

# **City of Scottsbluff, Nebraska**

**Monday, October 16, 2017**

**Regular Meeting**

## **Item Reports4**

**Council to consider a Maintenance Agreement with Copier Connection for the Development Services copy machine and authorize the Mayor to sign the agreement.**

**Staff Contact: Nathan Johnson, City Manager**

# COPIER CONNECTION INC.

1912 Broadway  
Scottsbluff Nebraska 69361

## SAVIN COPIER FULL SERVICE CONTRACT TONER INCLUSIVE

Purchased By: City of Scottsbluff  
Community Development  
2525 Circle Dr  
Scottsbluff NE 69361-2495

This contract will be for one year.

Contract purchased date: September 1 2017

One each Savin copier model # C2824

Beginning meter reading, black 225,283

Copier Connection Inc. will perform all required maintenance on the copier described above as required through normal and customary usage of said copier including the following:  
All service checks, replacement of damaged or worn parts, including the photosensitive drum, and all intervening service calls. Included under the terms of the contract are all charges for service labor. Service is to be performed between the hours of 8:00 A.M. and 5:00 P.M. Monday thru Friday, excluding holidays.

This contract shall be limited to parts, labor and toner as a result of customary and normal use of said copier. Specifically excluded from coverage under this agreement are the following:  
Damage to the said copier due to negligence, accidents or misuse by purchaser, its employees or its agents, damage as a result of any crime or vandalism, damage due to the effects of fire, damage as a result of natural forces, and damage caused from the use of toner and paper that does not meet Savin specifications. Purchaser is responsible for providing adequate space and electrical wiring for the machine.

This contract does include Black and Color Toner.

This contract may be terminated by either party with 30 days prior written notice. The charges for this contract are as follows:

\$564.00 per year (\$141.00 per quarter) plus \$.015 per copy over 56,400 black copies per year.

Color copies are to be billed at \$.072 per copy quarterly.

Signed and agreed this \_\_\_\_\_ Day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Title \_\_\_\_\_

\_\_\_\_\_  
Purchaser Firm Name



Service Manager

Copier Connection Inc.

Please return signed contract.

