

# **City of Scottsbluff, Nebraska**

**Friday, September 14, 2018**

**Regular Meeting**

## **Item 2**

**Review East Overland Facade Grant Program and Process.**

**Staff Contact: Starr Lehl**



## **CITY OF SCOTTSBLUFF**

### **EAST OVERLAND FAÇADE IMPROVEMENT GRANT PROGRAM**

The City of Scottsbluff has committed \$153,500 to a program for façade improvements in the East Overland business district. Grants will be available to all properties, residential and commercial, that are located along East Overland. The grant funds must be used to improve the appearance of the exterior of the property. Program guidelines are below:

1. Grant amount: Minimum grant amount is \$100, and maximum grant amount is \$10,000 per property.
2. Required cash match: The property owner is required to match every dollar of grant money with one dollar of their own funds. Grant funds must be spent on the exterior of the property. Match funds may be spent on the exterior or the interior of the property.

Improvements that may be funded by grant funds or matching funds include, but are not limited to:

- |                        |                  |
|------------------------|------------------|
| -Paint (exterior only) | -Roof Repairs    |
| -Masonry               | -Sidewalk repair |
| -Signage               | -Windows         |
| -Landscaping           |                  |

Improvements that may be funded by match funds only include, but are not limited to:

- |  |                                 |
|--|---------------------------------|
| -Insulation/energy efficiency improvements | -Parking lot improvements       |
| -Paint (interior or exterior)              | -Electrical or plumbing repairs |

3. Funds may not be spent until after an application is approved. Funds spent before approval is granted will not be reimbursed.
4. Applicant must keep all receipts for materials and work done and submit to the City in order to be reimbursed. Work must be completed and receipts submitted for reimbursement within 6 months of project approval. Applicants may apply for one 3 month extension if needed to complete the work. The Community Redevelopment Authority (CRA) has the discretion to

extend the timeframe on a case by case basis due to extenuating circumstances within the current fiscal year.

5. Applications will be reviewed by staff and presented to the City's Community Redevelopment Authority at their monthly meetings. The CRA will make recommendation to the City Council, who has final say in approving projects.

6. Funds will be disbursed to all qualifying projects on a first come, first serve basis until all allocated funds have been spent. If funds remain after May 31, 2018, property owners may apply for a second grant on each property.

7. All proposed improvements must meet requirements of the City's building, fire, and zoning codes.

East Overland Façade Improvement Program Application

Project Information

1. Applicant Name \_\_\_\_\_  
Applicant Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
Property Owner (if different than applicant) \_\_\_\_\_

2. Project Site Address \_\_\_\_\_

4. Land Use of Project (Circle one)

Residential

Restaurant

Retail

Service

Other (Please specify) \_\_\_\_\_

5. Utilities (Circle one) Gas Electric Both

6. Proposed Project: Describe in detail; attach plans and specifications:

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7. Estimated Project Costs

Exterior Improvements (grant or matching funds) \$\_\_\_\_\_

Interior Improvements (matching funds only) \$\_\_\_\_\_

Total \$\_\_\_\_\_

**Grant Funds Requested\*** \$\_\_\_\_\_

*\*Grant funds requested must not exceed matching funds or \$10,000, whichever is less*

8. Person doing work (if different than applicant)\_\_\_\_\_

Address\_\_\_\_\_

Phone No.\_\_\_\_\_

8. Project Construction Schedule (estimated)

Start Date \_\_\_\_\_

Completion Date \_\_\_\_\_

**To be completed by Staff:**

Zoning of Property\_\_\_\_\_

Square footage of building\_\_\_\_\_