

**City of Scottsbluff, Nebraska**  
**Friday, February 7, 2020**  
**Regular Meeting**

**Item 1**

**Approval of minutes for meeting of January 3, 2020**

**Staff Contact: Starr Lehl**

**CITY OF SCOTTSBLUFF**  
**ECONOMIC DEVELOPMENT APPLICATION REVIEW COMMITTEE**  
**January 3, 2020**

The meeting of the Economic Development Application Review Committee was held on January 3, 2020 at 8:00 a.m. at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska.

Present were committee members Jim Trumbull, Lee Glenn, Dennis Hadden, Marla Marx, and Dave Schaff. Also in attendance on behalf of the City was Starr Lehl, City Economic Development Director, Liz Hilyard, City Finance Director, Adam Hoesing, Deputy City Attorney, and Nathan Johnson, City Manager

Chairman Trumbull called the meeting to order at 8:04 a.m. and stated that a copy of the Nebraska Open Meetings Act was located on the south wall of the Council Chamber. There were no changes to the agenda.

It was moved by member Marx, and seconded by member Glenn that the minutes of the December 13, 2019 committee meeting be approved. Voting yes: Trumbull, Glenn, Schaff and Marx. Voting no: None.

The next item was the presentation from Jerry Gardner on behalf of Gardner Technologies, LLC. The Application seeks \$40,000 as working capital in order to begin several large projects during the spring of 2020 and to convert contract laborers into employees on those projects. The Applicant is a telecommunications company that provides low voltage cable and telecommunications wire installation for development projects. The Applicant also provides PC care and support for residential customers, including non-certified care and support for Apple and Mac products. The committee questioned Mr. Gardner concerning his current assets, any vehicles or collateral available to the committee of any loan, the history of his projects, his Apple care certification status, and services he provides to residential consumers for PC maintenance and service. Mr. Gardner informed the committee that he is intending to convert four contract laborers into employees, and will create four new full-time jobs under the company. Following discussion with Mr. Gardner, it was moved by member Schaff and seconded by member Hadden that the following assistance be offered from the program:

1. A \$20,000 loan available to the Applicant as soon as possible in order to create working capital for the purpose of converting contract laborers into employees and expanding to provide services to the projects offered by MNM Group. The \$20,000 would be repayable within a year.

2. An additional \$20,000 job-based loan that would be made available to the Applicant upon receipt of Apple care certification for the area. If received and the \$20,000 is granted, the jobs-based loan would be repayable over five years with credit for four full-time equivalents created, at \$1,000 per year.

3. All amounts granted for assistance to the Applicant would be secured by security interest of personal property of Applicant.

Voting yes: Trumbull, Marx, Hadden, and Schaff. Voting against: None. Abstaining: Glenn.

The next item on the agenda was the Economic Directory Report. At the time of the report, it appeared that a strategy session was necessary for the committee to discuss a claim or possible demands upon previous Applicants to the program that had not earned out their grants. It was moved by member Glenn and seconded by member Schaff to enter into executive session to discuss repayment strategies and possible demands on previous Applicants. The executive session began around 8:45 a.m. Voting yes: Trumbull, Marx, Schaff, Hadden, and Glenn. Voting no: None.

The committee exited executive session around 9:15 a.m., and the following directions were given to staff:

1. Staff was directed to begin discussions and investigation regarding whether collection on a December 31, 2014 Economic Development Assistance Agreement between the City and Eagle Med, LLC. Direction was given to the City Attorney's office to investigate possible assets or recourse against the Applicant, and any buyer of Applicant's business.

2. Staff was directed to extend the jobs-based grant portion of the Economic Development Agreement between the City and Skiles Industry, Inc. for five years, beginning October 1, 2019. It was moved by member Hadden and seconded by member Marx to provide that extension. Voting yes: Trumbull, Marx, Schaff, Hadden and Glenn. Voting no: None.

3. It was moved by member Marx, and seconded by member Schaff to extend the jobs based grant portion of the Economic Development Assistance Agreement between the City and KYS Foods, Inc. for five years, beginning January 1, 2020. Voting yes: Trumbull, Marx, Schaff, Hadden and Glenn. Voting no: None.

4. Directions were given to staff regarding the Economic Development Assistance Agreement between the City and BDS3C, LLC, for the possible application for full-time equivalents being granted under the Agreement to those employees that would be considered full-time by the Applicant receive all benefits that all employees receive, and are employed in the manufacturing component of the Applicant.

Following the reports, the meeting was thereafter adjourned at approximately 9:35 a.m.

---

Starr Lehl, Economic Development Director