

# **City of Scottsbluff, Nebraska**

**Tuesday, September 6, 2016**

**Regular Meeting**

## **Item Claims2**

**Council to consider a request for payment of claim by warrant in the amount of \$600.00 for Paving District #313, Avenue G – Owen Development, and approve the Resolution.**

**Staff Contact: Liz Hilyard, Finance Director**

# Agenda Statement

Item No.

For meeting of: **September 6, 2016**

**AGENDA TITLE:** Request for payment of claim by warrant for Paving District #313, Avenue G - Owen

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Finance

**PRESENTATION BY:** Nathan Johnson

**SUMMARY EXPLANATION:** This is a request for reimbursement of expenses related to engineering services by Baker & Associates, Inc. in the amount of \$600.00 for PD #313.

**BOARD/COMMISSION RECOMMENDATION:**

**STAFF RECOMMENDATION:** Recommend that council authorize the City Clerk to issue a warrant for payment of the claims.

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### EXHIBITS

Resolution  Ordinance  Contract  Minutes  Plan/Map

Other (specify)  invoice \_\_\_\_\_

**NOTIFICATION LIST:** Yes  No  Further Instructions

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

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Rev 3/1/99CClerk

MB

**Baker & Associates, Inc.**  
120 East 16th Street, Suite A  
Scottsbluff, NE 69361

City of Scottsbluff  
2525 Circle Drive  
Scottsbluff, NE 69361

Invoice number 28011  
Date 08/24/2016

Project 002-166-16 CITY OF SCOTTSBLUFF -  
AVENUE G STREET DISTRICT (ZACK  
OWEN)

**Invoice Summary**

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
SITE SURVEY & EXISTING SITE PLAN	1,750.00	1,755.00	0.00	-5.00	1,755.00
DESIGN	8,750.00	8,147.50	600.00	2.50	8,747.50
CONSTRUCTION SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
<b>Total</b>	<b>18,500.00</b>	<b>9,902.50</b>	<b>600.00</b>	<b>7,997.50</b>	<b>10,502.50</b>

**Professional Fees**

	Hours	Rate	Billed Amount
Technician Level 1	6.00	100.00	600.00
<b>Invoice total</b>			<b>600.00</b>

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
28011	08/24/2016	600.00	600.00				
<b>Total</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Approved by:

Jack W. Baker  
President

*Notice: As of February 2010 we will be adding a 7% APR late fee to all invoices which are more than 60 days past due. The minimum late fee for all invoices will be \$50.00.*



RESOLUTION NO. \_\_\_\_\_

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF,  
NEBRASKA:**

That the claim of Baker & Associates, Inc. in the amount of \$600.00, being the fourth pay estimate for Paving District #313, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 6th day of September, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

“seal”