

CITY OF SCOTTSBLUFF
Scottsbluff City Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
September 8, 2015
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Consent Calendar (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.):
 - a) Approve the minutes of the August 17, 2015 Regular Meeting.
 - b) Council to acknowledge the property damage claim from Clarence Gealy in the amount of \$84,160 which has been referred to the City's Insurance carrier.
 - c) Council to acknowledge the liability claim from Isidro Mendez Chavez which has been referred to the City's Insurance carrier.
7. Claims:
 - a) Regular claims
 - b) Request for payment of claim by warrants for Paving District #311, Five Oaks Street Improvements, and approve the Resolution.
 - c) Request for payment of claim by warrant for Paving District #312, Reganis 12th Ave., and approve the Resolution.
 - d) Request for payment of claim by warrants for Water Extension District #105, Reganis 12th Ave., and approve the Resolution.
8. Bids & Awards:
 - a) Council to approve the request for proposals for a housing study on behalf of the Western Nebraska Economic Development committee and authorize the city clerk to advertise for bids to be received by October 1, 2015.
9. Public Hearings:

- a) Council to conduct a public hearing as advertised for 6:05 p.m. for authorizing the final tax request for the 2015-2016 year at a different amount than the prior year request.
 - b) Council to consider a Resolution setting the final tax request for the 2015-2016 year at a different amount than the prior year request.
 - c) Council to conduct a public hearing for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the FY 2015-2016 budget.
 - d) Council to consider an Ordinance adopting the budget statement to be termed the annual appropriation bill for FY 2015-2016.
 - e) Council to conduct a Public Hearing at 6:05 p.m. to consider a Zone Change of Lots 6 and 7, Ridge Estates Subdivision from R-1 to Agriculture and approve the Ordinance.
 - f) Council to consider an Ordinance to Vacate Lots 6 and 7, Ridge Estates Subdivision (second reading).
10. Reports from Staff, Boards & Commissions:
- a) Council to receive an update on the revised Library policies.
 - b) Council to review and approve the updated Scottsbluff Urban Area Map and authorize the Mayor to sign the map.
 - c) Council to consider AirMedCare Network Business Plan to provide a group membership and authorize the Mayor to sign the contract.
 - d) Council to authorize the Mayor to sign an Intent to Apply Form with the Nebraska Department of Roads for Transportation Alternative Program funding for the Monument Valley Pathways project.
 - e) Council to approve the contract with Pony Express Pony Rides for the Harvest Night Petting Zoo and authorize the Mayor to execute the contract.
 - f) Council to receive an update on the City's playground equipment.
 - g) Council to authorize Mayor to submit a letter of support to the Nebraska Department of Economic Development for the Economic Development Certified Community Program.
11. Resolution & Ordinances:
- a) Council to consider the 2015-2016 Pay Resolution.
 - b) Council to consider an Ordinance relating to confidentiality of information provided for economic development purposes (second reading).
12. Executive Session
- a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.
13. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item

except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person

14. Council reports (informational only):
15. Scottsbluff Youth Council Representative report (informational only):
16. Adjournment.

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Consent1

Approve the minutes of the August 17, 2015 Regular Meeting.

Staff Contact: Cindy Dickinson, City Clerk

The Scottsbluff City Council met in a regular meeting on Monday, August 17, 2015 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on August 14, 2015, in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in city hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and KDUH, and the Star Herald. The notice was also available on the city's website on August 14, 2015. An agenda kept continuously current was available for public inspection at the office of the City Clerk at all times from publication of the notice to the time of the meeting.

Mayor Randy Meininger presided and City Clerk Dickinson recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jordan Colwell, Randy Meininger, Raymond Gonzales, Scott Shaver and Liz Hilyard. absent: None.

Mayor Meininger asked if there were any changes to the agenda. There were none. Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none. Moved by Council Member Gonzales, seconded by Council Member Hilyard that,

1. "The minutes of the August 3, 2015 Regular Meeting be approved,"
2. "The August 31, 2015 Regular Meeting be cancelled as two regular meetings will have already taken place in the month of August,"
3. September 8, 2015 at 6:05 p.m. be set as the date for a Public Hearing for the FY 2015-2016 Budget,"
4. "A Public Hearing be set for September 8, 2015 at 6:05 p.m. to consider a Zone Change of Lots 6 and 7, Ridge Estates Subdivision from R-1 to Agriculture,"
5. "The claim from Diana Crystal for personal property damage in the amount of \$941.78 be acknowledged and referred to the city's insurance carrier," YEAS", Gonzales, Colwell, Meininger, and Hilyard. "NAYS" Shaver. Absent: None.

Moved by Council Member Shaver, seconded by Mayor Meininger "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated August 17, 2015, as on file with the City Clerk and submitted to the City Council," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

CLAIMS

3M COMPANY,INS CLAIM,5361.33; ACTION COMMUNICATIONS INC.,SERVICES,55; ALLO COMMUNICATIONS,LLC,LOCAL TELEPHONE CHARGES,4911.95; ANDREW HAYWARD,CON SRV,42; ANITA'S GREENSCAPING INC,BID PRKNG LOTS,866.67; ASSOCIATED SUPPLY CO, INC,BLD MTC,3370.16; ASSURITY LIFE INSURANCE CO,ASSURITY LIFE,34.36; B & H INVESTMENTS, INC,DEPT SUPPLIES,311; B&C STEEL CORPORATION,GRD MTC,11.34; BLUFFS SANITARY SUPPLY INC.,JANITORIAL SUPPLIES,441.54; CAPITAL BUSINESS SYSTEMS INC.,CONT. SRVCS,105.29; CASH WA DISTRIBUTING,CON SUP,627.78; CELLCO PARTNERSHIP,CELL PHONES,147.97; CEMENTER'S INC,DEPT SUP,94.16; CENTRAL STATES WIRE PRODUCTS INC.,DEPT SUPPLIES,1530; CITIBANK N.A.,SUPP - TRASH BAGS, PHONE, CARTRIDGE,257.65; CITY OF GERING,DISPOSAL FEES,46576.1; COMPASS TOOLS, INC,GIS SCHLS/CNFRNCS,695; COMPUTER CONNECTION INC,RENT-MACH,45.38; CONTRACTORS MATERIALS INC.,SUPP - EXP. JOINT,545.33; CREDIT MANAGEMENT SERVICES INC.,WAGE ATTACH,222.16; CRESCENT ELECT. SUPPLY COMP INC,BLD MTC,191.77; CYNTHIA GREEN,DEPT SUP,652.88; D & H ELECTRONICS,GRD MTC,43.45; DALE'S TIRE & RETREADING, INC.,VEHICLE MTNC,802.07; DIAMONDBACK ENGINEERING & SURVEYING, INC,LB840 - UTILITY EXTENSION PROJECT,21640; DUANE E. WOHLERS,DISPOSAL FEES,2400; DYNA-TECH ELECTRIC INC,BLDG MAINT,72.5; ELECTRONIC RECYCLERS, INC,DISPOSAL FEES,2612.16; ELLIOTT EQUIPMENT COMPANY INC.,VEHICLE MTNC,1627.27; ELXSI,SCHOOL & CONF,899.96; ENERGY LABORATORIES, INC, SAMPLES, 178; ESQUIO RIOS JR,CON SRV,486; FASTENAL COMPANY,DEPT SUP,30.09; FEDERAL EXPRESS CORPORATION,POSTAGE,529.18; FLOYD'S TRUCK CENTER, INC,VEHICLE MTNC,266.6; GENERAL ELECTRIC CAPITAL CORPORATION,DEP SUP,312.99; GENERAL TRAFFIC CONTROLS, INC,REPAIR CAMERA FOR TRAFFIC SIGNAL,302.79; GFOA, MEMBERSHIP,190; GILBERT CARRIZALES,CON SRV,348; HAWKINS, INC.,CHEMICALS,1848; HD SUPPLY FACILITIES MAINTENANCE LTD,DEPT SUP,102.91; HEILBRUN'S INC.,CAR LIFT FOR CENTRAL GARAGE,23940.64; HENWIL CORPORATION,CHEMICALS,5289.75; HODGES, JOSHUA H,CON SRV,210; HONEY WAGON EXPRESS,CONT SVC,155; HULLINGER GLASS & LOCKS INC.,BLDG MAIN.,55; HYDRONIC WATER MANAGEMENT,EQUIP MAIN,425; HYDROTEX PARTNERS, LTD,OIL AND POWER KLEEN FOR CENTRAL GARAGE,3805.28; ICMA RETIREMENT TRUST-457,ICMA,1325.14; IDEAL LAUNDRY AND CLEANERS, INC., DEPT SUPPLIES,1716.86; INDEPENDENT PLUMBING AND HEATING, INC,BLDG MTNC, 114.56; INFINITY CONSTRUCTION, INC.,STREET PRJCT,65230.33; INGRAM LIBRARY SERVICES INC,BKS,241.5; INLAND TRUCK PARTS & SERVICE,VEH MTC,303.39; INTERNAL REVENUE SERVICE,WITHHOLDINGS,67095.51; JOHN DEERE FINANCIAL,NYLON ROPE FOR T.S. AT 27TH & 2ND,311.92; JOHN DEERE FINANCIAL,DEPT SUPPLIES,39.99; JOHN DEERE FINANCIAL,EQP MTC,219.61; JONATHAN P VAN GALDER,CON SRV,21; KEMBEL SAND & GRAVEL COMPANY,DEP SUP,109.79; KIRK BERNHARDT,CON SRV,348; KRIZ-DAVIS COMPANY, CPLG, GRIP, ETC. FOR T.S. AT 27TH & 2ND,202.29; LAWSON PRODUCTS, INC, DEP SUP,866.62; LEXISNEXIS RISK DATA MANAGMENT INC,CONSULTING,100; MADISON NATIONAL LIFE,MADISON NATIONAL,1836.61; MARIE'S EMBROIDERY,UNIFORMS,6; MATHESON TRI-GAS INC,DEPT SUP,126.12; MENARDS, INC,DEPT SUPPLIES,342.44;

MIDLANDS NEWSPAPERS, INC,LEGAL PUBLISHING,7541.79; MIDWEST CONNECT, LLC, DEPT SUPPLIES,772; MIDWEST MOTOR SUPPLY CO INC,SUPP - NUTS, WASHERS, SOLVENT, 313.43; MONUMENT PREVENTION COALITION,CONTRACTUAL,939.94; NATHAN JOHNSON,TRAVEL,118; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1863.43; NE COLORADO CELLULAR, INC,CONTRACTUAL SVC,32.33; NE DEPT OF REVENUE,TAX WITHHOLDINGS,29619.66; NE LIBRARY COMMISSION,BKS,1506.2; NEBRASKA ARBORISTS ASSOCIATION,SCHOOLS & CONF,75; NEBRASKA MACHINERY CO, EQUIP MAINT,7380; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,49159.95; NEBRASKALAND TIRE, INC,VEH MAINT,14.5; NEOPOST,POSTAGE,1000; NETWORKFLEET, INC,MONTHLY GPS SERVICE,18.95; NEW YORK TIMES,SBSCRPTN,447.2; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,GRD MTC,39.16; OCLC ONLINE COMPUTER LIBRARY CENTER, INC,CONT. SRVCS,1134.62; ONE CALL CONCEPTS, INC,ONE CALL,163.15; OREGON TRAIL PLUMBING, HEATING & COOLING INC,DEP SUP,140; PANHANDLE CONCRETE PRODUCTS, INC,DEPT SUP,632; PANHANDLE COOPERATIVE ASSOCIATION, GASOLINE,24780.8; PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,266; PANHANDLE GEOTECHNICAL & ENVIRONMENTAL INC,CON SRV,2188; PAUL REED CONSTRUCTION & SUPPLY, INC,GRD MTC,577.62; PEPSI COLA OF WESTERN NEBRASKA, LLC,CON SUP,206.8; PLATTE VALLEY BANK,PVNB HSA,13829.66; POLICE OFFICERS' ASSOCIATION OF NEBRASKA, PUBLICATIONS,275.5; POSTMASTER,POSTAGE,654.22; POWERPLAN,VEH MTC,2.69; POWERS, KATHY,REIMB,95.79; PRAISE WINDOWS INC,BLDG MAIN., 420; REAMS SPRINKLER SUPPLY CO.,GRN MTC,533.49; REGION I OFFICE OF HUMAN DEVELOPMENT,CONTRACTUAL SERVICES,825; REGIONAL CARE INC,HEALTH CLAIMS,12042.14 & 185.76; REGISTER OF DEEDS,LEG FEE,76; RICHARD P CASTILLO,CON SRV,378; RUSHMORE MEDIA COMPANY, INC,CONTRACTUAL SVC,250.5; SMEC, 238; SAFELITE FULFILLMENT, INC,VEH MTC,246.9; SALLY EITREIM, CONTRACTUAL SVC,775; SANDBERG IMPLEMENT, INC,EQP MTC,184.2; SCB COUNTY,CNTRCL SUP,161; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,210; SCOTTS BLUFF COUNTY ROADS DEPT, 21ST AVE./SUGAR FACTORY ROAD OVERLAY - CITY SHARE,137197.96; SCOTTSBLUFF BODY & PAINT,TOW SERVICE,1120; SCOTTSBLUFF LANDSCAPING INC, CON SRV,425; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,624; SCREENVISION,CONTRACTUAL SVC,272; SHERIFF'S OFFICE,SHERIFFS OFFICE,311.06; SHERWIN WILLIAMS,GRD MTC,255.64; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL SERVICES,13408.1; SIMON CONTRACTORS,CONCRETE,1822; SIRSI CORPORATION,CONT. SRVCS,1003.96; SNELL SERVICES INC.,EQP MTC,389.87; STEVE DECKER,GRD MTC,312; STEVE W. HODGES,CON SRV,450; THE CHICAGO LUMBER COMPANY OF OMAHA INC, DEPT SUPPLIES,12.68; THOMAS P MILLER & ASSOCIATES, LLC,CONTRACTUAL SERV, 23008.5; TOTAL LANDSCAPE CONCEPTS,GRD MTC,265.99; TRAFFIC PARTS, INC,PED XING PUSH BUTTONS,85.5; TRANS IOWA EQUIPMENT LLC,PAYMENT ON ROTARY SNOW BLOWER, 2500; UNIQUE MANAGEMENT SERVICES, INC,CONT. SRVCS,268.5; UNITED STATES WELDING, INC,DEPT SUPPLIES,40.02; UPSTART ENTERPRISES, LLC,DEPT SUPPL,177.87; US BANK,TRUSTEES ANNUAL FEE,1750; US BANK,SCH/CON,1465.57; WELLS

FARGO BANK, N.A.,WELLS FARGO,30843.09; WEST DODGE LODGING ASSOCIATES II, LLC,SCHOOLS & CONF,306; WESTERN PATHOLOGY CONSULTANTS, INC,PRE-EMPL. SCREENING, 203; YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE, YMCA, 2021.5; REFUNDS: DENCY RIVERA 31.93; ROBERTO AVILA 26.54; HINA ANJUM 5.01; SALVADOR CERVANTES 28.39; JEFF WINTERS 32.79; ISREAL TREVINO 28.87; ALICIA BANANNO 29.48; ALEX HEITHOLD 64.22; DALE LEMLEY 39.42; JUSTIN ADAMS 5.17; ROBERT DARO 4.77; JAMIE HOUSKEN 11.76; RICHARD CLEAGER 4.07; CLARKNATION LLC 7.34 & 2.99; DIANE CAMPIONE 3.76; JODI BENSON .20; RONALD SCHLUTER 5.50.

City Manager Kuckkahn presented the request for payment by warrants for the Reganis 12th Avenue project. Moved by Mayor Meininger, seconded by Council Member Shaver, “to approve the request for payment of a claim by warrants for Water Extension District 105, Reganis 12th Avenue and approve Resolution No. 15-08-02,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

RESOLUTION NO. 15-08-02

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the claim of M.C. Schaff & Associates, Inc. in the amount of \$6,458.50, being the second pay estimate for Water District #105, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

That the claim of Infinity Construction in the amount of \$52,173.91, being the third pay estimate for Water District #105, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 17th day of August, 2015.

Mayor

ATTEST:

City Clerk

“seal”

Moved by Mayor Meininger, seconded by Council Member Hilyard, “to approve the request for payment of a claim by warrant for Paving District #312, Reganis 12th Avenue and approve Resolution No. 15-08-03,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

RESOLUTION NO. 15-08-03

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the claim of M.C. Schaff and Associates, Inc. in the amount of \$4,529.75, being the second pay estimate for Paving District #312, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

That the claim of Infinity Construction in the amount of \$47,975.00, being the third pay estimate for Paving District #312, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 17th day of August, 2015.

Mayor

ATTEST:

City Clerk

“seal”

Mr. Kuckkahn reported on the July Financial Report, which is currently in good shape. There were no further questions by the Council.

Mr. Bart Shively, from Chili's, 826 West 36th St., approached the Council regarding his appointment as Liquor License Manager for the business. He explained that as General Manager, he is responsible for all alcohol orders. They have a training program for all servers and meet weekly to discuss how they will prevent minors from being served alcohol. If an employee sells to a minor, it is not automatic termination, however they do need to receive a “re-teach” of all classes. Chief Spencer interviewed Mr. Shively and had no reason to disqualify him as a Liquor License Manager. Moved by Council Member Gonzales, seconded by Mayor Meininger, “to make a positive recommendation to the Nebraska Liquor License Commission regarding the appointment of Bart Shively as the Chili's Liquor License Manager, 826 West 36th St., Scottsbluff, NE,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

City Manager Kuckkahn explained the final plat for lots 7, 8 and 9, Block 6A Panhandle Cooperative Subdivision. This final plat will allow for future development of these lots, and each lot has access on to Avenue B. The final plat meets the zoning district guidelines and the Planning Commission recommended approval of the final plat. Moved by Mayor Meininger, seconded by Council Member Hilyard, “to approve the final plat of Lots 7, 8, & 9, Block 6A, Panhandle Cooperative Subdivision, a replat of Block 6A, Panhandle Cooperative Subdivision, and approve Resolution No. 15-08-04,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

RESOLUTION NO. 15-08-04

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

That the final plat of Lots 7, 8, and 9, Block 6A, Panhandle Cooperative Subdivision a replat of Block 6A, Panhandle Cooperative Subdivision, City of Scottsbluff, Scotts Bluff County, Nebraska, situated in the NW ¼ of Section 26, T22N, R55W of the 6th P.M., City of Scottsbluff, Scotts Bluff County, Nebraska dated August 6, 2015, duly made, acknowledged and certified, is approved. Such Plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this 17th day of August 2015.

Mayor

Attest:

City Clerk

SEAL

Mr. Kuckkahn presented the Ordinance to vacate lots located in the Ridge Estates Subdivision, which is northwest of Scottsbluff. The vacated lots totaling approximately 4 acres will be included into unplatted farm land which is zoned A-Agricultural and will be used for an accessory building. Rex Morse with Aulick Leasing, speaking on behalf of Shane Aulick, property owner, pointed out that the property is located north of Highway 26 and East of County Road 19. Mayor Meininger introduced the Ordinance which was read by title on first reading: AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, VACATING LOTS 6 AND 7, THE RIDGE ADDITION, SITUATED IN THE SW¼NE¼ OF SECTION 9, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M., IN SCOTTS BLUFF COUNTY, NEBRASKA.

Deputy City Attorney Rick Ediger gave Council additional information regarding the establishment of a Community Redevelopment Authority (CRA). He explained that if the Council chooses to move forward in forming a CRA, it is established by adopting an Ordinance. The Council can decide if they would like to appoint 5 or 7 members, which is set by state statute. Council Members cannot serve as the Community Redevelopment Authority. The terms are rotated every three years. The LB840 committee members could serve as the CRA in a separate committee from LB840.

It would be helpful to find out what other communities with a CRA have done. Examples of other communities with a CRA are Ogallala, North Platte, Kearney, Grand Island and Hastings. Alliance is in the process of considering a CRA. The main reason for creating a CRA is provide for a dedicated group to work on housing and dilapidated structures and other redevelopment projects. An advantage of the CRA over the City Council acting as the Community Development Authority (CDA) is in the sale of property. The CRA is not required to go through the 30 day remonstrance period, as would be the case for the Council acting as the CDA, which may discourage or slow down a project.

A key issue for the Council, will be determining the amount of the CRA budget. Their budget is separate from the City Council, however there is oversight by the City and it is subject to the Finance

Director review and audit. The City Council has final say in their budget. The revenue source for this budget can either be from the general fund or property taxes. The CRA has levy authority up to 2.6 cents per \$100 property evaluation. The success of the CRA is based on funding and what they are allowed to do, however, they must have a plan for all redevelopment projects, which first must be approved by the City Council. The advantages of the CRA working on redevelopment projects is speed, flexibility and expertise in the area of development. Their only charge is economic development, whereas the City Council has multiple duties.

Mr. Kuckkahn added that all potential redevelopment projects will be based on the comprehensive plan and identifying when development should happen. There is a considerable potential for substantial funding and ability to make significant improvements. Only the CRA has authority to impose an additional levy up to 2.6 % to pay for community redevelopment projects.

Council Member Shaver asked how we can find people with expertise to serve on the committee, who don't have a conflict. He expressed concern that this is another layer of taxation for citizens.

City Manager Kuckkahn suggested that if the Council chooses to proceed, it would be best to adopt the Ordinance first, then look for members to serve.

Rawnda Pierce, Twin Cities Development Executive Director commented that her organization has been criticized by private developers for doing this same type of redevelopment, and was concerned about the city receiving the same criticism.

If Council is interested in proceeding, staff will supply estimates of tax revenue and begin working on a plan to form a CRA for FY 2016/2017. Council would like to see what other communities have done with a Community Redevelopment Authority and would like to review the Comprehensive Plan.

Regarding the Nebraska Department of Environmental Quality (NDEQ) grant, Assistant City Manager Johnson explained that the City received a \$100,000 grant for the purchase of a loader and mulch screen to improve the city's mulch operation. Council Member Shaver commented that there are less restrictions for the equipment if we purchase the loader without using grant funds. Public Works Supervisor Mark Bohl commented that the City will need to follow the NDEQ guidelines for the equipment. Moved by Council Member Gonzales, seconded by Mayor Meininger, "to approve the agreement with the Nebraska Department of Environmental Quality for the receipt of \$100,000 of grant funds to be used to purchase a wheel loader and mulch screen," "YEAS", Gonzales, Colwell, Meininger, and Hilyard. "NAYS" Shaver. Absent: None.

Mr. Johnson presented the specifications for the loader which will be purchased with the NDEQ grant and explained that the mulch screen is less than \$30,000 so will not be advertised for bids. Moved by Mayor Meininger, seconded by Council Member Hilyard, "to approve the specifications for the purchase of one, new, used or demonstrator front wheel loader and authorize the City Clerk to advertise for bids to be received until 2:00 p.m. September 8, 2015," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard. "NAYS" None. Absent: None.

Mr. Kuckkahn clarified information discussed during the FY 15-16 budget workshop regarding the single rate for all sanitation customers. Every resident in the city will pay the same for sanitation costs, (trash, yard waste and single stream recycling) rather than breaking up services and costs which has been done in the past. The advantage for this is that the City will own the containers and will replace them if damaged or suffering from wear. We are combining all of these services into one rate. Council directed staff to continue with preparation of the FY15-16 budget based on this assumption.

The Council previously approved an optional add-on to the Hazard Mitigation Plan Grant. After reviewing this grant application, it appears there are over 400 properties in the flood plain, however, the funding will only cover 25-30 properties. Mr. Johnson recommended repealing this grant application. Moved by Council Member Shaver, seconded by Council member Hilyard, "to repeal the grant

application for the Scottsbluff Flood Risk Assessment and Mitigation Plan, an optional add-on to the Hazard Mitigation Plan,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

City Manager Kuckkahn gave the Council an update on the progress of the Comprehensive Plan. He explained that staff will soon be taking some of the Comprehensive Plan elements to the public for input by the end of September. This process will include a questionnaire process with respondents having the ability to fill out the portions they are most interested in. In addition, property sites are being identified for potential land use. There is a large amount of in-fill property with good potential for growth. We are in the final stages of developing the web site, which should be ready to go soon. Panhandle Area Development District will give a final report on all matters after the Planning Commission has a chance to look over the plan.

Mr. Johnson reported on the close out of the Ave. I project and liquidated damages to Simon Construction. Simon’s sent a letter May 4, 2015 asking for 20 days of credit for the time period that Perkins and Perkins was not on the job and the time it took to find someone to replace them. Mr. Bohl added that all paperwork has been completed and staff is comfortable with the 20 days credit. Moved by Council Member Shaver, seconded by Mayor Meininger, “regarding the close out of the construction work at Avenue I, approve a 20 day credit to Simon Contractors for liquidated damages in the amount of \$54,600.00” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard. “NAYS” None. Absent: None.

Assistant City Manager Johnson explained that inspections at Frank Park show that some of the equipment is failing and broken due to old age. Repair or replacement of this playground equipment is not included in the 2015/2016 capital improvements, so staff is looking at KENO, contingency funds, or grant funding to replace the equipment. It is not safe and should be removed. Staff is looking for direction regarding possible demolition or repairing. Mayor Meininger recommended that the unsafe equipment be removed from Frank Park, which is mainly the platform and slides, Council concurred with this recommendation. These items will be removed, leaving the swings for now.

Mr. Johnson presented the agreement with Electronic Recyclers International (ERI) for collection of electronic waste. He explained that due to the declining global commodity market, this has had a significant impact on the electronic recycling industry, therefore the price for electronic recycling will increase. This will result in an amendment to our contract with ERI. Due to the limited number of electronic recyclers in the area, staff is recommending approval of the amendment. This amendment does not represent a large dollar amount at this time, but we need to watch the expense and be aware of the increase. Council Member Shaver asked about getting prices from other recyclers in the area. Mr. Johnson explained that our contract is binding through May of 2016. We can look at alternatives prior to the renewal of this contract. Moved by Mayor Meininger, seconded by Council Member Gonzales, “to approve the amended Electronic Waste Services Agreement with Electronic Recyclers International Inc., (ERI) and authorize the Mayor to sign the agreement,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard, “NAYS” None. Absent: None.

Council introduced Ordinance No. 4166 regarding the Annexation of a Gap Parcel of Five Oaks Subdivision, containing .06 acres, more or less in the NW ¼ of Section 14, Scotts Bluff County, NE which was read by title on third reading: AN ORDINANCE ANNEXING A PARCEL OF LAND CONSISTING OF 2,629.39 SQ. FT. (0.06 ACRES), MORE OR LESS, IN THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 22 NORTH, RANGE 55 WEST, OF THE 6TH PRINCIPAL MERIDIAN, IN SCOTTS BLUFF COUNTY, NEBRASKA, SAID TRACT OR PARCEL BEING MORE PARTICULARLY DESCRIBED BELOW, AND ALLOWING FOR PUBLICATION IN PAMPHLET FORM.

Moved by Mayor Meininger, seconded by Council Member Shaver, “to adopt Ordinance No. 4166,” “YEAS”, Gonzales, Colwell, Meininger, Shaver, and Hilyard, “NAYS” None. Absent: None.

Assistant City Manager Johnson presented the Ordinance dealing with confidentiality of information provided for economic development projects. This Ordinance would include the regional Western Nebraska Economic Development organization as one of the committees required to maintain confidentiality of all matters dealing with Economic Development purposes. Deputy City Attorney Ediger explained that this Ordinance is being proposed to clarify that all Economic Development committees are included in confidentiality requirements, including the LB840 Application Review Committee, LB 840 Citizen Advisory Committee and the Western Nebraska Economic Development Committee, including any City Staff and Elected Officials affected. Mayor Meininger introduced the Ordinance which was read by title on first reading: AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING THE SCOTTSBLUFF MUNICIPAL CODE AT CHAPTER 6, ARTICLE 2, RELATING TO CONFIDENTIALITY OF INFORMATION PROVIDED FOR ECONOMIC DEVELOPMENT PURPOSES, REPEALING PRIOR SECTIONS, PROVIDING FOR PUBLICATION IN PAMPHLET FORM AND PROVIDING FOR AN EFFECTIVE DATE.

Police Chief Spencer presented a resolution authorizing an addition to the handicapped spaces, adding a space by Our Lady Guadalupe Church on East 11th St. Moved by Council Member Colwell, seconded by Council Member Hilyard, "to approve Resolution No. 15-08-05 authorizing additions to the handicapped parking spaces," "YEAS", Gonzales, Colwell, Meininger, Shaver, and Hilyard, "NAYS" None. Absent: None.

RESOLUTION NO. 15-08-05

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. The public safety, health, convenience and welfare require that Handicapped Parking Spaces be established on the public streets pursuant to §22-6-47 of the Municipal Code.

2. The following public spaces on the public streets are hereby designated as handicapped parking spaces:

Broadway Avenue:

A portion of the east side of Broadway Avenue, two diagonal parking spaces, beginning at a point which is 16 feet south of the south curb line of East 16th Street. There shall then be two handicapped parking spaces immediately south of that point, each 9 feet wide with a 5 foot access aisle between the two spaces.

First Avenue:

The first parallel parking space immediately south of 16th Street on the west side of First Avenue, (begins 29 feet south of the south curb line of East 16th Street). The space shall be 8 feet in width and 22 feet in length.

First Avenue

The first parallel parking space immediately south of 17th Street on the west side of First Avenue, beginning 45 feet south of the south curb line of 17th Street.

Fourth Avenue:

The 36 feet of parking space on the east side of Fourth Avenue commencing 84 feet north of the north curb line of East 19th Street.

Ninth Avenue:

The 45 feet of parking space on the west side of Ninth Avenue commencing 188 feet north of the north curb line of East Overland.

Twelfth Avenue:

The 22 feet of parking space on the west side of Twelfth Avenue beginning 29 feet north of the north curb line of East 11th Street.

Twenty-First Avenue:

At 1502 21st Avenue: Starting 8 feet south and 2 feet west from the Southeast corner of the building continuing west 84 feet.

Avenue A:

The first 38 feet of parking space commencing 107 feet north of West 21st Street on the west side of Avenue A.

East 11th Street:

Beginning on the north side of East 11th Street and 30' west of the west curb line of 12th Avenue and continuing 53'6" west of the west curb line of the intersection of East 11th Street and 12th Avenue, adjacent to the handicap ramp located on the sidewalk near that intersection.

East 14th Street:

Two stalls 20 feet long by 10 feet wide, starting 30 feet west of 12th Avenue on East 14th Street.

East 15th Street:

The fourth parallel parking space west of First Avenue on the north side of 15th Street between Broadway and First Avenue.

West 15th Street:

The first 25 feet of parking space on the north side of West 15th Street commencing 35 feet east of the east curb line of Avenue F.

East 16th Street:

The first parallel parking space immediately west of the alley on the north side of East 16th Street between Broadway and First Avenue.

West 16th Street:

The fifth parallel parking space west of Broadway Avenue on the south side of 16th Street commencing 131 feet west of the west curb line of Broadway.

East 19th Street:

The third parallel parking space immediately west of First Avenue on the north side of 19th Street commencing 68 feet west of the west curb line of First Avenue.

East 21st Street:

The 46 feet of parking space on the south side of East 21st Street commencing 107 feet east of the east curb line of Fifth Avenue.

Avenue K:

The first two parking spaces on the west side of Avenue K commencing along the curb line of West 18th Street as designated by signs posted above ground and immediately adjacent to the parking spaces and which parking spaces are indicated by blue paint adjacent to each parking space.

Cleveland Field:

The first two parking spaces on the concrete pad located immediately south of the admission building which are designated by signs posted above ground and immediately adjacent to the parking spaces and which parking spaces are indicated by blue paint adjacent to each parking space.

Avenue D:

The first four parking spaces on the west side of Avenue D along the north curb line of 31st Street as designated by signs posted above ground and immediately adjacent to the parking spaces and which parking spaces are indicated by blue paint adjacent to each parking space.

East 23rd Street:

The first six parking spaces along the west curb line of 3rd Avenue as designated by signs posted above ground and immediately adjacent to the parking spaces and which parking spaces are indicated by blue paint adjacent to each parking space.

City Hall:

The parking space located in the south corner of the parking lot immediately west of City Hall, as designated by signs posted above ground and immediately adjacent to the parking spaces and which parking spaces are indicated by blue paint adjacent to each parking space.

6th Avenue:

The first parking space on the west side of 6th Avenue along the north curb line of East 15th Street, as designated by signs posted above ground and immediately adjacent to the parking spaces and which parking spaces are indicated by blue paint adjacent to each parking space.

West 16th Street:

The first parking space on the west of the alley on the north side of West 16th Street, as designated by signs posted above ground and immediately adjacent to the parking spaces and which parking spaces are indicated by blue paint adjacent to each parking space.

Police Station:

The southeast corner parking space beginning along the north curb line on West 18th Street, as designated by signs posted above ground and immediately adjacent to the parking spaces and which parking spaces are indicated by blue paint adjacent to each parking space.

3. Resolution No. 11-04-03 and all other resolutions in conflict with this Resolution are repealed to the extent that an actual conflict with this Resolution exists.

4. This Resolution shall become effective following its passage and approval.

Passed and approved on August 17, 2015.

Mayor

Attest:

City Clerk

(Seal)

Under Council reports, Council Member Colwell announced that he attended an excellent presentation by Dr. Garcia at the Scottsbluff Public Schools, the Whole Child Initiative, sponsored by the Center for Strong Schools. He would like to see the City get more involved in this in the future.

Mayor Meininger reported that the Scottsbluff Senior Center passed their State inspections after a few repairs were made.

Mayor Meininger attended a meeting with Governor Ricketts regarding the Heartland Express. He challenged everyone to look at creative funding sources. The Federal Government is leveraging an additional 10% for the project, so it is now a 90/10 match.

Council Member Shaver is looking for information for High School Students to get involved with the Student Youth Council. Council Member Gonzales suggested looking at the Comprehensive Plan for youth program components.

Council was reminded of the upcoming League of Nebraska Municipalities Conference on September 23 – 25, 2015 and the Western Nebraska Economic Development committee meeting on August 20, 2015 at 6 p.m. – Gering City Council Chambers.

Council asked for a list of what committees Council Members serve and if minutes are available from those meetings. Mr. Kuckkahn suggested posting board and commission minutes to the city's web site.

Moved by Council Member Shaver, seconded by Council Member Gonzales "to adjourn the meeting at 7:25 p.m.," "YEAS", Gonzales, Colwell, Meininger, and Hilyard, "NAYS" Shaver. Absent: None.

Mayor

Attest:

City Clerk

"Seal"

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Consent2

Council to acknowledge the property damage claim from Clarence Gealy in the amount of \$84,160 which has been referred to the City's Insurance carrier.

Staff Contact: Cindy Dickinson, City Clerk

August 18, 2015

To the City of Scottsbluff,

I am writing this letter in regards to the recently built Burger King at 618 West 27th St. Scottsbluff.

The construction was completed in November of 2014 and the business opened on December 15, 2014.

We sustained damage to the concrete in the parking lot. This was due to the traffic coming through with heavy amounts of chemical on their vehicles, which is applied to the streets by the City.

The damage is estimated at \$84,160. This amount includes tear out and replacement.

We are requesting some damage relief from the City.

Please feel free to contact us if we can help provide additional information.

Sincerely,



Clarence Gealy
Ph 632-8572
Cell 631-3136

Rusch



Stewart Rusch

Sharon Rusch

Owners

314 W. 19th St., P.O. Box 559

Scottsbluff, Nebraska 69363-0559

(308) 632-2228 / (308) 632-2856 Fax

March 19, 2015

Clarence Gealy
Burger King
Scottsbluff, NE

Dear Clarence,

We have notified our insurance company with regard to the concrete which is spalling on the Burger King Parking lot. Our Insurance Company has declined coverage based on our subcontractor completing the work. Our subcontractor did not cause this to happen, as it was a result of the City of Scottsbluff placing Ice-Slicer product on the city streets which help prevent the streets from freezing and causes the ice to slush up and stick on bottom of vehicles.

Please see copy of bill of lading which reflects the type of de-icing product the City of Scottsbluff uses on their streets. I obtained this information from the City Works Department.

We also have enclosed copy of the MSD sheet which reflects the trade name of Ice Slicer RS. The product is Complex Chloride, Sodium Chloride, Potassium Chloride and Magnesium.

The cause of the spalling of the concrete was the direct result of Ice-Slicer RS dripping on the new green concrete from underneath the automobiles which traveled Scottsbluff streets and then parked on the Burger King parking lot.

The weather, snow and low temperatures are the cause of issues with this concrete.

Also enclosed is an article from Unlimited Concrete Concepts which explains the effect of deicer on concrete.

I am sorry, I'm not in the position to pay for concrete due to circumstances (weather) beyond my control. In this case, the city of Scottsbluff caused the damage by placing chemicals on the streets.

Thank you,

Stewart W Rusch

cc: Sunshine Holdings-Justin Heggem



6005 North 100 West
Redmond, UT 84652
866-312-7258

Customer Number:
Location:
Customer Order Number:
Purchase Order:

Order Notes:



21039-01

Envirotech
Nebraska Salt Grain
L2830
Verbal

BILL OF LADING

Ticket Number: 21039-01
Ticket Date: 01/26/2015
Ticket Time: 10:29 AM
Order Number: 21039

Truck:
Hauler:
Product:

Truck Gross:
Truck Tare:
Truck Net:

KOINZAN 5
KOINZAN

Iceslicer RS - Bulk x

39.90
15.49
24.41

Customer Signature:

Terrey Pierce

Date:

Driver Signature:

Date:

*Material/Product
City of Scottsbluff uses
on streets to keep roads
from icing up and becoming
slippery snow.*

SECTION VI: HEALTH HAZARD DATA

Routes of Entry: *Eye contact, skin contact, inhalation, ingestion.*

Effects of Overexposure: *None established*

Emergency and First Aid Procedures:

Eyes—Flush with large quantities of water.

Skin—Wash with soap and water.

Inhalation—Remove to fresh air.

Ingestion—In case of significant amounts, induce vomiting to purge.

SECTION VII: PRECAUTION FOR SAFE HANDLING AND USE

Steps to be Taken in Case Material is Released or Spilled: *Sweep up.*

Waste Disposal Method: *Dispose in accordance with federal, state, or local regulations.*

Precautions to be Taken in Handling and Storage: *Store in dry area.*

Other Precautions: *None*

SECTION VIII: CONTROL MEASURES

Respiratory Protection:

Ventilation: *None required other than normal.*

Local Exhaust: *None*

Mechanical (General): *None*

Protective Gloves: *None required*

Eye Protection: *Minimum—Safety glasses*

Other Protective Equipment or Precautions: *None.*

The information contained in this Material Safety Data Sheet is, to the best of our knowledge, accurate and reliable. No warranty of any kind is either expressed or implied.

This information should be provided to all individuals handling this product. Federal, state, and local regulations should be followed when handling this product.



MATERIAL SAFETY DATA SHEET

SECTION I: MATERIAL IDENTIFICATION

Trade Name: **Ice Slicer® RS** ←

Product: *Complex Chloride—Sodium Chloride, Potassium Chloride, Magnesium Chloride*

Manufacturer: *Redmond Minerals, Inc.*

Distributor: *EnviroTech Services, Inc.*

Address: *PO Box 219*

1140 38th Ave, Suite 1

Redmond, UT 84652

Greeley, CO 80634

Telephone: *(801) 423-1622*

(970) 346-3900

Fax: *(801) 491-2838*

(970) 346-3959

Date Prepared: *April 21, 1995*

Updated: *July 10, 2002*

SECTION II: HAZARDOUS INGREDIENTS/IDENTITY INFORMATION

Contains: *Sodium Chloride, Potassium Chloride, Magnesium Chloride*

Threshold Limit Value (TLV): *NA*

Time Weighted Average (TWA) (OSHA):

1 *Not subject to reporting requirements under SARA, Title III, Sec. 313.*

2 *IARC—None established.*

3 *ACGIH—None established.*

SECTION III: PHYSICAL/CHEMICAL CHARACTERISTICS

Boiling Point: *Solid material, NA*

Vapor Pressure: *Solid material, NA*

Vapor Density: *Solid material, NA*

Solubility in Water: *92-99%*

Specific Gravity: *See Bulk Density*

Evaporation Rate: *NA*

Molecular Weight: *364*

Appearance and Odor: *Reddish to white, no odor.*

SECTION IV: FIRE AND EXPLOSION HAZARD DATA

Flash Point: *None*

Flammable Limits: *None*

Extinguishing Media: *None Required*

Special Fire Fighting Procedures: *None*

Unusual Fire and Explosion Hazards: *None*

SECTION V: REACTIVITY DATA

Stability: *Stable*

Incompatibility: *None*

Hazardous Decomposition or Byproducts: *None*

Hazardous Polymerization: *Will Not Occur*

Conditions to Avoid: *None established*

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Consent3

Council to acknowledge the liability claim from Isidro Mendez Chavez which has been referred to the City's Insurance carrier.

Staff Contact: Cindy Dickinson, City Clerk

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Claims1

Regular claims

Staff Contact: Renae Griffiths, Finance Director



Expense Approval Report

By Vendor Name

Post Dates 8/18/2015 - 9/8/2015

| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-----------------------|--------|--------|--------|-----------------|
| Vendor: 00743 - 3M COMPANY | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| PAVEMENT MARKING TAPE | DEPARTMENT SUPPLIES | | | | 4,066.80 |
| Fund 212 - TRANSPORTATION Total: | | | | | 4,066.80 |
| Vendor 00743 - 3M COMPANY Total: | | | | | 4,066.80 |
| Vendor: 08464 - 911 CUSTOM, LLC | | | | | |
| Fund: 218 - PUBLIC SAFETY | | | | | |
| CIP-PO INS | DEPARTMENT SUPPLIES | | | | 1,071.00 |
| Fund 218 - PUBLIC SAFETY Total: | | | | | 1,071.00 |
| Vendor 08464 - 911 CUSTOM, LLC Total: | | | | | 1,071.00 |
| Vendor: 00393 - ACTION COMMUNICATIONS INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Portable radio repairs | EQUIPMENT MAINTENANCE | | | | 75.00 |
| Fund 111 - GENERAL Total: | | | | | 75.00 |
| Vendor 00393 - ACTION COMMUNICATIONS INC. Total: | | | | | 75.00 |
| Vendor: 08144 - AE SERVICES, LLC | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| INSTALL 220 CIRCUIT FOR HOIST.. BUILDING MAINTENANCE | | | | | 758.07 |
| RELOCATE METER TO WELL HO... | STREET PROJECTS | | | | 1,243.24 |
| Fund 212 - TRANSPORTATION Total: | | | | | 2,001.31 |
| Vendor 08144 - AE SERVICES, LLC Total: | | | | | 2,001.31 |
| Vendor: 09021 - AIRGAS USA, LLC | | | | | |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| dept supplies | DEPARTMENT SUPPLIES | | | | 117.50 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 117.50 |
| Vendor 09021 - AIRGAS USA, LLC Total: | | | | | 117.50 |
| Vendor: 05887 - ALLO COMMUNICATIONS,LLC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 235.74 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 69.50 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 68.00 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 37.17 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 228.00 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 246.24 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 361.81 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 1,620.36 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 552.50 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 170.75 |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 169.25 |
| Fund 111 - GENERAL Total: | | | | | 3,759.32 |
| Fund: 212 - TRANSPORTATION | | | | | |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 518.75 |
| Fund 212 - TRANSPORTATION Total: | | | | | 518.75 |
| Fund: 213 - CEMETERY | | | | | |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 69.50 |
| Fund 213 - CEMETERY Total: | | | | | 69.50 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 195.00 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 195.00 |

Expense Approval Report

Post Dates: 8/18/2015 - 9/8/2015

| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|--|-----------------------|--------|--------|--------|-----------------|
| Fund: 631 - WASTEWATER | | | | | |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 136.00 |
| Fund 631 - WASTEWATER Total: | | | | | 136.00 |
| Fund: 641 - WATER | | | | | |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 102.75 |
| Fund 641 - WATER Total: | | | | | 102.75 |
| Fund: 661 - STORMWATER | | | | | |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 34.75 |
| Fund 661 - STORMWATER Total: | | | | | 34.75 |
| Fund: 721 - GIS SERVICES | | | | | |
| LOCAL TELEPHONE CHARGES | TELEPHONE | | | | 34.17 |
| Fund 721 - GIS SERVICES Total: | | | | | 34.17 |
| Vendor 05887 - ALLO COMMUNICATIONS,LLC Total: | | | | | 4,850.24 |
| Vendor: 03711 - AMAZON.COM HEADQUARTERS | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DVD | AUDIOVISUAL SUPPLIES | | | | 14.96 |
| Fund 111 - GENERAL Total: | | | | | 14.96 |
| Vendor 03711 - AMAZON.COM HEADQUARTERS Total: | | | | | 14.96 |
| Vendor: 08126 - ANTHONY J MURPHY | | | | | |
| Fund: 111 - GENERAL | | | | | |
| NFPA class fee | SCHOOL & CONFERENCE | | | | 440.00 |
| Fund 111 - GENERAL Total: | | | | | 440.00 |
| Vendor 08126 - ANTHONY J MURPHY Total: | | | | | 440.00 |
| Vendor: 07383 - ANTHONY KOERNER | | | | | |
| Fund: 111 - GENERAL | | | | | |
| TUITION REIMBURSEMENT | TUITION SUPPORT | | | | 444.00 |
| Fund 111 - GENERAL Total: | | | | | 444.00 |
| Vendor 07383 - ANTHONY KOERNER Total: | | | | | 444.00 |
| Vendor: 01986 - AULICK LEASING CORP | | | | | |
| Fund: 111 - GENERAL | | | | | |
| GRD MTC | GROUNDS MAINTENANCE | | | | 442.38 |
| GRD MTC | GROUNDS MAINTENANCE | | | | 432.89 |
| Fund 111 - GENERAL Total: | | | | | 875.27 |
| Vendor 01986 - AULICK LEASING CORP Total: | | | | | 875.27 |
| Vendor: 04575 - AUTOZONE STORES, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| vehicle bulb | EQUIPMENT MAINTENANCE | | | | 10.17 |
| equipment repairs | EQUIPMENT MAINTENANCE | | | | 15.70 |
| Fund 111 - GENERAL Total: | | | | | 25.87 |
| Vendor 04575 - AUTOZONE STORES, INC Total: | | | | | 25.87 |
| Vendor: 00295 - B & H INVESTMENTS, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| BLDG MAINT | BUILDING MAINTENANCE | | | | 9.75 |
| BLDG MAINT | BUILDING MAINTENANCE | | | | 9.75 |
| dept supplies | DEPARTMENT SUPPLIES | | | | 19.50 |
| BLDG MAINT | BUILDING MAINTENANCE | | | | 9.75 |
| BLDG MAINT | BUILDING MAINTENANCE | | | | 9.75 |
| Dep sup | DEPARTMENT SUPPLIES | | | | 56.00 |
| Fund 111 - GENERAL Total: | | | | | 114.50 |
| Fund: 212 - TRANSPORTATION | | | | | |
| SUPP - WATER | DEPARTMENT SUPPLIES | | | | 16.00 |
| Fund 212 - TRANSPORTATION Total: | | | | | 16.00 |

Expense Approval Report

Post Dates: 8/18/2015 - 9/8/2015

| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-----------------------|--------|--------|--------|-----------------|
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| dept supplies | DEPARTMENT SUPPLIES | | | | 77.00 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 77.00 |
| Vendor 00295 - B & H INVESTMENTS, INC Total: | | | | | 207.50 |
| Vendor: 00405 - BLUFFS SANITARY SUPPLY INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEPT SUPPL | DEPARTMENT SUPPLIES | | | | 70.69 |
| DEPT SUPPL | DEPARTMENT SUPPLIES | | | | 70.68 |
| JANIT SUPPL | JANITORIAL SUPPLIES | | | | 18.04 |
| JANIT SUPPL | JANITORIAL SUPPLIES | | | | 18.04 |
| Jan sup | JANITORIAL SUPPLIES | | | | 87.40 |
| Jan sup | JANITORIAL SUPPLIES | | | | 26.95 |
| Fund 111 - GENERAL Total: | | | | | 291.80 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| dept supplies | DEPARTMENT SUPPLIES | | | | 120.70 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 120.70 |
| Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total: | | | | | 412.50 |
| Vendor: 00226 - BRUCE ROLLS | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Dive class fee | SCHOOL & CONFERENCE | | | | 375.00 |
| Fund 111 - GENERAL Total: | | | | | 375.00 |
| Vendor 00226 - BRUCE ROLLS Total: | | | | | 375.00 |
| Vendor: 06553 - BRUNZ, BRANDI | | | | | |
| Fund: 111 - GENERAL | | | | | |
| SCHOOLS & CONF | SCHOOL & CONFERENCE | | | | 384.00 |
| Fund 111 - GENERAL Total: | | | | | 384.00 |
| Vendor 06553 - BRUNZ, BRANDI Total: | | | | | 384.00 |
| Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| equip maint | EQUIPMENT MAINTENANCE | | | | 125.13 |
| Fund 111 - GENERAL Total: | | | | | 125.13 |
| Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total: | | | | | 125.13 |
| Vendor: 00055 - CARR- TRUMBULL LUMBER CO, INC. | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| SUPP - HEM FIR | DEPARTMENT SUPPLIES | | | | 18.29 |
| FAN FOR SHOP | DEPARTMENT SUPPLIES | | | | 26.99 |
| SUPP - HEM FIR | DEPARTMENT SUPPLIES | | | | 8.65 |
| SUPP | DEPARTMENT SUPPLIES | | | | 5.97 |
| Fund 212 - TRANSPORTATION Total: | | | | | 59.90 |
| Fund: 641 - WATER | | | | | |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 23.84 |
| Fund 641 - WATER Total: | | | | | 23.84 |
| Vendor 00055 - CARR- TRUMBULL LUMBER CO, INC. Total: | | | | | 83.74 |
| Vendor: 07911 - CELLCO PARTNERSHIP | | | | | |
| Fund: 111 - GENERAL | | | | | |
| july cell phones | CELLULAR PHONE | | | | 214.96 |
| CELL PHONES | TELEPHONE | | | | 698.81 |
| Data modem T-1 | CELLULAR PHONE | | | | 25.02 |
| August cell phones | CELLULAR PHONE | | | | 215.08 |
| Fund 111 - GENERAL Total: | | | | | 1,153.87 |
| Vendor 07911 - CELLCO PARTNERSHIP Total: | | | | | 1,153.87 |

Expense Approval Report

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|------------------------|--------|--------|--------|-----------------|
| Vendor: 07250 - CHRIS REYES | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEPT SUPPL | DEPARTMENT SUPPLIES | | | | 180.00 |
| Fund 111 - GENERAL Total: | | | | | 180.00 |
| Vendor 07250 - CHRIS REYES Total: | | | | | 180.00 |
| Vendor: 02396 - CITIBANK N.A. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| department supplies | DEPARTMENT SUPPLIES | | | | 44.37 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 19.97 |
| Fund 111 - GENERAL Total: | | | | | 64.34 |
| Fund: 212 - TRANSPORTATION | | | | | |
| SUPP - 3 DRAWER FILES FOR CE... | DEPARTMENT SUPPLIES | | | | 159.98 |
| OFFICE SUPP - CARTRIDGES | DEPARTMENT SUPPLIES | | | | 234.48 |
| Fund 212 - TRANSPORTATION Total: | | | | | 394.46 |
| Vendor 02396 - CITIBANK N.A. Total: | | | | | 458.80 |
| Vendor: 00484 - CITY OF GERING | | | | | |
| Fund: 111 - GENERAL | | | | | |
| GRD MTC | GROUNDS MAINTENANCE | | | | 36.30 |
| GRD MTC | GROUNDS MAINTENANCE | | | | 18.70 |
| CON SRV | CONTRACTUAL SERVICES | | | | 13.20 |
| CON SRV | CONTRACTUAL SERVICES | | | | 16.50 |
| CON SRV | CONTRACTUAL SERVICES | | | | 12.00 |
| Fund 111 - GENERAL Total: | | | | | 96.70 |
| Vendor 00484 - CITY OF GERING Total: | | | | | 96.70 |
| Vendor: 00367 - CITY OF SCB | | | | | |
| Fund: 111 - GENERAL | | | | | |
| adm petty cash | DEPARTMENT SUPPLIES | | | | 5.34 |
| adm petty cash | DEPARTMENT SUPPLIES | | | | 23.04 |
| adm petty cash | POSTAGE | | | | 0.50 |
| Fund 111 - GENERAL Total: | | | | | 28.88 |
| Vendor 00367 - CITY OF SCB Total: | | | | | 28.88 |
| Vendor: 03010 - COLONIAL LIFE & ACCIDENT INSURANCE COMPANY | | | | | |
| Fund: 713 - CASH & INVESTMENT POOL | | | | | |
| COLONIAL LIFE | LIFE INS EE PAYABLE | | | | 22.75 |
| COLONIAL LIFE | DIS INC INS EE PAYABLE | | | | 25.95 |
| Fund 713 - CASH & INVESTMENT POOL Total: | | | | | 48.70 |
| Vendor 03010 - COLONIAL LIFE & ACCIDENT INSURANCE COMPANY Total: | | | | | 48.70 |
| Vendor: 00706 - COMPUTER CONNECTION INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| MIS DEPT. SUPPLIES | DEPARTMENT SUPPLIES | | | | 2,873.75 |
| equip maint | EQUIPMENT MAINTENANCE | | | | 39.50 |
| Fund 111 - GENERAL Total: | | | | | 2,913.25 |
| Vendor 00706 - COMPUTER CONNECTION INC Total: | | | | | 2,913.25 |
| Vendor: 00267 - CONTRACTORS MATERIALS INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| dept supplies | DEPARTMENT SUPPLIES | | | | 70.56 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 85.75 |
| Fund 111 - GENERAL Total: | | | | | 156.31 |
| Fund: 212 - TRANSPORTATION | | | | | |
| SUPP - STAKES | DEPARTMENT SUPPLIES | | | | 88.79 |
| SUPP | DEPARTMENT SUPPLIES | | | | 11.18 |
| SUPP | DEPARTMENT SUPPLIES | | | | 17.14 |
| SUPP | DEPARTMENT SUPPLIES | | | | 83.60 |
| SUPP | DEPARTMENT SUPPLIES | | | | 89.97 |
| SUPP - ADA PANELS | DEPARTMENT SUPPLIES | | | | 117.60 |
| SUPP - BIT | DEPARTMENT SUPPLIES | | | | 24.50 |

Expense Approval Report

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|------------------------|--------|--------|---|-----------------|
| SUPP - CHALK | DEPARTMENT SUPPLIES | | | | 20.09 |
| | | | | Fund 212 - TRANSPORTATION Total: | 452.87 |
| | | | | Vendor 00267 - CONTRACTORS MATERIALS INC. Total: | 609.18 |
| Vendor: 06564 - CREDIT MANAGEMENT SERVICES INC. | | | | | |
| Fund: 713 - CASH & INVESTMENT POOL | | | | | |
| MANAGEMENT SERV | WAGE ATTACHMENT EE PAY | | | | 222.16 |
| | | | | Fund 713 - CASH & INVESTMENT POOL Total: | 222.16 |
| | | | | Vendor 06564 - CREDIT MANAGEMENT SERVICES INC. Total: | 222.16 |
| Vendor: 00406 - CRESCENT ELECT. SUPPLY COMP INC | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| WIRE FOR 27TH TRAFFIC SIGNAL | STREET PROJECTS | | | | 61.81 |
| | | | | Fund 212 - TRANSPORTATION Total: | 61.81 |
| | | | | Vendor 00406 - CRESCENT ELECT. SUPPLY COMP INC Total: | 61.81 |
| Vendor: 07689 - CYNTHIA GREEN | | | | | |
| Fund: 111 - GENERAL | | | | | |
| dept supplies | DEPARTMENT SUPPLIES | | | | 54.97 |
| dept supplies | DEPARTMENT SUPPLIES | | | | 5.04 |
| | | | | Fund 111 - GENERAL Total: | 60.01 |
| | | | | Vendor 07689 - CYNTHIA GREEN Total: | 60.01 |
| Vendor: 03321 - DALE'S TIRE & RETREADING, INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 16.50 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 20.12 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 30.28 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 18.62 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 28.78 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 31.86 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 36.36 |
| | | | | Fund 111 - GENERAL Total: | 182.52 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 1,836.72 |
| equip mtnc | EQUIPMENT MAINTENANCE | | | | 750.00 |
| | | | | Fund 621 - ENVIRONMENTAL SERVICES Total: | 2,586.72 |
| | | | | Vendor 03321 - DALE'S TIRE & RETREADING, INC. Total: | 2,769.24 |
| Vendor: 06739 - DANKO EMERGENCY EQUIPMENT COMPANY | | | | | |
| Fund: 111 - GENERAL | | | | | |
| four uniform pants | UNIFORMS & CLOTHING | | | | 146.27 |
| | | | | Fund 111 - GENERAL Total: | 146.27 |
| Fund: 218 - PUBLIC SAFETY | | | | | |
| 20 stream lights | DEPARTMENT SUPPLIES | | | | 1,500.00 |
| | | | | Fund 218 - PUBLIC SAFETY Total: | 1,500.00 |
| | | | | Vendor 06739 - DANKO EMERGENCY EQUIPMENT COMPANY Total: | 1,646.27 |
| Vendor: 07421 - DUANE E. WOHLERS | | | | | |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| disposal fees | DISPOSAL FEES | | | | 800.00 |
| disposal fees | DISPOSAL FEES | | | | 800.00 |
| | | | | Fund 621 - ENVIRONMENTAL SERVICES Total: | 1,600.00 |
| | | | | Vendor 07421 - DUANE E. WOHLERS Total: | 1,600.00 |
| Vendor: 01003 - ELLIOTT EQUIPMENT COMPANY INC. | | | | | |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 232.60 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 358.69 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 329.76 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 900.32 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|----------------------|--------|--------|--------|----------|
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 54.61 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 1,875.98 |
| Vendor 01003 - ELLIOTT EQUIPMENT COMPANY INC. Total: | | | | | 1,875.98 |
| Vendor: 03950 - ENERGY LABORATORIES, INC | | | | | |
| Fund: 641 - WATER | | | | | |
| CONTRACTUAL SVC | CONTRACTUAL SERVICES | | | | 1,658.00 |
| CONTRACTUAL SVC | CONTRACTUAL SERVICES | | | | 1,618.00 |
| CONTRACTUAL SVC | CONTRACTUAL SERVICES | | | | 2,487.00 |
| CONTRACTUAL SVC | CONTRACTUAL SERVICES | | | | 1,658.00 |
| Fund 641 - WATER Total: | | | | | 7,421.00 |
| Vendor 03950 - ENERGY LABORATORIES, INC Total: | | | | | 7,421.00 |
| Vendor: 01790 - ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC | | | | | |
| Fund: 721 - GIS SERVICES | | | | | |
| GIS SCHL & CNFRNC | SCHOOL & CONFERENCE | | | | 1,070.00 |
| GIS SCHL & CNFRNC | SCHOOL & CONFERENCE | | | | 1,070.00 |
| Fund 721 - GIS SERVICES Total: | | | | | 2,140.00 |
| Vendor 01790 - ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC Total: | | | | | 2,140.00 |
| Vendor: 06935 - EXCAL VISUAL, LLP | | | | | |
| Fund: 661 - STORMWATER | | | | | |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 459.75 |
| Fund 661 - STORMWATER Total: | | | | | 459.75 |
| Vendor 06935 - EXCAL VISUAL, LLP Total: | | | | | 459.75 |
| Vendor: 07574 - FAT BOYS TIRE AND AUTO | | | | | |
| Fund: 641 - WATER | | | | | |
| VEH MAINT | VEHICLE MAINTENANCE | | | | 646.00 |
| Fund 641 - WATER Total: | | | | | 646.00 |
| Vendor 07574 - FAT BOYS TIRE AND AUTO Total: | | | | | 646.00 |
| Vendor: 00548 - FEDERAL EXPRESS CORPORATION | | | | | |
| Fund: 111 - GENERAL | | | | | |
| SHIPPING COSTS | RECRUITMENT | | | | 9.75 |
| Fund 111 - GENERAL Total: | | | | | 9.75 |
| Fund: 631 - WASTEWATER | | | | | |
| POSTAGE | POSTAGE | | | | 8.00 |
| Fund 631 - WASTEWATER Total: | | | | | 8.00 |
| Fund: 641 - WATER | | | | | |
| POSTAGE | POSTAGE | | | | 119.85 |
| POSTAGE | POSTAGE | | | | 131.84 |
| Fund 641 - WATER Total: | | | | | 251.69 |
| Vendor 00548 - FEDERAL EXPRESS CORPORATION Total: | | | | | 269.44 |
| Vendor: 07993 - FELSBURG HOLT & ULLEVIG, INC | | | | | |
| Fund: 661 - STORMWATER | | | | | |
| CONTRACTUAL SVC | CONTRACTUAL SERVICES | | | | 586.75 |
| Fund 661 - STORMWATER Total: | | | | | 586.75 |
| Vendor 07993 - FELSBURG HOLT & ULLEVIG, INC Total: | | | | | 586.75 |
| Vendor: 00794 - FLOYD'S TRUCK CENTER, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| tower one repairs | VEHICLE MAINTENANCE | | | | 20.56 |
| Fund 111 - GENERAL Total: | | | | | 20.56 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 5,132.85 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 246.81 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 97.31 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 368.32 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 6.79 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 8.05 |

Expense Approval Report

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|--|---------------------|--------|--------|--------|-----------|
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 21.06 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 152.74 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 134.37 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 650.16 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 127.34 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 59.33 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 22.14 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 7,027.27 |
| Vendor 00794 - FLOYD'S TRUCK CENTER, INC Total: | | | | | 7,047.83 |
| Vendor: 03133 - FUN EXPRESS, LLC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| SPC EVT | SPECIAL EVENTS | | | | 1,428.76 |
| Fund 111 - GENERAL Total: | | | | | 1,428.76 |
| Vendor 03133 - FUN EXPRESS, LLC Total: | | | | | 1,428.76 |
| Vendor: 00022 - GENERAL ELECTRIC CAPITAL CORPORATION | | | | | |
| Fund: 111 - GENERAL | | | | | |
| department supplies | DEPARTMENT SUPPLIES | | | | 13.73 |
| department supplies | DEPARTMENT SUPPLIES | | | | 42.17 |
| department supplies | DEPARTMENT SUPPLIES | | | | 27.61 |
| four car seats | DEPARTMENT SUPPLIES | | | | 179.92 |
| department supplies | DEPARTMENT SUPPLIES | | | | 25.93 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 69.97 |
| DEPT SUPPLIES | DEPARTMENT SUPPLIES | | | | 6.44 |
| dept supplies | DEPARTMENT SUPPLIES | | | | 9.97 |
| Fund 111 - GENERAL Total: | | | | | 375.74 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| dept supplies | DEPARTMENT SUPPLIES | | | | 84.10 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 84.10 |
| Fund: 631 - WASTEWATER | | | | | |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 126.25 |
| Fund 631 - WASTEWATER Total: | | | | | 126.25 |
| Vendor 00022 - GENERAL ELECTRIC CAPITAL CORPORATION Total: | | | | | 586.09 |
| Vendor: 00602 - GENERAL TRAFFIC CONTROLS, INC | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| POLES & BASE FOR 27TH & 2ND...STREET PROJECTS | | | | | 674.06 |
| TRAFFIC SIGNAL SERVICE - SERV... ELECTRICAL MAINTENANCE | | | | | 3,632.50 |
| VIDEO TRAK FOR 31ST & AVE. I | DEPARTMENT SUPPLIES | | | | 5,068.27 |
| CAMERA FOR I & BELTLINE | DEPARTMENT SUPPLIES | | | | 1,104.61 |
| Fund 212 - TRANSPORTATION Total: | | | | | 10,479.44 |
| Vendor 00602 - GENERAL TRAFFIC CONTROLS, INC Total: | | | | | 10,479.44 |
| Vendor: 05113 - GRAPHIC SCREEN PRINTING INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| UNIFORMS | UNIFORMS & CLOTHING | | | | 396.00 |
| Fund 111 - GENERAL Total: | | | | | 396.00 |
| Vendor 05113 - GRAPHIC SCREEN PRINTING INC Total: | | | | | 396.00 |
| Vendor: 06671 - H D SUPPLY WATERWORKS LTD | | | | | |
| Fund: 641 - WATER | | | | | |
| METERS | METERS | | | | 7,385.00 |
| Fund 641 - WATER Total: | | | | | 7,385.00 |
| Vendor 06671 - H D SUPPLY WATERWORKS LTD Total: | | | | | 7,385.00 |
| Vendor: 04371 - HAWKINS, INC. | | | | | |
| Fund: 641 - WATER | | | | | |
| CHEMICALS | CHEMICALS | | | | 2,662.05 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-----------------------|--------|--------|--------|----------|
| CHEMICALS | CHEMICALS | | | | 2,536.40 |
| Fund 641 - WATER Total: | | | | | 5,198.45 |
| Vendor 04371 - HAWKINS, INC. Total: | | | | | 5,198.45 |
| Vendor: 00861 - HEILBRUN'S INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 71.99 |
| GRD MTC | GROUNDS MAINTENANCE | | | | 21.37 |
| equipment repairs | EQUIPMENT MAINTENANCE | | | | 98.82 |
| equipment repairs | EQUIPMENT MAINTENANCE | | | | 16.86 |
| equipment repairs | EQUIPMENT MAINTENANCE | | | | 24.75 |
| dive bus repairs | VEHICLE MAINTENANCE | | | | 3.67 |
| Fund 111 - GENERAL Total: | | | | | 237.46 |
| Fund: 212 - TRANSPORTATION | | | | | |
| POWERLUBER FOR CENTRAL G... | DEPARTMENT SUPPLIES | | | | 356.33 |
| SUPP - SOCKET FOR CENTRAL G... | DEPARTMENT SUPPLIES | | | | 26.54 |
| SUPP - CLAMP FOR CENTRAL G... | DEPARTMENT SUPPLIES | | | | 5.20 |
| HYD. HOSE FITTINGS FOR CENT... | EQUIPMENT MAINTENANCE | | | | 66.54 |
| WASHER FLUID FOR CENTRAL G... | DEPARTMENT SUPPLIES | | | | 27.30 |
| SUPP - MENDER FOR CENTRAL ... | DEPARTMENT SUPPLIES | | | | 8.88 |
| PS FLUID FOR CENTRAL GARAGE | DEPARTMENT SUPPLIES | | | | 16.04 |
| FITTING FOR CENTRAL GARAGE | DEPARTMENT SUPPLIES | | | | 6.58 |
| GEAR OIL FOR CENTRAL GARAGE | OIL & ANTIFREEZE | | | | 239.12 |
| SUPP FOR CENTRAL GARAGE - ... | DEPARTMENT SUPPLIES | | | | 19.48 |
| SUPP - CARB CLEANER FOR TRA... | DEPARTMENT SUPPLIES | | | | 42.60 |
| FILTERS FOR PICKUP | VEHICLE MAINTENANCE | | | | 20.97 |
| BATTERY FOR D. TRUCK | VEHICLE MAINTENANCE | | | | 176.02 |
| GAUGE FOR CENTRAL GARAGE | DEPARTMENT SUPPLIES | | | | 59.16 |
| SUPP - KEYSTOCK SQUARE | DEPARTMENT SUPPLIES | | | | 7.98 |
| SUPP - PLIERS FOR CENTRAL GA... | DEPARTMENT SUPPLIES | | | | 23.49 |
| ANTIFREEZE FOR CENTRAL GAR... | OIL & ANTIFREEZE | | | | 159.00 |
| FILTER FOR SWEEPER | EQUIPMENT MAINTENANCE | | | | 3.30 |
| SUPP - BRAKE FLUID FOR CENT... | DEPARTMENT SUPPLIES | | | | 18.99 |
| FILTERS FOR SWEEPER | EQUIPMENT MAINTENANCE | | | | 31.58 |
| SUPP - HEX FOR CENTRAL GAR... | DEPARTMENT SUPPLIES | | | | 15.91 |
| FILTERS FOR PICKUP | VEHICLE MAINTENANCE | | | | 21.37 |
| Fund 212 - TRANSPORTATION Total: | | | | | 1,352.38 |
| Fund: 213 - CEMETERY | | | | | |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 89.48 |
| Fund 213 - CEMETERY Total: | | | | | 89.48 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 50.11 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 71.50 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 13.95 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 20.96 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | 14.33 |
| equip mtnc | EQUIPMENT MAINTENANCE | | | | 99.00 |
| equip mtnc | EQUIPMENT MAINTENANCE | | | | 4.69 |
| equip mtnc | EQUIPMENT MAINTENANCE | | | | 42.24 |
| vehicle mtnc | VEHICLE MAINTENANCE | | | | -19.80 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 296.98 |
| Fund: 631 - WASTEWATER | | | | | |
| VEH MAINT | VEHICLE MAINTENANCE | | | | 11.16 |
| EQUIP MAINT | EQUIPMENT MAINTENANCE | | | | 36.83 |
| Fund 631 - WASTEWATER Total: | | | | | 47.99 |
| Fund: 641 - WATER | | | | | |
| VEH MAINT | VEHICLE MAINTENANCE | | | | 1.23 |

Expense Approval Report

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-----------------------|--------|--------|---|-----------------|
| VEH MAINT | VEHICLE MAINTENANCE | | | | 22.42 |
| | | | | Fund 641 - WATER Total: | 23.65 |
| | | | | Vendor 00861 - HEILBRUN'S INC. Total: | 2,047.94 |
| Vendor: 03619 - HELENA CHEMICAL COMPANY | | | | | |
| Fund: 219 - INDUSTRIAL SITES | | | | | |
| SUPPLIES | DEPARTMENT SUPPLIES | | | | 189.70 |
| SUPPLIES | DEPARTMENT SUPPLIES | | | | 716.87 |
| SUPPLIES | DEPARTMENT SUPPLIES | | | | 524.76 |
| | | | | Fund 219 - INDUSTRIAL SITES Total: | 1,431.33 |
| | | | | Vendor 03619 - HELENA CHEMICAL COMPANY Total: | 1,431.33 |
| Vendor: 05667 - HOA SOLUTIONS, INC | | | | | |
| Fund: 631 - WASTEWATER | | | | | |
| EQUIP MAINT | EQUIPMENT MAINTENANCE | | | | 2,727.68 |
| | | | | Fund 631 - WASTEWATER Total: | 2,727.68 |
| | | | | Vendor 05667 - HOA SOLUTIONS, INC Total: | 2,727.68 |
| Vendor: 09305 - HONEY WAGON EXPRESS | | | | | |
| Fund: 111 - GENERAL | | | | | |
| CON SRV | CONTRACTUAL SERVICES | | | | 155.00 |
| | | | | Fund 111 - GENERAL Total: | 155.00 |
| | | | | Vendor 09305 - HONEY WAGON EXPRESS Total: | 155.00 |
| Vendor: 00299 - HULLINGER GLASS & LOCKS INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Dep sup | DEPARTMENT SUPPLIES | | | | 15.50 |
| | | | | Fund 111 - GENERAL Total: | 15.50 |
| | | | | Vendor 00299 - HULLINGER GLASS & LOCKS INC. Total: | 15.50 |
| Vendor: 08793 - HYDRONIC WATER MANAGEMENT | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Equip main | EQUIPMENT MAINTENANCE | | | | 425.00 |
| | | | | Fund 111 - GENERAL Total: | 425.00 |
| | | | | Vendor 08793 - HYDRONIC WATER MANAGEMENT Total: | 425.00 |
| Vendor: 00675 - I C M A | | | | | |
| Fund: 111 - GENERAL | | | | | |
| MEMBERSHIP | MEMBERSHIPS | | | | 934.00 |
| | | | | Fund 111 - GENERAL Total: | 934.00 |
| | | | | Vendor 00675 - I C M A Total: | 934.00 |
| Vendor: 00166 - ICMA RETIREMENT TRUST-457 | | | | | |
| Fund: 713 - CASH & INVESTMENT POOL | | | | | |
| icma | DEFERRED COMP EE PAY | | | | 1,325.14 |
| | | | | Fund 713 - CASH & INVESTMENT POOL Total: | 1,325.14 |
| | | | | Vendor 00166 - ICMA RETIREMENT TRUST-457 Total: | 1,325.14 |
| Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| dept supplies | DEPARTMENT SUPPLIES | | | | 44.49 |
| | | | | Fund 111 - GENERAL Total: | 44.49 |
| Fund: 212 - TRANSPORTATION | | | | | |
| SUPP - MATS, TOWELS, CVRLLS | DEPARTMENT SUPPLIES | | | | 43.53 |
| SUPP | DEPARTMENT SUPPLIES | | | | 160.30 |
| SUPP | DEPARTMENT SUPPLIES | | | | 97.42 |
| | | | | Fund 212 - TRANSPORTATION Total: | 301.25 |
| Fund: 641 - WATER | | | | | |
| CONTRACTUAL SVC | CONTRACTUAL SERVICES | | | | 23.39 |
| CONTRACTUAL SVC | CONTRACTUAL SERVICES | | | | 23.39 |
| | | | | Fund 641 - WATER Total: | 46.78 |
| | | | | Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total: | 392.52 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-------------------------|--------|--------|--------|------------------|
| Vendor: 00937 - INDEPENDENT PLUMBING AND HEATING, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| GRD MTC | GROUNDS MAINTENANCE | | | | 2.24 |
| GRD MTC | GROUNDS MAINTENANCE | | | | 63.61 |
| GRD MTC | GROUNDS MAINTENANCE | | | | 4.95 |
| GRD MTC | GROUNDS MAINTENANCE | | | | 12.15 |
| GRD MTC | GROUNDS MAINTENANCE | | | | 224.86 |
| GRD MTC | GROUNDS MAINTENANCE | | | | 7.35 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 5,040.68 |
| Fund 111 - GENERAL Total: | | | | | 5,355.84 |
| Vendor 00937 - INDEPENDENT PLUMBING AND HEATING, INC Total: | | | | | 5,355.84 |
| Vendor: 02578 - INFINITY CONSTRUCTION, INC. | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| CONSTRUCTION WORK AT 27TH...STREET PROJECTS | | | | | 29,303.00 |
| PAYMENT FOR 27TH & 2ND AVE...STREET PROJECTS | | | | | 21,779.17 |
| Fund 212 - TRANSPORTATION Total: | | | | | 51,082.17 |
| Fund: 631 - WASTEWATER | | | | | |
| FACILITY REPAIR | FACILITY REPAIRS | | | | 13,100.00 |
| Fund 631 - WASTEWATER Total: | | | | | 13,100.00 |
| Vendor 02578 - INFINITY CONSTRUCTION, INC. Total: | | | | | 64,182.17 |
| Vendor: 09291 - INGRAM LIBRARY SERVICES INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Bks | BOOKS | | | | 64.09 |
| Bks | BOOKS | | | | 47.30 |
| Bks | BOOKS | | | | 26.30 |
| Fund 111 - GENERAL Total: | | | | | 137.69 |
| Vendor 09291 - INGRAM LIBRARY SERVICES INC Total: | | | | | 137.69 |
| Vendor: 08154 - INTERNAL REVENUE SERVICE | | | | | |
| Fund: 713 - CASH & INVESTMENT POOL | | | | | |
| WITHHOLDINGS | MEDICARE W/H EE PAYABLE | | | | 3,782.15 |
| WITHHOLDINGS | FICA W/H EE PAYABLE | | | | 14,043.81 |
| WITHHOLDINGS | FED W/H EE PAYABLE | | | | 26,124.96 |
| WITHHOLDINGS | MEDICARE W/H ER PAYABLE | | | | 3,782.15 |
| WITHHOLDINGS | FICA W/H ER PAYABLE | | | | 14,043.81 |
| Fund 713 - CASH & INVESTMENT POOL Total: | | | | | 61,776.88 |
| Vendor 08154 - INTERNAL REVENUE SERVICE Total: | | | | | 61,776.88 |
| Vendor: 00806 - INTERNATIONAL ASSOCIATION OF ELECTRICAL INSPECTORS | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEPT BOOKS | BOOKS | | | | 69.36 |
| Fund 111 - GENERAL Total: | | | | | 69.36 |
| Vendor 00806 - INTERNATIONAL ASSOCIATION OF ELECTRICAL INSPECTORS Total: | | | | | 69.36 |
| Vendor: 00587 - INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION-HR | | | | | |
| Fund: 111 - GENERAL | | | | | |
| CIVIL SERVICE FIRE EXAMS | RECRUITMENT | | | | 254.50 |
| CIVIL SERVICE POL.OFFICER EX... | RECRUITMENT | | | | 232.50 |
| Fund 111 - GENERAL Total: | | | | | 487.00 |
| Vendor 00587 - INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION-HR Total: | | | | | 487.00 |
| Vendor: 00534 - INT'L INST OF MUNC CLKS | | | | | |
| Fund: 111 - GENERAL | | | | | |
| MEMBERSHIP | MEMBERSHIPS | | | | 155.00 |
| Fund 111 - GENERAL Total: | | | | | 155.00 |
| Vendor 00534 - INT'L INST OF MUNC CLKS Total: | | | | | 155.00 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|--|-----------------------|--------|--------|--------|------------------|
| Vendor: 08525 - INTRALINKS, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEPT.SUPPLIES | DEPARTMENT SUPPLIES | | | | 2,847.38 |
| Fund 111 - GENERAL Total: | | | | | 2,847.38 |
| Vendor 08525 - INTRALINKS, INC Total: | | | | | 2,847.38 |
| Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 54.95 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 54.95 |
| Fund 111 - GENERAL Total: | | | | | 109.90 |
| Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total: | | | | | 109.90 |
| Vendor: 00192 - J G ELLIOTT CO.INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| BOND & NOTARY FEES | BONDING | | | | 875.00 |
| BOND & NOTARY FEES | BONDING | | | | 915.00 |
| NOTARY BOND | BONDING | | | | 70.00 |
| Fund 111 - GENERAL Total: | | | | | 1,860.00 |
| Vendor 00192 - J G ELLIOTT CO.INC. Total: | | | | | 1,860.00 |
| Vendor: 08642 - JEROLD E. HIGEL | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| ELECT. MAIN FOR TRAFFIC SIGN... ELECTRICAL MAINTENANCE | | | | | 5,696.78 |
| TRAFFIC SIGNAL INSTALLATION... STREET PROJECTS | | | | | 5,831.45 |
| Fund 212 - TRANSPORTATION Total: | | | | | 11,528.23 |
| Vendor 08642 - JEROLD E. HIGEL Total: | | | | | 11,528.23 |
| Vendor: 06131 - JOHN DEERE FINANCIAL | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 26.97 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 21.25 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 82.85 |
| GRD MTC | GROUNDS MAINTENANCE | | | | 11.00 |
| Fund 111 - GENERAL Total: | | | | | 142.07 |
| Fund: 212 - TRANSPORTATION | | | | | |
| SUPP | DEPARTMENT SUPPLIES | | | | 69.98 |
| WEED SPRAY | DEPARTMENT SUPPLIES | | | | 217.97 |
| Fund 212 - TRANSPORTATION Total: | | | | | 287.95 |
| Fund: 631 - WASTEWATER | | | | | |
| UNIFORMS & CLOTHING | UNIFORMS & CLOTHING | | | | 29.99 |
| Fund 631 - WASTEWATER Total: | | | | | 29.99 |
| Vendor 06131 - JOHN DEERE FINANCIAL Total: | | | | | 460.01 |
| Vendor: 08067 - JOHN DEERE FINANCIAL | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 16.99 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 61.94 |
| Fund 111 - GENERAL Total: | | | | | 78.93 |
| Fund: 641 - WATER | | | | | |
| EQUIP MAINT | EQUIPMENT MAINTENANCE | | | | 210.98 |
| Fund 641 - WATER Total: | | | | | 210.98 |
| Vendor 08067 - JOHN DEERE FINANCIAL Total: | | | | | 289.91 |
| Vendor: 09474 - JOHN DEERE FINANCIAL | | | | | |
| Fund: 111 - GENERAL | | | | | |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 1,225.96 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 177.70 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 11.18 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|--|-----------------------|--------|--------|--|------------------|
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 45.64 |
| | | | | Fund 111 - GENERAL Total: | 1,460.48 |
| | | | | Vendor 09474 - JOHN DEERE FINANCIAL Total: | 1,460.48 |
| Vendor: 05325 - JOHN E. REID & ASSOCIATES, INC. | | | | | |
| | | | | Fund: 111 - GENERAL | |
| SCHOOLS & CONF | SCHOOL & CONFERENCE | | | | 700.00 |
| | | | | Fund 111 - GENERAL Total: | 700.00 |
| | | | | Vendor 05325 - JOHN E. REID & ASSOCIATES, INC. Total: | 700.00 |
| Vendor: 00639 - KRIZ-DAVIS COMPANY | | | | | |
| | | | | Fund: 212 - TRANSPORTATION | |
| ELS FOR 27TH & 2ND TRAFFIC S... | STREET PROJECTS | | | | 3.41 |
| FUSES, TERMINALS FOR 27TH &... | STREET PROJECTS | | | | 98.04 |
| BIT FOR 27TH & 2ND TRAFFIC S... | STREET PROJECTS | | | | 80.00 |
| SEAL FOR 27TH & 2ND TRAFFIC ... | STREET PROJECTS | | | | 29.39 |
| ELECT. SUPP FOR 27TH & 2ND T... | STREET PROJECTS | | | | 33.56 |
| ELECT. SUPP FOR 27TH & 2ND T... | STREET PROJECTS | | | | 5.00 |
| WIRE PULLING LUBE - 27TH & 2... | STREET PROJECTS | | | | 51.63 |
| PVC & TAPE FOR 27TH & 2ND T... | STREET PROJECTS | | | | 103.86 |
| WIRE, ETC. FOR 27TH & 2ND TR... | STREET PROJECTS | | | | 113.28 |
| PVC FOR 27TH & 2ND TRAFFIC S... | STREET PROJECTS | | | | -112.15 |
| | | | | Fund 212 - TRANSPORTATION Total: | 406.02 |
| | | | | Vendor 00639 - KRIZ-DAVIS COMPANY Total: | 406.02 |
| Vendor: 00741 - KUSTOM SIGNALS, INC | | | | | |
| | | | | Fund: 111 - GENERAL | |
| EQUIP MAINT | EQUIPMENT MAINTENANCE | | | | 191.96 |
| | | | | Fund 111 - GENERAL Total: | 191.96 |
| | | | | Vendor 00741 - KUSTOM SIGNALS, INC Total: | 191.96 |
| Vendor: 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT | | | | | |
| | | | | Fund: 111 - GENERAL | |
| deductible pymt | LIABILITY INSURANCE | | | | 2,500.00 |
| | | | | Fund 111 - GENERAL Total: | 2,500.00 |
| | | | | Vendor 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT Total: | 2,500.00 |
| Vendor: 00300 - LEAGUE OF NEBRASKA MUNICIPALITIES | | | | | |
| | | | | Fund: 111 - GENERAL | |
| MEMBERSHIP DUES | MEMBERSHIPS | | | | 27,531.00 |
| | | | | Fund 111 - GENERAL Total: | 27,531.00 |
| | | | | Fund: 631 - WASTEWATER | |
| MEMBERSHIPS | MEMBERSHIPS | | | | 1,330.00 |
| | | | | Fund 631 - WASTEWATER Total: | 1,330.00 |
| | | | | Fund: 641 - WATER | |
| MEMBERSHIPS | MEMBERSHIPS | | | | 1,330.00 |
| | | | | Fund 641 - WATER Total: | 1,330.00 |
| | | | | Vendor 00300 - LEAGUE OF NEBRASKA MUNICIPALITIES Total: | 30,191.00 |
| Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC | | | | | |
| | | | | Fund: 111 - GENERAL | |
| DEPT CNTRCL SRVCS | CONTRACTUAL SERVICES | | | | 2,730.00 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 427.50 |
| | | | | Fund 111 - GENERAL Total: | 3,157.50 |
| | | | | Fund: 212 - TRANSPORTATION | |
| ENG. SERVICES FOR ZOO ENTR... | STREET PROJECTS | | | | 7,657.00 |
| ENG. SERVICES FOR 21 AVE. OV... | STREET PROJECTS | | | | 5,075.00 |
| | | | | Fund 212 - TRANSPORTATION Total: | 12,732.00 |
| | | | | Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total: | 15,889.50 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|----------------------|--------|--------|--|---------------|
| Vendor: 06160 - MADER, PERRY | | | | | |
| Fund: 111 - GENERAL | | | | | |
| SCH & CON | SCHOOL & CONFERENCE | | | | 272.00 |
| | | | | Fund 111 - GENERAL Total: | 272.00 |
| | | | | Vendor 06160 - MADER, PERRY Total: | 272.00 |
| Vendor: 07838 - MAILFINANCE INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| lease | RENT-MACHINES | | | | 148.76 |
| | | | | Fund 111 - GENERAL Total: | 148.76 |
| | | | | Vendor 07838 - MAILFINANCE INC Total: | 148.76 |
| Vendor: 08317 - MATHESON TRI-GAS INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 151.78 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 35.40 |
| | | | | Fund 111 - GENERAL Total: | 187.18 |
| Fund: 631 - WASTEWATER | | | | | |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 39.90 |
| | | | | Fund 631 - WASTEWATER Total: | 39.90 |
| Fund: 641 - WATER | | | | | |
| RENT-MACHINES | CONTRACTUAL SERVICES | | | | 33.08 |
| | | | | Fund 641 - WATER Total: | 33.08 |
| | | | | Vendor 08317 - MATHESON TRI-GAS INC Total: | 260.16 |
| Vendor: 09550 - MED-TECH RESOURCE LLC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| department supplies | DEPARTMENT SUPPLIES | | | | 51.12 |
| | | | | Fund 111 - GENERAL Total: | 51.12 |
| | | | | Vendor 09550 - MED-TECH RESOURCE LLC Total: | 51.12 |
| Vendor: 07628 - MENARDS, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| department supplies | DEPARTMENT SUPPLIES | | | | 18.47 |
| department supplies | DEPARTMENT SUPPLIES | | | | 89.84 |
| department supplies | DEPARTMENT SUPPLIES | | | | 9.19 |
| department supplies | DEPARTMENT SUPPLIES | | | | 26.38 |
| GRD MTC | GROUPS MAINTENANCE | | | | 20.97 |
| department supplies | DEPARTMENT SUPPLIES | | | | 58.85 |
| department supplies | DEPARTMENT SUPPLIES | | | | 23.98 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 7.99 |
| | | | | Fund 111 - GENERAL Total: | 255.67 |
| Fund: 212 - TRANSPORTATION | | | | | |
| SUPP | DEPARTMENT SUPPLIES | | | | 7.38 |
| | | | | Fund 212 - TRANSPORTATION Total: | 7.38 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| dept supplies | DEPARTMENT SUPPLIES | | | | 17.77 |
| | | | | Fund 621 - ENVIRONMENTAL SERVICES Total: | 17.77 |
| Fund: 631 - WASTEWATER | | | | | |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 38.50 |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 1.19 |
| | | | | Fund 631 - WASTEWATER Total: | 39.69 |
| Fund: 641 - WATER | | | | | |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 45.98 |
| | | | | Fund 641 - WATER Total: | 45.98 |
| | | | | Vendor 07628 - MENARDS, INC Total: | 366.49 |
| Vendor: 00705 - MIDLANDS NEWSPAPERS, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Legal Publishing | LEGAL PUBLICATIONS | | | | 403.10 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-----------------------|--------|--------|--------|----------|
| Legal Publishing | LEGAL PUBLICATIONS | | | | 32.82 |
| Legal Publishing | LEGAL PUBLICATIONS | | | | 365.53 |
| Legal Publishing | LEGAL PUBLICATIONS | | | | 12.21 |
| Legal Publishing | RECRUITMENT | | | | 756.14 |
| Fund 111 - GENERAL Total: | | | | | 1,569.80 |
| Fund: 224 - ECONOMIC DEVELOPMENT | | | | | |
| Legal Publishing | PUBLICATIONS | | | | 12.59 |
| Fund 224 - ECONOMIC DEVELOPMENT Total: | | | | | 12.59 |
| Fund: 661 - STORMWATER | | | | | |
| Legal Publishing | CONTRACTUAL SERVICES | | | | 440.00 |
| Fund 661 - STORMWATER Total: | | | | | 440.00 |
| Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total: | | | | | 2,022.39 |
| Vendor: 06145 - MIDWEST MOTOR SUPPLY CO INC | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| SUPP | DEPARTMENT SUPPLIES | | | | 143.76 |
| SUPP | DEPARTMENT SUPPLIES | | | | 125.64 |
| SUPP | DEPARTMENT SUPPLIES | | | | 853.49 |
| Fund 212 - TRANSPORTATION Total: | | | | | 1,122.89 |
| Vendor 06145 - MIDWEST MOTOR SUPPLY CO INC Total: | | | | | 1,122.89 |
| Vendor: 08962 - MIKE WARREN | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| HOSE & FITTINGS FOR CENTRAL... | DEPARTMENT SUPPLIES | | | | 265.09 |
| Fund 212 - TRANSPORTATION Total: | | | | | 265.09 |
| Vendor 08962 - MIKE WARREN Total: | | | | | 265.09 |
| Vendor: 00278 - MONUMENT CAR WASH INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| VEH MAINT | VEHICLE MAINTENANCE | | | | 256.23 |
| Fund 111 - GENERAL Total: | | | | | 256.23 |
| Fund: 641 - WATER | | | | | |
| VEH MAINT | VEHICLE MAINTENANCE | | | | 10.91 |
| Fund 641 - WATER Total: | | | | | 10.91 |
| Vendor 00278 - MONUMENT CAR WASH INC Total: | | | | | 267.14 |
| Vendor: 09010 - MOWER SHOP, THE | | | | | |
| Fund: 213 - CEMETERY | | | | | |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 86.00 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 10.97 |
| Fund 213 - CEMETERY Total: | | | | | 96.97 |
| Vendor 09010 - MOWER SHOP, THE Total: | | | | | 96.97 |
| Vendor: 08071 - MUNICIPAL PIPE TOOL CO, LLC | | | | | |
| Fund: 631 - WASTEWATER | | | | | |
| EQUIP MAINT | EQUIPMENT MAINTENANCE | | | | 822.36 |
| Fund 631 - WASTEWATER Total: | | | | | 822.36 |
| Vendor 08071 - MUNICIPAL PIPE TOOL CO, LLC Total: | | | | | 822.36 |
| Vendor: 02569 - MUNIMETRIX SYSTEMS CORP | | | | | |
| Fund: 111 - GENERAL | | | | | |
| SOFTWARE SUPPORT | DEPARTMENT SUPPLIES | | | | 499.00 |
| Fund 111 - GENERAL Total: | | | | | 499.00 |
| Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total: | | | | | 499.00 |
| Vendor: 00501 - NATIONAL FIRE PROTECTION ASSOCIATON | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Annual NFPA membership | MEMBERSHIPS | | | | 165.00 |
| Fund 111 - GENERAL Total: | | | | | 165.00 |
| Vendor 00501 - NATIONAL FIRE PROTECTION ASSOCIATON Total: | | | | | 165.00 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|----------------------|--------|--------|---|------------------|
| Vendor: 09543 - NATIONAL TELEPHONE MESSAGE CORP | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEPT SUPPL | DEPARTMENT SUPPLIES | | | | 230.00 |
| | | | | Fund 111 - GENERAL Total: | 230.00 |
| | | | | Vendor 09543 - NATIONAL TELEPHONE MESSAGE CORP Total: | 230.00 |
| Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER | | | | | |
| Fund: 713 - CASH & INVESTMENT POOL | | | | | |
| NE CHILD SUPPORT PYBLE | CHILD SUPPORT EE PAY | | | | 2,095.43 |
| | | | | Fund 713 - CASH & INVESTMENT POOL Total: | 2,095.43 |
| | | | | Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total: | 2,095.43 |
| Vendor: 08083 - NE COLORADO CELLULAR, INC | | | | | |
| Fund: 631 - WASTEWATER | | | | | |
| CONTRACTUAL SVC | CONTRACTUAL SERVICES | | | | 16.18 |
| | | | | Fund 631 - WASTEWATER Total: | 16.18 |
| Fund: 641 - WATER | | | | | |
| CONTRACTUAL SVC | CONTRACTUAL SERVICES | | | | 16.19 |
| | | | | Fund 641 - WATER Total: | 16.19 |
| | | | | Vendor 08083 - NE COLORADO CELLULAR, INC Total: | 32.37 |
| Vendor: 00942 - NE DEPT OF ENVIRONMENTAL QUALITY | | | | | |
| Fund: 631 - WASTEWATER | | | | | |
| SCHOOLS & CONF | SCHOOL & CONFERENCE | | | | 150.00 |
| | | | | Fund 631 - WASTEWATER Total: | 150.00 |
| | | | | Vendor 00942 - NE DEPT OF ENVIRONMENTAL QUALITY Total: | 150.00 |
| Vendor: 00797 - NE DEPT OF REVENUE | | | | | |
| Fund: 111 - GENERAL | | | | | |
| sales tax | SALES TAX PAYABLE | | | | 2,673.16 |
| sales tax | LEGAL FEES | | | | 558.09 |
| | | | | Fund 111 - GENERAL Total: | 3,231.25 |
| Fund: 641 - WATER | | | | | |
| sales tax | SALES TAX PAYABLE | | | | 9,676.47 |
| sales tax | SALES TAX PAYABLE | | | | 6,510.90 |
| | | | | Fund 641 - WATER Total: | 16,187.37 |
| Fund: 661 - STORMWATER | | | | | |
| sales tax | SALES TAX PAYABLE | | | | 145.01 |
| | | | | Fund 661 - STORMWATER Total: | 145.01 |
| | | | | Vendor 00797 - NE DEPT OF REVENUE Total: | 19,563.63 |
| Vendor: 00763 - NE PLANNING & ZONING | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEPT SCHL/CNFRNCS | SCHOOL & CONFERENCE | | | | 70.00 |
| | | | | Fund 111 - GENERAL Total: | 70.00 |
| | | | | Vendor 00763 - NE PLANNING & ZONING Total: | 70.00 |
| Vendor: 05373 - NEBRASKA SAFETY & FIRE EQUIPEMENT INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Inspis | BUILDING MAINTENANCE | | | | 443.00 |
| | | | | Fund 111 - GENERAL Total: | 443.00 |
| | | | | Vendor 05373 - NEBRASKA SAFETY & FIRE EQUIPEMENT INC. Total: | 443.00 |
| Vendor: 04460 - NEBRASKA INTERACTIVE, LLC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| FEES | CONSULTING SERVICES | | | | 71.00 |
| | | | | Fund 111 - GENERAL Total: | 71.00 |
| | | | | Vendor 04460 - NEBRASKA INTERACTIVE, LLC Total: | 71.00 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-----------------------|--------|--------|---|------------------|
| Vendor: 00402 - NEBRASKA MACHINERY CO | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Dive Bus repairs | VEHICLE MAINTENANCE | | | | 99.19 |
| | | | | Fund 111 - GENERAL Total: | 99.19 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| equip mtn | EQUIPMENT MAINTENANCE | | | | 20.28 |
| | | | | Fund 621 - ENVIRONMENTAL SERVICES Total: | 20.28 |
| | | | | Vendor 00402 - NEBRASKA MACHINERY CO Total: | 119.47 |
| Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT | | | | | |
| Fund: 631 - WASTEWATER | | | | | |
| electricity | ELECTRIC POWER | | | | 84.34 |
| electricity | ELECTRIC POWER | | | | 15,068.27 |
| | | | | Fund 631 - WASTEWATER Total: | 15,152.61 |
| Fund: 641 - WATER | | | | | |
| electricity | ELECTRIC POWER | | | | 4,242.43 |
| electricity | ELECTRIC POWER | | | | 9,124.63 |
| | | | | Fund 641 - WATER Total: | 13,367.06 |
| | | | | Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total: | 28,519.67 |
| Vendor: 00316 - NELSON ELECTRIC MOTOR SERVICE, INC | | | | | |
| Fund: 631 - WASTEWATER | | | | | |
| BUILDING MAINT | BUILDING MAINTENANCE | | | | 140.66 |
| | | | | Fund 631 - WASTEWATER Total: | 140.66 |
| | | | | Vendor 00316 - NELSON ELECTRIC MOTOR SERVICE, INC Total: | 140.66 |
| Vendor: 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF | | | | | |
| Fund: 111 - GENERAL | | | | | |
| GRD MTC | GROUNDS MAINTENANCE | | | | 16.23 |
| | | | | Fund 111 - GENERAL Total: | 16.23 |
| | | | | Vendor 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF Total: | 16.23 |
| Vendor: 08840 - ONE CALL CONCEPTS, INC | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| CONTRACTUAL | CONTRACTUAL SERVICES | | | | 46.86 |
| | | | | Fund 212 - TRANSPORTATION Total: | 46.86 |
| Fund: 631 - WASTEWATER | | | | | |
| CONTRACTUAL | CONTRACTUAL SERVICES | | | | 46.87 |
| | | | | Fund 631 - WASTEWATER Total: | 46.87 |
| Fund: 641 - WATER | | | | | |
| CONTRACTUAL | CONTRACTUAL SERVICES | | | | 46.87 |
| | | | | Fund 641 - WATER Total: | 46.87 |
| | | | | Vendor 08840 - ONE CALL CONCEPTS, INC Total: | 140.60 |
| Vendor: 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| BLD MTC | BUILDING MAINTENANCE | | | | 85.00 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 1,760.00 |
| | | | | Fund 111 - GENERAL Total: | 1,845.00 |
| | | | | Vendor 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC Total: | 1,845.00 |
| Vendor: 09218 - PAGE MY CELL LLC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| annual paging fee | CONTRACTUAL SERVICES | | | | 600.00 |
| | | | | Fund 111 - GENERAL Total: | 600.00 |
| | | | | Vendor 09218 - PAGE MY CELL LLC Total: | 600.00 |
| Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC | | | | | |
| Fund: 641 - WATER | | | | | |
| SAMPLES | SAMPLES | | | | 72.00 |
| SAMPLES | SAMPLES | | | | 72.00 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|----------------------|--------|--------|---|-------------------|
| SAMPLES | SAMPLES | | | | 72.00 |
| | | | | Fund 641 - WATER Total: | 216.00 |
| | | | | Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total: | 216.00 |
| Vendor: 00017 - PANHANDLE HUMANE SOCIETY | | | | | |
| Fund: 111 - GENERAL | | | | | |
| contractual services | CONTRACTUAL SERVICES | | | | 4,964.31 |
| | | | | Fund 111 - GENERAL Total: | 4,964.31 |
| | | | | Vendor 00017 - PANHANDLE HUMANE SOCIETY Total: | 4,964.31 |
| Vendor: 04494 - PAUL REED CONSTRUCTION & SUPPLY, INC | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| FINAL PAYMENT FOR ZOO ENT... | STREET PROJECTS | | | | 97,264.07 |
| | | | | Fund 212 - TRANSPORTATION Total: | 97,264.07 |
| Fund: 661 - STORMWATER | | | | | |
| FACILITY REPAIR | FACILITY REPAIRS | | | | 7,100.00 |
| | | | | Fund 661 - STORMWATER Total: | 7,100.00 |
| | | | | Vendor 04494 - PAUL REED CONSTRUCTION & SUPPLY, INC Total: | 104,364.07 |
| Vendor: 00029 - PELCO CORP | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 450.00 |
| | | | | Fund 111 - GENERAL Total: | 450.00 |
| | | | | Vendor 00029 - PELCO CORP Total: | 450.00 |
| Vendor: 00015 - PENNWELL CORPORATION | | | | | |
| Fund: 111 - GENERAL | | | | | |
| one year subscription | PUBLICATIONS | | | | 29.00 |
| | | | | Fund 111 - GENERAL Total: | 29.00 |
| | | | | Vendor 00015 - PENNWELL CORPORATION Total: | 29.00 |
| Vendor: 01276 - PLATTE VALLEY BANK | | | | | |
| Fund: 713 - CASH & INVESTMENT POOL | | | | | |
| HSA | HSA EE PAYABLE | | | | 12,560.91 |
| HSA | HSA ER PAYABLE | | | | 1,268.75 |
| | | | | Fund 713 - CASH & INVESTMENT POOL Total: | 13,829.66 |
| | | | | Vendor 01276 - PLATTE VALLEY BANK Total: | 13,829.66 |
| Vendor: 09423 - PONY EXPRESS PONY RIDES AND PETTING ZOO, LLC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| SPC EVT | SPECIAL EVENTS | | | | 1,100.00 |
| | | | | Fund 111 - GENERAL Total: | 1,100.00 |
| | | | | Vendor 09423 - PONY EXPRESS PONY RIDES AND PETTING ZOO, LLC Total: | 1,100.00 |
| Vendor: 00272 - POSTMASTER | | | | | |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| Postage | POSTAGE | | | | 135.65 |
| Postage | POSTAGE | | | | 143.66 |
| Postage | POSTAGE | | | | 126.70 |
| | | | | Fund 621 - ENVIRONMENTAL SERVICES Total: | 406.01 |
| Fund: 631 - WASTEWATER | | | | | |
| Postage | POSTAGE | | | | 135.65 |
| Postage | POSTAGE | | | | 143.65 |
| Postage | POSTAGE | | | | 126.70 |
| | | | | Fund 631 - WASTEWATER Total: | 406.00 |
| Fund: 641 - WATER | | | | | |
| Postage | POSTAGE | | | | 135.64 |
| Postage | POSTAGE | | | | 143.66 |
| Postage | POSTAGE | | | | 126.70 |
| | | | | Fund 641 - WATER Total: | 406.00 |
| | | | | Vendor 00272 - POSTMASTER Total: | 1,218.01 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-------------------------|--------|--------|--------|-------------------|
| Vendor: 00266 - QUILL CORPORATION | | | | | |
| Fund: 111 - GENERAL | | | | | |
| INVEST SUPPL | INVESTIGATION SUPPLIES | | | | 82.50 |
| INVEST SUPPL | INVESTIGATION SUPPLIES | | | | 84.90 |
| DEPT SUPPL | DEPARTMENT SUPPLIES | | | | 108.36 |
| DEPT SUPPL | DEPARTMENT SUPPLIES | | | | 89.97 |
| Fund 111 - GENERAL Total: | | | | | 365.73 |
| Vendor 00266 - QUILL CORPORATION Total: | | | | | 365.73 |
| Vendor: 01502 - REAMS SPRINKLER SUPPLY CO. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| GRD MTC | GROUNDS MAINTENANCE | | | | 681.95 |
| Fund 111 - GENERAL Total: | | | | | 681.95 |
| Vendor 01502 - REAMS SPRINKLER SUPPLY CO. Total: | | | | | 681.95 |
| Vendor: 00703 - REGION I OFFICE OF HUMAN DEVELOPMENT | | | | | |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| contractual services | CONTRACTUAL SERVICES | | | | 825.00 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 825.00 |
| Vendor 00703 - REGION I OFFICE OF HUMAN DEVELOPMENT Total: | | | | | 825.00 |
| Vendor: 04089 - REGIONAL CARE INC | | | | | |
| Fund: 812 - HEALTH INSURANCE | | | | | |
| health claims | CLAIMS EXPENSE | | | | 9,007.76 |
| RCI | CLAIMS EXPENSE | | | | 39,360.90 |
| HEALTH INS. PREMIUM | PREMIUM EXPENSE | | | | 39,256.55 |
| health CLAIMS | CLAIMS EXPENSE | | | | 5,187.64 |
| FLEX | FLEXIBLE BENFT EXPENSES | | | | 260.00 |
| health claims | CLAIMS EXPENSE | | | | 10,037.18 |
| Fund 812 - HEALTH INSURANCE Total: | | | | | 103,110.03 |
| Vendor 04089 - REGIONAL CARE INC Total: | | | | | 103,110.03 |
| Vendor: 00364 - REGIONAL WEST MEDICAL CENTER | | | | | |
| Fund: 111 - GENERAL | | | | | |
| staff vaccinations | CONTRACTUAL SERVICES | | | | 128.65 |
| CONSULTING | CONSULTING SERVICES | | | | 143.35 |
| Fund 111 - GENERAL Total: | | | | | 272.00 |
| Vendor 00364 - REGIONAL WEST MEDICAL CENTER Total: | | | | | 272.00 |
| Vendor: 07641 - REGIONAL WEST PHYSICIANS CLINIC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| CONSULTING | CONSULTING SERVICES | | | | 256.00 |
| CONSULTING | CONSULTING SERVICES | | | | 232.00 |
| Fund 111 - GENERAL Total: | | | | | 488.00 |
| Vendor 07641 - REGIONAL WEST PHYSICIANS CLINIC Total: | | | | | 488.00 |
| Vendor: 09551 - REICHERT JEWELERS | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 77.50 |
| Fund 111 - GENERAL Total: | | | | | 77.50 |
| Vendor 09551 - REICHERT JEWELERS Total: | | | | | 77.50 |
| Vendor: 03067 - RICHARD CELLI | | | | | |
| Fund: 111 - GENERAL | | | | | |
| jet ski battery | EQUIPMENT MAINTENANCE | | | | 114.25 |
| Fund 111 - GENERAL Total: | | | | | 114.25 |
| Vendor 03067 - RICHARD CELLI Total: | | | | | 114.25 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|--|------------------------|--------|--------|--|-----------------|
| Vendor: 09046 - RICHARD JOHNSON | | | | | |
| Fund: 111 - GENERAL | | | | | |
| CON SRV | CONTRACTUAL SERVICES | | | | 850.00 |
| | | | | Fund 111 - GENERAL Total: | 850.00 |
| | | | | Vendor 09046 - RICHARD JOHNSON Total: | 850.00 |
| Vendor: 04648 - RODNEY HORST | | | | | |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| uniforms & clothing | UNIFORMS & CLOTHING | | | | 125.00 |
| | | | | Fund 621 - ENVIRONMENTAL SERVICES Total: | 125.00 |
| | | | | Vendor 04648 - RODNEY HORST Total: | 125.00 |
| Vendor: 00366 - ROOSEVELT PUBLIC POWER DISTRICT | | | | | |
| Fund: 641 - WATER | | | | | |
| electricity | ELECTRIC POWER | | | | 2,036.76 |
| | | | | Fund 641 - WATER Total: | 2,036.76 |
| | | | | Vendor 00366 - ROOSEVELT PUBLIC POWER DISTRICT Total: | 2,036.76 |
| Vendor: 00026 - S M E C | | | | | |
| Fund: 713 - CASH & INVESTMENT POOL | | | | | |
| smec | SMEC EE PAYABLE | | | | 238.00 |
| | | | | Fund 713 - CASH & INVESTMENT POOL Total: | 238.00 |
| | | | | Vendor 00026 - S M E C Total: | 238.00 |
| Vendor: 00257 - SANDBERG IMPLEMENT, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 31.57 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 329.00 |
| | | | | Fund 111 - GENERAL Total: | 360.57 |
| Fund: 213 - CEMETERY | | | | | |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 770.28 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 152.41 |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 14.67 |
| | | | | Fund 213 - CEMETERY Total: | 937.36 |
| | | | | Vendor 00257 - SANDBERG IMPLEMENT, INC Total: | 1,297.93 |
| Vendor: 00258 - SCB COUNTY TREASURER | | | | | |
| Fund: 224 - ECONOMIC DEVELOPMENT | | | | | |
| ECON.DEV. INTER-LOCAL AGRE... | CONTRACTUAL SERVICES | | | | 50.00 |
| | | | | Fund 224 - ECONOMIC DEVELOPMENT Total: | 50.00 |
| | | | | Vendor 00258 - SCB COUNTY TREASURER Total: | 50.00 |
| Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 | | | | | |
| Fund: 713 - CASH & INVESTMENT POOL | | | | | |
| FIRE EE DUES | FIRE UNION DUES EE PAY | | | | 210.00 |
| | | | | Fund 713 - CASH & INVESTMENT POOL Total: | 210.00 |
| | | | | Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total: | 210.00 |
| Vendor: 09428 - SCHOOL-TECH, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEPT SUPPL | DEPARTMENT SUPPLIES | | | | 116.77 |
| | | | | Fund 111 - GENERAL Total: | 116.77 |
| | | | | Vendor 09428 - SCHOOL-TECH, INC Total: | 116.77 |
| Vendor: 00047 - SCOTTS BLUFF COUNTY ROADS DEPT | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| PAYMENT FOR 21ST AVE. OVER... | STREET PROJECTS | | | | 5,142.04 |
| | | | | Fund 212 - TRANSPORTATION Total: | 5,142.04 |
| | | | | Vendor 00047 - SCOTTS BLUFF COUNTY ROADS DEPT Total: | 5,142.04 |
| Vendor: 00111 - SCOTTSBLUFF BODY & PAINT | | | | | |
| Fund: 111 - GENERAL | | | | | |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 70.00 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|--|----------------------|--------|--------|--------|-----------------|
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 85.00 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 70.00 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 70.00 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 90.00 |
| INSURANCE | VEHICLE MAINTENANCE | | | | 990.25 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 70.00 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 65.00 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 80.00 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 70.00 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 80.00 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | 75.00 |
| INSURANCE | VEHICLE MAINTENANCE | | | | 3,128.94 |
| TOW SERVICE | CONTRACTUAL SERVICES | | | | -5.00 |
| Fund 111 - GENERAL Total: | | | | | <u>4,939.19</u> |
| Vendor 00111 - SCOTTSBLUFF BODY & PAINT Total: | | | | | <u>4,939.19</u> |

Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION

Fund: 713 - CASH & INVESTMENT POOL

| | | | | | |
|---|-----------------------|--|--|--|---------------|
| POLICE EE DUES | POL UNION DUES EE PAY | | | | 624.00 |
| Fund 713 - CASH & INVESTMENT POOL Total: | | | | | <u>624.00</u> |
| Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total: | | | | | <u>624.00</u> |

Vendor: 00827 - SCOTTSBLUFF PUB SCHOOLS

Fund: 111 - GENERAL

| | | | | | |
|---|----------------------|--|--|--|-----------------|
| HTG FUL | DEPARTMENT SUPPLIES | | | | 23.91 |
| HTG FUL | JANITORIAL SERVICE | | | | 1,894.04 |
| HTG FUL | BUILDING MAINTENANCE | | | | 65.00 |
| HTG FUL | HEATING FUEL | | | | 2,281.71 |
| Fund 111 - GENERAL Total: | | | | | <u>4,264.66</u> |
| Vendor 00827 - SCOTTSBLUFF PUB SCHOOLS Total: | | | | | <u>4,264.66</u> |

Vendor: 00108 - SCOTTSBLUFF WINNELSON COMPANY

Fund: 213 - CEMETERY

| | | | | | |
|---|---------------------|--|--|--|--------------|
| DEP SUP | DEPARTMENT SUPPLIES | | | | 32.21 |
| GRD MTC | DEPARTMENT SUPPLIES | | | | 42.83 |
| Fund 213 - CEMETERY Total: | | | | | <u>75.04</u> |
| Fund: 631 - WASTEWATER | | | | | |
| VEH MAINT | VEHICLE MAINTENANCE | | | | 1.89 |
| Fund 631 - WASTEWATER Total: | | | | | <u>1.89</u> |
| Vendor 00108 - SCOTTSBLUFF WINNELSON COMPANY Total: | | | | | <u>76.93</u> |

Vendor: 00786 - SHERWIN WILLIAMS

Fund: 212 - TRANSPORTATION

| | | | | | |
|--|--|--|--|--|---------------|
| PARTS FOR PAINT GUN - VALVE,...EQUIPMENT MAINTENANCE | | | | | 328.83 |
| Fund 212 - TRANSPORTATION Total: | | | | | <u>328.83</u> |
| Vendor 00786 - SHERWIN WILLIAMS Total: | | | | | <u>328.83</u> |

Vendor: 01031 - SIMON CONTRACTORS

Fund: 212 - TRANSPORTATION

| | | | | | |
|------------------|------------------------|--|--|--|----------|
| CONCRETE | STREET MAINTENANCE | | | | 445.50 |
| CONCRETE | STREET MAINTENANCE | | | | 1,386.00 |
| CONCRETE | STREET MAINTENANCE | | | | 150.00 |
| CONCRETE | STREET MAINTENANCE | | | | 242.50 |
| CONCRETE | STREET MAINTENANCE | | | | 214.00 |
| CONCRETE | STREET MAINTENANCE | | | | 1,311.75 |
| CONCRETE | STREET MAINTENANCE | | | | 150.00 |
| CONCRETE | STREET MAINTENANCE | | | | 509.25 |
| STR. REPAIR SUPP | STREET REPAIR SUPPLIES | | | | 180.00 |
| CONCRETE | STREET MAINTENANCE | | | | 544.50 |
| CONCRETE | STREET MAINTENANCE | | | | 476.00 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|--|----------------------|--------|--------|--|-----------------|
| CONCRETE | STREET MAINTENANCE | | | | 253.00 |
| | | | | Fund 212 - TRANSPORTATION Total: | 5,862.50 |
| | | | | Vendor 01031 - SIMON CONTRACTORS Total: | 5,862.50 |
| Vendor: 00959 - SKILLPATH | | | | | |
| Fund: 111 - GENERAL | | | | | |
| CONFERENCE | SCHOOL & CONFERENCE | | | | 195.82 |
| CONFERENCE | SCHOOL & CONFERENCE | | | | 391.65 |
| | | | | Fund 111 - GENERAL Total: | 587.47 |
| Fund: 212 - TRANSPORTATION | | | | | |
| CONFERENCE | SCHOOL & CONFERENCE | | | | 195.83 |
| | | | | Fund 212 - TRANSPORTATION Total: | 195.83 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| CONFERENCE | SCHOOL & CONFERENCE | | | | 195.83 |
| | | | | Fund 621 - ENVIRONMENTAL SERVICES Total: | 195.83 |
| | | | | Vendor 00959 - SKILLPATH Total: | 979.13 |
| Vendor: 00513 - SNELL SERVICES INC. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Bldg main | BUILDING MAINTENANCE | | | | 1,830.00 |
| | | | | Fund 111 - GENERAL Total: | 1,830.00 |
| | | | | Vendor 00513 - SNELL SERVICES INC. Total: | 1,830.00 |
| Vendor: 00269 - SOURCE GAS | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Monthly Energy Fuel | HEATING FUEL | | | | 33.17 |
| Monthly Energy Fuel | HEATING FUEL | | | | 33.94 |
| Monthly Energy Fuel | HEATING FUEL | | | | 33.93 |
| Monthly Energy Fuel | HEATING FUEL | | | | 27.27 |
| Monthly Energy Fuel | HEATING FUEL | | | | 69.17 |
| Monthly Energy Fuel | HEATING FUEL | | | | 27.27 |
| Monthly Energy Fuel | HEATING FUEL | | | | 173.64 |
| | | | | Fund 111 - GENERAL Total: | 398.39 |
| Fund: 212 - TRANSPORTATION | | | | | |
| Monthly Energy Fuel | HEATING FUEL | | | | 191.78 |
| | | | | Fund 212 - TRANSPORTATION Total: | 191.78 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| Monthly Energy Fuel | HEATING FUEL | | | | 47.90 |
| | | | | Fund 621 - ENVIRONMENTAL SERVICES Total: | 47.90 |
| Fund: 641 - WATER | | | | | |
| Monthly Energy Fuel | HEATING FUEL | | | | 151.92 |
| | | | | Fund 641 - WATER Total: | 151.92 |
| | | | | Vendor 00269 - SOURCE GAS Total: | 789.99 |
| Vendor: 00054 - STATE HEALTH LAB | | | | | |
| Fund: 641 - WATER | | | | | |
| SAMPLES | SAMPLES | | | | 1,419.00 |
| | | | | Fund 641 - WATER Total: | 1,419.00 |
| | | | | Vendor 00054 - STATE HEALTH LAB Total: | 1,419.00 |
| Vendor: 01235 - STATE OF NE. | | | | | |
| Fund: 111 - GENERAL | | | | | |
| CONTRACTUAL | CONTRACTUAL SERVICES | | | | 105.00 |
| | | | | Fund 111 - GENERAL Total: | 105.00 |
| | | | | Vendor 01235 - STATE OF NE. Total: | 105.00 |

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| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|--|-----------------------|--------|--------|--|---------------|
| Vendor: 00240 - STATE OF NE.DEPT.OF LABOR | | | | | |
| Fund: 111 - GENERAL | | | | | |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 326.00 |
| | | | | Fund 111 - GENERAL Total: | 326.00 |
| | | | | Vendor 00240 - STATE OF NE.DEPT.OF LABOR Total: | 326.00 |
| Vendor: 00404 - STATE OF NEBR | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Monthly Long Distance | TELEPHONE | | | | 8.22 |
| Monthly Long Distance | TELEPHONE | | | | 4.36 |
| Monthly Long Distance | TELEPHONE | | | | 10.17 |
| Monthly Long Distance | TELEPHONE | | | | 1.24 |
| Monthly Long Distance | TELEPHONE | | | | 0.94 |
| Monthly Long Distance | TELEPHONE | | | | 12.43 |
| Monthly Long Distance | TELEPHONE | | | | 6.08 |
| Monthly Long Distance | TELEPHONE | | | | 41.53 |
| Monthly Long Distance | TELEPHONE | | | | 13.67 |
| Monthly Long Distance | TELEPHONE | | | | 9.53 |
| Monthly Long Distance | TELEPHONE | | | | 5.15 |
| LONG DISTANCE | TELEPHONE | | | | 2.22 |
| | | | | Fund 111 - GENERAL Total: | 115.54 |
| Fund: 212 - TRANSPORTATION | | | | | |
| Monthly Long Distance | TELEPHONE | | | | 11.87 |
| | | | | Fund 212 - TRANSPORTATION Total: | 11.87 |
| Fund: 213 - CEMETERY | | | | | |
| Monthly Long Distance | TELEPHONE | | | | 2.54 |
| | | | | Fund 213 - CEMETERY Total: | 2.54 |
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| Monthly Long Distance | TELEPHONE | | | | 4.19 |
| | | | | Fund 621 - ENVIRONMENTAL SERVICES Total: | 4.19 |
| Fund: 631 - WASTEWATER | | | | | |
| Monthly Long Distance | TELEPHONE | | | | 6.05 |
| | | | | Fund 631 - WASTEWATER Total: | 6.05 |
| Fund: 641 - WATER | | | | | |
| Monthly Long Distance | TELEPHONE | | | | 2.43 |
| | | | | Fund 641 - WATER Total: | 2.43 |
| Fund: 661 - STORMWATER | | | | | |
| Monthly Long Distance | TELEPHONE | | | | 1.68 |
| | | | | Fund 661 - STORMWATER Total: | 1.68 |
| Fund: 721 - GIS SERVICES | | | | | |
| Monthly Long Distance | TELEPHONE | | | | 0.67 |
| | | | | Fund 721 - GIS SERVICES Total: | 0.67 |
| | | | | Vendor 00404 - STATE OF NEBR Total: | 144.97 |
| Vendor: 09426 - STATE OF WYOMING | | | | | |
| Fund: 111 - GENERAL | | | | | |
| SCHOOLS & CONF | SCHOOL & CONFERENCE | | | | 284.00 |
| | | | | Fund 111 - GENERAL Total: | 284.00 |
| | | | | Vendor 09426 - STATE OF WYOMING Total: | 284.00 |
| Vendor: 09542 - SUBWAY 6906 | | | | | |
| Fund: 111 - GENERAL | | | | | |
| SUPPLIES-CSC EXAM | RECRUITMENT | | | | 30.00 |
| | | | | Fund 111 - GENERAL Total: | 30.00 |
| | | | | Vendor 09542 - SUBWAY 6906 Total: | 30.00 |

Expense Approval Report

Post Dates: 8/18/2015 - 9/8/2015

| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-----------------------|--------|--------|--------|-----------------|
| Vendor: 01967 - SWANK MOTION PICTURES INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 401.00 |
| Fund 111 - GENERAL Total: | | | | | 401.00 |
| Vendor 01967 - SWANK MOTION PICTURES INC Total: | | | | | 401.00 |
| Vendor: 05693 - SYMBOLARTS, LLC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| uniform badges and name tags | UNIFORMS & CLOTHING | | | | 501.00 |
| Fund 111 - GENERAL Total: | | | | | 501.00 |
| Vendor 05693 - SYMBOLARTS, LLC Total: | | | | | 501.00 |
| Vendor: 00063 - TOMMY'S JOHNNYS INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| CON SRV | CONTRACTUAL SERVICES | | | | 810.00 |
| CON SRV | CONTRACTUAL SERVICES | | | | 495.00 |
| Fund 111 - GENERAL Total: | | | | | 1,305.00 |
| Vendor 00063 - TOMMY'S JOHNNYS INC Total: | | | | | 1,305.00 |
| Vendor: 09076 - TORRINGTON SOD FARMS | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| SOD FOR WATER TOWER | DEPARTMENT SUPPLIES | | | | 723.00 |
| PALLETS RETURNED | DEPARTMENT SUPPLIES | | | | -125.00 |
| Fund 212 - TRANSPORTATION Total: | | | | | 598.00 |
| Vendor 09076 - TORRINGTON SOD FARMS Total: | | | | | 598.00 |
| Vendor: 07814 - TOTAL FUNDS BY HASLER | | | | | |
| Fund: 111 - GENERAL | | | | | |
| pstge | POSTAGE | | | | 500.00 |
| Fund 111 - GENERAL Total: | | | | | 500.00 |
| Vendor 07814 - TOTAL FUNDS BY HASLER Total: | | | | | 500.00 |
| Vendor: 08002 - TOYOTA MOTOR CREDIT CORPORATION | | | | | |
| Fund: 111 - GENERAL | | | | | |
| HIDTA CAR LEASE | RENT-MACHINES | | | | 383.99 |
| Fund 111 - GENERAL Total: | | | | | 383.99 |
| Vendor 08002 - TOYOTA MOTOR CREDIT CORPORATION Total: | | | | | 383.99 |
| Vendor: 07537 - TRANS IOWA EQUIPMENT LLC | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| SHOCK ABSORBS FOR SWEEPERS | EQUIPMENT MAINTENANCE | | | | 277.42 |
| BROOM ARM, MOTOR CONV. F... | EQUIPMENT MAINTENANCE | | | | 1,252.89 |
| SWITCH FOR SWEEPER | EQUIPMENT MAINTENANCE | | | | 162.53 |
| MAIN BROOM, DRAG SHOE FOR... | EQUIPMENT MAINTENANCE | | | | 2,344.40 |
| CREDIT FOR SWEEPER PARTS | EQUIPMENT MAINTENANCE | | | | -901.57 |
| Fund 212 - TRANSPORTATION Total: | | | | | 3,135.67 |
| Fund: 631 - WASTEWATER | | | | | |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 3,068.06 |
| Fund 631 - WASTEWATER Total: | | | | | 3,068.06 |
| Vendor 07537 - TRANS IOWA EQUIPMENT LLC Total: | | | | | 6,203.73 |
| Vendor: 08796 - TRI-STATE SPRINKLER SYSTEMS, LLC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 4,993.55 |
| Fund 111 - GENERAL Total: | | | | | 4,993.55 |
| Vendor 08796 - TRI-STATE SPRINKLER SYSTEMS, LLC Total: | | | | | 4,993.55 |
| Vendor: 08821 - TYLER TECHNOLOGIES, INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| FEES | CONTRACTUAL SERVICES | | | | 87.00 |
| Fund 111 - GENERAL Total: | | | | | 87.00 |

Expense Approval Report

Post Dates: 8/18/2015 - 9/8/2015

| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|-----------------------|--------|--------|--------|-----------------|
| Fund: 621 - ENVIRONMENTAL SERVICES | | | | | |
| FEES | CONTRACTUAL SERVICES | | | | 87.00 |
| Fund 621 - ENVIRONMENTAL SERVICES Total: | | | | | 87.00 |
| Fund: 631 - WASTEWATER | | | | | |
| FEES | CONTRACTUAL SERVICES | | | | 87.00 |
| Fund 631 - WASTEWATER Total: | | | | | 87.00 |
| Fund: 641 - WATER | | | | | |
| FEES | CONTRACTUAL SERVICES | | | | 87.00 |
| Fund 641 - WATER Total: | | | | | 87.00 |
| Vendor 08821 - TYLER TECHNOLOGIES, INC Total: | | | | | 348.00 |
| Vendor: 00195 - UNITED STATES WELDING, INC | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| WELDING SUPP - OXYGEN | DEPARTMENT SUPPLIES | | | | 36.04 |
| WELDING SUPP - OXYGEN | DEPARTMENT SUPPLIES | | | | 62.26 |
| Fund 212 - TRANSPORTATION Total: | | | | | 98.30 |
| Vendor 00195 - UNITED STATES WELDING, INC Total: | | | | | 98.30 |
| Vendor: 09549 - UNIVERSITY OF LOUISVILLE | | | | | |
| Fund: 111 - GENERAL | | | | | |
| SCHOOLS & CONF | SCHOOL & CONFERENCE | | | | 1,195.00 |
| Fund 111 - GENERAL Total: | | | | | 1,195.00 |
| Vendor 09549 - UNIVERSITY OF LOUISVILLE Total: | | | | | 1,195.00 |
| Vendor: 08828 - US BANK | | | | | |
| Fund: 111 - GENERAL | | | | | |
| EMS conference Registration | SCHOOL & CONFERENCE | | | | 225.00 |
| Behavioral health conference r... | SCHOOL & CONFERENCE | | | | 75.00 |
| shipping a part | POSTAGE | | | | 14.40 |
| IAAI arson membership | MEMBERSHIPS | | | | 100.00 |
| NFPA inspector certification fee | SCHOOL & CONFERENCE | | | | 440.00 |
| Department supplies | DEPARTMENT SUPPLIES | | | | 153.84 |
| Instructors dues - Murphy | MEMBERSHIPS | | | | 10.00 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 268.50 |
| NAFI annual dues | MEMBERSHIPS | | | | 55.00 |
| SCHOOLS & CONF | SCHOOL & CONFERENCE | | | | 350.00 |
| SCHOOLS & CONF | SCHOOL & CONFERENCE | | | | 252.39 |
| CONFERENCE | SCHOOL & CONFERENCE | | | | 250.00 |
| NLA cnf. | SCHOOL & CONFERENCE | | | | 135.00 |
| NLA cnf. | SCHOOL & CONFERENCE | | | | 135.00 |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 293.16 |
| Magnetic Lid lifter | DEPARTMENT SUPPLIES | | | | 1,253.75 |
| Helmet part | EQUIPMENT MAINTENANCE | | | | 54.49 |
| books for investigators | PUBLICATIONS | | | | 446.00 |
| Fund 111 - GENERAL Total: | | | | | 4,511.53 |
| Fund: 213 - CEMETERY | | | | | |
| PST | POSTAGE | | | | 18.97 |
| Fund 213 - CEMETERY Total: | | | | | 18.97 |
| Fund: 721 - GIS SERVICES | | | | | |
| GIS DEPT SUP | DEPARTMENT SUPPLIES | | | | 10.25 |
| Fund 721 - GIS SERVICES Total: | | | | | 10.25 |
| Vendor 08828 - US BANK Total: | | | | | 4,540.75 |
| Vendor: 01894 - VAN DIEST SUPPLY COMPANY | | | | | |
| Fund: 212 - TRANSPORTATION | | | | | |
| MOSQUITO SPRAY | DEPARTMENT SUPPLIES | | | | 3,407.50 |
| Fund 212 - TRANSPORTATION Total: | | | | | 3,407.50 |
| Vendor 01894 - VAN DIEST SUPPLY COMPANY Total: | | | | | 3,407.50 |

Expense Approval Report

Post Dates: 8/18/2015 - 9/8/2015

| Description (Payable) | Account Name | (None) | (None) | (None) | Amount |
|---|------------------------|--------|--------|--------|-------------------|
| Vendor: 03674 - WELLS FARGO BANK, N.A. | | | | | |
| Fund: 713 - CASH & INVESTMENT POOL | | | | | |
| wells fargo | REGULAR RETIRE EE PAY | | | | 7,323.97 |
| wells fargo | RETIRE FIRE EE PAYABLE | | | | 2,511.87 |
| wells fargo | RETIRE POLICE EE PAY | | | | 4,424.51 |
| wells fargo | REGULAR RETIRE ER PAY | | | | 6,933.83 |
| wells fargo | RETIRE-FIRE ER PAYABLE | | | | 4,229.73 |
| wells fargo | RETIRE-POLICE ER PAY | | | | 4,258.15 |
| Fund 713 - CASH & INVESTMENT POOL Total: | | | | | 29,682.06 |
| Vendor 03674 - WELLS FARGO BANK, N.A. Total: | | | | | 29,682.06 |
| Vendor: 00213 - WESTERN COOPERATIVE COMPANY | | | | | |
| Fund: 111 - GENERAL | | | | | |
| DEP SUP | DEPARTMENT SUPPLIES | | | | 23.00 |
| Fund 111 - GENERAL Total: | | | | | 23.00 |
| Vendor 00213 - WESTERN COOPERATIVE COMPANY Total: | | | | | 23.00 |
| Vendor: 06089 - WESTERN COOPERATIVE COMPANY | | | | | |
| Fund: 111 - GENERAL | | | | | |
| GRD MTC | GROUNDS MAINTENANCE | | | | 20.46 |
| Fund 111 - GENERAL Total: | | | | | 20.46 |
| Vendor 06089 - WESTERN COOPERATIVE COMPANY Total: | | | | | 20.46 |
| Vendor: 00268 - WESTERN COOPRTATIVE COMPANY | | | | | |
| Fund: 111 - GENERAL | | | | | |
| GRD MTC | GROUNDS MAINTENANCE | | | | 106.50 |
| Fund 111 - GENERAL Total: | | | | | 106.50 |
| Vendor 00268 - WESTERN COOPRTATIVE COMPANY Total: | | | | | 106.50 |
| Vendor: 01168 - WESTERN LIBRARY SYSTEM | | | | | |
| Fund: 111 - GENERAL | | | | | |
| Equip. main. | EQUIPMENT MAINTENANCE | | | | 29.75 |
| Fund 111 - GENERAL Total: | | | | | 29.75 |
| Vendor 01168 - WESTERN LIBRARY SYSTEM Total: | | | | | 29.75 |
| Vendor: 00335 - WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT | | | | | |
| Fund: 111 - GENERAL | | | | | |
| MEMBERSHIP | MEMBERSHIPS | | | | 30.00 |
| Fund 111 - GENERAL Total: | | | | | 30.00 |
| Vendor 00335 - WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT Total: | | | | | 30.00 |
| Vendor: 04430 - WESTERN TRAVEL TERMINAL, LLC | | | | | |
| Fund: 631 - WASTEWATER | | | | | |
| VEH MAINT | VEHICLE MAINTENANCE | | | | 57.00 |
| Fund 631 - WASTEWATER Total: | | | | | 57.00 |
| Vendor 04430 - WESTERN TRAVEL TERMINAL, LLC Total: | | | | | 57.00 |
| Vendor: 07239 - WYOMING FIRST AID & SAFETY SUPPLY, LLC | | | | | |
| Fund: 631 - WASTEWATER | | | | | |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 28.87 |
| Fund 631 - WASTEWATER Total: | | | | | 28.87 |
| Fund: 641 - WATER | | | | | |
| DEPT SUP | DEPARTMENT SUPPLIES | | | | 28.87 |
| Fund 641 - WATER Total: | | | | | 28.87 |
| Vendor 07239 - WYOMING FIRST AID & SAFETY SUPPLY, LLC Total: | | | | | 57.74 |
| Vendor: 03379 - ZM LUMBER INC | | | | | |
| Fund: 111 - GENERAL | | | | | |
| EQP MTC | EQUIPMENT MAINTENANCE | | | | 209.99 |
| Fund 111 - GENERAL Total: | | | | | 209.99 |
| Vendor 03379 - ZM LUMBER INC Total: | | | | | 209.99 |
| Grand Total: | | | | | 662,656.58 |

Report Summary

Fund Summary

| Fund | Expense Amount | Payment Amount |
|------------------------------|-------------------|-------------------|
| 111 - GENERAL | 109,791.90 | 3,231.25 |
| 212 - TRANSPORTATION | 213,419.95 | 0.00 |
| 213 - CEMETERY | 1,289.86 | 0.00 |
| 218 - PUBLIC SAFETY | 2,571.00 | 0.00 |
| 219 - INDUSTRIAL SITES | 1,431.33 | 0.00 |
| 224 - ECONOMIC DEVELOPMENT | 62.59 | 0.00 |
| 621 - ENVIRONMENTAL SERVICES | 15,710.23 | 406.01 |
| 631 - WASTEWATER | 37,569.05 | 406.00 |
| 641 - WATER | 56,695.58 | 16,593.37 |
| 661 - STORMWATER | 8,767.94 | 145.01 |
| 713 - CASH & INVESTMENT POOL | 110,052.03 | 110,052.03 |
| 721 - GIS SERVICES | 2,185.09 | 0.00 |
| 812 - HEALTH INSURANCE | 103,110.03 | 63,853.48 |
| Grand Total: | 662,656.58 | 194,687.15 |

Account Summary

| Account Number | Account Name | Expense Amount | Payment Amount |
|----------------|------------------------|----------------|----------------|
| 111-21311 | SALES TAX PAYABLE | 2,673.16 | 2,673.16 |
| 111-52111-111 | DEPARTMENT SUPPLIES | 133.97 | 0.00 |
| 111-52111-112 | DEPARTMENT SUPPLIES | 11.78 | 0.00 |
| 111-52111-115 | DEPARTMENT SUPPLIES | 499.00 | 0.00 |
| 111-52111-116 | DEPARTMENT SUPPLIES | 5,721.13 | 0.00 |
| 111-52111-121 | DEPARTMENT SUPPLIES | 23.04 | 0.00 |
| 111-52111-141 | DEPARTMENT SUPPLIES | 2,089.84 | 0.00 |
| 111-52111-142 | DEPARTMENT SUPPLIES | 795.78 | 0.00 |
| 111-52111-151 | DEPARTMENT SUPPLIES | 71.50 | 0.00 |
| 111-52111-171 | DEPARTMENT SUPPLIES | 6,161.08 | 0.00 |
| 111-52111-172 | DEPARTMENT SUPPLIES | 2,137.05 | 0.00 |
| 111-52121-141 | JANITORIAL SUPPLIES | 18.04 | 0.00 |
| 111-52121-142 | JANITORIAL SUPPLIES | 18.04 | 0.00 |
| 111-52121-151 | JANITORIAL SUPPLIES | 114.35 | 0.00 |
| 111-52134-172 | SPECIAL EVENTS | 2,528.76 | 0.00 |
| 111-52163-142 | INVESTIGATION SUPPLIES | 167.40 | 0.00 |
| 111-52181-141 | UNIFORMS & CLOTHING | 647.27 | 0.00 |
| 111-52181-142 | UNIFORMS & CLOTHING | 396.00 | 0.00 |
| 111-52211-141 | PUBLICATIONS | 475.00 | 0.00 |
| 111-52221-151 | AUDIOVISUAL SUPPLIES | 14.96 | 0.00 |
| 111-52222-121 | BOOKS | 69.36 | 0.00 |
| 111-52222-151 | BOOKS | 137.69 | 0.00 |
| 111-52311-112 | MEMBERSHIPS | 30.00 | 0.00 |
| 111-52311-114 | MEMBERSHIPS | 28,465.00 | 0.00 |
| 111-52311-115 | MEMBERSHIPS | 155.00 | 0.00 |
| 111-52311-141 | MEMBERSHIPS | 330.00 | 0.00 |
| 111-52411-111 | POSTAGE | 0.50 | 0.00 |
| 111-52411-141 | POSTAGE | 14.40 | 0.00 |
| 111-52411-151 | POSTAGE | 500.00 | 0.00 |
| 111-53111-116 | CONTRACTUAL SERVICES | 87.00 | 0.00 |
| 111-53111-121 | CONTRACTUAL SERVICES | 2,730.00 | 0.00 |
| 111-53111-141 | CONTRACTUAL SERVICES | 728.65 | 0.00 |
| 111-53111-142 | CONTRACTUAL SERVICES | 5,889.31 | 0.00 |
| 111-53111-171 | CONTRACTUAL SERVICES | 2,351.70 | 0.00 |
| 111-53121-112 | CONSULTING SERVICES | 71.00 | 0.00 |
| 111-53121-142 | CONSULTING SERVICES | 631.35 | 0.00 |
| 111-53161-115 | LEGAL PUBLICATIONS | 403.10 | 0.00 |
| 111-53161-121 | LEGAL PUBLICATIONS | 32.82 | 0.00 |
| 111-53161-142 | LEGAL PUBLICATIONS | 365.53 | 0.00 |
| 111-53161-151 | LEGAL PUBLICATIONS | 12.21 | 0.00 |

Account Summary

| Account Number | Account Name | Expense Amount | Payment Amount |
|----------------|-------------------------|----------------|----------------|
| 111-53211-171 | LEGAL FEES | 558.09 | 558.09 |
| 111-53411-172 | JANITORIAL SERVICE | 1,894.04 | 0.00 |
| 111-53421-141 | BUILDING MAINTENANCE | 19.50 | 0.00 |
| 111-53421-142 | BUILDING MAINTENANCE | 19.50 | 0.00 |
| 111-53421-151 | BUILDING MAINTENANCE | 2,273.00 | 0.00 |
| 111-53421-171 | BUILDING MAINTENANCE | 85.00 | 0.00 |
| 111-53421-172 | BUILDING MAINTENANCE | 65.00 | 0.00 |
| 111-53441-111 | EQUIPMENT MAINTENAN... | 164.63 | 0.00 |
| 111-53441-141 | EQUIPMENT MAINTENAN... | 410.04 | 0.00 |
| 111-53441-142 | EQUIPMENT MAINTENAN... | 191.96 | 0.00 |
| 111-53441-151 | EQUIPMENT MAINTENAN... | 454.75 | 0.00 |
| 111-53441-171 | EQUIPMENT MAINTENAN... | 1,706.86 | 0.00 |
| 111-53441-172 | EQUIPMENT MAINTENAN... | 7,126.68 | 0.00 |
| 111-53451-141 | VEHICLE MAINTENANCE | 123.42 | 0.00 |
| 111-53451-142 | VEHICLE MAINTENANCE | 4,375.42 | 0.00 |
| 111-53471-171 | GROUNDS MAINTENANCE | 2,123.91 | 0.00 |
| 111-53521-111 | HEATING FUEL | 33.17 | 0.00 |
| 111-53521-141 | HEATING FUEL | 33.94 | 0.00 |
| 111-53521-142 | HEATING FUEL | 61.20 | 0.00 |
| 111-53521-151 | HEATING FUEL | 69.17 | 0.00 |
| 111-53521-171 | HEATING FUEL | 27.27 | 0.00 |
| 111-53521-172 | HEATING FUEL | 2,455.35 | 0.00 |
| 111-53561-111 | TELEPHONE | 243.96 | 0.00 |
| 111-53561-112 | TELEPHONE | 73.86 | 0.00 |
| 111-53561-114 | TELEPHONE | 78.17 | 0.00 |
| 111-53561-115 | TELEPHONE | 38.41 | 0.00 |
| 111-53561-116 | TELEPHONE | 228.94 | 0.00 |
| 111-53561-121 | TELEPHONE | 258.67 | 0.00 |
| 111-53561-141 | TELEPHONE | 367.89 | 0.00 |
| 111-53561-142 | TELEPHONE | 2,360.70 | 0.00 |
| 111-53561-143 | TELEPHONE | 2.22 | 0.00 |
| 111-53561-151 | TELEPHONE | 566.17 | 0.00 |
| 111-53561-171 | TELEPHONE | 180.28 | 0.00 |
| 111-53561-172 | TELEPHONE | 174.40 | 0.00 |
| 111-53571-141 | CELLULAR PHONE | 455.06 | 0.00 |
| 111-53631-111 | RENT-MACHINES | 148.76 | 0.00 |
| 111-53631-142 | RENT-MACHINES | 383.99 | 0.00 |
| 111-53711-113 | SCHOOL & CONFERENCE | 250.00 | 0.00 |
| 111-53711-121 | SCHOOL & CONFERENCE | 265.82 | 0.00 |
| 111-53711-141 | SCHOOL & CONFERENCE | 1,555.00 | 0.00 |
| 111-53711-142 | SCHOOL & CONFERENCE | 3,557.04 | 0.00 |
| 111-53711-151 | SCHOOL & CONFERENCE | 270.00 | 0.00 |
| 111-53711-172 | SCHOOL & CONFERENCE | 272.00 | 0.00 |
| 111-53741-112 | TUITION SUPPORT | 444.00 | 0.00 |
| 111-53811-113 | BONDING | 875.00 | 0.00 |
| 111-53811-115 | BONDING | 915.00 | 0.00 |
| 111-53811-142 | BONDING | 70.00 | 0.00 |
| 111-53831-142 | LIABILITY INSURANCE | 2,500.00 | 0.00 |
| 111-53913-112 | RECRUITMENT | 1,282.89 | 0.00 |
| 212-52111-212 | DEPARTMENT SUPPLIES | 17,885.75 | 0.00 |
| 212-52171-212 | STREET REPAIR SUPPLIES | 180.00 | 0.00 |
| 212-52531-212 | OIL & ANTIFREEZE | 398.12 | 0.00 |
| 212-53111-212 | CONTRACTUAL SERVICES | 46.86 | 0.00 |
| 212-53421-212 | BUILDING MAINTENANCE | 758.07 | 0.00 |
| 212-53431-212 | ELECTRICAL MAINTENAN... | 9,329.28 | 0.00 |
| 212-53441-212 | EQUIPMENT MAINTENAN... | 3,565.92 | 0.00 |
| 212-53451-212 | VEHICLE MAINTENANCE | 218.36 | 0.00 |
| 212-53491-212 | STREET MAINTENANCE | 5,682.50 | 0.00 |

Account Summary

| Account Number | Account Name | Expense Amount | Payment Amount |
|----------------|--------------------------|----------------|----------------|
| 212-53521-212 | HEATING FUEL | 191.78 | 0.00 |
| 212-53561-212 | TELEPHONE | 530.62 | 0.00 |
| 212-53711-212 | SCHOOL & CONFERENCE | 195.83 | 0.00 |
| 212-54322-212 | STREET PROJECTS | 174,436.86 | 0.00 |
| 213-52111-213 | DEPARTMENT SUPPLIES | 75.04 | 0.00 |
| 213-52411-213 | POSTAGE | 18.97 | 0.00 |
| 213-53441-213 | EQUIPMENT MAINTENAN... | 1,123.81 | 0.00 |
| 213-53561-213 | TELEPHONE | 72.04 | 0.00 |
| 218-52111-141 | DEPARTMENT SUPPLIES | 1,500.00 | 0.00 |
| 218-52111-142 | DEPARTMENT SUPPLIES | 1,071.00 | 0.00 |
| 219-52111-116 | DEPARTMENT SUPPLIES | 1,431.33 | 0.00 |
| 224-52211-114 | PUBLICATIONS | 12.59 | 0.00 |
| 224-53111-113 | CONTRACTUAL SERVICES | 50.00 | 0.00 |
| 621-52111-621 | DEPARTMENT SUPPLIES | 417.07 | 0.00 |
| 621-52181-621 | UNIFORMS & CLOTHING | 125.00 | 0.00 |
| 621-52411-621 | POSTAGE | 406.01 | 406.01 |
| 621-53111-621 | CONTRACTUAL SERVICES | 912.00 | 0.00 |
| 621-53193-621 | DISPOSAL FEES | 1,600.00 | 0.00 |
| 621-53441-621 | EQUIPMENT MAINTENAN... | 916.21 | 0.00 |
| 621-53451-621 | VEHICLE MAINTENANCE | 10,891.02 | 0.00 |
| 621-53521-621 | HEATING FUEL | 47.90 | 0.00 |
| 621-53561-621 | TELEPHONE | 199.19 | 0.00 |
| 621-53711-621 | SCHOOL & CONFERENCE | 195.83 | 0.00 |
| 631-52111-631 | DEPARTMENT SUPPLIES | 3,302.77 | 0.00 |
| 631-52181-631 | UNIFORMS & CLOTHING | 29.99 | 0.00 |
| 631-52311-631 | MEMBERSHIPS | 1,330.00 | 0.00 |
| 631-52411-631 | POSTAGE | 414.00 | 406.00 |
| 631-53111-631 | CONTRACTUAL SERVICES | 150.05 | 0.00 |
| 631-53421-631 | BUILDING MAINTENANCE | 140.66 | 0.00 |
| 631-53441-631 | EQUIPMENT MAINTENAN... | 3,586.87 | 0.00 |
| 631-53451-631 | VEHICLE MAINTENANCE | 70.05 | 0.00 |
| 631-53461-631 | FACILITY REPAIRS | 13,100.00 | 0.00 |
| 631-53531-631 | ELECTRIC POWER | 15,152.61 | 0.00 |
| 631-53561-631 | TELEPHONE | 142.05 | 0.00 |
| 631-53711-631 | SCHOOL & CONFERENCE | 150.00 | 0.00 |
| 641-21311 | SALES TAX PAYABLE | 16,187.37 | 16,187.37 |
| 641-52111-641 | DEPARTMENT SUPPLIES | 98.69 | 0.00 |
| 641-52116-641 | METERS | 7,385.00 | 0.00 |
| 641-52117-641 | SAMPLES | 1,635.00 | 0.00 |
| 641-52311-641 | MEMBERSHIPS | 1,330.00 | 0.00 |
| 641-52411-641 | POSTAGE | 657.69 | 406.00 |
| 641-52611-641 | CHEMICALS | 5,198.45 | 0.00 |
| 641-53111-641 | CONTRACTUAL SERVICES | 7,650.92 | 0.00 |
| 641-53441-641 | EQUIPMENT MAINTENAN... | 210.98 | 0.00 |
| 641-53451-641 | VEHICLE MAINTENANCE | 680.56 | 0.00 |
| 641-53521-641 | HEATING FUEL | 151.92 | 0.00 |
| 641-53531-641 | ELECTRIC POWER | 15,403.82 | 0.00 |
| 641-53561-641 | TELEPHONE | 105.18 | 0.00 |
| 661-21311 | SALES TAX PAYABLE | 145.01 | 145.01 |
| 661-52111-661 | DEPARTMENT SUPPLIES | 459.75 | 0.00 |
| 661-53111-661 | CONTRACTUAL SERVICES | 1,026.75 | 0.00 |
| 661-53461-661 | FACILITY REPAIRS | 7,100.00 | 0.00 |
| 661-53561-661 | TELEPHONE | 36.43 | 0.00 |
| 713-21512 | MEDICARE W/H EE PAYAB... | 3,782.15 | 3,782.15 |
| 713-21513 | FICA W/H EE PAYABLE | 14,043.81 | 14,043.81 |
| 713-21514 | FED W/H EE PAYABLE | 26,124.96 | 26,124.96 |
| 713-21517 | POL UNION DUES EE PAY | 624.00 | 624.00 |
| 713-21518 | FIRE UNION DUES EE PAY | 210.00 | 210.00 |

Account Summary

| Account Number | Account Name | Expense Amount | Payment Amount |
|---------------------|--------------------------|-------------------|-------------------|
| 713-21523 | LIFE INS EE PAYABLE | 22.75 | 22.75 |
| 713-21524 | SMEC EE PAYABLE | 238.00 | 238.00 |
| 713-21527 | WAGE ATTACHMENT EE ... | 222.16 | 222.16 |
| 713-21528 | REGULAR RETIRE EE PAY | 7,323.97 | 7,323.97 |
| 713-21529 | DEFERRED COMP EE PAY | 1,325.14 | 1,325.14 |
| 713-21531 | RETIRE FIRE EE PAYABLE | 2,511.87 | 2,511.87 |
| 713-21533 | RETIRE POLICE EE PAY | 4,424.51 | 4,424.51 |
| 713-21534 | DIS INC INS EE PAYABLE | 25.95 | 25.95 |
| 713-21539 | CHILD SUPPORT EE PAY | 2,095.43 | 2,095.43 |
| 713-21541 | HSA EE PAYABLE | 12,560.91 | 12,560.91 |
| 713-21712 | MEDICARE W/H ER PAYAB... | 3,782.15 | 3,782.15 |
| 713-21713 | FICA W/H ER PAYABLE | 14,043.81 | 14,043.81 |
| 713-21728 | REGULAR RETIRE ER PAY | 6,933.83 | 6,933.83 |
| 713-21731 | RETIRE-FIRE ER PAYABLE | 4,229.73 | 4,229.73 |
| 713-21733 | RETIRE-POLICE ER PAY | 4,258.15 | 4,258.15 |
| 713-21741 | HSA ER PAYABLE | 1,268.75 | 1,268.75 |
| 721-52111-721 | DEPARTMENT SUPPLIES | 10.25 | 0.00 |
| 721-53561-721 | TELEPHONE | 34.84 | 0.00 |
| 721-53711-721 | SCHOOL & CONFERENCE | 2,140.00 | 0.00 |
| 812-53861-112 | PREMIUM EXPENSE | 39,256.55 | 0.00 |
| 812-53862-112 | CLAIMS EXPENSE | 63,593.48 | 63,593.48 |
| 812-53863-112 | FLEXIBLE BENFT EXPENSES | 260.00 | 260.00 |
| Grand Total: | | 662,656.58 | 194,687.15 |

Project Account Summary

| Project Account Key | Expense Amount | Payment Amount |
|---------------------|-------------------|-------------------|
| **None** | 647,686.37 | 194,687.15 |
| 1114152111 | 23.91 | 0.00 |
| 1114153411 | 1,894.04 | 0.00 |
| 1114153421 | 65.00 | 0.00 |
| 1114153521 | 2,281.71 | 0.00 |
| 1114253441 | 7,126.68 | 0.00 |
| 1114253521 | 173.64 | 0.00 |
| 2117753111 | 810.00 | 0.00 |
| 2117753471 | 442.38 | 0.00 |
| 2126352111 | 179.92 | 0.00 |
| 6002052111 | 459.75 | 0.00 |
| 6002053111 | 1,026.75 | 0.00 |
| 6002053561 | 36.43 | 0.00 |
| 7000852111 | 450.00 | 0.00 |
| Grand Total: | 662,656.58 | 194,687.15 |

UTILITY REFUNDS

Refund Review

Close Form Print Screen

Packet: UBPKT01064 – Refunds 4 UBPKT01063 Disconnect

Add Edit Delete

| Account # | Status | Contact | Service Address | Refund Amount |
|--------------|----------|------------------|---------------------------------------|----------------|
| 035-1294-01 | Inactive | WILBUR H WEITZEL | 1206 AVE F SCOTTSBLUFF NE 69361 | 34.89 |
| 030-1505-03 | Inactive | PAM S CEARNIS | 1614 AVE E SCOTTSBLUFF NE 69361 | 3.19 |
| 065-5305-02 | Inactive | JIM M AUSTIN | 3216 BLUE BELL CT SCOTTSBLUFF NE 6936 | 13.34 |
| 075-0233-03 | Inactive | JOEY D LEACH | 2405 4TH AVE SCOTTSBLUFF NE 69361 | 12.21 |
| 005-3169-01 | Inactive | STEVE SCHNELL | 2418 AVE A SCOTTSBLUFF NE 69361 | 4.49 |
| Total | | | | \$68.12 |

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Claims2

**Request for payment of claim by warrants for Paving District #311,
Five Oaks Street Improvements, and approve the Resolution.**

Staff Contact: Renae Griffiths, Finance Director

Agenda Statement

Item No.

For meeting of: **September 8, 2015**

AGENDA TITLE: Request for payment of claim by warrant for Paving District #311, Five Oaks Street Improvements

SUBMITTED BY DEPARTMENT/ORGANIZATION: Finance

PRESENTATION BY: Rick Kuckkahn

SUMMARY EXPLANATION: This is a request for reimbursement of expenses related to engineering services by Baker & Assoc, Inc. in the amount of \$2,015.00 for PD #311.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Recommend that council authorize the City Clerk to issue a warrant for payment of the claim.

EXHIBITS

Resolution ☒ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☒ invoice _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

MB

Baker & Assoc Inc.
120 East 16th Street, Suite A
Scottsbluff, NE 69361

City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

RECEIVED

AUG 24 2015

Invoice number 27350
Date 08/21/2015

Project: 002-164-14 CITY OF SCOTTSBLUFF -
SID 311 FIVE OAKS

Invoice Summary

| Description | Contract Amount | Prior Billed | Current Billed | Remaining | Total Billed |
|------------------------------------|-----------------|--------------|----------------|-----------|--------------|
| FIVE OAKS STREET IMPROVEMENTS 2014 | 6,000.00 | 5,999.00 | 0.00 | 1.00 | 5,999.00 |
| CONSTRUCTION | 6,000.00 | 1,579.05 | 2,015.00 | 2,405.95 | 3,594.05 |
| Total | 12,000.00 | 7,578.05 | 2,015.00 | 2,406.95 | 9,593.05 |

Professional Fees

| | Hours | Rate | Billed Amount |
|----------------------------|-------|--------|---------------|
| Technician Level 1 | 13.00 | 95.00 | 1,235.00 |
| Survey Crew - 1 man | 6.00 | 130.00 | 780.00 |
| Professional Fees subtotal | 19.00 | | 2,015.00 |
| Invoice total | | | 2,015.00 |

Aging Summary

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|----------|---------|---------|---------|----------|
| 27350 | 08/21/2015 | 2,015.00 | 2,015.00 | | | | |
| Total | | 2,015.00 | 2,015.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Approved by:

Jack W. Baker
Project Manager

Notice: As of February 2010 we will be adding a 7% APR late fee to all invoices which are more than 60 days past due. The minimum late fee for all invoices will be \$50.00.

City of Scottsbluff

Invoice number 27350

Invoice date 08/21/2015

RESOLUTION NO. _____

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF,
NEBRASKA:**

That the claim of Baker & Assoc, Inc. in the amount of \$2,015.00, being the third pay estimate for Paving District #311, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 8th day of September, 2015.

Mayor

ATTEST:

City Clerk

“seal”

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Claims3

Request for payment of claim by warrant for Paving District #312, Reganis 12th Ave., and approve the Resolution.

Staff Contact: Renae Griffiths, Finance Director

Agenda Statement

Item No.

For meeting of: **September 8, 2015**

AGENDA TITLE: Request for payment of claim by warrant for Paving District #312, Reganis 12th Ave.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Finance

PRESENTATION BY: Rick Kuckkahn

SUMMARY EXPLANATION: This is a request for reimbursement of expenses related to engineering services by M.C. Schaff and Associates, Inc. in the amount of \$6,472.00 and Infinity Construction in the amount of \$84,748.55 for PD #312.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Recommend that council authorize the City Clerk to issue a warrant for payment of the claims.

EXHIBITS

Resolution ☒ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☒ invoice _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

M.B.



Invoice

Part of the MCS Family of Companies
818 South Beltline Highway East
Scottsbluff, NE 69361
Phone (308) 635-1926
www.mcschaff.com

August 25, 2015
Project No: RM140169-00
Invoice No: 0000015318

City of Scottsbluff
2525 Circle Dr.
Scottsbluff, NE
69361

Project RM140169-00 Reganis 12th Avenue Paving District

Professional Services through August 21, 2015

Phase 002 Paving District 312

Design \$73,820.50
Inspection 8,607.25
\$82,427.75

Less Previous -75,955.75

Fee 6,472.00

Total this Invoice \$6,472.00

Due upon receipt - 1.5% per month interest charged on all accounts 30 days past due. Tax ID# 47-0529287

Contractor's Application for Payment No.

2

| | | |
|---|---|---|
| Application Period: Work thru August 21, 2015 | | Application Date: 8/24/2015 |
| To (Owner): City of Scottsbluff | From (Contractor): Infinity Construction | Via (Engineer): M.C. Schaft and Associates |
| Project: Paving District 312 | Contract: | |
| Owner's Contract No.: | Contractor's Project No.: | Engineer's Project No.: RM140169 |

Application For Payment

Change Order Summary

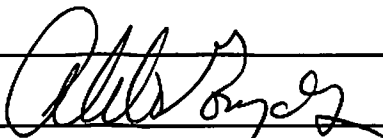
| Approved Change Orders | | |
|------------------------|-----------|------------|
| Number | Additions | Deductions |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| TOTALS | | |
| NET CHANGE BY | | |
| CHANGE ORDERS | | |

| | | |
|---|----|--------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ | \$788,406.00 |
| 2. Net change by Change Orders..... | \$ | |
| 3. Current Contract Price (Line 1 ± 2)..... | \$ | \$788,406.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... | \$ | \$139,709.00 |
| 5. RETAINAGE: | | |
| a. 5% X \$139,709.00 Work Completed..... | \$ | \$6,985.45 |
| b. 5% X Stored Material..... | \$ | |
| c. Total Retainage (Line 5a + Line 5b)..... | \$ | \$6,985.45 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... | \$ | \$132,723.55 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ | \$47,975.00 |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ | \$84,748.55 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... | \$ | \$655,682.45 |

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:



Date:

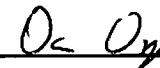
Payment of:

\$

\$84,748.55

(Line 8 or other - attach explanation of the other amount)

is recommended by:


(Engineer)

8-24-15
(Date)

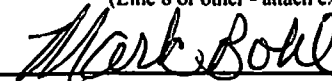
Payment of:

\$

\$84,748.55

(Line 8 or other - attach explanation of the other amount)

is approved by:


(Owner)

8-25-15
(Date)

Approved by:

Funding Agency (if applicable)

(Date)

Endorsed by the Construction Specifications Institute.

EJCDC C-620 Contractor's Application for Payment
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Page 1 of 4

Progress Estimate

Contractor's Application

| For (contract): Paving District 312 | | | | | | | | Application Number 2 | | | |
|---|--|--------------|-----------|--------------|---------------|------------------------------|---------------|---------------------------------------|--|---------|---------------------------|
| Application Period: Work thru August 21, 2015 | | | | | | | | Application Date: 8/24/2015 | | | |
| A | | | | | B | C | D | E | F | | G |
| Bid Item No. | Item Description | Bid Quantity | Bid Units | Unit Price | Bid Value | Estimated Quantity Installed | Value | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F) B | Balance to Finish (B - F) |
| 1 | Mobilization | 1 | LS | \$ 34,000.00 | \$ 34,000.00 | 1 | \$ 34,000.00 | | \$ 34,000.00 | 100.0% | \$ - |
| 2 | Traffic Control | 1 | LS | \$ 1,000.00 | \$ 1,000.00 | | \$ - | | \$ - | | \$ 1,000.00 |
| 3 | Clearing & Grubbing | 1 | LS | \$ 2,500.00 | \$ 2,500.00 | 0.5 | \$ 1,250.00 | | \$ 1,250.00 | 50.0% | \$ 1,250.00 |
| 4 | Remove Existing Pavement, Curb, Gutter, Etc | 3500 | SF | \$ 1.00 | \$ 3,500.00 | | \$ - | | \$ - | | \$ 3,500.00 |
| 5 | Remove Storm Drain Pipe | 102 | LF | \$ 6.00 | \$ 612.00 | 102 | \$ 612.00 | | \$ 612.00 | 100.0% | \$ - |
| 6 | Plug Existing Storm Drain Pipe | 1 | EA | \$ 100.00 | \$ 100.00 | 1 | \$ 100.00 | | \$ 100.00 | 100.0% | \$ - |
| 7 | Remove Existing Barrier Rail/Barricade | 5 | EA | \$ 25.00 | \$ 125.00 | | \$ - | | \$ - | | \$ 125.00 |
| 8 | Excavation (Established Quantity) | 7500 | CY | \$ 3.00 | \$ 22,500.00 | 5500 | \$ 16,500.00 | | \$ 16,500.00 | 73.3% | \$ 6,000.00 |
| 9 | Standard Storm Drain Curb Inlet | 12 | EA | \$ 1,400.00 | \$ 16,800.00 | 12 | \$ 16,800.00 | | \$ 16,800.00 | 100.0% | \$ - |
| 10 | 18-Inch RCCP Storm Drain Pipe | 1350 | LF | \$ 42.00 | \$ 56,700.00 | 1316 | \$ 55,272.00 | | \$ 55,272.00 | 97.5% | \$ 1,428.00 |
| 11 | 48-Inch Storm Drain Manhole | 3 | EA | \$ 3,200.00 | \$ 9,600.00 | 4 | \$ 12,800.00 | | \$ 12,800.00 | 133.3% | \$ (3,200.00) |
| 12 | 18-Inch Flared End Section | 1 | EA | \$ 875.00 | \$ 875.00 | 1 | \$ 875.00 | | \$ 875.00 | 100.0% | \$ - |
| 13 | Connect to Existing Inlet | 1 | EA | \$ 1,500.00 | \$ 1,500.00 | 1 | \$ 1,500.00 | | \$ 1,500.00 | 100.0% | \$ - |
| 14 | Remove & Salvage Existing Fire Hydrant & Aux V | 2 | EA | \$ 800.00 | \$ 1,600.00 | | \$ - | | \$ - | | \$ 1,600.00 |
| 15 | Remove 8-Inch Valve | 1 | EA | \$ 250.00 | \$ 250.00 | | \$ - | | \$ - | | \$ 250.00 |
| 16 | 8-inch by 6-Inch Reducer | 1 | EA | \$ 200.00 | \$ 200.00 | | \$ - | | \$ - | | \$ 200.00 |
| 17 | Reinstall Fire Hydrant w/Aux. Valve including 6-in | 2 | EA | \$ 1,200.00 | \$ 2,400.00 | | \$ - | | \$ - | | \$ 2,400.00 |
| 18 | Connect to Existing Valve | 1 | EA | \$ 600.00 | \$ 600.00 | | \$ - | | \$ - | | \$ 600.00 |
| 19 | 8-Inch x 8-Inch Tee | 1 | EA | \$ 300.00 | \$ 300.00 | | \$ - | | \$ - | | \$ 300.00 |
| 20 | 8-Inch Plug | 2 | EA | \$ 300.00 | \$ 600.00 | | \$ - | | \$ - | | \$ 600.00 |
| 21 | 8-Inch PVC Water Main | 60 | LF | \$ 60.00 | \$ 3,600.00 | | \$ - | | \$ - | | \$ 3,600.00 |
| 22 | 8-Inch by 6-Inch Tee | 1 | EA | \$ 300.00 | \$ 300.00 | | \$ - | | \$ - | | \$ 300.00 |
| 23 | 1 1/4-Inch Schedule 40 PVC | 2000 | LF | \$ 4.00 | \$ 8,000.00 | | \$ - | | \$ - | | \$ 8,000.00 |
| 24 | 2-Inch Schedule 40 PVC | 435 | LF | \$ 7.00 | \$ 3,045.00 | | \$ - | | \$ - | | \$ 3,045.00 |
| 25 | 3-Inch Schedule 40 PVC | 15 | LF | \$ 20.00 | \$ 300.00 | | \$ - | | \$ - | | \$ 300.00 |
| 26 | Street Light Pedestal | 15 | EA | \$ 200.00 | \$ 3,000.00 | | \$ - | | \$ - | | \$ 3,000.00 |
| 27 | Secondary Pedestal | 2 | EA | \$ 300.00 | \$ 600.00 | | \$ - | | \$ - | | \$ 600.00 |
| 28 | 8-Inch P.C. Concrete Pavement | 9500 | SY | \$ 36.25 | \$ 344,375.00 | | \$ - | | \$ - | | \$ 344,375.00 |
| 29 | 30-Inch P.C. Concrete Curb & Gutter (Catch) | 4500 | LF | \$ 15.40 | \$ 69,300.00 | | \$ - | | \$ - | | \$ 69,300.00 |
| 30 | 30-Inch P.C. Concrete Curb & Gutter (Spill) | 500 | LF | \$ 15.40 | \$ 7,700.00 | | \$ - | | \$ - | | \$ 7,700.00 |
| 31 | 30-inch P.C. Concrete Truck Apron Curb | 200 | LF | \$ 15.40 | \$ 3,080.00 | | \$ - | | \$ - | | \$ 3,080.00 |
| 32 | 4-Inch P.C. Concrete Sidewalk | 23000 | SF | \$ 3.75 | \$ 86,250.00 | | \$ - | | \$ - | | \$ 86,250.00 |
| Subtotal (Page 2) | | | | | \$ 685,312.00 | | \$ 139,709.00 | \$ - | \$ 139,709.00 | | \$ 545,603.00 |

EJCDC C-620 Contractor's Application for Payment
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 Page 2 of 4

Progress Estimate

Contractor's Application

| | | | | | | | | | | | |
|---|---|--------------|-----------|-------------|---------------|------------------------------|---------------|---------------------------------------|--|---------|---------------------------|
| For (contract): Paving District 312 | | | | | | | | Application Number: 2 | | | |
| Application Period: Work thru August 21, 2015 | | | | | | | | Application Date: 8/24/2015 | | | |
| A | | | | B | C | D | E | F | | G | |
| Item | | Bid Quantity | Bid Units | Unit Price | Bid Value | Estimated Quantity Installed | Value | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F) B | Balance to Finish (B - F) |
| Bid Item No. | Description | | | | | | | | | | |
| 33 | Handicap Ramp | 27 | EA | \$ 600.00 | \$ 16,200.00 | | \$ - | | \$ - | | \$ 16,200.00 |
| 34 | 15-Foot Intersection Radius | 1 | EA | \$ 1,320.00 | \$ 1,320.00 | | \$ - | | \$ - | | \$ 1,320.00 |
| 35 | 20-Foot Intersection Radius | 11 | EA | \$ 1,650.00 | \$ 18,150.00 | | \$ - | | \$ - | | \$ 18,150.00 |
| 36 | 30-Foot Intersection Radius | 2 | EA | \$ 2,400.00 | \$ 4,800.00 | | \$ - | | \$ - | | \$ 4,800.00 |
| 37 | 4-Foot P.C. Concrete Valley Gutter | 26 | LF | \$ 34.00 | \$ 884.00 | | \$ - | | \$ - | | \$ 884.00 |
| 38 | 8-Inch P.C. Stamped & Colored Concrete | 4600 | SF | \$ 8.00 | \$ 36,800.00 | | \$ - | | \$ - | | \$ 36,800.00 |
| 39 | Adjust Curb Stop/Meter Pit to Grade | 9 | EA | \$ 100.00 | \$ 900.00 | | \$ - | | \$ - | | \$ 900.00 |
| 40 | Adjust Manhole to Grade | 2 | EA | \$ 300.00 | \$ 600.00 | | \$ - | | \$ - | | \$ 600.00 |
| 41 | Adjust Water Valve to Grade | 5 | EA | \$ 100.00 | \$ 500.00 | | \$ - | | \$ - | | \$ 500.00 |
| 42 | 4-Inch Yellow Wet Reflective Preformed Pavement M | 2900 | LF | \$ 4.20 | \$ 12,180.00 | | \$ - | | \$ - | | \$ 12,180.00 |
| 43 | 6-Inch White Wet Reflective Preformed Pavement M | 100 | LF | \$ 6.00 | \$ 600.00 | | \$ - | | \$ - | | \$ 600.00 |
| 44 | 12-Inch Yellow Preformed Pavement Marking, Type 4 | 50 | LF | \$ 12.00 | \$ 600.00 | | \$ - | | \$ - | | \$ 600.00 |
| 45 | 12-Inch White Preformed Pavement Marking, Type 4 | 50 | LF | \$ 12.00 | \$ 600.00 | | \$ - | | \$ - | | \$ 600.00 |
| 46 | 24-Inch White Preformed Pavement Marking, Type 4 | 260 | LF | \$ 22.00 | \$ 5,720.00 | | \$ - | | \$ - | | \$ 5,720.00 |
| 47 | White Left Turn Arrow Wet Reflective Preformed Pa | 2 | EA | \$ 420.00 | \$ 840.00 | | \$ - | | \$ - | | \$ 840.00 |
| 48 | Seeding & Mulching | 1 | ACRE | \$ 2,400.00 | \$ 2,400.00 | | \$ - | | \$ - | | \$ 2,400.00 |
| Subtotal (Page 3) | | | | | \$ 103,094.00 | | \$ - | \$ - | \$ - | | \$ 103,094.00 |
| Totals | | | | | \$ 788,406.00 | | \$ 139,709.00 | \$ - | \$ 139,709.00 | 17.7% | \$ 648,697.00 |

Stored Material Summary

Contractor's Application

[illegible]

RESOLUTION NO. _____

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF,
NEBRASKA:**

That the claim of M.C. Schaff and Associates, Inc. in the amount of \$6,472.00, being the fourth pay estimate for Paving District #312, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

That the claim of Infinity Construction in the amount of \$84,748.55, being the fifth pay estimate for Paving District #312, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 8th day of September, 2015.

Mayor

ATTEST:

City Clerk

“seal”

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Claims4

**Request for payment of claim by warrants for Water Extension
District #105, Reganis 12th Ave., and approve the Resolution.**

Staff Contact: Renae Griffiths, Finance Director

Agenda Statement

Item No.

For meeting of: **September 8, 2015**

AGENDA TITLE: Request for payment of claim by warrants for Water Extension District 105, Reganis 12th Avenue.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Finance

PRESENTATION BY: Rick Kuckkahn

SUMMARY EXPLANATION: This is a request for reimbursement of expenses related to engineering by M.C. Schaff & Associates, Inc. in the amount of \$1,122.25 and Infinity Construction in the amount of \$2,745.99 for WD #105.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Recommend that council authorize the City Clerk to issue a warrant for payment of the claims.

EXHIBITS

Resolution ☒ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☒ copy of invoice

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

MB:



Invoice

Part of the MCS Family of Companies
818 South Beltline Highway East
Scottsbluff, NE 69361
Phone (308) 635-1926
www.mcschaff.com

August 25, 2015
Project No: RM140169-00
Invoice No: 0000015317

City of Scottsbluff
2525 Circle Dr.
Scottsbluff, NE
69361

Project RM140169-00 Water District 105

Professional Services through August 21, 2015

| | | |
|---------------------------|-----|--------------------|
| Phase | 001 | Water District 105 |
| Design | | \$12,126.00 |
| Expense: NHHS Review Fee | | \$ 531.30 |
| Expense: Deeds Filing Fee | | \$ 34.00 |
| Inspection | | \$ 7,580.75 |
| | | <u>\$20,272.05</u> |
| Less Previously Invoiced | | <u>\$19,149.80</u> |

Fee **1,122.25**

Total this Invoice \$1,122.25

Due upon receipt - 1.5% per month interest charged on all accounts 30 days past due. Tax ID# 47-0529287

Contractor's Application for Payment No.

2 (FINAL)

| | | |
|---|---|---|
| Application Period: Work thru August 21, 2015 | | Application Date: 8/24/2015 |
| To (Owner): City of Scottsbluff | From (Contractor): Infinity Construction | Via (Engineer): M.C. Schaff and Associates |
| Project: Water District 105 | Contract: | |
| Owner's Contract No.: | Contractor's Project No.: | Engineer's Project No.: RM140169-00 |

Application For Payment Change Order Summary

| Approved Change Orders | | |
|--------------------------------|-----------|------------|
| Number | Additions | Deductions |
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| NET CHANGE BY CHANGE ORDERS | | |


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|---|----|-------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ | \$58,870.00 |
| 2. Net change by Change Orders..... | \$ | |
| 3. Current Contract Price (Line 1 ± 2)..... | \$ | \$58,870.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... | \$ | \$54,919.90 |
| 5. RETAINAGE: | | |
| a. X \$ 54,919.90 Work Completed..... | \$ | |
| b. 5% X Stored Material..... | \$ | |
| c. Total Retainage (Line 5a + Line 5b)..... | \$ | |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... | \$ | \$54,919.90 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ | \$52,173.91 |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ | \$2,745.99 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... | \$ | \$3,950.10 |

Contractor's Certification

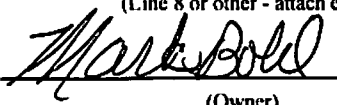
The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: _____

Payment of: \$ **\$2,745.99**
(Line 8 or other - attach explanation of the other amount)

is recommended by:  **8-24-15**
(Engineer) (Date)

Payment of: \$ **\$2,745.99**
(Line 8 or other - attach explanation of the other amount)

is approved by:  **8-25-15**
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Endorsed by the Construction Specifications Institute.

Progress Estimate

Contractor's Application

| | | | | | | | | | | | |
|---|--|--------------|-----------|-------------|--------------|------------------------------|--------------|---------------------------------------|--|---------|---------------------------|
| For (contract): Water District 105 | | | | | | | | Application Nu 2 (FINAL) | | | |
| Application Period: Work thru August 21, 2015 | | | | | | | | Application Da 8/24/2015 | | | |
| A | | | | | B | C | D | E | F G | | |
| Item | | Bid Quantity | Bid Units | Unit Price | Bid Value | Estimated Quantity Installed | Value | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F) B | Balance to Finish (B - F) |
| Bid Item No. | Description | | | | | | | | | | |
| 1 | Mobilization | 1 | LS | \$ 2,320.00 | \$ 2,320.00 | 1 | \$ 2,320.00 | | \$ 2,320.00 | 100.0% | \$ - |
| 2 | 8" PVC Water Main | 1000 | LF | \$ 23.60 | \$ 23,600.00 | 985 | \$ 23,246.00 | | \$ 23,246.00 | 98.5% | \$ 354.00 |
| 3 | 6" PVC Water Main | 120 | LF | \$ 25.00 | \$ 3,000.00 | 85 | \$ 2,125.00 | | \$ 2,125.00 | 70.8% | \$ 875.00 |
| 4 | 8" NRS Gate Valve & Valve Box | 2 | EA | \$ 1,600.00 | \$ 3,200.00 | 3 | \$ 4,800.00 | | \$ 4,800.00 | 150.0% | \$ (1,600.00) |
| 5 | Fire Hydrant (5.5' Bury) w/ Auxiliary Valve & Valve Box | 2 | EA | \$ 3,600.00 | \$ 7,200.00 | 2 | \$ 7,200.00 | | \$ 7,200.00 | 100.0% | \$ - |
| 6 | Remove & Reset Fire Hydrant (5.5' Bury) w/ New Auxiliary Valve & | 1 | EA | \$ 1,700.00 | \$ 1,700.00 | 1 | \$ 1,700.00 | | \$ 1,700.00 | 100.0% | \$ - |
| 7 | 3" Service Connection | 1 | EA | \$ 740.00 | \$ 740.00 | 1 | \$ 740.00 | | \$ 740.00 | 100.0% | \$ - |
| 8 | 2" Service Connection | 2 | EA | \$ 580.00 | \$ 1,160.00 | 1 | \$ 580.00 | | \$ 580.00 | 50.0% | \$ 580.00 |
| 9 | 1" Service Connection | 7 | EA | \$ 400.00 | \$ 2,800.00 | 8 | \$ 3,200.00 | | \$ 3,200.00 | 114.3% | \$ (400.00) |
| 10 | 3" Service Line | 30 | LF | \$ 28.00 | \$ 840.00 | 20 | \$ 560.00 | | \$ 560.00 | 66.7% | \$ 280.00 |
| 11 | 2" Service Line | 50 | LF | \$ 25.00 | \$ 1,250.00 | 25 | \$ 625.00 | | \$ 625.00 | 50.0% | \$ 625.00 |
| 12 | 1" Service Line | 280 | LF | \$ 14.00 | \$ 3,920.00 | 280 | \$ 3,920.00 | | \$ 3,920.00 | 100.0% | \$ - |
| 13 | Water Fittings | 1800 | LBS | \$ 3.30 | \$ 5,940.00 | 1183 | \$ 3,903.90 | | \$ 3,903.90 | 65.7% | \$ 2,036.10 |
| 14 | Ball Locator | 30 | EA | \$ 40.00 | \$ 1,200.00 | | \$ - | | \$ - | | \$ 1,200.00 |
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Stored Material Summary

Contractor's Application

[illegible]

EJCDC C-620 Contractor's Application for Payment
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Page 3 of 3

RESOLUTION NO. _____

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF,
NEBRASKA:**

That the claim of M.C. Schaff & Associates, Inc. in the amount of \$1,122.25, being the fourth pay estimate for Water District #105, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

That the claim of Infinity Construction in the amount of \$2,745.99, being the fifth pay estimate for Water District #105, is approved and the City Clerk is authorized to issue a warrant for the payment of such claim.

Passed and approved this 8th day of September, 2015.

Mayor

ATTEST:

City Clerk

“seal”

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Bids1

Council to approve the request for proposals for a housing study on behalf of the Western Nebraska Economic Development committee and authorize the city clerk to advertise for bids to be received by October 1, 2015.

Staff Contact: Nathan Johnson, Assistant City Manager

Housing Study

Request for Proposals

September 8, 2015

Introduction

The Western Nebraska Economic Development (WNED) Group is seeking professional services for the development of a Community Housing Study for the governing bodies of Scotts Bluff County, Kimball County, Morrill County, City of Scottsbluff, City of Gering, City of Terrytown, City of Minatare, City of Mitchell, City of Bridgeport, City of Bayard, City of Kimball, Village of Morrill, Village of Lyman, Village of McGrew and Village of Melbeta to help create a vision to guide community planning, economic development and investment, and decision making for the next several years.

This study will:

- Create a Housing Vision for all of Scotts Bluff, Kimball and Morrill Counties, including communities of City of Scottsbluff, City of Gering, City of Terrytown, City of Minatare, City of Mitchell, City of Bridgeport, City of Bayard, City of Kimball, Village of Morrill, Village of Lyman, Village of McGrew and Village of Melbeta;
- Identify the current housing available in the Scotts Bluff, Kimball and Morrill County communities;
- Develop an action plan with benchmarks and measurable goals that will enable economic development entities and community leaders to appropriately address local housing challenges and opportunities; and
- Promote economic development and improve community character.

General Scope of Services / Tasks

The Western Nebraska Economic Development (WNED) partner communities identified above, have established the following general tasks to serve as a guide for RFP development. The consultant is encouraged to suggest creative and innovative additions or modifications to these components.

- **Population, economic dynamics, and housing in Scotts Bluff, Kimball and Morrill Counties:** This will include population history and trends, history of demand for housing, composition of major employers, types of housing stock, affordability/occupancy/vacancy analysis, housing conditions and costs, and special population housing demands.
- **Development / Redevelopment:** Identify future locations for new residential development, as well as identify prime residential redevelopment / infill areas.

- **Assessment of the housing demand potential and identify housing development areas (sites):** This will address and identify priority housing opportunities.
- **Assessment of the demand, resources, challenges and opportunities by types and prices of housing:** This should identify the demand by groups, types, and price categories of housing.
- **Implementation:** Realistic action plan or program that provides a framework to carry out the recommendations and identifies realistic funding sources to help implement the programs and/or construction projects identified in Study.
- **Report and presentations to WNED, and participating political jurisdictions requesting a formal presentation:** The completed report shall be presented to the WNED group and representatives of the participating political jurisdictions.
- **Public Participation:** Outline Public Participation Plan.

Citizen Participation

Public input is a vital part of the planning process. It instills a sense of community ownership of the plan, thereby leading to a greater desire to implement its goals and objectives. The Consultant shall work closely with the WNED group and necessary political jurisdictions to prepare and implement an effective and innovative public participation process that provides meaningful input.

Implementation

The most common criticism of any plan is that it sits on a shelf and gathers dust. In order for this plan to avoid that fate, the plan shall include an aggressive and rational work program consisting of strategies for implantation of the goals and objectives of the plan. An action plan should be accompanied by a time frame to accomplish certain projects, the information needed, and funding mechanisms to achieve the said housing projects.

Expected Outcomes / Products

Expected Plan outcomes include:

- Completed Plan document that is in compliance with all governing regulations that includes recommended strategies, associated data and supportive tables, graphics, charts, and maps.
- 15 original copies and electronic files (.pdf and .doc) of all study files and sections.
- Electronic copies of all maps and data that may be generated that are GIS compatible.

Elements of the Proposal

Proposals should contain the following components:

1. Description of the Consultant's prior experience in developing Housing Studies for counties/communities of similar size and character to WNED communities listed above. Consultant will include summaries of at least two recently completed projects, listing a brief description of the project, client and contact information, budget, and role. Explanations of past projects should include actual housing development projects that have been successfully completed as a result of the study the firm performed. The Consultant is strongly encouraged to provide examples of communities that are similar to WNED Communities.
2. Names and titles of professionals and support staff that will directly work on the project. If the project is to be a joint venture between several consulting firms, the proposal should so state.
3. Brief resumes of key consulting staff, as well as those who will be directly involved in the completion of this project.
4. Summary of the Consultant's recommended methodology and approach to the development of the Housing Study.
5. Overview of the suggested scope of services, additional services the Consultant thinks would benefit the project, method of public involvement, project management, and quality control.
6. A work program and fee schedule showing anticipated start and realistic finish dates for all major tasks. Consultant shall define and outline proposed work elements, plan components, potential number of meetings proposed, and any assumptions made. Consultant should also provide an estimated fee based upon the components of the work schedule.
7. Full disclosure of any potential conflicts of interest.

Evaluation Factors:

The following factors will be used to evaluate and select the professional planning firm:

- Grasp of the problems and solutions, responsiveness to terms and conditions, completeness and thoroughness of documentation.
- Demonstrated professional experience.
- Evidence of good organizational and management practices.
- Personnel qualifications.
- Schedule and anticipated completion date.
- Cost Proposal.

WNED reserves the right to reject any or all submissions. WNED reserves the right to select from the proposal or conduct interviews with a short list of up to three qualified Consultants following the review of all of the submissions.

Negotiations:

Western Nebraska Economic Development (WNED) group and its partner communities reserve the right to modify any elements that are contained in the Request for Proposals, whether it be to change or clarify. This will ensure that the best possible consideration be afforded to all concerned.

Contact:

All questions concerning the request for proposal should be in writing and submitted to Nathan Johnson, Assistant City Manager – City of Scottsbluff, by email at njohnson@scottsbluff.org

Submittals:

All submittals shall be submitted to:

Western Nebraska Economic Development (WNED) Group

ATTN: Nathan Johnson

2525 Circle Drive

Scottsbluff, Nebraska 69361

by 4:00 p.m. MST, October 9, 2015, and should be directed to the individual named as contact for this project.

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Pub. Hear.1

Council to conduct a public hearing as advertised for 6:05 p.m. for authorizing the final tax request for the 2015-2016 year at a different amount than the prior year request.

Staff Contact: Renae Griffiths, Finance Director

City of Scottsbluff
IN
Scotts Bluff County, Nebraska

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 8th day of September 2015, at 6:05 p.m., at City Hall, 2525 Circle Drive for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

/s/ Cindy Dickinson - Clerk

| | |
|--|------------------|
| 2013-2014 Actual Disbursements & Transfers | \$ 27,421,011.00 |
| 2014-2015 Actual/Estimated Disbursements & Transfers | \$ 30,246,407.00 |
| 2015-2016 Proposed Budget of Disbursements & Transfers | \$ 38,978,750.00 |
| 2015-2016 Necessary Cash Reserve | \$ 12,765,063.00 |
| 2015-2016 Total Resources Available | \$ 51,743,813.00 |
| Total 2015-2016 Personal & Real Property Tax Requirement | \$ 1,789,384.00 |
| Unused Budget Authority Created For Next Year | \$ 5,051,241.47 |

Breakdown of Property Tax:

| | |
|---|-----------------|
| Personal and Real Property Tax Required for Bonds | \$ 648,791.00 |
| Personal and Real Property Tax Required for Non-Bond Purposes | \$ 1,140,593.00 |

NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 8th day of September 2015, at 6:05 p.m., at City Hall, 2525 Circle Drive for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

| | City General | Off Street Parking |
|--|--------------|--------------------|
| 2014-2015 Property Tax Request | 1,699,272.00 | 54,100.00 |
| 2014 Tax Rate | .2160 | .2114 |
| Property Tax Rate (2014-2015 Request/2015 Valuation) | .2115 | .2054 |
| 2015-2016 Proposed Property Tax Request | 1,735,284.00 | 54,100.00 |
| Proposed 2015 Tax Rate | 0.2160 | 0.2054 |

Publish 1 time
September 2, 2015
One affidavit of publication

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Pub. Hear.2

Council to consider a Resolution setting the final tax request for the 2015-2016 year at a different amount than the prior year request.

Staff Contact: Renae Griffiths, Finance Director

RESOLUTION NO. _____

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the City of Scottsbluff passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the City of Scottsbluff that the property tax request for the current year shall be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Governing Body of the City of Scottsbluff, by a majority vote, resolves that:

1. The 2015-2016 property tax request be set at \$1,735,284 for the City of Scottsbluff.
2. The 2015-2016 property tax request be set at \$54,100 for the Business Improvement District.
3. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2015.

PASSED AND APPROVED this ____ day of September, 2015.

Mayor

ATTEST:

City Clerk (seal)

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Pub. Hear.3

Council to conduct a public hearing for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the FY 2015-2016 budget.

Staff Contact: Renae Griffiths, Finance Director

2015-2016
STATE OF NEBRASKA
CITY/VILLAGE BUDGET FORM

SCOTTSBLUFF
TO THE COUNTY BOARD AND COUNTY CLERK OF
SCOTTS BLUFF County

This budget is for the Period October 1, 2015 through September 30, 2016

Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:

The following **PERSONAL AND REAL PROPERTY TAX** is requested for the ensuing year:

| | |
|-----------------|--|
| \$ 1,140,592.67 | Property Taxes for Non-Bond Purposes |
| \$ 648,791.00 | Principal and Interest on Bonds |
| \$ 1,789,383.67 | Total Personal and Real Property Tax Required |

| | |
|----------------|---|
| \$ 803,372,269 | Total Certified Valuation (All Counties) |
|----------------|---|

(Certification of Valuation(s) from County Assessor **MUST** be attached)

County Clerk's Use ONLY

Outstanding Bonded Indebtedness as of October 1, 2015
(As of the Beginning of the Budget Year)

| | |
|---------------------------|-----------------|
| Principal | \$ 6,960,000.00 |
| Interest | \$ 390,729.00 |
| Total Bonded Indebtedness | \$ 7,350,729.00 |

Report of Joint Public Agency & Interlocal Agreements

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2014 through June 30, 2015?

☒ YES

☐ NO

If YES, Please submit Interlocal Agreement Report by December 31, 2015.

Report of Trade Names, Corporate Names & Business Names

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2014 through June 30, 2015?

☐ YES

☒ NO

If YES, Please submit Trade Name Report by December 31, 2015.

Contact Information

Auditor of Public Accounts

Telephone: (402) 471-2111 FAX: (402) 471-3301

Website: www.auditors.nebraska.gov

Questions - E-Mail: Deann.Haefner@nebraska.gov

Submission Information - Adopted Budget Due by 9-20-2015

1. Auditor of Public Accounts - PO Box 98917 - Lincoln, NE 68509

Submit Electronically using Website:

<http://www.auditors.nebraska.gov/>

2. County Board (SEC. 13-508), C/O County Clerk

SCOTTSSLUFF in SCOTTSS BLUFF County

| Line No. | Beginning Balances, Receipts, & Transfers | Actual 2013 - 2014 (Column 1) | Actual/Estimated 2014 - 2015 (Column 2) | Adopted Budget 2015 - 2016 (Column 3) |
|---------------------------|---|---|---|---|
| 1 | Net Cash Balance | \$ 3,630,047.00 | \$ 3,167,969.00 | \$ 2,266,855.00 |
| 2 | Investments | \$ 20,811,028.00 | \$ 21,249,772.00 | \$ 21,500,000.00 |
| 3 | County Treasurer's Balance | \$ 78,151.00 | \$ 91,157.00 | \$ 90,000.00 |
| 4 | Beginning Balance Proprietary Function Funds (Only If Page 6 is Used) | | | \$ - |
| 5 | Subtotal of Beginning Balances (Lines 1 thru 4) | \$ 24,519,226.00 | \$ 24,508,898.00 | \$ 23,856,855.00 |
| 6 | Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines) | \$ 1,603,726.00 | \$ 1,671,000.00 | \$ 1,771,667.00 |
| 7 | Federal Receipts | \$ 182,385.00 | \$ 26,000.00 | \$ - |
| 8 | State Receipts: Motor Vehicle Pro-Rate | \$ 7,705.00 | \$ 7,200.00 | \$ 7,200.00 |
| 9 | State Receipts: MIRF | \$ - | \$ - | \$ - |
| 10 | State Receipts: Highway Allocation and Incentives | \$ 1,458,024.00 | \$ 1,470,445.00 | \$ 1,497,015.00 |
| 11 | State Receipts: Motor Vehicle Fee | \$ 119,589.00 | \$ 110,000.00 | \$ 110,000.00 |
| 12 | State Receipts: State Aid | | \$ - | |
| 13 | State Receipts: Municipal Equalization Aid | \$ 48,877.00 | \$ 53,373.00 | \$ 58,367.00 |
| 14 | State Receipts: Other | \$ 236,893.00 | \$ 269,525.00 | \$ 186,159.00 |
| 15 | State Receipts: Property Tax Credit | \$ - | \$ - | |
| 16 | Local Receipts: Nameplate Capacity Tax | | | |
| 17 | Local Receipts: Motor Vehicle Tax | \$ 244,332.00 | \$ 239,400.00 | \$ 239,400.00 |
| 18 | Local Receipts: Local Option Sales Tax | \$ 5,679,434.00 | \$ 5,856,000.00 | \$ 5,902,000.00 |
| 19 | Local Receipts: In Lieu of Tax | \$ 115,815.00 | \$ 111,000.00 | \$ 111,000.00 |
| 20 | Local Receipts: Other | \$ 13,938,724.00 | \$ 16,144,781.00 | \$ 14,604,059.00 |
| 21 | Transfers In of Surplus Fees | \$ 150,000.00 | \$ 150,000.00 | \$ 150,000.00 |
| 22 | Transfers In Other Than Surplus Fees | \$ 3,625,179.00 | \$ 3,485,640.00 | \$ 3,250,091.00 |
| 23 | Proprietary Function Funds (Only if Page 6 is Used) | | | \$ - |
| 24 | Total Resources Available (Lines 5 thru 23) | \$ 51,929,909.00 | \$ 54,103,262.00 | \$ 51,743,813.00 |
| 25 | Total Disbursements & Transfers (Line 22, Pg 3, 4 & 5) | \$ 27,421,011.00 | \$ 30,246,407.00 | \$ 38,978,750.00 |
| 26 | Balance Forward/Cash Reserve (Line 24 MINUS Line 25) | \$ 24,508,898.00 | \$ 23,856,855.00 | \$ 12,765,063.00 |
| 27 | Cash Reserve Percentage | | | 0.396471665 |
| PROPERTY TAX RECAP | | Tax from Line 6 | | \$ 1,771,667.00 |
| | | County Treasurer's Commission at 1% of Line 6 | | \$ 17,716.67 |
| | | Delinquent Tax Allowance | | |
| | | Total Property Tax Requirement | | \$ 1,789,383.67 |

SCOTTSBLUFF in SCOTTS BLUFF County

To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your municipality needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

| | Property Tax Request |
|---------------------------|---------------------------|
| General Fund | \$ 1,086,492.67 |
| Bond Fund | \$ 648,791.00 |
| Business Improvement Fund | \$ 54,100.00 |
| _____ Fund | _____ |
| Total Tax Request | ** \$ 1,789,383.67 |

** This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page 1.

Cash Reserve Funds

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below funds being held in a special reserve fund.

| Special Reserve Fund Name | Amount |
|-----------------------------|------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| Total Special Reserve Funds | \$ - |
| Total Cash Reserve | \$ 12,765,063.00 |
| Remaining Cash Reserve | \$ 12,765,063.00 |
| Remaining Cash Reserve % | 40% |

Documentation of Transfers of Surplus Fees:

(Only complete if Transfers of Surplus Fees Were Budgeted)

Please explain where the monies will be transferred from, where the monies will be transferred to, and the reason for the transfer.

| | |
|------------------------|--------------|
| Transfer From: | Transfer To: |
| Environmental services | General |
| Amount: \$ | 54,000.00 |

Fund expenses for general services such as public safety and parks/rec

| | |
|----------------|--------------|
| Transfer From: | Transfer To: |
| Wastewater | General |
| Amount: \$ | 54,000.00 |

Fund expenses for general services such as public safety and parks/rec

| | |
|----------------|--------------|
| Transfer From: | Transfer To: |
| Water | General |
| Amount: \$ | 42,000.00 |

Fund expenses for general services such as public safety and parks/rec

SCOTTSBLUFF in SCOTTS BLUFF County

| Line No. | 2015-2016 ADOPTED BUDGET Disbursements & Transfers | Operating Expenses (A) | Capital Improvements (B) | Other Capital Outlay (C) | Debt Service (D) | Other (E) | TOTAL |
|----------|--|-------------------------|--------------------------|--------------------------|------------------------|------------------------|-------------------------|
| 1 | Governmental: | | | | | | |
| 2 | General Government | \$ 3,175,715.00 | | | | \$ 4,000.00 | \$ 3,179,715.00 |
| 3 | Public Safety - Police and Fire | \$ 5,372,782.00 | | \$ 140,000.00 | \$ 63,521.00 | | \$ 5,576,303.00 |
| 4 | Public Safety - Other | | | | | | \$ - |
| 5 | Public Works - Streets | \$ 2,381,396.00 | \$ 560,000.00 | \$ 195,000.00 | \$ 266,625.00 | \$ 52,000.00 | \$ 3,455,021.00 |
| 6 | Public Works - Other | \$ 635,448.00 | | | \$ 33,200.00 | \$ 7,000.00 | \$ 675,648.00 |
| 7 | Public Health and Social Services | \$ 200,934.00 | \$ 500,000.00 | | | \$ 100,000.00 | \$ 800,934.00 |
| 8 | Culture and Recreation | \$ 2,453,817.00 | \$ 302,000.00 | | | | \$ 2,755,817.00 |
| 9 | Community Development | \$ 5,000,750.00 | | | \$ 85,000.00 | | \$ 5,085,750.00 |
| 10 | Miscellaneous | \$ 4,972,500.00 | | \$ 115,000.00 | \$ 397,991.00 | \$ 2,963,291.00 | \$ 8,448,782.00 |
| 11 | Business-Type Activities: | | | | | | |
| 12 | Airport | | | | | | \$ - |
| 13 | Nursing Home | | | | | | \$ - |
| 14 | Hospital | | | | | | \$ - |
| 15 | Electric Utility | | | | | | \$ - |
| 16 | Solid Waste | \$ 2,186,584.00 | \$ 500,000.00 | \$ 230,000.00 | | \$ 55,300.00 | \$ 2,971,884.00 |
| 17 | Transportation | | | | | | \$ - |
| 18 | Wastewater | \$ 2,076,396.00 | \$ 720,000.00 | \$ 59,000.00 | \$ 645,891.00 | \$ 141,500.00 | \$ 3,642,787.00 |
| 19 | Water | \$ 2,098,109.00 | \$ 120,000.00 | \$ 91,000.00 | | \$ 77,000.00 | \$ 2,386,109.00 |
| 20 | Other | | | | | | \$ - |
| 21 | Proprietary Function Funds (Page 6) | | | | | \$ - | \$ - |
| 22 | Total Disbursements & Transfers (Lns 2 thru 21) | \$ 30,554,431.00 | \$ 2,702,000.00 | \$ 830,000.00 | \$ 1,492,228.00 | \$ 3,400,091.00 | \$ 38,978,750.00 |

(A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.

(B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.

(C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).

(D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.

(E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

SCOTTSBLUFF in SCOTTS BLUFF County

| Line No. | 2014-2015 ACTUAL/ESTIMATED Disbursements & Transfers | Operating Expenses (A) | Capital Improvements (B) | Other Capital Outlay (C) | Debt Service (D) | Other (E) | TOTAL |
|----------|---|-------------------------|--------------------------|--------------------------|------------------------|------------------------|-------------------------|
| 1 | Governmental: | | | | | | |
| 2 | General Government | \$ 2,563,609.00 | | | | \$ 4,000.00 | \$ 2,567,609.00 |
| 3 | Public Safety - Police and Fire | \$ 4,948,708.00 | | \$ 581,802.00 | \$ 65,355.00 | | \$ 5,595,865.00 |
| 4 | Public Safety - Other | | | | | | \$ - |
| 5 | Public Works - Streets | \$ 1,993,156.00 | \$ 2,300,000.00 | \$ 160,000.00 | \$ 241,405.00 | \$ 52,000.00 | \$ 4,746,561.00 |
| 6 | Public Works - Other | \$ 580,683.00 | | | \$ 33,200.00 | \$ 7,000.00 | \$ 620,883.00 |
| 7 | Public Health and Social Services | \$ 193,453.00 | | | | \$ 100,000.00 | \$ 293,453.00 |
| 8 | Culture and Recreation | \$ 2,531,626.00 | \$ 85,000.00 | \$ 15,800.00 | | | \$ 2,632,426.00 |
| 9 | Community Development | \$ 995,600.00 | | | \$ 335,000.00 | | \$ 1,330,600.00 |
| 10 | Miscellaneous | \$ 894,809.00 | | | \$ 968,876.00 | \$ 3,198,840.00 | \$ 5,062,525.00 |
| 11 | Business-Type Activities: | | | | | | |
| 12 | Airport | | | | | | \$ - |
| 13 | Nursing Home | | | | | | \$ - |
| 14 | Hospital | | | | | | \$ - |
| 15 | Electric Utility | | | | | | \$ - |
| 16 | Solid Waste | \$ 2,005,937.00 | \$ 198,637.00 | \$ 210,000.00 | | \$ 55,300.00 | \$ 2,469,874.00 |
| 17 | Transportation | | | | | | \$ - |
| 18 | Wastewater | \$ 1,457,476.00 | \$ 250,957.00 | \$ 58,847.00 | \$ 645,901.00 | \$ 141,500.00 | \$ 2,554,681.00 |
| 19 | Water | \$ 1,658,849.00 | \$ 572,276.00 | \$ 63,805.00 | | \$ 77,000.00 | \$ 2,371,930.00 |
| 20 | Other | | | | | | \$ - |
| 21 | Proprietary Function Funds | | | | | | \$ - |
| 22 | Total Disbursements & Transfers (Ln 2 thru 21) | \$ 19,823,906.00 | \$ 3,406,870.00 | \$ 1,090,254.00 | \$ 2,289,737.00 | \$ 3,635,640.00 | \$ 30,246,407.00 |

(A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.

(B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.

(C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).

(D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.

(E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

SCOTTSLUFF in SCOTTS BLUFF County

| Line No. | 2013-2014 ACTUAL Disbursements & Transfers | Operating Expenses (A) | Capital Improvements (B) | Other Capital Outlay (C) | Debt Service (D) | Other (E) | TOTAL |
|----------|---|-------------------------|--------------------------|--------------------------|------------------------|------------------------|-------------------------|
| 1 | Governmental: | | | | | | |
| 2 | General Government | \$ 3,056,481.00 | | \$ 102,140.00 | | \$ 4,000.00 | \$ 3,162,621.00 |
| 3 | Public Safety - Police and Fire | \$ 5,064,394.00 | | \$ 101,304.00 | \$ 67,121.00 | | \$ 5,232,819.00 |
| 4 | Public Safety - Other | | | | | | \$ - |
| 5 | Public Works - Streets | \$ 1,753,586.00 | \$ 353,994.00 | \$ 187,738.00 | \$ 242,991.00 | \$ 49,055.00 | \$ 2,587,364.00 |
| 6 | Public Works - Other | \$ 498,144.00 | | | \$ 34,220.00 | \$ 7,000.00 | \$ 539,364.00 |
| 7 | Public Health and Social Services | \$ 183,130.00 | | \$ 41,070.00 | | \$ 146,480.00 | \$ 370,680.00 |
| 8 | Culture and Recreation | \$ 2,464,964.00 | | \$ 386,560.00 | | | \$ 2,851,524.00 |
| 9 | Community Development | \$ 816,825.00 | | | \$ 143,318.00 | | \$ 960,143.00 |
| 10 | Miscellaneous | \$ 868,911.00 | | | \$ 749,704.00 | \$ 3,293,479.00 | \$ 4,912,094.00 |
| 11 | Business-Type Activities: | | | | | | |
| 12 | Airport | | | | | | \$ - |
| 13 | Nursing Home | | | | | | \$ - |
| 14 | Hospital | | | | | | \$ - |
| 15 | Electric Utility | | | | | | \$ - |
| 16 | Solid Waste | \$ 1,968,959.00 | | \$ 322,499.00 | | \$ 55,055.00 | \$ 2,346,513.00 |
| 17 | Transportation | | | | | | \$ - |
| 18 | Wastewater | \$ 1,390,866.00 | \$ 130,456.00 | \$ 628,846.00 | \$ 645,890.00 | \$ 141,055.00 | \$ 2,937,113.00 |
| 19 | Water | \$ 1,400,792.00 | \$ 32,846.00 | \$ 8,083.00 | | \$ 79,055.00 | \$ 1,520,776.00 |
| 20 | Other | | | | | | \$ - |
| 21 | Proprietary Function Funds | | | | | | \$ - |
| 22 | Total Disbursements & Transfers (Ln 2 thru 21) | \$ 19,467,052.00 | \$ 517,296.00 | \$ 1,778,240.00 | \$ 1,883,244.00 | \$ 3,775,179.00 | \$ 27,421,011.00 |

(A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.

(B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.

(C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).

(D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.

(E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

SCOTTSBLUFF in SCOTTS BLUFF County

2015-2016 SUMMARY OF PROPRIETARY FUNCTION FUNDS

NOTE: COMPLETE THIS PAGE ONLY IF A SEPARATE PROPRIETARY FUNCTION FUND BUDGET IS
FILED WITH THE CLERK OF THE MUNICIPALITY.

THIS SPACE FOR USE OF PROPRIETARY FUNCTION FUNDS ONLY

| Funds (List) | Beginning Balance | Total Budget of Receipts | Total Budget of Disbursements | Cash Reserve |
|--------------|-------------------------------------|--------------------------------------|--------------------------------------|-----------------|
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| TOTAL | \$ - (Forward to Page 2, Line 4) | \$ - (Forward to Page 2, Line 23) | \$ - (Forward to Page 3, Line 21) | \$ - |

NOTE: State Statute Section 13-504 requires a uniform summary of the proposed budget statement including each proprietary function fund included in a separate proprietary budget statement prepared pursuant to the Municipal Proprietary Function Act. Proprietary function shall mean a water supply or distribution utility, a waste-water collection or treatment utility, an electric generation, transmission, or distribution utility, a gas supply, transmission, or distribution utility, an integrated solid waste management collection, disposal, or handling utility, or a hospital or a nursing home owned by a municipality.

CORRESPONDENCE INFORMATION

ENTITY OFFICIAL ADDRESS

If no official address, please provide address where correspondence should be sent

| | |
|-----------------|------------------------------|
| NAME | City of Scottsbluff |
| ADDRESS | 2525 Circle Drive |
| CITY & ZIP CODE | Scottsbluff, NE 69361 |
| TELEPHONE | 308-630-6212 |
| WEBSITE | www.scottsbluff.org |

| | <u>BOARD CHAIRPERSON</u> | <u>CLERK/TREASURER/SUPERINTENDENT/OTHER</u> | <u>PREPARER</u> |
|------------------|--------------------------|---|-----------------|
| NAME | Randy Meininger | Renae Griffiths | Renae Griffiths |
| TITLE /FIRM NAME | Mayor | Director of Finance | |
| TELEPHONE | | 308-630-6212 | |
| EMAIL ADDRESS | | rgriffiths@scottsbluff.org | |

For Questions on this form, who should we contact (please ☒ one): Contact will be via email if supplied.

- ☐ Board Chairperson
☒ Clerk / Treasurer / Superintendent / Other
☐ Preparer

SCOTTSBLUFF in SCOTTS BLUFF County

2015-2016 LID SUPPORTING SCHEDULE

Calculation of Restricted Funds

| | | | |
|--|-------|----|---------------------|
| Total Personal and Real Property Tax Requirements | (1) | \$ | 1,789,383.67 |
| Motor Vehicle Pro-Rate | (2) | \$ | 7,200.00 |
| In-Lieu of Tax Payments | (3) | \$ | 111,000.00 |
| Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds. | | | |
| Prior Year Capital Improvements Excluded from Re-stricted Funds (From 2014-2015 Lid Support, Line (17)) | | \$ | - |
| LESS: Amount Spent During 2014-2015 | (5) | \$ | - |
| LESS: Amount Expected to be Spent in Future Budget Years | (6) | \$ | - |
| Amount to be included as Restricted Funds (<u>Cannot Be A Negative Number</u>) | (7) | \$ | - |
| Motor Vehicle Tax | (8) | \$ | 239,400.00 |
| Local Option Sales Tax | (9) | \$ | 5,902,000.00 |
| Transfers of Surplus Fees | (10) | \$ | 150,000.00 |
| Highway Allocation and Incentives | (11) | \$ | 1,497,015.00 |
| MIRF | (12) | \$ | - |
| Motor Vehicle Fee | (13) | \$ | 110,000.00 |
| Municipal Equalization Fund | (14) | \$ | 58,367.00 |
| Insurance Premium Tax | (15) | \$ | - |
| Nameplate Capacity Tax | (15a) | \$ | - |
| TOTAL RESTRICTED FUNDS (A) | (16) | \$ | 9,864,365.67 |

LC-3 Lid Exceptions

| | | | |
|--|------|----|---------------------|
| Capital Improvements (Real Property and Improvements on Real Property) | (17) | | |
| LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year (<i>cannot exclude same capital improvements from more than one lid calculation.</i>) | | | |
| Agrees to Line (6). | (18) | \$ | - |
| Allowable Capital Improvements | (19) | \$ | - |
| Bonded Indebtedness | (20) | \$ | 648,791.00 |
| Public Facilities Construction Projects (Statutes 72-2301 to 72-2308) | (21) | | |
| Interlocal Agreements/Joint Public Agency Agreements | (22) | \$ | 401,686.00 |
| Public Safety Communication Project (Statute 86-416) | (23) | | |
| Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only) | (24) | | |
| Judgments | (25) | | |
| Refund of Property Taxes to Taxpayers | (26) | | |
| Repairs to Infrastructure Damaged by a Natural Disaster | (27) | | |
| TOTAL LID EXCEPTIONS (B) | (28) | \$ | 1,050,477.00 |

TOTAL RESTRICTED FUNDS

For Lid Computation

(To Line 9 of the Lid Computation Form)

To Calculate: Total Restricted Funds (A)-Line 16 MINUS Total Lid Exceptions (B)-Line 28

\$ 8,813,888.67

Total Restricted Funds for Lid Computation cannot be less than zero. See Instruction Manual on completing the LC-3 Supporting Schedule.

SCOTTSLUFF
IN
SCOTT BLUFF County

COMPUTATION OF LIMIT FOR FISCAL YEAR 2015-2016

PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2

OPTION 1

2014-2015 Restricted Funds Authority (Base Amount) = Line (8) from last year's LC-3 Form

13,396,261.00
Option 1 - (1)

OPTION 2 - *Only use if a vote was taken at a townhall meeting to exceed Lid for one year*

Line (1) of 2014-2015 Lid Computation Form

Option 2 - (A)

Allowable Percent Increase **Less** Vote Taken
(From 2014-2015 Lid Computation Form Line (6) - Line (5))

Option 2 - (B) %

Dollar Amount of Allowable Increase Excluding the vote taken
Line (A) X Line (B)

Option 2 - (C)

Calculated 2014-2015 Restricted Funds Authority (Base Amount) =
Line (A) **Plus** Line (C)

Option 2 - (1)

ALLOWABLE INCREASES

1 BASE LIMITATION PERCENT INCREASE (2.5%)

2.50 %

(2)

2 ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%

- %

(3)

$$\frac{4,590,369.00}{2015 \text{ Growth per Assessor}} \div \frac{786,700,280.00}{2014 \text{ Valuation}} = \frac{0.58}{\text{Multiply times 100 To get \%}}$$

3 ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE

1.00 %

(4)

$$\frac{5}{\text{\# of Board Members voting "Yes" for Increase}} \div \frac{5}{\text{Total \# of Members in Governing Body}} = \frac{100.00}{\text{Must be at least 75\% (.75) of the Governing Body}}$$



ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

**4 SPECIAL ELECTION/TOWNHALL MEETING - VOTER
APPROVED % INCREASE**

%

(5)

Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

LID COMPUTATION FORM

SCOTTSBLUFF
IN
SCOTTS BLUFF County

| | |
|---|----------------------|
| TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) | 3.50 % (6) |
| Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) | 468,869.14 (7) |
| Total Restricted Funds Authority = Line (1) + Line (7) | 13,865,130.14 (8) |
| Less: Restricted Funds from Lid Supporting Schedule | 8,813,888.67 (9) |
| Total Unused Restricted Funds Authority = Line (8) - Line (9) | 5,051,241.47 (10) |

LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR
YOU ARE IN VIOLATION OF THE LID LAW.

THE AMOUNT OF UNUSED RESTRICTED FUNDS AUTHORITY ON LINE (10)
MUST BE PUBLISHED IN THE NOTICE OF BUDGET HEARING.

Municipality Levy Limit Form
SCOTTSBLUFF in SCOTTS BLUFF County

| Political Subdivision | Personal and Real Property Tax Request (Column A) | Judgments (Not Paid by Liability Insurance) (Column B) | Pre-Existing Lease - Purchase Contracts-7/98 (Column C) | * Bonded Indebtedness (Column D) | Interest Free Financing (Public Airports) (Column E) | Tax Request Subject to Levy Limit (Column F) [(Column A) MINUS (Columns B, C, D, E)] | Valuation (Column G) | Calculated Levy (Column H) [(Column F) DIVIDED BY (Column G) MULTIPLIED BY 100] |
|-----------------------|--|---|--|-------------------------------------|---|--|-------------------------|---|
| City/Village - | 1,735,283.67 | | | | | 1,735,283.67 | 803,372,269 | 0.216000 |

Others subject to allocation-

| | | | | | | | | |
|--|--|--|--|--|--|---|--|---|
| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |

| | | | | | | | | |
|-----------------------------|-----------|--|--|--|--|-----------|------------|--|
| Off-Street Parking District | 54,100.00 | | | | | 54,100.00 | 26,343,331 | |
|-----------------------------|-----------|--|--|--|--|-----------|------------|--|

Calculated Levy for Off-Street Parking District = (Column F) **DIVIDED BY** (Column G) **MULTIPLIED BY 100** **MULTIPLIED BY** (Column G) **DIVIDED BY** (Column G {City/Village Line})

0.006734

NOTE:

Municipality Levy Limit is 45 cents plus 5 cents for interlocal agreements. (77-3442)

Total Calculated Levy can ONLY be greater than 45 cents if there is Interlocal Agreements.

The Calculated Levy for Interlocal Agreements should be the maximum of **5 cents OR LESS**.

Others subject to allocation may include airport authorities, community redevelopment authorities, off-street parking districts, and transit authorities.

Total Calculated Levy
[Total of (Column H)]

0.222734

(Box 1)

Tax Request to Support Interlocal Agreements

401,686.00

(Box 2)

Calculated Levy for Interlocal Agreements
[(Box 2) **DIVIDED BY** (Column G {City/Village Line}) **MULTIPLIED BY 100**]

0.050000

(Box 3)

5 Cents or LESS

* Tax Request to Support Public Safety Communication Projects

(Box 5)

Calculated Levy For Levy Limit Compliance
[(Box 1) **MINUS** (Box 3)]

0.172734

(Box 4)

* Tax Request to Support Public Facilities Construction Projects

(Box 6)

* State Statute Section 86-416 allows for a special tax to fund public safety communication projects. The tax has the same status as bonded indebtedness. State Statute 72-2301 through 72-2308 allows bonds to be issued for Public Facilities Construction Projects. Amounts should be included in Bonded Indebtedness above. Please indicate the amount specifically used for the communication project in Box 5 and the Construction Projects in Box 6. Board minutes documenting the approval of the taxes must be included.

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Pub. Hear.4

Council to consider an Ordinance adopting the budget statement to be termed the annual appropriation bill for FY 2015-2016.

Staff Contact: Renae Griffiths, Finance Director

ORDINANCE NO. _____

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2015 through September 30, 2016. All sums of money contained in the budget statement are appropriated for the necessary expenses and liabilities of the City of Scottsbluff.

2. The Council determines that it is necessary to exceed the allowable growth for restricted funds for the next fiscal year by an additional one percent as permitted under §13-519 of the Nebraska statutes, and as approved by at least 75% of the Council.

3. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Scotts Bluff County, Nebraska, for use by the levying authority.

4. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED on _____, 2015.

Mayor

Attest:

City Clerk (Seal)

Approved as to form:

Deputy City Attorney

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Pub. Hear.5

Council to conduct a Public Hearing at 6:05 p.m. to consider a Zone Change of Lots 6 and 7, Ridge Estates Subdivision from R-1 to Agriculture and approve the Ordinance.

Staff Contact: Annie Folck, City Planner

Agenda Statement

Item No.

For meeting of: August 17, 2015

AGENDA TITLE: Council to consider Zone Change of Lots 6 and 7, Ridge Estates Subdivision from R-1 to Ag

SUBMITTED BY DEPARTMENT/ORGANIZATION: Development Services

PRESENTATION BY:

SUMMARY EXPLANATION: The applicant(s) and property owners, Shane & Annette Aulick, have requested a rezone for lots 6 & 7, of The Ridge Estates Subdivision; these lots total approximately 4 acres and will be vacated with an ordinance to vacate which will be filed against the original final plat. These lots will be absorbed in the surrounding farmland. Mr. Aulick is planning on building an accessory structure on this land which will allow him to store his equipment closer to the cropland. The lots are currently seeded to alfalfa. The request is to allow these vacated lots to be zoned Agricultural, the lands which it will be added to are also zoned Agricultural. The property to the north is zoned R-1 and undeveloped at this time, and is also being used as cropland. Properties to the west is zoned R-1B, rural residential with properties to the east zoned R-1A single family residential. A map is attached for your review.

BOARD/COMMISSION RECOMMENDATION: At their regular meeting on August 10, 2015 the Planning Commission made positive recommendation of the rezone.

STAFF RECOMMENDATION: Staff recommends approval of the rezone

| EXHIBITS | | | | |
|-------------------------------------|-----------|----------|-----------|------------|
| Resolution <input type="checkbox"/> | Ordinance | Contract | Minutes X | Plan/Map X |
| Other (specify) _____ | | | | |

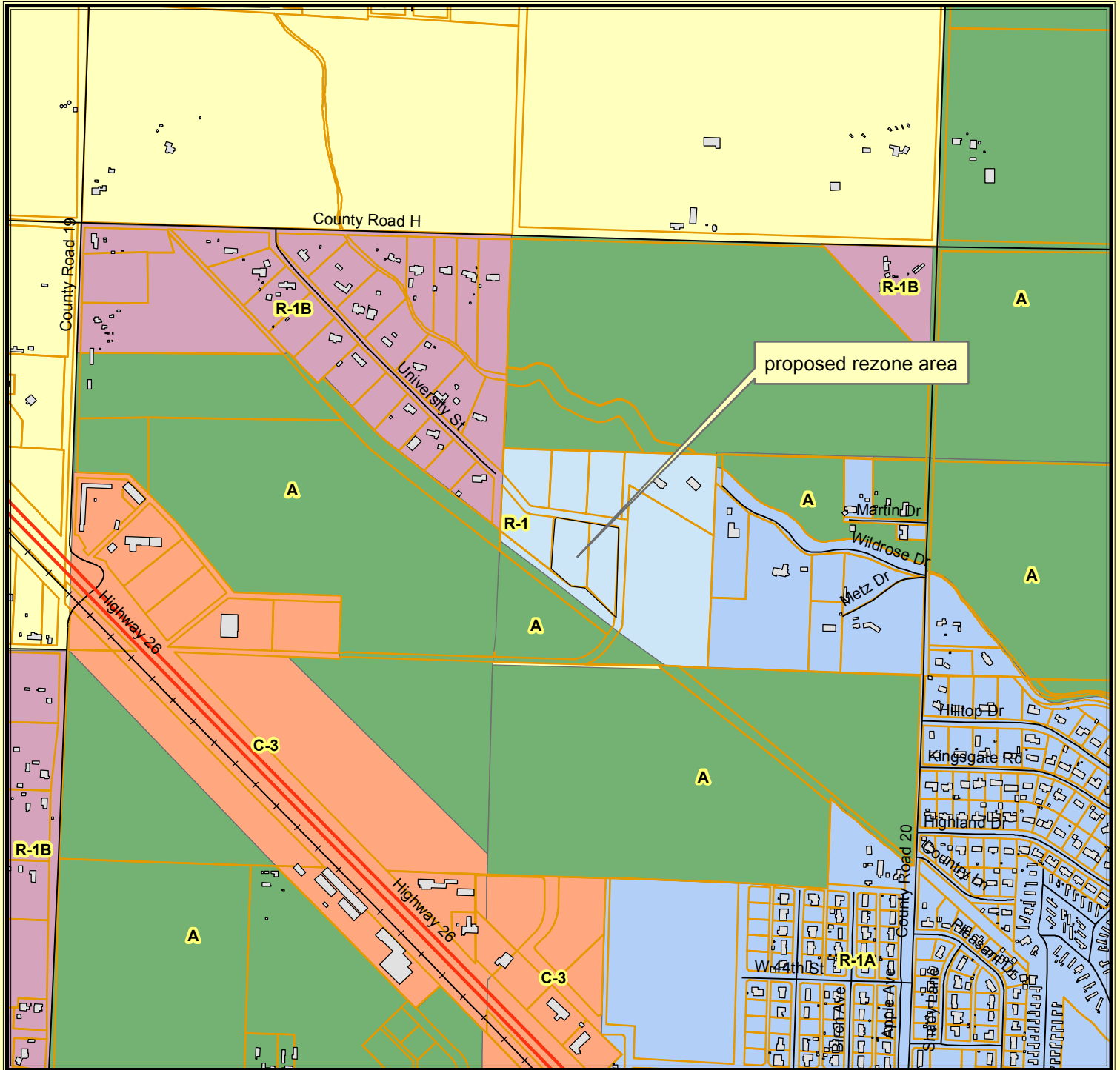
NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

Vacated Lots 6 & 7, Ridge Estates Subdivision Rezone

R-1 Residential to a -Agricultural



8/10/15



Map by A. Urdiales: City of Scottsbluff
Coordinate System:
NAD 1983 StatePlane Nebraska FIPS 2600 Feet
Lambert Conformal Conic

The City makes no representation or warranty as to the accuracy, timeliness, or completeness, and in particular, its accuracy in labeling or displaying dimensions, contours, property boundaries, or placement or location of any map features thereon.

ORDINANCE NO. _____

AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT LOTS 6 AND 7, THE RIDGE ESTATES SUBDIVISION, SITUATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M., SCOTTS BLUFF COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE EAST QUARTER CORNER OF SECTION 9, THENCE WESTERLY ON THE EAST-WEST CENTERLINE OF SECTION 9, ON AN ASSUMED BEARING OF N88°11'10"W, A DISTANCE OF 1908.08 FEET, THENCE BEARING N01°48'50"E A DISTANCE OF 302.51 FEET TO THE POINT OF INTERSECTION WITH THE SOUTHEAST CORNER OF LOT 7, THE RIDGE ESTATES SUBDIVISION, AS MONUMENTED BY A 5/8" REBAR, SAID POINT ALSO BEING THE TRUE POINT OF BEGINNING, THENCE NORTHERLY ON THE EAST LINE OF SAID LOT 7, BEARING N02°50'47"E, A DISTANCE OF 534.28 FEET, TO THE POINT OF INTERSECTION WITH A TANGENT CURVE TO THE LEFT, SAID CURVE HAVING A CENTRAL ANGLE OF 84°39'17", A RADIUS OF 25.00 FEET, A CHORD BEARING OF N39°28'52"W AND A CHORD LENGTH OF 33.67 FEET, THENCE NORTHWESTERLY ON THE ARC OF SAID CURVE AND SAID LOT 7, A DISTANCE OF 36.94 FEET, THENCE BEARING N81°48'31"W, ON SAID NORTH LINE OF LOT 7, A DISTANCE OF 160.38 FEET TO THE NORTHWEST CORNER OF SAID LOT 7, ALSO BEING THE NORTHEAST CORNER OF LOT 6, THENCE BEARING N81°48'31"W, ON THE NORTH LINE OF SAID LOT 6 A DISTANCE OF 227.80 FEET TO THE NORTHWEST CORNER OF SAID LOT 6, THENCE BEARING S02°50'47"W, ON THE WEST LINE OF SAID LOT 6 A DISTANCE OF 328.43 FEET TO THE SOUTH LINE OF SAID LOT 6, THENCE BEARING S52°00'26"E ON THE SOUTH LINE OF SAID LOT 6 A DISTANCE OF 162.16 FEET, THENCE BEARING S87°09'13"E ON SOUTH LINE OF SAID LOT 6 A DISTANCE OF 94.21 FEET TO THE SOUTHEAST CORNER OF SAID LOT 6, ALSO BEING THE SOUTHWEST CORNER OF LOT 7, THENCE BEARING S43°34'16"E ON THE SOUTH LINE OF SAID LOT 7 A DISTANCE OF 251.73 FEET TO THE SOUTHEAST CORNER OF SAID LOT 7, SAID POINT BEING THE POINT OF BEGINNING, CONTAINING AN AREA OF 4.00 ACRES, MORE OR LESS, WHICH IS CURRENTLY ZONED AS R-1 SINGLE FAMILY, WILL NOW BE INCLUDED IN THE A-AGRICULTURAL, AND REPEALING PRIOR SECTION 25-1-4.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. Section 25-1-4 of the Municipal Code is amended to provide as follows:

25-1-4. Zones; location; maps. The boundaries of the zoning districts created in this chapter are shown on the zoning district map which is made a part of this municipal code. The zoning district map and all information shown thereon shall have the same force and effect as if fully set forth and described herein. The official zoning district map shall be identified by the signature of the Mayor, attested by the City Clerk under the following statement:

This is to certify that this is the official zoning district map described in §25-1-4 of the Scottsbluff Municipal Code, passed this 10th day of August, 2015.

Section 2. Previously existing Section 25-1-4 and all other Ordinances and parts of Ordinances in conflict with this Ordinance, are repealed. Provided, this Ordinance shall not be construed to affect any rights, liabilities, duties or causes of action, either criminal or civil, existing or actions pending at the time when this Ordinance becomes effective.

Section 3. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED on _____, 2015.

ATTEST:

Mayor

City Clerk

(Seal)

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Pub. Hear.6

Council to consider an Ordinance to Vacate Lots 6 and 7, Ridge Estates Subdivision (second reading).

Staff Contact: Annie Folck, City Planner

Agenda Statement

Item No.

For meeting of: August 17, 2015

AGENDA TITLE: Council to consider Ordinance to Vacate Lots 6 and 7, Ridge Estates Subdivision

SUBMITTED BY DEPARTMENT/ORGANIZATION: Development Services

PRESENTATION BY:

SUMMARY EXPLANATION: The applicant(s) and property owners, Shane & Annette Aulick, have requested an ordinance to vacate lots 6 & 7, of The Ridge Estates Subdivision; this ordinance will be filed against the final plat of Lots 1 through 7, The Ridge Estates which was approved on November 2, 2009. The vacated lots will be absorbed into unplatted farm land to the south which is zoned Ag. A rezone is also part of this request. These lots total approximately 4 acres. Mr. Aulick is planning on building an accessory structure on this land which will allow him to store his equipment closer to the cropland. The lots are currently seeded to alfalfa.

BOARD/COMMISSION RECOMMENDATION: At their regular meeting on August 10, 2015 the Planning Commission made positive recommendation of the ordinance to vacate.

STAFF RECOMMENDATION: Staff recommends approval of the ordinance

| | | | | |
|-------------------------------------|-------------|----------|-----------|------------|
| EXHIBITS | | | | |
| Resolution <input type="checkbox"/> | Ordinance X | Contract | Minutes X | Plan/Map X |
| Other (specify) _____ | | | | |

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

RM150229-00 Aulick Rezoning Scottsbluff, NE

- Rezoning Request
- 300' Buffer

Property Ownership: Shane & Annette Aulick
PO Box 1341, Scottsbluff, NE 69363-1341

10357491 80283 RIDGEVIEW DR
LT 1, THE RIDGE ESTATES SUBD (4.68 ac)

10357580 190490 UNIVERSITY ST
LT 2, THE RIDGE ESTATE SUBD (2 ac)

10357661 190448 UNIVERSITY ST
LT 3, THE RIDGE ESTATES SUBD (2 ac)

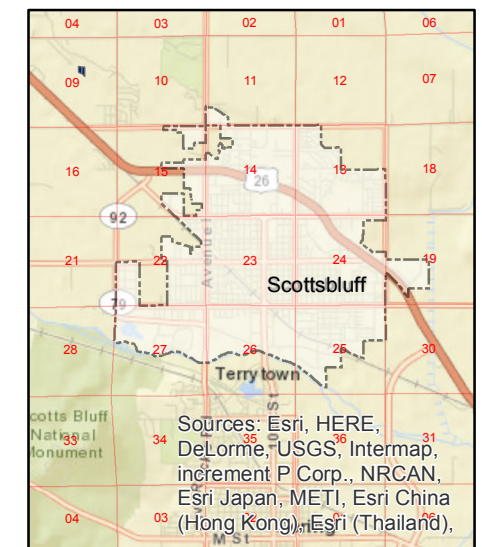
10357769 190392 UNIVERSITY ST
LT 4, THE RIDGE ESTATES SUBD (2 ac)

10357483 190445 UNIVERSITY ST
LT 5, THE RIDGE ESTATES SUBD (2 ac)

10357572 190463 UNIVERSITY ST
LT 6, THE RIDGE ESTATES SUBD (2 ac)

10357653 190499 UNIVERSITY ST
LT 7, THE RIDGE ESTATES SUBD (2 ac)

10330437 SW NE, PT NW, 9-22-55 (74.80 ac)



**M.C. SCHAFF
& ASSOCIATES, INC**
818 S BELTLINE HWY E
SCOTTSBLUFF NE 69361

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Path: G:\Jobs\RM150229 Rezone Aulick\GIS\RM150229-00 Aulick Rezoning.mxd

Date Saved: 6/30/2015 9:25:07 AM

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, VACATING LOTS 6 AND 7, THE RIDGE ADDITION, SITUATED IN THE SW¹/₄NE¹/₄ OF SECTION 9, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M., IN SCOTTS BLUFF COUNTY, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. Shane Aulick and Annette Aulick, husband and wife, (the "Aulicks") as the owners of the property involved, have requested the City of Scottsbluff vacate the following property:

Lots 6 and 7, The Ridge Estates Subdivision, situated in the Southwest Quarter of the Northeast Quarter of Section 9, Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows:

Commencing at the East Quarter Corner of Section 9, thence westerly on the East-West centerline of Section 9, on an assumed bearing of N88°11'10"W, a distance of 1908.08 feet, thence bearing N01°48'50"E a distance of 302.51 feet to the point of intersection with the southeast corner of Lot 7, The Ridge Estates Subdivision, as monumented by a 5/8" Rebar, said point also being the true Point of Beginning, thence northerly on the east line of said Lot 7, bearing N02°50'47"E, a distance of 534.28 feet, to the point of intersection with a tangent curve to the left, said curve having a central angle of 84°39'17", a radius of 25.00 feet, a chord bearing of N39°28'52"W and a chord length of 33.67 feet, thence northwesterly on the arc of said curve and said Lot 7, a distance of 36.94 feet, thence bearing N81°48'31"W, on said north line of Lot 7, a distance of 160.38 feet to the northwest corner of said Lot 7, also being the northeast corner of Lot 6, thence bearing N81°48'31"W, on the north line of said Lot 6 a distance of 227.80 feet to the northwest corner of said Lot 6, thence bearing S02°50'47"W, on the west line of said Lot 6 a distance of 328.43 feet to the south line of said Lot 6, thence bearing S52°00'26"E on the south line of said Lot 6 a distance of 162.16 feet, thence bearing S87°09'13"E on south line of said Lot 6 a distance of 94.21 feet to the southeast corner of said Lot 6, also being the southwest corner of Lot 7, thence bearing S43°34'16"E on the south line of said Lot 7 a distance of 251.73 feet to the southeast corner of said Lot 7, said point being the Point of Beginning, containing an area of 4.00 Acres, more or less.

Section 2. The City Council finds that the Aulicks are the Owners and that it is in the best interests of the City that the property be vacated as requested.

Section 3. Lots 6 and 7, The Ridge Estates Subdivision situated in the Southwest Quarter of the Northeast Quarter of Section 9, Township 22 North, Range 55 West of the 6th p.m., Scotts Bluff County, Nebraska, as more fully described above, is hereby vacated.

Section 4. This Ordinance shall become effective upon its passage, approval and publication in pamphlet form, as provided by law.

PASSED AND APPROVED on _____, 2015.

Mayor

ATTEST:

City Clerk (Seal)

**Planning Commission Minutes
Regular Scheduled Meeting
August 10, 2015
Scottsbluff, Nebraska**

The Planning Commission of the City of Scottsbluff, Nebraska met in a regular scheduled meeting on Monday, August 10, 2015, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on July 31, 2015. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

ITEM 1: Chairman, Becky Estrada called the meeting to order. Roll call consisted of the following members: Angie Aguillo, Anita Chadwick, Callan Wayman, David Gompert, Jim Zitterkopf, Henry Huber, and Becky Estrada. Absent: Mark Westphal, and Dana Weber. City officials present: Annie Urdiales, Planning Administrator, Annie Folck, City Planner, and Gary Batt, Code Administrator II.

ITEM 2: Chairman Estrada informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on bookcase in the back area of the City Council Chamber, for those interested parties.

ITEM 3: Acknowledgment of any changes in the agenda: None.

ITEM 4: Business not on agenda: None

ITEM 5: Citizens with items not scheduled on regular agenda: None

ITEM 6: The minutes of July 13, 2015 were reviewed and approved. A motion was made to accept the minutes by Gompert, and seconded by Chadwick. "YEAS": Huber, Gompert, Aguillo, Chadwick, and Estrada. "NAYS": None. ABSTAIN: Zitterkopf, & Wayman. None. ABSENT: Weber, & Westphal. Motion carried.

ITEM 7A: The Planning Commission opened a public hearing for an ordinance request from property owners, Shane & Annette Aulick, to vacate Lots 6 & 7, of the Ridge Estates Subdivision. This ordinance if approved will be filed against the final plat of Lots 1 through 7, The Ridge Estates which was approved on November 2, 2009. The vacated lots will be absorbed into unplatted farm land to the south which is zoned Agricultural. The two lots are approximately 4 acres. The property owners are planning on building an accessory structure on this land which will allow him to store his equipment closer to the cropland. The lots are currently seeded to alfalfa.

Conclusion: A motion was made by Gompert and seconded by Zitterkopf to make a positive recommendation to City Council to approve the ordinance to vacate lots 6 and 7, of the Ridge Estates Subdivision. "YEAS": Aguillo, Zitterkopf, Chadwick, Gompert, Wayman, Huber, and Estrada. "NAYS": None. ABSTAIN: None. ABSENT: Westphal, & Weber. Motion carried.

ITEM 7B: The Planning Commission opened a public hearing for a rezone request from Shane & Annette Aulick for proposed vacated lots 6 and 7, Ridge Estates Subdivision, situated in the SW ¼ of the NE ¼ of Section 9, T22N, R55W of the 6th P.M., Scotts Bluff, County, Nebraska, from R-1 single family residential to Ag – Agricultural. This rezone is requested as part of the ordinance to vacate the lots and the Agricultural zone will fit the current zoning of the area they will be absorbed into.

Conclusion: A motion was made by Zitterkopf and seconded by Gompert to approve the rezone of proposed vacated lots 6 & 7, The Ridge Estates Subdivision situated in the SW ¼ of the NE ¼ of Section 9, T22N, R55W of the 6th P.M., Scotts Bluff, County, Nebraska. "YEAS": Huber, Aguallo, Chadwick, Gompert, Zitterkopf, Wayman, and Estrada. "NAYS": None. ABSTAIN: None. ABSENT: Weber, & Westphal. Motion carried.

ITEM 7C: The Planning Commission opened a public hearing for a final plat of Lots 7, 8, and 9, Block 6A, Panhandle Cooperative Subdivision a replat of Block 6A, Panhandle Cooperative Subdivision, situated in the NW ¼ of Section 26, T22N, R55W of the 6th P.M., City of Scottsbluff, Scotts Bluff County, NE. The applicant(s), Carl & Cynthia Francisco, property owners, represented by Baker and Associates, have requested approval of the final plat. The final plat consists of three separate lots, Lot 9 is developed and is presently where Mr. Francisco's business is located, it abuts Panhandle Coop to the north and there is access from Lot 9 onto the Coop lot on the south end.

The City has recently worked with other commercial zones regarding alley locations for commercial lots and is working on changing the language in current code to allow for review on a case by case basis. We have several existing commercial lots without alley access and they have developed to allow for large delivery trucks and maintenance trucks to get in and out of these larger lots. Staff worked with the property owners and property owners to the west on the best alley location, they had previously tried an alley to the west of all three lots – lining up with Ave D on the north, they are worried that this will become a short cut from the residential development and cause problems for the commercial area. It was decided to put an alley on the west line of lots 7 and 8 with a twenty foot easement along the south end between lots 8 & 9. This will fulfill the requirement of alleys/easements in business lots per code. In the future when the lots develop they may be able to vacate the alley to work with proposed development. Properties to the north are zoned R-1A, and C-3, properties to the west is zoned C-2 the property itself and to the East is zoned M-1. Property to the south is zoned PBC.

This replat will allow for commercial development of the parcels. Existing infrastructure is in place along Avenue B and to the north for both water and sewer.

Conclusion: A motion was made by Huber and seconded by Wayman to approve the final plat of lots 7, 8, and 9, Block 6A, Panhandle Cooperative Subdivision of Block 6A, Panhandle Cooperative Subdivision situated in the SW ¼ of Section 26, T22N, R55W of the 6th P.M., City of Scottsbluff, Scotts Bluff, County, Nebraska. "YEAS": Huber, Aguallo, Chadwick, Gompert, Zitterkopf, Wayman, and Estrada. "NAYS": None. ABSTAIN: None. ABSENT: Weber, & Westphal. Motion carried.

ITEM 8. Unfinished Business: Annie Folck spoke to the Planning Commission about an upcoming training class in Kearney on September 28, & 29th. The conference will address following the comprehensive plan for making good zoning decisions and good findings of fact. The other session will be Open meeting procedures and how to manage public hearing procedures. The other workshop will be held either here in Scottsbluff or Gering on October 15th. PADD along with the City are working on putting together the training which will have a condensed version of the above and other planning and zoning topic. As the plans progress we will update the Commission. If interested please let us know so we can make sure to get everyone registered..

There being no further business, a motion to adjourn was made by Aguallo and seconded by Chadwick. The meeting was adjourned at 6.25 p.m. "YEAS": Gompert, Zitterkopf, Wayman, Aguallo, Chadwick, Huber, and Estrada. "NAYS": None. **ABSTAIN:** None. **ABSENT:** Weber, and Westfield. Motion carried.

Becky Estrada, Chairperson

Attest: _____
Annie Urdiales

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Reports1

Council to receive an update on the revised Library policies.

Staff Contact: Abby Yellman, Librarian

Below is a bullet list highlighting some of the additions/changes made when the library policies were revised.

- **Addition of American Library Association statements** such as freedom to read, freedom to view, code of ethics and library bill of rights
- **Addition of cell phone/electronic device policy**
- **Meeting Room Policy** – added clear legal definition of a non-profit organization
- **Internet Use Policy** – updated to include parental responsibilities, centralized printing, and what is deemed “non-acceptable use” on our library computers
- **Library Use Policy** - library cards will no longer be mailed to verify address. A person must have a valid photo ID and proof of current address. Children under the age of 16 must have a parent with them to register for a card and show proof of address on their behalf.
- **Library Use Policy** - addition of “unpaid accounts” so all library customers are aware of the collection agency process for lost/damaged items
- **Mission/visions statements updated**
- **Non-discrimination policy** - updated to include “sexual orientation, gender identity and expression, veteran status or any other characteristic protected by federal or state law”.
- **Rules of Conduct for library customers updated**
- **Telephone policy** - updated to no longer allow public use of the library’s phone unless it is for emergency reasons
- **Tobacco policy** - updated to include electronic cigarettes/vaporizers and the requirement that smoking occurs outside and 20 feet from the building
- **Unattended Children Policy** – changed requirement of unattended children to now state that children under the age of 8 must be accompanied by an adult 16 years and up. Children must be at least 8 years old to be unattended in the library
- **Volunteer application** - revised to address specific library needs regarding volunteers

If further clarification is needed, please let me know.

Abby

Abbigail Yellman

Library Director, Lied Scottsbluff Public Library

1809 3rd Avenue

Scottsbluff, NE 69361

308-630-6251

ayellman@scottsbluff.org

Advocacy

Advocacy is an ongoing effort, which helps communicate specific awareness and understanding of the importance of Lied Scottsbluff Public Library. This policy and its guidelines apply to the Lied Scottsbluff Public Library Board, Library Director, staff and other designated spokespersons for the Library.

The Library has a responsibility to maintain and foster communication with current and potential customers of library services and resources to assure effective usage by all within the community.

The Library Board recognizes that advocacy involves every person who has a connection with the library (i.e. board members, foundation members, Friends of the Library, Library Director, Library staff and City of Scottsbluff administration and officials).

Objectives of this advocacy policy are as follows:

- Promote community awareness of library services, programs and partnerships
- Nurture public interest in and usage of the library
- Develop and promote understanding and support of the library and its important educational role in the community

Strategies:

- Training and workshop sessions will be made available to library stakeholders
- Communication with government leaders, service clubs, civic organizations and other community partners will be maintained by the Library Director and Library Board.
- Local media will be utilized to ensure public awareness of library services, resources and programs
- Social media, in-house displays, flyers and other promotional materials will be used
- Library partnerships with regards to classes, exhibits and other educational activities will be priority to fulfill the community's needs for self-directed education, research and instruction assistance, as well as enlightening and cultural experiences.
- All promotional materials must be approved by the Library Director

Approved by the Library Board August 12, 2015

American Library Association's Code of Ethics

As members of the American Library Association, we recognize the importance of codifying and making known to the profession and to the general public the ethical principles that guide the work of librarians, other professionals providing information services, library trustees and library staffs.

Ethical dilemmas occur when values are in conflict. The American Library Association Code of Ethics states the values to which we are committed, and embodies the ethical responsibilities of the profession in this changing information environment.

We significantly influence or control the selection, organization, preservation, and dissemination of information. In a political system grounded in an informed citizenry, we are members of a profession explicitly committed to intellectual freedom and the freedom of access to information. We have a special obligation to ensure the free flow of information and ideas to present and future generations.

The principles of this Code are expressed in broad statements to guide ethical decision making. These statements provide a framework; they cannot and do not dictate conduct to cover particular situations.

- I. We provide the highest level of service to all library users through appropriate and usefully organized resources; equitable service policies; equitable access; and accurate, unbiased, and courteous responses to all requests.
- II. We uphold the principles of intellectual freedom and resist all efforts to censor library resources.
- III. We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted.
- IV. We respect intellectual property rights and advocate balance between the interests of information users and rights holders.
- V. We treat co-workers and other colleagues with respect, fairness, and good faith, and advocate conditions of employment that safeguard the rights and welfare of all employees of our institutions.
- VI. We do not advance private interests at the expense of library users, colleagues, or our employing institutions.
- VII. We distinguish between our personal convictions and professional duties and do not allow our personal beliefs to interfere with fair representation of the aims of our institutions or the provision of access to their information resources.
- VIII. We strive for excellence in the profession by maintaining and enhancing our own knowledge and skills, by encouraging the professional development of co-workers, and by fostering the aspirations of potential members of the profession.

Adopted at the 1939 Midwinter Meeting by the ALA Council; amended June 30, 1981; June 28, 1995; and January 22, 2008.

Approved by the Library Board August 12, 2015

American Library Association's Freedom to Read Statement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

Approved by the Library Board August 12, 2015

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of

Approved by the Library Board August 12, 2015

experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of

Approved by the Library Board August 12, 2015

enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

A Joint Statement by:

American Library Association
Association of American Publishers

Subsequently endorsed by:

American Booksellers Foundation for Free Expression
The Association of American University Presses, Inc.
The Children's Book Council
Freedom to Read Foundation
National Association of College Stores
National Coalition Against Censorship
National Council of Teachers of English
The Thomas Jefferson Center for the Protection of Free Expression

Approved by the Library Board August 12, 2015

American Library Association's Freedom to View Statement

The FREEDOM TO VIEW, along with the freedom to speak, to hear, and to read, is protected by the First Amendment to the Constitution of the United States. In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantees of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.

Approved by the Library Board August 12, 2015

American Library Association's Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; inclusion of "age" reaffirmed January 23, 1996.

Approved by the Library Board August 12, 2015

Bulletin Boards/Displays/Exhibits

Use of the bulletin boards and display cases in the public areas of the Lied Scottsbluff Public Library shall be according to the following guidelines. Library staff will determine what may be posted and where within the Library based on the priorities and restrictions given below, as well as considerations including space, size of the item, and length of posting. Final decision on the display of any item shall belong to the Library Director.

Priorities:

- Library and City of Scottsbluff official notices
- Library public relations materials, including program publicity and library advocacy
- Information about upcoming literary and cultural events
- Program publicity for non-commercial organizations
- Health and safety awareness
- Other

Restrictions: the following materials may not be posted.

- Political advertisements (unless announcements of a non-partisan/bi-partisan nature such as candidate forums, debates, etc.)
- Publicity for any religious program or event not having broad educational, cultural or civic appeal
- Commercial or for-profit advertising

Exhibits:

Exhibits at the Lied Scottsbluff Public Library will support the library's mission of providing instructive and enlightening experience for all. Priority will be given to displays related to the Library. Exhibition proposals must be submitted in writing to the Library Director for review. Any exhibit housed in the library may not display a posted cost associated with a specific item. The Library will exercise normal precautions for the security of any exhibit, but the ultimate responsibility for the exhibit rests with the owner. The Library is not responsible for damage or theft. All exhibits, regardless of format (posters, displays, booklets, sculptures, etc.) must be approved by the Library Director prior to being placed in the Library.

Approved by the Library Board August 12, 2015

Cell Phones and Other Electronic Devices

Due to the increased customer traffic and usage of electronic devices, including cell phones, the library has implemented the following policy:

- Cell phones should be turned off or set on vibrate upon entering the library
- Any customer needing to take a short phone call (1-2 minutes) is asked to move to the lobby/vending area. For lengthy calls, please exit the library building and return when the call is completed.
- Texting and Internet usage must be silent and not disruptive to others using the library

Failure to comply with staff requests to follow this policy may result in restriction of library privileges.

Approved by the Library Board August 12, 2015

Computer Use

Online Public Access Catalogs:

There are three computers designated for public use of the Library's online public access catalog (OPAC). The sole purpose of these computers is to provide direct access for library customers to the library's print and digital collections.

Public Access Computers:

Any person with a valid Lied Scottsbluff Public Library card, as well as a library account in good standing, may access the library's public computers for free. Visitors choosing not to obtain a library card may purchase a daily guest pass to access the computer for \$2. All computer users are limited to three one-hour sessions per day. There is a cost associated with printing. Black and white prints are \$.15 per page and color prints are \$.50 per page. Library customers are not allowed to bring their own paper due to potential damage to the equipment.

The library has three computer areas. Children ages eleven (11) and under are to be on the children's computers located under the globe in the children's area. Teens ages twelve (12) to fifteen (15) are allowed to use the computers located in the teen room. All other library customers ages sixteen (16) and up are to use the computers located in the main area of the library closest to the circulation desk. For library customers with disabilities, there is an ADA computer available for use. This computer is located next to the Heritage Room.

*Parents are highly encouraged to monitor the computer usage of their children (see Internet Policy).

User Responsibilities:

Any information lost while using the public computers is not the responsibility of the Library. Public computers that are highly used are more susceptible to problems. The Library and the City of Scottsbluff's IT department make every effort to keep computers virus-free, however, we cannot make guarantees. Computer users needing in-depth computer training are encouraged to attend library technology trainings that are offered periodically by the library and library technology/educational partners.

Approved by the Library Board August 12, 2015

Confidentiality of Customer Records

Nebraska State Statute 84-712.05 (11) and the Lied Scottsbluff Public Library protect the privacy of library users. Information related to a person's use of the library's materials and services (including information sought, materials used or Internet usage) is confidential and can be disclosed only under certain circumstances.

When necessary for the recovery of lost or stolen library materials or when illegal activity involving the library takes place, the Library Director may authorize disclosure of information to federal, state or municipal authorities.

In all other situations, a valid subpoena or court order is required to disclose or release library records. All library staff members are to refer any request for such records to the Library Director. Upon receipt of such order or subpoena, the Library Director will inform City Administration and will consult with the City Attorney's office to determine if such order or subpoena is in proper form and if there is a showing of good cause for issuance.

Approved by the Library Board August 12, 2015

Copier/Microfilm Use

The Library is not in the copying business nor does it seek to compete with local businesses that provide copying services. The Library provides a self-service public copier for customer use. Copyright Law only protects libraries from liability for unsupervised copying (i.e. copies made on coin-operated, user-controlled machines). A staff member who makes copies for the public is in violation of copyright law.

The self-service copier is for public use and is strictly a self-service machine. This machine can make normal letter sized (8 ½" x 11") copies as well as legal sized (8 ½" x 14") copies. Library staff can provide suggested solutions, but the customer must be the person who presses the start button to make the copy. Copies are \$.15 per copy.

The Library does provide one microfilm reader/printer for customer use and review of the Star Herald microfilm. The charge for printing from the microfilm reader is also \$.15 per copy.

The library does not allow library customers to bring their own paper in for copying or printing purposes due to risk of damage to the equipment.

Approved by the Library Board August 12, 2015

Emergency Procedures

Medical/Health Emergencies:

Library staff is advised to exercise caution when administering first aid of even a minor nature because of the safety of the injured individual and the potential liability of the staff member. Without specialized training, library staff is advised to help keep the sick or injured person comfortable until medical help arrives. In the event of a serious medical problem, 9-1-1 will be called immediately. If possible, staff should try to calmly get the person's name and phone number, as well as attempt to contact the person's home.

Fire:

At the first indication of smoke or fire, the Scottsbluff Fire Department will be called (9-1-1). Library staff is instructed to evacuate every person from the building immediately. Library staff will clear the building of all persons and instruct everyone to gather under the pergola directly across the parking lot from the front entrance. Library customers must evacuate, even in a case of a false alarm. The Scottsbluff Fire Department must check the entire building and reset the alarm before anyone can re-enter the building.

Tornado Watch/Tornado Warning:

Library staff will notify library customers when severe weather, specifically a tornado watch, has been issued for Scotts Bluff County. All unaccompanied children will be encouraged to call a parent, guardian or caregiver to secure safe transportation home.

When the tornado watch becomes a tornado warning for Scotts Bluff County, all library customers will be advised to accompany library staff to the back hallway for safety. Adults and adults with children may choose to leave at that moment at their own discretion, however, they will be asked to make the decision quickly as staff will be securing the building and escorting other customers to safety. Signs will be posted to advise anyone entering the Library's lobby to seek shelter in the men's restroom, as interior doors will be locked for security reasons. All staff will remain until the warning has been lifted.

Approved by the Library Board August 12, 2015

Equipment Use

The following rules govern the use of all equipment belonging to Lied Scottsbluff Public Library.

1. Loans

Equipment may not be loaned to an individual or a group for use outside the library; with these exceptions:

- a. When a representative of the library (staff or board member) is presenting a program
- b. When borrowed by an authorized representative of the City of Scottsbluff
- c. Any loans will be for the shortest period of time permitted by the circumstances
- d. Loans are allowed at the discretion of the Library Director

2. In-Library Use:

Any individual or group using the library's community room, in accordance with the policy for the use of that room, may use the library's equipment during their time in the community room. All individuals reserving the community room and using the equipment must be in good standing with the Library.

3. Priority:

The Library has priority on the use of all equipment for its library programs and/or meetings.

4. Misuse, Damage or Abuse:

All individuals or groups using the Library's equipment are responsible for its proper care. Fees will be charged and denial of future use of the equipment will be enforced by the Library Director if there is misuse, damage or abuse.

Approved by the Library Board August 12, 2015

Facilities Use

The Library's facilities are a showpiece for the community, which must be properly used and maintained. Use of the facilities must be governed by a consistently applied policy taking into account the intended purposes of the facilities and the government and library principles of non-involvement with religion and political factions, non-competition with the private sector and non-preferential treatment of people and business.

Administrative Responsibility

Day-to-day administration of the facilities is the responsibility of the Library Director, and as delegated, the library staff. The Director, guided by this policy and general Library and City policies, will determine the course of action when questions arise over the use of facilities.

Jane and Chet Fliesbach Community Room

The Jane and Chet Fliesbach Community Room is located in the southwest corner of the library. This room is suitable for programs and meetings of groups up to a seated capacity of approximately sixty (60) persons or up to one-hundred and ten (110) young people not using chairs. This room contains a large projector screen, projector, twenty (20) laptops, DVD player, sound system, large white board, small white board easel, tables, chairs and multiple electrical outlets. Public restrooms, drinking fountains and vending machines are available in the lobby outside the community room.

Scheduling

When scheduling the use of the library's community room, first priority will be given to the Library. If not reserved for Library purposes and programs, the meeting room is available on a first-come, first-serve basis. Preference will be given to public meetings (civic, cultural or educational) which are non-profit in nature. For-profit groups may use the community room when available for a fee of \$25 per hour. For-profit meetings must be educational in nature. No sales or customer recruitment may take place.

Guidelines

- Meetings cannot interfere with the day-to-day operations of the library and must be held during normal library hours
- No admission fee may be charged by any group without prior approval of the Library Director
- No alcoholic beverages may be served at any meeting held at the library during normal business hours. Permission to serve alcoholic beverages must be obtained properly through the approval of the City of Scottsbluff's City Council per City ordinance

Approved by the Library Board August 12, 2015

- Reservations may be made up to one year in advance. However, reservations for the next calendar year may be made beginning October 1st.
- The library reserves the right to limit the number of meetings held by any group or organization to maximize availability of meeting room space for as many groups as possible
- It is the responsibility of the group using the room to set-up tables and chairs, as well as clean-up when finished. A fifty dollar (\$50) minimum fee will be assessed for any special cleaning required.
- Misuse of the community room or violations of the Library Rules of Conduct will result in the loss of future privileges for the individual and/or group as determined by the Library Director.
- Use of the community room by any group does not constitute Library endorsement of said group's policies or beliefs.

Use of Library Equipment

Any group wishing to utilize the library's audio-visual equipment will need to notify the library one week in advance. The group reserving the community room is responsible for lost or damaged equipment.

Reservations

Reservations are required for use of the community room and activity room (if applicable). The activity room can be reserved with Library Director approval in special circumstances. The person in charge or representing the group must sign a reservation form for each use. Reservations for multiple dates are not allowed.

Group Study Rooms:

There are two (2) rooms designated as quiet, study rooms. These rooms are available on first-come, first-serve basis and are limited to two hours use per day.

Approved by the Library Board August 12, 2015

Lied Scottsbluff Public Library – Jane and Chet Fliesbach Community Room Application

Organization Name: _____

Mailing Address: _____

City _____ State _____ Zip Code _____

Contact Person _____

Phone _____ Email _____

Check-In Representative _____

Phone _____ Email _____

Meeting Topic _____

Expected number of attendees _____

Meeting Date _____

Start Time _____ End Time _____

****Meeting Room Hours: Monday – Thursday 9:00 a.m. – 6:45 p.m., Friday-Saturday 9:00 a.m. – 4:45 p.m.**

Please check whether your organization is: ☐ For Profit Business ☐ Non-Profit Organization

*Any domestic non-profit corporation formed pursuant to the rules in Nebraska Revised Statute 21-2313, a foreign state equivalent, or who maintains 501(c)(3) tax exempt status may use the room free of charge.

As an authorized adult representative of the above organization, I hereby apply for the use of the community room as indicated above. I have read the policies and rules governing the use of the community room facilities and agree that they will be carefully observed. If a meeting is cancelled, I agree to notify the library as far in advance as possible.

Signed _____ Date _____

Please note: Community room reservations are not confirmed until this completed form and payment (if applicable) has been received and approved by designated library personnel.

Appeal Process: Groups or individuals who are denied use of the library's community room may appeal in writing to the Library Director. Mailing address: Lied Scottsbluff Public Library, Library Director's Office, 1809 3rd Avenue, Scottsbluff, NE 69361 Email address: librarydirector@scottsbluff.org Fax: 308-630-6293

For Library Use Only

☐ Application approved

☐ Application denied

Signed _____

Date _____

Contact's Signature _____

Date of Payment (if applicable) _____

Amount Received _____ Staff Initials _____

Cash _____ Check _____

Approved by the Library Board August 13, 2015

Gift and Donations Policy

Books and Materials Donations:

Lied Scottsbluff Public Library welcomes donations of most books and audiovisual items in good condition. The library will not accept magazines, encyclopedias, or textbooks. Materials donated will be added to the library's collection if they meet the criteria of the materials selection policy. Materials not added will be sold at the annual Friends of the Lied Scottsbluff Public Library used book sale or disposed of. Large donations must be approved by the Library Director prior to acceptance.

Memorials and Monetary Donations:

Monetary memorials or donations are appreciated by the library. Monetary gifts can be made payable to the Lied Scottsbluff Public Library Foundation. Non-monetary donations such as furniture, art, landscaping items, and equipment will be evaluated by the Library Director and the Library Board. The decision to accept such a donation is based on need, space, and appropriateness.

Restrictions of Use of Gifts:

No restrictions on how monetary gifts may be used by the Library will be honored without prior approval of the Library Board. No gift shall be accepted subject to restrictions that would prohibit, or tend to inhibit, other gifts.

Approved by the Library Board August 12, 2015

Internet Use Policy

In response to the continual advancement of technologies and the evolving informational needs of the community, Lied Scottsbluff Public Library offers access to the Internet. Internet access is just one of the many components of the library's mission to provide high quality public education to all ages. Internet access allows library customers to explore a wealth of online digital resources to further enhance their educational or enlightenment goals. However, because of the breadth of information on the Internet, the unstructured and unregulated nature of the Internet and the challenges of filtering, Lied Scottsbluff Public Library cannot control or be held responsible for the content of resources available on the Internet.

Parental Responsibilities:

The Lied Scottsbluff Public Library does not serve *in loco parentis* (in place of a parent). The responsibility for what minors view or read on the Internet rests solely with the parent or guardian. Parental involvement is the best way to ensure a child's safety when online.

Below are a few recommended guidelines for parents or guardians to ensure children have a positive online experience, whether at home or at the library.

- Use of the Internet as a family
- Explore the wide range of available information on the Internet and explain what sites are appropriate or inappropriate
- Provide guidelines for your child on the amount of time they spend online
- Instruct your child to ALWAYS ask permission before using their full name, address, telephone number, or school name anywhere on the Internet
- Instruct your child to NEVER give out personal information online
- Instruct your child to NEVER arrange to meet any person they met while online, unless discussed with a parent or guardian. And never go without an adult
- Teach your child to be a good online consumer. Consider the information source, date and accuracy of all print and online resources

Public Accessibility Guidelines

- Any person, regardless of age or residency may have access to the Internet and digital resources available through Lied Scottsbluff Public Library.
- Persons under the age of sixteen (16) years of age must use filtered Internet computers in the children's or teen areas as appropriate.
- Use of computers will be on a first-come, first-serve basis
- No more than two (2) people are allowed at one computer station
- Adults using a computer workstation must continue to supervise all children accompanying them to the library (see unattended children policy)

Approved by the Library Board August 12, 2015

- Computer users may not load any outside software programs
- Centralized printing is available. Customers are encouraged to print preview, as they are responsible for the cost of all printouts
- Wi-Fi access is available for mobile customers free of charge
- Users are not allowed to display any visual images containing nudity, obscenity or graphic violence
- Library improper conduct policy applies to computer users

Non-Acceptable Use

It is not acceptable to use the library's Internet services or equipment for any purpose that violates city ordinance, state or federal laws. Information and resources accessible via the Internet are private to the individuals and organizations that own or hold rights to those resources and information. Therefore it is not acceptable for any individual to use the Lied Scottsbluff Public Library Internet services or equipment to access or copy information unless permission to do so has been granted by the owners or holders of rights to those resources or information. Interference with or disruption of network users, services or equipment is not acceptable. Viewing of certain materials in the Library may be considered improper in time, place, or manner (i.e. nudity, obscenity, or graphic violence). The Library reserves the right to end an Internet session at any time.

Approved by the Library Board August 12, 2015

Library Use

Obtaining a Library Card:

There is no fee for residents or non-residents of Scottsbluff to obtain a library card. Customers are responsible for all materials checked out on their library card.

Library Card Registration:

Lied Scottsbluff Public Library requires proper identification and proof of current residence to obtain a library card. The registration form will ask for:

- Full name
- Current mailing address
- Current physical address (if a P.O. Box is given)
 - *If applicant receives mail at a P.O. Box, the applicant must provide proof of their current residential address in addition to the P.O. Box number.
- Date of Birth
- Phone Number

Any person under the age of sixteen (16) will be required to have a parent or legal guardian sign the registration form accepting responsibility for materials borrowed and any fees associated with their child's account.

Proper Identification:

Any time something other than a current, state issued identification card or driver's license is offered as proof of identity, a photo ID will be required along with one proof of current residential address.

Proof of Current Residence: acceptable documents include

- Address printed on a state issued ID or driver's license
- Piece of mail postmarked within the last 30 days
- Telephone, gas, electric or cable bill with registrant's name and address
- Motor vehicle registration
- Insurance card

Proof of Residential Address and Identification for Children:

Children age sixteen (16) and above will be issued a library card provided they are able to present proper identification and proof of residential address. Otherwise, a parent or guardian must accompany them and be able to show proper identification and proof of residential address for themselves in order to obtain a library card for the child.

Approved by the Library Board August 12, 2015

Children under the age of sixteen (16) must be accompanied by a parent or guardian. This parent or guardian must show proper identification and proof of current residential address for themselves in order to obtain a library card for their child.

College Students

College students may obtain a library card using the temporary local address of their local college residence as a primary address. However, their permanent home address must be listed as an alternate address on the registration form.

Present Card When Borrowing Materials:

Any person wanting to borrow materials from the library or use the library's computers must possess their current library card in order to do so.

Library Card Replacement

There will be a charge of \$1.00 for replacing a lost/damaged library card. Library customers will be asked to present a valid photo ID when replacing a lost library card.

Reporting a Lost/Stolen Library Card

In the event a library customer's card is lost or stolen, it is the customer's responsibility to contact the library at 308-630-6250 to report it lost. Once marked lost, the card cannot be used by any person, therefore protecting the customer's account. If not reported, the customer will be responsible for all items checked out on their library card.

Loan Periods

All library materials can be checked out for 14 days with the exception of mass market paperbacks (28 days) and DVDs (7 days). DVDs are limited to four items per library card. There is no limit on books, magazines, audiobooks or CDs. A receipt indicating dates due for each material will be given at time of checkout.

Renewals

A library customer may renew checked out items up to three times, with the exception of DVDs which are limited to one renewal. Any items on hold for another customer are not renewable. Items may be renewed in-person, by phone or online.

Fines and Fees

Lied Scottsbluff Public Library is committed to providing high quality education to all ages. Because of this commitment, the library does require that materials borrowed be returned on-time. Overdue items accrue fines at \$.10 per day (\$1.00 maximum per item). The exception to this is DVDs, which will accrue fines at \$1.00 per day (\$5.00 maximum per item).

Approved by the Library Board August 12, 2015

Overdue notices are sent to the customer's address on file. It is the customer's responsibility to update their address with the library if needed.

Lost and Damaged Items

Materials are to be returned in the condition in which they are borrowed. Full replacement cost, including a processing fee, will be charged for each item lost or damaged. The library will accept replacement copies of lost or damaged books that meet specific standards. Please consult a library staff member before you obtain a replacement copy to ensure that it will comply with library standards.

Unpaid Accounts

Despite the library's best efforts to remind library customers of overdue materials or outstanding account balances, the ultimate responsibility lies with the customer. If a library customer has materials that have been overdue for forty-five (45) days or more or has an outstanding balance of twenty-five (\$25) dollars or more, their account will be referred to the library's collection agency. Once an account is referred to the collection agency, a fifteen (\$15) dollar non-refundable referral fee will be added to the unpaid account.

Requesting Items

If a library customer is looking for a popular title, but the item is checked out, a request/hold may be placed on the title. When the material is returned, the library will notify the customer that the material is ready for pick-up. Requests can be made in-person, by phone or online through the "my account" link on the library's online catalog. Materials on request will be held for ten (10) days.

No Refunds on Payments for Lost Materials

Because the library makes every effort to quickly reorder replacement materials, refunds on payments for lost items cannot be provided. If a lost item is paid for and later found, the item becomes the property of the customer.

Approved by the Library Board August 12, 2015

Lied Scottsbluff Public Library Board By-Laws

Article I: NAME

This organization shall be called the "Lied Scottsbluff Public Library Board." The Board exists by virtue of the provisions of Sections 16-251 of the Revised Statutes of the State of Nebraska and of the 6-2-51 et seq. of the City Code of Scottsbluff Nebraska. The Board shall exercise the powers and authority and assume the responsibilities delegated to it under said Statutes and Code.

Article II: MEMBERS OF THE BOARD

Section I: The board shall be composed of five (5) members who are appointed by City Council for five-year (5) terms.

Section II: The members' terms of office shall be staggered to provide for continuity in policy and orderly transition of membership.

Section III: Each member may serve two (2) consecutive terms, not including unexpired terms to fill a vacancy.

Section IV: Members are appointed from the city-at-large.

Section V: Recommendations for appointment to the Board are made by the Library Director, City Manager and Mayor. The members of the Board shall be appointed by the City Manager, with the approval of the City Council.

Section VI: Board members shall not receive any pay or compensation for any services rendered as a member of the Board, but shall be entitled to reimbursement for or direct payment of reasonable expenses incurred in connection with Board membership, such as library association membership dues and continuing education costs.

Section VII: A Board member who is absent from three (3) consecutive regular meetings or who has not attended at least half of the regular meetings in a twelve (12) month period shall be requested by the Board Chair to state in writing his/her intention of continuing serving on the Board.

Article III: OFFICERS AND THEIR DUTIES

Section I: Officers are elected annually at the first meeting in October in accordance with City Ordinances.

Section II: It shall be the duty of the Board Chairperson to preside at all meetings of the Board, to appoint Board members to standing committees, subject to the approval of the Board and to carry out such other duties as the Board or these By-Laws may impose.

Section III: The Vice Chairperson shall preside at all meetings of the Board in the absence of the Board Chair and carry out such other duties as the Board or these By-Laws may impose.

Section IV: Should both the Board Chairperson and Vice Chairperson be absent for any meeting of the Board, a member shall be selected to preside by a motion.

Section V: In the event of the death, resignation or disability of the Board Chairperson, the Vice Chairperson shall assume the duties of the office of the Board Chairperson until a new Board Chairperson is elected.

Section VI: The Library Director is the appointed Executive Secretary to the Board and keeps a true and accurate record of all proceedings of the Board meetings, issues notices of all regular meetings and has custody of minutes and other records of the Board. It is the duty of the Director to notify the City Manager and Council of vacancies of the Board. The Executive Secretary may appoint a library staff member to assist in recording the minutes.

Article IV: MEETINGS

Section I: The regular meetings of the Board are held on the second Wednesday of the month, beginning at 8:30 a.m. in the Library meeting room. Meetings are held monthly if necessary but no less than six times a year. Written notice of the time and place of the meeting shall be posted and published in conformity with the provisions of the law of the State of Nebraska.

Section II: Special meetings may be called by the Library Director, the Board Chairperson or upon request of any two members. Written notice of the time and place of the meeting shall be posted and published in conformity with the provisions of the law of the State of Nebraska.

Section III: Three members present constitute a quorum for transaction of business.

Section IV: No Board member shall vote on any matter, or participate in the discussion of any matter, which might reasonably be expected to result in a direct or indirect Financial Benefit other than that received as a member of the general public. "Financial Benefit" includes, but is not limited to: any interest that a member, or a member of the Board's immediate family, may have as an owner, shareholder, agent or principal of an entity which is the subject of such a vote or discussion.

Section V: Proceedings of all meetings shall be governed by Robert's Rules of Order.

Article V: ORDER OF BUSINESS

The order of business at regular meetings will be as follows:

Call to order

Notice of changes in the agenda

Citizens with business not scheduled on the agenda

Approve regular board meeting minutes

Petitions, communications, public input

Reports and recommendations from the Library Director and/or library staff

Action Items

Adjournment

Article VI:

Section I: These By-Laws may be amended at any meeting of the Board by the affirmative vote of at least three (3) members of the Board.

Section II: Notice of the proposed amendment must be given at the regular meeting previous to the meeting at which the proposed amendment is presented for consideration.

Section III: The text of the proposed amendment must be kept on file with the Executive Secretary for not less than 20 days.

Last Revised: July 8, 2015

Materials Selection Policy

The purpose of this policy is to guide librarians and to inform the public about the rationale used when materials are selected for the library. A policy cannot replace the judgment of librarians, but clear objectives stated in this policy will assist library staff when choosing from a vast array of available materials.

Goals for material selection include:

- Providing resources that fulfill our educational mission
- Advancement of knowledge
- Education and enlightenment of those within our community
- Recreational reading and/or viewing

The Lied Scottsbluff Public Library uses the Library Bill of Rights and Freedom to Read statements adopted by the American Library Association as the foundation of this materials selection policy and process.

Responsibility for Selection:

The final responsibility for materials selection lies with the Library Director. At the Library Director's discretion, selection duties may be delegated to other library staff members as appropriate.

Use of Library Materials

Lied Scottsbluff Public Library recognizes some items may be viewed as controversial and that any given item may offend some customers. Selection will not be made on the basis of any anticipated approval or disapproval. Works will be judged on their merits in order to build a well-rounded collection to better serve the vast and varied interest of all library users.

Library materials will not be marked or identified to show approval or disapproval of contents. The ultimate responsibility for library usage by children rests with the parents and legal guardians. Selection will not be inhibited by the possibility that library resources may come into the possession of children.

Criteria for Selection:

These guidelines for material selection apply to all purchased or donated items. Several guidelines and combination of guidelines may be used.

General Criteria for Selection:

- Suitability of physical form for library use
- Suitability of subject and style for intended audience

Approved by the Library Board August 12, 2015

- Present and potential relevance to community needs
- Accuracy, appropriateness and effectiveness of medium to content
- Relation to existing collection and other materials on the subject
- Authority/reputation of the author
- Attention given by critics, reviewers and public interest/demand
- Ease of use, availability, price, and format

Demand is a valid factor in selection and shall be considered an important factor when materials are selected.

The collection should contain the various positions expressed on important and complicated or controversial questions, including unpopular or unorthodox positions. This library does not promote a particular view or opinion. Resources are provided in order for individuals to examine issues freely and make their own decisions.

Maintaining the Collection:

Any policy concerning selection of library materials should also incorporate collection maintenance. This includes:

- Keeping materials in attractive and useable condition
- Using the Crew Method of weeding (withdrawal) of outdated or worn materials, as well as withdrawing less essential materials to relieve space issues.
- Inventory to determine materials lost or missing

Reconsideration of Materials:

If any library customer believes that the library has not followed the material selection policy, they may speak with the Library Director at the earliest convenience of both parties. If the customer is not satisfied by the result of the first step, a materials complaint form may be requested from the Library Director, filled out completely and submitted for Library Board review. The Library Board shall consider the complaint and provide a timely, considered response to the library customer. The decision of the Library Board will be final.

Approved by the Library Board August 12, 2015

Lied Scottsbluff Public Library – Materials Complaint Form

The Lied Scottsbluff Public Library serves the entire community. Selection of books and other materials is guided by community interest, demand and is grounded in the Library's Materials Selection Policy. If you feel a particular item is not suitable for inclusion in the library's collection, please fill out the form below and return it to the Library Director.

Books and other materials:

Identify the library item to which you object: _____

Type of material (book, audio, DVD, etc.): _____

Your name: _____ Phone: _____

Address: _____

Do you represent:

Yourself: _____ An organization (name): _____

Please summarize your reasons for requesting reconsideration of the work:

Did you read, listen to or view the entire work? If not, what parts?

Are your objections based on age of the potential user or to the point of view expressed?

What do you believe is the theme or intent of this work?

Are you aware of judgments of this work by reviewers or critics?

What action would you like the library to take in regard to this work?

*Notification of decision regarding Request for Reconsideration will be mailed within 15 business days.

Approved by the Library Board August 12, 2015

Mission/Vision Statements

What we do:

Mission Statement: Lied Scottsbluff Public Library delivers high quality public education for all ages.

- Pillar I: Self-Directed Education
- Pillar II: Research Assistance and Instruction
- Pillar III: Instructive and Enlightening Experiences

Why it matters:

Vision Statement: Through delivery of high quality public education for all, Lied Scottsbluff Public Library advances the economy, enhancing quality of life in our community.

Approved by the Library Board August 12, 2015

Non-Discrimination Policy

The Lied Scottsbluff Public Library maintains an educational environment that is free from discrimination and harassment. The Library does not discriminate on the basis of age, race, religion, sex, national origin, disability, sexual orientation, gender identity and expression, veteran status or any other characteristic protected by federal or state law. This policy shall prevail in all matters concerning staff members, the public and with individuals with whom the library does business.

Approved by the Library Board August 12, 2015

Patron Dress Code

For safety and health concerns, all persons using the Library are required to wear a shirt and shoes.

Approved by the Library Board August 12, 2015

Personnel Policy

Personnel employment, salaries, promotions, dismissal, retirement, vacation, sick leave, emergency leave, dress code and resignation shall be as stated by the current Personnel Manual for the City of Scottsbluff.

Library Hours

The Library shall be open:

Monday through Thursday 9:00 a.m. – 7:00 p.m.

Friday and Saturday 9:00 a.m. – 5:00 p.m.

Sunday Closed

*The hours are subject to change at the discretion of the Library Director after consultation with the City of Scottsbluff's City Manager.

Holidays:

The Library will be closed on the following holidays:

| | |
|----------------------------|------------------------|
| New Year's Day | Labor Day |
| Martin Luther King Jr. Day | Veteran's Day |
| President's Day | Thanksgiving Day |
| Memorial Day | Day after Thanksgiving |
| Independence Day | Christmas Day |

In keeping with the City of Scottsbluff's Personnel Manual, holidays shall be observed on the day they are observed by the State of Nebraska. When a holiday falls on a Saturday, the preceding Friday will be observed as the official holiday. When the holiday falls on a Sunday, the following Monday will be observed as the official holiday.

The Library will close no later than 4:00 p.m. on Thanksgiving Eve, Christmas Eve, and New Year's Eve.

If the Library Director believes the Library should be opened or closed for special circumstances, the decision will be made by the Library Director in consultation with the City of Scottsbluff's City Manager.

Approved by the Library Board August 12, 2015

Staff Development

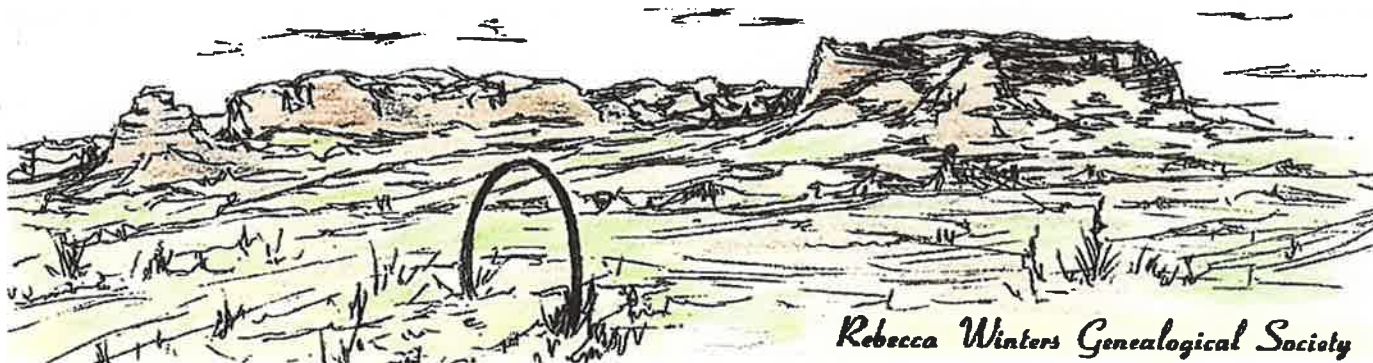
The Library encourages attendance of all staff and library board members at professional meetings, conferences and conventions. When possible, time will be allowed with pay for staff members to attend.

Approved by the Library Board August 12, 2015

Rebecca Winters Genealogical Society

The Library accepts the policies and procedures of the Rebecca Winters Genealogical Society for the use of their genealogical collection housed at the Lied Scottsbluff Public Library. A letter dated July 15, 2015 is attached.

Approved by the Library Board August 12, 2015



Rebecca Winters Genealogical Society
PO Box 323
Scottsbluff, NE 69363-0323
July 15, 2015

Abby Yellman, Director
Lied Scottsbluff Public Library
1809 Third Avenue
Scottsbluff, NE 69361

Dear Abby,

The Rebecca Winters Genealogical Society has adopted the following guidelines of control over the Society's Library Collection which is housed in the Heritage Room.

1. Our library collection shall be open to use by the public. Our collection is housed behind locked doors and will need a key to access the materials. It is not necessary to have a member of the society present during use by non-members, but if assistance is desired, the members listed at the end of this letter may be contacted..
2. People desiring to access our collection are to come to your desk and request the keys.
 - a. Please ask them to sign their name, address and phone number in the book that we have provided for this use, noting the time that they receive the key.
 - b. When they return the key they are to note in the book the time that it is returned.
3. The person signing for the key shall be responsible for unlocking the doors, returning all materials and books to the bookcases, locking the bookcase doors and returning the key to the desk.

Members available to help:

| | | | |
|---------------|----------------|-----------------|----------------|
| Paula Bennett | 308-220-0533-H | Jeanie Knudtson | 308-765-2033-C |
| | 308-672-9591-C | Jo Beeney | 308-635-1547 |
| Wanda Henkel | 308-436-5816 | Karon Harvey | 308-632-3410 |

We hope that this will clarify our position and make life easier for your librarians. If there are any questions or concerns, please contact me.

Sincerely,

Wanda Henkel, President

Resource Sharing

Lied Scottsbluff Public Library recognizes that no single library can meet all the demands for materials. The Library is committed to cooperation with other libraries to strengthen services and resources of this library and other libraries.

The Library will borrow materials which are not owned by this library on interlibrary loan from other libraries. Guidelines of the Interlibrary Loan Code for Nebraska will be followed (see addendum). Interlibrary loan requests will be monitored to determine if a material purchase is advised.

The Library will lend materials to other libraries unless the material is rare, valuable or in great demand.

Library cardholders can request interlibrary loan services, but will be responsible for any postage or insurance fees. If a customer fails to pick-up an interlibrary loan request, the fees will be assessed on their account and must be paid prior to any further check outs or services.

Approved by the Library Board August 12, 2015

Interlibrary Loan Services

Interlibrary Loan Code for Nebraska

Introduction:

This code is a voluntary agreement adopted by the Nebraska Library Association on October 25, 1990, to govern lending in Nebraska. It is intended to address general policies rather than specific procedures, given the changing nature of technologies and techniques. The code is further intended as a complement, not an impediment, to other resource sharing agreements.

Interlibrary loan is recognized as a basic library service for all ages and interests, and should be publicized as such to all members of the library's clientele. Lending between libraries is not sanctioned as a substitute for local collection development, however, except where cooperative collection agreements are in place.

Any library that is able to complete its borrowing request with full bibliographic information and verification, and can locate potential lenders is unrestricted by this code in forwarding that request to the potential lender(s) of its choice. Libraries that further request policy exceptions or special handling, such as telefacsimile delivery, may do so as needed by their users. Libraries are encouraged to be as generous as possible in accommodating special requests.

Finally, this code holds that interlibrary loan is: 1) in the public interest, and 2) dependent for its success on the mutual cooperation of those involved. Under the terms of this agreement, therefore, libraries should lend as well as borrow materials, with due regard to the difficulty of identifying potential lenders.

I. Definition

An interlibrary loan is a transaction in which library material, or a copy of the material, is made available by one library to another upon request. The phrase "library materials" is understood to include all formats.

II. Purpose

The purpose of the interlibrary loan as defined in this code is to obtain library material not available in the local library.

III. Scope

Under the terms of this agreement, it is permissible to request on interlibrary loan any type of library material which the lending library is willing and able to lend.

IV. Responsibilities of Borrowing Libraries

A. Each library should provide the resources to meet the ordinary needs and interests of its primary clientele. Material requested from another library under this code should generally be limited to those items that do not conform to the library's collection development policy or for

Approved by the Library Board August 12, 2015

which there is no recurring demand. Borrowing libraries are encouraged to review requests on a regular basis to determine future collection requirements.

B. Borrowing libraries should make every effort to exhaust their own resources before pursuing interlibrary loans.

C. The interlibrary loan staff of each library should be familiar with, and use, relevant manuals and reference sources. Any library without access to the major bibliographic location verification, and procedure tools may request assistance from their resource library or the Nebraska Library Commission.

D. Standard interlibrary loan forms/formats should be used for all requests, regardless of the means of transmission. Requests may be transmitted via electronic or traditional mail, telefacsimile, telephone, or any other means acceptable to the potential lender(s).

E. Each library should inform its users of the purpose of the interlibrary loan and of the library's interlibrary loan borrowing policy. Any member of the borrowing library's clientele should be eligible for interlibrary loan.

F. The borrowing library is responsible for compliance with the copyright law (Title 17, U.S. CODE) and its accompanying guidelines, and should inform its users of the applicable portions of the law. An indication of compliance must be provided with all photocopying requests.

G. Both the bibliographic citation and location of the requested material should be described as completely and accurately as possible following accepted bibliographic practices. If either their citation or the location cannot be verified, libraries should so indicate in their request and include information about the original source of citation. Any library needing assistance with verification, locations and/or procedures may enlist the aid of their resource library or the Nebraska Library Commission. If verification is disregarded, or the bibliographic data are incorrect, and unless special agreement otherwise provides, the lending library may return the request unfilled without special effort to identify the reference.

H. Lenders should be chosen equitably so as not to place the undue demand on a limited number of suppliers. Libraries should attempt to spread their borrowing requests across a large number of libraries, with due consideration given to accepted practice or consortia agreements.

I. The safety of borrowed materials is the responsibility of the borrowing library from the time the material leaves the lending library until it arrives back at the lending library. The borrowing library is responsible of packaging the material so as to ensure its return in good condition. If damage or loss occurs, the borrowing library must meet all costs of repair or replacement with the preferences of the lending library.

All requests and shipments shall be conspicuously labeled "Interlibrary Loan" on the outside of the package. Inside the package, the loaned material itself must be clearly identified. Such information should include the names of the borrowing and lending libraries, the ILL control number or any other identifying number appearing on the original request, and the due date.

J. The borrowing library and its users must comply with the conditions of loan established by the lending library. Unless specifically forbidden by the lending library, copying by the borrowing

Approved by the Library Board August 12, 2015

library is permitted provided that is in accordance with the copyright law and no damage to the original material would result.

K. The borrowing library should encourage library users to travel to other libraries for on-site access to material when extensive use of a collection is required or when the nature of the material makes lending inadvisable. The borrowing library should assist the user in making the necessary arrangement.

V. Responsibilities of Lending Libraries

A. The decision to loan material, or to accommodate policy exceptions and special handling, is at the discretion of the lending library. Each library is encouraged, however, to interpret as generously as possible its own lending policy with due consideration to the interests of its primary clientele.

B. Lending libraries are encouraged to establish uniform policies regarding issues such as charges, page limits and renewals that conform to generally accepted practice or consortia agreements.

C. Each Nebraska library should formulate an ILL policy statement. This statement should be available at the library upon request and a copy should be forwarded to the Nebraska Library Commission. The Nebraska Library Commission will maintain a file of all interlibrary loan policy statements which become available to the Commission from libraries outside the state, as well as from Nebraska libraries. In addition, the Commission will produce an interlibrary loan directory of Nebraska.

D. The lending library should process requests promptly, and notify borrowers as soon as possible if unable to supply the material. Conditions of loan should be stated clearly and material should be packaged carefully. The lending library should notify the borrowing library when unable to fill a request. Stating the reason for not filling the request is optional unless:

1. The borrower has not indicated copyright compliance;
2. The item cannot be located as cited; or
3. The borrower must meet certain conditions for the loan.

E. All requests and shipments shall be conspicuously labeled "Interlibrary Loan" on the outside of the package. Inside the packaging, the loaned material itself must be clearly identified. Such information should include the names of the borrowing and lending libraries, the ILL control number or any other identifying number appearing on the original request, and the due date.

F. Before restricting borrowing privileges to a library, the lending library is responsible for informing the borrowing library of the reason for the restriction or suspension.

VI. Expenses

A. The borrowing library should be prepared to assume any costs charged by the lending library and should attempt to anticipate charges and authorize maximum cost on the initial request. Libraries are encouraged to offer free or low cost interlibrary loans whenever possible.

Approved by the Library Board August 12, 2015

B. If the charges are more than nominal and not authorized by the borrowing library, the lending library should inform the requesting library and ask for authorization to proceed.

VII. Duration of the Loan

A. The duration of the loan, unless otherwise specified by the lending library, is the period of time the item may remain in the borrowing library disregarding the time spend in transit. The loan period shall be clearly indicated on the interlibrary loan form and on the library material. Borrowing libraries should encourage their users to use material within the time period allowed.

B. Interlibrary loan material should be returned promptly.

C. A renewal request should be sent in time to reach the lending library not later than the due date. If the lending library does not respond, it will be assumed that the renewal, for the same period as the original loan, is granted. Lending libraries are responsible for informing borrowers at the time of the request is filled if an item cannot be renewed. Borrowing libraries should in turn inform their users of renewal restrictions.

D. All material on loan is subject to recall, and the borrowing library should comply.

VII. Violation of the Code

Each library is responsible for maintaining the provisions of this code in good faith.

Approved by the Library Board August 12, 2015

Rules of Conduct

Conduct that interferes with or discourages the educational mission of the Lied Scottsbluff Public Library is strictly prohibited. Section 51-212 of the Nebraska Statutes specifically gives public libraries the power to regulate the use of the library and to exclude from the library persons who violate or refuse to comply with the library's rules and regulations. Violations of local ordinances, state or federal law will be immediately reported to the Scottsbluff Police Department.

Improper Conduct may include, but is not limited to the following:

- Speaking in a voice louder than a normal conversation
- Inappropriate or disruptive use of cell phones (cell phones must be silenced when entering the library and conversations should be taken to the lobby area or outside the building).
- Behaving in a manner which is either physically or verbally abusive to library staff or other library customers
- Running/horseplay
- Loitering, congregating in the entrances/walkways/parking lots which impedes indoor or outdoor traffic areas
- Swearing/cursing
- Public displays of affection
- Sleeping, drunkenness or consumption of alcohol or illegal drugs in the library or on library property
- Vandalism including marking, breaking or otherwise damaging any portion of the library building, paved areas, sidewalks or other structures constituting library property, including landscaping and grass
- Weapons of any kind
- Animals with the exception of service dogs. Service dogs must be leashed and with their owner at all times
- Misuse of restrooms, such as personal bathing, laundering clothes, etc.
- Unattended children (see unattended children policy)
- Smoking (see tobacco policy)
- Defacing or damaging library materials
- Theft
- Skateboards are not allowed in the library. For customer safety, skateboarding is not allowed on library sidewalks or in the parking lots.
- All bicycles must be placed in one of the two available bicycle racks located in front of the library. This is for customer safety. No exceptions.

Approved by the Library Board August 12, 2015

- Any activity deemed inappropriate in a learning environment by library staff or the Library Director

****Parents, guardians and caregivers, please keep in mind the library is a learning environment. If your child becomes unsettled and begins to loudly cry or scream, please take them immediately to the lobby or a nearby restroom until they are composed.**

Consequences for Improper Conduct

Any person who behaves in an improper manner may be asked to leave the library premises without a warning. If the individual is a child, the parent or caregiver will also be asked to leave. The Scottsbluff Police Department will be contacted if a person fails to obey a request to leave the library and its property from library staff.

If any person continues improper conduct after being readmitted to the library building after a previous violation, such person may be restricted from the library and its property for periods of one or more days, weeks or months, up to permanently, as may be deemed appropriate by the Library Director. Fair and reasonable consideration of the pertinent facts and circumstances will be evaluated.

Approved by the Library Board August 12, 2015

Telephone Use

The Lied Scottsbluff Public Library does not allow library customers to use staff phones for personal use. In cases of emergency, library customers may make a phone call at the circulation desk. The call must be local and last no longer than one minute. Staff will monitor to ensure the call is in fact an emergency. Abuse of this policy will result in future requests being denied.

The Library does not have a public address system or intercom. Therefore, the library staff cannot be expected to receive calls requesting staff to find someone in the library. This is not an efficient use of staff time, as it takes away from customers in the library needing assistance, as well as customers attempting to call the library for over-the-phone help and service.

Approved by the Library Board August 12, 2015

Tobacco Policy

All persons are prohibited from using any tobacco products in the library, including traditional tobacco products, as well as smokeless tobacco, electronic cigarettes and vaporizers of any kind. This policy is consistent with the Nebraska Clean Indoor Air Act (LB395).

Any person using tobacco products on the library's property must do so outside, at least twenty (20) feet from the building.

Approved by the Library Board August 12, 2015

Unattended Children Policy

The Lied Scottsbluff Public Library encourages children and families to use its facility together. To better protect children while using the Library and to provide all customers with a facility that is safe, pleasant and conducive to library use, the following guidelines must be observed:

1. A caregiver over the age of sixteen (16) must accompany every person under the age of eight (8). The caregiver is responsible for the behavior and supervision of children in their care while at the library.
2. The library reserves the right to contact parents, guardians or proper authorities if minors are left unattended and require supervision.
3. Caregivers of children under the age of eight (8) must stay within the line of sight of the children.
4. Parents, guardians, and caregivers should be aware of Library opening and closing times and make suitable arrangements to meet and/or transport their children. In the event that a minor age sixteen (16) or younger is left after library hours and no one can be contacted to provide transportation, the staff will call the Scottsbluff Police Department for assistance. Staff will not transport children home or to any other destination under any circumstances.

Approved by the Library Board August 12, 2015

Volunteer Policy

Lied Scottsbluff Public Library welcomes volunteers. A volunteer is defined as a person assisting with public library service without monetary compensation. All volunteers are required to complete a volunteer application form. This volunteer application form once submitted to library staff will be reviewed by the Library Director and supervisors. Upon review, the Library Director and supervisors will contact the applicant within seven days. Volunteers are subject to a criminal background check through the Scottsbluff Police Department and are subject to the same physical requirements and rules of conduct as City of Scottsbluff employees. Based on City of Scottsbluff policy, the library does not allow applicants serving court-ordered diversion or other types of mandated community service to volunteer at the library.

Approved by the Library Board August 12, 2015

Lied Scottsbluff Public Library – Volunteer Application

Name _____ Address _____

Phone: _____ Email _____

*Parent/Guardian _____ Phone _____

*if applicant is under 18 years of age

How often would you like to volunteer? (Check one) ☐ daily ☐ weekly ☐ monthly

Do you have specific amount of hours you need to complete? If so, how many hours of service would you like to complete at the library? _____

Are these hours needed as a school or class requirement? _____

Are these hours Court-Ordered or for a Diversion Plan? ☐ Yes ☐ No

What would you like to gain from this experience? _____

Are you physically able to bend, stretch, lift, and push carts that are part of the library experience? (Approximately 10-25 lbs.) Yes ☐ ☐

Please list the times you are available to volunteer: (Library hours are Monday-Thursday 9:00 a.m. to 7:00 p.m. and Friday & Saturday 9:00 a.m. – 5:00 p.m.)

Monday Tuesday Wednesday Thursday Friday Saturday

Are you familiar with the arrangement of the Library and the Dewey Decimal System?

☐ Yes ☐ No

Please read the paragraph below and indicate whether you understand and agree to the following terms:

I understand that Lied Scottsbluff Public Library reserves the right to accept or decline volunteers based on our ability to train and supervise volunteers who may apply at any given time. Volunteers may be dismissed for conduct which is contrary to Lied Scottsbluff Public Library policy. Volunteers must also agree to undergo a background check.

By signing below, I agree to these terms:

Signature of Volunteer Applicant _____ Date _____

Approved by the Library Board August 12, 2015

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Reports2

Council to review and approve the updated Scottsbluff Urban Area Map and authorize the Mayor to sign the map.

Staff Contact: Rick Kuckkahn, City Manager



Pete Ricketts
Governor

STATE OF NEBRASKA

DEPARTMENT OF ROADS
Kyle Schneweis, P.E., Director

1500 Highway 2 • PO Box 94759 • Lincoln NE 68509-4759
Phone (402) 471-4567 • FAX (402) 479-4325 • www.roads.nebraska.gov

June 9, 2015

Cindy Dickinson, CMC, City Clerk
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361-2495

RE: Federal-Aid Urban Area Boundary Update

Dear Ms. Dickinson:

After each decennial census the Federal Highway Administration (FHWA) initiates an update, applying the latest census data, to the Federal-Aid Urban Area Boundaries. Along with this update the functional classifications are reviewed. As per guidelines from the FHWA, the State Transportation Agency shall have the primary responsibility for developing and updating urban area boundaries and functional classifications and shall work with appropriate local governmental entities to complete this update.

To insure that urban areas in Nebraska meet the requirements of the 2010 Census update, Census boundaries for the Scottsbluff Urban Area were reviewed. Where necessary the boundary was extended to encompass the census designated area and the corporate limits of the city. Functionally classified routes may have been revised.

I have enclosed a copy of the updated Scottsbluff Urban Area Map for review by the Scottsbluff City Council. If the council concurs with the revised system and boundary, have a designated representative sign the signature block and return the map in the enclosed envelope. A county map was enclosed for reference.

The Scotts Bluff County Board of Commissioners will be asked to review and approve revisions that affect areas under County jurisdiction. The revisions approved by the city and county will be forwarded to the FHWA for review. Upon FHWA approval an updated map will be returned for your records.

Please return the signed map by September 9, 2015.

Any questions should be directed to David Brokaw (402) 479-4896,
dave.brokaw@nebraska.gov.

Sincerely,

Mark Osborn
Roadway Asset Management

Enclosures

An Equal Opportunity Employer

Cindy Dickinson

From: Brokaw, Dave <Dave.Brokaw@nebraska.gov>
Sent: Thursday, August 27, 2015 12:49 PM
To: Cindy Dickinson
Cc: Osborn, Mark; Hartung, Dana
Subject: RE: City of Scottsbluff Map PDF

Cindy

What we are asking is for the City Council to approve the Urban Boundary and the Functional Classifications displayed on the map. The Urban Boundary is required by the Federal Highway Administration (FHWA). It is used for the reporting of Urban Mileage to them that they use in various studies. To develop this boundary we begin with the Census Boundary that the Census Bureau used in their 2010 Decennial Census. The FHWA requires that the Urban Boundary follow the Census Boundary with some smoothing being allowed. The Functional Classifications are also required by the FHWA and are to reflect how the streets are functioning. These were developed several years ago and we are asking that you review the classifications of the streets for any changes in how the roadway system is functioning in Scottsbluff.

Let me know if you need any additional information.

Thanks

Dave

David L. Brokaw
Materials and Research Division
Nebraska Department of Roads
402 479-4896
Dave.brokaw@nebraska.gov

SCOTTSBLUFF-GERING-TERRYTOWN

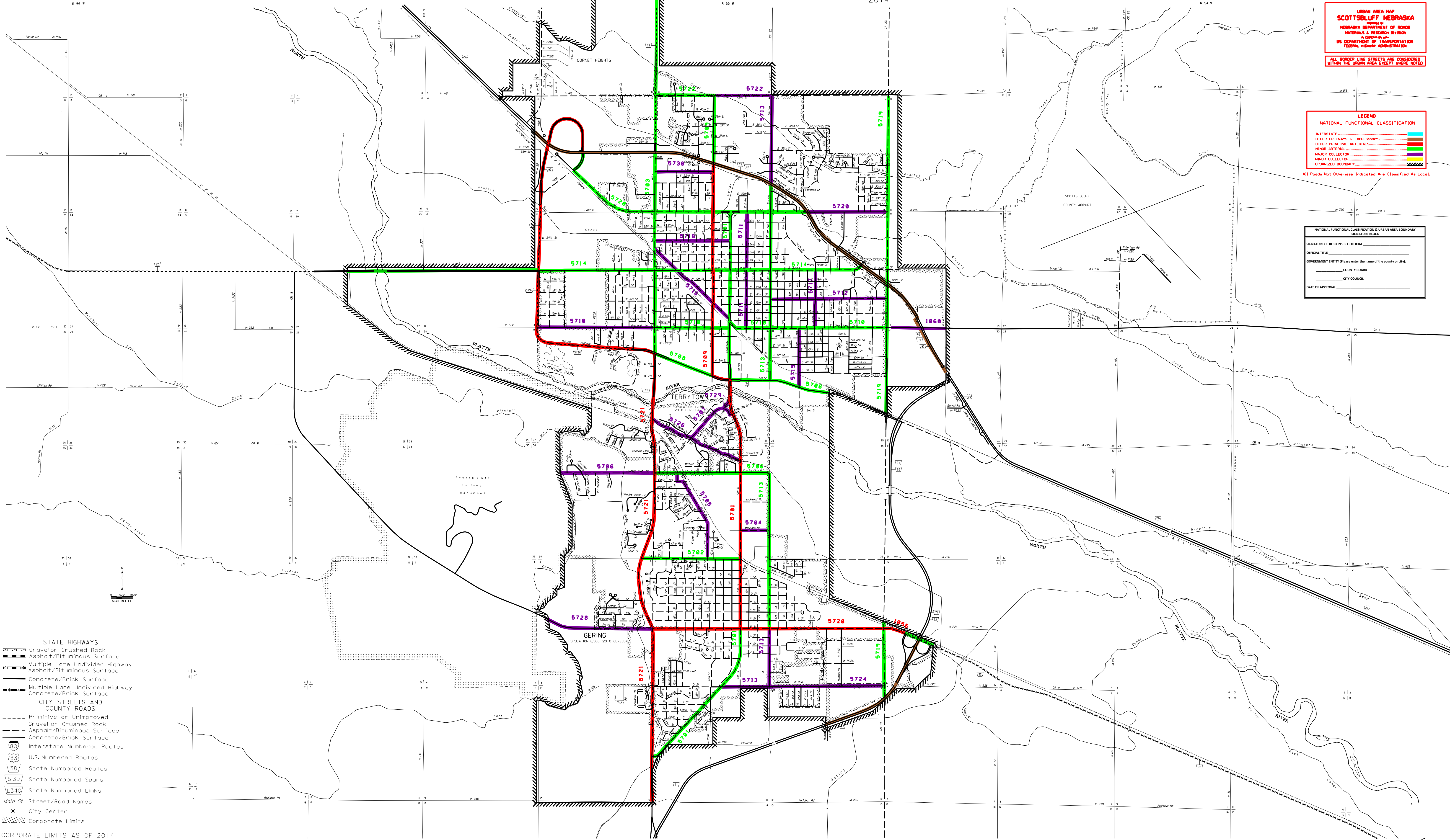
SCOTTS BLUFF COUNTY
NEBRASKA

POPULATION SCOTTSBLUFF 15,039 - GERING 8,500 - TERRYTOWN 1,198 (2010 CENSUS)
2014

URBAN AREA MAP
SCOTTSBLUFF NEBRASKA
DESIGNED BY
NEBRASKA DEPARTMENT OF ROADS
MATERIALS & RESEARCH DIVISION
US DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
ALL BORDER LINE STREETS ARE CONSIDERED
WITHIN THE URBAN AREA EXCEPT WHERE NOTED

LEGEND
NATIONAL FUNCTIONAL CLASSIFICATION
INTERSTATE
OTHER FREEWAYS & EXPRESSWAYS
OTHER PRINCIPAL ARTERIALS
MAJOR ARTERIAL
MINOR COLLECTOR
URBANIZED BOUNDARY
All Roads Not Otherwise Indicated Are Classified As Local.

NATIONAL FUNCTIONAL CLASSIFICATION & URBAN AREA BOUNDARY
SIGNATURE BLOCK
SIGNATURE OF RESPONSIBLE OFFICIAL
OFFICIAL TITLE
GOVERNMENT ENTITY (Please enter the name of the county or city):
COUNTY BOARD
CITY COUNCIL
DATE OF APPROVAL



STATE HIGHWAYS
Gravel or Crushed Rock
Asphalt/Bituminous Surface
Multiple Lane Undivided Highway
Asphalt/Bituminous Surface
Concrete/Brick Surface
Multiple Lane Undivided Highway
Concrete/Brick Surface
CITY STREETS AND
COUNTY ROADS
Primitive or Unimproved
Gravel or Crushed Rock
Asphalt/Bituminous Surface
Concrete/Brick Surface
Interstate Numbered Routes
U.S. Numbered Routes
State Numbered Routes
State Numbered Spurs
State Numbered Links
Main St
Street/Road Names
City Center
Corporate Limits

CORPORATE LIMITS AS OF 2014
STATE HIGHWAYS CORRECTED TO 2014

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Reports3

Council to consider AirMedCare Network Business Plan to provide a group membership and authorize the Mayor to sign the contract.

Staff Contact: Jana Bode, HR Director

Agenda Statement

Item No.

For meeting of: September 8, 2015

AGENDA TITLE: Council to consider AirMedCare Network Business Plan to provide a group membership.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Human Resources

PRESENTATION BY: Rick Kuckkahn, City Manager

SUMMARY EXPLANATION: AirMedCare offers group business annual rate of \$45.00 at the 151 plus participant level. Membership applies to full-time employees, reg. part-time employees, and council members. Participants will not receive a balance bill for air ambulance costs that are not covered by city medical plan, or other insurance. (note: City Self-Funded Health Insurance Plan will only cover what is reasonable and customary costs as allowed by a medicare plan.)

Cost: \$45.00 x 151 = \$6,795.00

Note: \$45.00 annual membership equates to a 2 cent per hour additional benefit for a full-time employee.

BOARD /COMMISSION RECOMMENDATION

STAFF RECOMMENDATION

Authorize utilizing the services of National Insurance Services for Request for Proposals using a consortium process and authorize the Mayor to execute said agreement as a Consortium Member.

Resolution ☐ Ordinance ☐ Contract xx ☐ Minutes ☐ Plan/Map ☐

Other (specify) Company information

Notification List: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

AirMedCare Network Group Full Census Membership For City of Scottsbluff

Organization: City of Scottsbluff
Physical Address: 2525 Circle Drive
 Scottsbluff, NE 69361
Mailing Address:
Contact: Jana Bode
Phone: 308-630-6216 **Fax:** 308-630-6294
Email: jbode@scottsbluff.org
County: Scotts Bluff

Membership Sales Manager/ Base: Michelle Beeney / MT

Participants:

- The Organization is paying AirMedCare Network the fees shown below so the individuals (Participants) listed on the attached Participant List can be members of AirMedCare Network, an alliance of affiliated air ambulance providers *(each a "Company") as provided in this Agreement.
 - A Participant must be actively affiliated with the Organization (as a member, director, officer, employee or similar relationship) as indicated on the Participant List when the fee for such Participant is paid.
 - Participants and whomever permanently resides at the participant's address listed on the census spreadsheet are covered under the membership, while the agreement is in place and they are employed with the company.
- For annual payment plans, the Organization may later add a Participant by providing AirMedCare Network with an updated census list

Fees and Payment:

| Annual Membership Census | | Rate | Total |
|--------------------------|--------------|----------|-------------|
| 151 | Participants | \$ 45.00 | \$ 6,795.00 |
| Total | | | \$ 6,795.00 |

General Provisions:

- Participant memberships will be effective upon AirMedCare Network' receipt of (a) this Agreement signed by the Organization, (b) payment as provided above and (c) monthly employee census list completed by the Participants/Company. Memberships will automatically expire for an employee at the time they are no longer employed with the company. No refunds.
- AirMedCare Network agrees that Participant Lists (a) will be used by AirMedCare Network only for the purpose of delivering AirMedCare Network services, (b) will be treated like any other AirMedCare Network confidential information and (c) will not be used, sold or shared with any third party inconsistent with this provision.
- This membership plan will be effective for 12 months, effective as of _____, and will be evaluated by both parties annually at least 30 days prior to anniversary date, if (a) no termination notice has been sent by either party and (b) payment for the renewal period is received by AirMedCare Network before expiration of the grace period. Either party may terminate this Agreement at any time and for any reason with 30 days prior written notice to the other party, but termination will not affect issued memberships.



P.O. Box 948 West Plains, MO 65775

Initial_____



Terms and Conditions

AirMedCare Network is an alliance of affiliated air ambulance providers* (each a “Company”). An AirMedCare Network membership automatically enrolls you as a member in each Company’s membership program. Membership ensures the patient will have no out-of-pocket flight expenses if flown by a Company by providing prepaid protection against a Company’s air ambulance costs that are not covered by a member’s insurance or other benefits or third party responsibility, subject to the following terms and conditions:

1. Patient transport will be to the closest appropriate medical facility for medical conditions that are deemed by AMCN Provider attending medical professionals to be life- or limb-threatening, or that could lead to permanent disability, and which require emergency air ambulance transport. A patient’s medical condition, not membership status, will dictate whether or not air transportation is appropriate and required. Under all circumstances, an AMCN Provider retains the sole right and responsibility to determine whether or not a patient is flown.
2. AMCN Provider air ambulance services may not be available when requested due to factors beyond its control, such as use of the appropriate aircraft by another patient or other circumstances governed by operational requirements or restrictions including, but not limited to, equipment manufacturer limitations, governmental regulations, maintenance requirements, patient condition, age or size, or weather conditions. FAA restrictions prohibit most AMCN Provider aircraft from flying in inclement weather conditions. The primary determinant of whether to accept a flight is always the safety of the patient and medical flight crews. Emergent ground ambulance transport of a member by an AMCN Provider will be covered under the same terms and conditions.
3. Members who have insurance or other benefits, or third party responsibility claims, that cover the cost of ambulance services are financially liable for the cost of AMCN Provider services up to the limit of any such available coverage. In return for payment of the membership fee, the AMCN Provider will consider its air ambulance costs that are not covered by any insurance, benefits or third party responsibility available to the member to have been fully prepaid. The AMCN Provider reserves the right to bill directly any appropriate insurance, benefits provider or third party for services rendered, and members authorize their insurers, benefits providers and responsible third parties to pay any covered amounts directly to the AMCN Provider. Members agree to remit to the AMCN Provider any payment received from insurance or benefit providers or any third party for air medical services provided by the AMCN Provider, not to exceed regular charges. Neither the Company nor AirMedCare Network is an insurance company. Membership is not an insurance policy and cannot be considered as a secondary insurance coverage or a supplement to any insurance coverage. **Neither the Company nor AirMedCare Network will be responsible for payment for services provided by another ambulance service.**
4. Membership starts 15 days after the Company receives a complete application with full payment; however, the waiting period will be waived for unforeseen events occurring during such time. Members must be natural persons. Memberships are non-refundable and non-transferable.
5. Some state laws prohibit Medicaid beneficiaries from being offered membership or being accepted into membership programs. By applying, members certify to the Company that they are not Medicaid beneficiaries.
6. These terms and conditions supersede all previous terms and conditions between a member and the Company or AirMedCare Network, including any other writings, or verbal representations, relating to the terms and conditions of membership.

*Air Evac EMS, Inc. / EagleMed LLC / Med-Trans Corporation / REACH Air Medical Services, LLC — These terms and conditions apply to all AirMedCare Network participating provider membership programs, regardless of which participating provider transports you.



Page 2 of 3

Initial_____

Agreed to by:

Signature

Printed Name

Title

Organization Name

Date

Signature

Keith Hovey

Printed Name

Vice President

Title

Membership

Division

Date



P.O. Box 948 West Plains, MO 65775

Page 3 of 3

Initial_____

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Reports4

Council to authorize the Mayor to sign an Intent to Apply Form with the Nebraska Department of Roads for Transportation Alternative Program funding for the Monument Valley Pathways project.

Staff Contact: Perry Mader, Park and Rec Director

Agenda Statement

Item No.

For meeting of: September 8th, 2015

AGENDA TITLE: Council to consider approval for staff to apply for the Transportation Alternative Program pathway grant.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Parks and Recreation

PRESENTATION BY: City Manager Rick Kuckkahn

SUMMARY EXPLANATION: The Parks and Recreation Department is requesting permission to apply for funds for a \$2.7 million dollar trail grant that will provide a trail for runners/walkers/bike riders (non-motorized) through the East part of town from WNCC to the YMCA on Broadway. This is an 80/20 grant. The City portion would be approximately \$540,000.

EXHIBITS

Resolution x Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

| | | | | |
|---|--|--|--|---|
| TYPE OF LOCAL PUBLIC AGENCY (LPA) (Check One): LPA NAME: City of Scottsbluff | | <input type="checkbox"/> Village <input type="checkbox"/> NRD | <input checked="" type="checkbox"/> City <input type="checkbox"/> State | <input type="checkbox"/> County <input type="checkbox"/> Other |
| LPA CONTACT PERSON: Perry Mader | | TITLE | | |
| MAILING ADDRESS: (Street) 2525 Circle Drive | | CITY: Scottsbluff | STATE: NE | ZIP: 69361 |
| DAYTIME PHONE NUMBER: 308-632-0057 | E-MAIL: pmader@scottsbluff.org | | | |
| SIGNATURE OF CONTACT PERSON: | | ESTIMATED FEDERAL FUNDING REQUESTED: \$ 2.75 million | | |
| LPA SIGNATURE: (Mayor or Chairperson) | | TITLE: Mayor | | |
| PROPOSED PROJECT NAME: Monument Valley Pathway East | | | | |
| PLEASE DESCRIBE THE PROPOSED PROJECT, ITS PURPOSE, AND OUTLINE THE ELIGIBILITY CRITERIA IT MEETS: | | | | |
| <p> This project is a continuation of our current pathway project (Monument Valley Pathway North). Upon completion, this project will complete a 10 mile loup that will connect several crucial points for pedestrians in the City of Scottsbluff. This request will be a 10 foot wide, concrete path used for pedestrians, bicycle riders and other non-motorized forms of transportation. The path will be approximately 3 miles in length and will include a pedestrain bridge that will span Highway 26. The start/finish points will be Western Nebraska Community College and the Scottsbluff YMCA. The YMCA is already a trail head as is the College. Points of interest on or near the pathway include the Monument Mall, a bank, 2 parks, churches, retail stores, residential neighborhoods and one of Scottsbluff's largest employers. This project will also provide the framework for future safe routes to school; specifically Roosevelt Elementary in the Southeast part of Scottsbluff. One of the main reasons for this project is to provide a safe transportation route for the many locations along the route that provide education, jobs, recreation and shopping. </p> | | | | |

Nebraska Department of Roads
Transportation Alternatives Program
Intent-to-Apply Form

| |
|----------------------|
| For Office Use Only |
| Date Received: _____ |

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Reports5

Council to approve the contract with Pony Express Pony Rides for the Harvest Night Petting Zoo and authorize the Mayor to execute the contract.

Staff Contact: Perry Mader, Park and Rec Director

Agenda Statement

Item No.

For meeting of: September 8th, 2015

AGENDA TITLE: Council to approve contract with Pony Express Pony Rides and Petting Zoo.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Parks and Recreation

PRESENTATION BY: City Manager Rick Kuckkahn

SUMMARY EXPLANATION: The Parks and Recreation Department is requesting permission to contract with Pony Express to provide petting zoo services for Harvest Night 2015. We contracted with them last year and they did a great job and provided a high quality service. Contract has been reviewed by legal. The department will also purchase additional event insurance for \$102.
Contract amount is for \$1100. Total is \$1202 with insurance.

EXHIBITS

Resolution x

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____

City Manager

Rev 3/1/99CClerk

**PONY EXPRESS PONY RIDES AND PETTING ZOO PARTY
CONTRACT**

Invoice, Agreement and Waiver

Date of Event: September 25, 2015

Party Time: 5-9

Planned Attendance:

Event Address: Riverside Park at South Beltline Highway, Scottsbluff, NE, 69361.

Event Contact: Trinity burgner tburgner@scottsbluff.org

Site Phone: 308-632-0059

Amount of space available to us:(ft x ft)_____

Surface we will be on_____

Special Instructions/Directions-- please use back if necessary:

Services Invoice

Pony Express Pony Rides and Petting Zoo will provide the following for your party:

Petting Zoo Animals – Goats, sheep, llama, mini horse, mini donkey, mini pig, chickens, rabbit

Price

\$1100

Total Due \$1100

Final Payment is due in cash, credit card, or via paypal prior to the commencement of the party. We do not accept personal checks. We do accept company checks.

Event Agreement

(Event=Party/Outing
Attraction=Ponies/Horses)

A. **Deposit:** A deposit is required to secure pony/horses/petting zoo animals. Animals shall not be considered reserved until the event agreement is signed and the deposit is received. **The remaining balance is due upon the delivery of the equipment at the event site.** Should Pony Express or anyone acting on their behalf, be required to incur attorney's fees and costs to enforce this agreement, renter agrees to indemnify and hold them harmless for all such costs and fees. **Deposits are non-refundable.**

B. **Refund Policy: Postponement.** If inclement weather, rain or high winds are forecasted for the time that your event is scheduled, then client has the right to postpone the event. Pony Express must be notified of the postponement before traveling to the event. Client may reschedule the event within 60 days of the original event date at no additional cost. If postponement of an event is necessary, Pony Express reserves the right to substitutions of equal or greater value on the rescheduled event date. If postponement of the event is made after travel to the event has begun or the event has begun, an additional charge may be added up to a maximum of ten percent of the contract price (travel expense coverage). Once the pony/animals have arrived the remaining balance becomes due and postponement of the event is not available.

C. **Cancellation.** If a reservation is cancelled after travel to the event has begun or If the event is cancelled after Pony Express has arrived on site of the event, the full rental charge is due and payable.

D. **Overtime:** Pony Express events are for the above stated price. Any time over will be charged at a ½ hour interval of your hourly rate, unless advised by an Pony Express representative or due to extenuating circumstances agreed to by the Pony Express representative.

E. **Damages:** Acts of God may prevent us from providing the contracted attraction. Should your event be affected by such an incident, Pony Express reserves the right to substitute an item of equal or greater value. Pony Express shall not be held liable for further loss. Pony Express will request the exact location of the pony party in advance or at the beginning of the party. Horses/ponies will trample grass/lawns somewhat. Your type of lawn will depend on how much. Ponies/Animals will also "poop". Pony Express reps will remove most of this by the end of the party. Any bushes, lawns, or area that you do not want the ponies/horses near, needs to be mentioned to a Pony

Express Representative at the beginning of the party.

F. **Release/Waiver/Hold Harmless and Acknowledgment of Risk:** The undersigned understands and acknowledges that play on a pony or horse entails both known and unknown risks including, but not limited to, physical injury from falling, slipping, crashing or colliding, etc, to any participant. Furthermore, the undersigned acknowledges that such risks simply cannot be eliminated in their entirety.

_____,
G. **A set of Safety Rules** may be displayed but are reviewed at the beginning of each party and are included **below** which the undersigned agrees to follow and utilize at all times. All children or individuals should follow safety rules. Balloons, noise makers and items that will spook the pony/horses **should not be brought up to the animals. All ponies/horses utilized are very gentle. Party music, balloons, banners, and noise makers should be kept at a reasonable distance and will not bother the animals.** Children should not wave or hit ponies with hats, ropes, or balloons at any time: this may spook the ponies. Fireworks of any kind should not be used while Pony Express is present at the event. Parents and guardians are responsible for their children and should not allow children (or adults) to go behind or underneath the pony/horses and should not allow them to approach the pony/horses unless accompanied by an adult.

H. **Permits/Licenses:** This contract does not include the cost of acquiring any permits or licenses required for the particular event location where the equipment will be set up. The renter shall assume all responsibility and costs of acquiring any such permits or licenses, if necessary.

Please read and initial each section

Pony Express Pony Rides and Petting Zoo needs convenient parking. We use our trailers throughout the day to give our animals' breaks and rest. You will be able to provide convenient, close parking to our set up area_____

There is a useable source of water somewhere on site for us to use throughout the day for the health, care and comfort of our animals_____

We reserve the right to substitute, change or not include animals for any reason. Our main concern is ALWAYS the health, comfort and safety of our animals. _____

We are insured. If any person or place requires an additional insurance policy to be purchased for an event, we need at least 72 hours to process through our insurance company. The minimum cost is 102.00 per additional named, it is your financial responsibility and a separate payment must be made before the additional insured will be added to our policy_____

If you will be collecting money/tickets/stamping hands etc. for either pony rides or zoo entrance, you will provide staff to do so for the entire duration of the event_____

We do not accept personal checks on the day of the event or party. Cash, credit card, or paypal only. We do accept company checks. **Final payment is due prior to unloading any animals**_____

I acknowledge that I have read and reviewed the foregoing Pony Express Agreement and Acknowledgement of Risks and I agree to be bound by the same.

Printed

Name:_____

Signature: _____ **Date:**

Email:_____

Please mail completed contract deposit to, or deposit can be paid via Paypal to nbell_98@yahoo.com: Final Payment is due in cash, or via paypal prior to the commencement of the party.

Nicole Henderson

15493 North 107th Street

Longmont, Colorado 80504

720-232-7030

Parents please familiarize yourselves with this before the ponies arrive.

SAFETY RULES

- 1. Do not go behind the pony/horses. (*Gentle as kittens, but they're ponies.*)**
- 2. No yelling, screaming, or horseplay around the ponies/horses.**
- 3. No noise makers (balloons, poppers, fireworks, etc...) around the pony/horses.**
- 4. Do not approach/ride the pony/horses unless accompanied by an adult.**
- 5. Think safety at all times.**
- 6. Not responsible for accidents/injury.**
- 7. Ensure children are attended at all times.**
- 8. No spooking the ponies/horses. No hitting ponies with hats, ropes, balloons, etc...**

9. Do not feed the ponies/horses unless accompanied by an Party Representative.

10. All children should wash their hands after riding and after playing with the ponies. Do not eat or drink while petting or riding the ponies.

THANK YOU.

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Reports6

Council to receive an update on the City's playground equipment.

Staff Contact: Perry Mader, Park and Rec Director

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Reports⁷

Council to authorize Mayor to submit a letter of support to the Nebraska Department of Economic Development for the Economic Development Certified Community Program.

Staff Contact: Nathan Johnson, Assistant City Manager



308-632-4136
2525 Circle Drive
Scottsbluff, NE 69361

September 8, 2015

Lynn Kohout
Nebraska Department of Economic Development
301 Centennial Mall South
P. O. Box 94666
Lincoln, NE 68509-4666

Dear Ms. Kohout,

The City of Scottsbluff is currently working with Twin Cities Development as our primary economic development contact.

The City of Scottsbluff has been working with Thomas P. Miller and Associates to take a look at regional economic development and how to strengthen our efforts collaboratively.

A group of elected and appointed officials from three counties in western Nebraska have been meeting on a regular basis to identify and focus on a work plan to prioritize goals in the region.

The western Nebraska region has many opportunities for economic development including visionary leadership, a strong history of business success and a solid education system.

The City's recertification in the Economic Development Certified Community Program will help us continue to showcase our strengths and abilities and we thank you for your consideration of our application.

Sincerely,

Randy Meininger, Mayor
City of Scottsbluff

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Resolut.1

Council to consider the 2015-2016 Pay Resolution.

Staff Contact: Jana Bode, HR Director

Agenda Statement

Item No.

For Meeting of: September 8, 2015

AGENDA TITLE: Council to consider 2015-2016 pay resolution.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Administration/HR

PRESENTATION BY: Rick Kuckkahn

SUMMARY EXPLANATION: Pay Resolution – 1.2% cost of living for classified positions, firefighters, fire captains and patrol officers.

Revised hourly & exempt positions on the Classification Plan to address job description updates and concerns related to exempt vs. non-exempt status with labor laws.

Hourly Positions:

- Clerical, Technician, Clerk Typist were removed as they are no longer active positions.
- Accounts Payable Clerk & Accounts Receivable Clerk were two full time positions, duties of both were combined into one position. New job title-Account Clerk.
- Added position of Lead Maintenance Mechanic due to establishing the Central Garage Division under Public Works.
- Event Coordinator replaces the job title of Recreation Supervisor. Job description & title were revised due to changes in job duties and concern of overtime requirements with upcoming exempt/overtime federal labor law. This position is classified as non-exempt.
- Utilities Adm. Coordinator was moved to non-exempt status, due to concern of labor law and overtime requirements with "duties test".
- Added position of Accountant.

Exempt Positions:

- Development Service Director & IS Coordinator were removed as they are no longer active positions.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION:

EXHIBITS

Resolution X Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

RESOLUTION NO.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. That the following Pay Plan for officers and employees of the City of Scottsbluff, Nebraska employed in Classified Positions be approved September 8, 2015 and effective October 5, 2015.

**PAY SCHEDULE
HOURLY RATES (Based on 40 hour work week)**

| <u>Grade</u> | <u>A</u> | <u>B</u> | <u>C</u> | <u>D</u> | <u>E</u> | <u>L1</u> | <u>L2</u> |
|---------------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|------------------|
| 2 | 8.64 | 9.07 | 9.53 | 10.00 | 10.51 | 11.03 | 11.58 |
| 3 | 9.07 | 9.53 | 10.00 | 10.51 | 11.03 | 11.58 | 12.16 |
| 4 | 9.53 | 10.00 | 10.51 | 11.03 | 11.58 | 12.16 | 12.77 |
| 5 | 10.00 | 10.51 | 11.03 | 11.58 | 12.16 | 12.77 | 13.41 |
| 6 | 10.51 | 11.03 | 11.58 | 12.16 | 12.77 | 13.41 | 14.08 |
| 7 | 11.03 | 11.58 | 12.16 | 12.77 | 13.41 | 14.08 | 14.78 |
| 8 | 11.58 | 12.16 | 12.77 | 13.41 | 14.08 | 14.78 | 15.52 |
| 9 | 12.16 | 12.77 | 13.41 | 14.08 | 14.78 | 15.52 | 16.30 |
| 10 | 12.77 | 13.41 | 14.08 | 14.78 | 15.52 | 16.30 | 17.11 |
| 11 | 13.41 | 14.08 | 14.78 | 15.52 | 16.30 | 17.11 | 17.97 |
| 12 | 14.08 | 14.78 | 15.52 | 16.30 | 17.11 | 17.97 | 18.87 |
| 13 | 14.78 | 15.52 | 16.30 | 17.11 | 17.97 | 18.87 | 19.81 |
| 14 | 15.52 | 16.30 | 17.11 | 17.97 | 18.87 | 19.81 | 20.80 |
| 15 | 16.30 | 17.11 | 17.97 | 18.87 | 19.81 | 20.80 | 21.84 |
| 16 | 17.11 | 17.97 | 18.87 | 19.81 | 20.80 | 21.84 | 22.93 |
| 17 | 17.97 | 18.87 | 19.81 | 20.80 | 21.84 | 22.93 | 24.08 |
| 18 | 18.87 | 19.81 | 20.80 | 21.84 | 22.93 | 24.08 | 25.28 |
| 19 | 19.81 | 20.80 | 21.84 | 22.93 | 24.08 | 25.28 | 26.55 |
| 20 | 20.80 | 21.84 | 22.93 | 24.08 | 25.28 | 26.55 | 27.87 |

BI-WEEKLY RATES

| | | | | | | | |
|----|---------|---------|---------|---------|---------|---------|---------|
| 18 | 1508.48 | 1583.90 | 1663.10 | 1746.25 | 1833.56 | 1925.24 | 2021.50 |
| 19 | 1583.90 | 1663.10 | 1746.25 | 1833.56 | 1925.24 | 2021.50 | 2122.58 |
| 20 | 1663.10 | 1746.25 | 1833.56 | 1925.24 | 2021.50 | 2122.58 | 2228.71 |
| 21 | 1746.25 | 1833.56 | 1925.24 | 2021.50 | 2122.58 | 2228.71 | 2340.14 |
| 22 | 1833.56 | 1925.24 | 2021.50 | 2122.58 | 2228.71 | 2340.14 | 2457.15 |
| 23 | 1925.24 | 2021.50 | 2122.58 | 2228.71 | 2340.14 | 2457.15 | 2580.01 |
| 24 | 2021.50 | 2122.58 | 2228.71 | 2340.14 | 2457.15 | 2580.01 | 2709.01 |
| 25 | 2122.58 | 2228.71 | 2340.14 | 2457.15 | 2580.01 | 2709.01 | 2844.46 |
| 26 | 2228.71 | 2340.14 | 2457.15 | 2580.01 | 2709.01 | 2844.46 | 2986.68 |
| 27 | 2340.14 | 2457.15 | 2580.01 | 2709.01 | 2844.46 | 2986.68 | 3136.02 |
| 28 | 2457.15 | 2580.01 | 2709.01 | 2844.46 | 2986.68 | 3136.02 | 3292.82 |
| 29 | 2580.01 | 2709.01 | 2844.46 | 2986.68 | 3136.02 | 3292.82 | 3457.46 |
| 30 | 2709.01 | 2844.46 | 2986.68 | 3136.02 | 3292.82 | 3457.46 | 3630.33 |
| 31 | 2844.46 | 2986.68 | 3136.02 | 3292.82 | 3457.46 | 3630.33 | 3811.85 |

2. That the following positions in the Classification Plan are assigned to the following Class Grades:

HOURLY POSITIONS

| <u>Grade</u> | <u>Class Titles</u> | <u>Grade</u> | <u>Class Titles</u> |
|---------------------|------------------------------|---------------------|-------------------------------|
| 5 | Assistant Pool Manager | 14 | Wastewater Plant Operator I |
| 7 | Library Technician | 14 | Water System Operator I |
| 7 | Pool Manager | 14 | Heavy Equipment Operator |
| 9 | Building & Grounds Custodian | 14 | Solid Waste Equip. Operator |
| 9 | Code Enforcement Assistant | 15 | Crew leader |
| 10 | Library Assistant | 16 | Maintenance Mechanic |
| 11 | Record Technician | 16 | Finance/HR Assistant |
| 11 | Humane Officer | 16 | Fire Prevention Officer |
| 12 | Admin. Services Assistant | 17 | Wastewater Plant Operator II |
| 12 | Admin. Records Technician | 17 | Water System Operator II |
| 13 | Account Clerk | 17 | Construction-Locator Spec. |
| 13 | Administrative Assistant | 17 | Event Coordinator |
| 13 | Maintenance Worker | 18 | Utilities Adm. Coordinator |
| 13 | Motor Equipment Operator | 18 | Lead Maintenance Mechanic |
| | | 18 | Cemetery Supervisor |
| | | 19 | Stormwater Program Specialist |
| | | 20 | Code Administrator I |
| | | 20 | Accountant |

EXEMPT POSITIONS

Professional, Administrative and Executive

| | | | |
|----|-----------------------------------|----|------------------------------|
| 18 | Librarian | 24 | City Clerk/Risk Manager |
| 20 | GIS Analyst | 24 | Library Director |
| 22 | Transportation Supervisor | 24 | Public Safety/Em Mgmt Dir |
| 22 | Park Supervisor | 26 | Police Captain |
| 22 | Water System Supervisor | 26 | Director of Parks/Recreation |
| 22 | Wastewater Plant Supervisor | 26 | Assistant City Manager |
| 22 | Environmental Services Supervisor | 27 | Director of Human Resources |
| 22 | Code Administrator II | 28 | Director of Public Works |
| 22 | Planner | 29 | Fire Chief |
| 23 | Network Administrator | 30 | Police Chief |
| 23 | Planning Administrator | 31 | Director of Finance |

3. That the following pay schedule for officers and employees in Unclassified Positions of the city is approved December 15, 2014 and effective January 1, 2015.

| <u>Position</u> | <u>Salary Minimum</u> | <u>Salary Maximum</u> |
|-----------------|-----------------------|-----------------------|
|-----------------|-----------------------|-----------------------|

City Manager

Established by City Council

**Seasonal and Part-time
Hourly Rates**

| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
|---------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| School Crossing Guard | \$8.00 | \$8.50 | \$9.00 | \$9.20 | \$9.40 | \$9.60 | \$9.80 |
| Library Page | \$8.00 | \$8.50 | \$9.00 | \$9.20 | \$9.40 | \$9.60 | \$9.80 |
| Laborer | \$8.25 | \$8.75 | \$9.25 | \$9.45 | \$9.65 | \$9.85 | \$10.05 |
| Field Mntc. Groundskeeper | \$8.65 | \$9.15 | \$9.65 | \$9.85 | \$10.05 | \$10.25 | \$10.45 |
| | | | | | | | |
| | | | | | | | |

| | | | | | | | |
|-----------------|--------|--------|--------|--------|--------|--------|--------|
| Recreation Aide | \$8.00 | \$8.50 | \$9.00 | \$9.20 | \$9.40 | \$9.60 | \$9.80 |
|-----------------|--------|--------|--------|--------|--------|--------|--------|

| | | | | | | | |
|----------------|--------|--------|--------|---------|---------|---------|---------|
| | | | | | | | |
| Lifeguard | \$8.65 | \$9.15 | \$9.65 | \$9.85 | \$10.05 | \$10.25 | \$10.45 |
| Head Lifeguard | \$8.95 | \$9.45 | \$9.95 | \$10.15 | \$10.35 | \$10.55 | \$10.75 |
| | | | | | | | |

NOTE: Pay step increase may be given after one year of service from hire date, at the discretion of the Department Head.

4. The Pay Schedule for the position of Firefighters and Fire Captains working a 56 hour week shall be the schedule approved in a Resolution adopted by the Mayor and City Council on September 8, 2015 and effective October 5, 2015.

| <u>Class Title</u> | <u>Hourly Pay Schedule (56 hour week)</u> | | | | | | | |
|--------------------|---|----------|----------|----------|----------|----------|----------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Firefighter | 12.64 | 13.27 | 13.94 | 14.63 | 15.36 | 16.13 | 16.94 | 17.79 |
| Fire Captain | 16.38 | 17.20 | 18.06 | 18.97 | 19.92 | 20.91 | 21.96 | 23.05 |

5. That the Pay Schedule for the position of Patrol Officer and Police Sergeant shall be the Schedule approved in a resolution approved by the Mayor and City Council on September 8, 2015 to be effective October 5, 2015.

| <u>Class Title</u> | <u>Hourly Pay Schedule</u> | | | | | | | |
|--------------------|----------------------------|----------|----------|----------|----------|----------|----------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Patrol Officer | 17.85 | 18.74 | 19.68 | 20.67 | 21.70 | 22.78 | 23.92 | 25.12 |
| Police Sergeant | 21.32 | 22.39 | 23.46 | 24.58 | 25.77 | 27.00 | 28.30 | 29.65 |

6. Resolution No. 14-12-06 and all other resolutions in conflict with this resolution are repealed.

Passed and approved this 8th day of September, 2015.

Mayor

ATTEST:

City Clerk

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Resolut.2

Council to consider an Ordinance relating to confidentiality of information provided for economic development purposes (second reading).

Staff Contact: Nathan Johnson, Assistant City Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING THE SCOTTSBLUFF MUNICIPAL CODE AT CHAPTER 6, ARTICLE 2, RELATING TO CONFIDENTIALITY OF INFORMATION PROVIDED FOR ECONOMIC DEVELOPMENT PURPOSES, REPEALING PRIOR SECTION, PROVIDING FOR PUBLICATION IN PAMPHLET FORM AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. Section 6-2-100 of the Scottsbluff Municipal Code is amended to provide as follows:
‘6-2-100. Access to Information; Confidential.

Members of the Application Review Committee, the Economic Development Citizens Advisory Committee, the City Manager, the Program Administrator, any City staff, any appointed or elected official or any member or alternate member of a regional economic development committee (“permittees”) may be permitted access to business and confidential information received in the course of the administration or review of the administration of the program or review of economic development ideas and information for the City or for areas in western Nebraska where the program is active and interested, which information would otherwise be confidential under Nebraska law or by agreement with a qualifying business participating in the program or in a regional economic development committee. All permittees who are permitted access to or receive such information agree to keep such information confidential and agree that it is confidential business information and proprietary and is only being released to permittees for the purpose of review for economic development uses. Any unauthorized disclosure of any confidential information or proprietary business information that is reviewed or to which the permittees are granted access to for economic development purposes shall not be released to the general public and are not considered public records for the purpose of Nebraska Public Records Statutes. Any unauthorized disclosure of any such information shall be a Class I Violation.

Section 2. All other Ordinances and parts of Ordinances in passed and approved and in conflict herewith are now repealed.

Section 3. This Ordinance shall be published in pamphlet form and shall become effective upon its passage and approval.

PASSED AND APPROVED on _____, 2015.

ATTEST:

Mayor

City Clerk (Seal)

City of Scottsbluff, Nebraska

Tuesday, September 8, 2015

Regular Meeting

Item Exec1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.

Staff Contact: City Council