

City of Scottsbluff, Nebraska
Monday, November 16, 2015
Regular Meeting

Item Consent1

Approve the minutes of the November 2, 2015 Regular Meeting.

Staff Contact: Cindy Dickinson, City Clerk

The Scottsbluff City Council met in a regular meeting on Monday, November 2, 2015 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on October 30, 2015, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in city hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and KDUH, and the Star Herald. The notice was also available on the city's website on October 30, 2015. An agenda kept continuously current was available for public inspection at the office of the City Clerk at all times from publication of the notice to the time of the meeting.

Mayor Randy Meininger presided and City Clerk Dickinson recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jordan Colwell, Randy Meininger, Raymond Gonzales, and Scott Shaver. Absent: None.

Mayor Meininger asked if there were any changes to the agenda. There were no changes.

Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none. Moved by Council Member Gonzales, seconded by Council Member Colwell that,

1. "The minutes of the October 19, 2015 Regular Meeting be approved,"
2. "The liability claim from Linda Glandt be acknowledged, which has been forwarded to the city's insurance company,"
3. "The liability claim from Makala Snover be acknowledged, which has been forwarded to the city's insurance company,"
4. "A public hearing be set for November 16, 2015 at 6:05 p.m. to consider a Class C liquor license application from The Stomping Ground LLC DBA Shots Bar & Grill, 1722 Broadway, Scottsbluff,"
5. "The emergency item at the October 19, 2015 Council meeting authorizing payment to Infinity Construction in the amount of \$169,875.34 for Paving District 312 be ratified," "YEAS", Colwell, Meininger, and Gonzales, "NAYS" Shaver. Absent: None.

Moved by Council Member Shaver, seconded by Council Member Colwell, "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated November 2, 2015, as on file with the City Clerk and submitted to the City Council," "YEAS", Gonzales, Colwell, Meininger, and Shaver. "NAYS" None. Absent: None.

CLAIMS

ACTION COMMUNICATIONS INC.,PORTABLE 800 RADIO,2438; AIRGAS USA, LLC,DEPT SUPPLIES,1902.33; ALAMAR CORP,24 SHIRTS,736.14; AMAZON.COM HEADQUARTERS,

MISC.,838.03; ANTHONY J MURPHY,MURPHY TO FLST TRAINING- FUEL COST,108.05; AUTOZONE STORES, INC,EQUIP MAINT,64.13; B & H INVESTMENTS, INC,DEPT SUPPLIES,196.5; B&C STEEL CORPORATION,DEPT SUPP,7.86; BAKER & ASSOCIATES INC,CLEVELAND FIELD IMPROVEMENTS,1515; BLUFFS SANITARY SUPPLY INC.,JANITORIAL SUPP,618.05; BROWN'S SHOE FIT CO,UNIFORMS & CLOTHING,332; CAPITAL BUSINESS SYSTEMS INC.,CONTRACTUAL,97.6; CARLSON, DEBRA,REIM,216.5; CELLCO PARTNERSHIP,TELEPHONE,662.4; CEMENTER'S INC,CONCRETE,2115; CHRIS REYES,DEPT SUPP,678.5; CITIBANK N.A.,SUPPLIES,2296.33; CITIBANK, N.A.,VEHICLE REPAIR SUPPLIES,47.39; CITY OF SCB,LEGAL FEES,49.09; CLARK PRINTING LLC,SPECIAL PROJECT,402.11; CLEMENS JERRY,TREE REBATE,149.99; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY,LIFE INS,48.7; COMMUNITY HEALTH-RWMC,HEP B SHOT,92.6; CONTINUUM EAP,CONTRACTUAL SERVICES,5500; CONTRACTORS MATERIALS INC.,DEPT SUPP,404.25; CONWED PLASTICS ACQUISITION COMPANY V LLC,DEPT SUPPLIES,378; CREDIT MANAGEMENT SERVICES INC.,WAGE ATTACHMENT,222.16; CRESCENT ELECT. SUPPLY COMP INC,FLOR BULBS,532.92; CROSSROADS MUSIC LLC,DEPT SUPPL,644.93; CYNTHIA GREEN,DEPT SUPP,217.6; D & H ELECTRONICS INC.,ELECT. SUPP,24.82; DALE'S TIRE & RETREADING, INC.,VEHICLE MTNC,2811.38; DANKO EMERGENCY EQUIPMENT COMPANY,BOOTS/GLOVES AND LIGHT BOXES,1915.4; DEMCO, INC,DEP SUP,978.77; DIAMONDBACK ENGINEERING & SURVEYING, INC,CONTRACT SERVICES,6925; DIGITAL HIGHWAY, INC,POWER CORD,41.5; DILLMAN NANCY,DEPT SUPP,47.07; DIVE RESCUE, INC,COLD WEATHER DIVE GEAR,3072.05; DUANE E. WOHLERS,DISPOSAL FEES,900; ECOVERSE INDUSTRIES, LTD,CHEMICALS,1100; ELLIOTT EQUIPMENT COMPANY INC.,DEPT SUPPLIES,6029.16; EMBLEM'S INC,200 UNIFORM PATCHES,240; FAT BOYS TIRE AND AUTO,TIRES FOR 1 TON,2846.26; FEDERAL EXPRESS CORPORATION,POSTAGE,84.95; FLOYD'S TRUCK CENTER, INC,VEHICLE MTNC,1032.81; FORCE AMERICA DISTRIBUTING LLC,PARTS FOR D. TRUCK,341.71; FUN EXPRESS, LLC,DEPT SUPP,20.34; FYR-TEK INC,AIR COMPRESSOR REPAIRS,2468.65; GARTON, LYNN,SCHOOL & CONF,83; GENERAL ELECTRIC CAPITAL CORPORATION,96 CAR SEATS,4557.11; GENERAL TRAFFIC CONTROLS, INC,REPAIR CAMERA AT I & W. OVERLAND,135.21; H D SUPPLY WATERWORKS LTD,METERS,1307.78; HAWKINS, INC.,CHEMICALS,1529.75; HD SUPPLY FACILITIES MAINTENANCE LTD,DEPT SUP,6104.91; HEILBRUN'S INC.,PALLET OF OIL DRY,1734.92; HICKOX KEVIN,UNIFORMS & CLOTHING,126.11; HIGH PLAINS SCUBA,EQUIPMENT REPAIRS,281.11; HOA SOLUTIONS, INC,EQUIP MAINT,185.91; HOLIDAY INN - MID TOWN,ROOM FOR TWO STAFF-FOUR NIGHTS,371.8; HULLINGER GLASS & LOCKS INC.,GROUNDS MAINT,13.75; HYDRONIC WATER MANAGEMENT,EQUIP. MAIN.,570; HYDROTEX PARTNERS, LTD,VEHICLE MAINT,1439.34; I C M A,MEMBERSHIP,563.47; ICMA RETIREMENT TRUST-457,DEF COMP,1325.14; IDEAL LAUNDRY AND CLEANERS, INC.,SUPP - MATS, TOWELS, CVRLLS,358.85; INDEPENDENT PLUMBING AND HEATING, INC,GROUND MAINT,6.08; INGRAM LIBRARY SERVICES INC,BKS,72.84; INTERNAL REVENUE SERVICE,WITHHOLDINGS 10-2,59348.47; INVENTIVE WIRELESS OF NE, LLC,CONTRACTUAL,109.9; J G ELLIOTT CO.INC.,PUBLIC OFFICIAL BOND - R. MEININGER,100; JACOBS AUTO GLASS,VEHICLE MAINT,165; JOHN DEERE

FINANCIAL,DEPT SUPP,918.68; JOHN DEERE FINANCIAL,UNIFORMS & CLOTHING,88.97; JOHN DEERE FINANCIAL,CONTRACTUAL,1828.13; JOLLIFFE FUNERAL HOME,DEPT SUPP,45; KEMBEL SAND & GRAVEL COMPANY,DEPT SUPP,121.35; KENT NEWS,MG SBSCRIPS,179.73; KOIS BROTHERS EQUIPMENT CO INC,DEPT SUPPLIES,1198.98; MAILFINANCE INC,MCH RNTL,493.76; MATHESON TRI-GAS INC,DEPT SUPP,54.75; MENARDS, INC,DEPT SUPP,720.32; MIDWEST MOTOR SUPPLY CO INC,SUPP,78.99; MONUMENT PREVENTION COALITION,CONTRACTUAL,939.94; MOTOROLA SOLUTIONS, INC,EQUIP MAINT,425.6; MOWER SHOP, THE,EQUIP MAINT,110.29; MUNICIPAL PIPE TOOL CO, LLC,EQUIP MAINT,111.15; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1863.43; NE DEPT OF REVENUE,TAX,402.28; NEBRASKA ASSOCIATION OF CHIEF'S OF POLICE,MEMBERSHIP,50; NEBRASKA MACHINERY CO,EQUIP MAINT,804.32; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,23238.05; NEBRASKA STATE TREASURER'S OFFICE,UNCLAIMED PROPERTY,719.89; NEBRASKALAND TIRE, INC,EQUIP MAINT,147.48; NEOPOST,POSTAGE,300; NEOPOST USA INC,RENT-POSTAGE MACHINE, 324.59; NETWORKFLEET, INC,SUPP - GPS SERVICE,18.95; NEWMAN, TIMOTHY,SCHOOLS & CONF,114; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,GROUND MAINT,149.53; OPEN AIR CINEMA LLC,DEPT SUPPLIES,6134.46; PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,234; PANHANDLE HUMANE SOCIETY,CONTRACTUAL,5023.88; PAUL REED CONSTRUCTION & SUPPLY, INC,GROUND MAINT,36; PLATTE VALLEY BANK,HSA,13332.26; POSTMASTER,POSTAGE,434.26; PROTEX CENTRAL, INC., CONTRACTUAL SVC, 255.31; QUILL CORPORATION,DEPT SUPPL,1188.34; REGIONAL CARE INC,MEDICAL,63155.77; REGIONAL WEST MEDICAL CENTER,STAFF TESTING,231.94; REGISTER OF DEEDS,LEGAL FEES,50; REULAND PAUL,D.S. CANCELLED PERMIT,35; ROOSEVELT PUBLIC POWER DISTRICT,ELECTRIC,2026.42; RR DONNELLEY,DEPT SUPPL,410.23; RYAN R KUMM,EQUIP MAINT,340.5; S M E C,EMPLOYEYEE DEDUCTION,236; SANDBERG IMPLEMENT, INC,PARTS FOR WEED EATER,89.3; SATUR, JACK,SCHOOL & CONF,74; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,195; SCOTTS BLUFF COUNTY COURT,LEGAL FEES,206.25; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION, POLICE EE DUES,576; SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNIFORMS & CLOTHING,1496.82; SHERIFF'S OFFICE,LEGAL FEES,387.56; SHERWIN WILLIAMS, YELLOW LATEX PAINT,537; SIMON CONTRACTORS,CONCRETE,7892.67; SNELL SERVICES INC.,BUILDING MTNC,1674.8; SOURCE GAS,MONTHLY ENERGY FUEL,871.89; SPENCER MCMURTRY,DEPT SUPP,730.3; STATE HEALTH LAB,SAMPLES,2557; STATE OF NE.,CONTRACTUAL,315; STATE OF NEBR,MONTHLY LONG DISTANCE,138.74; THE PEAVEY CORP, INVEST SUPPL,335; TOMMY'S JOHNNYS INC,CONTRACTUAL,1305; TOTAL FUNDS BY HASLER,POSTAGE,543.87; TYLER TECHNOLOGIES, INC,ONLINE UB FEE,348; UNITED STATES WELDING, INC,WELD. SUPP - ACET. & OXYGEN,354.88; US BANK,AIR LINE TICKETS - MURPHY NFA,1050.07; US COMPOSTING COUNCIL,MEMBERSHIPS,295; VAN DIEST SUPPLY COMPANY,DEPT SUPP,1704; WELLS FARGO BANK, N.A., RETIREMENT,30475.54; WESTERN COOPRTATIVE COMPANY,GROUND MAINT,474.7; WESTERN PATHOLOGY CONSULTANTS, INC,CONTRACT - DOT TESTING,200; YELLMAN, ABBIGAIL,SCHOOL & CONF,501.28; ZM LUMBER INC,DEPT SUPP,197.7.

City Manager Kuckkahn presented the request for payment of a claim to Baker and Associates for engineering services for Paving District #311. This is a progress payment for this project. Moved by Mayor Meininger, seconded by Council Member Shaver, “to approve the request for payment of the claim from Baker and Associates by warrant for Paving District #311, Five Oaks Street Improvements and approve Resolution No. 15-11-01,” “YEAS”, Gonzales, Colwell, Meininger, and Shaver. “NAYS” None. Absent: None.

RESOLUTION NO. 15-11-01

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the claim of Baker & Assoc, Inc. in the amount of \$2,414.00, being the fifth pay estimate for Paving District #311, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 2nd day of November, 2015.

Mayor

ATTEST:

City Clerk

“seal”

City Manager Kuckkahn presented the request for payment of a claim to M.C. Schaff and Associates for engineering services and Infinity Construction for Paving District #312. This is a progress payment for this project. Moved by Mayor Meininger, seconded by Council Member Shaver, “to approve the request for payment of the claim from M.C. Schaff and Associates and Infinity Construction by warrant for Paving District #312, Five Oaks Street Improvements and approve Resolution No. 15-11-02,” “YEAS”, Gonzales, Colwell, Meininger, and Shaver. “NAYS” None. Absent: None.

RESOLUTION NO. 15-11-02

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the claim of M. C. Schaff and Associates, Inc. in the amount of \$20,003.25, being the fifth pay estimate for Paving District #312, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

That the claim of Infinity Construction, Inc. in the amount of \$247,284.62, being the sixth pay estimate for Paving District #312, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 2nd day of November, 2015.

Mayor

ATTEST:

City Clerk

“seal”

Assistant City Manager Nathan Johnson presented the bids for the truck with dump body and snow plow. We went through the regular bidding process and received three bids from one company. Staff compared the bids with a company in Norfolk with similar equipment. There were no comparable trucks through the state bid. The following bids with the trade-in were received from Floyd’s Truck Center: \$108,374; \$107,877; and \$131,415. Mr. Johnson explained the difference between the bids, was the truck beds. Staff is recommending the purchase of the truck which is \$107,877 as the best and lowest bid. Moved by Council Member Gonzales, seconded by Council Member Colwell, “to award the bid to Floyds Truck Center for one, new, truck with dump body and snow plow for the Transportation Department in the amount of \$107,877.00, as the best and lowest bid,” “YEAS”, Colwell, Meininger, and Gonzales, “NAYS” Shaver. Absent: None.

Mayor Meininger opened the public hearing at 6:05 p.m. which was scheduled for this date, to consider an Ordinance text change regarding placement of alleys in commercial zones. City Manager Kuckkahn explained that we currently have guidelines in our code regarding alleys, however, we occasionally have developers with larger tracts of land asking for variances to this code and a provision for additional flexibility with regard to alley design. This Ordinance would provide for certain criteria where a standard alley design is not practical. The design criteria will provide adequate access for public safety and service vehicles.

Rawnda Pierce, Executive Director of Twin Cities Development commented that this Ordinance text change will be beneficial for some of their projects.

Mayor Meininger closed the public hearing at 6:10 p.m. There were no additional comments from the Council. Mayor Meininger introduced the Ordinance which was read by title on first reading: AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING THE SCOTTSBLUFF MUNICIPAL CODE AT CHAPTER 21, ARTICLE 1, RELATING TO SUBDIVISION REQUIREMENTS AND SPECIFICALLY ALLEYS, AMENDING SECTION 21-1-20 RELATING TO REQUIRED ALLEYS AND ALLOWING AN EXCEPTION, REPEALING FORMER SECTIONS, PROVIDING FOR PUBLICATION IN PAMPHLET FORM AND PROVIDING FOR AN EFFECTIVE DATE.

Regarding the change of location for the Applebee’s Grill and Bar Liquor License, Chief Kevin Spencer explained that the Fire Prevention Office has inspected the property for life safety issues. This request is fairly routine and will enable the business to relocate and move their liquor license to the new location at Monument Mall. Moved by Council Member Gonzales, seconded by Council Member Colwell, “to approve the change of location for RMH Franchise Corporation/Applebee’s Neighborhood Grill & Bar for a change of location for the existing liquor license from 2621 5th Ave. to 2302 Frontage Road,” “YEAS”, Colwell, Meininger, and Gonzales, “NAYS” Shaver. Absent: None.

Council received the letter of resignation from Council Member Hilyard. Moved by Mayor Meininger, seconded by Council Member Gonzales, “to accept the letter of resignation from Council Member Hilyard, dated October 26, 2015,” “YEAS”, Gonzales, Colwell, Meininger, and Shaver. “NAYS” None. Absent: None.

City Attorney Olsen added that a notice will be published this week regarding the vacant City Council seat. The Nebraska State Statute allows for the Council to take action within four weeks of accepting the notice. Therefore, the deadline to take action on the vacated seat is 11/30/15. The City Council can conduct interviews if they wish. The Statute states that the Mayor will make a recommendation and Council will vote on it. Council Member Shaver noted that this is a little different process than we’ve done in the past. Moved by Mayor Meininger, seconded by council Member Colwell, “to accept letters of intent from residents interested in serving as a Scottsbluff City Council Member in the city clerk’s office by noon on November 12, 2015 and set the process to fill the vacancy at the meeting on November 16, 2015,” “YEAS”, Gonzales, Colwell, Meininger, and Shaver. “NAYS” None. Absent: None.

City Manager Kuckkahn presented the contract with Contryman Associates P.C. for audit services, the cost of which will be \$25,000. Moved by Mayor Meininger, seconded by Council Member Gonzales, “to authorize the Mayor to sign the agreement with Contryman Associates, PC for audit arrangements,” “YEAS”, Gonzales, Colwell, Meininger, and Shaver. “NAYS” None. Absent: None.

Assistant City Manager Johnson presented the contract with Thomas P. Miller and Associates (TPMA) for Phase III of the Economic Development project. This is similar to the current contract, however the amount not to exceed is \$15,000 rather than \$10,000 as in the current contract. The new contract will provide for facilitating consensus with Western Nebraska Economic Development (WNED), capacity building, including work on the Scottsbluff/Gering Highway and Overland business corridors.

Mr. Johnson added that the work with TPMA has been very beneficial, especially the work with the partner communities. City Attorney Olsen pointed out that there is a 30 day Termination Clause in the contract. Mayor Meininger asked for a justification for the additional \$5,000 per month. Mr. Johnson responded that many communities are taking advantage of the training facilitated by TPMA and their assistance provided to the partner communities in obtaining their Leadership Community or Certified Community status with the Department of Economic Development. The funding is from the LB 840 fund.

Council Member Shaver asked if we could contract with someone in our area to provide these services rather than pay someone from out of state. Mr. Bubba Anthony approached the Council with concerns that the Twin Cities Development (TCD) Contract was also to be discussed at this meeting and was removed from the agenda and moved to the November 30, 2015 strategic planning meeting. He asked if the contract with TPMA could also be considered at the November 30, 2015 meeting. He voiced concern as a tax payer, that TPMA is providing a service that TCD Director Pierce has commented they could provide for ½ to 1/3 of the cost.

Rawnda Pierce, TCD Executive Director also addressed the Council explaining that she has been the Director for 14 years and presented a list of accomplishments over the last 14 years. She would also like to see the TPMA contract postponed until the November 30th meeting. She explained that in May she asked that her application for LB840 funding, which had been approved by the LB840 Application Review Committee, be presented to Council to hire another employee for an E Center Director. The application has not been presented to the City Council. The TCD Board has looked at ways to improve their operation based on comments from the City Council. They recently conducted interviews for a Community Development Director to help address some of the concerns about smaller communities and regional economic development. TCD took this to the WNED and they were supportive, however, they

remain to be funded. Ms. Pierce also commented that with TPMA they have someone here a few days each month, with TCD, they would have a full time person for less money.

City Attorney Olsen cautioned the Council and the Public that the agenda item is consideration of the Thomas P. Miller and Associates contract.

Matt Larsen, previous President of TCD commented that he has spent some with TPMA and as a consultant himself, advised that it is important to remember that a good consultant will lead you to work on your own. He feels it's better that we don't outsource if we can handle the job locally.

Council Member Shaver added that these are valid points and feels that having someone local do the work is a better option. Moved by Council Member Shaver, seconded by Mayor Meininger, "to table the item to consider a contract with Thomas P. Miller and Associates for Phase III of the Economic Development project to the November 30, 2015 goal setting meeting," "YEAS", Gonzales, Colwell, Meininger, and Shaver. "NAYS" None. Absent: None.

Council Member Gonzales asked if Council could have a breakdown of qualifications from both TCD and TPMA. He sees this as a partnership and the groups working together to get the most return. He has seen good things happen with TPMA with the regional work, and this is a good opportunity to move forward.

Daniel Bennet with Panhandle Area Development District explained that he has been working with City Planner Annie Folck on the Comprehensive Plan. Many of the items are coming together and they are ready to start preparing a final draft. The original membership agreement provides for basic information to PADD members. The work on the Comprehensive Plan has now gone beyond this basic information and the scope of services is now larger. The contract for services is \$60.00 per hour not to exceed \$4,000. Moved by Mayor Meininger, seconded by Council Member Colwell, "to approve the contract with Panhandle Area Development District in the amount of \$4,000 for work involved in completing the Comprehensive Plan and authorize the Mayor to execute the agreement," "YEAS", Gonzales, Colwell, Meininger, and Shaver. "NAYS" None. Absent: None.

Assistant City Manager Johnson explained the agreement with the Monument Prevention Coalition (MPC) provides for education regarding underage drinking and awareness and resources to businesses regarding liquor licenses, and assistance to the Police Department on these matters. Performance measures include contact with schools, providing matching funds for programs, assisting the city in oversight regarding liquor licenses and supporting the law enforcement in educational programs. This contract is the same amount as the previous year, \$11,279.25. Mayor Meininger asked Chief Spencer about the assistance with compliance checks the MPC provides to the Police Department. Chief Spencer commented that the assistance is beneficial. The department would still complete the compliance process if MPC were not able to provide that assistance, however, it would likely result in overtime. Lanette Richards, Executive Director of MPC, is also present at all Liquor License Investigatory Meetings to provide input.

Council agreed that they would like to review the status report and have a presentation from MPC prior to approving the contract. Moved by Council Member Shaver, seconded by Council Member Colwell, "to table the contract with Monument Prevent Coalition to the November 30, 2015 meeting," "YEAS", Gonzales, Colwell, Meininger, and Shaver. "NAYS" None. Absent: None.

Mr. Johnson presented the lease agreement for the Library's new postage machine, which will be an improved model with wifi, that also ties into our software. The lease amount is \$122.00 per month for 63 months – total amount is \$7686.00 for the duration of the lease. Moved by Council Member Colwell, seconded by Mayor Meininger, "to approve the postage machine lease for the Library and authorize the

Mayor to sign the agreement,” “YEAS”, Gonzales, Colwell, and Meininger. “NAYS” Shaver. Absent: None.

Assistant City Manager Johnson presented the Resolution changing the position of Finance/HR Assistant to HR Assistant/Deputy City Clerk. With some of the organizational changes, this job description and pay grade will better fit the duties of this position. Moved by Council Member Colwell, seconded by Council Member Gonzales, “to approve Resolution No. 15-11-03, Pay Resolution removing the position of Finance/HR Assistant and replacing it with the position of Human Resources Assistant/Deputy City Clerk,” “YEAS”, Gonzales, Colwell, and Meininger. “NAYS” Shaver. Absent: None.

RESOLUTION NO. 15-11-03

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. That the following Pay Plan for officers and employees of the City of Scottsbluff, Nebraska employed in Classified Positions be approved November 2, 2015 and effective November 2, 2015.

PAY SCHEDULE

HOURLY RATES (Based on 40 hour work week)

<u>Grade</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>L1</u>	<u>L2</u>
2	8.64	9.07	9.53	10.00	10.51	11.03	11.58
3	9.07	9.53	10.00	10.51	11.03	11.58	12.16
4	9.53	10.00	10.51	11.03	11.58	12.16	12.77
5	10.00	10.51	11.03	11.58	12.16	12.77	13.41
6	10.51	11.03	11.58	12.16	12.77	13.41	14.08
7	11.03	11.58	12.16	12.77	13.41	14.08	14.78
8	11.58	12.16	12.77	13.41	14.08	14.78	15.52
9	12.16	12.77	13.41	14.08	14.78	15.52	16.30
10	12.77	13.41	14.08	14.78	15.52	16.30	17.11
11	13.41	14.08	14.78	15.52	16.30	17.11	17.97
12	14.08	14.78	15.52	16.30	17.11	17.97	18.87
13	14.78	15.52	16.30	17.11	17.97	18.87	19.81
14	15.52	16.30	17.11	17.97	18.87	19.81	20.80
15	16.30	17.11	17.97	18.87	19.81	20.80	21.84
16	17.11	17.97	18.87	19.81	20.80	21.84	22.93
17	17.97	18.87	19.81	20.80	21.84	22.93	24.08
18	18.87	19.81	20.80	21.84	22.93	24.08	25.28
19	19.81	20.80	21.84	22.93	24.08	25.28	26.55
20	20.80	21.84	22.93	24.08	25.28	26.55	27.87

BI-WEEKLY RATES

18	1508.48	1583.90	1663.10	1746.25	1833.56	1925.24	2021.50
19	1583.90	1663.10	1746.25	1833.56	1925.24	2021.50	2122.58

20	1663.10	1746.25	1833.56	1925.24	2021.50	2122.58	2228.71
21	1746.25	1833.56	1925.24	2021.50	2122.58	2228.71	2340.14
22	1833.56	1925.24	2021.50	2122.58	2228.71	2340.14	2457.15
23	1925.24	2021.50	2122.58	2228.71	2340.14	2457.15	2580.01
24	2021.50	2122.58	2228.71	2340.14	2457.15	2580.01	2709.01
25	2122.58	2228.71	2340.14	2457.15	2580.01	2709.01	2844.46
26	2228.71	2340.14	2457.15	2580.01	2709.01	2844.46	2986.68
27	2340.14	2457.15	2580.01	2709.01	2844.46	2986.68	3136.02
28	2457.15	2580.01	2709.01	2844.46	2986.68	3136.02	3292.82
29	2580.01	2709.01	2844.46	2986.68	3136.02	3292.82	3457.46
30	2709.01	2844.46	2986.68	3136.02	3292.82	3457.46	3630.33
31	2844.46	2986.68	3136.02	3292.82	3457.46	3630.33	3811.85

2. That the following positions in the Classification Plan are assigned to the following Class Grades:

HOURLY POSITIONS

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
5	Assistant Pool Manager	14	Wastewater Plant Operator I
7	Library Technician	14	Water System Operator I
7	Pool Manager	14	Heavy Equipment Operator
9	Building & Grounds Custodian	14	Solid Waste Equip. Operator
9	Code Enforcement Assistant	15	Crew leader
10	Library Assistant	16	Maintenance Mechanic
11	Record Technician	16	Fire Prevention Officer
11	Humane Officer	17	Wastewater Plant Operator II
12	Admin. Services Assistant	17	Water System Operator II
12	Admin. Records Technician	1	17 Construction-Locator Spec.
13	Account Clerk	1	17 Event Coordinator
13	Administrative Assistant	11	18 Utilities Adm. Coordinator
13	Maintenance Worker	18	Lead Maintenance Mechanic
13	Motor Equipment Operator	18	Cemetery Supervisor
		19	Stormwater Program Specialist
		20	Code Administrator I
		20	Accountant
		20	HR Assistant/Deputy City Clerk

EXEMPT POSITIONS

Professional, Administrative and Executive

18	Librarian	24	City Clerk/Risk Manager
20	GIS Analyst	24	Library Director
22	Transportation Supervisor	24	Public Safety/Em Mgmt Dir
22	Park Supervisor	26	Police Captain
22	Water System Supervisor	26	Director of Parks/Recreation
22	Wastewater Plant Supervisor	26	Assistant City Manager
22	Environmental Services Supervisor	27	Director of Human Resources
22	Code Administrator II	28	Director of Public Works
22	Planner	29	Fire Chief
23	Network Administrator	30	Police Chief
23	Planning Administrator	31	Director of Finance

3. That the following pay schedule for officers and employees in Unclassified Positions of the city is approved December 15, 2014 and effective January 1, 2015.

<u>Position</u>	<u>Salary Minimum</u>	<u>Salary Maximum</u>
City Manager	Established by City Council	

**Seasonal and Part-time
Hourly Rates**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
School Crossing Guard	\$8.00	\$8.50	\$9.00	\$9.20	\$9.40	\$9.60	\$9.80
Library Page	\$8.00	\$8.50	\$9.00	\$9.20	\$9.40	\$9.60	\$9.80
Laborer	\$8.25	\$8.75	\$9.25	\$9.45	\$9.65	\$9.85	\$10.05
Field Mntc. Groundskeeper	\$8.65	\$9.15	\$9.65	\$9.85	\$10.05	\$10.25	\$10.45

Recreation Aide	\$8.00	\$8.50	\$9.00	\$9.20	\$9.40	\$9.60	\$9.80
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Lifeguard	\$8.65	\$9.15	\$9.65	\$9.85	\$10.05	\$10.25	\$10.45
Head Lifeguard	\$8.95	\$9.45	\$9.95	\$10.15	\$10.35	\$10.55	\$10.75

NOTE: Pay step increase may be given after one year of service from hire date, at the discretion of the Department Head.

- The Pay Schedule for the position of Firefighters and Fire Captains working a 56 hour week shall be the schedule approved in a Resolution adopted by the Mayor and City Council on September 8, 2015 and effective October 5, 2015.

<u>Class Title</u>	<u>Hourly Pay Schedule (56 hour week)</u>							
	1	2	3	4	5	6	7	8
Firefighter	12.64	13.27	13.94	14.63	15.36	16.13	16.94	17.79
Fire Captain	16.38	17.20	18.06	18.97	19.92	20.91	21.96	23.05

- That the Pay Schedule for the position of Patrol Officer and Police Sergeant shall be the Schedule approved in a resolution approved by the Mayor and City Council on September 8, 2015 to be effective October 5, 2015.

<u>Class Title</u>	<u>Hourly Pay Schedule</u>							
	1	2	3	4	5	6	7	8
Patrol Officer	17.85	18.74	19.68	20.67	21.70	22.78	23.92	25.12
Police Sergeant	21.32	22.39	23.46	24.58	25.77	27.00	28.30	29.65

- Resolution No. 15-09-05 and all other resolutions in conflict with this resolution are repealed.

Passed and approved this 2nd day of November, 2015.

Mayor

ATTEST:

City Clerk

Seal

City Manager Kuckkahn presented the Ordinance reflecting the new utility rates as discussed at the budget workshop. The fees are the same for all services as we are unifying the rates. There is not a separate fee for residents to purchase trash or yard waste containers, they will be owned by the City, so the maintenance will also be the City's responsibility. Recycling is covered in the fee, so all residents will have the opportunity to recycle.

Mayor Meininger noted that the advantage of increasing the recycling efforts is to lower the tipping fees at the landfill with less trash collected. In addition, the collection of yard waste is advantageous to increase the amount of compost. We will also be consolidating containers for alley collection. The new fees will go into effect on January 1, 2016. Council Member Colwell asked about methods to inform residents of the changes. Mr. Kuckkahn explained that the routing methods will remain the same, so there is no impact to the customers. The only change will be the fees charged. We will notify residents that there is no longer a fee for containers.

Mayor Meininger introduced the Ordinance which was read by title on first reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING THE MUNICIPAL CODE SEWER USER FEES AT CHAPTER 6 ARTICLE 6, AMENDING AND CHANGING THE SOLID WASTE COLLECTION FEES AT CHAPTER 6 ARTICLE 6, AND WATER SERVICE FEES AT CHAPTER 6 ARTICLE 6, REPEALING SECTION 6-6-25, REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE, PROVIDING FOR PUBLICATION BY PAMPHLET FORM AND PROVIDING FOR AN EFFECTIVE DATE.**

Under Council Reports, Mr. Johnson reported that the concrete pads for the dug outs and ADA ramps at Cleveland Field are poured and the safety fencing is nearing completion.

The next WNED meeting is scheduled for November 19, 2015.

Moved by Council Member Shaver, seconded by Council Member Colwell, "to adjourn the meeting at 7:00 p.m.

Mayor

Attest:

City Clerk

"Seal"

