

CITY OF SCOTTSBLUFF
City of Scottsbluff City Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
January 22, 2019
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Closed Session
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
7. Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)
 - a) Approve the minutes of the January 7, 2019 Regular Meeting.
 - b) Approve the minutes of the January 7, 2019 Goal Setting/Strategy Session Meeting.
 - c) Council to set a Public Hearing for February 4, 2019, 6:05 p.m., for the One and Six Year Street Improvement Plan.
 - d) Council to approve the appointment of Nate Merrigan to the LB840 Application Review Committee.
8. Claims
 - a) Regular claims
9. Financial Report
 - a) Council to receive the December 2018 Financial Report.
10. Reports from Staff, Boards & Commissions:
 - a) Council to discuss and consider action on outside contracts.
 - b) Council to discuss and consider action on occupation taxes.

- c) Council to approve the guidelines and application for the East Overland Façade Improvement Program.
 - d) Council to approve the interlocal agreements with the City of Terrytown for paint striping and street sweeping services through December 31, 2019.
 - e) Council to approve the Railroad Quiet Zone Services Agreement between the City and Felsburg, Holt and Ullevig, Inc. for update services and authorize the Mayor to execute the Agreement.
11. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
12. Council reports (informational only):
13. Adjournment.

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Closed1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact:

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Consent1

Approve the minutes of the January 7, 2019 Regular Meeting.

Staff Contact: Kim Wright, City Clerk

The Scottsbluff City Council met in a regular meeting on January 7, 2019 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on January 4, 2019, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on January 4, 2019.

Mayor Gonzales presided and City Clerk Wright recorded the proceedings. The Pledge of Allegiance was recited. Mayor Gonzales welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor Gonzales informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Raymond Gonzales, Scott Shaver, Jeanne McKerrigan, Nathan Green and Terry Schaub. Also present were City Manager Johnson and City Attorney Kent Hadenfeldt. Absent: None.

Mayor Gonzales asked if there were any changes to the agenda. There were none.

Mayor Gonzales asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member Shaver, seconded by Mayor Gonzales that, "The minutes of the December 17, 2018 Regular Meeting be approved," "YEAS", McKerrigan, Shaver, Green, Schaub, and Gonzales. "NAYS,"None. Absent: None.

Moved by Council Member Schaub, seconded by Council Member McKerrigan, "that the following claims be approved and paid as provided by law out of the respective funds designated in the list of claims dated January 7, 2019, as on file with the City Clerk and submitted to the City Council," "YEAS", Green, Schaub, Shaver, Gonzales, and McKerrigan. "NAYS", None. Absent: None.

CLAIMS

ACTION COMMUNICATIONS INC., CONTRACTUAL SVC, 236.26; ALLO COMMUNICATIONS, LLC, LOCAL TELEPHONE CHARGES, 4675.3; AMAZON.COM HEADQUARTERS,MISC.,649.2; AMERICAN LIBRARY ASSOCIATION,MBRSH. RNWL.,60; ANITA'S GREENSCAPING INC,CONT. SRVCS.,242; AUTOZONE STORES, INC,EQUIP MAINT,154.95; B & H INVESTMENTS, INC,DEP. SUP. -LIBRARY,251.5; BAKER & ASSOCIATES INC,23 CLUB IMPROVEMENTS,21800; BEEHIVE INDUSTRIES,LLC,GIS CNTRCL SRVCS,3000; BIRUTA D. WALTON,EQUIP MTNC,80; BLACK HILLS GAS DISTRIBUTION LLC,MONTHLY ENERGY BILL,4615.85; BLUFFS SANITARY SUPPLY INC.,DEPT SUPPL-PD,414.5; BROWN, MATTHEW,SCHOOLS & CONF-PD,2142; CAPITAL BUSINESS SYSTEMS INC.,CONTRACTUAL-PD,38; CARR- TRUMBULL LUMBER CO, INC.,EQUIP MAINT-PD,7.02; CELLCO PARTNERSHIP,CELL PHONES-PD,1385.23; CITIBANK N.A.,DEPT SUP,946.41; CITY OF SCB, PETTY CASH, 12.04; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY, LIFE/ACCIDENT INS,48.7; CONSERV FLAG COMPANY,DEP. SUP.,61.95; CONTRACTORS MATERIALS INC.,SIGNING SUPP - BANDING,635.22; CORE & MAIN LP,METERS,4329.72; CROELL

INC,DEPT SUP,141.78; CYNTHIA GREEN,DEP. SUP.,460.53; DALE'S TIRE & RETREADING, INC.,EQUIP MTNC,54.18;DAS STATE ACCOUNTING-CENTRAL FINANCE,MONTHLY LONG DISTANCE,128.4; DOOLEY OIL INC,EQUIP MTNC,135.35; DUANE E. WOHLERS,DISPOSAL FEES,800; DXP ENTERPRISES INC,O2 SENSOR FOR MX6,207.29; DYNA-TECH ELECTRIC INC,BLDG MAINT-PD,1421; ENERGY LABORATORIES, INC,SAMPLES,135; ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC,EQUIP MAINT,600; FASTENAL COMPANY,EQUIP MAINT,12.89; FAT BOYS TIRE AND AUTO,EQUIP MTNC,757.02; FEDERAL EXPRESS CORPORATION,POSTAGE,44.55; FLOYD'S TRUCK CENTER, INC,VEHICLE MTNC,2425.53; FYR-TEK INC,TURNOUT GEAR FOR KELLEY AND GILL,4175; GALLS INC,UNIFORMS-PD,233.82;GENERAL ELECTRIC CAPITAL CORPORATION,TV & ACCES. FOR GPS MONITORING, 969.24; GFOA, MEMBERSHIP- C. BURBACH, 150; HAWKINS, INC.,CHEMICALS,3116.3; HD SUPPLY FACILITIES MAINTENANCE LTD,EQUIP MAINT,519.12; HOA SOLUTIONS, INC,CONTRACTUAL SVC,428; HOMEWOOD SUITES,SCHOOLS & CONF-PD,4514.1; HULLINGER GLASS & LOCKS INC.,SUPP - KEYS CUT,8.25; HYDROTEX PARTNERS, LTD,OIL & ANTIFREEZE,2725.42; ICC CERTIFICATION SERVICES,DEPT MMBRSH,135; IDEAL LAUNDRY AND CLEANERS, INC.,SUPP - TOWELS FOR SHOPS,1044.17; INFINITY CONSTRUCTION, INC.,42ND ST. (AVE I - 5TH AVE),120726.17; INGRAM LIBRARY SERVICES INC,Bks.,254.84; INTERNAL REVENUE SERVICE,WITHHOLDINGS,56924.41; J G ELLIOTT CO.INC.,BONDS - NEW COUNCIL MEMBERS,300; JOHN DEERE FINANCIAL,CLOTHING ALLOWANCE,72.99; JOHN DEERE FINANCIAL,EQUIP MAINT,25.98; JOHN DEERE FINANCIAL,EQUIP MAINT,3111.86; JOHN P. VAN DYKE,EQUIP MAINT,834; JOHNSEN CORROSION ENGINEERING, INC,CONTRACTUAL SVC,11056; KANZLER MIKE,UNIFORMS & CLOTHING,106.99; KENNETH LEROY DODGE,BLDG MAINT,80; KNOW HOW LLC,EQUIP MTNC,2485.7; KOVARIK, ELLISON & MATHIS PC,PROF.SERVICES - PRIME METAL PRODUCTS LB840,1015; KRIZ DAVIS,EQUIP MAINT-PD,348.87; LAWSON PRODUCTS, INC,DEPT SUPP,100.09;LOGAN CONTRACTORS SUPPLY INC,STREET REP. SUPP - DETACK,219.98; M.C. SCHAFF & ASSOCIATES, INC,PROF. SERVICES - 42ND ST (AVE I - 5TH AVE),17025.5;MAILFINANCEINC,MONTHLYLEASE,148.76; MARKETING CONSULTANTS,DEP. SUP.,22; MATHESON TRI-GAS INC,RENT - MACHINES,55.25; MENARDS, INC,VALVES FOR BRUSH TRUCK,1077.39;MIDLAND FUNDING LLC,WAGE ATTACHMENT,338.69; MIDLANDS NEWSPAPERS, INC, PUBLICATION - PD, 423.51; MID - STATES ORGANIZED CRIME INFORMATION CENTER,MEMBERSHIP-PD,200; MOTOROLA SOLUTIONS, INC,EQUIP MAINT-PD,388.35; MUNICIPAL EMERGENCY SERVICES INC,BATTERIES FOR THERMAL IMAGER CAMERA,90; MUNIMETRIX SYSTEMS CORP,IMAGESILO - DECEMBER 2018,39.99; NAEM,NAEM MEMBERSHIP RENEWAL,50; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1350.55; NE COLORADO CELLULAR, INC,CONTRACTUAL SVC,75.52; NE DEPT OF REVENUE,TAX PAYMENT,43681.56; NE LAW ENFORCEMENT TRAINING CENTER,SCHOOLS & CONF-PD,135; NEBRASKA FLOODPLAIN & STORMWATER MANAGERS ASSOC,MEMBERSHIPS,35; NEBRASKA MACHINERY CO,EQUIP MTNC,689.11; NEBRASKA PUBLIC POWER DISTRICT,ELECTRICITY,21693.68; NEBRASKA SALT AND GRAIN CO,1 LOAD ICE SLICER,4227.97; NEMNICH AUTOMOTIVE,VEH MAINT-PD,189.76; ONE CALL CONCEPTS, INC,CONTRACTUAL,30.21; OREGON TRAIL PLUMBING, HEATING & COOLING INC, BUILDING MTNC,72; PANHANDLE COLLECTIONS INC, WAGE ATTACHMENT, 194.92; PANHANDLE COOPERATIVE ASSOCIATION,FUEL,136.5;

PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,390.5; PANHANDLE HUMANE SOCIETY, CONTRACTUAL, 5174.59; PLATTE VALLEY BANK, HEALTH SAVINGS ACCOUNT, 14805.6; POLYDYNEINC, CHEMICALS, 5379.93; POSTMASTER, POSTAGE, 1172.03; POWER PLAN,EQUIP MTNC,513.6; QUILL CORPORATION,DEPT SUPPL-PD,484.83; RAAJ LINCOLN LESSE, LLC,SCHOOLS & CONF,109; REGANIS AUTO CENTER, INC,VEH MAINT-PD,697.22; REGIONAL CARE INC,HEALTH INS. PREMIUM - JANUARY 2019,34872.68; RIVERSIDE ZOOLOGICAL FOUNDATION, CONTRACTUAL, 87500; ROOSEVELT PUBLIC POWERDISTRICT,ELECTRIC POWER,1769.05; RR DONNELLEY,DEPT SUPPL-PD,305.14; RURAL HEALTH DEVELOPMENT, INC.,ECONOMIC DEV,6383.33; S M E C,SMEC,160; SAFELITE FULFILLMENT, INC,VEH MAINT-PD,267.98; SANDBERG IMPLEMENT, INC,EQUIP MAINT,1200.95;SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,225; SCB TENT & AWNING,VEH MAINT,95; SCOTTIES POTTIES INC,CONTRACTUAL,725; SCOTTSBLUFF BODY & PAINT,VEH MAINT-PD,60; SCOTTSBLUFF MOTOR CO, INC,HIDTA CAR LEASE,343.53; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,576; SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC, UNIFORMS, 368; SCOTTSBLUFF/GERING CHAMBER OF COMMERCE,MEMBERSHIP INVESTMENT,6371; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL SERVICES,25604.22; SNELL SERVICES INC.,ELECTRIC,99.7; SONNY'S TOWING,TOW SERVICE-PD,890; SOUNDSLEEPER SECURITY INC.,DEPT SUP,5139.94; SPECTRUM PHOTO,CITY COUNCIL PHOTOS,200; STATE HEALTH LAB,SAMPLES,200; SUPERIOR SIGNALS, INC,EQUIP MTNC,404.55; TEXAS PNEUDRAULIC INC,EQUIP MTNC,480.15; THE PEAVEY CORP,INVEST SUPPL-PD,543.63; THOMPSON GLASS, INC,BLDG MAINT,120; THOMPSON, NOELLE,TUITION REIMBURSEMENT,600; TRI-TECH FORENSICS INC.,INVEST SUPPL-PD,231.5; TYLER TECHNOLOGIES, INC,UB ONLINE 1/1/19 - 1/31/19,348; UNION BANK & TRUST,RETIREMENT,35947.51; US BANK,PROGRAMMING AND CONFERENCE TRAVEL,2788.59; VERIZON WIRELESS-LERT B,WIRELESS INTERNET MOBILE CMD VEH,76.79; WINTER EQUIPMENT COMPANY, INC,EQUIP MTNC,1659.84; WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,738.08; WYOMING FIRST AID & SAFETY SUPPLY, LLC,FIRST AID KIT SUPPLIES,74.01; REFUNDS; ERIK TURNIDGE, 56.28; DANIEL MADELENO, 27.72; JUDY'S PHOTOGRAPHY, 8.06; GARY MEYER, 26.47; LEO P YSAC, 10.92

City Manager Johnson presented the November 2018 Financial Report to the City Council explaining that we are two months into the current budget. He wanted Council to take note that the engineering process for the 23 Club is coming out of Keno, several bond payments have been paid in November and December and a loan payment was made to the NDEQ for the Waste Water Treatment Plant. The next sales tax numbers should be available at the next Council meeting and the annual audit will begin on January 14th.

Regarding the change of location for the existing liquor license for Peggy S. McVay/A Lil Bit of Everything, Ms. McVay approached Council and explained she is moving her business from Broadway to the Mall and because of the new location being smaller will not be having wine tasting events, just selling bottles of wine. Police Chief Kevin Spencer stated he has had no calls to the prior location and does not have any issues with the change of location. Council Member Schaub made the motion, seconded by Council Member Shaver, "to approve the change of location regarding the existing liquor license for

Peggy S McVay/A Lil Bit of Everything from 1610 Broadway to 2302 Frontage Road #44,” “YEAS,” Shaver, Gonzales, Schaub, McKerrigan, and Green. “NAYS,” None. Absent: None.

Council introduced Ordinance No. 4242 regarding a Zone Change for parcel Lot 1, Block 1, Northern Heights by Foos from an R-1A Single Family to Office & Professional (O&P) and was read by title on third reading: : **AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT LOT 1, BLOCK 1, NORTHERN HEIGHTS BY FOOS, SCOTTS BLUFF COUNTY, NEBRASKA, CURRENTLY ZONED AS R-1A SINGLE FAMILY, WILL NOW BE INCLUDED IN O & P OFFICE AND PROFESSIONAL, AND REPEALING PRIOR SECTION 25-1-4.** There were no comments from the public regarding this Ordinance. Council Member Shaver made the motion, seconded by Council Member McKerrigan “to adopt Ordinance No. 4242 regarding a Zone Change for parcel Lot 1, Block 1, Northern Heights by Foos from an R-1A Single Family to Office & Professional (O&P),” “YEAS,” Schaub, McKerrigan, Gonzales, Green, and Shaver. “NAYS,” None. Absent: None.

Mr. Johnson explained to Council the three locations for the Water Tower Lease Agreements with Inventive Wireless of Nebraska, LLC dba Vistabeam would be located at the airport, cemetery and hydro pillar towers. The lease agreements are for five years at \$150.00 per month; totaling \$5,400.00 per year/\$27,000.00 for the five year term, stating they currently have equipment on the Coke tower and would like to expand. Council Member Shaver asked what the rate is at the current location and why the lease is five years; Mr. Johnson stated it is the same amount of \$150.00 per month. Ms. Rebecca Shields and Mr. Drew Wickard with Vista Beam explained that most of their contracts are five years and they would like to be consistent and not have to renew quite as often. Council Member Schaub made the motion, seconded by Mayor Gonzales, “to approve the Water Tower Lease Agreement with Inventive Wireless of Nebraska, LLC dba Vistabeam to put wireless internet transmission equipment on three water towers,” “YEAS,” Gonzales, Green, McKerrigan, Shaver, and Schaub. “NAYS,” None. Absent: None.

Mr. Johnson went over the bid proposals for the sanitation department with monetary breakdowns including details, informing Council of the two businesses that proposed bids for the RFP. The two businesses who made proposals were Waste Connections and TDS out of Torrington, Wyoming. Mr. Johnson explained that Waste Connections gave bids for both Scope A and Scope B, where TDS gave a bid for scope B only. Scope A privatizes the current sanitation operation into an entity whether private or governmental. Scope B takes the current set up to a commonality point such as a transfer station or landfill. A breakdown of Scope A includes pickup to disposal point and includes trash, recycling and yard waste. The yard waste would be taken to the compost facility and the recycling would be transferred to the City of Gering or a location in Kansas. Mr. Johnson pointed out that if we privatize we need to come up with revenue to pay for sanitation expenses for the entire City operations and the compost facility, as the compost facility is split between Environmental Services and Wastewater. Scope B entails maintaining current operations, taking to a point of interest; Waste Connections has their own transfer station in good standing with the DEQ; TDS does not have a transfer station, but is looking at 65 acres at or near the compost facility in exchange for the City being a partner to build one.

Outstanding items to consider, Waste Connections, being the lowest and most responsible bid, does not cover recycling disposal. Currently we take recycling to the City of Gering and if we removed ourselves from Gering the cost could go up and it would need to be transported; the closest location being Cheyenne. Council Member Shaver asked if single stream recycling could be billed only to people who use it and what the true cost would be. Mr. Johnson stated he would look into getting those numbers and reminded Council that we are waiting on the phase one landfill study from Trihydro, which should be available by the end of January.

Mr. Bobby Allbaugh, citizen, commented to Council that he has done research on the J Bar J Landfill associated with Waste Connections. He mentioned they do not have violations with the DEQ

and the third quarter water report shows no evidence with any contact with the Ogallala aquifer. He is very impressed with Waste Connections and their concern for the environment.

Regarding the Scottsbluff City Youth Council, Mr. Johnson directed Council to the Ordinance in the packet reminding them we need direction on how to move forward, whether it is modifying or repealing the Ordinance. Council Member Shaver commented that the Ordinance does not match what we are doing with the school. Legal Counsel Hadenfeldt suggested not cutting off the opportunity in case a student from the school would take an interest in city government. After discussion it was agreed Council Member McKerrigan would make contact with the faculty advisor at the school and see if they still have interest in the program.

Mr. Johnson advised Council that the previous City Council had brought forth the idea of implementing a restaurant occupation tax as a means of generating revenue for the City. The proposed tax would be 1%, generating around \$343,000.00 per year, however, as he has been doing research with communities who do this type of tax found an additional staff person would need to be hired to administer the tax and he does not recommend moving forward with this. Council Members Schaub and Shaver, during discussion, agreed no one wants more tax, but in order to have amenities we need to find a way to pay for them or stop spending money. After discussion, Council asked for more information regarding the staff position, including pay and benefits and what the tax would be designated for. It was agreed to have this item on the next agenda.

The cell phone occupation tax was brought forth for discussion, with City Manager Johnson informing council the only comparable municipality that has this type of occupation tax is Beatrice and they charge their residents 5%. He does not have the revenue breakdown since the City Administrator of Beatrice has not gotten back to him yet, but this has been brought forward, with the thought being, starting at 1% for the City of Scottsbluff. The tax would be generated through the billing address, being produced from the total bill and would not require an extra employee of the City, like the restaurant tax. After discussion, Council asked Mr. Johnson to get the information from the City of Beatrice and put it on the next agenda.

Mr. Geoff Nemnich with the 23 Club addressed the Council and explained they are the largest youth organization this side of the State, with over 800 boys and girls participating in the baseball and softball programs. The facility they are using is currently out of date and they would like to be considered for a State Department Economic Development grant, but in order to do so need the City to write a letter of intent to apply for the grant funding. The City will apply for the grant maximum amount of \$600,000.00, but there is a requirement to have \$300,000.00 available prior to February 15th. The 23 Club feels they can, through grants and donations, raise the \$300,000.00, with the biggest portion of that coming from the Oregon Trail Community Foundation Fund, but need the letter of intent on City letter head and signed by the Mayor. Mr. Nemnich also stated that if they do not have the money raised by February 15th, they will not be considered for the grant. Council Members Green and Shaver expressed concern the City would be responsible if they did not reach the monetary goal; Mr. Nemnich stated they could not apply if that was the case. Council Member McKerrigan made the motion, seconded by Council Member Schaub, "to authorize the Mayor to sign the letter of intent to apply for grant funding," "YEAS," McKerrigan, Shaver, Green, Schaub, and Gonzales." "NAYS," None. Absent: None.

Mr. Johnson gave the Economic Development update, due to the absence of Ms. Starr Lehl, Economic Development Director. Mr. Johnson outlined where the City stands regarding the Thomas P. Miller Economic Development Plan, going over the report Ms. Lehl had produced for the packet. Some items addressed were: forging the Scottsbluff/Gering Highway Initiative, expanding current business retention and expansion, continuing to cultivate existing talent, as well as driving talent attraction and establishing a talent pipeline. Regarding LB840 projects, since August of 2018, three businesses have

benefited from the program, creating 15 fulltime jobs with benefits. The first phase of the East Overland Façade Improvement Program has been completed and the City has \$100,000.00 budgeted for additional assistance to property owners on East Overland. Also, the City is working on shovel ready sites, wanting to utilize the Opportunity Zone.

Regarding the license agreement with BDS3C, LLC dba Flyover Brewery, Mr. Johnson explained it is a license agreement for the business to use the City Right of Way for an outdoor patio. Council Member Shaver asked if there is a fence requirement because they serve alcohol in an outdoor area. Police Chief Spencer stated the State no longer requires a fence, but a barrier instead. Council Member Schaub, seconded by Council Member McKerrigan made the motion, “to approve a License Agreement with BDS3C, LLC dba Flyover Brewery at 1824 Broadway and authorize the Mayor to execute the agreement,” “YEAS,” Gonzales, Schaub, McKerrigan, and Green. “NAYS,” Shaver. Absent: None.

Mr. Johnson explained to Council the amended Fire Contract for health and dental insurance. He stated the fire union contract specifically outlines health and dental insurance premiums and due to the increase in health insurance premiums the amended article needs to be brought back. Council Member Shaver asked why this contract doesn’t align with the fiscal year, but uses the calendar year. Mr. Johnson stated 2019 is a negotiating year for both Police and Fire and this is something they will work on. Council Member Schaub made the motion, seconded by Council Member McKerrigan, “to approve the amended Fire Contract ARTICLE XXI – HEALTH & DENTAL INSURANCE.” “YEAS,” McKerrigan, Shaver, Green, Schaub, and Gonzales. “NAYS,” None. Absent: None.

There were no comments from the public. Regarding Council reports, Council Member Schaub mentioned he cannot make the East Overland Steering Committee meeting on January 8th, asking Mayor Gonzales to attend. Mayor Gonzales will be attending the Regional Governance Meeting at ESU on January 9th and the PADD meeting on January 10th. Council Member Schaub will be attending the Emergency 22 meeting on January 9th. Council Member Green reported the Riverside Discovery Board has a new president. Mr. Johnson stated the League of Municipality Midwinter Conference meeting is February 25-26 in Lincoln and is making arrangements. Mayor Gonzales and Council Members Shaver and Green stated they would like to attend.

Moved by Council Member Schaub, seconded by Council Member McKerrigan, “to adjourn the meeting at 7:30 p.m.,” “YEAS,” Gonzales, Green, McKerrigan, Shaver, and Schaub. “NAYS,” None. Absent: None.

Mayor

Attest:

City Clerk
“SEAL”

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Consent2

Approve the minutes of the January 7, 2019 Goal Setting/Strategy Session Meeting.

Staff Contact: Kim Wright, City Clerk

The Scottsbluff City Council called a special meeting on Monday, January 9, 2019 at 4:30 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff to conduct a goal setting/strategy session. The following Council Members were present: Raymond Gonzales, Scott Shaver, Jeanne McKerrigan, and Terry Schaub. Absent: Nathan Green. A notice of the meeting had been published on January 4, 2019, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda was available for public inspection at the office of the City Clerk in city hall. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and KDUH, and the Star Herald. The notice was also available on the city's website on January 4, 2019. An agenda kept continuously current was available for public inspection at the office of the City Clerk at all times from publication of the notice to the time of the meeting.

Mayor Gonzales called the meeting to order with City Clerk Wright recording the proceedings. The Pledge of Allegiance was recited. Mayor Gonzales welcomed everyone in attendance and encouraged all citizens to participate in the special meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Gonzales informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. Mayor Gonzales asked if there were any changes to the agenda. There were none.

Mayor Gonzales asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none. Council Member Green entered the meeting at 4:35 p.m.

Goal Setting – City Manager Nathan Johnson presented some examples of goals from other communities and the following list of Potential City of Scottsbluff City Council Goals. He explained that the broad policy goals of Financial Sustainability, Infrastructure, Services, Safety and Economic Development are reflected in the budget. The staff will also work on goals so they can see if they are on track with what the City Council wants. The details of these goals will be worked on at the staff level.

Potential City of Scottsbluff City Council Goals

Financial Sustainability

- Creative thinking to find additional revenue sources
- Revenue to be used for specific projects

Public Safety

- Proactively maintain funding for police and fire departments

Infrastructure

- Proactively maintain infrastructure for current and future needs
- Prioritize roads such as Avenue B, Overland, and 20th Street

Economic Development

- Promote the Opportunity Zone

- Continue to Implement the Regional Economic Development Plan
- Market the City
- Diversification
- Nurture small businesses

Council concurred that the top priorities are financial sustainability to be able to support public safety and infrastructure; asking Mr. Johnson to bring back what the City has available for infrastructure. Other concerns include a need to pay off debt sooner to free up the debt capacity and increase revenue. With the general fund operating primarily with sales tax revenue, it is becoming difficult to fund all general fund departments at the present level. Staff and council will need to explore alternative funding sources and it was agreed we need to partner with businesses to help them grow; joining forces with economic development communities to have the same vision.

Council agreed with the list of goals provided by City Manager Johnson which will be reflected and detailed in the upcoming budget discussions.

There were no comments from the public concerning the goal setting/strategy session.

Moved by Council Member Schaub, seconded by Council Member Shaver, “to adjourn the meeting at 5:52 p.m.” “YEAS”, Green, McKerrigan, Gonzales, Shaver, and Schaub “NAYS”, None. Absent: None.

Mayor

Attest:

City Clerk
“SEAL”

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Consent3

Council to set a Public Hearing for February 4, 2019, 6:05 p.m., for the One and Six Year Street Improvement Plan.

Staff Contact: Kim Wright, City Clerk

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Consent4

Council to approve the appointment of Nate Merrigan to the LB840 Application Review Committee.

Staff Contact: Kim Wright, City Clerk

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Claims1

Regular claims

Staff Contact: Liz Hilyard, Finance Director



Expense Approval Report

By Vendor Name

Post Dates 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00393 - ACTION COMMUNICATIONS INC.					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				638.00
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				139.68
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				153.78
Fund 111 - GENERAL Total:					931.46
Vendor 00393 - ACTION COMMUNICATIONS INC. Total:					931.46
Vendor: 00152 - AMERICAN PUBLIC WORKS ASSOCIATION					
Fund: 631 - WASTEWATER					
MEMBERSHIPS	MEMBERSHIPS				170.00
Fund 631 - WASTEWATER Total:					170.00
Fund: 641 - WATER					
MEMBERSHIPS	MEMBERSHIPS				170.00
Fund 641 - WATER Total:					170.00
Vendor 00152 - AMERICAN PUBLIC WORKS ASSOCIATION Total:					340.00
Vendor: 06781 - ASSURITY LIFE INSURANCE CO					
Fund: 713 - CASH & INVESTMENT POOL					
LIFE INS	LIFE INS EE PAYABLE				32.95
Fund 713 - CASH & INVESTMENT POOL Total:					32.95
Vendor 06781 - ASSURITY LIFE INSURANCE CO Total:					32.95
Vendor: 04575 - AUTOZONE STORES, INC					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				76.34
Fund 111 - GENERAL Total:					76.34
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				6.79
Fund 725 - CENTRAL GARAGE Total:					6.79
Vendor 04575 - AUTOZONE STORES, INC Total:					83.13
Vendor: 00271 - B&C STEEL CORPORATION					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				43.77
EQUIP MAINT	EQUIPMENT MAINTENANCE				135.87
GROUND MAINT	GROUNDS MAINTENANCE				24.33
VEHICLE MAINT	VEHICLE MAINTENANCE				27.36
Fund 111 - GENERAL Total:					231.33
Vendor 00271 - B&C STEEL CORPORATION Total:					231.33
Vendor: 09972 - BAILEY POTTERY EQUIPMENT CORP					
Fund: 224 - ECONOMIC DEVELOPMENT					
ROD CLAUSE - LB840 GRANT	ECONOMIC DEVELOPMENT				109.48
ROD CLAUSE - LB840 GRANT	ECONOMIC DEVELOPMENT				1,238.31
Fund 224 - ECONOMIC DEVELOPMENT Total:					1,347.79
Vendor 09972 - BAILEY POTTERY EQUIPMENT CORP Total:					1,347.79
Vendor: 00674 - BLR					
Fund: 111 - GENERAL					
FAIR LABOR STANDARDS HAND...	SUBSCRIPTIONS				536.99
Fund 111 - GENERAL Total:					536.99
Vendor 00674 - BLR Total:					536.99

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00405 - BLUFFS SANITARY SUPPLY INC.					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				58.95
DEPT SUPP	DEPARTMENT SUPPLIES				184.14
Fund 111 - GENERAL Total:					243.09
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				85.90
Fund 621 - ENVIRONMENTAL SERVICES Total:					85.90
Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total:					328.99
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				176.41
MONTHLY MAINT	EQUIPMENT MAINTENANCE				119.10
Fund 111 - GENERAL Total:					295.51
Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:					295.51
Vendor: 00612 - CARLSON, DEBRA					
Fund: 111 - GENERAL					
Bsn. trvl.	BUSINESS TRAVEL				50.00
Fund 111 - GENERAL Total:					50.00
Vendor 00612 - CARLSON, DEBRA Total:					50.00
Vendor: 00055 - CARR- TRUMBULL LUMBER CO, INC.					
Fund: 212 - TRANSPORTATION					
SUPP - SCREWS	DEPARTMENT SUPPLIES				84.13
Fund 212 - TRANSPORTATION Total:					84.13
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				66.21
Fund 641 - WATER Total:					66.21
Vendor 00055 - CARR- TRUMBULL LUMBER CO, INC. Total:					150.34
Vendor: 07911 - CELLCO PARTNERSHIP					
Fund: 212 - TRANSPORTATION					
CELL PHONE FOR ON CALL	TELEPHONE				16.48
Fund 212 - TRANSPORTATION Total:					16.48
Fund: 631 - WASTEWATER					
CELL PHONES	CELLULAR PHONE				80.96
Fund 631 - WASTEWATER Total:					80.96
Fund: 641 - WATER					
CELL PHONES	CELLULAR PHONE				85.35
Fund 641 - WATER Total:					85.35
Vendor 07911 - CELLCO PARTNERSHIP Total:					182.79
Vendor: 05859 - CITIBANK, N.A.					
Fund: 111 - GENERAL					
BOLTS AND NUTS TO MOUNT P...	DEPARTMENT SUPPLIES				10.40
Fund 111 - GENERAL Total:					10.40
Vendor 05859 - CITIBANK, N.A. Total:					10.40
Vendor: 00484 - CITY OF GERING					
Fund: 621 - ENVIRONMENTAL SERVICES					
DISPOSAL FEES	DISPOSAL FEES				37,745.06
Fund 621 - ENVIRONMENTAL SERVICES Total:					37,745.06
Vendor 00484 - CITY OF GERING Total:					37,745.06
Vendor: 00367 - CITY OF SCB					
Fund: 111 - GENERAL					
PETTY CASH	DEPARTMENT SUPPLIES				33.50
PETTY CASH	POSTAGE				0.50
Fund 111 - GENERAL Total:					34.00

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 631 - WASTEWATER					
PETTY CASH	POSTAGE				0.21
Fund 631 - WASTEWATER Total:					0.21
Vendor 00367 - CITY OF SCB Total:					34.21
Vendor: 01976 - CLARK PRINTING LLC					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				306.00
Fund 111 - GENERAL Total:					306.00
Vendor 01976 - CLARK PRINTING LLC Total:					306.00
Vendor: 10009 - COAST TO COAST PRODUCTS					
Fund: 111 - GENERAL					
Dep. sup.	DEPARTMENT SUPPLIES				44.99
Fund 111 - GENERAL Total:					44.99
Vendor 10009 - COAST TO COAST PRODUCTS Total:					44.99
Vendor: 00706 - COMPUTER CONNECTION INC					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				44.00
Fund 111 - GENERAL Total:					44.00
Vendor 00706 - COMPUTER CONNECTION INC Total:					44.00
Vendor: 10006 - CONDRAD FIRE EQUIPMENT, INC.					
Fund: 111 - GENERAL					
PUMP HOUSING AND GASKET K...	EQUIPMENT MAINTENANCE				887.50
Fund 111 - GENERAL Total:					887.50
Vendor 10006 - CONDRAD FIRE EQUIPMENT, INC. Total:					887.50
Vendor: 02995 - CONSOLIDATED MANAGEMENT COMPANY					
Fund: 111 - GENERAL					
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				63.51
Fund 111 - GENERAL Total:					63.51
Vendor 02995 - CONSOLIDATED MANAGEMENT COMPANY Total:					63.51
Vendor: 09824 - CORE & MAIN LP					
Fund: 641 - WATER					
METERS	METERS				87.57
METERS	METERS				175.13
METERS	METERS				173.02
METERS	METERS				260.59
METERS	METERS				85.46
METERS	METERS				87.57
METERS	METERS				1,012.80
DEPT SUP	DEPARTMENT SUPPLIES				599.13
Fund 641 - WATER Total:					2,481.27
Vendor 09824 - CORE & MAIN LP Total:					2,481.27
Vendor: 05709 - CREDIT BUREAU OF COUNCIL BLUFFS					
Fund: 111 - GENERAL					
DECEMBER FEES & EMPLOYME...	CONSULTING SERVICES				61.00
Fund 111 - GENERAL Total:					61.00
Vendor 05709 - CREDIT BUREAU OF COUNCIL BLUFFS Total:					61.00
Vendor: 09767 - CROELL INC					
Fund: 641 - WATER					
DEPT SUP	METERS				409.28
DEPT SUP	DEPARTMENT SUPPLIES				176.55
Fund 641 - WATER Total:					585.83
Vendor 09767 - CROELL INC Total:					585.83

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 07689 - CYNTHIA GREEN					
Fund: 111 - GENERAL					
FOLDER FILE/MANILLA ENVELO...	DEPARTMENT SUPPLIES				30.27
DEPT SUPP	DEPARTMENT SUPPLIES				12.49
				Fund 111 - GENERAL Total:	42.76
				Vendor 07689 - CYNTHIA GREEN Total:	42.76
Vendor: 03321 - DALE'S TIRE & RETREADING, INC.					
Fund: 621 - ENVIRONMENTAL SERVICES					
EQUIP MTNC	EQUIPMENT MAINTENANCE				116.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	116.00
				Vendor 03321 - DALE'S TIRE & RETREADING, INC. Total:	116.00
Vendor: 00782 - DIVE RESCUE, INC					
Fund: 225 - MUTUAL FIRE					
BREATHING CONECTORS AND ...	DEPARTMENT SUPPLIES				623.75
				Fund 225 - MUTUAL FIRE Total:	623.75
				Vendor 00782 - DIVE RESCUE, INC Total:	623.75
Vendor: 07421 - DUANE E. WOHLERS					
Fund: 621 - ENVIRONMENTAL SERVICES					
DISPOSAL FEES	DISPOSAL FEES				800.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	800.00
				Vendor 07421 - DUANE E. WOHLERS Total:	800.00
Vendor: 08173 - DXP ENTERPRISES INC					
Fund: 111 - GENERAL					
SENSOR FOR 4-GAS MONITOR	DEPARTMENT SUPPLIES				254.45
				Fund 111 - GENERAL Total:	254.45
				Vendor 08173 - DXP ENTERPRISES INC Total:	254.45
Vendor: 06808 - EMBLEM'S INC					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				382.00
				Fund 111 - GENERAL Total:	382.00
				Vendor 06808 - EMBLEM'S INC Total:	382.00
Vendor: 10005 - E-ONE INC					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				663.01
				Fund 725 - CENTRAL GARAGE Total:	663.01
				Vendor 10005 - E-ONE INC Total:	663.01
Vendor: 07574 - FAT BOYS TIRE AND AUTO					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				265.40
				Fund 725 - CENTRAL GARAGE Total:	265.40
				Vendor 07574 - FAT BOYS TIRE AND AUTO Total:	265.40
Vendor: 00794 - FLOYD'S TRUCK CENTER, INC					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				99.68
EQUIP MTNC	EQUIPMENT MAINTENANCE				210.78
EQUIP MTNC	EQUIPMENT MAINTENANCE				21.58
				Fund 725 - CENTRAL GARAGE Total:	332.04
				Vendor 00794 - FLOYD'S TRUCK CENTER, INC Total:	332.04
Vendor: 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				390.08
				Fund 725 - CENTRAL GARAGE Total:	390.08
				Vendor 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC Total:	390.08

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 05600 - GALLS INC					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				68.93
Fund 111 - GENERAL Total:					68.93
Vendor 05600 - GALLS INC Total:					68.93
Vendor: 00022 - GENERAL ELECTRIC CAPITAL CORPORATION					
Fund: 111 - GENERAL					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				11.88
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				12.98
Fund 111 - GENERAL Total:					24.86
Vendor 00022 - GENERAL ELECTRIC CAPITAL CORPORATION Total:					24.86
Vendor: 00602 - GENERAL TRAFFIC CONTROLS, INC					
Fund: 212 - TRANSPORTATION					
TRAF. SIGNAL EQUIP. - MONITO...	DEPARTMENT SUPPLIES				2,938.66
Fund 212 - TRANSPORTATION Total:					2,938.66
Vendor 00602 - GENERAL TRAFFIC CONTROLS, INC Total:					2,938.66
Vendor: 09610 - GRAY TELEVISION GROUP INC					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				1,390.00
Fund 661 - STORMWATER Total:					1,390.00
Vendor 09610 - GRAY TELEVISION GROUP INC Total:					1,390.00
Vendor: 04371 - HAWKINS, INC.					
Fund: 641 - WATER					
CHEMICALS	CHEMICALS				1,712.40
Fund 641 - WATER Total:					1,712.40
Vendor 04371 - HAWKINS, INC. Total:					1,712.40
Vendor: 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				3,268.53
Fund 641 - WATER Total:					3,268.53
Vendor 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD Total:					3,268.53
Vendor: 05667 - HOA SOLUTIONS, INC					
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				360.00
EQUIP MAINT	EQUIPMENT MAINTENANCE				898.77
Fund 631 - WASTEWATER Total:					1,258.77
Vendor 05667 - HOA SOLUTIONS, INC Total:					1,258.77
Vendor: 09597 - HOBBY LOBBY STORES INC					
Fund: 111 - GENERAL					
VELCRO FOR WASHING PPE, M...	DEPARTMENT SUPPLIES				31.26
Fund 111 - GENERAL Total:					31.26
Vendor 09597 - HOBBY LOBBY STORES INC Total:					31.26
Vendor: 00299 - HULLINGER GLASS & LOCKS INC.					
Fund: 111 - GENERAL					
BLDG MAINT	BUILDING MAINTENANCE				62.10
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				5.50
Fund 111 - GENERAL Total:					67.60
Vendor 00299 - HULLINGER GLASS & LOCKS INC. Total:					67.60
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Jan. sup.	JANITORIAL SUPPLIES				89.25
				Fund 111 - GENERAL Total:	527.17
Fund: 212 - TRANSPORTATION					
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				31.99
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				31.99
				Fund 212 - TRANSPORTATION Total:	63.98
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				93.41
DEPT SUPPLIES	DEPARTMENT SUPPLIES				93.41
				Fund 621 - ENVIRONMENTAL SERVICES Total:	186.82
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				21.97
				Fund 631 - WASTEWATER Total:	21.97
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				21.97
				Fund 641 - WATER Total:	21.97
Fund: 725 - CENTRAL GARAGE					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				2.00
DEPT SUPPLIES	DEPARTMENT SUPPLIES				2.00
UNIFORMS & CLOTHING	DEPARTMENT SUPPLIES				33.24
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING				8.96
UNIFORMS & CLOTHING	DEPARTMENT SUPPLIES				33.24
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING				8.96
				Fund 725 - CENTRAL GARAGE Total:	88.40
				Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:	910.31
Vendor: 09291 - INGRAM LIBRARY SERVICES INC					
Fund: 111 - GENERAL					
Bks.	BOOKS				25.48
Bks.	BOOKS				780.50
Bks.	BOOKS				158.68
				Fund 111 - GENERAL Total:	964.66
Fund: 211 - REGIONAL LIBRARY					
Bks.	BOOKS				312.62
Bks.	BOOKS				61.65
				Fund 211 - REGIONAL LIBRARY Total:	374.27
				Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:	1,338.93
Vendor: 08154 - INTERNAL REVENUE SERVICE					
Fund: 713 - CASH & INVESTMENT POOL					
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,908.83
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,908.83
WITHHOLDINGS	FICA W/H EE PAYABLE				14,280.98
WITHHOLDINGS	FICA W/H EE PAYABLE				14,280.98
WITHHOLDINGS	FED W/H EE PAYABLE				23,720.83
				Fund 713 - CASH & INVESTMENT POOL Total:	60,100.45
				Vendor 08154 - INTERNAL REVENUE SERVICE Total:	60,100.45
Vendor: 08525 - INTRALINKS, INC					
Fund: 111 - GENERAL					
DELL POWER EDGE T440 SERVE...	EQUIPMENT				12,748.11
SUPPLIES	DEPARTMENT SUPPLIES				5.82
CONTRACT SERVICES - DEC. 2018	CONTRACTUAL SERVICES				1,256.25
CONTRACT SERVICES - LIBRARY	CONTRACTUAL SERVICES				150.00
				Fund 111 - GENERAL Total:	14,160.18
				Vendor 08525 - INTRALINKS, INC Total:	14,160.18

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 10010 - KIESLER POLICE SUPPLY INC					
Fund: 218 - PUBLIC SAFETY					
CIP-PO-PATROL CARS	EQUIPMENT				96.00
				Fund 218 - PUBLIC SAFETY Total:	96.00
				Vendor 10010 - KIESLER POLICE SUPPLY INC Total:	96.00
Vendor: 09747 - KNOW HOW LLC					
Fund: 111 - GENERAL					
VEH MAINT	VEHICLE MAINTENANCE				6.85
VEH MAINT	VEHICLE MAINTENANCE				201.54
				Fund 111 - GENERAL Total:	208.39
Fund: 621 - ENVIRONMENTAL SERVICES					
EQUIP MTNC	DEPARTMENT SUPPLIES				83.99
EQUIP MTNC	EQUIPMENT MAINTENANCE				8.47
DEPT SUPPLIES	DEPARTMENT SUPPLIES				24.67
				Fund 621 - ENVIRONMENTAL SERVICES Total:	117.13
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				82.08
				Fund 631 - WASTEWATER Total:	82.08
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				2.70
EQUIP MTNC	EQUIPMENT MAINTENANCE				34.91
EQUIP MTNC	EQUIPMENT MAINTENANCE				10.67
EQUIP MTNC	EQUIPMENT MAINTENANCE				10.67
EQUIP MTNC	EQUIPMENT MAINTENANCE				0.75
EQUIP MTNC	EQUIPMENT MAINTENANCE				72.06
EQUIP MTNC	EQUIPMENT MAINTENANCE				20.18
DEPT SUPPLIES	DEPARTMENT SUPPLIES				59.10
EQUIP MTNC	EQUIPMENT MAINTENANCE				23.10
EQUIP MTNC	EQUIPMENT MAINTENANCE				10.67
EQUIP MTNC	EQUIPMENT MAINTENANCE				13.87
EQUIP MTNC	EQUIPMENT MAINTENANCE				99.95
EQUIP MTNC	EQUIPMENT MAINTENANCE				56.22
EQUIP MTNC	EQUIPMENT MAINTENANCE				27.03
EQUIP MTNC	EQUIPMENT MAINTENANCE				4.16
EQUIP MTNC	EQUIPMENT MAINTENANCE				18.10
EQUIP MTNC	EQUIPMENT MAINTENANCE				15.38
EQUIP MTNC	EQUIPMENT MAINTENANCE				17.27
EQUIP MTNC	EQUIPMENT MAINTENANCE				59.44
EQUIP MTNC	EQUIPMENT MAINTENANCE				5.49
EQUIP MTNC	EQUIPMENT MAINTENANCE				10.67
EQUIP MTNC	EQUIPMENT MAINTENANCE				29.36
EQUIP MTNC	EQUIPMENT MAINTENANCE				15.04
EQUIP MTNC	EQUIPMENT MAINTENANCE				-2.70
				Fund 725 - CENTRAL GARAGE Total:	614.09
				Vendor 09747 - KNOW HOW LLC Total:	1,021.69
Vendor: 00395 - KOIS BROTHERS EQUIPMENT CO INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				3,633.70
				Fund 621 - ENVIRONMENTAL SERVICES Total:	3,633.70
				Vendor 00395 - KOIS BROTHERS EQUIPMENT CO INC Total:	3,633.70
Vendor: 00300 - LEAGUE OF NEBRASKA MUNICIPALITIES					
Fund: 111 - GENERAL					
REGISTRATION - RAYMOND GO... SCHOOL & CONFERENCE					377.00
REGISTRATION - NATHAN GREEN SCHOOL & CONFERENCE					377.00
REGISTRATION - JEANNE MCKE... SCHOOL & CONFERENCE					377.00
REGISTRATION - SCOTT SHAVER SCHOOL & CONFERENCE					377.00
REGISTRATION - NATHAN JOHN... SCHOOL & CONFERENCE					377.00

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
REGISTRATION - TERRY SCHAUB	SCHOOL & CONFERENCE				377.00
Fund 111 - GENERAL Total:					2,262.00
Vendor 00300 - LEAGUE OF NEBRASKA MUNICIPALITIES Total:					2,262.00
Vendor: 09590 - LEXISNEXIS RISK DATA MANAGEMENT					
Fund: 111 - GENERAL					
CONSULTING-PD	CONSULTING SERVICES				100.00
Fund 111 - GENERAL Total:					100.00
Vendor 09590 - LEXISNEXIS RISK DATA MANAGEMENT Total:					100.00
Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC					
Fund: 111 - GENERAL					
DEPT CNTRCL SRVCS	CONTRACTUAL SERVICES				540.00
Fund 111 - GENERAL Total:					540.00
Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total:					
Fund: 631 - WASTEWATER					
ENGINEERING	ENGINEERING/DESIGN				3,635.00
Fund 631 - WASTEWATER Total:					3,635.00
Fund: 661 - STORMWATER					
ENGINEERING	CONSULTING SERVICES				180.00
Fund 661 - STORMWATER Total:					180.00
Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total:					4,355.00
Vendor: 08190 - MADISON NATIONAL LIFE					
Fund: 111 - GENERAL					
LIFE/DISABILITY INS	DISABILITY INSURANCE				410.25
Fund 111 - GENERAL Total:					410.25
Fund: 713 - CASH & INVESTMENT POOL					
LIFE/DISABILITY INS	LIFE INS EE PAYABLE				8.88
LIFE/DISABILITY INS	DIS INC INS EE PAYABLE				669.27
LIFE/DISABILITY INS	LIFE INS ER PAYABLE				739.87
Fund 713 - CASH & INVESTMENT POOL Total:					1,418.02
Vendor 08190 - MADISON NATIONAL LIFE Total:					1,828.27
Vendor: 05099 - MARKETING CONSULTANTS					
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				225.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					225.00
Vendor 05099 - MARKETING CONSULTANTS Total:					225.00
Vendor: 08317 - MATHESON TRI-GAS INC					
Fund: 111 - GENERAL					
HYDROSTATIC TEST- HAZMAT T...	EQUIPMENT MAINTENANCE				100.00
Fund 111 - GENERAL Total:					100.00
Vendor 08317 - MATHESON TRI-GAS INC Total:					100.00
Vendor: 07628 - MENARDS, INC					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				31.38
DEPT SUPP	DEPARTMENT SUPPLIES				41.67
BLDG MAINT	BUILDING MAINTENANCE				50.97
BLDG MAINT	BUILDING MAINTENANCE				242.76
Fund 111 - GENERAL Total:					366.78
Fund: 212 - TRANSPORTATION					
PAINT, PRIMER FOR OFFICE BA...	BUILDING MAINTENANCE				104.91
SUPP - UNIV BALL ASSEM.	DEPARTMENT SUPPLIES				6.99
SUPP - DRANO GEL	DEPARTMENT SUPPLIES				4.77
SUPP - QUICK LINK, INVERTER	DEPARTMENT SUPPLIES				26.16
SUPP - PIPE STRAP, FENDER WA...	DEPARTMENT SUPPLIES				18.64
Fund 212 - TRANSPORTATION Total:					161.47

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				10.52
Fund 621 - ENVIRONMENTAL SERVICES Total:					10.52
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				9.60
Fund 641 - WATER Total:					9.60
Vendor 07628 - MENARDS, INC Total:					548.37
Vendor: 07253 - MICHAEL B KEMBEL					
Fund: 621 - ENVIRONMENTAL SERVICES					
BUILDING MTNC	BUILDING MAINTENANCE				2,986.16
Fund 621 - ENVIRONMENTAL SERVICES Total:					2,986.16
Vendor 07253 - MICHAEL B KEMBEL Total:					2,986.16
Vendor: 00705 - MIDLANDS NEWSPAPERS, INC					
Fund: 111 - GENERAL					
Legal Publishing	LEGAL PUBLICATIONS				17.56
Legal Publishing	LEGAL PUBLICATIONS				277.17
Legal Publishing	LEGAL PUBLICATIONS				16.42
Legal Publishing	RECRUITMENT				1,264.39
Fund 111 - GENERAL Total:					1,575.54
Fund: 224 - ECONOMIC DEVELOPMENT					
Legal Publishing	PUBLICATIONS				17.56
Fund 224 - ECONOMIC DEVELOPMENT Total:					17.56
Fund: 621 - ENVIRONMENTAL SERVICES					
Legal Publishing	LEGAL PUBLICATIONS				590.70
Fund 621 - ENVIRONMENTAL SERVICES Total:					590.70
Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:					2,183.80
Vendor: 09355 - MIDWEST MACHINERY & SUPPLY CO					
Fund: 212 - TRANSPORTATION					
SUPP - CABLE POST FOR GUARD...	DEPARTMENT SUPPLIES				638.00
Fund 212 - TRANSPORTATION Total:					638.00
Vendor 09355 - MIDWEST MACHINERY & SUPPLY CO Total:					638.00
Vendor: 00278 - MONUMENT CAR WASH INC					
Fund: 641 - WATER					
VEH MAINT	VEHICLE MAINTENANCE				5.32
Fund 641 - WATER Total:					5.32
Vendor 00278 - MONUMENT CAR WASH INC Total:					5.32
Vendor: 07788 - MUNICIPAL EMERGENCY SERVICES INC					
Fund: 111 - GENERAL					
FIRE HELMETS- RED FOR LIEUT...	DEPARTMENT SUPPLIES				776.82
Fund 111 - GENERAL Total:					776.82
Vendor 07788 - MUNICIPAL EMERGENCY SERVICES INC Total:					776.82
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER					
Fund: 713 - CASH & INVESTMENT POOL					
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,350.55
Fund 713 - CASH & INVESTMENT POOL Total:					1,350.55
Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:					1,350.55
Vendor: 00402 - NEBRASKA MACHINERY CO					
Fund: 621 - ENVIRONMENTAL SERVICES					
EQUIP MTNC	EQUIPMENT MAINTENANCE				67.37
Fund 621 - ENVIRONMENTAL SERVICES Total:					67.37
Vendor 00402 - NEBRASKA MACHINERY CO Total:					67.37
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT					
Fund: 111 - GENERAL					
Electric	ELECTRICITY				403.57

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Electric	ELECTRICITY				553.26
Electric	ELECTRICITY				34.21
Electric	ELECTRICITY				93.58
Electric	ELECTRICITY				553.27
Electric	ELECTRICITY				248.95
Electric	ELECTRICITY				2,717.25
Electric	ELECTRICITY				52.29
Electric	ELECTRICITY				3,221.18
Electric	ELECTRICITY				59.76
Electric	STREET LIGHTS				100.40
Fund 111 - GENERAL Total:					8,037.72
Fund: 212 - TRANSPORTATION					
Electric	ELECTRICITY				756.03
Electric	ELECTRIC POWER				1,463.13
Electric	STREET LIGHTS				25,986.08
Fund 212 - TRANSPORTATION Total:					28,205.24
Fund: 213 - CEMETERY					
Electric	ELECTRICITY				555.91
Fund 213 - CEMETERY Total:					555.91
Fund: 216 - BUSINESS IMPROVEMENT					
Electric	STREET LIGHTS				85.42
Fund 216 - BUSINESS IMPROVEMENT Total:					85.42
Fund: 621 - ENVIRONMENTAL SERVICES					
Electric	ELECTRICITY				663.84
Fund 621 - ENVIRONMENTAL SERVICES Total:					663.84
Fund: 631 - WASTEWATER					
Electric	ELECTRICITY				1,615.21
Electric	ELECTRIC POWER				158.55
Fund 631 - WASTEWATER Total:					1,773.76
Fund: 641 - WATER					
Electric	ELECTRICITY				310.96
Electric	ELECTRIC POWER				539.84
Fund 641 - WATER Total:					850.80
Fund: 725 - CENTRAL GARAGE					
Electric	ELECTRICITY				169.60
Fund 725 - CENTRAL GARAGE Total:					169.60
Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:					40,342.29
Vendor: 00632 - NEBRASKA RURAL RADIO ASSOCIATION					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				232.50
Fund 661 - STORMWATER Total:					232.50
Vendor 00632 - NEBRASKA RURAL RADIO ASSOCIATION Total:					232.50
Vendor: 09409 - NETWORKFLEET, INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				109.75
Fund 621 - ENVIRONMENTAL SERVICES Total:					109.75
Vendor 09409 - NETWORKFLEET, INC Total:					109.75
Vendor: 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF					
Fund: 111 - GENERAL					
GALVANIZED NIPPLE FOR BRUS...	DEPARTMENT SUPPLIES				12.63
Fund 111 - GENERAL Total:					12.63
Vendor 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF Total:					12.63

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				364.49
				Fund 111 - GENERAL Total:	364.49
			Vendor 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC Total:		364.49
Vendor: 03039 - PANHANDLE COLLECTIONS INC					
Fund: 713 - CASH & INVESTMENT POOL					
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY				194.92
				Fund 713 - CASH & INVESTMENT POOL Total:	194.92
			Vendor 03039 - PANHANDLE COLLECTIONS INC Total:		194.92
Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION					
Fund: 111 - GENERAL					
DEPT FUEL	GASOLINE				72.18
GASOLINE- DECEMBER	GASOLINE				119.05
GASOLINE/PROPANE-PD	FIREARMS RANGE SUPPLIES				179.19
GASOLINE/PROPANE-PD	GASOLINE				4,447.64
FUEL	GASOLINE				104.50
FUEL	GASOLINE				963.05
FUEL	OTHER FUEL				176.66
FUEL	OTHER FUEL				-57.72
				Fund 111 - GENERAL Total:	6,004.55
Fund: 212 - TRANSPORTATION					
UNLEADED GASOLINE	GASOLINE				717.90
UNLEADED GASOLINE	OTHER FUEL				1,617.06
				Fund 212 - TRANSPORTATION Total:	2,334.96
Fund: 213 - CEMETERY					
FUEL	GASOLINE				52.16
				Fund 213 - CEMETERY Total:	52.16
Fund: 224 - ECONOMIC DEVELOPMENT					
FUEL	GASOLINE				24.80
FUEL CREDIT	GASOLINE				-1.82
				Fund 224 - ECONOMIC DEVELOPMENT Total:	22.98
Fund: 621 - ENVIRONMENTAL SERVICES					
OTHER FUEL	GASOLINE				176.77
OTHER FUEL	OTHER FUEL				6,880.92
				Fund 621 - ENVIRONMENTAL SERVICES Total:	7,057.69
Fund: 631 - WASTEWATER					
FUEL	GASOLINE				473.18
FUEL	OTHER FUEL				354.16
				Fund 631 - WASTEWATER Total:	827.34
Fund: 641 - WATER					
FUEL	GASOLINE				848.28
FUEL	OTHER FUEL				82.04
				Fund 641 - WATER Total:	930.32
Fund: 725 - CENTRAL GARAGE					
GASOLINE	GASOLINE				11.43
				Fund 725 - CENTRAL GARAGE Total:	11.43
			Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:		17,241.43
Vendor: 01276 - PLATTE VALLEY BANK					
Fund: 713 - CASH & INVESTMENT POOL					
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE				9,964.26
HEALTH SAVINGS ACCOUNT	HSA ER PAYABLE				26,625.00
				Fund 713 - CASH & INVESTMENT POOL Total:	36,589.26
			Vendor 01276 - PLATTE VALLEY BANK Total:		36,589.26

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00272 - POSTMASTER					
Fund: 621 - ENVIRONMENTAL SERVICES					
Postage	POSTAGE				180.30
Postage	POSTAGE				112.06
Fund 621 - ENVIRONMENTAL SERVICES Total:					292.36
Fund: 631 - WASTEWATER					
Postage	POSTAGE				180.30
Postage	POSTAGE				112.05
Fund 631 - WASTEWATER Total:					292.35
Fund: 641 - WATER					
Postage	POSTAGE				180.30
Postage	POSTAGE				112.06
Fund 641 - WATER Total:					292.36
Vendor 00272 - POSTMASTER Total:					877.07
Vendor: 00796 - POWERPLAN					
Fund: 621 - ENVIRONMENTAL SERVICES					
EQUIP MTNC	EQUIPMENT MAINTENANCE				200.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					200.00
Vendor 00796 - POWERPLAN Total:					200.00
Vendor: 00266 - QUILL CORPORATION					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				55.21
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				43.24
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				55.20
Fund 111 - GENERAL Total:					153.65
Vendor 00266 - QUILL CORPORATION Total:					153.65
Vendor: 04089 - REGIONAL CARE INC					
Fund: 812 - HEALTH INSURANCE					
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				379.30
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				2,062.30
Fund 812 - HEALTH INSURANCE Total:					2,441.60
Vendor 04089 - REGIONAL CARE INC Total:					2,441.60
Vendor: 00364 - REGIONAL WEST MEDICAL CENTER					
Fund: 111 - GENERAL					
LANCETS FOR GLUCOMETER	DEPARTMENT SUPPLIES				13.92
Fund 111 - GENERAL Total:					13.92
Vendor 00364 - REGIONAL WEST MEDICAL CENTER Total:					13.92
Vendor: 00798 - REGISTER OF DEEDS					
Fund: 111 - GENERAL					
LEGAL	LEGAL FEES				22.00
Fund 111 - GENERAL Total:					22.00
Fund: 213 - CEMETERY					
LEGAL	LEGAL FEES				10.00
Fund 213 - CEMETERY Total:					10.00
Vendor 00798 - REGISTER OF DEEDS Total:					32.00
Vendor: 06685 - RUSSELL INDUSTRIES INC					
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				1,261.50
Fund 631 - WASTEWATER Total:					1,261.50
Vendor 06685 - RUSSELL INDUSTRIES INC Total:					1,261.50

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00026 - S M E C					
Fund: 713 - CASH & INVESTMENT POOL					
EMPLOYEE DEDUCTION	SMEC EE PAYABLE				224.00
				Fund 713 - CASH & INVESTMENT POOL Total:	224.00
				Vendor 00026 - S M E C Total:	224.00
Vendor: 06279 - SALES MIDWEST, INC					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				558.32
				Fund 111 - GENERAL Total:	558.32
				Vendor 06279 - SALES MIDWEST, INC Total:	558.32
Vendor: 00257 - SANDBERG IMPLEMENT, INC					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				85.12
EQUIP MAINT	EQUIPMENT MAINTENANCE				150.25
EQUIP MAINT	EQUIPMENT MAINTENANCE				55.76
DEPT SUPP	DEPARTMENT SUPPLIES				453.57
				Fund 111 - GENERAL Total:	744.70
				Vendor 00257 - SANDBERG IMPLEMENT, INC Total:	744.70
Vendor: 00841 - SCB COUNTY					
Fund: 111 - GENERAL					
DEPT CNTRCL SRVCS	CONTRACTUAL SERVICES				125.00
				Fund 111 - GENERAL Total:	125.00
				Vendor 00841 - SCB COUNTY Total:	125.00
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454					
Fund: 713 - CASH & INVESTMENT POOL					
FIRE EE DUES	FIRE UNION DUES EE PAY				225.00
				Fund 713 - CASH & INVESTMENT POOL Total:	225.00
				Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:	225.00
Vendor: 00852 - SCOTTS BLUFF COUNTY COURT					
Fund: 111 - GENERAL					
LEGAL FEES-PD	LEGAL FEES				261.00
				Fund 111 - GENERAL Total:	261.00
				Vendor 00852 - SCOTTS BLUFF COUNTY COURT Total:	261.00
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION					
Fund: 713 - CASH & INVESTMENT POOL					
POLICE EE DUES	POL UNION DUES EE PAY				576.00
				Fund 713 - CASH & INVESTMENT POOL Total:	576.00
				Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:	576.00
Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC					
Fund: 111 - GENERAL					
UNIFORMS	UNIFORMS & CLOTHING				672.00
				Fund 111 - GENERAL Total:	672.00
				Vendor 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC Total:	672.00
Vendor: 00338 - SCOTTSBLUFF SENIOR CENTER					
Fund: 111 - GENERAL					
QUARTERLY INSTALLMENT 1/1/...	CONTRACTUAL SERVICES				5,750.00
				Fund 111 - GENERAL Total:	5,750.00
				Vendor 00338 - SCOTTSBLUFF SENIOR CENTER Total:	5,750.00
Vendor: 00684 - SHERIFF'S OFFICE					
Fund: 111 - GENERAL					
LEGAL FEES-PD	LEGAL FEES				35.10
LEGAL FEES-PD	LEGAL FEES				9.00
LEGAL FEES-PD	LEGAL FEES				23.10
LEGAL FEES-PD	LEGAL FEES				26.52

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
LEGAL FEES-PD	LEGAL FEES				9.00
LEGAL FEES-PD	LEGAL FEES				23.70
LEGAL FEES-PD	LEGAL FEES				12.84
LEGAL FEES-PD	LEGAL FEES				12.84
LEGAL FEES-PD	LEGAL FEES				31.68
LEGAL FEES-PD	LEGAL FEES				21.42
LEGAL FEES-PD	LEGAL FEES				9.00
LEGAL FEES-PD	LEGAL FEES				24.84
LEGAL FEES-PD	LEGAL FEES				9.00
LEGAL FEES-PD	LEGAL FEES				21.42
LEGAL FEES-PD	LEGAL FEES				21.42
LEGAL FEES-PD	LEGAL FEES				9.00
LEGAL FEES-PD	LEGAL FEES				9.00
LEGAL FEES-PD	LEGAL FEES				24.84
Fund 111 - GENERAL Total:					333.72
Vendor 00684 - SHERIFF'S OFFICE Total:					333.72
Vendor: 00021 - SIMMONS OLSEN LAW FIRM, P.C.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				4,167.18
CONTRACTUAL-PD	CONTRACTUAL SERVICES				4,167.18
Fund 111 - GENERAL Total:					8,334.36
Vendor 00021 - SIMMONS OLSEN LAW FIRM, P.C. Total:					8,334.36
Vendor: 01031 - SIMON CONTRACTORS					
Fund: 213 - CEMETERY					
DEPT SUPP	DEPARTMENT SUPPLIES				67.30
Fund 213 - CEMETERY Total:					67.30
Vendor 01031 - SIMON CONTRACTORS Total:					67.30
Vendor: 03733 - SOCIETY FOR HUMAN RESOURCE MANAGEMENT					
Fund: 111 - GENERAL					
MEMBERSHIP - CAMI KITE (3/1/... MEMBERSHIPS					209.00
Fund 111 - GENERAL Total:					209.00
Vendor 03733 - SOCIETY FOR HUMAN RESOURCE MANAGEMENT Total:					209.00
Vendor: 09663 - SOUNDSLEEPER SECURITY INC.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				14.95
Fund 111 - GENERAL Total:					14.95
Vendor 09663 - SOUNDSLEEPER SECURITY INC. Total:					14.95
Vendor: 01325 - THE PEAVEY CORP					
Fund: 111 - GENERAL					
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				65.75
Fund 111 - GENERAL Total:					65.75
Vendor 01325 - THE PEAVEY CORP Total:					65.75
Vendor: 05431 - THE WESTERN SUGAR COOPERATIVE					
Fund: 111 - GENERAL					
VEH MAINT	VEHICLE MAINTENANCE				162.00
Fund 111 - GENERAL Total:					162.00
Vendor 05431 - THE WESTERN SUGAR COOPERATIVE Total:					162.00
Vendor: 07537 - TRANS IOWA EQUIPMENT LLC					
Fund: 725 - CENTRAL GARAGE					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				903.33
Fund 725 - CENTRAL GARAGE Total:					903.33
Vendor 07537 - TRANS IOWA EQUIPMENT LLC Total:					903.33

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00072 - TRI-TECH FORENSICS INC.					
Fund: 111 - GENERAL					
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				77.71
Fund 111 - GENERAL Total:					77.71
Vendor 00072 - TRI-TECH FORENSICS INC. Total:					77.71
Vendor: 00568 - TWIN CITY AUTO, INC					
Fund: 212 - TRANSPORTATION					
NEW SNOW PLOW BLADE	EQUIPMENT				5,260.00
PARTS FOR SNOW PLOW BLADE...	EQUIPMENT MAINTENANCE				314.88
Fund 212 - TRANSPORTATION Total:					5,574.88
Vendor 00568 - TWIN CITY AUTO, INC Total:					5,574.88
Vendor: 08821 - TYLER TECHNOLOGIES, INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
UB TRANSACTION FEES 10/1/18...	BANK FEES				859.58
Fund 621 - ENVIRONMENTAL SERVICES Total:					859.58
Fund: 631 - WASTEWATER					
UB TRANSACTION FEES 10/1/18...	BANK FEES				859.58
Fund 631 - WASTEWATER Total:					859.58
Fund: 641 - WATER					
UB TRANSACTION FEES 10/1/18...	BANK FEES				859.59
Fund 641 - WATER Total:					859.59
Vendor 08821 - TYLER TECHNOLOGIES, INC Total:					2,578.75
Vendor: 09865 - UNION BANK & TRUST					
Fund: 713 - CASH & INVESTMENT POOL					
RETIREMENT	REGULAR RETIRE EE PAY				8,223.15
RETIREMENT	REGULAR RETIRE EE PAY				8,000.84
RETIREMENT	DEFERRED COMP EE PAY				2,182.24
RETIREMENT	DEFERRED COMP EE PAY				390.00
RETIREMENT	RETIRE FIRE EE PAYABLE				5,428.65
RETIREMENT	RETIRE FIRE EE PAYABLE				2,879.31
RETIREMENT	RETIRE POLICE EE PAY				6,370.66
RETIREMENT	RETIRE POLICE EE PAY				5,922.14
Fund 713 - CASH & INVESTMENT POOL Total:					39,396.99
Vendor 09865 - UNION BANK & TRUST Total:					39,396.99
Vendor: 09239 - UNIQUE MANAGEMENT SERVICES, INC					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				152.15
Fund 111 - GENERAL Total:					152.15
Vendor 09239 - UNIQUE MANAGEMENT SERVICES, INC Total:					152.15
Vendor: 00678 - UNL-PANHANDLE RESEARCH					
Fund: 661 - STORMWATER					
SCHOOLS & CONF	SCHOOL & CONFERENCE				35.00
Fund 661 - STORMWATER Total:					35.00
Vendor 00678 - UNL-PANHANDLE RESEARCH Total:					35.00
Vendor: 08828 - US BANK					
Fund: 111 - GENERAL					
NE MUNI. CLERK INSTITUTE/AC...	SCHOOL & CONFERENCE				393.00
REGISTRATION - TYLER CONNEC...	SCHOOL & CONFERENCE				950.00
AIR FARE - E.HILYARD TYLER CO...	SCHOOL & CONFERENCE				349.10
Fund 111 - GENERAL Total:					1,692.10
Vendor 08828 - US BANK Total:					1,692.10

Expense Approval Report

Post Dates: 01/08/2019 - 01/22/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 10011 - WATSON MACKENZIE					
Fund: 111 - GENERAL					
Bsn. trvl.	BUSINESS TRAVEL				50.00
				Fund 111 - GENERAL Total:	50.00
				Vendor 10011 - WATSON MACKENZIE Total:	50.00
Vendor: 00335 - WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT					
Fund: 111 - GENERAL					
2019 MEMBERSHIP - JANA BODE	MEMBERSHIPS				30.00
2019 MEMBERSHIP - CAMI KITE	MEMBERSHIPS				30.00
				Fund 111 - GENERAL Total:	60.00
				Vendor 00335 - WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT Total:	60.00
Vendor: 04430 - WESTERN TRAVEL TERMINAL, LLC					
Fund: 111 - GENERAL					
VEH MAINT-PD	VEHICLE MAINTENANCE				312.00
				Fund 111 - GENERAL Total:	312.00
Fund: 641 - WATER					
VEH MAINT	VEHICLE MAINTENANCE				39.00
				Fund 641 - WATER Total:	39.00
				Vendor 04430 - WESTERN TRAVEL TERMINAL, LLC Total:	351.00
Vendor: 09641 - WOODS & AITKEN LLP					
Fund: 212 - TRANSPORTATION					
PROF. SERVICES CIR CASE 1464-...	CONTRACTUAL SERVICES				527.70
				Fund 212 - TRANSPORTATION Total:	527.70
Fund: 621 - ENVIRONMENTAL SERVICES					
PROF. SERVICES CIR CASE 1464-...	CONTRACTUAL SERVICES				527.70
				Fund 621 - ENVIRONMENTAL SERVICES Total:	527.70
Fund: 631 - WASTEWATER					
PROF. SERVICES CIR CASE 1464-...	CONTRACTUAL SERVICES				527.70
				Fund 631 - WASTEWATER Total:	527.70
Fund: 641 - WATER					
PROF. SERVICES CIR CASE 1464-...	CONTRACTUAL SERVICES				527.73
				Fund 641 - WATER Total:	527.73
				Vendor 09641 - WOODS & AITKEN LLP Total:	2,110.83
Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT					
Fund: 713 - CASH & INVESTMENT POOL					
CHILD SUPPORT	CHILD SUPPORT EE PAY				738.08
				Fund 713 - CASH & INVESTMENT POOL Total:	738.08
				Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total:	738.08
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE					
Fund: 713 - CASH & INVESTMENT POOL					
YMCA	YMCA PAY EE				753.00
				Fund 713 - CASH & INVESTMENT POOL Total:	753.00
				Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:	753.00
				Grand Total:	332,957.40

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	60,863.49	410.25
211 - REGIONAL LIBRARY	374.27	0.00
212 - TRANSPORTATION	40,545.50	0.00
213 - CEMETERY	685.37	0.00
216 - BUSINESS IMPROVEMENT	85.42	0.00
218 - PUBLIC SAFETY	96.00	0.00
224 - ECONOMIC DEVELOPMENT	1,388.33	0.00
225 - MUTUAL FIRE	623.75	0.00
621 - ENVIRONMENTAL SERVICES	56,275.28	292.36
631 - WASTEWATER	10,791.22	292.35
641 - WATER	11,906.28	292.36
661 - STORMWATER	1,837.50	0.00
713 - CASH & INVESTMENT POOL	141,599.22	141,599.22
725 - CENTRAL GARAGE	3,444.17	0.00
812 - HEALTH INSURANCE	2,441.60	2,441.60
Grand Total:	332,957.40	145,328.14

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-51281-142	DISABILITY INSURANCE	410.25	410.25
111-52111-111	DEPARTMENT SUPPLIES	561.58	0.00
111-52111-112	DEPARTMENT SUPPLIES	30.27	0.00
111-52111-116	DEPARTMENT SUPPLIES	5.82	0.00
111-52111-141	DEPARTMENT SUPPLIES	1,188.19	0.00
111-52111-142	DEPARTMENT SUPPLIES	111.42	0.00
111-52111-151	DEPARTMENT SUPPLIES	44.99	0.00
111-52111-171	DEPARTMENT SUPPLIES	1,209.58	0.00
111-52121-151	JANITORIAL SUPPLIES	89.25	0.00
111-52161-142	FIREARMS RANGE SUPPLI...	179.19	0.00
111-52163-142	INVESTIGATIVE EXPENSES	143.46	0.00
111-52181-142	UNIFORMS & CLOTHING	888.85	0.00
111-52181-171	UNIFORMS & CLOTHING	672.00	0.00
111-52222-151	BOOKS	964.66	0.00
111-52225-112	SUBSCRIPTIONS	536.99	0.00
111-52311-112	MEMBERSHIPS	269.00	0.00
111-52411-111	POSTAGE	0.50	0.00
111-52511-121	GASOLINE	72.18	0.00
111-52511-141	GASOLINE	119.05	0.00
111-52511-142	GASOLINE	4,447.64	0.00
111-52511-143	GASOLINE	104.50	0.00
111-52511-171	GASOLINE	963.05	0.00
111-52521-171	OTHER FUEL	118.94	0.00
111-53111-116	CONTRACTUAL SERVICES	1,406.25	0.00
111-53111-121	CONTRACTUAL SERVICES	665.00	0.00
111-53111-142	CONTRACTUAL SERVICES	8,393.31	0.00
111-53111-151	CONTRACTUAL SERVICES	693.05	0.00
111-53111-172	CONTRACTUAL SERVICES	5,750.00	0.00
111-53121-112	CONSULTING SERVICES	61.00	0.00
111-53121-142	CONSULTING SERVICES	100.00	0.00
111-53161-112	LEGAL PUBLICATIONS	17.56	0.00
111-53161-115	LEGAL PUBLICATIONS	277.17	0.00
111-53161-121	LEGAL PUBLICATIONS	16.42	0.00
111-53211-121	LEGAL FEES	22.00	0.00
111-53211-142	LEGAL FEES	594.72	0.00
111-53421-111	BUILDING MAINTENANCE	293.73	0.00
111-53421-171	BUILDING MAINTENANCE	62.10	0.00
111-53441-111	EQUIPMENT MAINTENAN...	119.10	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53441-141	EQUIPMENT MAINTENAN...	987.50	0.00
111-53441-142	EQUIPMENT MAINTENAN...	310.84	0.00
111-53441-171	EQUIPMENT MAINTENAN...	1,060.47	0.00
111-53451-142	VEHICLE MAINTENANCE	312.00	0.00
111-53451-171	VEHICLE MAINTENANCE	397.75	0.00
111-53471-171	GROUNDS MAINTENANCE	24.33	0.00
111-53511-111	ELECTRICITY	403.57	0.00
111-53511-141	ELECTRICITY	587.47	0.00
111-53511-142	ELECTRICITY	646.85	0.00
111-53511-143	ELECTRICITY	248.95	0.00
111-53511-151	ELECTRICITY	2,717.25	0.00
111-53511-171	ELECTRICITY	3,273.47	0.00
111-53511-172	ELECTRICITY	59.76	0.00
111-53551-171	STREET LIGHTS	100.40	0.00
111-53711-111	SCHOOL & CONFERENCE	1,299.10	0.00
111-53711-113	SCHOOL & CONFERENCE	1,885.00	0.00
111-53711-114	SCHOOL & CONFERENCE	377.00	0.00
111-53711-115	SCHOOL & CONFERENCE	393.00	0.00
111-53711-142	SCHOOL & CONFERENCE	63.51	0.00
111-53721-151	BUSINESS TRAVEL	100.00	0.00
111-53913-112	RECRUITMENT	1,264.39	0.00
111-54411-116	EQUIPMENT	12,748.11	0.00
211-52222-151	BOOKS	374.27	0.00
212-52111-212	DEPARTMENT SUPPLIES	3,781.33	0.00
212-52511-212	GASOLINE	717.90	0.00
212-52521-212	OTHER FUEL	1,617.06	0.00
212-53111-212	CONTRACTUAL SERVICES	527.70	0.00
212-53421-212	BUILDING MAINTENANCE	104.91	0.00
212-53441-212	EQUIPMENT MAINTENAN...	314.88	0.00
212-53511-212	ELECTRICITY	756.03	0.00
212-53531-212	ELECTRIC POWER	1,463.13	0.00
212-53551-212	STREET LIGHTS	25,986.08	0.00
212-53561-212	TELEPHONE	16.48	0.00
212-54411-212	EQUIPMENT	5,260.00	0.00
213-52111-213	DEPARTMENT SUPPLIES	67.30	0.00
213-52511-213	GASOLINE	52.16	0.00
213-53211-213	LEGAL FEES	10.00	0.00
213-53511-213	ELECTRICITY	555.91	0.00
216-53551-000	STREET LIGHTS	85.42	0.00
218-54411-142	EQUIPMENT	96.00	0.00
224-52211-114	PUBLICATIONS	17.56	0.00
224-52511-113	GASOLINE	22.98	0.00
224-59111-114	ECONOMIC DEVELOPME...	1,347.79	0.00
225-52111-141	DEPARTMENT SUPPLIES	623.75	0.00
621-52111-621	DEPARTMENT SUPPLIES	4,250.60	0.00
621-52411-621	POSTAGE	292.36	292.36
621-52511-621	GASOLINE	176.77	0.00
621-52521-621	OTHER FUEL	6,880.92	0.00
621-53111-621	CONTRACTUAL SERVICES	637.45	0.00
621-53151-621	BANK FEES	859.58	0.00
621-53161-621	LEGAL PUBLICATIONS	590.70	0.00
621-53193-621	DISPOSAL FEES	38,545.06	0.00
621-53421-621	BUILDING MAINTENANCE	2,986.16	0.00
621-53441-621	EQUIPMENT MAINTENAN...	391.84	0.00
621-53511-621	ELECTRICITY	663.84	0.00
631-52311-631	MEMBERSHIPS	170.00	0.00
631-52411-631	POSTAGE	292.56	292.35
631-52511-631	GASOLINE	473.18	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
631-52521-631	OTHER FUEL	354.16	0.00
631-53111-631	CONTRACTUAL SERVICES	549.67	0.00
631-53151-631	BANK FEES	859.58	0.00
631-53441-631	EQUIPMENT MAINTENAN...	2,602.35	0.00
631-53511-631	ELECTRICITY	1,615.21	0.00
631-53531-631	ELECTRIC POWER	158.55	0.00
631-53571-631	CELLULAR PHONE	80.96	0.00
631-54212-631	ENGINEERING/DESIGN	3,635.00	0.00
641-52111-641	DEPARTMENT SUPPLIES	4,120.02	0.00
641-52116-641	METERS	2,291.42	0.00
641-52311-641	MEMBERSHIPS	170.00	0.00
641-52411-641	POSTAGE	292.36	292.36
641-52511-641	GASOLINE	848.28	0.00
641-52521-641	OTHER FUEL	82.04	0.00
641-52611-641	CHEMICALS	1,712.40	0.00
641-53111-641	CONTRACTUAL SERVICES	549.70	0.00
641-53151-641	BANK FEES	859.59	0.00
641-53451-641	VEHICLE MAINTENANCE	44.32	0.00
641-53511-641	ELECTRICITY	310.96	0.00
641-53531-641	ELECTRIC POWER	539.84	0.00
641-53571-641	CELLULAR PHONE	85.35	0.00
661-53111-661	CONTRACTUAL SERVICES	1,622.50	0.00
661-53121-661	CONSULTING SERVICES	180.00	0.00
661-53711-661	SCHOOL & CONFERENCE	35.00	0.00
713-21512	MEDICARE W/H EE PAYAB...	7,817.66	7,817.66
713-21513	FICA W/H EE PAYABLE	28,561.96	28,561.96
713-21514	FED W/H EE PAYABLE	23,720.83	23,720.83
713-21517	POL UNION DUES EE PAY	576.00	576.00
713-21518	FIRE UNION DUES EE PAY	225.00	225.00
713-21523	LIFE INS EE PAYABLE	41.83	41.83
713-21524	SMEC EE PAYABLE	224.00	224.00
713-21527	WAGE ATTACHMENT EE ...	194.92	194.92
713-21528	REGULAR RETIRE EE PAY	16,223.99	16,223.99
713-21529	DEFERRED COMP EE PAY	2,572.24	2,572.24
713-21531	RETIRE FIRE EE PAYABLE	8,307.96	8,307.96
713-21533	RETIRE POLICE EE PAY	12,292.80	12,292.80
713-21534	DIS INC INS EE PAYABLE	669.27	669.27
713-21539	CHILD SUPPORT EE PAY	2,088.63	2,088.63
713-21540	YMCA PAY EE	753.00	753.00
713-21541	HSA EE PAYABLE	9,964.26	9,964.26
713-21723	LIFE INS ER PAYABLE	739.87	739.87
713-21741	HSA ER PAYABLE	26,625.00	26,625.00
725-52111-725	DEPARTMENT SUPPLIES	1,032.91	0.00
725-52181-725	UNIFORMS & CLOTHING	17.92	0.00
725-52511-725	GASOLINE	11.43	0.00
725-53441-725	EQUIPMENT MAINTENAN...	2,212.31	0.00
725-53511-725	ELECTRICITY	169.60	0.00
812-53863-112	FLEXIBLE BENFT EXPENSES	2,441.60	2,441.60
Grand Total:		332,957.40	145,328.14

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	331,067.61	145,328.14
2117753511	52.29	0.00
6002053111	1,622.50	0.00
6002053121	180.00	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
6002053711	35.00	0.00
Grand Total:	332,957.40	145,328.14

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Fin Rep1

Council to receive the December 2018 Financial Report.

Staff Contact: Liz Hilyard, Finance Director

City of Scottsbluff

FUND EQUITY IN CASH - YEAR TO DATE

FOR THE THREE MONTHS ENDED DECEMBER 31, 2018 AND 2017

Fund	Fund #	DECEMBER 31, 2017	DECEMBER 31, 2018	
		NET CHANGE IN CASH	NET CHANGE IN CASH	
General	111	\$ 32,333.78	\$ (294,629.63)	operations
Regional Library	211	(54.05)	\$ 1,037.86	
Transportation	212	(683,184.07)	\$ (1,557,406.78)	42nd Street, bond pmts on 2015 & 2018 GO Bonds
Cemetery	213	28,780.72	\$ (37,006.95)	operations
Cemetery Perp Care	214	(47,358.47)	\$ 15,090.24	
Special Projects	215	29,065.97	\$ 11,841.33	
Business Improvement	216	(3,230.27)	\$ 14,962.32	
Public Safety	218	(108,183.78)	\$ (79,774.13)	911 Comm Center contract, Valley Amb contract
Scb Industrial Sites	219	(153,177.80)	\$ (1,402.52)	
Keno	223	(20,093.97)	\$ (41,561.30)	23 Club engineering fees
Economic Development	224	11,825.22	\$ (403,134.76)	grants/loans - Economic development
Mutual Fire Organization	225	22,398.96	\$ 29,464.72	
Debt Service	311	(566,781.12)	\$ (637,413.80)	2015 Leasing Corp bond payment
TIF	321	(69,598.43)	\$ (179,610.68)	Bondholder payments
CDBG	411	(87.31)	\$ (117.18)	
Leasing Corporation	412	(53.45)	\$ (25.62)	
Capital Projects	511	(11,949.24)	\$ 4,604.90	
Environmental Services	621	49,273.50	\$ 78,960.38	
Wastewater	631	(258,423.61)	\$ (197,261.16)	NDEQ loan pmt - WWTP
Water	641	(466,281.19)	\$ 156,138.54	
Electric	651	(1,743.97)	\$ (5,462.61)	
Stormwater	661	9,125.32	\$ (252,525.43)	42nd street, bond pmts 2018 GO Bonds
GIS	721	26,273.12	\$ (25,545.06)	software support annual contract
Central Garage	725	(53,471.41)	\$ (66,543.85)	internal service fund
Unemployment Comp	811	(95.06)	\$ (255.08)	
Health Insurance	812	(86,284.44)	\$ (367,300.29)	re-insurance in excess of claims
TOTAL		\$ (2,320,975.05)	\$ (3,834,876.54)	

City of Scottsbluff

Fund Equity in Cash
December 31, 2018

Fund	Fund #	2 YRS PRIOR December 31, 2016	PRIOR YEAR December 31, 2017	PRIOR MONTH November 30, 2018	CURRENT MONTH December 31, 2018	MONTHLY CHANGE IN CASH	
General	111	\$ 4,272,411.78	\$ 4,877,191.07	\$ 5,962,141.82	\$ 5,827,062.37	\$ (135,079.45)	operations
Regional Library	211	43,291.04	47,018.52	50,286.98	50,376.02	\$ 89.04	
Transportation	212	1,863,879.16	1,884,088.29	2,945,059.13	2,840,541.45	\$ (104,517.68)	42nd Street
Cemetery	213	10,007.08	44,468.92	20,638.44	10,192.98	\$ (10,445.46)	operations
Cemetery Perp Care	214	567,409.76	620,525.78	735,828.27	740,868.67	\$ 5,040.40	
Special Projects	215	238,407.38	270,595.35	125,895.24	132,002.93	\$ 6,107.69	
Business Improvement	216	193,287.31	236,063.96	280,558.44	281,379.55	\$ 821.11	
Public Safety	218	373,208.20	332,784.14	336,951.29	341,694.54	\$ 4,743.25	
Scb Industrial Sites	219	318,769.33	168,560.19	168,330.00	168,330.00	\$ -	
Keno	223	198,199.17	201,812.17	228,261.92	219,750.33	\$ (8,511.59)	23 Club
Economic Development	224	6,437,515.51	5,469,877.94	4,294,305.00	4,006,414.67	\$ (287,890.33)	Bsquared, Bytes, Pioneer Animal
Mutual Fire Organization	225	208,077.14	275,828.36	260,326.44	308,124.55	\$ 47,798.11	1/2 annual payment rec'd
Debt Service	311	3,095,779.67	2,541,337.49	2,695,296.52	2,722,658.95	\$ 27,362.43	
TIF	321	259,282.62	204,310.85	192,236.22	192,576.60	\$ 340.38	
CDBG	411	43,281.99	30,593.97	30,807.30	30,861.85	\$ 54.55	
Leasing Corporation	412	6,863.40	6,721.21	6,737.90	6,749.83	\$ 11.93	
Capital Projects	511	68,511.88	60,674.09	81,203.88	82,509.32	\$ 1,305.44	
Environmental Services	621	537,909.61	1,059,129.07	1,729,509.08	1,766,396.43	\$ 36,887.35	
Wastewater	631	2,044,838.62	2,275,253.46	2,325,722.99	2,408,917.67	\$ 83,194.68	
Water	641	2,206,737.43	1,925,398.86	2,035,988.82	2,064,213.28	\$ 28,224.46	
Electric	651	1,411,452.07	1,426,088.21	1,436,032.12	1,438,574.81	\$ 2,542.69	
Stormwater	661	577,340.01	633,205.30	641,861.03	610,051.94	\$ (31,809.09)	42nd Street
GIS	721	45,037.18	60,776.15	45,579.88	34,021.14	\$ (11,558.74)	software renwal
Central Garage	725	(19,104.88)	(147,125.92)	(304,089.73)	(306,245.46)	\$ (2,155.73)	
Unemployment Comp	811	68,839.42	66,590.10	67,054.42	67,173.15	\$ 118.73	
Health Insurance	812	1,032,844.66	1,334,444.97	1,901,648.82	1,510,754.21	\$ (390,894.61)	clains in excess of reinsurance payments
TOTAL		\$ 26,104,076.54	\$ 25,906,212.50	\$ 28,294,172.22	\$ 27,555,951.78	\$ (738,220.44)	



Actual to budget rev c/y & p/y - ALL FUNDS

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
400 - Taxes	1,256,244.04	1,282,417.87	5,034,437.00	395,883.82	1,259,604.15	3,774,832.85	75 %
412 - Intergovernmental	5,493.91	480.38	0.00	11,754.52	12,496.70	(12,496.70)	0 %
420 - Charges for Services	89,973.70	70,695.49	436,658.00	16,455.38	77,847.91	358,810.09	82 %
460 - Investment Income	5,291.34	12,561.46	20,000.00	10,299.51	28,230.11	(8,230.11)	-41 %
470 - Miscellaneous Revenues	11,427.40	25,841.89	32,759.00	3,542.59	14,260.19	18,498.81	56 %
480 - Other Financing Uses	878,275.40	1,066,609.41	2,816,750.00	0.00	776,970.55	2,039,779.45	72 %
111 - GENERAL Totals:	2,246,705.79	2,458,606.50	8,340,604.00	437,935.82	2,169,409.61	0.00	74 %
<u>211 - REGIONAL LIBRARY</u>							
460 - Investment Income	54.26	126.66	400.00	89.04	245.14	154.86	39 %
470 - Miscellaneous Revenues	796.18	170.80	1,000.00	0.00	1,226.20	(226.20)	-23 %
211 - REGIONAL LIBRARY Totals:	850.44	297.46	1,400.00	89.04	1,471.34	0.00	-5 %
<u>212 - TRANSPORTATION</u>							
400 - Taxes	577,323.77	600,264.80	2,886,501.00	175,300.84	601,396.60	2,285,104.40	79 %
412 - Intergovernmental	0.00	0.00	284,662.00	0.00	0.00	284,662.00	100 %
420 - Charges for Services	595.00	1,860.00	0.00	2,155.00	2,155.00	(2,155.00)	0 %
460 - Investment Income	2,480.07	5,570.93	10,000.00	5,020.67	16,448.70	(6,448.70)	-64 %
470 - Miscellaneous Revenues	265.13	2,165.11	0.00	0.00	6,108.00	(6,108.00)	0 %
212 - TRANSPORTATION Totals:	580,663.97	609,860.84	3,181,163.00	182,476.51	626,108.30	0.00	80 %
<u>213 - CEMETERY</u>							
420 - Charges for Services	7,720.00	8,500.00	54,200.00	750.00	11,350.00	42,850.00	79 %
460 - Investment Income	6.19	53.30	100.00	18.02	96.11	3.89	4 %
470 - Miscellaneous Revenues	2,150.00	7,801.80	29,000.00	600.00	9,200.00	19,800.00	68 %
480 - Other Financing Uses	65,000.00	65,000.00	210,000.00	0.00	0.00	210,000.00	100 %
213 - CEMETERY Totals:	74,876.19	81,355.10	293,300.00	1,368.02	20,646.11	0.00	93 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
400 - Taxes	14,186.04	15,353.85	165,000.00	3,130.91	13,183.09	151,816.91	92 %
420 - Charges for Services	3,150.00	3,000.00	17,000.00	600.00	4,600.00	12,400.00	73 %

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
460 - Investment Income	743.35	1,759.71	4,000.00	1,309.49	3,609.38	390.62	10 %
214 - CEMETARY PERPETUAL CARE Totals:	18,079.39	20,113.56	186,000.00	5,040.40	21,392.47	0.00	88 %
<u>215 - SPECIAL PROJECTS</u>							
400 - Taxes	33,875.17	30,728.22	0.00	6,054.28	17,689.24	(17,689.24)	0 %
412 - Intergovernmental	6,021.31	5,831.54	0.00	940.55	35,513.09	(35,513.09)	0 %
420 - Charges for Services	625.00	0.00	0.00	0.00	0.00	0.00	0 %
450 - Contributions & Donations	0.00	172.00	0.00	0.00	160.00	(160.00)	0 %
460 - Investment Income	283.14	704.80	1,000.00	233.32	681.11	318.89	32 %
470 - Miscellaneous Revenues	0.00	0.00	500,000.00	0.00	823.75	499,176.25	100 %
215 - SPECIAL PROJECTS Totals:	40,804.62	37,436.56	501,000.00	7,228.15	54,867.19	0.00	89 %
<u>216 - BUSINESS IMPROVEMENT</u>							
400 - Taxes	4,345.16	5,600.22	54,300.00	409.19	6,337.45	47,962.55	88 %
412 - Intergovernmental	0.00	0.00	0.00	0.00	25,258.00	(25,258.00)	0 %
460 - Investment Income	251.79	645.90	1,000.00	497.34	1,359.28	(359.28)	-36 %
216 - BUSINESS IMPROVEMENT Totals:	4,596.95	6,246.12	55,300.00	906.53	32,954.73	0.00	40 %
<u>218 - PUBLIC SAFETY</u>							
400 - Taxes	18,494.38	20,016.88	216,000.00	4,081.78	17,186.86	198,813.14	92 %
412 - Intergovernmental	1,462.76	731.38	0.00	0.00	1,097.07	(1,097.07)	0 %
460 - Investment Income	480.39	1,001.75	2,000.00	901.47	1,961.62	38.38	2 %
218 - PUBLIC SAFETY Totals:	20,437.53	21,750.01	218,000.00	4,983.25	20,245.55	0.00	91 %
<u>219 - INDUSTRIAL SITES</u>							
460 - Investment Income	244.12	683.93	200.00	0.00	529.25	(329.25)	-165 %
470 - Miscellaneous Revenues	265,026.00	0.00	0.00	0.00	0.00	0.00	0 %
219 - INDUSTRIAL SITES Totals:	265,270.12	683.93	200.00	0.00	529.25	0.00	-165 %
<u>223 - KENO</u>							
460 - Investment Income	242.19	557.33	1,000.00	388.41	1,094.30	(94.30)	-9 %
470 - Miscellaneous Revenues	16,160.84	18,337.33	78,000.00	0.00	12,915.58	65,084.42	83 %
223 - KENO Totals:	16,403.03	18,894.66	79,000.00	388.41	14,009.88	0.00	82 %
<u>224 - ECONOMIC DEVELOPMENT</u>							
400 - Taxes	257,171.11	243,500.51	875,491.00	77,234.52	239,300.64	636,190.36	73 %

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
460 - Investment Income	7,945.84	14,731.73	25,000.00	7,081.36	20,876.83	4,123.17	16 %
470 - Miscellaneous Revenues	11,350.02	31,776.09	194,625.00	20,155.39	48,199.29	146,425.71	75 %
224 - ECONOMIC DEVELOPMENT Totals:	276,466.97	290,008.33	1,095,116.00	104,471.27	308,376.76	0.00	72 %
<u>225 - MUTUAL FIRE</u>							
412 - Intergovernmental	0.00	285,715.00	0.00	0.00	0.00	0.00	0 %
460 - Investment Income	242.21	727.16	1,200.00	544.61	1,392.22	(192.22)	-16 %
470 - Miscellaneous Revenues	52,848.00	52,848.00	105,696.00	47,253.50	47,253.50	58,442.50	55 %
225 - MUTUAL FIRE Totals:	53,090.21	339,290.16	106,896.00	47,798.11	48,645.72	0.00	54 %
<u>311 - DEBT SERVICE</u>							
400 - Taxes	31,518.92	37,602.77	890,345.00	3,763.37	34,896.82	855,448.18	96 %
460 - Investment Income	3,848.45	7,366.41	15,000.00	4,812.31	14,488.38	511.62	3 %
470 - Miscellaneous Revenues	72,246.15	3,037.08	110,358.00	18,786.75	24,219.57	86,138.43	78 %
480 - Other Financing Uses	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	100 %
311 - DEBT SERVICE Totals:	107,613.52	48,006.26	2,015,703.00	27,362.43	73,604.77	0.00	96 %
<u>321 - TIF PROJECTS</u>							
400 - Taxes	7,232.94	14,491.38	483,950.00	0.00	0.00	483,950.00	100 %
460 - Investment Income	307.16	559.90	1,300.00	340.38	946.80	353.20	27 %
470 - Miscellaneous Revenues	56,566.86	0.00	0.00	0.00	0.00	0.00	0 %
480 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	64,106.96	15,051.28	785,250.00	340.38	946.80	0.00	100 %
<u>411 - CDBG</u>							
460 - Investment Income	53.94	82.54	300.00	54.55	151.28	148.72	50 %
411 - CDBG Totals:	53.94	82.54	300.00	54.55	151.28	0.00	50 %
<u>412 - LEASE CORPORATION</u>							
460 - Investment Income	224.91	18.17	50.00	11.93	33.08	16.92	34 %
480 - Other Financing Uses	667,562.50	675,300.99	694,244.00	0.00	681,845.74	12,398.26	2 %
412 - LEASE CORPORATION Totals:	667,787.41	675,319.16	694,294.00	11.93	681,878.82	0.00	2 %
<u>511 - CAPITAL PROJECTS FUND</u>							
400 - Taxes	5,254.10	5,686.48	59,000.00	1,159.60	4,882.63	54,117.37	92 %
460 - Investment Income	88.02	160.57	100.00	145.84	398.51	(298.51)	-299 %
511 - CAPITAL PROJECTS FUND Totals:	5,342.12	5,847.05	59,100.00	1,305.44	5,281.14	0.00	91 %
<u>621 - ENVIRONMENTAL SERVICES</u>							

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
420 - Charges for Services	707,368.17	711,492.33	2,814,036.00	246,543.32	737,647.50	2,076,388.50	74 %
460 - Investment Income	626.50	2,729.11	2,000.00	3,122.11	8,427.88	(6,427.88)	-321 %
470 - Miscellaneous Revenues	182.00	46.42	500.00	0.00	0.00	500.00	100 %
621 - ENVIRONMENTAL SERVICES Totals:	708,176.67	714,267.86	2,816,536.00	249,665.43	746,075.38	0.00	74 %
<u>631 - WASTEWATER</u>							
420 - Charges for Services	646,147.13	643,665.41	2,643,216.00	208,475.66	661,255.61	1,981,960.39	75 %
440 - Rents	900.00	10,125.00	0.00	0.00	0.00	0.00	0 %
460 - Investment Income	2,724.20	6,525.98	10,000.00	4,257.77	12,003.85	(2,003.85)	-20 %
470 - Miscellaneous Revenues	0.00	0.00	0.00	(20.00)	0.00	0.00	0 %
631 - WASTEWATER Totals:	649,771.33	660,316.39	2,653,216.00	212,713.43	673,259.46	0.00	75 %
<u>641 - WATER</u>							
420 - Charges for Services	545,872.12	541,026.21	1,933,275.00	139,072.69	568,367.04	1,364,907.96	71 %
440 - Rents	8,245.44	8,497.18	34,100.00	2,967.11	8,875.10	25,224.90	74 %
460 - Investment Income	2,711.92	5,507.64	15,000.00	3,648.44	9,955.74	5,044.26	34 %
470 - Miscellaneous Revenues	8,007.95	5,929.34	5,000.00	3,863.18	9,524.14	(4,524.14)	-90 %
641 - WATER Totals:	564,837.43	560,960.37	1,987,375.00	149,551.42	596,722.02	0.00	70 %
<u>651 - ELECTRIC</u>							
460 - Investment Income	1,921.52	3,845.39	10,000.00	2,542.69	7,051.69	2,948.31	29 %
470 - Miscellaneous Revenues	804,775.40	824,609.41	2,539,750.00	0.00	776,970.55	1,762,779.45	69 %
651 - ELECTRIC Totals:	806,696.92	828,454.80	2,549,750.00	2,542.69	784,022.24	0.00	69 %
<u>661 - STORMWATER</u>							
412 - Intergovernmental	12,606.51	0.00	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	13,372.17	17,309.34	101,700.00	7,227.48	21,783.81	79,916.19	79 %
460 - Investment Income	694.43	1,667.87	2,500.00	1,078.27	3,408.12	(908.12)	-36 %
470 - Miscellaneous Revenues	0.00	0.00	7,975.00	0.00	0.00	7,975.00	100 %
480 - Other Financing Uses	25,000.00	25,000.00	50,000.00	0.00	0.00	50,000.00	100 %
661 - STORMWATER Totals:	51,673.11	43,977.21	162,175.00	8,305.75	25,191.93	0.00	84 %
<u>713 - CASH & INVESTMENT POOL</u>							
460 - Investment Income	0.00	0.00	0.00	0.01	0.00	0.00	0 %
470 - Miscellaneous Revenues	32.19	0.19	0.00	0.00	9.80	(9.80)	0 %
713 - CASH & INVESTMENT POOL Totals:	32.19	0.19	0.00	0.01	9.80	0.00	0 %

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
<u>721 - GIS SERVICES</u>							
460 - Investment Income	38.33	113.45	200.00	60.13	219.04	(19.04)	-10 %
480 - Other Financing Uses	52,311.86	48,500.00	97,000.00	0.00	0.00	97,000.00	100 %
721 - GIS SERVICES Totals:	52,350.19	48,613.45	97,200.00	60.13	219.04	0.00	100 %
<u>725 - CENTRAL GARAGE</u>							
420 - Charges for Services	45,678.12	30,968.22	228,750.00	24,975.35	54,241.98	174,508.02	76 %
460 - Investment Income	0.45	0.00	0.00	0.00	0.00	0.00	0 %
725 - CENTRAL GARAGE Totals:	45,678.57	30,968.22	228,750.00	24,975.35	54,241.98	0.00	76 %
<u>811 - UNEMPLOYMENT COMP</u>							
460 - Investment Income	85.79	179.57	500.00	118.73	329.27	170.73	34 %
811 - UNEMPLOYMENT COMP Totals:	85.79	179.57	500.00	118.73	329.27	0.00	34 %
<u>812 - HEALTH INSURANCE</u>							
460 - Investment Income	1,375.85	3,709.94	3,500.00	2,670.26	8,637.03	(5,137.03)	-147 %
470 - Miscellaneous Revenues	550,649.36	574,148.63	2,299,000.00	186,409.36	553,359.01	1,745,640.99	76 %
812 - HEALTH INSURANCE Totals:	552,025.21	577,858.57	2,302,500.00	189,079.62	561,996.04	0.00	76 %



Actual to budget c/y & p/y - ALL FUNDS

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
500 - Personnel	1,743,091.07	1,785,132.98	6,725,289.00	484,002.88	1,806,701.56	4,918,587.44	73 %
503 - Supplies	66,328.19	70,056.98	426,350.00	27,182.51	73,936.93	352,413.07	83 %
504 - Contract Services	558,975.88	462,471.51	1,681,974.00	77,019.83	441,851.13	1,240,122.87	74 %
550 - Capital Outlay	0.00	16,608.44	2,012,000.00	0.00	0.00	2,012,000.00	100 %
570 - Other Financing Uses	4,080.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
111 - GENERAL Totals:	2,372,475.14	2,334,269.91	11,095,613.00	588,205.22	2,322,489.62	0.00	79 %
<u>211 - REGIONAL LIBRARY</u>							
503 - Supplies	551.88	58.23	12,500.00	0.00	0.00	12,500.00	100 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	0.00	3,000.00	100 %
211 - REGIONAL LIBRARY Totals:	551.88	58.23	15,500.00	0.00	0.00	0.00	100 %
<u>212 - TRANSPORTATION</u>							
500 - Personnel	253,869.52	265,422.41	970,672.00	73,168.91	270,598.50	700,073.50	72 %
503 - Supplies	16,518.31	38,284.79	318,150.00	17,597.08	31,464.94	286,685.06	90 %
504 - Contract Services	152,889.10	347,157.93	833,078.00	38,833.17	154,620.10	678,457.90	81 %
550 - Capital Outlay	170,294.46	20,740.00	1,047,493.00	155,240.03	509,966.25	537,526.75	51 %
560 - Debt Service	710,846.25	472,927.50	879,342.51	0.00	848,240.89	31,101.62	4 %
570 - Other Financing Uses	26,077.92	26,000.00	252,000.00	0.00	0.00	252,000.00	100 %
212 - TRANSPORTATION Totals:	1,330,495.56	1,170,532.63	4,300,735.51	284,839.19	1,814,890.68	0.00	58 %
<u>213 - CEMETERY</u>							
500 - Personnel	41,161.88	39,905.76	160,434.00	10,946.18	42,355.35	118,078.65	74 %
503 - Supplies	2,705.65	1,126.61	21,550.00	415.86	1,834.04	19,715.96	91 %
504 - Contract Services	7,070.96	4,021.03	19,612.00	731.12	4,190.19	15,421.81	79 %
550 - Capital Outlay	17,000.00	0.00	80,000.00	0.00	0.00	80,000.00	100 %
213 - CEMETERY Totals:	67,938.49	45,053.40	281,596.00	12,093.16	48,379.58	0.00	83 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
504 - Contract Services	0.00	0.00	500,000.00	0.00	0.00	500,000.00	100 %
570 - Other Financing Uses	65,000.00	65,000.00	210,000.00	0.00	0.00	210,000.00	100 %
214 - CEMETARY PERPETUAL CARE Totals:	65,000.00	65,000.00	710,000.00	0.00	0.00	0.00	100 %
<u>215 - SPECIAL PROJECTS</u>							

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
500 - Personnel	830.95	5,631.53	0.00	740.54	740.54	(740.54)	0 %
503 - Supplies	150.00	678.44	500,000.00	179.92	379.92	499,620.08	100 %
504 - Contract Services	76.29	0.00	0.00	200.00	2,330.00	(2,330.00)	0 %
550 - Capital Outlay	0.00	0.00	0.00	0.00	7,009.19	(7,009.19)	0 %
215 - SPECIAL PROJECTS Totals:	1,057.24	6,309.97	500,000.00	1,120.46	10,459.65	0.00	98 %
<u>216 - BUSINESS IMPROVEMENT</u>							
500 - Personnel	2,563.84	386.10	9,500.00	0.00	0.00	9,500.00	100 %
504 - Contract Services	4,064.45	2,979.03	15,967.00	85.42	170.84	15,796.16	99 %
550 - Capital Outlay	5,907.74	3,500.00	64,000.00	0.00	15,421.27	48,578.73	76 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
216 - BUSINESS IMPROVEMENT Totals:	12,536.03	6,865.13	189,467.00	85.42	15,592.11	0.00	92 %
<u>218 - PUBLIC SAFETY</u>							
503 - Supplies	1,097.07	6,462.76	18,000.00	0.00	5,307.07	12,692.93	71 %
504 - Contract Services	0.00	82,418.00	97,568.00	240.00	87,940.22	9,627.78	10 %
550 - Capital Outlay	625.00	34,047.50	178,000.00	0.00	0.00	178,000.00	100 %
560 - Debt Service	58,793.75	0.00	0.00	0.00	0.00	0.00	0 %
570 - Other Financing Uses	0.00	0.00	200,000.00	0.00	0.00	200,000.00	100 %
218 - PUBLIC SAFETY Totals:	60,515.82	122,928.26	493,568.00	240.00	93,247.29	0.00	81 %
<u>219 - INDUSTRIAL SITES</u>							
504 - Contract Services	21,393.25	0.00	50,500.00	0.00	0.00	50,500.00	100 %
570 - Other Financing Uses	0.00	153,500.00	100,000.00	0.00	0.00	100,000.00	100 %
219 - INDUSTRIAL SITES Totals:	21,393.25	153,500.00	150,500.00	0.00	0.00	0.00	100 %
<u>223 - KENO</u>							
503 - Supplies	0.00	2,127.97	17,000.00	0.00	0.00	17,000.00	100 %
504 - Contract Services	0.00	13,996.00	74,136.00	8,900.00	9,019.98	65,116.02	88 %
550 - Capital Outlay	0.00	5,909.00	35,000.00	0.00	0.00	35,000.00	100 %
223 - KENO Totals:	0.00	22,032.97	126,136.00	8,900.00	9,019.98	0.00	93 %
<u>224 - ECONOMIC DEVELOPMENT</u>							
500 - Personnel	0.00	25,049.54	104,171.00	8,109.25	27,736.27	76,434.73	73 %
503 - Supplies	81.69	366.76	1,400.00	65.92	100.28	1,299.72	93 %
504 - Contract Services	99,480.70	116,832.29	2,606,150.00	375,825.74	540,442.94	2,065,707.06	79 %
224 - ECONOMIC DEVELOPMENT Totals:	99,562.39	142,248.59	2,711,721.00	384,000.91	568,279.49	0.00	79 %

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
<u>225 - MUTUAL FIRE</u>							
503 - Supplies	0.00	5,232.00	10,000.00	0.00	11,478.31	(1,478.31)	-15 %
504 - Contract Services	0.00	10,709.24	15,500.00	0.00	5,282.22	10,217.78	66 %
550 - Capital Outlay	0.00	300,305.00	35,000.00	0.00	0.00	35,000.00	100 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
225 - MUTUAL FIRE Totals:	0.00	316,246.24	160,500.00	0.00	16,760.53	0.00	90 %
<u>311 - DEBT SERVICE</u>							
504 - Contract Services	0.00	0.00	8,780.00	0.00	0.00	8,780.00	100 %
570 - Other Financing Uses	667,562.50	675,300.99	4,194,244.00	0.00	681,845.74	3,512,398.26	84 %
311 - DEBT SERVICE Totals:	667,562.50	675,300.99	4,203,024.00	0.00	681,845.74	0.00	84 %
<u>321 - TIF PROJECTS</u>							
560 - Debt Service	7,232.94	14,491.38	483,950.00	0.00	0.00	483,950.00	100 %
570 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	7,232.94	14,491.38	783,950.00	0.00	0.00	0.00	100 %
<u>412 - LEASE CORPORATION</u>							
504 - Contract Services	5.00	45.00	200.00	0.00	0.00	200.00	100 %
560 - Debt Service	667,562.50	675,300.99	694,244.00	0.00	681,845.74	12,398.26	2 %
412 - LEASE CORPORATION Totals:	667,567.50	675,345.99	694,444.00	0.00	681,845.74	0.00	2 %
<u>511 - CAPITAL PROJECTS FUND</u>							
504 - Contract Services	0.00	0.00	30,000.00	0.00	0.00	30,000.00	100 %
550 - Capital Outlay	6,000.00	0.00	65,000.00	0.00	0.00	65,000.00	100 %
511 - CAPITAL PROJECTS FUND Totals:	6,000.00	0.00	95,000.00	0.00	0.00	0.00	100 %
<u>621 - ENVIRONMENTAL SERVICES</u>							
500 - Personnel	318,544.68	315,043.62	1,186,072.00	87,334.55	321,528.97	864,543.03	73 %
503 - Supplies	30,738.99	26,939.39	188,600.00	10,372.11	27,745.52	160,854.48	85 %
504 - Contract Services	172,253.26	181,417.76	811,996.00	65,487.07	193,635.89	618,360.11	76 %
550 - Capital Outlay	0.00	0.00	1,414,232.00	0.00	0.00	1,414,232.00	100 %
570 - Other Financing Uses	27,077.98	27,000.00	54,000.00	0.00	0.00	54,000.00	100 %
621 - ENVIRONMENTAL SERVICES Totals:	548,614.91	550,400.77	3,654,900.00	163,193.73	542,910.38	0.00	85 %
<u>631 - WASTEWATER</u>							

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
500 - Personnel	230,444.67	224,979.52	942,948.00	67,164.27	232,961.22	709,986.78	75 %
503 - Supplies	14,615.35	21,453.35	127,805.00	4,908.11	15,715.83	112,089.17	88 %
504 - Contract Services	149,447.68	156,633.23	547,527.00	24,480.45	145,404.93	402,122.07	73 %
550 - Capital Outlay	33,670.30	37,808.50	469,000.00	3,914.60	31,613.70	437,386.30	93 %
560 - Debt Service	322,945.35	322,945.35	645,890.00	0.00	322,945.35	322,944.65	50 %
570 - Other Financing Uses	70,077.98	70,000.00	740,000.00	0.00	0.00	740,000.00	100 %
631 - WASTEWATER Totals:	821,201.33	833,819.95	3,473,170.00	100,467.43	748,641.03	0.00	78 %
<u>641 - WATER</u>							
500 - Personnel	212,035.37	205,332.81	848,763.00	59,586.20	213,639.99	635,123.01	75 %
503 - Supplies	44,823.01	50,380.08	409,070.00	21,018.49	76,876.22	332,193.78	81 %
504 - Contract Services	89,947.83	100,379.61	441,974.00	22,772.06	104,932.44	337,041.56	76 %
550 - Capital Outlay	12,333.12	344,853.71	197,000.00	0.00	0.00	197,000.00	100 %
570 - Other Financing Uses	39,077.98	39,000.00	678,000.00	0.00	0.00	678,000.00	100 %
641 - WATER Totals:	398,217.31	739,946.21	2,574,807.00	103,376.75	395,448.65	0.00	85 %
<u>651 - ELECTRIC</u>							
503 - Supplies	0.00	0.00	1,000.00	0.00	0.00	1,000.00	100 %
570 - Other Financing Uses	789,775.40	824,609.41	3,289,750.00	0.00	776,970.55	2,512,779.45	76 %
651 - ELECTRIC Totals:	789,775.40	824,609.41	3,290,750.00	0.00	776,970.55	0.00	76 %
<u>661 - STORMWATER</u>							
503 - Supplies	433.49	166.61	14,990.00	203.00	339.67	14,650.33	98 %
504 - Contract Services	9,631.01	9,465.78	84,729.50	2,712.31	10,448.94	74,280.56	88 %
550 - Capital Outlay	0.00	3,355.00	174,815.00	35,434.59	141,490.62	33,324.38	19 %
560 - Debt Service	0.00	0.00	84,832.49	0.00	79,800.36	5,032.13	6 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
661 - STORMWATER Totals:	10,064.50	12,987.39	609,366.99	38,349.90	232,079.59	0.00	62 %
<u>721 - GIS SERVICES</u>							
500 - Personnel	15,334.60	15,727.46	62,712.00	4,872.06	16,553.99	46,158.01	74 %
503 - Supplies	0.00	0.00	5,000.00	311.98	311.98	4,688.02	94 %
504 - Contract Services	83.20	6,481.38	15,625.00	6,434.83	8,383.30	7,241.70	46 %
560 - Debt Service	15,171.86	0.00	0.00	0.00	0.00	0.00	0 %
721 - GIS SERVICES Totals:	30,589.66	22,208.84	83,337.00	11,618.87	25,249.27	0.00	70 %

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
<u>725 - CENTRAL GARAGE</u>							
500 - Personnel	38,337.04	42,954.94	155,862.00	11,844.96	44,118.93	111,743.07	72 %
503 - Supplies	6,567.30	12,393.50	30,000.00	4,423.11	8,340.76	21,659.24	72 %
504 - Contract Services	18,770.60	16,767.81	111,222.00	10,755.77	28,620.28	82,601.72	74 %
550 - Capital Outlay	0.00	5,217.99	0.00	0.00	0.00	0.00	0 %
725 - CENTRAL GARAGE Totals:	63,674.94	77,334.24	297,084.00	27,023.84	81,079.97	0.00	73 %
<u>811 - UNEMPLOYMENT COMP</u>							
504 - Contract Services	0.00	0.00	60,000.00	0.00	0.00	60,000.00	100 %
811 - UNEMPLOYMENT COMP Totals:	0.00	0.00	60,000.00	0.00	0.00	0.00	100 %
<u>812 - HEALTH INSURANCE</u>							
504 - Contract Services	653,417.89	694,911.37	2,524,900.00	579,974.23	905,361.16	1,619,538.84	64 %
812 - HEALTH INSURANCE Totals:	653,417.89	694,911.37	2,524,900.00	579,974.23	905,361.16	0.00	64 %



Actual to budget c/y & p/y - GENERAL FUND

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
111 - GENERAL							
111 - FINANCE							
500 - Personnel	33,377.21	33,411.13	133,974.00	10,341.96	35,734.94	98,239.06	73 %
503 - Supplies	4,362.71	3,916.66	16,300.00	1,449.20	3,278.00	13,022.00	80 %
504 - Contract Services	31,541.90	40,652.34	72,071.00	1,358.60	36,221.59	35,849.41	50 %
111 - FINANCE Totals:	69,281.82	77,980.13	222,345.00	13,149.76	75,234.53	147,110.47	66 %
112 - PERSONNEL							
500 - Personnel	4,323.66	4,441.80	16,947.00	1,312.80	4,490.48	12,456.52	74 %
503 - Supplies	87.38	71.57	5,100.00	72.80	72.80	5,027.20	99 %
504 - Contract Services	7,260.94	3,401.92	28,250.00	1,126.73	5,708.64	22,541.36	80 %
112 - PERSONNEL Totals:	11,671.98	7,915.29	50,297.00	2,512.33	10,271.92	40,025.08	80 %
113 - COUNCIL							
500 - Personnel	5,680.43	5,680.50	21,100.00	2,136.40	6,193.90	14,906.10	71 %
503 - Supplies	1,657.78	1,489.00	1,900.00	73.90	1,607.57	292.43	15 %
504 - Contract Services	500.00	420.00	3,250.00	0.00	120.00	3,130.00	96 %
570 - Other Financing Uses	580.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
113 - COUNCIL Totals:	8,418.21	7,589.50	276,250.00	2,210.30	7,921.47	268,328.53	97 %
114 - CITY MANAGER							
500 - Personnel	4,774.41	5,744.88	23,875.00	1,854.09	6,378.31	17,496.69	73 %
503 - Supplies	13,162.60	15,539.63	56,000.00	5,377.32	18,851.20	37,148.80	66 %
504 - Contract Services	12,742.99	18,081.00	201,250.00	94.31	1,060.96	200,189.04	99 %
114 - CITY MANAGER Totals:	30,680.00	39,365.51	281,125.00	7,325.72	26,290.47	254,834.53	91 %
115 - CITY CLERK							
500 - Personnel	3,806.80	3,935.53	23,393.00	916.40	3,075.31	20,317.69	87 %
503 - Supplies	207.50	315.93	1,500.00	80.00	170.00	1,330.00	89 %
504 - Contract Services	2,047.59	1,019.13	11,850.00	949.71	1,600.30	10,249.70	86 %
115 - CITY CLERK Totals:	6,061.89	5,270.59	36,743.00	1,946.11	4,845.61	31,897.39	87 %
116 - MIS							
503 - Supplies	0.00	1,121.20	7,000.00	147.47	147.47	6,852.53	98 %

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
504 - Contract Services	5,964.95	7,864.93	67,000.00	2,260.00	11,474.00	55,526.00	83 %
550 - Capital Outlay	0.00	0.00	12,000.00	0.00	0.00	12,000.00	100 %
116 - MIS Totals:	5,964.95	8,986.13	86,000.00	2,407.47	11,621.47	74,378.53	86 %
121 - DEVELOPMENT SERVICES							
500 - Personnel	66,675.61	57,510.40	193,356.00	13,748.46	49,118.77	144,237.23	75 %
503 - Supplies	593.58	400.34	6,200.00	97.38	292.06	5,907.94	95 %
504 - Contract Services	36,488.49	21,931.25	60,206.00	4,007.92	19,469.26	40,736.74	68 %
570 - Other Financing Uses	3,500.00	0.00	0.00	0.00	0.00	0.00	0 %
121 - DEVELOPMENT SERVICES Totals:	107,257.68	79,841.99	259,762.00	17,853.76	68,880.09	190,881.91	73 %
141 - FIRE							
500 - Personnel	450,763.37	471,502.61	1,591,134.00	110,033.80	460,685.44	1,130,448.56	71 %
503 - Supplies	2,482.68	4,722.24	32,400.00	2,584.81	7,571.18	24,828.82	77 %
504 - Contract Services	46,652.50	18,947.22	75,398.00	4,063.61	34,011.61	41,386.39	55 %
141 - FIRE Totals:	499,898.55	495,172.07	1,698,932.00	116,682.22	502,268.23	1,196,663.77	70 %
142 - POLICE							
500 - Personnel	816,670.16	868,963.36	3,257,232.00	244,183.97	893,389.38	2,363,842.62	73 %
503 - Supplies	16,696.23	18,588.77	110,850.00	6,566.68	16,276.84	94,573.16	85 %
504 - Contract Services	203,168.47	119,062.30	328,450.00	17,775.19	104,516.69	223,933.31	68 %
142 - POLICE Totals:	1,036,534.86	1,006,614.43	3,696,532.00	268,525.84	1,014,182.91	2,682,349.09	73 %
143 - EMERGENCY MANAGEMENT							
500 - Personnel	22,111.42	22,749.24	90,880.00	6,778.85	23,000.16	67,879.84	75 %
503 - Supplies	300.00	1,702.40	13,050.00	1,400.00	2,493.88	10,556.12	81 %
504 - Contract Services	439.90	955.74	6,834.00	357.96	1,232.62	5,601.38	82 %
143 - EMERGENCY MANAGEMENT Totals:	22,851.32	25,407.38	110,764.00	8,536.81	26,726.66	84,037.34	76 %
151 - LIBRARY							
500 - Personnel	119,229.42	139,283.63	540,513.00	42,491.69	142,281.57	398,231.43	74 %
503 - Supplies	9,834.90	14,808.22	77,300.00	3,465.87	12,624.95	64,675.05	84 %
504 - Contract Services	32,815.22	47,730.69	118,678.00	20,116.98	48,725.09	69,952.91	59 %
151 - LIBRARY Totals:	161,879.54	201,822.54	736,491.00	66,074.54	203,631.61	532,859.39	72 %
171 - PARKS							

	2016-2017 YTD Activity	2017-2018 YTD Activity	2018-2019 Budget	December 2018-2019 MTD Activity	2018-2019 YTD Activity	2018-2019 Budget Remaining	% Budget Remaining
500 - Personnel	191,894.61	169,741.06	744,708.00	50,204.46	180,688.85	564,019.15	76 %
503 - Supplies	9,168.99	7,163.22	59,450.00	5,447.08	9,503.52	49,946.48	84 %
504 - Contract Services	76,077.81	77,647.20	245,807.00	23,436.77	76,480.37	169,326.63	69 %
550 - Capital Outlay	0.00	16,608.44	2,000,000.00	0.00	0.00	2,000,000.00	100 %
171 - PARKS Totals:	277,141.41	271,159.92	3,049,965.00	79,088.31	266,672.74	2,783,292.26	91 %
172 - RECREATION							
500 - Personnel	23,783.97	2,168.84	88,177.00	0.00	1,664.45	86,512.55	98 %
503 - Supplies	7,773.84	217.80	39,300.00	420.00	1,047.46	38,252.54	97 %
504 - Contract Services	103,275.12	104,757.79	462,930.00	1,472.05	101,230.00	361,700.00	78 %
172 - RECREATION Totals:	134,832.93	107,144.43	590,407.00	1,892.05	103,941.91	486,465.09	82 %
111 - GENERAL Totals:	2,372,475.14	2,334,269.91	11,095,613.00	588,205.22	2,322,489.62	0.00	79 %
<u>211 - REGIONAL LIBRARY</u>							
151 - LIBRARY							
503 - Supplies	551.88	58.23	12,500.00	0.00	0.00	12,500.00	100 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	0.00	3,000.00	100 %
151 - LIBRARY Totals:	551.88	58.23	15,500.00	0.00	0.00	15,500.00	100 %
211 - REGIONAL LIBRARY Totals:	551.88	58.23	15,500.00	0.00	0.00	0.00	100 %
<u>212 - TRANSPORTATION</u>							
111 - FINANCE							
500 - Personnel	5,008.14	5,727.77	27,905.00	2,221.68	7,563.58	20,341.42	73 %
111 - FINANCE Totals:	5,008.14	5,727.77	27,905.00	2,221.68	7,563.58	20,341.42	73 %
112 - PERSONNEL							
500 - Personnel	2,882.51	2,961.16	11,297.00	875.18	2,993.63	8,303.37	74 %
112 - PERSONNEL Totals:	2,882.51	2,961.16	11,297.00	875.18	2,993.63	8,303.37	74 %
114 - CITY MANAGER							
500 - Personnel	3,183.04	3,829.88	15,917.00	1,236.08	4,252.25	11,664.75	73 %
114 - CITY MANAGER Totals:	3,183.04	3,829.88	15,917.00	1,236.08	4,252.25	11,664.75	73 %
115 - CITY CLERK							

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Reports1

Council to discuss and consider action on outside contracts.

Staff Contact: Nathan Johnson, City Manager

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Reports2

Council to discuss and consider action on occupation taxes.

Staff Contact: Nathan Johnson, City Manager

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Reports3

Council to approve the guidelines and application for the East Overland Façade Improvement Program.

Staff Contact: Starr Lehl, Economic Development Director



CITY OF SCOTTSSLUFF

EAST OVERLAND FAÇADE IMPROVEMENT GRANT PROGRAM

The City of Scottsbluff has committed \$100,000 to a program for façade improvements on East Overland Drive. Grants will be available to all properties, residential and commercial, that are located on East Overland. The grant funds must be used to improve the appearance of the exterior of the property. Program guidelines are below:

1. Grant amount: Minimum grant amount is \$500, and maximum grant amount is \$10,000 per property.

2. Required cash match: The property owner is required to match every dollar of grant money with one dollar of their own funds. Grant funds must be spent on the exterior of the property. Matching funds may be spent on the exterior or the interior of the property.

Eligible improvements that may be supported by grant funds or matching funds include, but are not limited to:

- | | | |
|------------------------|-----------------------|--------------|
| -Paint (exterior only) | -Roof Repairs | - Siding |
| -Masonry | -Sidewalk repair | - Awnings |
| -Signage | -Windows | - Doors |
| -Landscaping | - Parking Lot Repairs | - Demolition |

Eligible improvements allowed by the property owner include, but are not limited to:

- | | |
|---|---------------------------------|
| - Insulation/Energy efficiency improvements | - Parking Lot Improvements |
| - Paint (interior or exterior) | -Electrical Upgrades or Repairs |
| - Plumbing Upgrades or Repairs | |

3. Applications must have actual bids or estimates from a contractor attached in order to be considered.

4. Applicant must attend and present their application to the Community Redevelopment Authority in order to be considered for funding.

5. Funds may not be spent until after an application is approved - **funds spent prior to approval will not be reimbursed.**

6. Applicant must keep all receipts for materials and work done and submit to the City in order to be reimbursed. Work must be completed and receipts submitted for reimbursement within 6 months of project approval. The Community Redevelopment Authority (CRA) has the discretion to extend the timeframe on a case by case basis due to extenuating circumstances within the current fiscal year. All projects must be completed by September 1, 2019.
7. Applications will be reviewed by staff and presented to the City's Community Redevelopment Authority at their monthly meeting. The CRA will make recommendations to the City Council, who has final say in approving projects.
8. Approved applicants must give monthly reports to the city regarding the progress of the project until completed.
9. Application Period will begin on January 1, 2019 and end on January 31, 2019.
10. All proposed improvements must meet requirements of the City's building, fire, and zoning codes.

East Overland Façade Improvement Program Application

Project Information

1. Applicant Name _____
 Applicant Address _____
 Telephone No. _____
 Property Owner (if different than applicant) _____

2. Project Site Address _____

4. Land Use of Project (Circle one)

Residential

Restaurant

Retail

Service

Other (Please specify) _____

5. Utilities (Circle one) Gas Electric Both

6. Proposed Project: Describe in detail; attach plans and specifications:

7. Estimated Project Costs

Exterior Improvements (grant or matching funds) \$_____

Interior Improvements (matching funds only) \$_____

Total \$_____

Grant Funds Requested* \$_____

*Grant funds requested must not exceed the \$10,000 maximum

*Bids or estimates from contractors must be included at the time of application

8. Person doing work (if different than applicant)_____

Address_____

Phone No._____

8. Project Construction Schedule (estimated)

Start Date _____

Completion Date _____

***ALL WORK MUST BE COMPLETED AND RECEIPTS SUBMITTED TO THE CITY NO LATER THAN
SEPTEMBER 1, 2019.**

To be completed by Staff:

Zoning of Property_____

Square footage of building_____

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Reports4

Council to approve the interlocal agreements with the City of Terrytown for paint striping and street sweeping services through December 31, 2019.

Staff Contact: Mark Bohl, Public Works Director

Agenda Statement

Item No.

For Meeting of: January 22, 2019

AGENDA TITLE: Approve interlocal agreements with the City of Terrytown for paint striping and street sweeping services for terms to end December 31, 2019.

SUBMITTED BY: Mark Bohl, Director of Public Works

PRESENTATION BY: Nathan Johnson, City Manager

SUMMARY EXPLANATION: The City of Scottsbluff has agreements with the City of Terrytown for interlocal cooperation for street department services that expired on December 31, 2018. Each municipality prior to work performed must approve these agreements.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff recommends that Council authorize the Mayor to execute these documents.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☒ Two Interlocal Agreements with City of Terrytown

Notification List: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____

City Manager

CONTRACT

This contract is made pursuant to the Interlocal Cooperation Act between the City of Scottsbluff, Nebraska, a Municipal Corporation, called "Scottsbluff" and the City of Terrytown, called "**Terrytown**".

This agreement is made for the purpose of enabling both cities to use their resources more efficiently while at the same time providing appropriate public services. To enable Scottsbluff to efficiently use its manpower and equipment, and to enable Terrytown to have appropriate street sweeping on its public streets without the need of purchasing the necessary equipment, Scottsbluff agrees to sweep the principal streets in Terrytown under the following terms and conditions:

1. Scottsbluff will perform the work within ten (10) days after the City of Terrytown Clerk notifies Scottsbluff's Public Works Director and/or Scottsbluff's Transportation Supervisor that the work is necessary. Scottsbluff will perform work no more than three (3) times during the term of this contract.
2. All equipment used in carrying out this agreement is and will remain the property of Scottsbluff. Scottsbluff will furnish a street sweeper to sweep the principal streets of Terrytown. It is not contemplated that disposition of property will be necessary upon the termination of this agreement.
3. The operator or other individuals who actually perform the work shall at all times remain employees of Scottsbluff.
4. This undertaking will be financed by the respective cities through their ordinary budget processes. Each city will budget sufficient funds to carry out its obligations under this agreement. The program will be administered by the Public Works Director and/or Transportation Supervisor of Scottsbluff.
5. Terrytown agrees to reimburse Scottsbluff for the cost of any damage sustained to the machine while within the city limits of Terrytown which results from the negligent acts or omissions of the City of Terrytown, its employees or agents. Before any work is performed, Scottsbluff must provide certificates of insurance to the City of Terrytown City Clerk for public officials' liability, general liability, auto liability and workers' compensation. Terrytown shall be named an additional insured on the public officials' liability and general liability policies for claims arising out of the performance of this Contract. Terrytown shall provide Scottsbluff with certificates of insurance for public officials' liability and general liability, naming Scottsbluff an additional insured for claims arising out of the performance of this Contract.

6. Terrytown agrees to pay Scottsbluff \$55.00 per hour, per man for labor, \$85.00 per hour for the street sweeper. A fifteen percent (15%) administrative fee will also be added to the final cost. The chargeable time is only that time during which the work is actually being performed. Such price for labor and equipment will remain in effect until December 31, 2019. Scottsbluff will bill Terrytown after the work is performed. The bill will be submitted and paid in accordance with Terrytown's regular claim procedures.
7. This Contract shall continue in force through December 31, 2019, after which time the Contract will automatically expire. Either party may terminate the agreement by giving the other party written notice of the termination. The written notice shall be sent to the City Clerk and shall specify the date of termination. The date of termination will not be less than thirty (30) days after the notice is delivered to the City Clerk.

IN WITNESS WHEREOF, the parties by authorization of their respective City Council(s) have hereunto set their official hands and seals, effective this _____ day of _____, 2019.

CITY OF SCOTTSBLUFF, NEBRASKA

By _____
Mayor

Attest:

City Clerk

CITY OF TERRYTOWN, NEBRASKA

By _____
Mayor

Attest:

City Clerk

CONTRACT

This contract is made pursuant to the Interlocal Cooperation Act between the City of Scottsbluff, Nebraska, a Municipal Corporation, called "Scottsbluff" and the City of Terrytown, called "Terrytown".

This agreement is made for the purpose of enabling both cities to use their resources more efficiently while at the same time providing appropriate public services. To enable Scottsbluff to efficiently use its equipment, and to enable Terrytown to have appropriate stripes painted and red curbs on its public streets without the need of purchasing the necessary equipment, Scottsbluff agrees to cause traffic stripes and red curbs painted on the principal streets in Terrytown to be painted under the following terms and conditions:

1. Scottsbluff will perform the work within ten (10) days after the Terrytown City Clerk notifies Scottsbluff's Public Works Director and/or Scottsbluff's Transportation Supervisor that the work is necessary. Scottsbluff will perform work no more than three (3) times during the term of this contract.
2. All equipment used in carrying out this agreement is and will remain the property of Scottsbluff. Scottsbluff will furnish all necessary paint and beads which, when incorporated into Terrytown's streets, will become the property of Terrytown. It is not contemplated that disposition of property will be necessary upon the termination of this agreement.
3. The operator or other individuals who actually perform the work shall at all times remain employees of Scottsbluff.
4. This undertaking will be financed by the respective cities through their ordinary budget processes. Each city will budget sufficient funds to carry out its obligations under this agreement. The Public Works Director and/or Transportation Supervisor of Scottsbluff will administer the program.
5. Terrytown agrees to reimburse Scottsbluff for the cost of any damage sustained to the machine while within the city limits of Terrytown which results from the negligent acts or omissions of the City of Terrytown, its employees or agents. Before any work is performed, Scottsbluff must provide certificates of insurance to the City of Terrytown City Clerk for public officials' liability, general liability, auto liability and workers' compensation. Terrytown shall be named an additional insured on the public officials' liability and general liability policies for claims arising out of the performance of the Contract. Terrytown shall provide Scottsbluff with certificates of insurance for public officials' liability and general liability, naming Scottsbluff an additional insured for claims arising out of the performance of this Contract.
6. Terrytown agrees to pay Scottsbluff \$55.00 per hour, per man for labor (2 men total), \$65.00 per hour for paint machine, \$30.00 per hour for a walk behind paint gun and \$30.00 per hour for a pickup. A fifteen percent (15%) administrative fee will also be added to the final cost. The chargeable time is only that time during which the work is actually being performed. In addition, Terrytown will pay for all paint and beads used in performing the work at the following rates:

White paint - \$10.25 per gallon
Yellow paint - \$10.25 per gallon
Red paint - \$12.50 per gallon
Paint Beads - \$30.00 per 50 pound bag

Such price for labor and equipment will remain in effect until December 31, 2019.
Scottsbluff will bill Terrytown after the work is performed. The bill will be submitted and paid in accordance with Terrytown's regular claim procedures.

7. This Contract shall continue in force through December 31, 2019, after which time the Contract will automatically expire. Either party may terminate the agreement by giving the other party written notice of the termination. The written notice shall be sent to the City Clerk and shall specify the date of termination. The date of termination will not be less than thirty (30) days after the notice is delivered to the City Clerk.
8. If the State of Nebraska significantly increases the duties of municipalities in regard to street maintenance and/or striping, Scottsbluff may terminate the Contract upon thirty (30) days notice to Terrytown.

IN WITNESS WHEREOF, the parties by authorization of their respective City Council(s) have hereunto set their official hands and seals, effective this _____ day of _____, 2019.

CITY OF SCOTTSBLUFF, NEBRASKA

By _____
Mayor

Attest:

City Clerk

CITY OF TERRYTOWN, NEBRASKA

By _____
Mayor

Attest:

City Clerk

City of Scottsbluff, Nebraska

Tuesday, January 22, 2019

Regular Meeting

Item Reports5

Council to approve the Railroad Quiet Zone Services Agreement between the City and Felsburg, Holt and Ullevig, Inc. for update services and authorize the Mayor to execute the Agreement.

Staff Contact: Mark Bohl, Public Works Director

Agenda Statement

Item No.

For Meeting of: January 22, 2019

AGENDA TITLE: Approve Railroad Quiet Zone Services Agreement between the city and Felsburg, Holt and Ullevig, Inc. for update services.

SUBMITTED BY: Mark Bohl, Director of Public Works

PRESENTATION BY: Nathan Johnson, City Manager

SUMMARY EXPLANATION: The City of Scottsbluff needs to update the Quiet Zone every 4 ½ to 5 years per the Federal Railroad Administration to stay in compliance. Our Quiet Zone was established April 24, 2014. Felsburg, Holt & Ullevig will assist the city in retaining the Quiet Zone along the BNSF mainline through town, i.e. reviewing initial Quiet Zone construction plans, photos and checklists of each crossing to determine if geometrics and traffic control have changed. City agrees to the terms and conditions of this agreement.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff recommends that Council authorize the Mayor to execute this agreement.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☒ Agreement with Felsburg Holt & Ullevig and pertaining information for Quiet Zone.

Notification List: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____

City Manager

RAILROAD QUIET ZONE SERVICES AGREEMENT

THIS RAILROAD QUIET ZONE PERIODIC UPDATE SERVICES AGREEMENT ("Agreement") is made on _____ by and between the City of Scottsbluff, a Nebraska City of the First Class, (the "City") and Felsburg Holt & Ullevig, Inc., a Colorado Corporation ("FHU").

RECITALS

- A. On or about January 4, 2019, FHU submitted to the City a proposal for engineering services associated with reviewing railroad crossing improvements in the City to retain the Scottsbluff Railroad Quiet Zone. The proposal consisted of a letter from Kyle Anderson and Rick Haden of FHU to Mark Bohl, the Public Works Director of the City. This letter (Appendix A), and "Letter Agreement Standard Provisions" (Attachment B) are attached hereto and incorporated into this agreement. All references herein to "this Agreement" shall incorporate, and also be a reference to, those documents.

In CONSIDERATION of the foregoing recitals, and other valuable consideration, the receipt of which is acknowledged, the City and FHU agree as follows:

1. The City accepts the proposal submitted by FHU, subject to the terms and conditions set forth in this Agreement, and FHU agrees to perform pursuant to this Agreement for the fees as detailed in Attachment C.
2. This Agreement may be terminated by the City upon not less than seven days' written notice to FHU for the City's convenience and without cause. In the event the City terminates this Agreement without cause, FHU shall be compensated for the services it performed and the expenses it incurred prior to termination.

IN WITNESS WHEREOF, the parties have executed this agreement on the date(s) set forth below. Once this Agreement is executed, FHU may proceed with its services pursuant to the Agreement.

Felsburg Holt & Ullevig

City of Scottsbluff, Nebraska

By: _____
Kyle A. Anderson, PE, PTOE

By: _____
Raymond Gonzales, Mayor

Title: _____

Date: _____

Date: _____

Attest: _____
City Clerk



January 4, 2019

Attachment A

Mr. Mark Bohl
Public Works Director
City of Scottsbluff
1105 3rd Avenue
Scottsbluff, NE 69361

RE: Scottsbluff Quiet Zone
Periodic Update Services

Dear Mark,

Per your request, Felsburg Holt & Ullevig (FHU) is submitting this revised proposal for services to review the approximate two-mile BNSF corridor in Scottsbluff with associated railroad crossing safety measures for continued compliance with the Final Rule 49 CFS (Sec. 222.47).

General Background

The Use of Locomotive Horns at Highway-Rail Grade Crossings; Final Rule 49 CFS (Sec. 222.47) requires each quiet zone established with Supplementary Safety Measures (SSMs) to have periodic updates 4.5-5 years after their establishment. This is an affirmation by the local authority in writing to the Federal Railroad Administration (FRA) that the quiet zone continues to conform to the requirements of the Final Rule.

According to our records, the Scottsbluff Quiet Zone was established on April 24, 2014, which means it should be updated between October 24, 2018 and April 24, 2019.

FHU will assist the City of Scottsbluff in retaining the Quiet Zone along the BNSF mainline through downtown. We will review the initial quiet zone construction plans, and city provided photos and checklists of each crossing to determine if crossing conditions have changed, both in terms of geometrics and traffic control.

FHU will review the current DOT website for inventory and crash information. We will draft new inventory sheets with updated information and a Notice of Affirmation for retaining the existing quiet zone. This work will include the six crossings of the BNSF in the Scottsbluff Quiet Zone at:

- 9th Avenue, DOT # 089151N, MP 030.06
- 5th Avenue, DOT # 089152V, MP 030.34
- Broadway, DOT # 089153C, MP 030.81
- Avenue B, DOT # 089154J, MP 031.02
- W. 20th Street, DOT # 089156X, MP 031.47
- Avenue I, DOT # 089157E, MP 031.71

We assume the City will provide 24-hour traffic counts taken in 2018 at each crossing, take photos on the approaches of each crossing (per FHU guidance), and complete check lists provided by FHU of quiet zone and inventory requirements.

The Supplementary Safety Improvements (SSMs) at each of the highway-railroad crossings will be reviewed per the FRA's Final Rule for establishing Quiet Zones. We will also review each crossing improvement for

321 SOUTH 9TH STREET | LINCOLN, NE 68508
402.438.7530 | WWW.FHUENG.COM

continued conformance with recent Quiet Zone requirements, determinations, waivers, and interpretations by BNSF, NDOT, and FRA. We will identify any potential issues as part of our base services, and if needed, would be willing to assist the City in resolving any necessary compliance actions as supplemental services.

We have based our fee estimates on the following Scope of Services including preparation of draft documents for the City of Scottsbluff to submit to the BNSF, FRA, and NDOT.

Project Scope of Services

This scope of services is for the periodic review of the Scottsbluff Railroad Quiet Zones covering the crossings of the BNSF at 9th Avenue, 5th Avenue, Broadway, Avenue B, W. 20th Street, and Avenue I respectively. This Scope of Services assumes that FHU provides the necessary documentation for the City of Scottsbluff to coordinate with the FRA, BNSF, and NDOT.

The tasks below describe the engineering services to be provided by Felsburg Holt & Ullevig (FHU) to the City of Scottsbluff for maintaining the Quiet Zone in Scottsbluff. This scope of services consists of the reviewing existing and city furnished documents, as well as preparing notices to the agencies. It does not include on-site visits to the crossings.

TASK 1. Project Management

- a. Project Management - The FHU Project Manager will serve as point of contact, maintain project schedule and budget, and provide regular progress reports with invoices.

TASK 2. Meetings

- a. Kick-Off Meeting - FHU will schedule a kick-off meeting by phone or Skype with City of Scottsbluff staff and engineers at the initiation of the project. No on-site meetings are planned as part of this scope.

TASK 3. Document Review

- a. FHU will review the FRA website for existing inventory data and crash records.
- b. FHU will examine the as-built plans, crossing approach photographs, field checklists, and Notices of Quiet Zone Establishment supplied by the City for compliance with the latest FRA regulations and interpretations.
- c. FHU will review the on-site field review conducted by the City Engineer staff and measurements for condition of the Supplementary Safety Measures and related traffic control.
- d. The City will conduct or furnish NDOT 24-hour traffic counts to FHU at each crossing.

TASK 4. Submittals

- a. FHU will prepare the Notice of Affirmation to Retain an Existing Quiet Zone, Chief Executive Officer(s) Statements, and updated inventory sheets for each crossing in appropriate form for submittal to the BNSF, FRA, and NDOT.
- b. FHU would also be available for consultation and submittals with agencies regarding potential compliance issues as a supplemental service at our standard hourly rates.

City Responsibilities

The City will supply the following information within 14 days of Notice to Proceed to discuss during the kick-off meeting:

- Copies of any available as-built plans
- 24-hour traffic counts including those taken by NDOT in 2018
- The 2014 Notice of Intent (NOI) and Notice of Quiet Zone Establishment (NQZE)

January 4, 2019

Mark Bohl

Page 3

- Photographs (10) at each crossing per NDOT's *Crossing Inventory Photo Sequence*.
- Completed FHU furnished checklists of quiet zone and inventory requirements

Project Schedule

Upon receipt of a signed agreement, FHU will begin working on this assignment. We will complete and submit the draft documents for the Scottsbluff Quiet Zone within 30 calendar days after holding the kick-off meeting. This schedule is based on a period of 14 days for the City to provide the documents listed above after the Notice to Proceed.

Project Fee Estimate

We propose to conduct these services on a Cost Plus Fixed Fee basis, with other direct costs, such as printing reimbursed at a rate of 1.1 times actual cost. At our standard hourly rates, we estimate that the services associated with reviewing the crossing safety measures could be completed for a maximum fee of \$6,350. This amount would be established as a "not to exceed" limit beyond which no charges could be made without the City's prior written approval.

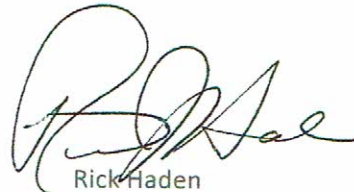
We appreciate the opportunity to provide this service to the City of Scottsbluff. We look forward to assisting you in the retention of both the safety and quality of life provided by these quiet zones. If you have any questions, please do not hesitate to contact us.

Sincerely,

FELSBURG HOLT & ULLEVIG



Kyle A. Anderson, PE, PTOE
Executive Vice President



Rick Haden
Project Manager

Approved by City of Scottsbluff

Date

Letter Agreement Standard Provisions

A. SERVICES BY THE CONSULTANT

The **CONSULTANT** agrees to perform all services, hereunder, using reasonable skill and judgment in accordance with applicable professional standards. **CONSULTANT** agrees to keep the **CLIENT** informed on its progress through periodic reports, and to maintain accurate records relating to its services for this project.

The **CONSULTANT** agrees to provide, directly or by association with such other Consultants or Contractors as it may deem necessary to further the interest of the **CLIENT**, the basic services as described in the Scope of Work provided in the signed Letter Proposal or Letter Agreement.

B. RESPONSIBILITIES OF THE CLIENT

The **CLIENT** shall provide and make available to the **CONSULTANT**, for his use, all maps, property descriptions, surveys, previous reports, historical data, and other information within its knowledge and possession relative to the services to be furnished hereunder. Data so furnished to the **CONSULTANT** shall remain the property of the **CLIENT** and will be returned upon completion of its services.

The **CLIENT** shall make provisions for the **CONSULTANT** to enter upon public and private properties as required for the **CONSULTANT** to perform its services hereunder.

C. EXTRA WORK

The **CLIENT** may desire to have the **CONSULTANT** perform work or render services other than those provided in Scope of Work. This will be Extra Work. Work shall not proceed until so authorized by the **CLIENT**. Payment for all work under this Agreement shall be on an hourly basis plus expenses in accordance with the attached rate schedule. Charges for outside services, expenses, and subconsultant work will be billed at 1.10 times the invoice amount.

D. TIME OF BEGINNING AND COMPLETION

Execution of the Letter Proposal is authorization by the **CLIENT** for the **CONSULTANT** to proceed with the work (Time of Beginning). The original Time of Completion is as noted in the Letter Agreement.

E. PAYMENT

Unless otherwise provided herein, **CONSULTANT** shall submit monthly invoices for Basic, Additional or Special Services and for Reimbursable Expenses each month for work that has been performed. If hourly, invoices will be based on labor and expenses incurred. If lump sum, invoices will be based on the percentage of work completed.

Payments not made within 60 days of the billing date shall bear interest at the rate of 1% per month which is an annual interest rate of 12%. If any portion of, or an entire account remains unpaid 90 days after billing, the **CLIENT** shall pay all costs of collection, including reasonable attorney's fees.

F. DELAYS

If the **CONSULTANT** is delayed at any time in the progress of work by any act or neglect of the **CLIENT** or its agents, employees or contractors, or by changes in the work, or by

extended reviews by the **CLIENT**, fire, unavoidable casualties, or by any causes beyond the **CONSULTANT'S** control, the time schedule shall be extended for a reasonable length of time, and **CONSULTANT'S** compensation may be subject to renegotiation for increased expenses due to escalation of prices, extended services, rework, and/or other expenses incidental to such delays.

G. OWNERSHIP OF DOCUMENTS

All drawings, specifications, reports, records, and other work products developed by the **CONSULTANT** associated with this project are instruments of service for this project only and shall remain the property of the **CONSULTANT** whether the project is completed or not. The **CONSULTANT** shall furnish originals or copies of such work product to the **CLIENT** in accordance with the services required hereunder. Reuse of any of the work product of the **CONSULTANT** by the **CLIENT** on an extension of this project or on any other project without the written permission of the **CONSULTANT** shall be at the **CLIENT'S** risk and the **CLIENT** agrees to defend, indemnify, and hold harmless the **CONSULTANT** from all claims, damages, and expenses including attorney's fees arising out of such unauthorized reuse by the **CLIENT** or by others acting through the **CLIENT**. Any reuse or adaptation of the **CONSULTANT'S** work product shall entitle the **CONSULTANT** to equitable compensation.

H. INSURANCE

During the course of the services, the **CONSULTANT** shall maintain Workmen's Compensation Insurance in accordance with the Workmen's Compensation laws of the State of Nebraska; Professional Liability Insurance with a minimum coverage of \$1,000,000 per occurrence, \$2,000,000 aggregate; Automobile Liability with a combined single limit coverage of \$1,000,000; and Commercial General Liability of \$1,000,000 per occurrence, \$2,000,000 aggregate. Upon request, the **CONSULTANT** shall provide certificates of insurance to the **CLIENT** indicating compliance with this paragraph.

I. TERMINATION

Either the **CLIENT** or the **CONSULTANT** may terminate this Agreement at any time with or without cause upon giving the other party fourteen (14) calendar days prior written notice. The **CLIENT** shall within sixty (60) calendar days of termination pay the **CONSULTANT** for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of this contract.

J. DISPUTES

Any claim, dispute, or other matter in question between the **CLIENT** and the **CONSULTANT**, arising out of or relating to either's obligations to the other under this Agreement, shall, if possible, be resolved by negotiation between the **CLIENT'S** representative and the **CONSULTANT** Principal-in-Charge for the Project. **CLIENT** and **CONSULTANT** each commit to seeking resolution of such matters in an amicable, professional, and expeditious manner. If a matter cannot be resolved by these parties, no later than thirty (30) calendar days after either party submits an issue in writing for resolution,



representatives from executive management of the **CLIENT** and **CONSULTANT** shall attempt to resolve the matter through additional good faith negotiations. If resolution cannot be reached within an additional thirty (30) calendar days, the **CLIENT** and **CONSULTANT** agree that all such unresolved disputes shall be submitted to nonbinding mediation.

Pending final resolution of the dispute, the **CONSULTANT** shall proceed diligently with the performance of the Basic Services as described in Article A, as directed by the **CLIENT**, and the **CLIENT** shall continue to pay the undisputed payments due to the **CONSULTANT** for such services in accordance with the payment provisions of this Agreement.

K. GOVERNING LAW

Unless otherwise agreed in writing, this Agreement and the interpretation thereof shall be governed by the law of the State of Nebraska.

L. SUCCESSORS AND ASSIGNS

The **CLIENT** and the **CONSULTANT** each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party with respect to all covenants of this Agreement. Neither party shall assign or transfer its interest in this Agreement without the written consent of the other.

M. EXTENT OF AGREEMENT

This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations and representations. Nothing herein shall be deemed to create any contractual relationship between the **CONSULTANT** and any other consulting business, or contractor, or material supplier on the project, nor obligate it to furnish any notices required under other such contracts, nor shall anything herein be deemed to give anyone not a party to this Agreement any right of action against a party which does not otherwise exist without regard to this Agreement.

N. NOTICES

All notices and instructions given by either party to the other shall be in writing, and shall be deemed to be properly served if delivered to the address of record shown below, or if deposited in the United States Mail properly stamped with the required postage and addressed to such party at the address in the Letter Proposal or Letter Agreement. The date of service of a notice sent by mail shall be deemed to be the day following the date on which said notice is so deposited. Either party hereto shall have the right to change its address by giving the other party written notice thereof.

O. ACCURACY OF SERVICES AND LIMITATION OF LIABILITY

The **CONSULTANT** shall use reasonable professional skill and judgment in providing the services, hereunder, but does not warrant that such services are without errors and/or omissions. If, during the authorized use and prudent interpretation of documents or advice furnished by the **CONSULTANT**, an error or omission is discovered within a reasonable time, the **CONSULTANT** shall be responsible for correction of any work which must be removed or altered to meet the project requirements, provided the **CONSULTANT** is given a

reasonable opportunity to make remedial recommendations and to correct or arrange for the correction of the work itself. The **CONSULTANT** will not be liable for the cost of procurement of work or services performed in correcting such errors and/or omissions where such work or services result in a value to the Project over and above that which the original work or services provided.

In providing opinions of probable construction cost, the **CLIENT** understands that the **CONSULTANT** has no control over costs or the price of labor, equipment, or materials, or the Contractor's method of pricing, and that the opinions of probable construction costs provided herein are to be made based on the **CONSULTANT'S** qualifications, and experience. The **CONSULTANT** makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

The **CONSULTANT** agrees, to the fullest extent permitted by law, to indemnify and hold the **CLIENT** harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the **CONSULTANT'S** negligent acts, errors or omissions in the performance of professional services under this Agreement and those of his or her subconsultants or anyone for whom the **CONSULTANT** is legally liable.

The **CLIENT** agrees, to the fullest extent permitted by law, to indemnify and hold the **CONSULTANT** harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the **CLIENT'S** negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the **CLIENT** is legally liable, and arising from the project that is the subject of this Agreement. **CLIENT'S** amount of indemnity or costs incurred in providing the indemnity shall be limited to the same amount as the **CONSULTANT'S** liability is listed below.

As negotiated as a part of this Agreement, to the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the **CONSULTANT** and the **CONSULTANT'S** officers, directors, partners, employees, agents and subconsultants, to the **CLIENT** and anyone claiming by, through or under the **CLIENT**, for any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of the **CONSULTANT** or the **CONSULTANT'S** officers, directors, employees, agents or subconsultants, or any of them, shall not exceed the total amount of \$100,000.

Upon execution of the Letter Agreement or Letter Proposal, the **CLIENT** thereby agrees to the terms of these Special Provisions.



Railroad Quiet Zone 4.5-5 Year Affirmation City of Scottsbluff, NE

Felsburg Holt & Ullevig

Attachment C

1/4/2019

ACTIVITIES	Person Hours By Task					Total	Fee
	PR	PM	Engr.	Sr. Des.	Admin.		
1- Project Management	1	3			1	5	\$925
2- Kick-Off Meeting Discuss Background Data, Plans & Traffic Counts		2				2	\$400
3- Document & Crossing Field Review Review Construction Plans (6)		2		2		4	\$690
Review Photos & Crossings Notes for Compliance		3		2		5	\$890
Review FRA Inventory & Crash Records		2				2	\$400
Subtotal SSM Review							<u>\$1,980</u>
4- Coordination City, FRA, BNSF, & NDOT Review RQZE Documents & Agreements		3				3	\$600
Prepare QZ Affirmation & Executive Statement	1	6	2			9	\$1,815
Update Inventory Sheets		3				3	\$600
Subtotal Coordination							<u>\$3,015</u>
TOTAL HOURS	2	24	2	4	1	33	\$6,320
Billing Rates	\$235.00	\$200.00	\$190.00	\$145.00	\$90.00		
Total Salaries	\$470	\$4,800	\$380	\$580	\$90	\$6,320	

DIRECT PROJECT EXPENSES ITEM

Mileage- (400 miles Lincoln - Scottsbluff) 0 trips		\$0.545	\$0
Printing, Postage/Shipping			\$30
Lodging- 1 night	0	\$96	\$0
TOTAL DIRECT PROJECT EXPENSES			<u>\$30</u>
MAXIMUM AMOUNT PAYABLE			<u>\$6,350</u>