

City of Scottsbluff, Nebraska

Tuesday, September 6, 2016

Regular Meeting

Item Pub. Hear.1

Council to conduct a Public Hearing as advertised for this date at 6:05 p.m. to consider an application for a Community Development Block Grant for a Phase I Pre-Development Plan.

Staff Contact: Annie Folck, City Planner

Agenda Statement

Item No.

For meeting of: August 15, 2016

AGENDA TITLE: Council to set Public Hearing on Application for Community Development Block Grant Program

SUBMITTED BY DEPARTMENT/ORGANIZATION: Planning and Zoning

PRESENTATION BY:

SUMMARY EXPLANATION: Public Hearing to be set for September 6, 2016. This public hearing will be to consider an application for a Community Development Block Grant. This grant is for Phase I (Pre-development) funds for a Comprehensive Development grant. The grant amount is \$30,000, with a 25% match and 25% leverage required. The match must be at least half cash, with the other half in-kind contributions. After Phase I is complete, participating communities are eligible to apply for \$700,000 of Phase II (Implementation) funds. The target area for this grant is the southeast neighborhood of Scottsbluff.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION:

EXHIBITS

Resolution Ordinance Contract Minutes Plan/Map

Other (specify) _____

NOTIFICATION LIST: Yes No Further Instructions

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

**NOTICE OF PUBLIC HEARING ON APPLICATION
FOR COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM**

NOTICE IS HEREBY GIVEN that on Tuesday, September 6, 2016 at 6:05 p.m., in the City of Scottsbluff City Council Chambers, the City of Scottsbluff will hold a public hearing concerning an application to the Department of Economic Development for a Community Development Block Grant. This grant is available to local governments for community/economic development activities.

The City of Scottsbluff, Nebraska is requesting \$30,000 in Community Development Block Grant funds for a Comprehensive Development (CD) Phase I Pre-Development plan. The total project cost is expected to be \$37,500.00. Of that amount, a total of \$7,500.00 will come from the City of Scottsbluff General Funds and \$30,000 from CDBG funds. The \$30,000 in CDBG funds also includes \$3,000.00 for general grant administration. It is estimated that 66.2% or \$24,825.00 will benefit Low and Moderate-Income individuals. No displacement of individuals is expected to occur as result of this project.

The grant application will be available for public inspection by contacting Cindy Dickinson, City Clerk. All interested parties are invited to attend this public hearing at which time you will have an opportunity to be heard regarding the grant application. Written testimony will also be accepted at the public hearing scheduled for 6:05 p.m., September 6, 2016 at the City of Scottsbluff Office of the City Clerk, 2525 Circle Drive, Scottsbluff, NE 69361. Written comments addressed to Cindy Dickinson, City Clerk at 2525 Circle Drive, Scottsbluff, NE 69361 will be accepted if received on or before noon, Friday, September 2, 2016.

Individuals requiring physical or sensory accommodations including interpreter service, Braille, large print or recorded materials, please contact Cindy Dickinson, at 2525 Circle Drive, Scottsbluff, NE 69361 no later than noon, Friday, September 2, 2016. Accommodations will be made for persons with disabilities and non-English speaking individuals provided a **3 day** notice is received by the City of Scottsbluff, Nebraska.

/s/ Cindy Dickinson, City Clerk

Print one time August 26, 2016
One affidavit of publication requested

COMPREHENSIVE DEVELOPMENT (CD) APPLICATION

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Nebraska Department of Economic Development (DED)

PART I. GENERAL INFORMATION

2016

DED USE ONLY

Application Number

16-CD-

Date Received

TYPE OR PRINT ALL INFORMATION

1. APPLICANT IDENTIFICATION

Applicant Name City of Scottsbluff
 Mailing Address 2525 Circle Drive
 City, State, Zip Scottsbluff, NE 69361
 Local Government Contact Annie Folck
 Telephone (308) 630-6244
 Fax Number (308) 630-6294
 Federal ID # 47-6006350
 DUNS# 040601601
 Email Address afolck@scottsbluff.org

2. PERSON PREPARING APPLICATION

Name Annie Folck
 Address 2525 Circle Drive
 City, State, Zip Scottsbluff, NE 69361
 Telephone # (308) 630-6244
 Federal ID 47-6006350
 Email Address afolck@scottsbluff.org

Application Preparer (Check one)

- Local Staff Out-of-State Consultant
 In-State Consultant Non-Profit
 Economic Development District

3. ACTIVITY TYPE

- CD Phase I (Pre-development)
 CD Phase II (Implementation Year 1)

5. APPLICATION TYPE

Individual

6. SERVICE AREA

City X County _____

Legislative District _____ Congressional District _____

4. FUNDING SOURCES

CDBG Funds Requested \$ 30,000
 Other Funds \$ 7,500
 Total Project Funds \$ 37,500

(Round amounts to the nearest dollar.)

7. PROJECT NAME AND LOCATION

Southeast Scottsbluff Redevelopment Plan

8. PROJECT SUMMARY: Brief quantitative description of the project for which CDBG funds are requested.

ALSO: Attach a 1 page project summary following this page.

9. CERTIFYING OFFICIAL: Chief elected officer of local government requesting CDBG funds

To the best of my knowledge and belief, data and information in this application are true and correct, including any commitment of local or other resources. This application has been duly authorized by the governing body of the applicant following an official public hearing. This applicant will comply with all federal and state requirements governing the use of CDBG funds.

Signature in Blue Ink	Randy Meininger, Mayor	Sept 8, 2016
	Typed Name and Title	Date Signed
Attest	Cindy Dickinson, City Clerk	Sept 8, 2016
	Typed Name and Title	Date Signed

PAGES MUST BE TWO HOLE PUNCHED AT TOP. DO NOT BIND, FOLD OR STAPLE.

Individuals who are hearing and/or speech impaired and have a TTY, may contact the Department through the Statewide Relay System by calling (711) INSTATE (800) 833-7352 (TTY) or (800) 833-0920 (voice). The relay operator should be asked to call DED at (800) 426-6505 or (402) 471-3111. Additional information is at the Nebraska Relay website <http://www.nebraskarelay.com/>. Nebraska Relay offers Spanish relay service for our Spanish-speaking customers. Spanish-to-Spanish (711) or 1-888-272-5528/ Spanish-to-English (711) or 1-877-564-3503. Nebraska le ofrece el servicio de relevo a nuestros clientes en español. Los consumidores de TTY pueden escribir por máquina en español y las conversaciones serán retransmitidas en español y inglés.

PART II. Funding Summary

Using the activity code number and description provided on the Funding Summary, enter the national objective code for each activity (as identified on the application form).

Enter the dollar amount of CDBG funds requested for each activity. Enter the amount of other funds **that you are committing** to each activity and identify the source. Select the single most specific code to describe the nature of the activity being funded. For example, if property will be acquired and a senior center will be constructed with CDBG funds, code the activities 0091 Senior Center rather than 0010 Acquisition. You would include appraisal, acquisition, architectural, and construction costs with 0091 Senior Center. You would include costs for environmental review, fair housing activities, labor standards enforcement, record keeping, progress reports, general office expenses, contractual services for administration, and audits under Code 0181 General Administration.

Limit Funding Summary information to allowable CDBG eligible costs incurred during the CDBG program period only. Exclude any "other" project costs not eligible for CDBG reimbursement or match (i.e. test holes completed, preliminary architectural or engineering fees incurred or obligated prior to Release of Funds, fees for services not procured by CDBG guidelines, equipment or furnishings not affixed to building, etc.).

Round amounts to the nearest dollar, unless specific amount is awarded or set in application guidelines. Identify the sources of other funds. PLEASE be certain that the figures are correctly added and the column totals are the same as provided in General Information Item 4. Funding Sources.

PART II. FUNDING SUMMARY CD PHASE I (Pre-development)

(Round amounts to the nearest dollar)

Activity Code-Activity	*National Objective	CDBG Funds	Matching Funds	Total Funds	Sources of Matching Funds
0630 Planning	LMA	\$27,000	\$7,500	\$34,500	City General Fund
0180 Total Non-Administration		\$27,000	\$7,500	\$34,500	City General Fund
0181 General Administration		\$3,000		\$3,000	
1000 TOTAL PROGRAM COSTS		\$30,000	\$7,500	\$37,500	

Note: Please make sure your math is correct!

Clarification for the above activities should be directed to DED.

***NATIONAL OBJECTIVE:** Enter single most appropriate national objective code for each activity.

List application page number or numbers for source/narrative documentation: _____.

Refer to Part III Project Description, Item 4 National Objective Impact and Section 2.01.

LMA: Benefit Low/Moderate Income Persons on an area basis.
Proposed total number of people benefiting _____. Number LMI _____.
Census Data _____% **or** (year) income survey _____% See Exhibit E-1

LMC: Benefit Low/Moderate Income Persons on a limited clientele basis

LMH: Benefit Low/Moderate Income Households. Number of LMI Households _____.

SBA: Activities benefiting slums/blight on an area basis
Designated: (year) Re-designated (when available): (year)

SBS: Activities benefiting slums/blight on a spot basis
Designated: (year) Re-designated (when available): (year)

Using the activity code number and description provided on the Funding Summary, enter the CDBG National Objective code for each activity (as identified on the Application Form).

Enter the dollar amount of CDBG funds requested for each activity. Enter the amount of other funds that you are committing to each activity and identify the source. Be sure to distinguish costs among the proper activities. You would include costs for environmental review, fair housing activities, labor standards enforcement, record keeping, progress reports, general office expenses, contractual services for administration, and audits under code 0181 General Administration.

ROUND AMOUNTS TO THE NEAREST DOLLAR. Identify the sources of other funds. Check that the figures are correctly added and the column totals are the same as provided in Part I, Box 4. Funding Sources.