

City of Scottsbluff, Nebraska

Monday, February 4, 2019

Regular Meeting

Item Consent3

Council to approve the bid specifications for the purchase of a new or demonstrator compact backhoe/loader-tool carrier and authorize the city clerk to advertise for bids to be received by March 1, 2019 at 2:00 p.m.

Staff Contact: Vince Kelley, Cemetery Supervisor

CITY OF SCOTTSBLUFF
BID SPECIFICATIONS

FOR

THE PURCHASE OF ONE,
NEW or DEMONSTRATOR
COMPACT BACKHOE/LOADER-TOOLCARRIER

February 6, 2019

NOTICE TO BIDDERS

Sealed Bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk until 2:00 P.M., March 1, 2019, for furnishing One, New, or One Demonstrator Compact Backhoe/Tool Carrier. Specifications and Instructions to Bidders are available at the office of the City Clerk. The Council reserves the right to reject any and all bids and to waive irregularities.

/s/Kimberley Wright, City Clerk

Publish – 3 Times:

Friday, February 8, 2019

Friday, February 15, 2019

Friday, February 22, 2019

INSTRUCTIONS TO BIDDERS

1. All Proposals shall be submitted on Bid Forms provided for this purpose in order that they may be properly compared and evaluated.
2. The Bid shall be for one, new, or demonstrator (under 25 hours) Compact Backhoe/Loader-Tool Carrier.
3. The Bid shall be quoted F.O.B. Scottsbluff, NE.
4. Bids shall state the Make and Model of proposed unit and include complete detailed specifications with manufacturer's brochure, specifying the identical model being bid.
5. The City is exempt from Federal Excise or State Sales Taxes. A tax exemption certificate will be furnished by the City of Scottsbluff.
6. The Bids shall be submitted to the City Clerk's office by 2:00 p.m., March 1, 2019 in a sealed envelope, and envelope clearly marked "Bid on Cemetery Backhoe."
7. The Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.
8. Award of purchase by the City will not become final until a Purchase Order has been issued authorizing this purchase.
10. City will pay for equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting in May following delivery of same.
11. Delivery time from date order placed to vendor shall be ninety (90) days.
12. Price that is stated on Bid Proposal Sheet shall be good for 30 calendar days following bid opening.
13. Any items of noncompliance or variations to the minimum specification requirements listed on the following pages shall be written and submitted with the Bid Proposal.
14. Actual equipment being bid must be available for inspection by City personnel after the bids are opened and before the next council meeting when the purchase will be approved.
15. If a demonstrator model is bid, the bidder shall state the year of vehicle, hours and warranty, if any.
16. City will be trading in a 2006 Ditch Witch XT1600 that can be seen at Fairview cemetery 4109 5th Avenue, Scottsbluff.

**MINIMUM SPECIFICATIONS FOR ONE, NEW, OR DEMONSTRATOR
COMPACT BACKHOE/LOADER-TOOL CARRIER**

Bidder shall include in the bid package a manufacturer's brochure, specifying the identical model, which describes the equipment being bid. Bidder has the option of bidding a new, or demonstrator model. Any additions, deletions, or variations shall be construed as minimum. Should the manufacturer's latest specifications exceed these, they shall be considered minimum and shall be furnished. The unit shall meet or exceed the following minimum requirements. Any items of non-compliance must be listed in writing and submitted with Bid Proposal.

YEAR/ MODEL:	Shall be a new or demonstrator model.
ENGINE:	Shall be a four- (4) cylinder liquid cooled diesel engine With minimum 74 horsepower.
TRANSMISSION:	Shall be full hydrostatic transmission, with anti-stall and high speed road switching
STEERING:	Steering wheel with (4) four-wheel drive and steering.
SEAT:	Fully adjustable air suspension seat with front and rear adjustment and arm rests.
FUEL CAPACITY:	Shall hold a minimum of twenty (20.0) U.S. Gallons.
CONTROLS & CONSOLE:	Throttle, key ignition switch, light switch, cold start switch, Hour meter, fuel gauges, light switch glow plug light, Work area and drive lighting.
CAB AND HEATER:	Fully enclosed cab with heater and integrated ROPS, and windshield wipers to improve visibility in wet condition.
BACKHOE/EXCAVATOR:	Side shifting digger for moving closer or further from digging point Loading Height of at least 9 ft. Digging depth 2ft flat bottom immune of 13 ft. Reach of at least 13 ft. 36 in and 18in bucket Extendable dipper

Stabilizers must not exceed the width of the machine when in down position.
Quick detachable backhoe bucket with auxiliary hydraulic hookup, so other implements can be used on the backhoe.

Loader: Minimum (2/3) two-thirds yard loader bucket
Quick detach skid steer type hookup with auxiliary hydraulic hookup.
Loading height of at least 9 ft.

WARRANTY. Successful bidder shall state warranty of machine being bid.

A. Standard Warranty _____

B. Extended Warranty _____

REPAIR PARTS AND SERVICE. The successful bidder shall provide a service area within 150 miles of the City of Scottsbluff, Scottsbluff, NE. Successful bidder shall guarantee no more than 48 hour parts and service for major components.

MANUALS. Successful bidder shall provide one (1) copy of operator's manual, one (1) copy of parts manual and one (1) repair manual.

TRAINING. Successful bidder shall provide one (1) hours of operator and maintenance training on-site.

DEMONSTRATION. At the request of the city the vendor shall demonstrate his tractor at a location chosen by the city and in the presence of an authorized customer representative to verify the machine being bid.

DELIVERY. Bidder shall state approximate date of delivery of machine being bid. Shall be F.O.B. Fairview Cemetery, 4109 5th Avenue, Scottsbluff, NE.

PAYMENT. Payment for winning bid will be processed at the first available council meeting after delivery of machine but not before May 1, 2019.

Specify Delivery Date _____

PROPOSAL FOR FURNISHING
ONE, NEW COMPACT BACKHOE/ LOADER-TOOL CARIER.

Mayor and City Council
Scottsbluff, Nebraska

Gentlemen:

I (we) have examined the Notice to Bidders, dated February6, 2019, Instructions to Bidders, and the Specifications, and submit the following proposal to furnish one, new or demonstrator Compact Backhoe/Loader-Tool Carrier

Machine	Year & Make_____	Model #_____
Machine Price		\$_____
Less Trade (2006 Ditch Witch)		\$_____
Total Bid		\$_____

(Amount written out fully)

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver a new unit on or before:

_____ Which meets the above specifications.
Month Day Year

Signature of Bidder: _____

Name of Bidder: _____

Company Represented by Bidder: _____

Address of Bidder: _____

Telephone Number of Bidder: _____

MAILING LIST

For

ONE, COMPACT BACKHOE/LOADER-TOOL CARRIER

Sandberg Implement
160085 Highway 71
Gering, NE 69341

21st Century Equipment LLC
3609 Bison
Scottsbluff, NE 69361

HorizonWest, Inc.
2401 W. 20th
Scottsbluff, NE 69361

Ron's Equipment
906 N HWY 287
Fort Collins, CO 80524.

Murphy Tractor & Equipment
220810 HWY 92
Gering, NE 69341