

# **City of Scottsbluff, Nebraska**

**Monday, November 7, 2016**

**Regular Meeting**

## **Item Reports1**

**Council to authorize Mayor to send a letter to the Nebraska Department of Economic Development regarding matching funds for the CDBG pre-development grant.**

**Staff Contact: Annie Folck, City Planner**

# Agenda Statement

Item No.

For meeting of: November 7 , 2016

**AGENDA TITLE:** Council to authorize Mayor to sign letter for CDBG Grant Application

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Planning and Zoning

**PRESENTATION BY:**

**SUMMARY EXPLANATION:** The City submitted a CDBG grant application to the Nebraska Department of Economic Development in September. DED has responded with a request for more information. The grant application is for a \$30,000 pre-development phase that would then make the City eligible to receive up to \$700,000 of implementation funds. The pre-development phase requires a 25% match from the City. When Council approved the original application, staff stated that the 25% match would be equal to \$7,500. Due to a difference in the way the match is calculated, DED requires a \$9,000 match, half of which can be in-kind services (see attached e-mail from DED). They have requested a letter from the Mayor identifying the amount and source of the match. This letter has been drafted and is attached.

**BOARD/COMMISSION RECOMMENDATION:**

**STAFF RECOMMENDATION:** Staff recommends authorizing the mayor to sign attached letter

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## EXHIBITS

Resolution  Ordinance  Contract  Minutes  Plan/Map

Other (specify) X Letter

**NOTIFICATION LIST:** Yes  No  Further Instructions

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

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2525 Circle Drive

Scottsbluff, NE 69361

308-632-4136

November 7, 2016

Jenny Mason  
Housing and Community Development Division  
Department of Economic Development  
PO Box 94666  
Lincoln, NE 68509-4666

Dear Ms. Mason,

Thank you for your response to our CDBG Comprehensive Development grant application. With regard to the additional information you requested, the City is prepared to match the grant funds with \$9,000 of City funds. Half of this match will be cash and half will be in-kind contributions, primarily in the form of staff time. The match will be paid out of the City's general fund.

Thank you for your consideration of this project. We are hopeful to continue the City's efforts to make much needed improvements to the Southeast area of town, and the funds available through the Comprehensive Development grant would allow us to make meaningful improvements that otherwise would not be possible.

Thank you,

Randy Meininger  
Mayor  
City of Scottsbluff