
City of Broken Bow

Board of Public Works Regular Meeting Packet July 24, 2012 at 12:30 PM

Mayor: Cecil Burt

Board of Public Works: Gene Chapin – Chairman
Wes Province
Butch Brunken
Bill Blackburn
Kelly Clay

City Administrator: Tony Tolstedt

City Clerk: Elaine Bayer

City Attorney: Jason White

City of Broken Bow
Tuesday, July 24, 2012
Board of public Works Regular Meeting

Approve Minutes

Staff Contact:

July 10 2012

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF BROKEN BOW, NEBRASKA, HELD IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING ON JULY 10, 2012.

The Board of Public Works of the City of Broken Bow, Nebraska met in regular session on Tuesday, July 10, 2012. Chairman, Gene Chapin called the meeting to order at 12:32 P.M. Board members present were informed that this was a meeting of the Board of Public Works and was subject to the open meeting laws of the State of Nebraska a copy of which is posted at the back of the City Council room. Board members present were, Chapin, Butch Brunken, Kelly Clay and Bill Blackburn. Board member absent: Wes Province.

Minutes of the June 26, 2012 meeting were not read as they were previously delivered. It was moved by Brunken and seconded by Blackburn to approve the June 26, 2012 minutes as presented. Ayes: Blackburn, Clay, Brunken and Chapin. Nays: None. Motion carried.

Office Manager, Lisa Spanel presented the Treasurer's Report to the Board. It was moved by Blackburn and seconded by Clay to approve the Treasurer's Report as presented. Ayes: Clay, Brunken, Chapin and Blackburn. Nays: None. Motion carried.

Landlord, Dan Jacobson requested to appear before the Board to discuss rental service deposits. Jacobson would like to see the Board consider not making landlords responsible for their renters' debt to the City Utilities or raise the amount required for service deposit on rental property. After discussion the Board suggested Jacobson make a formal proposal in writing detailing his ideas. No action was taken at this time.

The following was discussed under Department Heads Updates:

- Water/Sewer Superintendent, Darren Marten informed the Board that his employees are working this week in the North Park School area. They are installing a new isolation valve while Myers Construction has water off to reroute the water main due to construction at the School.
- Marten also informed the Board the his employees will be installing a new water service and then they will return to work on Judge Ave.
- Two of Marten's employees were able to get the dump truck purchased from the government surplus store back to Broken Bow. They have cleaned out one of the two fuel tanks. Board members suggested they disconnect the second fuel tank and put an additive in the remaining tank to prevent future fuel problems.
- Electric Superintendent, Doug Staab informed the Board that the Municipal Energy Agency Of Nebraska (MEAN) is working with Becton-Dickinson Company (B-D) on B-D's request for more wind power.
- Staab also informed the Board that MEAN is using funds from their rate stabilization fund to help keep our wholesale rates from rising.
- Staab informed the Board that the Broken Bow City Council approved the Electric Fault Study recommended by the Board. Staab presented the contract to Chairman Chapin for him to sign.

Items suggested for the next agenda were a follows: discuss renter deposits

The following claims were approved for payment:

Electric Department	\$ 185,407.84
Water Department	39,145.59
Sewer Department	<u>15,607.25</u>
TOTAL	\$ 240,160.68

It was moved by Brunken and seconded by Clay to approve payment of the claims as presented. Ayes: Brunken, Chapin, Blackburn and Clay. Nays: None. Motion carried.

There being no further business to come before the Board of Public Works, it was moved by Blackburn and seconded by Clay that the meeting be adjourned. Ayes: Clay, Blackburn, Chapin and Brunken. Nays: None. Motion carried. The Chairman declared the meeting adjourned at 1:23 P.M.

**BOARD OF PUBLIC WORK OF THE
CITY OF BROKEN BOW, NEBRASKA**

Gene Chapin, Chairman

City of Broken Bow
Tuesday, July 24, 2012
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Discuss Rental Deposits.

Staff Contact:

City of Broken Bow Utilities
Broken Bow

Rental Deposits

- 1 Return to user being totally reasonable for Bill
- 2 Charge a higher deposit for dwellings with elec heat that will cover 2.5 months of usage
- 3 Spread your deposit out over a 2 or 3 month time frame to get more Deposit

To charge the land lord is not fair because we have no way of getting a bigger deposit
State law limits what we can do. You can charge what is reasonable. And I feel you are
not
getting enough to cover 2.5 month of usage on and elec heat dwelling.``

Daniel Jacobson

A handwritten signature in black ink, appearing to be 'D. Jacobson', with a long horizontal line extending to the right.

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Department Heads Update

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Items for Next Agenda

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Approve Claims

Staff Contact: