

City of Scottsbluff, Nebraska

Monday, June 6, 2016

Regular Meeting

Item Claims4

**Council to approve payment of claim by warrant for Paving
District #313, Avenue G – Owen Development.**

Staff Contact: Liz Hilyard, Finance Director

Agenda Statement

Item No.

For meeting of: **June 6, 2016**

AGENDA TITLE: Request for payment of claim by warrant for Paving District #313, Avenue G - Owen

SUBMITTED BY DEPARTMENT/ORGANIZATION: Finance

PRESENTATION BY: Nathan Johnson

SUMMARY EXPLANATION: This is a request for reimbursement of expenses related to engineering services by Baker & Associates, Inc. in the amount of \$7,602.50 and \$1,150.00 for PD #313.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Recommend that council authorize the City Clerk to issue a warrant for payment of the claims.

EXHIBITS

Resolution Ordinance Contract Minutes Plan/Map

Other (specify) invoice _____

NOTIFICATION LIST: Yes No Further Instructions

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

Baker & Associates, Inc.
 120 East 16th Street, Suite A
 Scottsbluff, NE 69361

City of Scottsbluff
 2525 Circle Drive
 Scottsbluff, NE 69361

Invoice number 27743
 Date 04/29/2016

Project 002-166-16 CITY OF SCOTTSBLUFF -
 AVENUE G STREET DISTRICT (ZACK
 OWEN)

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
SITE SURVEY & EXISTING SITE PLAN	1,750.00	0.00	1,755.00	-5.00	1,755.00
DESIGN	8,750.00	0.00	5,847.50	2,902.50	5,847.50
CONSTRUCTION SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
Total	18,500.00	0.00	7,602.50	10,897.50	7,602.50

Professional Fees

	Hours	Rate	Billed Amount
Professional Level 1	5.00	135.00	675.00
Technician Level 1	55.50	100.00	5,550.00
Survey Crew - 1 man	8.50	135.00	1,147.50
Surveyor Level 2	2.00	115.00	230.00
Professional Fees subtotal	71.00		7,602.50

Invoice total: **7,602.50**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
27743	04/29/2016	7,602.50	7,602.50				
Total		7,602.50	7,602.50	0.00	0.00	0.00	0.00

Approved by:

RECEIVED
 MAY 10 2016

Jack W. Baker
 President

Notice: As of February 2010 we will be adding a 7% APR late fee to all invoices which are more than 60 days past due. The minimum late fee for all invoices will be \$50.00.

Baker & Associates, Inc.
 120 East 16th Street, Suite A
 Scottsbluff, NE 69361

MB. PD # 313

City of Scottsbluff
 2525 Circle Drive
 Scottsbluff, NE 69361

Invoice number 27866
 Date 05/26/2016

Project 002-166-16 CITY OF SCOTTSBLUFF -
 AVENUE G STREET DISTRICT (ZACK
 OWEN)

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed	Remaining	Total Billed
SITE SURVEY & EXISTING SITE PLAN	1,750.00	1,755.00	0.00	-5.00	1,755.00
DESIGN	8,750.00	5,847.50	1,150.00	1,752.50	6,997.50
CONSTRUCTION SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
Total	18,500.00	7,602.50	1,150.00	9,747.50	8,752.50

Professional Fees

	Hours	Rate	Billed Amount
Principal	3.00	150.00	450.00
Technician Level 1	7.00	100.00	700.00
Professional Fees subtotal	10.00		1,150.00
Invoice total			1,150.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
27743	04/29/2016	7,602.50	7,602.50				
Total		7,602.50	7,602.50	0.00	0.00	0.00	0.00

Approved by:

Jack W. Baker
 President

RECEIVED

MAY 31 2016

Notice: As of February 2010 we will be adding a 7% APR late fee to all invoices which are more than 60 days past due. The minimum late fee for all invoices will be \$50.00.

RESOLUTION NO. 16-06-02

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the claim of Baker & Associates, Inc. in the amount of \$7,602.50, being the first pay estimate for Paving District #313, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

That the claim of Baker & Associates, Inc. in the amount of \$1,150.00, being the second pay estimate for Paving District #313, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 6th day of June, 2016.

Mayor

ATTEST:

City Clerk

“seal”