

CITY OF SCOTTSBLUFF
City of Scottsbluff Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
December 5, 2016
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. New Council Member Oath of Office:
 - a) Announcement of names of individuals qualified to be seated as members of the City Council and pledging of Oath of Office by newly elected Council and acknowledgement that appropriate bonds are in place. Newly elected Council Members are seated.
 - b) Roll call of New Council.
 - c) Selection of Temporary Chairperson
 - d) Election of Mayor
 - e) Election of Vice President of the Council
 - f) Council to consider appointment to various committees for a two-year term.
 - g) Council to convene as the Scottsbluff Leasing Corporation.
 - h) Reconvene as the Scottsbluff City Council - Roll Call
7. Closed Session
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.
8. Consent Calendar (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately)
 - a) Approve the minutes of the November 21, 2016 Regular Meeting.
 - b) Council to set a special joint meeting with the City of Gering on Wednesday, December 7, 2016, noon, at the Gering City Hall, 1025 P Street, Gering, NE to

- consider the purchase of real estate.
- c) Council to set a public hearing for December 19, 2016 at 6:05 p.m. to consider the joint purchase of property with the City of Gering for use as an industrial site.
 - d) Set a public hearing for December 19, 2016, 6:05 p.m. to consider the Class C Liquor License application for Las VII Americas LLC dba Las VII Americas Tortilleria, 1619 East Overland, Scottsbluff, NE.
9. Claims:
- a) Regular Claims
 - b) Council to consider the request for payment of a claim to Baker and Associates by warrant for Paving District #313, Owen/Avenue G Subdivision and approve the Resolution.
10. Petitions, Communications, Public Input:
- a) Council to receive a report from Thomas P. Miller and Associates.
11. Bids & Awards:
- a) Council to award the bid to Nebraska Machinery for the purchase of One, New Industrial Tractor with Loader and Backhoe in the amount of \$72,500.00 with trade-in.
12. Resolution & Ordinances:
- a) Council to consider a Resolution authorizing the removal of the traffic signal located at Ave. D and 27th Street to replace the signal located at Ave. I and 27th Street.
 - b) Council to consider a Resolution authorizing the closure of 18th Street from Broadway to 1st Avenue.
 - c) Council to consider an Ordinance regarding sewer rates, making corrections to the previously approved Ordinance.
13. Reports from Staff, Boards & Commissions:
- a) Council to review an application and consider an appointment to the Community Redevelopment Authority.
 - b) Council to consider the eCenter contract with Twin Cities Development and authorize the Mayor to execute the agreement.
 - c) Council to review and approve the Tax Increment Financing document.
 - d) Council to consider approval of a copier Service Contract for the Water and Wastewater office copier and authorize the Mayor to sign the contract.
 - e) Council to consider a reallocation of Capital Improvement funds to purchase a new server for the Public Safety Department.
14. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person

15. Council reports (informational only):
16. Scottsbluff Youth Council Representative report (informational only):
17. Adjournment.

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Oath1

Announcement of names of individuals qualified to be seated as members of the City Council and pledging of Oath of Office by newly elected Council and acknowledgement that appropriate bonds are in place. Newly elected Council Members are seated.

Staff Contact: Cindy Dickinson, City Clerk

OATH OF OFFICE

STATE OF NEBRASKA)
) SS
COUNTY OF SCOTTSBLUFF)

I, **SCOTT SHAVER**, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of council member according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.

Dated this 5th day of December, 2016.

Subscribed in my presence and sworn to before me this 5th day of December, 2016.

Witness

OATH OF OFFICE

STATE OF NEBRASKA)
) SS
COUNTY OF SCOTTSBLUFF)

I, **RAYMOND GONZALES**, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of council member according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.

Dated this 5th day of December, 2016.

Subscribed in my presence and sworn to before me this 5th day of December, 2016.

Witness

City of Scottsbluff, Nebraska
Monday, December 5, 2016
Regular Meeting

Item Oath2

Roll call of New Council.

Staff Contact: Cindy Dickinson, City Clerk

City of Scottsbluff, Nebraska
Monday, December 5, 2016
Regular Meeting

Item Oath3

Selection of Temporary Chairperson

Staff Contact: Cindy Dickinson, City Clerk

City of Scottsbluff, Nebraska
Monday, December 5, 2016
Regular Meeting

Item Oath4

Election of Mayor

Staff Contact: Cindy Dickinson, City Clerk

City of Scottsbluff, Nebraska
Monday, December 5, 2016
Regular Meeting

Item Oath5

Election of Vice President of the Council

Staff Contact: Cindy Dickinson, City Clerk

City of Scottsbluff, Nebraska
Monday, December 5, 2016
Regular Meeting

Item Oath6

Council to consider appointment to various committees for a two-year term.

Staff Contact: Cindy Dickinson, City Clerk

CITY COUNCIL BOARD APPOINTMENTS
AS OF February 15, 2016

- a) Twin Cities Development (TCD) – City Manager (liaison) Colwell and Shaver
- b) Panhandle Area Development District – City Manager or designee (primary) and Gonzales (alternate)
- c) Scottsbluff Drain Operating Committee – Meininger
- d) Panhandle Humane Society – Animal Control Officer Bornschlegl
- e) Technical Advisory Committee – City Manager, (staff) Shaver and Colwell (alternate)
- f) NPPD Retail Community Customer Committee – City Manager or designee (primary)
- g) Public Alliance for Community Energy (PACE) – City Manager or designee (primary)
- h) Senior Center – Meininger
- i) Youth Council –Shaver
- j) Resource, Conservation & Development Board (RC&D)- Colwell (primary)
- k) Riverside Discovery Center Board – McCarthy (ex-officio)
- l) 911 Steering Committee – Meininger and Shaver (alternate)
- m) Western Nebraska Economic Development Committee –Gonzales
- n) Revenue Committee – Gonzales, Shaver

City of Scottsbluff, Nebraska
Monday, December 5, 2016
Regular Meeting

Item Oath7

Council to convene as the Scottsbluff Leasing Corporation.

Staff Contact: Cindy Dickinson, City Clerk

**AGENDA
CITY OF SCOTTSBLUFF
LEASING CORPORATION
BOARD OF DIRECTORS MEETING**

December 5, 2016

1. Roll Call.
2. Appoint temporary chairperson.
3. Appoint Mark McCarthy as a Board Member.
4. Appointment of officers
 - a. President –
 - b. Vice-President –
 - c. Secretary/Treasurer –
5. Approve minutes of the meeting held May 4, 2015.
6. Adjourn.

May 4, 2015
Scottsbluff Leasing Corporation

The Board of Directors of the City of Scottsbluff Leasing Corporation met in the City Council Chamber of City Hall on May 4, 2015 at 6:00 p.m. Notice was given by publication in the Star Herald on May 1, 2015.

Chairman Hilyard called the meeting to order. Upon roll call the following Board Members were present: Jordan Colwell, Randy Meininger, Liz Hilyard and Scott Shaver. Absent: Raymond Gonzales.

Chairman Hilyard informed those in attendance that a copy of the Nebraska Open Meetings Act is posted in the back of the room on the west wall for the public's review.

Chairman Hilyard asked if there were any changes to the agenda. There were none.

Chairman Hilyard asked if any citizens with business not scheduled on the agenda wished to include an item providing the Leasing Corporation determines the item requires emergency action. There were none.

Moved by Board Member Meininger, seconded by Board Member Colwell, "That minutes of the December 1, 2014 meeting be approved." "YEAS", Colwell, Meininger, Hilyard and Shaver, "NAYS" None. Absent: Gonzales.

The matter of authorizing the issuance and delivery of not to exceed \$3,850,000 principal amount of Lease Rental Revenue and Refunding Bonds of the Corporation in one or more series came on for consideration and was discussed.

Mr. Scott Keene with Ameritas explained that the bond provides for the refunding of two previous bonds with a lower interest rate, which will save the City approximately \$160,000.00 of interest over the term of the bond. The amortization period will not be extended with this refunding. The bond also includes financing for one new project, which will have a very short amortization period, the final payment will be made in 2022. Mr. Kuckkahn added that it is unusual to amortize a bond of this amount for such a short period, however, the City is financially sound and this will enable future councils to have more flexibility for future projects.

Director Shaver asked about shortening the term on the refunding portion since the payments will be less with a lower interest rate. Mr. Keene commented that they could look at that, however, the savings may not be enough to justify changing the term. Chairman Hilyard confirmed that all fees were included in the total amount of the bond.

Director Meininger presented and moved for the adoption of Resolution No. 15-05-02 entitled as follows (the "Resolution"), seconded by Director Colwell, "YEAS", Colwell, Meininger, Hilyard "NAYS" Shaver. Absent: Gonzales.

RESOLUTION AUTHORIZING THE CITY OF SCOTTSBLUFF LEASING CORPORATION TO ISSUE NOT TO EXCEED \$3,850,000 PRINCIPAL AMOUNT OF LEASE RENTAL REVENUE AND REFUNDING BONDS IN ONE OR MORE SERIES FOR THE PURPOSE OF PROVIDING FUNDS TO (1) PROVIDE FOR THE PAYMENT AND REDEMPTION OF \$2,205,000 AGGREGATE PRINCIPAL AMOUNT OF THE CORPORATION'S LEASE RENTAL REVENUE BONDS, SERIES 2009 and \$1,285,000 AGGREGATE PRINCIPAL AMOUNT OF THE CORPORATION'S LEASE RENTAL REVENUE BONDS, SERIES 2010, UPON THE SATISFACTION OF CERTAIN CONDITIONS, AND (2) PAY THE COSTS OF A PROJECT FOR THE CITY OF SCOTTSBLUFF, NEBRASKA; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF SUCH BONDS; AND

AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF SUCH BONDS.

Thereupon, the Resolution was read and considered, section by section, and as a whole, and, the motion being put to a roll call vote. Chairman Hilyard declared that the motion for the adoption of the Resolution had carried and that the Resolution had been duly adopted.

Moved by Chairman Hilyard, seconded by Board Member Colwell “to adjourn the meeting of the Scottsbluff Leasing Corporation at 6:30 p.m.” “YEAS”, Colwell, Meininger, Hilyard and Shaver, “NAYS” None. Absent: Gonzales.

Liz Hilyard, President

Randy Meininger, Secretary

City of Scottsbluff, Nebraska
Monday, December 5, 2016
Regular Meeting

Item Oath8

Reconvene as the Scottsbluff City Council - Roll Call

Staff Contact: Cindy Dickinson, City Clerk

City of Scottsbluff, Nebraska
Monday, December 5, 2016
Regular Meeting

Item Exec1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Consent1

Approve the minutes of the November 21, 2016 Regular Meeting.

Staff Contact: Cindy Dickinson, City Clerk

Regular Meeting
November 21, 2016

The Scottsbluff City Council met in a regular meeting on Monday, November 21, 2016 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on November 18, 2016, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in city hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on November 18, 2016.

Mayor Randy Meininger presided and City Clerk Dickinson recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Randy Meininger, Raymond Gonzales, Jordan Colwell, Scott Shaver and Mark McCarthy. Also present was City Manager Johnson and Deputy City Attorney Kent Hadenfeldt. Absent: None. Mayor Meininger asked if there were any changes to the agenda. There were none.

Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none. Moved by Council Member Gonzales seconded by Council Member McCarthy that, "The minutes from the November 7, 2016 Regular Meeting be approved," "YEAS", Meininger, Colwell, Gonzales and McCarthy, "NAYS" Shaver. Absent: None.

Moved by Council Member Shaver, seconded by Mayor Meininger, "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated November 21, 2016, as on file with the City Clerk and submitted to the City Council," "YEAS", Meininger, Colwell, Shaver, Gonzales and McCarthy, "NAYS" None. Absent: None.

CLAIMS

2627 OPERATING INC.,SCHOOLS & CONF,91; ACTION COMMUNICATIONS INC.,EQUIP MAINT,433.93; ANITA'S GREENSCAPING INC,BID PRKNG LOTS MNTNC,1261.11; AUTOZONE STORES, INC,DEPT SUPP,9.99; B & H INVESTMENTS, INC,JAN. SUP.,77; BLUFFS BROADCASTING,DEPT SUPP,1500; BLUFFS SANITARY SUPPLY INC.,DEPT & JANIT SUPPL,224.77; BROWN'S SHOE FIT, CO.,UNIFORM & CLOTHING,196.88; CAPITAL BUSINESS SYSTEMS INC.,CONT. SVCS.,245.22; CARR- TRUMBULL LUMBER CO, INC.,SUPP - LUMBER,8.71; CELLCO PARTNERSHIP,CELL PHONE USE,148.37; CEMENTER'S INC,CONCRETE FOR STREET REPAIR,593.75; CITIBANK, N.A.,INVEST SUPPL,23.2; CITY OF GERING,DISPOSAL FEES,40904.51; CLARK PRINTING LLC,SPECIAL EVENT,536.29; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY,SUPPLEMENTAL INS,48.7; COMPUTER CONNECTION INC,RENT-MACH,47.17; CONSOLIDATED MANAGEMENT COMPANY,SCHOOLS & CONF,194.72; CONTINUUM EAP,CONTRACT SERVICES,5500; CONTRACTORS MATERIALS INC.,DEPT SUPP,946.11; CREDIT BUREAU OF COUNCIL BLUFFS,EMPLOYMENT SCREEN - OCTOBER,9.5; CRESCENT ELECT. SUPPLY COMP INC,SUPP - FLUOR BULBS,275.27; CYNTHIA GREEN,DEPT SUPP,120.98; DALE'S TIRE & RETREADING, INC.,VEHICLE MTNC,883.52; DUANE E. WOHLERS,DISPOSAL FEES,900;

ELLIOTT EQUIPMENT COMPANY INC.,VEHICLE MTNC,5340.88; ENERGY LABORATORIES, INC,SAMPLES,135; FAT BOYS TIRE AND AUTO,EQUIP MAINT,36.45; FEDERAL EXPRESS CORPORATION,POSTAGE,556.75; FLOYD'S TRUCK CENTER, INC,VEHICLE MTNC,3035.51; GALLS INC,UNIFORMS,131.97; GATCH RICK,UNIFORMS & CLOTHING,125; GENERAL ELECTRIC CAPITAL CORPORATION,DEPT SUPP,199.84; GRAY TELEVISION GROUP INC,CONTRACTUAL SVC,670; HAWKINS, INC.,CHEMICALS,4142.25; HD SUPPLY FACILITIES MAINTENANCE LTD,DEPT SUP,4008.89; HEILBRUN'S INC.,EQUIP MTNC,1510.6; HYDROTEX PARTNERS, LTD,OIL & ANTIFREEZE,1474.34; IDEAL LAUNDRY AND CLEANERS, INC.,SUPP - MATS, TOWELS, CVRLLS, SOAP,937.68; INGRAM LIBRARY SERVICES INC,BKS,31.82; INLAND TRUCK PARTS & SERVICE,ENGINE ONE EXHAUST REPAIRS,124.54; INTERNAL REVENUE SERVICE,WITHHOLDINGS,61382.19; INTERNATIONAL ASSOCIATION OF ELECTRICAL INSPECTORS,D.S. BOOKS,35; INTRALINKS, INC,CONTRACT SERVICES - LIBRARY,375; J G ELLIOTT CO.INC.,BOND,70; JOHN DEERE FINANCIAL,UNIFORM & CLOTHING,203.94; JOHN DEERE FINANCIAL,CAPITAL,17006.08; KENT NEWS,SBSCR.,217.73; KRIZ-DAVIS COMPANY,BID-18TH STR PLAZA,328.32; LEXISNEXIS RISK DATA MANAGEMENT,CONSULTING,100; M.C. SCHAFF & ASSOCIATES, INC,ENG. SERVICE FOR BULB OUTS,4672.5; MANKA RYAN,REIMB TRANS DAMAGE,76.37; MATHESON TRI-GAS INC,RENT - MACHINES,46.67; MENARDS, INC,DEPT SUP,906.76; MICHAEL B KEMBEL,OVERHEAD DOOR ADJUSTMENT PSB,85; MID-IOWA SOLID WASTE EQUIPMENT CO, INC,VEH MAINT,103.25; MIDLANDS NEWSPAPERS, INC,LEGAL PUBLISHING,2674.07; N & E INC,CONTRACTUAL,625; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1492.93; NE DEPT OF REVENUE,WITHHOLDINGS,17678.84; NE LAW ENFORCEMENT TRAINING CENTER,SCHOOLS & CONF,10; NEBRASKA MACHINERY CO,EQUIP MAINT,2459; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,40267.32; NEBRASKA TITLE COMPANY,SERVICES,177.5; NEOPOST,POSTAGE,1442.96; NEOPOST USA INC,RENT-MACH,787.88; NETWORKFLEET, INC,SUPP - GPS SERVICE,18.95; OCLC ONLINE COMPUTER LIBRARY CENTER, INC,CONT. SVCS.,339.44; OREGON TRAIL PLUMBING, HEATING & COOLING INC,BLDG MAINT,523; PANHANDLE COOPERATIVE ASSOCIATION,OTHER FUEL,17997.66; PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,180; PLATTE VALLEY BANK,HSA SAVINGS,13696.18; POSTMASTER,POSTAGE,868.29; QUILL CORPORATION,DEPT SUPPL,800.69; RAHMIG CLAYTON,UNIFORM & CLOTHING,64; RAILROAD MANAGEMENT CO III, LLC,RENT - LAND,389.1; REGANIS AUTO CENTER, INC,VEHICLE MTNC,125.2; REGION I OFFICE OF HUMAN DEVELOPMENT,CONTRACTUAL SERVICES,825; REGIONAL CARE INC,CLAIMS,26980.88; REGISTER OF DEEDS,LEGAL,144; RIGHT BRAIN UNLIMITED,GROUND MAINT,689.92; S M E C,EMPLOYEE DEDUCTIONS,179.5; SANDBERG IMPLEMENT, INC,VEHICLE MTNC,826.63; SATO, LEANN,SCHOOLS & CONF,39; SCB COUNTY TREASURER,TAXES,412.27; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,165; SCOTTS BLUFF COUNTY COURT,LEGAL,153; SCOTTSBLUFF BODY & PAINT,TOW SERVICE,775; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,528; SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNIFORM & CLOTHING,614.08; SHERIFF'S OFFICE,LEGAL,186.96; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL SERVICES,14000.79; SIMON CONTRACTORS,CONCRETE FOR STREET REPAIR,5826.32; SNELL SERVICES INC.,ELECTRICAL MAINT,435; STEVE'S TRUCK & EQUIPMENT INC,VEHICLE MTNC,25; UNIQUE MANAGEMENT SERVICES, INC,CONT. SVCS.,232.7; UNITED STATES WELDING, INC,WELD. SUPP - ACET & OXYGEN,105.75; UPSTART ENTERPRISES, LLC,DEPT SUPP,229.47; US BANK,FORMS,474.82; VANTAGEPOINT TRANSFER AGENTS-300793,DEFFERED COMP,655; VANTAGEPOINT TRANSFER AGENTS-705437,ROTH IRA,530; W & R INC,ELECTRICAL MAINT,1016.08; WELLS FARGO BANK, N.A.,RETIREMENT,31351.73; WESTERN PATHOLOGY CONSULTANTS, INC,SERVICES,221.5; WESTERN STATES BANK,PUBL SAFETY TAX BOND,58793.75; WESTERN SURETY COMPANY,BOND - RANDY

MEININGER,100; WESTERN TRAVEL TERMINAL, LLC,VEH MAINT,67; WIN INVESTMENTS INC,SCHOOLS & CONF,476.38; WYOMING FIRST AID & SAFETY SUPPLY, LLC,DEPT SUPPLIES,24.99; REFUNDS: STEVE'S AUTO SALES 14.83; RUZICKA 24.75; BEAM 2.69; AREA II OMR 201.78; WALL 250; BEGLEY 1.56.

City Manager Johnson presented the bids for the new Sanitation Truck, which was included in the CIP budget for this fiscal year. The budgeted amount was \$200,000.00 and all bids came in under budget. The following bids were received: MHC Kenworth, Cheyenne \$181,278.05 with trade-in; Floyds Truck had two bids for a Freightliner and Southwest Equipment body, \$173,450.00 with trade-in and Western Star with Southwest Equipment body \$173,450.00. Staff is recommending awarding the bid to Floyds Truck Center for the Southwestern Equipment body and Western Star Chassis. Public Works Director Bohl commented that they have other trucks with the Western Star Chassis and have been pleased with the performance. Moved by Council Member McCarthy, seconded by Council Member Gonzales, "to approve the bid to Floyds Truck Center and Southwest Equipment for the purchase of a new Sanitation Vehicle for Environmental Services in the amount of \$173,450.00, with trade in," "YEAS", Meininger, Colwell, Gonzales and McCarthy, "NAYS" Shaver. Absent: None.

Donna Thompson with the West Nebraska Arts Center, presented her request for approval of three special arts-related event wine permits to be held at the Art Center. They have had these special events for many years with no incidents involving serving minors. Everyone who pours the wine will be trained and will check ID's if they are suspicious. These events are for those 21 and older. Council Member Shaver asked if they have a license holder provide the wine. The board members provide the wine, and currently have a board member who has a wholesale license. Moved by Council Member Gonzales, seconded by Council Member Colwell, "to approve issuance of a special arts-related event wine permits for the West Nebraska Arts Center, 106 East 18th Street and special designated liquor licenses for three events on January 21, 2017; February 2, 2017; and May 4, 2017," "YEAS", Gonzales, Meininger, McCarthy, Shaver and Colwell "NAYS", None. Absent: None.

Mayor Meininger opened the public hearing at 6:10 p.m. to consider the Class C Liquor License application for Kreman Restaurant Inc., dba MJ's Restaurant, 2621 5th Avenue, Scottsbluff, NE. David and Mary Jane Kreman, owners, and Police Chief Kevin Spencer were sworn in to testify on the liquor license. Moved by Mayor Meininger, seconded by Council Member Shaver, "that the following exhibits, presented on behalf of the City Council, be entered into the record: 1) Kreman Restaurant Inc., dba MJ's Restaurant application; 2) City Council check list for section 53-132 cum supp 2010; 3) written statement of Police Chief Kevin Spencer dated November 17, 2016; 4) written statement of City Clerk dated November 21, 2016; 5) written statement of City Planner Folck dated November 7, 2016; "YEAS", Meininger, Colwell, Shaver, Gonzales and McCarthy, "NAYS" None. Absent: None.

David and Mary Jane Kreman explained that they will be opening a restaurant in the previous Applebees building. They explained that they have a separate locked room to store the alcohol. Mr. Kreman will place all of the alcohol orders. Everyone who is employed will take the server training classes. They will have a no-tolerance policy for any employee who sells to a minor.

Chief Kevin Spencer explained to the Council that he conducts a very extensive background check for all liquor license applicants to make sure they are fit, willing and able to hold a liquor license. He found a couple of violations in the background check, however, they were not disqualifying offenses. The applicants have a good process in place. The Liquor License Investigatory Board met on November 10, 2016 and unanimously voted on a positive recommendation to the City Council regarding the liquor license for Kreman Restaurant, Inc.

Mayor Meininger closed the public hearing at 6:20 p.m. He stressed the importance of having policies and procedures in place to prevent the sale of alcohol to minors. Moved by Mayor Meininger, seconded by Council Member Shaver, "to make a positive recommendation to the Nebraska Liquor Control Commission to approve the Class C 120702 Liquor License application for Kreman Restaurant

Inc., dba MJ's Restaurant, Scottsbluff, NE," "YEAS", Meininger, Colwell, Shaver, Gonzales and McCarthy, "NAYS" None. Absent: None.

RESOLUTION NO. 16-11-03

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. On November 21, 2016, the matter of the application of a Class C liquor license for Kreman Restaurant Inc., dba MJ's Restaurant, 2621 5th Ave., Scottsbluff, NE 69361 came on for consideration by the Council. The following exhibits were offered and received:

Exhibit 1 - Application of Class I liquor license for Kreman Restaurant Inc., dba MJ's Restaurant, 2621 5th Ave., Scottsbluff, NE 69361

Exhibit 2 - City Council Check List for Section 53-132 (Reissue 2010)

Exhibit 3 - Written statement of Police Chief dated November 17, 2016

Exhibit 4 - Written statement of City Clerk dated November 21, 2016

Exhibit 5 - Written statement of Development Services Director dated November 7, 2016

2. Witnesses were sworn and testimony was received in support of the application at the public hearing on this date from David and Mary Jane Kreman. Police Chief Kevin Spencer spoke on behalf of the City.
3. Upon consideration of the evidence and the criterion to be considered by the City Council pursuant to law, the City Council finds as follows:
 - a. Applicant has demonstrated a fitness, willingness, and ability to properly serve or sell liquor in conformance to the rules and regulations of the Nebraska Liquor Control Act.
 - b. Applicant has met its burden with regard to the check list provided by Section 53-132 R.R.S. (2010) and demonstrates a willingness and ability to properly serve or sell liquor in conformance to the rules and regulations of the Nebraska Liquor Control Act and its management and control appears to be sufficient to insure compliance with such rules and regulations.
4. By reason of the above, the Applicant has met the burden of proof and persuasion in producing evidence pertaining to the criterion prescribed in the Nebraska Statutes.

Based on the above findings, the City Council approves the application and recommends to the Nebraska Liquor Control Commission that a Retail Class C liquor license be issued to MJ's Restaurant, at the premises described in the application.

5. The City Clerk shall transmit a copy of this Resolution to the Commission.
6. Cost of publication: \$15.65.

Passed and approved this 21st day of November, 2016.

Mayor

ATTEST:

City Clerk
“seal”

Moved by Mayor Meininger, seconded by Council Member Shaver, “to make a positive recommendation to the Nebraska Liquor Control Commission naming David Kreman as the Liquor License Manager of the Class C 120702 liquor license for Kreman Restaurant Inc., dba MJ’s Restaurant, 2621 5th Ave., Scottsbluff, NE,” “YEAS”, Meininger, Colwell, Shaver, Gonzales and McCarthy, “NAYS” None. Absent: None.

City Manager Johnson presented the annual Certification and Resolution required to appoint Philip Mark Bohl as the city’s street Superintendent. Moved by Mayor Meininger, seconded by Council Member Shaver, “to approve the Certification and Resolution No. 16-11-04 appointing Philip Mark Bohl as the City of Scottsbluff Street Superintendent,” “YEAS”, Meininger, Colwell, Shaver, Gonzales and McCarthy, “NAYS” None. Absent: None.

RESOLUTION NO. 16-11-04

WHEREAS, the State of Nebraska, through the Nebraska Department of Roads (“NDOR”) requires a licensed Street Superintendent be named each year for municipalities within the State of Nebraska; and

WHEREAS, the City of Scottsbluff (“City”) has an employee, Philip Mark Bohl, who is a licensed Street Superintendent; and

WHEREAS, the City has appointed and Philip Mark Bohl has agreed to be the City’s Street Superintendent for the 2017 calendar year.

NOW, THEREFORE, BE IT RESOLVED by the City Council and Mayor of the City of Scottsbluff, Nebraska that Philip Mark Bohl, Nebraska Street Superintendent #1103 is appointed as the Street Superintendent for the City of Scottsbluff.

This Resolution shall become effective upon its passage and approval.

PASSED and APPROVED on November 21, 2016.

Mayor

ATTEST:

City Clerk

Mayor Meininger introduced Ordinance No. 4200 updating fees for collecting electronic recycling materials, which was read by title on second reading: **AN ORDINANCE FOR THE CITY OF SCOTTSBLUFF, NEBRASKA, AMENDING THE MUNICIPAL CODE SOLID WASTE COLLECTION FEES AT CHAPTER 6, ARTICLE 6, ADDING A FEE PER POUND FOR NONRESIDENTIAL ELECTRONIC RECYCLING MATERIALS, REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Moved by Mayor Meininger, seconded by Council Member Shaver, “that the statutory rule requiring the Ordinance to be read by title on three different days be suspended,” “YEAS”, Colwell, Meininger, McCarthy, Shaver and Gonzales, “NAYS” None. Absent: None.

The motion carried having been approved by three-fourths of the Council Members. Moved by Mayor Meininger, seconded by Council Member Shaver, “that Ordinance No. 4200 be adopted,” “YEAS”, Colwell, Meininger, McCarthy, Shaver and Gonzales, “NAYS” None. Absent: None.

City Manager Johnson presented the Interlocal Agreement with the City of Gering for the Industrial Tract Development. He explained that himself and Mr. Lane Danielzuk, City Administrator for Gering have been meeting regarding this agreement. The City of Gering has approved the agreement and staff is recommending approval also. Moved by Mayor Meininger, seconded by Council Member Gonzales, “to approve the Interlocal Agreement with Gering for the development of an Industrial Tract and authorize the Mayor to execute the agreement,” “YEAS”, Meininger, Colwell, Gonzales and McCarthy, “NAYS” Shaver. Absent: None.

Police Chief Kevin Spencer explained the Memorandum of Understanding with the Nebraska Human Trafficking Task Force. This MOU is not binding, however, we will appoint a couple of officers to train and respond to human trafficking offenses. This will also require special training for the staff twice a year. Chief Spencer would like to eventually add a Sexual Assault Response Team to the department and this is a good initial step. He has been working with the Task Force for over one year on this process. Council Member Shaver commented that this may be daunting on our officer resources locally. Chief Spencer responded that if staffing becomes an issue, he will manage this issue to make sure all shifts are covered. The benefit is that if there is an event, it will most likely be within our jurisdiction, and we will have access to additional agencies to assist.

This is similar to our participation with the Wing Task Force, however, not as time consuming. Council Member Shaver was positive about the access to other agencies in this important issue. Moved by Council Member McCarthy, seconded by Council Member Shaver, “to approve the Memorandum of Understanding with the Nebraska Human Trafficking Task Force and authorize the Mayor to execute the agreement,” “YEAS”, Colwell, Meininger, McCarthy, Shaver and Gonzales, “NAYS” None. Absent: None.

Regarding the City Manager’s six-month evaluation, Mayor Meininger commented that the Council received Mr. Johnson’s list of objectives and goals which was developed when he was appointed as the City Manager. In addition, Council received an ICMA Evaluation form to be used for his evaluation. Council Member Colwell asked if the evaluation form would be helpful for Mr. Johnson. He commented that some of the items on the evaluation may be hard to accomplish in six months, however, there are some good goals listed.

Mayor Meininger commented that in reviewing the list of goals and current projects, he doesn’t see any major concerns. There are some key positions currently that staff is waiting to fill.

Council Member Colwell commented that he visited with some Department Heads regarding City Manager Johnson’s performance, and found resounding positivity from the employees. In another six months, he would like to go back to employees to review the evaluation again. He is interested in assisting with the evaluation as useful tool for Mr. Johnson.

City Manager Johnson commented that many of the projects and goals listed are not attributable to him; the success begins at the ground level with our employees and goes up. Council Member McCarthy added that he appreciates the prompt responses from Mr. Johnson whenever he contacts him. He asked what can council do to help him. Mr. Johnson responded that he would like to set some goal setting sessions specific to projects, which is critical in moving forward. He understands that the City Council values infrastructure and public safety. He would like to identify what projects we could do to accomplish those goals.

Mayor Meininger added that we will continue to move forward to meet goals and will use the ICMA evaluation at the end of first year.

Under public comments – Dave Strang (KNEB) and Irene North (Star Herald) both commented that Mr. Johnson is very accessible to the media, which they appreciate.

Under Council Reports Council Member Gonzales reported that the WNED Meeting was moved to November 22, 2016 at 6pm in Bayard, Mr. Johnson will be attending. He attended the PADD meetings, and it appears that that they are making progress on a number of projects. Mayor Meininger reported that the 911 Committee has met and they have received some very good RFP's for the software. The Senior Center is working on repairing doors and replacing lighting.

Moved by Council Member McCarthy, seconded by Council Member Colwell, "to adjourn the meeting at 6:35 p.m.," "YEAS", Meininger, Colwell, Gonzales and McCarthy, "NAYS" Shaver. Absent: None.

Mayor

Attest:

City Clerk
"SEAL"

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Consent2

Council to set a special joint meeting with the City of Gering on Wednesday, December 7, 2016, noon, at the Gering City Hall, 1025 P Street, Gering, NE to consider the purchase of real estate.

Staff Contact: Nathan Johnson, City Manager

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Consent3

Council to set a public hearing for December 19, 2016 at 6:05 p.m. to consider the joint purchase of property with the City of Gering for use as an industrial site.

Staff Contact: Nathan Johnson, Assistant City Manager

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Consent4

Set a public hearing for December 19, 2016, 6:05 p.m. to consider the Class C Liquor License application for Las VII Americas LLC dba Las VII Americas Tortilleria, 1619 East Overland, Scottsbluff, NE.

Staff Contact: Cindy Dickinson, City Clerk

City of Scottsbluff, Nebraska
Monday, December 5, 2016
Regular Meeting

Item Claims1

Regular Claims

Staff Contact: Liz Hilyard, Finance Director



Expense Approval Report

By Vendor Name

Post Dates 11/22/2016 - 12/05/2016

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 05887 - ALLO COMMUNICATIONS,LLC					
Fund: 111 - GENERAL					
LOCAL TELEPHONE CHARGES	TELEPHONE				267.99
LOCAL TELEPHONE CHARGES	TELEPHONE				69.55
LOCAL TELEPHONE CHARGES	TELEPHONE				68.05
LOCAL TELEPHONE CHARGES	TELEPHONE				37.19
LOCAL TELEPHONE CHARGES	TELEPHONE				228.05
LOCAL TELEPHONE CHARGES	TELEPHONE				246.40
LOCAL TELEPHONE CHARGES	TELEPHONE				361.57
LOCAL TELEPHONE CHARGES	TELEPHONE				1,620.42
LOCAL TELEPHONE CHARGES	TELEPHONE				552.76
LOCAL TELEPHONE CHARGES	TELEPHONE				217.68
LOCAL TELEPHONE CHARGES	TELEPHONE				14.70
				Fund 111 - GENERAL Total:	3,684.36
Fund: 212 - TRANSPORTATION					
LOCAL TELEPHONE CHARGES	TELEPHONE				439.66
				Fund 212 - TRANSPORTATION Total:	439.66
Fund: 213 - CEMETERY					
LOCAL TELEPHONE CHARGES	TELEPHONE				69.55
				Fund 213 - CEMETERY Total:	69.55
Fund: 621 - ENVIRONMENTAL SERVICES					
LOCAL TELEPHONE CHARGES	TELEPHONE				203.01
				Fund 621 - ENVIRONMENTAL SERVICES Total:	203.01
Fund: 631 - WASTEWATER					
LOCAL TELEPHONE CHARGES	TELEPHONE				136.09
				Fund 631 - WASTEWATER Total:	136.09
Fund: 641 - WATER					
LOCAL TELEPHONE CHARGES	TELEPHONE				102.82
				Fund 641 - WATER Total:	102.82
Fund: 661 - STORMWATER					
LOCAL TELEPHONE CHARGES	TELEPHONE				34.77
				Fund 661 - STORMWATER Total:	34.77
Fund: 721 - GIS SERVICES					
LOCAL TELEPHONE CHARGES	TELEPHONE				34.19
				Fund 721 - GIS SERVICES Total:	34.19
				Vendor 05887 - ALLO COMMUNICATIONS,LLC Total:	4,704.45
Vendor: 03711 - AMAZON.COM HEADQUARTERS					
Fund: 111 - GENERAL					
DVDs	DEPARTMENT SUPPLIES				11.84
DVDs	JANITORIAL SUPPLIES				55.42
DVDs	AUDIOVISUAL SUPPLIES				177.83
DVDs	BOOKS				1,411.60
				Fund 111 - GENERAL Total:	1,656.69
				Vendor 03711 - AMAZON.COM HEADQUARTERS Total:	1,656.69
Vendor: 06781 - ASSURITY LIFE INSURANCE CO					
Fund: 713 - CASH & INVESTMENT POOL					
LIFE INSURANCE	LIFE INS EE PAYABLE				34.36
				Fund 713 - CASH & INVESTMENT POOL Total:	34.36
				Vendor 06781 - ASSURITY LIFE INSURANCE CO Total:	34.36

Expense Approval Report

Post Dates: 11/22/2016 - 12/05/2016

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 04575 - AUTOZONE STORES, INC					
Fund: 111 - GENERAL					
vehicle repair parts	VEHICLE MAINTENANCE				3.31
vehicle repair parts	VEHICLE MAINTENANCE				27.01
Fund 111 - GENERAL Total:					30.32
Vendor 04575 - AUTOZONE STORES, INC Total:					30.32
Vendor: 00295 - B & H INVESTMENTS, INC					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				54.00
Jan. sup.	JANITORIAL SUPPLIES				29.50
DEPT SUPP	DEPARTMENT SUPPLIES				11.50
BUILDING MAINT	BUILDING MAINTENANCE				10.25
BUILDING MAINT	BUILDING MAINTENANCE				10.25
Fund 111 - GENERAL Total:					115.50
Fund: 212 - TRANSPORTATION					
SUPP - WATER	DEPARTMENT SUPPLIES				23.50
SUPP-WATER	DEPARTMENT SUPPLIES				16.50
Fund 212 - TRANSPORTATION Total:					40.00
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				20.54
Fund 621 - ENVIRONMENTAL SERVICES Total:					20.54
Vendor 00295 - B & H INVESTMENTS, INC Total:					176.04
Vendor: 09716 - BLACK HILLS GAS DISTRIBUTION LLC					
Fund: 111 - GENERAL					
ENERGY FUEL	HEATING FUEL				119.53
ENERGY FUEL	HEATING FUEL				66.93
ENERGY FUEL	HEATING FUEL				64.27
ENERGY FUEL	HEATING FUEL				66.92
ENERGY FUEL	HEATING FUEL				128.83
ENERGY FUEL	HEATING FUEL				204.01
ENERGY FUEL	HEATING FUEL				109.55
Fund 111 - GENERAL Total:					760.04
Fund: 212 - TRANSPORTATION					
ENERGY FUEL	HEATING FUEL				513.51
Fund 212 - TRANSPORTATION Total:					513.51
Fund: 641 - WATER					
ENERGY FUEL	HEATING FUEL				136.67
Fund 641 - WATER Total:					136.67
Fund: 725 - CENTRAL GARAGE					
ENERGY FUEL	HEATING FUEL				117.37
Fund 725 - CENTRAL GARAGE Total:					117.37
Vendor 09716 - BLACK HILLS GAS DISTRIBUTION LLC Total:					1,527.59
Vendor: 00405 - BLUFFS SANITARY SUPPLY INC.					
Fund: 111 - GENERAL					
department supplies	DEPARTMENT SUPPLIES				41.50
Jan. sup.	JANITORIAL SUPPLIES				60.76
Fund 111 - GENERAL Total:					102.26
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				57.35
Fund 621 - ENVIRONMENTAL SERVICES Total:					57.35
Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total:					159.61

Expense Approval Report

Post Dates: 11/22/2016 - 12/05/2016

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00027 - CALM NIGHTS, LLC					
Fund: 111 - GENERAL					
SCHOOLS & CONF	SCHOOL & CONFERENCE				91.00
					Fund 111 - GENERAL Total:
					91.00
					Vendor 00027 - CALM NIGHTS, LLC Total:
					91.00
Vendor: 00055 - CARR- TRUMBULL LUMBER CO, INC.					
Fund: 212 - TRANSPORTATION					
SUPP - PROPANE, TORCH KIT	DEPARTMENT SUPPLIES				34.09
					Fund 212 - TRANSPORTATION Total:
					34.09
					Vendor 00055 - CARR- TRUMBULL LUMBER CO, INC. Total:
					34.09
Vendor: 07911 - CELLCO PARTNERSHIP					
Fund: 111 - GENERAL					
Fire data modem	CELLULAR PHONE				25.02
CELL PHONES	TELEPHONE				506.58
monthly cell fire	CELLULAR PHONE				215.28
					Fund 111 - GENERAL Total:
					746.88
					Vendor 07911 - CELLCO PARTNERSHIP Total:
					746.88
Vendor: 00363 - CEMENTER'S INC					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				129.74
DEPT SUP	DEPARTMENT SUPPLIES				101.66
					Fund 641 - WATER Total:
					231.40
					Vendor 00363 - CEMENTER'S INC Total:
					231.40
Vendor: 04577 - CENTER POINT INC					
Fund: 111 - GENERAL					
Bks	BOOKS				1,596.24
					Fund 111 - GENERAL Total:
					1,596.24
					Vendor 04577 - CENTER POINT INC Total:
					1,596.24
Vendor: 02396 - CITIBANK N.A.					
Fund: 111 - GENERAL					
DEPT SUP	DEPARTMENT SUPPLIES				24.87
DEPT SUPP	DEPARTMENT SUPPLIES				249.94
					Fund 111 - GENERAL Total:
					274.81
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				89.97
					Fund 621 - ENVIRONMENTAL SERVICES Total:
					89.97
Fund: 661 - STORMWATER					
DEPT SUP	DEPARTMENT SUPPLIES				109.99
					Fund 661 - STORMWATER Total:
					109.99
					Vendor 02396 - CITIBANK N.A. Total:
					474.77
Vendor: 05859 - CITIBANK, N.A.					
Fund: 111 - GENERAL					
INVEST SUPPL	INVESTIGATION SUPPLIES				24.36
INVEST SUPPL	INVESTIGATION SUPPLIES				23.20
					Fund 111 - GENERAL Total:
					47.56
					Vendor 05859 - CITIBANK, N.A. Total:
					47.56
Vendor: 02995 - CONSOLIDATED MANAGEMENT COMPANY					
Fund: 111 - GENERAL					
SCHOOLS & CONF	SCHOOL & CONFERENCE				76.19
SCHOOLS & CONF	SCHOOL & CONFERENCE				16.62
					Fund 111 - GENERAL Total:
					92.81
					Vendor 02995 - CONSOLIDATED MANAGEMENT COMPANY Total:
					92.81

Expense Approval Report

Post Dates: 11/22/2016 - 12/05/2016

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00267 - CONTRACTORS MATERIALS INC.					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				52.63
					Fund 111 - GENERAL Total:
					52.63
Fund: 212 - TRANSPORTATION					
SUPP - SONOTUBES	DEPARTMENT SUPPLIES				176.21
ADA PANELS	DEPARTMENT SUPPLIES				122.50
SUPP - SAND BAGS, DELIN. POS...	DEPARTMENT SUPPLIES				583.10
SUPP - SAND BAGS	DEPARTMENT SUPPLIES				33.81
					Fund 212 - TRANSPORTATION Total:
					915.62
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				79.70
					Fund 641 - WATER Total:
					79.70
					Vendor 00267 - CONTRACTORS MATERIALS INC. Total:
					1,047.95
Vendor: 00406 - CRESCENT ELECT. SUPPLY COMP INC					
Fund: 212 - TRANSPORTATION					
ELECT. SUPP - BALLASTS, BULBS	DEPARTMENT SUPPLIES				271.12
ELECT. SUPP - BALLAST	DEPARTMENT SUPPLIES				21.46
					Fund 212 - TRANSPORTATION Total:
					292.58
					Vendor 00406 - CRESCENT ELECT. SUPPLY COMP INC Total:
					292.58
Vendor: 07689 - CYNTHIA GREEN					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				73.49
					Fund 111 - GENERAL Total:
					73.49
					Vendor 07689 - CYNTHIA GREEN Total:
					73.49
Vendor: 03321 - DALE'S TIRE & RETREADING, INC.					
Fund: 111 - GENERAL					
VEH MAINT	VEHICLE MAINTENANCE				18.50
EQUIP MAINT	EQUIPMENT MAINTENANCE				34.55
EQUIP MAINT	EQUIPMENT MAINTENANCE				12.00
					Fund 111 - GENERAL Total:
					65.05
					Vendor 03321 - DALE'S TIRE & RETREADING, INC. Total:
					65.05
Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE					
Fund: 111 - GENERAL					
Monthly Long Distance	TELEPHONE				6.26
Monthly Long Distance	TELEPHONE				3.57
Monthly Long Distance	TELEPHONE				13.27
Monthly Long Distance	TELEPHONE				2.64
Monthly Long Distance	TELEPHONE				0.94
Monthly Long Distance	TELEPHONE				15.36
Monthly Long Distance	TELEPHONE				6.82
Monthly Long Distance	TELEPHONE				61.53
Monthly Long Distance	TELEPHONE				16.86
Monthly Long Distance	TELEPHONE				2.35
Monthly Long Distance	TELEPHONE				2.35
TELEPHONE	TELEPHONE				5.23
					Fund 111 - GENERAL Total:
					137.18
Fund: 212 - TRANSPORTATION					
Monthly Long Distance	TELEPHONE				6.69
					Fund 212 - TRANSPORTATION Total:
					6.69
Fund: 213 - CEMETERY					
Monthly Long Distance	TELEPHONE				5.35
					Fund 213 - CEMETERY Total:
					5.35
Fund: 621 - ENVIRONMENTAL SERVICES					
Monthly Long Distance	TELEPHONE				4.80
					Fund 621 - ENVIRONMENTAL SERVICES Total:
					4.80

Expense Approval Report

Post Dates: 11/22/2016 - 12/05/2016

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 631 - WASTEWATER					
Monthly Long Distance	TELEPHONE				4.21
					Fund 631 - WASTEWATER Total:
					4.21
Fund: 641 - WATER					
Monthly Long Distance	TELEPHONE				2.50
					Fund 641 - WATER Total:
					2.50
Fund: 661 - STORMWATER					
Monthly Long Distance	TELEPHONE				3.42
					Fund 661 - STORMWATER Total:
					3.42
Fund: 721 - GIS SERVICES					
Monthly Long Distance	TELEPHONE				1.36
					Fund 721 - GIS SERVICES Total:
					1.36
					Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total:
					165.51
Vendor: 09692 - DOOLEY OIL INC					
Fund: 725 - CENTRAL GARAGE					
oil & antifreeze	OIL & ANTIFREEZE				75.50
					Fund 725 - CENTRAL GARAGE Total:
					75.50
					Vendor 09692 - DOOLEY OIL INC Total:
					75.50
Vendor: 03950 - ENERGY LABORATORIES, INC					
Fund: 641 - WATER					
SAMPLES	SAMPLES				135.00
					Fund 641 - WATER Total:
					135.00
					Vendor 03950 - ENERGY LABORATORIES, INC Total:
					135.00
Vendor: 07574 - FAT BOYS TIRE AND AUTO					
Fund: 212 - TRANSPORTATION					
FLAT REPAIR ON D. TRUCK	VEHICLE MAINTENANCE				27.50
					Fund 212 - TRANSPORTATION Total:
					27.50
Fund: 725 - CENTRAL GARAGE					
equip mtnc	VEHICLE MAINTENANCE				16.00
equip mtnc	EQUIPMENT MAINTENANCE				136.00
equip mtnc	EQUIPMENT MAINTENANCE				140.00
equip mtnc	EQUIPMENT MAINTENANCE				15.00
vehicle mtnc	VEHICLE MAINTENANCE				491.16
vehicle mtnc	VEHICLE MAINTENANCE				-16.00
					Fund 725 - CENTRAL GARAGE Total:
					782.16
					Vendor 07574 - FAT BOYS TIRE AND AUTO Total:
					809.66
Vendor: 00548 - FEDERAL EXPRESS CORPORATION					
Fund: 631 - WASTEWATER					
POSTAGE	POSTAGE				180.60
					Fund 631 - WASTEWATER Total:
					180.60
Fund: 641 - WATER					
POSTAGE	POSTAGE				45.75
					Fund 641 - WATER Total:
					45.75
					Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:
					226.35
Vendor: 00794 - FLOYD'S TRUCK CENTER, INC					
Fund: 111 - GENERAL					
air line repair to Engine Two	VEHICLE MAINTENANCE				209.45
					Fund 111 - GENERAL Total:
					209.45
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				5.37
equip mtnc	EQUIPMENT MAINTENANCE				111.11
					Fund 725 - CENTRAL GARAGE Total:
					116.48
					Vendor 00794 - FLOYD'S TRUCK CENTER, INC Total:
					325.93

Expense Approval Report

Post Dates: 11/22/2016 - 12/05/2016

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC					
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				130.63
equip mtnc	EQUIPMENT MAINTENANCE				29.94
					Fund 725 - CENTRAL GARAGE Total:
					160.57
					Vendor 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC Total:
					160.57
Vendor: 05600 - GALLS INC					
Fund: 111 - GENERAL					
UNIFORMS	UNIFORMS & CLOTHING				173.98
					Fund 111 - GENERAL Total:
					173.98
					Vendor 05600 - GALLS INC Total:
					173.98
Vendor: 00022 - GENERAL ELECTRIC CAPITAL CORPORATION					
Fund: 111 - GENERAL					
department supplies	DEPARTMENT SUPPLIES				33.95
department supplies	DEPARTMENT SUPPLIES				51.82
department supplies	DEPARTMENT SUPPLIES				63.54
department supplies	DEPARTMENT SUPPLIES				16.41
department supplies	DEPARTMENT SUPPLIES				39.80
SPECIAL EVENT	SPECIAL EVENTS				19.96
SPECIAL EVENT	SPECIAL EVENTS				214.12
					Fund 111 - GENERAL Total:
					439.60
					Vendor 00022 - GENERAL ELECTRIC CAPITAL CORPORATION Total:
					439.60
Vendor: 06671 - H D SUPPLY WATERWORKS LTD					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				6,695.41
DEPT SUP	DEPARTMENT SUPPLIES				455.76
DEPT SUP	DEPARTMENT SUPPLIES				5,346.02
					Fund 641 - WATER Total:
					12,497.19
					Vendor 06671 - H D SUPPLY WATERWORKS LTD Total:
					12,497.19
Vendor: 09100 - HANSEN, JOSH					
Fund: 111 - GENERAL					
SCHOOLS & CONF	SCHOOL & CONFERENCE				39.00
					Fund 111 - GENERAL Total:
					39.00
					Vendor 09100 - HANSEN, JOSH Total:
					39.00
Vendor: 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				2,960.33
					Fund 641 - WATER Total:
					2,960.33
					Vendor 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD Total:
					2,960.33
Vendor: 00861 - HEILBRUN'S INC.					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				255.98
BLDG MAINT	BUILDING MAINTENANCE				29.94
EQUIP MAINT	EQUIPMENT MAINTENANCE				7.92
EQUIP MAINT	EQUIPMENT MAINTENANCE				38.97
BLDG MAINT	BUILDING MAINTENANCE				29.94
EQUIP MAINT	EQUIPMENT MAINTENANCE				23.88
DEPT SUPP	DEPARTMENT SUPPLIES				229.00
					Fund 111 - GENERAL Total:
					615.63
Fund: 621 - ENVIRONMENTAL SERVICES					
vehicle mtnc	VEHICLE MAINTENANCE				199.00
					Fund 621 - ENVIRONMENTAL SERVICES Total:
					199.00
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				33.40
					Fund 631 - WASTEWATER Total:
					33.40

Expense Approval Report

Post Dates: 11/22/2016 - 12/05/2016

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				32.40
equip mtnc	EQUIPMENT MAINTENANCE				3.29
equip mtnc	EQUIPMENT MAINTENANCE				26.14
shop supplies	DEPARTMENT SUPPLIES				15.96
equip mtnc	DEPARTMENT SUPPLIES				149.00
equip mtnc	EQUIPMENT MAINTENANCE				18.47
equip mtnc	EQUIPMENT MAINTENANCE				82.44
equip mtnc	EQUIPMENT MAINTENANCE				2.80
equip mtnc	EQUIPMENT MAINTENANCE				7.96
equip mtnc	EQUIPMENT MAINTENANCE				3.99
equip mtnc	EQUIPMENT MAINTENANCE				33.92
vehicle mtnc	VEHICLE MAINTENANCE				4.62
equip mtnc	VEHICLE MAINTENANCE				29.26
oil & antifreeze	OIL & ANTIFREEZE				25.74
vehicle mtnc	VEHICLE MAINTENANCE				21.74
vehicle mtnc	VEHICLE MAINTENANCE				17.97
vehicle mtnc	VEHICLE MAINTENANCE				153.01
vehicle mtnc	VEHICLE MAINTENANCE				6.45
vehicle mtnc	VEHICLE MAINTENANCE				14.41
equip mtnc	EQUIPMENT MAINTENANCE				-82.44
Fund 725 - CENTRAL GARAGE Total:					567.13
Vendor 00861 - HEILBRUN'S INC. Total:					1,415.16
Vendor: 00105 - HENKEL'S MACHINE AND WELDING					
Fund: 212 - TRANSPORTATION					
REPAIR QUICK CONNECTS ON L...	EQUIPMENT MAINTENANCE				2,075.75
Fund 212 - TRANSPORTATION Total:					2,075.75
Vendor 00105 - HENKEL'S MACHINE AND WELDING Total:					2,075.75
Vendor: 09597 - HOBBY LOBBY STORES INC					
Fund: 111 - GENERAL					
FRAMES - DISPLAY OF FLAG	DEPARTMENT SUPPLIES				45.68
RETURN FRAMES FOR FLAG DIS...	DEPARTMENT SUPPLIES				-45.68
FRAMES - DISPLAY OF FLAG	DEPARTMENT SUPPLIES				40.29
Fund 111 - GENERAL Total:					40.29
Vendor 09597 - HOBBY LOBBY STORES INC Total:					40.29
Vendor: 00299 - HULLINGER GLASS & LOCKS INC.					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				100.75
Fund 111 - GENERAL Total:					100.75
Vendor 00299 - HULLINGER GLASS & LOCKS INC. Total:					100.75
Vendor: 06423 - HYDROTEX PARTNERS, LTD					
Fund: 621 - ENVIRONMENTAL SERVICES					
vehicle mtnc	VEHICLE MAINTENANCE				282.14
Fund 621 - ENVIRONMENTAL SERVICES Total:					282.14
Fund: 725 - CENTRAL GARAGE					
oil & antifreeze	OIL & ANTIFREEZE				1,711.04
Fund 725 - CENTRAL GARAGE Total:					1,711.04
Vendor 06423 - HYDROTEX PARTNERS, LTD Total:					1,993.18
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.					
Fund: 111 - GENERAL					
Jan. sup.	JANITORIAL SUPPLIES				81.92
JANITORIAL SUPP	JANITORIAL SUPPLIES				5.14
DEPT SUPP	DEPARTMENT SUPPLIES				54.72
Fund 111 - GENERAL Total:					141.78
Fund: 212 - TRANSPORTATION					
SUPP - MATS, TOWELS, CVRLLS	DEPARTMENT SUPPLIES				65.61

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
SUPP - MATS, TOWELS, CVRLLS	DEPARTMENT SUPPLIES				117.29
				Fund 212 - TRANSPORTATION Total:	182.90
Fund: 213 - CEMETERY					
CONTRACTUAL	CONTRACTUAL SERVICES				10.58
				Fund 213 - CEMETERY Total:	10.58
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				61.08
				Fund 621 - ENVIRONMENTAL SERVICES Total:	61.08
				Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:	396.34
Vendor: 00937 - INDEPENDENT PLUMBING AND HEATING, INC					
Fund: 111 - GENERAL					
BLDG MAINT	BUILDING MAINTENANCE				11.82
				Fund 111 - GENERAL Total:	11.82
				Vendor 00937 - INDEPENDENT PLUMBING AND HEATING, INC Total:	11.82
Vendor: 09291 - INGRAM LIBRARY SERVICES INC					
Fund: 111 - GENERAL					
Bks	BOOKS				32.75
				Fund 111 - GENERAL Total:	32.75
				Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:	32.75
Vendor: 08154 - INTERNAL REVENUE SERVICE					
Fund: 713 - CASH & INVESTMENT POOL					
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,972.16
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,972.16
WITHHOLDINGS	FICA W/H EE PAYABLE				14,601.72
WITHHOLDINGS	FICA W/H EE PAYABLE				14,601.72
WITHHOLDINGS	FED W/H EE PAYABLE				30,944.30
				Fund 713 - CASH & INVESTMENT POOL Total:	68,092.06
				Vendor 08154 - INTERNAL REVENUE SERVICE Total:	68,092.06
Vendor: 08067 - JOHN DEERE FINANCIAL					
Fund: 111 - GENERAL					
BLDG MAINT	BUILDING MAINTENANCE				17.43
				Fund 111 - GENERAL Total:	17.43
				Vendor 08067 - JOHN DEERE FINANCIAL Total:	17.43
Vendor: 00098 - KENNETH LEROY DODGE					
Fund: 111 - GENERAL					
REPAIR - SENIOR CENTER	BUILDING MAINTENANCE				89.00
				Fund 111 - GENERAL Total:	89.00
				Vendor 00098 - KENNETH LEROY DODGE Total:	89.00
Vendor: 02522 - KITE, LANCE					
Fund: 111 - GENERAL					
SCHOOLS & CONF	SCHOOL & CONFERENCE				240.00
				Fund 111 - GENERAL Total:	240.00
				Vendor 02522 - KITE, LANCE Total:	240.00
Vendor: 00639 - KRIZ-DAVIS COMPANY					
Fund: 212 - TRANSPORTATION					
ELBOWS, CPLG, FOR AVE. B & ...	DEPARTMENT SUPPLIES				25.19
WIRE FOR HIGHWAY 26 & B	DEPARTMENT SUPPLIES				7.09
SUPP - PLUG FUSES	DEPARTMENT SUPPLIES				35.55
				Fund 212 - TRANSPORTATION Total:	67.83
				Vendor 00639 - KRIZ-DAVIS COMPANY Total:	67.83

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00627 - LOGAN CONTRACTORS SUPPLY INC					
Fund: 725 - CENTRAL GARAGE					
equip mtrnc	EQUIPMENT MAINTENANCE				1,993.74
Fund 725 - CENTRAL GARAGE Total:					1,993.74
Vendor 00627 - LOGAN CONTRACTORS SUPPLY INC Total:					1,993.74
Vendor: 04064 - LOPEZ STEVE					
Fund: 111 - GENERAL					
SCHOOLS & CONF	GASOLINE				50.00
SCHOOLS & CONF	SCHOOL & CONFERENCE				39.00
Fund 111 - GENERAL Total:					89.00
Vendor 04064 - LOPEZ STEVE Total:					89.00
Vendor: 06160 - MADER, PERRY					
Fund: 111 - GENERAL					
school & conf	SCHOOL & CONFERENCE				51.00
Fund 111 - GENERAL Total:					51.00
Vendor 06160 - MADER, PERRY Total:					51.00
Vendor: 08190 - MADISON NATIONAL LIFE					
Fund: 111 - GENERAL					
INSURANCE	DISABILITY INSURANCE				390.66
Fund 111 - GENERAL Total:					390.66
Fund: 713 - CASH & INVESTMENT POOL					
INSURANCE	LIFE INS EE PAYABLE				34.92
INSURANCE	DIS INC INS EE PAYABLE				707.32
INSURANCE	LIFE INS ER PAYABLE				737.28
Fund 713 - CASH & INVESTMENT POOL Total:					1,479.52
Vendor 08190 - MADISON NATIONAL LIFE Total:					1,870.18
Vendor: 07838 - MAILFINANCE INC					
Fund: 111 - GENERAL					
MONTHLY LEASE	RENT-MACHINES				148.76
Fund 111 - GENERAL Total:					148.76
Vendor 07838 - MAILFINANCE INC Total:					148.76
Vendor: 07628 - MENARDS, INC					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				9.99
repairs to dryer vent in truck ro...	BUILDING MAINTENANCE				33.82
vent repair parts	BUILDING MAINTENANCE				4.16
DEPT SUPP	DEPARTMENT SUPPLIES				8.78
EQUIP MAINT	EQUIPMENT MAINTENANCE				17.74
DEPT SUPP	DEPARTMENT SUPPLIES				35.15
EQUIP MAINT	EQUIPMENT MAINTENANCE				44.10
Fund 111 - GENERAL Total:					153.74
Fund: 212 - TRANSPORTATION					
SUPP - SHOP LIGHT	DEPARTMENT SUPPLIES				69.99
Fund 212 - TRANSPORTATION Total:					69.99
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				31.99
Fund 621 - ENVIRONMENTAL SERVICES Total:					31.99
Fund: 631 - WASTEWATER					
VEH MAINT	VEHICLE MAINTENANCE				10.45
DEPT SUP	DEPARTMENT SUPPLIES				10.97
Fund 631 - WASTEWATER Total:					21.42
Vendor 07628 - MENARDS, INC Total:					277.14
Vendor: 00705 - MIDLANDS NEWSPAPERS, INC					
Fund: 111 - GENERAL					
Legal Publishing	LEGAL PUBLICATIONS				18.32

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Legal Publishing	LEGAL PUBLICATIONS				448.17
Legal Publishing	LEGAL PUBLICATIONS				59.56
Legal Publishing	LEGAL PUBLICATIONS				13.74
Legal Publishing	RECRUITMENT				2,944.61
Fund 111 - GENERAL Total:					3,484.40
Fund: 212 - TRANSPORTATION					
Legal Publishing	LEGAL PUBLICATIONS				26.26
Fund 212 - TRANSPORTATION Total:					26.26
Fund: 213 - CEMETERY					
SUBSCRIPTION	SUBSCRIPTIONS				149.00
Fund 213 - CEMETERY Total:					149.00
Fund: 224 - ECONOMIC DEVELOPMENT					
Legal Publishing	PUBLICATIONS				35.12
Fund 224 - ECONOMIC DEVELOPMENT Total:					35.12
Fund: 621 - ENVIRONMENTAL SERVICES					
Legal Publishing	LEGAL PUBLICATIONS				242.61
Fund 621 - ENVIRONMENTAL SERVICES Total:					242.61
Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:					3,937.39
Vendor: 06145 - MIDWEST MOTOR SUPPLY CO INC					
Fund: 725 - CENTRAL GARAGE					
dept supplies	DEPARTMENT SUPPLIES				478.69
Fund 725 - CENTRAL GARAGE Total:					478.69
Vendor 06145 - MIDWEST MOTOR SUPPLY CO INC Total:					478.69
Vendor: 08967 - MONUMENT PREVENTION COALITION					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				939.94
Fund 111 - GENERAL Total:					939.94
Vendor 08967 - MONUMENT PREVENTION COALITION Total:					939.94
Vendor: 08071 - MUNICIPAL PIPE TOOL CO, LLC					
Fund: 631 - WASTEWATER					
EQUIPMENT	EQUIPMENT				33,670.30
Fund 631 - WASTEWATER Total:					33,670.30
Vendor 08071 - MUNICIPAL PIPE TOOL CO, LLC Total:					33,670.30
Vendor: 00490 - MUNICIPAL SUPPLY INC. OF NEBRASKA					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				1,110.66
Fund 641 - WATER Total:					1,110.66
Vendor 00490 - MUNICIPAL SUPPLY INC. OF NEBRASKA Total:					1,110.66
Vendor: 00424 - NATIONAL RECREATION & PARK ASSOCIATION, INC.					
Fund: 111 - GENERAL					
MEMBERSHIP	MEMBERSHIPS				165.00
MEMBERSHIP	MEMBERSHIPS				165.00
Fund 111 - GENERAL Total:					330.00
Vendor 00424 - NATIONAL RECREATION & PARK ASSOCIATION, INC. Total:					330.00
Vendor: 09304 - NCMA					
Fund: 111 - GENERAL					
MEMBERSHIP	MEMBERSHIPS				352.00
Fund 111 - GENERAL Total:					352.00
Vendor 09304 - NCMA Total:					352.00
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER					
Fund: 713 - CASH & INVESTMENT POOL					
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,492.93
Fund 713 - CASH & INVESTMENT POOL Total:					1,492.93
Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:					1,492.93

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 08083 - NE COLORADO CELLULAR, INC					
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				16.19
				Fund 631 - WASTEWATER Total:	16.19
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				58.55
				Fund 641 - WATER Total:	58.55
Vendor 08083 - NE COLORADO CELLULAR, INC Total:					74.74
Vendor: 00942 - NE DEPT OF ENVIRONMENTAL QUALITY					
Fund: 631 - WASTEWATER					
LOAN PAYMENT	ADMIN COSTS & FEES				6,453.75
LOAN PAYMENT	DEBT SERVICE-PRINCIPAL				295,723.99
LOAN PAYMENT	DEBT SERVICE-INTEREST				27,221.36
				Fund 631 - WASTEWATER Total:	329,399.10
Vendor 00942 - NE DEPT OF ENVIRONMENTAL QUALITY Total:					329,399.10
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT					
Fund: 631 - WASTEWATER					
ELECTRIC	ELECTRIC POWER				84.34
ELECTRIC	ELECTRIC POWER				12,198.64
				Fund 631 - WASTEWATER Total:	12,282.98
Fund: 641 - WATER					
ELECTRIC	ELECTRIC POWER				4,599.75
ELECTRIC	ELECTRIC POWER				1,706.48
				Fund 641 - WATER Total:	6,306.23
Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:					18,589.21
Vendor: 09509 - NEMNICH AUTOMOTIVE					
Fund: 725 - CENTRAL GARAGE					
equip mtrnc	EQUIPMENT MAINTENANCE				111.95
				Fund 725 - CENTRAL GARAGE Total:	111.95
Vendor 09509 - NEMNICH AUTOMOTIVE Total:					111.95
Vendor: 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF					
Fund: 111 - GENERAL					
GROUND MAINT	GROUNDS MAINTENANCE				5.87
				Fund 111 - GENERAL Total:	5.87
Vendor 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF Total:					5.87
Vendor: 08840 - ONE CALL CONCEPTS, INC					
Fund: 212 - TRANSPORTATION					
CONTRACTUAL	CONTRACTUAL SERVICES				44.89
				Fund 212 - TRANSPORTATION Total:	44.89
Fund: 631 - WASTEWATER					
CONTRACTUAL	CONTRACTUAL SERVICES				44.89
				Fund 631 - WASTEWATER Total:	44.89
Fund: 641 - WATER					
CONTRACTUAL	CONTRACTUAL SERVICES				44.89
				Fund 641 - WATER Total:	44.89
Vendor 08840 - ONE CALL CONCEPTS, INC Total:					134.67
Vendor: 00187 - PANHANDLE CONCRETE PRODUCTS, INC					
Fund: 661 - STORMWATER					
COLLECTION SYS REP	FACILITY REPAIRS				593.00
				Fund 661 - STORMWATER Total:	593.00
Vendor 00187 - PANHANDLE CONCRETE PRODUCTS, INC Total:					593.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC					
Fund: 641 - WATER					
SAMPLES	SAMPLES				72.00
					Fund 641 - WATER Total:
					72.00
					Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:
					72.00
Vendor: 00017 - PANHANDLE HUMANE SOCIETY					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				5,023.88
					Fund 111 - GENERAL Total:
					5,023.88
					Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:
					5,023.88
Vendor: 00620 - PATTLEN ENTERPRISE, INC					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				1,754.32
					Fund 111 - GENERAL Total:
					1,754.32
					Vendor 00620 - PATTLEN ENTERPRISE, INC Total:
					1,754.32
Vendor: 09715 - PHOTOFUNK PHOTOGRAPHY					
Fund: 111 - GENERAL					
SPECIAL EVENT	SPECIAL EVENTS				200.00
					Fund 111 - GENERAL Total:
					200.00
					Vendor 09715 - PHOTOFUNK PHOTOGRAPHY Total:
					200.00
Vendor: 01276 - PLATTE VALLEY BANK					
Fund: 713 - CASH & INVESTMENT POOL					
HEALTH SAVINGS	HSA EE PAYABLE				12,502.43
HEALTH SAVINGS	HSA ER PAYABLE				1,293.75
					Fund 713 - CASH & INVESTMENT POOL Total:
					13,796.18
					Vendor 01276 - PLATTE VALLEY BANK Total:
					13,796.18
Vendor: 00272 - POSTMASTER					
Fund: 111 - GENERAL					
POSTAGE	POSTAGE				215.00
					Fund 111 - GENERAL Total:
					215.00
Fund: 621 - ENVIRONMENTAL SERVICES					
Postage	POSTAGE				95.37
Postage	POSTAGE				122.95
					Fund 621 - ENVIRONMENTAL SERVICES Total:
					218.32
Fund: 631 - WASTEWATER					
Postage	POSTAGE				95.37
Postage	POSTAGE				122.94
					Fund 631 - WASTEWATER Total:
					218.31
Fund: 641 - WATER					
Postage	POSTAGE				95.38
Postage	POSTAGE				122.94
					Fund 641 - WATER Total:
					218.32
					Vendor 00272 - POSTMASTER Total:
					869.95
Vendor: 00796 - POWERPLAN					
Fund: 212 - TRANSPORTATION					
REPAIR LOADER COUPLER DAM...	EQUIPMENT MAINTENANCE				3,502.49
					Fund 212 - TRANSPORTATION Total:
					3,502.49
Fund: 621 - ENVIRONMENTAL SERVICES					
equip mtn	EQUIPMENT MAINTENANCE				2,021.07
contractual services	CONTRACTUAL SERVICES				60.00
					Fund 621 - ENVIRONMENTAL SERVICES Total:
					2,081.07
					Vendor 00796 - POWERPLAN Total:
					5,583.56

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount	
Vendor: 00075 - PROTEX CENTRAL, INC.						
Fund: 111 - GENERAL						
CONTRACTUAL	CONTRACTUAL SERVICES				14.25	
					Fund 111 - GENERAL Total:	14.25
					Vendor 00075 - PROTEX CENTRAL, INC. Total:	14.25
Vendor: 00266 - QUILL CORPORATION						
Fund: 111 - GENERAL						
INVEST SUPPL	INVESTIGATION SUPPLIES				33.66	
DEPT SUPPL	DEPARTMENT SUPPLIES				54.45	
DEPT SUPPL	DEPARTMENT SUPPLIES				54.46	
					Fund 111 - GENERAL Total:	142.57
					Vendor 00266 - QUILL CORPORATION Total:	142.57
Vendor: 04576 - REGANIS AUTO CENTER, INC						
Fund: 725 - CENTRAL GARAGE						
equip mtnc	EQUIPMENT MAINTENANCE				433.60	
vehicle mtnc	VEHICLE MAINTENANCE				237.15	
					Fund 725 - CENTRAL GARAGE Total:	670.75
					Vendor 04576 - REGANIS AUTO CENTER, INC Total:	670.75
Vendor: 04089 - REGIONAL CARE INC						
Fund: 812 - HEALTH INSURANCE						
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				80.00	
HEALTH INSURANCE PREMIUMS	PREMIUM EXPENSE				39,532.45	
CLAIMS	CLAIMS EXPENSE				16,923.98	
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				575.00	
CLAIMS	CLAIMS EXPENSE				55,523.73	
					Fund 812 - HEALTH INSURANCE Total:	112,635.16
					Vendor 04089 - REGIONAL CARE INC Total:	112,635.16
Vendor: 08576 - REVIZE LLC						
Fund: 111 - GENERAL						
CONTRACTUAL	CONTRACTUAL SERVICES				2,568.00	
					Fund 111 - GENERAL Total:	2,568.00
					Vendor 08576 - REVIZE LLC Total:	2,568.00
Vendor: 00366 - ROOSEVELT PUBLIC POWER DISTRICT						
Fund: 641 - WATER						
ELECTRIC POWER	ELECTRIC POWER				2,007.19	
					Fund 641 - WATER Total:	2,007.19
					Vendor 00366 - ROOSEVELT PUBLIC POWER DISTRICT Total:	2,007.19
Vendor: 00026 - S M E C						
Fund: 713 - CASH & INVESTMENT POOL						
EMPLOYEE DEDUCTION	SMEC EE PAYABLE				179.50	
					Fund 713 - CASH & INVESTMENT POOL Total:	179.50
					Vendor 00026 - S M E C Total:	179.50
Vendor: 00257 - SANDBERG IMPLEMENT, INC						
Fund: 111 - GENERAL						
EQUIP MAINT	EQUIPMENT MAINTENANCE				21.54	
EQUIP MAINT	EQUIPMENT MAINTENANCE				27.12	
EQUIP MAINT	EQUIPMENT MAINTENANCE				3.08	
EQUIP MAINT	EQUIPMENT MAINTENANCE				109.12	
					Fund 111 - GENERAL Total:	160.86
Fund: 725 - CENTRAL GARAGE						
equip mtnc	DEPARTMENT SUPPLIES				14.67	
equip mtnc	EQUIPMENT MAINTENANCE				14.67	
					Fund 725 - CENTRAL GARAGE Total:	29.34
					Vendor 00257 - SANDBERG IMPLEMENT, INC Total:	190.20

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454					
Fund: 713 - CASH & INVESTMENT POOL					
FIRE EE DUES	FIRE UNION DUES EE PAY				165.00
				Fund 713 - CASH & INVESTMENT POOL Total:	165.00
				Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:	165.00
Vendor: VEN01493 - SCHANK ROOFING					
Fund: 111 - GENERAL					
roof repairs on dryer vent leak	BUILDING MAINTENANCE				103.16
				Fund 111 - GENERAL Total:	103.16
				Vendor VEN01493 - SCHANK ROOFING Total:	103.16
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION					
Fund: 713 - CASH & INVESTMENT POOL					
POLICE EE DUES	POL UNION DUES EE PAY				528.00
				Fund 713 - CASH & INVESTMENT POOL Total:	528.00
				Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:	528.00
Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC					
Fund: 631 - WASTEWATER					
UNIFORM & CLOTHING	UNIFORMS & CLOTHING				108.00
				Fund 631 - WASTEWATER Total:	108.00
				Vendor 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC Total:	108.00
Vendor: 00759 - SCOTTSBLUFF/GERING CHAMBER OF COMMERCE					
Fund: 661 - STORMWATER					
SCHOOLS & CONF	SCHOOL & CONFERENCE				10.00
				Fund 661 - STORMWATER Total:	10.00
				Vendor 00759 - SCOTTSBLUFF/GERING CHAMBER OF COMMERCE Total:	10.00
Vendor: 00786 - SHERWIN WILLIAMS					
Fund: 725 - CENTRAL GARAGE					
equip mntc	EQUIPMENT MAINTENANCE				473.45
				Fund 725 - CENTRAL GARAGE Total:	473.45
				Vendor 00786 - SHERWIN WILLIAMS Total:	473.45
Vendor: 01031 - SIMON CONTRACTORS					
Fund: 212 - TRANSPORTATION					
CONCRETE FOR SIDEWALK REPA.. STREET MAINTENANCE					832.00
CONCRETE FOR SIDEWALK REPA.. STREET MAINTENANCE					936.00
CONCRETE FOR SIDEWALK REPA.. STREET MAINTENANCE					286.00
CONCRETE FOR SIDEWALK REPA.. STREET MAINTENANCE					416.00
				Fund 212 - TRANSPORTATION Total:	2,470.00
				Vendor 01031 - SIMON CONTRACTORS Total:	2,470.00
Vendor: 00513 - SNELL SERVICES INC.					
Fund: 111 - GENERAL					
Build. mntc.	BUILDING MAINTENANCE				75.00
				Fund 111 - GENERAL Total:	75.00
				Vendor 00513 - SNELL SERVICES INC. Total:	75.00
Vendor: 09714 - STABLE PRODUCTIONS INC					
Fund: 111 - GENERAL					
SPECIAL EVENT	SPECIAL EVENTS				1,000.00
				Fund 111 - GENERAL Total:	1,000.00
				Vendor 09714 - STABLE PRODUCTIONS INC Total:	1,000.00
Vendor: 00054 - STATE HEALTH LAB					
Fund: 641 - WATER					
SAMPLES	SAMPLES				279.00
				Fund 641 - WATER Total:	279.00
				Vendor 00054 - STATE HEALTH LAB Total:	279.00

Expense Approval Report

Post Dates: 11/22/2016 - 12/05/2016

Description (Payable)	Account Name	(None)	(None)	(None)	Amount	
Vendor: 01235 - STATE OF NE.						
Fund: 111 - GENERAL						
CONTRACTUAL	CONTRACTUAL SERVICES				105.00	
					Fund 111 - GENERAL Total:	105.00
					Vendor 01235 - STATE OF NE. Total:	105.00
 Vendor: 08002 - TOYOTA MOTOR CREDIT CORPORATION						
Fund: 218 - PUBLIC SAFETY						
HIDTA CAR LEASE	DEPARTMENT SUPPLIES				365.69	
					Fund 218 - PUBLIC SAFETY Total:	365.69
					Vendor 08002 - TOYOTA MOTOR CREDIT CORPORATION Total:	365.69
 Vendor: 07537 - TRANS IOWA EQUIPMENT LLC						
Fund: 631 - WASTEWATER						
VEH MAINT	VEHICLE MAINTENANCE				29.10	
					Fund 631 - WASTEWATER Total:	29.10
					Vendor 07537 - TRANS IOWA EQUIPMENT LLC Total:	29.10
 Vendor: 08899 - UNITED RENTALS (NORTH AMERICA), INC						
Fund: 111 - GENERAL						
CONTRACTUAL	CONTRACTUAL SERVICES				1,749.91	
					Fund 111 - GENERAL Total:	1,749.91
					Vendor 08899 - UNITED RENTALS (NORTH AMERICA), INC Total:	1,749.91
 Vendor: 08828 - US BANK						
Fund: 111 - GENERAL						
uniform shirts	UNIFORMS & CLOTHING				162.88	
two AED batteries	DEPARTMENT SUPPLIES				204.50	
SPECIAL EVENT	SPECIAL EVENTS				2.90	
Uniform shirts	UNIFORMS & CLOTHING				236.67	
three helmet shields	EQUIPMENT MAINTENANCE				146.47	
uniform pants	UNIFORMS & CLOTHING				81.94	
postage for oil sample shipping	POSTAGE				3.40	
GASOLINE	GASOLINE				18.00	
REGISTRATION - GFOA CONFER...	SCHOOL & CONFERENCE				100.00	
SCHOOLS & CONF	SCHOOL & CONFERENCE				125.00	
					Fund 111 - GENERAL Total:	1,081.76
 Fund: 661 - STORMWATER						
FUEL	GASOLINE				37.35	
FUEL	GASOLINE				22.70	
FUEL	GASOLINE				34.38	
					Fund 661 - STORMWATER Total:	94.43
					Vendor 08828 - US BANK Total:	1,176.19
 Vendor: 00166 - Vantagepoint Transfer Agents-300793						
Fund: 713 - CASH & INVESTMENT POOL						
DEFERRED COMP	DEFERRED COMP EE PAY				655.00	
					Fund 713 - CASH & INVESTMENT POOL Total:	655.00
					Vendor 00166 - Vantagepoint Transfer Agents-300793 Total:	655.00
 Vendor: 09614 - Vantagepoint Transfer Agents-705437						
Fund: 713 - CASH & INVESTMENT POOL						
ROTH IRA	DEFERRED COMP EE PAY				530.00	
					Fund 713 - CASH & INVESTMENT POOL Total:	530.00
					Vendor 09614 - Vantagepoint Transfer Agents-705437 Total:	530.00
 Vendor: 03674 - WELLS FARGO BANK, N.A.						
Fund: 713 - CASH & INVESTMENT POOL						
RETIREMENT	REGULAR RETIRE EE PAY				7,297.30	
RETIREMENT	REGULAR RETIRE EE PAY				6,892.70	
RETIREMENT	RETIRE FIRE EE PAYABLE				4,634.46	
RETIREMENT	RETIRE FIRE EE PAYABLE				2,714.19	

Expense Approval Report

Post Dates: 11/22/2016 - 12/05/2016

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
RETIREMENT	RETIRE POLICE EE PAY				6,716.04
RETIREMENT	RETIRE POLICE EE PAY				6,234.99
				Fund 713 - CASH & INVESTMENT POOL Total:	34,489.68
				Vendor 03674 - WELLS FARGO BANK, N.A. Total:	34,489.68
Vendor: 00268 - WESTERN COOPRTATIVE COMPANY					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				398.57
				Fund 111 - GENERAL Total:	398.57
				Vendor 00268 - WESTERN COOPRTATIVE COMPANY Total:	398.57
Vendor: 07239 - WYOMING FIRST AID & SAFETY SUPPLY, LLC					
Fund: 212 - TRANSPORTATION					
FIRST AID KIT SUPPLIES	DEPARTMENT SUPPLIES				125.14
				Fund 212 - TRANSPORTATION Total:	125.14
				Vendor 07239 - WYOMING FIRST AID & SAFETY SUPPLY, LLC Total:	125.14
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE					
Fund: 713 - CASH & INVESTMENT POOL					
YMCA	YMCA PAY EE				1,553.75
				Fund 713 - CASH & INVESTMENT POOL Total:	1,553.75
				Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:	1,553.75
				Grand Total:	693,411.28

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	32,215.95	390.66
212 - TRANSPORTATION	10,834.90	0.00
213 - CEMETERY	234.48	0.00
218 - PUBLIC SAFETY	365.69	0.00
224 - ECONOMIC DEVELOPMENT	35.12	0.00
621 - ENVIRONMENTAL SERVICES	3,491.88	218.32
631 - WASTEWATER	376,144.59	218.31
641 - WATER	26,288.20	218.32
661 - STORMWATER	845.61	0.00
713 - CASH & INVESTMENT POOL	122,995.98	122,995.98
721 - GIS SERVICES	35.55	0.00
725 - CENTRAL GARAGE	7,288.17	0.00
812 - HEALTH INSURANCE	112,635.16	73,102.71
Grand Total:	693,411.28	197,144.30

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-51281-142	DISABILITY INSURANCE	390.66	390.66
111-52111-111	DEPARTMENT SUPPLIES	193.71	0.00
111-52111-113	DEPARTMENT SUPPLIES	40.29	0.00
111-52111-121	DEPARTMENT SUPPLIES	24.87	0.00
111-52111-141	DEPARTMENT SUPPLIES	505.97	0.00
111-52111-142	DEPARTMENT SUPPLIES	54.46	0.00
111-52111-151	DEPARTMENT SUPPLIES	11.84	0.00
111-52111-171	DEPARTMENT SUPPLIES	984.06	0.00
111-52121-151	JANITORIAL SUPPLIES	227.60	0.00
111-52121-171	JANITORIAL SUPPLIES	5.14	0.00
111-52134-172	SPECIAL EVENTS	1,436.98	0.00
111-52163-142	INVESTIGATION SUPPLIES	81.22	0.00
111-52181-141	UNIFORMS & CLOTHING	481.49	0.00
111-52181-142	UNIFORMS & CLOTHING	173.98	0.00
111-52221-151	AUDIOVISUAL SUPPLIES	177.83	0.00
111-52222-151	BOOKS	3,040.59	0.00
111-52311-114	MEMBERSHIPS	352.00	0.00
111-52311-171	MEMBERSHIPS	165.00	0.00
111-52311-172	MEMBERSHIPS	165.00	0.00
111-52411-111	POSTAGE	215.00	0.00
111-52411-141	POSTAGE	3.40	0.00
111-52511-142	GASOLINE	68.00	0.00
111-53111-111	CONTRACTUAL SERVICES	14.25	0.00
111-53111-116	CONTRACTUAL SERVICES	2,568.00	0.00
111-53111-142	CONTRACTUAL SERVICES	6,068.82	0.00
111-53111-171	CONTRACTUAL SERVICES	1,749.91	0.00
111-53161-112	LEGAL PUBLICATIONS	18.32	0.00
111-53161-115	LEGAL PUBLICATIONS	448.17	0.00
111-53161-121	LEGAL PUBLICATIONS	59.56	0.00
111-53161-151	LEGAL PUBLICATIONS	13.74	0.00
111-53421-141	BUILDING MAINTENANCE	151.39	0.00
111-53421-142	BUILDING MAINTENANCE	10.25	0.00
111-53421-151	BUILDING MAINTENANCE	75.00	0.00
111-53421-171	BUILDING MAINTENANCE	89.13	0.00
111-53421-172	BUILDING MAINTENANCE	89.00	0.00
111-53441-141	EQUIPMENT MAINTENAN...	146.47	0.00
111-53441-171	EQUIPMENT MAINTENAN...	2,451.07	0.00
111-53451-141	VEHICLE MAINTENANCE	239.77	0.00
111-53451-171	VEHICLE MAINTENANCE	18.50	0.00
111-53471-171	GROUNDS MAINTENANCE	5.87	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53521-111	HEATING FUEL	119.53	0.00
111-53521-141	HEATING FUEL	66.93	0.00
111-53521-142	HEATING FUEL	131.19	0.00
111-53521-151	HEATING FUEL	128.83	0.00
111-53521-171	HEATING FUEL	204.01	0.00
111-53521-172	HEATING FUEL	109.55	0.00
111-53561-111	TELEPHONE	274.25	0.00
111-53561-112	TELEPHONE	73.12	0.00
111-53561-114	TELEPHONE	81.32	0.00
111-53561-115	TELEPHONE	39.83	0.00
111-53561-116	TELEPHONE	228.99	0.00
111-53561-121	TELEPHONE	261.76	0.00
111-53561-141	TELEPHONE	368.39	0.00
111-53561-142	TELEPHONE	2,188.53	0.00
111-53561-143	TELEPHONE	5.23	0.00
111-53561-151	TELEPHONE	569.62	0.00
111-53561-171	TELEPHONE	220.03	0.00
111-53561-172	TELEPHONE	17.05	0.00
111-53571-141	CELLULAR PHONE	240.30	0.00
111-53631-111	RENT-MACHINES	148.76	0.00
111-53711-111	SCHOOL & CONFERENCE	100.00	0.00
111-53711-142	SCHOOL & CONFERENCE	501.81	0.00
111-53711-143	SCHOOL & CONFERENCE	125.00	0.00
111-53711-171	SCHOOL & CONFERENCE	51.00	0.00
111-53913-112	RECRUITMENT	2,944.61	0.00
212-52111-212	DEPARTMENT SUPPLIES	1,728.15	0.00
212-53111-212	CONTRACTUAL SERVICES	44.89	0.00
212-53161-212	LEGAL PUBLICATIONS	26.26	0.00
212-53441-212	EQUIPMENT MAINTENAN...	5,578.24	0.00
212-53451-212	VEHICLE MAINTENANCE	27.50	0.00
212-53491-212	STREET MAINTENANCE	2,470.00	0.00
212-53521-212	HEATING FUEL	513.51	0.00
212-53561-212	TELEPHONE	446.35	0.00
213-52225-213	SUBSCRIPTIONS	149.00	0.00
213-53111-213	CONTRACTUAL SERVICES	10.58	0.00
213-53561-213	TELEPHONE	74.90	0.00
218-52111-142	DEPARTMENT SUPPLIES	365.69	0.00
224-52211-114	PUBLICATIONS	35.12	0.00
621-52111-621	DEPARTMENT SUPPLIES	260.93	0.00
621-52411-621	POSTAGE	218.32	218.32
621-53111-621	CONTRACTUAL SERVICES	60.00	0.00
621-53161-621	LEGAL PUBLICATIONS	242.61	0.00
621-53441-621	EQUIPMENT MAINTENAN...	2,021.07	0.00
621-53451-621	VEHICLE MAINTENANCE	481.14	0.00
621-53561-621	TELEPHONE	207.81	0.00
631-52111-631	DEPARTMENT SUPPLIES	44.37	0.00
631-52181-631	UNIFORMS & CLOTHING	108.00	0.00
631-52411-631	POSTAGE	398.91	218.31
631-53111-631	CONTRACTUAL SERVICES	61.08	0.00
631-53195-631	ADMIN COSTS & FEES	6,453.75	0.00
631-53451-631	VEHICLE MAINTENANCE	39.55	0.00
631-53531-631	ELECTRIC POWER	12,282.98	0.00
631-53561-631	TELEPHONE	140.30	0.00
631-54411-631	EQUIPMENT	33,670.30	0.00
631-57110-631	DEBT SERVICE-PRINCIPAL	295,723.99	0.00
631-57115-631	DEBT SERVICE-INTEREST	27,221.36	0.00
641-52111-641	DEPARTMENT SUPPLIES	16,879.28	0.00
641-52117-641	SAMPLES	486.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
641-52411-641	POSTAGE	264.07	218.32
641-53111-641	CONTRACTUAL SERVICES	103.44	0.00
641-53521-641	HEATING FUEL	136.67	0.00
641-53531-641	ELECTRIC POWER	8,313.42	0.00
641-53561-641	TELEPHONE	105.32	0.00
661-52111-661	DEPARTMENT SUPPLIES	109.99	0.00
661-52511-661	GASOLINE	94.43	0.00
661-53461-661	FACILITY REPAIRS	593.00	0.00
661-53561-661	TELEPHONE	38.19	0.00
661-53711-661	SCHOOL & CONFERENCE	10.00	0.00
713-21512	MEDICARE W/H EE PAYAB...	7,944.32	7,944.32
713-21513	FICA W/H EE PAYABLE	29,203.44	29,203.44
713-21514	FED W/H EE PAYABLE	30,944.30	30,944.30
713-21517	POL UNION DUES EE PAY	528.00	528.00
713-21518	FIRE UNION DUES EE PAY	165.00	165.00
713-21523	LIFE INS EE PAYABLE	69.28	69.28
713-21524	SMEC EE PAYABLE	179.50	179.50
713-21528	REGULAR RETIRE EE PAY	14,190.00	14,190.00
713-21529	DEFERRED COMP EE PAY	1,185.00	1,185.00
713-21531	RETIRE FIRE EE PAYABLE	7,348.65	7,348.65
713-21533	RETIRE POLICE EE PAY	12,951.03	12,951.03
713-21534	DIS INC INS EE PAYABLE	707.32	707.32
713-21539	CHILD SUPPORT EE PAY	1,492.93	1,492.93
713-21540	YMCA PAY EE	1,553.75	1,553.75
713-21541	HSA EE PAYABLE	12,502.43	12,502.43
713-21723	LIFE INS ER PAYABLE	737.28	737.28
713-21741	HSA ER PAYABLE	1,293.75	1,293.75
721-53561-721	TELEPHONE	35.55	0.00
725-52111-725	DEPARTMENT SUPPLIES	658.32	0.00
725-52531-725	OIL & ANTIFREEZE	1,812.28	0.00
725-53441-725	EQUIPMENT MAINTENAN...	3,724.43	0.00
725-53451-725	VEHICLE MAINTENANCE	975.77	0.00
725-53521-725	HEATING FUEL	117.37	0.00
812-53861-112	PREMIUM EXPENSE	39,532.45	0.00
812-53862-112	CLAIMS EXPENSE	72,447.71	72,447.71
812-53863-112	FLEXIBLE BENFT EXPENSES	655.00	655.00
	Grand Total:	693,411.28	197,144.30

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	690,763.00	197,144.30
21852111142	365.69	0.00
6002052111	109.99	0.00
6002052511	94.43	0.00
6002053461	593.00	0.00
6002053561	38.19	0.00
6002053711	10.00	0.00
70010-52134	1,436.98	0.00
	Grand Total:	693,411.28
		197,144.30

UTILITY REUFUNDS 12-5-16

Account #	Status	Contact	Service Address	Refund Amount
055-1909-01	Inactive	MARY NANCE	1909 7TH AVE SCOTTSBLUFF NE 69361	180.56
010-4542-02	Inactive	1ST CHURCH OF GOD	2102 AVE F SCOTTSBLUFF NE 69361	18.32
035-4023-04	Inactive	JULIA BETANCOURT	414 W 14TH ST SCOTTSBLUFF NE 69361	24.28
050-0976-06	Inactive	SENDY BARAJAS	1523 10TH AVE SCOTTSBLUFF NE 69361	14.48
015-6219-05	Inactive	JULIE A STREETS	571 W 40TH ST SCOTTSBLUFF NE 69361	86.84
Total				
5				\$324.48

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Claims2

Council to consider the request for payment of a claim to Baker and Associates by warrant for Paving District #313, Owen/Avenue G Subdivision and approve the Resolution.

Staff Contact: Liz Hilyard, Finance Director

Agenda Statement

Item No.

For meeting of: **December 5, 2016**

AGENDA TITLE: Request for payment of claims by warrant for Paving District #313, Owen/Avenue G Subdivision.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Finance

PRESENTATION BY: Nathan Johnson

SUMMARY EXPLANATION: This is a request for reimbursement of expenses related to engineering services provided by Baker & Associates in the amount of \$4,995.00 for PD #313.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Recommend that Council authorize the City Clerk to issue a warrant for payment of the claim.

EXHIBITS

Resolution Ordinance Contract Minutes Plan/Map

Other (specify) Engineers invoice

NOTIFICATION LIST: Yes No Further Instructions

APPROVAL FOR SUBMITTAL: _____
City Manager

Baker & Associates, Inc.
 120 East 16th Street, Suite A
 Scottsbluff, NE 69361

MB.

City of Scottsbluff
 2525 Circle Drive
 Scottsbluff, NE 69361

Invoice number 28091
 Date 10/26/2016

Project 002-166-16 CITY OF SCOTTSBLUFF -
 AVENUE G STREET DISTRICT (ZACK
 OWEN)

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
SITE SURVEY & EXISTING SITE PLAN	1,750.00	1,755.00	0.00	-5.00	1,755.00
DESIGN	8,750.00	8,747.50	0.00	2.50	8,747.50
CONSTRUCTION SERVICES	8,000.00	0.00	4,995.00	3,005.00	4,995.00
Total	18,500.00	10,502.50	4,995.00	3,002.50	15,497.50

Professional Fees

	Hours	Rate	Billed Amount
Principal	4.00	150.00	600.00
Professional Level 1	1.00	135.00	135.00
Technician Level 1	41.50	100.00	4,150.00
Clerical Level 1	1.00	50.00	50.00
Professional Fees subtotal	47.50		4,935.00

Reimbursables

	Units	Rate	Billed Amount
Per Cylinders	4.00	15.00	60.00
Invoice total			4,995.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
28091	10/26/2016	4,995.00	4,995.00				
Total		4,995.00	4,995.00	0.00	0.00	0.00	0.00

Approved by:

Jack W. Baker
 President

RESOLUTION NO. _____

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF,
NEBRASKA:**

That the claim of Baker & Associates in the amount of \$4,995.00, being the sixth pay estimate for Paving District #313, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 5th day of December, 2016.

Mayor

ATTEST:

City Clerk

"seal"

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Public Inp1

Council to receive a report from Thomas P. Miller and Associates.

Staff Contact: Nathan Johnson, City Manager

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Bids1

Council to award the bid to Nebraska Machinery for the purchase of One, New Industrial Tractor with Loader and Backhoe in the amount of \$72,500.00 with trade-in.

Staff Contact: Mark Bohl, Public Works Director

Agenda Statement

Item No.

For Meeting of: December 5, 2016

AGENDA TITLE: Consideration of bid tabulation for one, new, industrial tractor with loader and backhoe for the Transportation Department.

SUBMITTED BY: Mark Bohl, Director of Public Works

PRESENTATION BY: Nathan Johnson, City Manager

SUMMARY EXPLANATION: Three bids were received and opened on November 29, 2016 at 10:00 A.M. for one, new industrial tractor with loader and backhoe. The Transportation Department also is trading in a 1997 Caterpillar Backhoe Loader. Nebraska Machinery submitted a bid meeting or exceeding the specifications. Please see bid tabulation below:

	<u>Bid Price</u>	<u>Trade-In</u>	<u>Price With Trade-In</u>
Nebraska Machinery	\$92,900.00	\$20,400.00	\$72,500.00
Murphy Tractor	\$95,691.00	\$14,500.00	\$81,191.00
Titan Machinery (CO)	\$105,293.84	\$22,000.00	\$83,293.84

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Award Bid to Nebraska Machinery for one, new industrial tractor with loader and backhoe with 1997 Caterpillar Backhoe Loader trade-in as being the best bid and meeting all specifications for \$72,500.00.

EXHIBITS

Resolution Ordinance Contract Minutes Plan/Map

Other (specify) Bid Sheets

Notification List: Yes No Further Instructions

APPROVAL FOR SUBMITTAL: _____

City Manager

PROPOSAL
FOR FURNISHING
ONE, NEW
INDUSTRIAL TRACTOR WITH LOADER AND BACKHOE

Mayor and City Council
 Scottsbluff, Nebraska

I (we) have examined the Notice to Bidders, dated November 7, 2016, Instructions to Bidders, and the Specifications, and submit the following proposal to furnish one, new Industrial Tractor with Loader and Backhoe.

One 2017 Cat 416F2 \$ 92,900
 Year Make Model # Bid Price

Less Trade-In: 1997 Caterpillar Backhoe Loader/Hyd. Hammer/Thumb
 Backhoe Loader: Model # 416B, Ser.# 8ZK09730, Hyd. Hammer:
 Model # H70, Ser.# 4KL04773, Thumb: Ser.# 152376. \$ 20,400
 Trade-in Value

Price With Trade-In: \$ 72,500

My Bid for the above described Industrial Tractor with Loader and Backhoe is:

Seventy-two thousand Five hundred
 (amount written out fully)

- Warranty: Standard: One year total machine
 Extended: Add \$16,805.00 for 5 year total machine

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver the unit on or before:

April 7th 2017 which meets the specifications included with this proposal.
 Month Day Year

Signature of Bidder: Larry Burbach

Name of Bidder: Larry Burbach

Company Represented by Bidder: NMC

Address of Bidder: 2705, N. 10th St., Gering, NE 68341

Telephone/E-mail & Fax Number of Bidder: 308-631-1990 ✓ 308-632-3260

PROPOSAL
FOR FURNISHING
ONE, NEW
INDUSTRIAL TRACTOR WITH LOADER AND BACKHOE

Mayor and City Council
Scottsbluff, Nebraska

I (we) have examined the Notice to Bidders, dated November 7, 2016, Instructions to Bidders, and the Specifications, and submit the following proposal to furnish one, new Industrial Tractor with Loader and Backhoe.

One	<u>2017</u>	<u>JOHN DEERE</u>	<u>310SL</u>	\$ <u>95,691</u>
	Year	Make	Model #	Bid Price
Less Trade-In: 1997 Caterpillar Backhoe Loader/Hyd. Hammer/Thumb Backhoe Loader: Model # 416B, Ser.# 8ZK09730, Hyd. Hammer: Model # H70, Ser.# 4KL04773, Thumb: Ser.# 152376.				\$ <u>14,500</u>
				Trade-In Value
Price With Trade-In:				\$ <u>81,191</u>

My Bid for the above described Industrial Tractor with Loader and Backhoe is:

EIGHTY ONE THOUSAND ONE HUNDRED NINETY ONE DOLLARS
(amount written out fully)

- Warranty: Standard: 12 MONTH COMPREHENSIVE-UNLIMITED HOURS
Extended: 60 MONTH-3000 HOUR POWER TRAIN AND HYDRAULICS

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver the unit on or before:

90 DAYS OR LESS FROM ORDER DATE
which meets the specifications included with this proposal.
Month Day Year

Signature of Bidder: _____

Name of Bidder: BRYAN HUIBERT

Company Represented by Bidder: MURPHY TRACTOR

Address of Bidder: 220810 HWY 92 GERING, NE 69341

Telephone/E-mail & Fax Number of Bidder: PH-308-436-2177 bhulbert@murphytractor.com

PROPOSAL
FOR FURNISHING
ONE, NEW
INDUSTRIAL TRACTOR WITH LOADER AND BACKHOE

Mayor and City Council
 Scottsbluff, Nebraska

I (we) have examined the Notice to Bidders, dated November 7, 2016, Instructions to Bidders, and the Specifications, and submit the following proposal to furnish one, new Industrial Tractor with Loader and Backhoe.

One 2015 Case 5805N \$ 105,293.84
 Year Make Model # Bid Price

Less Trade-In: 1997 Caterpillar Backhoe Loader/Hyd. Hammer/Thumb
 Backhoe Loader: Model # 416B, Ser.# 8ZK09730, Hyd. Hammer:
 Model # H70, Ser.# 4KL04773, Thumb: Ser.# 152376. \$ 22,000.00
 Trade-In Value

Price With Trade-In: \$ 83,293.84

My Bid for the above described Industrial Tractor with Loader and Backhoe is:

Eighty-three Thousand two hundred ninety three dollars & eighty four cents
 (amount written out fully)

- Warranty: Standard: 1 year / 1000 hours (Included)
- Extended: 3 year / 3000 hours (Arbitrary cost of \$1,800)

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver the unit on or before:

Jan. 1 2017 which meets the specifications included with this proposal.
 Month Day Year

Signature of Bidder: [Signature]

Name of Bidder: Titon Machinery

Company Represented by Bidder: Mike Carter (970) 567-1364

Address of Bidder: 7250 Greenridge Rd, Windsor, CO 80550

Telephone/E-mail & Fax Number of Bidder: (970) 567-1364 (970) 663 1042

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Resolut.1

Council to consider a Resolution authorizing the removal of the traffic signal located at Ave. D and 27th Street to replace the signal located at Ave. I and 27th Street.

Staff Contact: Mark Bohl, Public Works Director

RESOLUTION NO. _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

- A. WHEREAS, the City Council of the City of Scottsbluff has currently placed a traffic signal for a pedestrian crossing at the intersection of Avenue D and 27th Street within the City of Scottsbluff, Nebraska.
- B. As a result of wind damage, the City of Scottsbluff must use the mast arm of that traffic signal for replacement of a mast arm for the traffic signal at the intersection of Avenue I and 27th Street within the City of Scottsbluff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scottsbluff pursuant to its authority under §22-2-24 and §22-2-21, the City Council now determines that public safety, convenience or welfare require or warrant that a pedestrian crossing should be located at the intersection of Avenue D and 27th Street and that appropriate markings on the pavement and pedestrian crossing signs should be placed at that location, but the traffic signal should be removed. The City Council instructs the director of public works to make the appropriate markings on the pavement and signage as prescribed by the Nebraska Manual of Uniform Traffic and Control Devices for streets and highways issued by the Department of Roads of the State of Nebraska for signage to identify the pedestrian crossing, however, the traffic signal located at Avenue D and 27th Street shall be removed as of the date of this Resolution.

This Resolution shall become effective following its passage and approval.

Passed and approved on December _____, 2016.

Mayor

ATTEST:

City Clerk

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Resolut.2

Council to consider a Resolution authorizing the closure of 18th Street from Broadway to 1st Avenue.

Staff Contact: Nathan Johnson, City Manager

RESOLUTION NO. _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

- A. WHEREAS, the City of Scottsbluff has completed numerous public improvements, in particular along Broadway, as part of new design to downtown Scottsbluff, including the addition of a public plaza on 18th Street.
- B. WHEREAS, the City Council of the City of Scottsbluff, through its authority under Chapters 20 and 22 of the Scottsbluff Municipal Code find that the public safety, convenience and welfare require that a portion of 18th Street from Broadway east to 1st Avenue, be closed and no longer used for vehicular traffic.

NOW, THEREFORE, BE IT RESOLVED by the City Council that vehicular traffic on 18th Street from Broadway east to 1st Avenue shall be prohibited and the area shall be used as part of the public plaza in the improvements made in the downtown Scottsbluff area. Appropriate barriers are ordered to be constructed to prevent vehicular traffic on this portion of 18th Street which shall be closed to vehicular traffic until further order of the City Council.

This Resolution shall become effective following its passage and approval.

Passed and approved on _____, 2016.

Mayor

ATTEST:

City Clerk

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Resolut.3

Council to consider an Ordinance regarding sewer rates, making corrections to the previously approved Ordinance.

Staff Contact: Liz Hilyard, Finance Director

AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING THE MUNICIPAL CODE IN REGARD TO SEWER USER FEES OUTSIDE OF CITY LIMITS AND CORRECTING THE WATER SERVICE RATE PER THOUSAND GALLONS UP TO TEN THOUSAND GALLONS, AT CHAPTER 6 ARTICLE 6, REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE, PROVIDING FOR PUBLICATION BY PAMPHLET FORM AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA.

Section 1. Section 6-6-20 of the Scottsbluff Municipal Code is amended to provide as follows:

“6-6-20. Private water supply.

With respect to users having a private water supply which is discharged into the City's sanitary sewer system, sewer service charges shall be calculated as follows:

- (1) Commercial and industrial users shall meter their water supply at their expense and their sanitary sewer use charge shall be based on the quantity of water consumed on the premises from all sources.
- (2) Single-family residential users within the city limits shall pay \$51.26 per bimonthly period.
- (3) Single-family residential users outside the city limits shall pay \$85.83 per bimonthly period.
- (4) Multi-family residential users shall pay \$73.80 per dwelling unit per bimonthly period.

The rates and fees provided for in this section shall be effective with respect to all connections, installations and billings on or after December 23, 2016.”

Section 2. Section 6-6-28 of the Scottsbluff Municipal Code is amended to provide as follows:

“6-6-28. Water service.

- (1) Each user of the City water system located within the City limits shall pay charges based on bimonthly consumption as follows:

<u>Gallons</u>	<u>Rate per Thousand Gallons</u>
Up to 10,000	\$2.28
10,001 to 20,000	1.857
20,001 to 60,000	1.850
60,001 to 100,000	1.828
Over 100,000	1.812

Consumption of any part of 1,000 gallons shall be considered as consumption of an entire 1,000 gallons for purposes of calculating consumption and the applicable rate(s).

- (2) Each user of the City water system located within the City limits shall pay minimum bimonthly charges as follows:

<u>Water Meter Size</u>	<u>Minimum Charge</u>	<u>Gallons</u>
5/8" or 3/4"	\$22.82	10,000
1"	41.39	20,000
1½"	78.38	40,000
2"	106.12	55,000
3"	170.18	90,000
4"	260.90	140,000
6"	369.57	200,000
8"	550.54	300,000

Payment of the minimum charge shall constitute payment in full for any quantity of water not exceeding the amount shown in the “Gallons” column opposite the applicable “Minimum Charge.” In the case of premises as to which the final date for connection of the plumbing has been deferred under section 22-1-8, there shall be a bimonthly charge for standby fire protection service of \$6.00.

Each user of the City water system located outside of the City limits, except for whole sale water use provided by the City pursuant to the terms of an agreement, shall pay the following 1.5 times

the minimum charges listed above. Provided, whole sale water use and sale shall be sold at an agreed upon amount as set by the City Council for charges outside the City limits.

The rates and fees provided for in this section shall be effective with respect to all connections, installations, and billings on or after December 23, 2016.”

Section 3. Previously existing Sections 6-6-20 and 6-6-28 and all other ordinances and parts of ordinances in conflict herewith are repealed. Provided, however, this ordinance shall not be construed to effect any rights, liabilities, duties or causes of action, either criminal or civil, existing or actions pending at the time when this Ordinance becomes effective.

Section 4. This Ordinance shall become effective upon its passing and approval and publication shall be in pamphlet form.

PASSED and APPROVED on _____, 2016.

Mayor

Attest:

City Clerk (Seal)

Approved as to Form:

City Attorney

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Reports1

Council to review an application and consider an appointment to the Community Redevelopment Authority.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Reports2

**Council to consider the eCenter contract with Twin Cities
Development and authorize the Mayor to execute the agreement.**

Staff Contact: Nathan Johnson, City Manager

SUPPORT AGREEMENT eCenter

The City of Scottsbluff, Nebraska (“City”) and Twin Cities Development Corporation (“TCD”) agree to provide support and services as set forth in this Support Agreement (“Agreement”).

Recitals:

- a.. The City has adopted an Economic Development Program (the “Program”) pursuant to the Nebraska Local Option Municipal Economic Development Act;
- b. TCD has created an Entrepreneur Center located at TCD’s office at 1620 Broadway, Scottsbluff, Nebraska (the “eCenter”) TCD has requested assistance from the Program in order to support the eCenter;
- c. The City has determined that support for the eCenter is consistent with the objectives of the Program, and agrees to provide support for the eCenter as provided for in this Agreement.

Agreement:

- 1. Term:** This Agreement shall be for a term of 12 months for the City’s 2016-2017 fiscal year beginning October 1, 2016. Any future support by the City shall be addressed on a fiscal year basis during the City’s budget process.
- 2. Services to be Provided by TCD:** TCD, through the eCenter, shall incubate new businesses and provide opportunities for new businesses to grow. The provision of these services by TCD shall include:
 - a. Onsite resources targeted to meet the needs of entrepreneurs, including but not limited to: workshops, seminars and access to industry-specific experts. Resources will be provided through outside partnerships with Western Nebraska Community College (WNCC), Nebraska Business Development Center (NBDC) and Service Corps of Retired Executives (SCORE).
 - b. Onsite workspace for each individual tenant of the eCenter to include utilities, internet access, administrative support, copier machine, fax machine, post office drop box and any other necessary items to enable each tenant to function.
- 3. Support Payments to TCD:** As long as the City has sufficient funding for the Program, the City agrees to contribute up to \$1,000 per month for every Eligible Tenant that occupies the ECenter during a calendar month. Support payments shall be used by TCD for the support of the eCenter. Contributions by the City under this Agreement shall be retroactive to the first day of the City’s current fiscal year. The total amount of Payments to TCD under this Agreement shall not

exceed \$60,000 during the City's fiscal year. In addition:

a. In order to be an "Eligible Tenant", a tenant of the eCenter must meet the following criteria, all of which shall be supported by documentation as requested by the City:

- (1) Be eligible to be considered a "Qualifying Business" under the Program.
- (2) Be a "start-up" or new business at the time that it initially occupies the eCenter.
- (3) Occupy its space within the eCenter for at least 16 days of a calendar month.

b. TCD shall provide evidence acceptable to the City as to how the support payments are benefitting the eCenter. Such evidence shall be provided on a monthly basis and shall include direct program expenses incurred and overhead expenses allocated by TCD for the benefit of the Eligible Tenants.

c. Payment will be made to TCD within 30 days following the month the Eligible Tenant occupies its space within the ECenter.

4. Reporting: As a way of insuring that the City's support is used as required by this Agreement, TCD shall:

a. Report to the City Council at least twice per year, or as requested, on its activities and plans for the eCenter.

b. Provide an annual accounting of revenues collected and expenditures incurred related to the eCenter operations. Additional documentation and substantiation of revenues and expenditures may be requested by the City following its review, and shall be provided in a timely manner.

c. Provide the City with its most recent budget. Any subsequent budgets shall also be provided after approved and is available for distribution.

d. Report to the City Manager or his designee, on a quarterly basis, regarding eCenter support activities, including but not limited to, workshops held, seminars provided, and utilization of industry specific experts provided by TCD as a resource to eCenter tenants.

e. Participate in an annual review with the City Manager, to include a review of Eligible Tenants, in order to assist the City in evaluating whether further City support is warranted.

5. Miscellaneous:

a. This Agreement constitutes the entire agreement of the parties with respect to its subject matter, and may only be modified by a writing signed by both of the parties.

b. The City's waiver of any one default shall not be a waiver of the same or any other default in the future. In addition, the City's failure to exercise any right given to it by this Agreement shall not be a waiver of any later exercise of that right.

c. The provisions of this Agreement are severable and if any provision is held to be invalid, the remainder of the Agreement shall remain in effect.

d. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but which together shall constitute a single instrument.

e. This Agreement shall be governed by the laws of Nebraska.

f. This Agreement shall be binding on the successors and assigns of the parties.

CITY OF SCOTTSBLUFF, NEBRASKA

TWIN CITIES DEVELOPMENT
ASSOCIATION, INC.

By _____
Mayor

By _____
Board President

Date: _____

Date: _____

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Reports3

Council to review and approve the Tax Increment Financing document.

Staff Contact: Nathan Johnson, City Manager



Tax Increment Financing (TIF) Guidelines and Application

City of Scottsbluff, Nebraska

Revised November 2016

I. INTRODUCTION

The purpose of this guide is to describe the criteria for the use of Tax Increment Financing (TIF) and the procedures which will be used by the City of Scottsbluff City Council, Planning Commission, and Community Redevelopment Authority for evaluating proposals requesting TIF for projects within the City of Scottsbluff, Nebraska. The implementation of TIF is governed by Nebraska's Community Development Law, Sections 18-2101 – 18-2144. The following are guidelines only, TIF applications and plans are always subject to final approval by the City.

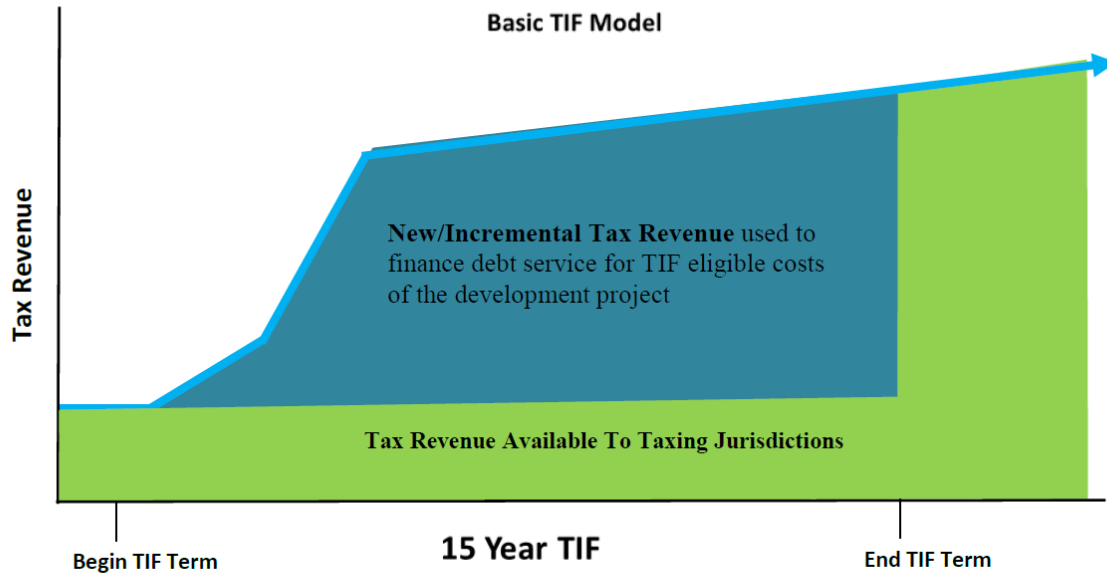
What is TIF?

One of the best tools the City has to incentivize the redevelopment of blighted and substandard properties is Tax Increment Financing (TIF). Properties located in blighted and substandard areas can be extremely expensive to demolish, rehabilitate and develop. TIF can make development or redevelopment of these sites financially feasible by providing funding for the acquisition of these sites, demolition of existing structures, and other eligible site improvements.

In 1980, the voters of the State of Nebraska approved a constitutional amendment permitting the use of TIF to help finance redevelopment projects. TIF funds generally allow for acquisition of property, site preparation, and construction of public improvements associated with projects. In 1984, State voters approved an additional constitutional amendment extending the use of TIF to help finance rehabilitation projects as well.

TIF in Nebraska is primarily designed to finance certain eligible costs (further explained below) associated with a private development project. Essentially, the property tax increases resulting from a development are targeted to repay the eligible costs required by a project. TIF provides a means of encouraging private investment in areas in need of redevelopment, especially in deteriorating areas, by allowing city governments to devote, for up to 15 years, increases in specific property tax revenue as a result of the redevelopment to repay the eligible costs. The chart below demonstrates the public and private benefits of TIF.

A True Public/Private Tool



NOTE: Typically there is a sharp increase in assessed valuation within the first few years, then a plateau or gradual increase in valuation.

TIF has emerged as one of the City of Scottsbluff’s most effective redevelopment and economic development tools, but it is important to remember that there are several restrictions to TIF. TIF can only be utilized in areas that the City has designated as “blighted and substandard.” State statute also requires that any project utilizing TIF must pass the “but-for” test, meaning that the project would not be economically feasible without the use of TIF. TIF is an extremely important tool for redevelopment, and when used correctly, is of great benefit to the City and private developers.

II. PROGRAM GOALS

The City’s Comprehensive Plan, adopted in 2016, developed a community vision based on the input of a large representation of the City’s residents. The following four development principles were identified to guide the implementation of this Community Vision. TIF projects that adhere to these principles will be of highest priority to the City. Please note that the principles listed below are an abbreviated version of the principles listed in the Comprehensive Plan. The Comprehensive Plan can be found on the City’s website (Scottsbluff.org) or can be obtained at City Hall and should be referred to for a more complete description of these principles.

Community Vision

Scottsbluff will be a place where current and future generations want to pursue their aspirations- a place of opportunity.

Interconnection of neighborhoods and amenities

The interconnection of neighborhoods and amenities means where residents live will be connected to the places and things they utilize. It also promotes safe and efficient movement of goods and people to and from other communities and around the City.

Sustainable development

Development should be responsive to the market and social needs of the region and City infrastructure and policies should accommodate development's swift responsiveness. City investments should be fiscally conservative and equitable throughout the City. Growth will not saddle future generations with long term environmental or economic burdens. Development and redevelopment will best respond to the needs of the community if the community is involved in shaping those plans. Included in this strategy are:

- Prioritization of infill development through incentives, residential home rehabilitation, and Brownfields redevelopment.
- Redevelopment in blighted areas that holistically address the economic, social, business, and physical health needs of the community.
- Build a strong community core through place making, mixes of uses, integration of motorized and non-motorized transportation options, and strategic investments for social and economic stability.

Access to culture and recreation

Recreational and entertainment amenities should be woven into the fabric of the community. These amenities include parks and outdoor spaces, playgrounds, sidewalks, walking trails, pools, entertainment venues, restaurants, and plazas. Integrating these amenities into the shared spaces in the community works to promote a community where people want to be and improve the wellness of the community.

Strong neighborhoods and places rooted in our unique character

Communities that make investments to improve quality of life and sense of place are the communities where people and businesses are moving. Scottsbluff will continue to bring energy, stability, and business to the community through place-based development. Enhancing the lived experiences and cultural experiences in the community strengthens the bond residents feel to remain in or return to the community. Scottsbluff also knows strong neighborhoods and housing options help build a strong workforce and healthy families. Together, strong neighborhoods and memorable places help residents grow roots in the community and attract others to live and invest here.

III. PROGRAM CRITERIA

Mandatory Criteria of the TIF Program

Applications for TIF assistance **must meet** the mandatory criteria in order for the project to be considered. The application must demonstrate how the project meets the required criteria.

A project **must meet each of the following** criteria:

1. The project must be located within an area that has been designated as blighted and substandard or within an area eligible for a designation as blighted and substandard as required and set forth by State Statute. See the City of Scottsbluff website (Scottsbluff.org). **(Community Development Law §18-2109)**
 - A.) If the proposed TIF project is not within an area designated as blighted and substandard, the applicant may submit a written request to the City of Scottsbluff requesting a study to determine whether the area meets the statutory definition. The City will then prepare a blighted and substandard study at the cost of the developer. An applicant may also submit to the City a blighted and substandard study for the City's review and use in determining whether an area qualifies as blighted and substandard.
 - B.) The qualification of an area as blighted and substandard does not automatically mean the City will designate the area as blighted and substandard. Making such a designation remains in the sole and absolute discretion of the City Council.
2. The use of TIF for the project will not result in a loss of pre-existing tax revenues to the City and other taxing jurisdictions and the costs and benefits of the project are in the long-term best interest of the community. **(Community Development Law §18-2113 and §18-2116)**
3. The applicant is able to demonstrate that the project would not be **economically feasible** and would not occur in the blighted and substandard area without the use of TIF. Return on investment assists in determining the economic feasibility of the project. **(Community Development Law §18-2113 and §18-2116)**
4. The project must further the objectives of the City's Comprehensive Plan. See Section II, Program Goals, for the main principles set forth by the City of Scottsbluff Comprehensive Plan. **(Community Development Law §18-2112 and §18-2116)**

Other Criteria and Considerations of the TIF Program

1. The applicant must secure financing or be able to show a financial ability to complete the project, including any public improvements, as required. The financial ability can be contingent on TIF being granted. However the applicant must understand that TIF typically only pays for a small portion of a project. The incremental tax allocations paid into Scotts Bluff County are forwarded to the owner/developer, or their assignees, as they are received by the County, to amortize the TIF loan. Except for the incremental tax allocations for the permitted term, the City assumes no responsibility for the repayment of any TIF loan.

2. The City assumes no responsibility for selling or purchasing any TIF loan or bond.
3. All TIF projects must comply with City codes and zoning ordinances, and will be approved subject to compliance with these codes and zoning ordinances, to include urban design review, when applicable.
 - a) **A TIF pre-application meeting must be scheduled for all proposed TIF projects that will include City staff as designated by the City Manager.**
 - b) A Site Plan Review is highly encouraged to determine if the site complies with the current ordinance and addresses the required public improvements. To request a Site Plan Review, contact the City of Scottsbluff at (308) 630-6254.
 - c) **No Building Permit will be issued based on a site plan that does not comply with the provisions of the City's Zoning Ordinance.**
4. The City will not consider applications for projects which will not support at least a \$50,000.00 TIF bond or do not have at least \$50,000.00 in TIF eligible costs.

Uses of TIF

TIF is primarily designed to finance public improvements associated with a project.

The following are considered TIF eligible costs:

- Total amount of public improvements associated with the TIF redevelopment project plan. Public improvements can be located on a redevelopment project site, directly adjacent to the redevelopment project site, or within the general vicinity of the redevelopment project site if those improvements are necessary for or associated with the project.
- Acquisition costs of redevelopment project sites.
- Site preparation, demolition, grading, surcharging, special foundations, and other pre-development work prior to construction of the project such as architectural and engineering services related to the project as well as environmental services and studies.
- Utility extensions and hookups.
- Rehabilitation, major renovations, and retrofitting of structures within the redevelopment project area. TIF **will not cover** normal maintenance and repair costs.
- Public parking.
- Traffic studies, market studies, and appraisals associated with the redevelopment project site.
- TIF fees.

IV. PROJECT SELECTION

Application Process (See separate TIF Application Form attached to these Guidelines)

The City Manager or designee should be the applicant's primary point of contact for the project. This will help ensure that the TIF application, Redevelopment Plan and Redevelopment Agreement approval process are consistent with the timelines for other project site requirement(s) and approvals.

All applications for TIF must be submitted to the City of Scottsbluff for review before initially presenting the application to the Community Redevelopment Authority (CRA). Submittal of the application generally establishes when the Redevelopment Project Plan will be presented to the CRA. CRA meetings are generally scheduled for the 4th Monday of each month at 5:00pm. This scheduled date may change due to holidays or other circumstances. The applicant will be contacted to give a brief presentation to the CRA regarding the TIF project. The TIF Application Submittal Deadline is fourteen (14) business days prior to the CRA meeting at which the application will be presented.

On the TIF Submittal Deadline Date by noon:

- **Submit one (1) hard copy of the entire, completed TIF Application,**
- **Email an electronic copy of the TIF Application,**
- **Submit the \$250.00 TIF Application Fee.**

The TIF application will be evaluated by City Staff, which may request further information from the applicant or require revisions to the application. After final evaluation of the TIF application that is determined to be ready to move forward, the applicant will be notified to:

- **Submit three (3) hard copies of the *revised (if applicable)*, completed TIF Application,**
- **Email the *revised (if applicable)*, completed TIF Application.**

Also, the applicant will be notified of the appropriate meetings to attend to present the TIF project. Once the CRA has provided its recommendation and approval of the initial application, a Redevelopment Project Plan will be prepared by City Staff, **OR** the applicant can hire a qualified person to prepare the plan. If the City Staff prepares the Redevelopment Project Plan, it will be ready within 30 days after application approval and payment of the processing fees (explained below), absent circumstances beyond the City's control.

V. APPROVAL PROCESS

After approval of the application by the Community Redevelopment Authority, the project goes through the following process:

1. **Preparation of a Redevelopment Project Plan:** The Redevelopment Plan has certain statutory requirements and will include a definition of the Tax Increment Project Area. It will also contain information about the use of TIF funds. City Staff can prepare the Plan with the assistance of the Developer. **Alternately**, the applicant can hire a qualified person to prepare the Plan and submit that plan to the City for consideration. If the applicant submits a Plan to the City staff, the City staff may

require certain revisions to the Plan prior to submitting the plan to the Planning Commission (see next step).

2. Approval of the Redevelopment Plan: The Plan is first submitted to the Planning Commission for its recommendation as to whether or not the plan is consistent with the goals set out in the Comprehensive Plan. The Planning Commission will also hold a public hearing to allow for public input on the project. Following the Planning Commission recommendation, the Plan is then submitted to the CRA for review. The CRA will make a recommendation regarding the Plan to City Council. The Plan is then forwarded to City Council for a public hearing. Following the public hearing, City Council can approve a resolution adopting the Redevelopment Plan.

3. Approval of the Redevelopment Agreement: Following approval of the Redevelopment Plan, the City and the owner/developer negotiate a Redevelopment Agreement. The Agreement sets forth the mutual responsibilities of both parties and may include the financial terms of the project. As part of the agreement process, the owner/developer will either demonstrate that they can finance the TIF bond or negotiate loan terms with a private lender. The Redevelopment Agreement will then be submitted to the CRA for approval. The CRA may simultaneously authorize the TIF bond. However, a TIF bond will not be issued by the CRA until eligible project costs are incurred. Interest rates on bonds will be determined by the market at the time the bond is issued.

VI. TIF FEE STRUCTURE

The fee structure for TIF projects are as follows:

1. An initial application fee of \$250.00 – due upon submission of the TIF application
2. Upon conceptual approval of TIF application by the CRA, a processing fee based on the schedule below shall be remitted if the applicant wishes a Plan to be created and considered by the Planning Commission, CRA, and City Council. The processing fee is intended to cover the City's costs and expenses in creating and/or reviewing the Plan and running the Plan through the appropriate approval process.

The processing fee shall be paid prior to the City's preparation and/or review of the Plan. If the processing fee has not been paid for a period of six (6) months after notification of conceptual approval, the application shall be deemed abandoned and the application fee forfeited. The processing fee schedule is as follows:

- If the estimated TIF proceeds available for the Project are \$50,000.00 to \$75,000.00, the processing fee shall be equal to 5% of the estimated TIF proceeds, and the processing fee will also cover the administrative fee.
- If the estimated TIF proceeds available for the Project are \$75,000.01 to \$100,000.00, the processing fee shall be equal to 8% of the estimated TIF proceeds, and the processing fee will also cover the administrative fee.

- If the estimated TIF proceeds available for the Project are over \$100,000.00, the processing fee shall be the greater of (a) \$5,000.00 or (b) 1% of the estimated TIF proceeds. This processing fee will be in addition to the administrative fee set forth below.

3. Upon approval of the Redevelopment Plan and Redevelopment Agreement, the person or organization receiving the TIF Proceeds estimated to be over \$100,000.00 shall pay an administrative fee of \$5,000. The administrative fee is intended to cover the City's costs and expenses of administering the TIF bond during its life.

Below are examples of the Fees due to the City for particular projects:

Estimated TIF Proceeds	Application Fee	Processing Fee	Administrative Fee	Total
\$50,000.00	\$250.00	\$2,500.00 (5%)	Included in Processing Fee	\$2,750.00
\$75,000.00	\$250.00	\$3,750.00 (5%)	Included in Processing Fee	\$4,000.00
\$80,000.00	\$250.00	\$6,400.00 (8%)	Included in Processing Fee	\$6,650.00
\$100,000.00	\$250.00	\$8,000.00 (8%)	Included in Processing Fee	\$8,250.00
\$110,000.00	\$250.00	\$5,000.00 (minimum)	\$5,000.00	\$10,250.00
\$350,000.00	\$250.00	\$5,000.00 (minimum)	\$5,000.00	\$10,250.00
\$500,000.00	\$250.00	\$5,000.00 (1%)	\$5,000.00	\$10,250.00
\$600,000.00	\$250.00	\$6,000.00 (1%)	\$5,000.00	\$11,250.00
\$1,000,000.00	\$250.00	\$10,000.00 (1%)	\$5,000.00	\$15,250.00

VII. POLICY

This policy shall be reviewed and updated as necessary. Any changes shall be approved by the City Manager and submitted to the Mayor and City Council for their approval.

VIII. DISCLAIMER

This Policy contains general guidance only and shall not be deemed a contract or promise by the City or any of its departments to provide TIF proceeds or any services outlined above. All timelines set forth herein are approximations only and while developers may use these timelines for planning purposes, they should not rely on such timelines, nor shall the City, the CRA, the Planning Commission, or any of their respective officers, agents, and employees be liable for not strictly adhering to any deadline set forth or implied herein. The City, by and through the City Manager, reserves the right to reasonably alter these policies or equitably adjust the fee charged in connection with any project if, in the City Manager's discretion such alterations or adjustments are in the best interest of the City. Nothing herein, including the payment of any fees, shall guarantee TIF to any person or entity. The receipt of TIF is subject to the developer meeting all statutory and local requirements of TIF and the approval of the City.

APPLICATION FOR TAX INCREMENT FINANCING

Please note that the following application must be typed prior to submission to the City of Scottsbluff. You should attach additional pages when necessary. The applicant(s) or a designated representative must be present at the Community Redevelopment Authority (CRA), Planning Commission, and City Council meetings to answer any questions related to the project. Proper notice of both meetings will be given to applicants by City Staff. **Failure to complete any of these application requirements may result in ineligibility for or delay of approval of Tax Increment Financing.**

1. Please state, the name, address, telephone number and email address of the Redeveloper(s) (the applicant). If the Redeveloper is a business entity, please include the name of the designated representative of the business and the position title.

2. Please describe the property to be redeveloped (the "Project Site") by address, legal description, or, if necessary, general location. Please include all parcel numbers included in the Project Site. These can be obtained from the Scotts Bluff County Assessor website: <http://www.scottsbluffcounty.org/assessor/assessor-disclaimer-do.html>. Please attach a map of the Project Site if available.

3. Please describe the existing uses and condition of the Project Site.

4. If you do not currently own the Project Site, please explain your plan for acquiring the Project Site, including whether you have a current agreement to acquire the Project Site.

5. Please describe the Redevelopment Plan on the Project Site. In your description, please address (please include your answers in an attached document):

- A. Proposed land uses after redevelopment (please attach a land use plan if available).
- B. The necessity of and plan to demolish or remove structures.
- C. Land coverage and building intensities in the Project Site after redevelopment (please attach a site plan if available).
- D. Standards of population densities in the Project Site expected after redevelopment.
- E. A statement of any proposed changes to zoning, street layouts, building codes, or ordinances.
- F. A statement of any planned subdivision to the Project Site.
- G. A statement of additional public facilities and utilities required to support the Project Site after redevelopment.
- H. Employment within the Project Site before and after redevelopment.
- I. Any other information you deem relevant.

6. Please itemize your estimated project costs (please attach copies of bids or estimates to support estimated project costs):

A. Land Acquisition (if applicable):	\$
B. Site Development (itemize):	\$
C. Building Cost:	\$
D. Architectural & Engineering Fees:	\$
E. Legal Fees:	\$
F. Financing Costs:	\$
G. Broker Costs:	\$
H. Contingencies:	\$
I. Other (itemize):	\$

TOTAL \$

7. Please list the names and addresses of all known architects, engineers, and contractors who will be involved with the Project.

8. Please itemize the following regarding the valuation of the Project Site:

- A. Total estimated assessed valuation of Real Property at completion:
- B. Latest property valuation (from R.E. Tax Statement):

9. Please itemize your projected sources of financing for the Project (please include a construction pro forma if available):

A. Equity:	\$
B. Bank Loan:	\$
C. Tax Increment Financing:	\$
D. Other (itemize):	\$
TOTAL	\$

10. Please set forth your Project schedule.

- A. Expected acquisition date (if applicable):
- B. Demolition start date (if applicable):
- C. Construction start date:
- D. Construction completion date:
- E. If project is phased:
 - Year _____ % Complete
 - Year _____ % Complete

11. Please name any other municipality wherein you, or other entities the applicant has been involved with, has completed developments within the last five years.

12. Tax Increment Financing Request:

A. Describe amount and purpose for which Tax Increment Financing is required:

B. Statement of necessity for use of Tax Increment Financing:

C. Have you filed or do you intend to file an application with the Nebraska Department of Revenue to receive tax incentives under the Nebraska Advantage Act for a project located or to be located within the Project Site?

_____ Yes _____ No

D. If your answer to the previous question 12.C is “Yes,” does such application include, or will such application include, as one of the tax incentives, a refund of the City’s local option sales tax revenue?

_____ Yes _____ No

E. If your answer to question 12.C is “Yes,” has the application been approved under the Nebraska Advantage Act?

_____ Yes _____ No

I certify that the facts and estimates set forth in this application for Tax Increment Financing (TIF) are true and accurate to the best of my knowledge. I understand that false statements on this application shall be considered sufficient cause for ineligibility.

I understand that the City may request additional information it deems relevant and that submitting this application does not guarantee a grant of TIF. All TIF grants are conditional upon (1) approval by the appropriate City authorities and (2) the execution of a contract between you and the CRA.

I agree to maintain all project related receipts for a period of five (5) years beginning at final payment of Tax Increment Financing for audit purposes.

Applicant Name	Signature	Date
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Applicant Name	Signature	Date
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City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Reports4

Council to consider approval of a copier Service Contract for the Water and Wastewater office copier and authorize the Mayor to sign the contract.

Staff Contact: Nathan Johnson, City Manager

Agenda Statement

Meeting Date: December 5, 2016

AGENDA TITLE: Council to consider approval of a Copier Service Contract for the Water and Wastewater office copier.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works Department

PRESENTATION BY: Nathan Johnson, City Manager

SUMMARY EXPLANATION: The contract with Copier Connection, Inc., is a full service contract on a Canon copier that includes service checks, replacement of parts, photosensitive drum, intervening service calls and labor resulting from customary and normal use. The annual contract fee is based upon 36,000 copies at a rate of \$342.00 per year. The contract can be terminated by either party with 30 days written notice.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff recommends that Council approve the annual copier contract with Copier Connection, Inc.

Resolution Ordinance **EXHIBITS**
Contract Minutes Plan/Map

Please provide all visual presentation materials.

Other (specify) _____

NOTIFICATION LIST: Yes No Further Instructions

City of Scottsbluff
Office of the City Manager

Effective date: August 1, 2015

COPIER CONNECTION INC.

1912 Broadway
Scottsbluff Nebraska 69361

CANON COPIER FULL SERVICE CONTRACT

Purchased By: City of Scottsbluff Water Distribution and Reclamation Dpt.
3702 Rebecca Winters Road
Scottsbluff NE 69361

This contract will be for one year.

Contract purchased date:

One each Canon copier model # IR-2530

Beginning meter reading

100

Copier Connection Inc. will perform all required maintenance on the copier described above as required through normal and customary usage of said copier including the following:

All service checks, replacement of damaged or worn parts, including the photosensitive drum, and all intervening service calls. Included under the terms of the contract are all charges for service labor. Service is to be performed between the hours of 8:00 A.M. and 5:00 P.M.

Monday thru Friday, excluding holidays.

This contract shall be limited to parts and labor as a result of customary and normal use of said copier. Specifically excluded from coverage under this agreement are the following:

Damage to the said copier due to negligence, accidents or misuse by purchaser, its employees or its agents, damage as a result of any crime or vandalism, damage due to the effects of fire, damage as a result of natural forces, and damage caused from the use of toner and paper that does not meet Canon specifications. Purchaser is responsible for providing adequate space and electrical wiring for the machine.

This contract does not include toner.

This contract may be terminated by either party with 30 days prior written notice. The charges for this contract are as follows:

~~\$350.00~~ ^{\$342.00} per year plus \$.0095 per copy over 36,000 copies per year.

Signed and agreed this _____ Day of _____, 2016.

Title _____

Copier Connection Inc.

Purchaser Firm Name

Please return signed contract.

City of Scottsbluff, Nebraska

Monday, December 5, 2016

Regular Meeting

Item Reports5

Council to consider a reallocation of Capital Improvement funds to purchase a new server for the Public Safety Department.

Staff Contact: Kevin Spencer, Police Chief

Agenda Statement

Item No.

For meeting of: December 5th, 2016

AGENDA TITLE: Reallocation of funds within CIP-Po-01

SUBMITTED BY DEPARTMENT/ORGANIZATION: Scottsbluff Police Department

PRESENTATION BY: City Manager Nathan Johnson

- SUMMARY EXPLANATION:** This item is requested to reallocate funds awarded within CIP-Po-01. CIP-Po-01 was assigned to the police department for the purpose of replacing two police patrol vehicles within the 2016/2017 Budget. The vehicles have been purchased and the monies requested for reallocation are the remaining balance of that project. The need for reallocation presented itself as an emergency to the department when the network server used to connect the police department to city hall was found to have failing components.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION:

EXHIBITS

Resolution Ordinance Contract Minutes Plan/Map

Other (specify) _____

NOTIFICATION LIST: Yes No Further Instructions

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk



Scottsbluff Police Department

1801 Avenue B • Scottsbluff, NE 69361
Phone (308) 630-6261 • Fax (308) 632-2916



To: Kevin E. Spencer, Chief of Police

From: Brian E. Wasson, Captain

SUBJECT: Request for Reallocation Funds within CIP-Po-01 (2016/2017 Budget)

Attached you will find a quote (#4211) from Intralinks Technical Solutions for the cost of replacement for the police departments main network file and application server. This server is necessary connectivity between the police department and city hall's Active Directory Network Resources. This server has aged and is no longer capable of performing necessary backup procedures. While the backup components to the machine can be replaced, the server is also at its end-of-life for use and has a diminished supply of memory for use by the police and fire departments.

Per your request, I have reviewed the estimated costs for this year's purchase of two police patrol vehicles as well as the costs associated with equipping them. These purchases were anticipated and approved within CIP-Po-01, 16/17. The purchase of the two vehicles and costs associated will be \$75,680.

CIP-Po-01 had been funded at \$90,000.00. With the removal of actual vehicle costs, \$75,680.00, this leaves a balance in CIP-Po-01 of \$14,320.00. It is requested that the amount of \$14,244.93 be reallocated from costs associated with the purchase and equipping of vehicles to allow for the purchase of this server on an emergency basis.

Respectfully,

A handwritten signature in blue ink, appearing to read "Brian E. Wasson".

Brian E. Wasson

Intralinks, Inc.
 Phone: 308-632-6590
 Fax: 308-633-6577
 2970 North 10th Street, Suite 3
 Gering, NE 69341



Quote
 No.: **4211**
 Date: 11/2/2016

Prepared for:
 City Of Scottsbluff
 2525 Circle Drive
 Scottsbluff, NE 69361 U.S.A.

Prepared by: Ben K. Kuhlman
 Account No.: 162
 Phone: (308) 632-4136

Quantity	Part Number	Description	UOM	Sell	Total
1	338-BFFV-300000173172	Dell PowerEdge T430	EA	\$9,630.38	\$9,630.38
	2	<i>PowerEdge T430 Server No Trusted Platform Module Chassis with up to 16, 2.5" Hot Plug Hard Drives, Tower Configuration PowerEdge T430 Shipping Intel® Xeon® E5-2620 v3 2.4GHz,15M Cache,8.00GT/s QPI,Turbo,HT,6C/12T (85W) Max Mem 1866MHz Upgrade to Two Intel® Xeon® E5-2620 v3 2.4GHz,15M Cache,8.00GT/s QPI,Turbo,HT,6C/12T (85W) 2 CPU Standard 2400MT/s RDIMMs Performance Optimized (2) 32GB RDIMM, 2400MT/s, Dual Rank, x4 Data Width RAID 1+RAID 5 for H330/H730/H730P (2 + 3-14 HDDs or SSDs) PERC H730P RAID Controller, 2GB NV Cache (2) 300GB 15K RPM SAS 12Gbps 2.5in Hot-plug Hard Drive (4) 1.8TB 10K RPM SAS 12Gbps 4Kn 2.5in Hot-plug Hard Drive On-Board Broadcom 5720 Dual Port 1Gb LOM Intel Ethernet I350 DP 1Gb Server Adapter iDRAC8, Basic DVD ROM, SATA, Internal Security Bezel Casters for PowerEdge Tower Chassis Performance BIOS Setting Dual, Hot-plug, Redundant Power Supply (1+1), 1100W (2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America Electronic System Documentation and OpenManage DVD Kit for T430 Windows Server&#174; 2012R2,Standard Ed,Factory Inst,No MED,2SKT,2VM,NO CAL Windows Server&#174; 2012R2,STD Ed,Media Kit w/Factory Inst STD DGRD Images UEFI BIOS Setting LTO-6 Internal Tape Drive 5 Year ProSupport and NBD On-site Service</i>			
1	342-5609	Dell LTO-6 Media, 30 Pack	EA	\$1,190.70	\$1,190.70
5	342-5457	Dell LTO6 Tape Media - 1 Pack	EA	\$39.69	\$198.45
1	13670-M0010	Veritas Backup Exec Gov/NP	EA	\$611.09	\$611.09
1	13131-M0010	Veritas Backup Exec Agent Gov/NP	EA	\$364.31	\$364.31
30.00	Standard Rate	Standard Hourly Rate of \$95 Per Hour	HR	\$75.00	\$2,250.00

Your Price: \$14,244.93

Total: \$14,244.93

*KS-190
 11/04/2016*

Quote

No.: **4211**

Date: 11/2/2016

Prices are firm until 11/17/2016 Terms: Company Check

Quoted by: Ben K. Kuhlman, bkuhlman@intralinks.net

Date: 11/2/2016

Accepted by: _____

Date: _____