

City of Scottsbluff, Nebraska

Monday, May 1, 2017

Regular Meeting

Item Public Inp2

Council to consider a Business Promotional Event Permit for the State of Nebraska for the Mobile Children's Museum, which will be located at the 18th Street Downtown Plaza May 26 – 28, 2017 from 9:00 a.m. to 5:00 p.m., including street closure.

Staff Contact: Triniti Burgner, Recreation Supervisor

museum

APPLICATION
COMMUNITY FESTIVAL, BUSINESS PROMOTIONAL EVENT, CARNIVAL
PERMIT

To be filed with the city Clerk at least 14 days, but no more than one year before proposed event.

1. State of Nebraska
(name of sponsoring organization)

Lincoln, NE synth@nel50.org
(street) (city) (state) (telephone number)

Cynthe Johnson synth@nel50.org
(chairperson responsible for event) (day telephone number)

2. City of Scottsbluff
(name of co-sponsoring organization)

2525 Circle Dr. SB NE 632-0059
(street) (city) (state) (telephone number)

Triniti Bugner 631-1085
(contact person) (day telephone number)

3. Event Information

Mobile Children's Museum
(name of event)

May 26-28 may 26-1-5
(date(s) of event) (time(s) of event)
27-9-5
28-1-5

Broadway Plaza
(location of event)

4. Activity Information

Describe general activities including whether there will be any vendors, music, loudspeakers. Serving or selling of alcoholic beverages*, etc.)

an educational children's museum focusing on Nebraska history. Hands on activities, numerous booth & stations.

*If alcoholic beverages will be sold or served, a special permit will be required. The applicant should contact the City Clerk for more information.

5. Street Closure

1st Avenue between 19th & 18th
Please note any streets to be closed and the times required for closure

6. Flags/Banners/Signs

Promotional materials

7. Carnivals - If event includes a carnival, the next sheet should be completed.

8. Have you provided for a public liability insurance policy naming the City as additional insured? Yes

will per No _____
MOU

Community Festival/Business Promotion

Street Carnival

\$200,000 for one person
\$500,000 for any one accident
\$ 50,000 for injuries to property

\$ 800,000 for one person
\$2,000,000 for any one accident
\$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean up. (This will be returned after it is determined that no repairs or clean up is required by City).

Yes will per MOU No _____

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

Dated: 4/19/17 _____

Signed:

(name of sponsoring organization)

(signature of authorized representative of sponsoring organization)

City of Scottsbluff

(name of co-sponsoring organization)

Timothy Bugner

(signature of authorized representative of co-sponsoring organization)