

# **City of Scottsbluff, Nebraska**

**Tuesday, September 4, 2018**

**Regular Meeting**

## **Item Pub. Hear.1**

**Council to conduct a public hearing as advertised for 6:00 p.m. for authorizing the final tax request for the 2018-2019 year at a different amount than the prior year request.**

**Staff Contact: Nathan Johnson, City Manager**

# CITY OF SCOTTSBLUFF, NEBRASKA

## ANNUAL BUDGET



### FISCAL YEAR

### 2018-2019

**CITY OF SCOTTSBLUFF, NEBRASKA**  
**FISCAL YEAR 2018-2019**  
**ANNUAL BUDGET**

**MAYOR**  
Randy Meininger

**COUNCIL MEMBERS**  
Raymond Gonzales  
Scott Shaver  
Jordan Colwell  
Mark McCarthy

**CITY MANAGER**  
Nathan Johnson

**COVER**  
*Pioneer Park, 27<sup>th</sup> & Broadway*

# CITY OF SCOTTSBLUFF, NEBRASKA

## Mayor and City Council



*Mayor  
Randy Meininger*



*Councilmember  
Raymond Gonzales*



*Councilmember  
Scott Shaver*



*Councilmember  
Jordan Colwell*



*Councilmember  
Mark McCarthy*

# CITY OF SCOTTSBLUFF, NEBRASKA

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# CITY OF SCOTTSBLUFF, NEBRASKA

## List of Principal Officials

October 1, 2018

### **Title**

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Mayor  
Councilmember  
Councilmember  
Councilmember  
Councilmember  
City Manager  
City Clerk/Risk Manager  
Director of Finance  
Director of Human Resources  
Director of Public Works  
Economic Development Director  
Emergency Management Director  
Fire Chief  
Library Director  
Parks Supervisor  
Police Chief

### **Name**

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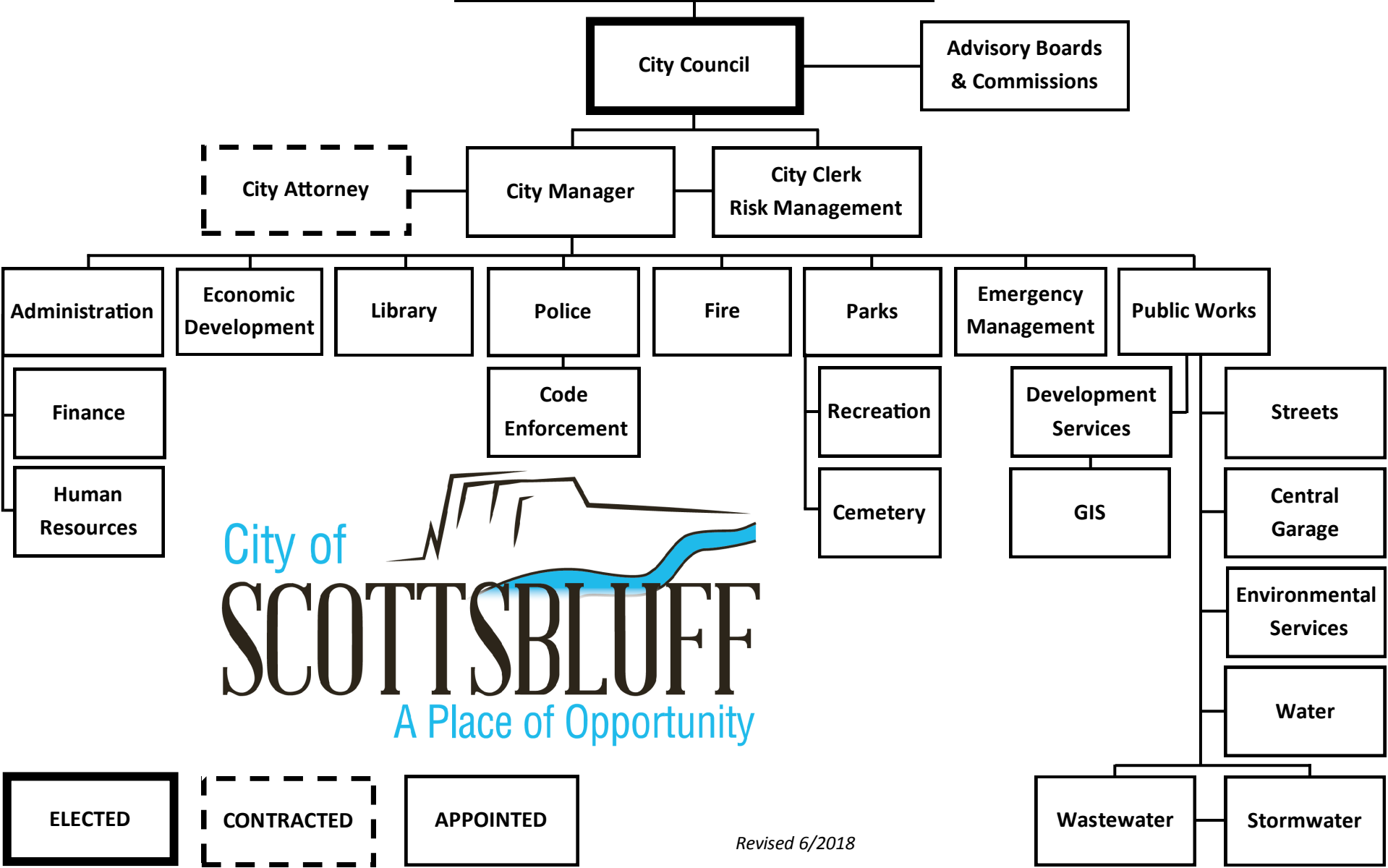
Randy Meininger  
Raymond Gonzales  
Scott Shaver  
Jordan Colwell  
Mark McCarthy  
Nathan Johnson  
Kim Wright  
Liz Hilyard  
Jana Bode  
Mark Bohl  
Starr Lehl  
Tim Newman  
Tom Schingle  
Noelle Thompson  
Rick Deeds  
Kevin Spencer

CITY OF SCOTTSBLUFF, NEBRASKA  
Personnel Count by Department

<b><u>Department</u></b>	<b><u>Approved 2018-2019</u></b>
Administration	10.5
Development Services	2
Fire	17
Police	37
Emergency Management	1
Library	7
Parks	9
Streets	14
Cemetery	2
Economic Development	1
Environmental Services	14
Wastewater	9.5
Water	8.5
Central Garage	2
GIS	<u>1</u>
<b>Total Full-Time Equivalents</b>	<b>135.5 FTEs</b>

CITY OF SCOTTSBLUFF, NEBRASKA  
Organizational Chart

**Citizens of Scottsbluff**





# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

### **BOARD OF ADJUSTMENT**

The Board of Adjustment, consisting of 5 members, plus 1 additional member designated as an alternate who shall attend and serve only when one of the regular members is unable to attend for any reason. Each member, including the alternate member, shall serve a term of three years.

Henry Huber.....9/30/20  
Sabrina Esparza.....9/30/19  
Roger Rojas.....9/30/19  
Troy Herman.....9/30/18  
Rick Wayman.....9/30/18  
Raul Aguallo (Alternate).....9/30/18

### **BUILDING & FIRE CODES EXCEPTIONS BOARD**

The Board shall consist of 5 regular members, plus one additional member who shall attend and serve only when one of the regular members is unable to attend for any reason. The regular members and the alternate member of the Board of Adjustment shall also be ex-officio the regular members and the alternate member, respectively, of the Building and Fire Codes Exceptions Board.

### **BUSINESS IMPROVEMENT BOARD**

The Board shall have 7 members and 2 alternates. The term of office of each member of the board shall be three years commencing on the first day of October.

Donna Hessler.....9/30/20  
Angela Kembel .....9/30/20  
Nancy Dillman.....9/30/20  
Melissa Schneider .....9/30/20

# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

Roger Franklin .....9/30/19  
Neal Blomenkamp .....9/30/19  
Beckie Rogers .....9/30/18  
Rick Wayman.....9/30/18  
Tami Reichert (Alternate) .....9/30/19  
(Alternate) .....

### **CIVIL SERVICE COMMISSION**

The Civil Service Commission of the City, which has been created by Nebraska law, shall have 3 members. The term of office of each member shall be a period of six years.

Thomas Perkins, Chairman.....9/30/21  
Jackie Neu .....9/30/23  
Michael Schaff .....9/30/19

### **LIBRARY BOARD**

Library Board shall consist of 5 members. Each member shall serve a term of five years.

Beth Merrigan .....9/30/22  
Victoria Casillas.....9/30/22  
Marg Dredla .....9/30/18  
Anne Radford .....9/30/21  
John Marshall.....9/30/20

# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

### **PARK, CEMETERY & TREE BOARD**

Park, Cemetery & Tree Board shall have 7 members who will serve for a term of five years.

Dan Marshall.....9/30/22  
Larry Cooper.....9/30/18  
Kasandra Alsidez .....9/30/21  
Carolyn Escamilla.....9/30/21  
Megan Hayward.....9/30/18  
Vacant .....

### **PLANNING COMMISSION**

The Board of Adjustment, consisting of 9 members, plus 1 additional member designated as an alternate who shall attend and serve only when one of the regular members is unable to attend for any reason. Each member, including the alternate member, shall serve a term of three years.

Henry Huber.....9/30/20  
David Gompert.....9/30/20  
Becky Estrada .....9/30/20  
Callen Wayman.....9/30/19  
Mark Westphal.....9/30/19  
Jim Zitterkopf.....9/30/19  
Dana Weber .....9/30/18  
Anita Chadwick .....9/30/19  
Angie Aquallo .....9/30/19  
Linda Redfern .....9/30/19

# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

### **PLUMBERS EXAMINING BOARD**

Examining Board for Plumbers of the City, which shall have 6 members. Each member shall serve a term of four years.

Larry McCaslin .....9/30/21  
Robert McCormick .....9/30/21  
Mark Sitzman.....9/30/20  
Roger Rojas.....9/30/19  
Jack Satur .....Ex-Off.  
Gary Batt.....Ex-Off.

### **LB 840 APPLICATION REVIEW**

David Schaff  
Dennis Hadden  
Hod Kosman  
Jim Trumbull  
Lee Glenn  
Marla Marx  
Jeanne McKerrigan

### **LB 840 CITIZEN REVIEW**

Diane Vandenberg  
Marcy Meyer  
Mark Harris  
Sam Mark  
Scott Phillips

# CITY OF SCOTTSBLUFF, NEBRASKA

## Boards/Commissions/Agencies

### **LIQUOR LICENSE HOLDERS INVESTIGATORY BOARD**

This board shall consist of 10 members who are appointed for three year terms. Chairman and Vice Chairman are appointments are one year each.

Russ Knight, Chairman .....1/31/21  
Kelli Larson, Vice Chairman .....1/31/21  
Bob Scripser.....1/31/21  
Mike Halley.....1/31/21  
Nathan Johnson.....1/31/21  
Libby Stobel.....1/31/21  
Kevin Spencer.....1/31/21  
Kim Wright.....1/31/21  
Norman Coley.....1/31/21  
Vacant.....

### **COMMUNITY REDEVELOPMENT AGENCY**

This board consists of 5 members who are appointed by Mayor for five years each, following the initial staggered term.

Bill Trumbull .....3/1/2021  
Joanne Phillips .....3/1/2020  
Bill Knapper.....3/1/2019  
Cathy Eastman .....3/1/2023  
Robert Franco.....3/1/2022

# CITY OF SCOTTSBLUFF, NEBRASKA

## History and Facts

The City of Scottsbluff, as well as Scotts Bluff County, receives its name from Scott's Bluff, a well know natural landmark which rises 800 feet over the North Platte River Valley. The early day explorer and fur trapper, Hiram Scott, traveled through the region in search of fur pelts to be sold in eastern markets.

In December, 1899 the Townsite for Scottsbluff was laid out by the Lincoln Land Company, a Burlington Railroad subsidiary, on land purchases from the Elizabeth McClenahan family. The plot for the town was filed with the Scotts Bluff County Clerk on January 20, 1900, and the railroad tracks reached the townsite in February.

Construction began on the first building in Scottsbluff in March of 1900. This building housed a grocery store owned by Ed H. Kirkpatrick. The second building was for the Emery Hotel. Soon these businesses were joined by the Carr Neff Lumber Co. which was located in a location close to the current site of the Carr Trumbull Lumber Co. The first newspaper was started in May of 1900 by E.T. Westervelt and was called The Scottsbluff Republican. In addition to these buildings the residents of the town also built a Presbyterian Church.

Louis Probst and others petitioned the Scotts Bluff County Commissioners on June 20, 1900 to incorporate the Village of Scottsbluff. The business district of the village continued to grow as two saloons, a feed store, a barber, a dressmaker, a bank, a hardware store, a drug store, a general merchandise store, a post office and restaurants were added in quick succession. Homes were constructed and a four-room school house was built where City Hall at 1818 Avenue A was located.

The men and women of the 1900's who founded the City of Scottsbluff were a vigorous and self-reliant group of individuals who settled where they felt they had a good opportunity for success. They sought to raise families in an environment which would offer education, religion and culture. They were dedicated to the institutions of free government.

The Village Board of Trustees was elected in April of 1904 and headed by Chairman J.C. McCreary. In 1911 the population had grown sufficiently to allow for the organization of a second class city with a Mayor/Council form of government and the first Mayor was Frederick Alexander. Scottsbluff became a first class city with a population of 5,168 in 1916 and C.H. Westervelt was elected to serve as Mayor. After an election held in May, 1949 the City was reorganized under the Council/Manager form of government with 5 Councilmembers elected at large and a Mayor elected to serve as President of the Council by his fellow Councilmembers. The first Mayor to serve under the new form of government was V.R. Blackledge.



*Broadway, circa 1900*

# CITY OF SCOTTSBLUFF, NEBRASKA

## History and Facts

The early citizens of Scottsbluff organized first a private library collection and then supported the City involvement in providing this service. As early as 1910 a dedicated group of citizens were active in providing the community with a collection of materials to support their need for information.

Other city services were also developed initially in response to the desire of residents to make a good life for themselves within the area, known as “America’s Valley of the Nile”. The City Hall was located at various locations throughout the downtown district of the community during the early years and was always in rented space. It wasn’t until 1956 that the citizens of Scottsbluff approved a bond issue to construct a building to house their City government at 1818 Avenue A.

Great Western Sugar Company was important to the history of early settlers of Scottsbluff. The Scottsbluff sugar factory was built in 1910 and subsequent growth in sugar beet production contributed to continued stability in the economy of the area.

The growth and development of the health care industry over the years, in addition to increasing expansion in the retail and service business districts, have joined with agriculture based concerns to build a local economy which is joined with the community of Gering in providing support for a trade area which reaches as far as 80 miles from the city limits. The common concerns and common interests of residents in the Twin Cities have led to increasing cooperation for programs of mutual benefit to all residents.

*Excerpt taken from the Gering Courier – One Hundredth Anniversary Edition, Thursday April 30, 1987*



*Broadway, circa 1920*



*Broadway, 2016*

# CITY OF SCOTTSBLUFF, NEBRASKA

## Miscellaneous Statistics

Date of Incorporation	June 10, 1916	Fire Protection:	
Form of Government	Council/Manager	Number of stations	1
Location	Western Nebraska	Number of firefighters:	
Population	15,039	Full time	16
Elevation (feet)	3,891		
Area in square miles	6.27	Police Protection:	
Average annual rain fall (inches)	15.79	Number of stations	1
Average annual snow fall (inches)	42.10	Number of sworn officers	31
Average growing season (days)	147		
		Water system:	
Number of employees		Number of customers	6,077
Full time permanent	133	Number of wells operated	12
Part time permanent	5	Number of water towers	5
Part time casual	12	Pumping capacity (gallons per minute)	14,100
Seasonal	40	Storage capacity (gallons)	2,750,000
		Average annual water consumption (gallons)	1.2 billion
City of Scottsbluff facilities and services:		Miles of water main	120
Miles of streets	340	Number of fire hydrants	943
Traffic control signals	35		
		Water reclamation system:	
Parks and recreation:		Number of customers	6,158
Number of parks	23	Influent flow per day (gallons)	2,104,110
Area of parks in acres	281	Number of sewer lift stations	5
Swimming pools/water park	1	Miles of sanitary sewers	90
Campground camp sites	47	Number of manholes	1,815



# CITY OF SCOTTSBLUFF, NEBRASKA

## Miscellaneous Statistics

### Stormwater collection:

Miles of storm sewer main	100
Catch basins	1,500

### Hospitals:

Number of hospitals	1
Number of patient beds	182

### Libraries

	1
Printed and digital materials	65,000+
Cardholders/patrons	20,335
Patrons served annually	130,000+

### Facilities and services not included in the reporting entity:

#### Education:

##### Number of schools:

Elementary (K-5)	5
Middle school (6-8)	1
Senior high (9-12)	1
Community College	1

##### Number of students:

Elementary (K-5)	1,553
Middle school (6-8)	800
Senior high (9-12)	900
Community College:	
Full time students	868
Part time students	1,132



*Scottsbluff PD Officers*

# CITY OF SCOTTSBLUFF, NEBRASKA

## Letter from the City Manager

Honorable Mayor, City Council and Citizens of Scottsbluff:

I am honored to complete my third City budget on behalf of the Citizens of Scottsbluff. I am pleased to present to you and the residents of Scottsbluff the Annual Budget for Fiscal Year 2018/19. Every year, the City Council adopts a budget that matches the services desired by the community with the financial resources required to adequately provide those services.

This budget reflects the vision and goals of the City Council and supports the many daily tasks that comprise the programs and services provided by the City. The budget for these critical services allows us to provide value added results that impact and improve the daily lives of those who live and work in the City of Scottsbluff.

City staff has worked to ensure openness and transparency in the budget process. Beginning in April 2018, the City's budget and financial team met with each department with the clear objective of increasing the effectiveness of the budget, identifying cost savings, reducing expenditures while improving service delivery. On June 6, 2018, the City Council held a Budget Workshop that indicated trends used to develop departmental budgets, revenue budgets and to update the Capital Improvement Plan.

As a result of stagnant growth in the City's sources of revenue, staff has reviewed expenditure categories and proposed reductions where possible. Expenditures are expected to exceed forecasted revenues for the upcoming 2018/19 fiscal year. Due to the expenditures

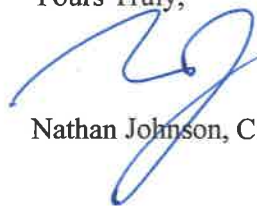
exceeding projected revenues, expenditures will be addressed with an effort to minimize the impact on City services.

The City of Scottsbluff's all funds budget, net of transfers is \$39 million. Approximately \$11.1 million is allocated to the General Fund.

The City must continue to identify both opportunities to reduce costs and to attract new sources of revenue. To this end, the City is investing in Economic Development efforts and Infrastructure while also looking for creative measures to ensure that effective services are provided.

It is essential that the City continue to practice its prudent fiscal management to ensure its resources are adequate to draw upon during the economic downturns and to meet its future obligations. The Fiscal Year 2018/19 Budget presents a plan for addressing the goals of City Council within existing resources. It supports the immediate needs of the community and the long-term fiscal health of the City.

Yours Truly,



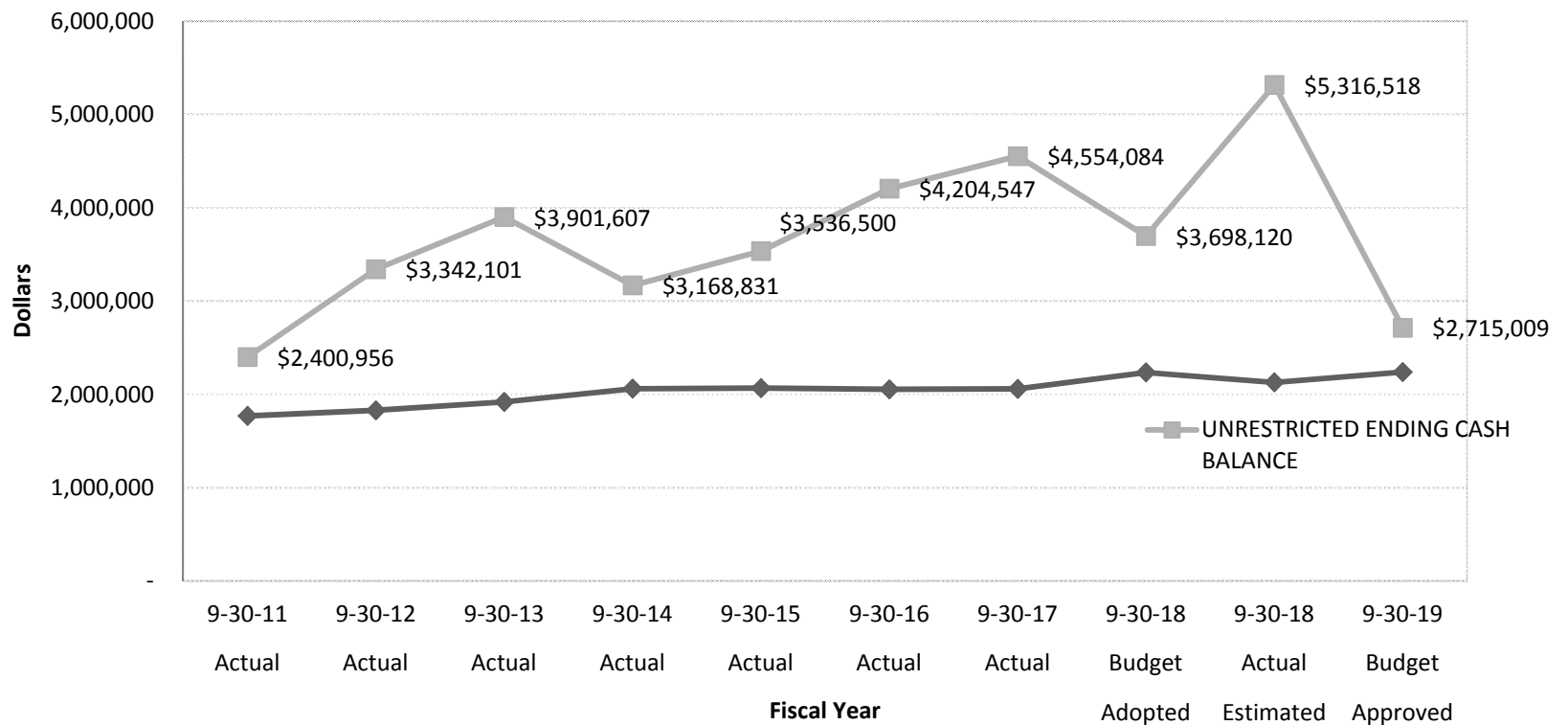
Nathan Johnson, City Manager

# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Cash Balance

Reserved funds, like savings plans, are mechanisms for accumulating cash for future capital outlays and other allowable purposes. The Scottsbluff City Council implemented a policy of a three month *operating cash reserve* for the General Fund. A reasonable level of unreserved funds provides a cushion for unforeseen expenditures or revenue shortfalls and helps ensure that adequate cash flow is available to meet the cost of operations. The graphic below depicts the year end General Fund cash balance as it compares to the three month cash reserve requirement set by Council which is based on actual expenditures of the General Fund in the same fiscal year.

**Operating Cash Reserve Requirement vs. Actual Cash Balance - General Fund**

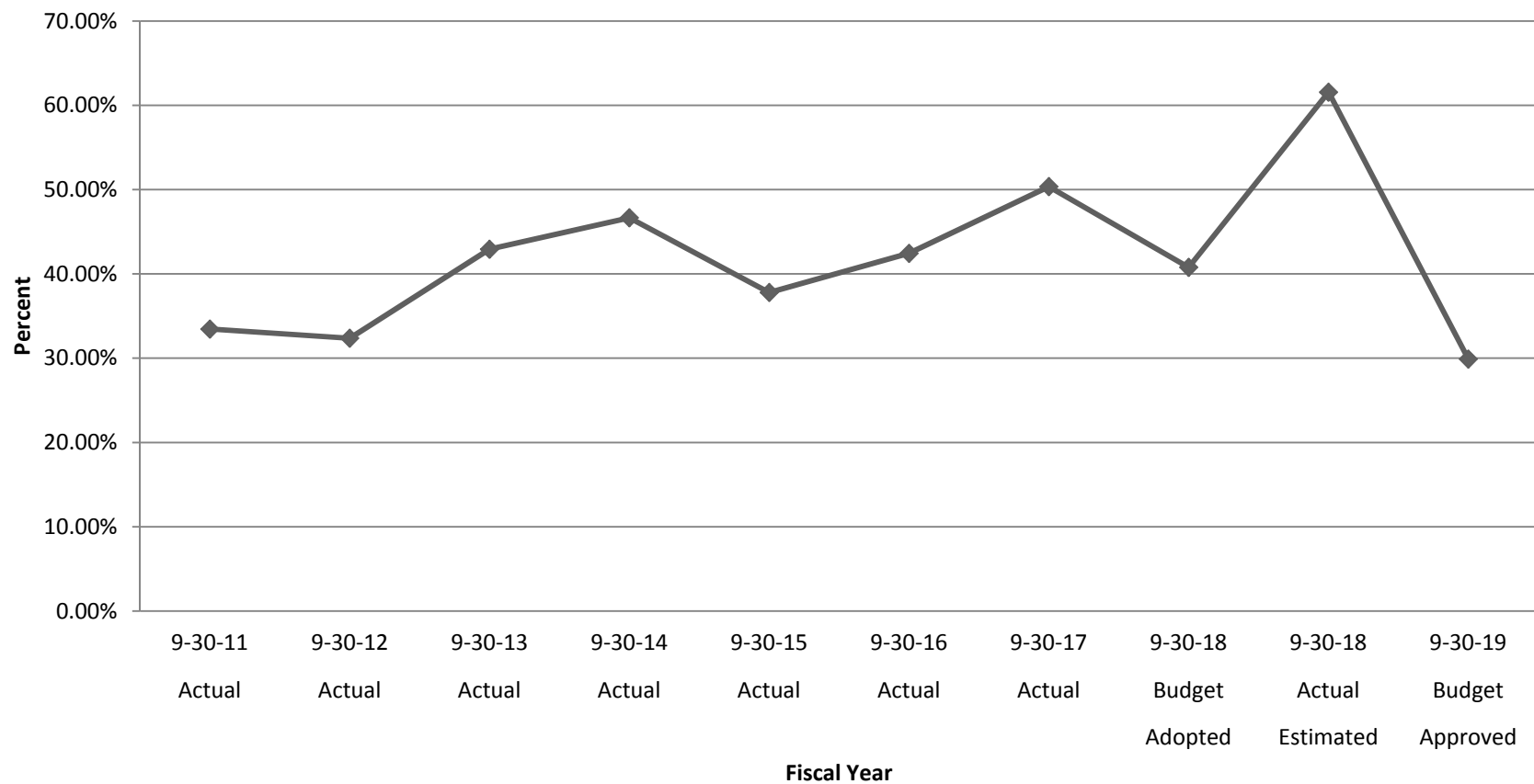


# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Cash Balance

The General Fund's budgeted unrestricted cash balance for the 2019 Budget is \$2,715,009 or 29.89% of expenditures (less capital outlay and debt service). A three month reserve of General Fund cash would require a balance of \$2,239,795.

**General Fund Cash Balance as a Percent (%) of Operating Expenditures**

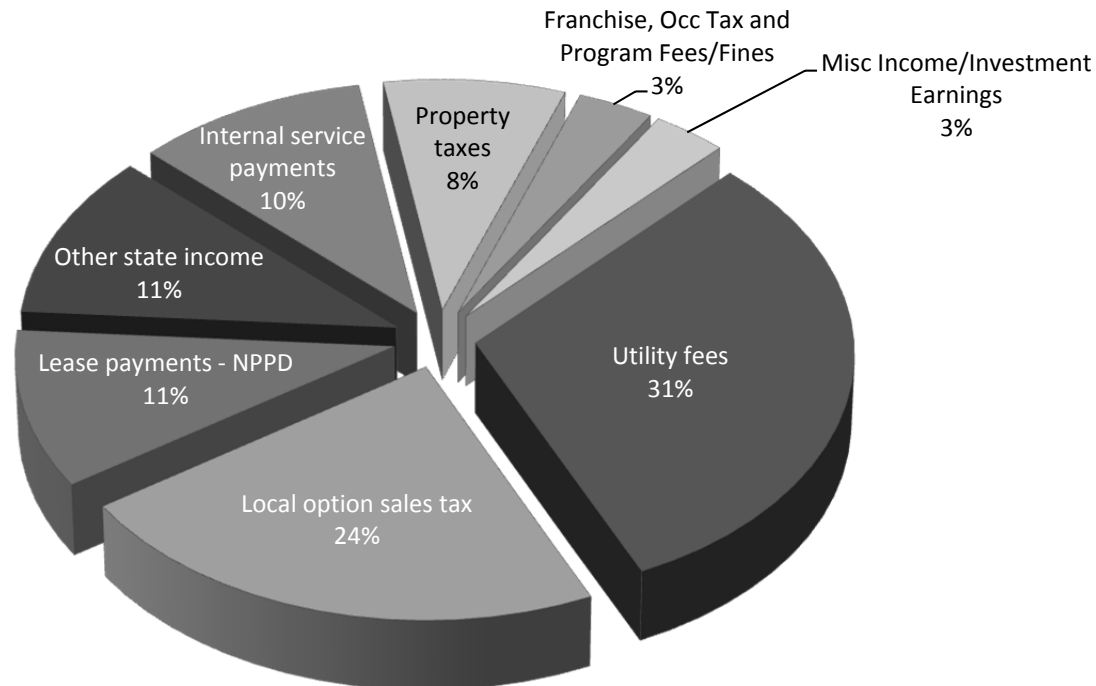


# CITY OF SCOTTSBLUFF, NEBRASKA

## Revenues by Source

Where does the City get its revenues? The primary sources of revenue for the City of Scottsbluff are retail sales taxes, lease payments from NPPD for the use of the City's electrical infrastructure, real estate and personal property taxes, occupation taxes, program generated fees and fines, other State revenue and City utilities.

### Budgeted Revenue by Source



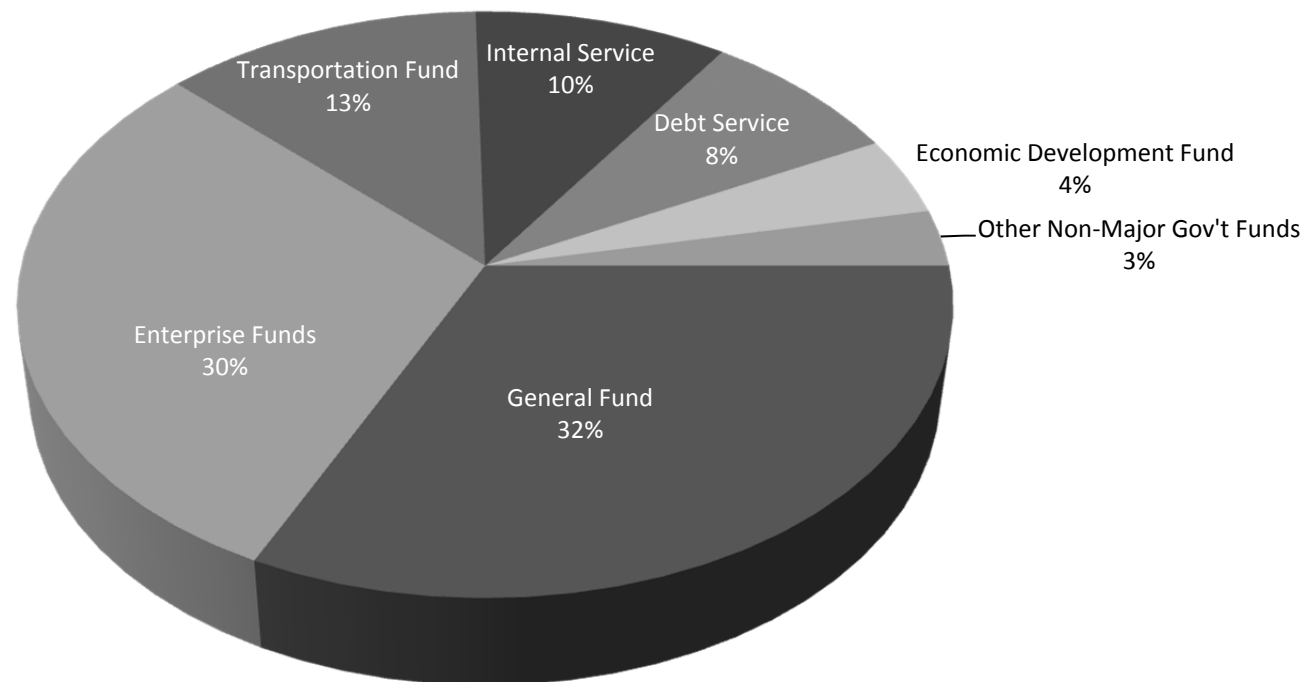
Fiscal Year 09/30/2019

# CITY OF SCOTTSBLUFF, NEBRASKA

## Revenues by Fund

Where do the revenues go? The City's budget begins with anticipated revenues. These funds are then allocated between funds and departments based on the goals, vision and policy set by the City Council, requirements of State Statutes, the programming and needs of each department and capital improvement requirements.

### Budgeted Revenue by Fund



Fiscal Year 09/30/2019

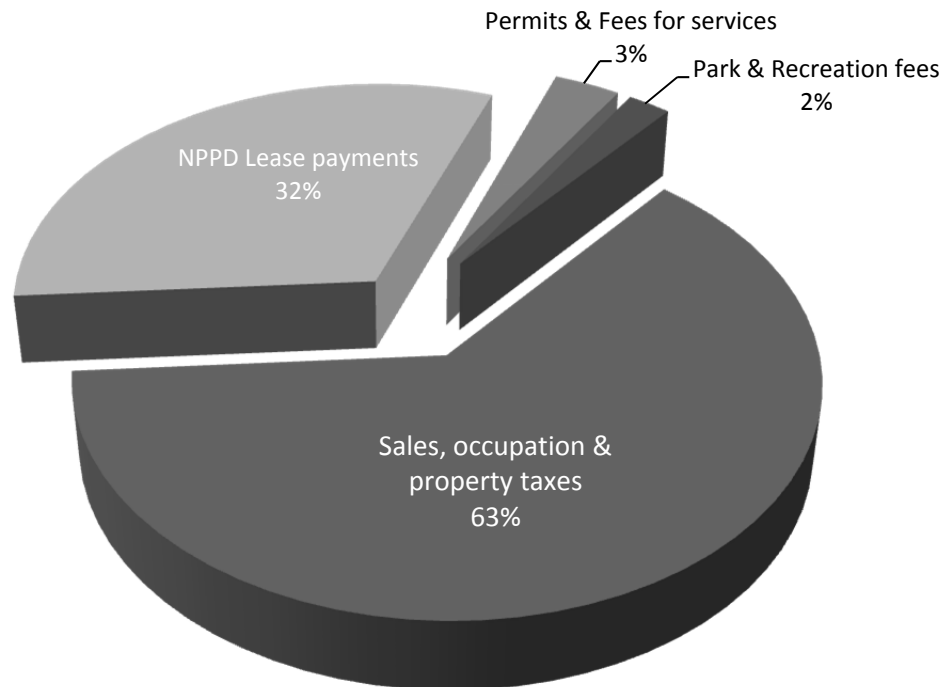
*Cash balance forward, transfers and bond/warrant proceeds not included in revenue amounts.*

# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Revenues

The General Fund revenues which make up 32% of the City's total revenues are mostly attributable to taxes and lease payments from NPPD. A small portion of General Fund revenue is generated from fees related to parks and recreation (pool passes, park shelter rentals, softball and other recreation league fees), permit fees and fees for services (building permit fees, fingerprinting fees, fire inspection fees and security detail). The remaining balance is investment income.

### Budgeted General Fund Revenues by Source



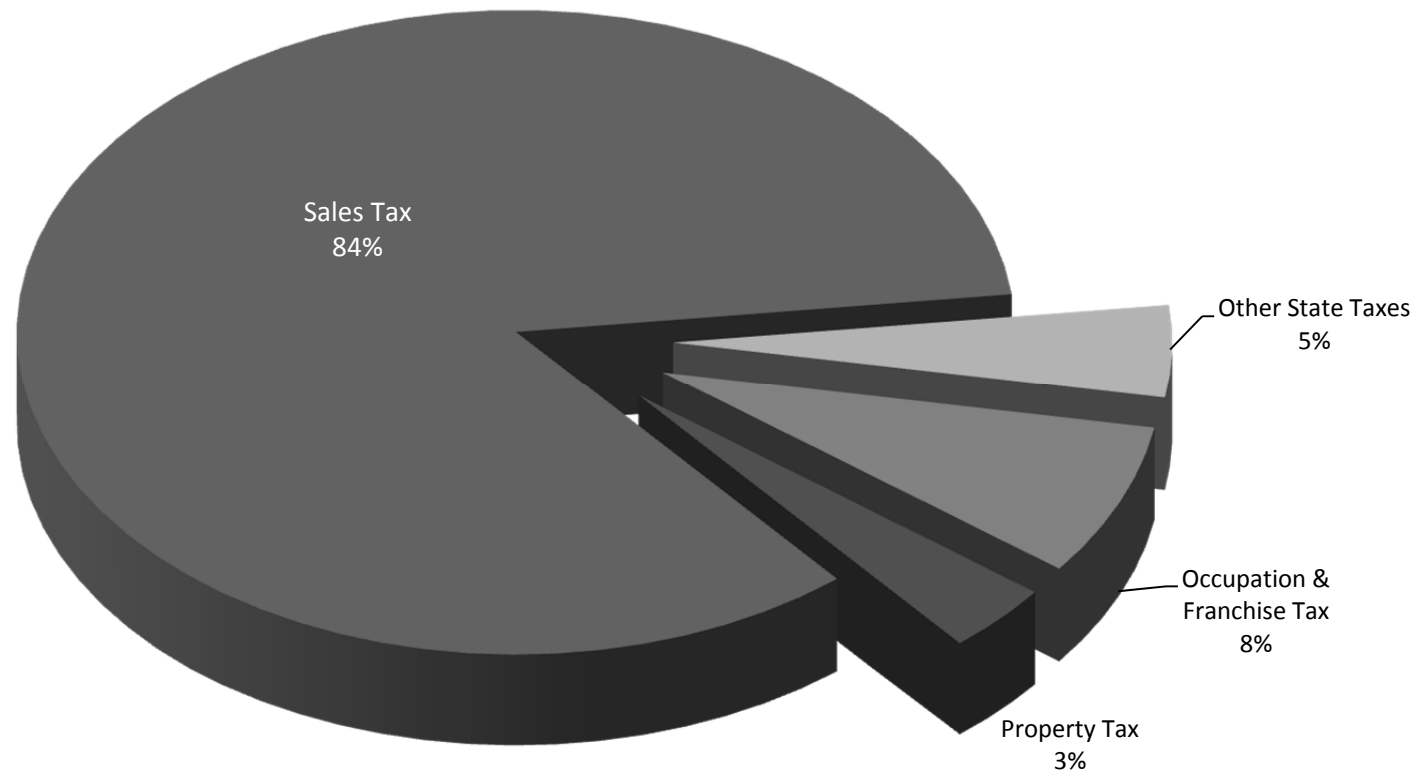
Fiscal Year 09/30/2019

# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Tax Revenues

Over half (63%) of the General Fund revenues are attributable to taxes. The majority (84%) of this tax revenue is from local option retail sales tax. The remaining tax revenue is generated by occupation and franchise tax, property tax and other State tax such as motor vehicle tax.

**Budgeted General Fund Tax Revenues by Source**



Fiscal Year 09/30/2019

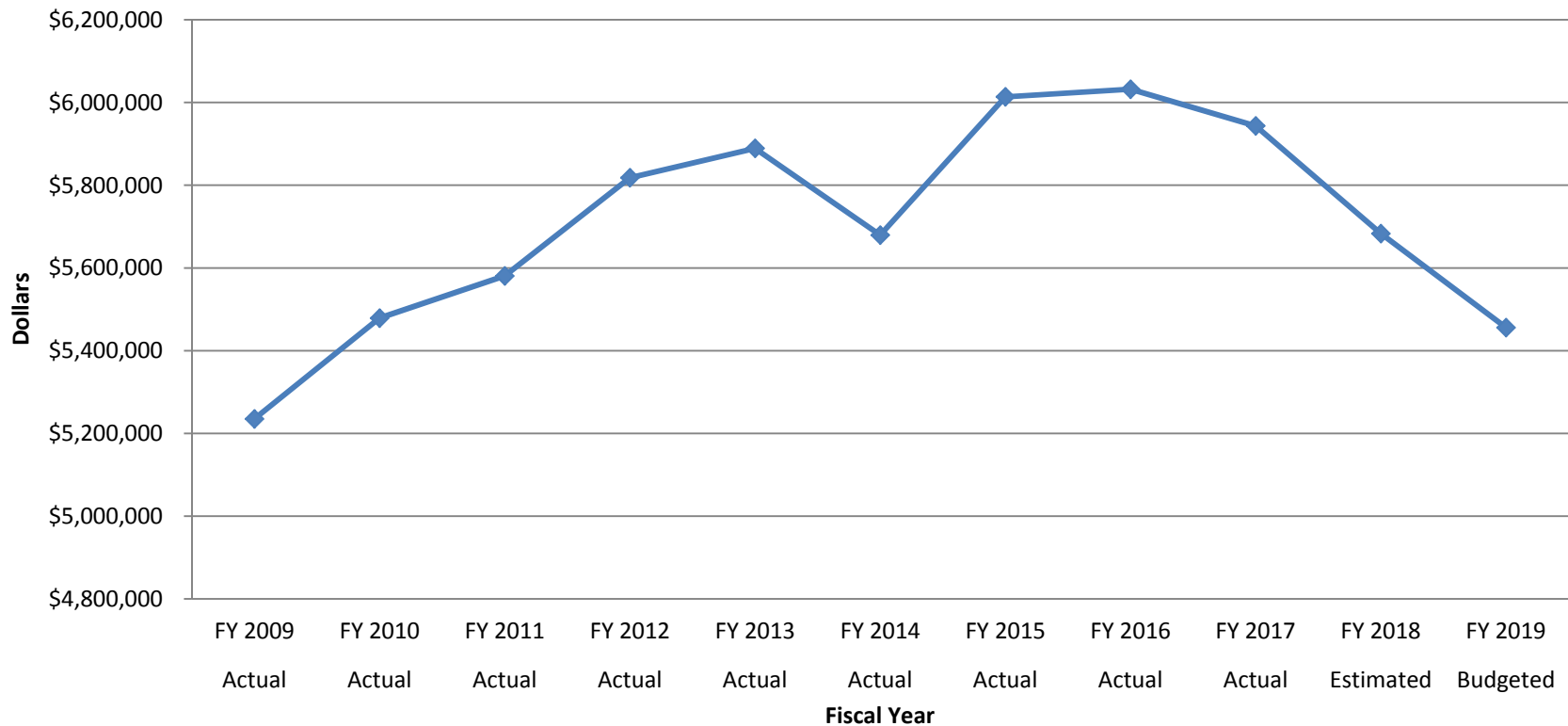


# CITY OF SCOTTSBLUFF, NEBRASKA

## Sales Tax Revenues

Sales tax revenues that the City receives are based on local consumer spending and are extremely difficult to predict. As a result, the Revenue Committee for the City which is made up of two members of City Council, the City Manager and Finance Director review historical sales tax receipts and trends. They create various forecasts for the current year's budget considering economic indicators such as unemployment, commodity prices, business and industry statistics and other economic factors that affect local spending.

### Sales Tax Revenue History



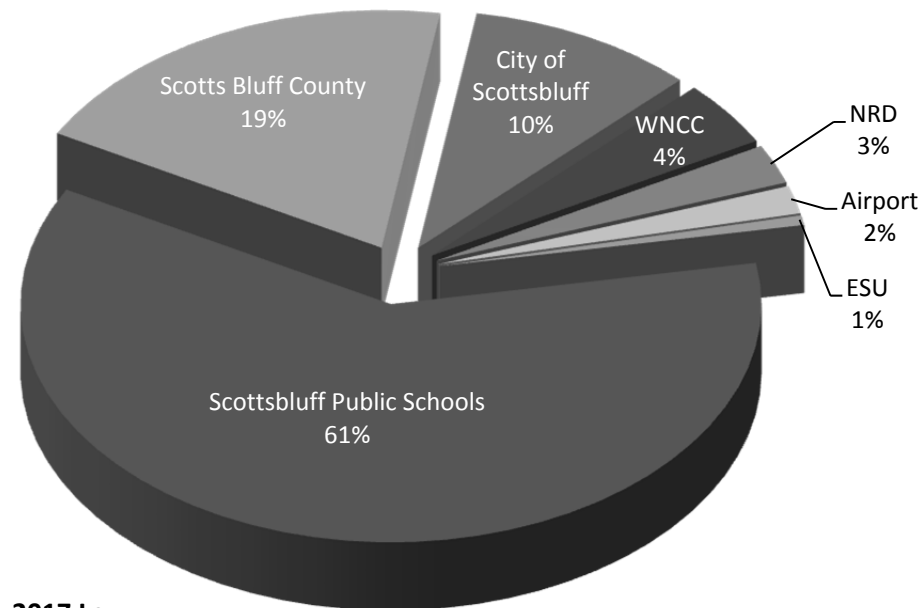
# CITY OF SCOTTSBLUFF, NEBRASKA

## Property Tax Revenues

A levy indicates the amount of tax property owners pay for each \$100 valuation of their property. Property tax can be calculated by Assessed Valuation divided by 100, then multiplied by the levy. The City's requested levy for the Budget Year 2019 is .2160. A citizen can expect to pay \$216.00 in City taxes on a \$100,000 home.

Total property tax revenue is budgeted to increase without a rate increase due to an increase in property valuations. Valuations increased from \$875,618,730 in 2017 to \$885,989,875 in 2018, an increase of \$10,371,145 or 1.18%. Actual valuation of property is determined by the Scotts Bluff County Assessor.

### Division of the Property Tax Dollar



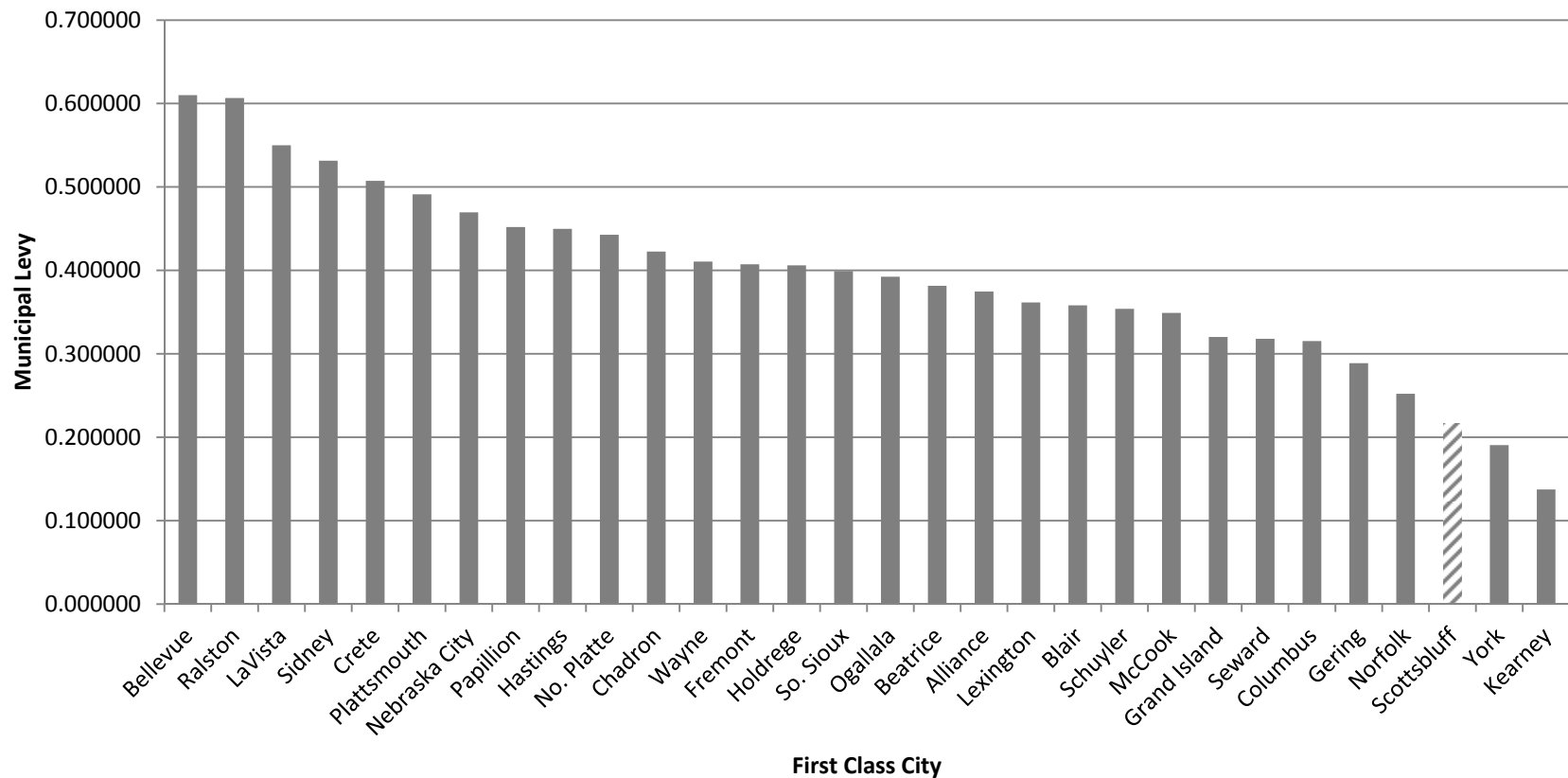
2017 Levy

# CITY OF SCOTTSBLUFF, NEBRASKA

## Property Tax Revenues

How does the City compare to other First Class Cities in Nebraska? The City of Scottsbluff has the third lowest municipal levy rate in the State of Nebraska.

**2017 Municipal Levies of Nebraska First Class Cities**

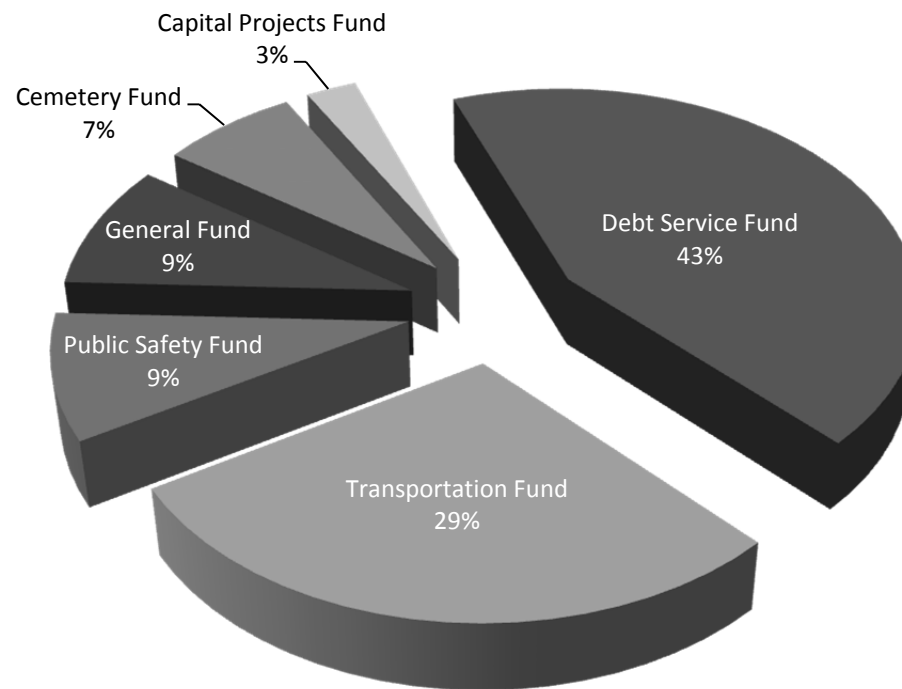


# CITY OF SCOTTSBLUFF, NEBRASKA

## Property Tax Revenues

Where do my property taxes go?? By Ordinance the City is limited to \$175,000 in property tax revenues allocated to the General Fund. The remaining property tax revenues that are collected by the City are allocated to debt service and capital improvements including equipment purchases for funds such as Public Safety.

### Fund Allocation of Property Tax Revenues

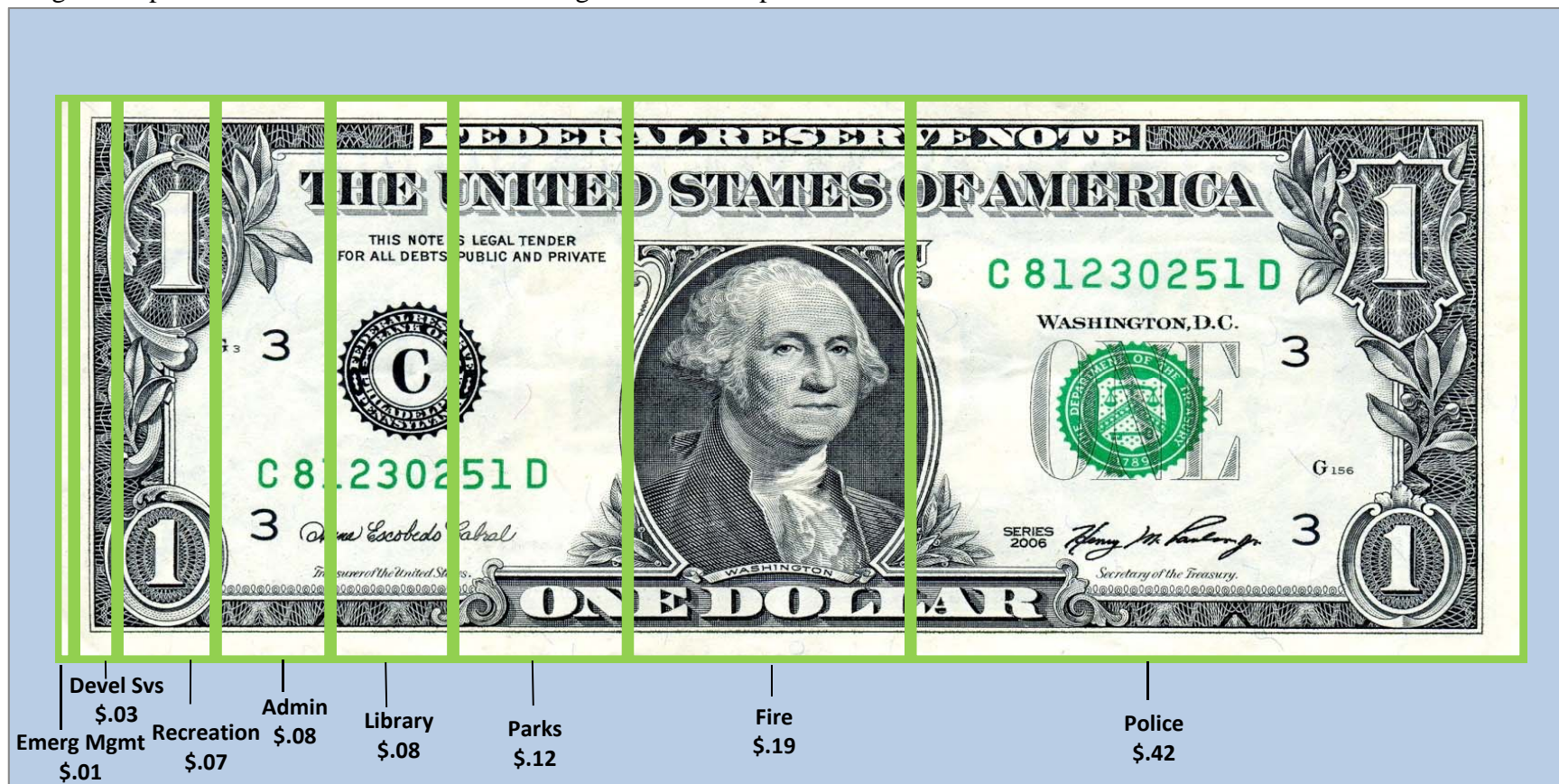


Fiscal Year 09/30/2019

# CITY OF SCOTTSBLUFF, NEBRASKA

## General Fund Expenditures

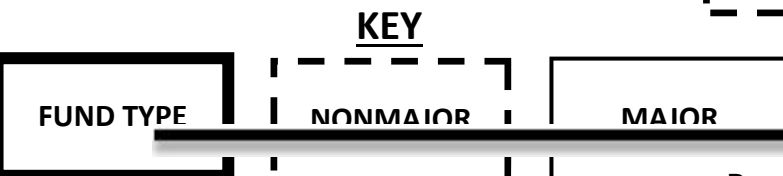
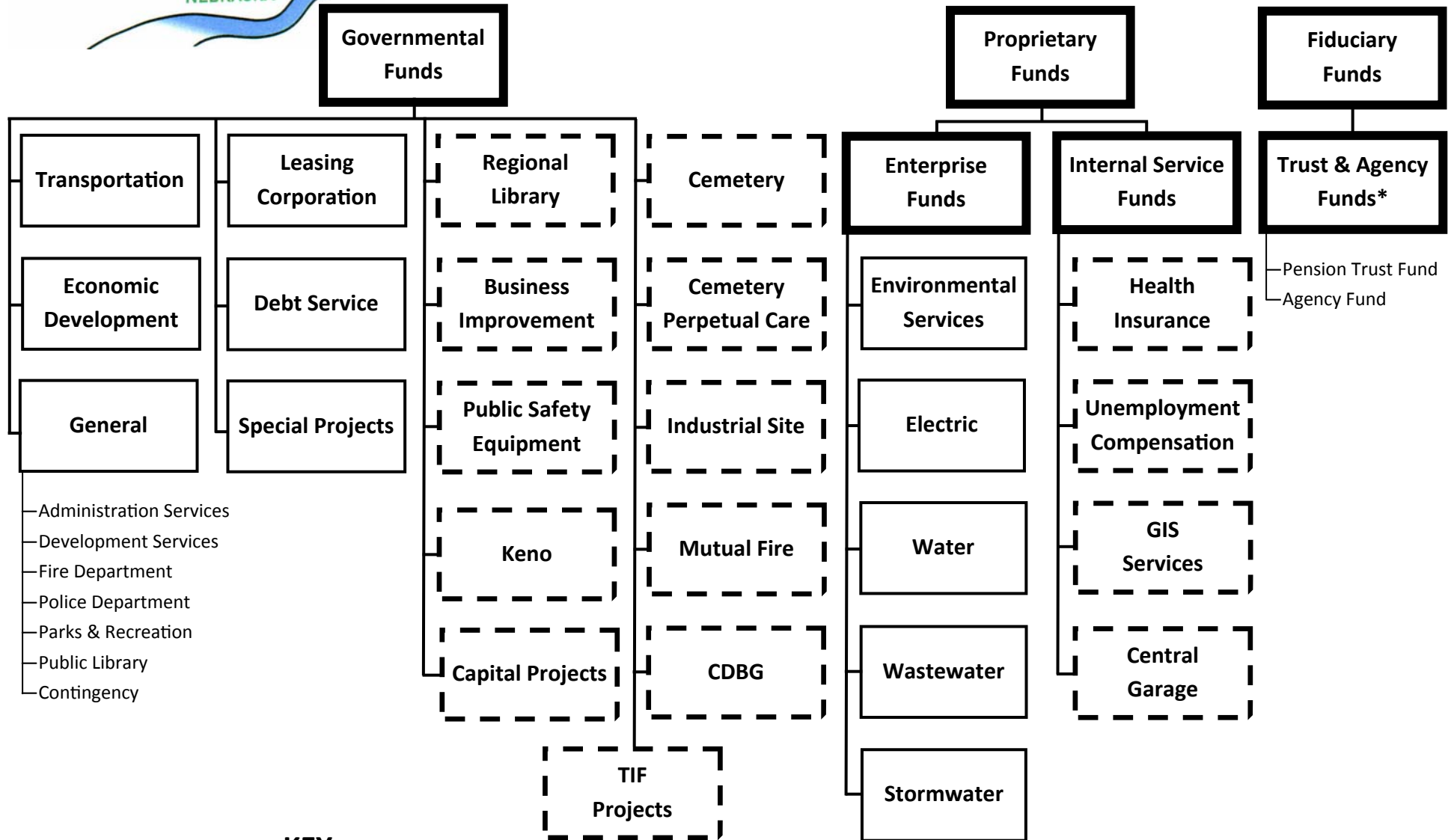
How is the money spent?? General Fund expenditures seem to cause the most concern for taxpayers as this Fund is a conglomerate of many Departments that provide services to the community most of which generate little or no revenue on their own. The General Fund, as noted previously is funded mostly by taxes and lease payments. The graphic below represents the portion of each dollar of budgeted expenditures for the General Fund that goes to each Department within the Fund.



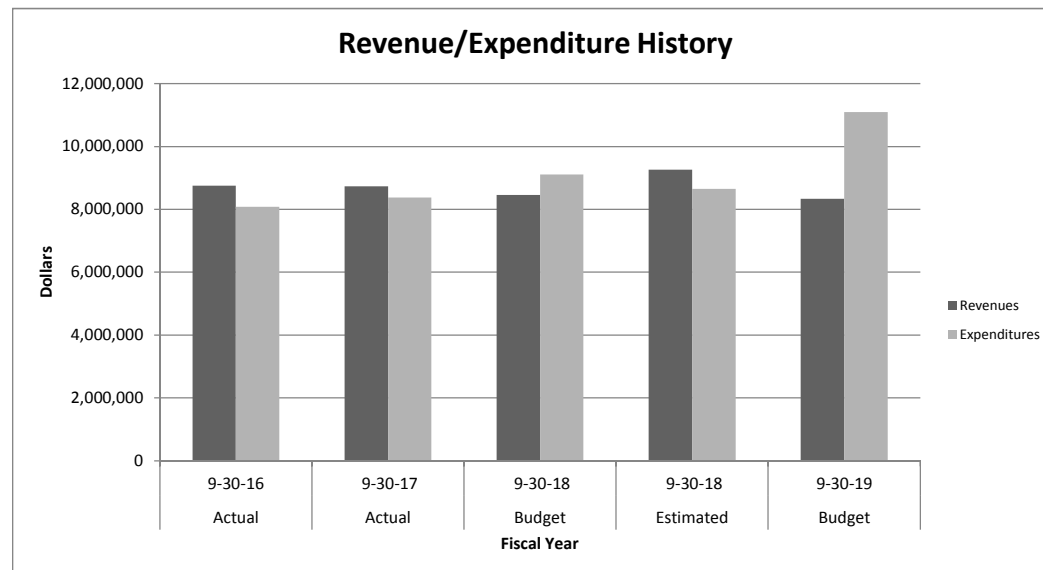


# CITY OF SCOTTSBLUFF, NEBRASKA

## Budget Fund Structure

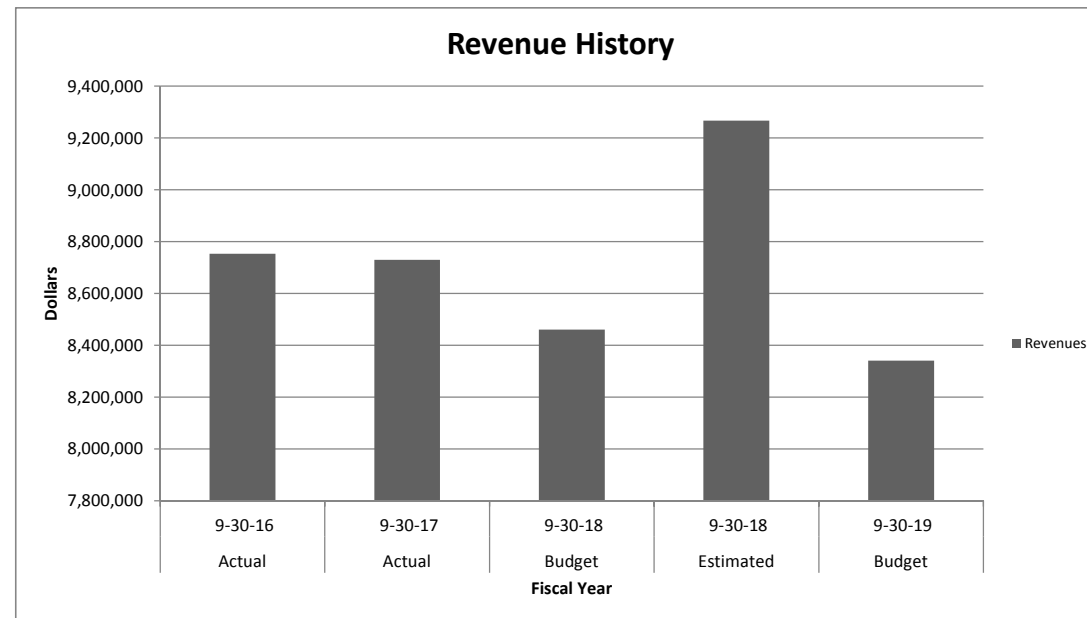


## Summary

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The General Fund is supported significantly by sales tax receipts and electric system lease payments (via transfer); other significant funding categories include state-shared, franchise payments, and user fees/charges.

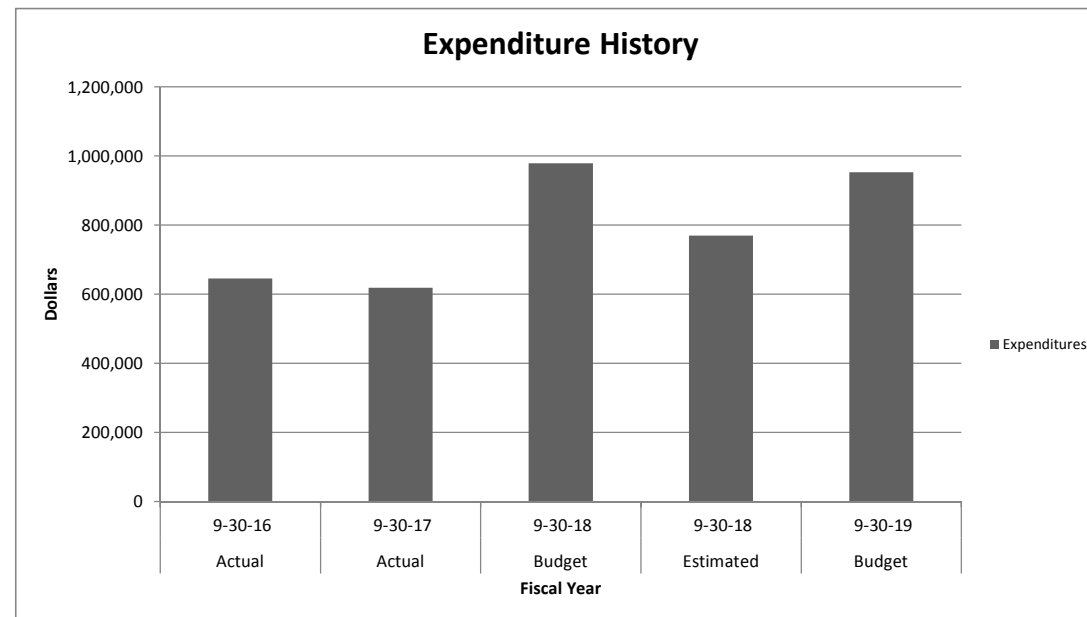
	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
LOCAL OPTION SALES TAX	4,647,650	4,598,376	4,417,779	2,332,822	4,417,779	4,241,068
PROPERTY TAX	157,954	157,816	175,000	39,234	175,000	175,000
OTHER TAX (FRANCHISE, OCCUPATION)	446,321	513,794	448,292	342,796	668,447	618,369
INTERGOVERNMENTAL (GRANTS)	24,758	12,068	-	480	480	-
CHARGES FOR SERVICES	651,529	563,104	504,206	195,669	490,466	436,658
MISCELLANEOUS REVENUES	83,874	109,305	29,825	602,947	609,766	32,759
INTEREST INCOME	17,284	41,388	15,000	32,921	35,000	20,000
TRANSFERS FROM OTHER FUNDS	2,723,365	2,734,145	2,870,250	1,634,034	2,870,250	2,816,750
<b>Total General Fund Revenues</b>	<b>8,752,735</b>	<b>8,729,997</b>	<b>8,460,352</b>	<b>5,180,903</b>	<b>9,267,188</b>	<b>8,340,604</b>





	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
PERSONNEL SERVICES	190,790	188,375	190,523	102,245	208,552	219,289
OPERATIONS & MAINTENANCE	371,871	351,673	538,556	226,044	560,967	471,471
CAPITAL OUTLAY	11,795	10,431	-	-	-	12,000
COUNCIL CONTINGENCY	67,228	68,201	250,000	-	-	250,000
TRANSFERS	4,000	-	-	-	-	-
<b>Total Administrative Services Department Expenditures</b>	<b>645,684</b>	<b>618,680</b>	<b>979,079</b>	<b>328,289</b>	<b>769,519</b>	<b>952,760</b>

	9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time	10	10	10	9	10
Part - Time	-	-	-	-	-



### Administrative Services Department

The Administrative Services Department encompasses allocated services from the City Manager, the Finance Department, Human Resources, Management Information Systems, the City Clerk and the City Council.



**Mission Statement**

The staff of the Development Services Department of the City of Scottsbluff are devoted to the preservation and protection of the health, safety and general welfare of each person who resides, works, is educated, and/or visits our City with diligence and without discrimination. We are further compelled and committed to the uniform application of our responsibilities and duties with respect to the moral and ethical consciousness, which is expected and required by a public servant.



The Development Services Department is responsible for the management and supervision of the planning, building and development functions of the City organization. The department is also responsible for administering the joint building inspection agreement and program with the City of Terrytown. The department administers the general development plan and serves in a staff advisor capacity on planning issues to the Planning Commission, Board of Adjustment, City Council and other City departments.

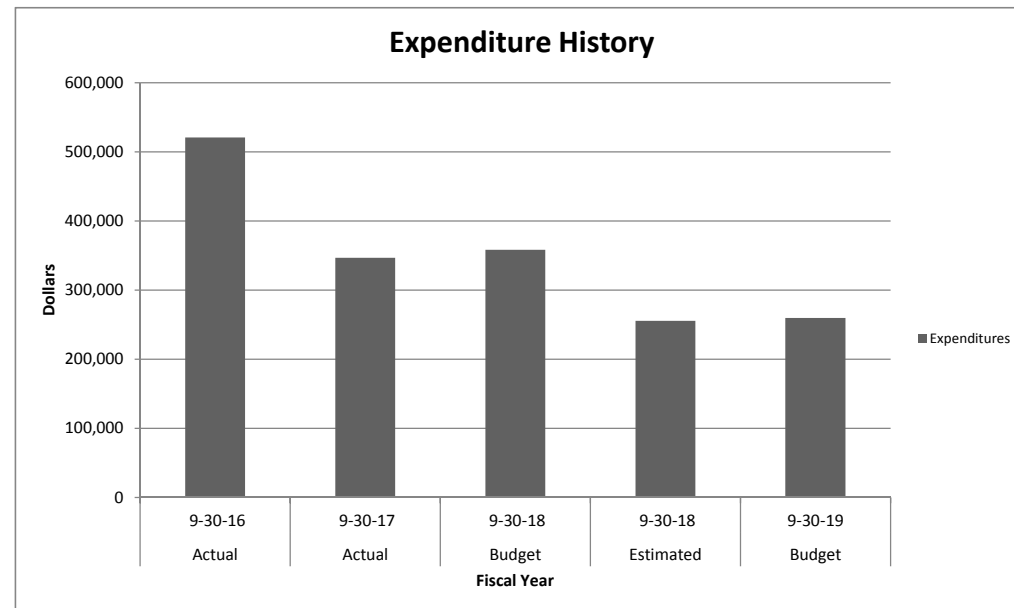
Among other specific duties, department staff members assist citizens with necessary permits and development plans, review building plans and plats, keep planning and zoning ordinances current, work with the City prosecutor to enforce the Scottsbluff Municipal Code, and provide information and assistance to economic development prospects.

In this budget year the Development Services Department will continue to assist in the development or management of specific projects to include, but not limited to, the following items and/or issues: a) expansion of inter-local agreements; b) integrate GIS within department activities and use with issuing of building permits and tracking inspections; c) maintain and improve the City's compliance with the Federal Flood Insurance Program; d) inventory of existing condition of infrastructure; e) impact development fees to pay for new infrastructure; f) policy for dedication for future infrastructure or land; g) working with the new storm water ordinance to make sure new construction will be in compliance with storm water guidelines. h) promotion of innovation to publications/cities/organizations; i) regionalism issues; j) participate in continued opportunities to integrate planning activities and infrastructure with Gering; k) participate in the strategic development of statewide, regional, and local water resource management and legislation; l) update development and zoning policies, procedures and codes; m) issues relative to community aesthetics.

Planning and organization efforts for these and other projects are contained within the proposed departmental budget.

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
PERSONNEL SERVICES	437,021	251,418	271,499	99,009	197,901	193,356
OPERATIONS & MAINTENANCE	76,714	88,034	86,906	29,948	57,336	66,406
TRANSFERS	7,000	7,000	-	-	-	-
<b>Total Development Services Department Expenditures</b>	<b>520,735</b>	<b>346,452</b>	<b>358,405</b>	<b>128,957</b>	<b>255,237</b>	<b>259,762</b>

	9-30-15	9-30-16	9-30-17	9-30-18	9-30-18
Full - Time	4	5	4	3	2
Part - Time	1	1	-	-	-



Elite Health Professional Medical Office Building  
42nd Street & Avenue I

**Mission Statement**

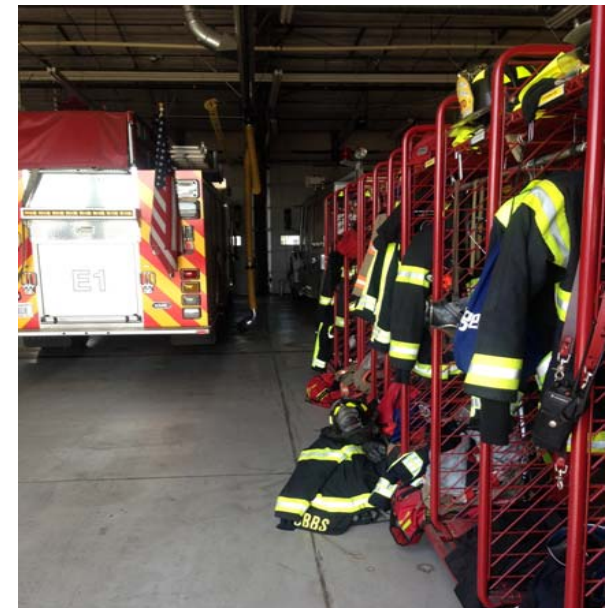
It shall be the mission of the men and women of the City of Scottsbluff Fire Department to, as one collective and cohesive team, provide for the life safety and community service needs of our service delivery area(s).

We shall reach out to our customers, both internal and external, and extend our collective hand to render whatever assistance we are able as we provide all of our customers with the most effective excellence in service delivery.



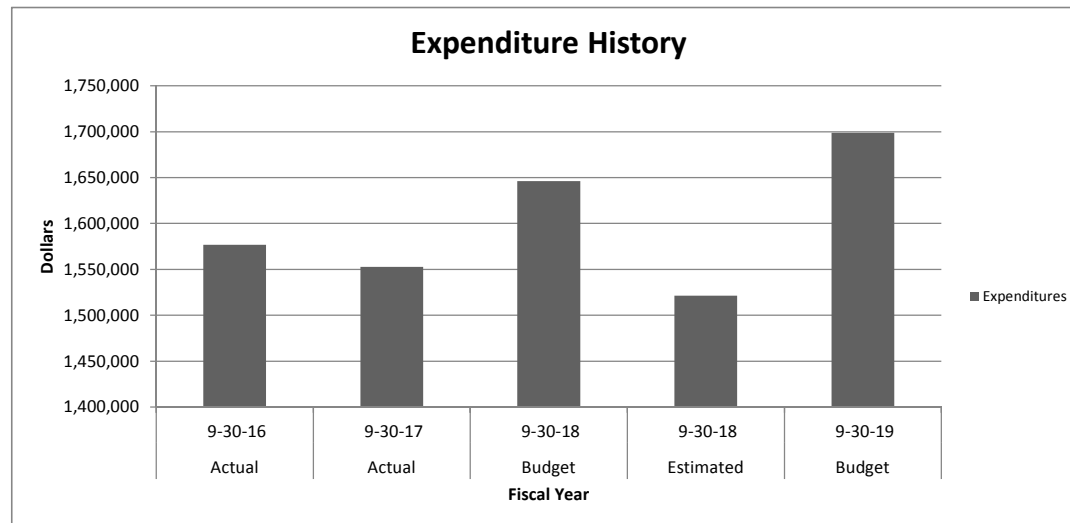
The Fire Department continues to offer a wide range of services to our customers which include: fire suppression (structural and wildland), emergency medical service, fire cause determination, hazardous material response and mitigation, rescue and special rescue, water related search/rescue and recovery, public education and community outreach programs.

Other emergency and non-emergency related services are offered as they are requested. We have begun a community outreach program that addresses training of personnel throughout the panhandle. It is our belief that the more interactions that takes place with the other agencies in the area the more efficient we will address the problems that arise in emergency management challenges.



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
PERSONNEL SERVICES	1,465,030	1,435,519	1,554,553	787,785	1,428,231	1,591,134
OPERATIONS & MAINTENANCE	111,613	117,138	91,622	41,021	93,094	107,798
CAPITAL OUTLAY	-	-	-	-	-	-
<b>Total Fire Department Expenditures</b>	<b>1,576,643</b>	<b>1,552,657</b>	<b>1,646,175</b>	<b>828,807</b>	<b>1,521,325</b>	<b>1,698,932</b>

	9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time	16	16	17	17	17
Part - Time	-	-	-	-	-





**Mission Statement**

The mission of the Scottsbluff Police Department is to enhance safety, service and trust with our community.

- Keep our community safe by preventing citizens from becoming victims of crime or from being injured in traffic collisions. This is our highest priority.
- Provide excellent service to the numerous requests we receive from the community. Our principle duty is to serve.
- Maintain the trust of our community. This trust provides every department member with the foundation required to carry out our duties. Without trust we simply do not have the authority to serve our public.

The phrase “with our community” is included to reflect our desire to work side by side, in partnership with our community as we collectively fulfill our mission.

The Scottsbluff Police Department strives to provide services for all individuals through aggressive enforcement efforts and community relations programs. In order to provide effective, courteous and professional services, the Department has prioritized various functions to include:



Officers Kuhlman & Massie

**Operations** - Officers respond to calls for service from the public, in addition to working cooperatively with other government agencies. Patrol Officers often encounter situations that require expertise and knowledge in recognizing and responding to social issues within the community. Societal standards present challenges that impact public safety and quality of life for all individuals living and visiting Scottsbluff. Training of personnel is paramount as it relates to addressing such issues as domestic violence, criminal investigations and increasing cyber-crime related activity.

**Training** – The Department strongly supports career development within all sections of the organization. Personnel frequently address complaints or questions from the public and personnel must be prepared to de-escalate tense and frustrated individuals, yet casually guide those seeking assistance. State law mandates sworn personnel receive annual training and certification in various disciplines, to include firearms and domestic violence training. Investigative and patrol personnel benefit from specialized training in areas such as drug recognition, crime scene processing and interview techniques.

**Specialized Services** – The Department supports and maintains a Specialized Weapons and Tactics Unit (SWAT) and a Bomb Disposal Unit. Current training and certification is a priority within those units. The Department also maintains a School Resource Officer position and a K-9 program. All of these units are critical to the law enforcement function.

**Emergency Management** – The Region 22 Emergency Management Director receives superintendence from the Police Chief. Region 22 encompasses Scotts Bluff and Banner Counties. Emergency preparedness and response to critical incidents is a priority for this position.

**Police Services** – The Department also moved into a new facility and now shares space with the Fire Department and Region 22 Emergency Management. Region 22 offices were re-located from the Scotts Bluff County Administration Building. Sharing of the same office workplace areas should greatly improve operations within the departments.

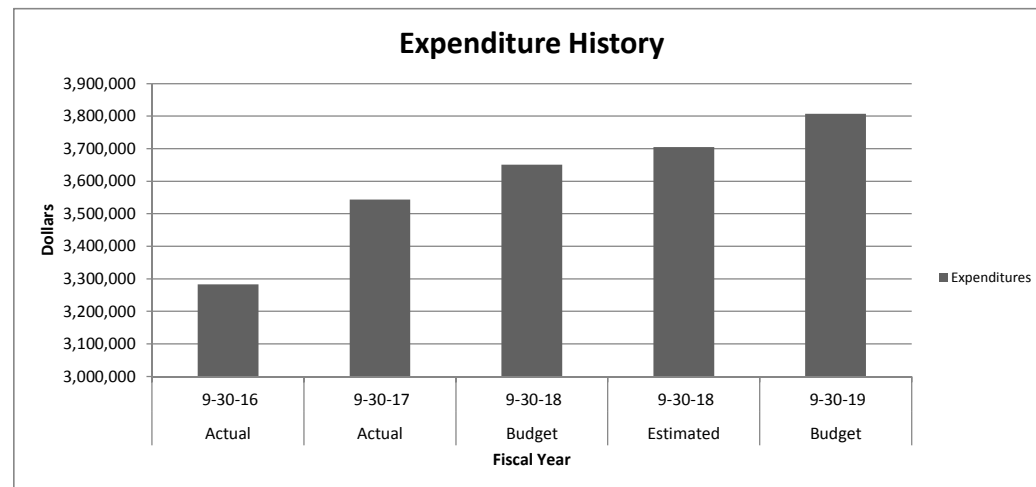
**Technology** – The Department has commenced transitioning to a management software program which greatly enhances interoperability with other local law enforcement agencies and the Scotts Bluff County Consolidated Communications Center. Connectivity in addition to information accessibility to data bases through Mobile Data Terminals for sworn personnel will be phased in dependent on funding sources.

**Community Policing** – The Department continues to develop Neighborhood Watch Groups and solicits volunteers into its Volunteers In Police Service program (VIPS).

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
PERSONNEL SERVICES	2,779,877	3,029,065	3,208,936	1,667,146	3,263,031	3,348,112
OPERATIONS & MAINTENANCE	503,412	514,210	442,179	234,169	442,180	459,184
PRE-84 PAYOUT/CONTINGENCY	-	-	-	-	-	-
<b>Total Police Department Expenditures</b>	<b>3,283,289</b>	<b>3,543,276</b>	<b>3,651,115</b>	<b>1,901,315</b>	<b>3,705,211</b>	<b>3,807,296</b>

	9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time	37	37	37	38	38
Part - Time	-	-	-	-	-



Chief Kevin Spencer, Scottsbluff Police Department



**Mission**

Lied Scottsbluff Public Library delivers high quality public education for all ages.

Pillar 1: Self-Directed Education'

Pillar 2: Research Assistance and Instruction

Pillar 3: Instructive and Enlightening Experiences

**Vision**

Vision: Through delivery of high quality public education for all, Lied Scottsbluff Public Library advances the economy, enhancing quality of life in our community.



*Youth area, Lied Scottsbluff Public Library*

Through the delivery of high quality public education for all, Lied Scottsbluff Public Library advances the economy, enhancing quality of life for all in our community. The library provides resources and ongoing programs for children, teens and adults and delivers exceptional customer service to all ages of the community from pre-school children to senior citizens.

***Of the library card holders, 62% are residents of Scottsbluff and 38% are non-residents. Of these, 75% are adults, 16% are teens and 9% are children.***

Among the programs and services offered at Lied Scottsbluff Public Library are the following: Homebound Book Delivery to the elderly and disabled, Spanish and Bilingual books, Novel Idea Book Club for adults, Braille and large print books for those with vision impairment, free Wi-Fi access, 25+ public computers, mobile printing, technology workshops, online research databases, local history and genealogy, pre-school story times, summer and winter reading programs for children, adults and teens, LEGO club and much more. Additionally, the library partners with many civic organizations, schools and businesses to further literacy and life-long learning for all ages.

The Lied Scottsbluff Public Library holds a Gold Level of Accreditation from the State of Nebraska Library Commission. The Library building was renovated in 2011 and is now a LEED Certified building.

*Lego Club, Lied Scottsbluff Public Library*

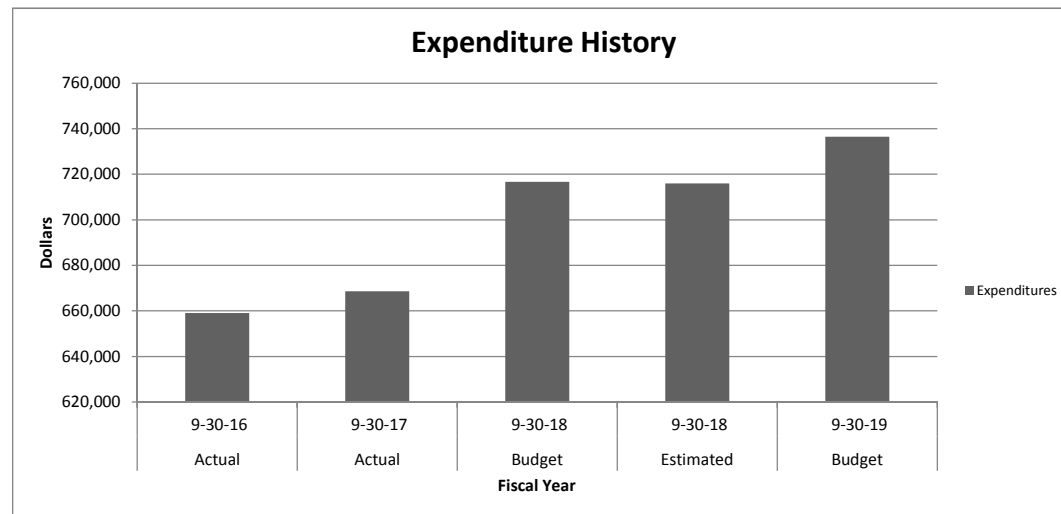




	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
PERSONNEL SERVICES	491,530	488,939	529,113	263,108	528,926	540,513
OPERATIONS & MAINTENANCE	167,501	179,609	187,554	102,033	187,073	195,978
CAPITAL OUTLAY	-	-	-	-	-	-
<b>Total Library Expenditures</b>	<b>659,031</b>	<b>668,548</b>	<b>716,667</b>	<b>365,141</b>	<b>715,999</b>	<b>736,491</b>

	9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time	7	7	7	7	7
Part - Time	4	4	4	4	4



Teen classes, Lied Scottsbluff Public Library



### Mission Statement

The mission of the Scottsbluff Park & Recreation Department is to strengthen community image and sense of place, support economic development, promote health and wellness, increase cultural unity, protect environmental resources and provide quality recreational experiences.

### **Parks & Recreation Department – General Fund**

The Parks and Recreation Department is comprised of the Parks, Recreation and Cemetery Divisions. The Park Division manages 47 sites including 23 parks, 2 tennis courts, 11 lighted baseball, and softball fields, 50 acres of competition and practice soccer fields, 4.89 miles of trail system with an additional 5 miles being developed (8 miles of ADA), 12 picnic shelters, 5 public restrooms, 14 playgrounds, visitor information center, 30 city blocks of urban landscaping, 11 blocks of landscaped medians and a 47-site full-service campground. The Park Division performs the maintenance and improvements to its 281-acre park system.



*Pioneer Park - 27th & Broadway*

Recreation Division is responsible for the staffing, programming and scheduling of the Westmoor Water Park and Pool. The Division provides over 50 community activities and events such as: Annual Harvest Night Festival, weekly Art in the Park classes, Annual Easter Egg Hunt, Music on Broadway concerts and street dances, Painting Classes, Daddy/Daughter Movie and Date Night, Adult Softball Leagues, Pickleball Leagues, Co-Ed Sand Volleyball Leagues, Movies in the Park, Jingle Jog, Flick-N-Float Teen Movie Nights, Kayaking Instruction courses and Disc Golf.

The Parks Department also received its 29<sup>th</sup> Tree City USA award in a row. The department will continue to strive to accomplish the City's Comprehensive Plan to improve the leisure services and focus on using the river as an attraction for tourists.



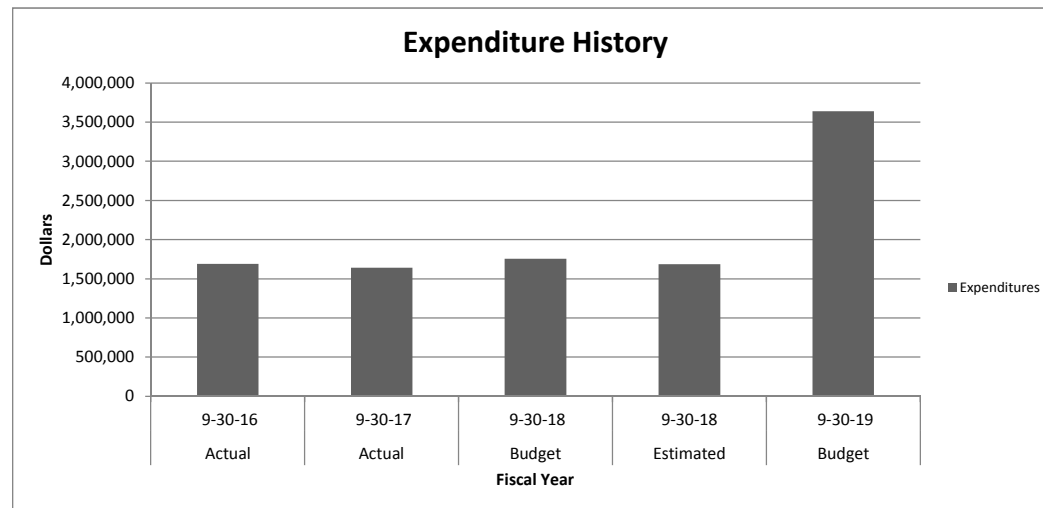
*Westmoor Park - 20th & Avenue I*



*Teen Flick-N-Float, Westmoor Waterpark*

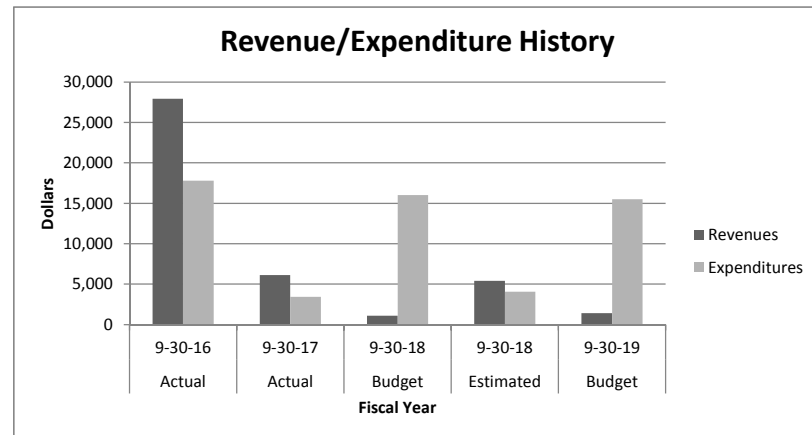
	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
PERSONNEL SERVICES	860,249	854,806	894,679	320,015	858,134	832,885
OPERATIONS & MAINTENANCE	798,134	776,511	822,368	339,693	811,221	807,487
CAPITAL OUTLAY	33,976	9,150	40,000	16,608	16,608	2,000,000
CONTINGENCY	-	-	-	-	-	-
<b>Total Parks &amp; Recreation Department Expenditures</b>	<b>1,692,359</b>	<b>1,640,467</b>	<b>1,757,047</b>	<b>676,316</b>	<b>1,685,963</b>	<b>3,640,372</b>

	9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time	11	11	11	10	9
Part - Time	1	-	1	-	-



Art in the Park Community Classes

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	34,030	44,174	33,174		46,895	48,245
INTEREST EARNINGS	187	412	100	312	400	400
MISCELLANEOUS	27,760	5,733	1,000	601	5,000	1,000
Total Available	61,977	50,319	34,274	913	52,295	49,645
<b>OPERATIONS &amp; MAINTENANCE</b>	17,272	2,181	16,000	1,120	4,050	15,500
Total Regional Library Expenditures	17,272	2,181	16,000	1,120	4,050	15,500
Accrual Adjustment	531	1,243				
Total Adjusted Expenditures	17,803	3,424	16,000	1,120	4,050	15,500
Cash Balance, September 30	44,174	46,895	18,274		48,245	34,145



### Regional Library Fund

The Regional Library Fund was established many years ago to handle State and Federal funds reimbursing the library for contractual services provided to other libraries in the Panhandle area and as reimbursement for being net lenders in cooperative interlibrary loan activities. Grant funds and contractual funds are now included here. Any balances in this fund are carried over to the start of the next fiscal year and a small portion of the balance supplements the regular library budget in lean years.



Lied Scottsbluff Public Library



**Mission Statement**

The staff of the Transportation Department of the City of Scottsbluff are responsible for providing prompt, professional and efficient service to the citizens of Scottsbluff and strive to maintain the best street network possible with public safety being of the highest priority.

The mission is accomplished through effective management, planning, street maintenance, capital projects, traffic control and snow removal.

The Transportation Fund provides for the operations of the Transportation Department. The Transportation Department is comprised of a Director, a Foreman, four Heavy Equipment Operators, six Motor Equipment Operators and a Clerical Technician.

The Transportation Department is responsible for street repairs from crack-sealing to snow removal to replacement. The Department paints striping for streets and crosswalks, sweeps streets, installs signs, repairs signal lights, installs holiday decorations, barricades streets and alleys, blades unsurfaced streets and alleys, mows public rights-of-way, controls snow and ice on roadways, controls mosquitoes, repairs catch basins, gravels unsurfaced streets and alleys, and repairs curbs and gutters. The Department also compiles various reports, such as lane-mile, inventory, one- and six-year street improvement plans, and handles citizen requests in a timely manner.

**Lane Miles** - a lane mile is an 11' lane of street one mile long. The City is responsible for 340 lane miles. It is 319 miles from Scottsbluff to Hastings. Maintaining 340 lane miles of street would be like sweeping, removing snow, striping, patching, signage and replacing sections of road surface as needed - on one lane of roadway from Scottsbluff to Hastings (plus 21 miles).

**Traffic Control** - the Transportation Division also oversees public roadway signs and 35 traffic control signals throughout the City. Of note, the State controls all traffic signals along Highway 26. The City assists the State of Nebraska in maintaining those traffic signals through changing light bulbs.

The Transportation Department will continue their inter-local agreements for painting and sweeping with the City of Terrytown. We will also be converting our records and drawings to the GIS system which will allow us to track street maintenance electronically.

We will continue to chip seal residential streets and work on mill and overlay of mains throughout the City in 5 year increments.



18th Street & 3rd Avenue

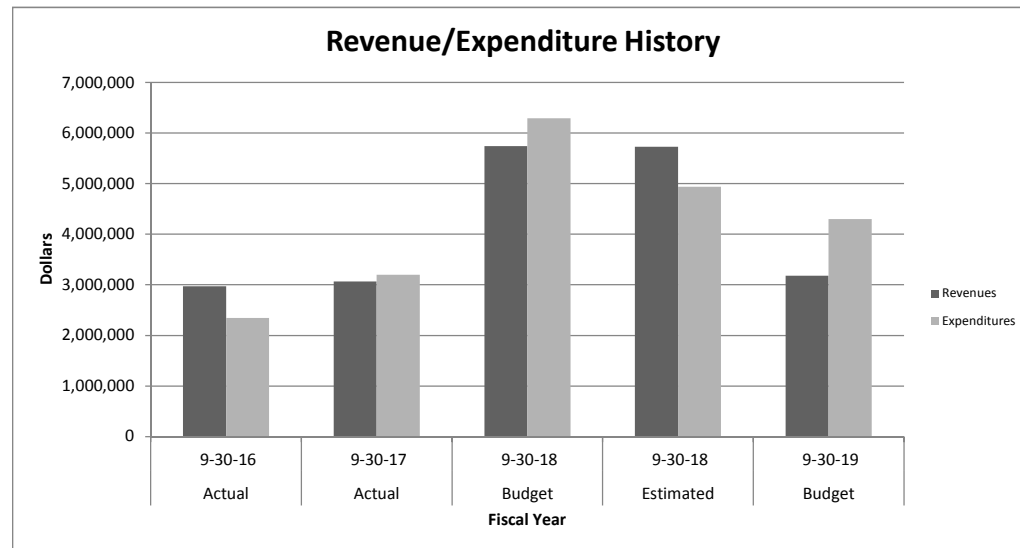


5th Avenue

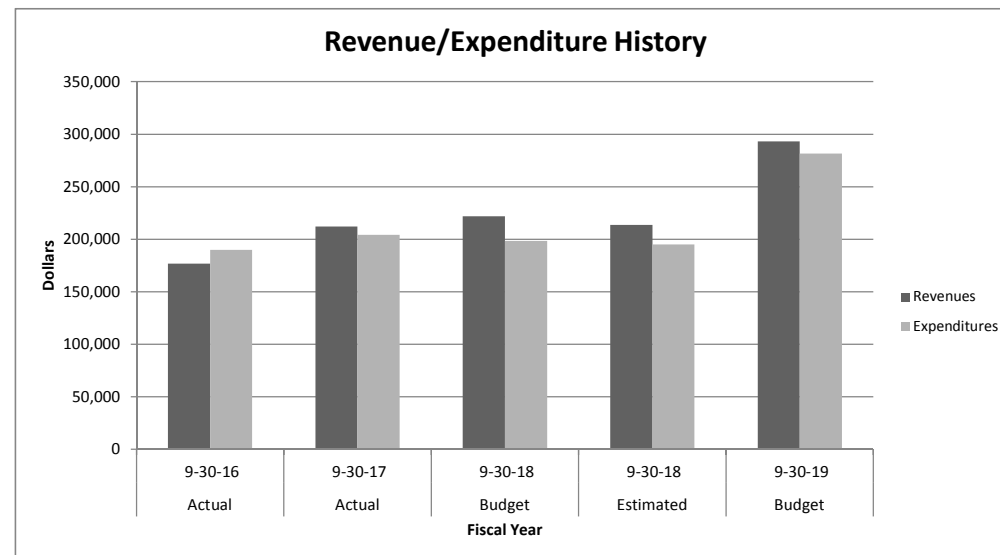


East 29th Street

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	2,057,193	2,685,992	2,146,031		2,558,311	3,347,781
HIGHWAY USER TAX	1,503,711	1,585,589	1,618,729	823,728	1,618,729	1,766,708
PROPERTY TAX	496,354	496,441	550,493	123,419	550,493	550,493
LOCAL OPTION SALES TAX	379,460	354,706	353,438	169,557	353,438	339,300
OTHER TAXES	282,755	284,401	230,000	138,223	240,826	230,000
INTERGOVERNMENTAL & GRANTS	293,382	305,090	280,362	284,662	309,390	284,662
BOND ISSUANCE/MISCELLANEOUS REVENUES	6,423	22,023	2,699,200	236,776	2,640,235	-
INTEREST INCOME	10,639	21,120	13,000	14,698	17,000	10,000
<b>Total Available</b>	<b>5,029,917</b>	<b>5,755,363</b>	<b>7,891,253</b>	<b>1,791,062</b>	<b>8,288,422</b>	<b>6,528,944</b>
PERSONNEL SERVICES	992,525	892,554	946,418	492,254	943,101	970,672
OPERATIONS & MAINTENANCE	889,414	940,886	1,239,866	580,144	1,305,886	1,151,228
CAPITAL OUTLAY	175,703	618,695	3,369,440	117,349	2,156,099	1,047,493
TRANSFERS	52,372	52,070	52,000	26,000	52,000	52,000
DEBT SERVICE	266,624	723,774	483,555	472,928	483,555	879,343
CONTINGENCY	-	-	200,000	-	-	200,000
<b>Total Transportation Expenditures</b>	<b>2,376,638</b>	<b>3,227,979</b>	<b>6,291,279</b>	<b>1,688,675</b>	<b>4,940,641</b>	<b>4,300,736</b>
Accrual Adjustment	(32,713)	(30,927)				
<b>Total Adjusted Expenditures</b>	<b>2,343,925</b>	<b>3,197,052</b>	<b>6,291,279</b>	<b>1,688,675</b>	<b>4,940,641</b>	<b>4,300,736</b>
<b>Cash Balance, September 30</b>	<b>2,685,992</b>	<b>2,558,311</b>	<b>1,599,974</b>		<b>3,347,781</b>	<b>2,228,208</b>
	-	-				
	Full - Time	9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
	Part - Time	15	15	13	14	14
		-	-	-	-	-



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19					
Cash Balance, October 1	21,140	8,136	(11,995)		15,946	34,495					
PERMITS	2,525	2,600	1,500	1,100	2,500	2,500					
RECORDINGS	1,435	1,610	1,900	750	1,700	1,700					
OPENINGS	39,150	39,150	58,800	22,550	50,000	50,000					
TRANSFER FROM CEMETERY PERPTUAL FUND	100,000	130,000	130,000	65,000	130,000	210,000					
SALES OF ASSETS	30,420	34,420	25,200	15,835	25,200	25,000					
FOUNDATION FEE	3,200	4,200	4,500	1,350	4,000	4,000					
INTEREST EARNINGS	53	27	15	183	200	100					
MISCELLANEOUS	-	-	-	17	17	-					
Total Available	197,923	220,143	209,920	106,785	229,563	327,795					
PERSONNEL SERVICES	149,816	153,044	158,899	73,504	158,049	160,434					
OPERATIONS & MAINTENANCE	39,696	34,703	39,586	10,582	37,019	41,162					
CAPITAL OUTLAY	-	17,000	-	-	-	80,000					
Total Cemetery Expenditures	189,512	204,747	198,485	84,086	195,068	281,596					
Accrual Adjustment	275	(550)									
Total Adjusted Expenditures	189,787	204,197	198,485	84,086	195,068	281,596					
Cash Balance, September 30	8,136	15,946	11,435		34,495	46,199					
	-	-									
	Full - Time  Part - Time	9-30-15		9-30-16		9-30-17		9-30-18		9-30-19	
		2		2		2		2		2	
		-		-		-		-		-	

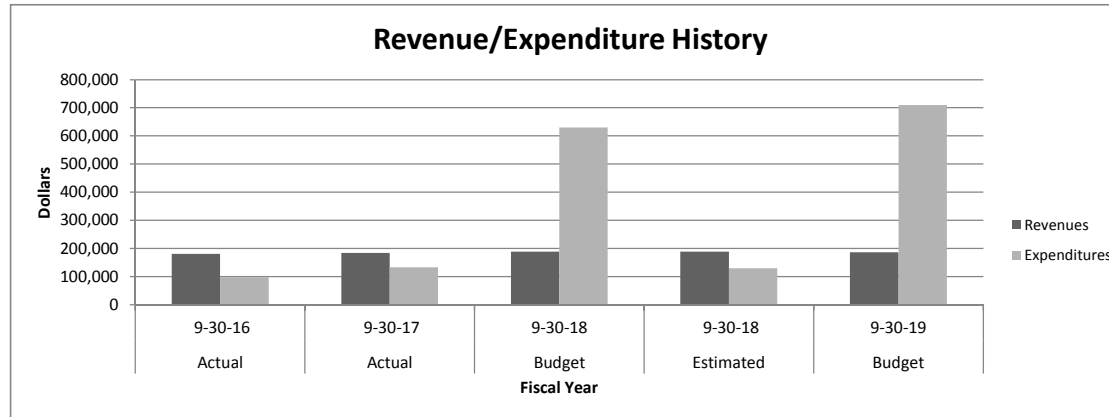
**CEMETERY FUND**

The Cemetery Fund provides for the operations of the Cemetery Division of the Parks and Recreation Department. Fairview Cemetery is a 40-acre facility with over 16,000 headstones to maintain.



The general activities of the division include mowing, watering, sodding, seeding, applying chemicals, forestry, opening and closing gravesites, cremation burials lot care, grave site location, genealogy and lot sales.

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	531,680	614,330	672,662		665,412	724,067
PROPERTY TAX	121,692	121,745	135,000	30,267	135,000	135,000
OTHER TAXES	38,523	38,228	30,000	18,581	32,655	30,000
PERPETUAL CARE CHARGE	17,550	17,700	21,600	8,200	16,500	17,000
INTEREST EARNINGS	2,647	5,881	2,000	4,327	4,500	4,000
<b>Total Available</b>	<b>712,092</b>	<b>797,884</b>	<b>861,262</b>	<b>61,375</b>	<b>854,067</b>	<b>910,067</b>
ACQUISITION OF PROPERTY	-	-	500,000	-	-	500,000
TRANSFER TO CEMETERY	100,000	130,000	130,000	65,000	130,000	210,000
<b>Total Cemetery Perpetual Care Expenditures</b>	<b>100,000</b>	<b>130,000</b>	<b>630,000</b>	<b>65,000</b>	<b>130,000</b>	<b>710,000</b>
Accrual Adjustment	(2,238)	2,472				
<b>Total Adjusted Expenditures</b>	<b>97,762</b>	<b>132,472</b>	<b>630,000</b>	<b>65,000</b>	<b>130,000</b>	<b>710,000</b>
<b>Cash Balance, September 30</b>	<b>614,330</b>	<b>665,412</b>	<b>231,262</b>		<b>724,067</b>	<b>200,067</b>



### The Cemetery Perpetual Care Fund

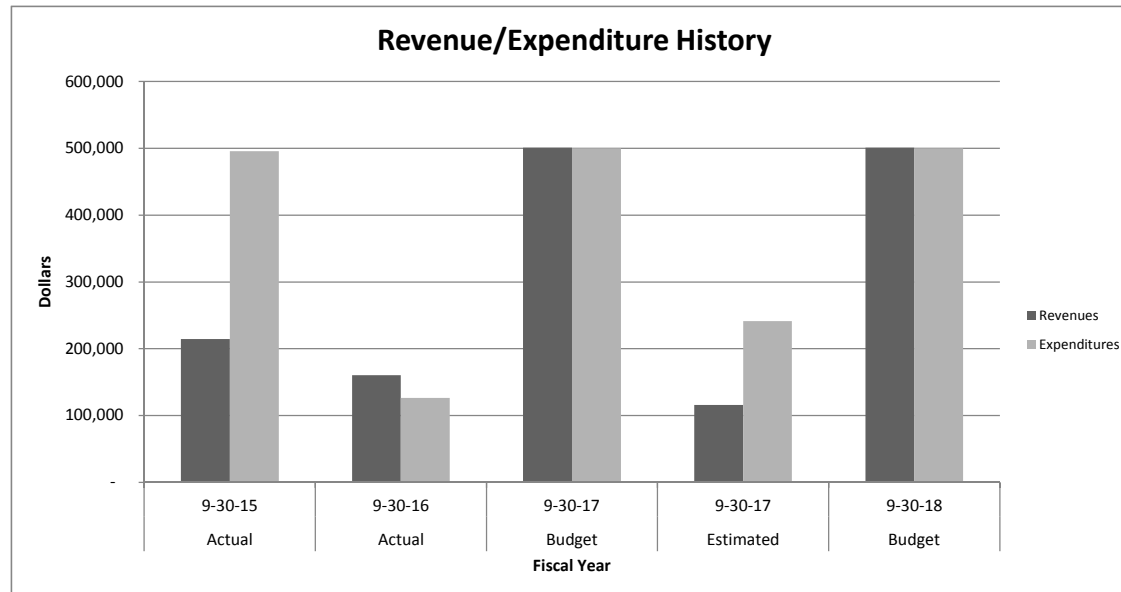
The Cemetery Perpetual Care Fund is established by State statute for the perpetual care, maintenance and improvement of the Fairview Cemetery. This fund receives revenue from a dedicated property tax levy and through perpetual care assessments from non-Scottsbluff resident users. The annual revenues into this fund are transferred to the Cemetery Fund to support operations, maintenance and capital improvement activities.

*Fairview Cemetery, Scottsbluff*





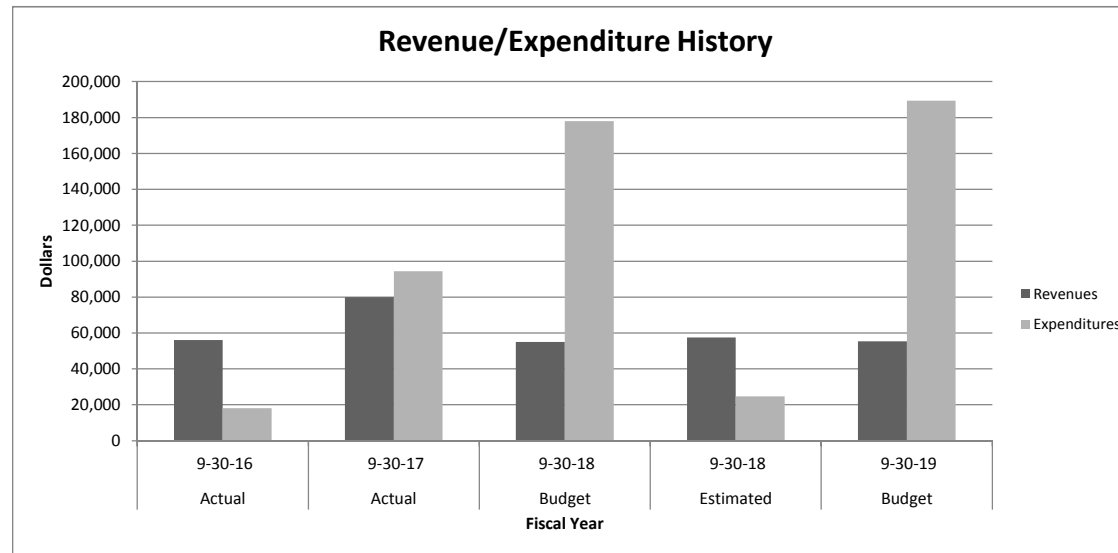
	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	486,473	205,276	193,625		239,469	114,290
INTERGOVERNMENTAL & GRANTS	20,950	18,853	-	10,750	10,750	-
RETAIL BUSINESS OCCUPATION TAX	143,034	126,999	-	65,247	100,000	-
CHARGES FOR SERVICES	16,775	-	-	-	-	-
MISCELLANEOUS SPECIAL PROJECT REVENUES	31,429	12,491	500,000	3,242	3,500	500,000
INTEREST EARNINGS	2,370	2,083	1,000	1,630	1,700	1,000
<b>Total Available</b>	<b>701,031</b>	<b>365,702</b>	<b>694,625</b>	<b>80,869</b>	<b>355,419</b>	<b>615,290</b>
RETAIL BUSINESS OCCUPATION TAX	120,949	91,393	-	63,223	100,000	-
SPECIAL PROJECTS EXPENDITURES	41,535	15,673	500,000	14,022	14,021	500,000
CAPITAL OUTLAY	-	-	-	-	127,108	-
<b>Total Special Projects Expenditures</b>	<b>162,484</b>	<b>107,066</b>	<b>500,000</b>	<b>77,244</b>	<b>241,129</b>	<b>500,000</b>
Accrual Adjustment	333,271	19,167				
<b>Total Adjusted Expenditures</b>	<b>495,755</b>	<b>126,233</b>	<b>500,000</b>	<b>77,244</b>	<b>241,129</b>	<b>500,000</b>
Cash Balance, September 30	205,276	239,469	194,625		114,290	115,290



### Special Projects Fund

The Special Projects Fund is a “catch-all” fund for projects which do not fit neatly into other funds. Typically, projects in this fund are the result of reimbursement grants, transfers from other funds, or other revenues which are specifically tied to a particular expenditure. A significant sum is usually included in the “Miscellaneous” expenditure and revenue accounts of the fund to allow any unanticipated activity to fit under the authorized budget.

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	214,781	252,732	285,598		238,286	271,208
PROPERTY TAX	51,278	49,943	54,100	10,472	54,100	54,100
OTHER TAXES	1,676	3,140	200	1,670	1,803	200
MISCELLANEOUS	2,000	25,000	-	-	-	-
INTEREST EARNINGS	1,068	1,950	800	1,575	1,700	1,000
<b>Total Available</b>	<b>270,803</b>	<b>332,766</b>	<b>340,698</b>	<b>13,717</b>	<b>295,889</b>	<b>326,508</b>
PERSONNEL SERVICES	1,635	1,919	3,500	1,169	3,500	9,500
OPERATIONS & MAINTENANCE	11,667	10,742	14,500	14,925	21,181	15,967
CAPITAL OUTLAY	56,584	30,908	60,000	-	-	64,000
CONTINGENCY	-	-	100,000	-	-	100,000
<b>Total Business Improvement District Expenditures</b>	<b>69,886</b>	<b>43,569</b>	<b>178,000</b>	<b>16,094</b>	<b>24,681</b>	<b>189,467</b>
Accrual Adjustment	(51,815)	50,911				
<b>Total Adjusted Expenditures</b>	<b>18,071</b>	<b>94,480</b>	<b>178,000</b>	<b>16,094</b>	<b>24,681</b>	<b>189,467</b>
Cash Balance, September 30	252,732	238,286	162,698		271,208	137,041



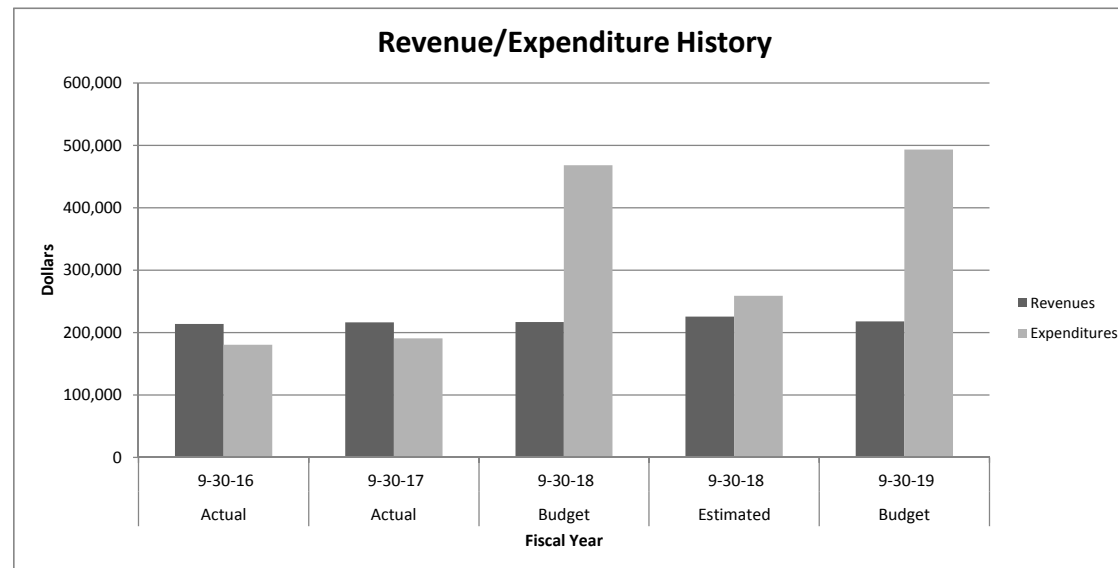
Broadway, downtown Scottsbluff

### Business Improvement District Fund

The Business Improvement District Fund is provided for the operations and maintenance of the Off-street Downtown Parking District. This budget receives oversight from the Business Improvement District Board which represents property owners and operators in the District. The City's Development Services Department provides staff assistance to the board.



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	380,283	413,286	434,912		439,307	406,169
PROPERTY TAX	158,857	158,718	176,000	39,459	176,000	176,000
OTHER TAXES	50,222	49,838	40,000	24,224	43,461	40,000
INTERGOVERNMENTAL & GRANTS	2,981	4,389	-	3,819	3,819	-
INTEREST EARNINGS	1,572	3,554	1,000	2,330	2,500	2,000
<b>Total Available</b>	<b>593,915</b>	<b>629,785</b>	<b>651,912</b>	<b>69,832</b>	<b>665,087</b>	<b>624,169</b>
FIRE DEPARTMENT	3,202	4,984	-	5,000	25,604	31,004
POLICE DEPARTMENT	79,874	124,645	268,125	190,771	233,314	234,564
EMERGENCY MANAGEMENT DEPARTMENT	-	-	-	-	-	28,000
LIBRARY (SECURITY CAMERAS)	-	5,739	-	-	-	-
DEBT SERVICE	63,521	58,794	-	-	-	-
CONTINGENCY	-	-	200,000	-	-	200,000
<b>Total Public Safety Expenditures</b>	<b>146,597</b>	<b>194,162</b>	<b>468,125</b>	<b>195,771</b>	<b>258,918</b>	<b>493,568</b>
Accrual Adjustment	34,032	(3,684)				
<b>Total Adjusted Expenditures</b>	<b>180,629</b>	<b>190,478</b>	<b>468,125</b>	<b>195,771</b>	<b>258,918</b>	<b>493,568</b>
Cash Balance, September 30	413,286	439,307	183,787		406,169	130,601

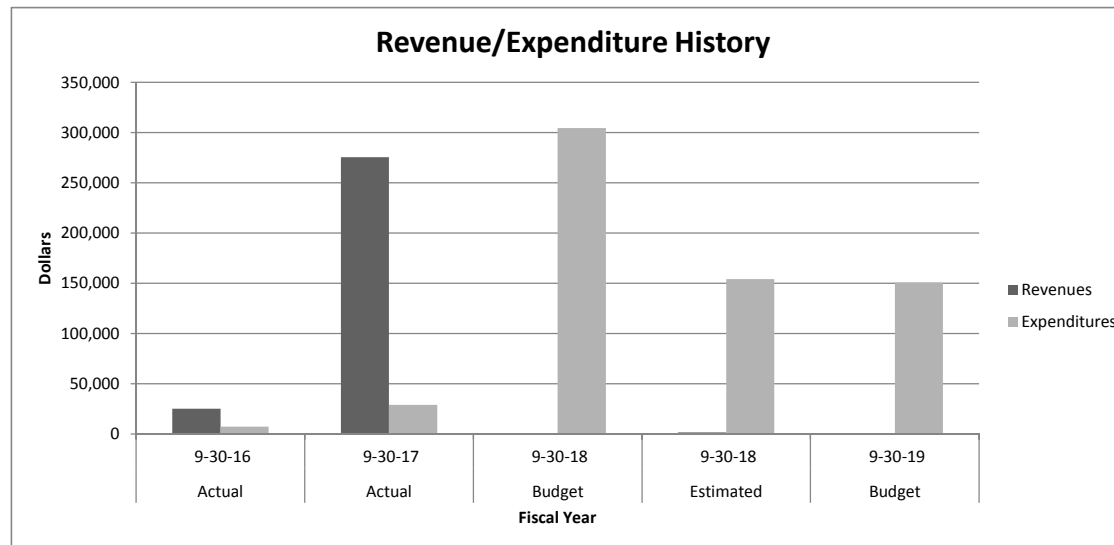


## Public Safety Fund

The Public Safety Fund is established by State statute for the purposes of "purchasing and maintaining public safety equipment, including, but not limited to, vehicles or rescue or emergency first-aid equipment for a fire or police department..., for purchasing real estate for fire or police station quarters or facilities, for erecting, building, altering, or repairing fire or police station quarters or facilities, for purchasing, installing, and equipping an emergency alarm or communication system, or for paying off bonds."



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	56,953	74,892	326,422		321,376	168,776
SALE OF ASSETS	24,740	265,026	-	-	-	-
SALE OF FARM ASSETS	-	7,609	-	-	-	-
INTEREST EARNINGS	329	2,805	100	1,351	1,400	200
<b>Total Available</b>	<b>82,022</b>	<b>350,332</b>	<b>326,522</b>	<b>1,351</b>	<b>322,776</b>	<b>168,976</b>
DEPARTMENTAL SUPPLIES	1,465	-	-	-	-	-
CONTRACTUAL SERVICES	4,480	8,241	1,000	-	500	500
IRRIGATION TAX	1,459	-	-	-	-	-
DEVELOPMENT/CAPITAL OUTLAY	-	20,354	150,000	-	-	50,000
TRANSFERS TO OTHER FUNDS	-	-	153,500	153,500	153,500	100,000
<b>Total Industrial Sites Expenditures</b>	<b>7,404</b>	<b>28,595</b>	<b>304,500</b>	<b>153,500</b>	<b>154,000</b>	<b>150,500</b>
Accrual Adjustment	(274)	362				
<b>Total Adjusted Expenditures</b>	<b>7,130</b>	<b>28,956</b>	<b>304,500</b>	<b>153,500</b>	<b>154,000</b>	<b>150,500</b>
Cash Balance, September 30	74,892	321,376	22,022		168,776	18,476



#### Industrial Sites Fund

This Fund is used to track the operation of the City's industrial site located at Highway 26 on the south-east corner of the City.

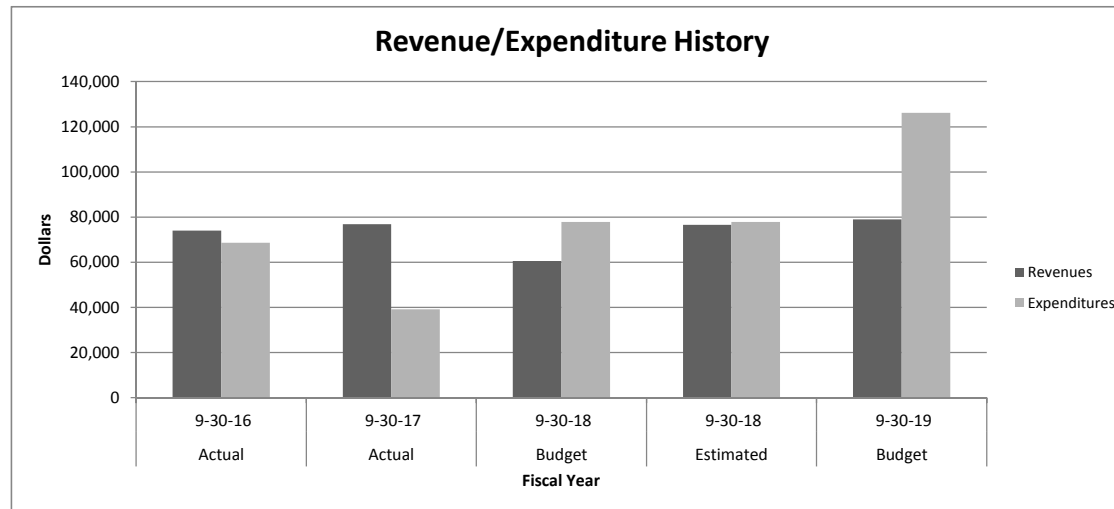
Revenues in this fund were primarily derived from the operation of a farm on the unused portion of the site and from the sale of property on the site.

**KENO Fund**

**Fund 223**

**Summary**

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	178,039	183,476	184,276		221,162	219,962
KENO PROCEEDS	73,211	74,814	60,000	43,641	75,000	78,000
INTEREST EARNINGS	789	1,971	500	1,405	1,600	1,000
INTERGOVERNMENTAL & GRANTS	-	-	-	-	-	-
<b>Total Available</b>	<b>252,039</b>	<b>260,261</b>	<b>244,776</b>	<b>45,046</b>	<b>297,762</b>	<b>298,962</b>
<b>PARKS</b>	<b>46,459</b>	<b>36,660</b>	<b>44,500</b>	<b>13,498</b>	<b>44,500</b>	<b>108,900</b>
RECREATION	6,134	2,693	6,300	-	6,300	-
FIRE PREVENTION	2,610	-	-	-	-	500
LIBRARY - SPECIAL COLLECTIONS	4,676	2,739	3,000	-	3,000	3,000
OLD WEST BALLON FEST	10,000	10,000	10,000	-	10,000	10,000
SCOTTS BLUFF COUNTY PUBLIC TRANSIT	-	-	14,000	13,736	13,740	3,736
TREE PLANTING	1,029	795	-	260	260	-
<b>Total Keno Expenditures</b>	<b>70,908</b>	<b>52,887</b>	<b>77,800</b>	<b>27,494</b>	<b>77,800</b>	<b>126,136</b>
Accrual Adjustment	(2,345)	(13,788)				
<b>Total Adjusted Expenditures</b>	<b>68,563</b>	<b>39,099</b>	<b>77,800</b>	<b>27,494</b>	<b>77,800</b>	<b>126,136</b>
Cash Balance, September 30	183,476	221,162	166,976		219,962	172,826



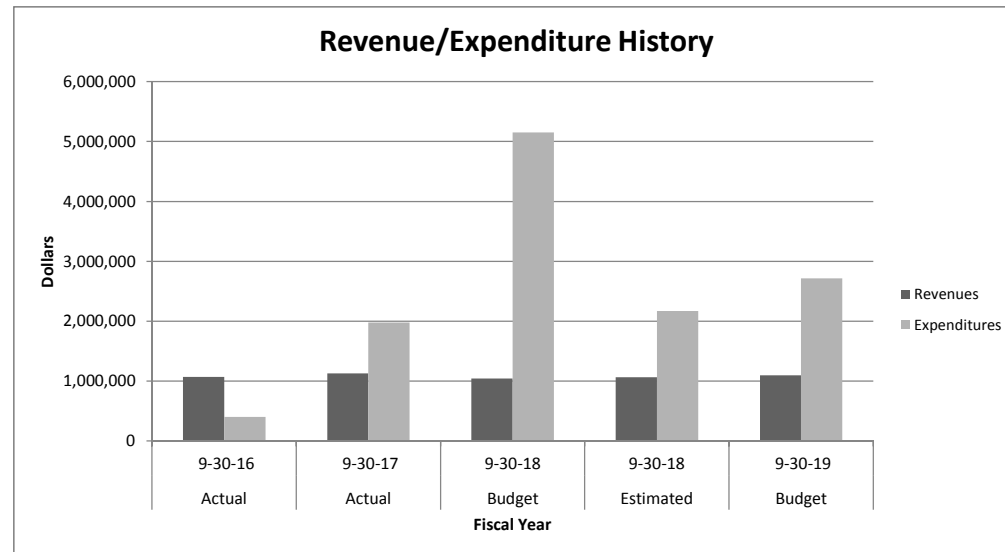
**KENO Fund**

The KENO Fund receives royalty revenue from the operation of Scotts Bluff County approved KENO facilities in the City of Scottsbluff. Currently, the City receives 5% of gross revenues from KENO satellite operations and 1% of gross revenues from the main KENO parlor at the intersection of Avenue I and South Beltline Hwy. Pursuant to State statute, these funds may be used for "community betterment" purposes.



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	5,609,555	6,281,369	5,099,703		5,433,335	4,326,244
LOCAL OPTION SALES TAX	1,004,938	990,244	911,970	500,236	911,970	875,491
PROGRAM INCOME	37,148	80,883	106,366	69,107	110,366	194,625
INTEREST EARNINGS	27,696	56,160	20,000	35,129	40,000	25,000
<b>Total Available</b>	<b>6,679,337</b>	<b>7,408,656</b>	<b>6,138,039</b>	<b>604,472</b>	<b>6,495,671</b>	<b>5,421,360</b>
PERSONNEL COSTS	-	12,803	101,959	47,757	101,877	104,170
OPERATIONS & MAINTENANCE	379,664	109,638	215,750	20,563	67,550	107,550
ECONOMIC DEVELOPMENT	-	1,912,143	4,835,036	1,029,975	2,000,000	2,500,000
<b>Total Economic Development Expenditures</b>	<b>379,664</b>	<b>2,034,583</b>	<b>5,152,745</b>	<b>1,098,295</b>	<b>2,169,427</b>	<b>2,711,720</b>
Accrual Adjustment	18,304	(59,262)				
<b>Total Adjusted Expenditures</b>	<b>397,968</b>	<b>1,975,321</b>	<b>5,152,745</b>	<b>1,098,295</b>	<b>2,169,427</b>	<b>2,711,720</b>
Assigned fund balance - Industrial Park/Housing Devel.	-	-	-	-	2,000,000	2,000,000
<b>UNASSIGNED CASH BALANCE</b>			<b>985,294</b>		<b>2,326,244</b>	<b>709,640</b>
Cash Balance, September 30	6,281,369	5,433,335	985,294		4,326,244	2,709,640

	9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time	-	-	-	1	1
Part - Time	-	-	-	-	-



### Economic Development Fund

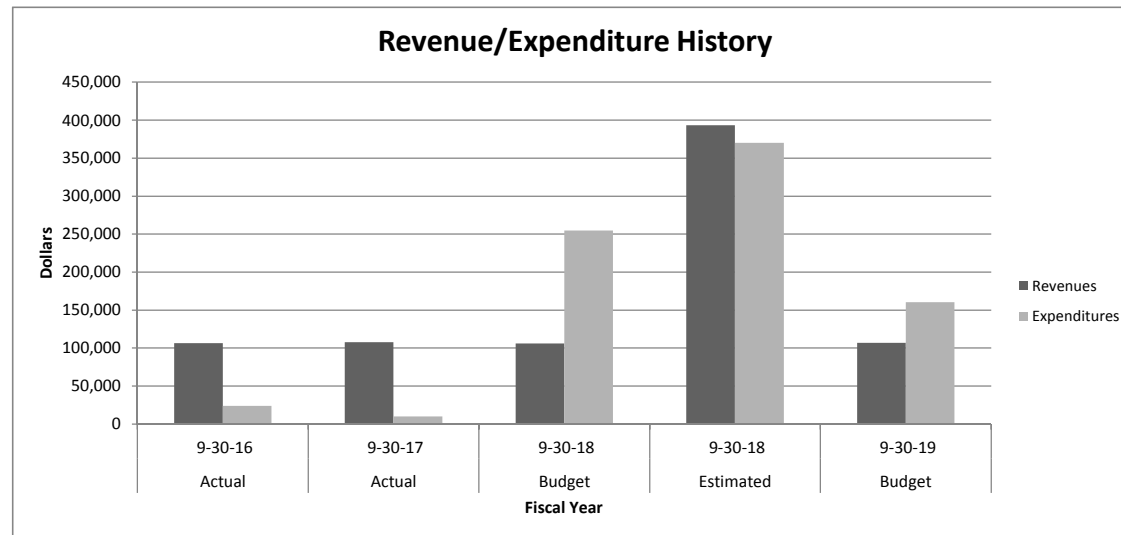
The Economic Development Fund receives revenues and funds projects as part of the City's LB840 Economic Development Program. This program, authorized under the Nebraska Local Option Municipal Economic Development Act of 1991, allows sales tax receipts to be specifically earmarked for economic development activities.

The intent of the program is to create jobs in and around the City of Scottsbluff. Eligible businesses include those in manufacturing, interstate commerce, value-added agriculture and telecommunications. Monies may be used to provide job credits, buy land and retain technical expertise on behalf of an eligible business.

To date the City of Scottsbluff has funded over \$9 million in grants and loans via the LB840 Economic Development Program to promote growth and development in and around Scottsbluff.

The LB840 program is administered by the City Manager, who receives guidance and oversight from two citizen committees. The City Council retains the final authority for disbursement of funds. The LB840 program sunsets in October, 2025.

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	72,546	154,987	251,483		252,784	276,078
MUTUAL AID - FIRE	105,696	105,696	105,696	52,848	105,696	105,696
INTEREST EARNINGS	616	2,109	500	1,745	2,000	1,200
GRANT	-	-	-	285,715	285,715	-
<b>Total Available</b>	<b>178,858</b>	<b>262,792</b>	<b>357,679</b>	<b>340,308</b>	<b>646,195</b>	<b>382,974</b>
SUPPLIES	9,907	9,363	10,000	5,232	10,000	10,000
CONTRACTUAL SERVICES	-	-	39,880	19,970	26,209	15,500
EQUIPMENT	639	-	35,000	333,908	333,908	35,000
STRUCTURES	-	-	70,000	-	-	-
CONTINGENCY	-	-	100,000	-	-	100,000
<b>Total Mutual Fire Organization Expenditures</b>	<b>10,546</b>	<b>9,363</b>	<b>254,880</b>	<b>359,110</b>	<b>370,117</b>	<b>160,500</b>
Accrual Adjustment	13,325	645				
<b>Total Adjusted Expenditures</b>	<b>23,871</b>	<b>10,008</b>	<b>254,880</b>	<b>359,110</b>	<b>370,117</b>	<b>160,500</b>
Cash Balance, September 30	154,987	252,784	102,799		276,078	222,474



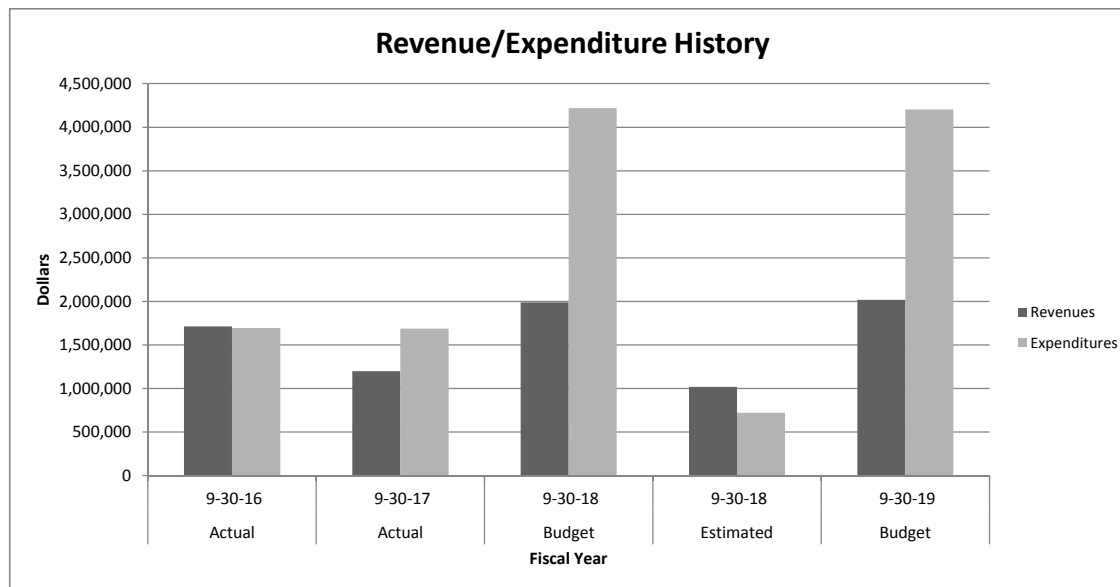
### Mutual Fire Organization Fund

The Mutual Fire Organization Fund is provided for the purpose of financing operational and equipment needs for fire protection, emergency response or training within our joint areas of operation. There are currently fourteen separate fire agencies in Scotts Bluff County comprising the inter-local Mutual Fire Organization.

Funding for the organization is made available through the Nebraska Mutual Finance Assistance Act.



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	3,638,277	3,655,729	3,055,371		3,168,741	3,464,146
PROPERTY TAX	583,274	611,462	804,843	170,799	804,843	827,245
OTHER TAXES	97,295	103,450	63,100	21,803	78,124	63,100
SPECIAL ASSESSMENTS	19,446	320,644	107,864	79,085	112,889	110,358
DEBT ISSUANCE/MISCELLANEOUS REVEUES	994,482	131,679	1,000,000	-	-	1,000,000
INTEREST INCOME	16,152	30,526	12,000	18,194	20,000	15,000
<b>Total Available</b>	<b>5,348,926</b>	<b>4,853,489</b>	<b>5,043,178</b>	<b>289,881</b>	<b>4,184,597</b>	<b>5,479,849</b>
<b>MATERIALS &amp; SERVICES</b>	<b>5,400</b>	<b>5,140</b>	<b>28,280</b>	<b>3,780</b>	<b>28,280</b>	<b>8,780</b>
<b>TRANSFERS &amp; BONDING/LOANS</b>	<b>1,392,472</b>	<b>815,462</b>	<b>1,692,171</b>	<b>675,301</b>	<b>692,171</b>	<b>1,694,244</b>
<b>DEBT SERVICE</b>	<b>250,767</b>	<b>341,443</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>2,500,000</b>	<b>-</b>	<b>-</b>	<b>2,500,000</b>
<b>Total Debt Service Expenditures</b>	<b>1,648,639</b>	<b>1,162,045</b>	<b>4,220,451</b>	<b>679,081</b>	<b>720,451</b>	<b>4,203,024</b>
<b>Accrual Adjustment</b>	<b>44,558</b>	<b>522,703</b>				
<b>Total Adjusted Expenditures</b>	<b>1,693,197</b>	<b>1,684,748</b>	<b>4,220,451</b>	<b>679,081</b>	<b>720,451</b>	<b>4,203,024</b>
<b>Cash Balance, September 30</b>	<b>3,655,729</b>	<b>3,168,741</b>	<b>822,727</b>		<b>3,464,146</b>	<b>1,276,825</b>



### Debt Service Fund

The Debt Service Fund is used to retire the long-term debt obligations of the City. This fund is used to service general obligation and special assessment debt.

The fund is supported through revenues from a dedicated property tax levy along with principal and interest payments from special assessments.

Nebraska does not have a statutory limit on a City's level of outstanding general obligation debt.



Lied Scottsbluff Public Library



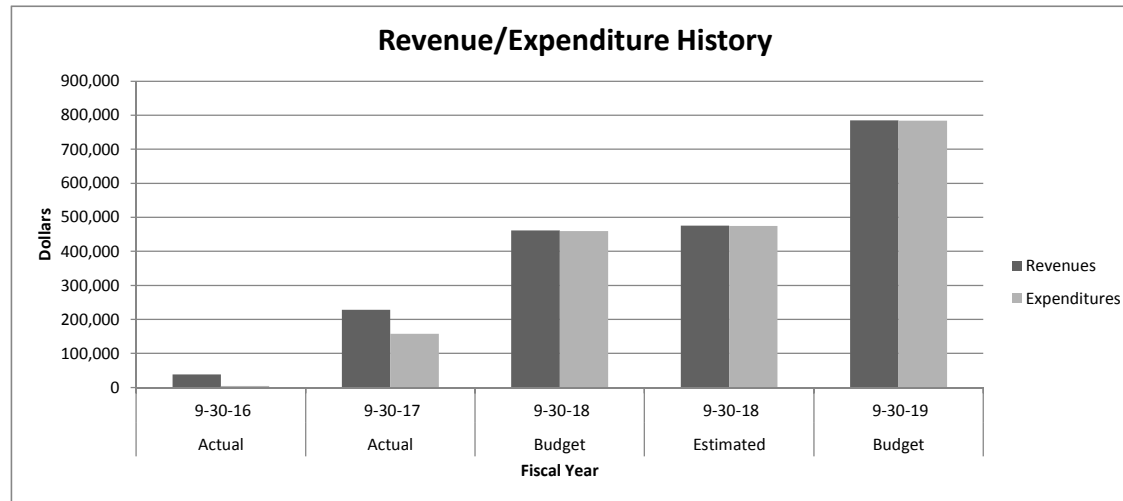
## TIF Projects Fund

## Fund 321

## Summary

PROJECT	LAND & IMPROVEMENTS (Base)	LAND & IMPROVEMENTS (After Redevelopment)	TIF REVENUE (Bond)	STATUS
1) Star-Herald (local newspaper) <b>Public Benefit:</b> Relocate aerial utilities, construct new sanitary sewage line, curb/sidewalk improvements and landscaping.	\$383,462.00	\$1,900,000.00	\$332,774.89	Completed
2) Lincoln Hotel (30 unit residential rehab) <b>Public Benefit:</b> Construct new public parking lot, landscape, curb/sidewalk work and demolition work for site preparation.	\$100,275.00	\$1,100,000.00	\$257,032.51	USDA/RD
3) Platte Valley (Harbourton mortgage services) <b>Public Benefit:</b> Construct new public sanitary sewer line, curb/sidewalk work.	\$46,600.00	\$282,121.00	\$42,056.46	Completed
4) KN Energy 5) Carr-Trumbull (local lumber company) <b>Public Benefit:</b> Construction of 14th Avenue (775 feet), curb/sidewalk work, water, sewer and landscape improvements in public right-of-way.	\$260,000.00 \$105,480.00	\$2,200,000.00 \$1,000,000.00	\$346,412.06 \$176,195.00	Completed Completed
6) Amott Ace Hardware (local hardware store) <b>Public Benefit:</b> Intersection improvements at 11th Avenue and 20th Street to include traffic signal, curb/sidewalk improvements and landscape.	\$111,835.70	\$546,969.70	\$82,744.82	Completed
7) East Portal Village (40 unit low income housing) <b>Public Benefit:</b> Construct 300,000 linear feet of public streets, curbs, sidewalk, landscape and water and sewer facilities.	\$75,139.00	\$3,000,000.00	\$506,474.82	Completed
8) Monument Car Wash <b>Public Benefit:</b> Curb/sidewalk work and right-of-way landscaping.	\$75,000.00	\$435,000.00	\$40,250.00	Completed
9) Platte Valley National Bank <b>Public Benefit:</b> Construction of Platte Valley Boulevard, 13th Avenue, water and sewer installations and irrigation ditch closures.	\$36,994.21	\$2,626,994.21	\$386,877.08	Completed
10) Downtown Office & Storage Complex <b>Public Benefit:</b> Demolition for site improvements, curb/sidewalk and landscaping in public right-of-way.	\$150,000.00	\$405,000.00	\$40,386.46	Completed
11) Greg & Brenda Muhr (local auto body shop) <b>Public Benefit:</b> curb/sidewalk and right-of-way landscaping	\$14,080.00	\$110,000.00	\$14,717.42	Completed
12) Platte Valley National Bank Office Complex <b>Public Benefit:</b> curb/sidewalk and right-of-way landscaping	\$458,260.00	\$1,500,000.00	\$245,000.00	Completed
13) Cirrus House (assisted living apartments/housing for the mentally ill) <b>Public Benefit:</b> Construct new public parking lot, landscape, curb/sidewalk work and demolition work for site preparation.	\$47,168.00	\$965,060.00	\$160,107.82	Completed
14) Airport Development LLC (Dana F. Cole & Co building downtown) <b>Public Benefit:</b> Parking lots 6 & 7 redone, alley redone	\$77,759.00	\$835,536.00	\$130,000.00	Completed
15) Reganis LLC Development (Reganis Honda Dealership) <b>Public Benefit:</b> Extend 12th Ave from Talisman to 27th St., Winters Creek Canal covered, landscaping along GGO overlay zone	\$276,423.00	\$2,907,048.00	\$408,000.00	Completed
16) Fairfield Inn <b>Public Benefit:</b> Paving of Winter Creek Drive from Primrose to 12th Avenue	\$217,277.00	\$4,304,232.00	\$980,000.00	Completed
17) Elite Health (medical office building) <b>Public Benefit:</b> Land acquisition, site preparation/design, utility extension	\$53,255.00	\$8,666,739.00	\$1,835,000.00	Completed
18) Owen Development (medical office building) <b>Public Benefit:</b> Parking lot/sidewalk construction, utility extension, site preparation.	\$24,647.00	\$717,176.00	\$204,000.00	Completed
19) Monument Mall (retail shopping center) <b>Public Benefit:</b> landscaping, site prep, parking lot, lighting, open spaces	\$6,000,000.00	\$10,516,293.00	\$578,130.00	In Process

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	168,000	202,409	263,176		273,158	274,358
REVENUES	38,799	228,594	461,200	25,741	475,670	785,250
Total Available	206,799	431,003	724,376	25,741	748,828	1,059,608
OPERATIONS & MAINTENANCE	-	-	300,000	-	-	300,000
DEBT SERVICE	25,393	169,933	160,000	24,369	474,470	483,950
Total TIF Project Expenditures	25,393	169,933	460,000	24,369	474,470	783,950
Accrual Adjustment	(21,003)	(12,088)				
Total Adjusted Expenditures	4,390	157,845	460,000	24,369	474,470	783,950
Cash Balance, September 30	202,409	273,158	264,376		274,358	275,658



#### TIF Projects Fund

The TIF Projects Fund is used to track the construction and financing of Tax-Increment Financing (TIF) projects, from the planning stage through the payoff of the bond issued to finance the project. Each TIF is assigned an individual project identification number, which follows the project inception through completion/payoff.

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	42,874	43,228	33,398		30,511	30,811
INTERGOVERNMENTAL & GRANTS	197	30,341	130	204	300	300
Total Available	43,071	73,569	33,528	204	30,811	31,111
GRANT EXPENDITURES	-	42,888	-	-	-	-
Total Grant Funds	-	42,888	-	-	-	-
Accrual Adjustment	(157)	170				
Total Adjusted Expenditures	(157)	43,058	-	-	-	-
Cash Balance, September 30	43,228	30,511	33,528		30,811	31,111

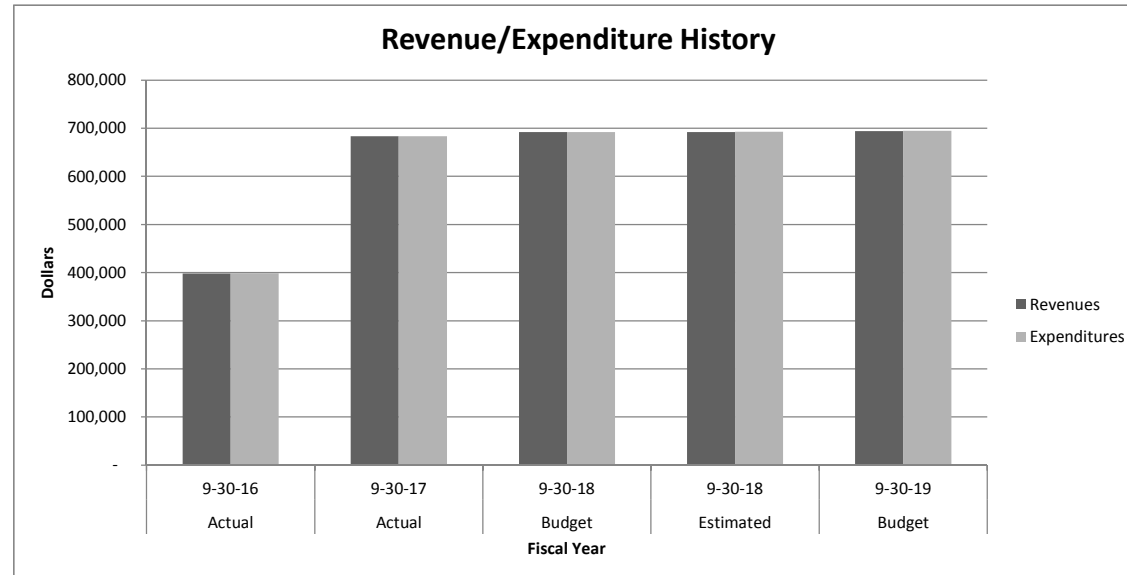


#### CDBG Fund

Community Development Block Grant (CDBG) funds are administered through the Community Development Division of the Development Services Department. The division provides grant administration services for Federal, State and Local grant projects. Primarily, the division prepares applications for CDBG funds to be used in the comprehensive neighborhood revitalization of our blighted neighborhoods. The department conducts all phases of grant administration from approving applications to bidding projects, monitoring construction, completing financial records, and final inspections.

The Community Development Division will assist with community meetings and attitude surveys to determine the projects and areas that need assistance. These projects generally fall into the categories of housing rehabilitation, neighborhood revitalization and public works. The division also administers economic development and rental rehabilitation revolving loan funds. The Nebraska Department of Economic Development monitors all CDBG activities.

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	7,645	6,643	6,878		6,748	6,618
TRANSFER FROM DEBT SERVICE	397,990	683,383	692,171	675,301	692,171	694,244
INTEREST EARNINGS	33	296	150	45	50	50
<b>Total Available</b>	<b>405,668</b>	<b>690,323</b>	<b>699,199</b>	<b>675,346</b>	<b>698,969</b>	<b>700,912</b>
CONTRACTUAL SERVICES	874	155	-	75	180	200
DEBT SERVICE - PRINCIPAL	355,000	645,000	655,000	655,000	655,000	665,000
DEBT SERVICE - INTEREST	42,980	42,868	37,171	20,301	37,171	29,244
<b>Total Leasing Corporation Expenditures</b>	<b>398,854</b>	<b>688,023</b>	<b>692,171</b>	<b>675,376</b>	<b>692,351</b>	<b>694,444</b>
Accrual Adjustment	171	(4,448)				
<b>Total Adjusted Expenditures</b>	<b>399,025</b>	<b>683,575</b>	<b>692,171</b>	<b>675,376</b>	<b>692,351</b>	<b>694,444</b>
Cash Balance, September 30	6,643	6,748	7,028		6,618	6,468



### Leasing Corporation Fund

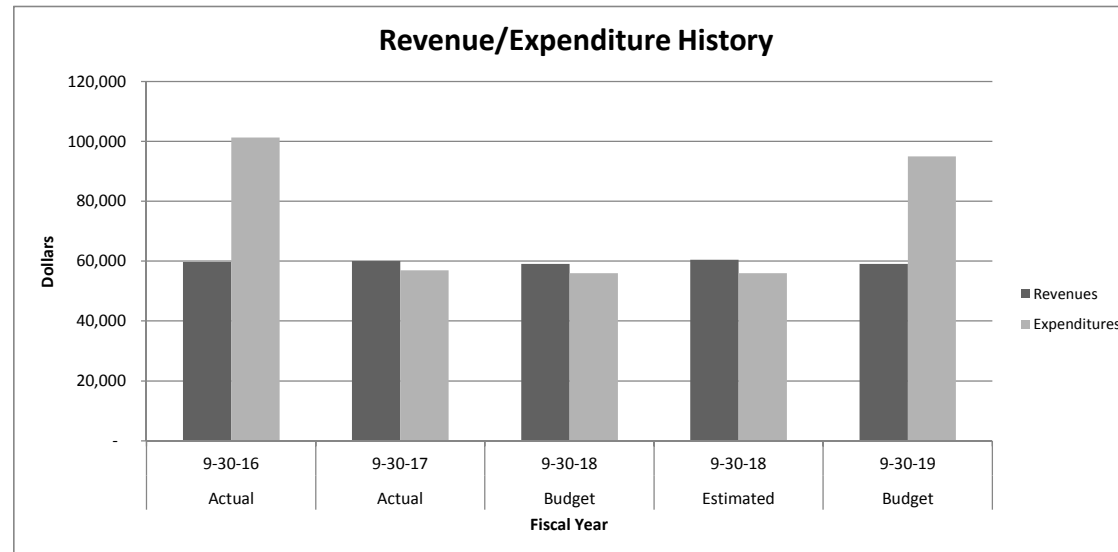
The Leasing Corporation Fund is used to finance the project expenses of capital activities which require lease/purchase financing under Nebraska statutes.

The Scottsbluff City Council also serves as the Board of the Scottsbluff Leasing Corporation.



Public Safety Building - West 18th & Avenue B

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	110,789	69,170	55,845		72,346	76,829
PROPERTY TAX	45,015	45,091	50,000	11,210	50,000	50,000
OTHER TAXES	14,268	14,159	9,000	6,882	9,983	9,000
INTEREST EARNINGS	395	803	100	438	500	100
Total Available	170,467	129,223	114,945	18,530	132,829	135,929
CONTRACTUAL SERVICES	-	-	-	-	-	30,000
EQUIPMENT	101,542	74,118	56,000	-	56,000	65,000
Total Capital Projects	101,542	74,118	56,000	-	56,000	95,000
Accrual Adjustment	(245)	(17,241)				
Total Adjusted Expenditures	101,297	56,877	56,000	-	56,000	95,000
Cash Balance, September 30	69,170	72,346	58,945		76,829	40,929



### Capital Projects Fund

This fund was created effective October 1, 2013 to allow for the purchase of equipment items for the Administration, Library, Parks and Recreation departments.

Examples of these purchases include vehicles, copiers, mowers, gators and other capital items.

This fund will allow the City to make purchases and replace equipment per a schedule rather than via capital lease.



**Mission Statement**

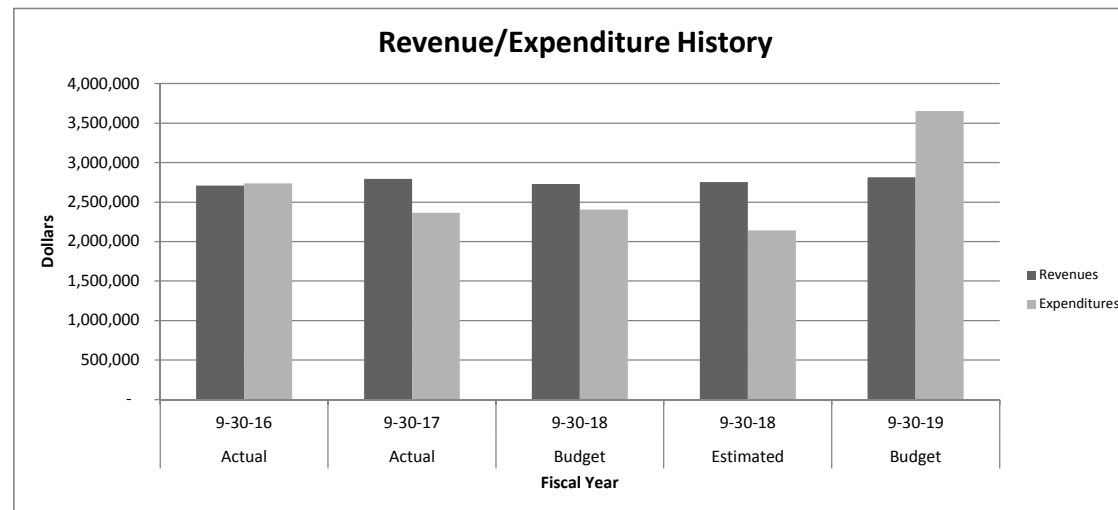
The Environmental Services Department is committed to providing the best possible service to all citizens and the regional community through responsible trash and recycling collections. We will effectively respond to constituent needs and efficiently deliver services to the community, continue and expand intergovernmental cooperation to bring economies of scale and reduce operational costs.

The Environmental Services Fund provides for the operations, maintenance and capital expenditures of the Environmental Services Department. The Environmental Services Department provides specific services including: solid waste and yard waste collection to all residential customers; collection for commercial, industrial and institutional customers; special pickups for items which will not fit in the normal containers; 2.0 cubic yard construction containers; repair and replacement of solid waste containers; additional solid waste and yard waste collections on an individual basis; and a staffed tree dump/compost facility.

The Department also offers electronic and paint recycling, curbside residential and commercial recycling programs, staffed drop-off, processing and community education to the region.



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	607,459	581,765	916,827		1,008,193	1,619,896
SALES & SERVICE	2,608,399	2,785,028	2,724,974	1,436,241	2,743,974	2,814,036
GRANT INCOME	100,000	-	-	-	-	-
MISCELLANEOUS REVENUES	75	966	500	46	100	500
INTEREST INCOME	2,382	7,156	3,500	7,655	10,000	2,000
<b>Total Available</b>	<b>3,318,315</b>	<b>3,374,915</b>	<b>3,645,801</b>	<b>1,443,942</b>	<b>3,762,267</b>	<b>4,436,432</b>
PERSONAL SERVICES	1,104,653	1,129,560	1,195,995	577,716	1,205,614	1,186,072
OPERATIONS & MAINTENANCE	1,086,402	916,174	935,448	399,817	862,757	1,000,596
CAPITAL OUTLAY	520,837	188,673	220,000	-	20,000	1,414,232
TRANSFERS	55,672	54,070	54,000	27,000	54,000	54,000
<b>Total Environmental Services Expenditures</b>	<b>2,767,564</b>	<b>2,288,476</b>	<b>2,405,443</b>	<b>1,004,534</b>	<b>2,142,371</b>	<b>3,654,900</b>
Accrual Adjustment	(31,014)	78,246				
<b>Total Adjusted Expenditures</b>	<b>2,736,550</b>	<b>2,366,722</b>	<b>2,405,443</b>	<b>1,004,534</b>	<b>2,142,371</b>	<b>3,654,900</b>
Cash Balance, September 30	581,765	1,008,193	1,240,358		1,619,896	781,532
	-	-				
		9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time	14	14	14	14	14	14
Part - Time	-	-	-	-	-	-



**Mission Statement**

Mandated by Federal and State government, it is the Wastewater Reclamation Department's responsibility to protect public health by providing efficient and economical collection and treatment of wastewater. Through a dedicated effort to enforce and comply with environmental regulations, staff is committed to the preservation and protection of the water environment and our natural resources.

The Wastewater Fund provides for the operation, maintenance and capital expenditures for the sanitary sewer collection system, treatment facility and biosolids process. These operations are governed by the Nebraska Department of Environmental Quality, Title 123 and EPA Regulation 503. The specific areas of operation supported by this fund include:

**Collection Infrastructure** – Employees maintain approximately 90 miles of sanitary sewer main, 1,815 manholes and 5 lift stations while performing an ongoing extensive program where each mile of sewer main is viewed with a sewer camera and cleaned when necessary. Manholes are uncovered, marked and raised to be accessible at all times.

**Wholesale Sewer Collection** – The City has a contract to receive and process effluent flow from the City of Terrytown. Their average annual flow is 49 million gallons.

**Fats, Oils and Grease Program** – Inspect sand and grease traps connected to the sanitary sewer and enforce cleaning requirements established in the Fats, Oils and Grease Ordinance to reduce the amount of solids entering the collection system.

**Treatment Process** – Employees operate and maintain the various pieces of equipment associated with the City's activated sludge, aerated lagoon system with UV disinfection. The annual average of influent flow is 768 million gallons, and effluent flow to the North Platte River is 616 million gallons.

**Sludge and Biosolids Processing** – Our treatment involves an extensive sludge process using a polymer feed system, activated sludge tanks, belt filter press and pumps. Cake solids are made and transported to the Compost Facility where they are mixed with amendments during the drying/turning process. On average, 441 dry metric tons of compost are produced each year.

**In House Laboratory** - Our employees perform sample analysis and process control in our in-house laboratory. An average of 600 samples are collected each month at various points in the treatment process to accurately examine the effectiveness of treatment and make changes to the process as the analysis dictates.



*City of Scottsbluff, Wastewater Treatment Plant*

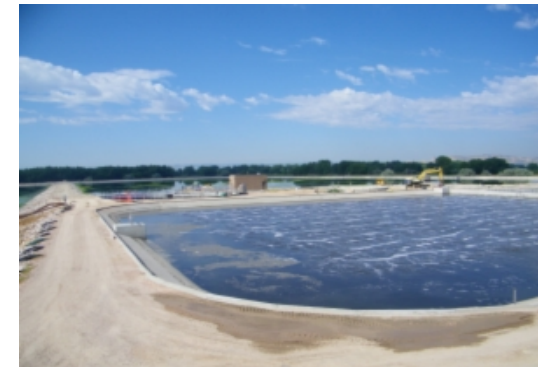
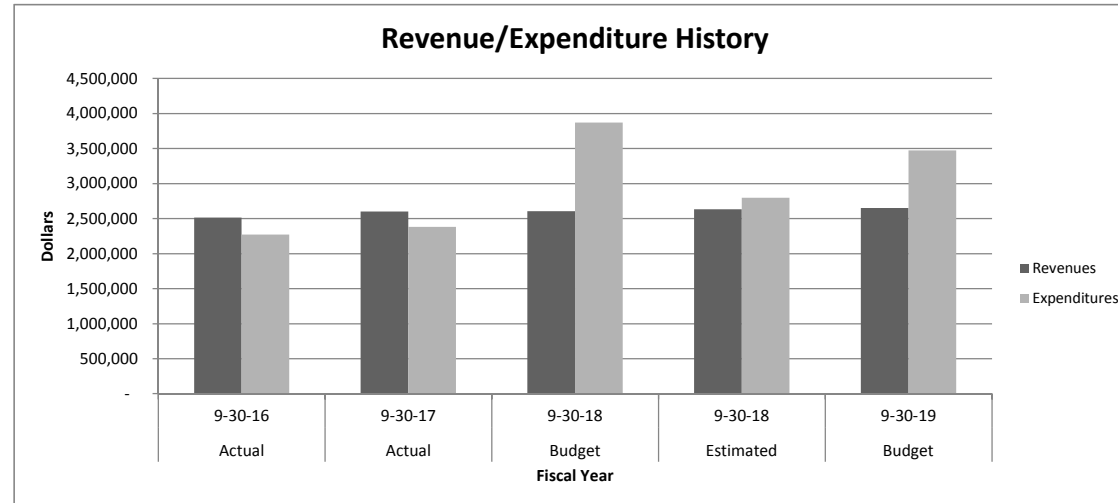
**Stormwater Collection System** – Employees clean and maintain the stormwater collection system mains and help clean the Scotts Bluff Drain. The Wastewater Fund helps support project costs associated with stormwater infrastructure and personnel.

**Customer Service** – Service personnel respond to an average of 40 sewer calls each year. Other calls include assisting customers and contractors with sewer line locations.

**Geographic Information System** - The Fund supports the City's GIS which provides valuable mapping and data collection for the wastewater and stormwater systems.



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	2,077,172	2,320,160	2,393,115		2,539,101	2,370,816
SALES & SERVICE	2,434,557	2,568,993	2,602,636	1,308,595	2,602,636	2,643,216
GRANT INCOME	38,299	-	-	-	-	-
MISCELLANEOUS REVENUES	33,032	9,091	300	10,805	10,805	-
INTEREST INCOME	9,841	21,436	5,000	16,369	18,000	10,000
<b>Total Available</b>	<b>4,592,901</b>	<b>4,919,680</b>	<b>5,001,051</b>	<b>1,335,769</b>	<b>5,170,542</b>	<b>5,024,032</b>
PERSONNEL COSTS	841,830	831,451	886,157	426,911	899,051	942,948
OPERATIONS & MAINTENANCE	583,280	534,198	628,633	276,441	618,539	675,332
CAPITAL OUTLAY	222,780	252,807	970,320	67,644	496,246	469,000
TRANSFERS	141,872	140,070	140,000	70,000	140,000	140,000
DEBT SERVICE	645,891	645,891	645,890	322,945	645,890	645,890
CONTINGENCY	-	-	600,000	-	-	600,000
<b>Total Wastewater Expenditures</b>	<b>2,435,653</b>	<b>2,404,416</b>	<b>3,871,000</b>	<b>1,163,940</b>	<b>2,799,726</b>	<b>3,473,170</b>
Accrual Adjustment	(162,912)	(23,837)				
<b>Total Adjusted Expenditures</b>	<b>2,272,741</b>	<b>2,380,579</b>	<b>3,871,000</b>	<b>1,163,940</b>	<b>2,799,726</b>	<b>3,473,170</b>
Cash Balance, September 30	2,320,160	2,539,101	1,130,051		2,370,816	1,550,862
	-	-				
		9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time	9	9	9	9	9	9
Part - Time	-	-	-	1	1	1



Aeration Basin -  
City of Scottsbluff Wastewater Treatment Plant

**Mission Statement**

The mission of the Water Department is to provide the public with safe drinking water that meets the consumption and fire protection needs of the City while adhering to State and Federal regulations established for public water supplies. To effectively respond to customer needs and maintain our infrastructure in the most efficient and fiscally responsible manner.

The Water Fund provides for the operation, maintenance and capital expenditures of our public water supply that is governed by the Nebraska Department of Health and Human Services, Title 179. The specific areas of operation supported by this fund include:



City of Scottsbluff, Hydropillar

**Water Wells and Storage Towers** The control, maintenance, operation and daily monitoring of 12 public water wells equipped with chemical injection of Sodium Hypochlorite for system disinfection. The combined pumping capacity for the City's system is 14,100 GPM. Five towers offer storage of 2,750,000 gallons of water. The average annual consumption is 1.2 billion gallons.

**Wholesale Water Provider** The City has a contract to provide water to the City of Minatare who uses an average of 42 million gallons on an annual basis. They are connected to our system at Highway 26 and Rebecca Winters Road.

**Infrastructure** – Employees maintain over 120 miles of water main, 943 fire hydrants, 1,527 main valves and 6,429 service lines with curb boxes (property shut-off valves) that make up the distribution system. Employees maintain and repair water mains, fire hydrants, valves, water service lines, curb boxes and install new services for customers.

**Diggers Hotline (One-call) Locates** – Employees respond to an average of 600 diggers hotline locates each month. State law requires everyone to call for locates before digging. Each utility is responsible for responding to locates and marking their lines in the specific dig area. We locate water, sewer and stormwater utilities for the City.

**Water Meters** – The Water Fund supports the purchase of meters used to chart water use for billing purposes. There are 6,351 meters in the system that are read, maintained and repaired by the Water Department. Employees rebuild meters for use in the future when possible.

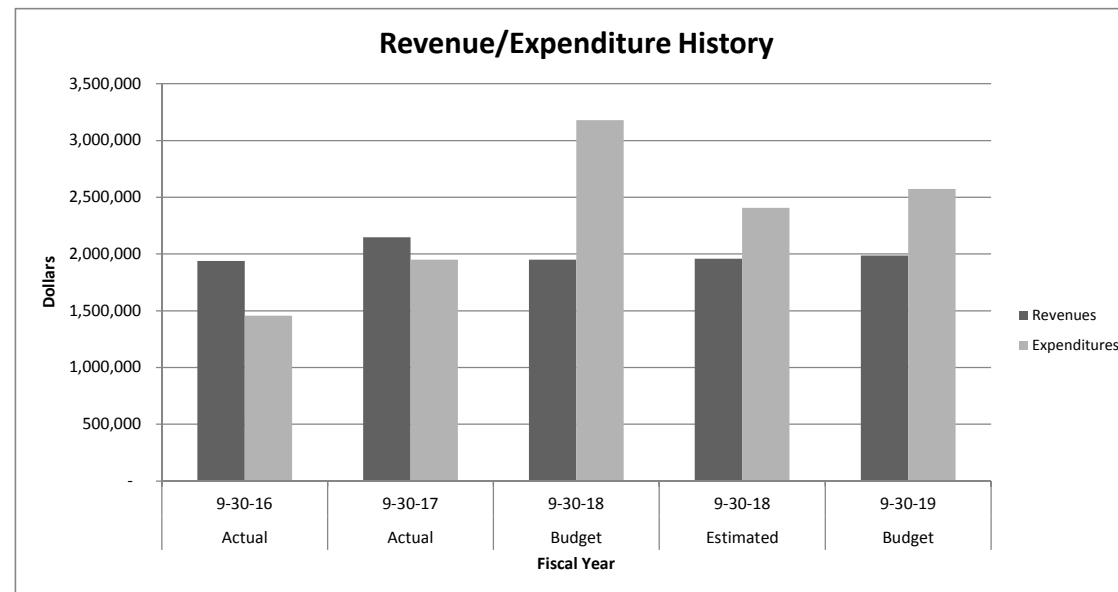
**Meter Reading** - Meters are radio read style allowing readings to be gathered remotely by passing locations rather than stopping at each of them.

**Cross Connection Control** – Employees mail notice to customers to survey plumbing connections once every five years. 1,551 testable backflow devices are installed to protect customer connections to the public water supply. Employees mail testing notices and track test reports for each device as required by DHHS Title 179.

**Customer Service** – Service personnel respond to an annual average of 3,900 requests involving starting or ending service, high use, reading verification, disconnections for nonpayment, reconnects, meter or radio read problems and leak investigations.

The Water Fund pays for half the Stormwater Program Specialist wage and also helps fund the Geographic Information System (GIS) mapping and data collection for the Water System.

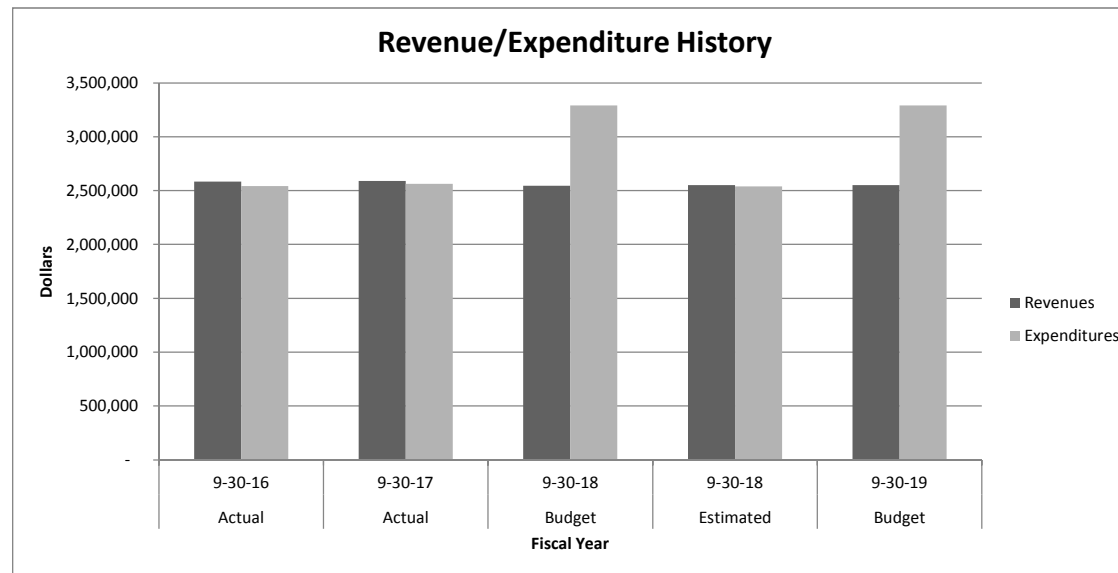
	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	1,598,365	2,080,711	2,068,642		2,277,203	1,828,782
SALES & SERVICE	1,875,079	2,064,359	1,900,100	923,159	1,898,100	1,933,275
MISCELLANEOUS REVENUES	56,757	61,336	38,200	30,759	46,484	39,100
INTEREST INCOME	8,096	21,407	13,000	12,147	15,000	15,000
<b>Total Available</b>	<b>3,538,297</b>	<b>4,227,812</b>	<b>4,019,942</b>	<b>966,065</b>	<b>4,236,787</b>	<b>3,816,157</b>
PERSONNEL COSTS	763,897	754,628	808,371	384,608	821,348	848,763
OPERATIONS & MAINTENANCE	626,290	744,792	803,792	284,234	736,408	851,044
CAPITAL OUTLAY	91,925	390,672	888,250	661,661	772,248	197,000
TRANSFERS	77,372	78,070	78,000	39,000	78,000	78,000
CONTINGENCY	-	-	600,000	-	-	600,000
<b>Total Water Expenditures</b>	<b>1,559,484</b>	<b>1,968,162</b>	<b>3,178,413</b>	<b>1,369,502</b>	<b>2,408,004</b>	<b>2,574,807</b>
Accrual Adjustment	(101,898)	(17,553)				
<b>Total Adjusted Expenditures</b>	<b>1,457,586</b>	<b>1,950,609</b>	<b>3,178,413</b>	<b>1,369,502</b>	<b>2,408,004</b>	<b>2,574,807</b>
Cash Balance, September 30	2,080,711	2,277,203	841,529		1,828,782	1,241,350
	-	-				
		9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time		7	7	7	7	7
Part - Time		1	1	1	2	2



Water Tower - 27th Street &amp; 2nd Avenue



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	1,351,701	1,394,531	1,423,797		1,422,243	1,432,243
LEASE PAYMENTS	2,546,365	2,557,145	2,539,750	1,392,034	2,539,750	2,539,750
INTEREST EARNINGS FROM GIS	1,487	266	-	-	-	-
INTEREST EARNINGS	6,280	13,035	6,000	9,487	10,000	10,000
LOAN REPAYMENTS - UTILITY DEPARTMENTS	30,000	20,000	-	-	-	-
<b>Total Available</b>	<b>3,935,833</b>	<b>3,984,978</b>	<b>3,969,547</b>	<b>1,401,521</b>	<b>3,971,993</b>	<b>3,981,993</b>
DEPARTMENT SUPPLIES	-	-	1,000	-	-	1,000
TRANSFER TO GENERAL FUND	2,546,365	2,557,145	2,539,750	1,392,034	2,539,750	2,539,750
CONTINGENCY	-	-	750,000	-	-	750,000
<b>Total Electric Fund</b>	<b>2,546,365</b>	<b>2,557,145</b>	<b>3,290,750</b>	<b>1,392,034</b>	<b>2,539,750</b>	<b>3,290,750</b>
Accrual Adjustment	(5,063)	5,590				
<b>Total Adjusted Expenditures</b>	<b>2,541,302</b>	<b>2,562,735</b>	<b>3,290,750</b>	<b>1,392,034</b>	<b>2,539,750</b>	<b>3,290,750</b>
Cash Balance, September 30	1,394,531	1,422,243	678,797		1,432,243	691,243



### Electric Fund

The Electric Fund is an enterprise fund provided for the operation of the City-owned electrical distribution infrastructure.

The City leases the infrastructure to Nebraska Public Power District (NPPD) in exchange for a quarterly lease payment.

NPPD provides all services relating to electrical power production, distribution and customer service in the City of Scottsbluff.





The Stormwater Fund was created to detail the City's financial commitment to maintaining and improving its stormwater collection system including the Scottsbluff Drain.

Stormwater is the water that flows after a rainstorm or snowmelt. Unlike waste water, storm water is not treated. What gets in the water, stays in the water. Sediment, litter, pet waste, yard waste, fertilizers or pesticides, and vehicle fluids are all common pollutants found in stormwater. Scottsbluff is required under the federal National Pollutant Discharge Elimination System (NPDES) to protect its runoff from pollution to the maximum extent practicable. The Stormwater fund facilitates the programming to make that goal possible through education, training, inspections, and maintenance of the Municipal Separate Storm Sewer System (MS4) including the Scottsbluff Drain. The Stormwater fund is currently funded by the Waste Water fund and a stormwater surcharge.



Scottsbluff Public Library - Bioswale



East Overland entrance

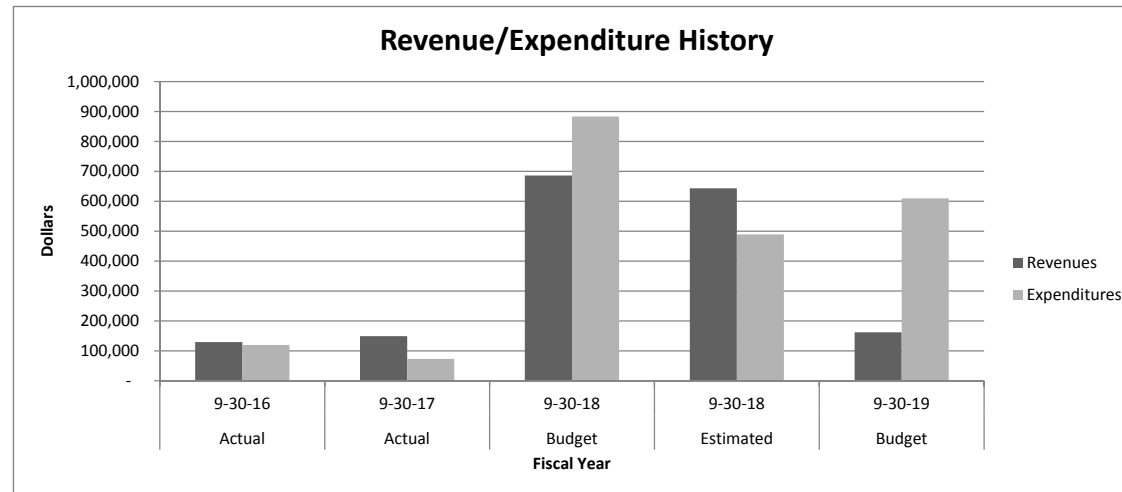


1st Avenue & 18th Street



Avenue A & 18th Street

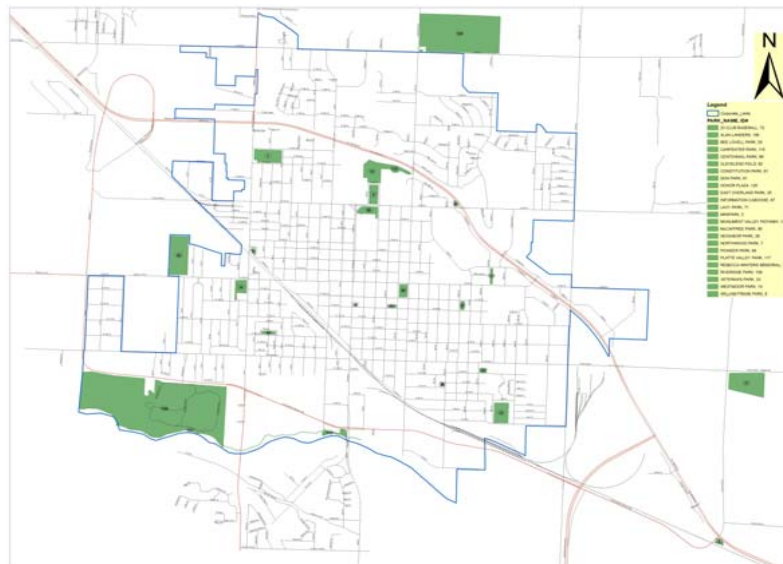
	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19					
Cash Balance, October 1	540,613	550,131	621,122		625,923	780,187					
PERMITS	1,400	1,000	-	-	-	-					
INTERGOVERNMENTAL & GRANTS	28,759	23,818	-	-	-	-					
STORMWATER SURCHARGE	46,747	65,300	72,000	38,954	72,000	101,700					
REVENUES FROM DEPARTMENTS	50,000	50,000	50,000	25,000	50,000	50,000					
INTEREST EARNINGS	2,523	5,384	3,000	4,166	6,000	2,500					
BOND PROCEEDS	-	-	560,800	-	515,056	-					
MISCELLANEOUS REVENUES	-	3,844	-	251	251	7,975					
Total Available	670,042	699,477	1,306,922	68,370	1,269,230	942,362					
OPERATIONS & MAINTENANCE	127,226	72,030	104,139	16,249	62,159	99,720					
CAPITAL OUTLAY	-	8,166	528,880	18,983	426,884	174,815					
DEBT SERVICE	-	-	-	-	-	84,832					
CONTINGENCY	-	-	250,000	-	-	250,000					
Total Stormwater Expenditures	127,226	80,196	883,019	35,232	489,043	609,367					
Accrual Adjustment	(7,315)	(6,641)									
Total Adjusted Expenditures	119,911	73,555	883,019	35,232	489,043	609,367					
Assigned fund balance - Scottsbluff Drain Project	-	-	200,000		200,000	200,000					
UNASSIGNED CASH BALANCE	-	-	223,903		580,187	132,995					
Cash Balance, September 30	550,131	625,923	423,903		780,187	332,995					
	-	-									
	Full - Time Part - Time	9-30-15		9-30-16		9-30-17		9-30-18		9-30-19	
		1	1	1	1	-	-	-	-		
		-	-	-	-	-	-	-	-		



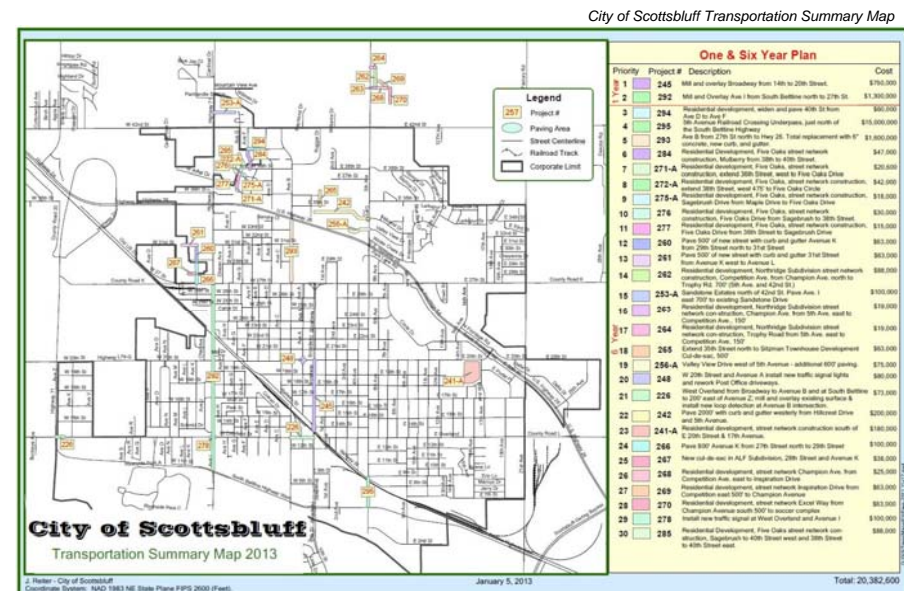
The GIS Services Division is responsible for the maintenance and distribution of the City's Enterprise Geographic Information System data and its services. Funding for GIS is provided primarily by other City Departments; including Water, Water Reclamation, Transportation and Development Services. GIS is available to serve any and all City Departments and integration of GIS information into daily work flows occurs in many of them.

City GIS data is stored and maintained on site and is accessible to many users simultaneously through either ArcGIS Desktop software or more commonly Beehive software. Beehive software contains entry form and reporting capabilities that are integrated with GIS mapping which provides an easy to use map interface for entry of data and management of data. Several departments, including Development Services and Code Enforcement, use Beehive/GIS almost exclusively for data management and entry purposes. Most other City Departments use it in either data viewing or data management or a combination of the two. A GIS website developed by Beehive is also accessible to the general public. Other major uses of GIS currently include the Sewer Department mapping and camera system, Utility Department locator mapping, special projects, and other day to day requests.

Looking into the near future, maintaining and adding to GIS datasets as City growth/change demands will remain a priority. GIS will also continue to enhance access and use of GIS information by proliferating Beehive software into other City departments further. The City has also entered into a short term agreement with Scotts Bluff County for purchase of Pictometry 3D aerial photos which will serve a need for accurate and up to date aerial photos for City software users as well as the general public. GIS will remain a central component in day to day Wastewater routine maintenance and mapping operations and work will also continue to upgrade datasets for other utilities departments.



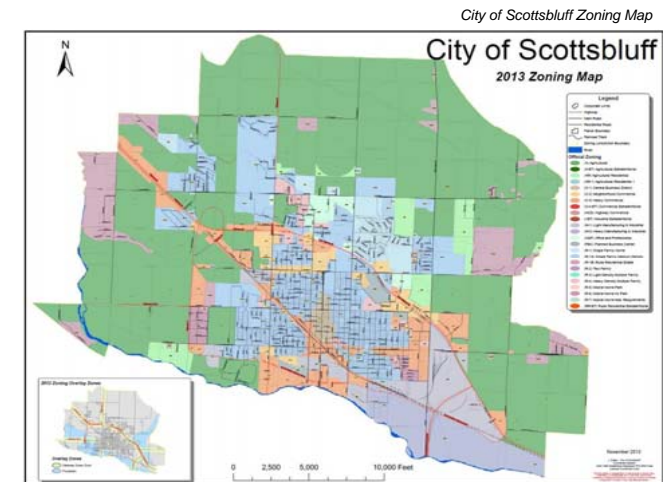
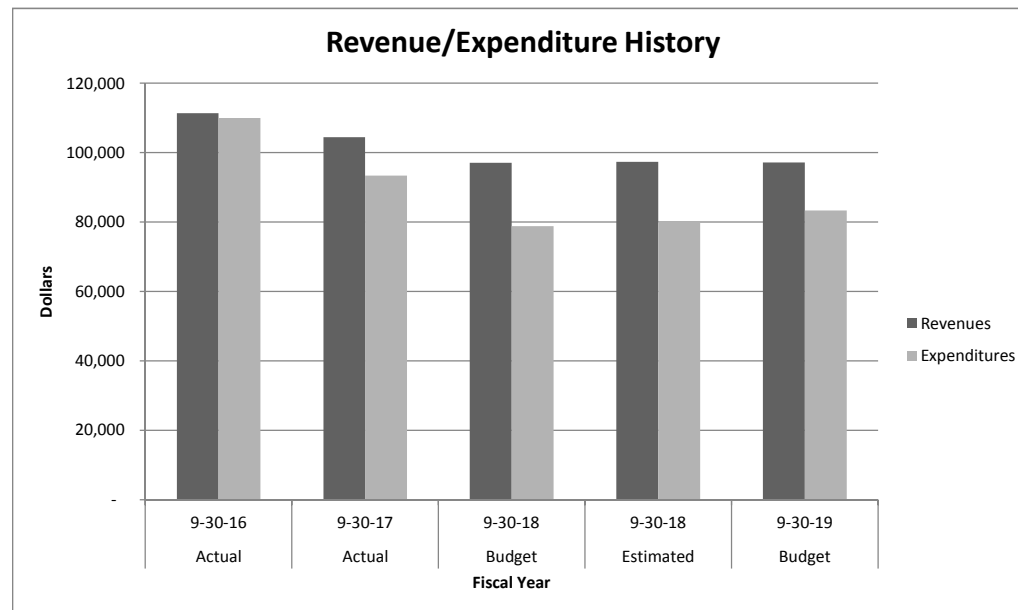
City of Scottsbluff Parks Map



City of Scottsbluff Transportation Summary Map



	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	21,935	23,364	31,545		34,439	51,778
TRANSFERS FROM OTHER FUNDS	111,287	104,280	97,000	48,500	97,000	97,000
INTEREST EARNINGS	72	166	120	299	350	200
MISCELLANEOUS REVENUES	50	-	-	-	-	-
<b>Total Available</b>	<b>133,344</b>	<b>127,810</b>	<b>128,665</b>	<b>48,799</b>	<b>131,789</b>	<b>148,978</b>
PERSONNEL COSTS	60,423	57,795	60,689	29,874	60,686	62,712
OPERATIONS & MAINTENANCE	18,130	15,193	18,125	11,721	19,325	20,625
DEBT SERVICE	31,487	20,266	-	-	-	-
<b>Total GIS Services</b>	<b>110,040</b>	<b>93,255</b>	<b>78,814</b>	<b>41,595</b>	<b>80,011</b>	<b>83,337</b>
Accrual Adjustment	(60)	116				
<b>Total Adjusted Expenditures</b>	<b>109,980</b>	<b>93,371</b>	<b>78,814</b>	<b>41,595</b>	<b>80,011</b>	<b>83,337</b>
<b>Cash Balance, September 30</b>	<b>23,364</b>	<b>34,439</b>	<b>49,851</b>		<b>51,778</b>	<b>65,641</b>
	-	-				
		9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
Full - Time		1	1	1	1	1
Part - Time		-	-	-	-	-





	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	-	-	(41,508)		(93,330)	(138,712)
REVENUES FROM DEPARTMENTS	-	176,557	248,000	86,636	248,000	228,750
Total Available	-	176,557	206,492	86,636	154,670	90,038
PERSONNEL COSTS	-	144,142	148,744	78,633	152,299	155,862
OPERATIONS & MAINTENANCE	-	133,176	118,670	74,025	135,865	141,222
CAPITAL OUTLAY	-	-	-	5,218	5,218	-
Total Central Garage	-	277,317	267,414	157,877	293,382	297,084
Accrual Adjustment	-	(7,430)				
Total Adjusted Expenditures	-	269,887	267,414	157,877	293,382	297,084
Cash Balance, September 30	-	(93,330)	(60,922)		(138,712)	(207,046)
	-	-				
		9-30-15	9-30-16	9-30-17	9-30-18	9-30-19
	Full - Time	-	-	2	2	2
	Part - Time	-	-	-	-	-



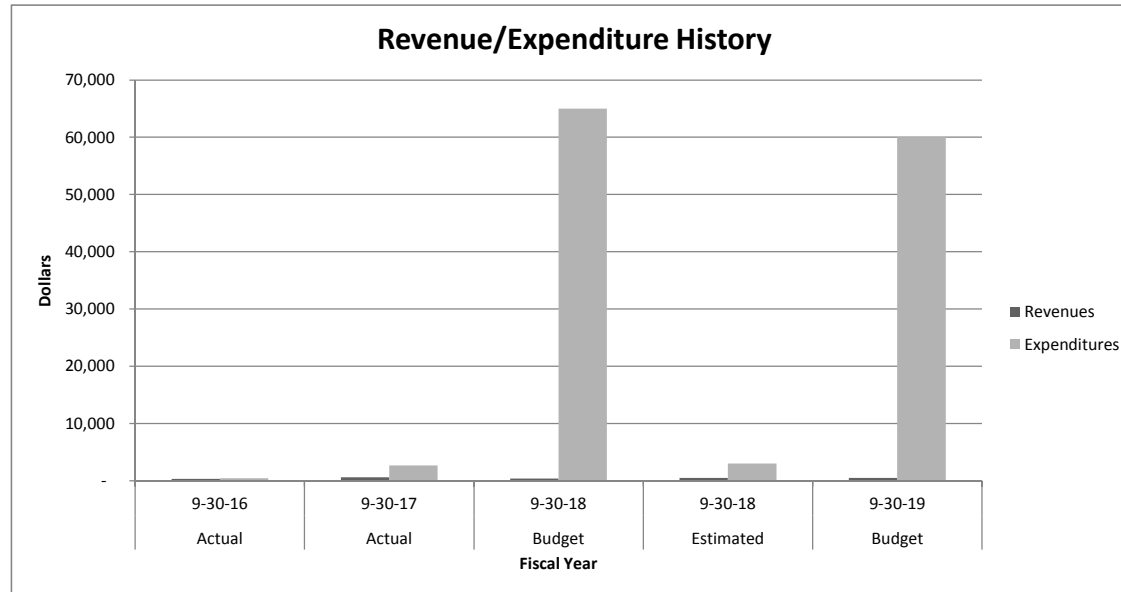
### Central Garage Fund

The Central Garage Fund is an internal service fund that provides for the operations of a City owned garage to service and maintain the City's fleet of vehicles and some moveable equipment.

The Central Garage will implement a preventative maintenance program for all vehicles and some movable equipment so as to prolong the life and usefulness of the City's vehicle and equipment assets across all Departments and funds.



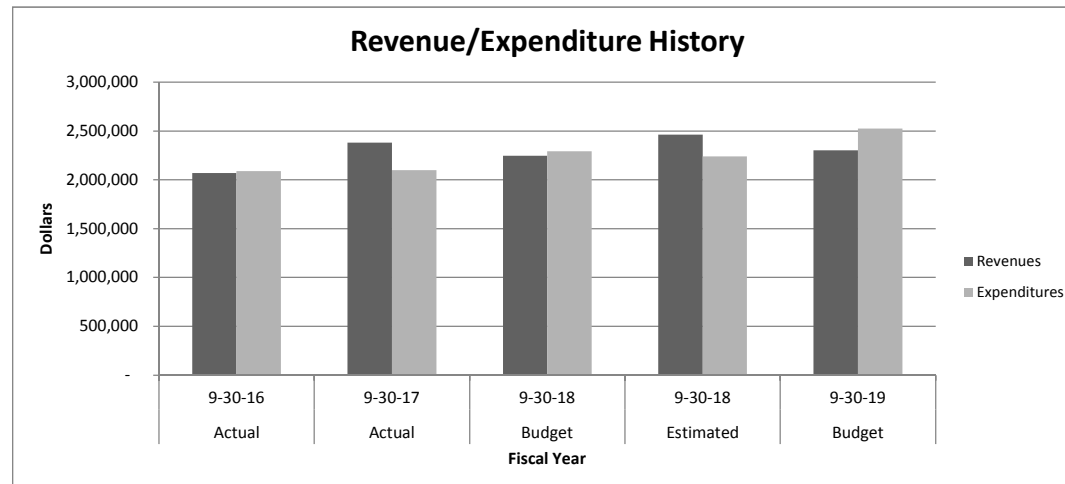
	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	68,622	68,754	66,154		66,411	63,911
INTEREST EARNINGS	314	620	400	443	500	500
Total Available	68,936	69,374	66,554	443	66,911	64,411
PAYMENT TO STATE	432	2,688	65,000	-	3,000	60,000
Total Unemployment Compensation	432	2,688	65,000	-	3,000	60,000
Accrual Adjustment	(250)	275				
Total Adjusted Expenditures	182	2,963	65,000	-	3,000	60,000
Cash Balance, September 30	68,754	66,411	1,554		63,911	4,411



#### Unemployment Compensation Fund

The Unemployment Compensation Fund is used for the payment of premiums and claims under the State Unemployment Compensation System.

	Actual 9-30-16	Actual 9-30-17	Adopted Budget 9-30-18	Six Month Actual 9-30-18	Estimated Actual 9-30-18	Approved Budget 9-30-19
Cash Balance, October 1	1,155,709	1,134,237	1,478,348		1,416,118	1,640,549
FLEX REVENUE FROM EMPLOYEES	11,409	11,928	10,000	8,782	10,000	10,000
COBRA PYMTS-FORMER EMPLOYEES	5,725	4,558	1,000	3,244	3,244	1,000
REVENUE FROM EMPLOYEES	31,140	56,540	62,400	38	59,700	60,000
REVENUE FROM EMPLOYER	1,864,960	1,980,866	2,160,280	1,056,883	2,131,881	2,228,000
INTEREST EARNINGS	5,112	12,473	3,500	9,700	8,000	3,500
MISCELLANEOUS INCOME	-	-	-	-	-	-
REVENUE RE-INSURANCE CARRIER	150,958	314,944	10,000	251,352	251,352	-
<b>Total Available</b>	<b>3,225,013</b>	<b>3,515,546</b>	<b>3,725,528</b>	<b>1,329,999</b>	<b>3,880,295</b>	<b>3,943,049</b>
CONTRACTUAL SERVICES	13,085	6,490	18,550	5,000	13,600	13,650
SCHOOL & CONFERENCE	300	-	300	-	300	300
PREMIUM EXPENSE	463,262	465,907	515,000	229,765	465,000	500,000
CLAIMS EXPENSE	1,590,695	1,602,683	1,750,000	866,324	1,750,000	2,000,000
FLEXIBLE BENEFIT EXPENSES	12,519	10,925	10,000	9,223	10,000	10,000
TAX EXPENSE	15,025	9,801	775	-	846	950
<b>Total Health Insurance</b>	<b>2,094,886</b>	<b>2,095,807</b>	<b>2,294,625</b>	<b>1,110,312</b>	<b>2,239,746</b>	<b>2,524,900</b>
Accrual Adjustment	(4,110)	3,621				
<b>Total Adjusted Expenditures</b>	<b>2,090,776</b>	<b>2,099,428</b>	<b>2,294,625</b>	<b>1,110,312</b>	<b>2,239,746</b>	<b>2,524,900</b>
Cash Balance, September 30	1,134,237	1,416,118	1,430,903		1,640,549	1,418,149

**HEALTH INSURANCE FUND**

The Health Insurance Fund provides for the administration of the City's partially self-funded employee benefits program.

The City's fixed (premium) and variable (claims) expenses are run through this fund and are reimbursed on a per employee basis from both employee payroll deduction and transfers from other City funds.

## Capital Improvements Budget - All Funds/Departments

Department	Project	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Source of Funds
<b>Administration</b>	Network copier/printer		10,000					Capital Projects Fund
	<b>Total</b>	-	10,000	-	-	-	-	
<b>BID</b>	1st Avenue/Midwest Theater parking lot	16,000						Business Improvement District Fund
	2nd Ave & 17th Street parking lot	48,000						Business Improvement District Fund
	<b>Total</b>	64,000	-	-	-	-	-	
<b>Cemetery</b>	Mower	20,000						Cemetery Fund
	Excavator and backhoe	60,000						Cemetery Fund
	Utility Cart			9,000				Cemetery Fund
	Fence			2,500	2,500	2,500	2,500	Cemetery Fund
	Columbarium			20,000				Cemetery Fund
	Land Acquisition	500,000 *						Cemetery Perpetual Fund
	<b>Total</b>	580,000	-	31,500	2,500	2,500	2,500	
<b>Economic Development</b>	Development	2,500,000 *						Economic Development/LB840
	<b>Total</b>	2,500,000	-	-	-	-	-	
<b>Emergency Management</b>	Outdoor warning siren	28,000	30,000	32,000				Public Safety Fund
	<b>Total</b>	28,000	30,000	32,000	-	-	-	
<b>Environmental Services</b>	Transfer station	1,174,232						Environmental Services Fund
	Refuse truck	240,000	245,000	250,000	255,000	260,000	265,000	Environmental Services Fund
	Compost Facility Upgrades/Pad		500,500		260,000			Environmental Services Fund
	<b>Total</b>	1,414,232	745,500	250,000	515,000	260,000	265,000	
<b>Fire</b>	Air pack replacement	10,000	10,000	10,000	10,000	10,000	10,000	Mutual Fire Organization Fund
	Scuba equipment replacement	20,000						Mutual Fire Organization Fund
	E-Draulic Ram	5,000						Mutual Fire Organization Fund
	Bunker gear replacement	8,000	8,000	8,000	8,000	8,000	8,000	Public Safety Fund
	Training facility		1,000,000					Debt Service Fund
	<b>Total</b>	43,000	1,018,000	18,000	18,000	18,000	18,000	
<b>KENO</b>	Picnic Tables	5,000	5,000	5,000	5,000	5,000	5,000	KENO Fund
	Playground Equipment	35,000	35,000	35,000	35,000	35,000	35,000	KENO Fund
	Purchase trees - parks and soccer fields	5,000						KENO Fund
	Utility Vehicle - Riverside Campground	3,500						KENO Fund
	Scotts Bluff County Public Transit	3,736	3,736	3,736	3,736	3,736	3,736	KENO Fund
	Residential smoke detector program	500	500	500	500	500	500	KENO Fund
	Christmas/Special Collection books - Library	3,000	3,000	3,000	3,000	3,000	3,000	KENO Fund
	23 Club - engineering/design	60,400						KENO Fund
	Community Betterment Projects	10,000	17,764	17,764	17,764	17,764	17,764	KENO Fund
	<b>Total</b>	126,136	65,000	65,000	65,000	65,000	65,000	

## Capital Improvements Budget - All Funds/Departments

Department	Project	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Source of Funds
<b>Industrial Sites</b>	Development	50,000 *						Industrial Sites Fund
	<b>Total</b>	<b>50,000</b>	-	-	-	-	-	
<b>Library</b>	Server	12,000						General Fund/MIS
	Carpet reinstall	30,000						Capital Projects Fund
	LED lighting			18,000				Capital Projects Fund
	Network copier/printer		10,000					Capital Projects Fund
	Microfilm reader		8,000					Capital Projects Fund
	<b>Total</b>	<b>42,000</b>	<b>18,000</b>	<b>18,000</b>	-	-	-	
<b>Parks</b>	Pathway - Right of Way acquisition	50,000						General Fund/Parks
	Pathway - Construction	1,950,000						General Fund/Parks
	1 Wide Area Mower	65,000			130,000	65,000		Capital Projects Fund
	Utility Vehicle		13,000	13,000	13,000			Capital Projects Fund
	Pickup/1 ton			30,000				Capital Projects Fund
	72 Inch Mowers		80,000		105,000			Capital Projects Fund
	<b>Total</b>	<b>2,065,000</b>	<b>93,000</b>	<b>43,000</b>	<b>248,000</b>	<b>65,000</b>	-	
<b>Police</b>	Body Armor	10,000	11,000	11,000	12,000	12,000	13,000	Public Safety Fund
	Marked Patrol Cars (2)	100,000	100,000	100,000	110,000	110,000	110,000	Public Safety Fund
	Animal Control Vehicle replacement	25,000						Public Safety Fund
	Investigation Vehicle replacement	25,000						Public Safety Fund
	<b>Total</b>	<b>160,000</b>	<b>111,000</b>	<b>111,000</b>	<b>122,000</b>	<b>122,000</b>	<b>123,000</b>	
<b>Stormwater</b>	W 42nd Street Sewer Main (30% completion)	174,815						Stormwater Fund
	<b>Total</b>	<b>174,815</b>	-	-	-	-	-	
<b>Transportation</b>	W 42nd Street Sewer Main (30% completion)	803,443						Streets Fund
	2 Flatbed pickups	70,000						Streets Fund
	Concrete Saw	10,000						Streets Fund
	Street Sweeper	164,050	250,000					Streets Fund
	Front End Loader			200,000				Streets Fund
	Motor Grader				200,000			Streets Fund
	Loader					225,000		Streets Fund
	<b>Total</b>	<b>1,047,493</b>	<b>250,000</b>	<b>200,000</b>	<b>200,000</b>	<b>225,000</b>	-	
<b>Water</b>	Advanced Metering Infrastructure System	140,000						Water Fund
	Water Well Maintenance	35,000	35,000	35,000	35,000	35,000	35,000	Water Fund
	Remote Transmitting Unit Upgrades - Wells	22,000	22,000					Water Fund
	Pickup Truck(s)		35,000		36,000		36,000	Water Fund
	Water tower corrosion control			450,000		250,000		Water Fund
	Interconnection - City of Gering							Water Fund
	Airport Loop				155,000			Water Fund
	<b>Total</b>	<b>197,000</b>	<b>92,000</b>	<b>485,000</b>	<b>226,000</b>	<b>285,000</b>	<b>71,000</b>	

## Capital Improvements Budget - All Funds/Departments

Department	Project	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Source of Funds
Wastewater	W 42nd Street Sewer Main (10% completion)	45,400						Wastewater Fund
	Sewer reline - W 14th to W Ovid, Ave E&F	78,600						Wastewater Fund
	Treatment Plant Operations Equipment	25,000			82,000	50,000	300,000	Wastewater Fund
	Sewer camera van replacement	185,000						Wastewater Fund
	Compost pad cover		501,000					Wastewater Fund
	Sewer jet replacement		450,000					Wastewater Fund
	Replace pickup truck	35,000		35,000		35,000		Wastewater Fund
	Replace dump truck			95,000				Wastewater Fund
	Replace side slope riding mower			120,000				Wastewater Fund
	Irrigation pump installation	100,000						Wastewater Fund
<b>Total</b>		<b>469,000</b>	<b>951,000</b>	<b>250,000</b>	<b>82,000</b>	<b>85,000</b>	<b>300,000</b>	
<b>Total Government-wide</b>		<b>8,960,676</b>	<b>3,383,500</b>	<b>1,503,500</b>	<b>1,478,500</b>	<b>1,127,500</b>	<b>844,500</b>	

\* Specific projects have yet to be identified. Funds are set aside for potential expenditures.



Proposed pedestrian bridge over Highway 26 at 2nd Avenue - Monument Valley Pathway

**2018-2019  
STATE OF NEBRASKA  
CITY/VILLAGE BUDGET FORM**

**SCOTTSBLUFF**  
TO THE COUNTY BOARD AND COUNTY CLERK OF  
SCOTTS BLUFF County

**This budget is for the Period October 1, 2018 through September 30, 2019**

**Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:**

<p>The following <b>PERSONAL AND REAL PROPERTY TAX</b> is requested for the ensuing year:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border: 1px solid black; text-align: right;">\$</td> <td style="width: 25%; border: 1px solid black; text-align: right;">1,140,592.51</td> <td style="padding-left: 10px;">Property Taxes for Non-Bond Purposes ***</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">\$</td> <td style="border: 1px solid black; text-align: right;">827,245.03</td> <td style="padding-left: 10px;">Principal and Interest on Bonds</td> </tr> <tr> <td style="border: 1px solid black; text-align: right;">\$</td> <td style="border: 1px solid black; text-align: right;">1,967,837.54</td> <td style="padding-left: 10px;"><b>Total Personal and Real Property Tax Required</b></td> </tr> </table> <p style="text-align: right; font-size: small;">*** includes \$54,100 Business Improvement District</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border: 1px solid black; text-align: right;">\$</td> <td style="width: 25%; border: 1px solid black; text-align: right;">885,989,875</td> <td style="padding-left: 10px;"><b>Total Certified Valuation (All Counties)</b></td> </tr> </table> <p style="font-size: small;">(Certification of Valuation(s) from County Assessor <b>MUST</b> be attached)</p>	\$	1,140,592.51	Property Taxes for Non-Bond Purposes ***	\$	827,245.03	Principal and Interest on Bonds	\$	1,967,837.54	<b>Total Personal and Real Property Tax Required</b>	\$	885,989,875	<b>Total Certified Valuation (All Counties)</b>	<p><b>Projected Outstanding Bonded Indebtedness as of October 1, 2018</b> (As of the Beginning of the Budget Year)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Principal</td> <td style="width: 40%; border: 1px solid black; text-align: right;">\$ 6,405,000.00</td> </tr> <tr> <td>Interest</td> <td style="border: 1px solid black; text-align: right;">\$ 343,180.00</td> </tr> <tr> <td><b>Total Bonded Indebtedness</b></td> <td style="border: 1px solid black; text-align: right;"><b>\$ 6,748,180.00</b></td> </tr> </table>	Principal	\$ 6,405,000.00	Interest	\$ 343,180.00	<b>Total Bonded Indebtedness</b>	<b>\$ 6,748,180.00</b>
\$	1,140,592.51	Property Taxes for Non-Bond Purposes ***																	
\$	827,245.03	Principal and Interest on Bonds																	
\$	1,967,837.54	<b>Total Personal and Real Property Tax Required</b>																	
\$	885,989,875	<b>Total Certified Valuation (All Counties)</b>																	
Principal	\$ 6,405,000.00																		
Interest	\$ 343,180.00																		
<b>Total Bonded Indebtedness</b>	<b>\$ 6,748,180.00</b>																		
<b>County Clerk's Use ONLY</b>	<p style="text-align: center;"><b>Report of Joint Public Agency &amp; Interlocal Agreements</b></p> <p>Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2017 through June 30, 2018?</p> <p style="text-align: center;"><input checked="" type="checkbox"/> YES <span style="margin-left: 100px;"><input type="checkbox"/> NO</span></p> <p style="font-size: small;">If <b>YES</b>, Please submit Interlocal Agreement Report by September 20, 2018.</p>																		
	<p style="text-align: center;"><b>Report of Trade Names, Corporate Names &amp; Business Names</b></p> <p>Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2017 through June 30, 2018?</p> <p style="text-align: center;"><input type="checkbox"/> YES <span style="margin-left: 100px;"><input checked="" type="checkbox"/> NO</span></p> <p style="font-size: small;">If <b>YES</b>, Please submit Trade Name Report by September 20, 2018.</p>																		
<b>APA Contact Information</b>	<b>Submission Information</b>																		
<p style="text-align: center;">Auditor of Public Accounts State Capitol, Suite 2303 Lincoln, NE 68509</p> <p><b>Telephone:</b> (402) 471-2111      <b>FAX:</b> (402) 471-3301</p> <p><b>Website:</b> <a href="http://www.auditors.nebraska.gov">www.auditors.nebraska.gov</a></p> <p><b>Questions - E-Mail:</b> <a href="mailto:Deann.Haeffner@nebraska.gov">Deann.Haeffner@nebraska.gov</a></p>	<p style="text-align: center; font-size: 24px; font-weight: bold;">Budget Due by 9-20-2018</p> <p><b>Submit budget to:</b></p> <ol style="list-style-type: none"> <li>1. Auditor of Public Accounts -Electronically on Website or Mail</li> <li>2. County Board (SEC. 13-508), C/O County Clerk</li> </ol>																		

SCOTTSBLUFF in SCOTTS BLUFF County

Line No.	Beginning Balances, Receipts, & Transfers	Actual 2016 - 2017 (Column 1)	Actual/Estimated 2017 - 2018 (Column 2)	Adopted Budget 2018 - 2019 (Column 3)
1	Net Cash Balance	\$ 2,290,989.00	\$ 1,742,714.00	\$ 2,314,548.00
2	Investments	\$ 25,171,549.00	\$ 26,296,211.00	\$ 26,500,000.00
3	County Treasurer's Balance	\$ 93,494.00	\$ 97,249.00	\$ 95,000.00
4	Beginning Balance Proprietary Function Funds (Only If Page 6 is Used)			\$ -
5	<b>Subtotal of Beginning Balances (Lines 1 thru 4)</b>	<b>\$ 27,556,032.00</b>	<b>\$ 28,136,174.00</b>	<b>\$ 28,909,548.00</b>
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 1,810,800.00	\$ 2,419,906.00	\$ 1,948,354.00
7	Federal Receipts	\$ 102,600.00	\$ 300,764.00	\$ -
8	State Receipts: Motor Vehicle Pro-Rate	\$ 6,856.00	\$ 6,900.00	\$ 6,900.00
9	State Receipts: MIRF	\$ -	\$ -	\$ -
10	State Receipts: Highway Allocation and Incentives	\$ 1,585,589.00	\$ 1,618,729.00	\$ 1,766,708.00
11	State Receipts: Motor Vehicle Fee	\$ 128,517.00	\$ 110,000.00	\$ 110,000.00
12	State Receipts: State Aid	\$ 2,497.00	\$ -	
13	State Receipts: Municipal Equalization Aid	\$ 69,462.00	\$ 77,392.00	\$ 73,169.00
14	State Receipts: Other	\$ 411,964.00	\$ 374,390.00	\$ 355,262.00
15	State Receipts: Property Tax Credit	\$ 77,891.00	\$ 40,152.00	
16	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
17	Local Receipts: Motor Vehicle Tax	\$ 261,548.00	\$ 239,400.00	\$ 239,400.00
18	Local Receipts: Local Option Sales Tax	\$ 5,943,327.00	\$ 5,683,187.00	\$ 5,455,859.00
19	Local Receipts: In Lieu of Tax	\$ 106,220.00	\$ 105,600.00	\$ 105,600.00
20	Local Receipts: Other	\$ 15,179,188.00	\$ 18,114,923.00	\$ 16,461,898.00
21	Transfers In of Surplus Fees	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
22	Transfers In Other Than Surplus Fees	\$ 3,551,809.00	\$ 3,689,421.00	\$ 3,717,994.00
23	Proprietary Function Funds (Only if Page 6 is Used)			\$ -
24	<b>Total Resources Available (Lines 5 thru 23)</b>	<b>\$ 56,944,300.00</b>	<b>\$ 61,066,938.00</b>	<b>\$ 59,300,692.00</b>
25	<b>Total Disbursements &amp; Transfers (Line 22, Pg 3, 4 &amp; 5)</b>	<b>\$ 28,808,126.00</b>	<b>\$ 32,157,390.00</b>	<b>\$ 43,080,070.00</b>
26	<b>Balance Forward/Cash Reserve (Line 24 MINUS Line 25)</b>	<b>\$ 28,136,174.00</b>	<b>\$ 28,909,548.00</b>	<b>\$ 16,220,622.00</b>
27	Cash Reserve Percentage			49%
<b>PROPERTY TAX RECAP</b>		Tax from Line 6		\$ 1,948,354.00
		County Treasurer's Commission at 1% of Line 6		\$ 19,483.54
		<b>Total Property Tax Requirement</b>		<b>\$ 1,967,837.54</b>



## SCOTTSBLUFF in SCOTTS BLUFF County

### To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your municipality needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

	Property Tax Request
General Fund	\$ 1,086,492.51
Bond Fund	\$ 827,245.03
Business Improvement Fund	\$ 54,100.00
_____ Fund	
<b>Total Tax Request</b>	<b>** \$ 1,967,837.54</b>

\*\* This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page 1.

### Cash Reserve Funds

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below funds being held in a special reserve fund.

Special Reserve Fund Name	Amount
_____	
_____	
_____	
_____	
_____	
Total Special Reserve Funds	\$ -
Total Cash Reserve	\$ 16,220,622.00
Remaining Cash Reserve	\$ 16,220,622.00
Remaining Cash	

### Documentation of Transfers of Surplus Fees:

*(Only complete if Transfers of Surplus Fees Were Budgeted)*

Please explain where the monies will be transferred from, where the monies will be transferred to, and the reason for the transfer.

Transfer From:	Transfer To:
Environmental Services	General
Amount: \$	54,000.00
Reason: Fund expenses for general services such as public safety, parks	

Transfer From:	Transfer To:
Wastewater	General
Amount: \$	54,000.00
Reason: Fund expenses for general services such as public safety, parks	

Transfer From:	Transfer To:
Water	General
Amount: \$	42,000.00
Reason: Fund expenses for general services such as public safety, parks	

# SCOTTSBLUFF in SCOTTS BLUFF County

Line No.	2018-2019 ADOPTED BUDGET Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 3,525,660.00		\$ 12,000.00			\$ 3,537,660.00
3	Public Safety - Police and Fire	\$ 5,947,296.00		\$ 213,000.00			\$ 6,160,296.00
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 2,447,367.00	\$ 867,443.00	\$ 244,050.00	\$ 879,343.00	\$ 52,000.00	\$ 4,490,203.00
6	Public Works - Other	\$ 343,099.00					\$ 343,099.00
7	Public Health and Social Services	\$ 201,596.00	\$ 500,000.00	\$ 80,000.00		\$ 210,000.00	\$ 991,596.00
8	Culture and Recreation	\$ 2,392,363.00	\$ 2,000,000.00				\$ 4,392,363.00
9	Community Development	\$ 3,011,721.00			\$ 483,950.00		\$ 3,495,671.00
10	Miscellaneous	\$ 5,178,700.00	\$ 50,000.00	\$ 100,000.00	\$ 694,244.00	\$ 3,333,994.00	\$ 9,356,938.00
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 2,186,668.00	\$ 1,174,232.00	\$ 240,000.00		\$ 54,000.00	\$ 3,654,900.00
17	Transportation						\$ -
18	Wastewater	\$ 2,568,000.00	\$ 398,815.00	\$ 245,000.00	\$ 730,722.00	\$ 140,000.00	\$ 4,082,537.00
19	Water	\$ 2,299,807.00		\$ 197,000.00		\$ 78,000.00	\$ 2,574,807.00
20	Other						\$ -
21	Proprietary Function Funds (Page 6)					\$ -	\$ -
22	<b>Total Disbursements &amp; Transfers (Lns 2 thru 21)</b>	<b>\$ 30,102,277.00</b>	<b>\$ 4,990,490.00</b>	<b>\$ 1,331,050.00</b>	<b>\$ 2,788,259.00</b>	<b>\$ 3,867,994.00</b>	<b>\$ 43,080,070.00</b>

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

**SCOTTSSLUFF in SCOTTSLUFF County**

Line No.	2017-2018 ACTUAL/ESTIMATED Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 3,012,265.00	\$ -	\$ -	\$ -	\$ -	\$ 3,012,265.00
3	Public Safety - Police and Fire	\$ 5,360,663.00	\$ -	\$ 494,908.00	\$ -	\$ -	\$ 5,855,571.00
4	Public Safety - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Public Works - Streets	\$ 2,273,668.00	\$ 1,992,049.00	\$ 164,050.00	\$ 483,555.00	\$ 52,000.00	\$ 4,965,322.00
6	Public Works - Other	\$ 335,248.00	\$ -	\$ -	\$ -	\$ -	\$ 335,248.00
7	Public Health and Social Services	\$ 195,068.00	\$ -	\$ -	\$ -	\$ 130,000.00	\$ 325,068.00
8	Culture and Recreation	\$ 2,389,404.00	\$ -	\$ 16,608.00	\$ -	\$ -	\$ 2,406,012.00
9	Community Development	\$ 2,169,427.00	\$ -	\$ -	\$ 474,470.00	\$ -	\$ 2,643,897.00
10	Miscellaneous	\$ 467,645.00	\$ -	\$ 229,626.00	\$ 692,171.00	\$ 3,385,421.00	\$ 4,774,863.00
11	Business-Type Activities:						
12	Airport	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Nursing Home	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Hospital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Electric Utility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Solid Waste	\$ 2,068,371.00	\$ -	\$ 20,000.00	\$ -	\$ 54,000.00	\$ 2,142,371.00
17	Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18	Wastewater	\$ 1,579,749.00	\$ 871,773.00	\$ 51,357.00	\$ 645,890.00	\$ 140,000.00	\$ 3,288,769.00
19	Water	\$ 1,557,756.00	\$ 645,933.00	\$ 126,315.00	\$ -	\$ 78,000.00	\$ 2,408,004.00
20	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	Proprietary Function Funds					\$ -	\$ -
22	<b>Total Disbursements &amp; Transfers (Ln 2 thru 21)</b>	<b>\$ 21,409,264.00</b>	<b>\$ 3,509,755.00</b>	<b>\$ 1,102,864.00</b>	<b>\$ 2,296,086.00</b>	<b>\$ 3,839,421.00</b>	<b>\$ 32,157,390.00</b>

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

# SCOTTSBLUFF in SCOTTS BLUFF County

Line No.	2016-2017 ACTUAL Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 2,706,744.00	\$ -	\$ 10,431.00	\$ -	\$ -	\$ 2,717,175.00
3	Public Safety - Police and Fire	\$ 5,114,668.00	\$ -	\$ 125,996.00	\$ 58,794.00	\$ -	\$ 5,299,458.00
4	Public Safety - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Public Works - Streets	\$ 1,846,101.00	\$ 511,914.00	\$ 137,689.00	\$ 723,774.00	\$ 52,070.00	\$ 3,271,548.00
6	Public Works - Other	\$ 689,758.00	\$ -	\$ -	\$ 20,266.00	\$ 7,000.00	\$ 717,024.00
7	Public Health and Social Services	\$ 187,747.00	\$ -	\$ 17,000.00	\$ -	\$ 130,000.00	\$ 334,747.00
8	Culture and Recreation	\$ 2,302,046.00	\$ 8,538.00	\$ 612.00	\$ -	\$ -	\$ 2,311,196.00
9	Community Development	\$ 1,737,053.00	\$ 340,418.00	\$ -	\$ 169,933.00	\$ -	\$ 2,247,404.00
10	Miscellaneous	\$ 824,365.00	\$ 40,187.00	\$ 33,931.00	\$ 1,029,310.00	\$ 3,240,529.00	\$ 5,168,322.00
11	Business-Type Activities:						
12	Airport	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Nursing Home	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Hospital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Electric Utility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Solid Waste	\$ 2,045,734.00	\$ -	\$ 188,673.00	\$ -	\$ 54,070.00	\$ 2,288,477.00
17	Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18	Wastewater	\$ 1,437,679.00	\$ 204,495.00	\$ 56,478.00	\$ 645,891.00	\$ 140,070.00	\$ 2,484,613.00
19	Water	\$ 1,499,419.00	\$ 367,749.00	\$ 22,924.00	\$ -	\$ 78,070.00	\$ 1,968,162.00
20	Other	\$ -	\$ -	\$ -	\$ -		\$ -
21	Proprietary Function Funds						\$ -
22	<b>Total Disbursements &amp; Transfers (Ln 2 thru 21)</b>	<b>\$ 20,391,314.00</b>	<b>\$ 1,473,301.00</b>	<b>\$ 593,734.00</b>	<b>\$ 2,647,968.00</b>	<b>\$ 3,701,809.00</b>	<b>\$ 28,808,126.00</b>

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

## 2018-2019 SUMMARY OF PROPRIETARY FUNCTION FUNDS

NOTE: COMPLETE THIS PAGE ONLY IF A SEPARATE PROPRIETARY FUNCTION FUND BUDGET IS FILED WITH THE CLERK OF THE MUNICIPALITY.

**THIS SPACE FOR USE OF PROPRIETARY FUNCTION FUNDS ONLY**

Funds (List)	Beginning Balance	Total Budget of Receipts	Total Budget of Disbursements	Cash Reserve
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL	\$ - <small>(Forward to Page 2, Line 4)</small>	\$ - <small>(Forward to Page 2, Line 23)</small>	\$ - <small>(Forward to Page 3, Line 21)</small>	\$ -

**NOTE:** State Statute Section 13-504 requires a uniform summary of the proposed budget statement including each proprietary function fund included in a separate proprietary budget statement prepared pursuant to the Municipal Proprietary Function Act. Proprietary function shall mean a water supply or distribution utility, a waste-water collection or treatment utility, an electric generation, transmission, or distribution utility, a gas supply, transmission, or distribution utility, an integrated solid waste management collection, disposal, or handling utility, or a hospital or a nursing home owned by a municipality.

## CORRESPONDENCE INFORMATION

### ENTITY OFFICIAL ADDRESS

*If no official address, please provide address where correspondence should be sent*

NAME

**City of Scottsbluff**

ADDRESS

**2525 Circle Drive**

CITY & ZIP CODE

**Scottsbluff, NE 69361**

TELEPHONE

**308-633-3796**

WEBSITE

**www.scottsbluff.org**

#### BOARD CHAIRPERSON

#### CLERK/TREASURER/SUPERINTENDENT/OTHER

#### PREPARER

NAME

Randy Meininger

Elizabeth Hilyard

Elizabeth Hilyard

TITLE /FIRM NAME

Mayor

Director of Finance

TELEPHONE

308-633-3796

EMAIL ADDRESS

ehilyard@scottsbluff.org

For Questions on this form, who should we contact (please ☒ one): Contact will be via email if supplied.

☐

Board Chairperson

☒

Clerk / Treasurer / Superintendent / Other

☐

Preparer

## SCOTTSBLUFF in SCOTTS BLUFF County

## 2018-2019 LID SUPPORTING SCHEDULE

## Calculation of Restricted Funds

Total Personal and Real Property Tax Requirements	(1)	\$	1,967,837.54
Motor Vehicle Pro-Rate	(2)	\$	6,900.00
In-Lieu of Tax Payments	(3)	\$	105,600.00
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.			
Prior Year Capital Improvements Excluded from Restricted Funds (From 2017-2018 Lid Support, Line (17))		\$	- (4)
LESS: Amount Spent During 2017-2018		\$	- (5)
LESS: Amount Expected to be Spent in Future Budget Years		\$	- (6)
Amount to be included as Restricted Funds ( <b><u>Cannot Be A Negative Number</u></b> )	(7)	\$	-
Motor Vehicle Tax	(8)	\$	239,400.00
Local Option Sales Tax	(9)	\$	5,455,859.00
Transfers of Surplus Fees	(10)	\$	150,000.00
Highway Allocation and Incentives	(11)	\$	1,766,708.00
MIRF	(12)	\$	-
Motor Vehicle Fee	(13)	\$	110,000.00
Municipal Equalization Fund	(14)	\$	73,169.00
Insurance Premium Tax	(15)	\$	-
Nameplate Capacity Tax	(15a)	\$	-
<b>TOTAL RESTRICTED FUNDS (A)</b>	(16)	\$	<b>9,875,473.54</b>

## Lid Exceptions

Capital Improvements (Real Property and Improvements on Real Property)	\$	-	(17)
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year ( <i>cannot exclude same capital improvements from more than one lid calculation.</i> )			
Agrees to Line (6).	\$	-	(18)
Allowable Capital Improvements	(19)	\$	-
Bonded Indebtedness	(20)	\$	827,245.03
Public Facilities Construction Projects (Statutes 72-2301 to 72-2308)	(21)		
Interlocal Agreements/Joint Public Agency Agreements	(22)	\$	442,994.00
Public Safety Communication Project (Statute 86-416)	(23)		
Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only)	(24)		
Judgments	(25)		
Refund of Property Taxes to Taxpayers	(26)		
Repairs to Infrastructure Damaged by a Natural Disaster	(27)		
<b>TOTAL LID EXCEPTIONS (B)</b>	(28)	\$	<b>1,270,239.03</b>

## TOTAL RESTRICTED FUNDS

## For Lid Computation

## (To Line 9 of the Lid Computation Form)

To Calculate: Total Restricted Funds (A)-Line 16 MINUS Total Lid Exceptions (B)-Line 28

\$ 8,605,234.51

Total Restricted Funds for Lid Computation **cannot** be less than zero. See Instruction Manual on completing the Lid Supporting Schedule.

**SCOTTSBLUFF**  
IN  
**SCOTTS BLUFF County**

**COMPUTATION OF LIMIT FOR FISCAL YEAR 2018-2019**

**PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2**

**OPTION 1**

**2017-2018 Restricted Funds Authority** (Base Amount) = Line (8) from last year's Lid Form

14,852,674.03  
Option 1 - (1)

**OPTION 2 - *Only use if a vote was taken at a townhall meeting to exceed Lid for one year***

Line (1) of 2017-2018 Lid Computation Form

\_\_\_\_\_  
Option 2 - (A)

Allowable Percent Increase **Less** Vote Taken  
(From 2017-2018 Lid Computation Form Line (6) - Line (5))

\_\_\_\_\_  
%

\_\_\_\_\_  
Option 2 - (B)

Dollar Amount of Allowable Increase Excluding the vote taken  
Line (A) X Line (B)

\_\_\_\_\_  
-

\_\_\_\_\_  
Option 2 - (C)

**Calculated 2017-2018 Restricted Funds Authority** (Base Amount) =  
Line (A) **Plus** Line (C)

\_\_\_\_\_  
Option 2 - (1)

**ALLOWABLE INCREASES**

**1** **BASE LIMITATION PERCENT INCREASE (2.5%)**

\_\_\_\_\_  
2.50 %  
(2)

**2** **ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%**

\_\_\_\_\_  
- %  
(3)

$$\frac{7,950,425.00}{2018 \text{ Growth per Assessor}} \div \frac{875,618,730.00}{2017 \text{ Valuation}} = \frac{0.91}{\text{Multiply times 100 To get \%}}$$

**3** **ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE**

\_\_\_\_\_  
1.00 %  
(4)

$$\frac{5}{\# \text{ of Board Members voting "Yes" for Increase}} \div \frac{5}{\text{Total \# of Members in Governing Body at Meeting}} = \frac{100.00}{\text{Must be at least 75\% (.75) of the Governing Body}}$$



**ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.**

**4** **SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE**

\_\_\_\_\_  
%  
(5)

**Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting**



**SCOTTSBLUFF**  
**IN**  
**SCOTTS BLUFF County**

**LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR YOU ARE IN VIOLATION OF THE LID LAW.**

THE AMOUNT OF UNUSED RESTRICTED FUNDS AUTHORITY ON LINE (10)  
MUST BE PUBLISHED IN THE NOTICE OF BUDGET HEARING.

# Municipality Levy Limit Form

## SCOTTSBLUFF in SCOTTS BLUFF County

Political Subdivision	Personal and Real Property Tax Request (Column A)	Judgments (Not Paid by Liability Insurance) (Column B)	Pre-Existing Lease - Purchase Contracts-7/98 (Column C)	* Bonded Indebtedness (Column D)	Interest Free Financing (Public Airports) (Column E)	Tax Request Subject to Levy Limit (Column F) [(Column A) MINUS (Columns B, C, D, E)]	Valuation (Column G)	Calculated Levy (Column H) [(Column F) DIVIDED BY (Column G) MULTIPLIED BY 100]
City/Village -	1,913,737.54					1,913,737.54	885,989,875	0.216000

Others subject to allocation-

						-		-
						-		-
						-		-
						-		-

Off-Street Parking District	54,100.00					54,100.00	29,901,850	
-----------------------------	-----------	--	--	--	--	-----------	------------	--

Calculated Levy for Off-Street Parking District = (Column F) **DIVIDED BY** (Column G) **MULTIPLIED BY 100** **MULTIPLIED BY** (Column G) **DIVIDED BY** (Column G {City/Village Line})

0.006106

### NOTE:

Municipality Levy Limit is 45 cents plus 5 cents for interlocal agreements. (77-3442)

Total Calculated Levy can ONLY be greater than 45 cents if there is Interlocal Agreements.

The Calculated Levy for Interlocal Agreements should be the maximum of **5 cents OR LESS**.

Others subject to allocation may include airport authorities, community redevelopment authorities, off-street parking districts, and transit authorities.

Total Calculated Levy  
[Total of (Column H)]

0.222106

(Box 1)

Tax Request to Support Interlocal Agreements

442,994.00

(Box 2)

Calculated Levy for Interlocal Agreements  
[(Box 2) **DIVIDED BY** (Column G {City/Village Line})  
**MULTIPLIED BY 100**]

0.050000

(Box 3)

**5 Cents or LESS**

\*Tax Request to Support Public Safety  
Communication Projects

(Box 5)

Calculated Levy For Levy Limit Compliance  
[(Box 1) **MINUS** (Box 3)]

0.172106

(Box 4)

\*Tax Request to Support Public Facilities  
Construction Projects

(Box 6)

\* State Statute Section 86-416 allows for a special tax to fund public safety communication projects. The tax has the same status as bonded indebtedness. State Statute 72-2301 through 72-2308 allows bonds to be issued for Public Facilities Construction Projects. Amounts should be included in Bonded Indebtedness above. Please indicate the amount special taxes must be included.

SCOTTSBLUFF in SCOTTS BLUFF County

**2018-2019 CAPITAL IMPROVEMENT LID EXEMPTIONS**

Description of Capital Improvement

Amount Budgeted

DRAFT COPY

# REPORT OF JOINT PUBLIC AGENCY AND INTERLOCAL AGREEMENTS

REPORTING PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018

**SCOTTSBLUFF**

**SCOTTS BLUFF County**

SUBDIVISION NAME		COUNTY	Amount Used as Lid Exemption (Column 4)
Parties to Agreement (Column 1)	Agreement Period (Column 2)	Description (Column 3)	
League Association of Risk Management	09/30/2018-09/30/2019	risk management services and insurance coverage	\$ 442,994.00
City of Norfolk, City of Columbus, Northeast Community College	09/04/2007 (perpetual)	Library One Commission - unified catalog of library resources and materials request/delivery system	
City of Terrytown	09/30/18-09/30/19 (annual renewal)	paint striping, electrical/building inspections	
City of Terrytown	11/06/1997 (annual renewal)	wastewater reclamation/sewer treatment	
City of Gering	07/02/2007 (perpetual)	solid waste disposal/new landfill agreement	
Scotts Bluff County, City of Gering, Terrytown, Banner County, Other small nearby communities	02/07/2008 (perpetual)	Emergency management services for Region 22	
Scotts Bluff County, City of Gering	07/01/2010-06/30/2019	Ambulance services	
Scotts Bluff County Surveyor	01/01/1997 (perpetual)	GIS information sharing/mapping	
City of Terrytown, Mitchell, Minatare, Gering, Village of Melbeta, Henry, McGrew, Morrill, Lyman, Scb County	Indefinite	Police services	
Scotts Bluff County	Indefinite	WING Drug Task Force	
City of Gering, Scotts Bluff County	annual renewal	vehicle storage - police/sheriff	
NE State Patrol	Indefinite	highway patrol, public safety	
NPAIT	Indefinite	Investment Trust	
US Dept of Homeland Security	Indefinite	National Incident Management System (NIMS)	
City of Minatare	perpetual	water utility/supply	
Village of Melbeta, Morrill, City of Terrytown, Bayard, SID #8 & #4A	3 years, expires 03/04/2019	sewer line cleaning	
SID #8	3 years, expires 03/04/2020	replacement, painting, maintenance - fire hydrants	

Total Amount used as Lid Exemption

\$ 442,994.00

## REPORTING PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018

## SCOTTS BLUFFCounty


\$ -

## REPORTING PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018

## SCOTTS BLUFFCounty

COUNTY

DRAFT COPY

**CERTIFICATION OF TAXABLE VALUE  
And VALUE ATTRIBUTABLE TO GROWTH**

*{format for all political subdivisions other than  
a) sanitary improvement districts in existence five years or less, and  
b) community colleges, and c) school districts}*

**TAX YEAR 2018**

*{certification required on or before August 20<sup>th</sup>, of each year}*

**TO: CITY OF SCOTTSBLUFF  
ATTN CITY ADMINISTRATOR  
2525 CIRCLE DR  
SCOTTSBLUFF, NE. 69361**

**TAXABLE VALUE LOCATED IN THE COUNTY OF: SCOTTS BLUFF**

Name of Political Subdivision	Subdivision Type (e.g. city, fire, NRD)	Value attributable to Growth	Total Taxable Value
SCOTTSBLUFF	City/Village	7,950,425	885,989,875

*\*Value attributable to growth is determined pursuant to section 13-518 which includes real and personal property and annexation, if applicable.*

I AMY RAMOS, SCOTTS BLUFF County Assessor hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. §13-509 and §13-518.

  
(signature of county assessor)

8-10-18  
(date)

CC: County Clerk, SCOTTS BLUFF County

CC: County Clerk where district is headquarter, if different county, \_\_\_\_\_ County

*Note to political subdivision: A copy of the Certification of Value must be attached to the budget document.*

Guideline form provided by Nebraska Dept. of Revenue Property Assessment Division, Rev. 07/2010

**CERTIFICATION OF TAXABLE VALUE  
And VALUE ATTRIBUTABLE TO GROWTH**

*{format for all political subdivisions other than  
a) sanitary improvement districts in existence five years or less, and  
b) community colleges, and c) school districts}*

**TAX YEAR 2018**

*{certification required on or before August 20<sup>th</sup>, of each year}*

**TO: SCOTTSBLUFF PARKING DISTRICT  
ATTN CITY ADMINISTRATOR  
2525 CIRCLE DR  
SCOTTSBLUFF, NE. 69361**

**TAXABLE VALUE LOCATED IN THE COUNTY OF: SCOTTS BLUFF**

<b>Name of Political Subdivision</b>	<b>Subdivision Type (e.g. city, fire, NRD)</b>	<b>Value attributable to Growth</b>	<b>Total Taxable Value</b>
SCB PARKING DIST	Misc-District	733,449	29,901,850

*\*Value attributable to growth is determined pursuant to section 13-518 which includes real and personal property and annexation, if applicable.*

I AMY RAMOS, SCOTTS BLUFF County Assessor hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. §13-509 and §13-518.

  
(signature of county assessor)

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