

# **City of Scottsbluff, Nebraska**

**Monday, March 3, 2014**

**Regular Meeting**

## **Item Consent1**

**Approve the minutes of the February 18, 2014 Regular Meeting.**

**Staff Contact: Cindy Dickinson, City Clerk**

The Scottsbluff City Council met in a regular meeting on Monday, February 3, 2014 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on January 31, 2014, in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the council meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and KDUH, and the Star Herald. The notice was also available on the City's website on January 31, 2014. An agenda kept continuously current was available for public inspection at the office of the city clerk at all times from publication of the notice to the time of the meeting.

Mayor Randy Meininger presided and City Clerk Dickinson recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska Open Meetings Act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Mark McCarthy, Randy Meininger, Scott Shaver and Liz Hilyard. Absent: Raymond Gonzales.

Mayor Meininger asked if there were any changes to the agenda. There were none. Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member McCarthy, seconded by Mayor Meininger, that:

1. "The minutes of the February 3, 2014 Regular Meeting be approved,"
2. "The claim from Don Krug for property damage at 310 West 21<sup>st</sup> St. be acknowledged and forwarded to the city's insurance carrier,"
3. "The City Manager's appointments of Ron Schluter and Angela Kembel to the Business Improvement District Board be approved," "YEAS", McCarthy, Meininger, Shaver and Hilyard, "NAYS" None. Absent: Gonzales.

Moved by Mayor Meininger, seconded by Council Member Shaver, "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated February 18, 2014, as on file with the City Clerk and submitted to the City Council," "YEAS", Shaver, McCarthy, Meininger and Hilyard, "NAYS" None. Absent: Gonzales.

#### CLAIMS

ABBIGAIL YELLMAN, Reimb, 30.31; ACTION COMMUNICATION INC., SUPPLIES, 197.66; ALAMAR UNIFORMS, UNIFORMS, 382.57; ALLO COMMUNICATIONS, LOCAL TELEPHONE CHARGES, 4704.29; ASSURITY LIFE INSURANCE CO, Life Ins, 34.36; AUTOZONE, INC, vehicle repairs, 201.5; B & C STEEL CORPORATION, SUPPLIES - IRON FOR RACK, 206.33; B TO STAY B BOOKS INC, Bks - juv., 159.8; BELTLINE SAND & GRAVEL INC, DEPT SUP, 253.2; BLUFFS SANITARY SUPPLY INC., JANITORIAL SUPPL, 68.15; CARR TRUMBULL LBR INC., DEPT

SUP,29.54; CENTURY LUMBER CENTER,BLD MTC,267.14; CITY OF GERING,disposal fees,36290.22; CONNECTING POINT INC,RENT-MACH,47.24; CONSOLIDATED MANAGEMENT,TRAINING,622.5; CONTRACTORS MATERIALS INC.,SAFETY SUP,444.52; CRESCENT ELECT. SUPPLY COMP INC,ELC MTC,330; CULLIGAN OF SCOTTSBLUFF,RO SERVICE,403.5; DALE'S TIRE & RETREADING, INC.,equip mtnc,828.02; DUHAMEL BROADCASTING ENT.,PUBLIC ED,322.5; ENVIRO SERV INC,SAMPLES,105; FASTENAL CO.,SUPP,55.35; FEDERAL EXPRESS CORP.,SHIPPING FEES,46.75; FELSBURG HOLT & ULLEVIG, INC,ENG. SERV,1206.08; FLIAM, TYLER,REIMBURSEMENT,88.2; FLOYD'S SALES & SERV INC.,vehicle mtnc,509.11; FRANK IMPLEMENT INC.,EQP MTC,2048.56; FREMONT MOTOR SCOTTSBLUFF,LLC,EQP MTC,20.17; GERING FIRE DEPT,gear bags,210; GOLD WATCH LLC,disposal fees,1500; HD SUPPLY WATERWORKS, LTD,DEPT SUP,6585.57; HEILBRUN FARM IND SUPP.INC.,Dept supplies,2547.12; HEWLETT PACKARD CO,EQUIP MNTC,7113.24; HIGH PLAINS SCUBA,scuba repir,25; HI-TECH AUTO SERVICE,VEH MTC,89.32; HOKE WELDING & REPAIR INV,GRD MTC,56.25; ICMA RETIREMENT TRUST-457,DEFERRED COMP - EE,1125.14; IDEAL LINEN SUP INC.,dept supplies,1157.74; INGRAM LIBRARY SERVICES INC,Bks,4164.44; INTERNAL REVENUE SERVICE,941 TAXES WITHHELD,58120.32; INTRALINKS, INC,SUPPLIES,1705.65; JACOBS AUTO GLASS,equip mtnc,225; JERRY HIGEL,ELECT MAIN,1311.15; JOHN DEERE FINANCIAL,DEP SUP,61.93; JOHN DEERE FINANCIAL,DEP SUP,4.49; KEMBEL SAND & GRAVEL INC,DEP SUP,76.29; KIMBALL MIDWEST,SUPP,1025.98; KRIZ-DAVIS COMPANY INC.,Dept supplies,103.79; LEAGUE OF NE MUNICIPALIT,CONFERENCE,339; LEXISNEXIS RISK DATA MANAGMENT INC,CONSULTING,100; MADISON NATIONAL LIFE INS CO, INC,Life Insurance,1722.27; MAILFINANCE INC,Postage mchn lease,153.09; MATHESON TRI-GAS INC,DEP SUP,162.63; MATT FRIEND TRUCK EQUIP, INC,PARTS,3760; MATTHEW M HUTT, PH-D,SERVICES,469; MENARDS,DEP SUP,765.27; METECH RECYCLING, INC,disposal fees,4515.02; MID-CONTINENT SAFETY,replacement monitor,4632.25; MONEY WISE OFFICE SUPPLIES,DEPT SUPPL,670.89; MONUMENT PREVENTION COALITION,CONTRACTUAL,880; NASRO,MEMBERSHIP,40; NE CEMETERY ASSOC.,MBR,40; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1982.31; NE DEPT OF REVENUE,State Pyrl W/H,26978.76; NE SAFETY & FIRE EQUIPEMENT INC.,CON SRV,79; NEBR ENVIRONMENTAL PRODUCTS,PARTS,50.67; NEBRASKA@ ONLINE,SERVICES,6; NEBRASKA MACHINERY COMPANY,EQUIP. MAIN,1006.82; NEBRASKA SALT AND GRAIN,1 LD. ICE SLICER,3663.38; NEBRASKALAND TIRE,VEH MAINT,101.5; NORTHERN SAFETY COMPANY, INC.,LAB SUP,146.16; NPPD,ELECT MAIN,1912.03; OCLC, INC,Cont Srvs,226.12; ONE CALL CONCEPTS,Cable Locates,45.9; PANHANDLE CONCRETE PROD INC.,DEPT SUP,48.16; PANHANDLE COOP INC.,GASOLINE,9955.72; PANHANDLE HUMANE SOC,Contractual Svcs,4881.32; PERMA-BOUND,Bks,736.88; PLATTE VALLEY BANK,HSA EE PYBLE,14209.71; POSTMASTER,Postage,246.56; POWERPLAN,EQP MTC,495.84; PRINT BROKER,Dept Supp,528.61; PRINT EXPRESS,SUPPLIES,12; QUILL CORP,INVEST SUPPL,1147.11; RCI,Medical Claims,24941.16; REGANIS AUTO CENTER,INC,vehicle repr,57.8; REGION I OFFICE OF HUMAN DEVEL,contractual services,825; RESPOND FIRST AID SYSTEMS,FIRST AID KIT SUPP,102.67; S M E C,EE CONTRIBUTION - BIWEEKLY,246; SANDBERG IMPLEMENT, INC,EQP MTC,776.47; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,195; SCB POLICE OFFICERS ASS'N,POLICE EE DUES,378; SCOTTS BLUFF COUNTY COURT,Court Costs,459;

SCOTTSBLUFF BODY & PAINT, INC,VEH MTC,698.3; SHERIFF'S OFFICE,Papers served,94.02; SIMON CONTRACTORS,ST. REP. SUPP,3041.18; SLAFTER OIL CO INC.,EQUIP MAINT,43.2; SNELL SERVICES INC.,EQUIP MAINT,211.44; SOUTHWESTERN EQUIP. CO. INC.,vehicle mtnc,370.83; STAPLES,DEPT SUP,233.68; STAR HERALD,Legal Publishing,3255.17; TEAM CHEVROLET INC,PARTS,20.33; THE SHERWIN-WILLIAMS CO,BLDG MAINT,102.27; TOMMY'S JOHNNY'S INC,CON SRV,495; TOTAL FUNDS BY HASLER,Postage,3000; TOYOTA FINANCIAL SVCS,HIDTA CAR LEASE,383.99; TWIN CITY AUTO, INC,CUT. EDGE BOLTS,46.14; TYLER TECHNOLOGIES, INC,CONTRACT,44451.38; UNIQUE MANAGEMENT SERVICES, INC,Cont Srvs,492.25; UPSTART ENTERPRISES, LLC,CON SRV,400.99; US BANK,BOND FEES,350; US BANK,SCL CON,595.84; VERIZON WIRELESS,phones,343.25; WALMART COMMUNITY/GEMB,DEP SUP,142.7; WELLS FARGO BANK N.A.,TSA POLICE,29583.84; WESTCO,EQP MTC,150; WESTERN NE COMMUNITY COLLEGE,SUPPLIES,102.75; WESTERN PATHOLOGY CONSULTANTS, INC,CONTRACT,153; YMCA OF SCOTTSBLUFF,fitness prog,3274.05; ZM LUMBER CO.,EQP MTC,110.95.

Mayor Meininger announced that the City received a special award recognizing the City's commitment to support employees in the National Guard and Reserve. The Council acknowledged the receipt of the "Employer Support of the Guard and Reserve" award.

Assistant City Manager Johnson reported that he received three proposals for the installation of panic buttons at City Hall from Mobius Communications Company \$1,024.41; Alarm Security Technicians \$1,753.99; and Nebraska Safety and Fire Equipment \$1,849.00. After review of the proposals, staff is recommending the bid from Mobius Communications as the best and lowest proposal. Council Member Shaver asked why we don't tie this into a full station system so everything can be on a card system for additional security. Mr. Johnson responded that the Mobius system can eventually be tied into this type of system, however we currently don't have funds budgeted. This is a Capital Improvement Project to be discussed again during budget time. Moved by Council Member McCarthy, seconded by Council Member Hilyard "to approve the bid for \$1,024.41 from Mobius Communications Company for panic buttons at City Hall," "YEAS", McCarthy, Meininger, Shaver and Hilyard, "NAYS" None. Absent: Gonzales.

Assistant City Manager Johnson presented the proposal from Anita's Greenscaping for maintenance of two downtown parking lots. This expense is included in the Business Improvement District budget to provide for basic pruning, weeding and general maintenance of these parking lots. The cost is very minimal and staff felt it was better to contract for this work rather than have additional staff to take care of the parking lots. Moved by Council Member Hilyard, seconded by Council Member McCarthy, "to approve the proposals from Anita's Greenscaping, Inc, for the maintenance of Parking Area 3 (\$1575.00) and Parking Area 12 (\$954.00) and authorize the Mayor to sign the acceptance," "YEAS", McCarthy, Meininger, and Hilyard, "NAYS" Shaver. Absent: Gonzales.

Mayor Meininger opened the Public Hearing at 6:10 p.m. as advertised for this date to consider the site of the City's Compost facility. City Planner Annie Folck, explained that improvements to our composting process were necessary as we were not in compliance regarding our composting procedure. Biosolids need to be regulated to meet the temperature regulations. The best way to accomplish this is to keep control over the process and make necessary improvements with equipment, and site development. We currently have a compost site located at the east end of the Wastewater Treatment Plant, which is not the ideal site, since there is an unprotected railroad track at the location. We transfer the dried biosolids to the old landfill site near the airport. In order to keep the temperature up, we need to take biosolids to the compost site when they are wet, which requires a permit from the Nebraska Department of Environmental Quality (NDEQ). In order to complete this process, we will need to make site improvements. The site layout includes the equipment building with compost equipment, wash bays, and a compost pad where all biosolids will be delivered. This will bring us into compliance with the

requirements of NDEQ. The final product will be a Class A material, which could actually be sold or distributed to the public. Mayor Meininger closed the Public Hearing at 6:15 p.m. There were no comments from the public.

Mr. Kuckkahn added that staff had previously looked at alternatives and considered other methods of composting, but were informed that invasive species would be an issue. This method will assure that we are complying with the necessary regulations.

Ms. Folck explained that there was \$1.5 million budgeted for this project initially. The bids for the required equipment came in considerably lower than that amount. She is proposing using the remaining funds for site development. The essential items required for site compliance include the concrete pad, retention pond and security fencing. The estimated cost is close to \$600,000.00. There is \$641,900.00 remaining from budgeted funds.

Moved by Mayor Meininger, seconded by Council Member Hilyard, "to approve using the balance of funds budgeted for the compost project to develop the site which will allow the required permitting to take place,"

"YEAS", McCarthy, Meininger, Shaver and Hilyard, "NAYS" None. Absent: Gonzales.

Mayor Meininger opened the public hearing set for this date at 6:17 p.m. to consider a zone change for the proposed final plat of Block 9, Five Oaks Subdivision, from A- Agricultural to C-2 Neighborhood & Retail Commercial. The request for this zone change is to allow smaller lot sizes required for the development and sale of the property. The Planning Commission forwarded a favorable recommendation for the zone change request. There were no comments from the public. Mayor Meininger closed the public hearing at 6:20 p.m.

Mayor Meininger introduced Ordinance No. 4121 which was read by title: **AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT REAL ESTATE DESCRIBED AS BLOCK 9, FIVE OAKS SUBDIVISION, CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA, WHICH IS CURRENTLY ZONED AS A-AGRICULTURE, WILL NOW BE INCLUDED IN THE C-2 NEIGHBORHOOD & RETAIL COMMERCIAL ZONE, AND REPEALING PRIOR SECTION 25-1-4.**

Moved by Mayor Meininger, seconded by Council Member Shaver, "That the statutory rule requiring the Ordinance to be read by title on three different days be suspended." "YEAS", McCarthy, Meininger, Shaver and Hilyard, "NAYS" None. Absent: Gonzales. The motion carried having been approved by three-fourths of the Council Members. Moved by Mayor Meininger, seconded by Council Member Shaver, "That Ordinance No. 4121 be adopted," "YEAS", McCarthy, Meininger, Shaver and Hilyard, "NAYS" None. Absent: Gonzales.

Staff presented the final plat for the Five Oaks Subdivision which was also approved by the Planning Commission. Moved by Council Member McCarthy, seconded by Council Member Hilyard, "to approve the Final Plat for Block 9, Five Oaks Subdivision situated in the NW ¼ Section 14, T22N, R55W of the 6<sup>th</sup> P.M., Scotts Bluff County and approve the Resolution.

#### RESOLUTION NO. 14-02-03

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the final plat of Block 9, Five Oaks Subdivision, Scotts Bluff County, Nebraska, and unplatted lands situated in the NW ¼ of Section 14, T22N, R55W of the 6th P.M., Scotts Bluff County, Nebraska dated February 3, 2014, duly made, acknowledged and certified, is approved. Such Plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this 18th day of February 2014.

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Mayor

Attest:

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City Clerk  
"SEAL"

Mayor Meininger opened the public hearing as scheduled for this date at 6:23 p.m. to consider a zone change for Lots 16 through 27, Block 1, Westfield Estates Replat and Lot 4, Block 2, Westfield Estates. Mr. Kuckkahn explained that this zone change is actually in two parts. The parcels are located in the City's extraterritorial West of Highway 71 and South of Highway 26. The owner would like to change the zoning of lots 16 – 27 and Lot 4 to C-3 Heavy Commercial Zone which fits the surrounding zoning better than the existing zoning of R-1A. There were no comments from the public. Mayor Meininger closed the public hearing at 6:25 p.m.

Mr. Henry Huber, owner of the property had also requested that Lot 5, Block 2, Westfield Estates also be rezoned to C-3, however the Planning Commission did not approve that portion at this time. Council Member Shaver was concerned about the C-3 designation, explaining that he felt a C-2 zone would be more appropriate for that location.

Mayor Meininger introduced the Ordinance which was read by title on the first reading: **AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT REAL ESTATE DESCRIBED AS LOTS 16 THROUGH 27, BLOCK 1, WESTFIELD ESTATES REPLAT, CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA WHICH IS CURRENTLY ZONED AS R-1A AND C-2, WILL NOW BE INCLUDED IN THE C-3 HEAVY COMMERCIAL ZONE; AND LOT 4, BLOCK 2, WESTFIELD ESTATES, CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA, WHICH IS CURRENTLY ZONED AS R-1A AND C-2, WILL NOW BE INCLUDED IN THE C-2 NEIGHBORHOOD & RETAIL COMMERCIAL ZONE, AND REPEALING PRIOR SECTION 25-1-4.**

City Planner, Annie Folck presented the revised preliminary plat for the Reganis Subdivision. She explained that the Planning Commission at their February 10, 2014 Meeting, approved the revised preliminary plat. The access off of 27<sup>th</sup> street, which is an extension of 12<sup>th</sup> Avenue, will serve as a buffer between the Western Nebraska Community College campus and the Reganis development. The staff at the college were agreeable with this plan. Due to a conflict of interest with the City Engineer, the plat was also reviewed on the City's behalf by a third party engineer. The only access to the development will be off of 27<sup>th</sup> Street. Moved by Mayor Meininger, seconded by Council Member McCarthy, "to approve the revised preliminary plat of Blocks 1-12 Reganis Subdivision, a replat of Lots 1 and 2, Block 1, Idlewyld Addition and part of Block 1A, Scotts Bluff Co. College Tract, and unplatted lands situated in the south half of Section 13, in the City of Scottsbluff," "YEAS", McCarthy, Meininger, Shaver and Hilyard, "NAYS" None. Absent: Gonzales.

Regarding the same development, Council also reviewed the Final Plat for Block 9 of the Reganis Subdivision. The final plat meets all state requirements as it relates to State Highway 26 and meets all zone requirements to allow for development in a C-2 Zone. Council Member Shaver asked about the existing canal that runs through this property. City Engineer Dave Schaff responded that the canal will be covered, explaining the details of how it will be covered to meet the Environmental Protection Agency requirements. By covering this canal, it will also give the developer more space to park cars. Moved by

Mayor Meininger, seconded by Council Member Shaver, “to approve the Final Plat for Block 9, Reganis Subdivision situated in the SE ¼ of the SW ¼ of Section 13, Scotts Bluff County and approve Resolution No. 14-02-04,” “YEAS”, McCarthy, Meininger, Shaver and Hilyard, “NAYS” None. Absent: Gonzales.

Mayor Meininger expressed his appreciation to the staff and developers for their hard work in getting this development to this point and announced that the public hearing on the Redevelopment Plan for the Reganis Project will be held at the Regular City Council Meeting on March 3, 2014 at 6:05 p.m.

RESOLUTION NO. 14-02-04

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
SCOTTSBLUFF, NEBRASKA:

That the final plat of Block 9, Reganis Subdivision in the City of Scottsbluff, Scotts Bluff County, Nebraska, situated in the Southeast Quarter of the Southwest Quarter of Section 13, T22N, R55W of the 6th P.M., Scotts Bluff County, Nebraska dated January 10, 2014, duly made, acknowledged and certified, is approved. Such Plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this 18th day of February 2014.

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Mayor

Attest:

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City Clerk

“SEAL”

Mark Bohl, Public Works Director, gave an overview of the snow removal process, following the recent snow storm in our community. He reported that the city crew has 180 miles of roads to maintain following a snow storm. This has resulted in an expense of \$36,000.00 so far this year. The process for cleaning Broadway and East Overland is to wait until the day following the snow fall to give the merchants time to clear their walks, then they windrow downtown, following with pick up of the snow. They clean around all schools and major arterials for accumulations of 5 inches or more. With less snow fall, they sand all major intersections. There is one truck assigned to the State Highway to make sure it is always cleaned. Mr. Bohl added that we have 385 total miles of roads including residential, and are unable to clean the entire community. Mr. Kuckahn added that we currently have enough equipment to handle this process without having excess.

Assistant City Manager Johnson explained over the last nine years Region 22 Emergency Management has subscribed to the CodeRed emergency notification service which was paid with Homeland Security Funds. These funds are no longer available. Scottsbluff County has agreed to pay half of the bill (\$2575.00) and staff is recommending that the remaining half be paid by our Public Safety and split between the Fire and Police Departments. For future payments, staff is recommending that during the upcoming budget cycle, we make this part of the Emergency Management Performance Grant (EMPG) which will provide for reimbursement of half of the total cost, with the Scotts Bluff County Communication Center Steering Committee paying the remaining half. Mayor Meininger commented on

the importance of this program and the assistance that many entities receive from the notification service. Moved by Mayor Meininger, seconded by Council Member McCarthy, "to approve payment of one-half of the CodeRed payment (\$2575.00) for the Emergency Communications Network, to be split between the Police and Fire Departments," "YEAS", McCarthy, Meininger, and Hilyard, "NAYS" Shaver.

Absent: Gonzales.

Mr. Johnson explained that the funds budgeted last year to replace rifles and ammo was not used last year due to the shortage in manufacturing this equipment. The order was recently received, and staff is recommending using Police Department contingency funds to pay for the rifles, ammo and associated equipment for a total of \$16,640.00. Moved by Mayor Meininger, seconded by Council Member Hilyard, "to approve using \$16,640.00 of Police Department contingency funds for patrol rifles and training ammo," "YEAS", McCarthy, Meininger, and Hilyard, "NAYS" Shaver. Absent: Gonzales.

City Manager Kuckkahn reported on the process of selecting an Economic Development Consultant. Five firms responded to the Requests for Proposals and staff has chosen four who are qualified to be interviewed. Some of the information the interview team will want from the successful team will include finding out what companies we could attract to our area, identifying industrial tracts and parks and looking at what amenities we currently have. Phone interviews will be scheduled for later this week.

Council considered an Ordinance for a Zone Change of proposed Block 1A, Merrigan Subdivision from A –Agricultural to R-1B - Rural Residential Estate (second reading): AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT REAL ESTATE IN A tract of land situated in the East Half of the Southwest Quarter of Section 8, Township 22 North, Range 54 West of the 6<sup>th</sup> P.M., Scotts Bluff County, Nebraska, containing an area of 3.10 acres, more or less, WHICH IS CURRENTLY ZONED AS A, WILL NOW BE INCLUDED IN THE R-1-b RURAL RESIDENTIAL ESTATE ZONE, AND REPEALING PRIOR SECTION 25-1-4.

Assistant City Manager Johnson explained that we are going to be meshing one full-time and one part-time position, creating two part-time positions to assist with utilities, parks and recreation and administration to provide expanded customer service. The proposed revised Pay Resolution will add the position of Administration Services Support/General. Moved by Mayor Meininger, seconded by Council Member McCarthy, "to approve Pay Resolution No. 14-02-05," "YEAS", McCarthy, Meininger, Shaver and Hilyard, "NAYS" None. Absent: Gonzales.

#### **RESOLUTION NO. 14-04-05**

#### **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

1. That the following Pay Plan for officers and employees of the City of Scottsbluff, Nebraska employed in Classified Positions be approved February 18, 2014 and effective October 7, 2013.

#### **PAY SCHEDULE HOURLY RATES (Based on 40 hour work week)**

<b><u>Grade</u></b>	<b><u>A</u></b>	<b><u>B</u></b>	<b><u>C</u></b>	<b><u>D</u></b>	<b><u>E</u></b>	<b><u>L1</u></b>	<b><u>L2</u></b>
2	8.40	8.82	9.26	9.73	10.21	10.72	11.26
3	8.82	9.26	9.73	10.21	10.72	11.26	11.82
4	9.26	9.73	10.21	10.72	11.26	11.82	12.41



5	9.73	10.21	10.72	11.26	11.82	12.41	13.03
6	10.21	10.72	11.26	11.82	12.41	13.03	13.68
7	10.72	11.26	11.82	12.41	13.03	13.68	14.37
8	11.26	11.82	12.41	13.03	13.68	14.37	15.09
9	11.82	12.41	13.03	13.68	14.37	15.09	15.84
10	12.41	13.03	13.68	14.37	15.09	15.84	16.63
11	13.03	13.68	14.37	15.09	15.84	16.63	17.47
12	13.68	14.37	15.09	15.84	16.63	17.47	18.34
13	14.37	15.09	15.84	16.63	17.47	18.34	19.25
14	15.09	15.84	16.63	17.47	18.34	19.25	20.22
15	15.84	16.63	17.47	18.34	19.25	20.22	21.23
16	16.63	17.47	18.34	19.25	20.22	21.23	22.29
17	17.47	18.34	19.25	20.22	21.23	22.29	23.40
18	18.34	19.25	20.22	21.23	22.29	23.40	24.57
19	19.25	20.22	21.23	22.29	23.40	24.57	
25.80							
20	20.22	21.23	22.29	23.40	24.57	25.80	
27.09							

#### **BI-WEEKLY RATES**

17	1395.88	1465.67	1538.96	1615.90	1696.70	1781.53	1870.61
18	1465.67	1538.96	1615.90	1696.70	1781.53	1870.61	1964.14
19	1538.96	1615.90	1696.70	1781.53	1870.61	1964.14	2062.35
20	1615.90	1696.70	1781.53	1870.61	1964.14	2062.35	2165.47
21	1696.70	1781.53	1870.61	1964.14	2062.35	2165.47	2273.74
22	1781.53	1870.61	1964.14	2062.35	2165.47	2273.74	2387.43
23	1870.61	1964.14	2062.35	2165.47	2273.74	2387.43	2506.80
24	1964.14	2062.35	2165.47	2273.74	2387.43	2506.80	2632.14
25	2062.35	2165.47	2273.74	2387.43	2506.80	2632.14	2763.74
26	2165.47	2273.74	2387.43	2506.80	2632.14	2763.74	2901.93
27	2273.74	2387.43	2506.80	2632.14	2763.74	2901.93	3047.03
28	2387.43	2506.80	2632.14	2763.74	2901.93	3047.03	3199.38
29	2506.80	2632.14	2763.74	2901.93	3047.03	3199.38	3359.35
30	2632.14	2763.74	2901.93	3047.03	3199.38	3359.35	
3527.32							
31	2763.74	2901.93	3047.03	3199.38	3359.35	3527.32	
3703.68							

2. That the following positions in the Classification Plan are assigned to the following Class Grades:

#### **HOURLY POSITIONS**

<b><u>Grade</u></b>	<b><u>Class Titles</u></b>	<b><u>Grade</u></b>	<b><u>Class Titles</u></b>
3	Code Enforcement Assistant	14	Wastewater Plant Operator I
5	Assistant Pool Manager	14	Water System Operator I

7	Library Technician	14	Heavy Equipment Operator
7	Pool Manager	14	Solid Waste Equip. Operator
9	Building & Grounds Custodian	15	Crew leader
9	Clerical Technician	16	Maintenance Mechanic
10	Clerk Typist	16	Finance/HR Assistant
10	Customer Services Clerk	16	Fire Prevention Officer
10	Library Assistant	17	Wastewater Plant Operator II
11	Record Technician	17	Water System Operator II
11	Humane Officer	17	Construction-Locator Spec.
12	Admin. Services Support	18	Cemetery Supervisor
12	Accounts Payable Clerk	19	Stormwater Program Specialist
12	Accounts Receivable Clerk	20	Code Administrator I
12	Admin. Records Technician		
13	Administrative Assistant		
13	Maintenance Worker		
13	Motor Equipment Operator		

### **EXEMPT POSITIONS**

#### **Professional, Administrative and Executive**

17	Recreation Supervisor	24	Development Serv. Director
18	Utilities Adm. Coordinator	24	City Clerk/Risk Manager
18	Librarian	24	Library Director
20	GIS Analyst	24	Public Safety/Em Mgmt Dir
22	Transportation Supervisor	25	IS Coordinator
22	Park Supervisor	26	Police Captain
22	Water System Supervisor	26	Director of Parks/Recreation
22	Wastewater Plant Supervisor	26	Assistant City Manager
22	Environmental Services Supervisor	27	Director of Human Resources
22	Code Administrator II	28	Director of Public Works
22	Planner	29	Fire Chief
23	Network Administrator	30	Police Chief
23	Planning Administrator	31	Director of Finance

3. That the following pay schedule for officers and employees in Unclassified Positions of the city is approved February 18, 2014 and effective October 7, 2013.

<b><u>Position</u></b>	<b><u>Salary Minimum</u></b>	<b><u>Salary Maximum</u></b>
City Manager	Established by City Council	

#### **Seasonal and Part-time Hourly Rates**

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
School Crossing Guard	\$7.40	\$7.55	\$7.70	\$7.85	\$8.00	\$8.15	\$8.30
Library Page	\$7.40	\$7.55	\$7.70	\$7.85	\$8.00	\$8.15	\$8.30
Laborer	\$8.00	\$8.15	\$8.30	\$8.45	\$8.60	\$8.75	\$8.90
Field Mntc. Groundskeeper	\$8.40	\$8.55	\$8.70	\$8.85	\$9.00	\$9.15	\$9.30

Recreation Aide	\$7.40	\$7.55	\$7.70	\$7.85	\$8.00	\$8.15	\$8.30
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Lifeguard	\$8.35	\$8.50	\$8.65	\$8.80	\$8.95	\$9.10	\$9.25
Head Lifeguard	\$8.65	\$8.80	\$8.95	\$9.10	\$9.25	\$9.40	\$9.55

NOTE: Pay step increase may be given after one year of service from hire date, at the discretion of the Department Head.

- The Pay Schedule for the position of Firefighters and Fire Captains working a 56 hour week shall be the schedule approved in a Resolution adopted by the Mayor and City Council on February 18, 2014 and effective October 7, 2013.

<u>Class Title</u>	<u>Hourly Pay Schedule (56 hour week)</u>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
Firefighter	12.28	12.88	13.50	14.16	14.85	15.57	16.32	17.11
Fire Captain	15.92	16.69	17.49	18.33	19.21	20.13	21.10	22.11

- That the Pay Schedule for the position of Patrol Officer and Police Sergeant shall be the Schedule approved in a resolution approved by the Mayor and City Council on November 18, 2013 to be effective October 7, 2013.

<u>Class Title</u>	<u>Hourly Pay Schedule</u>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
Patrol Officer	17.35	18.20	19.09	20.03	21.01	22.03	23.11	24.26
Police Sergeant	20.96	21.92	22.93	23.99	25.09	26.24	27.44	28.71

- Resolution No. 13-11-01 and all other resolutions in conflict with this resolution are repealed.

**Passed and approved this 18<sup>th</sup> day of February, 2014.**

Mayor

ATTEST:

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City Clerk  
“SEAL”

Under Council reports: Mayor Meininger reported that he attended the first 911 Meeting which was an organizational/informational meeting. Council Member McCarthy reported on the Riverside Discovery Center meeting he attended. It was announced that the League of Nebraska Municipalities meeting will be February 24 and 25 in Lincoln. March 3, 2014 at noon, City Hall, we will have an informational meeting regarding Tax Increment Financing with members of the City Council, Planning Commission, Business Improvement Board and LB840 Committees and interested citizens.

Moved by, Council Member Shaver, seconded by Council Member McCarthy, “to adjourn the meeting at 7:00 p.m.,” “YEAS”, McCarthy, Meininger, Shaver and Hilyard, “NAYS” None. Absent: Gonzales.

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Mayor

ATTEST:

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City Clerk