

**CITY OF SCOTTSSLUFF**  
**City of Scottsbluff Council Chambers**  
**2525 Circle Drive, Scottsbluff, NE**  
**CITY COUNCIL AGENDA**

**Regular Meeting**  
**March 17, 2014**  
**6:00 PM**

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Consent Calendar:
  - a) Approve the minutes of the March 3, 2014 Regular Meeting.
  - b) Council to excuse the absence of Council Member McCarthy from the March 3, 2014 Regular Meeting.
  - c) Council to set a public hearing for April 7, 2014, 6:05 p.m., for a Class C liquor license application for Live Entertainment, LLC, dba El Tequila Nightclub, 1619 E. Overland.
  - d) Council to consider the appointment of Kasandra Alsidez to the Parks, Cemetery and Tree Board.
7. Claims:
  - a) Regular claims
8. Financial Report:
  - a) Council to receive the annual audit report for year ended September 30, 2013.
9. Subdivisions & Public Improvements:
  - a) Council to consider a final plat for Lots 1A & 2A, Block 2, Amended Five Oaks Subdivision a replat of part of lot 1, Lots 2, 3, & 4, Block 2, amended Five Oaks Subdivision and approve the Resolution
  - b) Council to consider a final plat for Lots 11 through 15, Block 2, Lots 1 & 2, Block 5, Lots 1 through 6, Block 3 and Lots 1 through 3, Block 9, Northern Heights Addition and approve the Resolution.
  - c) Council to consider a final plat and dedication of part of 35th Street, in the City

of Scottsbluff, NE situated in the NE ¼ Section 14 and approve the Resolution.

10. Reports from Staff, Boards & Commissions:
  - a) Council to consider a proposal from Nebraska Public Power District to purchase city-owned property located at the corner of 5th Ave. and East 42nd St.
  - b) Council to review a landscaping plan for the addition of a Children's Learning Garden at the Lied Scottsbluff Public Library.
  - c) Council to consider a contract with Jamy Lawson as Umpire Coordinator and authorize the Mayor to execute the contract.
  - d) Council to receive a presentation from Kristin Wiebe on the Call to Action Effort.
  - e) Council discussion and instructions to staff regarding the Monument Valley Pool Pass.
  - f) Council review and discussion regarding the Splash Swimming Pool report.
  - g) Council to consider a claim from Don Krug for property damage at 310 West 21st St. as a result of a sewer backup.
    - i) Insurance adjustor's actual cash value is \$1818.96.
  - h) Council discussion and instructions to staff regarding use of the annual proceeds from the Public Alliance for Community Energy (PACE).
  - i) Council discussion and instructions to staff regarding the request from the owners of the Lincoln House to forgive their CDBG loan with the City of Scottsbluff.
  - j) Council to receive an update on the Economic Development Consultant interviews.
  - k) Council to discuss the City Manager's evaluation process.
11. Resolution & Ordinances:
  - a) Council to consider the amended 2013-2014 Pay Resolution, changing the lifeguard hourly rates.
  - b) Council to consider an Ordinance for a Zone Change for Lots 16 through 27, Block 1, Westfield Estates Replat and Lot 4, Block 2, Westfield Estates Replat from R-1A and C-2 (Res. & Neighborhood & Retail Com.) to C-3 (Heavy Com.), and approve the Ordinance (third reading).
12. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
13. Council reports (informational only):
14. Scottsbluff Youth Council Representative report (informational only):
15. Adjournment.

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Consent1**

**Approve the minutes of the March 3, 2014 Regular Meeting.**

**Staff Contact: Cindy Dickinson, City Clerk**

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Consent2**

**Council to excuse the absence of Council Member McCarthy from the March 3, 2014 Regular Meeting.**

**Staff Contact: Rick Kuckkahn, City Manager**



# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Consent3**

**Council to set a public hearing for April 7, 2014, 6:05 p.m., for a Class C liquor license application for Live Entertainment, LLC, dba El Tequila Nightclub, 1619 E. Overland.**

**Staff Contact: Cindy Dickinson, City Clerk**

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Consent4**

**Council to consider the appointment of Kasandra Alsidez to the Parks, Cemetery and Tree Board.**

**Staff Contact: Perry Mader, Park and Rec Director**

# Agenda Statement

Item No.

For meeting of: March 17<sup>th</sup>, 2014

**AGENDA TITLE:** Council to appoint Kasandra Alsidez to the Parks and Recreation Advisory Board.

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Parks and Recreation

**PRESENTATION BY:** City Manager Rick Kuckkahn

**SUMMARY EXPLANATION:** The Parks and Recreation Department would like to appoint Ms. Kasandra Alsidez to the Parks, Recreation and Cemetery Advisory Board and Foundation. Ms. Alsidez works for Leonard G. Tabor, P.C. and William C. Peters and has shown great interest in volunteering in the community by serving on this Board.

Ms. Alsidez resides at 1324 Avenue B  
Scottsbluff, NE 69361  
(308)641-3186

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## EXHIBITS

Resolution x      Ordinance       Contract       Minutes       Plan/Map

Other (specify) \_\_\_\_\_

**NOTIFICATION LIST:** Yes  No  Further Instructions

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

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Rev 3/1/99CClerk

**City of Scottsbluff, Nebraska**  
**Monday, March 17, 2014**  
**Regular Meeting**

**Item Claims1**

**Regular claims**

**Staff Contact: Renae Griffiths, Finance Director**



# Expense Approval Report

By Vendor Name

Post Dates 3/4/2014 - 3/17/2014

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: ACTION COMMUNICATION INC.</b>					
<b>Fund: 111 - GENERAL</b>					
com unit internet	CONTRACTUAL SERVICES				219.48
				<b>Fund 111 - GENERAL Total:</b>	<b>219.48</b>
<b>Fund: 212 - TRANSPORTATION</b>					
PAGER RENT	CONTRACTUAL SERVICES				19.73
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>19.73</b>
				<b>Vendor ACTION COMMUNICATION INC. Total:</b>	<b>239.21</b>
<b>Vendor: ALLO COMMUNICATIONS</b>					
<b>Fund: 111 - GENERAL</b>					
LOCAL TELEPHONE CHARGES	TELEPHONE				235.45
LOCAL TELEPHONE CHARGES	TELEPHONE				69.42
LOCAL TELEPHONE CHARGES	TELEPHONE				67.92
LOCAL TELEPHONE CHARGES	TELEPHONE				37.13
LOCAL TELEPHONE CHARGES	TELEPHONE				227.92
LOCAL TELEPHONE CHARGES	TELEPHONE				211.24
LOCAL TELEPHONE CHARGES	TELEPHONE				291.72
LOCAL TELEPHONE CHARGES	TELEPHONE				1,630.63
LOCAL TELEPHONE CHARGES	TELEPHONE				551.99
LOCAL TELEPHONE CHARGES	TELEPHONE				170.54
LOCAL TELEPHONE CHARGES	TELEPHONE				169.04
				<b>Fund 111 - GENERAL Total:</b>	<b>3,663.00</b>
<b>Fund: 212 - TRANSPORTATION</b>					
LOCAL TELEPHONE CHARGES	TELEPHONE				518.20
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>518.20</b>
<b>Fund: 213 - CEMETERY</b>					
LOCAL TELEPHONE CHARGES	TELEPHONE				69.42
				<b>Fund 213 - CEMETERY Total:</b>	<b>69.42</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
LOCAL TELEPHONE CHARGES	TELEPHONE				141.83
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>141.83</b>
<b>Fund: 631 - WASTEWATER</b>					
LOCAL TELEPHONE CHARGES	TELEPHONE				135.83
				<b>Fund 631 - WASTEWATER Total:</b>	<b>135.83</b>
<b>Fund: 641 - WATER</b>					
LOCAL TELEPHONE CHARGES	TELEPHONE				102.63
				<b>Fund 641 - WATER Total:</b>	<b>102.63</b>
<b>Fund: 661 - STORMWATER</b>					
LOCAL TELEPHONE CHARGES	TELEPHONE				33.21
				<b>Fund 661 - STORMWATER Total:</b>	<b>33.21</b>
<b>Fund: 721 - GIS SERVICES</b>					
LOCAL TELEPHONE CHARGES	TELEPHONE				34.13
				<b>Fund 721 - GIS SERVICES Total:</b>	<b>34.13</b>
				<b>Vendor ALLO COMMUNICATIONS Total:</b>	<b>4,698.25</b>
<b>Vendor: AMER BACKFLOW PREVENTION ASSOC</b>					
<b>Fund: 641 - WATER</b>					
MEMBERSHIP	MEMBERSHIPS				60.00
				<b>Fund 641 - WATER Total:</b>	<b>60.00</b>
				<b>Vendor AMER BACKFLOW PREVENTION ASSOC Total:</b>	<b>60.00</b>

Expense Approval Report

Post Dates: 3/4/2014 - 3/17/2014

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: AMERI-TECH EQUIP CO</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
PARTS FOR SPRDR	EQUIPMENT MAINTENANCE				47.85
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>47.85</b>
				<b>Vendor AMERI-TECH EQUIP CO Total:</b>	<b>47.85</b>
<b>Vendor: ANDREA FOLCK</b>					
<b>Fund: 111 - GENERAL</b>					
2 conference meals	SCHOOL & CONFERENCE				30.00
				<b>Fund 111 - GENERAL Total:</b>	<b>30.00</b>
				<b>Vendor ANDREA FOLCK Total:</b>	<b>30.00</b>
<b>Vendor: ANNIE URDIALES</b>					
<b>Fund: 111 - GENERAL</b>					
2 conference meals	SCHOOL & CONFERENCE				30.00
				<b>Fund 111 - GENERAL Total:</b>	<b>30.00</b>
				<b>Vendor ANNIE URDIALES Total:</b>	<b>30.00</b>
<b>Vendor: ASSURITY LIFE INSURANCE CO</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
EE PAID LIFE INS	LIFE INS EE PAYABLE				34.36
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>34.36</b>
				<b>Vendor ASSURITY LIFE INSURANCE CO Total:</b>	<b>34.36</b>
<b>Vendor: B &amp; C STEEL CORPORATION</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP	DEPARTMENT SUPPLIES				39.42
PARTS - IRON	VEHICLE MAINTENANCE				59.12
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>98.54</b>
<b>Fund: 213 - CEMETERY</b>					
DEP SUP	DEPARTMENT SUPPLIES				28.56
				<b>Fund 213 - CEMETERY Total:</b>	<b>28.56</b>
				<b>Vendor B &amp; C STEEL CORPORATION Total:</b>	<b>127.10</b>
<b>Vendor: BELTLINE SAND &amp; GRAVEL INC</b>					
<b>Fund: 641 - WATER</b>					
MAINT SUP	DEPARTMENT SUPPLIES				354.48
				<b>Fund 641 - WATER Total:</b>	<b>354.48</b>
				<b>Vendor BELTLINE SAND &amp; GRAVEL INC Total:</b>	<b>354.48</b>
<b>Vendor: BLUFFS SANITARY SUPPLY INC.</b>					
<b>Fund: 111 - GENERAL</b>					
JANITORIAL SUPPL	JANITORIAL SUPPLIES				47.73
JANITORIAL SUPPL	JANITORIAL SUPPLIES				47.73
DEPT SUPPL	DEPARTMENT SUPPLIES				30.93
DEPT SUPPL	DEPARTMENT SUPPLIES				30.94
SUPPLIES	JANITORIAL SUPPLIES				14.67
Jan. supp	JANITORIAL SUPPLIES				103.29
				<b>Fund 111 - GENERAL Total:</b>	<b>275.29</b>
				<b>Vendor BLUFFS SANITARY SUPPLY INC. Total:</b>	<b>275.29</b>
<b>Vendor: BROWN NELSON ELECTRIC</b>					
<b>Fund: 631 - WASTEWATER</b>					
EQUIP MAINT	EQUIPMENT MAINTENANCE				87.64
BUILDING MAINT	BUILDING MAINTENANCE				56.52
				<b>Fund 631 - WASTEWATER Total:</b>	<b>144.16</b>
				<b>Vendor BROWN NELSON ELECTRIC Total:</b>	<b>144.16</b>
<b>Vendor: CARR TRUMBULL LBR INC.</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP	DEPARTMENT SUPPLIES				44.26

Expense Approval Report

Post Dates: 3/4/2014 - 3/17/2014

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
SUPP	DEPARTMENT SUPPLIES				9.32
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>53.58</b>
<b>Fund: 641 - WATER</b>					
DEPT SUP	BUILDING MAINTENANCE				81.82
				<b>Fund 641 - WATER Total:</b>	<b>81.82</b>
<b>Vendor: CARR TRUMBULL LBR INC. Total:</b>					
					<b>135.40</b>
<b>Vendor: CEMENTER'S INC</b>					
<b>Fund: 641 - WATER</b>					
CEMENT	DEPARTMENT SUPPLIES				382.00
CEMENT	DEPARTMENT SUPPLIES				192.60
				<b>Fund 641 - WATER Total:</b>	<b>574.60</b>
<b>Vendor CEMENTER'S INC Total:</b>					
					<b>574.60</b>
<b>Vendor: CENTURY LUMBER CENTER</b>					
<b>Fund: 111 - GENERAL</b>					
DEP SUP	DEPARTMENT SUPPLIES				10.58
				<b>Fund 111 - GENERAL Total:</b>	<b>10.58</b>
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP	DEPARTMENT SUPPLIES				8.74
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>8.74</b>
<b>Vendor CENTURY LUMBER CENTER Total:</b>					
					<b>19.32</b>
<b>Vendor: CINDY DICKINSON</b>					
<b>Fund: 111 - GENERAL</b>					
SUPPLIES	MISCELLANEOUS				33.18
				<b>Fund 111 - GENERAL Total:</b>	<b>33.18</b>
<b>Vendor CINDY DICKINSON Total:</b>					
					<b>33.18</b>
<b>Vendor: CITY OF GERING</b>					
<b>Fund: 111 - GENERAL</b>					
CON SRV	CONTRACTUAL SERVICES				21.63
CON SRV	CONTRACTUAL SERVICES				20.60
				<b>Fund 111 - GENERAL Total:</b>	<b>42.23</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
disposal fees	DISPOSAL FEES				32,405.39
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>32,405.39</b>
<b>Vendor CITY OF GERING Total:</b>					
					<b>32,447.62</b>
<b>Vendor: CLEMENT CONSTRUCTION LLC</b>					
<b>Fund: 215 - SPECIAL PROJECTS</b>					
FIREARMS RANGE	FIREARMS RANGE SUPPLIES				790.78
				<b>Fund 215 - SPECIAL PROJECTS Total:</b>	<b>790.78</b>
<b>Vendor CLEMENT CONSTRUCTION LLC Total:</b>					
					<b>790.78</b>
<b>Vendor: CNA SURETY</b>					
<b>Fund: 111 - GENERAL</b>					
Plumbing Board - Roger Rojas	BONDING				100.00
				<b>Fund 111 - GENERAL Total:</b>	<b>100.00</b>
<b>Vendor CNA SURETY Total:</b>					
					<b>100.00</b>
<b>Vendor: CONNECTING POINT INC</b>					
<b>Fund: 111 - GENERAL</b>					
RENT-MACH	RENT-MACHINES				56.77
SUPPLIES	DEPARTMENT SUPPLIES				387.00
				<b>Fund 111 - GENERAL Total:</b>	<b>443.77</b>
<b>Vendor CONNECTING POINT INC Total:</b>					
					<b>443.77</b>

Expense Approval Report

Post Dates: 3/4/2014 - 3/17/2014

Description (Payable)	Account Name	(None)	(None)	(None)	Amount	
<b>Vendor: CONSOLIDATED MANAGEMENT</b>						
Fund: 111 - GENERAL						
SCHOOLS & CONF	SCHOOL & CONFERENCE				46.50	
					<b>Fund 111 - GENERAL Total:</b>	<b>46.50</b>
					<b>Vendor CONSOLIDATED MANAGEMENT Total:</b>	<b>46.50</b>
<b>Vendor: CONTRACTORS MATERIALS INC.</b>						
Fund: 111 - GENERAL						
DEP SUP	DEPARTMENT SUPPLIES				31.85	
					<b>Fund 111 - GENERAL Total:</b>	<b>31.85</b>
Fund: 212 - TRANSPORTATION						
SUPP	DEPARTMENT SUPPLIES				203.79	
					<b>Fund 212 - TRANSPORTATION Total:</b>	<b>203.79</b>
Fund: 641 - WATER						
MAINT SUP	DEPARTMENT SUPPLIES				312.48	
SAFETY SUP	DEPARTMENT SUPPLIES				260.25	
					<b>Fund 641 - WATER Total:</b>	<b>572.73</b>
					<b>Vendor CONTRACTORS MATERIALS INC. Total:</b>	<b>808.37</b>
<b>Vendor: CREATIVE SIGNS BY COZAD</b>						
Fund: 218 - PUBLIC SAFETY						
CIP PO#1 PS	DEPARTMENT SUPPLIES				650.00	
					<b>Fund 218 - PUBLIC SAFETY Total:</b>	<b>650.00</b>
					<b>Vendor CREATIVE SIGNS BY COZAD Total:</b>	<b>650.00</b>
<b>Vendor: CREDIT INFORMATION SYSTEMS</b>						
Fund: 111 - GENERAL						
CONTRACT	CONSULTING SERVICES				19.75	
					<b>Fund 111 - GENERAL Total:</b>	<b>19.75</b>
					<b>Vendor CREDIT INFORMATION SYSTEMS Total:</b>	<b>19.75</b>
<b>Vendor: CREDIT MANAGEMENT SERVICES INC.</b>						
Fund: 713 - CASH & INVESTMENT POOL						
3-13-14 WAGE ATTACH.	WAGE ATTACHMENT EE PAY				218.53	
					<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>218.53</b>
					<b>Vendor CREDIT MANAGEMENT SERVICES INC. Total:</b>	<b>218.53</b>
<b>Vendor: CULLIGAN OF SCOTTSBLUFF</b>						
Fund: 111 - GENERAL						
BLDG MAINT	BUILDING MAINTENANCE				8.10	
BLDG MAINT	BUILDING MAINTENANCE				8.10	
Dep. supp	DEPARTMENT SUPPLIES				64.80	
					<b>Fund 111 - GENERAL Total:</b>	<b>81.00</b>
Fund: 621 - ENVIRONMENTAL SERVICES						
dept supplies	DEPARTMENT SUPPLIES				65.20	
					<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>65.20</b>
					<b>Vendor CULLIGAN OF SCOTTSBLUFF Total:</b>	<b>146.20</b>
<b>Vendor: D &amp; H ELECTRONICS</b>						
Fund: 111 - GENERAL						
equip repr	VEHICLE MAINTENANCE				6.00	
					<b>Fund 111 - GENERAL Total:</b>	<b>6.00</b>
					<b>Vendor D &amp; H ELECTRONICS Total:</b>	<b>6.00</b>
<b>Vendor: DALE'S TIRE &amp; RETREADING, INC.</b>						
Fund: 621 - ENVIRONMENTAL SERVICES						
vehicle mtnc	VEHICLE MAINTENANCE				892.36	
					<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>892.36</b>
					<b>Vendor DALE'S TIRE &amp; RETREADING, INC. Total:</b>	<b>892.36</b>



Expense Approval Report

Post Dates: 3/4/2014 - 3/17/2014

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: DANA F. COLE &amp; CO., LLP</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACT	AUDIT				8,000.00
					<b>Fund 111 - GENERAL Total:</b>
					<b>8,000.00</b>
					<b>Vendor DANA F. COLE &amp; CO., LLP Total:</b>
					<b>8,000.00</b>
<b>Vendor: DBA: MARIE'S EMBROIDERY</b>					
<b>Fund: 111 - GENERAL</b>					
UNIFORMS	UNIFORMS & CLOTHING				6.00
UNIFORMS	UNIFORMS & CLOTHING				18.00
					<b>Fund 111 - GENERAL Total:</b>
					<b>24.00</b>
					<b>Vendor DBA: MARIE'S EMBROIDERY Total:</b>
					<b>24.00</b>
<b>Vendor: DITCH-WITCH INC</b>					
<b>Fund: 213 - CEMETERY</b>					
EQP MTC	EQUIPMENT MAINTENANCE				828.76
					<b>Fund 213 - CEMETERY Total:</b>
					<b>828.76</b>
					<b>Vendor DITCH-WITCH INC Total:</b>
					<b>828.76</b>
<b>Vendor: DUHAMEL BROADCASTING ENT.</b>					
<b>Fund: 661 - STORMWATER</b>					
Public Utility ads	CONTRACTUAL SERVICES				325.00
					<b>Fund 661 - STORMWATER Total:</b>
					<b>325.00</b>
					<b>Vendor DUHAMEL BROADCASTING ENT. Total:</b>
					<b>325.00</b>
<b>Vendor: ELIZABETH HILYARD</b>					
<b>Fund: 111 - GENERAL</b>					
CONFERENCE	BUSINESS TRAVEL				250.77
					<b>Fund 111 - GENERAL Total:</b>
					<b>250.77</b>
					<b>Vendor ELIZABETH HILYARD Total:</b>
					<b>250.77</b>
<b>Vendor: ENVIRO SERV INC</b>					
<b>Fund: 641 - WATER</b>					
SAMPLES	SAMPLES				60.00
SAMPLES	SAMPLES				45.00
					<b>Fund 641 - WATER Total:</b>
					<b>105.00</b>
					<b>Vendor ENVIRO SERV INC Total:</b>
					<b>105.00</b>
<b>Vendor: FEDERAL EXPRESS CORP.</b>					
<b>Fund: 641 - WATER</b>					
SHIPPING FEES	POSTAGE				229.27
					<b>Fund 641 - WATER Total:</b>
					<b>229.27</b>
					<b>Vendor FEDERAL EXPRESS CORP. Total:</b>
					<b>229.27</b>
<b>Vendor: FIRST WIRELESS, INC</b>					
<b>Fund: 111 - GENERAL</b>					
EQUIP MAINT	EQUIPMENT MAINTENANCE				427.00
EQP MTC	EQUIPMENT MAINTENANCE				142.75
					<b>Fund 111 - GENERAL Total:</b>
					<b>569.75</b>
<b>Fund: 218 - PUBLIC SAFETY</b>					
WATCHGUARD CIP	DEPARTMENT SUPPLIES				900.00
CIP-WATCHGUARD	DEPARTMENT SUPPLIES				725.00
					<b>Fund 218 - PUBLIC SAFETY Total:</b>
					<b>1,625.00</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
vehicle mtnc	VEHICLE MAINTENANCE				95.00
vehicle mtnc	VEHICLE MAINTENANCE				521.17
					<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>
					<b>616.17</b>
					<b>Vendor FIRST WIRELESS, INC Total:</b>
					<b>2,810.92</b>

Expense Approval Report

Post Dates: 3/4/2014 - 3/17/2014

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: FLIAM, TYLER</b>					
<b>Fund: 111 - GENERAL</b>					
SCHOOLS & CONFERENCE	SCHOOL & CONFERENCE				1,305.00
					<b>Fund 111 - GENERAL Total:</b>
					<b>1,305.00</b>
<b>Vendor FLIAM, TYLER Total:</b>					
<b>1,305.00</b>					
<b>Vendor: FLOYD'S SALES &amp; SERV INC.</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
vehicle mtnc	VEHICLE MAINTENANCE				44.41
					<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>
					<b>44.41</b>
<b>Vendor FLOYD'S SALES &amp; SERV INC. Total:</b>					
<b>44.41</b>					
<b>Vendor: FYR-TEK</b>					
<b>Fund: 225 - MUTUAL FIRE</b>					
11 scba mask	DEPARTMENT SUPPLIES				3,406.31
					<b>Fund 225 - MUTUAL FIRE Total:</b>
					<b>3,406.31</b>
<b>Vendor FYR-TEK Total:</b>					
<b>3,406.31</b>					
<b>Vendor: GOLD WATCH LLC</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
disposal fees	DISPOSAL FEES				750.00
					<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>
					<b>750.00</b>
<b>Vendor GOLD WATCH LLC Total:</b>					
<b>750.00</b>					
<b>Vendor: HARDING &amp; SHULTZ, PC, LLO</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACT	CONTRACTUAL SERVICES				56.00
CONTRACT	CONTRACTUAL SERVICES				80.98
					<b>Fund 111 - GENERAL Total:</b>
					<b>136.98</b>
<b>Vendor HARDING &amp; SHULTZ, PC, LLO Total:</b>					
<b>136.98</b>					
<b>Vendor: HAWKINS, INC.</b>					
<b>Fund: 641 - WATER</b>					
CHLORINE	CHEMICALS				2,988.45
					<b>Fund 641 - WATER Total:</b>
					<b>2,988.45</b>
<b>Vendor HAWKINS, INC. Total:</b>					
<b>2,988.45</b>					
<b>Vendor: HD SUPPLY WATERWORKS, LTD</b>					
<b>Fund: 641 - WATER</b>					
HYDRANTS	DEPARTMENT SUPPLIES				20,289.00
METERS	METERS				3,608.10
DEPT SUP	DEPARTMENT SUPPLIES				982.47
					<b>Fund 641 - WATER Total:</b>
					<b>24,879.57</b>
<b>Vendor HD SUPPLY WATERWORKS, LTD Total:</b>					
<b>24,879.57</b>					
<b>Vendor: HEILBRUN FARM IND SUPP.INC.</b>					
<b>Fund: 111 - GENERAL</b>					
VEH MTC	VEHICLE MAINTENANCE				3.19
EQP MTC	EQUIPMENT MAINTENANCE				13.16
VEH MTC	VEHICLE MAINTENANCE				3.03
DEP SUP	DEPARTMENT SUPPLIES				13.44
DEP SUP	DEPARTMENT SUPPLIES				7.84
DEP SUP	DEPARTMENT SUPPLIES				22.43
VEH MTC	VEHICLE MAINTENANCE				219.00
VEH MTC	VEHICLE MAINTENANCE				-219.00
					<b>Fund 111 - GENERAL Total:</b>
					<b>63.09</b>
<b>Fund: 212 - TRANSPORTATION</b>					
PARTS	VEHICLE MAINTENANCE				22.99
PARTS	VEHICLE MAINTENANCE				117.76
PARTS	VEHICLE MAINTENANCE				34.20
SUPP	DEPARTMENT SUPPLIES				28.88
PARTS	VEHICLE MAINTENANCE				20.86

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PARTS	VEHICLE MAINTENANCE				23.49
FILTERS	EQUIPMENT MAINTENANCE				24.38
BATTERY	VEHICLE MAINTENANCE				189.90
<b>Fund 212 - TRANSPORTATION Total:</b>					<b>462.46</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				1,057.39
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>1,057.39</b>
<b>Fund: 631 - WASTEWATER</b>					
VEH MAINT	VEHICLE MAINTENANCE				159.22
VEH MAINT	DEPARTMENT SUPPLIES				150.57
<b>Fund 631 - WASTEWATER Total:</b>					<b>309.79</b>
<b>Fund: 641 - WATER</b>					
VEH MAINT	VEHICLE MAINTENANCE				27.58
VEH MAINT	DEPARTMENT SUPPLIES				150.57
VEH MAINT	VEHICLE MAINTENANCE				53.81
<b>Fund 641 - WATER Total:</b>					<b>231.96</b>
<b>Vendor HEILBRUN FARM IND SUPP.INC. Total:</b>					<b>2,124.69</b>
<b>Vendor: HI-TECH AUTO SERVICE</b>					
<b>Fund: 111 - GENERAL</b>					
VEH MTC	VEHICLE MAINTENANCE				114.98
VEH MTC	VEHICLE MAINTENANCE				47.83
VEH MTC	VEHICLE MAINTENANCE				57.02
<b>Fund 111 - GENERAL Total:</b>					<b>219.83</b>
<b>Vendor HI-TECH AUTO SERVICE Total:</b>					<b>219.83</b>
<b>Vendor: HOLIDAY INN - MID TOWN</b>					
<b>Fund: 111 - GENERAL</b>					
SCHOOLS & CONFERENCE	SCHOOL & CONFERENCE				83.00
<b>Fund 111 - GENERAL Total:</b>					<b>83.00</b>
<b>Vendor HOLIDAY INN - MID TOWN Total:</b>					<b>83.00</b>
<b>Vendor: HOME DEPOT CREDIT SERVICES</b>					
<b>Fund: 111 - GENERAL</b>					
STORAGE SHED	DEPARTMENT SUPPLIES				3,169.00
DEP SUP	DEPARTMENT SUPPLIES				46.92
<b>Fund 111 - GENERAL Total:</b>					<b>3,215.92</b>
<b>Fund: 215 - SPECIAL PROJECTS</b>					
FIREARMS RANGE SUPPL	FIREARMS RANGE SUPPLIES				24.86
<b>Fund 215 - SPECIAL PROJECTS Total:</b>					<b>24.86</b>
<b>Vendor HOME DEPOT CREDIT SERVICES Total:</b>					<b>3,240.78</b>
<b>Vendor: HULLINGER GLASS &amp; LOCKS INC.</b>					
<b>Fund: 111 - GENERAL</b>					
DEP SUP	DEPARTMENT SUPPLIES				11.00
<b>Fund 111 - GENERAL Total:</b>					<b>11.00</b>
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP	DEPARTMENT SUPPLIES				12.75
<b>Fund 212 - TRANSPORTATION Total:</b>					<b>12.75</b>
<b>Vendor HULLINGER GLASS &amp; LOCKS INC. Total:</b>					<b>23.75</b>
<b>Vendor: HYDRO ROCKY MOUNTAIN, INC</b>					
<b>Fund: 631 - WASTEWATER</b>					
EQUIP MAINT	EQUIPMENT				8,807.07
<b>Fund 631 - WASTEWATER Total:</b>					<b>8,807.07</b>
<b>Vendor HYDRO ROCKY MOUNTAIN, INC Total:</b>					<b>8,807.07</b>
<b>Vendor: ICMA RETIREMENT TRUST-457</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
DEFERRED COMP - EE	DEFERRED COMP EE PAY				765.00

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CITY MGR ER CONTRIBUTION	MISC PAYROLL DEDUCT				360.14
					<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>
					<b>1,125.14</b>
					<b>Vendor ICMA RETIREMENT TRUST-457 Total:</b>
					<b>1,125.14</b>
<b>Vendor: IDEAL LINEN SUP INC.</b>					
<b>Fund: 111 - GENERAL</b>					
UNIFORMS	UNIFORMS & CLOTHING				82.62
UNIFORMS	UNIFORMS & CLOTHING				82.62
UNIFORMS	UNIFORMS & CLOTHING				87.21
UNIFORMS	UNIFORMS & CLOTHING				82.62
JANITOR SUPPLIES	JANITORIAL SUPPLIES				31.59
Jan supp	JANITORIAL SUPPLIES				67.81
Jan supp	JANITORIAL SUPPLIES				67.81
					<b>Fund 111 - GENERAL Total:</b>
					<b>502.28</b>
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP	DEPARTMENT SUPPLIES				38.24
SUPP	DEPARTMENT SUPPLIES				62.84
					<b>Fund 212 - TRANSPORTATION Total:</b>
					<b>101.08</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				250.46
					<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>
					<b>250.46</b>
<b>Fund: 641 - WATER</b>					
MATS	CONTRACTUAL SERVICES				21.22
					<b>Fund 641 - WATER Total:</b>
					<b>21.22</b>
					<b>Vendor IDEAL LINEN SUP INC. Total:</b>
					<b>875.04</b>
<b>Vendor: INGRAM LIBRARY SERVICES INC</b>					
<b>Fund: 111 - GENERAL</b>					
Bks	BOOKS				63.19
Bks	BOOKS				49.13
Bks	BOOKS				2.99
Bks	BOOKS				5.39
Bks	BOOKS				20.98
Bks	BOOKS				35.60
Bks	BOOKS				11.93
Bks	BOOKS				12.51
					<b>Fund 111 - GENERAL Total:</b>
					<b>201.72</b>
					<b>Vendor INGRAM LIBRARY SERVICES INC Total:</b>
					<b>201.72</b>
<b>Vendor: INLAND TRUCK PARTS</b>					
<b>Fund: 111 - GENERAL</b>					
VEH MTC	VEHICLE MAINTENANCE				67.46
					<b>Fund 111 - GENERAL Total:</b>
					<b>67.46</b>
					<b>Vendor INLAND TRUCK PARTS Total:</b>
					<b>67.46</b>
<b>Vendor: INTERNAL REVENUE SERVICE</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
941 TAXES WITHHELD	MEDICARE W/H EE PAYABLE				7,050.22
941 TAXES	FED W/H EE PAYABLE				24,872.68
941 TAXES WITHHELD	FICA W/H EE PAYABLE				26,288.80
					<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>
					<b>58,211.70</b>
					<b>Vendor INTERNAL REVENUE SERVICE Total:</b>
					<b>58,211.70</b>
<b>Vendor: INTERSTATE INDUSTRIAL SERVICE</b>					
<b>Fund: 641 - WATER</b>					
EQUIP MAINT	EQUIPMENT MAINTENANCE				861.69
					<b>Fund 641 - WATER Total:</b>
					<b>861.69</b>
					<b>Vendor INTERSTATE INDUSTRIAL SERVICE Total:</b>
					<b>861.69</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: INT'L PERSONNEL MGMT ASSOC.</b>					
<b>Fund: 111 - GENERAL</b>					
SUPPLIES	RECRUITMENT				269.00
				<b>Fund 111 - GENERAL Total:</b>	<b>269.00</b>
				<b>Vendor INT'L PERSONNEL MGMT ASSOC. Total:</b>	<b>269.00</b>
<b>Vendor: J G ELLIOTT CO.INC.</b>					
<b>Fund: 213 - CEMETERY</b>					
BND	BONDING				30.00
				<b>Fund 213 - CEMETERY Total:</b>	<b>30.00</b>
				<b>Vendor J G ELLIOTT CO.INC. Total:</b>	<b>30.00</b>
<b>Vendor: JERRY HIGEL</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
ELECT. MAIN FOR TRAF SIGNALS..	ELECTRICAL MAINTENANCE				525.00
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>525.00</b>
				<b>Vendor JERRY HIGEL Total:</b>	<b>525.00</b>
<b>Vendor: JOHN DEERE FINANCIAL</b>					
<b>Fund: 111 - GENERAL</b>					
DEP SUP	DEPARTMENT SUPPLIES				7.68
				<b>Fund 111 - GENERAL Total:</b>	<b>7.68</b>
<b>Fund: 631 - WASTEWATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				14.99
				<b>Fund 631 - WASTEWATER Total:</b>	<b>14.99</b>
<b>Fund: 661 - STORMWATER</b>					
Storm Water supplies	UNIFORMS & CLOTHING				264.97
				<b>Fund 661 - STORMWATER Total:</b>	<b>264.97</b>
				<b>Vendor JOHN DEERE FINANCIAL Total:</b>	<b>287.64</b>
<b>Vendor: JOHN DEERE FINANCIAL</b>					
<b>Fund: 111 - GENERAL</b>					
GRD MTC	GROUNDS MAINTENANCE				79.92
				<b>Fund 111 - GENERAL Total:</b>	<b>79.92</b>
				<b>Vendor JOHN DEERE FINANCIAL Total:</b>	<b>79.92</b>
<b>Vendor: KRAMES STAYWELL, LLC</b>					
<b>Fund: 111 - GENERAL</b>					
DEP SUP	DEPARTMENT SUPPLIES				747.16
				<b>Fund 111 - GENERAL Total:</b>	<b>747.16</b>
				<b>Vendor KRAMES STAYWELL, LLC Total:</b>	<b>747.16</b>
<b>Vendor: KRIZ-DAVIS COMPANY INC.</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
electrical mtnc	ELECTRICAL MAINTENANCE				66.29
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>66.29</b>
<b>Fund: 631 - WASTEWATER</b>					
EQUIP MAINT	EQUIPMENT MAINTENANCE				91.80
				<b>Fund 631 - WASTEWATER Total:</b>	<b>91.80</b>
				<b>Vendor KRIZ-DAVIS COMPANY INC. Total:</b>	<b>158.09</b>
<b>Vendor: LAW ENFORCEMENT COORDINATION UNIT</b>					
<b>Fund: 111 - GENERAL</b>					
SCHOOLS & CONFERENCE	SCHOOL & CONFERENCE				110.00
SCHOOLS & CONF	SCHOOL & CONFERENCE				110.00
SCHOOLS & CONF	SCHOOL & CONFERENCE				110.00
				<b>Fund 111 - GENERAL Total:</b>	<b>330.00</b>
				<b>Vendor LAW ENFORCEMENT COORDINATION UNIT Total:</b>	<b>330.00</b>

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<b>Vendor: LEAGUE ASSOC OF RISK MANAGEMENT</b>					
<b>Fund: 111 - GENERAL</b>					
AUTO INS.	VEHICLE INSURANCE				434.36
					<b>Fund 111 - GENERAL Total:</b>
					<b>434.36</b>
					<b>Vendor LEAGUE ASSOC OF RISK MANAGEMENT Total:</b>
					<b>434.36</b>
<b>Vendor: LOGAN CONTRACTORS SUPPLY INC</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
PARTS FOR TAR KETTLE	EQUIPMENT MAINTENANCE				126.90
					<b>Fund 212 - TRANSPORTATION Total:</b>
					<b>126.90</b>
					<b>Vendor LOGAN CONTRACTORS SUPPLY INC Total:</b>
					<b>126.90</b>
<b>Vendor: LYNN PEAVEY CO INC</b>					
<b>Fund: 111 - GENERAL</b>					
INVEST SUPPL	INVESTIGATION SUPPLIES				128.40
					<b>Fund 111 - GENERAL Total:</b>
					<b>128.40</b>
					<b>Vendor LYNN PEAVEY CO INC Total:</b>
					<b>128.40</b>
<b>Vendor: MADISON NATIONAL LIFE INS CO, INC</b>					
<b>Fund: 111 - GENERAL</b>					
POLICE DISABILITY - ER PAID	DISABILITY INSURANCE				355.67
					<b>Fund 111 - GENERAL Total:</b>
					<b>355.67</b>
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
LIFE INSURANCE - ER	LIFE INS ER PAYABLE				780.39
SUPPLEMENTAL DISABILITY INS --DIS INC INS EE PAYABLE					629.34
					<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>
					<b>1,409.73</b>
					<b>Vendor MADISON NATIONAL LIFE INS CO, INC Total:</b>
					<b>1,765.40</b>
<b>Vendor: MAILFINANCE INC</b>					
<b>Fund: 111 - GENERAL</b>					
LEASE PAYT	RENT-MACHINES				153.09
					<b>Fund 111 - GENERAL Total:</b>
					<b>153.09</b>
					<b>Vendor MAILFINANCE INC Total:</b>
					<b>153.09</b>
<b>Vendor: MATHESON TRI-GAS INC</b>					
<b>Fund: 641 - WATER</b>					
CYLINDER RENTAL	RENT-MACHINES				30.26
DEPT SUP	DEPARTMENT SUPPLIES				56.00
DEPT SUP	DEPARTMENT SUPPLIES				-36.38
					<b>Fund 641 - WATER Total:</b>
					<b>49.88</b>
					<b>Vendor MATHESON TRI-GAS INC Total:</b>
					<b>49.88</b>
<b>Vendor: MENARDS</b>					
<b>Fund: 111 - GENERAL</b>					
DEP SUP	DEPARTMENT SUPPLIES				27.78
GRD MTC	GROUNDS MAINTENANCE				106.32
DEP SUP	DEPARTMENT SUPPLIES				18.57
GRD MTC	GROUNDS MAINTENANCE				53.52
DEP SUP	DEPARTMENT SUPPLIES				72.53
DEP SUP	DEPARTMENT SUPPLIES				40.93
EQP MTC	EQUIPMENT MAINTENANCE				9.98
DEP SUP	DEPARTMENT SUPPLIES				39.98
Dept sup.	DEPARTMENT SUPPLIES				16.97
					<b>Fund 111 - GENERAL Total:</b>
					<b>386.58</b>
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP	DEPARTMENT SUPPLIES				4.56
SUPP	DEPARTMENT SUPPLIES				35.96
					<b>Fund 212 - TRANSPORTATION Total:</b>
					<b>40.52</b>
<b>Fund: 213 - CEMETERY</b>					
DEP SUP	DEPARTMENT SUPPLIES				12.99

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
DEP SUP	DEPARTMENT SUPPLIES				4.49
				<b>Fund 213 - CEMETERY Total:</b>	<b>17.48</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				16.09
dept supplies	DEPARTMENT SUPPLIES				7.71
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>23.80</b>
<b>Fund: 631 - WASTEWATER</b>					
VEH MAINT	VEHICLE MAINTENANCE				3.58
				<b>Fund 631 - WASTEWATER Total:</b>	<b>3.58</b>
				<b>Vendor MENARDS Total:</b>	<b>471.96</b>
<b>Vendor: MID-CONTINENT SAFETY</b>					
<b>Fund: 111 - GENERAL</b>					
equip repr	EQUIPMENT MAINTENANCE				125.91
				<b>Fund 111 - GENERAL Total:</b>	<b>125.91</b>
				<b>Vendor MID-CONTINENT SAFETY Total:</b>	<b>125.91</b>
<b>Vendor: MIDWEST MAILING SYSTEMS INC</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				252.00
Dep. supp	DEPARTMENT SUPPLIES				52.90
				<b>Fund 111 - GENERAL Total:</b>	<b>304.90</b>
				<b>Vendor MIDWEST MAILING SYSTEMS INC Total:</b>	<b>304.90</b>
<b>Vendor: MONEY WISE OFFICE SUPPLIES</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPPL	DEPARTMENT SUPPLIES				301.87
DEPT SUPPL	DEPARTMENT SUPPLIES				23.99
SUPPLIES	DEPARTMENT SUPPLIES				14.00
SUPPLIES	DEPARTMENT SUPPLIES				160.00
				<b>Fund 111 - GENERAL Total:</b>	<b>499.86</b>
				<b>Vendor MONEY WISE OFFICE SUPPLIES Total:</b>	<b>499.86</b>
<b>Vendor: MONUMENT PREVENTION COALITION</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				880.00
				<b>Fund 111 - GENERAL Total:</b>	<b>880.00</b>
				<b>Vendor MONUMENT PREVENTION COALITION Total:</b>	<b>880.00</b>
<b>Vendor: NASRO</b>					
<b>Fund: 111 - GENERAL</b>					
SCHOOLS & CONF	SCHOOL & CONFERENCE				495.00
				<b>Fund 111 - GENERAL Total:</b>	<b>495.00</b>
				<b>Vendor NASRO Total:</b>	<b>495.00</b>
<b>Vendor: NE CHILD SUPPORT PAYMENT CENTER</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,982.31
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>1,982.31</b>
				<b>Vendor NE CHILD SUPPORT PAYMENT CENTER Total:</b>	<b>1,982.31</b>
<b>Vendor: NE DEPT OF REVENUE</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
FEB '14 STATE W/H	STATE W/H EE PAYABLE				17,486.03
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>17,486.03</b>
				<b>Vendor NE DEPT OF REVENUE Total:</b>	<b>17,486.03</b>
<b>Vendor: NE LAW ENFORCEMENT TRAINING CENTER</b>					
<b>Fund: 111 - GENERAL</b>					
SCHOOLS & CONF	SCHOOL & CONFERENCE				10.00
SCHOOLS & CONF	SCHOOL & CONFERENCE				10.00
SCHOOLS & CONF	SCHOOL & CONFERENCE				50.00

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SCHOOLS & CONF	SCHOOL & CONFERENCE				50.00
				<b>Fund 111 - GENERAL Total:</b>	<b>120.00</b>
				<b>Vendor NE LAW ENFORCEMENT TRAINING CENTER Total:</b>	<b>120.00</b>
<b>Vendor: NE LIBRARY ASSOC</b>					
<b>Fund: 111 - GENERAL</b>					
Prof. memb	MEMBERSHIPS				245.00
				<b>Fund 111 - GENERAL Total:</b>	<b>245.00</b>
				<b>Vendor NE LIBRARY ASSOC Total:</b>	<b>245.00</b>
<b>Vendor: NE LIBRARY COMMISSION</b>					
<b>Fund: 111 - GENERAL</b>					
Trng	SCHOOL & CONFERENCE				10.00
				<b>Fund 111 - GENERAL Total:</b>	<b>10.00</b>
				<b>Vendor NE LIBRARY COMMISSION Total:</b>	<b>10.00</b>
<b>Vendor: NE MOSQUITO &amp; VECTOR CONTROL ASSN.</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
3 MEN ATTEND MOSQUITO W...	SCHOOL & CONFERENCE				130.00
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>130.00</b>
				<b>Vendor NE MOSQUITO &amp; VECTOR CONTROL ASSN. Total:</b>	<b>130.00</b>
<b>Vendor: NE PLANNING &amp; ZONING</b>					
<b>Fund: 111 - GENERAL</b>					
Hort/Urdiales conf registration	SCHOOL & CONFERENCE				320.00
				<b>Fund 111 - GENERAL Total:</b>	<b>320.00</b>
				<b>Vendor NE PLANNING &amp; ZONING Total:</b>	<b>320.00</b>
<b>Vendor: NE SAFETY &amp; FIRE EQUIPEMENT INC.</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
bldg mtnc	BUILDING MAINTENANCE				295.00
				<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>	<b>295.00</b>
				<b>Vendor NE SAFETY &amp; FIRE EQUIPEMENT INC. Total:</b>	<b>295.00</b>
<b>Vendor: NEBRASK@ ONLINE</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACT	CONSULTING SERVICES				3.00
				<b>Fund 111 - GENERAL Total:</b>	<b>3.00</b>
				<b>Vendor NEBRASK@ ONLINE Total:</b>	<b>3.00</b>
<b>Vendor: NEBRASKA MACHINERY COMPANY</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
SUPP	DEPARTMENT SUPPLIES				683.60
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>683.60</b>
				<b>Vendor NEBRASKA MACHINERY COMPANY Total:</b>	<b>683.60</b>
<b>Vendor: NEBRASKA SALT AND GRAIN</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
I LD. ICE SLICER	STREET REPAIR SUPPLIES				3,904.50
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>3,904.50</b>
				<b>Vendor NEBRASKA SALT AND GRAIN Total:</b>	<b>3,904.50</b>
<b>Vendor: NEBRASKALAND TIRE</b>					
<b>Fund: 111 - GENERAL</b>					
VEH MAINT	VEHICLE MAINTENANCE				290.88
				<b>Fund 111 - GENERAL Total:</b>	<b>290.88</b>
				<b>Vendor NEBRASKALAND TIRE Total:</b>	<b>290.88</b>
<b>Vendor: OCLC, INC</b>					
<b>Fund: 111 - GENERAL</b>					
Cont. srvs.	CONTRACTUAL SERVICES				84.53
				<b>Fund 111 - GENERAL Total:</b>	<b>84.53</b>
				<b>Vendor OCLC, INC Total:</b>	<b>84.53</b>



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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: ONE CALL CONCEPTS</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
CONTR.SERV.	CONTRACTUAL SERVICES				11.70
					<b>Fund 212 - TRANSPORTATION Total:</b>
					<b>11.70</b>
<b>Fund: 631 - WASTEWATER</b>					
CONTR.SERV.	CONTRACTUAL SERVICES				11.70
					<b>Fund 631 - WASTEWATER Total:</b>
					<b>11.70</b>
<b>Fund: 641 - WATER</b>					
CONTR.SERV.	CONTRACTUAL SERVICES				11.70
					<b>Fund 641 - WATER Total:</b>
					<b>11.70</b>
					<b>Vendor ONE CALL CONCEPTS Total:</b>
					<b>35.10</b>
<b>Vendor: PANHANDLE COOP INC.</b>					
<b>Fund: 111 - GENERAL</b>					
Monthly fuel	GASOLINE				711.94
Batt - fuel	GASOLINE				82.21
GASOLINE	GASOLINE				4,902.51
					<b>Fund 111 - GENERAL Total:</b>
					<b>5,696.66</b>
<b>Fund: 212 - TRANSPORTATION</b>					
UNLEADED GASOLINE	GASOLINE				1,188.03
DIESEL FUEL	OTHER FUEL				6,596.06
					<b>Fund 212 - TRANSPORTATION Total:</b>
					<b>7,784.09</b>
<b>Fund: 215 - SPECIAL PROJECTS</b>					
GASOLINE	FIREARMS RANGE SUPPLIES				150.01
					<b>Fund 215 - SPECIAL PROJECTS Total:</b>
					<b>150.01</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
fleet fuel	GASOLINE				5,918.47
					<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>
					<b>5,918.47</b>
<b>Fund: 631 - WASTEWATER</b>					
FUEL FOR UNITS	GASOLINE				1,142.73
FUEL FOR UNITS	OTHER FUEL				576.09
					<b>Fund 631 - WASTEWATER Total:</b>
					<b>1,718.82</b>
<b>Fund: 641 - WATER</b>					
FUEL FOR UNITS	GASOLINE				1,365.17
FUEL FOR UNITS	OTHER FUEL				256.97
					<b>Fund 641 - WATER Total:</b>
					<b>1,622.14</b>
					<b>Vendor PANHANDLE COOP INC. Total:</b>
					<b>22,890.19</b>
<b>Vendor: PANHANDLE HUMANE SOC</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL SERVICE	CONTRACTUAL SERVICES				4,881.32
					<b>Fund 111 - GENERAL Total:</b>
					<b>4,881.32</b>
					<b>Vendor PANHANDLE HUMANE SOC Total:</b>
					<b>4,881.32</b>
<b>Vendor: PLATTE VALLEY BANK</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
HSA EE PYBLE	HSA EE PAYABLE				11,709.71
HSA ER PYBLE/SINGLE D	HSA ER PAYABLE				325.00
HSA ER PYBLE - FAMILY D	HSA ER PAYABLE				2,175.00
					<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>
					<b>14,209.71</b>
					<b>Vendor PLATTE VALLEY BANK Total:</b>
					<b>14,209.71</b>
<b>Vendor: POSTMASTER</b>					
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
Postage	POSTAGE				175.11
Postage	POSTAGE				122.51
					<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>
					<b>297.62</b>
<b>Fund: 631 - WASTEWATER</b>					
Postage	POSTAGE				175.11

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Postage	POSTAGE				122.51
<b>Fund 631 - WASTEWATER Total:</b>					<b>297.62</b>
<b>Fund: 641 - WATER</b>					
Postage	POSTAGE				175.10
Postage	POSTAGE				122.52
<b>Fund 641 - WATER Total:</b>					<b>297.62</b>
<b>Vendor POSTMASTER Total:</b>					<b>892.86</b>
<b>Vendor: QUICK CARE MEDICAL CENTER, INC</b>					
<b>Fund: 111 - GENERAL</b>					
vol ff phy	VOLUNTEER FIREMAN				50.00
<b>Fund 111 - GENERAL Total:</b>					<b>50.00</b>
<b>Vendor QUICK CARE MEDICAL CENTER, INC Total:</b>					<b>50.00</b>
<b>Vendor: QUILL CORP</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPPL	DEPARTMENT SUPPLIES				105.38
<b>Fund 111 - GENERAL Total:</b>					<b>105.38</b>
<b>Vendor QUILL CORP Total:</b>					<b>105.38</b>
<b>Vendor: RADA, ZACKARY</b>					
<b>Fund: 111 - GENERAL</b>					
SCHOOLS & CONFERENCE	SCHOOL & CONFERENCE				1,305.00
<b>Fund 111 - GENERAL Total:</b>					<b>1,305.00</b>
<b>Vendor RADA, ZACKARY Total:</b>					<b>1,305.00</b>
<b>Vendor: RCI</b>					
<b>Fund: 812 - HEALTH INSURANCE</b>					
FLEX	FLEXIBLE BENFT EXPENSES				125.20
CLAIMS	CLAIMS EXPENSE				32,267.35
FLEX	FLEXIBLE BENFT EXPENSES				170.98
MEDICAL CLAIM	CLAIMS EXPENSE				38,216.74
<b>Fund 812 - HEALTH INSURANCE Total:</b>					<b>70,780.27</b>
<b>Vendor RCI Total:</b>					<b>70,780.27</b>
<b>Vendor: RENAE L GRIFFITHS</b>					
<b>Fund: 111 - GENERAL</b>					
SUPPLIES	DEPARTMENT SUPPLIES				328.99
CONFERENCE	SCHOOL & CONFERENCE				210.00
<b>Fund 111 - GENERAL Total:</b>					<b>538.99</b>
<b>Vendor RENAE L GRIFFITHS Total:</b>					<b>538.99</b>
<b>Vendor: RESPOND FIRST AID SYSTEMS</b>					
<b>Fund: 631 - WASTEWATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				28.14
<b>Fund 631 - WASTEWATER Total:</b>					<b>28.14</b>
<b>Fund: 641 - WATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				28.13
<b>Fund 641 - WATER Total:</b>					<b>28.13</b>
<b>Vendor RESPOND FIRST AID SYSTEMS Total:</b>					<b>56.27</b>
<b>Vendor: RHODE ISLAND NOVELTY</b>					
<b>Fund: 111 - GENERAL</b>					
Dep supp.	DEPARTMENT SUPPLIES				176.35
Dep supp.	DEPARTMENT SUPPLIES				573.02
Dep supp.	DEPARTMENT SUPPLIES				33.30
<b>Fund 111 - GENERAL Total:</b>					<b>782.67</b>
<b>Vendor RHODE ISLAND NOVELTY Total:</b>					<b>782.67</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Vendor: S M E C</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
EE CONTRIBUTION - BIWEEKLY	SMEC EE PAYABLE				240.00
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>240.00</b>
				<b>Vendor S M E C Total:</b>	<b>240.00</b>
<b>Vendor: SALES MIDWEST, INC</b>					
<b>Fund: 111 - GENERAL</b>					
EQP MTC	EQUIPMENT MAINTENANCE				258.78
				<b>Fund 111 - GENERAL Total:</b>	<b>258.78</b>
				<b>Vendor SALES MIDWEST, INC Total:</b>	<b>258.78</b>
<b>Vendor: SAM KLASSERT</b>					
<b>Fund: 111 - GENERAL</b>					
comm electric inspections	CONTRACTUAL SERVICES				681.75
				<b>Fund 111 - GENERAL Total:</b>	<b>681.75</b>
				<b>Vendor SAM KLASSERT Total:</b>	<b>681.75</b>
<b>Vendor: SANDBERG IMPLEMENT, INC</b>					
<b>Fund: 111 - GENERAL</b>					
EQP MTC	EQUIPMENT MAINTENANCE				58.36
				<b>Fund 111 - GENERAL Total:</b>	<b>58.36</b>
<b>Fund: 212 - TRANSPORTATION</b>					
PARTS	EQUIPMENT MAINTENANCE				16.06
SUPP - POLE PRUNER	DEPARTMENT SUPPLIES				555.98
				<b>Fund 212 - TRANSPORTATION Total:</b>	<b>572.04</b>
				<b>Vendor SANDBERG IMPLEMENT, INC Total:</b>	<b>630.40</b>
<b>Vendor: SCB FIREFIGHTERS UNION LOCAL 1454</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
FIRE EE DUES	FIRE UNION DUES EE PAY				210.00
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>210.00</b>
				<b>Vendor SCB FIREFIGHTERS UNION LOCAL 1454 Total:</b>	<b>210.00</b>
<b>Vendor: SCB POLICE OFFICERS ASS'N</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
POLICE EE DUES	POL UNION DUES EE PAY				378.00
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>378.00</b>
				<b>Vendor SCB POLICE OFFICERS ASS'N Total:</b>	<b>378.00</b>
<b>Vendor: SCB TENT &amp; AWNING</b>					
<b>Fund: 111 - GENERAL</b>					
VEH MTC	VEHICLE MAINTENANCE				190.00
VEH MTC	VEHICLE MAINTENANCE				152.56
				<b>Fund 111 - GENERAL Total:</b>	<b>342.56</b>
				<b>Vendor SCB TENT &amp; AWNING Total:</b>	<b>342.56</b>
<b>Vendor: SCOTT SHAVER</b>					
<b>Fund: 111 - GENERAL</b>					
CONFERENCE	BUSINESS TRAVEL				345.01
				<b>Fund 111 - GENERAL Total:</b>	<b>345.01</b>
				<b>Vendor SCOTT SHAVER Total:</b>	<b>345.01</b>
<b>Vendor: SCOTTS BLUFF COUNTY COURT</b>					
<b>Fund: 111 - GENERAL</b>					
COURT COSTS	LEGAL FEES				204.00
				<b>Fund 111 - GENERAL Total:</b>	<b>204.00</b>
				<b>Vendor SCOTTS BLUFF COUNTY COURT Total:</b>	<b>204.00</b>
<b>Vendor: SCOTTSBLUFF BODY &amp; PAINT, INC</b>					
<b>Fund: 111 - GENERAL</b>					
CONTRACTUAL	CONTRACTUAL SERVICES				80.00
CONTRACTUAL	CONTRACTUAL SERVICES				70.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
CONTRACTUAL	CONTRACTUAL SERVICES				70.00
CONTRACTUAL	CONTRACTUAL SERVICES				65.00
CONTRACTUAL	CONTRACTUAL SERVICES				65.00
CONTRACTUAL	CONTRACTUAL SERVICES				80.00
CONTRACTUAL	CONTRACTUAL SERVICES				75.00
CONTRACTUAL	CONTRACTUAL SERVICES				85.00
CONTRACTUAL	CONTRACTUAL SERVICES				70.00
CONTRACTUAL	CONTRACTUAL SERVICES				70.00
CONTRACTUAL	CONTRACTUAL SERVICES				70.00
CONTRACTUAL	CONTRACTUAL SERVICES				80.00
<b>Fund 111 - GENERAL Total:</b>					<b>880.00</b>
<b>Vendor SCOTTSBLUFF BODY &amp; PAINT, INC Total:</b>					<b>880.00</b>
<b>Vendor: SHEILA HORT</b>					
<b>Fund: 111 - GENERAL</b>					
2 conference meals	SCHOOL & CONFERENCE				30.00
<b>Fund 111 - GENERAL Total:</b>					<b>30.00</b>
<b>Vendor SHEILA HORT Total:</b>					<b>30.00</b>
<b>Vendor: SIMON CONTRACTORS</b>					
<b>Fund: 212 - TRANSPORTATION</b>					
COLD MIX	STREET REPAIR SUPPLIES				1,089.90
<b>Fund 212 - TRANSPORTATION Total:</b>					<b>1,089.90</b>
<b>Vendor SIMON CONTRACTORS Total:</b>					<b>1,089.90</b>
<b>Vendor: SPIC &amp; SPAN CLEANERS</b>					
<b>Fund: 111 - GENERAL</b>					
GRD MTC	GROUNDS MAINTENANCE				4,440.00
<b>Fund 111 - GENERAL Total:</b>					<b>4,440.00</b>
<b>Vendor SPIC &amp; SPAN CLEANERS Total:</b>					<b>4,440.00</b>
<b>Vendor: SS AUTOMOTIVE</b>					
<b>Fund: 111 - GENERAL</b>					
VEH MAINT	VEHICLE MAINTENANCE				694.61
VEH MAINT	VEHICLE MAINTENANCE				325.58
VEH MAINT	VEHICLE MAINTENANCE				719.34
<b>Fund 111 - GENERAL Total:</b>					<b>1,739.53</b>
<b>Vendor SS AUTOMOTIVE Total:</b>					<b>1,739.53</b>
<b>Vendor: STAN LUCKE</b>					
<b>Fund: 111 - GENERAL</b>					
desks remodel	DEPARTMENT SUPPLIES				139.54
<b>Fund 111 - GENERAL Total:</b>					<b>139.54</b>
<b>Vendor STAN LUCKE Total:</b>					<b>139.54</b>
<b>Vendor: STAPLES</b>					
<b>Fund: 111 - GENERAL</b>					
POSTAGE	POSTAGE				16.17
Dept sup.	DEPARTMENT SUPPLIES				89.97
<b>Fund 111 - GENERAL Total:</b>					<b>106.14</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
dept supplies	DEPARTMENT SUPPLIES				14.97
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>14.97</b>
<b>Fund: 631 - WASTEWATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				62.99
DEPT SUP	DEPARTMENT SUPPLIES				175.16
<b>Fund 631 - WASTEWATER Total:</b>					<b>238.15</b>
<b>Vendor STAPLES Total:</b>					<b>359.26</b>
<b>Vendor: STAR HERALD</b>					
<b>Fund: 111 - GENERAL</b>					
Legal Publishing	LEGAL PUBLICATIONS				19.08

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Legal Publishing	LEGAL PUBLICATIONS				525.16
Legal Publishing	LEGAL PUBLICATIONS				33.97
Legal Publishing	LEGAL PUBLICATIONS				33.59
Legal Publishing	RECRUITMENT				603.32
<b>Fund 111 - GENERAL Total:</b>					<b>1,215.12</b>
<b>Vendor STAR HERALD Total:</b>					<b>1,215.12</b>
<b>Vendor: STATE OF NEBR-DEPT OF ADMIN SVC</b>					
<b>Fund: 111 - GENERAL</b>					
LONG DISTANCE	TELEPHONE				8.39
<b>Fund 111 - GENERAL Total:</b>					<b>8.39</b>
<b>Vendor STATE OF NEBR-DEPT OF ADMIN SVC Total:</b>					<b>8.39</b>
<b>Vendor: STORMWATER USA, LLC</b>					
<b>Fund: 661 - STORMWATER</b>					
SWPPP class	SCHOOL & CONFERENCE				659.00
<b>Fund 661 - STORMWATER Total:</b>					<b>659.00</b>
<b>Vendor STORMWATER USA, LLC Total:</b>					<b>659.00</b>
<b>Vendor: SUHOR INDUSTRIES, INC.</b>					
<b>Fund: 213 - CEMETERY</b>					
COLUMB	SMALL CAPITAL				4,950.00
<b>Fund 213 - CEMETERY Total:</b>					<b>4,950.00</b>
<b>Vendor SUHOR INDUSTRIES, INC. Total:</b>					<b>4,950.00</b>
<b>Vendor: SUNSET LAW ENFORCEMENT, LTD</b>					
<b>Fund: 111 - GENERAL</b>					
FIREARMS SUPPL	FIREARMS SUPPLIES				1,107.90
<b>Fund 111 - GENERAL Total:</b>					<b>1,107.90</b>
<b>Vendor SUNSET LAW ENFORCEMENT, LTD Total:</b>					<b>1,107.90</b>
<b>Vendor: THE MOWER SHOP</b>					
<b>Fund: 213 - CEMETERY</b>					
EQP MTC	EQUIPMENT MAINTENANCE				23.25
<b>Fund 213 - CEMETERY Total:</b>					<b>23.25</b>
<b>Vendor THE MOWER SHOP Total:</b>					<b>23.25</b>
<b>Vendor: THE SHERWIN-WILLIAMS CO</b>					
<b>Fund: 111 - GENERAL</b>					
DEP SUP	DEPARTMENT SUPPLIES				44.91
<b>Fund 111 - GENERAL Total:</b>					<b>44.91</b>
<b>Vendor THE SHERWIN-WILLIAMS CO Total:</b>					<b>44.91</b>
<b>Vendor: THOMPSON PUBLISHING GROUP INC</b>					
<b>Fund: 111 - GENERAL</b>					
SUBSCRIPTION	SUBSCRIPTIONS				536.99
<b>Fund 111 - GENERAL Total:</b>					<b>536.99</b>
<b>Vendor THOMPSON PUBLISHING GROUP INC Total:</b>					<b>536.99</b>
<b>Vendor: TOTAL FUNDS BY HASLER</b>					
<b>Fund: 111 - GENERAL</b>					
POSTAGE	POSTAGE				2,000.00
<b>Fund 111 - GENERAL Total:</b>					<b>2,000.00</b>
<b>Vendor TOTAL FUNDS BY HASLER Total:</b>					<b>2,000.00</b>
<b>Vendor: TYLER TECHNOLOGIES, INC</b>					
<b>Fund: 111 - GENERAL</b>					
SOFTWARE CONVERSION	EQUIPMENT				437.50
SOFTWARE SUPPORT	CONTRACTUAL SERVICES				87.00
<b>Fund 111 - GENERAL Total:</b>					<b>524.50</b>
<b>Fund: 621 - ENVIRONMENTAL SERVICES</b>					
SOFTWARE SUPPORT	CONTRACTUAL SERVICES				87.00
<b>Fund 621 - ENVIRONMENTAL SERVICES Total:</b>					<b>87.00</b>

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Fund: 631 - WASTEWATER</b>					
SOFTWARE SUPPORT	CONTRACTUAL SERVICES				87.00
					Fund 631 - WASTEWATER Total: 87.00
<b>Fund: 641 - WATER</b>					
SOFTWARE SUPPORT	CONTRACTUAL SERVICES				87.00
					Fund 641 - WATER Total: 87.00
					Vendor TYLER TECHNOLOGIES, INC Total: 785.50
<b>Vendor: UNIQUE MANAGEMENT SERVICES, INC</b>					
<b>Fund: 111 - GENERAL</b>					
Cont. srvc	CONTRACTUAL SERVICES				295.35
					Fund 111 - GENERAL Total: 295.35
					Vendor UNIQUE MANAGEMENT SERVICES, INC Total: 295.35
<b>Vendor: UPSTART ENTERPRISES, LLC</b>					
<b>Fund: 111 - GENERAL</b>					
DEPT SUPPL	DEPARTMENT SUPPLIES				252.87
DEPT SUPPL-EMC	DEPARTMENT SUPPLIES				38.99
					Fund 111 - GENERAL Total: 291.86
					Vendor UPSTART ENTERPRISES, LLC Total: 291.86
<b>Vendor: US BANK</b>					
<b>Fund: 111 - GENERAL</b>					
GASOLINE	GASOLINE				29.65
GAS	GASOLINE				66.75
GAS	GASOLINE				21.27
GAS	GASOLINE				42.60
SCH CNF	SCHOOL & CONFERENCE				155.91
GAS	GASOLINE				39.94
GASOLINE	GASOLINE				37.62
GASOLINE	GASOLINE				46.37
SUPPLIES	DEPARTMENT SUPPLIES				95.97
Conf reg.	SCHOOL & CONFERENCE				230.00
					Fund 111 - GENERAL Total: 766.08
<b>Fund: 661 - STORMWATER</b>					
Storm Water - gloves	UNIFORMS & CLOTHING				6.99
Storm Water supplies	DEPARTMENT SUPPLIES				19.99
Storm Water hard hat	UNIFORMS & CLOTHING				14.94
Basic Supply Kit	DEPARTMENT SUPPLIES				64.90
					Fund 661 - STORMWATER Total: 106.82
					Vendor US BANK Total: 872.90
<b>Vendor: USA BLUEBOOK</b>					
<b>Fund: 641 - WATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				187.80
					Fund 641 - WATER Total: 187.80
					Vendor USA BLUEBOOK Total: 187.80
<b>Vendor: VERIZON WIRELESS</b>					
<b>Fund: 111 - GENERAL</b>					
monthly cell	CELLULAR PHONE				213.12
					Fund 111 - GENERAL Total: 213.12
<b>Fund: 212 - TRANSPORTATION</b>					
PHONE ATTACH	TELEPHONE				26.23
					Fund 212 - TRANSPORTATION Total: 26.23
<b>Fund: 631 - WASTEWATER</b>					
CELL SERVICE	CELLULAR PHONE				47.43
					Fund 631 - WASTEWATER Total: 47.43

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
<b>Fund: 641 - WATER</b>					
CELL SERVICE	CELLULAR PHONE				82.44
					<b>Fund 641 - WATER Total:</b>
					<b>82.44</b>
					<b>Vendor VERIZON WIRELESS Total:</b>
					<b>369.22</b>
<b>Vendor: VIAERO WIRELESS</b>					
<b>Fund: 631 - WASTEWATER</b>					
LOCATES	CONTRACTUAL SERVICES				18.10
					<b>Fund 631 - WASTEWATER Total:</b>
					<b>18.10</b>
<b>Fund: 641 - WATER</b>					
LOCATES	CONTRACTUAL SERVICES				18.11
					<b>Fund 641 - WATER Total:</b>
					<b>18.11</b>
					<b>Vendor VIAERO WIRELESS Total:</b>
					<b>36.21</b>
<b>Vendor: VOGEL PAINT - TED'S COOK PAINT</b>					
<b>Fund: 111 - GENERAL</b>					
EQP MTC	EQUIPMENT MAINTENANCE				40.39
					<b>Fund 111 - GENERAL Total:</b>
					<b>40.39</b>
					<b>Vendor VOGEL PAINT - TED'S COOK PAINT Total:</b>
					<b>40.39</b>
<b>Vendor: WALMART COMMUNITY/GEMB</b>					
<b>Fund: 111 - GENERAL</b>					
FIREARM SUPPLIES	FIREARMS SUPPLIES				48.82
DEP SUP	DEPARTMENT SUPPLIES				84.74
GRD MTC	GROUNDS MAINTENANCE				20.34
SUPPLIES	DEPARTMENT SUPPLIES				66.89
					<b>Fund 111 - GENERAL Total:</b>
					<b>220.79</b>
<b>Fund: 641 - WATER</b>					
DEPT SUP	DEPARTMENT SUPPLIES				276.89
					<b>Fund 641 - WATER Total:</b>
					<b>276.89</b>
					<b>Vendor WALMART COMMUNITY/GEMB Total:</b>
					<b>497.68</b>
<b>Vendor: WELLS FARGO BANK N.A.</b>					
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
RETIREMENT GENERAL - EE	REGULAR RETIRE EE PAY				8,158.32
RETIREMENT GENERAL ADDTL -...	REGULAR RETIRE EE PAY				2,818.98
RETIREMENT GENERAL ADDTL -...	REGULAR RETIRE ER PAY				2,419.65
TSA POLICE	RETIRE POLICE EE PAY				8,566.08
TSA POLICE ADDTL - EE	RETIRE POLICE EE PAY				48.44
TSA FIRE	RETIRE FIRE EE PAYABLE				6,142.29
TSA FIRE ADDTL - EE	RETIRE FIRE EE PAYABLE				365.00
					<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>
					<b>28,518.76</b>
					<b>Vendor WELLS FARGO BANK N.A. Total:</b>
					<b>28,518.76</b>
<b>Vendor: WESTERN PATHOLOGY CONSULTANTS, INC</b>					
<b>Fund: 111 - GENERAL</b>					
DOT TESTING	CONTRACTUAL SERVICES				153.00
					<b>Fund 111 - GENERAL Total:</b>
					<b>153.00</b>
					<b>Vendor WESTERN PATHOLOGY CONSULTANTS, INC Total:</b>
					<b>153.00</b>
<b>Vendor: YMCA OF SCOTTSBLUFF</b>					
<b>Fund: 111 - GENERAL</b>					
fitness prog	VOLUNTEER FIREMAN				157.50
fitness prog	CONTRACTUAL SERVICES				472.50
					<b>Fund 111 - GENERAL Total:</b>
					<b>630.00</b>
<b>Fund: 713 - CASH &amp; INVESTMENT POOL</b>					
POLICE - EE	YMCA PAY EE				235.20
POLICE - ER	YMCA PAY ER				264.60
EE-SINGLE	YMCA PAY EE				70.87
EE - FAMILY	YMCA PAY EE				351.74
ER PAID AT 50%	YMCA PAY ER				189.00

Expense Approval Report

Post Dates: 3/4/2014 - 3/17/2014

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
ER PAID AT 75%	YMCA PAY ER				70.89
ER PAID AT 100%	YMCA PAY ER				189.00
				<b>Fund 713 - CASH &amp; INVESTMENT POOL Total:</b>	<b>1,371.30</b>
				<b>Vendor YMCA OF SCOTTSLUFF Total:</b>	<b>2,001.30</b>
<b>Vendor: ZEKE BOWEN</b>					
<b>Fund: 111 - GENERAL</b>					
adv exp trng	SCHOOL & CONFERENCE				246.00
				<b>Fund 111 - GENERAL Total:</b>	<b>246.00</b>
				<b>Vendor ZEKE BOWEN Total:</b>	<b>246.00</b>
<b>Vendor: ZM LUMBER CO.</b>					
<b>Fund: 111 - GENERAL</b>					
DEP SUP	DEPARTMENT SUPPLIES				21.95
DEP SUP	DEPARTMENT SUPPLIES				2.10
DEP SUP	DEPARTMENT SUPPLIES				12.73
DEP SUP	DEPARTMENT SUPPLIES				40.32
				<b>Fund 111 - GENERAL Total:</b>	<b>77.10</b>
				<b>Vendor ZM LUMBER CO. Total:</b>	<b>77.10</b>
				<b>Grand Total:</b>	<b>372,131.83</b>



## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	56,911.56	355.67
212 - TRANSPORTATION	16,421.20	0.00
213 - CEMETERY	5,947.47	0.00
215 - SPECIAL PROJECTS	965.65	0.00
218 - PUBLIC SAFETY	2,275.00	0.00
225 - MUTUAL FIRE	3,406.31	0.00
621 - ENVIRONMENTAL SERVICES	42,926.36	297.62
631 - WASTEWATER	11,954.18	297.62
641 - WATER	33,725.13	297.62
661 - STORMWATER	1,389.00	0.00
713 - CASH & INVESTMENT POOL	125,395.57	125,395.57
721 - GIS SERVICES	34.13	0.00
812 - HEALTH INSURANCE	70,780.27	70,780.27
<b>Grand Total:</b>	<b>372,131.83</b>	<b>197,424.37</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-51281-142	DISABILITY INSURANCE	355.67	355.67
111-52111-111	DEPARTMENT SUPPLIES	917.85	0.00
111-52111-116	DEPARTMENT SUPPLIES	387.00	0.00
111-52111-121	DEPARTMENT SUPPLIES	139.54	0.00
111-52111-141	DEPARTMENT SUPPLIES	30.93	0.00
111-52111-142	DEPARTMENT SUPPLIES	715.05	0.00
111-52111-143	DEPARTMENT SUPPLIES	38.99	0.00
111-52111-151	DEPARTMENT SUPPLIES	1,007.31	0.00
111-52111-171	DEPARTMENT SUPPLIES	3,727.28	0.00
111-52111-172	DEPARTMENT SUPPLIES	747.16	0.00
111-52121-111	JANITORIAL SUPPLIES	46.26	0.00
111-52121-141	JANITORIAL SUPPLIES	47.73	0.00
111-52121-142	JANITORIAL SUPPLIES	47.73	0.00
111-52121-151	JANITORIAL SUPPLIES	238.91	0.00
111-52162-142	FIREARMS SUPPLIES	1,156.72	0.00
111-52163-142	INVESTIGATION SUPPLIES	128.40	0.00
111-52164-141	VOLUNTEER FIREMAN	207.50	0.00
111-52181-142	UNIFORMS & CLOTHING	359.07	0.00
111-52222-151	BOOKS	201.72	0.00
111-52225-112	SUBSCRIPTIONS	536.99	0.00
111-52311-151	MEMBERSHIPS	245.00	0.00
111-52411-111	POSTAGE	2,000.00	0.00
111-52411-142	POSTAGE	16.17	0.00
111-52511-121	GASOLINE	82.21	0.00
111-52511-141	GASOLINE	711.94	0.00
111-52511-142	GASOLINE	5,016.15	0.00
111-52511-171	GASOLINE	170.56	0.00
111-52999-112	MISCELLANEOUS	33.18	0.00
111-53111-111	CONTRACTUAL SERVICES	56.00	0.00
111-53111-112	CONTRACTUAL SERVICES	153.00	0.00
111-53111-114	CONTRACTUAL SERVICES	80.98	0.00
111-53111-116	CONTRACTUAL SERVICES	87.00	0.00
111-53111-121	CONTRACTUAL SERVICES	681.75	0.00
111-53111-141	CONTRACTUAL SERVICES	691.98	0.00
111-53111-142	CONTRACTUAL SERVICES	6,641.32	0.00
111-53111-151	CONTRACTUAL SERVICES	379.88	0.00
111-53111-171	CONTRACTUAL SERVICES	42.23	0.00
111-53121-112	CONSULTING SERVICES	22.75	0.00
111-53161-112	LEGAL PUBLICATIONS	19.08	0.00
111-53161-115	LEGAL PUBLICATIONS	525.16	0.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53161-121	LEGAL PUBLICATIONS	33.97	0.00
111-53161-171	LEGAL PUBLICATIONS	33.59	0.00
111-53211-114	LEGAL FEES	204.00	0.00
111-53311-111	AUDIT	8,000.00	0.00
111-53421-141	BUILDING MAINTENANCE	8.10	0.00
111-53421-142	BUILDING MAINTENANCE	8.10	0.00
111-53441-141	EQUIPMENT MAINTENAN...	125.91	0.00
111-53441-142	EQUIPMENT MAINTENAN...	427.00	0.00
111-53441-171	EQUIPMENT MAINTENAN...	523.42	0.00
111-53451-141	VEHICLE MAINTENANCE	6.00	0.00
111-53451-142	VEHICLE MAINTENANCE	2,030.41	0.00
111-53451-171	VEHICLE MAINTENANCE	636.07	0.00
111-53471-171	GROUNDS MAINTENANCE	4,700.10	0.00
111-53561-111	TELEPHONE	235.45	0.00
111-53561-112	TELEPHONE	69.42	0.00
111-53561-114	TELEPHONE	67.92	0.00
111-53561-115	TELEPHONE	37.13	0.00
111-53561-116	TELEPHONE	227.92	0.00
111-53561-121	TELEPHONE	211.24	0.00
111-53561-141	TELEPHONE	291.72	0.00
111-53561-142	TELEPHONE	1,639.02	0.00
111-53561-151	TELEPHONE	551.99	0.00
111-53561-171	TELEPHONE	170.54	0.00
111-53561-172	TELEPHONE	169.04	0.00
111-53571-141	CELLULAR PHONE	213.12	0.00
111-53631-111	RENT-MACHINES	153.09	0.00
111-53631-142	RENT-MACHINES	56.77	0.00
111-53711-111	SCHOOL & CONFERENCE	210.00	0.00
111-53711-121	SCHOOL & CONFERENCE	410.00	0.00
111-53711-141	SCHOOL & CONFERENCE	246.00	0.00
111-53711-142	SCHOOL & CONFERENCE	3,684.50	0.00
111-53711-151	SCHOOL & CONFERENCE	240.00	0.00
111-53711-171	SCHOOL & CONFERENCE	155.91	0.00
111-53721-113	BUSINESS TRAVEL	595.78	0.00
111-53811-121	BONDING	100.00	0.00
111-53841-142	VEHICLE INSURANCE	434.36	0.00
111-53913-112	RECRUITMENT	872.32	0.00
111-54411-111	EQUIPMENT	437.50	0.00
212-52111-212	DEPARTMENT SUPPLIES	1,728.34	0.00
212-52171-212	STREET REPAIR SUPPLIES	4,994.40	0.00
212-52511-212	GASOLINE	1,188.03	0.00
212-52521-212	OTHER FUEL	6,596.06	0.00
212-53111-212	CONTRACTUAL SERVICES	31.43	0.00
212-53431-212	ELECTRICAL MAINTENAN...	525.00	0.00
212-53441-212	EQUIPMENT MAINTENAN...	215.19	0.00
212-53451-212	VEHICLE MAINTENANCE	468.32	0.00
212-53561-212	TELEPHONE	544.43	0.00
212-53711-212	SCHOOL & CONFERENCE	130.00	0.00
213-52111-213	DEPARTMENT SUPPLIES	46.04	0.00
213-53441-213	EQUIPMENT MAINTENAN...	852.01	0.00
213-53561-213	TELEPHONE	69.42	0.00
213-53811-213	BONDING	30.00	0.00
213-54111-213	SMALL CAPITAL	4,950.00	0.00
215-52161-142	FIREARMS RANGE SUPPLI...	965.65	0.00
218-52111-142	DEPARTMENT SUPPLIES	2,275.00	0.00
225-52111-141	DEPARTMENT SUPPLIES	3,406.31	0.00
621-52111-621	DEPARTMENT SUPPLIES	1,411.82	0.00
621-52411-621	POSTAGE	297.62	297.62

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
621-52511-621	GASOLINE	5,918.47	0.00
621-53111-621	CONTRACTUAL SERVICES	87.00	0.00
621-53193-621	DISPOSAL FEES	33,155.39	0.00
621-53421-621	BUILDING MAINTENANCE	295.00	0.00
621-53431-621	ELECTRICAL MAINTENAN...	66.29	0.00
621-53451-621	VEHICLE MAINTENANCE	1,552.94	0.00
621-53561-621	TELEPHONE	141.83	0.00
631-52111-631	DEPARTMENT SUPPLIES	431.85	0.00
631-52411-631	POSTAGE	297.62	297.62
631-52511-631	GASOLINE	1,142.73	0.00
631-52521-631	OTHER FUEL	576.09	0.00
631-53111-631	CONTRACTUAL SERVICES	116.80	0.00
631-53421-631	BUILDING MAINTENANCE	56.52	0.00
631-53441-631	EQUIPMENT MAINTENAN...	179.44	0.00
631-53451-631	VEHICLE MAINTENANCE	162.80	0.00
631-53561-631	TELEPHONE	135.83	0.00
631-53571-631	CELLULAR PHONE	47.43	0.00
631-54411-631	EQUIPMENT	8,807.07	0.00
641-52111-641	DEPARTMENT SUPPLIES	23,436.29	0.00
641-52116-641	METERS	3,608.10	0.00
641-52117-641	SAMPLES	105.00	0.00
641-52311-641	MEMBERSHIPS	60.00	0.00
641-52411-641	POSTAGE	526.89	297.62
641-52511-641	GASOLINE	1,365.17	0.00
641-52521-641	OTHER FUEL	256.97	0.00
641-52611-641	CHEMICALS	2,988.45	0.00
641-53111-641	CONTRACTUAL SERVICES	138.03	0.00
641-53421-641	BUILDING MAINTENANCE	81.82	0.00
641-53441-641	EQUIPMENT MAINTENAN...	861.69	0.00
641-53451-641	VEHICLE MAINTENANCE	81.39	0.00
641-53561-641	TELEPHONE	102.63	0.00
641-53571-641	CELLULAR PHONE	82.44	0.00
641-53631-641	RENT-MACHINES	30.26	0.00
661-52111-661	DEPARTMENT SUPPLIES	84.89	0.00
661-52181-661	UNIFORMS & CLOTHING	286.90	0.00
661-53111-661	CONTRACTUAL SERVICES	325.00	0.00
661-53561-661	TELEPHONE	33.21	0.00
661-53711-661	SCHOOL & CONFERENCE	659.00	0.00
713-21511	MISC PAYROLL DEDUCT	360.14	360.14
713-21512	MEDICARE W/H EE PAYAB...	7,050.22	7,050.22
713-21513	FICA W/H EE PAYABLE	26,288.80	26,288.80
713-21514	FED W/H EE PAYABLE	24,872.68	24,872.68
713-21515	STATE W/H EE PAYABLE	17,486.03	17,486.03
713-21517	POL UNION DUES EE PAY	378.00	378.00
713-21518	FIRE UNION DUES EE PAY	210.00	210.00
713-21523	LIFE INS EE PAYABLE	34.36	34.36
713-21524	SMEC EE PAYABLE	240.00	240.00
713-21527	WAGE ATTACHMENT EE ...	218.53	218.53
713-21528	REGULAR RETIRE EE PAY	10,977.30	10,977.30
713-21529	DEFERRED COMP EE PAY	765.00	765.00
713-21531	RETIRE FIRE EE PAYABLE	6,507.29	6,507.29
713-21533	RETIRE POLICE EE PAY	8,614.52	8,614.52
713-21534	DIS INC INS EE PAYABLE	629.34	629.34
713-21539	CHILD SUPPORT EE PAY	1,982.31	1,982.31
713-21540	YMCA PAY EE	657.81	657.81
713-21541	HSA EE PAYABLE	11,709.71	11,709.71
713-21723	LIFE INS ER PAYABLE	780.39	780.39
713-21728	REGULAR RETIRE ER PAY	2,419.65	2,419.65

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>	<b>Payment Amount</b>
713-21740	YMCA PAY ER	713.49	713.49
713-21741	HSA ER PAYABLE	2,500.00	2,500.00
721-53561-721	TELEPHONE	34.13	0.00
812-53862-112	CLAIMS EXPENSE	70,484.09	70,484.09
812-53863-112	FLEXIBLE BENFT EXPENSES	296.18	296.18
	<b>Grand Total:</b>	<b>372,131.83</b>	<b>197,424.37</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>	<b>Payment Amount</b>
**None**	370,776.04	197,424.37
6002052111	371.79	0.00
6002053111	325.00	0.00
6002053711	659.00	0.00
	<b>Grand Total:</b>	<b>372,131.83</b>

Packet: UBPKT00126 – Refunds 4 UBPKT00125 Disconnect

Add Edit Delete

Account #	Status	Contact	Service Address	Refund Amount
<a href="#">035-2903-04</a>	Inactive	DAVID S BAKER	1202 AVE D SCOTTSBLUFF NE 69361	41.91
<a href="#">005-5207-03</a>	Inactive	JOHNNY W COLACINO	2002 AVE C SCOTTSBLUFF NE 69361	21.39
<a href="#">015-6238-07</a>	Inactive	REBECCA C OLSEN	563 W 40TH ST SCOTTSBLUFF NE 69	18.39
<b>Total</b>				<b>\$81.69</b>

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Finance1**

**Council to receive the annual audit report for year ended  
September 30, 2013.**

**Staff Contact: Renae Griffiths, Finance Director**

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**FINANCIAL STATEMENTS**  
**And**  
**INDEPENDENT AUDITOR'S REPORT**

**September 30, 2013**

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

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**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor, City Council  
and City Administrator  
City of Scottsbluff, Nebraska

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Scottsbluff, Nebraska, as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

*Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Scottsbluff, Nebraska, as of September 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

*Other Matters*

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 - 11 and 44 - 50 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Scottsbluff, Nebraska's basic financial statements. The introductory section and combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

*Dana J Cole + Company, LLP*

Scottsbluff, Nebraska  
February 23, 2014

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)**

**September 30, 2013**

The management of the City of Scottsbluff, Nebraska (the City) offers readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2013. Please consider this discussion in conjunction with the additional information provided in the transactions, events and conditions reflected in the City's financial statements (beginning on page 12).

**FINANCIAL HIGHLIGHTS**

- The assets of the City exceeded its liabilities at September 30, 2013, by \$66,930,732 (net position). Of this amount, \$24,205,655 (unrestricted net position) may be used to meet the government's ongoing obligations to citizens and creditors.
- As of September 30, 2013, the City's governmental funds reported combined ending fund balances of \$17,263,273. This is an increase of \$1,581,974 in comparison with the prior year.
- As of September 30, 2013, unassigned fund balance for the general fund was \$3,220,549, or 39% of total general fund expenditures.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the City's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City's net position changed during the year ended September 30, 2013. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general administrative services, public safety, streets and highways, health, planning and zoning, parks and recreation, libraries, and self-insurance. The business-type activities of the City include sanitation, wastewater, water, stormwater, electric utilities, and geographic information systems.

The government-wide financial statements can be found on pages 12-14 of this report.

**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) – (CONTINUED)**

**September 30, 2013**

**FUND FINANCIAL STATEMENTS**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds** - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and government-wide activities.

The City maintains eighteen individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General fund, the Transportation fund, the Economic Development fund, the Debt Service fund, the Special Projects fund, and the Leasing Corporation fund, which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of the nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The basic governmental fund financial statements can be found on pages 15-20 of this report.

**Proprietary funds** - The City maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its sanitation, wastewater, water, stormwater, and electric systems. Internal service funds are used to accumulate and allocate costs internally among the City's various functions. The City uses internal service funds to account for its self-funding unemployment and health insurance and geographic information services. Because the self-funding services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements. The geographic information services is shown as a business-type function and has been included within the business-type activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for all of the enterprise funds. Internal service funds are also combined into a single, aggregated presentation in the proprietary fund financial statements. Individual fund data for these funds is provided in the form of combining statements elsewhere in this report.

The basic proprietary fund financial statements can be found on pages 21-26 of this report.

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) – (CONTINUED)**

**September 30, 2013**

Fiduciary funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The fiduciary fund financial statements can be found on pages 27-28 of this report.

**NOTES TO THE FINANCIAL STATEMENTS**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 29-42 of this report.

**OTHER INFORMATION**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's budget. The City adopts an annual appropriated budget for its general fund and all other governmental funds. A budgetary comparison statement has been provided for the General, Transportation, Economic Development, Debt, Special Projects, and Leasing Corporation major funds to demonstrate compliance with this budget.

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) – (CONTINUED)**

**September 30, 2013**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities by \$66,930,732 at September 30, 2013.

By far the largest portion of the City's net position (61 percent) reflects its investment in capital assets (e.g., land, buildings, improvements, utility plant, infrastructure, and machinery and equipment), less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**City of Scottsbluff**  
**Condensed Statement of Net Position**  
**September 30, 2013 and 2012**

	Governmental Activities		Business-type Activities		Total	
	2013	2012	2013	2012	2013	2012
Current and other assets	\$ 20,938,500	\$ 19,233,411	\$ 7,847,992	\$ 8,034,958	\$ 28,786,492	\$ 27,268,369
Capital assets	28,885,825	29,286,649	22,786,744	22,820,732	51,672,569	52,107,381
Other noncurrent assets	101,677	1,115,760	481,768	406,008	583,445	1,521,768
Total assets	49,926,002	49,635,820	31,116,504	31,261,698	81,042,506	80,897,518
Current liabilities	3,377,634	4,258,734	1,254,846	1,254,846	4,632,480	5,513,580
Long-term liabilities outstanding	5,671,450	6,433,247	4,300,616	4,300,616	9,972,066	10,733,863
Total liabilities	9,049,084	10,691,981	5,555,462	5,555,462	14,604,546	16,247,443
Net position:						
Invested in capital assets, net of related debt	23,632,206	22,651,444	18,611,103	18,101,572	42,243,309	40,753,016
Restricted	-	-	481,768	406,008	481,768	406,008
Unrestricted	17,244,712	16,292,395	6,960,943	7,198,656	24,205,655	23,491,051
Total net position	\$ 40,876,918	\$ 38,943,839	\$ 26,053,814	\$ 25,706,236	\$ 66,930,732	\$ 64,650,075

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) – (CONTINUED)**

**September 30, 2013**

At September 30, 2013, the City is able to report positive balances in all three categories of net position, for the government as a whole.

**City of Scottsbluff**  
**Statement of Activities and Changes in Net Position**  
**September 30, 2013 and 2012**

	Governmental		Business-type		Total	
	Activities		Activities			
	2013	2012	2013	2012	2013	2012
Revenues:						
Program revenues:						
Charges for services	\$ 380,425	\$ 400,290	\$ 9,359,693	\$ 9,295,676	\$ 9,740,118	\$ 9,695,966
Operating grants and contributions	220,057	-	22,930	-	242,987	-
Capital grants and contributions	1,153,421	1,014,250	-	395,217	1,153,421	1,409,467
General revenues:						
Property taxes	1,524,835	1,510,679	-	-	1,524,835	1,510,679
Sales and use tax	5,416,949	5,517,510	-	-	5,416,949	5,517,510
Other taxes	1,192,586	1,299,370	-	-	1,192,586	1,299,370
Intergovernmental	1,599,623	1,421,542	-	-	1,599,623	1,421,542
Investment income	84,009	77,944	25,603	30,787	109,612	108,731
Miscellaneous	2,196,435	3,654,357	63,556	174,252	2,259,991	3,828,609
Total revenues	<u>13,768,340</u>	<u>14,895,942</u>	<u>9,471,782</u>	<u>9,895,932</u>	<u>23,240,122</u>	<u>24,791,874</u>
Expenses:						
General government	3,268,348	3,276,504	-	-	3,268,348	3,276,504
Public safety	5,243,090	5,136,865	-	-	5,243,090	5,136,865
Transportation	2,544,155	2,980,211	-	-	2,544,155	2,980,211
Public health	189,852	469,295	-	-	189,852	469,295
Culture and recreation	2,855,794	2,730,310	-	-	2,855,794	2,730,310
Public works	664,284	509,339	-	-	664,284	509,339
Interest on long-term debt	181,835	195,131	-	-	181,835	195,131
Environmental services	-	-	1,954,862	1,828,606	1,954,862	1,828,606
Wastewater	-	-	2,077,074	2,112,359	2,077,074	2,112,359
Water	-	-	1,609,628	1,481,137	1,609,628	1,481,137
Electric	-	-	81,337	76,566	81,337	76,566
Stormwater	-	-	202,175	93,714	202,175	93,714
Geographic information system:	-	-	87,031	78,984	87,031	78,984
Total expenses	<u>14,947,358</u>	<u>15,297,655</u>	<u>6,012,107</u>	<u>5,671,366</u>	<u>20,959,465</u>	<u>20,969,021</u>
Increase (decrease) in net position before transfers	(1,179,018)	(401,713)	3,459,675	4,224,566	2,280,657	3,822,853
Transfers in (out)	<u>3,112,097</u>	<u>2,514,268</u>	<u>(3,112,097)</u>	<u>(2,514,268)</u>	<u>-</u>	<u>-</u>
Increase (decrease) in net position	1,933,079	2,112,555	347,578	1,710,298	2,280,657	3,822,853
Net position, October 1	38,943,839	36,831,284	25,706,236	23,995,938	64,650,075	60,827,222
Net position, September 30	<u>\$ 40,876,918</u>	<u>\$ 38,943,839</u>	<u>\$ 26,053,814</u>	<u>\$ 25,706,236</u>	<u>\$ 66,930,732</u>	<u>\$ 64,650,075</u>



**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) – (CONTINUED)**

**September 30, 2013**

**GOVERNMENTAL ACTIVITIES**

Governmental activities increased the City's net position by a total of \$1,933,079. Key elements in this increase follows:

- The economic development fund received sales tax revenue that was more than grants. This contributed over \$660,000 to the increase in net assets.
- The general fund experienced a \$198,000 increase in transfers from the electric fund due to an increased lease payment from Nebraska Public Power District.
- The debt service fund had \$102,000 more in receipts (mainly property tax) than debt payments that were due.

**BUSINESS-TYPE ACTIVITIES**

Business-type activities increased the city's net position by \$347,578. The overall increase was approximately the same as prior year which keeps the funds in line with rate increases keeping up to offset costs.

**FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**GOVERNMENTAL FUNDS**

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of September 30, 2013, the City's governmental funds reported combined ending fund balances of \$17,263,273, an increase of \$1,581,974 in comparison with the prior year. Of this total amount, \$660,000 of the increase is due to the economic development fund. Also \$634,658 of the increase is from the general fund.

The general fund is the chief operating fund of the City. At September 30, 2013, the unassigned fund balance of the general fund was \$3,220,549. As a measure of the general fund's liquidity, it may be useful to compare the unassigned fund balance to total fund expenditures. The unassigned fund balance represents 39 percent of total general fund expenditures.

The fund balance of the City's general fund increased by \$634,658 during 2013. This increase was due to a larger than expected increase in transfers of lease payments. The transfer to the general fund was \$198,000 higher than prior year.

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) – (CONTINUED)**

**September 30, 2013**

**PROPRIETARY FUNDS**

The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the sanitation, wastewater system, water system, electric system, and stormwater system amounted to \$199,205, \$2,178,096, \$1,988,573, \$2,236,887, and \$425,323 respectively, at September 30, 2013. Factors concerning the finances of these funds have already been addressed in the discussion of the City's business-type activities.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

Variances between actual general fund revenues and expenditures and the final amended budget include:

- \$437,517 positive variance in local revenues. \$197,994 is due to the NPPD lease receipts being higher than projected.
- \$500,555 positive variance in general government. This includes \$168,000 for software. This purchase was not completed and carried over to the new fiscal year. \$250,000 was budgeted in contingency to cover any unforeseen costs that may arise during the year. Approximately \$10,000 of that was spent on pool repairs leaving approximately \$240,000 unspent.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**CAPITAL ASSETS**

The City's investment in capital assets for its governmental and business-type activities as of September 30, 2013, was \$51,672,569 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, machinery and equipment, streets, storm sewers, electric plant, and water and sewer plant.

**City of Scottsbluff**  
**Capital assets (net of depreciation)**  
**September 30, 2013 and 2012**

	Governmental		Business-type		Total	
	Activities		Activities			
	2013	2012	2013	2012	2013	2012
Land	\$ 471,878	\$ 471,878	\$ 1,388,525	\$ 1,316,025	\$ 1,860,403	\$ 1,787,903
Inventory	2,562,113	2,562,113	-	-	2,562,113	2,562,113
Construction in progress	1,636,404	1,278,993	50,634	27,867	1,687,038	1,306,860
Buildings and improvements	8,553,674	8,864,037	2,956,879	3,192,447	11,510,553	12,056,484
Equipment and vehicles	2,791,102	2,778,473	2,317,507	2,123,907	5,108,609	4,902,380
Infrastructure	12,870,654	13,331,154	9,027,783	7,855,952	21,898,438	21,187,106
Landfill improvements	-	-	8,676	8,676	8,676	8,676
Plant in service	-	-	7,036,741	8,070,724	7,036,741	8,070,724
Total	\$ 28,885,825	\$ 29,286,648	\$ 22,786,744	\$ 22,595,598	\$ 51,672,570	\$ 51,882,246

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**MANAGEMENT’S DISCUSSION AND ANALYSIS (UNAUDITED) – (CONTINUED)**

**September 30, 2013**

Major capital asset events during 2013 included the following:

- Broadway 20<sup>th</sup> to 27<sup>th</sup> mill and overlay. Transportation \$209,253
- 2014 freightliner dump truck. Transportation \$122,402
- 2014 freightliner collection vehicle. Sanitation \$189,999
- Sewer line replacement. Wastewater \$538,449

Additional information on the City’s capital assets can be found in Note 4 of the notes to the financial statements on pages 35-36 of this report.

**LONG-TERM DEBT**

At September 30, 2013, the City of Scottsbluff had total bonded debt outstanding of \$5,975,000. This entire amount represents bonds secured solely by specified revenue sources (i.e., revenue bonds).

**City of Scottsbluff**  
**Outstanding Bonded Debt**  
**September 30, 2013 and 2012**

	Governmental Activities		Business-type Activities		Total	
	2013	2012	2013	2012	2013	2012
General obligation bonds	\$ 945,000	\$ 1,180,000	\$ -	\$ -	\$ 945,000	\$ 1,180,000
Revenue bonds	5,030,000	5,645,000	-	-	5,030,000	5,645,000
Total	<u>\$ 5,975,000</u>	<u>\$ 6,825,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,975,000</u>	<u>\$ 6,825,000</u>

The City's total bonded debt decreased by \$850,000 (12.45 percent) during 2013. The key factor to this decrease was the payment of the \$850,000 on current debt.

Additional information on the City's long-term debt can be found in Note 5 of the notes to the financial statements on pages 36-38 of this report.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

- The increase in the City’s property tax base provided by real growth is estimated at .62%., with an actual increase in valuation from the prior year of approximately \$8.4 million.
- For 2014 budget, the projection for sales tax was estimated at 1% growth.
- The cost of living adjustment given to employees was 2.2%.
- \$1.1 million was allocated in the general fund to purchase software and parks & recreation improvements. There was also \$250,000 allocated in the general fund for the final payout on a Pre-84 officer’s defined benefit plan.

All of these factors were considered in preparing the City’s budget for the 2014 fiscal year.

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) – (CONTINUED)**

**September 30, 2013**

The utility rates were increased for the 2013 budget year. The sanitation, wastewater, and water rates were increased by 4%, 3%, and 7% respectively. The rate increases affected both residential and industrial consumers by approximately the same percentage. These increases are necessary to fund debt service on the new debt issued by the utilities and to cover the cost of inflation.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of Scottsbluff, Finance Department, 2525 Circle Drive, Scottsbluff, NE 69361.

**CITY OF SCOTTSBLUFF, NEBRASKA  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2013**

	Primary Government		
	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Current assets:			
Equity in pooled cash	\$ 18,053,161	\$ 6,030,157	\$ 24,083,318
Funds held by county treasurer	78,151	-	78,151
Net receivables:			
Taxes	1,686,342	-	1,686,342
Accounts and unbilled	-	1,541,634	1,541,634
Special assessments	76,211	-	76,211
Accrued interest	10,498	2,511	13,009
Governmental unit	301,747	-	301,747
Other receivables	732,390	-	732,390
Inventory	-	273,690	273,690
Total current assets	<u>20,938,500</u>	<u>7,847,992</u>	<u>28,786,492</u>
Noncurrent assets:			
Restricted investments	-	481,768	481,768
Bond issuance costs	101,677	-	101,677
Capital assets - non-depreciable	4,312,985	1,342,818	5,655,803
Net capital assets - depreciable	<u>24,572,840</u>	<u>21,443,926</u>	<u>46,016,766</u>
Total noncurrent assets	<u>28,987,502</u>	<u>23,268,512</u>	<u>52,256,014</u>
Total assets	<u>\$ 49,926,002</u>	<u>\$ 31,116,504</u>	<u>\$ 81,042,506</u>
<b>LIABILITIES</b>			
Current liabilities:			
Accounts payable	\$ 718,335	\$ 378,303	\$ 1,096,638
Accrued interest payable	53,825	29,066	82,891
Accrued compensated absences	111,352	27,556	138,908
Other accrued expenses	119,236	166,574	285,810
Notes and warrants payable	1,165,495	555,858	1,721,353
Deferred revenue	<u>1,209,391</u>	<u>154,796</u>	<u>1,364,187</u>
Total current liabilities	<u>3,377,634</u>	<u>1,312,153</u>	<u>4,689,787</u>
Noncurrent liabilities:			
Bonds and notes payable	5,253,619	3,619,783	8,873,402
Accrued compensated absences	417,831	130,754	548,585
Total noncurrent liabilities	<u>5,671,450</u>	<u>3,750,537</u>	<u>9,421,987</u>
Total liabilities	<u>9,049,084</u>	<u>5,062,690</u>	<u>14,111,774</u>
<b>NET POSITION</b>			
Invested in capital assets, net of related debt	23,632,206	18,611,103	42,243,309
Restricted for:			
New landfill	-	481,768	481,768
Unrestricted	<u>17,244,712</u>	<u>6,960,943</u>	<u>24,205,655</u>
Total net position	<u>40,876,918</u>	<u>26,053,814</u>	<u>66,930,732</u>
Total liabilities and net position	<u>\$ 49,926,002</u>	<u>\$ 31,116,504</u>	<u>\$ 81,042,506</u>

See accompanying notes to the basic financial statements.

**CITY OF SCOTTSBLUFF, NEBRASKA  
STATEMENT OF ACTIVITIES  
FOR YEAR ENDED SEPTEMBER 30, 2013**

	<u>Expenses</u>	<u>Program Revenues</u>		
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>
<b>Primary government:</b>				
Governmental activities:				
General government	\$ 3,268,348	\$ 18,007	\$ -	\$ -
Public safety	5,243,090	121,611	189,310	80,666
Transportation	2,544,155	5,029	-	-
Public health and social services	189,852	43,645	-	-
Culture and recreation:				
Library	679,784	-	-	-
Parks and recreation	1,826,010	174,801	-	-
Zoo	350,000	17,332	-	-
Public works	664,284	-	211,793	-
Interest on long term debt	181,835	-	-	-
Total governmental activities	<u>14,947,358</u>	<u>380,425</u>	<u>401,103</u>	<u>80,666</u>
Business type activities:				
Environmental services	1,954,862	2,183,088	-	-
Wastewater	2,077,074	2,597,992	-	-
Water	1,609,628	1,898,316	-	-
Electric	81,337	2,663,177	-	-
Stormwater	202,175	17,120	22,930	-
Geographic information systems	87,031	-	-	-
Total business type activities	<u>6,012,107</u>	<u>9,359,693</u>	<u>22,930</u>	<u>-</u>
Total primary government	<u>\$ 20,959,465</u>	<u>\$ 9,740,118</u>	<u>\$ 424,033</u>	<u>\$ 80,666</u>

General Revenues:

Taxes:
Property taxes, levied for general purposes
Property taxes, levied for debt service
Property taxes, levied for transportation
Property taxes, levied for cemetery perpetual care
Property taxes, levied for public safety
Sales tax
Other taxes
Intergovernmental
Investment income
Miscellaneous
Net transfers
Total general revenues and transfers
Change in net position
Net position, October 1
Net position, September 30

See accompanying notes to the basic financial statements.

Net (Expenses) Revenues and  
Changes in Net Position

Primary Government		
Governmental Activities	Business type Activities	Total
\$ (3,250,341)	\$ -	\$ (3,250,341)
(4,851,503)	-	(4,851,503)
(2,539,126)	-	(2,539,126)
(146,207)	-	(146,207)
(679,784)	-	(679,784)
(1,651,209)	-	(1,651,209)
(332,668)	-	(332,668)
(452,491)	-	(452,491)
(181,835)	-	(181,835)
<u>(14,085,164)</u>	<u>-</u>	<u>(14,085,164)</u>
-	228,226	228,226
-	520,918	520,918
-	288,688	288,688
-	2,581,840	2,581,840
-	(162,125)	(162,125)
-	(87,031)	(87,031)
<u>-</u>	<u>3,370,516</u>	<u>3,370,516</u>
<u>(14,085,164)</u>	<u>3,370,516</u>	<u>(10,714,648)</u>
158,943	-	158,943
591,483	-	591,483
493,529	-	493,529
121,031	-	121,031
159,849	-	159,849
5,416,949	-	5,416,949
1,192,586	-	1,192,586
1,599,623	-	1,599,623
84,009	25,603	109,612
3,088,144	63,556	3,151,700
3,112,097	(3,112,097)	-
<u>16,018,243</u>	<u>(3,022,938)</u>	<u>12,995,305</u>
<u>1,933,079</u>	<u>347,578</u>	<u>2,280,657</u>
<u>38,943,839</u>	<u>25,706,236</u>	<u>64,650,075</u>
<u>\$ 40,876,918</u>	<u>\$ 26,053,814</u>	<u>\$ 66,930,732</u>

**CITY OF SCOTTSBLUFF, NEBRASKA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2013**

	<u>General Fund</u>	<u>Transportation Fund</u>	<u>Economic Development Fund</u>	<u>Debt Service Fund</u>
<b>ASSETS</b>				
Equity in pooled cash	\$ 3,985,534	\$ 1,967,482	\$ 5,202,843	\$ 4,167,021
Funds held by county treasurer	9,215	27,390	-	19,830
Net receivables:				
Taxes	816,921	231,246	158,425	364,160
Special assessments	-	-	-	76,211
Accrued interest	1,659	819	2,166	4,730
Governmental unit	72,931	164,069	-	-
Other receivables	41,287	-	-	1
	<u>4,927,547</u>	<u>2,391,006</u>	<u>5,363,434</u>	<u>4,631,953</u>
Total assets	<u>\$ 4,927,547</u>	<u>\$ 2,391,006</u>	<u>\$ 5,363,434</u>	<u>\$ 4,631,953</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 164,347	\$ 327,210	\$ 7,475	\$ 170,497
Accrued salaries	88,960	13,723	-	-
Other accrued expenses	12,811	1,598	-	-
Warrants payable	-	-	-	256,510
Deferred revenue	80,880	179,524	-	381,840
Total liabilities	<u>346,998</u>	<u>522,055</u>	<u>7,475</u>	<u>808,847</u>
<b>FUND BALANCES</b>				
Restricted	-	-	4,240,101	3,823,106
Committed	-	-	23,946	-
Assigned	1,360,000	1,868,951	1,091,912	-
Unassigned	3,220,549	-	-	-
Total fund balances	<u>4,580,549</u>	<u>1,868,951</u>	<u>5,355,959</u>	<u>3,823,106</u>
Total liabilities and fund balances	<u>\$ 4,927,547</u>	<u>\$ 2,391,006</u>	<u>\$ 5,363,434</u>	<u>\$ 4,631,953</u>

See accompanying notes to the basic financial statements.



<u>Special Projects Fund</u>	<u>Leasing Corporation Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 604,213	\$ 7,596	\$ 1,506,516	\$ 17,441,205
-	-	21,716	78,151
-	-	115,590	1,686,342
-	-	-	76,211
245	4	628	10,251
57,639	-	7,108	301,747
-	-	-	41,288
\$ 662,097	\$ 7,600	\$ 1,651,558	\$ 19,635,195
\$ 9,396	\$ -	\$ 38,778	\$ 717,703
-	-	1,918	104,601
-	-	226	14,635
-	-	-	256,510
518,290	-	117,939	1,278,473
527,686	-	158,861	2,371,922
-	7,600	520,290	8,591,097
134,411	-	924,680	1,083,037
-	-	47,727	4,368,590
-	-	-	3,220,549
-	7,600	1,492,697	17,263,273
\$ 527,686	\$ 7,600	\$ 1,651,558	\$ 19,635,195

**CITY OF SCOTTSBLUFF, NEBRASKA  
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE  
TO THE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2013**

Total Governmental Fund Balances		\$ 17,263,273
<i>Amounts reported for governmental activities in the statement of net position are different because:</i>		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet.		28,885,825
Internal service funds are used by management to charge the costs of certain services to individual funds. These assets and liabilities of the internal service funds are included in governmental activities in the statement of net position.		611,564
Deferred revenue in governmental fund financials for property taxes and special assessments is shown as revenue for government wide financials.		760,191
Bond issuance costs are expensed in governmental fund financials and shown as an asset that is amortized for government wide financials.		101,677
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds balance sheet.		
Due within one year:		
Interest payable	\$ 53,825	
Bonds payable	857,379	
Compensated absences	123,070	
Due in more than one year:		
Bonds payable	5,305,225	
Compensated absences	406,113	
		<u>(6,745,612)</u>
Net position of governmental activities		<u>\$ 40,876,918</u>

See accompanying notes to the basic financial statements.

**CITY OF SCOTTSBLUFF, NEBRASKA  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	General Fund	Transportation Fund	Economic Development Fund	Debt Service Fund
<b>Revenues:</b>				
Taxes and special assessments	\$ 4,938,410	\$ 1,114,445	\$ 962,192	\$ 837,573
Licenses and permits	106,539	-	-	-
Intergovernmental	181,409	1,355,599	-	-
Charges for services	316,111	5,029	-	-
Interest	25,951	6,456	16,345	26,317
Other revenue	193,929	24,452	543,221	(13,024)
Total revenues	<u>5,762,349</u>	<u>2,505,981</u>	<u>1,521,758</u>	<u>850,866</u>
<b>Expenditures:</b>				
<b>Current operations:</b>				
General government	484,588	-	298,600	682,988
Public safety	4,733,169	-	-	-
Transportation	-	1,696,150	-	-
Public health and social services	-	-	-	-
<b>Culture and recreation:</b>				
Library	656,761	-	-	-
Parks and recreation	1,441,784	-	-	-
Zoo	350,000	-	-	-
Public works	408,274	-	-	-
Capital expenditures	214,609	665,103	-	150,506
<b>Debt service:</b>				
Principal	-	235,000	-	59,154
Interest	-	9,166	-	8,198
Total expenditures	<u>8,289,185</u>	<u>2,605,419</u>	<u>298,600</u>	<u>900,846</u>
Excess revenues over (under) expenditures	<u>(2,526,836)</u>	<u>(99,438)</u>	<u>1,223,158</u>	<u>(49,980)</u>
<b>Other financing sources (uses):</b>				
Proceeds from debt issuance	-	-	-	152,882
Warrant and bond expense	-	-	-	(350)
Loss on sale of investment	-	-	(524,954)	-
Operating transfers in	3,172,494	-	-	-
Operating transfers out	(11,000)	(49,397)	-	-
Total other financing sources (uses)	<u>3,161,494</u>	<u>(49,397)</u>	<u>(524,954)</u>	<u>152,532</u>
Excess revenues and other financing sources over (under) expenditures and other financing uses	634,658	(148,835)	698,204	102,552
Fund balances, October 1	<u>3,945,891</u>	<u>2,017,786</u>	<u>4,657,755</u>	<u>3,720,554</u>
Fund balances, September 30	<u>\$ 4,580,549</u>	<u>\$ 1,868,951</u>	<u>\$ 5,355,959</u>	<u>\$ 3,823,106</u>

See accompanying notes to the basic financial statements.

Special Projects Fund	Leasing Corporation Fund	Other Governmental Funds	Total Governmental Funds
\$ -	\$ -	\$ 421,550	\$ 8,274,170
-	-	2,850	109,389
-	-	62,615	1,599,623
15,640	-	43,645	380,425
1,778	27	4,871	81,745
411,701	719,107	259,995	2,139,381
<u>429,119</u>	<u>719,134</u>	<u>795,526</u>	<u>12,584,733</u>
-	-	49,911	1,516,087
165,671	-	128,471	5,027,311
-	-	-	1,696,150
-	-	171,569	171,569
-	20	17,544	674,325
-	-	-	1,441,784
-	-	-	350,000
225,755	-	19,659	653,688
-	-	86,925	1,117,143
-	575,000	40,000	909,154
-	144,131	23,728	185,223
<u>391,426</u>	<u>719,151</u>	<u>537,807</u>	<u>13,742,434</u>
<u>37,693</u>	<u>(17)</u>	<u>257,719</u>	<u>(1,157,701)</u>
-	-	-	152,882
-	-	-	(350)
-	-	-	(524,954)
-	-	-	3,172,494
-	-	-	(60,397)
<u>-</u>	<u>-</u>	<u>-</u>	<u>2,739,675</u>
37,693	(17)	257,719	1,581,974
<u>96,718</u>	<u>7,617</u>	<u>1,234,978</u>	<u>15,681,299</u>
<u>\$ 134,411</u>	<u>\$ 7,600</u>	<u>\$ 1,492,697</u>	<u>\$ 17,263,273</u>

**CITY OF SCOTTSBLUFF, NEBRASKA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Net Change in Fund Balances - Total Governmental Funds	\$ 1,581,974
<i>Amounts reported for governmental activities in the statement of activities are different because:</i>	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.	(400,827)
Proceeds from debt issues are an other financing source in the funds, but a debt issue increases long-term liabilities in the Statement of Net Position.	(152,882)
Payments on debt are expenditures in the funds, but a debt payment decreases long-term liabilities in the Statement of Net Position.	909,154
Deferred revenue in governmental fund financials for property taxes and special assessments is shown as revenue for government wide financials.	(139,795)
Some expenses reported in the Statement of Activities do not require the use of of current financial resources and therefore are not reported as expenditures in governmental funds:	
Accrued compensated absences	5,524
Accrued interest	3,388
Bond amortization costs	(11,597)
Internal service funds are used by management to charge the costs of certain services to individual funds.	138,140
Change in net position of governmental activities	<u>\$ 1,933,079</u>

See accompanying notes to the basic financial statements.

**CITY OF SCOTTSBLUFF, NEBRASKA  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
SEPTEMBER 30, 2013**

	Business-type Activities			
	Environmental Services	Wastewater	Water	Electric
<b>ASSETS</b>				
Current assets				
Equity in pooled cash	\$ 593,072	\$ 1,994,218	\$ 1,625,134	\$ 1,336,007
Net receivables:				
Accounts and unbilled	81,550	335,442	333,590	790,323
Accrued interest	247	830	676	557
Inventory	-	-	273,690	-
Total current assets	<u>674,869</u>	<u>2,330,490</u>	<u>2,233,090</u>	<u>2,126,887</u>
Noncurrent assets				
Restricted investments	481,768	-	-	-
Due from other funds	-	-	-	110,000
Capital assets - non-depreciable	34,008	222,378	595,561	300,000
Net capital assets - depreciable	<u>784,701</u>	<u>12,008,904</u>	<u>6,869,471</u>	<u>608,930</u>
Total noncurrent assets	<u>1,300,477</u>	<u>12,231,282</u>	<u>7,465,032</u>	<u>1,018,930</u>
Total assets	<u>\$ 1,975,346</u>	<u>\$ 14,561,772</u>	<u>\$ 9,698,122</u>	<u>\$ 3,145,817</u>
<b>LIABILITIES</b>				
Current liabilities				
Accounts payable	\$ 256,058	\$ 32,995	\$ 79,252	\$ -
Accrued interest payable	-	29,066	-	-
Accrued salaries	16,688	13,321	12,111	-
Accrued compensated absences	9,573	8,170	9,393	-
Other accrued expenses	1,397	15,051	106,547	-
Current portion long-term debt	-	555,858	-	-
Deferred revenue	<u>154,796</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total current liabilities	<u>438,512</u>	<u>654,461</u>	<u>207,303</u>	<u>-</u>
Noncurrent liabilities				
Long-term debt	-	3,619,783	-	-
Compensated absences	<u>37,152</u>	<u>53,791</u>	<u>37,214</u>	<u>-</u>
Total noncurrent liabilities	<u>37,152</u>	<u>3,673,574</u>	<u>37,214</u>	<u>-</u>
Total liabilities	<u>475,664</u>	<u>4,328,035</u>	<u>244,517</u>	<u>-</u>
<b>NET POSITION</b>				
Invested in capital assets, net of related debt	818,709	8,055,641	7,465,032	908,930
Restricted for new landfill	481,768	-	-	-
Unreserved	<u>199,205</u>	<u>2,178,096</u>	<u>1,988,573</u>	<u>2,236,887</u>
Total net position	<u>1,499,682</u>	<u>10,233,737</u>	<u>9,453,605</u>	<u>3,145,817</u>
Total liabilities and net position	<u>\$ 1,975,346</u>	<u>\$ 14,561,772</u>	<u>\$ 9,698,122</u>	<u>\$ 3,145,817</u>

See accompanying notes to the basic financial statements.

Business-type Activities			Governmental Activities
Stormwater	Internal Service	Totals	Internal Service
\$ 434,476	\$ 47,250	\$ 6,030,157	\$ 611,957
729	-	1,541,634	-
181	20	2,511	247
-	-	273,690	-
<u>435,386</u>	<u>47,270</u>	<u>7,847,992</u>	<u>612,204</u>
-	-	481,768	-
-	-	110,000	-
190,871	-	1,342,818	-
<u>1,171,920</u>	<u>-</u>	<u>21,443,926</u>	<u>-</u>
<u>1,362,791</u>	<u>-</u>	<u>23,378,512</u>	<u>-</u>
<u>\$ 1,798,177</u>	<u>\$ 47,270</u>	<u>\$ 31,226,504</u>	<u>\$ 612,204</u>
\$ 9,963	\$ 35	\$ 378,303	\$ 640
-	-	29,066	-
-	1,233	43,353	-
-	420	27,556	-
100	126	123,221	-
-	30,000	585,858	-
-	-	154,796	-
<u>10,063</u>	<u>31,814</u>	<u>1,342,153</u>	<u>640</u>
-	80,000	3,699,783	-
-	2,597	130,754	-
<u>-</u>	<u>82,597</u>	<u>3,830,537</u>	<u>-</u>
<u>10,063</u>	<u>114,411</u>	<u>5,172,690</u>	<u>640</u>
1,362,791	-	18,611,103	-
-	-	481,768	-
<u>425,323</u>	<u>(67,141)</u>	<u>6,960,943</u>	<u>611,564</u>
<u>1,788,114</u>	<u>(67,141)</u>	<u>26,053,814</u>	<u>611,564</u>
<u>\$ 1,798,177</u>	<u>\$ 47,270</u>	<u>\$ 31,226,504</u>	<u>\$ 612,204</u>

**CITY OF SCOTTSBLUFF, NEBRASKA  
STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN NET POSITION  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Business-type Activities			
	Environmental Services	Wastewater	Water	Electric
Operating revenues:				
Charges for services	\$ 2,183,088	\$ 2,597,992	\$ 1,898,316	\$ 2,663,177
Other revenues	19,563	4,153	16,330	(4,349)
Total operating revenues	<u>2,202,651</u>	<u>2,602,145</u>	<u>1,914,646</u>	<u>2,658,828</u>
Operating expenses:				
Personnel services	1,032,565	772,552	719,348	-
Operating supplies	195,857	114,564	288,530	1
Contractual	441,870	174,259	142,705	-
Maintenance	96,996	62,002	25,907	-
Utilities	16,591	191,982	140,058	-
Insurance	16,329	37,219	30,389	-
Other operating expenses	348	4,647	3,232	-
Depreciation and amortization	154,306	621,720	259,459	81,336
Total operating expenses	<u>1,954,862</u>	<u>1,978,945</u>	<u>1,609,628</u>	<u>81,337</u>
Operating income (loss)	<u>247,789</u>	<u>623,200</u>	<u>305,018</u>	<u>2,577,491</u>
Non-operating revenues (expenses):				
Interest income	1,545	6,966	4,693	10,592
Gain (loss) on sale of assets	-	4,461	-	-
Interest expense	-	(98,129)	-	-
Net non-operating revenues (expenses)	<u>1,545</u>	<u>(86,702)</u>	<u>4,693</u>	<u>10,592</u>
Income (loss) before contributions & transfers	<u>249,334</u>	<u>536,498</u>	<u>309,711</u>	<u>2,588,083</u>
Transfers from (to) other funds:				
Operating transfers in	-	-	-	-
Operating transfers (out)	(55,397)	(165,564)	(103,564)	(2,995,494)
Net transfers from (to) other funds	<u>(55,397)</u>	<u>(165,564)</u>	<u>(103,564)</u>	<u>(2,995,494)</u>
Change in net position	193,937	370,934	206,147	(407,411)
Net position, October 1	<u>1,305,745</u>	<u>9,862,803</u>	<u>9,247,458</u>	<u>3,553,228</u>
Net position, September 30	<u>\$ 1,499,682</u>	<u>\$ 10,233,737</u>	<u>\$ 9,453,605</u>	<u>\$ 3,145,817</u>

See accompanying notes to the basic financial statements.



Business-type Activities			Governmental Activities
Stormwater	Internal Service	Totals	Internal Service
\$ 17,120	\$ -	\$ 9,359,693	\$ -
<u>42,015</u>	<u>(148)</u>	<u>77,564</u>	<u>1,857,201</u>
59,135	(148)	9,437,257	1,857,201
-	71,427	2,595,892	-
18,556	1,465	618,973	-
114,297	210	873,341	-
3,488	6,400	194,793	-
449	425	349,505	-
350	-	84,287	-
1,751	1,515	11,493	1,721,325
<u>63,284</u>	<u>-</u>	<u>1,180,105</u>	<u>-</u>
202,175	81,442	5,908,389	1,721,325
<u>(143,040)</u>	<u>(81,590)</u>	<u>3,528,868</u>	<u>135,876</u>
1,616	191	25,603	2,264
4,461	-	8,922	-
-	(5,589)	(103,718)	-
<u>6,077</u>	<u>(5,398)</u>	<u>(69,193)</u>	<u>2,264</u>
(136,963)	(86,988)	3,459,675	138,140
98,333	109,589	207,922	-
-	-	(3,320,019)	-
<u>98,333</u>	<u>109,589</u>	<u>(3,112,097)</u>	<u>-</u>
(38,630)	22,601	347,578	138,140
<u>1,826,744</u>	<u>(89,742)</u>	<u>25,706,236</u>	<u>473,424</u>
<u>\$ 1,788,114</u>	<u>\$ (67,141)</u>	<u>\$ 26,053,814</u>	<u>\$ 611,564</u>

**CITY OF SCOTTSBLUFF, NEBRASKA  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Business-type Activities			
	Environmental Services	Wastewater	Water	Electric
Cash flows from operating activities:				
Cash received from customers	\$ 2,214,742	\$ 2,620,139	\$ 1,976,778	\$ 2,747,082
Cash paid to suppliers	(838,552)	(663,587)	(635,209)	(1)
Cash paid to employees	(717,913)	(542,945)	(507,245)	-
Other expenses	(226,584)	(169,132)	(164,305)	-
Net cash provided by operating activities	<u>431,693</u>	<u>1,244,475</u>	<u>670,019</u>	<u>2,747,081</u>
Cash flows from non-capital financing activities:				
Transfers from (to) other funds	(55,397)	(165,564)	(103,564)	(2,995,494)
Net cash provided (used) by non-capital financing activities	<u>(55,397)</u>	<u>(165,564)</u>	<u>(103,564)</u>	<u>(2,995,494)</u>
Cash flows from capital and related financing activities:				
Proceeds from sale of assets	-	4,461	-	-
Purchases of capital assets	(219,108)	(728,647)	(76,542)	-
Principal paid on capital debt	-	(543,519)	-	-
Interest paid on capital debt	-	(102,371)	-	-
Net cash (used) by capital and related financing activities	<u>(219,108)</u>	<u>(1,370,076)</u>	<u>(76,542)</u>	<u>-</u>
Cash flows from investing activities:				
Investment in landfill	(75,760)	-	-	-
Interest and dividends	1,580	7,394	4,642	10,905
Net cash provided by investing activities	<u>(74,180)</u>	<u>7,394</u>	<u>4,642</u>	<u>10,905</u>
Net increase in cash and cash equivalents	83,008	(283,771)	494,555	(237,508)
Cash and cash equivalents, October 1	510,064	2,277,989	1,130,579	1,573,515
Cash and cash equivalents, September 30	<u>\$ 593,072</u>	<u>\$ 1,994,218</u>	<u>\$ 1,625,134</u>	<u>\$ 1,336,007</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:				
Operating income (loss)	\$ 247,789	\$ 623,200	\$ 305,018	\$ 2,577,491
Adjustments to reconcile operating income to net cash provided (used) by operating activities:				
Depreciation and amortization expense	154,306	621,720	259,459	111,336
Changes in assets and liabilities:				
Receivables - net of allowances	5,546	17,994	62,132	58,254
Inventory	-	-	3,283	-
Accounts and other payables	32,037	(27,586)	27,141	-
Accrued expenses	(7,985)	9,147	12,986	-
Net cash provided by operating activities	<u>\$ 431,693</u>	<u>\$ 1,244,475</u>	<u>\$ 670,019</u>	<u>\$ 2,747,081</u>

See accompanying notes to the basic financial statements.

Business-type Activities			Governmental Activities
Stormwater	Internal Service	Totals	Internal Service
\$ 17,340	\$ 88	\$ 9,576,169	\$ 1,857,201
(87,897)	(23,248)	(2,248,494)	(1,725,654)
-	(52,284)	(1,820,387)	-
-	(5,978)	(565,999)	-
<u>(70,557)</u>	<u>(81,422)</u>	<u>4,941,289</u>	<u>131,547</u>
<u>98,333</u>	<u>109,589</u>	<u>(3,112,097)</u>	<u>-</u>
<u>98,333</u>	<u>109,589</u>	<u>(3,112,097)</u>	<u>-</u>
4,461	-	8,922	-
(121,818)	-	(1,146,115)	-
-	(30,000)	(573,519)	-
-	(5,589)	(107,960)	-
<u>(117,357)</u>	<u>(35,589)</u>	<u>(1,818,672)</u>	<u>-</u>
-	-	(75,760)	-
<u>1,724</u>	<u>201</u>	<u>26,446</u>	<u>2,277</u>
<u>1,724</u>	<u>201</u>	<u>(49,314)</u>	<u>2,277</u>
(87,857)	(7,221)	(38,794)	133,824
<u>522,333</u>	<u>54,471</u>	<u>6,068,951</u>	<u>478,133</u>
<u>\$ 434,476</u>	<u>\$ 47,250</u>	<u>\$ 6,030,157</u>	<u>\$ 611,957</u>
\$ (143,040)	\$ (81,590)	\$ 3,528,868	\$ 135,876
63,284	-	1,210,105	-
120	-	144,046	-
-	-	3,283	-
8,979	(21)	40,550	(4,329)
100	189	14,437	-
<u>(70,557)</u>	<u>(81,422)</u>	<u>4,941,289</u>	<u>131,547</u>

**CITY OF SCOTTSBLUFF, NEBRASKA  
STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
SEPTEMBER 30, 2013**

	<u>Agency Fund</u>	<u>Pension Trust Fund</u>	<u>Total Fiduciary Funds</u>
<b>ASSETS</b>			
Equity in pooled cash	\$ 374,311	\$ -	\$ 374,311
Funds held by county treasurer	-	-	-
Investments managed by trustee	-	9,619,521	9,619,521
Net receivables:			
Accrued interest	161	-	161
Deferred charges	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total assets	<u>\$ 374,472</u>	<u>\$ 9,619,521</u>	<u>\$ 9,993,993</u>
<b>LIABILITIES</b>			
Accounts and warrants payable	\$ 52,852	\$ -	\$ 52,852
Accrued interest payable	-	-	-
Debt service	321,620	-	321,620
Total liabilities	<u>374,472</u>	<u>-</u>	<u>374,472</u>
<b>NET POSITION</b>			
Held in trust for pension benefits	-	9,619,521	9,619,521
Total net position	<u>-</u>	<u>9,619,521</u>	<u>9,619,521</u>
Total liabilities and net position	<u>\$ 374,472</u>	<u>\$ 9,619,521</u>	<u>\$ 9,993,993</u>

See accompanying notes to the basic financial statements.

**CITY OF SCOTTSBLUFF, NEBRASKA  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	<u>Pension Trust Fund</u>
Additions:	
Contributions:	
Employer	\$ 630,297
Employee	<u>325,029</u>
Total contributions	955,326
Transfers in	-
Investment earnings:	
Net investment earnings and appreciation in fair value of investments	<u>1,101,153</u>
Total additions	<u>2,056,479</u>
Deductions:	
Benefit payments	1,162,430
Use of forfeitures to fund employer contributions	-
Forfeitures	-
Administrative costs	<u>5,310</u>
Total deductions	<u>1,167,740</u>
Change in fiduciary net position	888,739
Net position held in trust for pension benefits, October 1	<u>8,730,782</u>
Net position held in trust for pension benefits, September 30	<u>\$ 9,619,521</u>

See accompanying notes to the basic financial statements.

**NOTES TO THE FINANCIAL STATEMENTS**

**September 30, 2013**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Financial Reporting Entity - The City of Scottsbluff (City) is a municipal government responsible for providing services to the local citizenry, which are deemed best to be provided for by the public sector. The services provided include general administration, public safety, highways and streets, cemetery, recreation, public improvements, health and social services, parks, library, keno, environmental service, electric, water and wastewater; all of which are funded by tax collections and user fees.

In evaluating how to define the City for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in accounting principles generally accepted in the United States of America (GAAP). The basic, but not the only criterion, for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the City and/or its citizens, or whether the activity is conducted within the geographical boundaries of the City and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the City is able to exercise oversight responsibility.

As required by GAAP, these financial statements present the City of Scottsbluff (the primary government) and its component units. These component units are included in the City's reporting entity because of the significance of each unit's operational and financial relationship with the City.

City of Scottsbluff Leasing Corporation

The City of Scottsbluff Leasing Corporation was formed in 1981 to provide tax-exempt financing for various construction projects of the City. The governing body is appointed by the City's governing body. The services provided by the Leasing Corporation are so intertwined with the City that the Leasing Corporation is in substance the same as the City and it is reported as part of the City and blended in the City's financial statements.

Community Development Agency

The Community Development Agency was created by the Mayor and City Council to provide for redevelopment of various areas within the City. Although it is legally separate from the City, the sole purpose of this Agency is to provide for City redevelopment and it is presented in the City's Agency Fund.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Government-Wide and Fund Financial Statements - The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. Fiduciary activities, whose resources are not available to finance the City's programs, are excluded from the government-wide statements. The material effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expense of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from government-wide financial statements. Major individual governmental funds and major individual proprietary funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation - The government-wide financial statements are reported using the *total economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized when they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, including interest on long-term debt, as well as expenditures related to compensated absences and claims and judgements, are recorded only when payment is due.

Property taxes, sales taxes, highway user fees, interdepartmental charges, intergovernmental revenues, and interest associated with the current fiscal period are all considered to be susceptible to accrual. Special assessments are recorded as revenues in the year the assessments are paid. Installments not yet paid are reflected as special assessments receivable and deferred revenues. Other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following major governmental funds:

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in other funds.

Transportation Fund - This fund accounts for the resources accumulated and payments made for the maintenance, construction, and improvement of the streets in the City.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued) -**

Economic Development Fund - This fund accounts for the resources and payments made for the Local Option Municipal Economic Development Act for the City. This Act sunsets in October, 2015.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term principal, interest and related costs.

Leasing Corporation Fund - Leasing Corporation Fund is used to account for leasing of acquisition or construction of major capital facilities (other than those financed by proprietary fund types).

Special Projects Fund - Special projects fund is used to account for miscellaneous grants such as highway safety or revenue sources for specific items such as K-9 donations.

The government reports the following major enterprise funds:

Environmental Services Fund - This fund accounts for the activities of the government's sanitation utility.

Wastewater Fund - This fund accounts for the activities of the government's wastewater utility.

Water Fund - This fund accounts for the activities of the government's water distribution operations.

Electric Fund - This fund accounts for the activities of the government's electric system utility.

Stormwater Fund - This fund accounts for the activities of the stormwater utility.

Additionally, the government reports the following fund types:

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units on a cost-reimbursement basis.

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency funds are custodial in nature and do not involve the measurement of results of operations.

In reporting the financial activity of the government-wide and proprietary fund financial statements, the City applies all FASB statements and interpretations issued after November 30, 1989, except for those that conflict with or contradict GASB pronouncements.

**Assets, Liabilities, and Net Position or Equity -**

Deposits and Investments - The City maintains a cash and investments pool for all funds. This pool is managed by the Finance Director and interest income is allocated to each fund based on its proportionate share in the pool. Each fund type's portion of this pool is displayed as "Equity in pooled cash". This pool consists of cash on hand, certificates of deposits, and investments. The City's cash and cash equivalents are considered to be cash on hand, cash held by County Treasurer, and short-term investments with original maturities of three months or less from date of acquisition. All investments are recorded at fair value based on quoted market prices.

Inventories - Inventories are valued at the lower of cost or market, using the first-in, first-out method.



**CITY OF SCOTTSBUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Assets, Liabilities, and Net Position or Equity (Continued) -

Restricted Assets - When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first and then unrestricted resources as needed.

Capital Assets - Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, drainage systems, and similar items) are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 or \$50,000 for infrastructure and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if actual historical cost was not available. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets lives are not capitalized.

Property, plant and equipment of the government is depreciated using the straight-line method over the following estimated useful lives:

Buildings and Improvements	10 - 50 years
Vehicles	5 - 20 years
Equipment	3 - 25 years
Infrastructure	20 - 60 years

Compensated Absences - City employees generally earn vacation days at a variable rate based on years of service. In the event of termination, an employee is reimbursed for accumulated vacation time up to a maximum allowed accumulation of 366 hours. Employees earn sick leave at the rate of one day per month with total accumulation limits established by the employees' bargaining unit. With 15 years of service, the maximum allowed is four workweeks.

Vacation and sick leave are accrued when incurred in the government-wide, proprietary, and internal service fund financial statements. Such accruals are based on current salary rates.

Long-Term Obligations - In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental and business-type activities in the statement of net assets. Bond issuance costs are reported as deferred charges and are amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond proceeds as other financing sources and bond payments are expensed. Issuance costs are reported as current expenditures.

Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

Eliminations - Certain eliminations have been made as prescribed by GASB Statement No. 34 in regards to interfund activities, payables and receivables. All internal balances in the statement of Net Assets have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated.

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Equity – Equity is classified as net position and displayed in three components:

- a. Invested in capital assets, net of related debt – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, constructions, or improvement of those assets.
- b. Restricted net position – Consists of net assets with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – All other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt”.

**NOTE 2 - DEPOSITS AND INVESTMENTS**

State Statute 14-563 R.R.S., 1943 authorizes funds of the City to be invested in “securities of the United States, the State of Nebraska, metropolitan city, county in which such metropolitan city is located or school district of such city, in the securities of municipally owned and operated public utility property and plants of such city, or in the same manner as funds of the State of Nebraska are invested, except that the city treasurer may purchase certificates of deposit from and make time deposits in banks selected as depositories of City funds”. Additionally, State Statute 15-847 R.R.S., 1943 requires banks either to give bond or to pledge government securities (types of which are specifically identified in the Statutes) to the city treasurer in the amount of the City’s deposits. The Statutes allow pledged securities to be reduced by the amount of the deposit, which is insured by the Federal Deposit Insurance Corporation (FDIC).

Custodial Credit Risk – Custodial credit risk is the risk that, in the event of the failure of the counterparty, the City would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. As noted above, State Statutes 15-847 R.R.S, 1943 covers this risk. As of September 30, 2013 equity in pooled cash was fully insured by FDIC insurance or collateralized by pledged securities.

The City has entered into an investment pooling agreement with the Nebraska Public Agency Investment Trust (the Trust). The Trust was organized to allow various local governmental entities to pool their funds and invest in all instruments as allowed under state law. The trust investment consists primarily of U.S. Government securities, U.S. Government Agency securities, collateralized repurchase agreements and certificates of deposit, which are short-term in nature and not subject to significant market adjustments. The City had \$16,310,482 invested in the Trust at September 30, 2013.

Cash and Equity in Pooled Cash Management Account - At September 30, 2013, the City’s cash and pooled investments, recorded at fair market value and includes \$374,311 in the Agency (TIF) fund, consisted of the following:

Cash	\$	3,646,601
Investments:		
U.S. Agencies and Instrumentality’s Bonds and Notes		1,937,571
Nebraska Public Agency Investment Trust		16,310,482
Certificates of deposit		<u>2,562,975</u>
	\$	<u>24,457,629</u>
Shown on balance sheet as:		
Equity in pooled cash and investments	\$	<u>24,457,629</u>
	\$	<u>24,457,629</u>

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)**

Restricted Investments - The following details the restricted investment at September 30, 2013:

	<u>Enterprise Funds</u>
Pursuant to agreement with City of Gering: Investment	\$ <u>481,768</u>
Total	\$ <u>481,768</u>

Restricted investments consists of equity in checking account for the landfill in the name of City of Gering. During the year, The City of Gering did purchase property along with the option for land for a potential site of a future landfill.

Investments Managed by Trustee - The City's Pension Trust Funds are administered by trustees. At September 30, 2013 Pension Trust Funds managed by a trustee consisted of the following:

	<u>Fire</u>	<u>Police</u>	<u>City</u>	<u>Total</u>
Mutual Funds	\$ <u>1,895,114</u>	\$ <u>3,102,139</u>	\$ <u>4,622,268</u>	\$ <u>9,619,521</u>

**NOTE 3 - RECEIVABLES**

Receivables at September 30, 2013, consist of the following:

<u>Fund</u>	<u>Taxes</u>	<u>Accounts and Other</u>	<u>Accrued Interest</u>	<u>Special Assessments</u>
General	\$ 821,072	\$ 114,216	\$ 1,654	\$ -
Special Revenue	520,650	794,918	3,839	-
Debt Service	375,590	-	4,730	87,961
Capital Projects	-	125,000	21	-
Enterprise	-	1,574,696	2,510	-
Internal Service	-	-	255	-
Fiduciary	-	-	161	-
Gross Receivables	\$ 1,717,312	\$ 2,608,830	\$ 13,174	\$ 87,961
Allowance for Uncollectibles	<u>(30,970)</u>	<u>(33,059)</u>	-	<u>(11,750)</u>
Net Receivables	\$ <u>1,686,342</u>	\$ <u>2,575,771</u>	\$ <u>13,174</u>	\$ <u>76,211</u>

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 4 - CAPITAL ASSETS**

Capital asset activity for the year ended September 30, 2013, was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
<b>Governmental Activities:</b>				
Capital assets, not being depreciated:				
Land	\$ 471,878	\$ -	\$ -	\$ 471,878
Inventory	2,562,113	-	-	2,562,113
Construction in progress	<u>1,278,994</u>	<u>474,541</u>	<u>117,130</u>	<u>1,636,405</u>
Total capital assets, not being depreciated	<u>4,312,985</u>	<u>474,541</u>	<u>117,130</u>	<u>4,670,396</u>
Capital assets, being depreciated:				
Buildings and improvements	11,459,506	-	20,674	11,438,832
Equipment and vehicles	5,554,438	440,706	219,449	5,775,695
Infrastructure	<u>25,758,886</u>	<u>313,664</u>	<u>2,015</u>	<u>26,070,535</u>
Total capital assets, being depreciated	<u>42,772,830</u>	<u>754,370</u>	<u>242,138</u>	<u>43,285,062</u>
Less accumulated depreciation for:				
Buildings and improvements	2,595,469	302,982	13,293	2,885,158
Equipment and vehicles	2,775,965	424,560	215,933	2,984,592
Infrastructure	<u>12,427,732</u>	<u>774,168</u>	<u>2,015</u>	<u>13,199,885</u>
Total accumulated depreciation	<u>17,799,166</u>	<u>1,501,710</u>	<u>231,241</u>	<u>19,069,635</u>
Net capital assets being depreciated	<u>24,973,664</u>	<u>(747,340)</u>	<u>10,897</u>	<u>24,215,427</u>
Net governmental activities capital assets	\$ <u>29,286,649</u>	\$ <u>(272,799)</u>	\$ <u>128,027</u>	\$ <u>28,885,823</u>
<b>Business-type Activities:</b>				
Capital assets not being depreciated:				
Land	\$ 1,316,025	\$ 72,500	\$ -	\$ 1,388,525
Construction in progress	<u>26,793</u>	<u>50,634</u>	<u>26,797</u>	<u>50,630</u>
Total capital assets, not being depreciated	<u>1,342,818</u>	<u>123,134</u>	<u>26,797</u>	<u>1,439,155</u>
Capital assets, being depreciated:				
Buildings and improvements	6,737,319	-	-	6,737,319
Landfill improvements	47,777	-	-	47,777
Equipment and vehicles	3,841,462	457,764	18,997	4,280,229
Plant in service	21,656,084	-	46,454	21,609,630
Infrastructure	<u>10,594,924</u>	<u>592,016</u>	<u>-</u>	<u>11,186,940</u>
Total capital assets, being depreciated	<u>42,877,566</u>	<u>1,049,780</u>	<u>65,451</u>	<u>43,861,895</u>
Less accumulated depreciation for:				
Buildings and improvements	3,677,645	102,796	-	3,780,441
Landfill improvements	39,101	-	-	39,101
Equipment and vehicles	1,678,503	303,213	18,997	1,962,719
Plant in service	14,178,524	440,822	46,454	14,572,892
Infrastructure	<u>1,825,879</u>	<u>333,275</u>	<u>-</u>	<u>2,159,154</u>
Total accumulated depreciation	<u>21,399,652</u>	<u>1,180,106</u>	<u>65,451</u>	<u>22,514,307</u>
Net capital assets being depreciated	<u>21,477,914</u>	<u>(130,326)</u>	<u>-</u>	<u>21,347,588</u>
Net business-type activities capital assets	\$ <u>22,820,732</u>	\$ <u>(7,192)</u>	\$ <u>26,797</u>	\$ <u>22,786,743</u>

**CITY OF SCOTTSBUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 4 - CAPITAL ASSETS (CONTINUED)**

Depreciation expense was charged to functions/programs as follows:

Governmental activities:	
General government	\$ 93,719
Public safety	215,008
Transportation	843,755
Public health and social services	18,545
Culture and recreation	327,109
Public works	<u>3,575</u>
Total depreciation expense - governmental	<u>\$ 1,501,711</u>
Business-type activities:	
Environmental services	\$ 154,306
Wastewater	621,720
Water	259,459
Electric	81,336
Stormwater	<u>63,284</u>
Total depreciation expense - business-type	<u>\$ 1,180,105</u>

**NOTE 5 - LONG-TERM DEBT**

Long-term debt is comprised of the following:

	<u>Original Amount</u>	<u>Interest Rate</u>	<u>Annual Installment</u>	<u>Principal Amount Outstanding</u>
Governmental activities:				
2010 Lease Rental Revenue Bonds, dated July 8, 2010, due annually through 2020; secured by library building	\$ 2,035,000	.9% to 3.6%	170,000 to 230,000	\$ 1,675,000
2009 Lease Rental and Refunding Bonds, dated September 2, 2009, due annually through 2022; secured by pool	1,975,000	.75% to 4.25%	40,000 to 160,000	1,365,000
2009 Lease Rental Revenue Bonds, dated September 2, 2009, due annually through 2019; secured by public safety building	2,030,000	1.2% to 3.8%	185,000 to 230,000	1,470,000
2002 Public Safety Bonds, dated November 5, 2002, due annually through 2022; secured by building	880,000	1.75% to 4.85%	30,000 to 65,000	520,000
2012 General Obligation Hwy Allocation Bonds, dated January 10, 2012, due annually through 2016; secured by infrastructure	1,180,000	.45% to 1.2%	235,000 to 240,000	945,000
Lease-payable mowers and vehicle; secured by mowers	52,000	1.35%	17,811	34,722
secured by mowers, vehicle and copiers	152,882	1.57%	52,570	<u>152,882</u>
Total governmental activities				<u>\$ 6,162,604</u>

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 5 - LONG-TERM DEBT (CONTINUED)**

	<u>Original Amount</u>	<u>Interest Rate</u>	<u>Annual Installment</u>	<u>Principal Amount Outstanding</u>
Business-type activities:				
Wastewater treatment project loan - State of Nebraska, issued 1998, due annually through 2019	4,600,000	3.00%	80,000 to 151,690	1,679,385
Wastewater treatment project loan - State of Nebraska, issued 2003, due annually through 2023	1,004,334	3.00%	19,000 to 33,000	569,499
Wastewater treatment project loan - State of Nebraska, issued 2011, due annually through 2020	1,685,000	2.00%	186,564	1,252,757
Wastewater treatment project loan – ARRA - State of Nebraska, issued 2011, due annually through 2020	842,500	0%	84,250	<u>674,000</u>
Total business-type activities				<u>\$ 4,175,641</u>
Total long-term debt				<u>\$ 10,338,245</u>

All of the wastewater treatment project loans are secured by the wastewater treatment plant.

Annual requirements to pay principal and interest to maturity on outstanding debt follows:

Fiscal Year Ended September 30	<u>Governmental Activities</u>					
	<u>General Obligation Bonds</u>		<u>Revenue Bonds</u>		<u>Capital Lease</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2014	\$ 235,000	\$ 7,991	\$ 555,000	\$ 156,701	\$ 67,379	\$ 2,874
2015	235,000	6,405	555,000	143,895	68,470	1,872
2016	235,000	4,173	575,000	128,964	51,755	815
2017	240,000	1,440	590,000	111,820	-	-
2018	-	-	610,000	92,475	-	-
2019-2023	-	-	<u>2,145,000</u>	<u>165,954</u>	-	-
	<u>\$ 945,000</u>	<u>\$ 20,009</u>	<u>\$ 5,030,000</u>	<u>\$ 799,809</u>	<u>\$ 187,604</u>	<u>\$ 5,561</u>

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 5 - LONG-TERM DEBT (CONTINUED)**

Fiscal Year Ended September 30	Business-Type Activities					
	Revenue Bonds		NDEQ Loans		Loans	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	\$ -	\$ -	\$ 555,858	\$ 90,032	\$ -	\$ -
2015	-	-	568,516	77,375	-	-
2016	-	-	581,500	64,391	-	-
2017	-	-	594,821	51,070	-	-
2018	-	-	608,487	37,403	-	-
2019-2023	-	-	1,266,459	44,955	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,175,641</u>	<u>\$ 365,226</u>	<u>\$ -</u>	<u>\$ -</u>

Long-term liability activity for the year ended September 30, 2013 was as follows:

	10/1/12 Beginning Balance	Additions	Reductions	9/30/13 Ending Balance	Due Within One Year
<b>Governmental activities:</b>					
Bonds payable:					
Revenue bonds	\$ 5,645,000	\$ -	\$ 615,000	\$ 5,030,000	\$ 555,000
GO bonds	1,180,000	-	235,000	945,000	235,000
Capital lease payable	93,876	152,882	59,154	187,604	67,379
Compensated absences	534,708	-	5,525	529,183	123,070
Governmental activities	<u>\$ 7,453,584</u>	<u>\$ 152,882</u>	<u>\$ 914,679</u>	<u>\$ 6,691,787</u>	<u>\$ 980,449</u>
<b>Business-type activities:</b>					
Loans payable	\$ 4,719,160	\$ -	\$ 543,519	\$ 4,175,641	\$ 555,858
Compensated absences	159,847	-	1,536	158,311	27,556
Business-type activities	<u>\$ 4,879,007</u>	<u>\$ -</u>	<u>\$ 545,055</u>	<u>\$ 4,333,952</u>	<u>\$ 583,414</u>

During fiscal years 1997 and 1999, the Community Development Agency (CDA) issued \$375,000 and \$1,274,000, respectively, of tax increment financing bonds for various projects within the City. At September 30, 2013, all of these bonds remained outstanding. These bonds are limited obligations of the agency payable exclusively from taxes levied against certain property in specified areas. These bonds are not general obligations of the CDA or the City, and are not included in the City's financial statements. The accumulation of resources to pay these bonds is accounted for in the agency funds for CDA.

**NOTE 6 - LEASE AGREEMENT - ELECTRICAL DISTRIBUTION SYSTEM**

The City leases the operation of their electrical distribution system to the Nebraska Public Power District, pursuant to an agreement which became effective January 1, 1990. This agreement continues until January 1, 2015, and thereafter from year to year, unless terminated on an anniversary of January 1, 2015, with at least five years prior written notice given by either party to the other, on or after February 1, 2009.

The Nebraska Public Power District shall maintain the distribution system and shall construct any additions necessary for service to the extent such additions are within the established extension policies of the Nebraska Public Power District.

Under the lease with the Nebraska Public Power District, for the first 15 years, the City will receive 12% of the gross retail electric revenues, adjusted for bad debt charge-offs, revenues from tax-supported agencies receiving a discount, and revenues associated with application of production cost adjustment billings and billings of other cost adjustments not included in the base rates.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 7 - RETIREMENT PLANS**

City employees are covered by one of three retirement plans in effect, covering general city employees, fire fighters and police officers, respectively.

General

The City sponsors a defined contribution plan which covers substantially all general city employees. Under the terms of the plan, an employee must be age 21 or older and have completed one year of continuous service and have not attained the age of 64. Participating employees are required to contribute 3% of their earnings. The City then makes a matching contribution to the plan on their behalf. An additional voluntary contribution can be made by employees to the plan to the extent allowed under the Internal Revenue Code, currently an additional 10%. The City will contribute an amount equal to an employees voluntary contribution, not to exceed 3% of the employees compensation. Employees are 100% vested in the plan after completing 7 years of service, reaching normal retirement age (65), meeting the requirements for early retirement date, becoming totally disabled, or deceased, whichever occurs first. Contributions to the general city employee retirement plan were \$156,165 and \$167,038 by the City and plan participants, respectively.

Fire Fighters

Fire fighters are covered by a defined contribution plan sponsored by the City. Eligible employees are required to contribute 6-1/2% of their salary to the plan, which the City then matches at the rate of 13% of the participant's salary. Employees are fully vested after 7 whole years of service. A participant's normal retirement age is the date he attains age 55 and completes 21 years of service. Nebraska State statutes govern the coverage afforded to participants under this plan. Contributions to the fire fighters employee retirement plan were \$101,046 and \$55,125 by the City and plan participants, respectively.

Police

Police officers are covered by a defined contribution plan sponsored by the City. Participants in the plan are required to contribute 6% of their salary to the plan, which is matched by a 6% contribution from the City. Employees are fully vested after 7 whole years of service. Contributions to the police retirement plan were \$99,023 and \$102,865 by the City and plan participants, respectively. An actuarial certification dated April 8, 2010 shows an estimated present value shortfall of \$97,533 for covering future benefits relating to the defined benefit plan that was converted to a defined contribution plan effective January 1, 1984. Per state statute, effective 10-1-13 the required contribution and City match will increase to 6.5% and effective 10-1-15, it will be at 7%.

**NOTE 8 - COMMITMENTS AND CONTINGENCIES**

The City is committed to a \$100,000 annual payment to the Twin City Development program for its operation of encouraging industrial development within the area. This commitment is reviewed annually.

The Environmental Protection Agency (EPA) requires any entity with a landfill site to bring its site into compliance with 40 CFR Part 257 and 258 (Subtitle D) or close the site by October, 1993. In prior years, the City closed its landfill. In the 2008 fiscal year, the City entered into an agreement with the City of Gering for use of their landfill site and a portion of the fee paid is going towards a future landfill site.

The City is committed to \$350,000 annually to Riverside Discovery Center (RDC) for its operation of a zoo. The City entered into a contract with RDC on September 13, 2010 and payments to RDC were effective with transfer that occurred on October 1, 2010. Payments are due for ten years from effective date.



**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 9 - RISK MANAGEMENT**

The City provides employee health insurance through a self-funded program and has contracted for administrative services and claims processing.

From October 1, 2012, through September 30, 2013, the coverage provided was \$2,000,000 per person. Additional liability was covered by a policy, which provided insurance above the City's participation of \$40,000 per person and \$1,239,974 in the aggregate.

The City continues to carry commercial insurance for all other risks of loss including worker's compensation, general liability and law enforcement liability. Settled claims have not exceeded coverage in any of the past three fiscal years.

**NOTE 10 - INDIVIDUAL INTERFUND RECEIVABLE, PAYABLE BALANCES, AND TRANSFERS**

A receivable/liability was incurred due to the GIS fund needing funds to buy the equipment and software necessary to perform its functions. This interfund activity occurred during fiscal year September 2000 for a total balance of \$490,000. Payments are made on a semi-annual basis and are currently \$30,000 a year plus interest. The current interest rate being charged is 4.5%.

	<u>Due From</u>	<u>Due To</u>
Internal service - GIS	\$ -	\$ 110,000
Enterprise - Electric	<u>110,000</u>	<u>-</u>
Total	<u>\$ 110,000</u>	<u>\$ 110,000</u>

Transfers are used to move revenues between funds. The transfers below are routine in nature.

<u>Transfers Out</u>	<u>Transfers In</u>				<u>Total Transfers out</u>
	<u>General Fund</u>	<u>Non-major Gov't Funds</u>	<u>Stormwater Fund</u>	<u>GIS Fund</u>	
General Fund	\$ -	\$ -	\$ -	\$ 11,000	\$ 11,000
Transp. Fund	27,000	-	-	22,397	49,397
Non-major Funds	-	100,000	-	-	100,000
Env. Services Fund	54,000	-	-	1,397	55,397
Wastewater Fund	54,000	-	74,167	37,397	165,564
Water Fund	42,000	-	24,167	37,397	103,564
Electric Fund	<u>2,995,494</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,995,494</u>
	<u>\$ 3,172,494</u>	<u>\$ 100,000</u>	<u>\$ 98,334</u>	<u>\$ 109,588</u>	<u>\$ 3,480,416</u>

**NOTE 11 - DEFICIT FUND NET ASSETS**

The following funds had a net asset deficit as of September 30, 2013.

Geographic information system fund (Internal service-business type) of \$(67,141). This will be eliminated as payments are made on the interfund payable to the electric fund.

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 12 - PROPERTY TAXES**

The tax levies are certified by the County Board on or before October 15th. Real estate taxes are due on December 31st and attach as an enforceable lien on property on January 1st following the levy date and become delinquent in two equal installments on May 1st and September 1st. Personal property taxes are due December 31st and become delinquent on May 1st and September 1st following the levy date.

Property taxes levied for 2012-2013 are recorded as revenue when expected to be collected within 60 days after September 30, 2013. Prior-year levies were recorded using these same principles, and remaining receivables are re-evaluated annually. Property taxes expected to be collected after 60 days are recorded as deferred revenue on the fund balance sheets.

The 2012 tax levy, for the 2012-2013 fiscal year, was \$1,669,485 with a tax rate per \$100 valuation of 0.216 for general and \$54,100 with a tax rate per \$100 valuation of .2281 for the business improvement district. The assessed value upon which the 2012 levy was based was \$772,909,483 for general and \$23,715,417 for the business improvement district.

**NOTE 13 – GOVERNMENTAL RESERVED FUND BALANCE**

The Economic Development Fund had owned a building that was part of an agreement with Aurora Loan Services. That building was a capital asset held for resale and was shown on the governmental fund balance sheet at \$1 million. This building was sold and the resulting loss on sale in the amount of \$524,954 is shown on the Statement of Revenues, Expenditures, and Changes in Fund Balances.

**NOTE 14 – GASBS No. 54**

The City implemented GASB No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, in fiscal year 2011. In the governmental fund statements, fund balances (General fund and special revenue funds) are displayed in the following classifications depicting the relative strength of the spending constraints placed on the purposes for which resources can be used:

- *Nonspendable fund balance* – amounts that cannot be spent because they are either not in a spendable form (such as inventories and prepaid amounts) or are legally or contractually required to be maintained intact. As of September 30, 2013, there is no nonspendable fund balance.
- *Restricted fund balance* – amounts that can be spent only for specific purposes because of constraints imposed by external providers (such as grantors, bondholders, and higher level of government), or imposed by constitutional provisions or enabling legislation. As of September 30, 2013, the restricted fund balance of \$8,591,097 is restricted for the following purposes:

<u>Fund</u>	<u>Purpose</u>	<u>Balance</u>
Economic dev.	Incentives for businesses	4,240,101
Debt service	Payment of principal and interest	3,823,106
Leasing Corp.	Own and lease property to City	7,600
Regional library	Library expenditures	13,014
Keno	Community betterment	73,941
Mutual fire	Fire expenditures	390,823
CDBG	Community development grants	<u>42,512</u>
	Total restricted fund balance	<u>8,591,097</u>

**CITY OF SCOTTSBUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**September 30, 2013**

**NOTE 14 – GASBS No. 54 (CONTINUED)**

- *Committed fund balance* – amounts that can be spent only for specific purposes determined by a formal action of the government’s highest level of decision-making authority. Commitments may be established, modified, or rescinded only through ordinances approved by the City Council. As of September 30, 2013, the committed fund balance of \$1,083,037 is committed for the following specific purposes:

<u>Fund</u>	<u>Purpose</u>	<u>Balance</u>
Economic dev.	Incentives for businesses	23,946
Special projects	Track revenues & expenditures of various projects	134,411
Cemetery	Cemetery expenditures	434,066
Business imp.	Business improvement district expenditures	142,125
Public safety	Public safety expenditures	299,477
Industrial sites	Industrial sites expenditures	<u>49,012</u>
Total committed fund balance		1,083,037

- *Assigned fund balance* – amount the government intends to use for specific purposes that do not meet the criteria to be classified as restricted or committed. The City Manager may assign amounts. As of September 30, 2013, the assigned fund balance of \$4,368,590 is assigned for the following specific purposes:

<u>Fund</u>	<u>Purpose</u>	<u>Balance</u>
General	Software purchase and budget stabilization	1,360,000
Transportation	Road projects & street maintenance	1,868,951
Economic dev.	Incentives for businesses	1,091,912
Regional library	Library expenditures	17,240
Cemetery	Cemetery expenditures	3,255
Business imp.	Business improvement district expenditures	10,539
Public safety	Public safety expenditures	12,692
Industrial sites	Industrial sites expenditures	488
Keno	Community betterment	797
Mutual fire	Fire expenditures	<u>2,716</u>
Total assigned fund balance		4,368,590

- *Unassigned fund balance* – amounts that are available for any purpose; these amounts can be reported only in the City’s General Fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the City considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the City Council has provided otherwise in its commitment or assignment actions.

The City would typically use restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to deter the use of these other classified funds.

**NOTE 15 – SUBSEQUENT EVENTS**

In preparing the financial statements, the City has evaluated events and transactions for potential recognition or disclosure through February 23, 2014, the date the financial statements were available to be issued. There were no events noted that required disclosure.

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**REQUIRED SUPPLEMENTARY INFORMATION**

**CITY OF SCOTTSBLUFF, NEBRASKA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL (BUDGET BASIS)  
GENERAL FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ 4,926,500	\$ 4,926,500	\$ 4,952,734	\$ 26,234
Intergovernmental	50,000	50,000	76,634	26,634
Local	<u>3,494,800</u>	<u>3,494,800</u>	<u>3,932,317</u>	<u>437,517</u>
Total revenues	<u>8,471,300</u>	<u>8,471,300</u>	<u>8,961,685</u>	<u>490,385</u>
Expenditures:				
General government	1,077,475	1,077,475	576,920	500,555
Public safety - Police and Fire	4,780,360	4,780,360	4,757,468	22,892
Public works - Other	475,910	475,910	415,273	60,637
Culture and recreation	2,719,132	2,719,132	2,525,711	193,421
Community development	<u>11,657</u>	<u>11,657</u>	<u>11,657</u>	<u>-</u>
Total expenditures	<u>9,064,534</u>	<u>9,064,534</u>	<u>8,287,029</u>	<u>777,505</u>
Excess revenues over (under) expenditures	\$ <u>(593,234)</u>	\$ <u>(593,234)</u>	674,656	\$ <u>1,267,890</u>
Fund balances, October 1			<u>3,417,624</u>	
Fund balances, September 30			\$ <u>4,092,280</u>	

See accompanying notes.

**CITY OF SCOTTSBLUFF, NEBRASKA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL (BUDGET BASIS)  
TRANSPORTATION FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ 850,493	\$ 850,493	\$ 852,295	\$ 1,802
Intergovernmental	1,247,637	1,247,637	1,355,099	107,462
Local	240,000	240,000	305,178	65,178
Total revenues	<u>2,338,130</u>	<u>2,338,130</u>	<u>2,512,572</u>	<u>174,442</u>
Expenditures:				
Public works - Streets	<u>3,497,053</u>	<u>3,497,053</u>	<u>2,654,817</u>	<u>842,236</u>
Total expenditures	<u>3,497,053</u>	<u>3,497,053</u>	<u>2,654,817</u>	<u>842,236</u>
Excess revenues over (under) expenditures	\$ <u>(1,158,923)</u>	\$ <u>(1,158,923)</u>	(142,245)	\$ <u>1,016,678</u>
Fund balances, October 1			<u>2,023,640</u>	
Fund balances, September 30			\$ <u>1,881,395</u>	

See accompanying notes.

**CITY OF SCOTTSBLUFF, NEBRASKA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL (BUDGET BASIS)  
ECONOMIC DEVELOPMENT FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ 930,000	\$ 930,000	\$ 962,192	\$ 32,192
Local	<u>13,000</u>	<u>13,000</u>	<u>574,986</u>	<u>561,986</u>
Total revenues	<u>943,000</u>	<u>943,000</u>	<u>1,537,178</u>	<u>594,178</u>
Expenditures:				
Community development	<u>4,018,450</u>	<u>4,018,450</u>	<u>298,601</u>	<u>3,719,849</u>
Total expenditures	<u>4,018,450</u>	<u>4,018,450</u>	<u>298,601</u>	<u>3,719,849</u>
Excess revenues over (under) expenditures	\$ <u>(3,075,450)</u>	\$ <u>(3,075,450)</u>	1,238,577	\$ <u>4,314,027</u>
Fund balances, October 1			<u>4,213,903</u>	
Fund balances, September 30			\$ <u>5,452,480</u>	

See accompanying notes.

**CITY OF SCOTTSBLUFF, NEBRASKA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL (BUDGET BASIS)  
DEBT SERVICE FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ 632,992	\$ 632,992	\$ 611,884	\$ (21,108)
Intergovernmental	57,000	57,000	41,600	(15,400)
Local	<u>1,303,300</u>	<u>1,303,300</u>	<u>363,288</u>	<u>(940,012)</u>
Total revenues	<u>1,993,292</u>	<u>1,993,292</u>	<u>1,016,772</u>	<u>(976,520)</u>
Expenditures:				
General government	<u>4,428,729</u>	<u>4,428,729</u>	<u>224,965</u>	<u>4,203,764</u>
Total expenditures	<u>4,428,729</u>	<u>4,428,729</u>	<u>224,965</u>	<u>4,203,764</u>
Excess revenues over (under) expenditures	\$ <u>(2,435,437)</u>	\$ <u>(2,435,437)</u>	791,807	\$ <u>3,227,244</u>
Fund balances, October 1			<u>4,036,918</u>	
Fund balances, September 30			\$ <u>4,828,725</u>	

See accompanying notes.



**CITY OF SCOTTSBLUFF, NEBRASKA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL (BUDGET BASIS)  
SPECIAL PROJECTS FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Local	<u>501,500</u>	<u>501,500</u>	<u>430,956</u>	<u>(70,544)</u>
Total revenues	<u>501,500</u>	<u>501,500</u>	<u>430,956</u>	<u>(70,544)</u>
Expenditures:				
General government	500,000	500,000	330,020	169,980
Public safety	-	-	48,079	(48,079)
Culture and recreation	-	-	13,327	(13,327)
Total expenditures	<u>500,000</u>	<u>500,000</u>	<u>391,426</u>	<u>108,574</u>
Excess revenues over (under) expenditures	<u>\$ 1,500</u>	<u>\$ 1,500</u>	39,530	<u>\$ 38,030</u>
Fund balances, October 1			<u>542,301</u>	
Fund balances, September 30			<u>\$ 581,831</u>	

See accompanying notes.

**CITY OF SCOTTSBLUFF, NEBRASKA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL (BUDGET BASIS)  
LEASING CORPORATION FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Local	<u>719,161</u>	<u>719,161</u>	<u>719,159</u>	<u>(2)</u>
Total revenues	<u>719,161</u>	<u>719,161</u>	<u>719,159</u>	<u>(2)</u>
Expenditures:				
General government	<u>719,131</u>	<u>719,131</u>	<u>719,151</u>	<u>(20)</u>
Total expenditures	<u>719,131</u>	<u>719,131</u>	<u>719,151</u>	<u>(20)</u>
Excess revenues over (under) expenditures	\$ <u>30</u>	\$ <u>30</u>	8	\$ <u>(22)</u>
Fund balances, October 1			<u>27,594</u>	
Fund balances, September 30			\$ <u>27,602</u>	

See accompanying notes.

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**NOTES TO THE BUDGETARY COMPARISON SCHEDULES**

**September 30, 2013**

**NOTE 1 – BUDGET AND BUDGETARY ACCOUNTING**

The City follows the following procedures in establishing the budgetary data reflected in the accompanying financial statements:

1. Prior to September 1, the City Clerk submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. Prior to September 20, the budget is legally enacted through passage of an ordinance.
4. Formal budgetary integration is employed as a management control device for the General, Special Revenue, Capital Projects, Debt Service and Proprietary Funds.
5. Budgets are prepared using the cash basis of accounting which is a basis not consistent with accounting principles generally accepted in the United States of America.
6. The City manager is authorized to transfer budgeted amounts between departments within any fund; however, any revision that alters total expenditures of any fund requires approval of council and a public hearing.
7. All appropriations lapse at year end.

**NOTE 2 - RECONCILIATION OF BUDGET BASIS REVENUE AND EXPENDITURES TO GAAP**

Revenues and expenditures presented on a non-GAAP budget basis of accounting differ from the revenues and expenditures presented in accordance with GAAP because of the different treatment of accruals. A reconciliation for the year ended September 30, 2012, which discloses the nature and amount of the adjustments necessary to convert the actual GAAP data to the budgetary basis, is presented below:

	<u>General</u> <u>Fund</u>	<u>Tranps.</u> <u>Fund</u>	<u>Econ.</u> <u>Dev.</u> <u>Fund</u>	<u>Debt</u> <u>Service</u> <u>Fund</u>	<u>Special</u> <u>Projects</u> <u>Fund</u>	<u>Leasing</u> <u>Corp.</u> <u>Fund</u>
Net change in fund balances:						
Balance on a GAAP basis	\$ 634,658	\$ (148,835)	\$ 698,204	\$ 102,552	\$ 37,693	\$ (17)
Basis differences (accruals occur because the cash basis of accounting use for budgeting differs from the modified accrual basis of accounting prescribed for governmental fund	<u>39,998</u>	<u>6,590</u>	<u>540,373</u>	<u>689,255</u>	<u>1,837</u>	<u>25</u>
Balance on a budget basis	<u>\$ 674,656</u>	<u>\$ (142,245)</u>	<u>\$ 1,238,577</u>	<u>\$ 791,807</u>	<u>\$ 39,530</u>	<u>\$ 8</u>

**CITY OF SCOTTSBLUFF**  
**Scottsbluff, Nebraska**

**OTHER SUPPLEMENTARY INFORMATION**

**CITY OF SCOTTSBLUFF, NEBRASKA  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2013**

	<u>Regional Library</u>	<u>Cemetery &amp; Cemetery Perpetual Care</u>	<u>Business Improvement District</u>	<u>Public Safety Equipment</u>	<u>Industrial Site</u>
<b>ASSETS</b>					
Equity in pooled cash	\$ 31,608	\$ 440,615	\$ 146,812	\$ 322,270	\$ 49,478
Funds held by county treasurer	-	6,717	6,242	8,757	-
Net receivables:					
Taxes	-	30,490	5,760	79,340	-
Accrued interest	13	183	61	134	22
Governmental unit	-	-	-	7,108	-
Total assets	<u>\$ 31,621</u>	<u>\$ 478,005</u>	<u>\$ 158,875</u>	<u>\$ 417,609</u>	<u>\$ 49,500</u>
<b>LIABILITIES</b>					
Accounts payable	\$ 1,367	\$ 8,027	\$ 148	\$ 24,077	\$ -
Accrued salaries	-	1,918	-	-	-
Other accrued expenses	-	226	-	-	-
Deferred revenue	-	30,513	6,063	81,363	-
Total liabilities	<u>1,367</u>	<u>40,684</u>	<u>6,211</u>	<u>105,440</u>	<u>-</u>
<b>FUND BALANCES</b>					
Restricted	13,014	-	-	-	-
Committed	-	434,066	142,125	299,477	49,012
Assigned	17,240	3,255	10,539	12,692	488
Total fund balances	<u>30,254</u>	<u>437,321</u>	<u>152,664</u>	<u>312,169</u>	<u>49,500</u>
Total liabilities and fund balances	<u>\$ 31,621</u>	<u>\$ 478,005</u>	<u>\$ 158,875</u>	<u>\$ 417,609</u>	<u>\$ 49,500</u>

<u>Keno</u>	<u>Mutual Fire</u>	<u>CDBG Fund</u>	<u>Total Nonmajor Governmental Funds</u>
\$ 76,633	\$ 396,606	\$ 42,494	\$ 1,506,516
-	-	-	21,716
-	-	-	115,590
32	165	18	628
-	-	-	7,108
<u>\$ 76,665</u>	<u>\$ 396,771</u>	<u>\$ 42,512</u>	<u>\$ 1,651,558</u>
\$ 1,927	\$ 3,232	\$ -	\$ 38,778
-	-	-	1,918
-	-	-	226
-	-	-	117,939
<u>1,927</u>	<u>3,232</u>	<u>-</u>	<u>158,861</u>
73,941	390,823	42,512	520,290
-	-	-	924,680
797	2,716	-	47,727
<u>74,738</u>	<u>393,539</u>	<u>42,512</u>	<u>1,492,697</u>
<u>\$ 76,665</u>	<u>\$ 396,771</u>	<u>\$ 42,512</u>	<u>\$ 1,651,558</u>

**CITY OF SCOTTSBLUFF, NEBRASKA  
COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Regional Library	Cemetery & Cemetery Perpetual Care	Business Improvement District	Public Safety Equipment	Industrial Site
<b>Revenues:</b>					
Taxes and special assessments	\$ -	\$ 154,915	\$ 52,661	\$ 213,974	\$ -
Licenses and permits	-	2,850	-	-	-
Intergovernmental	-	-	-	-	-
Charges for services	-	43,645	-	-	-
Interest	138	1,327	449	1,035	185
Other revenue	33,855	64,762	8,497	4,214	(159)
Total revenues	<u>33,993</u>	<u>267,499</u>	<u>61,607</u>	<u>219,223</u>	<u>26</u>
<b>Expenditures:</b>					
Current operations:					
General government	-	-	-	-	5,250
Public safety	-	-	-	73,457	-
Public health and social services	-	171,569	-	-	-
Culture and recreation:					
Library	17,544	-	-	-	-
Public works	-	-	19,659	-	-
Capital expenditures	-	-	5,471	81,454	-
Debt service:					
Principal	-	-	-	40,000	-
Interest	-	-	-	23,728	-
Total expenditures	<u>17,544</u>	<u>171,569</u>	<u>25,130</u>	<u>218,639</u>	<u>5,250</u>
Excess revenues over (under) expenditures	<u>16,449</u>	<u>95,930</u>	<u>36,477</u>	<u>584</u>	<u>(5,224)</u>
<b>Other financing sources (uses):</b>					
Proceeds from debt issuance	-	-	-	-	-
Warrant and bond expense	-	-	-	-	-
Operating transfers in	-	-	-	-	-
Operating transfers out	-	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess revenues and other financing sources over (under) expenditures and other uses	16,449	95,930	36,477	584	(5,224)
Fund balances, October 1	<u>13,805</u>	<u>341,391</u>	<u>116,187</u>	<u>311,585</u>	<u>54,724</u>
Fund balances, September 30	<u>\$ 30,254</u>	<u>\$ 437,321</u>	<u>\$ 152,664</u>	<u>\$ 312,169</u>	<u>\$ 49,500</u>

<u>Keno</u>	<u>Mutual Fire</u>	<u>CDBG</u>	<u>Total Nonmajor Governmental Funds</u>
\$ -	\$ -	\$ -	\$ 421,550
-	-	-	2,850
10,365	52,250	-	62,615
-	-	-	43,645
263	1,324	150	4,871
<u>59,955</u>	<u>89,006</u>	<u>(135)</u>	<u>259,995</u>
<u>70,583</u>	<u>142,580</u>	<u>15</u>	<u>795,526</u>
43,262	-	1,399	49,911
-	55,014	-	128,471
-	-	-	171,569
-	-	-	17,544
-	-	-	19,659
-	-	-	86,925
-	-	-	40,000
-	-	-	23,728
<u>43,262</u>	<u>55,014</u>	<u>1,399</u>	<u>537,807</u>
<u>27,321</u>	<u>87,566</u>	<u>(1,384)</u>	<u>257,719</u>
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
27,321	87,566	(1,384)	257,719
<u>47,417</u>	<u>305,973</u>	<u>43,896</u>	<u>1,234,978</u>
<u>\$ 74,738</u>	<u>\$ 393,539</u>	<u>\$ 42,512</u>	<u>\$ 1,492,697</u>



**CITY OF SCOTTSBLUFF, NEBRASKA  
COMBINING STATEMENT OF NET POSITION  
INTERNAL SERVICE FUNDS  
SEPTEMBER 30, 2013**

	<u>Health Insurance</u>	<u>Unemployment Compensation</u>	<u>Geographic Information System</u>	<u>Totals</u>
<b>ASSETS</b>				
Current assets				
Equity in pooled cash	\$ 558,914	\$ 53,043	\$ 47,250	\$ 659,207
Net receivables:				
Accrued interest	229	18	20	267
Total current assets	<u>559,143</u>	<u>53,061</u>	<u>47,270</u>	<u>659,474</u>
Noncurrent assets				
Deferred charges	-	-	-	-
Net capital assets	-	-	-	-
Total noncurrent assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total assets	<u>\$ 559,143</u>	<u>\$ 53,061</u>	<u>\$ 47,270</u>	<u>\$ 659,474</u>
<b>LIABILITIES</b>				
Current Liabilities				
Accounts payable	\$ 640	\$ -	\$ 35	\$ 675
Accrued salaries	-	-	1,233	1,233
Accrued compensated absences	-	-	420	420
Other accrued expenses	-	-	126	126
Current portion long-term debt	-	-	30,000	30,000
Total current liabilities	<u>640</u>	<u>-</u>	<u>31,814</u>	<u>32,454</u>
Noncurrent liabilities				
Long-term debt	-	-	80,000	80,000
Compensated absences	-	-	2,597	2,597
Total noncurrent liabilities	<u>-</u>	<u>-</u>	<u>82,597</u>	<u>82,597</u>
Total liabilities	<u>640</u>	<u>-</u>	<u>114,411</u>	<u>115,051</u>
<b>NET POSITION</b>				
Unreserved	558,503	53,061	(67,141)	544,423
Total net position	<u>558,503</u>	<u>53,061</u>	<u>(67,141)</u>	<u>544,423</u>
Total liabilities and net position	<u>\$ 559,143</u>	<u>\$ 53,061</u>	<u>\$ 47,270</u>	<u>\$ 659,474</u>

**CITY OF SCOTTSBLUFF, NEBRASKA  
COMBINING STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN NET POSITION  
INTERNAL SERVICE FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	<u>Health Insurance</u>	<u>Unemployment Compensation</u>	<u>Geographic Information System</u>	<u>Total</u>
Operating revenues:				
Charges for services	\$ -	\$ -	\$ -	\$ -
Other revenues	<u>1,827,428</u>	<u>29,773</u>	<u>(148)</u>	<u>1,857,053</u>
Total operating revenues	<u>1,827,428</u>	<u>29,773</u>	<u>(148)</u>	<u>1,857,053</u>
Operating expenses:				
Personnel services	-	-	71,427	71,427
Operating supplies	-	-	1,465	1,465
Contractual	-	-	210	210
Maintenance	-	-	6,400	6,400
Utilities	-	-	425	425
Insurance	-	-	-	-
Other operating expenses	<u>1,719,790</u>	<u>1,535</u>	<u>1,515</u>	<u>1,722,840</u>
Total operating expenses	<u>1,719,790</u>	<u>1,535</u>	<u>81,442</u>	<u>1,802,767</u>
Operating income (loss)	<u>107,638</u>	<u>28,238</u>	<u>(81,590)</u>	<u>54,286</u>
Non-operating revenues (expenses):				
Interest income	2,171	93	191	2,455
Interest expense	-	-	(5,589)	(5,589)
Net non-operating revenues (expenses)	<u>2,171</u>	<u>93</u>	<u>(5,398)</u>	<u>(3,134)</u>
Income before transfers	<u>109,809</u>	<u>28,331</u>	<u>(86,988)</u>	<u>51,152</u>
Transfers from (to) other funds:				
Operating transfers in	-	-	109,589	109,589
Operating transfers (out)	-	-	-	-
Net transfers from (to) other funds	<u>-</u>	<u>-</u>	<u>109,589</u>	<u>109,589</u>
Change in net position	109,809	28,331	22,601	160,741
Net position, October 1	<u>448,694</u>	<u>24,730</u>	<u>(89,742)</u>	<u>383,682</u>
Net position, September 30	<u>\$ 558,503</u>	<u>\$ 53,061</u>	<u>\$ (67,141)</u>	<u>\$ 544,423</u>

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor, City Council  
and City Administrator  
City of Scottsbluff, Nebraska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Scottsbluff, Nebraska, as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the City of Scottsbluff, Nebraska's basic financial statements and have issued our report thereon dated February 23, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Scottsbluff, Nebraska's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Scottsbluff, Nebraska's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Scottsbluff, Nebraska's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Scottsbluff, Nebraska's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Dana J Cole + Company, LLP

Scottsbluff, Nebraska  
February 23, 2014

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Subdiv.1**

**Council to consider a final plat for Lots 1A & 2A, Block 2, Amended Five Oaks Subdivision a replat of part of lot 1, Lots 2, 3, & 4, Block 2, amended Five Oaks Subdivision and approve the Resolution**

**Staff Contact: Annie Urdiales, Planning Administrator**

# Agenda Statement

Item No.

For meeting of: February 18, 2014

**AGENDA TITLE:** Final Plat for Lots 1A & 2A, Block 2, Amended Five Oaks Subdivision a replat of part of lot 1, Lots 2,3, & 4, Block 2, amended Five Oaks Subdivision situated in the NW ¼ Section 14, T22N, R55W of the 6<sup>th</sup> P.M., City of Scottsbluff, Scotts Bluff County.

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Development Services

**PRESENTATION BY:** Rick Kuckkahn

**SUMMARY EXPLANATION:** A request for a final plat of Lots 1A & 2A, Block 2, Amended Five Oaks Subdivision a replat of part of Lot 1, and Lots 2, 3, & 4, Block 2, amended Five Oaks Subdivision. Property owners, C&T Holdings, have asked for the replat, the lots they are requesting to be redone are within a Planned Unit Development (PUD) which was approved through a special use permit from the Planning Commission. They asked to have the PUD amended to remove part of lot 1 & lots 2-3, Block 2, amended Five Oaks Plat, a letter from the HOA was submitted and the owners within the PUD agreed to the amendment. The lots are situated on the north end of the PUD and the two proposed lots abut public streets 38<sup>th</sup> Street to the north and Aspen Drive to the west. All infrastructure is in place and the two lots meet the residential requirements of the zoning district.

**BOARD/COMMISSION RECOMMENDATION:** At a regular meeting held on March 10, 2014 the Planning Commission approved the amendment to the Special Use Permit to the PUD and approved the Final plat of Lots 1A, & 2A, Block 2, Amended Five Oaks Subdivision, a replat of part of lot 2, lots 1-3, Block 2, Amended Five Oaks Subdivision.

**STAFF RECOMMENDATION:** Approval of the final plat so resolution may be recorded with the Register of Deeds.

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## EXHIBITS

Resolution x      Ordinance      Contract      Minutes x      Plan/Map x

Other (specify)  \_\_\_\_\_

**NOTIFICATION LIST:** Yes  No  Further Instructions   
Bill Trumbull, 1310 Circle Drive, Scottsbluff, NE

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

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Rev 3/1/99CClerk

**Planning Commission Minutes**  
**Regular Scheduled Meeting**  
**March 10, 2014**  
**Scottsbluff, Nebraska**

The Planning Commission of the City of Scottsbluff, Nebraska met in a regular scheduled meeting on Monday, March 10, 2014, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on February 28, 2014. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

**ITEM 1:** Chairman, Becky Estrada called the meeting to order. Roll call consisted of the following members: Jim Zitterkopf, Callan Wayman, Mark Westphal, David Gompert, Anita Chadwick, and Becky Estrada. Absent: Angie Aguallo, Henry Huber, and Dana Weber. City officials present: Annie Urdiales, Planning Administrator, Annie Folck, City Planner, and Gary Batt, Code Administrator II.

**ITEM 2:** Chairman Estrada informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on the bulletin board in the back area of the City Council Chamber, for those interested parties.

**ITEM 3:** Acknowledgment of any changes in the agenda: None.

**ITEM 4:** Business not on agenda: None

**ITEM 5:** Citizens with items not scheduled on regular agenda: None

**ITEM 6:** The minutes of 2/10/14 were reviewed and approved. A motion was made to accept the minutes by Westphal, and seconded by Gompert. "YEAS": Zitterkopf, Chadwick, Wayman, Gompert, Westphal, and Estrada. "NAYS": None. ABSTAIN: None. ABSENT: Aguallo, Huber and Weber. Motion carried.

**ITEM 7A:** The Planning Commission opened a public hearing for a final plat of lots 11 through 15, Block 2, lots 1 & 2, Block 5, lots 1 through 6, Block 8, and lots 1 through 3, Block 9, Northern Heights Addition. The final plat is approximately 6.42 ± acres and consists of sixteen (16) lots. The property is situated west of 5<sup>th</sup> Avenue east of Avenue B, and North of Highway 26.

This Subdivision was preliminary platted and revised several times by then property owner, Randy Foos, the land has sat idle for a few years and the preliminary plat was renewed as needed (every two years). Steve Herron, the new property owner, is planning to develop the sixteen parcels into residential lots which will fill in the gap between homes along the west side (Ave. B) and east side (5<sup>th</sup> Ave.) of the Subdivision. Hillcrest drive will be extended to the west to meet 35<sup>th</sup> Street which exits onto Avenue B. Mr. Herron is planning to construct the street to City standards sometime this year. The water and sewer infrastructure is in place.

50 Kelly Beatty of M.C. Schaff & Associates, representing Mr. Herron addressed the Planning Commission  
51 and answered questions about the proposed plat and rezone. Mr. Beatty described the plat which will  
52 connect 35<sup>th</sup> Street to Hillcrest Drive with lots on both sides; the plan helps to pay for the infrastructure  
53 needed to complete the development. Storm water will be stored in a temporary detention pond on the  
54 south end until future development to the south continues at which time hope to go across the highway.  
55 Storm sewer is in the street and sized to accommodate natural flow. Planning Commissioner Zitterkopf  
56 asked about the large hole at the end of Hillcrest Drive, it will be filled in as part of this development.  
57

58 **Conclusion:** A motion was made by Zitterkopf and seconded by Gompert to make positive  
59 recommendation to City Council to approve the proposed final plat of lots 11 through 15, Block 2, lots 1  
60 and 2, Block 5, lots 1 through 6, Block 8, and lots 1 through 3, Block 9, Northern Heights Addition.  
61 “YEAS”: Zitterkopf, Wayman, Westphal, Chadwick, Gompert, and Estrada. “NAYS”: None.  
62 ABSTAIN: None. ABSENT: Aguillo, Huber, and Weber. Motion carried.  
63

64 **Agenda Item 7B:** The Planning Commission opened a public hearing for a final plat and dedication of  
65 part of 35<sup>th</sup> Street in the City of Scottsbluff, NE situated in the NE quarter of Section 14, T22N, R55W of  
66 the 6<sup>th</sup> P.M. The applicant, Mark Sitzman, represented by M.C. Schaff and Associates, has requested  
67 approval of the final plat & dedication. This final plat will allow for the extension of 35<sup>th</sup> Street to the  
68 east where it will connect with Hillcrest Drive which will also allow for future development north of 35<sup>th</sup>  
69 Street in the Sitzman Subdivision  
70

71 This right of way dedication is done in conjunction with the Northern Heights Subdivision to allow for  
72 the final platting of the 16 proposed lots. Hillcrest drive will be extended to the west to meet 35<sup>th</sup> Street  
73 which exits onto Avenue B. The plats were done separately to accommodate the two property owners.  
74

75 **Conclusion:** A motion was made by Gompert and seconded by Wayman to approve the final plat and  
76 dedication of part of 35<sup>th</sup> Street in the City of Scottsbluff, NE situated in the NE quarter of Section 14,  
77 T22N, R55W of the 6<sup>th</sup> P.M. “YEAS”: Zitterkopf, Westphal, Chadwick, Gompert, Wayman, and  
78 Estrada. “NAYS”: None. ABSTAIN: None. ABSENT: Aguillo, Huber, and Weber. Motion carried.  
79

80 **ITEM 7C:** The Planning Commission opened a public hearing for a request for a final plat of Lots 1A  
81 and 2A, Block 2, a replat of part of Lot 1, Lots 2,3, & 4, Block 2, Amended Five Oaks Subdivision. The  
82 Property Owners, C& T Holdings had Baker and Associates prepare the final plat which will create two  
83 larger lots from the existing lots. These lots are located in a Planned Unit Development (PUD) which was  
84 approved through a Special Use Permit approved by the Planning Commission in January of 2005. The  
85 final plat comes with a request to amend the Special Use Permit to remove part of Lot 1, Lots 2, 3, & 4,  
86 Block 2, Amended Five Oaks Subdivision from the PUD. A letter from the Homeowners Association  
87 was submitted along with the request to amend the Special Use Permit with their approval of the change  
88 to the PUD. The main portion of the PUD will front Blue Stem Drive. The new lots will comply with  
89 the R-1A zone and the lots will face existing public streets, Aspen Drive to the west and 38<sup>th</sup> Street to the  
90 north. Existing infrastructure is in place for residential development of the proposed lots.  
91

92 **Conclusion:** A motion was made by Westphal and seconded by Chadwick to approve the amendment of  
93 the Special Use Permit of a Planned Unit Development (PUD) to remove part of lot 1, and lots 2, 3, & 4,  
94 Block 2, Amended Five Oaks Subdivision from the PUD. “YEAS”: Zitterkopf, Westphal, Chadwick,  
95 Gompert, Wayman, and Estrada. “NAYS”: None. ABSTAIN: None. ABSENT: Aguillo, Huber, and  
96 Weber. Motion carried  
97



98 **A second motion** was made by Westphal and seconded by Zitterkopf to approve the final plat of Lots 1A  
99 and 2A, Block 2, a replat of a part of Lots 1, Lots 2, 3, and 4, Block 2, Amended Five Oaks Subdivision  
100 situated in the NW quarter of Section 14, T22N, R55W of the 6<sup>th</sup> P.M. “**YEAS**”: Zitterkopf, Westphal,  
101 Chadwick, Gompert, Wayman, and Estrada. “**NAYS**”: None. **ABSTAIN**: None. **ABSENT**: Aguillo,  
102 Huber, and Weber. Motion carried.  
103

104 **ITEM 7D:** A public hearing was opened to discuss proposed text changes to the Gateway Greenway  
105 Overlay Zoning District. Annie Folck, City Planner, addressed the Planning Commission regarding some  
106 changes City Staff is proposing. The GGO zone was put in place to heighten the landscaping standards  
107 and development in the City’s entryways. The existing overlay zone is difficult to follow and the  
108 changes we propose should make it easier and flexible. A few of the changes we are looking at are to  
109 allow for groupings of the trees instead of spacing them forty feet apart. Grouping the trees will allow  
110 for a framing of the buildings making a nice visual impact. Grouping the trees is also a healthier option as  
111 trees are healthier when grouped together. Adding language to address redevelopment and the  
112 percentage of landscaping required for the remodeling or additions to existing development. We would  
113 add incentives if the planting and trees used are low maintenance and require less water usage, we would  
114 allow less landscaping requirements. Other things we want to work on are signage, height requirements  
115 for lighting, and maintenance of the landscaping. Annie Folck is researching and working with the State  
116 Forestry on what kind of plants and trees will work best in our area. A draft of changes will be brought  
117 back to the Planning Commission for further review before it is forwarded to City Council for approval.  
118

119 **ITEM 8: Unfinished Business:** None.  
120

121 There being no further business the Planning Commission with a motion to adjourn made by Westphal  
122 and seconded by Wayman the meeting was adjourned at 6:20 p.m. “**YEAS**”: Wayman, Westphal,  
123 Chadwick, Gompert, Zitterkopf, and Estrada. **NAYS**: none. **ABSENT**: Huber, Aguillo, and Weber.  
124 Motion carried.  
125

126 \_\_\_\_\_  
127 Becky Estrada, Chairperson  
128

129 Attest: \_\_\_\_\_  
130 Annie Urdiales

**PROPERTY DESCRIPTION OF BLOCK 2, AMENDED FIVE OAKS SUBDIVISION**

A PARCEL OF LAND KNOWN AS LOTS 1A & 2A, BLOCK 2, A REPLAT OF PART OF LOT 1 AND LOTS 2-4, BLOCK 2, AMENDED FIVE OAKS SUBDIVISION, CONTAINING 20,711 SQ. FT. (0.475 ACRES), MORE OR LESS, IN THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 22 NORTH, RANGE 55 WEST, OF THE 6TH PRINCIPAL MERIDIAN, IN SCOTTS BLUFF COUNTY, NEBRASKA, SAID PARCEL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST SIXTEENTH CORNER COMMON TO SECTION 14 AND SECTION 11, TOWNSHIP 22 NORTH, RANGE 55 WEST, OF THE 6TH PRINCIPAL MERIDIAN, BEING A FOUND 5/8" DIAMETER REBAR WITH A 3-1/4" ALUMINUM CAP, 0.2 FEET BELOW THE SURFACE OF 42ND STREET, STAMPED IN PART "BAKER LS 731, 2013", WHENCE THE NORTH QUARTER OF SAID SECTION 14, BEING A FOUND 1-3/4" DIAMETER YELLOW DISK, FLUSH IN THE SURFACE OF 42ND STREET, NO STAMPING FOUND, BEARS SOUTH 88°11'33" EAST, A DISTANCE OF 1327.05 FEET; THENCE ALONG SAID NORTH LINE OF SECTION 14, SOUTH 88°11'33" EAST, A DISTANCE OF 267.23 FEET; THENCE SOUTH 02°07'32" WEST, A DISTANCE OF 1465.85 FEET TO A POINT ON THE EXISTING WESTERLY RIGHT OF WAY OF AN ALLEY SOUTH OF 38TH STREET, BEING A FOUND 5/8" DIAMETER REBAR WITH NO CAP AND THE POINT OF BEGINNING;

THENCE ALONG THE EXISTING WESTERLY RIGHT OF WAY, SOUTH 02°04'36" WEST, A DISTANCE OF 170.02 FEET; THENCE NORTH 87°55'14" WEST, A DISTANCE OF 67.28 FEET; THENCE NORTH 58°48'23" WEST, A DISTANCE OF 98.08 FEET TO A POINT ON THE EXISTING EASTERLY RIGHT OF WAY LINE OF ASPEN DRIVE; THENCE ALONG SAID EXISTING EASTERLY RIGHT OF WAY NORTH 35°46'13" EAST, A DISTANCE OF 45.02 FEET TO A POINT OF CURVATURE; THENCE ON THE ARC OF A CURVE TO THE LEFT, A RADIUS OF 151.00 FEET, A CENTRAL ANGLE OF 33°37'01", A DISTANCE OF 88.60 FEET, (A CHORD BEARING NORTH 18°57'42" EAST, A DISTANCE OF 87.33 FEET); THENCE NORTH 02°09'12" EAST, A DISTANCE OF 9.12 FEET TO A POINT ON THE EXISTING SOUTHERLY RIGHT OF WAY OF 38TH STREET; THENCE ALONG SAID EXISTING SOUTHERLY RIGHT OF WAY SOUTH 87°54'00" EAST, A DISTANCE OF 102.62 FEET; THENCE SOUTH 02°04'36" WEST, A DISTANCE OF 7.81 FEET, MORE OR LESS, TO THE POINT OF BEGINNING. THE ABOVE DESCRIBED PARCEL CONTAINS 20,711 SQ. FT. (0.475 ACRES), MORE OR LESS.

**OWNER'S STATEMENT:**

WE, THE UNDERSIGNED, BEING THE OWNERS OF THE REAL ESTATE DESCRIBED IN THE FOREGOING "PROPERTY DESCRIPTION" AND SHOWN ON THE ACCOMPANYING PLAT, HAVE CAUSED SUCH REAL ESTATE TO BE PLATTED AS:

LOTS 1A & 2A, BLOCK 2, A REPLAT OF PART OF LOT 1 AND LOTS 2-4, BLOCK 2, AMENDED FIVE OAKS SUBDIVISION,

THE FOREGOING PLAT IS MADE WITH MY FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS.

\_\_\_\_\_, DATE: \_\_\_\_\_  
 AUTHORIZED REPRESENTATIVE OF  
 C & T HOLDINGS, L.L.C.

**ACKNOWLEDGEMENT:**

STATE OF NEBRASKA )  
 ) ss.  
 COUNTY OF SCOTTS BLUFF )

BEFORE ME, A NOTARY PUBLIC, QUALIFIED AND ACTING IN SAID COUNTY, PERSONALLY CAME \_\_\_\_\_, AN AUTHORIZED REPRESENTATIVE OF C & T HOLDINGS, L.L.C., KNOWN TO ME TO BE THE IDENTICAL PERSON WHO SIGNED THE FOREGOING "OWNER'S STATEMENT" AND "DEDICATION STATEMENT" AND ACKNOWLEDGED THE EXECUTION THEREOF TO BE THEIR VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND NOTARIAL SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

\_\_\_\_\_  
 NOTARY PUBLIC

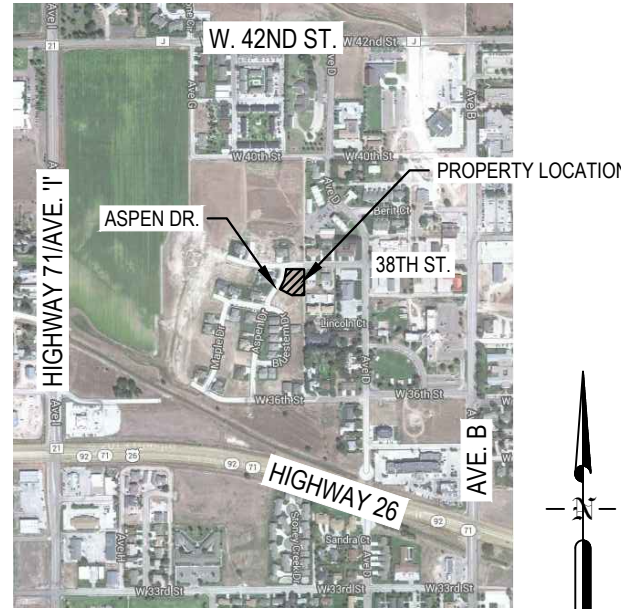
MY COMMISSION EXPIRES: \_\_\_\_\_

AutoCAD File: 023 Replat Jan 14.dwg

# FINAL PLAT

OF

LOTS 1A & 2A, BLOCK 2, A REPLAT OF PART OF LOT 1 AND LOTS 2-4, BLOCK 2, AMENDED FIVE OAKS SUBDIVISION, SITUATED IN SECTION 14, TOWNSHIP 22 NORTH, RANGE 55 WEST, OF THE 6TH PRINCIPAL MERIDIAN, IN THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA



**VICINITY MAP**

N.T.S.

**APPROVAL:**

THE FOREGOING PLAT OF LOTS 1A & 2A, BLOCK 2, A REPLAT OF PART OF LOT 1 AND LOTS 2-4, BLOCK 2, AMENDED FIVE OAKS SUBDIVISION, SCOTTS BLUFF COUNTY, NEBRASKA WAS APPROVED BY THE CITY MANAGER OF SCOTTSBLUFF, NEBRASKA, PURSUANT TO SECTION 19-916 REISSUE OF REVISED STATUTES OF NEBRASKA, AS AMENDED BY SECTION 10 OF L.B. 71 APPROVED ON MARCH 6, 1983, AND TO ARTICLE 1 OF CHAPTER 20 OR ORDINANCE NO. 2600 OF THE CITY OF SCOTTSBLUFF, NEBRASKA, AS AMENDED BY ORDINANCE NO. 2812 OF THE CITY.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014

BY: \_\_\_\_\_  
 RICK KUCKKAHN, CITY MANAGER  
 CITY OF SCOTTSBLUFF

**ACKNOWLEDGMENT:**

STATE OF NEBRASKA )  
 ) ss.  
 SCOTTS BLUFF COUNTY )

BEFORE ME, A NOTARY PUBLIC, QUALIFIED AND ACTING IN SAID COUNTY, PERSONALLY CAME RICK KUCKKAHN, CITY MANAGER FOR THE CITY OF SCOTTSBLUFF, NEBRASKA, KNOWN TO ME TO BE THE IDENTICAL PERSON WHO SIGNED THE FOREGOING "APPROVAL AND ACCEPTANCE" AND ACKNOWLEDGED THE EXECUTION THEREOF TO BE HIS VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND NOTARIAL SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

\_\_\_\_\_  
 NOTARY PUBLIC

**NOTES:**

1. NO TITLE SEARCH PERFORMED BY BAKER AND ASSOCIATES TO DETERMINE OWNERSHIP OR EASEMENTS OF RECORD. BAKER AND ASSOCIATES BASED OWNERSHIP OFF OF RECORDS FROM THE SCOTTS BLUFF COUNTY REGISTER OF DEEDS OFFICE AND THE ASSESSORS OFFICE.
2. BASIS OF BEARINGS: ALL BEARINGS ARE BASED ON THE LINE CONNECTING THE WEST SIXTEENTH CORNER COMMON TO SECTION 14, TOWNSHIP 22 NORTH, RANGE 57 WEST, OF THE 6TH PRINCIPAL MERIDIAN AND THE SOUTH QUARTER OF SAID SECTION 14, BEING A GRID BEARING OF SOUTH 88°11'33" EAST A DISTANCE OF 1327.05 FEET AS OBTAINED FROM A GLOBAL POSITIONING SYSTEM (GPS) SURVEY BASED ON THE NEBRASKA HIGH ACCURACY REFERENCE NETWORK (NHARN). SAID GRID BEARING IS NAD 83 (2011) NEBRASKA STATE PLANE ZONE 2600.
3. NOTICE: YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE (3) YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION, BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN (10) YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

**SURVEYOR'S CERTIFICATE**

I, CARL JOHN GILBERT, A DULY REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF NEBRASKA, DO HEREBY CERTIFY THAT THIS PLAT TRULY AND CORRECTLY REPRESENTS THE RESULTS OF A SURVEY MADE IN SCOTTS BLUFF COUNTY, BY ME OR UNDER MY DIRECT SUPERVISION AND THAT ALL MONUMENTS EXIST AS SHOWN HEREON; THAT MATHEMATICAL CLOSURE ERRORS ARE LESS THAN 1:100,000; AND THAT SAID PLAT HAS BEEN PREPARED IN FULL COMPLIANCE WITH ALL APPLICABLE LAWS OF THE STATE OF NEBRASKA DEALING WITH MONUMENTS, SUBDIVISIONS OR SURVEYING OF LAND AND ALL APPLICABLE PROVISIONS OF THE SCOTTS BLUFF COUNTY SUBDIVISION REGULATIONS.

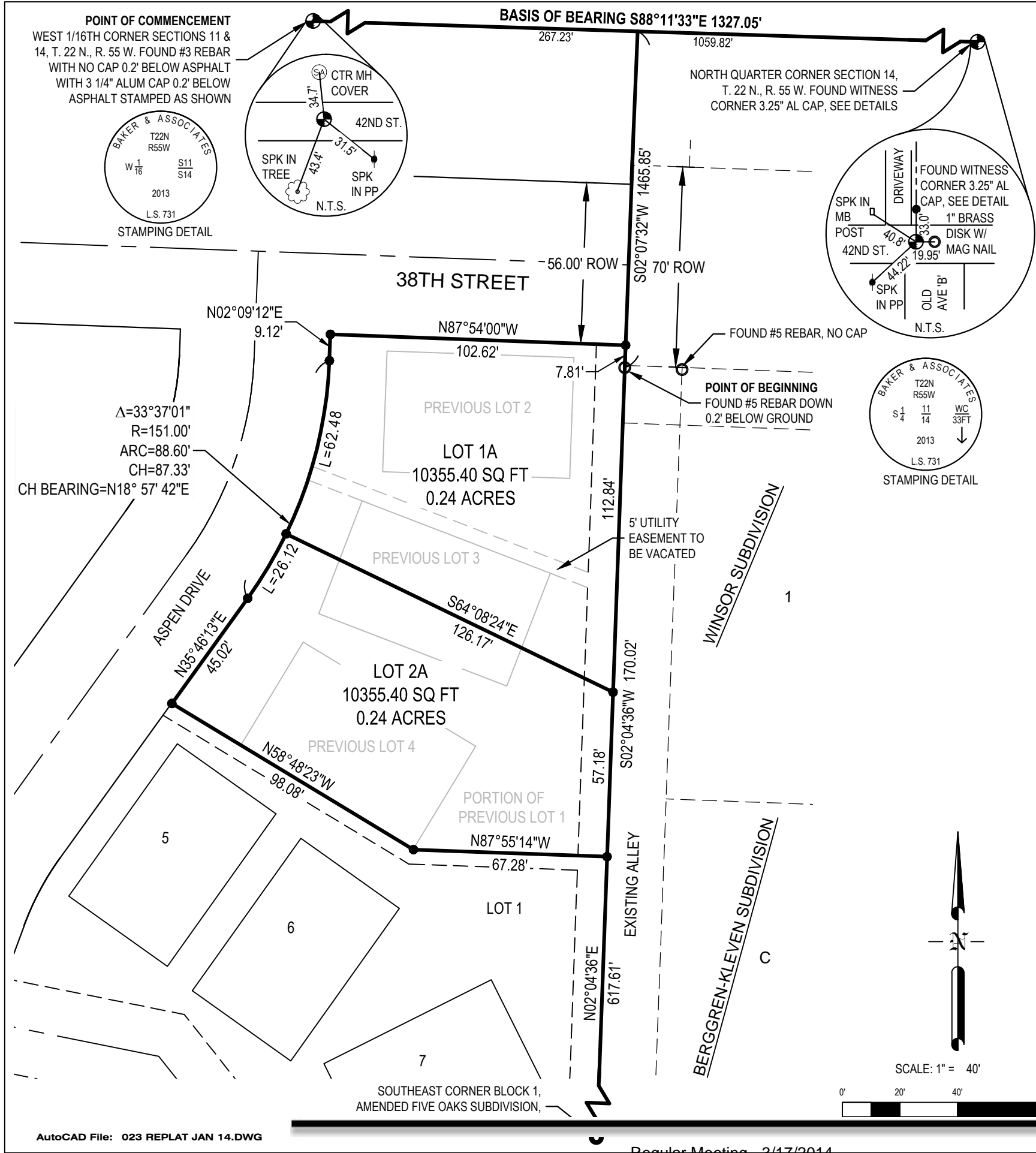
I ATTEST THE ABOVE ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

CARL JOHN GILBERT  
 NEBRASKA PROFESSIONAL LAND SURVEYOR NO. 731  
 FOR AND ON BEHALF OF THE BAKER AND ASSOCIATES, INC.  
 308-632-3123  
 120 E. 16TH STREET  
 SCOTTSBLUFF, NEBRASKA 69361

PREPARED BY:  
  
**Baker & Associates Inc.**  
 ENGINEERS ARCHITECTS SURVEYORS  
 SCOTTSBLUFF, NE  
 2-25-14

CHECKED: CJG

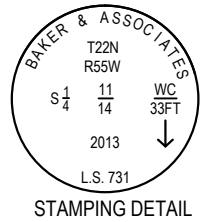
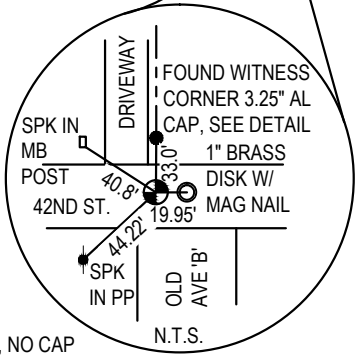
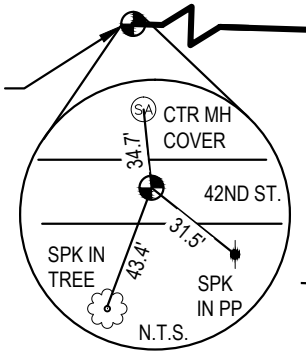
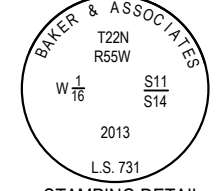
PROJ NO.: 023-017-13 DRAWN BY: JDS



# FINAL PLAT

SHEET 2 OF 2

OF  
 LOTS 1A & 2A, BLOCK 2, A REPLAT OF PART OF LOT 1 AND LOTS 2-4, BLOCK 2, AMENDED FIVE OAKS SUBDIVISION, SITUATED IN SECTION 14, TOWNSHIP 22 NORTH, RANGE 55 WEST, OF THE 6TH PRINCIPAL MERIDIAN, IN THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA



$\Delta=33^{\circ}37'01''$   
 $R=151.00'$   
 $ARC=88.60'$   
 $CH=87.33'$   
 $CH BEARING=N18^{\circ}57'42''E$

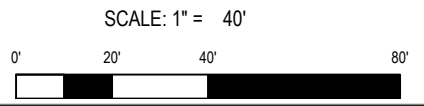
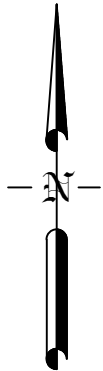
**TYPICAL MONUMENT**  
 (ESTABLISHED THIS SURVEY)



1 5/16" ORANGE PLASTIC CAP ON 5/8"x30" REBAR  
 \*BD INDICATES A 1.0" BRASS DISK

**LEGEND**

- PROPERTY CORNER SET THIS SURVEY, SEE DETAIL
- BOUNDARY EVIDENCE (PROPERTY CORNERS)
- ◆ SECTION CORNER
- ⊕ QUARTER AND SIXTEENTH SECTION MONUMENTS
- ⊞ RIGHT OF WAY MONUMENT (NDOR CONC. MONUMENT STAMPED ROW)
- (R) RECORD PER PREVIOUSLY FILED SURVEYS
- (M) MEASURED BY BAKER & ASSOCIATES INC.



CHECKED: CJG  
 DRAWN BY: JDS  
 PROJ NO.: 023

AutoCAD File: 023 REPLAT JAN 14.DWG

Regular Meeting - 3/17/2014

PREPARED BY:  
**Baker & Associates Inc.**  
 ENGINEERS ARCHITECTS SURVEYORS  
 SCOTTSBLUFF, NE  
 2-25-14

RESOLUTION NO. \_\_\_\_\_

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the final plat of Lots 1A and 2A, Block 2, a replat of part of part of Lot 1, and Lots 2, 3, & 4, Block 2, Amended Five Oaks Subdivision, Scotts Bluff County, Nebraska, and unplatted lands situated in the NW ¼ of Section 14, T22N, R55W of the 6th P.M., Scotts Bluff County, Nebraska dated March 11, 2014, duly made, acknowledged and certified, is approved. Such Plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this 17th day of March 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

SEAL

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Subdiv.2**

**Council to consider a final plat for Lots 11 through 15, Block 2, Lots 1 & 2, Block 5, Lots 1 through 6, Block 3 and Lots 1 through 3, Block 9, Northern Heights Addition and approve the Resolution.**

**Staff Contact: Annie Urdiales, Planning Administrator**

# Agenda Statement

Item No.

For meeting of: March 17, 2014

**AGENDA TITLE:** Final Plat for Lots 11 through 15, Block 2, Lots 1 & 2, Block 5, Lots 1 through 6, Block 3 and Lots 1 through 3, Block 9, Northern Heights Addition situated in the SE ¼ Section 14, T22N, R55W of the 6<sup>th</sup> P.M., Scotts Bluff County.

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Development Services

**PRESENTATION BY:** Rick Kuckkahn

**SUMMARY EXPLANATION:** Steve Herron has submitted a request for a final plat of the above stated lots. The property consists of approximately 6.42 acres and is comprised of sixteen (16) residential lots. These lots are situated east of Avenue B, west of 5<sup>th</sup> Avenue, and north of Highway 26. This development will fill in the gap between homes along the east side of Avenue B and west side of 5<sup>th</sup> Avenue. The property has been preliminary platted since the 90's and has been revised several times by the previous owner. Mr. Steve Herron, the new owner, plans to develop the lots into residential units. He has installed water and sewer to the lots and plans on paving the area as it develops. The engineers, M.C. Schaff and Associates have updated the plat with small changes in the size of the lots and updates on storm drainage. The plat meets the requirements of the R-1A (residential) zoning district.

**BOARD/COMMISSION RECOMMENDATION:** The Planning Commission at their regular meeting of March 10, 2014 made positive recommendation to City Council.

**STAFF RECOMMENDATION:** Approve final plat and resolution for filing at the Register of Deeds

---

### EXHIBITS

Resolution X      Ordinance      Contract      Minutes x      Plan/Map x

Other (specify)  \_\_\_\_\_

**NOTIFICATION LIST:** Yes X    No     Further Instructions   
M.C. Schaff & Associates, 818 S Beltline Hwy East

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

---

**Planning Commission Minutes**  
**Regular Scheduled Meeting**  
**March 10, 2014**  
**Scottsbluff, Nebraska**

The Planning Commission of the City of Scottsbluff, Nebraska met in a regular scheduled meeting on Monday, March 10, 2014, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on February 28, 2014. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

**ITEM 1:** Chairman, Becky Estrada called the meeting to order. Roll call consisted of the following members: Jim Zitterkopf, Callan Wayman, Mark Westphal, David Gompert, Anita Chadwick, and Becky Estrada. Absent: Angie Aguallo, Henry Huber, and Dana Weber. City officials present: Annie Urdiales, Planning Administrator, Annie Folck, City Planner, and Gary Batt, Code Administrator II.

**ITEM 2:** Chairman Estrada informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on the bulletin board in the back area of the City Council Chamber, for those interested parties.

**ITEM 3:** Acknowledgment of any changes in the agenda: None.

**ITEM 4:** Business not on agenda: None

**ITEM 5:** Citizens with items not scheduled on regular agenda: None

**ITEM 6:** The minutes of 2/10/14 were reviewed and approved. A motion was made to accept the minutes by Westphal, and seconded by Gompert. "YEAS": Zitterkopf, Chadwick, Wayman, Gompert, Westphal, and Estrada. "NAYS": None. ABSTAIN: None. ABSENT: Aguallo, Huber and Weber. Motion carried.

**ITEM 7A:** The Planning Commission opened a public hearing for a final plat of lots 11 through 15, Block 2, lots 1 & 2, Block 5, lots 1 through 6, Block 8, and lots 1 through 3, Block 9, Northern Heights Addition. The final plat is approximately 6.42 ± acres and consists of sixteen (16) lots. The property is situated west of 5<sup>th</sup> Avenue east of Avenue B, and North of Highway 26.

This Subdivision was preliminary platted and revised several times by then property owner, Randy Foos, the land has sat idle for a few years and the preliminary plat was renewed as needed (every two years). Steve Herron, the new property owner, is planning to develop the sixteen parcels into residential lots which will fill in the gap between homes along the west side (Ave. B) and east side (5<sup>th</sup> Ave.) of the Subdivision. Hillcrest drive will be extended to the west to meet 35<sup>th</sup> Street which exits onto Avenue B. Mr. Herron is planning to construct the street to City standards sometime this year. The water and sewer infrastructure is in place.

50 Kelly Beatty of M.C. Schaff & Associates, representing Mr. Herron addressed the Planning Commission  
51 and answered questions about the proposed plat and rezone. Mr. Beatty described the plat which will  
52 connect 35<sup>th</sup> Street to Hillcrest Drive with lots on both sides; the plan helps to pay for the infrastructure  
53 needed to complete the development. Storm water will be stored in a temporary detention pond on the  
54 south end until future development to the south continues at which time hope to go across the highway.  
55 Storm sewer is in the street and sized to accommodate natural flow. Planning Commissioner Zitterkopf  
56 asked about the large hole at the end of Hillcrest Drive, it will be filled in as part of this development.  
57

58 **Conclusion:** A motion was made by Zitterkopf and seconded by Gompert to make positive  
59 recommendation to City Council to approve the proposed final plat of lots 11 through 15, Block 2, lots 1  
60 and 2, Block 5, lots 1 through 6, Block 8, and lots 1 through 3, Block 9, Northern Heights Addition.  
61 “YEAS”: Zitterkopf, Wayman, Westphal, Chadwick, Gompert, and Estrada. “NAYS”: None.  
62 ABSTAIN: None. ABSENT: Aguillo, Huber, and Weber. Motion carried.  
63

64 **Agenda Item 7B:** The Planning Commission opened a public hearing for a final plat and dedication of  
65 part of 35<sup>th</sup> Street in the City of Scottsbluff, NE situated in the NE quarter of Section 14, T22N, R55W of  
66 the 6<sup>th</sup> P.M. The applicant, Mark Sitzman, represented by M.C. Schaff and Associates, has requested  
67 approval of the final plat & dedication. This final plat will allow for the extension of 35<sup>th</sup> Street to the  
68 east where it will connect with Hillcrest Drive which will also allow for future development north of 35<sup>th</sup>  
69 Street in the Sitzman Subdivision  
70

71 This right of way dedication is done in conjunction with the Northern Heights Subdivision to allow for  
72 the final platting of the 16 proposed lots. Hillcrest drive will be extended to the west to meet 35<sup>th</sup> Street  
73 which exits onto Avenue B. The plats were done separately to accommodate the two property owners.  
74

75 **Conclusion:** A motion was made by Gompert and seconded by Wayman to approve the final plat and  
76 dedication of part of 35<sup>th</sup> Street in the City of Scottsbluff, NE situated in the NE quarter of Section 14,  
77 T22N, R55W of the 6<sup>th</sup> P.M. “YEAS”: Zitterkopf, Westphal, Chadwick, Gompert, Wayman, and  
78 Estrada. “NAYS”: None. ABSTAIN: None. ABSENT: Aguillo, Huber, and Weber. Motion carried.  
79

80 **ITEM 7C:** The Planning Commission opened a public hearing for a request for a final plat of Lots 1A  
81 and 2A, Block 2, a replat of part of Lot 1, Lots 2,3, & 4, Block 2, Amended Five Oaks Subdivision. The  
82 Property Owners, C& T Holdings had Baker and Associates prepare the final plat which will create two  
83 larger lots from the existing lots. These lots are located in a Planned Unit Development (PUD) which was  
84 approved through a Special Use Permit approved by the Planning Commission in January of 2005. The  
85 final plat comes with a request to amend the Special Use Permit to remove part of Lot 1, Lots 2, 3, & 4,  
86 Block 2, Amended Five Oaks Subdivision from the PUD. A letter from the Homeowners Association  
87 was submitted along with the request to amend the Special Use Permit with their approval of the change  
88 to the PUD. The main portion of the PUD will front Blue Stem Drive. The new lots will comply with  
89 the R-1A zone and the lots will face existing public streets, Aspen Drive to the west and 38<sup>th</sup> Street to the  
90 north. Existing infrastructure is in place for residential development of the proposed lots.  
91

92 **Conclusion:** A motion was made by Westphal and seconded by Chadwick to approve the amendment of  
93 the Special Use Permit of a Planned Unit Development (PUD) to remove part of lot 1, and lots 2, 3, & 4,  
94 Block 2, Amended Five Oaks Subdivision from the PUD. “YEAS”: Zitterkopf, Westphal, Chadwick,  
95 Gompert, Wayman, and Estrada. “NAYS”: None. ABSTAIN: None. ABSENT: Aguillo, Huber, and  
96 Weber. Motion carried  
97



98 **A second motion** was made by Westphal and seconded by Zitterkopf to approve the final plat of Lots 1A  
99 and 2A, Block 2, a replat of a part of Lots 1, Lots 2, 3, and 4, Block 2, Amended Five Oaks Subdivision  
100 situated in the NW quarter of Section 14, T22N, R55W of the 6<sup>th</sup> P.M. “**YEAS**”: Zitterkopf, Westphal,  
101 Chadwick, Gompert, Wayman, and Estrada. “**NAYS**”: None. **ABSTAIN**: None. **ABSENT**: Aguallo,  
102 Huber, and Weber. Motion carried.  
103

104 **ITEM 7D:** A public hearing was opened to discuss proposed text changes to the Gateway Greenway  
105 Overlay Zoning District. Annie Folck, City Planner, addressed the Planning Commission regarding some  
106 changes City Staff is proposing. The GGO zone was put in place to heighten the landscaping standards  
107 and development in the City’s entryways. The existing overlay zone is difficult to follow and the  
108 changes we propose should make it easier and flexible. A few of the changes we are looking at are to  
109 allow for groupings of the trees instead of spacing them forty feet apart. Grouping the trees will allow  
110 for a framing of the buildings making a nice visual impact. Grouping the trees is also a healthier option as  
111 trees are healthier when grouped together. Adding language to address redevelopment and the  
112 percentage of landscaping required for the remodeling or additions to existing development. We would  
113 add incentives if the planting and trees used are low maintenance and require less water usage, we would  
114 allow less landscaping requirements. Other things we want to work on are signage, height requirements  
115 for lighting, and maintenance of the landscaping. Annie Folck is researching and working with the State  
116 Forestry on what kind of plants and trees will work best in our area. A draft of changes will be brought  
117 back to the Planning Commission for further review before it is forwarded to City Council for approval.  
118

119 **ITEM 8: Unfinished Business:** None.  
120

121 There being no further business the Planning Commission with a motion to adjourn made by Westphal  
122 and seconded by Wayman the meeting was adjourned at 6:20 p.m. “**YEAS**”: Wayman, Westphal,  
123 Chadwick, Gompert, Zitterkopf, and Estrada. **NAYS**: none. **ABSENT**: Huber, Aguallo, and Weber.  
124 Motion carried.  
125

126 \_\_\_\_\_  
127 Becky Estrada, Chairperson  
128

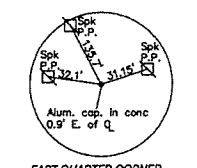
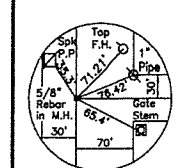
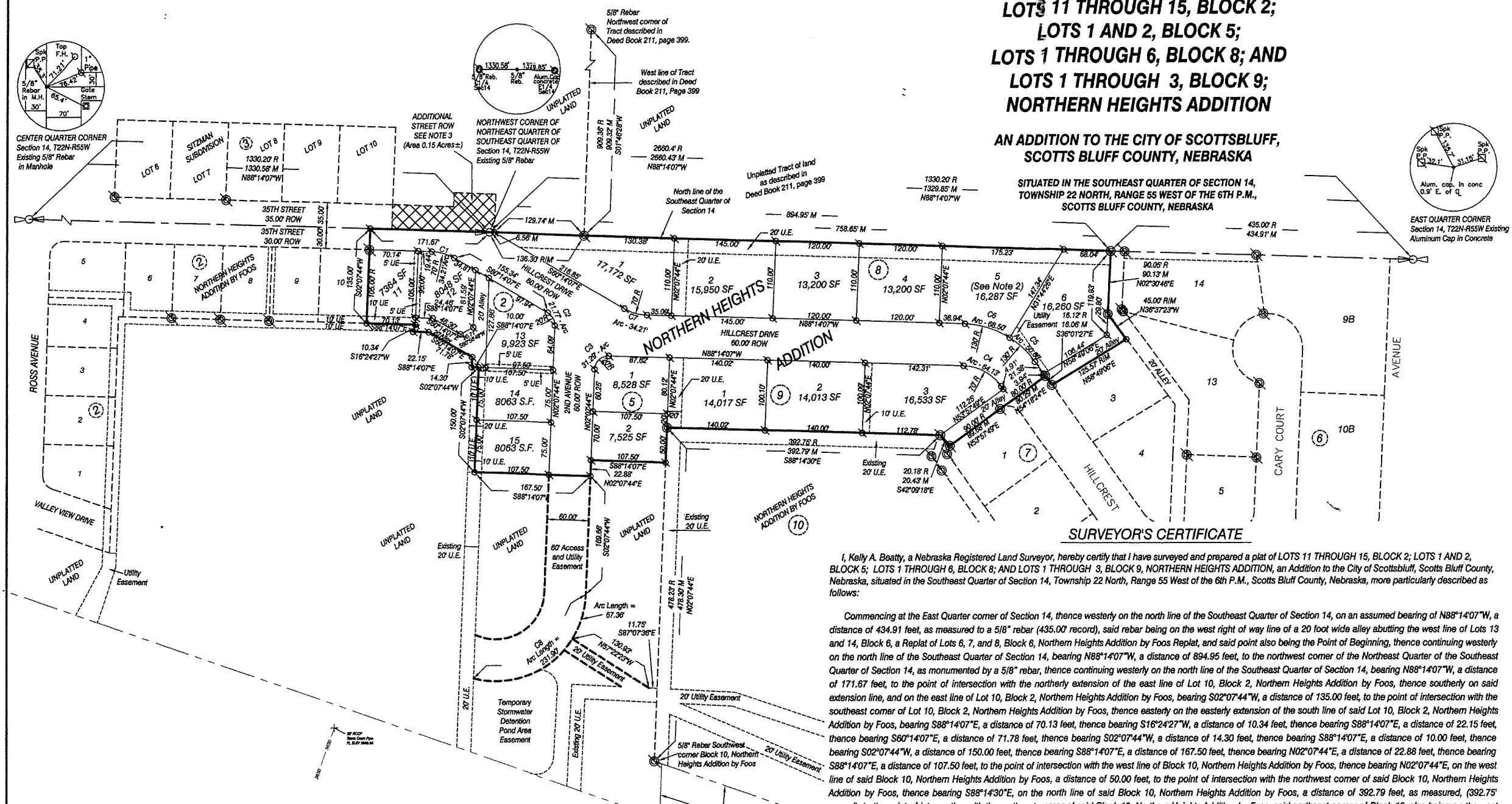
129 Attest: \_\_\_\_\_  
130 Annie Urdiales

**FINAL PLAT**

**LOTS 11 THROUGH 15, BLOCK 2;  
LOTS 1 AND 2, BLOCK 5;  
LOTS 1 THROUGH 6, BLOCK 8; AND  
LOTS 1 THROUGH 3, BLOCK 9;  
NORTHERN HEIGHTS ADDITION**

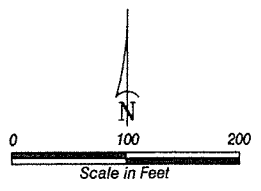
**AN ADDITION TO THE CITY OF SCOTTSBLUFF,  
SCOTTS BLUFF COUNTY, NEBRASKA**

**SITUATED IN THE SOUTHEAST QUARTER OF SECTION 14,  
TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M.,  
SCOTTS BLUFF COUNTY, NEBRASKA**



- NOTES:**
- All easements, restrictions and other documents that may affect these platted lots may not be shown on this plat.
  - The previous existing water line utility easement passing northwesterly through Lot 5, Block 8 is now vacated and abandoned. The 20' Utility Easement shown along the north line is new dedicated.
  - This portion of street right of way to be dedicated by others by separate plat.

- LEGEND**
- EXISTING QUARTER SECTION CORNER, AS NOTED
  - EXISTING SIXTEENTH SECTION CORNER, AS NOTED
  - EXISTING 5/8" REBAR SET 5/8" x 24" REBAR
  - RIGHT OF WAY RECORD
  - MEASURED
  - UTILITY EASEMENT
  - BLOCK NUMBER
  - EASEMENT LINES
  - STREET RIGHT OF WAY TO BE DEDICATED BY OTHERS ON SEPARATE PLAT
  - 36" STORM DRAIN



Curve Table					
Curve #	Delta	Radius	Chord Direction	Chord Length	Arc Length
C1	28°00'00"	70.00	S74° 14' 07"E	33.87	34.21
C2	62°21'51"	20.00	N25° 03' 12"W	20.71	21.77
C3	69°39'02"	20.00	S46° 57' 15"W	28.20	31.29
C4	52°29'39"	70.00	N61° 59' 17"W	61.91	64.13
C5	22°18'09"	130.00	N46° 53' 32"W	50.28	50.60
C6	30°11'30"	130.00	N73° 08' 22"W	67.71	68.50
C7	28°00'00"	70.00	S74° 14' 07"E	33.87	34.21
C8	102°12'24"	130.00	S53° 13' 56"W	202.35	231.90

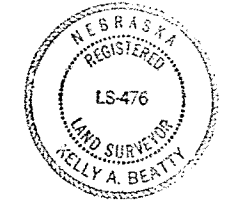
I, Kelly A. Beatty, a Nebraska Registered Land Surveyor, hereby certify that I have surveyed and prepared a plat of LOTS 11 THROUGH 15, BLOCK 2; LOTS 1 AND 2, BLOCK 5; LOTS 1 THROUGH 6, BLOCK 8; AND LOTS 1 THROUGH 3, BLOCK 9, NORTHERN HEIGHTS ADDITION, an Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska, situated in the Southeast Quarter of Section 14, Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows:

Commencing at the East Quarter corner of Section 14, thence westerly on the north line of the Southeast Quarter of Section 14, on an assumed bearing of N88°14'07"W, a distance of 434.91 feet, as measured to a 5/8" rebar (435.00' record), said rebar being on the west right of way line of a 20 foot wide alley abutting the west line of Lots 13 and 14, Block 6, a Replat of Lots 6, 7, and 8, Block 6, Northern Heights Addition by Foons Replat, and said point also being the Point of Beginning, thence continuing westerly on the north line of the Southeast Quarter of Section 14, bearing N88°14'07"W, a distance of 894.95 feet, to the northwest corner of the Northeast Quarter of the Southeast Quarter of Section 14, as monumented by a 5/8" rebar, thence continuing westerly on the north line of the Southeast Quarter of Section 14, bearing N88°14'07"W, a distance of 171.67 feet, to the point of intersection with the northerly extension of the east line of Lot 10, Block 2, Northern Heights Addition by Foons, thence southerly on said extension line, and on the east line of Lot 10, Block 2, Northern Heights Addition by Foons, bearing S02°07'44"W, a distance of 135.00 feet, to the point of intersection with the southeast corner of Lot 10, Block 2, Northern Heights Addition by Foons, thence easterly on the easterly extension of the south line of said Lot 10, Block 2, Northern Heights Addition by Foons, bearing S88°14'07"E, a distance of 70.13 feet, thence bearing S16°24'27"W, a distance of 10.34 feet, thence bearing S88°14'07"E, a distance of 22.15 feet, thence bearing S60°14'07"E, a distance of 71.78 feet, thence bearing S02°07'44"W, a distance of 14.30 feet, thence bearing S88°14'07"E, a distance of 10.00 feet, thence bearing S02°07'44"W, a distance of 150.00 feet, thence bearing S88°14'07"E, a distance of 167.50 feet, thence bearing N02°07'44"E, a distance of 22.88 feet, thence bearing S88°14'07"E, a distance of 107.50 feet, to the point of intersection with the west line of Block 10, Northern Heights Addition by Foons, thence bearing N02°07'44"E, on the west line of said Block 10, Northern Heights Addition by Foons, a distance of 50.00 feet, to the point of intersection with the northwest corner of said Block 10, Northern Heights Addition by Foons, thence bearing S88°14'07"E, on the north line of said Block 10, Northern Heights Addition by Foons, a distance of 392.79 feet, as measured, (392.75' record), to the point of intersection with the northeast corner of said Block 10, Northern Heights Addition by Foons, said northeast corner of Block 10, also being on the west right of way line of a 20 foot alley, thence bearing S42°09'18"E, on the northerly right of way line of said platted alley, a distance of 20.43 feet (20.18' record), to the point of intersection with the northwesterly line of Lot 1, Block 7, Northern Heights Addition by Foons Replat, thence bearing N53°57'49"E, on said northwesterly line of Lot 1, Block 7, Northern Heights Addition by Foons Replat, a distance of 89.68 feet, as measured to a found 5/8" rebar (90.00' record), thence continuing northeasterly, bearing N54°18'24"E, a distance of 80.29 feet, as measured, (80.00' record) to an existing 5/8" rebar being on the northeasterly right of way line of Hillcrest Drive, as platted, thence southeasterly on said northeasterly right of way line of Hillcrest Drive, bearing S36°01'27"E, a distance of 16.06 feet, as measured (16.12' record), to the point of intersection with the southwest corner of Lot 3, Block 6, Northern Heights Addition by Foons Replat, thence bearing N58°49'06"E, on the northwesterly line of said Lot 3, Block 6, Northern Heights Addition by Foons Replat, a distance of 125.57 feet, as measured (125.57' record), to the point of intersection with the northwest corner of said Lot 3, Block 6, Northern Heights Addition by Foons Replat, said corner also being on the west right of way line of 20 foot alley abutting the west line of Lots 13 and 14, Block 6, a Replat of Lots 6, 7, and 8, Block 6, Northern Heights Addition by Foons Replat, thence bearing N36°37'23"W, on said west right of way line of alley, a distance of 45.00 feet measured and record, thence bearing N02°30'46"E, on said west right of way line of alley, a distance of 90.13 feet, as measured (90.05' record), to the Point of Beginning, containing an area of 6.42 acres, more or less.

That the accompanying plat is a true delineation of such survey drawn to a scale of 100 feet to the inch. That all dimensions are in feet and decimals. That each lot and block has its own number and that the boundary of the plat is shown with a heavy solid line. That all corners found or set are marked as shown.

WITNESS MY HAND AND SEAL THIS 6<sup>th</sup> DAY OF February, 2014.  
FOR THE FIRM OF M. C. SCHAFF AND ASSOCIATES, INC.

*Kelly A. Beatty*  
Kelly A. Beatty, Nebraska Registered Land Surveyor, L. S. 476



RESOLUTION NO. \_\_\_\_\_

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the final plat of Lots 11 through 15, Block 2; Lots 1 and 2, Block 5; Lots 1 through 6, Block 8; and Lots 1 through 3, Block 9; Northern Heights Addition an addition to the City of Scottsbluff, Scotts Bluff County, Nebraska situated in the SE ¼ of Section 14, T22N, R55W of the 6th P.M., Scotts Bluff County, Nebraska dated February 6, 2014, duly made, acknowledged and certified, is approved. Such Plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this 17th day of March 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

SEAL

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Subdiv.3**

**Council to consider a final plat and dedication of part of 35th Street, in the City of Scottsbluff, NE situated in the NE ¼ Section 14 and approve the Resolution.**

**Staff Contact: Annie Urdiales, Planning Administrator**

# Agenda Statement

Item No.

For meeting of: March 17, 2014

**AGENDA TITLE:** Final Plat and dedication of part of 35<sup>th</sup> Street, in the City of Scottsbluff, NE situated in the NE ¼ Section 14, T22N, R55W of the 6<sup>th</sup> P.M., Scotts Bluff County.

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Development Services

**PRESENTATION BY:** Rick Kuckkahn

**SUMMARY EXPLANATION:** Mark Sitzman, represented by M.C. Schaff and Associates, has requested approval of a final plat for dedication of part of 35<sup>th</sup> Street, in the City of Scottsbluff, NE situated in the NE quarter of Section 14, T22N, R55W of the 6<sup>th</sup> P.M. This final plat will allow for the extension of 35<sup>th</sup> Street to the east where it will connect with Hillcrest Drive and also allow for future development north of 35<sup>th</sup> Street in the Sitzman Subdivision and Northern Heights Addition.

This right of way dedication is done in conjunction with the Northern Heights Subdivision to allow for the final platting of the 16 proposed lots. Hillcrest drive will be extended to the west to meet 35<sup>th</sup> Street which exits onto Avenue B. Mr. Herron is planning to construct the street to City standards sometime in the near future.

The plat meets the requirements of the residential zoning district.

**BOARD/COMMISSION RECOMMENDATION:** At a regular meeting held on March 10, 2014 the Planning Commission approved the Final plat and dedication of part of 35<sup>th</sup> Street, in the City of Scottsbluff, Scotts Bluff County.

**STAFF RECOMMENDATION:** Approval of the final plat and dedication so resolution may be recorded at the Register of Deeds.

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## EXHIBITS

Resolution x      Ordinance      Contract      Minutes x      Plan/Map x

Other (specify)  \_\_\_\_\_

**NOTIFICATION LIST:** Yes      No       Further Instructions   
M.C. Schaff & Associates, 818 South Beltline Highway East

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

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Rev 3/1/99CClerk

**Planning Commission Minutes**  
**Regular Scheduled Meeting**  
**March 10, 2014**  
**Scottsbluff, Nebraska**

The Planning Commission of the City of Scottsbluff, Nebraska met in a regular scheduled meeting on Monday, March 10, 2014, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on February 28, 2014. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

**ITEM 1:** Chairman, Becky Estrada called the meeting to order. Roll call consisted of the following members: Jim Zitterkopf, Callan Wayman, Mark Westphal, David Gompert, Anita Chadwick, and Becky Estrada. Absent: Angie Aguallo, Henry Huber, and Dana Weber. City officials present: Annie Urdiales, Planning Administrator, Annie Folck, City Planner, and Gary Batt, Code Administrator II.

**ITEM 2:** Chairman Estrada informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on the bulletin board in the back area of the City Council Chamber, for those interested parties.

**ITEM 3:** Acknowledgment of any changes in the agenda: None.

**ITEM 4:** Business not on agenda: None

**ITEM 5:** Citizens with items not scheduled on regular agenda: None

**ITEM 6:** The minutes of 2/10/14 were reviewed and approved. A motion was made to accept the minutes by Westphal, and seconded by Gompert. "YEAS": Zitterkopf, Chadwick, Wayman, Gompert, Westphal, and Estrada. "NAYS": None. ABSTAIN: None. ABSENT: Aguallo, Huber and Weber. Motion carried.

**ITEM 7A:** The Planning Commission opened a public hearing for a final plat of lots 11 through 15, Block 2, lots 1 & 2, Block 5, lots 1 through 6, Block 8, and lots 1 through 3, Block 9, Northern Heights Addition. The final plat is approximately 6.42 ± acres and consists of sixteen (16) lots. The property is situated west of 5<sup>th</sup> Avenue east of Avenue B, and North of Highway 26.

This Subdivision was preliminary platted and revised several times by then property owner, Randy Foos, the land has sat idle for a few years and the preliminary plat was renewed as needed (every two years). Steve Herron, the new property owner, is planning to develop the sixteen parcels into residential lots which will fill in the gap between homes along the west side (Ave. B) and east side (5<sup>th</sup> Ave.) of the Subdivision. Hillcrest drive will be extended to the west to meet 35<sup>th</sup> Street which exits onto Avenue B. Mr. Herron is planning to construct the street to City standards sometime this year. The water and sewer infrastructure is in place.

50 Kelly Beatty of M.C. Schaff & Associates, representing Mr. Herron addressed the Planning Commission  
51 and answered questions about the proposed plat and rezone. Mr. Beatty described the plat which will  
52 connect 35<sup>th</sup> Street to Hillcrest Drive with lots on both sides; the plan helps to pay for the infrastructure  
53 needed to complete the development. Storm water will be stored in a temporary detention pond on the  
54 south end until future development to the south continues at which time hope to go across the highway.  
55 Storm sewer is in the street and sized to accommodate natural flow. Planning Commissioner Zitterkopf  
56 asked about the large hole at the end of Hillcrest Drive, it will be filled in as part of this development.  
57

58 **Conclusion:** A motion was made by Zitterkopf and seconded by Gompert to make positive  
59 recommendation to City Council to approve the proposed final plat of lots 11 through 15, Block 2, lots 1  
60 and 2, Block 5, lots 1 through 6, Block 8, and lots 1 through 3, Block 9, Northern Heights Addition.  
61 “YEAS”: Zitterkopf, Wayman, Westphal, Chadwick, Gompert, and Estrada. “NAYS”: None.  
62 ABSTAIN: None. ABSENT: Aguillo, Huber, and Weber. Motion carried.  
63

64 **Agenda Item 7B:** The Planning Commission opened a public hearing for a final plat and dedication of  
65 part of 35<sup>th</sup> Street in the City of Scottsbluff, NE situated in the NE quarter of Section 14, T22N, R55W of  
66 the 6<sup>th</sup> P.M. The applicant, Mark Sitzman, represented by M.C. Schaff and Associates, has requested  
67 approval of the final plat & dedication. This final plat will allow for the extension of 35<sup>th</sup> Street to the  
68 east where it will connect with Hillcrest Drive which will also allow for future development north of 35<sup>th</sup>  
69 Street in the Sitzman Subdivision  
70

71 This right of way dedication is done in conjunction with the Northern Heights Subdivision to allow for  
72 the final platting of the 16 proposed lots. Hillcrest drive will be extended to the west to meet 35<sup>th</sup> Street  
73 which exits onto Avenue B. The plats were done separately to accommodate the two property owners.  
74

75 **Conclusion:** A motion was made by Gompert and seconded by Wayman to approve the final plat and  
76 dedication of part of 35<sup>th</sup> Street in the City of Scottsbluff, NE situated in the NE quarter of Section 14,  
77 T22N, R55W of the 6<sup>th</sup> P.M. “YEAS”: Zitterkopf, Westphal, Chadwick, Gompert, Wayman, and  
78 Estrada. “NAYS”: None. ABSTAIN: None. ABSENT: Aguillo, Huber, and Weber. Motion carried.  
79

80 **ITEM 7C:** The Planning Commission opened a public hearing for a request for a final plat of Lots 1A  
81 and 2A, Block 2, a replat of part of Lot 1, Lots 2,3, & 4, Block 2, Amended Five Oaks Subdivision. The  
82 Property Owners, C& T Holdings had Baker and Associates prepare the final plat which will create two  
83 larger lots from the existing lots. These lots are located in a Planned Unit Development (PUD) which was  
84 approved through a Special Use Permit approved by the Planning Commission in January of 2005. The  
85 final plat comes with a request to amend the Special Use Permit to remove part of Lot 1, Lots 2, 3, & 4,  
86 Block 2, Amended Five Oaks Subdivision from the PUD. A letter from the Homeowners Association  
87 was submitted along with the request to amend the Special Use Permit with their approval of the change  
88 to the PUD. The main portion of the PUD will front Blue Stem Drive. The new lots will comply with  
89 the R-1A zone and the lots will face existing public streets, Aspen Drive to the west and 38<sup>th</sup> Street to the  
90 north. Existing infrastructure is in place for residential development of the proposed lots.  
91

92 **Conclusion:** A motion was made by Westphal and seconded by Chadwick to approve the amendment of  
93 the Special Use Permit of a Planned Unit Development (PUD) to remove part of lot 1, and lots 2, 3, & 4,  
94 Block 2, Amended Five Oaks Subdivision from the PUD. “YEAS”: Zitterkopf, Westphal, Chadwick,  
95 Gompert, Wayman, and Estrada. “NAYS”: None. ABSTAIN: None. ABSENT: Aguillo, Huber, and  
96 Weber. Motion carried  
97

98 **A second motion** was made by Westphal and seconded by Zitterkopf to approve the final plat of Lots 1A  
99 and 2A, Block 2, a replat of a part of Lots 1, Lots 2, 3, and 4, Block 2, Amended Five Oaks Subdivision  
100 situated in the NW quarter of Section 14, T22N, R55W of the 6<sup>th</sup> P.M. “YEAS”: Zitterkopf, Westphal,  
101 Chadwick, Gompert, Wayman, and Estrada. “NAYS”: None. ABSTAIN: None. ABSENT: Aguillo,  
102 Huber, and Weber. Motion carried.  
103

104 **ITEM 7D:** A public hearing was opened to discuss proposed text changes to the Gateway Greenway  
105 Overlay Zoning District. Annie Folck, City Planner, addressed the Planning Commission regarding some  
106 changes City Staff is proposing. The GGO zone was put in place to heighten the landscaping standards  
107 and development in the City’s entryways. The existing overlay zone is difficult to follow and the  
108 changes we propose should make it easier and flexible. A few of the changes we are looking at are to  
109 allow for groupings of the trees instead of spacing them forty feet apart. Grouping the trees will allow  
110 for a framing of the buildings making a nice visual impact. Grouping the trees is also a healthier option as  
111 trees are healthier when grouped together. Adding language to address redevelopment and the  
112 percentage of landscaping required for the remodeling or additions to existing development. We would  
113 add incentives if the planting and trees used are low maintenance and require less water usage, we would  
114 allow less landscaping requirements. Other things we want to work on are signage, height requirements  
115 for lighting, and maintenance of the landscaping. Annie Folck is researching and working with the State  
116 Forestry on what kind of plants and trees will work best in our area. A draft of changes will be brought  
117 back to the Planning Commission for further review before it is forwarded to City Council for approval.  
118

119 **ITEM 8: Unfinished Business:** None.  
120

121 There being no further business the Planning Commission with a motion to adjourn made by Westphal  
122 and seconded by Wayman the meeting was adjourned at 6:20 p.m. “YEAS”: Wayman, Westphal,  
123 Chadwick, Gompert, Zitterkopf, and Estrada. NAYS: none. ABSENT: Huber, Aguillo, and Weber.  
124 Motion carried.  
125

126 \_\_\_\_\_  
127 Becky Estrada, Chairperson  
128

129 Attest: \_\_\_\_\_  
130 Annie Urdiales



FINAL PLAT

I, Kelly A. Beatty, a Nebraska Registered Land Surveyor, hereby certify that I have surveyed and prepared a plat of part of 35th Street, in the City of Scottsbluff, Scotts Bluff County, Nebraska, situated in part of the Northeast Quarter of Section 14, Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows:

Beginning at the southwest corner of the Southeast Quarter of the Northeast Quarter of Section 14, thence easterly on the south line of the Southwest Quarter of the Northeast Quarter of Section 14, on an assumed bearing S88°14'07"E, a distance of 6.56 feet, thence bearing N02°19'10"E, a distance of 54.34 feet, thence bearing N87°40'50"W, a distance of 60.00 feet, thence bearing S02°19'10"W, a distance of 19.92 feet, to a point being 35.00 feet north of the south line of the Southwest Quarter of the Northeast Quarter of Section 14, as measured perpendicular to said south line; thence bearing N88°14'07"W, on a line being 35.00 feet north of and parallel with the south line of the Southwest Quarter of the Northeast Quarter of Section 14, a distance of 87.33 feet, to the point of intersection with the southeast corner of the Northeast Quarter of Section 14, a distance of 87.33 feet, to the point of intersection with the south line of said Lot 10, Block 3, Sitzman Subdivision, thence bearing S01°59'21"W, on the southerly extension of the east line of said Lot 10, Block 3, Sitzman Subdivision, a distance of 35.00 feet, to the point of intersection with the south line of the Southwest Quarter of the Northeast Quarter of Section 14, thence bearing S88°14'07"E, on the south line of the Southwest Quarter of the Northeast Quarter of Section 14, a distance of 140.58 feet, to the Point of Beginning, containing an area of 0.15 acres, more or less.

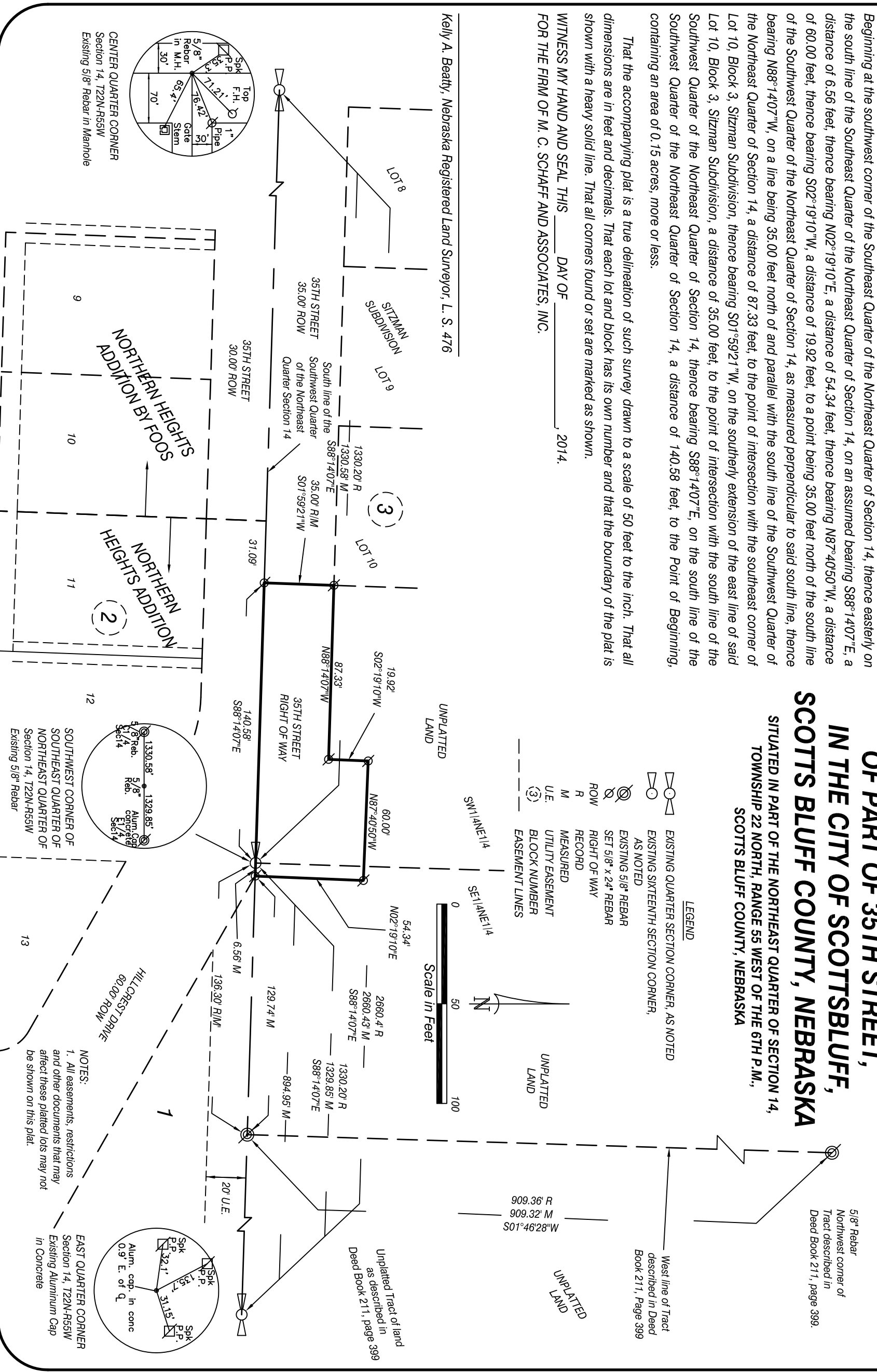
That the accompanying plat is a true delineation of such survey drawn to a scale of 50 feet to the inch. That all dimensions are in feet and decimals. That each lot and block has its own number and that the boundary of the plat is shown with a heavy solid line. That all corners found or set are marked as shown.

WITNESS MY HAND AND SEAL THIS DAY OF 2014.  
FOR THE FIRM OF M. C. SCHAFF AND ASSOCIATES, INC.

Kelly A. Beatty, Nebraska Registered Land Surveyor, L. S. 476

PLAT AND DEDICATION  
OF PART OF 35TH STREET,  
IN THE CITY OF SCOTTSBLUFF,  
SCOTTS BLUFF COUNTY, NEBRASKA

SITUATED IN PART OF THE NORTHEAST QUARTER OF SECTION 14,  
TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M.,  
SCOTTS BLUFF COUNTY, NEBRASKA



NOTES:  
1. All easements, restrictions and other documents that may affect these platted lots may not be shown on this plat.

RESOLUTION NO. \_\_\_\_\_

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE  
CITY OF SCOTTSBLUFF, NEBRASKA:

That the final plat and dedication of part of 35<sup>th</sup> Street, in the City of Scottsbluff, Scotts Bluff County, Nebraska situated in part of the NE ¼ of Section 14, T22N, R55W of the 6th P.M., Scotts Bluff County, Nebraska dated February 10, 2014, duly made, acknowledged and certified, is approved. Such Plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this 17th day of March 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

SEAL

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports1**

**Council to consider a proposal from Nebraska Public Power District to purchase city-owned property located at the corner of 5th Ave. and East 42nd St.**

**Staff Contact: Rick Kuckkahn, City Manager**

SURVEYORS CERTIFICATE

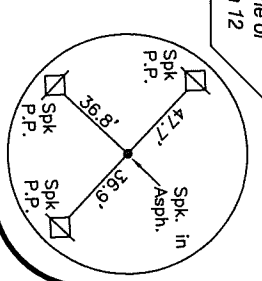
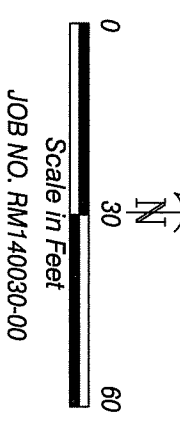
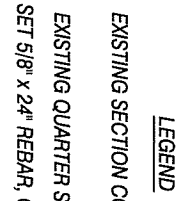
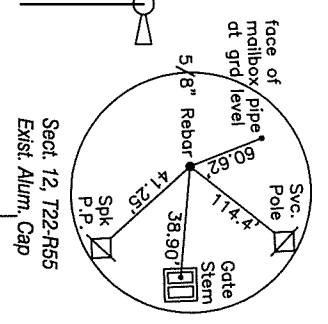
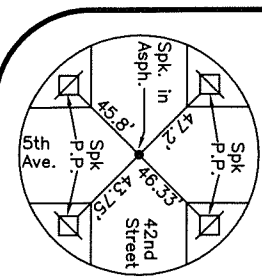
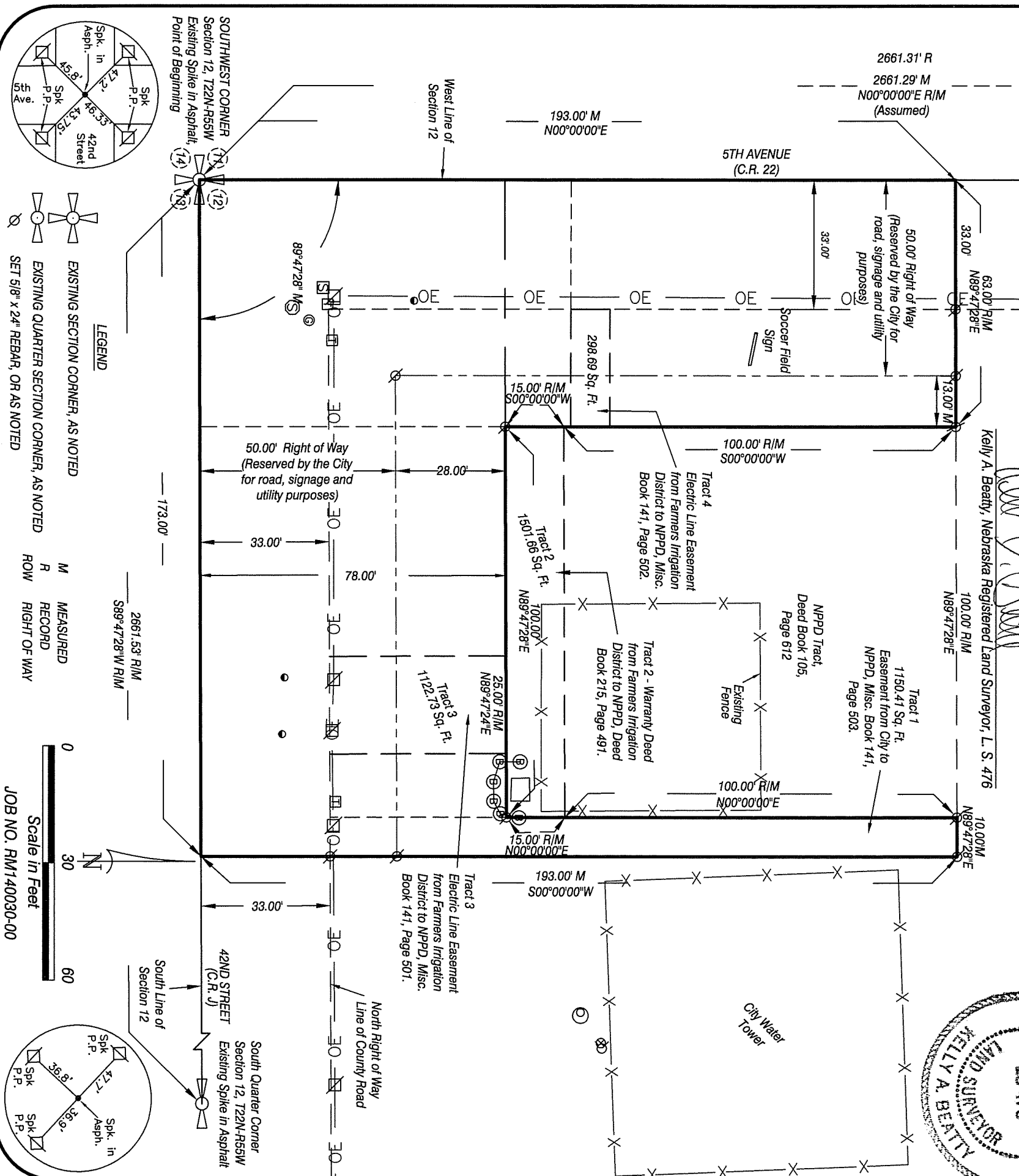
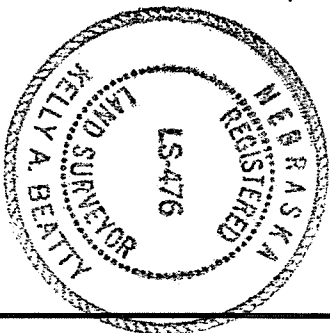
I, Kelly A. Beatty, hereby certify that I have surveyed a tract of land situated in the Southwest Quarter of the Southwest Quarter of Section 12, Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows:

Beginning at the southwest corner of Section 12, thence northerly on the west line of Section 12, on an assumed bearing of  $N00^{\circ}00'00''E$ , a distance of 193.00 feet, thence bearing  $N89^{\circ}47'28''E$ , on a line parallel with and 193.00 feet north of the south line of Section 12, a distance of 63.00 feet, to the point of intersection with the northwest corner of a tract of land as described in Deed Book 105, page 612, Scotts Bluff County Register of Deeds office, thence bearing  $S00^{\circ}00'00''W$ , on the west line of said referenced tract of land, and on a line being 63.00 feet east of and parallel with the west line of Section 12, a distance of 100.00 feet, to the point of intersection with the southwest corner of said referenced tract of land, and said point also being the northwest corner of a second referenced tract of land as described in Deed Book 215, page 491, thence continuing southerly on the west line of second referenced tract of land, bearing  $S00^{\circ}00'00''W$ , and on a line parallel with the west line of Section 12, a distance of 15.00 feet, to the point of intersection with the southwest corner of said second referenced tract of land, said corner being 78.00 feet north of the south line of Section 12, as measured perpendicular to said south line, thence bearing  $N89^{\circ}47'28''E$ , on the south line of said second referenced tract of land, and on a line being 78.00 feet north of and parallel with the south line of Section 12, a distance of 100.00 feet, to the point of intersection with the southeast corner of said second referenced tract of land, and said point being 163.00 feet east of the west line of Section 12, as measured perpendicular to said west line, thence bearing  $N00^{\circ}00'00''E$ , on the east line of said second referenced tract of land, and on a line being 163.00 feet east of and parallel with said west line of Section 12, a distance of 15.00 feet, to the point of intersection with the northeast corner of said second referenced tract of land, and said point also being the southeast corner of the tract of land described in Deed Book 105, page 612, thence continuing northerly on the east line of said referenced tract of land, bearing  $N00^{\circ}00'00''E$ , and on a line being 163.00 feet east of and parallel with the west line of Section 12, a distance of 100.00 feet, to the point of intersection with the northeast corner of said referenced tract of land, and said point being 193.00 feet north of the south line of Section 12, as measured perpendicular to said south line, thence bearing  $N89^{\circ}47'28''E$ , on a line 193.00 feet north of and parallel with the south line of Section 12, a distance of 10.00 feet, thence bearing  $S00^{\circ}00'00''W$ , on a line being 173.00 feet east of and parallel with the west line of Section 12, a distance of 193.00 feet, to the point of intersection with the south line of Section 12, thence bearing  $S89^{\circ}47'28''W$ , on the south line of Section 12, a distance of 173.00 feet, to the Point of Beginning, containing an area of 0.50 acres, more or less, of which the west 50 feet and the south 50 feet are reserved by the City of Scottsbluff for road, signage and utility purposes.

That the accompanying plat is a true delineation of said survey drawn to a scale of 30 feet to the inch. That all dimensions are in feet and decimals and that all corners found or set are marked as shown.

WITNESS MY HAND AND SEAL this 6<sup>th</sup> day of March, 2014.

FOR THE FIRM OF M. C. SCHAFF AND ASSOCIATES, INC.



# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports2**

**Council to review a landscaping plan for the addition of a Children's Learning Garden at the Lied Scottsbluff Public Library.**

**Staff Contact: Abby Yellman & Annie Folck**

## A g e n d a   S t a t e m e n t

Item No.

For Meeting of: March 17, 2014

**AGENDA TITLE:** Review a landscaping plan for the addition of a “Children’s Learning Garden” at the Lied Scottsbluff Public Library

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Library and Library Foundation

**PRESENTATION BY:** Assistant City Manager, Nathan Johnson

**SUMMARY EXPLANATION:** The Lied Scottsbluff Public Library Foundation has approved \$6500 in designated landscaping funds for the creation of a Children’s Learning Garden. The goal of the Children’s Learning Garden is to promote sensory awareness for all children through plantings that children can “touch”, “feel” or “smell”. Sensory awareness is crucial to all children, but especially young children and children with special needs such as autism. The library’s mission is to educate. This learning garden will expand the education found inside the building to the outdoors while adding an aesthetic piece to the library’s exterior landscaping. The plan has been shared with Annie Folck, City Planner and Amy Seiler, Nebraska Forest Service, as their partnership and expertise has been critical with past landscaping projects. Both have reviewed the project and are supportive. As stated above, funding will come completely from the library foundation through funds designated for landscaping or through grants IF available. Please see the attached plan for more detail.

**BOARD/COMMISSION RECOMMENDATION:**

**STAFF RECOMMENDATION:** Although being funded by the Library Foundation, Library Director Abby Yellman would appreciate the Council’s support and approval to move forward.

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**EXHIBITS**

Resolution     Ordinance     Contract     Minutes     Plan/Map

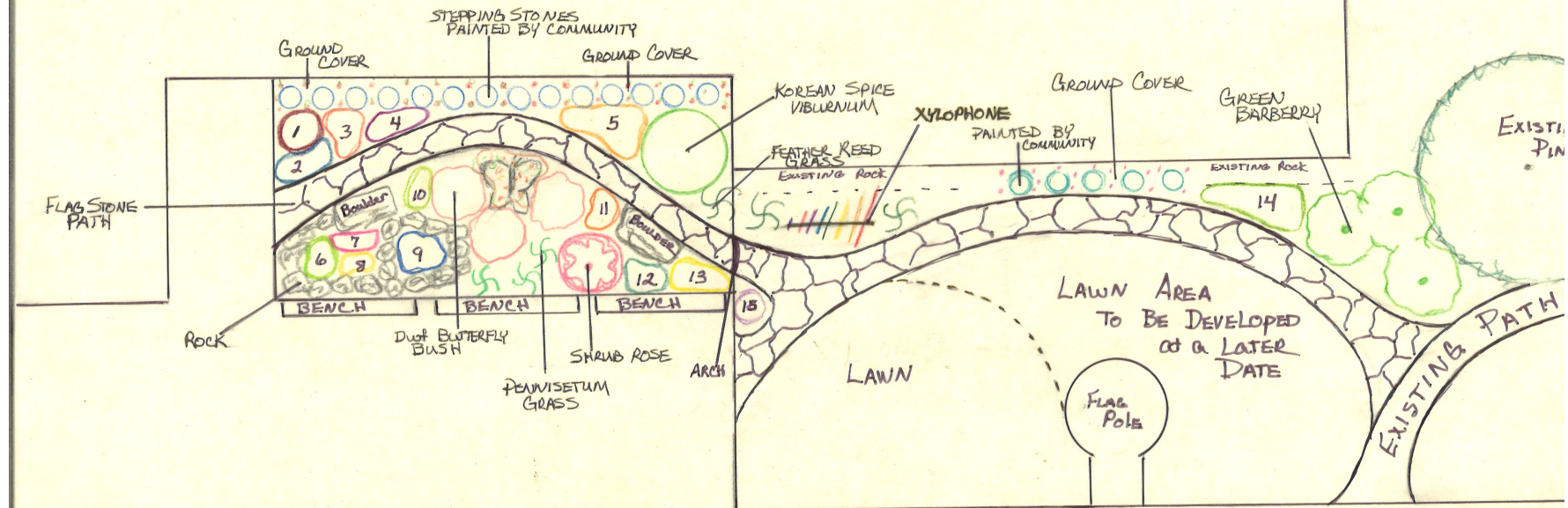
Other (specify)    Children’s Learning Garden plan

**NOTIFICATION LIST:** Yes  No  Further Instructions   
Please list names and addresses required for notification.

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

Rev: 11/15/12 City Clerk

# SCOTTS BLUFF LIBRARY "CHILDREN'S GARDEN"



DESIGN BY: ANITA'S GREENSCAPING INC.



1. CHRYSANTHEMUM	6. MONARDA	11. COREOPSIS
2. VIOLA	7. GOMPHRENA	12. LAVENDER
3. ASCELEPIAS	8. SAGE	13. STACHYS
4. DIANTHUS	9. RUDBECKIA	14. MINT
5. AGASTACHE	10. YARROW	15. FALL ASTER

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports3**

**Council to consider a contract with Jamy Lawson as Umpire Coordinator and authorize the Mayor to execute the contract.**

**Staff Contact: Perry Mader, Park and Rec Director**



## AGREEMENT

This Agreement entered into by and between JAMY LAWSON, hereinafter referred to as "LAWSON" and the CITY OF SCOTTSBLUFF PARKS AND RECREATION DEPARTMENT, hereinafter referred to as "CITY."

LAWSON agrees to furnish the CITY, Amateur Softball Association (ASA) sanctioned umpires for the CITY's Adult Men's, Women's, and Co-ed softball program for the 2014 Adult Men's, Women's, and Co-ed softball season.

The parties agree that the CITY will continue to be responsible for the CITY's Adult Men's, Women's, and Co-ed softball league programs, league schedules and league rules and regulations. The parties further agree that this AGREEMENT shall be renewable, annually, for each successive softball season, until either party terminates this AGREEMENT upon thirty (30) days' written notice.

LAWSON's responsibilities are as follows:

1. To furnish a minimum of one (1) umpire per field, per game for each division.
2. To maintain public liability insurance in an amount not less than \$1,000,000.00. The CITY shall be shown as an additional insured. A certificate on a form acceptable to the CITY shall be furnished before LAWSON begins performance of his duties.
3. To insure that the umpire assignments are covered.
4. If the need arises, insure replacement umpires are assigned.
5. To insure that all umpires assigned are versed on the respective CITY league (Men's, Women's and Co-ed) rules and regulations as well as ASA rules and regulations.
6. To insure that assigned umpires arrive at their assigned games at least 15 minutes prior to the scheduled time of the game to insure the continuity of staying as close as possible to game schedules.
7. To submit to the CITY a hard copy of the Umpire Schedule for all divisions of league play prior to the league games being played.
8. Allow the CITY the right to air concerns, to LAWSON regarding umpiring quality, attendance, behavior and establish remedies, acceptable to both parties regarding these concerns.

9. Assess, by use of Voucher, appropriate umpire fees as follows:

- |    |                                                                                                                  |          |
|----|------------------------------------------------------------------------------------------------------------------|----------|
| 1) | Adult Men's A and B Divisions (per umpire)                                                                       | \$ 18.00 |
| 2) | Adult Men's C Division (per umpire)                                                                              | \$ 18.00 |
| 3) | Adult Women's and Adult Co-ed (per umpire)                                                                       | \$ 18.00 |
| 4) | Umpires who continue to work after 11:00 p.m.<br>will be paid this additional amount, beginning at<br>11:00 p.m. | \$ 5.00  |
| 5) | Tournament rates for any Division (per umpire)                                                                   | \$ 18.00 |
| 6) | Tournament U.I.C.                                                                                                |          |
|    | a) For every team in Tournament                                                                                  | \$ 3.00  |
|    | b) Or                                                                                                            | \$ 50.00 |
|    | Whichever is greater                                                                                             |          |

CITY's responsibilities are as follows:

1. CITY reserves the right to access financial and schedule records to insure umpired games match actual games and payment information.
2. For his services, Lawson will be paid the sum of \$800.00 in four equal monthly installments. Such payments will be made after the following dates:

\$200.00 - May 6, 2014  
\$200.00 - June 3, 2014  
\$200.00 - July 8, 2014  
\$200.00 - August 5, 2014

IN WITNESS WHEREOF the parties have hereunto set their hands and seal this \_\_\_\_ day  
of \_\_\_\_\_, 2014.

CITY OF SCOTTSBLUFF, NEBRASKA,

\_\_\_\_\_  
Jamy Lawson

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports4**

**Council to receive a presentation from Kristin Wiebe on the Call to Action Effort.**

**Staff Contact: Nathan Johnson, Assistant City Manager**



308-632-4136  
2525 Circle Drive  
Scottsbluff, NE 69361

March 17, 2014

Mr. Jerome Deichert  
108 CPACS  
University of Nebraska at Omaha  
Omaha, NE 68182

Dear Mr. Deichert,

I am pleased to support the Energy, Economy, and Environment (E3) proposal to the Rural Futures Institute. A representative appointed by the Scottsbluff City Manager will participate and assist in local planning meetings to help craft a project that will be most beneficial to Scottsbluff area and local food processing manufacturing. We know that to compete in today's global marketplace, manufacturers need to be smart, innovative, and sustainable. We think that E3 provides an excellent framework to bring together federal and local resources to make a positive collective impact on our community.

The project will emphasize efficiency and process improvements in food manufacturing that will reduce the burden on our electric and water utilities. Reduced consumption of water and electricity along with cleaner waste water will allow our current infrastructure to support growth and new businesses. As a result, we will not be forced to spend money on capital improvements to current infrastructure

The project should result in better employment opportunities for our residents and help us retain and attract new residents. We expect training opportunities from this project will improve skills of the labor force allowing them to achieve higher wages.

We expect this to be an example of what can be accomplished in other communities through managed collaboration and technical assistance. The networking opportunities and understanding we achieve of the six federal programs participating in E3 will help us connect more local businesses with these agencies and their programs. This allows us to keep our economy growing while conserving resources.

Sincerely,

Randy Meininger, Mayor  
City of Scottsbluff



308-632-4136  
2525 Circle Drive  
Scottsbluff, NE 69361

March 17, 2014

Mr. Jerome Deichert  
108 CPACS  
University of Nebraska at Omaha  
Omaha, NE 68182

Dear Mr. Deichert,

We are pleased to support the "Catalyzing the Role of Micropolitan America in the Future of RuralAmerica: Why Not Begin this New Frontier for Research and Engagement in Nebraska?" proposal to the Rural Futures Institute.

A representative appointed by the Scottsbluff City Manager will work with your team and will help to find meeting space, help to promote meetings, and provide technical assistance to the community organizations that may be created during this project. In addition, we will offer our assistance with the compilation and documentation of the activities associated with the project. We think that this project provides an excellent framework to understand the importance of micropolitan areas in the development of rural Nebraska.

We know that understanding and promoting the linkages between micropolitan cities like Scottsbluff and its surrounding rural areas will help to strengthen rural Nebraska. The current lack of understanding/research may result in a missed opportunity to promote and sustain growth in Nebraska's nine micro areas—and, by extension, micro areas across the country.

We believe that this project will help to develop future visions and strategies for individual micro areas such as ours and will create a stateside learning and support network for micro areas.

By meeting its objectives, this project has the ability to fulfill a prototype role and will result in a "how to" and best practices that other states can use to undertake research and engagement that links to and supports micro areas.

We look forward to working with you and your team on this important project for the future of rural Nebraska.

Sincerely,

Randy Meininger, Mayor  
City of Scottsbluff

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports5**

**Council discussion and instructions to staff regarding the  
Monument Valley Pool Pass.**

**Staff Contact: Perry Mader, Park and Rec Director**

# Agenda Statement

Item No.

For meeting of: March 17<sup>th</sup>, 2014

**AGENDA TITLE:** Council to consider discontinuing the Monument Valley Adventure Pass.

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Parks and Recreation

**PRESENTATION BY:** City Manager Rick Kuckkahn

**SUMMARY EXPLANATION:** The Parks and Recreation Department is asking Council to consider discontinuing the Monument Valley Adventure Pass. (Please see accompanying documentation for explanation.)

The pass has been of little benefit to the City of Scottsbluff and has put additional stress on our pool capacity, staff and equipment.

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## EXHIBITS

Resolution x      Ordinance       Contract       Minutes       Plan/Map

Other (specify) \_\_\_\_\_

**NOTIFICATION LIST:** Yes  No  Further Instructions

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

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Rev 3/1/99CClerk

**From:** Triniti Burgner  
**Sent:** Tuesday, February 25, 2014 10:58 AM  
**To:** Rick Kuckkahn  
**Subject:** MVAP

Rick,

I have felt for a few years now that we need to look at discontinuing the MVAP for the Scottsbluff/Gering pools. I don't believe that the pass is beneficial to Scottsbluff for many reasons. First, Gering residents are able to add Scottsbluff on to their pool pass for \$40 during the month of May. Likewise, Scottsbluff residents are able to add Gering to their pool pass for \$35 during the month of May. Each City keeps the "add on" money in a fund that was originally suppose to be used for future joint projects. Scottsbluff used some of the money 3 yrs ago to purchase 2 laptops for the pools and to pay for the wireless internet during the summer months at Westmoor. The laptops are used for keeping track of pool passes and helping speed up the process of checking pass holders in during open swim. As of April of last year, the "add on" money in our fund was around \$9,500. This was the amount of money collected (minus the few expenses mentioned) in the past 7 yrs. To me, it seems like that amount of money could be made up a lot quicker than 7 yrs if some of these people were to purchase strictly Scottsbluff pool passes, or even just bring their families and pay gate cost a few times throughout the season. Many people that purchase this pass are Gering residents. Therefore, quite a few Gering residents have access to our pools every summer for \$40, while Scottsbluff residents are paying \$125. I understand that this goes both ways as well. Although the difference is that we provide a year round opportunity for pass holders while Gering provides 3 months.

We have also had problems with rules associated with the pass. Every year there is some disagreement between the two cities as far as what is fair and accepted. Because of this, I have added on a couple options for the pass that allow babysitters and grandparents to also be included. This has alleviated some of the disagreement, but not all of it.

I would like to see the pass discontinued and the money collected be used for some kind of lifeguard incentive. We used to send a team of guards to a lifeguard competition every year in Grand Island. We quit doing that about 9 yrs ago when budgets were tight. This would provide these kids a mid summer "pick me up" and give them something to look forward to. The money could also be used for an end of the season guard party for both cities, or a free themed party for pass holders at Westmoor. These are just a few suggestions.

I know that Gering needs to be part of this decision as well, but I feel that we need to bring it up for discussion. The contract states that either party can terminate the contract with proper notice. Swim season will be here before we know it so I feel it's best to look at this and make a decision sooner rather than later. If it is not something that you feel Council will want to discuss, I feel at the very least that we need to adjust our pricing. Thoughts?

Triniti



# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports6**

**Council review and discussion regarding the Splash Swimming Pool report.**

**Staff Contact: Perry Mader, Park and Rec Director**

# Agenda Statement

Item No.

For meeting of: March 17<sup>th</sup>, 2014

**AGENDA TITLE:** Council to hear report on indoor Splash Arena.

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Parks and Recreation

**PRESENTATION BY:** City Manager Rick Kuckkahn

**SUMMARY EXPLANATION:** The Parks and Recreation Department is presenting a report on revenues, expenditures and use figures at the indoor Splash Arena. See attached report.

This is a discussion item only.

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### EXHIBITS

Resolution      Ordinance       Contract       Minutes       Plan/Map

Other (specify) \_\_\_\_\_

**NOTIFICATION LIST:** Yes  No  Further Instructions

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

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Rev 3/1/99CClerk

## **Indoor Splash Arena report (Attendance, Expenses, Revenue)**

**TOTAL ATTENDANCE** (minus June, July, August. Most programs are held outside these months)

**2011-** 12,486

**2012-** 12,373

**2013-** 13,644

\*These attendance numbers include Lap swim, water walking, water exercise, open weekend swim, torpedoes swim club, and all pool rentals (scuba classes, Special Olympics, pool parties, etc.) Keep in mind that the numbers reflect the same individuals throughout the year that participate in our programs.

**CLASS ATTENDANCE BREAKDOWN** (see attached schedule)

### **Lap swim**

Average # participants per day- 7.8

### **Water walking**

Average # participants per class- 11.8

### **Water exercise**

Average # participants per class- 27.6

### **Torpedoes**

Average # participants per practice (5 days/wk)- 26.6

Torpedoes swim club is not a City program. We do provide guards for the program and all participants are required to purchase a pool pass.

**\*Note-** these per class averages were found using participation numbers from our January and February, 2014 daily reports. We tend to see higher participation numbers these first two months of the year.

**TOTAL EXPENSES and REVENUES** (expense and revenue breakdown from past years budgets)

**2011**

Expenses- \$118,076

Revenue- \$6,531

School reimbursement- \$10,113

**Actual Cost- \$101,432**

**2012**

Expenses- \$129,470

Revenue- \$8,640

School reimbursement- \$21,457

**Actual Cost- \$99,373**

**2013**

Expenses- \$131,997

Revenue- \$8,844

School reimbursement- \$18,665.91

**Actual Cost- \$104,487**

**\*School reimbursement is the amount the school reimburses the City for the yearly bill we send out every October. The bill includes pool expenses for chemicals, equipment, equipment maintenance, and utilities (City and NPPD). The school is billed for half of these costs annually. Likewise, the school bills the City quarterly for half the expenses they have accrued for the indoor pool.**

**\*Expenses include salaries, social security and janitorial service (for school janitor who maintains pool area), department supplies, building maintenance (chemicals), equipment maintenance, heating fuel and utilities.**

**\*Revenues include all pool revenues generated through gate receipts, pool programs and classes (both taxable and nontaxable), pool passes, and rentals.**

**EXPENSE BREAKDOWN PER USER** (Lap Swim, Water Walking, Water Exercise, **Torpedoes**)

75 regular users ( From class attendance averages)

25 regular open swim/rental participation (estimated)

**2011-** \$1,014 per user/yr.

**2012-** \$994 per user/yr.

**2013-** \$1,045 per user/yr.

**Without Torpedoes**

**2011-** \$1,352 per user/yr.

**2012-** \$1,325 per user/yr.

**2013-** \$1,393 per user/yr.

**Cost Comparison**

The YMCA charges \$335/yr for a single adult membership. The cost to provide all of our regular users a year membership to the YMCA would be \$33,500 (with torpedoes) \$25,125 (without torpedoes).

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports7**

**Council to consider a claim from Don Krug for property damage at 310 West 21st St. as a result of a sewer backup.**

*Insurance adjustor's actual cash value is \$1818.96.*

Staff Contact: Rick Kuckkahn, City Manager

# Memo

**To:** Cindy Dickinson, City Clerk  
**From:** Lynn Garton, Water Reclamation Supervisor  
**CC:** Mark Bohl, Public Works Director  
**Date:** 2/4/14  
**Re:** Sewer Backup at 2120 Avenue C and possibly 310 West 21<sup>st</sup> Street.

---

On Saturday February 1, 2014 at approximately 4:15 p.m. the Communication Center contacted Steve Schanaman with the Water Department needing to have the water shut off at the curb at 2120 Avenue C. Upon arrival Steve talked with the plumber with CST Plumbing that indicated he had a sewer backup that he could not get unplugged. Steve checked the flow in the City main and found standing water at which time he contacted Tony Koerner with the Wastewater Department to have them come to clean the mainline.

Tony and Logan Lund arrived onsite and commenced to further investigate the situation. They found standing water in the manholes between Avenue C and D on West 21<sup>st</sup> Street with no standing water on West 20<sup>th</sup> Street which indicated a potential blockage in the line between West 21<sup>st</sup> and West 20<sup>th</sup> Streets. They began jetting the line from West 20<sup>th</sup> to West 21<sup>st</sup> Street back to the North. At approximately 225 feet up the line they encountered resistance in the jetting process. Upon breaking through the resistance the flows began to return to normal within the mainline. After observing the normal flows they returned to the home in question and the customer indicated that the backup had been relieved.

Tony, Logan and the collection crew returned to the area on Monday February 3<sup>rd</sup> to televise the mainline to ensure all blockages were removed. They televised in the direction of flow (which is normal procedure) beginning at the manhole on West 21<sup>st</sup> Street between Avenue C and Avenue D heading South. At approximately 138 feet on the right hand side of the pipe they encountered a large root ball protruding out of the service lateral of what appears to be 2019 Avenue D (see exhibit A). The crew then cleaned the mainline utilizing a special spinner head designed to remove roots, after several passes the root ball was removed (see exhibit B). The rest of the line was televised up to and including the residence with the initial complaint and no other obstructions were observed. All flows have been returned to normal within this mainline.

631-4091  
Dm Jy

On Saturday, Feb. 1, 2014 my mother  
at 310 West 21st St called me and  
said her basement was flooded. I called  
Budget-IT Drain Service and he said the  
city was having a problem with the  
sewer in that area.  
My mother then received a packet from  
a city employee concerning sewer backups.  
On Sunday I tried to clean the  
up the basement, but couldn't get the  
smell out  
on Friday Feb 7, Jan Cullen from  
West Nebraska Claims checked out the  
basement, and suggested we remove it, which  
we did that afternoon.

2/8/14

To Cindy

RECEIVED FEB 10 2014



1001-130  
Dm Jm

When you place a lot of products and  
hold some bottles to fill them up to  
bottom of bottle of course, the amount will be  
at least of how many more TI-factors  
it takes making a product since this  
word fact in number  
and taking a business with other can  
equivalent means business equivalent like a  
lot more at least to make more  
it takes fact in number  
for items  
and taking a lot of product with you  
and the amount you hold up for  
and the amount you hold up for  
- amount of fact with you

1/2/14  
RECEIVED FEB 1 2014

**West Nebraska Claims Service**

**P.O. Box 140  
Scottsbluff, NE 69363-0140  
wncs-sb@wncs.net  
308-632-4161  
308-632-4055 - fax  
2/11/2014**

City Of Scottsbluff  
2525 Circle Drive  
Scottsbluff, NE 69361

Attention: Cindy Dickinson

RE: Policy:  
Claim: SB14\_0030  
Insured: Krug, Don  
Loss: 2/7/2014 - LIABILITY  
Our File: SB14\_0030

**REPORT**

Dear Cindy:

Thank you for this assignment.

I met with Don Krug on Friday the 7th and inspected his rental dwelling located at 310 West 21st Street. The tenant in the home is Daphne Montgomery and she and 2 children were there at the time of my inspection. Don relates that 2 days prior the tenant had contacted him and advised that the water had backed up through the floor drain in the shower drain in the basement and gray looking water had went into all four rooms of the basement. Don contacted a plumber who ran a cleanout wire through the sewer line but found no blockage in the line going to the cities line.

The basement of the home has 4 small rooms including a family room and bedroom that have pad and carpet over the concrete floor and painted sheet rock walls. There is a storage room and bathroom that have unfinished cement floors. The outside walls in these two rooms are painted block and the inside walls are painted sheet rock. At the time of my inspection the contents of the family room and bedroom had been moved to the storage room and bathroom. Most of the water had been cleaned up. The gray water saturated carpet and pad in the family room and bedroom and both will need to be replaced. The inside sheet rock walls in the bath and storage room will need to be cut up 2' to remove contaminates and dry out the walls. There are two walls in the family room that will need to be cut up 2' for the same reason. The walls in the bedroom are ok.

I have attached an estimate for the repair work needed on the structure. It includes the sheet rock work, painting, sanitizing and replacement of the pad and carpets. I have taken depreciation where it would apply. I did advise to Don that I would be doing so and would submit this estimate to you for consideration. I further advised that someone from the city would contact him to advise if the city was accepting responsibility for the loss and if any payment would be made to him. I have not shared a copy of this estimate with Mr. Krug and will not do so unless you advise me so.

Daphne Montgomery advised that they had just moved into the home and had a lot of their contents in boxes on the floor of the bedroom and storage room. Some of the boxes were wet and she currently is going through her property to see what is damaged. She is to call me when she has completed this task and I will meet with her to inspect the items and put together a list of the damaged items for your review. She thought by Thursday of this week that she should have had time to go through everything and I will advise you accordingly.

Faint, illegible text at the top of the page, possibly a header or introductory paragraph.

Second block of faint, illegible text in the upper middle section.

A short line of faint text, possibly a sub-header or separator.

Another short line of faint text.

Section header or title, centered and faintly visible.

Two columns of faint text, possibly a list or table of contents.

Line of faint text below the two columns.

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Line of faint text.

Line of faint text.

Line of faint text.

Line of faint text.

Enclosures:

Jon Gillen

Sincerely,

## West Nebraska Claims Service

---

P.O. Box 140  
Scottsbluff, NE 69363-0140  
wncs-sb@wncs.net  
308-632-4161  
308-632-4055 - fax

Insured: Krug, Don  
Property: 310 West 21st Street  
Scottsbluff, NE 69361

Home: (308) 631-4091

Claim Rep.: Jon Gillen  
Business: P.O. Box 140  
Scottsbluff, NE 69363-0140

Business: (308) 632-4161  
Fax: (308) 632-4055  
Cellular: (308) 631-0532  
E-mail: j-gillen@wncs.net

Estimator: Jon Gillen  
Business: P.O. Box 140  
Scottsbluff, NE 69363-0140

Business: (308) 632-4161  
E-mail: j-gillen@wncs.net

Reference:  
Company: City Of Scottsbluff  
Business: 2525 Circle Drive  
Scottsbluff, NE 69361

Business: (308) 630-4136

**Claim Number:** SB14\_0030

**Policy Number:**

**Type of Loss:** Liability

Date Contacted: 2/7/2014

Date of Loss: 2/7/2014

Date Inspected: 2/7/2014

Date Received: 2/7/2014

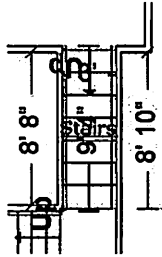
Date Entered: 2/7/2014

Price List: NESC7X\_FEB14  
Restoration/Service/Remodel  
Estimate: SB14\_0030

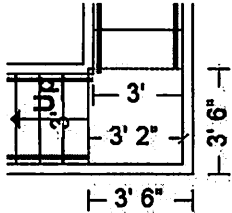
**West Nebraska Claims Service**

P.O. Box 140  
 Scottsbluff, NE 69363-0140  
 wncs-sb@wncs.net  
 308-632-4161  
 308-632-4055 - fax

**SB14\_0030  
 Main Level**

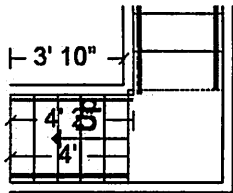


Missing Wall



Missing Wall

Missing Wall



**Stairs** **Height: 17'**

273.34 SF Walls	27.00 SF Ceiling
300.34 SF Walls & Ceiling	41.38 SF Floor
4.60 SY Flooring	19.83 LF Floor Perimeter
18.50 LF Ceil. Perimeter	

3' X 17'

Opens into **FAMILY\_ROOM**

**Subroom 1: LANDING** **Height: 17'**

79.17 SF Walls	10.01 SF Ceiling
89.18 SF Walls & Ceiling	10.03 SF Floor
1.11 SY Flooring	6.33 LF Floor Perimeter
6.33 LF Ceil. Perimeter	

3' X 17'

Opens into **STAIRS**

3' X 17'

Opens into **STAIRS2**

**Subroom 2: STAIRS2** **Height: 17'**

84.08 SF Walls	12.00 SF Ceiling
96.08 SF Walls & Ceiling	26.13 SF Floor
2.90 SY Flooring	11.19 LF Floor Perimeter
8.17 LF Ceil. Perimeter	

Missing Wall

3' X 17'

Opens into **LANDING**

Missing Wall

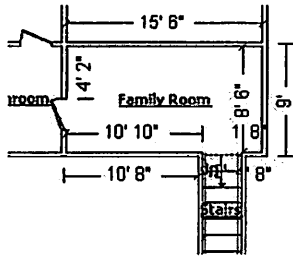
3' X 17'

Opens into **Exterior**

DESCRIPTION	QUANTITY	UNIT COST	RCV	DEPREC.	ACV
1. Carpet	89.16 SF	2.62	233.60	<70.08>	163.52
15 % waste added for Carpet.					
<b>Totals: Stairs</b>			<b>233.60</b>	<b>70.08</b>	<b>163.52</b>

**West Nebraska Claims Service**

P.O. Box 140  
 Scottsbluff, NE 69363-0140  
 wncc-sb@wncc.net  
 308-632-4161  
 308-632-4055 - fax



**Family Room**

**Height: 7' 6"**

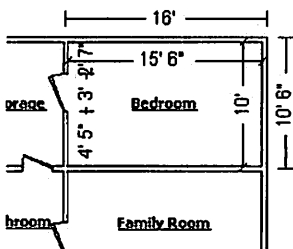
337.50 SF Walls	132.25 SF Ceiling
469.75 SF Walls & Ceiling	132.25 SF Floor
14.69 SY Flooring	45.00 LF Floor Perimeter
48.00 LF Ceil. Perimeter	

Missing Wall

3' X 7' 6"

Opens into STAIRS

DESCRIPTION	QUANTITY	UNIT COST	RCV	DEPREC.	ACV
2. Carpet 15 % waste added for Carpet.	152.09 SF	2.62	398.48	<119.54>	278.94
3. Apply anti-microbial agent	132.25 SF	0.15	19.84	<0.00>	19.84
4. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	24.00 LF	1.93	46.32	<0.00>	46.32
5. Drywall replacement per LF - up to 2' tall	24.00 LF	5.72	137.28	<0.00>	137.28
6. Seal/prime then paint the walls (2 coats)	337.50 SF	0.70	236.25	<70.88>	165.37
<b>Totals: Family Room</b>			<b>838.17</b>	<b>190.42</b>	<b>647.75</b>



**Bedroom**

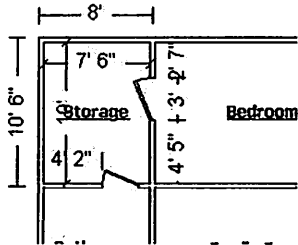
**Height: 7' 6"**

382.50 SF Walls	155.00 SF Ceiling
537.50 SF Walls & Ceiling	155.00 SF Floor
17.22 SY Flooring	51.00 LF Floor Perimeter
51.00 LF Ceil. Perimeter	

DESCRIPTION	QUANTITY	UNIT COST	RCV	DEPREC.	ACV
7. Carpet 15 % waste added for Carpet.	178.25 SF	2.62	467.02	<140.11>	326.91
8. Apply anti-microbial agent	155.00 SF	0.15	23.25	<0.00>	23.25
<b>Totals: Bedroom</b>			<b>490.27</b>	<b>140.11</b>	<b>350.16</b>

**West Nebraska Claims Service**

P.O. Box 140  
 Scottsbluff, NE 69363-0140  
 wncs-sb@wncs.net  
 308-632-4161  
 308-632-4055 - fax

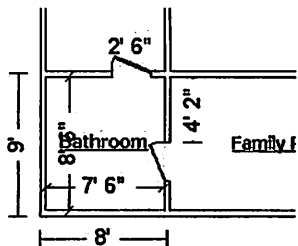


**Storage**

**Height: 7' 6"**

262.50 SF Walls	75.00 SF Ceiling
337.50 SF Walls & Ceiling	75.00 SF Floor
8.33 SY Flooring	35.00 LF Floor Perimeter
35.00 LF Ceil. Perimeter	

DESCRIPTION	QUANTITY	UNIT COST	RCV	DEPREC.	ACV
9. Clean concrete the floor	75.00 SF	0.14	10.50	<0.00>	10.50
10. Apply anti-microbial agent	75.00 SF	0.15	11.25	<0.00>	11.25
11. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	12.00 LF	1.93	23.16	<0.00>	23.16
12. Drywall replacement per LF - up to 2' tall	12.00 LF	5.72	68.64	<0.00>	68.64
13. Seal/prime then paint the walls (2 coats)	262.50 SF	0.70	183.75	<55.13>	128.62
<b>Totals: Storage</b>			<b>297.30</b>	<b>55.13</b>	<b>242.17</b>



**Bathroom**

**Height: 7' 6"**

240.00 SF Walls	63.75 SF Ceiling
303.75 SF Walls & Ceiling	63.75 SF Floor
7.08 SY Flooring	32.00 LF Floor Perimeter
32.00 LF Ceil. Perimeter	

DESCRIPTION	QUANTITY	UNIT COST	RCV	DEPREC.	ACV
14. Apply anti-microbial agent	63.75 SF	0.15	9.56	<0.00>	9.56
15. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	8.50 LF	1.93	16.41	<0.00>	16.41
16. Drywall replacement per LF - up to 2' tall	8.50 LF	5.72	48.62	<0.00>	48.62
17. Seal/prime then paint the walls (2 coats)	240.00 SF	0.70	168.00	<50.40>	117.60
<b>Totals: Bathroom</b>			<b>242.59</b>	<b>50.40</b>	<b>192.19</b>

**Miscellaneous**

**West Nebraska Claims Service**

P.O. Box 140  
 Scottsbluff, NE 69363-0140  
 wncs-sb@wncs.net  
 308-632-4161  
 308-632-4055 - fax

DESCRIPTION	QUANTITY	UNIT COST	RCV	DEPREC.	ACV
18. Air mover (per 24 hour period) - No monitoring	2.00 EA	24.75	49.50	<0.00>	49.50
<b>Totals: Miscellaneous</b>			<b>49.50</b>	<b>0.00</b>	<b>49.50</b>
<b>Total: Main Level</b>			<b>2,151.43</b>	<b>506.14</b>	<b>1,645.29</b>
<b>Line Item Totals: SB14_0030</b>			<b>2,151.43</b>	<b>506.14</b>	<b>1,645.29</b>

**Grand Total Areas:**

1,659.09 SF Walls	475.01 SF Ceiling	2,134.11 SF Walls and Ceiling
503.53 SF Floor	55.95 SY Flooring	200.36 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	199.00 LF Ceil. Perimeter
503.53 Floor Area	527.28 Total Area	1,222.50 Interior Wall Area
708.33 Exterior Wall Area	83.33 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



**West Nebraska Claims Service**

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P.O. Box 140  
Scottsbluff, NE 69363-0140  
wncs-sb@wncs.net  
308-632-4161  
308-632-4055 - fax

**Summary for Dwelling**

Line Item Total				2,151.43
Material Sales Tax	@	7.000% x	1,088.21	76.17
				<hr/>
				2,227.60
Total Tax	@	7.000% x	2,227.60	155.93
				<hr/>
<b>Replacement Cost Value</b>				<b>\$2,383.53</b>
Less Non-recoverable Depreciation				<564.57>
				<hr/>
<b>Actual Cash Value</b>				<b>\$1,818.96</b>
<b>Net Claim</b>				<b>\$1,818.96</b>
				<hr/> <hr/>

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Jon Gillen

City of Scottsbluff  
Wastewater Treatment Plant Sewer Call Work Record

Reviewed by Supervisor: UW

Date: 2/1/14 Time of Call: 4:30pm Received By: Tony Given to: Steve Time Given: 4:15pm

Caller: Comm. Center A Steve Phone #: \_\_\_\_\_ Owner if Known: unknown

Location / Address: 2120 Ave C

Work Request: Sewer line in house is slow to drain. Check city main line.

WORK PERFORMED

Field employees must answer all items numbered 1 through 14 and turn the Work Record over to the Wastewater Supervisor for Review.

1) Time of Arrival: 4:55pm

2) Upon arrival, the following manholes were checked to determine what was happening in the City's collection system:

Between	And...	On (What St or Ave)	Flow in Manholes: Write what was found below.	Picture Taken Yes or No
Example: E 16 <sup>th</sup> St	E 17 <sup>th</sup> St	12 <sup>th</sup> Ave	Normal	Yes
Ave C	Ave D	21 <sup>st</sup> St	Normal Water in manhole	No

3) After checking manholes, what additional work was performed to correct this problem:

I informed the customer that they will need to contact a plumber to assist them with their private lines as the City's manholes have been checked in the area and the flow is okay. Who did you inform \_\_\_\_\_

or  I informed the plumber that they will need to take a closer look at the customer's private lines as the City's manholes have been checked in the area and the flow is okay. Who did you inform \_\_\_\_\_

or Cleaning performed: We cleaned from <sup>(1131)</sup> manhole on 20<sup>th</sup> St north to <sup>(8065)</sup> manhole on 21<sup>st</sup> St between Ave D and Ave C about 350 ft. The jet hose started operating slow at about 225 ft. water in the manhole on 21<sup>st</sup> St then started going down and flow resumed to normal in city main line. We camera inspected the line on Monday 2/3/14 and found roots protruding out a service into main ~~at~~ <sup>at</sup> said footage (225 ft). <sup>over</sup>

4) What did you find in the sewer lines or manholes? (grease/toilet paper, etc) \_\_\_\_\_

5) Number of feet jetted: 350 ft

5) If jetting was performed and the flows in manholes were normal, explain why we went ahead and jetted the City's main lines.  
flow was slow so jetting was performed.

7) Did this location have flooding or damage occur of some sort? Yes \_\_\_ No \_\_\_ Unsure X

8) If yes or unsure, did you provide them with the City's Letter from Management and EPA Brochure? Yes

9) Who did you give the letter and brochure to? Lady of the house

10) Date Completed: 2/3/14 11) Personnel Time Involved 2 hrs.

12) Sewer JET Hours Involved 1.5 hrs 13) Sewer CAMERA hours Involved: 2 hr on 2/3/14

14) Work Performed By: Tony Logan Eddie Dale

REMINDER, please do not put work order away until secretary has initialed it after recording.  
Secretary initial here \_\_\_\_\_ Record # \_\_\_\_\_

CITY OF SCOTTSBLUFF WATER DEPARTMENT WORK RECORD

DATE: 2-1-14 CALLER: Comm center TIME OF CALL: 4:15pm

PROPERTY LOCATION: 2120 Ave C

WORK REQUEST: Need water shut off at curb

WORK PERFORMED - plumber was there & was cleaning sewer but couldn't get unplugged - checked city sewer & it was backed up in city main - didn't need to shut water off - called Tony so he & Logan could come & clean city line.

METER - NEW INSTALL OR METER CHANGE INFORMATION WITH THIS WORK REQUEST

IN METER:  
SIZE: \_\_\_\_\_  
TYPE: \_\_\_\_\_  
SN: \_\_\_\_\_ MXU #: \_\_\_\_\_  
PR: \_\_\_\_\_  
REMOTE/RR LOCATION: \_\_\_\_\_  
IS WATER ON? YES \_\_\_\_\_ or NO \_\_\_\_\_

OUT METER:  
SIZE: \_\_\_\_\_  
TYPE: \_\_\_\_\_  
SN: \_\_\_\_\_ MXU #: \_\_\_\_\_  
PR: \_\_\_\_\_ REMOTE  
PR: \_\_\_\_\_ METER

IF METER WAS CHANGED DUE TO EQUIPMENT FAILURE OR DAMAGE, WHAT WENT WRONG?

WORK PERFORMED BY: Steele

TIME OF ARRIVAL: 4:20pm TIME SPENT ON PROJECT: 30 min

## EXCERPT FROM JUNE 3, 2013 MINUTES REGARDING SEWER BACK-UP CLAIM

Regarding the sewer back-up claim from Danna Ladley, 717 Canal Street, City Attorney Howard Olsen reported that additional information was required to review this claim, which has been received. A new appraisal of \$8581.49 was delivered to the city clerk. This backup was caused by a large amount of grease in the line, and after further investigation it was found that the block of grease may have come from the fast food restaurants which are close. There is a large amount of concrete, 5-6 feet, which is very close to surface of the irrigation canal, therefore affected by temperature, and in this case cold temperature cause the grease to harden.

Mr. Olsen reminded the Council that the staff has a plan in place to inspect grease traps annually. Despite this plan, we occasionally experience some grease issues. This particular location is on the troubled list, so it's inspected weekly. Negligence is an item to be concerned with because of the supreme court case, however our staff does follow the plan that is in place.

Dori Huck, sister of the Claimant, approached the Council to speak on her sister's behalf. She explained to the Council that the incident happened late at night and her sister spent many hours trying to clean up the mess. She was unaware that there is someone on call 24 hours, so she did not call the city until the following day. She added that they are aware of previous sewer problems in this same area. Ms. Huck and her sister Ms. Ladley are appreciative of the City Council's consideration of their claim.

Mr. Kuckkahn apologized to the claimant for the problem and informed them that city crews are on call 24/7 and provide service to residents with these emergency issues. The Wastewater Department has a "no-tolerance" policy concerning the grease trap inspections, and they are doing a good job solving many issues. Council Member Gonzales asked about the additional problems caused by restaurants. Mr. Olsen responded that this particular blockage was caused by a design issue combined with additional grease. That's why we developed an annual grease trap inspection. Council Member Shaver commented that if it was a faulty line, he feels the city would be responsible. Mr. Olsen clarified that the line is very old, and city staff have reported that it would be extremely difficult to know of any potential problems ahead of time.

Moved by Council Member Gonzales, seconded by Mayor Meininger, "to approve the claim from Danna Ladley for property damage at 717 Canal Street from a sewer backup in the amount of \$8581.49," "YEAS", Gonzales, Meininger, and Deibert, "NAYS" Shaver. Absent: Boeckner.

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports8**

**Council discussion and instructions to staff regarding use of the annual proceeds from the Public Alliance for Community Energy (PACE).**

**Staff Contact: Rick Kuckkahn, City Manager**



## PUBLIC ALLIANCE FOR COMMUNITY ENERGY

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8377 Glynoaks Dr. • Lincoln, NE 68516 • [www.ACEenergy.org](http://www.ACEenergy.org) • 800-454-4759

March 3, 2014

Greetings City of Scottsbluff!

At the January 2014 meeting of the ACE Board of Directors, the Board decided upon a revenue return to its member communities. Because of this action, you will be either receiving a check or an ACH transaction in the amount of \$6508.15 which represents your community's share of the ACE revenue return for Fiscal Year 2013-14. This revenue is yours to use as you wish.

Enclosed with this letter you will find an oversized presentation check and a press release. You can take advantage of this opportunity to promote ACE by contacting your local media for a photo presentation of the check to your governing body. Also, if these funds are going towards a specific project in your community (park improvements, holiday lights, etc.), we'd love to hear about it.

You will notice a poster in this packet which notes the total amount your community has received from ACE over the last 17 years of the Choice Gas Program. This is tangible evidence of the ACE impact and how your community benefits when residents choose ACE.

Currently, a total of \$100,000 is being distributed to 72 ACE member communities. Since forming in 1998, ACE has returned \$2,293,775 to Nebraska communities.

Thank you for all you do in support of ACE.

Best Regards,

A handwritten signature in black ink that reads "Beth Ackland".

Beth Ackland  
Director of Retail Gas Services

Enclosures

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports9**

**Council discussion and instructions to staff regarding the request from the owners of the Lincoln House to forgive their CDBG loan with the City of Scottsbluff.**

**Staff Contact: Rick Kuckkahn, City Manager**



March 12, 2014

Cindy Dickinson  
City of Scottsbluff  
1818 Avenue A  
Scottsbluff, NE 69361

RE: Lincoln House Apartments

Dear Ms. Dickinson,

MDI Limited Partnership #48, the owner of Lincoln House Apartments, is requesting that both Community Development Block Grant (CDBG) loans be forgiven. There is one for \$100,000 and one for \$25,000.

Lincoln House has been operating for 15 years. It will continue to fulfill the needs of low income people in the area for many years. However in year 16, the initial term of the tax credit compliance is complete, and the Affordable Housing Program (AHP) loan of \$126,000 will be forgiven. It has been our experience that most CDBG loans are forgiven at this time as well.

We are starting to talk with the Scottsbluff HRA about their possible purchase and rehab of the property in 2015. Having these loans forgiven would help that transaction as well.

Sincerely,

*Jean Huwe*

MetroPlains Properties Inc.  
General Partner



**From:** John A. Selzer [<mailto:jaselzer@simmonsolsen.com>]  
**Sent:** Wednesday, March 12, 2014 12:52 PM  
**To:** Huskey, Lara; [bobdoty@nebraska.gov](mailto:bobdoty@nebraska.gov)  
**Cc:** Cindy Dickinson; [Rkuckkahn@scottsbluff.org](mailto:Rkuckkahn@scottsbluff.org); Howard Olsen  
**Subject:** RE: Question re: CDBG Loan [IWOV-SOLF1.FID189121]

Lara – I have been advising Cindy Dickinson with regard to a loan made by the City of Scottsbluff of \$100,000 CDBG Funds obtained under the attached contract. The loan included an additional \$25,000 of CDBG Reuse funds. Interest accrues at 1% per annum but is not payable until the loan becomes due in 2030.

Any payments on the loan would be “program income” and under section 1.09 of the Contract those payments need to be used for an approved reuse plan or returned to the NDED. I originally thought there was no approved reuse plan for these funds but maybe that is not the case. It seems to me, whether there is an approved reuse plan or not, that once the funds are no longer used for approved projects, the funds are to be returned to NDED. That being the case I advised Cindy that the City should not consider forgiving a loan of CDBG Funds without the approval and consent of the NDED. I have spoken briefly with Howard Olsen, the City Attorney, and he has concerns, as do I, as to whether the City should forgive a loan that is otherwise collectable, even if NDED consents.

I would appreciate your thoughts on this.

John

John,

If you are unable to find an approved reuse plan, which may very well be the case, the City could adopt a new one using the current housing program income reuse guidelines. If you need the guidelines to develop a reuse plan, just let Bob Doty know (who is also addressed on your note).

In general, I agree that it is not advisable to forgive a loan that is collectable. In this case though, the City would need to decide whether (1) if collecting on the loan will have a negative effect on the continued financial viability of the project (which I assume is still of value to the City) and/or (2) if any collected funds, program income, would be useful given restrictive parameters for the use of those funds and the City’s costs to administer the reuse of those funds within the CDBG program rules.

With your response I see why you would seek DED approval and consent. If after reviewing all of this the City determines that as the lender the City would like to forgive the debt basis that doing so will

increase the likelihood of ensuring or improving ongoing financial viability and sustainability of the project, you can submit a letter from the Chief Elected Official with this information and a request from DED to also approve the debt forgiveness. It is likely that DED would respond with approval, however, I won't say it is guaranteed because it will depend on what is submitted and a more thorough review by our program staff. This can be sent to Bob Doty, Housing Program Manager.

Bob, if you have anything to add, clarify, or correct, please feel free to do so in response to John.

Thanks.

Lara Huskey  
Deputy Director  
Nebraska Department of Economic Development  
Phone: (402) 471-3759  
Fax: (402) 471-3778

Thanks Lara for your prompt response. I will have Cindy see if Scottsbluff as an approved reuse plan for these funds and go from there.

John

John – We had a Reuse Plan – however, it was specific for certain grants which did not include the Lincoln House grant. The most recent grant listed was one awarded in 1995, which was probably closed out around 2000.

We also use to have the Rental Rehab Revolving loan fund, which has been closed out as our the loans were repaid. The remaining funds have been used or returned to DED.

I am getting the agenda packet ready for the 3/17/14 meeting and will include the correspondence with Lara. Please let me know if you think there is anything else that I should include for the Council's discussion.

Thanks - Cindy

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports10**

**Council to receive an update on the Economic Development  
Consultant interviews.**

**Staff Contact: Rick Kuckkahn, City Manager**

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Reports11**

**Council to discuss the City Manager's evaluation process.**

**Staff Contact: Mayor Meininger**

# CITY OF SCOTTSBLUFF

## City Manager Evaluation

Please rate the city manager using the following scale:

<u>Rating</u>	<u>Description</u>
1	Unacceptable - Unsatisfactory performance
2	Conditional - Requires Improvement
3	Satisfactory - Meets Council expectations
4	Exceptional - Generally exceeds Councils expectations
5	Outstanding - Substantially exceeds Councils expectations

Please return your evaluation form to the Mayor as soon as possible.

Supervision		
Does the City Manager maintain a standard of respect for department head's ability and encourage their initiative? Does he challenge them to perform at their highest level?	Rating	Comments:

Leadership		
Does the city manager inspire others to succeed? Does he actively promote efficiency in operations? Does he demonstrate a high regard for personal ethics?	Rating	Comments:

Execution of Policy		
Does he understand the laws and ordinances of the city and cause them to be fairly enforced?	Rating	Comments:

Community Relations		
Does the city manager work well with citizens and properly handle their complaints?	Rating	Comments:

**Administrative Duties**

Does the city manager properly handle his administrative duties?	Rating	Comments:
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**Economic Development**

Does the city manager work well with developers while protecting the city's interest? Does he work to increase the city's tax base through economic development?	Rating	Comments:
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**Intergovernmental Relations**

Does the city manager cooperate cordially with neighboring communities and citizens while looking after the interests of the City of Scottsbluff?	Rating	Comments:
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**City Council Relations**

Does the city manager work well with the city council in making sure there is adequate information available prior to meetings? Is he willing to meet with council members to deal with individual problems and issues?	Rating	Comments:
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**Planning**

Does the city manager involve himself in the planning process to the correct degree? Does he review the process and look for better ways to handle development activities?	Rating	Comments:
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**Financial Management / Budget**

Does the City Manager ensure the budget is prepared and executed in the manner approved by the city council? Does he ensure the city's monies are managed properly?	Rating	Comments:
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**Goals/job performance**

Did the City Manager achieve prior year goals?	Rating	Comments:
------------------------------------------------	--------	-----------

**Future Goals**

List specific goals to be achieved as discussed and directed by the council.  Note goals to be achieved by date _____	Rating	Comments:
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Additional Comments:

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Name : \_\_\_\_\_

Date: \_\_\_\_\_

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Resolut.1**

**Council to consider the amended 2013-2014 Pay Resolution,  
changing the lifeguard hourly rates.**

**Staff Contact: Jana Bode, HR Director**



# Agenda Statement

Item No.

For Meeting of: March 17, 2014

**AGENDA TITLE:** Council to consider amended 2013-2014 pay resolution

**SUBMITTED BY DEPARTMENT/ORGANIZATION:** Recreation-Lifeguards

**PRESENTATION BY:** Rick Kuckkahn

**SUMMARY EXPLANATION:** Pay Resolution-Unclassified Positions. Amend Lifeguard and Head Lifeguard hourly rates in order to stay competitive with the City of Gering's rates.

**BOARD/COMMISSION RECOMMENDATION:**

**STAFF RECOMMENDATION:**

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**EXHIBITS**

Resolution X      Ordinance       Contract       Minutes       Plan/Map

Other (specify) \_\_\_\_\_

**NOTIFICATION LIST:** Yes  No  Further Instructions

**APPROVAL FOR SUBMITTAL:** \_\_\_\_\_  
City Manager

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Rev 3/1/99CClerk

**RESOLUTION NO.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

1. That the following Pay Plan for officers and employees of the City of Scottsbluff, Nebraska employed in Classified Positions be approved February 18, 2014 and effective October 7, 2013.

**PAY SCHEDULE  
HOURLY RATES (Based on 40 hour work week)**

<u>Grade</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>L1</u>	<u>L2</u>
2	8.40	8.82	9.26	9.73	10.21	10.72	11.26
3	8.82	9.26	9.73	10.21	10.72	11.26	11.82
4	9.26	9.73	10.21	10.72	11.26	11.82	12.41
5	9.73	10.21	10.72	11.26	11.82	12.41	13.03
6	10.21	10.72	11.26	11.82	12.41	13.03	13.68
7	10.72	11.26	11.82	12.41	13.03	13.68	14.37
8	11.26	11.82	12.41	13.03	13.68	14.37	15.09
9	11.82	12.41	13.03	13.68	14.37	15.09	15.84
10	12.41	13.03	13.68	14.37	15.09	15.84	16.63
11	13.03	13.68	14.37	15.09	15.84	16.63	17.47
12	13.68	14.37	15.09	15.84	16.63	17.47	18.34
13	14.37	15.09	15.84	16.63	17.47	18.34	19.25
14	15.09	15.84	16.63	17.47	18.34	19.25	20.22
15	15.84	16.63	17.47	18.34	19.25	20.22	21.23
16	16.63	17.47	18.34	19.25	20.22	21.23	22.29
17	17.47	18.34	19.25	20.22	21.23	22.29	23.40
18	18.34	19.25	20.22	21.23	22.29	23.40	24.57
19	19.25	20.22	21.23	22.29	23.40	24.57	25.80
20	20.22	21.23	22.29	23.40	24.57	25.80	27.09

**BI-WEEKLY RATES**

17	1395.88	1465.67	1538.96	1615.90	1696.70	1781.53	1870.61
18	1465.67	1538.96	1615.90	1696.70	1781.53	1870.61	1964.14
19	1538.96	1615.90	1696.70	1781.53	1870.61	1964.14	2062.35
20	1615.90	1696.70	1781.53	1870.61	1964.14	2062.35	2165.47
21	1696.70	1781.53	1870.61	1964.14	2062.35	2165.47	2273.74
22	1781.53	1870.61	1964.14	2062.35	2165.47	2273.74	2387.43
23	1870.61	1964.14	2062.35	2165.47	2273.74	2387.43	2506.80
24	1964.14	2062.35	2165.47	2273.74	2387.43	2506.80	2632.14
25	2062.35	2165.47	2273.74	2387.43	2506.80	2632.14	2763.74
26	2165.47	2273.74	2387.43	2506.80	2632.14	2763.74	2901.93
27	2273.74	2387.43	2506.80	2632.14	2763.74	2901.93	3047.03
28	2387.43	2506.80	2632.14	2763.74	2901.93	3047.03	3199.38
29	2506.80	2632.14	2763.74	2901.93	3047.03	3199.38	3359.35
30	2632.14	2763.74	2901.93	3047.03	3199.38	3359.35	3527.32
31	2763.74	2901.93	3047.03	3199.38	3359.35	3527.32	3703.68

2. That the following positions in the Classification Plan are assigned to the following Class Grades:

**HOURLY POSITIONS**

<b><u>Grade</u></b>	<b><u>Class Titles</u></b>	<b><u>Grade</u></b>	<b><u>Class Titles</u></b>
3	Code Enforcement Assistant	14	Wastewater Plant Operator I
5	Assistant Pool Manager	14	Water System Operator I
7	Library Technician	14	Heavy Equipment Operator
7	Pool Manager	14	Solid Waste Equip. Operator
9	Building & Grounds Custodian	15	Crew leader
9	Clerical Technician	16	Maintenance Mechanic
10	Clerk Typist	16	Finance/HR Assistant
10	Customer Services Clerk	16	Fire Prevention Officer
10	Library Assistant	17	Wastewater Plant Operator II
11	Record Technician	17	Water System Operator II
11	Humane Officer	17	Construction-Locator Spec.
12	Admin. Services Assistant	18	Cemetery Supervisor
12	Accounts Payable Clerk	19	Stormwater Program Specialist
12	Accounts Receivable Clerk	20	Code Administrator I
12	Admin. Records Technician		
13	Administrative Assistant		
13	Maintenance Worker		
13	Motor Equipment Operator		

**EXEMPT POSITIONS**

**Professional, Administrative and Executive**

17	Recreation Supervisor	24	Development Serv. Director
18	Utilities Adm. Coordinator	24	City Clerk/Risk Manager
18	Librarian	24	Library Director
20	GIS Analyst	24	Public Safety/Em Mgmt Dir
22	Transportation Supervisor	25	IS Coordinator
22	Park Supervisor	26	Police Captain
22	Water System Supervisor	26	Director of Parks/Recreation
22	Wastewater Plant Supervisor	26	Assistant City Manager
22	Environmental Services Supervisor	27	Director of Human Resources
22	Code Administrator II	28	Director of Public Works
22	Planner	29	Fire Chief
23	Network Administrator	30	Police Chief
23	Planning Administrator	31	Director of Finance

3. That the following pay schedule for officers and employees in Unclassified Positions of the city is approved March 17, 2014 and effective May 5, 2014.

<u>Position</u>	<u>Salary Minimum</u>	<u>Salary Maximum</u>
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City Manager                      Established by City Council

**Seasonal and Part-time  
Hourly Rates**

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
School Crossing Guard	\$7.40	\$7.55	\$7.70	\$7.85	\$8.00	\$8.15	\$8.30
Library Page	\$7.40	\$7.55	\$7.70	\$7.85	\$8.00	\$8.15	\$8.30
Laborer	\$8.00	\$8.15	\$8.30	\$8.45	\$8.60	\$8.75	\$8.90
Field Mntc. Groundskeeper	\$8.40	\$8.55	\$8.70	\$8.85	\$9.00	\$9.15	\$9.30

Recreation Aide	\$7.40	\$7.55	\$7.70	\$7.85	\$8.00	\$8.15	\$8.30
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Lifeguard	\$8.65	\$9.15	\$9.65	\$9.85	\$10.05	\$10.25	\$10.45
Head Lifeguard	\$8.95	\$9.45	\$9.95	\$10.15	\$10.35	\$10.55	\$10.75

NOTE: Pay step increase may be given after one year of service from hire date, at the discretion of the Department Head.

4. The Pay Schedule for the position of Firefighters and Fire Captains working a 56 hour week shall be the schedule approved in a Resolution adopted by the Mayor and City Council on September 3, 2013 and effective October 7, 2013.

<u>Class Title</u>	<u>Hourly Pay Schedule (56 hour week)</u>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
Firefighter	12.28	12.88	13.50	14.16	14.85	15.57	16.32	17.11
Fire Captain	15.92	16.69	17.49	18.33	19.21	20.13	21.10	22.11

5. That the Pay Schedule for the position of Patrol Officer and Police Sergeant shall be the Schedule approved in a resolution approved by the Mayor and City Council on November 18, 2013 to be effective October 7, 2013.

<u>Class Title</u>	<u>Hourly Pay Schedule</u>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
Patrol Officer	17.35	18.20	19.09	20.03	21.01	22.03	23.11	24.26
Police Sergeant	20.96	21.92	22.93	23.99	25.09	26.24	27.44	28.71

6. Resolution No. 14-02-05 and all other resolutions in conflict with this resolution are repealed.

**Passed and approved this 17<sup>th</sup> day of March, 2014.**

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# **City of Scottsbluff, Nebraska**

**Monday, March 17, 2014**

**Regular Meeting**

## **Item Resolut.2**

**Council to consider an Ordinance for a Zone Change for Lots 16 through 27, Block 1, Westfield Estates Replat and Lot 4, Block 2, Westfield Estates Replat from R-1A and C-2 (Res. & Neighborhood & Retail Com.) to C-3 (Heavy Com.), and approve the Ordinance (third reading).**

Staff Contact: Rick Kuckkahn, City Manager

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT REAL ESTATE DESCRIBED AS LOTS 16 THROUGH 27, BLOCK 1, WESTFIELD ESTATES REPLAT, CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA WHICH IS CURRENTLY ZONED AS R-1A AND C-2, WILL NOW BE INCLUDED IN THE C-3 HEAVY COMMERCIAL ZONE; AND LOT 4, BLOCK 2, WESTFIELD ESTATES, CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA, WHICH IS CURRENTLY ZONED AS R-1A AND C-2, WILL NOW BE INCLUDED IN THE C-2 NEIGHBORHOOD & RETAIL COMMERCIAL ZONE, AND REPEALING PRIOR SECTION 25-1-4.**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. Section 25-1-4 of the Municipal Code is amended to provide as follows:

25-1-4. Zones; location; maps. The boundaries of the zoning districts created in this chapter are shown on the zoning district map which is made a part of this municipal code. The zoning district map and all information shown thereon shall have the same force and effect as if fully set forth and described herein. The official zoning district map shall be identified by the signature of the Mayor, attested by the City Clerk under the following statement:

This is to certify that this is the official zoning district map described in §25-1-4 of the Scottsbluff Municipal Code, passed this \_\_\_\_\_ day of March, 2014.

Section 2. Previously existing Section 25-1-4 and all other Ordinances and parts of Ordinances in conflict with this Ordinance, are repealed. Provided, this Ordinance shall not be construed to affect any rights, liabilities, duties or causes of action, either criminal or civil, existing or actions pending at the time when this Ordinance becomes effective.

Section 3. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED on March \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(Seal)