

# **City of Scottsbluff, Nebraska**

**Monday, April 16, 2018**

**Regular Meeting**

## **Item Consent3**

**Council to approve bid specifications for new tractor for the Parks Department and authorize the City Clerk to advertise for bids to be received by 2:00 p.m. May 8, 2018.**

**Staff Contact: Rick Deeds, Park Superintendent**

CITY OF SCOTTSBLUFF

BID SPECIFICATIONS

FOR

THE PURCHASE OF ONE,

NEW or DEMONSTRATOR

TRACTOR WITH LOADER ATTACHMENT

April 16, 2018

## **NOTICE TO BIDDERS**

Sealed Bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk until 2:00 P.M., May 8, 2018, for furnishing One, New, or One, or Demonstrator Tractor with Loader. Specifications and Instructions to Bidders are available at the office of the City Clerk. The Council reserves the right to reject any and all bids and to waive irregularities.

/s/Cindy Dickinson, City Clerk

Publish – 3 Times:

Friday, April 20, 2018

Friday, April 27, 2018

Friday, May 4, 2018

## **INSTRUCTIONS TO BIDDERS**

1. All Proposals shall be submitted on Bid Forms provided for this purpose in order that they may be properly compared and evaluated.
2. The Bid shall be for one, new, or demonstrator (under 200 hours) Tractor with loader attachment.
3. The Bid shall be quoted F.O.B. Scottsbluff, NE.
4. Bids shall state the Make and Model of proposed unit and include complete detailed specifications with manufacturer's brochure, specifying the identical model being bid.
5. The City is exempt from Federal Excise or State Sales Taxes. A tax exemption certificate will be furnished by the City of Scottsbluff.
6. The Bids shall be submitted to the City Clerk's office by 2:00 p.m., May 8, 2018, in a sealed envelope, and envelope clearly marked "Bid on Tractor with loader attachment."
7. The Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.
8. Award of purchase by the City will not become final until a Purchase Order has been issued authorizing this purchase.
10. City will pay for equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of same.
11. Delivery time from date order placed to vendor, shall be ninety (90) days or less.
12. Price that is stated on Bid Proposal Sheet shall be good for 30 calendar days following bid opening.
13. Any items of noncompliance or variations to the minimum specification requirements listed on the following pages shall be written and submitted with the Bid Proposal.
14. Actual equipment being bid must be available for inspection by City personnel after the bids are opened and before the next council meeting when the purchase will be approved.
15. If a demonstrator model is bid, the bidder shall state the year of vehicle, hours and warranty, if any.
16. Any items of noncompliance or variations to the minimum specification requirements listed on the following pages shall be written and submitted with the Bid Proposal.

**MINIMUM SPECIFICATIONS FOR ONE, NEW,  
OR  
ONE, DEMONSTRATOR TRACTOR WITH LOADER ATTACHMENT**

Bidder shall include in the bid package a manufacturer's brochure, specifying the identical model, which describes the equipment being bid. Bidder has the option of bidding a new, or used or demonstrator model. Any additions, deletions, or variations shall be construed as minimum. Should the manufacturer's latest specifications exceed these, they shall be considered minimum and shall be furnished. The unit shall meet or exceed the following minimum requirements. Any items of non-compliance must be listed in writing and submitted with Bid Proposal.

**MINIMUM SPECIFICATIONS**

**GENERAL**

**ENGINE.**

Minimum four (4) cylinder Turbo Charged and charged air cooled with gross 60 HP at minimum at 2600rpm.

Air Cleaner - Dual Element with Electronic restriction indicator.

Power take off (PTO)- power Gear minimum 40 pto horse power.

Fuel Type - Diesel

Cooling system - Liquid

Lubrication - pressurized.

**TRANSMISSION.** Hydrostatic transmission, Cruise control standard, Differential lock yes.

**STEERING.** Hydrostatic power.

**BRAKES.** Multi plate wet-disk.

**TIRES.** Front Minimum – 10/16.5 Industrial R4  
Rear Minimum – 16.9/24 Industrial R4

**HITCH.** **Category 1** Three point hitch and drawbar with lift capacity; minimum of 2,200 pounds.

**FUEL SYSTEM.** **Diesel** - Direct injection with minimum 13 gallon fuel tank with canister type fuel filter and water separator.

**HYDRAULIC SYSTEM.** Open center hydraulics with tandem gear pump with 3 remote control valves available.  
2 rear hydraulic couplers.

**POWER TAKE OFF.** Rear 540 at 2600 rpm.

Control is independent 540 P.T.O. to be one lever, enabling operator to engage and disengage without stopping tractor. (P.T.O. to be fully independent with a speed of 540 RPM minimum). PTO Horse power should be minimum 50.

**TRACTOR SHALL BE EQUIPPED WITH MECHANICAL FRONT WHEEL DRIVE.**

**COOLING SYSTEM.** Liquid.

**ELECTRICAL SYSTEM.** Tractor shall have a 12 volt direct electrical start with a minimum of two (2) front and two (2) rear work lights, two (2) separate front driving lights, two (2) separate combination stop and tail lights, front and rear, turn and flashing signals and have a lighted instrument panel.

**OPERATOR STATION.**

Roll over protection structure

Type foldable

Platform flat

Operator seat shall be air suspension that adjusts for operators height, weight, leg reach and back angle. Seat belt and arm rests shall be included.

**INSTRUMENTATION.** Cab instrumentation shall include dash-mounted gauges or monitor system to include transmission oil temperature, transmission, oil pressure, fuel, engine coolant temperature, engine oil pressure, electric hour meter, electric voltage, engine RPM. Engine oil pressure system shall include audible or visual warning.

**LOADER ATTACHMENT.** Mechanical self-Leveling, Quick detachable loader from tractor with 6ft.Bucket, also equipped with skid steer adapter so we can use our existing implements. (grapple fork and pallet forks)

**WARRANTY.** Successful bidder shall state warranty of machine being bid.

A. Standard Warranty \_\_\_\_\_

B. Extended Warranty \_\_\_\_\_

**REPAIR PARTS AND SERVICE.** The successful bidder shall provide a service area within 45 miles of the City of Scottsbluff, Scottsbluff, NE. Successful bidder shall guarantee no more than 48 hour parts and service for major components.

**MANUALS.** Successful bidder shall provide one (1) copy of operators manual, one (1) copy of parts manual and one (1) repair manual.

**TRAINING.** Successful bidder shall provide one (1) hours of operator and maintenance training on-site.

**DEMONSTRATION.** At the request of the city the vendor shall demonstrate his tractor at a location chosen by the city and in the presence of an authorized customer representative to verify the machine being bid.

**DELIVERY.** Bidder shall state approximate date of delivery of machine being bid. Shall be F.O.B. Parks Department, 1114 South Beltline Highway west, Scottsbluff, NE.

Specify Delivery Date \_\_\_\_\_

**OPTION ONE - CAB AND EQUIPMENT.** The cab shall have fully enclosed steel sound suppression, hard cab and provide roll-over protection. Cab shall have heater, defroster on front and rear windshields, washer/wiper with mist control, dome light, floor mat, tinted safety glass, dual inside rear view mirrors, two (2) outside mirrors. Operator seat should be air suspension that adjusts for operators height, weight, leg reach and back angle. Seat belt and arm rests shall be included. Air conditioning temperature differential tractor shall have a 12 volt direct electrical start with a minimum of two (2) front and two (2) rear work lights, two (2) separate front driving lights, two (2) separate combination stop and tail lights, front and rear, turn and flashing signals and have a lighted instrument panel. AM-FM radio, back-up alarm, cab mounted beacon light, horn, blower fan, heater,

OPTION 1 WITH CAB. \_\_\_\_\_

OPTION 2 WITHOUT CAB \_\_\_\_\_

PROPOSAL FOR FURNISHING  
ONE, NEW TRACTOR WITH LOADER.

Mayor and City Council  
Scottsbluff, Nebraska

Gentlemen:

I (we) have examined the Notice to Bidders, dated April 16, 2018, Instructions to Bidders, and the Specifications, and submit the following proposal to furnish one, new or demonstrator tractor with loader.

**OPTION 1 WITH CAB.** \_\_\_\_\_

One \_\_\_\_\_ \$ \_\_\_\_\_  
Year & Make Model # Bid Price

**OPTION 2 WITHOUT CAB.** \_\_\_\_\_

One \_\_\_\_\_ \$ \_\_\_\_\_  
Year & Make Model # Bid Price

My Bid for the above described Tractor is:

\_\_\_\_\_  
(amount written out fully)

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver a new unit on or before:

\_\_\_\_\_ which meets the above specifications.  
Month Day Year

Signature of Bidder: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Company Represented by Bidder: \_\_\_\_\_

Address of Bidder: \_\_\_\_\_

Telephone Number of Bidder: \_\_\_\_\_



ALTERNATE BID PROPOSAL FOR FURNISHING  
ONE, DEMONSTRATOR TRACTOR

Mayor and City Council  
Scottsbluff, Nebraska

Gentlemen:

I (we) have examined the Notice to Bidders, dated April 16, 2018 Instructions to Bidders, and the Specifications, and submit the following proposal to furnish one, demonstrator tractor with loader attachment.

**OPTION 1 WITH CAB.** \_\_\_\_\_

One \_\_\_\_\_ \$ \_\_\_\_\_  
Year & Make Model # Bid Price

**OPTION 2 WITHOUT CAB.** \_\_\_\_\_

One \_\_\_\_\_ \$ \_\_\_\_\_  
Year & Make Model # Bid Price

My Bid for the above described Tractor is:

\_\_\_\_\_  
(amount written out fully)

**PLEASE STATE HOURS ON USED/DEMONSTRATOR TRACTOR** \_\_\_\_\_

My Bid for the above described Tractor is:

\_\_\_\_\_  
(amount written out fully)

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver a demonstrator unit on or before:

\_\_\_\_\_ which meets the above specifications.  
Month      Day      Year

Signature of Bidder: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Company Represented by Bidder: \_\_\_\_\_

Address of Bidder: \_\_\_\_\_

Telephone Number of Bidder: \_\_\_\_\_