

City of Scottsbluff, Nebraska

Monday, July 18, 2016

Regular Meeting

Item Claims1

Council to consider a request for payment of claim by warrant for Paving District #313, Avenue G, Owen Development and approve the Resolution.

Staff Contact: Liz Hilyard, Finance Director

Agenda Statement

Item No.

For meeting of: **July 18, 2016**

AGENDA TITLE: Request for payment of claim by warrant for Paving District #313, Avenue G - Owen

SUBMITTED BY DEPARTMENT/ORGANIZATION: Finance

PRESENTATION BY: Nathan Johnson

SUMMARY EXPLANATION: This is a request for reimbursement of expenses related to engineering services by Baker & Associates, Inc. in the amount of \$1,150.00 for PD #313.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Recommend that council authorize the City Clerk to issue a warrant for payment of the claims.

EXHIBITS

Resolution ☒ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☒ invoice _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Baker & Associates, Inc.
120 East 16th Street, Suite A
Scottsbluff, NE 69361

City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

Invoice number 27883
Date 06/30/2016

Project 002-166-16 CITY OF SCOTTSBLUFF -
AVENUE G STREET DISTRICT (ZACK
OWEN)

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
SITE SURVEY & EXISTING SITE PLAN	1,750.00	1,755.00	0.00	-5.00	1,755.00
DESIGN	8,750.00	6,997.50	1,150.00	602.50	8,147.50
CONSTRUCTION SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
Total	18,500.00	8,752.50	1,150.00	8,597.50	9,902.50

Professional Fees

	Hours	Rate	Billed Amount
Principal	5.00	150.00	750.00
Technician Level 1	4.00	100.00	400.00
Professional Fees subtotal	9.00		1,150.00
Invoice total			1,150.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
27883	06/30/2016	1,150.00	1,150.00				
Total		1,150.00	1,150.00	0.00	0.00	0.00	0.00

Approved by:

Jack W. Baker
President

Notice: As of February 2010 we will be adding a 7% APR late fee to all invoices which are more than 60 days past due. The minimum late fee for all invoices will be \$50.00.

RESOLUTION NO. _____

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF,
NEBRASKA:**

That the claim of Baker & Associates, Inc. in the amount of \$1,150.00, being the third pay estimate for Paving District #313, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 18th day of July, 2016.

Mayor

ATTEST:

City Clerk

"seal"