

City of Scottsbluff, Nebraska

Monday, May 20, 2019

Regular Meeting

Item Public Inp3

Council to consider and take action on a Community Festival Permit for the Scotts Bluff Area Visitor's Bureau at the Downtown Plaza, including vendors, street closure, and noise permit for the Tour De Nebraska – Scottsbluff Welcome Event on June 21, 2019 from 5:00 p.m. to 10:00 p.m.

Minutes: Certificate of Insurance will be provided prior to event.

Staff Contact: Kim Wright, City Clerk

**APPLICATION
COMMUNITY FESTIVAL, BUSINESS PROMOTIONAL EVENT, CARNIVAL
PERMIT**

To be filed with the city Clerk at least 14 days, but no more than one year before proposed event.

Scotts Bluff Area Visitor's Bureau

1. _____
(name of sponsoring organization)
2930 Old Oregon Trail Road, Gering, NE 69341 (308) 633-1808
- _____
(street) (city) (state) (telephone number)
Brenda Leisy (308) 633-1808
- _____
(chairperson responsible for event) (day telephone number)

2. _____
(name of co-sponsoring organization)
- _____
(street) (city) (state) (telephone number)
- _____
(contact person) (day telephone number)

3. Event Information

Tour de Nebraska – Scottsbluff Welcome Event
(name of event)

Friday, June 21, 2019
(date(s) of event)

5:00 p.m. – 10:00 p.m.
(time(s) of event)

Broadway between 18th and 19th Streets including the 18th Street Plaza
(location of event)

4. Activity Information

Describe general activities including whether there will be any vendors, music, loudspeakers. Serving or selling of alcoholic beverages*, etc.)

The event is being planned in conjunction with the Tour de Nebraska Annual Bicycle Adventure coming to western Nebraska June 19-23. The event planned to be held in Scottsbluff includes entertainment, beer garden (restricted to the 18th Street Plaza area), and food truck vendors. This event is being held to welcome the over 400 bicyclists and their family and friends to the community of Scottsbluff to showcase a variety of entertainment and food. The community is invited to participate in all activities planned in downtown Scottsbluff.

*If alcoholic beverages will be sold or served, a special permit will be required. The applicant should contact the City Clerk for more information.

5. Street Closure

We are requesting Broadway to be closed at 18th and Broadway through 19th and Broadway to accommodate pedestrian traffic in the area during the event from 4:30 p.m. – 10:00 p.m.

6. Flags/Banners/Signs

No Flags/Banner/Signs

7. Carnivals - If event includes a carnival, the next sheet should be completed.

8. Have you provided for a public liability insurance policy naming the City as additional insured? Yes
X No

Community Festival/Business Promotion

\$200,000 for one person
\$500,000 for any one accident
\$ 50,000 for injuries to property

Street Carnival

\$ 800,000 for one person
\$ 2,000,000 for any one accident
\$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean up. (This will be returned after it is determined that no repairs or clean up is required by City).

Yes _____ No X

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

Dated: 05/10/2019

Signed:

Scotts Bluff Area Visitor's Bureau


Brenda Leisy