

City of Scottsbluff, Nebraska

Monday, October 5, 2015

Regular Meeting

Item Public Inp2

Council to consider a Community Festival Permit for Christmas on Broadway / Jingle Jog sponsored by the City on December 5, 2015, 3:30 p.m. to 9:30 p.m., including street closures, vendors and noise permit.

Staff Contact: Triniti Burgner, Recreation Supervisor

**APPLICATION
COMMUNITY FESTIVAL, BUSINESS PROMOTIONAL EVENT, CARNIVAL
PERMIT**

To be filed with the city Clerk at least 14 days, but no more than one year before proposed event.

1. Scottsbluff Parks & Recreation
(name of sponsoring organization)
2525 Circle Dr. Scottsbluff, NE 308-632-0059
(street) (city) (state) (telephone number)
Triniti Burener 308-632-0059
(chairperson responsible for event) (day telephone number)

2. First State Bank
(name of co-sponsoring organization)
2002 Broadway, SB, NE 308-632-4158
(street) (city) (state) (telephone number)
Rebecca Tompkins 308-632-4158
(contact person) (day telephone number)

3. **Event Information**

Tingle Jig/Christmas on Broadway
(name of event)
December 5, 2015 (time(s) of event)
Broadway
(location of event)

4. **Activity Information**

Describe general activities including whether there will be any vendors, music, loudspeakers, serving or selling of alcoholic beverages*, etc.)

Christmas music, downtown businesses & service organizations
Selling hot chocolate, cookies, carriage rides, Christmas music & carolers
Santa, snow machines, giant Santa letter, picture stations w/ props
*If alcoholic beverages will be sold or served, a special permit will be required. The applicant should contact the City Clerk for more information.

5. **Street Closure**

streets 16th - 19th will be blocked off to traffic
on Broadway from 3:30 pm - 9:30 pm
Please note any streets to be closed and the times required for closure

6. **Flags/Banners/Signs**

decorations along both sides of Broadway between

7. **Carnivals** - If event includes a carnival, the next sheet should be completed. 16th - 19th

outdoor move, freights, renders on display (hopefully)

8. Have you provided for a public liability insurance policy naming the City as additional insured? Yes _____ No N/A

Community Festival/Business Promotion

Street Carnival

\$200,000 for one person
\$500,000 for any one accident
\$ 50,000 for injuries to property

\$ 800,000 for one person
\$2,000,000 for any one accident
\$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean up. (This will be returned after it is determined that no repairs or clean up is required by City).

Yes _____ No N/A

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

Dated: ~~12/15~~ 9/30/15

Signed:

Scottsbluff Park & Recreation
(name of sponsoring organization)

Tamara Bengner
(signature of authorized representative of sponsoring organization)

First State Bank
(name of co-sponsoring organization)

Rebecca Tompkins
(signature of authorized representative of co-sponsoring organization)



Saturday, December 5th at 4pm, hundreds of "Santas" will take over the streets of Scottbluff for this 3 mile fun run/walk.

Christmas music, carolers, decorations, and of course cookies and treats will be available at numerous stations throughout the course!

Bring your parents, grandparents, kids, uncles, cousins, neighbors... or even your elf on the shelf! Just don't miss it!!

Registration information and materials are available at Scottsbluff City Hall and First State Bank (Scottsbluff Branch). Get registered today to "Jingle All The Way!"

...After the Jingle Jog, we invite everyone to join us downtown for **"CHRISTMAS ON BROADWAY"** from 5pm - 8pm (open to the public.) Enjoy the sights and sounds of the season while Christmas shopping with downtown merchants!

*Holiday Music

*Cookies and Hot Cocoa around the firepits

*"How the Grinch stole Christmas" on the big screen

*Holiday picture stations

*Santa Visit

*Carriage Rides

...and more!

