

Fund	Expense Amount
111 - GENERAL	122,864.87
212 - TRANSPORTATION	21,381.05
213 - CEMETERY	344.96
215 - SPECIAL PROJECTS	149.94
218 - PUBLIC SAFETY	2,099.49
224 - ECONOMIC DEVELOPMENT	6,905.12
511 - CAPITAL PROJECTS FUND	32,157.91
621 - ENVIRONMENTAL SERVICES	7,221.65
631 - WASTEWATER	30,343.90
641 - WATER	34,670.60
661 - STORMWATER	3,691.50
721 - GIS SERVICES	954.58
725 - CENTRAL GARAGE	3,584.94
812 - HEALTH INSURANCE	39,904.80
Grand Total:	306,275.31

Account Summary

Account Number	Account Name	Expense Amount
111-42302-121	PERMITS	30.00
111-52111-111	DEPARTMENT SUPPLIES	295.69
111-52111-115	DEPARTMENT SUPPLIES	95.11
111-52111-116	DEPARTMENT SUPPLIES	249.05
111-52111-141	DEPARTMENT SUPPLIES	2,011.59
111-52111-142	DEPARTMENT SUPPLIES	1,243.51
111-52111-151	DEPARTMENT SUPPLIES	582.95
111-52111-171	DEPARTMENT SUPPLIES	803.47
111-52121-171	JANITORIAL SUPPLIES	356.60
111-52134-172	SPECIAL EVENTS	1,445.42
111-52163-142	INVESTIGATIVE EXPENSE	379.43
111-52181-141	UNIFORMS & CLOTHING	977.61
111-52181-142	UNIFORMS & CLOTHING	288.91
111-52222-151	BOOKS	49.41
111-52223-143	PROGRAMMING	720.54
111-52223-151	PROGRAMMING	171.78
111-52311-111	MEMBERSHIPS	155.00
111-52311-141	MEMBERSHIPS	40.00
111-53111-111	CONTRACTUAL SERVICE	90.00
111-53111-112	CONTRACTUAL SERVICE	125.00
111-53111-116	CONTRACTUAL SERVICE	2,516.00
111-53111-142	CONTRACTUAL SERVICE	7,412.08
111-53111-151	CONTRACTUAL SERVICE	378.16
111-53111-171	CONTRACTUAL SERVICE	55.00
111-53111-172	CONTRACTUAL SERVICE	87,500.00
111-53161-112	LEGAL PUBLICATIONS	13.47
111-53161-115	LEGAL PUBLICATIONS	320.20
111-53161-121	LEGAL PUBLICATIONS	34.20
111-53161-151	LEGAL PUBLICATIONS	10.36
111-53161-171	LEGAL PUBLICATIONS	80.57
111-53421-141	BUILDING MAINTENANC	149.75
111-53421-142	BUILDING MAINTENANC	160.75
111-53421-171	BUILDING MAINTENANC	76.74
111-53421-172	BUILDING MAINTENANC	195.00
111-53441-142	EQUIPMENT MAINTENA	365.81
111-53441-151	EQUIPMENT MAINTENA	220.00
111-53441-171	EQUIPMENT MAINTENA	1,412.00
111-53471-171	GROUNDS MAINTENAN	4,474.02
111-53521-111	HEATING FUEL	375.73

Account Summary

Account Number	Account Name	Expense Amount
111-53521-141	HEATING FUEL	251.63
111-53521-142	HEATING FUEL	388.42
111-53521-151	HEATING FUEL	363.81
111-53521-171	HEATING FUEL	571.92
111-53521-172	HEATING FUEL	110.13
111-53561-111	PHONE & INTERNET	246.54
111-53561-112	PHONE & INTERNET	73.75
111-53561-114	PHONE & INTERNET	38.69
111-53561-115	PHONE & INTERNET	39.66
111-53561-116	PHONE & INTERNET	160.00
111-53561-121	PHONE & INTERNET	144.20
111-53561-141	PHONE & INTERNET	334.36
111-53561-142	PHONE & INTERNET	2,534.05
111-53561-143	PHONE & INTERNET	87.29
111-53561-151	PHONE & INTERNET	446.71
111-53561-171	PHONE & INTERNET	200.63
111-53561-172	PHONE & INTERNET	13.05
111-53571-141	CELLULAR PHONE	267.31
111-53631-111	RENT-MACHINES	495.00
111-53711-113	SCHOOL & CONFERENCE	780.00
111-53711-115	SCHOOL & CONFERENCE	-616.00
111-53711-141	SCHOOL & CONFERENCE	425.00
111-53711-142	SCHOOL & CONFERENCE	-878.75
111-53711-171	SCHOOL & CONFERENCE	-73.44
111-54311-171	STRUCTURES	600.00
212-52111-212	DEPARTMENT SUPPLIES	1,649.45
212-53431-212	ELECTRICAL MAINTENA	17,422.00
212-53441-212	EQUIPMENT MAINTENA	20.31
212-53451-212	VEHICLE MAINTENANCE	470.00
212-53521-212	HEATING FUEL	1,359.30
212-53561-212	PHONE & INTERNET	459.99
213-52111-213	DEPARTMENT SUPPLIES	345.26
213-52999-213	MISCELLANEOUS	10.00
213-53211-213	LEGAL FEES	40.00
213-53441-213	EQUIPMENT MAINTENA	-123.63
213-53561-213	PHONE & INTERNET	73.33
215-52111-142	DEPARTMENT SUPPLIES	149.94
218-52111-142	DEPARTMENT SUPPLIES	343.53
218-54411-142	EQUIPMENT	1,755.96
224-52211-114	PUBLICATIONS	51.80
224-53561-113	PHONE & INTERNET	74.99
224-53711-113	SCHOOL & CONFERENCE	395.00
224-59111-114	ECONOMIC DEVELOPME	6,383.33
511-54411-171	EQUIPMENT	32,157.91
621-52111-621	DEPARTMENT SUPPLIES	1,391.12
621-53111-621	CONTRACTUAL SERVICE	1,875.91
621-53161-621	LEGAL PUBLICATIONS	417.29
621-53193-621	DISPOSAL FEES	800.00
621-53441-621	EQUIPMENT MAINTENA	1,245.13
621-53451-621	VEHICLE MAINTENANCE	749.81
621-53521-621	HEATING FUEL	573.32
621-53561-621	PHONE & INTERNET	169.07
631-52111-631	DEPARTMENT SUPPLIES	423.29
631-52411-631	POSTAGE	80.47
631-53111-631	CONTRACTUAL SERVICE	2,146.09
631-53441-631	EQUIPMENT MAINTENA	509.68
631-53461-631	FACILITY REPAIRS	11,645.00
631-53531-631	ELECTRIC POWER	15,383.27

Account Summary

Account Number	Account Name	Expense Amount
631-53561-631	PHONE & INTERNET	156.10
641-52111-641	DEPARTMENT SUPPLIES	267.23
641-52116-641	METERS	17,694.46
641-52117-641	SAMPLES	523.00
641-52411-641	POSTAGE	296.12
641-52611-641	CHEMICALS	4,475.93
641-53111-641	CONTRACTUAL SERVICE	2,761.71
641-53521-641	HEATING FUEL	131.01
641-53531-641	ELECTRIC POWER	8,079.90
641-53561-641	PHONE & INTERNET	182.29
641-53611-641	RENT-LAND	258.95
661-53111-661	CONTRACTUAL SERVICE	3,655.99
661-53561-661	PHONE & INTERNET	35.51
721-52111-721	DEPARTMENT SUPPLIES	919.68
721-53561-721	PHONE & INTERNET	34.90
725-52111-725	DEPARTMENT SUPPLIES	242.85
725-52531-725	OIL & ANTIFREEZE	66.11
725-53441-725	EQUIPMENT MAINTENA	3,014.89
725-53521-725	HEATING FUEL	224.37
725-53561-725	PHONE & INTERNET	36.72
812-53861-112	PREMIUM EXPENSE	39,904.80
Grand Total:		306,275.31

Project Account Summary

Project Account Key	Expense Amount
None	210,792.69
2117753471	3,797.65
2122852111	149.94
2147853111	87,500.00
21852111142	343.53
6002053111	3,655.99
6002053561	35.51
Grand Total:	306,275.31

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Pub. Hear.1

Council to conduct a public hearing set for this date at 6:00 p.m. to revise the adopted budget statement of the City of Scottsbluff, Nebraska for FY 2019-2020.

Staff Contact: Rick Kuckkahn, Interim City Manager

	FY20 Budget	FY20 Actual (5 mos)	Estimated FY20
Balance forward cash 10/01/2019	\$ 4,223,721.32	\$ 4,223,721.32	\$ 4,223,721.32
Sales tax	\$ 849,991.00	\$ 387,703.79	\$ 900,000.00
Loan repayments	\$ 324,253.00	\$ 135,843.61	\$ 432,386.00
Interest earnings	\$ 30,000.00	\$ 25,433.21	\$ 30,000.00
Total Revenues	\$ 1,204,244.00	\$ 548,980.61	\$ 1,362,386.00
Personnel Expense	\$ 111,635.00	\$ 44,406.18	\$ 111,635.00
Supplies	\$ 1,400.00	\$ 1,058.24	\$ 1,400.00
Contractual service/legal	\$ 50,000.00	\$ 11,666.00	\$ 50,000.00
Economic Development	\$ 2,500,000.00	\$ 605,091.77	\$ 2,486,216.00
Total Expenses	\$ 2,663,035.00	\$ 662,222.19	\$ 2,649,251.00
Ending cash 09/30/2020	\$ 2,764,930.32	\$ 4,110,479.74	\$ 2,936,856.32

Current Year Economic Development Expense:

	\$ 174,175.00	RWMC
	\$ 1,441.00	Der Topher
	\$ 76,600.00	Rural Health Develop/Mitchell Care Center
estimated	\$ 29,000.00	American Lodging - Balloon Fest
	\$ 90,000.00	McKinney Manufacturing
	\$ 500,000.00	Western Farms
	\$ 75,000.00	Factory Crimp
	\$ 40,000.00	Gardner Tech
	\$ 1,500,000.00	Prime Metal
	\$ 2,486,216.00	

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Public Inp1

Mayor to read and sign the Proclamation naming April 17-25, 2020 as Young Professionals Week.

Staff Contact: Jordan Diedrich, Deputy Public Works Director



PROCLAMATION

YOUNG PROFESSIONALS WEEK

CITY OF SCOTTSBLUFF, NEBRASKA

APRIL 17-25, 2020

WHEREAS, Young Professionals Week is dedicated to celebrate, retain, and inspire young professionals in the City of Scottsbluff and the surrounding areas; and

WHEREAS, Young Professionals are recognized as an integral piece of the City of Scottsbluff's current workforce and economic, social and cultural future; and

WHEREAS, Community leaders, businesses, organizations, and young professionals will forge connections to drive the community forward through unique opportunities and partnerships; and

WHEREAS, The community is encouraged to participate in the ongoing mentorship of young professionals, and support creative thinking and enthusiasm in the City of Scottsbluff's future leaders; and

WHEREAS, The NEXT Young Professionals Board will continue to provide a social networking platform for area professionals. Allowing Panhandle members to meet, interact, and network in a casual environment. We provide opportunities to learn about local businesses, service organizations, and the NEXT generation of leaders guiding the Panhandle into the future;

NOW THEREFORE, I, Raymond Gonzalez, Mayor of the City of Scottsbluff, do hereby proclaim the week of April 17-25, 2020 as Young Professionals Week in the City of Scottsbluff, Nebraska, in conjunction with both the Nebraska Department of Economic Development's Young Nebraskans Week and the Newaukee Initiative's National Young Professionals Week.

Mayor of Scottsbluff, NE

Date

nextypg.com

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Bids1

Council to discuss and consider action on awarding the bid for the Seal Coat Project to Topkote, Inc. in the amount of \$2,209,200.00.

Staff Contact: Mark Bohl, Public Works Director



March 24, 2020

Mark Bohl
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

RE: 2020 Seal Coat Project

Dear Mr. Bohl:

Bids were received and opened at 2:00 p.m. on March 24, 2020 at the Office of M.C. Schaff and Associates for the above referenced project. One (1) bid was received. A copy of the bid tabulation sheet is attached for your review. The bid received was as follows:

	Total (RC- 800R)	Proposed Start Date
Topkote, Inc.	\$2,209,200.00	June 15, 2020
Vance Brothers	No Bid	
Engineer's Estimate	\$2,370,000.00	

Vance Brothers did not submit a bid due to the fact that they had an issue with using the specified oil. We have reviewed the contractor's bid documents and would recommend award of the project to Topkote, in the amount of \$2,209,200.00

Sincerely,

FOR THE FIRM OF
M.C. SCHAFF & ASSOCIATES, INC.

Adam Vath, P.E.

G:\Jobs\RM200014\RecommendofAward.doc



M.C. Schaff & Associates, Inc.

818 S Beltline Highway East
 Scottsbluff, Nebraska 69361
 308-635-1926 Phone 308-635-7807 Fax
 www.mcschaff.com

2020 Seal Coat Project City of Scottsbluff Bid Date: March 24, 2020 @ 2:00 pm Mountain Time				TOPKOTE INC. 43439 SD Hwy 50 Yankton, SD 57078		Engineers Estimate	
No.	Description	Unit	Quantity	Unit Cost	Total	Unit Cost	Total
1	Mobilization	LS	1	\$ 33,000.00	\$ 33,000.00	\$ 30,000.00	\$ 30,000.00
2	Single layer RC -800R Asphalt With Stone Chip Seal Coat	SY	780,000	\$ 2.79	\$ 2,176,200.00	\$ 3.00	\$ 2,340,000.00
Total				\$	2,209,200.00	\$	2,370,000.00
Proposed Start Date				6/15/2020			

Project Number: RM200014-00

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Bids2

Council to discuss and consider action on awarding the bid for the City Hall Roof Replacement to Twin City Roofing & Sheet Metal, Inc. in the amount of \$123,507.55.

Staff Contact: Mark Bohl, Public Works Director



March 25, 2020

Honorable Mayor and City Council
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

RE: City Hall Roof Replacement

Dear Mayor and City Council:

Bids were received and opened at 1:00 p.m. on March 25, 2020 at M.C. Schaff & Associates, Scottsbluff, Nebraska for the above referenced project. Two (2) bids were received. The bids received were as follows:

	<u>Total Bid</u>
Twin City Roofing & Sheet Metal, Inc.	\$123,507.55
Weathercraft Co.	\$155,516.63
Engineer's Estimate	\$108,186.80

The Engineer's Estimate was based upon the insurance adjuster's estimate. We have reviewed the contractor's bid documents and would recommend award of the project to Twin City Roofing & Sheet Metal in the amount of \$123,507.55.

Sincerely,

FOR THE FIRM OF
M.C. SCHAFF & ASSOCIATES, INC.

David Schaff, P.E.

G:\Jobs\RM200034-00 2019 City of Scottsbluff Hail Damage Repair\001 City Hall\RecommendofAward.doc



M.C. Schaff & Associates, Inc.

818 S Beltline Highway East
Scottsbluff, Nebraska 69361
308-635-1926 Phone 308-635-7807 Fax
www.mcschaff.com

City of Scottsbluff City Hall Roof Replacement				Twin City Roofing		Weathercraft Co. of SB/GR		Engineers Estimate	
Bid Date: March 25, 2020 @ 1:00 pm Mountain Time				PO Box 812		3355 North 10th Street			
				Scottsbluff, NE 69361		Gering, NE 69341			
No.	Description	Unit	Quantity	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	Remove and Replace Metal Roofing Premium Grade	SF	11,645	\$ 9.48	\$ 110,394.60	\$ 11.54	\$ 134,383.30	\$ 8.34	\$ 97,119.30
2	Remove and Replace Metal Fascia	LF	137	\$ 6.95	\$ 952.15	\$ 7.50	\$ 1,027.50	\$ 5.06	\$ 693.22
3	Remove and Replace Ridge Cap	LF	291	\$ 7.05	\$ 2,051.55	\$ 12.08	\$ 3,515.28	\$ 6.78	\$ 1,972.98
4	Remove and Replace Gable Trim	LF	140	\$ 6.95	\$ 973.00	\$ 19.00	\$ 2,660.00	\$ 5.49	\$ 768.60
5	Remove and Replace Closure Strip	LF	715	\$ 3.85	\$ 2,752.75	\$ 4.32	\$ 3,088.80	\$ 2.08	\$ 1,487.20
6	Remove and Replace Gutter/Downspouts	LF	425	\$ 15.02	\$ 6,383.50	\$ 25.51	\$ 10,841.75	\$ 14.46	\$ 6,145.50
Total				\$	123,507.55		\$ 155,516.63	\$	108,186.80

Project Number: RM200034-01

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Bids3

Council to discuss and consider action on awarding the bid for the Highland Drive Sanitary Sewer Extension to Infinity Construction in the amount of \$31,765.00.

Staff Contact: Lynn Garton, Wastewater Supervisor

Agenda Statement

Meeting Date: April 6, 2020

AGENDA TITLE: Council to consider awarding the bid for the Highland Drive Sanitary Sewer Extension to Infinity Construction in the amount of \$31,765.00.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works

PRESENTATION BY: Rick Kuckkahn, Interim City Manager

SUMMARY EXPLANATION: Two bids were received for extending the City's sewer main on Highland Drive an additional 220 feet east. The bids are:

Engineer's Estimate \$48,900.00
Hennings Construction \$34,180.20
Infinity Construction \$31,765.00

M.C. Schaff & Associates have prepared a Bid Tabulation and Letter of Recommendation to award this project to Infinity Construction. The Letter of Recommendation includes information from Infinity Construction about having a condition to not be held responsible with regard to COVID-19 Pandemic delays beyond their control.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff recommends that Council award this project to Infinity Construction as being the lowest bid that meets the City's plans and specifications, in the amount of \$31,765.00 and that they will not be held responsible for delays associated with COVID-19.

EXHIBITS

Resolution ☐

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Please provide all visual presentation materials.

Other (specify) ☒ Bid Tabulation and Letter of Recommendation

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

City of Scottsbluff
Office of the City Manager

Effective date: January 20, 2017



March 24, 2020

Lynn Garton, Wastewater Supervisor
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

RE: Highland Drive Sanitary Sewer Extension

Mr. Garton,

Having reviewed the bids submitted on the Highland Drive Sanitary Sewer Extension Project, we hereby recommend awarding the base bid to Infinity Construction for items 1 thru 7, in the amount of \$31,765.00. Infinity Construction did include an attachment to their bid noting that due to the COVID-19 Pandemic, they would have a condition to cover circumstances beyond their control including delays of subcontractors, availability of construction materials, and delivery of materials. The attachment is included with this recommendation letter for your reference.

Enclosed with this letter is a detailed bid tab. For your reference the Engineer's Estimate for this project was \$48,900.00.

Respectfully,

FOR THE FIRM OF
M.C. SCHAFF & ASSOCIATES

Michael Olsen, PE



Attachment (A)

March 24, 2020

Infinity Construction, Inc.

522 5th Avenue

Scottsbluff, NE 69361

City of Scottsbluff

2525 Circle Drive

Scottsbluff, NE 69361

RE: Highland Drive Sewer Extension Project

To Whom It May Concern,

Due to the current COVID-19 Pandemic, Infinity Construction will have a condition of this bid to cover circumstances beyond our control. Should Infinity Construction, Inc. be awarded this Project, Infinity cannot be held responsible for delays of Subcontractors (labor shortage), availability of construction materials and delivery of materials. Infinity would keep all involved updated as needed.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Aldo Gonzalez', is written over a large, faint, light gray version of the company's stylized 'i' logo.

Aldo Gonzalez

President



M.C. Schaff & Associates, Inc.

818 S Beltline Highway East
 Scottsbluff, Nebraska 69361
 308-635-1926 Phone 308-635-7807 Fax
 www.mcschaff.com

Highland Drive Sanitary Sewer Extension City of Scottsbluff Bid Date: March 24, 2020 @ 2:00 pm Mountain Time				Hennings Construction 2395 Chateau Way Gering, NE 69341		Infinity Construction 522 5th Avenue Scottsbluff, NE 69361		Engineer's Estimate	
No.	Description	Unit	Quantity	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
Base Bid									
1	Mobilization	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 2,345.00	\$ 2,345.00	\$ 4,500.00	\$ 4,500.00
2	8" Sanitary Sewer Main	LF	220	\$ 40.41	\$ 8,890.20	\$ 36.00	\$ 7,920.00	\$ 45.00	\$ 9,900.00
3	4" PVC Sanitary Sewer Service Pipe	EA	50	\$ 36.39	\$ 1,819.50	\$ 50.00	\$ 2,500.00	\$ 30.00	\$ 1,500.00
4	Sanitary Sewer Manole	EA	1	\$ 4,496.00	\$ 4,496.00	\$ 4,800.00	\$ 4,800.00	\$ 5,000.00	\$ 5,000.00
5	Reconstruct Sanitary Sewer Manhole	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00	\$ 2,000.00
6	Sanitary Sewer Service Connection	LF	2	\$ 687.25	\$ 1,374.50	\$ 600.00	\$ 1,200.00	\$ 1,000.00	\$ 2,000.00
7	Remove and Replace Pavement	SF	1,600	\$ 9.00	\$ 14,400.00	\$ 7.00	\$ 11,200.00	\$ 15.00	\$ 24,000.00
Total Bid - Items 1 Thru 7				\$	34,180.20	\$	31,765.00	\$48,900.00	

Project Number: RM190387-00

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Resolut.1

Council to discuss and consider action on a Resolution setting a policy for expenditure for pre authorization of City Council travel and participation in meetings, conferences, and conventions.

Staff Contact: Rick Kuckkahn, Interim City Manager

RESOLUTION NO. _____

WHEREAS, a public official or public employee is not authorized to use personnel, resources, property or funds under his or her official care or control other than in accordance with prescribed statutory, constitutional or regulatory procedures;

WHEREAS, the State of Nebraska, through the Local Government Miscellaneous Expenditures Act found at Neb. Rev. Stat. §13-2201 et seq., has authorized local governing bodies to set policy, through a resolution, to expend public funds for certain public purposes;

WHEREAS, the expenditure of public funds is a vital and important duty.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Scottsbluff, Nebraska:

1. The Mayor and City Council of Scottsbluff now adopt this uniform policy to authorize the expenditure of public funds for the payment or reimbursement of actual and necessary expenses incurred by elected and appointed officials, employees, or volunteers while attending educational workshops, conferences, training programs, official functions, hearings or meetings, whether incurred within or outside the boundaries of the City of Scottsbluff, Nebraska. The City Manager may give prior approval for any employees or volunteers to attend educational workshops, conferences, training programs, official functions, hearings or meetings. The Mayor and City Council now grant their prior approval for participation or attendance in the events listed above and for payment or reimbursement of actual and necessary expenses incurred by elected and appointed officials, employees or volunteers who actually attend and elected and appointed officials who report to the City Council the matters discussed in the events listed. Those expenses may include the following:

- a. Registration costs, tuition costs, fees or charges;
- b. Mileage at the rate allowed by IRS guidelines currently in effect at the time the travel is undertaken;
- c. Meals and lodging at a rate not exceeding applicable federal rate unless a fully itemized claim is submitted substantiating the costs actually incurred in excess of such rate and such additional expenses are expressly approved by the Mayor and City Council; and
- d. Meals and non-alcoholic beverages at meetings between city staff and business and community leaders, City Manager and/or staff and council members, where city business is clearly being discussed and conducted. Provided, however, the reimbursement or payment of actual and necessary expenditures in this regard shall not apply to the spouse or immediate family member of a public employee or public official if they are a business or community leader within the city. Provided further, the expenditures hereunder are limited to \$250.00 per month.

The City Manager is granted authority to approve any exceptions provided by the employees and reported to the Mayor and City Council.

2. Authorized expenditures under this resolution and uniform policy do not include expenditures for meals of paid members of a governing body or employees provided while such members or employees are attending a public meeting of the governing body unless such meeting is a joint public meeting with one or more other governing bodies.

3. The expenditure of public funds for non-alcoholic beverages provided to individuals attending public meetings of the governing body and non-alcoholic beverages and meals provided for any individuals provided while performing or immediately after performing relief, assistance, or support activities in emergency situations, including but not limited to, tornado, severe storm, fire or accident, shall be authorized. The expenditure of public funds for any volunteers during or immediately following their participation in any activity approved by the Mayor and City Council, including but not limited to, mowing parks, picking up litter, removing graffiti or snow removal.

4. The City of Scottsbluff, through its staff, is authorized to hold one recognition dinner each year for elected and appointed officials, employees, and volunteers of the City, including persons serving on local governmental boards or commissions. The maximum cost per person for such recognition dinner shall be fifty dollars (\$50.00).

5. In recognition of a council member's service no plaque, certificate or achievement, or item of value awarded to an elected or appointed official, employee, or volunteer of the City, including persons serving on local governmental boards or commissions, shall exceed two hundred dollars (\$200.00).

6. Nothing in this resolution and uniform policy shall authorize the expenditure of public funds to pay for any expenses incurred by a spouse of an elected or appointed official, employee or volunteer, unless the spouse is also an elected or appointed official, employee or volunteer of the local government.

7. Resolutions 95-5-22, 10-6-07 and 18-____-____ are repealed.

8. This Resolution shall become effective following its passage and approval.

Passed and approved on April __, 2020.

Mayor

ATTEST:

City Clerk

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Resolut.2

Council to discuss and consider approval of revision to the adopted budget statement for FY 2019-2020.

Staff Contact: Liz Hilyard, Finance Director

2019-2020
STATE OF NEBRASKA
CITY/VILLAGE BUDGET FORM

City or Village of Scottsbluff
 TO THE COUNTY BOARD AND COUNTY CLERK OF
 Scotts Bluff County

This budget is for the Period October 1, 2019 through September 30, 2020

Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:

<p>The following PERSONAL AND REAL PROPERTY TAX is requested for the ensuing year:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border: 1px solid black; text-align: right;">\$</td> <td style="width: 25%; border: 1px solid black; text-align: right;">1,140,593.00</td> <td style="width: 60%;">Property Taxes for Non-Bond Purposes</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">\$</td> <td style="border: 1px solid black; text-align: right;">883,641.00</td> <td>Principal and Interest on Bonds</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">\$</td> <td style="border: 1px solid black; text-align: right;">2,024,234.00</td> <td>Total Personal and Real Property Tax Required</td> </tr> </table>	\$	1,140,593.00	Property Taxes for Non-Bond Purposes	\$	883,641.00	Principal and Interest on Bonds	\$	2,024,234.00	Total Personal and Real Property Tax Required	<p>Projected Outstanding Bonded Indebtedness as of October 1, 2019 <i>(As of the Beginning of the Budget Year)</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Principal</td> <td style="width: 40%; border: 1px solid black; text-align: right;">\$ 4,855,000.00</td> </tr> <tr> <td>Interest</td> <td style="border: 1px solid black; text-align: right;">\$ 234,761.25</td> </tr> <tr> <td>Total Bonded Indebtedness</td> <td style="border: 1px solid black; text-align: right;">\$ 5,089,761.25</td> </tr> </table>	Principal	\$ 4,855,000.00	Interest	\$ 234,761.25	Total Bonded Indebtedness	\$ 5,089,761.25
\$	1,140,593.00	Property Taxes for Non-Bond Purposes														
\$	883,641.00	Principal and Interest on Bonds														
\$	2,024,234.00	Total Personal and Real Property Tax Required														
Principal	\$ 4,855,000.00															
Interest	\$ 234,761.25															
Total Bonded Indebtedness	\$ 5,089,761.25															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border: 1px solid black; text-align: right;">\$</td> <td style="width: 25%; border: 1px solid black; text-align: right;">912,099,308</td> <td style="width: 60%;">Total Certified Valuation (All Counties)</td> </tr> </table> <p><i>(Certification of Valuation(s) from County Assessor MUST be attached)</i></p>	\$	912,099,308	Total Certified Valuation (All Counties)	<p style="text-align: center;">Report of Joint Public Agency & Interlocal Agreements</p> <p>Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2018 through June 30, 2019?</p> <p style="text-align: center;"> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO </p> <p style="text-align: center;"><i>If YES, Please submit Interlocal Agreement Report by September 20th.</i></p>												
\$	912,099,308	Total Certified Valuation (All Counties)														
County Clerk's Use ONLY	<p style="text-align: center;">Report of Trade Names, Corporate Names & Business Names</p> <p>Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2018 through June 30, 2019?</p> <p style="text-align: center;"> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO </p> <p style="text-align: center;"><i>If YES, Please submit Trade Name Report by September 20th.</i></p>															
APA Contact Information	Submission Information															
<p style="text-align: center;">Auditor of Public Accounts State Capitol, Suite 2303 Lincoln, NE 68509</p> <p>Telephone: (402) 471-2111 FAX: (402) 471-3301</p> <p>Website: www.auditors.nebraska.gov</p> <p>Questions - E-Mail: Deann.Haeffner@nebraska.gov</p>	<p style="text-align: center; font-size: 1.5em;">Budget Due by 9-20-2019</p> <p>Submit budget to:</p> <ol style="list-style-type: none"> 1. Auditor of Public Accounts -Electronically on Website or Mail 2. County Board (SEC. 13-508), C/O County Clerk 															

City or Village of Scottsbluff in Scotts Bluff County

Line No.	Beginning Balances, Receipts, & Transfers	Actual 2017 - 2018 (Column 1)	Actual/Estimated 2018 - 2019 (Column 2)	Adopted Budget 2019 - 2020 (Column 3)
1	Net Cash Balance	\$ 1,742,714.00	\$ 2,484,061.00	\$ 2,674,963.00
2	Investments	\$ 26,296,211.00	\$ 28,567,353.00	\$ 26,500,000.00
3	County Treasurer's Balance	\$ 97,249.00	\$ 84,581.00	\$ 85,000.00
4	Beginning Balance Proprietary Function Funds (Only If Page 6 is Used)	\$ -	\$ -	\$ -
5	Subtotal of Beginning Balances (Lines 1 thru 4)	\$ 28,136,174.00	\$ 31,135,995.00	\$ 29,259,963.00
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 2,243,074.00	\$ 2,201,864.00	\$ 2,004,192.00
7	Federal Receipts	\$ 405,948.00	\$ 87,735.00	\$ -
8	State Receipts: Motor Vehicle Pro-Rate	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00
9	State Receipts: MIRF	\$ -	\$ -	\$ -
10	State Receipts: Highway Allocation and Incentives	\$ 1,632,234.00	\$ 1,766,708.00	\$ 1,808,022.00
11	State Receipts: Motor Vehicle Fee	\$ 130,499.00	\$ 110,000.00	\$ 110,000.00
12	State Receipts: State Aid	\$ -	\$ -	
13	State Receipts: Municipal Equalization Aid	\$ 76,749.00	\$ 73,169.00	\$ 100,474.00
14	State Receipts: Other	\$ 501,994.00	\$ 477,639.00	\$ 452,911.00
15	State Receipts: Property Tax Credit	\$ 82,150.00	\$ 42,858.00	
16	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
17	Local Receipts: Motor Vehicle Tax	\$ 265,112.00	\$ 239,726.00	\$ 239,400.00
18	Local Receipts: Local Option Sales Tax	\$ 5,969,621.00	\$ 5,296,950.00	\$ 5,296,950.00
19	Local Receipts: In Lieu of Tax	\$ 104,693.00	\$ 105,600.00	\$ 105,600.00
20	Local Receipts: Other	\$ 18,597,417.00	\$ 14,845,747.00	\$ 18,457,816.00
21	Transfers In of Surplus Fees	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
22	Transfers In Other Than Surplus Fees	\$ 3,756,520.00	\$ 3,877,629.00	\$ 3,711,970.00
23	Proprietary Function Funds (Only if Page 6 is Used)	\$ -		\$ -
24	Total Resources Available (Lines 5 thru 23)	\$ 62,059,085.00	\$ 60,418,520.00	\$ 61,704,198.00
25	Total Disbursements & Transfers (Line 22, Pg 3, 4 & 5)	\$ 30,923,090.00	\$ 31,158,557.00	\$ 46,490,079.00
26	Balance Forward/Cash Reserve (Line 24 MINUS Line 25)	\$ 31,135,995.00	\$ 29,259,963.00	\$ 15,214,119.00
27	Cash Reserve Percentage			46%
PROPERTY TAX RECAP		Tax from Line 6		\$ 2,004,192.00
		County Treasurer Commission at 1%		\$ 20,042.00
		Total Property Tax Requirement		\$ 2,024,234.00

City or Village of Scottsbluff in Scotts Bluff County

To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your municipality needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:	Property Tax Request
General Fund	\$ 1,086,493.00
Bond Fund	\$ 883,641.00
Business Improvement Fund	\$ 54,100.00
_____ Fund	
Total Tax Request	** \$ 2,024,234.00

** This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page 1.

Cash Reserve Funds

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below funds being held in a special reserve fund.

Special Reserve Fund Name	Amount

Total Special Reserve Funds	\$ -
Total Cash Reserve	\$ 15,214,119.00
Remaining Cash Reserve	\$ 15,214,119.00
Remaining Cash	

Documentation of Transfers of Surplus Fees:

(Only complete if Transfers of Surplus Fees Were Budgeted)

Please explain where the monies will be transferred from, where the monies will be transferred to, and the reason for the transfer.

Transfer From:	Transfer To:
<u>Environmental Services Fund</u>	<u>General Fund</u>
Amount: \$	54,000.00
Reason: Fund expenses for general services such as public safety, parks	

Transfer From:	Transfer To:
<u>Wastewater Fund</u>	<u>General Fund</u>
Amount: \$	54,000.00
Reason: Fund expenses for general services such as public safety, parks	

Transfer From:	Transfer To:
<u>Water Fund</u>	<u>General Fund</u>
Amount: \$	42,000.00
Reason: Fund expenses for general services such as public safety, parks	

City or Village of Scottsbluff in Scotts Bluff County

Line No.	2019-2020 ADOPTED BUDGET Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 3,009,069.00		\$ 5,000.00			\$ 3,014,069.00
3	Public Safety - Police and Fire	\$ 6,162,401.00	\$ 15,000.00	\$ 344,000.00			\$ 6,521,401.00
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 2,595,060.00	\$ 2,520,000.00	\$ 65,000.00	\$ 850,833.00	\$ 55,675.00	\$ 6,086,568.00
6	Public Works - Other	\$ 338,308.00		\$ 7,000.00			\$ 345,308.00
7	Public Health and Social Services	\$ 212,670.00	\$ 500,000.00	\$ 6,000.00		\$ 140,000.00	\$ 858,670.00
8	Culture and Recreation	\$ 2,426,520.00	\$ 1,990,000.00				\$ 4,416,520.00
9	Community Development	\$ 3,963,035.00		\$ -	\$ 439,457.00		\$ 4,402,492.00
10	Miscellaneous	\$ 5,182,912.00	\$ 85,000.00	\$ 90,000.00	\$ 689,395.00	\$ 3,389,395.00	\$ 9,436,702.00
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 2,219,470.00	\$ 1,674,500.00	\$ 310,000.00		\$ 54,000.00	\$ 4,257,970.00
17	Transportation						\$ -
18	Wastewater	\$ 2,553,920.00	\$ 980,000.00	\$ 505,000.00	\$ 417,017.00	\$ 142,450.00	\$ 4,598,387.00
19	Water	\$ 2,254,542.00	\$ 120,000.00	\$ 97,000.00		\$ 80,450.00	\$ 2,551,992.00
20	Other						\$ -
21	Proprietary Function Funds (Page 6)					\$ -	\$ -
22	Total Disbursements & Transfers (Lns 2 thru 21)	\$ 30,917,907.00	\$ 7,884,500.00	\$ 1,429,000.00	\$ 2,396,702.00	\$ 3,861,970.00	\$ 46,490,079.00

(A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.

(B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.

(C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).

(D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.

(E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

City or Village of Scottsbluff in Scotts Bluff County

Line No.	2018-2019 ACTUAL/ESTIMATED Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 2,565,480.00		\$ 12,748.00			\$ 2,578,228.00
3	Public Safety - Police and Fire	\$ 5,650,468.00		\$ 175,000.00			\$ 5,825,468.00
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 2,012,055.00	\$ 867,443.00	\$ 198,780.00	\$ 879,342.00	\$ 52,000.00	\$ 4,009,620.00
6	Public Works - Other	\$ 332,918.00					\$ 332,918.00
7	Public Health and Social Services	\$ 200,282.00		\$ 84,700.00		\$ 210,000.00	\$ 494,982.00
8	Culture and Recreation	\$ 2,373,043.00	\$ 210,000.00				\$ 2,583,043.00
9	Community Development	\$ 2,660,308.00			\$ 437,271.00		\$ 3,097,579.00
10	Miscellaneous	\$ 469,961.00		\$ 93,509.00	\$ 693,629.00	\$ 3,493,629.00	\$ 4,750,728.00
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 2,132,382.00		\$ 226,317.00		\$ 54,000.00	\$ 2,412,699.00
17	Transportation						\$ -
18	Wastewater	\$ 1,552,824.00	\$ 447,217.00	\$ 288,635.00	\$ 730,722.00	\$ 140,000.00	\$ 3,159,398.00
19	Water	\$ 1,683,103.00		\$ 152,791.00		\$ 78,000.00	\$ 1,913,894.00
20	Other						\$ -
21	Proprietary Function Funds						\$ -
22	Total Disbursements & Transfers (Ln 2 thru 21)	\$ 21,632,824.00	\$ 1,524,660.00	\$ 1,232,480.00	\$ 2,740,964.00	\$ 4,027,629.00	\$ 31,158,557.00

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

City or Village of Scottsbluff in Scotts Bluff County

Line No.	2017-2018 ACTUAL Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 2,674,541.00					\$ 2,674,541.00
3	Public Safety - Police and Fire	\$ 5,407,921.00		\$ 469,861.00			\$ 5,877,782.00
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 2,113,522.00	\$ 1,529,008.00	\$ 8,496.00	\$ 483,555.00	\$ 52,000.00	\$ 4,186,581.00
6	Public Works - Other	\$ 651,509.00		\$ 5,218.00			\$ 656,727.00
7	Public Health and Social Services	\$ 191,051.00				\$ 130,000.00	\$ 321,051.00
8	Culture and Recreation	\$ 2,253,056.00		\$ 16,608.00			\$ 2,269,664.00
9	Community Development	\$ 2,203,387.00			\$ 503,962.00		\$ 2,707,349.00
10	Miscellaneous	\$ 418,394.00		\$ 187,914.00	\$ 723,369.00	\$ 3,452,520.00	\$ 4,782,197.00
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 2,109,479.00		\$ 27,010.00		\$ 54,000.00	\$ 2,190,489.00
17	Transportation						\$ -
18	Wastewater	\$ 1,434,899.00	\$ 707,794.00	\$ 67,684.00	\$ 645,891.00	\$ 140,000.00	\$ 2,996,268.00
19	Water	\$ 1,427,306.00	\$ 632,118.00	\$ 123,017.00		\$ 78,000.00	\$ 2,260,441.00
20	Other						\$ -
21	Proprietary Function Funds						\$ -
22	Total Disbursements & Transfers (Ln 2 thru 21)	\$ 20,885,065.00	\$ 2,868,920.00	\$ 905,808.00	\$ 2,356,777.00	\$ 3,906,520.00	\$ 30,923,090.00

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

2019-2020 SUMMARY OF PROPRIETARY FUNCTION FUNDS

NOTE: COMPLETE THIS PAGE ONLY IF A SEPARATE PROPRIETARY FUNCTION FUND BUDGET IS FILED WITH THE CLERK OF THE MUNICIPALITY.

THIS SPACE FOR USE OF PROPRIETARY FUNCTION FUNDS ONLY

Funds (List)	Beginning Balance	Total Budget of Receipts	Total Budget of Disbursements	Cash Reserve
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -
	(Forward to Page 2, Line 4)	(Forward to Page 2, Line 23)	(Forward to Page 3, Line 21)	

NOTE: State Statute Section 13-504 requires a uniform summary of the proposed budget statement including each proprietary function fund included in a separate proprietary budget statement prepared pursuant to the Municipal Proprietary Function Act. Proprietary function shall mean a water supply or distribution utility, a waste-water collection or treatment utility, an electric generation, transmission, or distribution utility, a gas supply, transmission, or distribution utility, an integrated solid waste management collection, disposal, or handling utility, or a hospital or a nursing home owned by a municipality.

CORRESPONDENCE INFORMATION

ENTITY OFFICIAL ADDRESS

If no official address, please provide address where correspondence should be sent

NAME	City of Scottsbluff
ADDRESS	2525 Circle Drive
CITY & ZIP CODE	Scottsbluff, NE 69361
TELEPHONE	308-633-3796
WEBSITE	www.scottsbluff.org

	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
NAME	Raymond Gonzales	Elizabeth Hilyard	Elizabeth Hilyard
TITLE /FIRM NAME	Mayor	Director of Finance	
TELEPHONE		308-633-3796	
EMAIL ADDRESS		ehilyard@scottsbluff.org	

For Questions on this form, who should we contact (please ☒ one): Contact will be via email if supplied.

- ☐ Board Chairperson
☒ Clerk / Treasurer / Superintendent / Other
☐ Preparer

City or Village of Scottsbluff in Scotts Bluff County

2019-2020 LID SUPPORTING SCHEDULE

Calculation of Restricted Funds

Total Personal and Real Property Tax Requirements	(1)	\$	2,024,234.00
Motor Vehicle Pro-Rate	(2)	\$	6,900.00
In-Lieu of Tax Payments	(3)	\$	105,600.00
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.			
Prior Year Capital Improvements Excluded from Restricted Funds (From Prior Year Lid Support, Line (17))		\$	-
LESS: Amount Spent During 2018-2019	(5)	\$	-
LESS: Amount Expected to be Spent in Future Budget Years	(6)	\$	-
Amount to be included as Restricted Funds (<i>Cannot Be A Negative Number</i>)	(7)	\$	-
Motor Vehicle Tax	(8)	\$	239,400.00
Local Option Sales Tax	(9)	\$	5,296,950.00
Transfers of Surplus Fees	(10)	\$	150,000.00
Highway Allocation and Incentives	(11)	\$	1,808,022.00
MIRF	(12)	\$	-
Motor Vehicle Fee	(13)	\$	110,000.00
Municipal Equalization Fund	(14)	\$	100,474.00
Insurance Premium Tax	(15)	\$	-
Nameplate Capacity Tax	(15a)	\$	-
TOTAL RESTRICTED FUNDS (A)	(16)	\$	9,841,580.00

Lid Exceptions

Capital Improvements (Real Property and Improvements on Real Property)		\$	-	(17)
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year (<i>cannot exclude same capital improvements from more than one lid calculation.</i>)				
Agrees to Line (6).		\$	-	(18)
Allowable Capital Improvements	(19)	\$	-	
Bonded Indebtedness	(20)	\$	883,641.00	
Public Facilities Construction Projects (Statutes 72-2301 to 72-2308)	(21)			
Interlocal Agreements/Joint Public Agency Agreements	(22)	\$	456,049.00	
Public Safety Communication Project (Statute 86-416)	(23)			
Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only)	(24)			
Judgments	(25)			
Refund of Property Taxes to Taxpayers	(26)			
Repairs to Infrastructure Damaged by a Natural Disaster	(27)			
TOTAL LID EXCEPTIONS (B)	(28)	\$	1,339,690.00	

TOTAL RESTRICTED FUNDS

For Lid Computation

(To Line 9 of the Lid Computation Form)

To Calculate: Total Restricted Funds (A)-Line 16 MINUS Total Lid Exceptions (B)-Line 28

\$ 8,501,890.00

Total Restricted Funds for Lid Computation **cannot** be less than zero. See Instruction Manual on completing the Lid Supporting Schedule.

LID COMPUTATION FORM

City or Village of Scottsbluff
IN
Scotts Bluff County

COMPUTATION OF LIMIT FOR FISCAL YEAR 2019-2020

PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2

OPTION 1

2018-2019 Restricted Funds Authority (Base Amount) = Line (8) from last year's Lid Form

15,372,517.62
Option 1 - (1)

OPTION 2 - *Only use if a vote was taken at a townhall meeting to exceed Lid for one year*

Line (1) of Prior Year Lid Computation Form

Option 2 - (A)

Allowable Percent Increase **Less** Vote Taken
(From Prior Year Lid Computation Form Line (6) - Line (5))

Option 2 - (B) %

Dollar Amount of Allowable Increase Excluding the vote taken
Line (A) X Line (B)

Option 2 - (C)

Calculated 2018-2019 Restricted Funds Authority (Base Amount) =
Line (A) **Plus** Line (C)

Option 2 - (1)

ALLOWABLE INCREASES

1 **BASE LIMITATION PERCENT INCREASE (2.5%)**

2.50 %
(2)

2 **ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%**

- %
(3)

$$\frac{7,113,509.00}{2019 \text{ Growth per Assessor}} \div \frac{885,989,875.00}{2018 \text{ Valuation}} = \frac{0.80}{\text{Multiply times 100 To get \%}} \%$$

3 **ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE**

1.00 %
(4)

$$\frac{4}{\text{\# of Board Members voting "Yes" for Increase}} \div \frac{5}{\text{Total \# of Members in Governing Body at Meeting}} = \frac{80.00}{\text{Must be at least 75\% (.75) of the Governing Body}} \%$$

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

4 **SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE**

%
(5)

Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

LID COMPUTATION FORM

City or Village of Scottsbluff
IN
Scotts Bluff County

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5)	3.50 (6)	%
Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6)	538,038.12 (7)	
Total Restricted Funds Authority = Line (1) + Line (7)	15,910,555.74 (8)	
Less: Restricted Funds from Lid Supporting Schedule	8,501,890.00 (9)	
Total Unused Restricted Funds Authority = Line (8) - Line (9)	7,408,665.74 (10)	

LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR YOU ARE IN VIOLATION OF THE LID LAW.

THE AMOUNT OF UNUSED RESTRICTED FUNDS AUTHORITY ON LINE (10)
MUST BE PUBLISHED IN THE NOTICE OF BUDGET HEARING.

Municipality Levy Limit Form

City or Village of Scottsbluff in Scotts Bluff County

Political Subdivision	Personal and Real Property Tax Request (Column A)	Judgments (Not Paid by Liability Insurance) (Column B)	Pre-Existing Lease - Purchase Contracts-7/98 (Column C)	* Bonded Indebtedness (Column D)	Interest Free Financing (Public Airports) (Column E)	Tax Request Subject to Levy Limit (Column F) [(Column A) MINUS (Columns B, C, D, E)]	Valuation (Column G)	Calculated Levy (Column H) [(Column F) DIVIDED BY (Column G) MULTIPLIED BY 100]
City/Village -	1,970,134.00					1,970,134.00	912,099,308	0.216000

Others subject to allocation-

						-		-
						-		-
						-		-
						-		-

Off-Street Parking District	54,100.00					54,100.00	30,636,522	
-----------------------------	-----------	--	--	--	--	-----------	------------	--

Calculated Levy for Off-Street Parking District = (Column F) **DIVIDED BY** (Column G) **MULTIPLIED BY 100** **MULTIPLIED BY** (Column G) **DIVIDED BY** (Column G {City/Village Line})

0.005931

NOTE:

Municipality Levy Limit is 45 cents plus 5 cents for interlocal agreements. (77-3442)

Total Calculated Levy can ONLY be greater than 45 cents if there is Interlocal Agreements.

The Calculated Levy for Interlocal Agreements should be the maximum of **5 cents OR LESS**.

Others subject to allocation may include airport authorities, community redevelopment authorities, off-street parking districts, and transit authorities.

Total Calculated Levy
[Total of (Column H)]

0.221931

(Box 1)

Tax Request to Support Interlocal Agreements

456,049.00

(Box 2)

Calculated Levy for Interlocal Agreements
[(Box 2) **DIVIDED BY** (Column G {City/Village Line}) **MULTIPLIED BY 100**]

0.050000

(Box 3)

5 Cents or LESS

* Tax Request to Support Public Safety
Communication Projects

(Box 5)

Calculated Levy For Levy Limit Compliance
[(Box 1) **MINUS** (Box 3)]

0.171931

(Box 4)

* Tax Request to Support Public Facilities
Construction Projects

(Box 6)

* State Statute Section 86-416 allows for a special tax to fund public safety communication projects. The tax has the same status as bonded indebtedness. State Statute 72-2301 through 72-2308 allows bonds to be issued for Public Facilities Construction Projects. Amounts should be included in Bonded Indebtedness above. Please indicate the amount spent on these taxes must be included.

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Reports1

Council to discuss and consider action on deciding an approach to monitoring and attending the Scotts Bluff County Board of Commissioners Meetings.

Staff Contact: Rick Kuckkahn, Interim City Manager

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Reports2

City Managers' report to City Council regarding Western Nebraska Economic Development's request to send an invitation for Regional Communities to participate in the new landfill project.

Staff Contact: Rick Kuckkahn, Interim City Manager

Dear

The Cities of Scottsbluff and Gering are currently attempting to gauge interest from Panhandle communities in participating in the development of a regional landfill. This regional facility would replace the current Gering landfill after it reaches capacity and is closed. Please let us know if this is something that your community is interested in exploring further, and if so, please provide the appropriate contact for your community. This will allow us to bring together all the potential partners to provide information and consider next steps. If you have any questions, please contact Annie Folck at (308) 436-6845.

Thank you,

Tony Kaufman
Mayor
City of Gering

Raymond Gonzales
Mayor
City of Scottsbluff

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Reports3

Council to receive a report on extending LB840 loan recipient payments for 90 days.

Staff Contact: Rick Kuckkahn, Interim City Manager

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Reports4

Council to discuss and consider action on adding retail enterprise to qualified business' in the LB840 plan.

Staff Contact: Rick Kuckkahn, Interim City Manager

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Reports5

City Council's referral to the LB840 Committee requesting a committee recommendation to suspend pending requests and to target money locally.

Staff Contact: Rick Kuckkahn, Interim City Manager

City of Scottsbluff, Nebraska

Monday, April 6, 2020

Regular Meeting

Item Reports6

Council to discuss and give instruction to staff regarding decisions in response to Covid-19.

Staff Contact: Rick Kuckkahn, Interim City Manager

Rick, We need to make some decisions.

- **Easter Egg Event** - is canceled via our conversation last week. I will notify the media and I will let the Park Board know this morning. I will use you as the heavy weight.

Need to decide:

- **Campground – Open / Close** The host usually moves in about a week before we open, (May 1st) I talked to the host this weekend, he is in Arizona and is getting ready to head up here. I told him not to head up this way yet. For I was still not sure the status of the campground. My recommendation is keep the campground **Closed**. Maybe open up mid-summer. (July) If we do this we will lose our host. Which means I won't be able to open until I find another host. Good thing is I don't have any reservations.
- **Softball** – I would suggest cancelling softball this season. If we take registrations now, we will have such a late start to the season that we would have to play games 3 nights a week and I won't have enough money to pay umpires for these extra games. I also won't have time to fix all the lights or do any work to the fields. I have been fielding a few calls about Softball. I would anticipate an increase in requests for reservations to have softball tournaments if we cancel the season.

Items to think about:

- **Pools – Open/ Close** This past Friday I talked to Bev, from the State of Nebraska Department of Environment and Energy, (they approve our pool operating permit.) At this time the state is leaving opening up the pools to the pool owners they are concerned about people being in contact with each other and more than 10 in group. They are supposed to have more details coming out in mid-April. I will keep you posted. Good thing is I haven't done or purchased any maintenance items or supplies. I will need to contact Pepsi soon and let them know for they have the concession contract for the pools and Lacy.
- **This past Friday** – I talked to the Park Director of Sidney. He wanted to know if we were closing our parks to the public. He is getting pressure about it. I told him our parks are not closed at this time. This brings me to the news media who have been hounding me about our parks and upcoming events. Heads up I have referred them to talk to you.
 - I had a call about people playing softball and using the lights and people playing baseball at 23 club. My response to these folks were the parks are not closed to the public at this time however we encourage Social Distancing.
- What do we tell people about Park reservations?
- What do we do about people that have already made a reservation?
- If we don't get any moisture I will need to start turning on irrigation systems. Cleveland is worn down to dirt and where they played Flag football last fall at Lacy there are bare spots that need over seeded. My main concern is the new sod we laid late last Fall at Mini Park it was stressed when we laid it. Also trees and shrubs in the hard scape will need water soon. Keep in mind if we start irrigating this means we will need to start mowing.

Parks

- I had staff come in Friday to pick up trash, fill out time and do a security checks. We found that we got graffiti at the Skate park in Northwood park. I have it on the list along with Lacy and Southeast parks to paint over the graffiti when we return to work. Let me know if this needs immediate attention and I will call in staff.

Cemetery:

Vince had 3 burials last week One so far this week with One pending. This is all Cemetery staff are doing is working on burials when needed.

Fill Free to give me a call if needed. 641-6927

Social Distancing

Rick



MEMORANDUM

TO: Nebraska Pool Owners and Operators

THRU: Steven M. Goans, Deputy Director *SG*
Nebraska Department of Environment and Energy

Shelley Schneider, Division Administrator *SS*
Nebraska Department of Environment and Energy

FROM: Tom Buell, Section Supervisor *TB*
Nebraska Department of Environment and Energy

DATE: March 23, 2020

SUBJECT: 90-Day Extension for Lifeguard Certification and Cardiopulmonary Resuscitation (CPR) Requirements and Outdoor Pool Openings

Title 178 Chapter 2-006.04A requires lifeguards to receive certified lifeguard training and to have annual cardiopulmonary resuscitation (CPR) certification. The term of the lifeguard training is determined by the provider (American Red Cross, National Pool and Water Park Lifeguard Training Program, the YMCA, the Boy Scouts of America, or another program determined by the Department). CPR must be renewed annually. Due to the impacts of the COVID-19 virus the Department is granting a 90-day extension to each of these certification requirements. This extension will end on June 30, 2020.

The Department has received numerous phone calls on the opening of outdoor pools. Current CDC guidance states the COVID-19 virus is not spread in pools (<https://www.cdc.gov/coronavirus/2019-ncov/php/water.html>) but there is a concern for common areas and people being in close contact with one another and groups of 10 or larger. At this time, the decision to open is with the pool owner. The Department will provide additional guidance in early to mid-April as the situation evolves. This information will be available on the Department's website at dee.ne.gov.

Page 1 of 2

The Department understands that some spas in the State are closed due to the COVID-19 virus. The closure of spas could create conditions favorable to *Legionella* and other bacterial growth in these water systems. If a spa is closed please follow the recommendations below, which are adapted from the Model Aquatic Health Code.

Hot Tubs/Spas

1. Clean accessible surfaces, scrubbing away slime and biofilm
2. Apply a biocidal shock treatment
3. Drain and remove as much water from the system as possible
4. Remove filters
5. Leave filters to dry*
6. Keep the hot tub/spa as dry as possible, protecting it from external water sources (for example, hoses)

*Clean filters before reuse and replace filters or filter media as recommended by the manufacturer

For more recommendations on preventing illness and injuries at public aquatic facilities, visit <https://www.cdc.gov/mahc/index.html>.

For spas in Lancaster County, please call Lincoln-Lancaster County Health Department at 402-441-8002 prior to reopening.

If you have any questions, please contact the Department at 402-471-8283.