

City of Scottsbluff, Nebraska

Tuesday, January 17, 2017

Regular Meeting

Item Public Inp1

Consider issuance of special designated liquor licenses for St. Agnes Church, 2314 3rd Ave., Scottsbluff, for events on March 10; March 24; and April 7, 2017.

Staff Contact: Cindy Dickinson, City Clerk

**Special Designated License
Local Recommendation Form**

St. Agnes Church

Name of Retail Liquor Licensee or Non-Profit Organization

2314 3rd Ave Scottsbluff, Ne 69361

Licensee Business Address or Non-Profit Business Address

47-0399437

Retail License Number or Non-Profit Federal ID # (Form #201 must be submitted as attachment)

Event Location: **St. Agnes School Gym**

Event Date & Time: **March 10, 2017**

Alternate Date/Location: _____

Description of area to be licensed in length & width: **150** X **75**

Indoor: ☒ **Outdoor:** ☐ (must include Form # 109 as attachment)

Type of Event: **Fish Fry** **Estimated # of attendees:** **3-400**

Event Supervisor: **Howard P Olsen Jr**
(Please print)

Contact Phone Number: **308-632-3811**

Contact Email: **holsen@simmonsolsen.com**

Local governing completes below:

City/County approving event: _____

Local Governing Body Authorized Signature

Date

**Special Designated License
Local Recommendation Form**

St. Agnes Church

Name of Retail Liquor Licensee or Non-Profit Organization

2314 3rd Ave Scottsbluff, Ne 69361

Licensee Business Address or Non-Profit Business Address

47-0399437

Retail License Number or Non-Profit Federal ID # (Form #201 must be submitted as attachment)

Event Location: St. Agnes School Gym

Event Date & Time: March 24, 2017

Alternate Date/Location: _____

Description of area to be licensed in length & width: 150 x 75

Indoor: x Outdoor: _____ (must include Form # 109 as attachment)

Type of Event: Fish Fry Estimated # of attendees: 3-400

**Event Supervisor: Howard P Olsen Jr
(Please print)**

Contact Phone Number: 308-632-3811

Contact Email: holsen@simmonsolsen.com

Local governing completes below:

City/County approving event: _____

Local Governing Body Authorized Signature

Date

**Special Designated License
Local Recommendation Form**

St. Agnes Church

Name of Retail Liquor Licensee or Non-Profit Organization

2314 3rd Ave Scottsbluff, Ne 69361

Licensee Business Address or Non-Profit Business Address

47-0399437

Retail License Number or Non-Profit Federal ID # (Form #201 must be submitted as attachment)

Event Location: St. Agnes School Gym

Event Date & Time: April 7, 2017

Alternate Date/Location: _____

Description of area to be licensed in length & width: 150 x 75

Indoor: X **Outdoor:** _____ (must include Form # 109 as attachment)

Type of Event: Fish Fry **Estimated # of attendees:** 3-400

Event Supervisor: Howard P Olsen Jr
(Please print)

Contact Phone Number: 308-632-3811

Contact Email: holsen@simmonsolsen.com

Local governing completes below:

City/County approving event: _____

Local Governing Body Authorized Signature

Date

MEMORANDUM

TO: Nathan Johnson, City Manager
FROM: Kevin Spencer, Chief of Police
CC: Cindy Dickinson, City Clerk
DATE: January 11, 2017
RE: Request for a Special Designated License (SDL) – St. Agnes 2314 3rd
Avenue Scottsbluff, NE. Fish Fry

In regards to the St. Agnes Church application for three Special Designated Licenses (SDL) for the following dates; March 10, 2017, March 24, 2017 and April 7, 2017 all events being "Fish Fry." There will be sufficient law enforcement officers on duty to handle regular patrol duties in the city and to respond to St. Agnes in the event of a problem. As always, we would insist that management have adequate staff on hand to closely monitor the event and take steps to ensure minors do not drink.

The police department does not object to the issuance of the Special Designated License.

Kevin Spencer
Chief of Police