

**CITY OF SCOTTSSLUFF**  
**City of Scottsbluff City Council Chambers**  
**2525 Circle Drive, Scottsbluff, NE 69361**  
**CITY COUNCIL AGENDA**

**Regular Meeting**  
**May 30, 2017**  
**6:00 PM**

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Consent Calendar (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.):
  - a) Approve the minutes of the May 15, 2017, Regular Meeting.
  - b) Council to set a public hearing for June 5, 2017 at 6:05 p.m. for the Board of Equalization to assess payments for Paving District 313.
7. Financial Report:
  - a) Council to receive the April 2016 Financial Report.
8. Resolution & Ordinances:
  - a) Council to consider a Resolution authorizing the transfer of funds from the Industrial Sites Fund to the Community Development Block Grant Fund.
  - b) Council to consider the Ordinance amending the Scottsbluff Economic Development Plan to provide for additional qualifying businesses (third reading).
9. Public Hearings:
  - a) Council to conduct a public hearing at 6:05 p.m. to consider the Class D Liquor License application for Carol D. Singh, dba Cheema's Gas & Liquor, 2002 Ave. I, Scottsbluff, NE and make a recommendation to the Nebraska Liquor Control Commission.
  - b) Council to make a recommendation to the Nebraska Liquor Control Commission naming Carol D. Singh as the Liquor License Manager of Cheema's Gas & Liquor.

10. Bids & Awards:
  - a) Council to consider awarding the bid to Anderson and Shaw in the amount of \$53,608.00 for the city hall security project.
11. Subdivisions & Public Improvements:
  - a) Council to consider a final plat for Lots 1-4 Fairacres Addition, located North of 24th St., between Ave. E and Ave. F, and approve the Resolution.
  - b) Council to consider a final plat for Menards Subdivision, located North of Highway 26 along 25th Ave., and approve the Resolution.
12. Reports from Staff, Boards & Commissions:
  - a) Council to consider a contract with Bluffs Broadcasting for summer advertising and authorize the Mayor to execute the contract.
  - b) Council to authorize Mayor to sign the Firehouse Software quotation for the Fire Department.
  - c) Council to receive the City Manager's list of goals for FY 17-18.
13. Closed Session
  - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.
14. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
15. Council reports (informational only):
16. Scottsbluff Youth Council Representative report (informational only):
17. Adjournment.



# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Consent1**

**Approve the minutes of the May 15, 2017, Regular Meeting.**

**Staff Contact: Cindy Dickinson, City Clerk**

Regular Meeting  
May 15, 2017

The Scottsbluff City Council met in a regular meeting on May 15, 2017 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on May 12, 2017, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on May 12, 2017.

Mayor Randy Meininger presided and City Clerk Dickinson recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Randy Meininger, Raymond Gonzales, Scott Shaver, Mark McCarthy and Jordan Colwell. Also present was City Manager Johnson and City Attorney Kent Hadenfeldt. Absent: None. Mayor Meininger asked if there were any changes to the agenda. There were no changes.

Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member Gonzales seconded by Mayor Meininger that:

1. "The minutes of the May 1, 2017, Regular Meeting be approved,"
2. "A public hearing be set for May 30, 2017, 6:05 p.m. to consider the Class D Liquor License application for Carol D. Singh, dba Cheema's Gas & Liquor, 2002 Ave. I, Scottsbluff, NE,"
3. "The plans and specifications for the Airport Industrial Tracts Drainage Improvement Project be approved and authorize the city clerk to advertise for bids to be received by 2:00 p.m. June 7, 2017," "YEAS", Meininger, Colwell, McCarthy and Gonzales "NAYS" Shaver. Absent: None.

Mayor Meininger declared a conflict of interest regarding the payment to Regional West Medical Center in the amount of \$148,725.00. Moved by Council Member Shaver, seconded by Council Member McCarthy, "to recognize Mayor Meininger's conflict of interest for the claim to Regional West Medical Center and excuse him from discussion or voting on this item," "YEAS", Meininger, Colwell, Shaver, McCarthy and Gonzales, "NAYS" None. Absent: None.

Moved by Council Member McCarthy, seconded by Council Member Colwell, "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated May 15, 2017, as on file with the City Clerk and submitted to the City Council,"

CLAIMS

ACCELERATED RECEIVABLES SOLUTIONS, WAGE ATTACHMENT, 519.82; ACCURACY INC, FIREARMS SUPPL, 1759.49; ACTION COMMUNICATIONS INC., EQUIP MAINT, 140; ALLO COMMUNICATIONS, LLC, LOCAL TELEPHONE CHARGES, 4479.57; ANITA'S GREENSCAPING

INC, BID CNTRCL SRVCS,1261.11; ANTHONY J MURPHY,MEALS CAD TRIP TO GILLETTE-MURPHY, 39; ASSURITY LIFE INSURANCE CO,LIFE INS,32.95; AUTOZONE STORES, INC,EQUIP MAINT, 88.97; B & H INVESTMENTS, INC,SUPP - WATER FOR TRANS,200.5; B&C STEEL CORPORATION, SUPP - REBAR,5.72; BLUFFS SANITARY SUPPLY INC.,DEPT SUPP,1191.97; BROADWAY CARWASH,VEH MAINT,35; BRODERICK, MATTHEW,SCHOOLS & CONF,84; CAPITAL BUSINESS SYSTEMS INC.,CIP-PO COPIER,6053.43; CARR- TRUMBULL LUMBER CO, INC.,DEPT SUP,6.2; CELLCO PARTNERSHIP,MONTHLY CELLS FIRE,372.3; CENCON, LLC,CONTRACTUAL SVC,750; CHILD SUPPORT,NE CHILD SUPPORT,37; CITIBANK N.A.,DEPT SUP,215.34; CITY OF GERING, DISPOSAL FEES,43645.87; CITY OF SCB,PETTY CASH,113.2; CLARK PRINTING LLC,DEPT SUPP, 853.21; COMPUTER CONNECTION INC,RENT-MACH,44; CONSOLIDATED MANAGEMENT COMPANY, SCHOOLS & CONF,112.87; CONTRACTORS MATERIALS INC.,SUPP - BANDING FOR SIGNS, 261.66; CRESCENT ELECT. SUPPLY COMP INC,ELECTRICAL MAINT,158.17; CYNTHIA GREEN, DEPT SUP,29.51; DALE'S TIRE & RETREADING, INC.,VEHICLE MTNC,689.18; DAS STATE ACCOUNTING-CENTRAL FINANCE,MONTHLY LONG DISTANCE,164.81; DAVID M GLENN JR., SCHOOLS & CONF,84; DILLMAN NANCY, PRGRM,71.76; DOOLEY OIL INC,OIL & ANTIFREEZE, 117.94; DOUBLE TREE BY HILTON HOTEL- LAWRENCE,SCHOOL & CONF,305.55; DUANE E. WOHLERS, DISPOSAL FEES,900; ENERGY LABORATORIES, INC,SAMPLES,135; FASTENAL COMPANY,SUPP - NUTS & BOLTS FOR SIGNING,27.57; FAT BOYS TIRE AND AUTO, TIRE MOUNT/DISMOUNT ON DUMP TRUCK,36; FEDERAL EXPRESS CORPORATION, POSTAGE, 576.39; FERGUSON SIGNS, INC,DEPT SUPP,875; FLOYD'S TRUCK CENTER, INC,VEHICLE MTNC, 594.1; FRANCISCO MAREZ,CONTRACTUAL,126; FREMONT MOTOR SCOTTSBLUFF, LLC,EQUIP MTNC, 9.44; FYR-TEK INC, BUNKER GEAR - LAURUHN AND GABIS,4094.4; GALLS INC, UNIFORMS, 254.94; GENERAL ELECTRIC CAPITAL CORPORATION,CAR SEAT GRANT,483.28; GILBERT CARRIZALES,CONTRACTUAL,108; GRAY TELEVISION GROUP INC,CONTRACTUAL SVC, 695; H D SUPPLY WATERWORKS LTD,METERS,754.33; HAWKINS, INC., CHEMICALS, 3762.25; HD SUPPLY FACILITIES MAINTENANCE LTD, DEPT SUP, 712.24; HENWIL CORPORATION, CHEMICALS,5290.54; HIRERITE LLC,CONTRACT SERVICES,150; HOA SOLUTIONS, INC,EQUIP MAINT,1242; HULLINGER GLASS & LOCKS INC.,DEPT SUPP,117; IDEAL LAUNDRY AND CLEANERS, INC.,JANITORIAL SUPP,1210.39; INDEPENDENT PLUMBING AND HEATING, INC,BLDG MAINT,250.64; INGRAM LIBRARY SERVICES INC,BKS,1021.78; INTERNAL REVENUE SERVICE,WITHHOLDINGS,58689.99; INTRALINKS, INC,CONTRACT SERVICES, 2547.08; INVENTIVE WIRELESS OF NE, LLC,CONTRACTUAL,54.95; IOWA PUMP WORKS INC, EQUIP MAINT,3545; JACOB MCLAIN,CONTRACTUAL,90; JOHN DEERE FINANCIAL,DEPT SUPP, 91.98; JOHN DEERE FINANCIAL,EQUIP MAINT,184.25; KAMAN CHERYL,CONTRACTUAL,1000; KING WILLIAM,FIREARMS RANGE SUPPL,41.93; KIRK BERNHARDT,CONTRACTUAL,18; KNOW HOW LLC,EQUIP MTNC,1968.72; KRIZ-DAVIS COMPANY,SUPP - BALLAST,56.55; LEAGUE OF NEBRASKA MUNICIPALITIES,NCMA CONFERENCE REGISTRATION,105; LODGING OPPORTUNITY FUND II LLLP,SCHOOL & CONF,118.74; M.C. SCHAFF & ASSOCIATES, INC,PROFESSIONAL SERVICES - 42ND ST,42984.75; MADISON NATIONAL LIFE,LIFE INS,2008.05; MAILFINANCE INC,CONT. SRVCS.,514.76; MARIE'S EMBROIDERY,UNIFORMS,9; MARIO SOLORZANO III,CONTRACTUAL,18; MATHESON TRI-GAS INC,RENT - MACHINES,45.58; MATTHEW

BENDER & COMPANY INC,PUBLICATIONS,316.56; MENARDS, INC,BLDG MAINT,658.12; MIDLANDS NEWSPAPERS, INC,LEGAL PUBLISHING,5161.41; MIDWEST AUTO SUPPLY INC,VEH MAINT,185; NATHAN PARRISH,NATHAN PARRISH MEAL FOR CAR SEAT CLASS TRAVEL,15; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE, 1536.18; NE COLORADO CELLULAR, INC,CONTRACTUAL SVC,75.5; NE DEPT OF REVENUE, WITHHOLDINGS,17458.66; NEBRASKA INTERACTIVE, LLC,RECORDS REQUEST,33; NEBRASKA MACHINERY CO,NEW BACKHOE INDUSTRIAL LOADER,75256.39; NEBRASKA PUBLIC POWER DISTRICT, ELECTRIC, 38457.55; NELSON TRENT,DEPT SUPPLIES,200.85; NEOPOST USA INC, CONTRACTUAL,1726.52; NETWORKFLEET, INC,SUPP - MONTHLY GPS SERVICE,18.95; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,DEPT SUP, 273.96; OCLC ONLINE COMPUTER LIBRARY CENTER, INC, CONT. SRVCS.,339.44; ONE CALL CONCEPTS, INC, CONTRACTUAL, 156.96; OPEN DOOR COUNSELING LLC,ECONOMIC DEVELOPMENT ASSISTANCE, 20000; OREGON TRAIL PLUMBING, HEATING & COOLING INC,FACILITY REPAIR, 2432; PANHANDLE CONCRETE PRODUCTS, INC,DEPT SUP,765; PANHANDLE COOPERATIVE ASSOCIATION,OTHER FUEL,15564.74; PANHANDLE ENVIRONMENTAL SERVICES INC, SAMPLES, 126; PAUL REED CONSTRUCTION & SUPPLY, INC,STRUCTURE,24842.18; PLATTE VALLEY BANK, HSA,15167.99; POSTMASTER,POSTAGE,899.66; QUICK CARE MEDICAL SERVICES, PHYSICAL FOR VOLUNTEER SCHAUB,125; REGIONAL CARE INC,CLAIMS,38103.56; REPCO MARKETING, INC,EQUIP MAINT,44.25; RICHARD P CASTILLO,CONTRACTUAL,72; ROBERT GARCIA,CONTRACTUAL,108; S M E C,EMP DEDUCTION,194.5; SANDBERG IMPLEMENT, INC,BLADE FOR KILPHER,204.05; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,225; SCOTTIES POTTIES INC,CONTRACTUAL,850; SCOTTSBLUFF BODY & PAINT,TOWING,385; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,552; SHERWIN WILLIAMS,SUPP - PAINT STRAINERS,20.48; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL SERVICES,12486.79; SIMON CONTRACTORS,CONCRETE FOR STREET REPAIR,6730.75; SNELL SERVICES INC.,BLDG MAINT,304.85; SONNY'S TOWING,TOWING,300; STUDIOINSITE LLC, PROFESSIONAL SERVICES - CDBG GRANT 17-015,19944; THE CHICAGO LUMBER COMPANY OF OMAHA INC,GROUND MAINT,240.84; TORRINGTON SOD FARMS,GROUND MAINT,345.6; TOYOTA MOTOR CREDIT CORPORATION,HIDTA CAR LEASE,365.69; TRI-STATE SPRINKLER SYSTEMS, LLC,BID CNTRCL SRVCS,360; UNITED STATES WELDING, INC,DEPT SUPPLIES,37.74; US BANK,EXENSE - HEARTLAND EXPRESSWAY,1617.99; VANTAGEPOINT TRANSFER AGENTS-300793,DE COMP,695; VANTAGEPOINT TRANSFER AGENTS-705437,ROTH IRA,530; VERIZON WIRELESS-LERT B,CELL PHONE FOR ON CALL,16.27; WELLS FARGO BANK, N.A.,RETIREMENT,31484.94; WESTERN COOPERATIVE COMPANY,DEPT SUP,119.15; WESTERN LIBRARY SYSTEM,MTG FEE,18; WESTERN PATHOLOGY CONSULTANTS, INC,RANDOM DOT TESTING,247.5; WYOMING FIRST AID & SAFETY SUPPLY, LLC,FIRST AID KIT SUPPLIES,263.78; YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE,YMCA,1692.5; REFUNDS: GABRIELA RUBIO 89.05; JTAM PROPERTIES LLC 14.73.

Moved by Council Member McCarthy, seconded by Council Member Colwell, “to approve the payment to Regional West Medical Center, in the amount of \$148,725.00 from the LB840 fund for Economic Development,” “YEAS”, Colwell, Shaver, McCarthy and Gonzales, “NAYS” None. Abstain: Meininger.

Absent: None.

Council introduced Ordinance No. 4210 providing for an occupational tax on hotel accommodations which was read by title on third reading: **AN ORDINANCE PROVIDING FOR A NEW OCCUPATION TAX ON HOTEL ACCOMMODATIONS; REPEALING PRIOR SECTIONS LOCATED IN CHAPTER 6, ARTICLE 6 AND CHAPTER 11, ARTICLE 2 OF THE SCOTTSBLUFF MUNICIPAL CODE, AND PROVIDING PUBLICATION IN PAMPHLET FORM AND FOR AN EFFECTIVE DATE.**

Council Member Colwell asked if we have a plan in place to also collect the occupational tax from accommodations such as Airbnb and campgrounds. City Manager Johnson explained that we do have a plan and will be sending letters to these types of facilities. Moved by Council Member Gonzales, seconded by Council Member McCarthy, "to approve adoption of Ordinance No. 4210, providing for an occupational tax on hotel accommodations," "YEAS", Colwell, Shaver, McCarthy and Gonzales, "NAYS" Meininger. Absent: None.

Council introduced Ordinance No. 4211 annexing land located West of Ave. I, North of 27<sup>th</sup> Street and South of Highway 26 which was read by title on third reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, ANNEXING TRACTS OF LAND KNOWN AS BLOCK 1, ALF ADDITION, AN ADDITION TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA, ACCORDING TO THE RECORDED PLAT THEREOF AND THE NORTH HALF OF THE SOUTHEAST QUARTER (N1/2 SE1/4) OF SECTION FIFTEEN, TOWNSHIP TWENTY-TWO (22) NORTH, RANGE FIFTY-FIVE (55) WEST OF THE 6TH P.M., SCOTTS BLUFF COUNTY, NEBRASKA AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Mr. Johnson explained that this annexation fits in with the Five-Year Annexation plan, which has been provided to all Council Members. Moved by Council Member Colwell, seconded by Mayor Meininger, "to approve adoption of Ordinance No. 4211, annexing land located West of Ave. I, North of 27<sup>th</sup> Street and South of Highway 26," "YEAS", Meininger, Colwell, McCarthy and Gonzales "NAYS" Shaver. Absent: None.

Council introduced the Ordinance amending the Scottsbluff Economic Development Plan to provide for additional qualifying businesses which was read by title on second reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, AMENDING THE MUNICIPAL CODE TO PROVIDE FOR THE POWERS OF THE COMMUNITY REDEVELOPMENT AUTHORITY.**

Mayor Meininger opened the public hearing as scheduled for this date to consider Annexation by Plat of Hilltop Estates, situated South of 42<sup>nd</sup> Street and East of Fairview Cemetery. City Manager Johnson explained that as part of the final plat of Hilltop Estates, the owners have requested that this development with 41 residential lots, be annexed into the City. The Planning Commission gave this request a positive recommendation at their April 24, 2017 meeting. There were no comments from the public. Mayor Meininger closed the public hearing at 6:11 p.m. Moved by Council Member Gonzales, seconded by Council Member McCarthy, "to approve Resolution No. 17-05-04 approving the Annexation by Plat of Hilltop Estates," "YEAS", Meininger, Colwell, McCarthy and Gonzales "NAYS" Shaver. Absent: None.

#### **RESOLUTION 17-05-04**

**WHEREAS**, a request has been submitted by Kosman, Inc., a Wyoming corporation and Kosman Investments, LLC, a Nebraska Limited Liability Company, as the owners for the inclusion of Lots 1-13, Block 3, Lots 1-8, Block 4, Lots 1-5, Block 5 and Lots 1-3, Block 6, Lots 1-12 and Tracts B & C, Block 7, Hilltop Estates Subdivision, within the corporate limits and boundaries of the City of Scottsbluff, Nebraska, and said real estate being described as a tract of land situated in the NW3 of Section 13, Township 22 North, Range 55 West of the 6<sup>th</sup> Principal Meridian, Scotts Bluff County, Nebraska, more particularly described as follows:

A PARCEL OF LAND CONTAINING 1,409,935 SQ. FT. (32.37 ACRES), MORE OR LESS, IN THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 22 NORTH,

RANGE 55 WEST, OF THE 6TH PRINCIPAL MERIDIAN, IN SCOTTS BLUFF COUNTY, NEBRASKA, SAID PARCEL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 13, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH PRINCIPAL MERIDIAN, WHENCE NORTH QUARTER BEARS SOUTH 88°08'36" EAST, A DISTANCE OF 2661.46 FEET, THENCE SOUTH 88°08'36" EAST, A DISTANCE OF 1491.48 FEET TO A POINT OF INTERSECTION WITH THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13 AND THE PROPERTY DESCRIBED AT INSTRUMENT NUMBER 2016-3789 OF THE SCOTTS BLUFF COUNTY RECORDS, THENCE SOUTH 02°16'11" WEST, A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING;

THENCE ALONG THE WEST LINE OF THE PROPERTY DESCRIBED AT SAID INSTRUMENT NUMBER 2016-3789, SOUTH 02°16'11" WEST, A DISTANCE OF 1066.20 FEET TO THE SOUTHWEST CORNER OF SAID PROPERTY DESCRIBED AT SAID INSTRUMENT NUMBER 2016-3789 AND TO A RECORD CORNER SHOWN ON RECORD OF SURVEY COMPLETED BY LS 476 ON APRIL 21, 1992 OF THE FAIRVIEW CEMETERY;

THENCE CONTINUING ALONG SAID RECORD OF SURVEY THE FOLLOWING COURSES (3) THREE COURSES:

1. SOUTH 02°16'11" WEST, A DISTANCE OF 3.00 FEET;
2. THENCE SOUTH 55°32'59" EAST, A DISTANCE OF 65.80 FEET;
3. THENCE SOUTH 40°29'00" EAST, A DISTANCE OF 242.48 FEET (MEASURED) TO A POINT ON THE NORTH LINE OF BLOCK 6 MCKINLEY FOURTH ADDITION RECORDED AT BOOK 120, PAGE 144 OF THE SCOTTS BLUFF COUNTY RECORDS;

THENCE ALONG SAID NORTH LINE OF SAID BLOCK 6, SOUTH 88°14'16" EAST, A DISTANCE OF 953.09 FEET TO A POINT AT THE SOUTHEAST CORNER OF A PARCEL OF LAND DESCRIBED AT INSTRUMENT NUMBER 2006-1130 OF THE SCOTTS BLUFF COUNTY RECORDS AND BEING ON THE NORTH-SOUTH CENTERLINE OF SAID SECTION 13;

THENCE ALONG SAID NORTH-SOUTH CENTERLINE OF SECTION 13 NORTH 02°07'24" EAST, A DISTANCE OF 842.76 FEET TO A POINT AT THE SOUTHEAST CORNER OF HILLTOP ESTATES BLOCK 2 RECORDED AT BOOK 125, PAGE 312 OF THE SCOTTS BLUFF COUNTY RECORDS;

THENCE ALONG THE SOUTH LINE OF SAID BLOCK 2, NORTH 88°16'38" WEST, A DISTANCE OF 200.00 FEET TO THE SOUTH WEST CORNER OF SAID BLOCK 2;

THENCE ALONG THE WEST LINE OF SAID BLOCK 2, NORTH 02°07'23" EAST, A DISTANCE OF 440.00 FEET TO THE SOUTH RIGHT OF WAY LINE OF 42ND STREET AS PLATTED THE HILLTOP ESTATES SUBDIVISION RECORDED AT BOOK 125, PAGE 312 OF THE SCOTTS BLUFF COUNTY RECORDS;

THENCE NORTH 88°08'36" WEST, A DISTANCE OF 569.69 FEET;

THENCE NORTH 01°51'03" EAST, A DISTANCE OF 50.00 FEET TO THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13;

THENCE ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13, NORTH 88°08'36" WEST, A DISTANCE OF 400.05 FEET;

THENCE SOUTH 02°16'11" WEST, A DISTANCE OF 50.00 FEET, MORE OR LESS, TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL CONTAINS 1,409,935 SQ. FT. (32.37 ACRES), MORE OR LESS.

**WHEREAS**, the Scottsbluff City Planning Commission has received a request and held a public hearing on April 24, 2017 on the approval of a plat and inclusion of Lots 1-13, Block 3, Lots 1-8, Block 4, Lots 1-5, Block 5 and Lots 1-3, Block 6, Lots 1-12 and Tracts B & C, Block 7, Hilltop Estates Subdivision within the corporate limits and recommend the Scottsbluff City Council approve the plat and request to include within the corporate limits; and

**WHEREAS**, said request to include the land within the corporate limits was duly signed by the owners of the real estate affected with the express intent of platting the real estate as Lots 1-13, Block 3, Lots 1-8, Block 4, Lots 1-5, Block 5 and Lots 1-3, Block 6, Lots 1-12 and Tracts B & C, Block 7, Hilltop Estates Subdivision, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska; and

**WHEREAS**, a public hearing was held by the Scottsbluff City Council relating to the request on May 15, 2017, to approve the plat and deem the addition to be included within the corporate limits as it was advantageous to and in the best interests of the City of Scottsbluff.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Scottsbluff, Nebraska that the plat of Lots 1-13, Block 3, Lots 1-8, Block 4, Lots 1-5, Block 5 and Lots 1-3, Block 6, Lots 1-12 and Tracts B & C, Block 7, Hilltop Estates Subdivision, an Addition to the City of Scottsbluff, pursuant to Section 19-916 of the Nebraska Revised Statutes and Section 21-1-61 of the Scottsbluff Municipal Code shall be included within the corporate limits for the City of Scottsbluff, Scotts Bluff County, Nebraska shall be and become a part of said City for all purposes whatsoever, that the inhabitants of said addition shall be entitled to all the rights and privileges, and shall be subject to all of the laws, ordinances, rules and regulations of the City of Scottsbluff, Nebraska.

**BE IT FURTHER RESOLVED** that the inclusion of Lots 1-13, Block 3, Lots 1-8, Block 4, Lots 1-5, Block 5 and Lots 1-3, Block 6, Lots 1-12 and Tracts B & C, Block 7, Hilltop Estates Subdivision within the corporate limits of the City of Scottsbluff, Nebraska is subject to the final plat being filed with the Scotts Bluff County Register of Deeds.

**PASSED AND APPROVED** this 15<sup>th</sup> day of May, 2017.

\_\_\_\_\_  
Mayor

ATTEST:

Mr. Johnson presented the Developers Agreement for the Hilltop Development, Kosman Investments, LLC. He pointed out the Stormwater Fee of \$1.50 per square foot, which is part of the new State requirement. The developers have also agreed to the requirements in the agreement. Moved by Council Member McCarthy, seconded by Council Member Gonzales, "to approve the Developer's Agreement for Hilltop Estates and authorize the Mayor to execute the agreement," "YEAS", Meininger, Colwell, Shaver, McCarthy and Gonzales, "NAYS" None. Absent: None.

Mr. Johnson presented the Final Plat for Hilltop Estates for 41 residential lots; this plat meets all city requirements. Moved by Mayor Meininger, seconded by Council Member Shaver, "to approve the Final Plat for Hilltop Estates, situated South of 42<sup>nd</sup> Street and East of Fairview Cemetery and approve Resolution No. 17-05-05," "YEAS", Meininger, Colwell, Shaver, McCarthy and Gonzales, "NAYS" None. Absent: None.

#### **RESOLUTION 17-05-05**

**WHEREAS**, a request has been submitted by Kosman, Inc., a Wyoming corporation and Kosman Investments, LLC, a Nebraska Limited Liability Company, as the owners for the inclusion of Lots 1-13, Block 3, Lots 1-8, Block 4, Lots 1-5 Block 5 and Lots 1-3, Block 6, Lots 1-12 and Tracts B & C, Block 7, Hilltop Estates Subdivision within the corporate limits and boundaries of the City of Scottsbluff, Nebraska, and said real estate being described as a tract of land located in the NW3 of Section 13, Township 22 North, Range 55 West of the 6<sup>th</sup> Principal Meridian, Scotts Bluff County, Nebraska, more particularly described as follows:

A PARCEL OF LAND CONTAINING 1,409,935 SQ. FT. (32.37 ACRES), MORE OR LESS, IN THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 22 NORTH, RANGE 55 WEST, OF THE 6TH PRINCIPAL MERIDIAN, IN SCOTTS BLUFF COUNTY, NEBRASKA, SAID PARCEL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 13, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH PRINCIPAL MERIDIAN, WHENCE NORTH QUARTER BEARS SOUTH 88°08'36" EAST, A DISTANCE OF 2661.46 FEET, THENCE SOUTH 88°08'36" EAST, A DISTANCE OF 1491.48 FEET TO A POINT OF INTERSECTION WITH THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13 AND THE PROPERTY DESCRIBED AT INSTRUMENT NUMBER 2016-3789 OF THE SCOTTS BLUFF COUNTY RECORDS, THENCE SOUTH 02°16'11" WEST, A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING;

THENCE ALONG THE WEST LINE OF THE PROPERTY DESCRIBED AT SAID INSTRUMENT NUMBER 2016-3789, SOUTH 02°16'11" WEST, A DISTANCE OF 1066.20 FEET TO THE SOUTHWEST CORNER OF SAID PROPERTY DESCRIBED AT SAID INSTRUMENT NUMBER 2016-3789 AND TO A RECORD CORNER SHOWN ON RECORD OF SURVEY COMPLETED BY LS 476 ON APRIL 21, 1992 OF THE FAIRVIEW CEMETERY;

THENCE CONTINUING ALONG SAID RECORD OF SURVEY THE FOLLOWING COURSES (3) THREE COURSES:



1. SOUTH 02°16'11" WEST, A DISTANCE OF 3.00 FEET;  
2. THENCE SOUTH 55°32'59" EAST, A DISTANCE OF 65.80 FEET;  
3. THENCE SOUTH 40°29'00" EAST, A DISTANCE OF 242.48 FEET (MEASURED)  
TO A POINT ON THE NORTH LINE OF BLOCK 6 MCKINLEY FOURTH  
ADDITION RECORDED AT BOOK 120, PAGE 144 OF THE SCOTTS BLUFF  
COUNTY RECORDS;

THENCE ALONG SAID NORTH LINE OF SAID BLOCK 6, SOUTH 88°14'16"  
EAST, A DISTANCE OF 953.09 FEET TO A POINT AT THE SOUTHEAST CORNER  
OF A PARCEL OF LAND DESCRIBED AT INSTRUMENT NUMBER 2006-1130 OF  
THE SCOTTS BLUFF COUNTY RECORDS AND BEING ON THE NORTH-SOUTH  
CENTERLINE OF SAID SECTION 13;

THENCE ALONG SAID NORTH-SOUTH CENTERLINE OF SECTION 13 NORTH  
02°07'24" EAST, A DISTANCE OF 842.76 FEET TO A POINT A THE SOUTHEAST  
CORNER OF HILLTOP ESTATES BLOCK 2 RECORDED AT BOOK 125, PAGE 312  
OF THE SCOTTS BLUFF COUNTY RECORDS;

THENCE ALONG THE SOUTH LINE OF SAID BLOCK 2, NORTH 88°16'38" WEST,  
A DISTANCE OF 200.00 FEET TO THE SOUTH WEST CORNER OF SAID BLOCK  
2;

THENCE ALONG THE WEST LINE OF SAID BLOCK 2, NORTH 02°07'23" EAST,  
A DISTANCE OF 440.00 FEET TO THE SOUTH RIGHT OF WAY LINE OF 42ND  
STREET AS PLATTED THE HILLTOP ESTATES SUBDIVISION RECORDED AT  
BOOK 125, PAGE 312 OF THE SCOTTS BLUFF COUNTY RECORDS;

THENCE NORTH 88°08'36" WEST, A DISTANCE OF 569.69 FEET;

THENCE NORTH 01°51'03" EAST, A DISTANCE OF 50.00 FEET TO THE NORTH  
LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13;

THENCE ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID  
SECTION 13, NORTH 88°08'36" WEST, A DISTANCE OF 400.05 FEET;

THENCE SOUTH 02°16'11" WEST, A DISTANCE OF 50.00 FEET, MORE OR LESS,  
TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL CONTAINS 1,409,935 SQ. FT. (32.37 ACRES),  
MORE OR LESS.

**WHEREAS**, the Scottsbluff City Planning Commission has received a request and held a public hearing on April 24, 2017 on the approval of a plat and inclusion of Lots 1-13, Block 3, Lots 1-8, Block 4, Lots 1-5 Block 5 and Lots 1-3, Block 6, Lots 1-12 and Tracts B & C, Block 7, Hilltop Estates Subdivision within the corporate limits and recommend the Scottsbluff City Council approve the plat and request to include within the corporate limits; and

**WHEREAS**, said request to include the land within the corporate limits was duly signed by the owners of the real estate affected with the express intent of platting the real estate as Lots 1-13, Block 3, Lots 1-8, Block 4, Lots 1-5 Block 5 and Lots 1-3, Block 6, Lots 1-12 and Tracts B & C, Block 7, Hilltop Estates Subdivision, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska; and

**WHEREAS**, a public hearing was held by the Scottsbluff City Council relating to the request on May 15, 2017, to approve the plat and deem the addition to be included within the corporate limits as it was advantageous to and in the best interests of the City of Scottsbluff.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Scottsbluff, Nebraska that the plat of Lots 1-13, Block 3, Lots 1-8, Block 4, Lots 1-5 Block 5 and Lots 1-3, Block 6, Lots 1-12 and Tracts B & C, Block 7, Hilltop Estates Subdivision, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska, duly made out, acknowledged and certified, and the same hereby is approved and that the Mayor of the City of Scottsbluff, Nebraska shall be and is authorized and directed to execute the final plat on behalf of the City of Scottsbluff, Nebraska.

**PASSED AND APPROVED** this 15<sup>TH</sup> day of May, 2017.

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Mayor

ATTEST:

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City Clerk (Seal)

Regarding the Business Promotional Event for Legion Combat Sports and Shots Bar and Grill, which was initially presented at the May 1, 2017 meeting, City Manager Johnson explained that city staff, including Transportation and Public Safety officials, have met with the organizers of the event. They have worked out many of the concerns voiced at the May 1<sup>st</sup> meeting. The organizers are preparing tickets for 3,000 attendees to this event; they will provide 32 security guards and our Police Department will provide 4 additional officers, which will be paid by the organizers. Staff feels it's a worthwhile event, and will utilize the downtown facilities which have been renovated.

Mayor Meininger declared a potential conflict of interest, as staff from his business, Valley Ambulance, will be working during the event. Moved by Council Member Shaver, seconded by Council Member Colwell, "to recognize Mayor Meininger's conflict of interest regarding the Business Promotional Event for Legion Combat Sports and Shots Bar and Grill, and excuse him from discussion or voting on this item," "YEAS", Meininger, Colwell, Shaver, McCarthy and Gonzales, "NAYS" None. Absent: None.

Geno Bolger with Legion Combat Sports explained that they have worked on exit routes with the Fire Marshal and feel they will be able to handle up to 3,000 attendees. Chad Leeling with Shots Bar and Grill added that they are confining the alcohol sales to a designated area. Chief Kevin Spencer commented that the Police Department has been working with the organizers and have ironed out many of their concerns, however, noted that there is still potential for noise complaints. Council Member Colwell asked about liability insurance for the event and surrounding area. Mr. Bolger informed the Council that his company has a \$1.5 million liability insurance policy, in addition to the insurance that covers the fighters. He added that he contacted the downtown business owners and the majority of them were excited about the event.

Public Works Director Mark Bohl said the street project is going good and they hope to be done with the 18<sup>th</sup> Street Intersection soon, weather permitting. Mr. Billy Estes, Midwest Theater, was concerned about traffic on Broadway, as there is a movie planned for that evening. The street will be coned, with a provision for parking. Mr. Leeling also added that they will not serve alcohol after 12:30 a.m.

Moved by Council Member Shaver, seconded by Council Member Gonzales, "to approve the Business Promotional Event Permit for Legion Combat Sports / Shots Bar and Grill, for MMA Fights and

Street Dance on Broadway between 17<sup>th</sup> and 19<sup>th</sup> Street and 18<sup>th</sup> Street on June 17, 2017 from 5:00 p.m. to 1:00 a.m.,” “YEAS”, Colwell, Shaver, McCarthy and Gonzales, “NAYS” None. Abstain: Meininger. Absent: None.

Moved by Council Member Shaver, seconded by Council Member McCarthy, “to approve a Special Designated Liquor License for SHOTS Bar and Grill for a beer garden at the MMA Fights on June 17, 2017 from 2:00 p.m. to 1:00 a.m.,” “YEAS”, Colwell, Shaver, McCarthy and Gonzales, “NAYS” None. Abstain: Meininger. Absent: None.

Mr. Johnson presented his contract for Council’s consideration. Council Member Gonzales asked the City Manager to bring back a set of goals for the upcoming year. Moved by Mayor Meininger, seconded by Council Member Gonzales, “to approve the City Manager’s Contract, including an addendum with goals for the 2017-2018 year,” “YEAS”, Meininger, Colwell, Shaver, McCarthy and Gonzales, “NAYS” None. Absent: None.

#### 2017-2018 Budget Workshop

City Manager Johnson began the FY2017-2018 Budget Workshop by thanking staff for their help during the budget process. All employees have helped with issues faced over the last fiscal year. Finance Director Liz Hilyard has done an excellent job working on the budget and he noted she is one of the best Finance Directors in the state.

The following items were discussed for FY 2017-2018

- Increase to Health Insurance – 4%
- Predictions show a 5% increase in property, liability and workers compensation insurance  
Staff is working on potential savings from increased deductible and removal of over-insured vehicles and equipment.
- Potential utility rate increases:
  - Environmental Services 3%
  - Stormwater Surcharge 25%
  - Wastewater 3%
  - Water 3%

This equates to an estimated total monthly increase of \$1.85.

Council direction last year was to pay cash for projects in the utility fund, which now requires increases in utilities to replace this cash and continue paying cash for projects.

Two of these projects are 42<sup>nd</sup> Street; and the Broadway water main, of which 25% will be paid in the current Fiscal Year and 75% next Fiscal Year.

- Compost facility –We are paying cash for the improvements to the compost facility to make a Grade A compost facility. We need to consider an increase in rates to maintain the current yard waste container expense.
- Debt service options –42<sup>nd</sup> Street will require a \$3.8 million bond, after paying \$1 million in cash from wastewater and \$.5 million in cash from Stormwater. Staff’s recommendation is to proceed with a 7 year note to pay off this bond. The Bond rate is a 3% tiered rate.  
Council concurred with staff’s recommendation and directed staff to move forward with 42<sup>nd</sup> Street.
- Mr. Johnson reviewed all Utility Fund Capital Improvement Projects (CIP); General Fund CIP’s were all pushed back or moved to other special revenue funds if available.
- Staff is recommending the following Cost of Living Adjustment (COLA) increases for general employees. For the second year in a row, wages have been negotiated and verbally agreed upon prior to the Budget Workshop.  
Fire Union negotiations agreed to a 3% COLA.  
Police Union negotiations agreed to a 1% COLA

Due to statutory requirements with the Court of Industrial Relations (CIR) the goal is to have both Police and Fire Unions within 98% - 102% of the array with comparable communities. Staff is recommending a General Employee COLA of 3% to get employees in line with comparable communities. Through attrition, the City is increasing employee efficiencies and combining jobs, resulting in a savings for the City.

Management has included the addition of a corporal level position, providing for advancement and retention within the Police Department.

- Based on predictions, we will be \$874,000 under-budget this fiscal year of due to efficiencies and creativity, which is substantial for our current year budget.
- Finance Director Hilyard has researched the expenses in the general fund which can be paid by other funds to improve the general fund balance. This will result in changes to our Ordinances with Council direction. Staff is also making adjustments to the Cemetery Fund Fee Ordinance, as there continues to be a shortfall in this fund.  
Council agreed to have staff bring those Ordinances back for consideration.
- Mr. Johnson has created a Grant Review Team to monitor activity and regulations of grants to help with fiscal plans relating to any matching funds.  
Staff is working on a Resolution to transfer funds from the Industrial Site to use as matching funds for Phase 2 of the East Overland Project. Council concurred with this decision.
- Regarding Economic Development, Council is interested in pursuing an Economic Development Director, of which funds have been allocated.

Council Member Shaver asked for a budget projection without the \$1.85 utility increase. Council Member Gonzales asked staff to look at outside contracts and their impact. Staff will bring these items back to Council.

Under Public Comments – Nathan Green, resident, asked the public works department to look at the soggy streets due to Stormwater management issues to prevent problems in unposted areas.

Under Council Reports, Council Member Colwell commented that he attend the Public Private Partnerships Conference in San Diego. Mayor Meininger announced that the last 911 site visit is this week. Council Member Shaver commented on Scottsbluff High School Graduation.

Moved by Council Member Colwell, seconded by Mayor Meininger, “to adjourn the meeting at 7:55 p.m.,” “YEAS”, Meininger, Colwell, McCarthy and Gonzales, “NAYS” Shaver. Absent: None.

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Mayor

Attest:

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City Clerk  
“SEAL”

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Consent2**

**Council to set a public hearing for June 5, 2017 at 6:05 p.m. for the Board of Equalization to assess payments for Paving District 313.**

**Staff Contact: Nathan Johnson, City Manager**

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Finance1**

**Council to receive the April 2016 Financial Report.**

**Staff Contact: Liz Hilyard, Finance Director**

# City of Scottsbluff

## FUND EQUITY IN CASH - YEAR TO DATE FOR THE SEVEN MONTHS ENDED APRIL 30, 2017 AND 2016

		OCTOBER 1, 2015 THRU APR 30, 2016		OCTOBER 1, 2016 THRU APR 30, 2017	
Fund	Fund #	NET CHANGE IN CASH		NET CHANGE IN CASH	
General	111	\$	(252,085.09)	\$	171,072.87
Regional Library	211	\$	6,795.72	\$	(385.67)
Transportation	212	\$	285,429.93	\$	(318,490.26)
Cemetery	213	\$	(3,014.27)	\$	(19,363.58)
Cemetery Perp Care	214	\$	17,361.33	\$	5,157.58
Special Projects	215	\$	22,940.06	\$	(327,613.79)
Business Improvement	216	\$	2,971.22	\$	(46,913.51)
Public Safety	218	\$	(90,946.43)	\$	(87,886.92)
Scb Industrial Sites	219	\$	22,919.83	\$	243,773.55
Keno	223	\$	(708.99)	\$	37,395.21
Economic Development	224	\$	384,200.56	\$	(35,615.85)
Mutual Fire Organization	225	\$	27,955.27	\$	48,928.65
Debt Service	311	\$	(203,859.50)	\$	(492,792.53)
TIF	321	\$	10,809.33	\$	81,511.66
CDBG	411	\$	133.79	\$	322.96
Leasing Corporation	412	\$	(160.69)	\$	16,007.55
Capital Projects	511	\$	20,443.78	\$	15,176.11
Environmental Services	621	\$	(80,531.71)	\$	222,529.01
Wastewater	631	\$	184,565.63	\$	102,405.01
Water	641	\$	55,279.67	\$	189,965.00
Electric	651	\$	20,326.80	\$	25,718.50
Stormwater	661	\$	17,236.00	\$	32,117.01
GIS	721	\$	(7,145.86)	\$	(6,752.19)
Central Garage	725	\$	-	\$	(63,202.59)
Unemployment Comp	811	\$	(217.91)	\$	(2,175.55)
Health Insurance	812		(70,807.77)	\$	307,358.43
TOTAL		\$	369,890.70	\$	98,246.66

# City of Scottsbluff

## Fund Equity in Cash

April 30, 2017

Fund	Fund #	2 YRS PRIOR April 30, 2015	PRIOR YEAR April 30, 2016	PRIOR MONTH March 31, 2017	CURRENT MONTH April 30, 2017	MONTHLY CHANGE IN CASH
General	111	\$ 3,394,736.46	\$ 3,565,644.08	\$ 4,497,397.28	\$ 4,321,273.33	\$ (176,123.95)
Regional Library	211	48,669.47	40,772.80	43,386.17	43,626.82	\$ 240.65
Transportation	212	1,584,495.07	2,338,266.52	2,259,192.73	2,355,725.09	\$ 96,532.36
Cemetery	213	(1,092.86)	17,822.22	(4,556.54)	(11,512.19)	\$ (6,955.65)
Cemetery Perp Care	214	422,992.86	548,430.39	606,164.36	617,249.45	\$ 11,085.09
Special Projects	215	630,429.31	508,725.77	229,468.24	203,650.26	\$ (25,817.98)
Business Improvement	216	161,568.11	217,495.75	188,341.15	204,896.70	\$ 16,555.55
Public Safety	218	166,358.51	288,942.45	370,513.63	323,896.44	\$ (46,617.19)
Scb Industrial Sites	219	49,553.71	79,810.57	318,392.15	318,392.15	\$ -
Keno	223	104,897.08	177,153.79	215,928.72	220,205.07	\$ 4,276.35
Economic Development	224	5,323,670.44	5,988,016.58	6,158,157.94	6,222,886.21	\$ 64,728.27
Mutual Fire Organization	225	429,852.79	99,916.73	204,850.08	203,343.20	\$ (1,506.88)
Debt Service	311	3,622,470.68	3,429,218.54	3,426,245.80	3,169,938.12	\$ (256,307.68)
TIF	321	248,342.19	178,570.31	259,607.08	262,917.62	\$ 3,310.54
CDBG	411	42,559.02	42,951.11	43,394.17	43,394.17	\$ -
Leasing Corporation	412	7,607.93	7,474.48	6,821.12	22,627.07	\$ 15,805.95
Capital Projects	511	11,759.46	131,157.38	80,383.42	84,100.12	\$ 3,716.70
Environmental Services	621	245,169.54	523,896.72	781,686.22	801,459.96	\$ 19,773.74
Wastewater	631	2,025,885.45	2,240,311.54	2,346,498.17	2,417,567.72	\$ 71,069.55
Water	641	1,754,022.58	1,669,468.84	2,258,365.06	2,260,083.31	\$ 1,718.25
Electric	651	1,355,708.07	1,370,194.01	1,415,166.80	1,415,185.54	\$ 18.74
Stormwater	661	443,478.48	555,039.98	573,391.89	577,061.16	\$ 3,669.27
GIS	721	33,087.23	14,663.87	20,999.32	16,474.77	\$ (4,524.55)
Central Garage	725	-	-	(54,488.55)	(63,202.59)	\$ (8,714.04)
Unemployment Comp	811	53,095.40	68,313.20	68,248.68	66,328.68	\$ (1,920.00)
Health Insurance	812	663,490.21	1,083,908.75	1,379,106.69	1,437,484.39	\$ 58,377.70
<b>TOTAL</b>		<b>\$ 22,822,807.19</b>	<b>\$ 25,186,166.38</b>	<b>\$ 27,692,661.78</b>	<b>\$ 27,535,052.57</b>	<b>\$ (157,609.21)</b>

payoff City Hall bonds





# Actual to budget rev c/y & p/y - ALL FUNDS

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
<b><u>111 - GENERAL</u></b>							
400 - Taxes	2,973,227.10	3,022,961.69	5,215,861.00	428,057.16	3,037,850.63	2,178,010.37	42 %
412 - Intergovernmental	17,563.15	9,192.86	0.00	425.00	7,206.32	(7,206.32)	0 %
420 - Charges for Services	216,183.08	354,170.73	489,714.00	55,517.72	244,056.67	245,657.33	50 %
460 - Investment Income	5,115.40	6,373.39	10,000.00	0.00	16,533.91	(6,533.91)	-65 %
470 - Miscellaneous Revenues	61,987.85	81,228.17	32,903.00	3,511.40	46,480.59	(13,577.59)	-41 %
480 - Other Financing Uses	1,433,799.77	1,440,758.41	2,742,300.00	0.00	1,443,573.70	1,298,726.30	47 %
<b>111 - GENERAL Totals:</b>	<b>4,707,876.35</b>	<b>4,914,685.25</b>	<b>8,490,778.00</b>	<b>487,511.28</b>	<b>4,795,701.82</b>	<b>0.00</b>	<b>44 %</b>
<b><u>211 - REGIONAL LIBRARY</u></b>							
460 - Investment Income	58.34	67.73	100.00	0.00	166.19	(66.19)	-66 %
470 - Miscellaneous Revenues	1,400.48	19,088.21	1,000.00	475.65	1,937.87	(937.87)	-94 %
<b>211 - REGIONAL LIBRARY Totals:</b>	<b>1,458.82</b>	<b>19,155.94</b>	<b>1,100.00</b>	<b>475.65</b>	<b>2,104.06</b>	<b>0.00</b>	<b>-91 %</b>
<b><u>212 - TRANSPORTATION</u></b>							
400 - Taxes	1,394,132.54	1,398,938.80	2,719,421.00	225,850.74	1,415,597.64	1,303,823.36	48 %
412 - Intergovernmental	36,993.77	293,381.74	268,654.00	24,727.50	305,089.97	(36,435.97)	-14 %
420 - Charges for Services	814.50	3,073.50	0.00	0.00	595.00	(595.00)	0 %
460 - Investment Income	2,650.77	3,627.74	5,000.00	0.00	7,780.57	(2,780.57)	-56 %
470 - Miscellaneous Revenues	1,877.80	3,513.39	0.00	27.60	1,576.65	(1,576.65)	0 %
<b>212 - TRANSPORTATION Totals:</b>	<b>1,436,469.38</b>	<b>1,702,535.17</b>	<b>2,993,075.00</b>	<b>250,605.84</b>	<b>1,730,639.83</b>	<b>0.00</b>	<b>42 %</b>
<b><u>213 - CEMETERY</u></b>							
420 - Charges for Services	26,120.00	30,360.00	44,750.00	2,090.00	24,995.00	19,755.00	44 %
460 - Investment Income	11.73	46.79	25.00	0.00	8.63	16.37	65 %
470 - Miscellaneous Revenues	22,390.00	21,685.00	37,400.00	4,300.00	13,650.00	23,750.00	64 %
480 - Other Financing Uses	35,000.00	50,000.00	130,000.00	0.00	65,000.00	65,000.00	50 %
<b>213 - CEMETERY Totals:</b>	<b>83,521.73</b>	<b>102,091.79</b>	<b>212,175.00</b>	<b>6,390.00</b>	<b>103,653.63</b>	<b>0.00</b>	<b>51 %</b>
<b><u>214 - CEMETARY PERPETUAL CARE</u></b>							
400 - Taxes	54,345.01	54,560.02	165,000.00	10,035.09	55,733.81	109,266.19	66 %
420 - Charges for Services	10,050.00	11,250.00	18,000.00	1,050.00	9,900.00	8,100.00	45 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
460 - Investment Income	722.33	940.45	1,350.00	0.00	2,285.27	(935.27)	-69 %
<b>214 - CEMETARY PERPETUAL CARE Totals:</b>	<b>65,117.34</b>	<b>66,750.47</b>	<b>184,350.00</b>	<b>11,085.09</b>	<b>67,919.08</b>	<b>0.00</b>	<b>63 %</b>
<b><u>215 - SPECIAL PROJECTS</u></b>							
400 - Taxes	0.00	86,781.56	0.00	9,658.31	79,812.71	(79,812.71)	0 %
412 - Intergovernmental	24,339.66	13,618.62	0.00	0.00	12,370.11	(12,370.11)	0 %
420 - Charges for Services	400.00	650.00	0.00	0.00	625.00	(625.00)	0 %
450 - Contributions & Donations	531.12	3,070.00	0.00	800.00	4,466.63	(4,466.63)	0 %
460 - Investment Income	733.72	920.09	1,000.00	0.00	854.39	145.61	15 %
470 - Miscellaneous Revenues	26,245.69	20,057.50	500,000.00	0.00	0.00	500,000.00	100 %
<b>215 - SPECIAL PROJECTS Totals:</b>	<b>52,250.19</b>	<b>125,097.77</b>	<b>501,000.00</b>	<b>10,458.31</b>	<b>98,128.84</b>	<b>0.00</b>	<b>80 %</b>
<b><u>216 - BUSINESS IMPROVEMENT</u></b>							
400 - Taxes	10,652.10	10,581.27	54,300.00	3,758.82	15,565.99	38,734.01	71 %
460 - Investment Income	300.90	387.69	600.00	0.00	736.36	(136.36)	-23 %
470 - Miscellaneous Revenues	0.00	0.00	0.00	0.00	25,000.00	(25,000.00)	0 %
<b>216 - BUSINESS IMPROVEMENT Totals:</b>	<b>10,953.00</b>	<b>10,968.96</b>	<b>54,900.00</b>	<b>3,758.82</b>	<b>41,302.35</b>	<b>0.00</b>	<b>25 %</b>
<b><u>218 - PUBLIC SAFETY</u></b>							
400 - Taxes	70,889.75	71,341.98	216,000.00	13,082.78	72,661.53	143,338.47	66 %
412 - Intergovernmental	0.00	0.00	0.00	0.00	1,828.45	(1,828.45)	0 %
460 - Investment Income	417.39	551.36	800.00	0.00	1,465.51	(665.51)	-83 %
<b>218 - PUBLIC SAFETY Totals:</b>	<b>71,307.14</b>	<b>71,893.34</b>	<b>216,800.00</b>	<b>13,082.78</b>	<b>75,955.49</b>	<b>0.00</b>	<b>65 %</b>
<b><u>219 - INDUSTRIAL SITES</u></b>							
460 - Investment Income	90.41	117.35	200.00	0.00	1,068.44	(868.44)	-434 %
470 - Miscellaneous Revenues	14,206.20	24,740.00	0.00	0.00	265,026.00	(265,026.00)	0 %
<b>219 - INDUSTRIAL SITES Totals:</b>	<b>14,296.61</b>	<b>24,857.35</b>	<b>200.00</b>	<b>0.00</b>	<b>266,094.44</b>	<b>0.00</b>	<b>-132,947 %</b>
<b><u>223 - KENO</u></b>							
460 - Investment Income	223.14	301.22	400.00	0.00	783.45	(383.45)	-96 %
470 - Miscellaneous Revenues	33,446.39	43,140.45	65,000.00	8,092.62	43,475.75	21,524.25	33 %
<b>223 - KENO Totals:</b>	<b>33,669.53</b>	<b>43,441.67</b>	<b>65,400.00</b>	<b>8,092.62</b>	<b>44,259.20</b>	<b>0.00</b>	<b>32 %</b>
<b><u>224 - ECONOMIC DEVELOPMENT</u></b>							
400 - Taxes	570,064.94	584,056.76	950,000.00	70,811.93	578,434.82	371,565.18	39 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
460 - Investment Income	8,899.08	10,452.74	18,000.00	0.00	24,231.82	(6,231.82)	-35 %
470 - Miscellaneous Revenues	11,944.29	17,535.36	0.00	13,863.81	36,563.85	(36,563.85)	0 %
<b>224 - ECONOMIC DEVELOPMENT Totals:</b>	<b>590,908.31</b>	<b>612,044.86</b>	<b>968,000.00</b>	<b>84,675.74</b>	<b>639,230.49</b>	<b>0.00</b>	<b>34 %</b>
<b><u>225 - MUTUAL FIRE</u></b>							
460 - Investment Income	599.78	185.01	300.00	0.00	776.53	(476.53)	-159 %
470 - Miscellaneous Revenues	44,128.08	52,848.00	105,696.00	0.00	52,848.00	52,848.00	50 %
<b>225 - MUTUAL FIRE Totals:</b>	<b>44,727.86</b>	<b>53,033.01</b>	<b>105,996.00</b>	<b>0.00</b>	<b>53,624.53</b>	<b>0.00</b>	<b>49 %</b>
<b><u>311 - DEBT SERVICE</u></b>							
400 - Taxes	212,535.60	219,878.20	742,842.00	82,204.07	238,501.26	504,340.74	68 %
460 - Investment Income	5,607.97	5,977.43	10,800.00	0.00	12,604.99	(1,804.99)	-17 %
470 - Miscellaneous Revenues	6,117.81	4,533.07	29,000.00	18,751.91	291,969.38	(262,969.38)	-907 %
480 - Other Financing Uses	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	100 %
<b>311 - DEBT SERVICE Totals:</b>	<b>224,261.38</b>	<b>230,388.70</b>	<b>1,782,642.00</b>	<b>100,955.98</b>	<b>543,075.63</b>	<b>0.00</b>	<b>70 %</b>
<b><u>321 - TIF PROJECTS</u></b>							
400 - Taxes	16,538.16	10,278.50	170,000.00	3,310.54	13,820.92	156,179.08	92 %
460 - Investment Income	258.24	292.07	500.00	0.00	980.52	(480.52)	-96 %
470 - Miscellaneous Revenues	0.00	0.00	0.00	0.00	56,566.86	(56,566.86)	0 %
480 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
<b>321 - TIF PROJECTS Totals:</b>	<b>16,796.40</b>	<b>10,570.57</b>	<b>470,500.00</b>	<b>3,310.54</b>	<b>71,368.30</b>	<b>0.00</b>	<b>85 %</b>
<b><u>411 - CDBG</u></b>							
460 - Investment Income	68.07	76.81	130.00	0.00	166.12	(36.12)	-28 %
<b>411 - CDBG Totals:</b>	<b>68.07</b>	<b>76.81</b>	<b>130.00</b>	<b>0.00</b>	<b>166.12</b>	<b>0.00</b>	<b>-28 %</b>
<b><u>412 - LEASE CORPORATION</u></b>							
460 - Investment Income	12.16	13.38	25.00	0.00	242.63	(217.63)	-871 %
480 - Other Financing Uses	574,792.50	397,989.59	687,867.50	15,820.95	683,383.45	4,484.05	1 %
<b>412 - LEASE CORPORATION Totals:</b>	<b>574,804.66</b>	<b>398,002.97</b>	<b>687,892.50</b>	<b>15,820.95</b>	<b>683,626.08</b>	<b>0.00</b>	<b>1 %</b>
<b><u>511 - CAPITAL PROJECTS FUND</u></b>							
400 - Taxes	20,108.53	20,149.59	59,000.00	3,716.70	20,641.52	38,358.48	65 %
460 - Investment Income	96.83	218.77	200.00	0.00	288.84	(88.84)	-44 %
<b>511 - CAPITAL PROJECTS FUND Totals:</b>	<b>20,205.36</b>	<b>20,368.36</b>	<b>59,200.00</b>	<b>3,716.70</b>	<b>20,930.36</b>	<b>0.00</b>	<b>65 %</b>
<b><u>621 - ENVIRONMENTAL SERVICES</u></b>							

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
412 - Intergovernmental	0.00	100,000.00	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	1,417,315.92	1,469,636.01	2,662,548.00	236,036.38	1,608,840.24	1,053,707.76	40 %
460 - Investment Income	525.68	675.35	1,200.00	0.00	2,430.86	(1,230.86)	-103 %
470 - Miscellaneous Revenues	1,469.70	48.60	500.00	0.00	948.00	(448.00)	-90 %
<b>621 - ENVIRONMENTAL SERVICES Totals:</b>	<b>1,419,311.30</b>	<b>1,570,359.96</b>	<b>2,664,248.00</b>	<b>236,036.38</b>	<b>1,612,219.10</b>	<b>0.00</b>	<b>39 %</b>
<b><u>631 - WASTEWATER</u></b>							
412 - Intergovernmental	0.00	38,299.22	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	1,412,372.81	1,344,613.93	2,563,238.00	209,578.75	1,487,334.47	1,075,903.53	42 %
440 - Rents	300.00	600.00	300.00	0.00	2,400.00	(2,100.00)	-700 %
460 - Investment Income	2,567.87	3,714.42	5,000.00	0.00	8,536.76	(3,536.76)	-71 %
470 - Miscellaneous Revenues	3,029.70	1,300.00	0.00	0.00	774.75	(774.75)	0 %
480 - Other Financing Uses	20,684.00	24,859.56	0.00	0.00	0.00	0.00	0 %
<b>631 - WASTEWATER Totals:</b>	<b>1,438,954.38</b>	<b>1,413,387.13</b>	<b>2,568,538.00</b>	<b>209,578.75</b>	<b>1,499,045.98</b>	<b>0.00</b>	<b>42 %</b>
<b><u>641 - WATER</u></b>							
420 - Charges for Services	974,811.02	915,402.25	1,865,966.00	137,334.45	1,056,199.65	809,766.35	43 %
440 - Rents	20,656.00	16,226.00	24,500.00	2,806.72	19,472.32	5,027.68	21 %
460 - Investment Income	2,972.51	2,943.68	4,000.00	0.00	8,513.74	(4,513.74)	-113 %
470 - Miscellaneous Revenues	19,056.08	15,858.67	5,000.00	2,718.62	18,620.02	(13,620.02)	-272 %
<b>641 - WATER Totals:</b>	<b>1,017,495.61</b>	<b>950,430.60</b>	<b>1,899,466.00</b>	<b>142,859.79</b>	<b>1,102,805.73</b>	<b>0.00</b>	<b>42 %</b>
<b><u>651 - ELECTRIC</u></b>							
460 - Investment Income	3,973.69	3,493.26	4,366.00	18.74	5,654.99	(1,288.99)	-30 %
470 - Miscellaneous Revenues	1,360,299.77	1,367,258.41	2,585,300.00	0.00	1,370,073.70	1,215,226.30	47 %
<b>651 - ELECTRIC Totals:</b>	<b>1,364,273.46</b>	<b>1,370,751.67</b>	<b>2,589,666.00</b>	<b>18.74</b>	<b>1,375,728.69</b>	<b>0.00</b>	<b>47 %</b>
<b><u>661 - STORMWATER</u></b>							
412 - Intergovernmental	49,757.00	28,759.00	28,759.00	0.00	12,606.51	16,152.49	56 %
420 - Charges for Services	16,165.59	25,904.74	54,300.00	5,712.00	36,344.27	17,955.73	33 %
460 - Investment Income	771.61	1,005.84	1,200.00	0.00	2,188.23	(988.23)	-82 %
470 - Miscellaneous Revenues	0.00	0.00	0.00	3,844.40	3,844.40	(3,844.40)	0 %
480 - Other Financing Uses	25,000.00	25,000.00	50,000.00	0.00	25,000.00	25,000.00	50 %
<b>661 - STORMWATER Totals:</b>	<b>91,694.20</b>	<b>80,669.58</b>	<b>134,259.00</b>	<b>9,556.40</b>	<b>79,983.41</b>	<b>0.00</b>	<b>40 %</b>
<b><u>713 - CASH &amp; INVESTMENT POOL</u></b>							

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
460 - Investment Income	0.00	0.00	0.00	12,523.32	12,523.32	(12,523.32)	0 %
470 - Miscellaneous Revenues	(113.55)	23.04	0.00	2.00	14.19	(14.19)	0 %
<b>713 - CASH &amp; INVESTMENT POOL Totals:</b>	<b>(113.55)</b>	<b>23.04</b>	<b>0.00</b>	<b>12,525.32</b>	<b>12,537.51</b>	<b>0.00</b>	<b>0 %</b>
<b><u>721 - GIS SERVICES</u></b>							
460 - Investment Income	56.55	44.20	100.00	0.00	111.97	(11.97)	-12 %
470 - Miscellaneous Revenues	0.00	50.00	0.00	0.00	0.00	0.00	0 %
480 - Other Financing Uses	53,836.89	55,946.18	104,500.00	18.74	52,386.86	52,113.14	50 %
<b>721 - GIS SERVICES Totals:</b>	<b>53,893.44</b>	<b>56,040.38</b>	<b>104,600.00</b>	<b>18.74</b>	<b>52,498.83</b>	<b>0.00</b>	<b>50 %</b>
<b><u>725 - CENTRAL GARAGE</u></b>							
420 - Charges for Services	0.00	0.00	210,300.00	13,068.27	95,270.46	115,029.54	55 %
460 - Investment Income	0.00	0.00	25.00	0.00	0.45	24.55	98 %
<b>725 - CENTRAL GARAGE Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>210,325.00</b>	<b>13,068.27</b>	<b>95,270.91</b>	<b>0.00</b>	<b>55 %</b>
<b><u>811 - UNEMPLOYMENT COMP</u></b>							
460 - Investment Income	108.95	122.85	210.00	0.00	263.05	(53.05)	-25 %
<b>811 - UNEMPLOYMENT COMP Totals:</b>	<b>108.95</b>	<b>122.85</b>	<b>210.00</b>	<b>0.00</b>	<b>263.05</b>	<b>0.00</b>	<b>-25 %</b>
<b><u>812 - HEALTH INSURANCE</u></b>							
460 - Investment Income	1,189.53	2,033.14	2,200.00	0.00	4,836.05	(2,636.05)	-120 %
470 - Miscellaneous Revenues	1,086,916.87	1,107,253.83	2,171,756.00	173,765.60	1,431,810.35	739,945.65	34 %
<b>812 - HEALTH INSURANCE Totals:</b>	<b>1,088,106.40</b>	<b>1,109,286.97</b>	<b>2,173,956.00</b>	<b>173,765.60</b>	<b>1,436,646.40</b>	<b>0.00</b>	<b>34 %</b>



# Actual to budget c/y & p/y - ALL FUNDS

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
<b><u>111 - GENERAL</u></b>							
500 - Personnel	3,548,209.42	3,593,819.03	6,692,359.00	464,026.65	3,609,052.98	3,083,306.02	46 %
503 - Supplies	205,773.46	209,579.01	475,055.00	31,073.15	191,786.95	283,268.05	60 %
504 - Contract Services	998,833.03	1,089,720.90	1,596,095.00	146,921.07	1,046,920.98	549,174.02	34 %
550 - Capital Outlay	15,761.90	45,770.88	115,000.00	8,537.56	9,149.56	105,850.44	92 %
570 - Other Financing Uses	490,876.00	50,386.10	459,000.00	0.00	4,080.00	454,920.00	99 %
<b>111 - GENERAL Totals:</b>	<b>5,259,453.81</b>	<b>4,989,275.92</b>	<b>9,337,509.00</b>	<b>650,558.43</b>	<b>4,860,990.47</b>	<b>0.00</b>	<b>48 %</b>
<b><u>211 - REGIONAL LIBRARY</u></b>							
503 - Supplies	9,585.23	10,538.73	13,000.00	235.00	1,469.72	11,530.28	89 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	0.00	3,000.00	100 %
<b>211 - REGIONAL LIBRARY Totals:</b>	<b>9,585.23</b>	<b>10,538.73</b>	<b>16,000.00</b>	<b>235.00</b>	<b>1,469.72</b>	<b>0.00</b>	<b>91 %</b>
<b><u>212 - TRANSPORTATION</u></b>							
500 - Personnel	553,117.16	586,162.01	880,793.00	64,948.75	531,693.28	349,099.72	40 %
503 - Supplies	177,422.82	175,169.03	331,150.00	45,959.84	136,943.11	194,206.89	59 %
504 - Contract Services	322,389.28	302,452.44	795,995.00	43,015.72	341,120.04	454,874.96	57 %
550 - Capital Outlay	167,231.50	27,769.40	800,000.00	0.00	241,900.20	558,099.80	70 %
560 - Debt Service	238,672.50	250,778.16	723,774.00	0.00	710,846.25	12,927.75	2 %
570 - Other Financing Uses	24,459.23	26,261.44	252,070.00	4.67	26,096.61	225,973.39	90 %
<b>212 - TRANSPORTATION Totals:</b>	<b>1,483,292.49</b>	<b>1,368,592.48</b>	<b>3,783,782.00</b>	<b>153,928.98</b>	<b>1,988,599.49</b>	<b>0.00</b>	<b>47 %</b>
<b><u>213 - CEMETERY</u></b>							
500 - Personnel	79,361.75	78,032.79	153,972.00	10,835.21	83,290.09	70,681.91	46 %
503 - Supplies	2,931.52	8,581.94	20,150.00	197.70	3,777.06	16,372.94	81 %
504 - Contract Services	12,805.86	10,728.47	21,451.00	769.03	12,555.34	8,895.66	41 %
550 - Capital Outlay	0.00	0.00	17,000.00	0.00	17,000.00	0.00	0 %
<b>213 - CEMETERY Totals:</b>	<b>95,099.13</b>	<b>97,343.20</b>	<b>212,573.00</b>	<b>11,801.94</b>	<b>116,622.49</b>	<b>0.00</b>	<b>45 %</b>
<b><u>214 - CEMETARY PERPETUAL CARE</u></b>							
504 - Contract Services	0.00	0.00	500,000.00	0.00	0.00	500,000.00	100 %
570 - Other Financing Uses	35,000.00	50,000.00	130,000.00	0.00	65,000.00	65,000.00	50 %
<b>214 - CEMETARY PERPETUAL CARE Totals:</b>	<b>35,000.00</b>	<b>50,000.00</b>	<b>630,000.00</b>	<b>0.00</b>	<b>65,000.00</b>	<b>0.00</b>	<b>90 %</b>
<b><u>215 - SPECIAL PROJECTS</u></b>							

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
500 - Personnel	10,310.68	4,587.52	0.00	0.00	7,179.75	(7,179.75)	0 %
503 - Supplies	5,365.14	25,035.51	500,000.00	89.96	812.04	499,187.96	100 %
504 - Contract Services	409.83	61,141.38	0.00	36,186.33	85,571.79	(85,571.79)	0 %
<b>215 - SPECIAL PROJECTS Totals:</b>	<b>16,085.65</b>	<b>90,764.41</b>	<b>500,000.00</b>	<b>36,276.29</b>	<b>93,563.58</b>	<b>0.00</b>	<b>81 %</b>
<b><u>216 - BUSINESS IMPROVEMENT</u></b>							
500 - Personnel	0.00	1,383.35	10,750.00	(3,620.52)	1,338.11	9,411.89	88 %
504 - Contract Services	1,713.42	6,257.87	14,600.00	(638.65)	5,386.19	9,213.81	63 %
550 - Capital Outlay	0.00	0.00	60,000.00	(8,537.56)	30,907.74	29,092.26	48 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
<b>216 - BUSINESS IMPROVEMENT Totals:</b>	<b>1,713.42</b>	<b>7,641.22</b>	<b>185,350.00</b>	<b>(12,796.73)</b>	<b>37,632.04</b>	<b>0.00</b>	<b>80 %</b>
<b><u>218 - PUBLIC SAFETY</u></b>							
503 - Supplies	20,959.92	3,495.00	15,000.00	365.69	2,925.52	12,074.48	80 %
550 - Capital Outlay	30,589.07	69,476.50	200,000.00	59,334.28	103,626.27	96,373.73	48 %
560 - Debt Service	55,627.50	54,727.50	66,525.00	0.00	58,793.75	7,731.25	12 %
570 - Other Financing Uses	0.00	0.00	200,000.00	0.00	0.00	200,000.00	100 %
<b>218 - PUBLIC SAFETY Totals:</b>	<b>107,176.49</b>	<b>127,699.00</b>	<b>481,525.00</b>	<b>59,699.97</b>	<b>165,345.54</b>	<b>0.00</b>	<b>66 %</b>
<b><u>219 - INDUSTRIAL SITES</u></b>							
504 - Contract Services	1,866.56	2,000.00	303,000.00	0.00	22,594.75	280,405.25	93 %
<b>219 - INDUSTRIAL SITES Totals:</b>	<b>1,866.56</b>	<b>2,000.00</b>	<b>303,000.00</b>	<b>0.00</b>	<b>22,594.75</b>	<b>0.00</b>	<b>93 %</b>
<b><u>223 - KENO</u></b>							
503 - Supplies	4,679.92	8,771.20	58,500.00	3,816.27	5,850.27	52,649.73	90 %
504 - Contract Services	457.96	459.94	6,500.00	0.00	0.00	6,500.00	100 %
550 - Capital Outlay	0.00	35,095.00	0.00	0.00	0.00	0.00	0 %
<b>223 - KENO Totals:</b>	<b>5,137.88</b>	<b>44,326.14</b>	<b>65,000.00</b>	<b>3,816.27</b>	<b>5,850.27</b>	<b>0.00</b>	<b>91 %</b>
<b><u>224 - ECONOMIC DEVELOPMENT</u></b>							
500 - Personnel	0.00	0.00	80,742.00	0.00	0.00	80,742.00	100 %
503 - Supplies	119.95	83.59	750.00	0.00	151.17	598.83	80 %
504 - Contract Services	501,851.77	172,432.29	5,400,436.00	9,867.00	666,723.57	4,733,712.43	88 %
<b>224 - ECONOMIC DEVELOPMENT Totals:</b>	<b>501,971.72</b>	<b>172,515.88</b>	<b>5,481,928.00</b>	<b>9,867.00</b>	<b>666,874.74</b>	<b>0.00</b>	<b>88 %</b>
<b><u>225 - MUTUAL FIRE</u></b>							

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
503 - Supplies	3,297.70	11,126.71	10,000.00	1,506.88	5,268.26	4,731.74	47 %
550 - Capital Outlay	487,802.00	639.00	25,000.00	0.00	0.00	25,000.00	100 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
<b>225 - MUTUAL FIRE Totals:</b>	<b>491,099.70</b>	<b>11,765.71</b>	<b>135,000.00</b>	<b>1,506.88</b>	<b>5,268.26</b>	<b>0.00</b>	<b>96 %</b>
<b><u>311 - DEBT SERVICE</u></b>							
504 - Contract Services	5,090.00	3,500.00	26,675.00	0.00	3,640.00	23,035.00	86 %
560 - Debt Service	17,746.94	0.00	0.00	341,442.71	341,442.71	(341,442.71)	0 %
570 - Other Financing Uses	575,142.50	398,389.59	4,188,267.50	15,820.95	683,783.45	3,504,484.05	84 %
<b>311 - DEBT SERVICE Totals:</b>	<b>597,979.44</b>	<b>401,889.59</b>	<b>4,214,942.50</b>	<b>357,263.66</b>	<b>1,028,866.16</b>	<b>0.00</b>	<b>76 %</b>
<b><u>321 - TIF PROJECTS</u></b>							
560 - Debt Service	15,844.97	0.00	167,000.00	0.00	10,859.28	156,140.72	93 %
570 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
<b>321 - TIF PROJECTS Totals:</b>	<b>15,844.97</b>	<b>0.00</b>	<b>467,000.00</b>	<b>0.00</b>	<b>10,859.28</b>	<b>0.00</b>	<b>98 %</b>
<b><u>412 - LEASE CORPORATION</u></b>							
504 - Contract Services	20.00	0.00	0.00	15.00	80.00	(80.00)	0 %
560 - Debt Service	574,792.50	397,980.35	687,867.50	0.00	667,562.50	20,305.00	3 %
<b>412 - LEASE CORPORATION Totals:</b>	<b>574,812.50</b>	<b>397,980.35</b>	<b>687,867.50</b>	<b>15.00</b>	<b>667,642.50</b>	<b>0.00</b>	<b>3 %</b>
<b><u>511 - CAPITAL PROJECTS FUND</u></b>							
550 - Capital Outlay	0.00	0.00	70,000.00	0.00	6,000.00	64,000.00	91 %
<b>511 - CAPITAL PROJECTS FUND Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>70,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>91 %</b>
<b><u>621 - ENVIRONMENTAL SERVICES</u></b>							
500 - Personnel	662,749.17	650,827.54	1,157,641.00	86,077.53	663,731.76	493,909.24	43 %
503 - Supplies	73,899.09	186,448.71	309,300.00	13,008.19	73,255.23	236,044.77	76 %
504 - Contract Services	348,920.21	428,992.47	739,143.00	50,476.43	399,630.82	339,512.18	46 %
550 - Capital Outlay	198,637.04	170,359.00	200,000.00	0.00	0.00	200,000.00	100 %
570 - Other Financing Uses	27,459.23	27,911.58	54,070.00	4.69	27,096.75	26,973.25	50 %
<b>621 - ENVIRONMENTAL SERVICES Totals:</b>	<b>1,311,664.74</b>	<b>1,464,539.30</b>	<b>2,460,154.00</b>	<b>149,566.84</b>	<b>1,163,714.56</b>	<b>0.00</b>	<b>53 %</b>
<b><u>631 - WASTEWATER</u></b>							
500 - Personnel	504,086.66	491,329.16	875,928.00	66,768.19	498,254.04	377,673.96	43 %
503 - Supplies	35,244.74	45,768.05	127,085.00	4,154.59	44,810.56	82,274.44	65 %



	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
504 - Contract Services	252,824.46	298,948.38	453,674.00	22,430.21	285,237.71	168,436.29	37 %
550 - Capital Outlay	283,450.70	66,515.59	301,101.00	1,500.00	53,249.40	247,851.60	82 %
560 - Debt Service	322,945.35	322,945.35	645,891.00	0.00	322,945.35	322,945.65	50 %
570 - Other Financing Uses	70,459.23	71,011.58	740,070.00	4.69	70,096.75	669,973.25	91 %
<b>631 - WASTEWATER Totals:</b>	<b>1,469,011.14</b>	<b>1,296,518.11</b>	<b>3,143,749.00</b>	<b>94,857.68</b>	<b>1,274,593.81</b>	<b>0.00</b>	<b>59 %</b>
<b><u>641 - WATER</u></b>							
500 - Personnel	463,624.40	450,335.14	805,196.00	59,487.31	449,744.19	355,451.81	44 %
503 - Supplies	409,865.71	234,357.75	322,426.00	10,352.63	123,889.56	198,536.44	62 %
504 - Contract Services	146,186.36	165,723.06	535,422.00	20,759.03	202,402.96	333,019.04	62 %
550 - Capital Outlay	552,003.71	57,528.55	553,000.00	8,814.50	39,096.62	513,903.38	93 %
570 - Other Financing Uses	39,459.20	38,761.58	678,070.00	4.69	39,096.75	638,973.25	94 %
<b>641 - WATER Totals:</b>	<b>1,611,139.38</b>	<b>946,706.08</b>	<b>2,894,114.00</b>	<b>99,418.16</b>	<b>854,230.08</b>	<b>0.00</b>	<b>70 %</b>
<b><u>651 - ELECTRIC</u></b>							
503 - Supplies	0.00	0.00	1,000.00	0.00	0.00	1,000.00	100 %
570 - Other Financing Uses	1,408,701.50	1,352,258.41	3,315,300.00	0.00	1,355,073.70	1,960,226.30	59 %
<b>651 - ELECTRIC Totals:</b>	<b>1,408,701.50</b>	<b>1,352,258.41</b>	<b>3,316,300.00</b>	<b>0.00</b>	<b>1,355,073.70</b>	<b>0.00</b>	<b>59 %</b>
<b><u>661 - STORMWATER</u></b>							
503 - Supplies	2,974.26	823.34	19,965.00	7.46	4,918.42	15,046.58	75 %
504 - Contract Services	11,516.00	55,828.73	109,764.00	1,720.92	27,007.69	82,756.31	75 %
550 - Capital Outlay	0.00	0.00	0.00	0.00	2,023.17	(2,023.17)	0 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
<b>661 - STORMWATER Totals:</b>	<b>14,490.26</b>	<b>56,652.07</b>	<b>379,729.00</b>	<b>1,728.38</b>	<b>33,949.28</b>	<b>0.00</b>	<b>91 %</b>
<b><u>721 - GIS SERVICES</u></b>							
500 - Personnel	43,656.08	36,482.60	58,072.00	4,489.68	33,548.47	24,523.53	42 %
503 - Supplies	3,138.64	3,501.94	6,750.00	0.00	209.09	6,540.91	97 %
504 - Contract Services	6,658.41	7,168.13	12,825.00	34.87	10,296.29	2,528.71	20 %
560 - Debt Service	16,836.89	16,046.18	20,266.00	18.74	15,246.86	5,019.14	25 %
<b>721 - GIS SERVICES Totals:</b>	<b>70,290.02</b>	<b>63,198.85</b>	<b>97,913.00</b>	<b>4,543.29</b>	<b>59,300.71</b>	<b>0.00</b>	<b>39 %</b>
<b><u>725 - CENTRAL GARAGE</u></b>							
500 - Personnel	0.00	0.00	144,117.00	11,218.42	83,742.37	60,374.63	42 %
503 - Supplies	0.00	0.00	53,750.00	4,481.82	15,163.51	38,586.49	72 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
504 - Contract Services	0.00	0.00	8,640.00	9,030.75	54,758.94	(46,118.94)	-534 %
<b>725 - CENTRAL GARAGE Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>206,507.00</b>	<b>24,730.99</b>	<b>153,664.82</b>	<b>0.00</b>	<b>26 %</b>
<b><u>811 - UNEMPLOYMENT COMP</u></b>							
504 - Contract Services	0.00	432.00	65,000.00	1,920.00	2,688.00	62,312.00	96 %
<b>811 - UNEMPLOYMENT COMP Totals:</b>	<b>0.00</b>	<b>432.00</b>	<b>65,000.00</b>	<b>1,920.00</b>	<b>2,688.00</b>	<b>0.00</b>	<b>96 %</b>
<b><u>812 - HEALTH INSURANCE</u></b>							
504 - Contract Services	900,173.96	1,181,086.79	2,568,600.00	152,457.44	1,133,399.35	1,435,200.65	56 %
<b>812 - HEALTH INSURANCE Totals:</b>	<b>900,173.96</b>	<b>1,181,086.79</b>	<b>2,568,600.00</b>	<b>152,457.44</b>	<b>1,133,399.35</b>	<b>0.00</b>	<b>56 %</b>



# Actual to budget c/y & p/y - GENERAL FUND

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
<b>111 - GENERAL</b>							
<b>111 - FINANCE</b>							
500 - Personnel	68,816.49	62,097.54	125,894.00	8,534.51	71,761.47	54,132.53	43 %
503 - Supplies	5,855.58	10,289.41	18,600.00	1,296.22	8,547.70	10,052.30	54 %
504 - Contract Services	30,811.21	49,558.39	63,157.00	1,868.32	47,682.54	15,474.46	25 %
570 - Other Financing Uses	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0 %
<b>111 - FINANCE Totals:</b>	<b>107,483.28</b>	<b>123,945.34</b>	<b>207,651.00</b>	<b>11,699.05</b>	<b>127,991.71</b>	<b>79,659.29</b>	<b>38 %</b>
<b>112 - PERSONNEL</b>							
500 - Personnel	8,604.19	8,853.10	16,320.00	1,263.85	9,424.06	6,895.94	42 %
503 - Supplies	3,535.40	1,167.62	5,550.00	1,785.90	2,256.40	3,293.60	59 %
504 - Contract Services	6,530.76	13,785.44	26,925.00	3,039.30	17,345.99	9,579.01	36 %
<b>112 - PERSONNEL Totals:</b>	<b>18,670.35</b>	<b>23,806.16</b>	<b>48,795.00</b>	<b>6,089.05</b>	<b>29,026.45</b>	<b>19,768.55</b>	<b>41 %</b>
<b>113 - COUNCIL</b>							
500 - Personnel	12,172.35	11,725.20	21,099.00	1,623.00	12,172.38	8,926.62	42 %
503 - Supplies	1,676.16	1,489.00	1,750.00	0.00	1,782.77	(32.77)	-2 %
504 - Contract Services	1,494.18	1,408.03	3,065.00	753.00	2,604.25	460.75	15 %
570 - Other Financing Uses	435,376.00	29,510.08	250,000.00	0.00	580.00	249,420.00	100 %
<b>113 - COUNCIL Totals:</b>	<b>450,718.69</b>	<b>44,132.31</b>	<b>275,914.00</b>	<b>2,376.00</b>	<b>17,139.40</b>	<b>258,774.60</b>	<b>94 %</b>
<b>114 - CITY MANAGER</b>							
500 - Personnel	20,058.98	20,477.66	30,093.00	1,389.53	10,377.53	19,715.47	66 %
503 - Supplies	24,798.16	31,100.90	50,500.00	6,385.00	31,802.40	18,697.60	37 %
504 - Contract Services	42,164.97	73,918.18	118,700.00	6,740.98	39,072.01	79,627.99	67 %
<b>114 - CITY MANAGER Totals:</b>	<b>87,022.11</b>	<b>125,496.74</b>	<b>199,293.00</b>	<b>14,515.51</b>	<b>81,251.94</b>	<b>118,041.06</b>	<b>59 %</b>
<b>115 - CITY CLERK</b>							
500 - Personnel	8,015.25	7,881.55	14,359.00	1,115.32	8,290.58	6,068.42	42 %
503 - Supplies	338.58	510.52	2,100.00	0.00	307.50	1,792.50	85 %
504 - Contract Services	5,021.73	5,954.51	12,150.00	940.11	5,489.38	6,660.62	55 %
<b>115 - CITY CLERK Totals:</b>	<b>13,375.56</b>	<b>14,346.58</b>	<b>28,609.00</b>	<b>2,055.43</b>	<b>14,087.46</b>	<b>14,521.54</b>	<b>51 %</b>
<b>116 - MIS</b>							
503 - Supplies	14,059.76	29,380.36	40,000.00	2,045.95	15,851.84	24,148.16	60 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
504 - Contract Services	13,299.61	26,454.14	32,500.00	3,772.94	30,828.32	1,671.68	5 %
550 - Capital Outlay	0.00	11,794.89	15,000.00	0.00	0.00	15,000.00	100 %
<b>116 - MIS Totals:</b>	<b>27,359.37</b>	<b>67,629.39</b>	<b>87,500.00</b>	<b>5,818.89</b>	<b>46,680.16</b>	<b>40,819.84</b>	<b>47 %</b>
<b>121 - DEVELOPMENT SERVICES</b>							
500 - Personnel	214,183.90	246,605.48	344,962.00	24,116.39	147,200.23	197,761.77	57 %
503 - Supplies	2,938.43	2,805.12	9,250.00	695.94	1,931.21	7,318.79	79 %
504 - Contract Services	49,539.73	55,701.00	69,744.00	2,547.10	54,724.70	15,019.30	22 %
570 - Other Financing Uses	3,500.00	3,500.00	7,000.00	0.00	3,500.00	3,500.00	50 %
<b>121 - DEVELOPMENT SERVICES Totals:</b>	<b>270,162.06</b>	<b>308,611.60</b>	<b>430,956.00</b>	<b>27,359.43</b>	<b>207,356.14</b>	<b>223,599.86</b>	<b>52 %</b>
<b>141 - FIRE</b>							
500 - Personnel	851,441.46	905,214.32	1,503,966.00	109,159.60	863,992.12	639,973.88	43 %
503 - Supplies	15,335.80	18,842.68	39,500.00	703.29	11,902.32	27,597.68	70 %
504 - Contract Services	39,415.19	44,859.35	61,781.00	3,090.37	63,125.60	(1,344.60)	-2 %
<b>141 - FIRE Totals:</b>	<b>906,192.45</b>	<b>968,916.35</b>	<b>1,605,247.00</b>	<b>112,953.26</b>	<b>939,020.04</b>	<b>666,226.96</b>	<b>42 %</b>
<b>142 - POLICE</b>							
500 - Personnel	1,585,511.92	1,583,440.16	3,009,700.00	222,160.32	1,729,858.47	1,279,841.53	43 %
503 - Supplies	62,632.16	45,841.53	114,000.00	5,511.74	44,270.93	69,729.07	61 %
504 - Contract Services	284,245.78	313,833.89	414,220.00	13,991.02	290,710.62	123,509.38	30 %
570 - Other Financing Uses	50,000.00	0.00	0.00	0.00	0.00	0.00	0 %
<b>142 - POLICE Totals:</b>	<b>1,982,389.86</b>	<b>1,943,115.58</b>	<b>3,537,920.00</b>	<b>241,663.08</b>	<b>2,064,840.02</b>	<b>1,473,079.98</b>	<b>42 %</b>
<b>143 - EMERGENCY MANAGEMENT</b>							
500 - Personnel	65,260.46	45,047.49	84,049.00	6,506.97	48,439.30	35,609.70	42 %
503 - Supplies	535.83	1,177.35	4,250.00	303.29	1,193.79	3,056.21	72 %
504 - Contract Services	627.69	1,294.58	3,220.00	647.94	2,113.27	1,106.73	34 %
<b>143 - EMERGENCY MANAGEMENT Totals:</b>	<b>66,423.98</b>	<b>47,519.42</b>	<b>91,519.00</b>	<b>7,458.20</b>	<b>51,746.36</b>	<b>39,772.64</b>	<b>43 %</b>
<b>151 - LIBRARY</b>							
500 - Personnel	274,206.71	272,847.53	532,703.00	38,166.56	270,485.33	262,217.67	49 %
503 - Supplies	30,792.52	24,134.80	79,300.00	4,185.31	29,253.43	50,046.57	63 %
504 - Contract Services	47,864.91	70,073.80	109,700.00	5,040.24	63,904.93	45,795.07	42 %
<b>151 - LIBRARY Totals:</b>	<b>352,864.14</b>	<b>367,056.13</b>	<b>721,703.00</b>	<b>47,392.11</b>	<b>363,643.69</b>	<b>358,059.31</b>	<b>50 %</b>

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	April 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
<b>171 - PARKS</b>							
500 - Personnel	359,024.58	384,400.21	759,104.00	47,205.93	393,270.34	365,833.66	48 %
503 - Supplies	35,014.74	30,441.77	64,355.00	5,511.30	29,284.65	35,070.35	54 %
504 - Contract Services	148,275.28	143,957.10	211,954.00	14,314.38	138,929.65	73,024.35	34 %
550 - Capital Outlay	15,761.90	33,975.99	100,000.00	0.00	612.00	99,388.00	99 %
570 - Other Financing Uses	0.00	15,376.02	0.00	0.00	0.00	0.00	0 %
<b>171 - PARKS Totals:</b>	<b>558,076.50</b>	<b>608,151.09</b>	<b>1,135,413.00</b>	<b>67,031.61</b>	<b>562,096.64</b>	<b>573,316.36</b>	<b>50 %</b>
<b>172 - RECREATION</b>							
500 - Personnel	80,913.13	45,228.79	250,110.00	2,784.67	43,781.17	206,328.83	82 %
503 - Supplies	8,260.34	12,397.95	45,900.00	2,649.21	13,402.01	32,497.99	71 %
504 - Contract Services	329,541.99	288,922.49	468,979.00	90,175.37	290,389.72	178,589.28	38 %
550 - Capital Outlay	0.00	0.00	0.00	8,537.56	8,537.56	(8,537.56)	0 %
570 - Other Financing Uses	0.00	0.00	202,000.00	0.00	0.00	202,000.00	100 %
<b>172 - RECREATION Totals:</b>	<b>418,715.46</b>	<b>346,549.23</b>	<b>966,989.00</b>	<b>104,146.81</b>	<b>356,110.46</b>	<b>610,878.54</b>	<b>63 %</b>
<b>111 - GENERAL Totals:</b>	<b>5,259,453.81</b>	<b>4,989,275.92</b>	<b>9,337,509.00</b>	<b>650,558.43</b>	<b>4,860,990.47</b>	<b>0.00</b>	<b>48 %</b>
<b><u>211 - REGIONAL LIBRARY</u></b>							
<b>151 - LIBRARY</b>							
503 - Supplies	9,585.23	10,538.73	13,000.00	235.00	1,469.72	11,530.28	89 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	0.00	3,000.00	100 %
<b>151 - LIBRARY Totals:</b>	<b>9,585.23</b>	<b>10,538.73</b>	<b>16,000.00</b>	<b>235.00</b>	<b>1,469.72</b>	<b>14,530.28</b>	<b>91 %</b>
<b>211 - REGIONAL LIBRARY Totals:</b>	<b>9,585.23</b>	<b>10,538.73</b>	<b>16,000.00</b>	<b>235.00</b>	<b>1,469.72</b>	<b>0.00</b>	<b>91 %</b>
<b><u>212 - TRANSPORTATION</u></b>							
<b>111 - FINANCE</b>							
500 - Personnel	10,814.96	12,717.50	19,206.00	1,502.59	10,996.65	8,209.35	43 %
504 - Contract Services	9.47	0.00	0.00	0.00	0.00	0.00	0 %
<b>111 - FINANCE Totals:</b>	<b>10,824.43</b>	<b>12,717.50</b>	<b>19,206.00</b>	<b>1,502.59</b>	<b>10,996.65</b>	<b>8,209.35</b>	<b>43 %</b>
<b>112 - PERSONNEL</b>							
500 - Personnel	5,736.04	5,902.14	10,875.00	842.56	6,282.76	4,592.24	42 %
504 - Contract Services	9.45	0.00	0.00	0.00	0.00	0.00	0 %
<b>112 - PERSONNEL Totals:</b>	<b>5,745.49</b>	<b>5,902.14</b>	<b>10,875.00</b>	<b>842.56</b>	<b>6,282.76</b>	<b>4,592.24</b>	<b>42 %</b>

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Resolut.1**

**Council to consider a Resolution authorizing the transfer of funds from the Industrial Sites Fund to the Community Development Block Grant Fund.**

**Staff Contact: Liz Hilyard, Finance Director**

RESOLUTION NO. \_\_\_\_\_

BE IT RESOLVED by the Mayor and the City Council of the City of Scottsbluff, Nebraska:

The City Council of the City of Scottsbluff, Nebraska (“**City**”) has, pursuant to Ordinance #4060, created an Industrial Sites Fund (“**Fund**”) wherein the **City** committed sources of revenue from the sale of farm assets to the **Fund** for the purpose of paying the costs of operating the farm assets. The **City** has determined and now declares pursuant to Neb. Rev. Stat. §16-721 it would be unwise and impracticable to leave idle funds remaining in the **Fund** where the purpose of the **Fund** has been accomplished and there is no indebtedness incurred on account of the **Fund**.

BE IT RESOLVED by the City Council that a transfer from the **Fund** is hereby appropriated and directed as follows:

TRANSFER OF FUNDS:

<b>Fund</b> – transfer out	(\$153,500.00)
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Community Development Block Grant Fund – transfer in	\$153,500.00
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This Resolution shall become effective upon its passage and approval upon a three-fourths vote.

Passed and Approved on May \_\_\_\_, 2017.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

“Seal”

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Resolut.2**

**Council to consider the Ordinance amending the Scottsbluff Economic Development Plan to provide for additional qualifying businesses (third reading).**

**Staff Contact: Nathan Johnson, City Manager**



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE SCOTTSBLUFF ECONOMIC DEVELOPMENT PLAN TO PROVIDE FOR ADDITIONAL QUALIFYING BUSINESSES.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

1. The City Council, has by Ordinance, adopted an Amended Economic Development Plan (the "Plan"), which was effective as of October 1, 2015.
2. The Citizen Advisory Committee has recommended an amendment to the Plan as provided for in this Ordinance, and the City Council has held a public hearing on the recommended amendment.
3. Paragraph 3.a. of the Plan is amended to add the following Qualifying Businesses:
  - (9) Construction and rehabilitation of housing pursuant to a Workforce Housing Plan, as provided for below.
  - (10) Retail trade, but only if the principal source of income is from retail sales of product(s) manufactured on the premises from which the sales take place; provided, the total amount of incentives devoted to retail trade shall not exceed the limits provided for by Nebraska law.
4. Paragraph 4 of the Plan is amended to add the following eligible economic activity:
  - (11) Grants or loans for the construction or rehabilitation for sale or lease of housing as part of a Workforce Housing Plan, as provided for below.
5. The following new paragraph 5 is added to the Plan:

**5. Workforce Housing Plan:**

“Workforce Housing Plan” means a program to construct or rehabilitate single-family housing or market rate multi-family housing which is designed to address a housing shortage that impairs the ability of the City to attract new businesses or impairs the ability of existing businesses to recruit new employees. In connection with the Workforce Housing Plan:

- a. The City has participated in a Multi-County Regional Housing Study (the “Housing Study”) conducted by Hanna:Keelan Associates, P.C. for Western Nebraska Economic Development Interlocal Group. The Housing Study covered Scotts Bluff, Morrill and Kimball Counties, and communities within those Counties, to include the City. The Housing Study found that the current housing stock in the City and Scotts Bluff

County, including both single-family and market rate multi-family housing, was deficient in numbers and quality, and that the City has a housing shortage.

b. The Workforce Housing Plan is intended to include all single-family housing and market rate multi-family housing. No special provisions for housing for persons of low or moderate income are provided for.

c. Due to the lack of available housing within the City and Scotts Bluff County, existing businesses have difficulty in recruiting new employees; and

d. Construction costs, and the cost of providing infrastructure for housing (to include streets and utilities) are adversely impacting the ability to find housing for persons seeking new or rehabilitated housing in the City.

6. The existing paragraphs 5 through 11 of the Plan shall be renumbered as paragraphs 6 through 12. Except as modified by the above Amendment, all other portions of the Plan shall remain in effect.

7. This Ordinance was approved by a two-thirds vote of the members of the City Council. It shall become effective upon its passage, approval and publication. Publication shall be in pamphlet form.

Passed and approved on \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Deputy City Attorney

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Pub. Hear.1**

**Council to conduct a public hearing at 6:05 p.m. to consider the Class D Liquor License application for Carol D. Singh, dba Cheema'a Gas & Liquor, 2002 Ave. I, Scottsbluff, NE and make a recommendation to the Nebraska Liquor Control Commission.**

**Staff Contact: Cindy Dickinson, City Clerk**

## Agenda Statement

Item No.

For meeting of: May 30, 2017

**AGENDA TITLE:** Council to hold a public hearing as advertised for this date at 6:05 p.m. for a Class D Liquor License for Carol D. Singh dba Cheema's Gas and & Liquor, 2002 Ave. I, Scottsbluff, NE.

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Administration

**PRESENTATION BY:** Applicant

**SUMMARY EXPLANATION:**

**BOARD/COMMISSION RECOMMENDATION:**

**STAFF RECOMMENDATION:** Conduct the public hearing and consider a recommendation to the Nebraska Liquor Commission either approving or denying said application.

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### EXHIBITS

Resolution ☐

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Other (specify) ☐

Application, Memorandums, Exhibits

Exhibit #1 – Application of Carol D. Singh dba Cheema's Gas and & Liquor, 2002 Ave. I, Scottsbluff, NE.

Exhibit #2 – City Council Check List for Neb. Rev. Stat. §53-132 Cum Supp 2010

Exhibit #3 – Written Statement of Police Chief

Exhibit #4 – Written Statement of City Clerk

Exhibit #5 – Written Statement of City Planner

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**NOTIFICATION LIST:** Yes ☒ No ☐ Further Instructions ☐

Carol D. Singh dba Cheema's Gas and & Liquor, 2002 Ave. I, Scottsbluff, NE.

**APPLICATION FOR LIQUOR LICENSE  
CHECKLIST - RETAIL**

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
Website: www.lcc.nebraska.gov

*No Submitted  
TOP*

**EXHIBIT**  
#1

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CONTROL COMMISSION

Hot List: YES ☒ NO ☒ New/Replacing # 43400

Class Type D **121645** Initial BH

*\*pending  
cite*

Applicant name Carol D. Singh

Trade name Cheema's Gas & Liquor

Previous trade name Cheema's Gas & Liquor

Contact email address chesterb13@hotmail.com


Provide all the items requested. Failure to provide any item will cause this application to be returned or placed on hold. All documents must be legible. Any false statement or omission may result in the denial, suspension, cancellation or revocation of your license. If your operation depends on receiving a liquor license, the Nebraska Liquor Control Commission cautions you that if you purchase, remodel, start construction, spend or commit money that you do so at your own risk. Prior to submitting your application review the application carefully to ensure that all sections are complete, and that any omissions or errors have not been made. You may want to check with the city/village or county clerk, where you are making application, to see if any additional requirements must be met before submitting application to the Nebraska Liquor Control Commission.

Office use only

PAYMENT TYPE CK 1007

AMOUNT: 400

Received: jm

  
1700005062

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REV FEB 2017  
PAGE 1

1. ☒ Fingerprints are required for each person as defined in new application guide, found on our website under "Licensing Tab" in "Guidelines/Brochures". See Form 147 for further information, this form **MUST** be included with your application.
2. ☒ Enclose application fee of \$400 (nonrefundable), check made payable to the Nebraska Liquor Control Commission or you may pay online at PAYPORT.
3. ☒ Enclose the appropriate application forms;
  - Individual License (requires insert form 1)
  - Partnership License (requires insert form 2)
  - Corporate License (requires insert form 3a & 3c)
  - Limited Liability Company (LLC) (requires form 3b & 3c)
4. ☒ If building is being leased send a copy of signed lease. Be sure the lease reads in the name of the individual(s), corporation or Limited Liability Company (LLC) making application. Lease term must run through the license year being applied for.
5. n/a If building is owned or being purchased send a copy of the deed or purchase agreement in the name of the applicant.
6. ☒ If buying the business of a current liquor license holder:
  - a. Provide a copy of the purchase agreement from the seller (must read applicants name)
  - b. Provide a copy of alcohol inventory being purchased (must include brand names and container size)
  - c. Enclose a list of the assets being purchased (furniture, fixtures and equipment)
7. ☐ If requesting to operate on current liquor license; enclose Temporary Operating Permit (TOP) (Form 125).
8. ☐ Enclose a list of any inventory or property owned by other parties that are on the premises.
9. ☒ For citizenship enclose U.S. birth certificate; U.S. passport or naturalization paper
  - a. For residency enclose proof of registered voter in Nebraska
  - b. If permanent resident include Employment Authorization Card or Permanent Resident Card
  - c. See guideline for further assistance
10. ☐ Corporation or Limited Liability Company (LLC) must enclose a copy of articles of incorporation; as filed with the Secretary of State's Office.
11. ☒ Submit a copy of your business plan.

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CONTROL COMMISSION

I acknowledge that this application is not a guarantee that a liquor license will be issued to me, and that the average processing period is 60 days. Furthermore, I understand that all the information is truthful and I accept all responsibility for any false documents.

Amel Singh  
Signature

3-20/17  
Date

**APPLICATION FOR LIQUOR LICENSE  
RETAIL**

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
Website: [www.lcc.nebraska.gov/](http://www.lcc.nebraska.gov/)

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**CLASS OF LICENSE FOR WHICH APPLICATION IS MADE AND FEES  
CHECK DESIRED CLASS**

**RETAIL LICENSE(S)**

Application Fee \$400 (nonrefundable)

- ☐ A BEER, ON SALE ONLY  
☐ B BEER, OFF SALE ONLY  
☐ C BEER, WINE, DISTILLED SPIRITS, ON AND OFF SALE  
☒ D BEER, WINE, DISTILLED SPIRITS, OFF SALE ONLY  
☐ I BEER, WINE, DISTILLED SPIRITS, ON SALE ONLY  
☐ J LIMITED ALCOHOLIC LIQUOR, OFF SALE – MUST INCLUDE SUPPLEMENTAL FORM 120  
☐ AB BEER, ON AND OFF SALE  
☐ AD BEER ON SALE ONLY, BEER, WINE, DISTILLED SPIRITS OFF SALE  
☐ IB BEER, WINE, DISTILLED SPIRITS ON SALE, BEER OFF SALE ONLY

☐ Class K Catering license (requires catering application form 106) \$100.00

Additional fees will be assessed at city/village or county level when license is issued

Class C license term runs from November 1 – October 31

All other licenses run from May 1 – April 30

Catering license (K) expires same as underlying retail license

**CHECK TYPE OF LICENSE FOR WHICH YOU ARE APPLYING**

- ☒ Individual License (requires insert 1 FORM 104)  
☐ Partnership License (requires insert 2 FORM 105)  
☐ Corporate License (requires insert 3a FORM 101 & 3c FORM 103)  
☐ Limited Liability Company (LLC) (requires form 3b FORM 102 & 3c FORM 103)

**NAME OF ATTORNEY OR FIRM ASSISTING WITH APPLICATION (if applicable)**

Commission will call this person with any questions we may have on this application

Name John K. Sorensen

Phone number: (308) 632-5111

Firm Name Sorensen Hahn & Browning, P.C.

FORM 100  
REV FEB 2017  
PAGE 3

**PREMISES INFORMATION**Trade Name (doing business as) Cheema's Gas & LiquorStreet Address #1 2002 Avenue I

Street Address #2 \_\_\_\_\_

City ScottsbluffCounty Scotts BluffZip Code 69361Premises Telephone number (308) 632-5741Business e-mail address chesterb13@hotmail.comIs this location inside the city/village corporate limits: YES x NO \_\_\_\_\_

Mailing address (where you want to receive mail from the Commission)

Name Carol SinghStreet Address #1 3115 Primrose Drive

Street Address #2 \_\_\_\_\_

City ScottsbluffState NebraskaZip Code 69361**DESCRIPTION AND DIAGRAM OF THE STRUCTURE TO BE LICENSED****READ CAREFULLY**

In the space provided or on an attachment draw the area to be licensed. This should include storage areas, basement, outdoor area, sales areas and areas where consumption or sales of alcohol will take place. If only a portion of the building is to be covered by the license, you must still include dimensions (length x width) of the licensed area as well as the dimensions of the entire building. No blue prints please. Be sure to indicate the direction north and number of floors of the building.

**\*\*For on premises consumption liquor licenses minimum standards must be met by providing at least two restrooms**

Building: length 60 feet x width 45 feet in feetIs there a basement? Yes \_\_\_\_\_ No x

If yes, length \_\_\_\_\_ x width \_\_\_\_\_ in feet

Is there an outdoor area? Yes \_\_\_\_\_ No x

If yes, length \_\_\_\_\_ x width \_\_\_\_\_ in feet

PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET

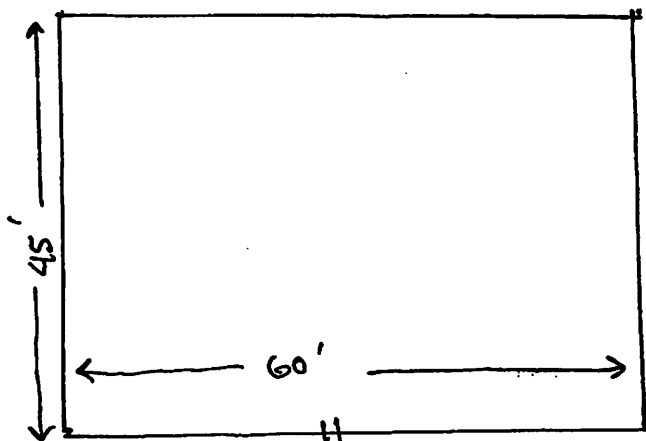
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NEBRASKA LIQUOR  
CONTROL COMMISSION

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**APPLICANT INFORMATION****1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY §53-125(5)**

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Include traffic violations. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

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☒ YES ☐ NO

If yes, please explain below or attach a separate page

**NEBRASKA LIQUOR  
CONTROL COMMISSION**

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (city & state)	Description of Charge	Disposition
Carol Singh	1/14/2002	Scotts Bluff County	Speeding	Waiver, guilty, fine
Carol Singh	9/27/2006	Scotts Bluff County	Child restraint	guilty, fine
Carol Singh	unknown, 1980's	Denver Colorado	Driving under influence	guilty, fine

**2. Are you buying the business of a current retail liquor license?**☒ YES ☐ NOIf yes, give name of business and liquor license number Cheema Capital, LLC 043400

- a) Submit a copy of the sales agreement
- b) Include a list of alcohol being purchased, list the name brand, container size and how many
- c) Submit a list of the furniture, fixtures and equipment

**3. Was this premise licensed as liquor licensed business within the last two (2) years?**☒ YES ☐ NOIf yes, give name and license number Cheema Capital, LLC 043400*Pending  
Citation  
3/14/17***4. Are you filing a temporary operating permit (TOP) to operate during the application process?**☐ YES ☒ NO

If yes:

- a) Attach temporary operating permit (TOP) (Form 125)
- b) TOP will only be accepted at a location that currently holds a valid liquor license.

5. Are you borrowing any money from any source, include family or friends, to establish and/or operate the business?

\_\_\_\_\_ YES ☒ NO

If yes, list the lender(s) \_\_\_\_\_

6. Will any person or entity, other than applicant, be entitled to a share of the profits of this business? **MAR 23 2017**

\_\_\_\_\_ YES ☒ NO

If yes, explain. (all involved persons must be disclosed on application)

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**CONTROL COMMISSION**

**No silent partners**

7. Will any of the furniture, fixtures and equipment to be used in this business be owned by others?

☒ YES \_\_\_\_\_ NO

If yes, list such item(s) and the owner. Cheema Investments, LLC, the pumps, tanks and fuel dispensing equipment.

8. Is premises to be licensed within 150 feet of a church, school, hospital, home for the aged or indigent persons or for veterans, their wives, and children, or within 300 feet of a college or university campus?

\_\_\_\_\_ YES ☒ NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Neb. Rev. Stat. 53-177)(1)

Provide letter of support or opposition, see FORM 134 – church or FORM 135 - campus

9. Is anyone listed on this application a law enforcement officer?

\_\_\_\_\_ YES ☒ NO

If yes, list the person, the law enforcement agency involved and the person's exact duties.

10. List the primary bank and/or financial institution (branch if applicable) to be utilized by the business.

a) List the individual(s) who will be authorized to write checks and/or withdrawals on accounts at this institution.

Platte Valley Bank, Scottsbluff, Nebraska (a) Carol Singh

11. List all past and present liquor licenses held in Nebraska or any other state by any person named in this application. Include license holder name, location of license and license number. Also list reason for termination of any license(s) previously held.

None

12. List the alcohol related training and/or experience (when and where) of the person(s) making application. Those persons required are listed as followed:

- Individual: Applicant and spouse; spouse is exempt if they filed Form 116 – Affidavit of Non-Participation.
- Partnership: All partners and spouses, spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Limited Liability Company: All member of LLC, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.
- Corporation: President, Stockholders holding 25% or more of shares, Manager and all spouses; spouses are exempt if they filed Form 116 – Affidavit of Non-Participation.

NLCC certified training program completed:

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Carol Singh	06/17/2016	Nebraska Liquor Control Commission

List of NLCC certified training programs

Experience:

Applicant Name/Job Title	Date of Employment:	Name & Location of Business
Carol Singh	1994-1999	U-Save Convenience Store, Morrill, Nebraska
Carol Singh	1999-present	Cheema's Gas & Liquor, Scottsbluff, Nebraska

13. If the property for which this license is sought is owned, submit a copy of the deed, or proof of ownership. If leased, submit a copy of the lease covering the entire license year. **Documents must show title or lease held in name of applicant as owner or lessee in the individual(s) or corporate name for which the application is being filed.**

☒ Lease: expiration date 2022. The term of lease commences on receipt of Liquor License, and for 60 months thereafter, with 5 year renewal term.  
☐ Deed  
☐ Purchase Agreement

14. When do you intend to open for business? on the day liquor license is received

15. What will be the main nature of business? Convenience store and gas station

16. What are the anticipated hours of operation? 6 AM to 10 PM

17. List the principal residence(s) for the past 10 years for all persons required to sign, including spouses.

RESIDENCES FOR THE PAST 10 YEARS, APPLICANT AND SPOUSE MUST COMPLETE					
APPLICANT: CITY & STATE	YEAR		SPOUSE: CITY & STATE	YEAR	
	FROM	TO		FROM	TO
Carol Singh	2001	present			
3115 Primrose Drive, Scottsbluff, Nebraska 69361					

If necessary attach a separate sheet.

The undersigned applicant(s) hereby consent(s) to an investigation of his/her background and release present and future records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant(s) and spouse(s) waive(s) any right or causes of action that said applicant(s) or spouse(s) may have against the Nebraska Liquor Control Commission, the Nebraska State Patrol, and any other individual disclosing or releasing said information. Any documents or records for the proposed business or for any partner or stockholder that are needed in furtherance of the application investigation of any other investigation shall be supplied immediately upon demand to the Nebraska Liquor Control Commission or the Nebraska State Patrol. The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate or fraudulent.

Individual applicants agree to supervise in person the management and operation of the business and that they will operate the business authorized by the license for themselves and not as an agent for any other person or entity. Corporate applicants agree the approved manager will superintend in person the management and operation of the business. Partnership applicants agree one partner shall superintend the management and operation of the business. All applicants agree to operate the licensed business within all applicable laws, rules, regulations, and ordinances and to cooperate fully with any authorized agent of the Nebraska Liquor Control Commission.

**Applicant Notification and Record Challenge:** Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

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Must be signed in the presence of a notary public by applicant(s) and spouse(s). See guideline for required signatures

MAR 23 2017

NEBRASKA LIQUOR

CONTROL COMMISSION

*Carol D. Singh*

Signature of Applicant

Carol D. Singh

Print Name

Signature of Spouse

Print Name

Signature of Applicant

Signature of Spouse

Print Name

Print Name

ACKNOWLEDGEMENT

State of Nebraska

County of Scotts Bluff

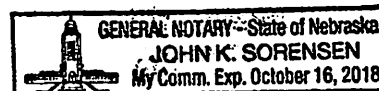
20th day of March, 2017

date

The foregoing instrument was acknowledged before me this  
by Carol D. Singh

name of person(s) acknowledged (individual(s) signing)

*John K. Sorensen*  
Notary Public signature



In compliance with the ADA, this application is available in other formats for persons with disabilities.  
A ten day advance period is required in writing to produce the alternate format.

FORM 100  
REV FEB 2017  
PAGE 8

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**MAR 23 2017**

**NEBRASKA LIQUOR  
CONTROL COMMISSION**

**SUPPLEMENTAL INFORMATION**

**FORM 100, APPLICATION FOR LIQUOR LICENSE CHECKLIST**

**LINE 6(B)** As a part of the purchase of the business of the present licensee, Applicant is purchasing the inventory of alcoholic beverage, to be determined immediately before closing. Closing is contingent on Applicant receiving a liquor license, and closing is to occur immediately on receipt of the liquor license. The inventory of alcoholic beverages on hand at the licensed premises will then be completed.

**PAGE 4, PREMISES DIAGRAM.** The licensed premises consists of a 45 foot by 60 foot building. There is a separate, unrelated non-retail business that occupies a separate portion of the building North of the licensed premises, which business has its own entrance that does not enter into the licensed premises. The dimension of this separate portion of the building is 20 feet by 36 feet. The licensed premises only are show on the diagram because the other business is not a part of the licensed premises, and has separate entrance and exit from the licensed premises.

APPLICATION FOR LIQUOR LICENSE  
INDIVIDUAL  
INSERT – FORM 1

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
Website: www.lcc.nebraska.gov

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Individual applicants, including spouse, are required to adhere to the following requirements

- 1) Must be a citizen of the United States
- 2) Must be a Nebraska resident (Chapter 2 – 006)
- 3) Must provide a copy of their certified birth certificate, INS papers or US Passport
- 4) Fingerprints are required. See Form 147 for further information, this form MUST be included with your application
- 5) Must sign the signature page of the Application for License form
- 6) Applicant may be required to take a training course
- 7) Be a registered voter in the State of Nebraska, include a copy of voter registration card with application

Name of individual applicant who will hold license

Last Name: Singh  
First Name: Carol MI: D  
Home Address: 3115 Primrose Drive City: Scottsbluff Zip Code: 69361  
Social Security Number: Date of Birth:  
Home Telephone Number: (308) 631-3162  
Driver's License Number: State: Nebraska

Are you married? (Please note if the above listed individual is separated, etc. spouse's information is still required to be listed below)

☐ YES

☒ NO

If yes, provide your spouse's information below

Spouses Last Name: \_\_\_\_\_  
Spouses First Name: \_\_\_\_\_ MI: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

**SUBMISSION OF FINGERPRINTS /  
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
Website: [www.lcc.nebraska.gov](http://www.lcc.nebraska.gov)

DATE RECEIVED <b>RECEIVED</b> MAR 23 2017 NEBRASKA LIQUOR CONTROL COMMISSION	
Class: _____	License #: _____

Applicant Name: **Carol D. Singh**

(Corporation, LLC, Partnership or Individual)

Trade Name: **Cheema's Gas & Liquor**

(Doing Business As)

(308) 632-5741

[chesterb13@hotmail.com](mailto:chesterb13@hotmail.com)

Phone Number

Contact E-mail Address

**DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:**

- **FAILURE TO FILE FINGERPRINT CARDS AND PAY THE REQUIRED PROCESSING FEE TO THE NEBRASKA STATE PATROL WILL DELAY THE ISSUANCE OF YOUR LIQUOR LICENSE.**
- See Application Requirement Guide for listing of Fingerprint Requirements, found on our website under "Licensing" tab in "Applicant Guidelines".
- **DO NOT** send fee payments to the NLCC – fees **MUST** be paid directly to NSP;
- Fee payment of **\$45.25 per person** **MUST** be made **DIRECTLY** to the Nebraska State Patrol;  
It is recommended to make payment through the **NSP PayPort** online system at [www.ne.gov/go/nsp](http://www.ne.gov/go/nsp)  
Or a check made payable to **NSP** can be mailed directly to the following address:  
**\*\*\*Please indicate on your payment who the payment is for (the name of the person being fingerprinted) and the payment is for a Liquor License\*\*\***  
The Nebraska State Patrol – CID Division  
3800 NW 12<sup>th</sup> Street  
Lincoln, NE 68521
- Fingerprints taken at NSP locations will be forwarded to NSP – CID;  
***Applicant(s) will not have cards to include with license application.***
- Fingerprints taken at local law enforcement offices will be released to the applicants;  
***Fingerprint cards should be submitted with the application.***

**Please complete information on the following pages for EACH person fingerprinted.**

FORM 147  
REV DEC 2016  
PAGE 1

1. Name: Carol D. Singh Date of Birth: \_\_\_\_\_ Last 4 SSN: \_\_\_\_\_  
Date fingerprints were taken: 3-20-2017 Location where fingerprints were taken: Scottsbluff Police Department  
How was payment made to NSP? ☐ NSP PAYPORT ☒ CASH ☐ CHECK SENT TO NSP Ck # \_\_\_\_\_

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago YES ☐

2. Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Last 4 SSN: \_\_\_\_\_  
Date fingerprints were taken: \_\_\_\_\_ Location where fingerprints were taken: \_\_\_\_\_  
How was payment made to NSP? ☐ NSP PAYPORT ☐ CASH ☐ CHECK SENT TO NSP Ck # \_\_\_\_\_

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago YES ☐

3. Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Last 4 SSN: \_\_\_\_\_  
Date fingerprints were taken: \_\_\_\_\_ Location where fingerprints were taken: \_\_\_\_\_  
How was payment made to NSP? ☐ NSP PAYPORT ☐ CASH ☐ CHECK SENT TO NSP Ck # \_\_\_\_\_

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago YES ☐

4. Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Last 4 SSN: \_\_\_\_\_  
Date fingerprints were taken: \_\_\_\_\_ Location where fingerprints were taken: \_\_\_\_\_  
How was payment made to NSP? ☐ NSP PAYPORT ☐ CASH ☐ CHECK SENT TO NSP Ck # \_\_\_\_\_

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago YES ☐

***Applicant Notification and Record Challenge:*** Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating a FBI identification record are set forth in Title 28, CFR, 16.34.

I hereby certify that fees of \$45.25 per person have been submitted directly to the Nebraska State Patrol – CID office. The undersigned certifies on behalf of the Corporation, LLC, Partnership or Licensee that it is understood that a misrepresentation of fact is cause for rejection of this application or suspension, cancellation or revocation of any license issued.

Name (Print): Carol Singh Title: applicant

Signature: Carol Singh Date: 3-20-17

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NEBRASKA LIQUOR  
BUSINESS ASSET PURCHASE AGREEMENT CONTROL COMMISSION

THIS BUSINESS ASSET PURCHASE AGREEMENT, is made and entered into this 20<sup>th</sup> day of March, 2017, by and between, CHEEMA CAPITAL, LLC., A Nebraska Limited Liability Company, referred to in this agreement as "SELLER," and CAROL SINGH, referred to in this agreement as "BUYER."

RECITALS

SELLER is the owner of all of the petroleum inventory, convenience store inventory, beverage and liquor inventory, shelving, office equipment and other miscellaneous non-fixture personal property and good will, located in the convenience store portion of the building located at 2002 Avenue I., Scottsbluff, Nebraska.

SELLER currently leases the premises in which the convenience store is operated, from Cheema Investments, LLC.

The parties have agreed to a sale and purchase of certain assets of SELLER, have agreed to certain contingencies regarding the sale, and wish to reduce their agreement to written form.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, and for other valuable consideration, the parties agree as follows:

1. Property. The property which SELLER has sold and BUYER has purchased is described as all of the petroleum and fuel inventory contained in the fuel storage tanks located on the premises, all of the convenience store inventory and supply of perishable and non-perishable goods, all inventory of tobaccos products, all beverage inventory including alcoholic and non-alcoholic beverages, all shelving, office equipment, and other miscellaneous non-fixture personal

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NEBRASKA LIQUOR  
SELLER'S good  
CONTROL COMMISSION

property located in the convenience store portion of the premises, and all of SELLER'S good will.

2. Purchase Price and Terms of Payment. The purchase price for the property described above is the sum of FIFTY THOUSAND DOLLARS ,(\$50,000.00), plus the value of SELLER'S inventory on the premises as of the time of closing, inventory to be valued at SELLER'S cost. The purchase price shall be paid as follows:

a. The entire purchase price shall be paid by BUYER to SELLER at the time of closing as hereafter provided.

3. Personal Property Tax. SELLER will be responsible for and agrees to pay all personal property tax assessed for the year 2016 and prior. Any personal property tax that may be due for 2017, will be pro rated between the parties to the date possession is given.

4. Contingencies. This sale is contingent on BUYER receiving a liquor license allowing the off sale of all alcoholic beverages, and on BUYER receiving a lease of the premises from Cheema Investments, LLC., for a period of not less than Five (5) years, with an option to renew for at least one additional five year term. BUYER agrees to immediately apply for a liquor license, and to diligently pursue approval of the application.

5. Default. In the event either party shall default in the performance of the terms and conditions herein, and shall fail to close as required, the non-defaulting party shall have all remedies provided at law or in equity against the defaulting party arising out of the breach, including, without limitation, the right to seek specific performance of the terms of this agreement.

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6. Continuation of Business. SELLER agrees that to the fullest extent possible, SELLER will continue the operation of the business through closing, and possession is given to BUYER.
7. Completion of Inventory/Credit Card Sales. Immediately before Closing, the parties will measure the remaining petroleum fuel inventory and determine its price, and will inventory the beverage and non-beverage convenience store items, to determine their cost, which amounts shall be added to the purchase price as provided for herein, to be paid by BUYER at closing. SELLER shall be entitled to all credit card sale revenues until closing and the parties agree that any credit card sale revenue generated prior to closing shall be paid to SELLER.
8. Post Closing Cooperation. The parties recognize and agree that in the event the execution of any other documents or instruments shall be needed after closing to carry out the purpose of this agreement, facilitate the issuances of licenses, or comply with any regulatory requirements, that they will cooperate in the preparation and execution of the same.
9. Closing, Possession, and Risk of Loss. Closing shall occur immediately after BUYER shall be granted a liquor license by the State of Nebraska. At closing, SELLER shall execute and deliver to BUYER a proper Bill of Sale for the personal property and equipment sold herein. BUYER will tender payment of the purchase price, and possession of the property will be given to BUYER.
10. Expenses. The expenses incurred in completing this transaction shall be paid by SELLER, except for any cost incurred by BUYER in applying for and obtaining a liquor license.

This contract shall extend to and bind the parties, their heirs, assigns, and personal representatives, and successors in interest.

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CONTROL COMMISSION

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CAROL SINGH, BUYER

*Carol Singh*

CHEEMA CAPITAL, LLC, SELLER

By: *CS*

Title: *member*

## COMMERCIAL LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into this 20<sup>th</sup> day of March, 2017, by and between CHEEMA INVESTMENTS, LLC, referred to herein as LANDLORD, and CAROL SINGH, referred to herein as TENANT.

WITNESSETH:

### PREMISES

Landlord leases to Tenant and Tenant leases from Landlord the premises identified as:

The South 45 foot by 60 foot portion of Lot 12 in Block 8, LAUCOMER ADDITON to the City of Scottsbluff, Scotts Bluff County, Nebraska, located at 2002 Avenue I, Scottsbluff, Nebraska. Also included are the petroleum storage tanks, all pumps, and pump infrastructure, the pump canopy, and parking area. The leased premises are all those portions of the property used for the operation of a convenience store and gas station. Also included are all coolers, computers, computer software, fixture and signage used in the operation of the convenience store, all of which is collectively the "Premises".

### TERM OF RENTAL AGREEMENT

The term of this Lease Agreement shall be for a period of five (5) years, commencing on the date Tenant closes on the Purchase Agreement with Cheema Investments, LLC, for the purchase of the convenience store business and shall continue for a period of 60 months thereafter.

### USE OF PREMISES

The Premises shall be used by Tenant for the operation of a convenience store and gas station, or for such other lawful purposes as Tenant shall elect.

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RENT

Tenant shall pay to Landlord as rent for the leased premises, the sum of \$4,200.00 per month. This lease shall be a triple net lease, and Tenant shall be responsible for and shall pay all building maintenance and repairs, including without limitation, repairs to the heating, cooling and ventilation systems, the electrical and plumbing systems. Landlord shall pay for any structural damage, any damage caused by fire, not resulting from Tenant's negligence. Any damage from, wind, tornado, or other acts of God. Tenant shall pay, or reimburse Landlord for all casualty insurance premiums for coverage provided during the term of this lease. Landlord shall pay the real property tax assessed for the leased premises during the term of the lease.

PAYMENT OF RENT

Tenant shall pay all Rental payments when due and payable, without any setoff, deduction or prior demand therefor whatsoever. Any Rental, or other sum due Landlord under the terms of this Lease, not paid when due shall bear interest from the original due date at the rate of not less than 14% per annum until paid.

ALTERATIONS TO THE PREMISES

Tenant shall not, without the written consent of Landlord, be permitted to make any structural modification to or remodeling of the premises, including by way of example but not limitation, removal or relocating of interior walls, doorways, windows or hallways, removal of wall or floor coverings, lighting fixtures or plumbing fixtures. Landlord will consider any request of Tenant for permission to remodel or make structural modifications to the premises, and will not unreasonably withhold such consent provided the same shall not diminish the value or utility of the premises, and provided

further that Tenant shall provide Landlord with a detailed description of the proposed work and Tenant's plan for restoring the premises at the expiration of the term of the lease.

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#### UTILITIES

Tenant shall pay all utility charges for water, gas, electricity, sewer, trash removal, and other city services and utility charge, accruing during the term of the lease or any extension or renewal thereof, promptly when the same shall be due. In the event any deposits for utilities shall be required, Tenant shall pay the same, and shall cause the utility accounts to be established in Tenant's name.

#### ASSIGNMENT AND SUBLEASE

Tenant shall not be permitted, without the consent of Landlord, to assign or sublet the premises or any portion thereof, except to a subsidiary or other division of Tenant. Any assignment or sublease shall not relieve Tenant of its obligations to Landlord provided for herein.

#### LANDLORD'S RIGHT TO ENTER THE PREMISES

During the term of this lease, Landlord shall have the right to enter the premises at reasonable times to view and inspect the premises, make repairs and alterations which are the responsibility of Landlord, and take such other action as shall be necessary to protect and preserve the integrity and value of the premises.

#### DEFAULT AND TERMINATION

In the event Tenant:

1. Fails or refuses to perform any of its obligations under this lease;  
including without limitation, the obligation to pay rent;

2. Breaches any covenant or condition of this lease;

3. Abandons the premises;

4. Files or has filed against it, any case under the Federal Bankruptcy Act; and

5. Suffers or allows any event to occur which reasonably impairs its

ability to perform the terms of this lease or the value of the premises.

Landlord may terminate this lease effective fifteen (15) days after notice of termination is given Tenant unless Tenant shall, within such period, cure any breach, failure to perform, or cause to be eliminated any condition impairing the premises or Tenant's ability to perform the terms of this lease without interruption. In the event Landlord shall terminate this lease as provided for herein, Tenant shall immediately restore possession of the premises to Landlord, and agrees to and by these presents does assign to Landlord all rents and profits of the premises. Upon termination of the lease as provided for herein, Landlord shall be entitled to maintain any action at law or in equity available to Landlord arising out of the default by Tenant.

#### RESTORATION OF PREMISES

At the expiration of the term of this lease, unless extended or renewed, Tenant shall restore possession of the premise to Landlord in a clean, neat and orderly fashion, and in the same condition as the same are presently in, reasonable wear and tear associated with normal use excepted, and excepting further any change in condition of the premises caused by remodeling if agreed to by Landlord as provided for herein

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CONTROL COMMISSION



#### RENEWAL TERM

Tenant shall have the right to renew the lease agreement for an additional five (5) year term at the expiration of the initial five year term, by giving Landlord written notice of this election to renew at least 90 days before the end of the initial term. Should Tenant elect to renew the lease for an additional term, the terms and conditions of this lease and any amendments made hereafter in writing, shall apply to the renewal term, except that the rent shall be increased in an amount equal to the increase in real estate taxes and cost of hazard insurance experienced by Landlord, as determined by comparing the 1998 cost of Landlord to the most recent cost figures for the same available at the time of the expiration of the initial term of this lease.

#### LIMITATION OF LANDLORD'S PERSONAL LIABILITY

Tenant specifically agrees to, and by the presents does indemnify and hold Landlord harmless for any claim, cause of action or damage sustained by Landlord arising out of the possession of or use of the premises by Tenant.

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CONTROL COMMISSION

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ENTIRE AGREEMENT-BINDING EFFECT

This Lease contains the entire agreement between the parties hereto and shall not be modified in any manner except by an instrument in writing executed by the parties or their respective successors in interest. This agreement shall bind the parties, their heirs, assigns except as provided for herein, personal representatives and successors in interest.

Dated this 20<sup>th</sup> day of March 2017.

CHEEMA INVESTMENTS, LLC  
LANDLORD

Carol Singh  
CAROL SINGH, Tenant

By: [Signature]

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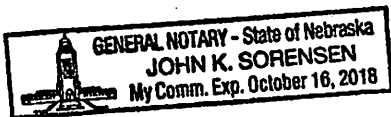
Title: member

MAR 23 2017

STATE OF NEBRASKA )  
 ) ss.  
COUNTY OF SCOTTS BLUFF )

NEBRASKA LIQUOR  
CONTROL COMMISSION

The foregoing Lease Agreement was acknowledged before me this 20<sup>th</sup> day of March, 2017, by Kuldeep, Singh, Member of Cheema Investments, LLC, LANDLORD herein.

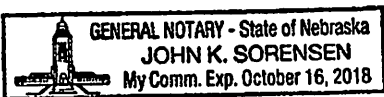


[Signature]  
Notary Public

My Commission Expires:

STATE OF NEBRASKA )  
 ) ss.  
COUNTY OF SCOTTS BLUFF )

The foregoing Lease Agreement was acknowledged before me this 20<sup>th</sup> day of March, 2017, by Carol Singh. Tenant herein.



[Signature]  
Notary Public

My Commission Expires:

**CHECK LIST****Neb. Rev. Stat. §53-132 (Reissue 2010)**

Council should determine the propensity of whether or not to grant the liquor license that has been requested. In that regard, suitability and fitness and the following four criteria are most important:

- (2)(a) Applicant is fit, willing and able to provide the service proposed.
- (2)(b) Applicant can conform to all laws.
- (2)(c) Applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure conformance with law.
- (2)(d) Issuance of the license is or will be required by the present or future public convenience and necessity.

In making its determination Council may also consider as the Nebraska Liquor Control Commission will consider, the following. The Council should not base its recommendation on any of the following criteria, but may chose to comment to the Commission about one or more of the criteria:

- (3)(b) Citizen's protest.
- (3)(c) Existing population/growth.
- (3)(d) The nature of the neighborhood around the location.
- (3)(e) Existence of other licenses.
- (3)(f) Existing motor vehicle and pedestrian traffic in the vicinity.
- (3)(g) Adequacy of existing law enforcement.
- (3)(h) Zoning restrictions.
- (3)(i) Sanitary conditions.
- (3)(j) Whether the type of business or activity proposed will be consistent with the public interest.

---

\*OTHER COUNCIL CONCERNS

## **Memorandum**

**To:** THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
**From:** Kevin Spencer, Chief of Police  
**Date:** 5/24/2017  
**Re:** Application for a Class D Liquor License number D - 121645, Carol D Singh dba "Cheema's Gas & Liquor," 2002 Avenue I Scottsbluff, NE 69361

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**AUTHORITY:** The Scottsbluff Police Department reports specific information to the City Council whenever a liquor license application is presented. The information furnished by the Police Department conforms to Chapter 53, Reissue Revised Statutes of Nebraska 1943, and Section 53-132, which outlines the factors which the Commission may consider in granting a liquor license.

### **COMMENTARY**

#### **53-132: Section 2**

**(A) The applicant is fit, willing and able to properly provide the service proposed within the city where the premises described in the application are located:**

I conducted a background check on Carol D Singh as a means to determine her fitness to hold a liquor license. Carol reported a DUI in 1980 Denver Colorado, a "Speeding" citation Scotts Bluff County 2002 and a "Child Restraint Violation" Scotts Bluff County in 2006. I additionally found a conviction for "Making a False Report" Scotts Bluff County in 2000. I asked Carol about this and she told me "they forgot." Carol Singh does have several years of experience in the alcohol business starting in 1994.

I found nothing in Carol's background that would disqualify her or cause me to believe that she is unfit to hold a liquor license.

**(B) The applicant can conform to all provisions, requirements, rules and regulations provided for in the Nebraska Liquor Control Act:**

Any operator must adhere to the existing laws while doing business in the community and adhere to acceptable business practices.

Carol Singh does have previous experience in the alcohol industry. Carol has attended training and said she will require it of all her employees. Carol told me that she will be responsible for the inventory and ordering of all the alcohol. Carol said that the business has registers that can scan alcohol customer's identification to determine age. Carol told me that her policy is to card anyone who purchases alcohol unless it is obvious that the customer is of legal age. Carol also told me that her policy will be to terminate any employee who would sell to a minor.

The applicant appears to have the ability and willingness to conform to language within the Nebraska Liquor Control Act.

- (C) The applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to insure that the licensed business can conform to all provisions, requirements, rules and regulations provided for in the Nebraska Liquor Control Act:**

Carol told me that the business does have an intrusion alarm that is set after hours as well as a camera system that records all of the time.

The business has been in operation as a convenience store for several years at this same location.

The applicant appears committed to complying with all provisions, requirements, rules and regulations provided for in the Nebraska Liquor Control Act.

- (D) The issuance of the license is or will be required by the present or future public convenience and necessity:**

The establishment will be opened seven days a week 07:00 am to 10:00 pm.

Oversight and accountability will be a priority for the applicant as it relates to the sale of alcoholic beverages.

#### **SPECIFIC ISSUES COMMISSION MAY CONSIDER**

- (E) The existence of a citizen's protest made in accordance with Section 53-133:**

Lanette Richards of Monument Prevention Coalition told me that she planned to protest Carol's liquor license application at both the Scottsbluff City Council meeting and at the Liquor Commission hearing. I asked Lanette what specifically she planned to protest. Lanette told me she was going to protest the fact that Carol was involved with the business during the time that they received their compliance failures. Cheema's did fail three out of the last four compliance checks 11/21/2015, 04/06/2016 and 03/04/2017. Lanette added that there would be six others protesting with her maybe an additional three or four others.

- (F) The nature of the neighborhood or community of the location of the proposed licensed premises:**

The business is located at 2002 Ave I Scottsbluff, NE. It is a convenience store that will attract customers all hours when opened. Its location is easily accessible and convenient for customers. I would not anticipate any issues with location.

- (G) The existence or absence of other retail licenses or bottle club licenses with similar privilege within the neighborhood or community of the location or the proposed licensed premises.**

There are no other businesses in the area with a liquor license.

**The existing motor vehicle and pedestrian traffic flow in the vicinity of the proposed licensed premises:**

Although no recent traffic studies have been completed regarding motor vehicle traffic of the general area, the traffic flow is not of concern at this time nor is pedestrian traffic.

- (H) The adequacy of existing law enforcement:**

The Scottsbluff Police Department is allowed 31 full time officers in the department and handled approximately 14,602 calls for service, not including traffic citations during 2016. The number of liquor licenses within the jurisdictional boundaries of the Police Department, regardless of the class, continues to be a concern to the Police Department and even routine monitoring of their business practices is difficult. Compliance checks continue to remain a concern to those businesses that sell alcohol to minors. The Nebraska State Patrol has assumed liquor law enforcement duties and their wide jurisdiction generally precludes any particular focus in the city.

**(I) Whether the type of business or activity proposed to be operated in conjunction with the proposed license is and will be consistent with the public interest:**

The Police Department would reserve making any statement which would indicate that the sale of alcohol is consistent with the public interest.

Adequate staffing and training, as well as close supervision of patrons are important. Cooperation with the Police Department by management will help to eliminate or diminish potential problems with violations.

**EXHIBIT IV**

# Memo

**Date:** May 30, 2017

**To:** Honorable Mayor Meininger and Members of the City Council

**From:** Cindy Dickinson, City Clerk

**CC:** Nathan Johnson, City Manager

**Re:** Carol D. Singh, dba Cheema's Gas & Liquor, 2002 Ave. I, Scottsbluff, NE Class D-121645 License

The city clerk is required by ordinance to report specific information to the city council whenever a liquor license application hearing is held.

Following are the existing licenses, their class, address and proximity to other licensed premises:

**Class of License**

Class A	Beer only, for consumption on premises
Class B	Beer only, for consumption off premises
Class C	Alcoholic liquors, for consumption on and off premises
Class D	Alcoholic liquors, including beer, for consumption off premises
Class I	Alcoholic liquors, for consumption on the premises
Class W	Wholesale beer
Catering	Alcohol permitted by licensee's retail license, sold or served at events covered by special designated licenses

**Class A Licenses**

**Restaurants**

Pizza Hut of Scottsbluff, Inc.  
Mast Enterprises, Inc. dba Godfather Pizza

726 West 27<sup>th</sup> Street  
2203-07 Broadway

**Total Class A Licenses** 2

**Class B Licenses**

**Convenience Stores**

**Total Class B Licenses** 0

### **Class C Licenses**

#### **Restaurants**

El Charrito Restaurant & Lounge, Inc .  
Tangled Tumbleweed  
MJ's Restaurant  
Las VII Americas Tortilleria

802 21<sup>st</sup> Avenue  
1823 Ave. A  
2615 5<sup>th</sup> Ave.  
1619 East Overland

#### **Hotel/Motel**

Holiday Inn Express  
Candlelight Inn & Lounge

1821 Frontage Rd.  
1822 East 20<sup>th</sup> Place

#### **Taverns/Lounges**

Hight's Tavern  
Silver Saddle Lounge  
Shots Bar and Grill  
Bob's Garage & Bar  
Lucky Keno LLC dba FrontSide  
Backaracks Bar & Grille  
16<sup>th</sup> Empire

20 West 18<sup>th</sup> Street  
1901-B 21<sup>st</sup> Ave.  
1722 Broadway  
1907 Broadway  
1001 Avenue I  
1402 East 20<sup>th</sup> St.- Suite B  
1605 Ave. A

#### **Retail**

Racks (Catering)  
Panhandle Cooperative Assn. (Catering)  
Kelley's Liquor (Catering)

1402 East 20<sup>th</sup> St.- Suite A  
401 S. Beltline Hwy West  
817 West 27<sup>th</sup> Street

#### **Clubs**

Elks BPO Lodge 1367

1614 1<sup>st</sup> Avenue

#### **Bowling Alleys**

Valley Bowl Fun Center

1702 17<sup>th</sup> Ave.

**TOTAL CLASS C LICENSES            18**

### **Class D Licenses**

#### **Grocery Stores**

Safeway of Western Nebraska

601 Broadway

#### **Convenience Stores**

5<sup>th</sup> & O Eastco  
Scottsbluff Watering Hole  
Big Bats  
Panhandle Coop Assn.  
Git N Split  
Cheema's Gas & Liquor (New Application)  
Route 26 Mart  
Maverik Stores Inc.,  
Walgreens

503 East Overland  
121 W 27<sup>th</sup> Street  
902 West Overland  
3302 Ave. B  
506 West 27<sup>th</sup> Street  
2002 Avenue I  
1722 E 20<sup>th</sup> Street  
920 West 36<sup>th</sup> St.,  
205 West 27<sup>th</sup> Street

#### **Liquor Stores**

Dermer's  
Cigarette Chain

1311 E Overland Dr.  
323 East Overland

#### **Discount/Grocery Stores**

Big Kmart #7024  
Wal-Mart Supercenter #867

802 East 27<sup>th</sup> Street  
3322 Avenue I

**TOTAL CLASS D LICENSES            14**



### **CLASS I LICENSES**

#### **Restaurants**

Rosita's  
Chili's Grill & Bar  
Wonderful House Restaurant  
Taco de Oro  
Whiskey Creek Steakhouse  
Ole, LLC  
Emporium Coffeehouse & Cafe  
San Pedro Mexican Restaurant  
Sam & Louie's Pizzeria  
Taco Town  
Prime Cut  
The Shed

1205 East Overland  
826 West 36<sup>th</sup> St.  
829 Ferdinand Plaza  
2601 Avenue I  
1802 E 20<sup>th</sup> Place  
1901 East 20<sup>th</sup> Street  
1818 1<sup>st</sup> Avenue  
23 West 27<sup>th</sup> St.  
1522 Broadway  
1007 West 27<sup>th</sup> St.  
305 West 27<sup>th</sup> St.  
18 West 16<sup>th</sup> St.

#### **Theater**

#### **Hotel/Motel**

Hampton Inn & Suites

301 W Hwy 26

**TOTAL CLASS I LICENSES            13**

### **Class W Licenses**

#### **Wholesale**

High Plains Budweiser

2810 Ave M

**TOTAL CLASS W LICENSES            1**

### **TOTAL LICENSES**

Class A	2
Class B	0
Class C	18
Class D	14
Class I	13
Class W	1
<b>TOTAL LICENSES</b>	<b>48</b>

**EXHIBIT V**

# Memo

**Date:** May 15, 2017  
**To:** Honorable Mayor and City Council  
**From:** Staff, Development Services  
**CC:** Nathan Johnson  
**Re:** Class "D" Liquor License Application  
Cheema's Gas and Liquor  
2002 Ave I  
Scottsbluff, NE 69361

**Action:**

The owners of Cheema's Gas and Liquor have applied for a new license in the name of Carol Singh. This license will replace one previously held at this location.

The Development Services Department is required by Article 1, Chapter 11 of the Scottsbluff Municipal Code to report specific information to the Mayor and City Council whenever a liquor license application hearing is held. In accordance with that directive the following information is offered:

- (1) The property at 2002 Ave I is situated in a C-2 (Neighborhood Commercial) zoning district where a convenience store dispensing gasoline is allowed by right pursuant to the City's Zoning Ordinance, Chapter 25, of the City's Municipal Code of Ordinances.
- (2) In a C-2 Zone (Neighborhood Commercial), there is one parking space required per 250 square feet of retail space, so for the applicant, 11 parking spaces are required. There is adequate parking available on site to meet this requirement.
- (3) The use of this property is not consistent with the surrounding neighborhood, which is generally residential in nature, with R-1a Single Family Residential zoning to the north, east, and south, and O-P Office and Professional zoning to the west.
- (4) There are no churches, schools, or other similar institutions within 300 feet of the subject property.
- (5) The existing population of Scottsbluff is approximately 15,039.

City of Scottsbluff  
Liquor License Holders Investigatory Board  
Regular Meeting  
May 11, 2017 - 4:00 p.m.

The City of Scottsbluff Liquor License Holders Investigatory Board met in a regular meeting on Thursday, May 11, 2017 at 4:00 p.m. in the Meeting Room of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on May 5, 2017 in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the council meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the committee could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each committee member. An agenda kept continuously current was available for public inspection at the office of the city clerk at all times from publication of the notice to the time of the meeting.

1. Roll Call - The following Board Members were present: Russ Knight, Dietrich Distributing; Bob Scriptor, Racks; Kelli Larson, Panhandle Prevention Coalition; Nathan Johnson, City Manager, Libby Stobel, City Attorney; Police Chief Kevin Spencer; Cindy Dickinson, City Clerk.  
Absent: Mike Hally, Scottsbluff Public Schools, Schavalla Rivers, WNCC.
2. Open Meeting Act – Chairman Knight welcomed everyone in attendance and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted on the west wall for the public's review.
3. Call Meeting to Order - The meeting was called to order and Dickinson recorded the proceedings.
4. There were no changes to the agenda.
5. The Minutes of the April 17, 2017 - Motion by Spencer, second by Stobel, to approve the April 17, 2017 Minutes, motion passed.
6. New Liquor License applications:
  - a) Class D Liquor License Manager Application for Carol D. Singh dba Cheema's Gas & Liquor, 2002 Ave. I, Scottsbluff, NE.

Carol Singh, prospective owner of Cheema's Gas and Liquor and John Sorenson, Attorney at Law, were present to explain the operation of Cheema's Gas and Liquor as it relates to the new liquor license application. Ms. Singh explained that she has worked at Cheema's Gas and Liquor since 1999, and has had similar experience since 1994. All employees receive the responsible server training offered by the Nebraska Liquor Control Commission. In addition, they have purchased the software reader for identifications. Mr. Sorenson added that in her 23 years of experience working in a liquor store, she has never had a violation.

Chairman Knight noted that the purchase contract is contingent upon her receipt of the liquor license. Chief Spencer asked about inventory and control of the alcohol. Ms. Singh responded that she is the only one who has access to the alcohol storage room and she is the only person who conducts the inventory. She has a "no tolerance" policy for employees who sell alcohol to minors, and they will no longer be employed.

Chief Spencer commented on the criminal history found during Ms. Singh's background check, which was a false report.

Lanette Richards, Monument Prevention Coalition, expressed her concern that there have been three violation at the location, which is where the business headquarters are for Cheema's Gas and Liquor.

Rob Jackson, Nebraska State Patrol, noted that he measured the building, and it appears they may need a barrier or locked door to comply with the measurements in the application. Mr. Sorenson responded that Ms. Singh will comply with whatever they need to do for the liquor license.

Based on the information received, it was moved by Scriptor, seconded by Knight, "to forward a positive recommendation to the City Council regarding the liquor license application from Carol D. Singh dba Cheema's Gas & Liquor," motion passed.

The Liquor License Investigatory Board adjourned at 4:35 p.m.

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Russ Knight, Chairperson

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Cindy Dickinson, Secretary

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Pub. Hear.2**

**Council to make a recommendation to the Nebraska Liquor Control Commission naming Carol D. Singh as the Liquor License Manager of Cheema'a Gas & Liquor.**

**Staff Contact: Cindy Dickinson, City Clerk**

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Bids1**

**Council to consider awarding the bid to Anderson and Shaw in the amount of \$53,608.00 for the city hall security project.**

**Minutes: The following bids were received for the city hall security project:**

**-Anderson-Shaw Construction, Inc.    Base Bid \$53,608.00 ; Alternate No. 1 \$35,160.00**

**-Rusch's General Contracting, LLC    Base Bid \$54,296.00 ; Alternate No. 1 \$34,371.00**

**Staff Contact: Nathan Johnson, City Manager**

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Subdiv.1**

**Council to consider a final plat for Lots 1-4 Fairacres Addition, located North of 24th St., between Ave. E and Ave. F, and approve the Resolution.**

**Staff Contact: Annie Folck, City Planner**

# Agenda Statement

Item No.

For meeting of: May 30, 2017

**AGENDA TITLE:** Final Plat Lots 1-4 Fairacres Addition

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Development Services Department

**PRESENTATION BY:**

**SUMMARY EXPLANATION:** The applicant(s), Western Nebraska Housing Opportunities, represented by MC Schaff and Associates, has requested approval of a Final Plat of Lots 1-4, Fairacres Addition, a replat of Fairacres Addition. The property is situated north of 24<sup>th</sup> St, between Ave E and Ave F. The replat divides one large lot into four smaller lots. All lots meet the minimum square footage for the R-1a zoning district and are similar in size to the surrounding residential lots.

All four proposed lots have access to streets and water, but only the two west lots have access to sewer. A sewer easement has been added to allow the two east lots, Lots 3 and 4, access to the sewer line on Ave F. The developer will be responsible for extending the sewer line to these lots. This should be addressed in the Developer's Agreement for this subdivision.

**BOARD/COMMISSION RECOMMENDATION:** At a regular meeting held on May 8, 2017 the Planning Commission recommended approval of the Final Plat Lots 1-4, Fairacres Addition

**STAFF RECOMMENDATION:** Approve Final Plat of Lots 1-4, Fairacres Addition

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## EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes x Plan/Map x

Other (specify) ☐ \_\_\_\_\_

**NOTIFICATION LIST:** Yes ☐ No ☐ Further Instructions ☐

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

Rev 3/1/99CClerk

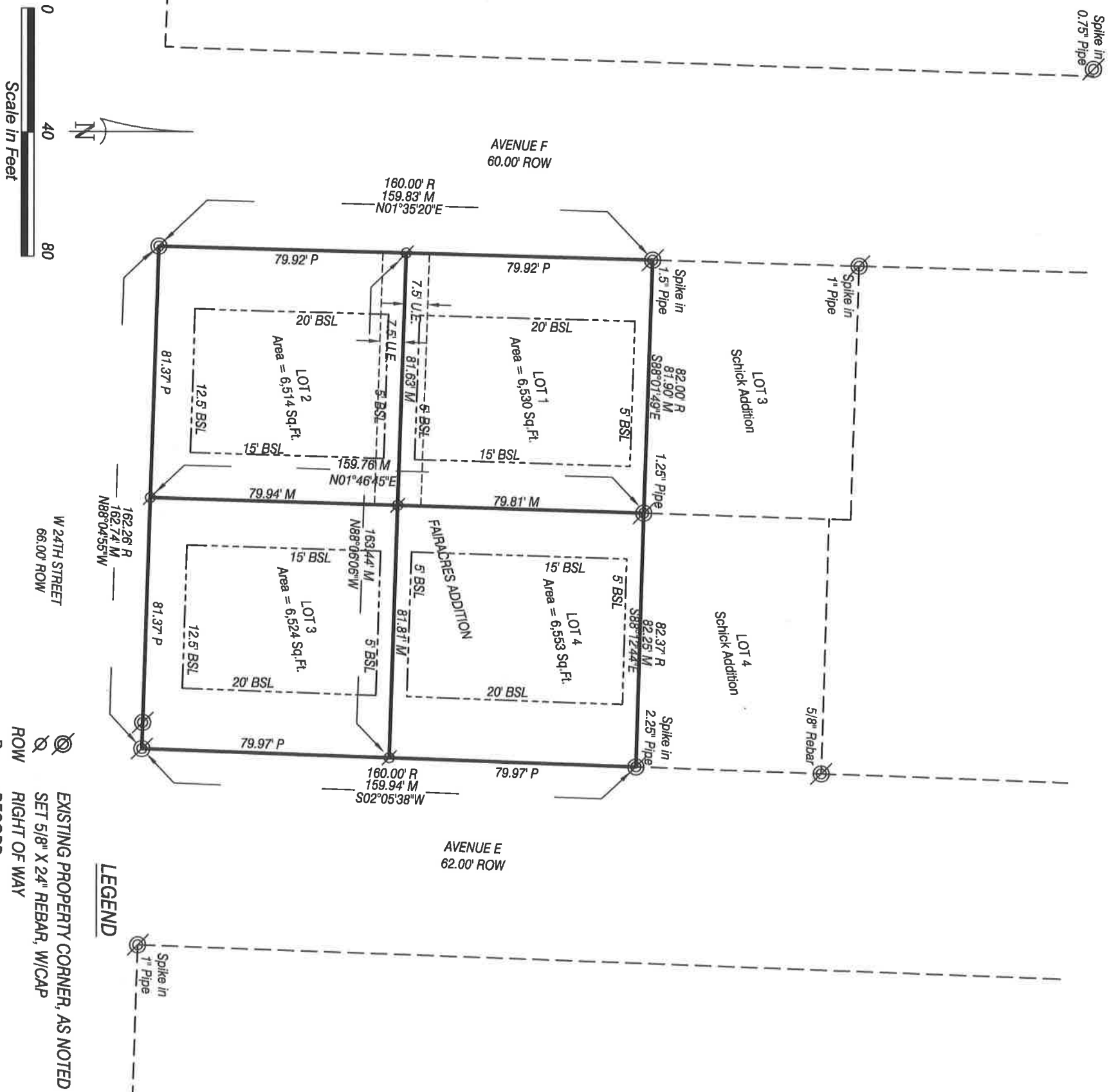


# FINAL PLAT

## LOTS 1 THROUGH 4, FAIRACRES ADDITION,

a Replat of Fairacres Addition, to the City of Scottsbluff, Scotts  
Bluff County, Nebraska

SITUATED ON PART OF THE NORTHEAST QUARTER OF THE  
NORTHWEST QUARTER OF SECTION 23,  
TOWNSHIP 22 NORTH, RANGE 55 WEST  
OF THE 6TH P.M., SCOTTS BLUFF COUNTY, NEBRASKA



NOTES:  
1. All easements, restrictions and other documents  
that may affect these platted lots, that are of record  
or not of record, may not be shown on this plat.

- LEGEND
- EXISTING PROPERTY CORNER, AS NOTED
  - SET 5/8" X 24" REBAR, W/CAP
  - RIGHT OF WAY
  - RECORD MEASURED
  - PROPORTIONED DISTANCE
  - BUILDING SETBACK LINE
  - EASEMENT LINE
  - BUILDING SETBACK LINE
  - UTILITY EASEMENT

**Planning Commission Minutes  
Regular Scheduled Meeting  
May 8, 2017  
Scottsbluff, Nebraska**

The Planning Commission of the City of Scottsbluff, Nebraska met in a regularly scheduled meeting on Monday, May 8, 2017, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on April 28, 2017. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

**ITEM 1:** Chairman Becky Estrada called the meeting to order. Roll call consisted of the following members: Anita Chadwick, David Gompert, Angie Aguallo, Jim Zitterkopf, and Becky Estrada. Absent: Henry Huber, Callan Wayman, Mark Westphal, and Dana Weber. City officials present: Annie Folck, Planning Coordinator, Gary Batt, Code Administrator II, Jordan Diedrich, Deputy Public Works Director, and Anthony Murphy, Fire Prevention Officer.

**ITEM 2:** Chairman Estrada informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on bookcase in the back area of the City Council Chamber, for those interested parties.

**ITEM 3:** Acknowledgment of any changes in the agenda: None

**ITEM 4:** Business not on agenda: None

**ITEM 5:** Citizens with items not scheduled on regular agenda: None

**ITEM 6:** The minutes of the April 24, 2017 meeting were reviewed. Because Jim Zitterkopf was not present for the April 24<sup>th</sup> meeting and had to abstain from voting, there was not a quorum present that could approve the minutes. This item was tabled until the next meeting.

**ITEM 7A:** Planning Commission opened a public hearing for the review of a Final Plat for Lots 1-6, Menards Subdivision Replat No. 1. Annie Folck gave a staff review of the project, stating that the purpose of the replat is to incorporate all of the known utilities into appropriate easements. When the project was built, some utilities ended up being placed outside of the originally platted easements, so now the applicant just wants to make sure that all utilities are protected by easements. There are no changes proposed to the lot lines.

**Conclusion:** A motion was made by Zitterkopf and seconded by Aguallo to recommend approval of the Final Plat for Lots 1-6, Menards Subdivision Replat No. 1. **"YEAS":** Gompert, Zitterkopf, Chadwick, Aguallo, and Estrada. **"NAYS":** None. **ABSTAIN:** None **ABSENT:** Weber, Huber, Wayman, and Westphal. Motion carried.

**ITEM 7B:** The Planning Commission opened a public hearing for the Preliminary Plat of Fairacres Addition. Annie Folck gave a staff review of the project, stating that the property is located north of 24<sup>th</sup> St between Ave E and Ave F. The area is residential, and the lot being subdivided was formerly a hospital. Dividing the lot will create four smaller lots that are very similar in size to all of the surrounding residential lots. All four proposed lots have access to streets and water, but only the two west lots have access to

sewer. A sewer easement was added to allow the two east lots access to the sewer line on Ave F. The developer will be responsible for extending the sewer line to these lots.

**Conclusion:** A motion was made by Zitterkopf and seconded by Aguillo to recommend approval of the Preliminary Plat Lots 1-4, Fairacres Addition. **"YEAS":** Gompert, Zitterkopf, Chadwick, Aguillo, and Estrada. **"NAYS":** None. **ABSTAIN:** None **ABSENT:** Weber, Huber, Wayman, and Westphal. Motion carried.

**ITEM 7C:** The Planning Commission opened a public hearing for the Final Plat of Fairacres Addition. Annie Folck gave a staff review of the project, stating that this is the same property for which they had just approved the preliminary plat. Dennis Sullivan, representing the applicant, stated that they are aware that the sewer line will need to be extended to the east two lots, and that they are working on a developer's agreement that would state that they will be responsible for those costs. This will be approved by Council before the Final Plat is considered.

**Conclusion:** A motion was made by Zitterkopf and seconded by Gompert to recommend approval of the Final Plat Lots 1-4, Fairacres Addition. **"YEAS":** Gompert, Zitterkopf, Chadwick, Aguillo, and Estrada. **"NAYS":** None. **ABSTAIN:** None **ABSENT:** Weber, Huber, Wayman, and Westphal. Motion carried.

**ITEM 7D:** The Planning Commission opened a public hearing for a Special Use Permit for a 24 Hour Daycare located at 1717 12<sup>th</sup> Ave. Annie Folck gave a staff review of the project, stating that the City's zoning code had recently been changed to allow for 24-hour daycare with approval of a Special Use Permit. This is a need for families with parents that work night shifts. The property is located in an R-1a Single Family Zoning District, where in-home daycares are a permitted use by right. The applicants applied for a Special Use Permit so that they could provide services to parents at night as well as during the day. The daycare is still an in-home daycare, so would never have more than 12 children there at any one time.

Richard Lockman, resident at 1716 12<sup>th</sup> Avenue, addressed the Planning Commission, stating that he had concerns for kids in that area as it is a dangerous neighborhood and in his opinion is not a good location for a daycare. He stated that there have been shots fired in the area in the past, and that three bodies had been pulled out of the ditch (the Scottsbluff Drain) to the east. He also said that people drive too quickly down the street and run stop signs.

Ashley Hill-Frederick, one of the applicants, stated that they are already operating a daycare out of their home, as it is a permitted use in that zone. Their request for a Special Use Permit is simply to allow them to provide services to watch kids 24 hours a day. She stated that the kids would be kept inside the fenced backyard, and not allowed on the sidewalk or street, and that at night, they would be sleeping. They also are having alarm systems installed, and the kids will always be under adult supervision. She said that it should be up to the parents to decide if they are comfortable leaving their kids there.

Commissioner Gompert asked about the height of the fence. Gary Batt stated that it could not be more than 6' in a residential zone. Commissioner Zitterkopf asked how long they had been operating as a daycare. Hill-Frederick stated that they had been open since January, but since they have not yet received their state license as an in-home daycare, they were limited to 3 kids per adult, so with two caregivers, they currently only have 6 children there. They have submitted paperwork and should be able to accept up to 12 children at a time once they receive their license as an in-home daycare. She stated that she felt as though they have good neighbors in the immediate vicinity and have not had any issues since opening in January.

Amber Swanson, the other applicant, stated that she believed that the neighborhood is getting better, and that a lot of properties have been cleaned up, and it is her hope that by locating their daycare there, they could continue to help improve the area. She stated that they would not located a daycare in the area if they had any reason to believe that it wasn't safe.

Gompert asked Anthony Murphy if they were taking care of everything they needed to do from the fire marshal's perspective. Murphy stated that they are still working through a few small things but that the applicants had been very good about being responsive to all of the requirements for their daycare. He anticipated that they would be able to work through the last few details fairly quickly so that they could receive their state licensing.

**Conclusion:** A motion was made by Zitterkopf and seconded by Gompert to approve the Special Use Permit for a 24-hour Daycare located at 1717 12<sup>th</sup> Ave. **"YEAS":** Gompert, Zitterkopf, Chadwick, Aguillo, and Estrada. **"NAYS":** None. **ABSTAIN:** None **ABSENT:** Weber, Huber, Wayman, and Westphal. Motion carried.

**ITEM 8: Unfinished Business:** None.

There being no further business, a motion to adjourn was made by Gompert and seconded by Chadwick. The meeting was adjourned at 6:25 p.m. **"YEAS":** Gompert, Aguillo, Chadwick, Zitterkopf, and Estrada. **"NAYS":** None. **ABSTAIN:** None. **ABSENT:** Wayman, Westphal, Weber, Huber. Motion carried.

\_\_\_\_\_  
Becky Estrada, Chairperson

Attest: \_\_\_\_\_  
Annie Folck

**RESOLUTION NO. 17-\_\_\_\_\_**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

That the final plat of Lots 1 through 4, Fairacres Addition, a Replat of Fairacres Addition, to the City of Scottsbluff, Scotts Bluff County, Nebraska, situated on part of the Northeast Quarter of the Northwest Quarter of Section 23, Township 22 North, Range 55 West of the 6<sup>th</sup> P.M., Scotts Bluff County, Nebraska, dated May 30, 2017, duly made, acknowledged and certified is now approved.

Such plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska and the Mayor is authorized to sign on behalf of the City of Scottsbluff for any acceptance or dedication.

PASSED AND APPROVED this 30<sup>th</sup> day of May, 2017.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk (seal)



# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Subdiv.2**

**Council to consider a final plat for Menards Subdivision, located North of Highway 26 along 25th Ave., and approve the Resolution.**

**Staff Contact: Annie Folck, City Planner**

# Agenda Statement

Item No.

For meeting of: May 30, 2017

**AGENDA TITLE:** Final Plat for Menards Subdivision

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Development Services Department

**PRESENTATION BY:**

**SUMMARY EXPLANATION:** The applicant(s), Menards, Inc., represented by MC Schaff and Associates, has requested approval of a Final Plat of the Menards Subdivision, a replat of Lots 1-6, Menards Subdivision. The property is situated north of Highway 26 along 25<sup>th</sup> Avenue. The purpose of the replat is to incorporate all of the known utilities into appropriate easements. There are no changes proposed to the lots lines.

**BOARD/COMMISSION RECOMMENDATION:** At a regular meeting held on May 8, 2017 the Planning Commission recommended approval of the Final Plat for the Menards Subdivision

**STAFF RECOMMENDATION:** Approve Final Plat of Menards Subdivision

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## EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes x Plan/Map x

Other (specify) ☐ \_\_\_\_\_

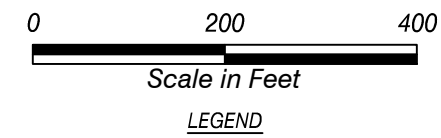
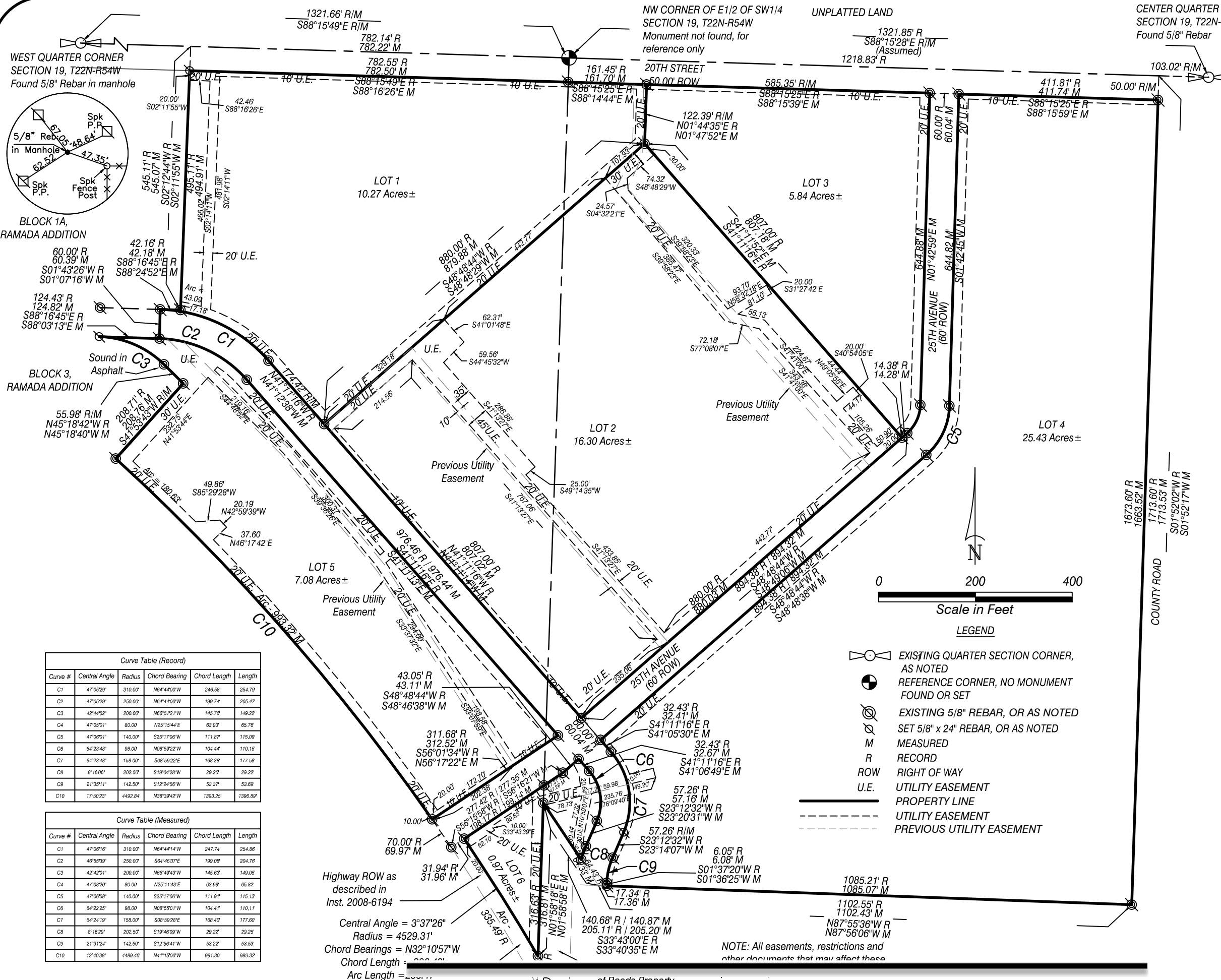
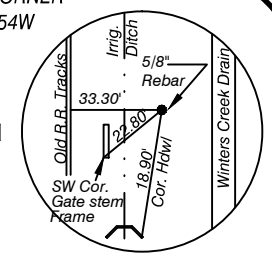
**NOTIFICATION LIST:** Yes ☐ No ☐ Further Instructions ☐

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

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**LOTS 1 THROUGH 6, MENARDS SUBDIVISION REPLAT NO. 1,**  
A REPLAT OF LOTS 1-6, MENARDS SUBDIVISION,  
A REPLAT OF BLOCKS 4, 5, 6 & 7, RAMADA ADDITION TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY,  
NEBRASKA, EXCEPT THAT PART OF BLOCK 5 CONVEYED TO THE STATE OF NEBRASKA, DEPARTMENT OF ROADS, IN  
DEED BOOK 209, PAGE 363 AND PART OF THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 22 NORTH, RANGE 54  
WEST OF THE 6TH P.M., SCOTTS BLUFF COUNTY, NEBRASKA



Curve Table (Record)				
Curve #	Central Angle	Radius	Chord Bearing	Chord Length
C1	47°05'29"	310.00'	N64°44'00"W	246.58'
C2	47°05'29"	250.00'	N64°44'00"W	199.74'
C3	42°44'52"	200.00'	N66°51'21"W	145.78'
C4	47°05'01"	80.00'	N25°15'44"E	63.93'
C5	47°06'01"	140.00'	S25°17'06"W	111.87'
C6	64°23'48"	98.00'	N08°59'22"E	104.44'
C7	64°23'48"	158.00'	S08°59'22"E	168.38'
C8	8°16'06"	202.50'	S19°04'28"W	29.20'
C9	21°35'11"	142.50'	S12°24'56"W	53.37'
C10	17°50'23"	4492.84'	N38°39'42"W	1393.29'

Curve Table (Measured)				
Curve #	Central Angle	Radius	Chord Bearing	Chord Length
C1	47°06'16"	310.00'	N64°44'14"W	247.74'
C2	46°55'39"	250.00'	S64°40'37"E	199.08'
C3	42°42'01"	200.00'	N66°49'43"W	145.63'
C4	47°08'20"	80.00'	N25°11'43"E	63.98'
C5	47°06'58"	140.00'	S25°17'06"W	111.91'
C6	64°22'25"	98.00'	N08°59'01"W	104.41'
C7	64°24'19"	158.00'	S08°59'28"E	168.40'
C8	8°16'29"	202.50'	S19°48'09"W	29.22'
C9	21°31'24"	142.50'	S12°56'41"W	53.22'
C10	12°40'38"	4489.40'	N41°19'00"W	991.30'

Highway ROW as described in Inst. 2008-6194  
Central Angle = 3°37'26"  
Radius = 4529.31'  
Chord Bearings = N32°10'57"W  
Chord Length = 299.16'  
Arc Length = 299.16'

NOTE: All easements, restrictions and other documents that may affect these

**Planning Commission Minutes  
Regular Scheduled Meeting  
May 8, 2017  
Scottsbluff, Nebraska**

The Planning Commission of the City of Scottsbluff, Nebraska met in a regularly scheduled meeting on Monday, May 8, 2017, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on April 28, 2017. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

**ITEM 1:** Chairman Becky Estrada called the meeting to order. Roll call consisted of the following members: Anita Chadwick, David Gompert, Angie Aguallo, Jim Zitterkopf, and Becky Estrada. Absent: Henry Huber, Callan Wayman, Mark Westphal, and Dana Weber. City officials present: Annie Folck, Planning Coordinator, Gary Batt, Code Administrator II, Jordan Diedrich, Deputy Public Works Director, and Anthony Murphy, Fire Prevention Officer.

**ITEM 2:** Chairman Estrada informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on bookcase in the back area of the City Council Chamber, for those interested parties.

**ITEM 3:** Acknowledgment of any changes in the agenda: None

**ITEM 4:** Business not on agenda: None

**ITEM 5:** Citizens with items not scheduled on regular agenda: None

**ITEM 6:** The minutes of the April 24, 2017 meeting were reviewed. Because Jim Zitterkopf was not present for the April 24<sup>th</sup> meeting and had to abstain from voting, there was not a quorum present that could approve the minutes. This item was tabled until the next meeting.

**ITEM 7A:** Planning Commission opened a public hearing for the review of a Final Plat for Lots 1-6, Menards Subdivision Replat No. 1. Annie Folck gave a staff review of the project, stating that the purpose of the replat is to incorporate all of the known utilities into appropriate easements. When the project was built, some utilities ended up being placed outside of the originally platted easements, so now the applicant just wants to make sure that all utilities are protected by easements. There are no changes proposed to the lot lines.

**Conclusion:** A motion was made by Zitterkopf and seconded by Aguallo to recommend approval of the Final Plat for Lots 1-6, Menards Subdivision Replat No. 1. **"YEAS":** Gompert, Zitterkopf, Chadwick, Aguallo, and Estrada. **"NAYS":** None. **ABSTAIN:** None **ABSENT:** Weber, Huber, Wayman, and Westphal. Motion carried.

**ITEM 7B:** The Planning Commission opened a public hearing for the Preliminary Plat of Fairacres Addition. Annie Folck gave a staff review of the project, stating that the property is located north of 24<sup>th</sup> St between Ave E and Ave F. The area is residential, and the lot being subdivided was formerly a hospital. Dividing the lot will create four smaller lots that are very similar in size to all of the surrounding residential lots. All four proposed lots have access to streets and water, but only the two west lots have access to

sewer. A sewer easement was added to allow the two east lots access to the sewer line on Ave F. The developer will be responsible for extending the sewer line to these lots.

**Conclusion:** A motion was made by Zitterkopf and seconded by Aguillo to recommend approval of the Preliminary Plat Lots 1-4, Fairacres Addition. **"YEAS":** Gompert, Zitterkopf, Chadwick, Aguillo, and Estrada. **"NAYS":** None. **ABSTAIN:** None **ABSENT:** Weber, Huber, Wayman, and Westphal. Motion carried.

**ITEM 7C:** The Planning Commission opened a public hearing for the Final Plat of Fairacres Addition. Annie Folck gave a staff review of the project, stating that this is the same property for which they had just approved the preliminary plat. Dennis Sullivan, representing the applicant, stated that they are aware that the sewer line will need to be extended to the east two lots, and that they are working on a developer's agreement that would state that they will be responsible for those costs. This will be approved by Council before the Final Plat is considered.

**Conclusion:** A motion was made by Zitterkopf and seconded by Gompert to recommend approval of the Final Plat Lots 1-4, Fairacres Addition. **"YEAS":** Gompert, Zitterkopf, Chadwick, Aguillo, and Estrada. **"NAYS":** None. **ABSTAIN:** None **ABSENT:** Weber, Huber, Wayman, and Westphal. Motion carried.

**ITEM 7D:** The Planning Commission opened a public hearing for a Special Use Permit for a 24 Hour Daycare located at 1717 12<sup>th</sup> Ave. Annie Folck gave a staff review of the project, stating that the City's zoning code had recently been changed to allow for 24-hour daycare with approval of a Special Use Permit. This is a need for families with parents that work night shifts. The property is located in an R-1a Single Family Zoning District, where in-home daycares are a permitted use by right. The applicants applied for a Special Use Permit so that they could provide services to parents at night as well as during the day. The daycare is still an in-home daycare, so would never have more than 12 children there at any one time.

Richard Lockman, resident at 1716 12<sup>th</sup> Avenue, addressed the Planning Commission, stating that he had concerns for kids in that area as it is a dangerous neighborhood and in his opinion is not a good location for a daycare. He stated that there have been shots fired in the area in the past, and that three bodies had been pulled out of the ditch (the Scottsbluff Drain) to the east. He also said that people drive too quickly down the street and run stop signs.

Ashley Hill-Frederick, one of the applicants, stated that they are already operating a daycare out of their home, as it is a permitted use in that zone. Their request for a Special Use Permit is simply to allow them to provide services to watch kids 24 hours a day. She stated that the kids would be kept inside the fenced backyard, and not allowed on the sidewalk or street, and that at night, they would be sleeping. They also are having alarm systems installed, and the kids will always be under adult supervision. She said that it should be up to the parents to decide if they are comfortable leaving their kids there.

Commissioner Gompert asked about the height of the fence. Gary Batt stated that it could not be more than 6' in a residential zone. Commissioner Zitterkopf asked how long they had been operating as a daycare. Hill-Frederick stated that they had been open since January, but since they have not yet received their state license as an in-home daycare, they were limited to 3 kids per adult, so with two caregivers, they currently only have 6 children there. They have submitted paperwork and should be able to accept up to 12 children at a time once they receive their license as an in-home daycare. She stated that she felt as though they have good neighbors in the immediate vicinity and have not had any issues since opening in January.

Amber Swanson, the other applicant, stated that she believed that the neighborhood is getting better, and that a lot of properties have been cleaned up, and it is her hope that by locating their daycare there, they could continue to help improve the area. She stated that they would not located a daycare in the area if they had any reason to believe that it wasn't safe.

Gompert asked Anthony Murphy if they were taking care of everything they needed to do from the fire marshal's perspective. Murphy stated that they are still working through a few small things but that the applicants had been very good about being responsive to all of the requirements for their daycare. He anticipated that they would be able to work through the last few details fairly quickly so that they could receive their state licensing.

**Conclusion:** A motion was made by Zitterkopf and seconded by Gompert to approve the Special Use Permit for a 24-hour Daycare located at 1717 12<sup>th</sup> Ave. **"YEAS":** Gompert, Zitterkopf, Chadwick, Aguillo, and Estrada. **"NAYS":** None. **ABSTAIN:** None **ABSENT:** Weber, Huber, Wayman, and Westphal. Motion carried.

**ITEM 8: Unfinished Business:** None.

There being no further business, a motion to adjourn was made by Gompert and seconded by Chadwick. The meeting was adjourned at 6:25 p.m. **"YEAS":** Gompert, Aguillo, Chadwick, Zitterkopf, and Estrada. **"NAYS":** None. **ABSTAIN:** None. **ABSENT:** Wayman, Westphal, Weber, Huber. Motion carried.

\_\_\_\_\_  
Becky Estrada, Chairperson

Attest: \_\_\_\_\_  
Annie Folck

**RESOLUTION NO. 17-\_\_\_\_\_**

**BE IT RES OLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

That the final plat of Lots 1-6, Menards Subdivision Replat No. 1, a Replat of Lots 1-6, Menards Subdivision, a Replat of Blocks 4,5,6 & 7, Ramada Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska, except that part of Block 5 conveyed to the State of Nebraska, Department of Roads, in Deed Book 209, Page 363 and part of the Southwest Quarter of Section 19, Township 22 North, Range 54 West of the 6<sup>th</sup> P.M., Scotts Bluff County, Nebraska, dated May 30, 2017, duly made, acknowledged and certified is now approved.

Such plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska. The Mayor is authorized to sign the final plat for recording and for acknowledgment of any dedicated rights of way involved in the plat.

PASSED AND APPROVED this 30<sup>th</sup> day of May, 2017.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk (seal)

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Reports1**

**Council to consider a contract with Bluffs Broadcasting for summer advertising and authorize the Mayor to execute the contract.**

**Staff Contact: Triniti Burgner, Recreation Supervisor**

# Agenda Statement

Item No.

For meeting of: May 30th, 2017

**AGENDA TITLE:** Council to approve contract from Bluffs Broadcasting for summer advertising.

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Parks and Recreation

**PRESENTATION BY:** City Manager Nathan Johnson

**SUMMARY EXPLANATION:** The Parks and Recreation Department would like council to approve the contract between the Parks and Recreation Department and Bluffs Broadcasting for a seasonal advertising package. The package may extend past the summer months until all ads and live remotes are used.

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## EXHIBITS

Resolution x

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Other (specify) \_\_\_\_\_

**NOTIFICATION LIST:** Yes ☐ No ☐ Further Instructions ☐

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_

City Manager

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Rev 3/1/99CClerk



# THE CITY OF SCOTTSBLUFF POOL PARTY

## THE CITY OF SCOTTSBLUFF WILL RECEIVE:

- 500 - :30 SECOND COMMERCIALS TO USE EACH MONTH
- 2 LIVE 2 HOUR REMOTE TO BE USED ON ALL 4 FM STATIONS
- 1 LIVE 2 HOUR REMOTE FOR THE ECLIPES IN AUGUST

(KOZY/SUNNY/KMOR/WILD COUNTRY)

**BONUS:** 4 LIVE INTERVIEWS TO HIGHLIGHT THE EVENTS GOING ON THROUGHOUT THE SUMMER MONTHS

**SPONSORSHIP MENTIONS:** Bluffs Broadcasting will promote the Pool Party for the course of the contract (+1,000 Sponsorship Mentions)

## THE CITY OF SCOTTSBLUFF WILL PROVIDE:

- 1 FAMILY PASS FOR BLUFFS BROADCASTING TO GIVE AWAY ON THE AIR
- THE USE OF THE POOL FOR A CITY WIDE POOL PARTY

## TOTAL INVESTMENT

\$2,500.00 CASH

\$2,500.00 TRADE

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_



Presented by Heidi Brunz, Account Executive – Bluffs Broadcasting 2002 Char Ave

Scottsbluff, NE 69361 Ph,. 308.641.3052 Fax. 308-635-1905 [heidi@bluffsbroadcasting.com](mailto:heidi@bluffsbroadcasting.com)



# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Reports2**

**Council to authorize Mayor to sign the Firehouse Software quotation for the Fire Department.**

**Staff Contact: Dana Miller, Fire Chief**

Xerox Government Systems, LLC  
2900 100th St Suite 309  
Urbandale, Iowa 50322  
Phone: 888-866-9119  
Fax: (515) 493-4374  
E-Mail: eric@fhsoftwaresales.com



**Estimate 73749**

CUSTOMER NO. 337629

**2017 RENEWAL DROP A/R AND SKETCH**

**BILL TO:**

**Scottsbluff Fire Dept (NE)**  
1801 Avenue B  
Scottsbluff, NE 69361

**SHIP TO:**

**Scottsbluff Fire Dept**  
Dana Miller  
1801 Avenue B  
Scottsbluff, NE 69361  
Phone: (308)630-6229 Fax: (308)632-2916

**REP P.O. NUMBER TERMS QUOTE DATE EXPIRATION DATE SHIP VIA**

Eric Brenneman

Net 15 2/25/2017

6/30/2017

Part Number	Description	Qty	Each	Amount	
371506	FH Modular Support Contract Renewal	5	\$120.00	\$600.00	
371507	FH Module Additional User Support Renewal	5	\$45.00	\$225.00	
371506	FH Modular Support Contract Renewal Scheduling	1	\$120.00	\$120.00	
371507	FH Module Additional User Support Renewal Scheduling Annual Support Dates: 05/01/2017 - 05/01/2018	1	\$45.00	\$45.00	
			Sales Tax (0%) :		\$0.00
			Quotation Total:		\$990.00

**Quotation Acceptance:**

Signature :

Print Name:

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Reports3**

**Council to receive the City Manager's list of goals for FY 17-18.**

**Staff Contact: Nathan Johnson, City Manager**



May 30, 2017

RE: City Manager Goals - May 2017 to May 2018

- Financial
  - Maintain a balanced budget
  - Evaluate & implement changing/moving employee retirement plans to a different vendor
    - Minimize employee & employer costs
- Economic Development
  - Hire an Economic Development Director
  - Incorporate Economic Development Funds into viable projects in the City and Region
  - Develop Business Retention & Expansion Program
  - Implement 5 year annexation plan
- Infrastructure
  - Complete construction at/or under budget for 42<sup>nd</sup> Street
  - Complete construction of water main on Broadway (20<sup>th</sup> to 27<sup>th</sup> Street) at/or under budget
  - Complete phase II of the Platte Alliance Water Supply (PAWS) study
  - Develop action plan to re-approach LB357 for the additional half-cent sales tax in 2018
    - Develop list of projects to be completed
- Public Safety
  - Implement Corporal position in Police Department
  - Assist in selecting vendor and implementing new CAD/RMS program
  - Analyze and develop plan to bring the City's ISO rating to a 2, currently at a 3
- Business Corridors
  - Establish funding mechanism(s) to move the Downtown Plaza project forward
  - Complete Downtown Bulb-outs including necessary landscaping and irrigation
  - Apply for Phase II- East Overland CDBG Redevelopment grant; Implement if awarded
- City Operations
  - Streamline operations when available
  - Increase Customer Service
  - Succession Planning
  - Develop Equipment Depo/Central Yard
  - Enhance Morale throughout the organization
    - Regularly visit departments
- Community Relations
  - Redevelop City website
  - Participate in Community Events/Activities

# **City of Scottsbluff, Nebraska**

**Tuesday, May 30, 2017**

**Regular Meeting**

## **Item Exec1**

**Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.**

**Staff Contact: City Council**