

City of Scottsbluff, Nebraska

Monday, July 20, 2015

Regular Meeting

Item Public Inp2

Council to consider a Community Festival Permit for National Night Out on Broadway from 15th St. to 19th St. on August 3, 2015 from 4:00 p.m. to 9:00 p.m. including street closures, vendors and noise permit.

Staff Contact: Kevin Spencer, Police Chief

**APPLICATION
COMMUNITY FESTIVAL, BUSINESS PROMOTIONAL EVENT, CARNIVAL
PERMIT**

To be filed with the city Clerk at least 14 days, but no more than one year before proposed event.

1. Scottsbluff Police Department

(name of sponsoring organization)

1801 Ave B Scottsbluff, NE (308) 630-6261

(street) (city) (state) (telephone number)

Kevin Spencer, Chief of Police (308) 630-6261

(chairperson responsible for event) (day telephone number)

2. _____

(name of co-sponsoring organization)

(street) (city) (state) (telephone number)

(contact person) (day telephone number)

3. Event Information

National Night Out – 18th Annual

(name of event)

August 4th, 2015 4:00pm – 9:00pm

(date(s) of event) (time(s) of event)

Broadway between 14th Street and 19th Street

(location of event)

4. Activity Information

Describe general activities including whether there will be any vendors, music, loudspeakers. Serving or selling of alcoholic beverages*, etc.)

Food vendors, (no alcohol), loud speakers, kids games and activities, public service vehicles, information booths, etc.

*If alcoholic beverages will be sold or served, a special permit will be required. The applicant should contact the City Clerk for more information.

5. Street Closure

Broadway between 14th and 19th Streets from 4:00 pm to 10:00 pm to allow for set-up and cleanup.

Please note any streets to be closed and the times required for closure

6. Flags/Banners/Signs

7. **Carnivals - If event includes a carnival, the next sheet should be completed.**

8. Have you provided for a public liability insurance policy naming the City as additional insured?
Yes _____ No XX_____

Community Festival/Business Promotion Street Carnival
\$200,000 for one person \$ 800,000 for one person
\$500,000 for any one accident \$2,000,000 for any one accident
\$ 50,000 for injuries to property \$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean-up. (This will be returned after it is determined that no repairs or clean-up is required by City).

Yes _____ No XX_____

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

Dated: _____

Signed:

A. Spencer, CHIEF OF POLICE SCOTTSBLUFF POLICE DEPARTMENT
(name of sponsoring organization) (signature of authorized representative of sponsoring organization)

(name of co-sponsoring organization) (signature of authorized representative of co-sponsoring organization)