

# **City of Scottsbluff, Nebraska**

**Monday, September 21, 2015**

**Regular Meeting**

## **Item Consent1**

**Approve the minutes of the September 8, 2015 Regular Meeting.**

**Staff Contact: Cindy Dickinson, City Clerk**

The Scottsbluff City Council met in a regular meeting on Tuesday, September 8, 2015 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on September 4, 2015, in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in city hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and KDUH, and the Star Herald. The notice was also available on the city's website on September 4, 2015. An agenda kept continuously current was available for public inspection at the office of the City Clerk at all times from publication of the notice to the time of the meeting.

Mayor Randy Meininger presided and City Clerk Dickinson recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jordan Colwell, Randy Meininger, Raymond Gonzales, Scott Shaver and Liz Hilyard. Absent: None.

Mayor Meininger asked if there were any changes to the agenda. City Clerk Dickinson informed the Council of the following changes: Item 8a, clarification regarding the Housing Study RFP which will be received by October 9, 2015, not October 1, 2015; and Item 10a, Library Policy review is pulled from the agenda. Moved by Council Member Shaver, seconded by Council Member Hilyard, "to approve the changes to the agenda," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none. Moved by Council Member Shaver, seconded by Council Member Hilyard that,

1. "Council acknowledge the property damage claim from Clarence Gealy in the amount of \$84,160 which has been referred to the City's Insurance carrier,"
2. "Council acknowledge the liability claim from Isidro Mendez Chavez which has been referred to the City's Insurance carrier, "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

Moved by Mayor Meininger, seconded by Council Member Shaver, "to approve the minutes from the August 17, 2015 regular meeting with changes," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

Moved by Mayor Meininger, seconded by Council Member Gonzales "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated September 8, 2015, as on file with the City Clerk and submitted to the City Council," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

#### CLAIMS

3M COMPANY,PAVEMENT MARKING TAPE,4066.8; 11 CUSTOM, LLC,CIP-PO INS,1071; ACTION COMMUNICATIONS INC.,PORTABLE RADIO REPAIRS,75; AE SERVICES, LLC,RELOCATE METER TO WELL HOUSE FOR 27TH & 2ND AVE.,2001.31; AIRGAS USA, LLC,DEPT SUPPLIES,117.5; ALLO COMMUNICATIONS,LLC,LOCAL TELEPHONE CHARGES,4850.24; AMAZON.COM HEADQUARTERS, DVD,14.96; ANTHONY J MURPHY,NFPA CLASS FEE,440; ANTHONY KOERNER, TUITION REIMBURSEMENT, 444; AULICK LEASING CORP,GRD MTC,875.27; AUTOZONE STORES, INC,EQUIPMENT REPAIRS,25.87; B & H INVESTMENTS, INC,DEPT SUPPLIES,207.5; BLUFFS SANITARY

SUPPLY INC.,DEPT SUPPL,412.5; BRUCE ROLLS,DIVE CLASS FEE,375; BRUNZ, BRANDI,SCHOOLS & CONF,384; CAPITAL BUSINESS SYSTEMS INC.,EQUIP MAINT,125.13; CARR- TRUMBULL LUMBER CO, INC.,FAN FOR SHOP,83.74; CELLCO PARTNERSHIP,CELL PHONES,1153.87; CHRIS REYES,DEPT SUPPL,180; CITIBANK N.A.,OFFICE SUPP - CARTRIDGES,458.8; CITY OF GERING, GRD MTC,96.7; CITY OF SCB,ADM PETTY CASH,28.88; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY,COLONIAL LIFE,48.7; COMPUTER CONNECTION INC,MIS DEPT. SUPPLIES,2913.25; CONTRACTORS MATERIALS INC.,SUPP - ADA PANELS,609.18; CREDIT MANAGEMENT SERVICES INC.,MANAGEMENT SERV,222.16; CRESCENT ELECT. SUPPLY COMP INC,WIRE FOR 27TH TRAFFIC SIGNAL,61.81; CYNTHIA GREEN,DEPT SUPPLIES,60.01; DALE'S TIRE & RETREADING, INC.,VEHICLE MTNC,2769.24; DANKO EMERGENCY EQUIPMENT COMPANY,20 STREAM LIGHTS,1646.27; DUANE E. WOHLERS,DISPOSAL FEES,1600; ELLIOTT EQUIPMENT COMPANY INC.,VEHICLE MTNC,1875.98; ENERGY LABORATORIES, INC,CONTRACTUAL SVC,7421; ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC,GIS SCHL & CNFRNC,2140; EXCAL VISUAL, LLP,DEPT SUP,459.75; FAT BOYS TIRE AND AUTO,VEH MAINT,646; FEDERAL EXPRESS CORPORATION,POSTAGE,269.44; FELSBURG HOLT & ULLEVIG, INC,CONTRACTUAL SVC,586.75; FLOYD'S TRUCK CENTER, INC,VEHICLE MTNC,7047.83; FUN EXPRESS, LLC,SPC EVT,1428.76; GENERAL ELECTRIC CAPITAL CORPORATION,FOUR CAR SEATS,586.09; GENERAL TRAFFIC CONTROLS, INC,VIDEO TRAK FOR 31ST & AVE. I,10479.44; GRAPHIC SCREEN PRINTING INC,UNIFORMS,396; H D SUPPLY WATERWORKS LTD,METERS,7385; HAWKINS, INC.,CHEMICALS,5198.45; HEILBRUN'S INC.,POWERLUBER FOR CENTRAL GARAGE, 2047.94; HELENA CHEMICAL COMPANY,SUPPLIES,1431.33; HOA SOLUTIONS, INC,EQUIP MAINT,2727.68; HONEY WAGON EXPRESS,CON SRV,155; HULLINGER GLASS & LOCKS INC.,DEP SUP,15.5; HYDRONIC WATER MANAGEMENT,EQUIP MAIN,425; I C M A,MEMBERSHIP,934; ICMA RETIREMENT TRUST-457,ICMA,1325.14; IDEAL LAUNDRY AND CLEANERS, INC.,SUPP,392.52; INDEPENDENT PLUMBING AND HEATING, INC,EQP MTC,5355.84; INFINITY CONSTRUCTION, INC.,CONSTRUCTION WORK AT 27TH & 2ND TRAFFIC SIGNAL,64182.17; INGRAM LIBRARY SERVICES INC,BKS, 137.69; INTERNAL REVENUE SERVICE, WITHHOLDINGS, 61776.88; INTERNATIONAL ASSOCIATION OF ELECTRICAL INSPECTORS,DEPT BOOKS,69.36; INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION-HR,CIVIL SERVICE FIRE EXAMS,487; INT'L INST OF MUNC CLKS,MEMBERSHIP,155; INTRALINKS, INC,DEPT.SUPPLIES,2847.38; INVENTIVE WIRELESS OF NE, LLC,DEP SUP,109.9; J G ELLIOTT CO.INC.,BOND & NOTARY FEES,1860; JEROLD E. HIGEL,TRAFFIC SIGNAL INSTALLATION WORK AT 27TH & 2ND,11528.23; JOHN DEERE FINANCIAL,WEED SPRAY,460.01; JOHN DEERE FINANCIAL,EQUIP MAINT,289.91; JOHN DEERE FINANCIAL,EQP MTC,1460.48; JOHN E. REID & ASSOCIATES, INC.,SCHOOLS & CONF,700; KRIZ-DAVIS COMPANY,WIRE, ETC. FOR 27TH & 2ND TRAFFIC SIGNAL,406.02; KUSTOM SIGNALS, INC,EQUIP MAINT,191.96; LEAGUE ASSOCIATION OF RISK MANAGEMENT,DEDUCTIBLE PYMT,2500; LEAGUE OF NEBRASKA MUNICIPALITIES, MEMBERSHIP DUES,30191; M.C. SCHAFF & ASSOCIATES, INC,ENG. SERVICES FOR ZOO ENTRANCE,15889.5; MADER, PERRY,SCH & CON,272; MAILFINANCE INC,LEASE,148.76; MATHESON TRI-GAS INC,DEP SUP,260.16; MED-TECH RESOURCE LLC, DEPARTMENT SUPPLIES, 51.12; MENARDS, INC,DEPARTMENT SUPPLIES,366.49; MIDLANDS NEWSPAPERS, INC,LEGAL PUBLISHING,2022.39; MIDWEST MOTOR SUPPLY CO INC,SUPP,1122.89; MIKE WARREN,HOSE & FITTINGS FOR CENTRAL GARAGE,265.09; MONUMENT CAR WASH INC,VEH MAINT,267.14; MOWER SHOP, THE,EQP MTC,96.97; MUNICIPAL PIPE TOOL CO, LLC,EQUIP MAINT,822.36; MUNIMETRIX SYSTEMS CORP,SOFTWARE SUPPORT,499; NATIONAL FIRE PROTECTION ASSOCIATION,ANNUAL NFPA MEMBERSHIP,165; NATIONAL TELEPHONE MESSAGE CORP,DEPT SUPPL,230; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,2095.43; NE COLORADO CELLULAR, INC,CONTRACTUAL SVC,32.37; NE DEPT OF ENVIRONMENTAL QUALITY,SCHOOLS & CONF,150; NE DEPT OF REVENUE,SALES TAX,19563.63; NE PLANNING & ZONING,DEPT SCHL/CNFRNCS,70; NEBRASKA SAFETY & FIRE EQUIPEMENT INC.,INSPS,443; NEBRASKA INTERACTIVE, LLC,FEES,71; NEBRASKA MACHINERY CO,DIVE BUS REPAIRS,119.47; NEBRASKA PUBLIC POWER DISTRICT,ELECTRICITY,28519.67; NELSON ELECTRIC MOTOR SERVICE, INC,BUILDING MAINT,140.66; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,GRD MTC,16.23; ONE CALL CONCEPTS, INC,CONTRACTUAL,140.6; OREGON TRAIL PLUMBING, HEATING & COOLING INC,EQP MTC,1845; PAGE MY CELL LLC,ANNUAL PAGING FEE,600; PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,216; PANHANDLE HUMANE SOCIETY,CONTRACTUAL

SERVICES,4964.31; PAUL REED CONSTRUCTION & SUPPLY, INC,FINAL PAYMENT FOR ZOO ENTRANCE,104364.07; PELCO CORP,DEP SUP,450; PENNWELL CORPORATION,ONE YEAR SUBSCRIPTION,29; PLATTE VALLEY BANK,HSA,13829.66; PONY EXPRESS PONY RIDES AND PETTING ZOO, LLC,SPC EVT,1100; POSTMASTER,POSTAGE,1218.01; QUILL CORPORATION,DEPT SUPPL,365.73; REAMS SPRINKLER SUPPLY CO.,GRD MTC,681.95; REGION I OFFICE OF HUMAN DEVELOPMENT,CONTRACTUAL SERVICES,825; REGIONAL CARE INC,RCI,103302.03; REGIONAL WEST MEDICAL CENTER,CONSULTING,272; REGIONAL WEST PHYSICIANS CLINIC,CONSULTING,488; REICHERT JEWELERS,DEP SUP,77.5; RICHARD CELL,JET SKI BATTERY,114.25; RICHARD JOHNSON,CON SRV,850; RODNEY HORST,UNIFORMS & CLOTHING,125; ROOSEVELT PUBLIC POWER DISTRICT,ELECTRICITY,2036.76; S M E C,SMEC,238; SANDBERG IMPLEMENT, INC,EQP MTC,1297.93; SCB COUNTY TREASURER,ECON.DEV. INTER-LOCAL AGREEMENT,50; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,210; SCHOOL-TECH, INC,DEPT SUPPL,116.77; SCOTTS BLUFF COUNTY ROADS DEPT,PAYMENT FOR 21ST AVE. OVERLAY,5142.04; SCOTTSBLUFF BODY & PAINT,INSURANCE,4939.19; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,624; SCOTTSBLUFF PUB SCHOOLS,HTG FUL,4264.66; SCOTTSBLUFF WINNELSON COMPANY,GRD MTC,76.93; SHERWIN WILLIAMS,PARTS FOR PAINT GUN - VALVE, COLLAR, KET,328.83; SIMON CONTRACTORS,CONCRETE,5862.5; SKILLPATH, CONFERENCE,979.13; SNELL SERVICES INC.,BLDG MAIN,1830; SOURCE GAS,MONTHLY ENERGY FUEL,789.99; STATE HEALTH LAB,SAMPLES,1419; STATE OF NE.,CONTRACTUAL,105; STATE OF NE.DEPT.OF LABOR,EQP MTC,326; STATE OF NEBR,MONTHLY LONG DISTANCE,144.97; STATE OF WYOMING,SCHOOLS & CONF,284; SUBWAY 6906,SUPPLIES-CSC EXAM,30; SWANK MOTION PICTURES INC,DEP SUP,401; SYMBOLARTS, LLC,UNIFORM BADGES AND NAME TAGS,501; TOMMY'S JOHNNYS INC,CON SRV,1305; TORRINGTON SOD FARMS,SOD FOR WATER TOWER,598; TOTAL FUNDS BY HASLER,PSTGE,500; TOYOTA MOTOR CREDIT CORPORATION,HIDTA CAR LEASE,383.99; TRANS IOWA EQUIPMENT LLC,DEPT SUP,6203.73; TRI-STATE SPRINKLER SYSTEMS, LLC,DEP SUP,4993.55; TYLER TECHNOLOGIES, INC,FEES,348; UNITED STATES WELDING, INC,WELDING SUPP - OXYGEN,98.3; UNIVERSITY OF LOUISVILLE,SCHOOLS & CONF,1195; US BANK,MAGNETIC LID LIFTER,4540.75; VAN DIEST SUPPLY COMPANY,MOSQUITO SPRAY,3407.5; WELLS FARGO BANK, N.A.,WELLS FARGO,29682.06; WESTERN COOPERATIVE COMPANY,DEP SUP,23; WESTERN COOPERATIVE COMPANY,GRD MTC,20.46; WESTERN COOPRTATIVE COMPANY,GRD MTC,106.5; WESTERN LIBRARY SYSTEM,EQUIP. MAIN.,29.75; WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT,MEMBERSHIP,30; WESTERN TRAVEL TERMINAL, LLC,VEH MAINT,57; WYOMING FIRST AID & SAFETY SUPPLY, LLC,DEPT SUP,57.74; ZM LUMBER INC,EQP MTC,209.99; REFUNDS: WILBUR WEITZEL, 34.89; PAM CEARN 3.19; JIM AUSTIN 13.34; JOEY LEACH 12.21; STEVE SCHNELL 4.49.

City Manager Kuckkahn explained that the following warrants are to pay for projects at Five Oaks and the Reganis Development.

Moved by Council Member Gonzales, seconded by Council Member Hilyard, "to approve the request for payment of claim by warrant for Paving District #311, Five Oaks Street Improvements, and approve Resolution No. 15-09-01," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

#### RESOLUTION NO. 15-09-01

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the claim of Baker & Assoc, Inc. in the amount of \$2,015.00, being the third pay estimate for Paving District #311, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 8th day of September, 2015.

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Mayor

ATTEST:

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City Clerk

“seal”

Moved by Council Member Shaver, seconded by Council Member Hilyard, “to approve the request for payment of claims by warrants for Paving District #312, Reganis 12<sup>th</sup> Ave., and approve Resolution No. 15-09-02,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

RESOLUTION NO. 15-09-02

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the claim of M.C. Schaff and Associates, Inc. in the amount of \$6,472.00, being the fourth pay estimate for Paving District #312, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

That the claim of Infinity Construction in the amount of \$84,748.55, being the fifth pay estimate for Paving District #312, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 8th day of September, 2015.

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Mayor

ATTEST:

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City Clerk

“seal”

Moved by Council Member Shaver, seconded by Council Member Hilyard, “to approve the request for payment of claims by warrants for Water Extension District #105, Reganis 12<sup>th</sup> Ave., and approve Resolution No. 15-09-03,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

RESOLUTION NO. 15-09-03

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the claim of M.C. Schaff & Associates, Inc. in the amount of \$1,122.25, being the fourth pay estimate for Water District #105, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

That the claim of Infinity Construction in the amount of \$2,745.99, being the fifth pay estimate for Water District #105, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 8th day of September, 2015.

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Mayor

ATTEST:

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City Clerk

“seal”

Assistant City Manager Johnson explained that the Western Nebraska Economic Development (WNED) Group directed staff to prepare a Request for Proposals for a Housing Study and asked the City of Scottsbluff to advertise for bids on behalf of the WNED. Mr. Johnson explained that they are requesting this study because of a major employer coming to the region which will impact the three counties of Kimball, Morrill and Scotts Bluff. Council Member Gonzales asked if this would be a live document to use for recruiting potential business and included in the Comprehensive Plan. Mr. Kuckkahn added that there is a reference to housing needs in the Comprehensive Plan. This will be a broad scope study focusing on housing. Moved by Mayor Meininger, seconded by Council Member Gonzales, “to approve the request for proposals for a housing study on behalf of the Western Nebraska Economic Development committee and authorize the city clerk to advertise for bids to be received by October 9, 2015, 4:00 p.m.,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

Mayor Meininger opened the Public Hearing at 6:05 p.m. as advertised for this date, for authorizing the final tax request for the 2015-2016 year at a different amount than the prior year request. Finance Director Griffiths explained that this year the City has a larger tax asking than last year. The total tax asking amount is approximately \$1.7 million, \$36,000.00 more than last year. The levy will remain the same. The tax request for the Business Improvement District remained the same at \$54,100.00.

There were no comments from the public. Mayor Meininger closed the Public Hearing at 6:07 p.m. Council Member Colwell asked what would happen if not all of the funds were allocated. Finance Director Griffiths explained that all funds need to be allocated. If they were not used, they would go to the Debt Service fund. Moved by Council Member Hilyard, seconded by Council Member Gonzales, “to approve the final tax request for the 2015-2016 year at a different amount than the prior year request and approve Resolution No. 15-09-04,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

#### RESOLUTION NO. 15-09-04

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the City of Scottsbluff passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the City of Scottsbluff that the property tax request for the current year shall be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Governing Body of the City of Scottsbluff, by a majority vote, resolves that:

1. The 2015-2016 property tax request be set at \$1,735,284 for the City of Scottsbluff.
2. The 2015-2016 property tax request be set at \$54,100 for the Business Improvement District.
3. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2015.

PASSED AND APPROVED this 8<sup>th</sup> day of September, 2015.

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Mayor

ATTEST:

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City Clerk (seal)

Mayor Meininger opened the public hearing at 6:10 p.m. as advertised for this date, for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the FY 2015-2016 budget. There were no comments from the public. Mayor Meininger closed the public hearing at 6:11 p.m. Mayor Meininger introduced Ordinance No. 4167 which was read by title on first reading: **AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.**

Moved by Mayor Meininger, seconded by Council Member Hilyard, "that the statutory rule requiring the Ordinance to be read by title on three different days be suspended," "YEAS", Colwell, Meininger, Gonzales and Hilyard, "NAYS", Shaver. Absent: None.

The motion carried having been approved by three-fourths of the Council Members. Moved by Mayor Meininger, seconded by Council Member Hilyard, "that Ordinance No. 4167 be adopted," "YEAS", Colwell, Meininger, Gonzales and Hilyard, "NAYS", Shaver. Absent: None.

Council Member Gonzales commented that the City's levy has remained the same for several years and asked if other communities are raising their levy rates. Finance Director Griffiths responded that it usually depends on sales tax revenues to determine whether or not communities increase their levy rates. Our sales tax revenue has remained consistent.

Mayor Meininger opened the public hearing at 6:15 p.m. as advertised for this date to consider a Zone Change of Lots 6 and 7, Ridge Estates Subdivision from R-1 to Agriculture. Mr. Kuckkahn explained that this is a zone change to bring the property into line with the surrounding property. There were no comments from the public. Mayor Meininger closed the public hearing at 6:16 p.m. Mayor Meininger introduced Ordinance No. 4168 which was read by title on first reading: **AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT LOTS 6 AND 7, THE RIDGE ESTATES SUBDIVISION, SITUATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6<sup>TH</sup> P.M., SCOTTS BLUFF COUNTY, NEBRASKA, CONTAINING AN AREA OF 4.00 ACRES, MORE OR LESS, WHICH IS CURRENTLY ZONED AS R-1 SINGLE FAMILY, WILL NOW BE INCLUDED IN THE A-AGRICULTURAL, AND REPEALING PRIOR SECTION 25-1-4.**

Moved by Mayor Meininger, seconded by Council Member Shaver, "that the statutory rule requiring the Ordinance to be read by title on three different days be suspended," "YEAS", Colwell, Meininger, Gonzales, Shaver and Hilyard, "NAYS": None; Absent: None.

The motion carried having been approved by three-fourths of the Council Members. Moved by Council Member Hilyard, seconded by Council Member Hilyard, "that Ordinance No. 4168 be adopted," "YEAS", Colwell, Meininger, Gonzales, Shaver and Hilyard, "NAYS": None; Absent: None.

The owners of the property at Ridge Addition had also requested to vacate lots 6 and 7 which will be absorbed into unplatted farm land which is zoned Agricultural. Council introduced Ordinance No. 4169 which was read by title on second reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, VACATING LOTS 6 AND 7, THE RIDGE ADDITION, SITUATED IN THE SW¼NE¼ OF SECTION 9, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6<sup>TH</sup> P.M., IN SCOTTS BLUFF COUNTY, NEBRASKA.**

Moved by Mayor Meininger, seconded by Council Member Shaver, "that the statutory rule requiring the Ordinance to be read by title on three different days be suspended," "YEAS", Colwell, Meininger, Gonzales, Shaver and Hilyard, "NAYS": None; Absent: None.

The motion carried having been approved by three-fourths of the Council Members. Moved by Council Member Shaver, seconded by Mayor Meininger, "that Ordinance No. 4169 be adopted," "YEAS", Colwell, Meininger, Gonzales, Shaver and Hilyard, "NAYS": None; Absent: None.

City Manager Kuckkahn presented the Nebraska Department of Roads Urban boundary map for Council's approval. This Urban Boundary is required by the Federal Highway Administration and used for reporting urban mileage in various studies. The Census boundary is used to develop the urban boundary map. Moved by Council Member Shaver, seconded by Council Member Hilyard, "to approve the updated Scottsbluff Urban Area Map and authorize the Mayor to sign the map," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

Assistant City Manager Johnson presented the contract with AirMedCare to provide emergency flight coverage to City employees. He explained that this will be an additional benefit for our employees at a cost of \$45 per individual. The insurance will cover all family members living with the employee. This coverage will cover all full and part time city employees and Council Members. Moved by Council Member Shaver, seconded by Council Member Gonzales, "to approve the AirMedCare Network Business Plan to provide a group membership and authorize the Mayor to sign the contract," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

Park and Recreation Director, Perry Mader, presented the future plans of the Monument Valley Pathway and explained the grant programs that are now available to help fund this large project. The first step is approval of the intent to apply form, which needs to be signed by the Mayor. The \$ 2.7 million plan shows the continuation of the trail through the east part of town from Western Nebraska Community College to the YMCA on Broadway, with the possible addition of a bridge over Highway 26. Staff is currently working with the Burlington Northern Railroad on a plan for the pathway over the railroad crossing on 5<sup>th</sup> Ave. This plan was developed a few years ago, and the grant funds are now available. Council Member Shaver asked why the cost is so high. Mr. Mader explained that the bridges are very expensive, costing about 1/3 of the total project, and the design work for the 3 mile pathway is very costly. Our portion is 20% or approximately \$540,000.00. Mr. Mader added that this pathway provides an alternative transportation method connecting many schools and recreation facilities. Moved by Council Member Colwell, seconded by Council Member Hilyard, "to authorize the Mayor to sign an Intent to Apply Form with the Nebraska Department of Roads for Transportation Alternative Program funding for the Monument Valley Pathways project," "YEAS", Colwell, Meininger, Gonzales and Hilyard, "NAYS", Shaver. Absent: None.

Council Member Gonzales asked about the current grant obligations the city has, expressing his concern to keep track of our obligated matching funds.

Mr. Mader presented the contract with the Pony Express for the Harvest Night. The City has used this company before and they have provided an excellent service. Moved by Council Member Colwell, seconded by Council Member Gonzales, "to approve the contract with Pony Express Pony Rides for the Harvest Night Petting Zoo and authorize the Mayor to execute the contract," "YEAS", Colwell, Meininger, Gonzales and Hilyard, "NAYS", Shaver. Absent: None.

Park and Recreation Director, Perry Mader gave the Council an update on the plan to replace the playground equipment at Frank Park. The goal for the staff is to keep the equipment under \$30,000.00, using KENO funds. They have received some public opinion regarding the equipment and what the residents would like to see. The Parks Department staff will install the equipment. Staff is researching the best products for the best price and have found some nice pieces of equipment for under \$30,000.00. Assistant City Manager explained that staff will get quotes and bring those to the next Council Meeting along with a request for KENO funding. An additional cost to consider will also be the border.

Mr. Johnson presented the letter of support for the Economic Development Certified Community Program, which is a requirement of the certification. Moved by Council Member Hilyard, seconded by Council Member Colwell, "to authorize the Mayor to submit a letter of support to the Nebraska Department of Economic Development for the Economic Development Certified Community Program," "YEAS", Colwell, Meininger, Gonzales and Hilyard, "NAYS", Shaver. Absent: None.

City Manager Kuckkahn presented the 2015-2016 Pay Resolution, which reflects a 1.2% Cost of Living Allowance (COLA), revisions based on job descriptions and updates related to exempt and non-exempt status based on labor laws. Council Member Shaver asked if the pay scale can be changed if needed to recruit lifeguards next summer. Mr. Kuckkahn stated that the pay resolution can be changed whenever needed. He also explained that the City has many employees who are at the top level of their pay grade due to our maturing work force. However, many times that situation changes rather quickly, as the police department is currently experiencing. Moved by Council member Shaver, seconded by Mayor Meininger, "to approve the 2015-2016 Pay Resolution No. 15-09-05," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.



**RESOLUTION NO. 15-09-05**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:**

1. That the following Pay Plan for officers and employees of the City of Scottsbluff, Nebraska employed in Classified Positions be approved September 8, 2015 and effective October 5, 2015.

**PAY SCHEDULE  
HOURLY RATES (Based on 40 hour work week)**

<u>Grade</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>L1</u>	<u>L2</u>
2	8.64	9.07	9.53	10.00	10.51	11.03	11.58
3	9.07	9.53	10.00	10.51	11.03	11.58	12.16
4	9.53	10.00	10.51	11.03	11.58	12.16	12.77
5	10.00	10.51	11.03	11.58	12.16	12.77	13.41
6	10.51	11.03	11.58	12.16	12.77	13.41	14.08
7	11.03	11.58	12.16	12.77	13.41	14.08	14.78
8	11.58	12.16	12.77	13.41	14.08	14.78	15.52
9	12.16	12.77	13.41	14.08	14.78	15.52	16.30
10	12.77	13.41	14.08	14.78	15.52	16.30	17.11
11	13.41	14.08	14.78	15.52	16.30	17.11	17.97
12	14.08	14.78	15.52	16.30	17.11	17.97	18.87
13	14.78	15.52	16.30	17.11	17.97	18.87	19.81
14	15.52	16.30	17.11	17.97	18.87	19.81	20.80
15	16.30	17.11	17.97	18.87	19.81	20.80	21.84
16	17.11	17.97	18.87	19.81	20.80	21.84	22.93
17	17.97	18.87	19.81	20.80	21.84	22.93	24.08
18	18.87	19.81	20.80	21.84	22.93	24.08	25.28
19	19.81	20.80	21.84	22.93	24.08	25.28	26.55
20	20.80	21.84	22.93	24.08	25.28	26.55	27.87

**BI-WEEKLY RATES**

18	1508.48	1583.90	1663.10	1746.25	1833.56	1925.24	2021.50
19	1583.90	1663.10	1746.25	1833.56	1925.24	2021.50	2122.58
20	1663.10	1746.25	1833.56	1925.24	2021.50	2122.58	2228.71
21	1746.25	1833.56	1925.24	2021.50	2122.58	2228.71	2340.14
22	1833.56	1925.24	2021.50	2122.58	2228.71	2340.14	2457.15
23	1925.24	2021.50	2122.58	2228.71	2340.14	2457.15	2580.01
24	2021.50	2122.58	2228.71	2340.14	2457.15	2580.01	2709.01
25	2122.58	2228.71	2340.14	2457.15	2580.01	2709.01	2844.46
26	2228.71	2340.14	2457.15	2580.01	2709.01	2844.46	2986.68
27	2340.14	2457.15	2580.01	2709.01	2844.46	2986.68	3136.02
28	2457.15	2580.01	2709.01	2844.46	2986.68	3136.02	3292.82
29	2580.01	2709.01	2844.46	2986.68	3136.02	3292.82	3457.46
30	2709.01	2844.46	2986.68	3136.02	3292.82	3457.46	3630.33
31	2844.46	2986.68	3136.02	3292.82	3457.46	3630.33	3811.85

2. That the following positions in the Classification Plan are assigned to the following Class Grades:

**HOURLY POSITIONS**

<b><u>Grade</u></b>	<b><u>Class Titles</u></b>	<b><u>Grade</u></b>	<b><u>Class Titles</u></b>
5	Assistant Pool Manager	14	Wastewater Plant Operator I
7	Library Technician	14	Water System Operator I
7	Pool Manager	14	Heavy Equipment Operator
9	Building & Grounds Custodian	14	Solid Waste Equip. Operator
9	Code Enforcement Assistant	15	Crew leader
10	Library Assistant	16	Maintenance Mechanic
11	Record Technician	16	Finance/HR Assistant
11	Humane Officer	16	Fire Prevention Officer
12	Admin. Services Assistant	17	Wastewater Plant Operator II
12	Admin. Records Technician	17	Water System Operator II
13	Account Clerk	17	Construction-Locator Spec.
13	Administrative Assistant	17	Event Coordinator
13	Maintenance Worker	18	Utilities Adm. Coordinator
13	Motor Equipment Operator	18	Lead Maintenance Mechanic
		18	Cemetery Supervisor
		19	Stormwater Program Specialist
		20	Code Administrator I
		20	Accountant

**EXEMPT POSITIONS**

**Professional, Administrative and Executive**

18	Librarian	24	City Clerk/Risk Manager
20	GIS Analyst	24	Library Director
22	Transportation Supervisor	24	Public Safety/Em Mgmt Dir
22	Park Supervisor	26	Police Captain
22	Water System Supervisor	26	Director of Parks/Recreation
22	Wastewater Plant Supervisor	26	Assistant City Manager
22	Environmental Services Supervisor	27	Director of Human Resources
22	Code Administrator II	28	Director of Public Works
22	Planner	29	Fire Chief
23	Network Administrator	30	Police Chief
23	Planning Administrator	31	Director of Finance

3. That the following pay schedule for officers and employees in Unclassified Positions of the city is approved December 15, 2014 and effective January 1, 2015.

<u>Position</u>	<u>Salary Minimum</u>	<u>Salary Maximum</u>
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City Manager                      Established by City Council

**Seasonal and Part-time  
Hourly Rates**

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
School Crossing Guard	\$8.00	\$8.50	\$9.00	\$9.20	\$9.40	\$9.60	\$9.80
Library Page	\$8.00	\$8.50	\$9.00	\$9.20	\$9.40	\$9.60	\$9.80
Laborer	\$8.25	\$8.75	\$9.25	\$9.45	\$9.65	\$9.85	\$10.05
Field Mntc. Groundskeeper	\$8.65	\$9.15	\$9.65	\$9.85	\$10.05	\$10.25	\$10.45

Recreation Aide	\$8.00	\$8.50	\$9.00	\$9.20	\$9.40	\$9.60	\$9.80
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Lifeguard	\$8.65	\$9.15	\$9.65	\$9.85	\$10.05	\$10.25	\$10.45
Head Lifeguard	\$8.95	\$9.45	\$9.95	\$10.15	\$10.35	\$10.55	\$10.75

NOTE: Pay step increase may be given after one year of service from hire date, at the discretion of the Department Head.

4. The Pay Schedule for the position of Firefighters and Fire Captains working a 56 hour week shall be the schedule approved in a Resolution adopted by the Mayor and City Council on September 8, 2015 and effective October 5, 2015.

<u>Class Title</u>	<u>Hourly Pay Schedule (56 hour week)</u>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
Firefighter	12.64	13.27	13.94	14.63	15.36	16.13	16.94	17.79
Fire Captain	16.38	17.20	18.06	18.97	19.92	20.91	21.96	23.05

5. That the Pay Schedule for the position of Patrol Officer and Police Sergeant shall be the Schedule approved in a resolution approved by the Mayor and City Council on September 8, 2015 to be effective October 5, 2015.

<u>Class Title</u>	<u>Hourly Pay Schedule</u>							
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
Patrol Officer	17.85	18.74	19.68	20.67	21.70	22.78	23.92	25.12
Police Sergeant	21.32	22.39	23.46	24.58	25.77	27.00	28.30	29.65

6. Resolution No. 14-12-06 and all other resolutions in conflict with this resolution are repealed.

**Passed and approved this 8<sup>th</sup> day of September, 2015.**

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Mayor

ATTEST:

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City Clerk

Council introduced the Ordinance relating to confidentiality of information provided for economic development purposes which was read by title on second reading: AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING THE SCOTTSBLUFF MUNICIPAL CODE AT CHAPTER 6, ARTICLE 2, RELATING TO CONFIDENTIALITY OF INFORMATION PROVIDED FOR ECONOMIC DEVELOPMENT PURPOSES, REPEALING PRIOR SECTIONS, PROVIDING FOR PUBLICATION IN PAMPHLET FORM AND PROVIDING FOR AN EFFECTIVE DATE.

Under public comment, Mike Begley approached the Council and discussed the pathway extension as he is concerned about the pathway from WNCC to the YMCA. He would like to see the pathway completed from the river path to the Scottsbluff National Monument. Mr. Mader will visit with Mr. Begley to get more information.

Mayor Meininger expressed his appreciation to Finance Director Griffiths for her work preparing the 2015-2016 Budget.

Moved by Council member Shaver, seconded by Council Member Colwell, "to adjourn the meeting at 6:55 p.m.," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

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Mayor

Attest:

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City Clerk

“SEAL”