
City of Broken Bow
City Council Regular Session Packet
July 23, 2012 at 12:00 PM

Mayor: Cecil Burt

City Council: Scott Spanel – Council President
Chad Schall
Bill Adams
Cody Schmick

City Administrator: Tony Tolstedt

City Clerk: Elaine Bayer

City Attorney: Jason White

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

Approval of Minutes of July 9, 2012 Meeting

Council Minutes of July 9, 2012 Regular Council Meeting

Staff Contact: City Clerk

July 9, 2012
Broken Bow, Nebraska

A meeting of the Mayor and Council of the City of Broken Bow, Nebraska was convened in open and public session at 12:00 Noon on Monday, July 9, 2012 in the Municipal Building at Broken Bow, Nebraska. Present were: Mayor Cecil Burt; Council President Scott Spanel; Councilmember Cody Schmick, Bill Adams and Chad Schall. Absent: None. Notice of the meeting was given in advance thereof as required by law. Advance notice of the meeting was also given to the Mayor and all members of the Council and a copy of their acknowledgment of receipt of such notice is attached to these minutes. Availability of the agenda was communicated in the advance notice to the Mayor and all members of the Council. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Cecil Burt stated that the Open Meeting Act was posted on the north wall of the Council Chambers.

Mayor Burt presented the Consent Agenda and stated that the items on the Consent Agenda were:

- Minutes – June 25, 2012 Council Meeting
- Claims – July 9, 2012 Council Meeting
- Request to reserve parking places from south side of Tiffany Theater to the south side of creek on Saturday, July 21, 2012 between hours of 10:30 A.M. and 2:00 P.M. for the Randy Franzen Benefit Poker Run
- Approval of EMT Application of Joseph Franssen as member of the Broken Bow Ambulance Association and roster for the Broken Bow Ambulance Association effective July 9, 2012

It was moved by Councilmember Spanel and seconded by Councilmember Schall that the Consent Agenda be approved as presented. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Schmick, Schall, Adams and Spanel. Nays: None. Motion carried.

Mark Walker, owner of the Smoke Shack appeared before the council requesting that a “15 Minute” parking space be designated in front of his business. Mr. Walker stated that he was losing sales due to the customers and participants of Farmers Market parking in front of his business on Thursday afternoons. After discussing the request, it was moved by Councilmember Adams and seconded by Councilmember Schall to authorize the City Administrator to prepare an ordinance to designate one “15 Minute Parking” space in front of the Smoke Shack for the July 23, 2012 council meeting. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Spanel, Schall, Adams and Schmick. Nays: None. Motion carried.

City Administrator Tony Tolstedt presented a request for partial payment by Paulsen Inc. in the amount of \$114,975.77 stating that this amount reflects approximately 75% of the total project. After discussing the payment request it was moved by Councilmember Spanel and seconded by Councilmember Schall to approve payment to Paulsen with a total retainage of \$40,000 for entire project cost and to verify for proper drainage before the retainage be released. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Adams, Schmick, Schall and Spanel. Nays: None. Motion carried.

Gary Geiselman appeared before the Mayor and Council requesting that the City enter into an Interlocal Agreement with Custer County for a 50-50 share of operating expenses for the Broken Bow Airport Authority. Geiselman presented a list of income and expenses for FY 2011-2012 stated that the Airport Authority was requesting \$13,000 from the City and \$13,000 from the County for the 2012-2013 Fiscal Year. After discussing the request it was moved by Councilmember Adams and seconded by Councilmember Schall to approve the Interlocal Agreement as presented and to authorize the Mayor to execute said Agreement contingent upon the County Board of Supervisors approving the request. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Adams, Spanel, Schall and Schmick. Nays: None. Motion carried.

City Administrator Tony Tolstedt and Electrical Superintendent Doug Staab presented an Agreement for Professional Services with Olsson and Associates to map portions of the city's electrical system. After discussing the proposal, it was moved by Councilmember Spanel and seconded by Councilmember Adams to approve the proposed Agreement with Olsson and Associates for professional services for the electric system model creation and devise coordination project. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Schall, Schmick, Spanel and Adams. Nay: None. Motion carried.

City Attorney Jason White presented CRA Resolutions for Gateway Motors; Chris Pearson, Pearson Professional Building Nebraska; and Cole Enterprises which had been adopted by the CRA June 14, 2012 to notify the City of Broken Bow that it is the intention of the CRA to enter into a contract with these businesses for TIF indebtedness. After discussing the matter, it was moved by Councilmember Adams and seconded by Councilmember Schall to approve the contracts for the issuance of TIF indebtedness by the CRA. The Mayor stated the motion. Upon roll call the vote was as follows: Ayes: Spanel, Schmick, Adams and Schall. Nays: None. Motion carried.

City Administrator Tony Tolstedt recommended that Ordinance No. 2012-1118 amending Ordinance No. 2012-1117 to provide for City Employees and agents of the City to operate ATV/UTV in Corporate Limits during commission of authorized duties and limit general populace useage to the removal of snow following cessation of a snow event be adopted.

Councilmember Adams introduced Ordinance No. 2012-1118 entitled "AN ORDINANCE OF THE CITY OF BROKEN BOW, NEBRASKA, AMENDING BROKEN BOW CITY ORDINANCE NO. 2012-1117, PROVIDING FOR PUBLICATION AND EFFECTIVE DATE AND REPEALING ALL PREVIOUS ORDINANCES OR SECTIONS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE" and moved that the statutory rule requiring reading on three different days be suspended. Councilmember Schmick seconded the motion. The Mayor stated the motion and instructed the Clerk to call the roll. The Clerk called the roll and the following was the vote: Ayes: Schall, Adams, Schmick and Spanel. Nays: None. Motion carried. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was then read by title and thereafter Councilmember Adams moved for final passage of the Ordinance, which motion was seconded by Councilmember Schmick. The Mayor stated the question, "Shall Ordinance No. 2012-1118 be passed and adopted?" Upon roll call

vote, the vote was as follows: Ayes: Schmick, Spanel, Adams and Schall. Nays: None. Motion carried. The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and the Mayor in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed his signature thereto.

At 12:25 P.M. it was moved by Councilmember Spanel and seconded by Councilmember Schmick that the Council meeting of the City of Broken Bow be adjourned.

Ayes: Spanel, Schmick, Adams and Schall.

Nays: None.

Motion carried.

Mayor, Cecil Burt

ATTEST:

City Clerk, Elaine L. Bayer

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

Approval of Claims - July 23, 2012 Regular Meeting

Staff Contact: City Clerk/Treasurer

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Absolute Plumbing								
17134	7/23/2012	7/23/2012	343.20		7/23/2012			Posted
	09-3311.00			Park - Replace Vandalized Water Closet a			343.20	0.00
Aflac								
17135	7/23/2012	7/23/2012	872.44		7/23/2012			Posted
	01-1501.00			Liability - Insurance			872.44	0.00
ATCO								
17136	7/23/2012	7/23/2012	631.50		7/23/2012			Posted
	08-3348.00			Street - Signal Contact Cleaner			631.50	0.00
BCN Telecom								
17137	7/23/2012	7/23/2012	99.63		7/23/2012			Posted
	08-3221.00			Street - Long Distance Service			5.59	0.00
	04-3221.00			Police - Long Distance Service			34.56	0.00
	07-3221.00			Library - Long Distance Service			6.48	0.00
	02-3221.00			Pub Bldg - Long Distance Servir			48.75	0.00
	03-3221.00			Handi Bus - Long Distance Service			4.25	0.00
							99.63	0.00
BNSF Railway Company								
17138	7/23/2012	7/23/2012	2,407.30		7/23/2012			Posted
	01-3224.02			General - Wayside Horn Project			2,407.30	0.00
Barco Products								
17139	7/23/2012	7/23/2012	722.75		7/23/2012			Posted
	01-3224.01			General - Barricades for Pool Parking Lot			722.75	0.00
Central I.T., LLC								
17140	7/23/2012	7/23/2012	696.25		7/23/2012			Posted
	07-3410.00			Library - Public Access Computer			696.25	0.00
Century Link								
17141	7/23/2012	7/23/2012	708.09		7/23/2012			Posted
	01-3221.00			General - Telephone			85.49	0.00
	08-3221.00			Street - Telephone			34.88	0.00
	04-3221.00			Police - Telephone			218.62	0.00
	10-3221.00			Swim Pool - Telephone			38.71	0.00
	09-3221.00			Park - Telephone			38.71	0.00
	07-3221.00			Library - Telephone			47.57	0.00
	02-3221.00			Pub Bldg - Telephone			193.83	0.00
	03-3221.00			Handi Bus - Telephone			50.28	0.00
							708.09	0.00
CitiBusiness Card								
17142	7/23/2012	7/23/2012	613.60		7/23/2012			Posted
	04-3411.00			Police - Website Fee			19.90	0.00
	04-3410.00			Police - Flashlights for Patrol Cars			593.70	0.00
							613.60	0.00
City Flex Benefit Plan								
17143	7/23/2012	7/23/2012	322.08		7/23/2012			Posted
	01-1501.00			Liability - Insurance			322.08	0.00
City of Broken Bow Pension Fund								
17144	7/23/2012	7/23/2012	10,405.74		7/23/2012			Posted
	01-1502.00			Liability - BBHA			1,258.76	0.00
	01-1502.00			Liability - Employees			3,462.44	0.00
	01-1513.00			Liability - Employee Loans			2,222.10	0.00
	01-3103.00			General - Pension			270.94	0.00
	08-3103.00			Street - Pension			715.96	0.00
	06-3103.00			Firemen - Pension			68.16	0.00
	04-3103.00			Police - Pension			1,356.60	0.00
	05-3103.00			Rescue Unit - Pension			68.16	0.00
	09-3103.00			Park - Pension			385.72	0.00
	07-3103.00			Library - Pension			331.38	0.00
	02-3103.00			Pub Bldg - Pension			146.82	0.00
	03-3103.00			Bus - Pension			118.70	0.00
							10,405.74	0.00

Accounts Payable Detail Listing

City of Broken Bow

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Custer Federal (continued)										
17145	7/23/2012	7/23/2012	5,000.00		7/23/2012				Posted	
	01-3224.00					General - Refund on New Horizons Joint F			5,000.00	0.00
Demco										
17146	7/23/2012	7/23/2012	105.74		7/23/2012				Posted	
	07-3223.00					Library - Supplies			105.74	0.00
Deterding										
17147	7/23/2012	7/23/2012	1,865.47		7/23/2012				Posted	
	10-3432.00					Pool - Chemicals			1,865.47	0.00
Dollar General										
17148	7/23/2012	7/23/2012	12.25		7/23/2012				Posted	
	02-3223.01					Pub Bldg - Cleaning Supplies			12.25	0.00
Duckwall-Alco										
17149	7/23/2012	7/23/2012	50.66		7/23/2012				Posted	
	10-3311.00					Swim Pool - Cleaning Products			50.66	0.00
Eakes Office Products										
17150	7/23/2012	7/23/2012	261.95		7/23/2012				Posted	
	01-3410.00					General - Printer			149.99	0.00
	01-3223.00					General - Supplies			111.96	0.00
									261.95	0.00
Family Heritage										
17151	7/23/2012	7/23/2012	210.25		7/23/2012				Posted	
	01-1501.00					Liability - Insurance			210.25	0.00
Free River Press										
17152	7/23/2012	7/23/2012	60.00		7/23/2012				Posted	
	07-3340.00					Library - Books			60.00	0.00
Great Plains Communications										
17153	7/23/2012	7/23/2012	87.90		7/23/2012				Posted	
	08-3221.00					Street - Internet			23.98	0.00
	09-3221.00					Park - Internet			23.97	0.00
	07-3341.00					Library - Internet			39.95	0.00
									87.90	0.00
Hogans Sporting Goods										
17154	7/23/2012	7/23/2012	11.88		7/23/2012				Posted	
	10-3223.00					Swim Pool - Lifeguard Whistle			11.88	0.00
Holiday Inn										
17155	7/23/2012	7/23/2012	175.90		7/23/2012				Posted	
	01-3205.00					General - ICMA Conference Tolstedt			175.90	0.00
Holloway Enterprises										
17156	7/23/2012	7/23/2012	4,635.00		7/23/2012				Posted	
	01-3224.00					General - Crane Rental/Labor Paul Brown			4,635.00	0.00
Ingram Library Services										
17157	7/23/2012	7/23/2012	934.47		7/23/2012				Posted	
	07-3340.00					Library - Books/Materials			934.47	0.00
Island Supply Welding Co.										
17158	7/23/2012	7/23/2012	20.43		7/23/2012				Posted	
	05-3338.00					Rescue Unit - Oxygen			20.43	0.00
K. Joan Birnie										
17159	7/23/2012	7/23/2012	139.48		7/23/2012				Posted	
	07-3340.00					Library - Books Reimbursement			139.48	0.00
M&B Business Machine Service										
17160	7/23/2012	7/23/2012	204.03		7/23/2012				Posted	
	06-3223.00					Firemen - Copier Lease			35.67	0.00
	04-3223.00					Police - Copier Lease			35.68	0.00
	05-3223.00					Rescue Unit - Copier Lease			35.68	0.00
	07-3310.00					Library - Copier Lease			97.00	0.00
									204.03	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Marv Coble (continued)								
17161	7/23/2012	7/23/2012	30.25		7/23/2012			Posted
	11-3205.00			Sanitation - Mileage			30.25	0.00
Master Cleaners								
17162	7/23/2012	7/23/2012	86.92		7/23/2012			Posted
	06-3310.01			Firemen - Cleaning Bunker Gear			75.14	0.00
	05-3332.00			Rescue Unit - Laundry			11.78	0.00
							86.92	0.00
Matheson Tri-Gas Inc								
17163	7/23/2012	7/23/2012	147.72		7/23/2012			Posted
	05-3338.00			Rescue Unit - Oxygen			147.72	0.00
Michael Todd & Co								
17164	7/23/2012	7/23/2012	119.02		7/23/2012			Posted
	08-3348.00			Street - Street Signs			119.02	0.00
Municipal Emergency Services								
17165	7/23/2012	7/23/2012	42.64		7/23/2012			Posted
	06-3410.00			Firemen - Adapters			42.64	0.00
NLA/NEMA								
17166	7/23/2012	7/23/2012	270.00		7/23/2012			Posted
	07-3313.00			Library - Conference Registrations			270.00	0.00
Nebraska Dept of Revenue								
17167	7/23/2012	7/23/2012	2,234.03		7/23/2012			Posted
	01-1500.00			Liability - State Withholding			2,234.03	0.00
Nebraska State Bank								
17168	7/23/2012	7/23/2012	15,732.98		7/23/2012			Posted
	01-3102.00			General - Payroll Taxes			496.35	0.00
	08-3102.00			Street - Payroll Taxes			453.07	0.00
	06-3102.00			Firemen - Payroll Taxes			46.95	0.00
	04-3102.00			Police - Payroll Taxes			825.77	0.00
	04-3102.00			Rescue Unit - Payroll Taxes			46.97	0.00
	09-3102.00			Park - Payroll Taxes			412.86	0.00
	07-3102.00			Library - Payroll Taxes			269.26	0.00
	02-3102.00			Pub Bldg - Payroll Taxes			91.20	0.00
	03-3102.00			Handi Bus - Payroll Taxes			67.21	0.00
	11-3102.00			Tree Dump - Payroll Taxes			39.66	0.00
	11-3102.10			CD Cell - Payroll Taxes			29.93	0.00
	01-1500.00			Liability - Federal			5,973.50	0.00
	01-1500.00			Liability - BBMU			3,410.00	0.00
	01-1500.00			Liability - Employees			2,697.39	0.00
	10-3102.00			Swimming Pool - Taxes			872.86	0.00
							15,732.98	0.00
OSA/Computers Plus								
17169	7/23/2012	7/23/2012	325.62		7/23/2012			Posted
	01-3223.00			General - Ink Toner Cindy			47.97	0.00
	06-3223.00			Firemen - Ink Toner			27.16	0.00
	10-3223.00			Swim Pool - Office Supplies			46.86	0.00
	07-3341.00			Library - Public Access Computer Supplies			203.63	0.00
							325.62	0.00
Omaha State Bank								
17170	7/23/2012	7/23/2012	235.86		7/23/2012			Posted
	01-1500.00			Liability - Insurance			235.86	0.00
Pamida Inc								
17171	7/23/2012	7/23/2012	37.98		7/23/2012			Posted
	01-3223.00			General - Wireless Mouse/Batteries			37.98	0.00
Paulsen Inc.								
17172	7/23/2012	7/23/2012	2,100.94		7/23/2012			Posted
	08-3346.00			Street - Gravel			284.44	0.00
	08-3425.00			street - Concrete South 5th and H			1,816.50	0.00
							2,100.94	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
Plains Equipment Group (continued)								
17173	7/23/2012	7/23/2012	394.70		7/23/2012			Posted
	08-3310.00			Street - Fuel Filter			21.98	0.00
	09-3310.00			Park - Tires and Rims for Mowers			372.72	0.00
							<u>394.70</u>	<u>0.00</u>
Presto X Company								
17174	7/23/2012	7/23/2012	41.00		7/23/2012			Posted
	07-3311.00			Library - Monthly Spraying			41.00	0.00
Regional Care								
17175	7/23/2012	7/23/2012	21,749.37		7/23/2012			Posted
	01-1501.00			Liability - Health Insurance			2,297.58	0.00
	01-1501.00			Liability - Health Insurance			4,296.66	0.00
	01-3104.00			General - Health Insurance			1,500.21	0.00
	08-3104.00			Street - Health Insurance			3,123.95	0.00
	06-3104.00			Firemen - Health Insurance			292.80	0.00
	04-3104.00			Police - Health Insurance			5,540.08	0.00
	05-3104.00			Rescue Unit - Health Insurance			292.80	0.00
	09-3104.00			Park - Health Insurance			645.84	0.00
	07-3104.00			Library - Health Insurance			1,879.72	0.00
	02-3104.00			Pub Bldg - Health Insurance			585.60	0.00
	03-3104.00			Handi Bus - Health Insurance			1,294.13	0.00
							<u>21,749.37</u>	<u>0.00</u>
State of Nebraska								
17178	7/23/2012	7/23/2012	1,139.00		7/23/2012			Posted
	01-3212.10			General - KENO 2nd Qtr			1,139.00	0.00
Tom Joyce								
17179	7/23/2012	7/23/2012	36.30		7/23/2012			Posted
	11-3205.00			Sanitation - Mileage			36.30	0.00
Verizon Wireless								
17180	7/23/2012	7/23/2012	182.51		7/23/2012			Posted
	01-3221.00			General - Cell Phone			40.01	0.00
	08-3221.00			Street - Cell Phone			37.06	0.00
	03-3221.00			Handi Bus - Cell Phone			35.02	0.00
	11-3221.00			Tree Dump - Cell Phone			32.71	0.00
	11-3221.10			CD Cell - Cell Phone			37.71	0.00
							<u>182.51</u>	<u>0.00</u>
Wenquist Inc.								
17181	7/23/2012	7/23/2012	3.59		7/23/2012			Posted
	04-3310.00			Police - Parts			3.59	0.00
Wesco Receivables Corp								
17182	7/23/2012	7/23/2012	1,080.00		7/23/2012			Posted
	01-3224.00			General - Ballasts and Lights for Paul Brov			1,080.00	0.00
Whoa & Go - West								
17183	7/23/2012	7/23/2012	32.63		7/23/2012			Posted
	08-3225.00			Street - Fuel			32.63	0.00

Accounts Payable Detail Listing

City of Broken Bow

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
<u>Account#</u>	<u>Work Order</u>			<u>Description</u>	<u>Debit</u>	<u>Credit</u>		
			77,621.05					
			138,847.78					
			48					
			50	Non-voided payables listed.				

Report Setup

AP - Accounts Payable Listing : Entry Order

Filter Options

Starting: 7/23/2012

Ending: 7/23/2012

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

Payables: All

Check Approval List - GL Account

7/17/2012 1:53:09 PM

City of Broken Bow

Page 1 of 3

<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
General				
Aflac		Liability - Insurance	Health/Life/Acc Insuranc	\$872.44
BNSF Railway Company		General - Wayside Horn Project	Wayside Horns	\$2,407.30
Barco Products		General - Barricades for Pool Parking Lot	Aquatic Facility	\$722.75
Century Link		Telephone Service	Telephone	\$85.49
City Flex Benefit Plan		Liability - Insurance	Health/Life/Acc Insuranc	\$322.08
City of Broken Bow Pension Fund		Employees Pension	Pension	\$3,462.44
City of Broken Bow Pension Fund		Employees Pension	Pension	\$1,258.76
City of Broken Bow Pension Fund		Employees Pension	Loan Payment	\$2,222.10
City of Broken Bow Pension Fund		Employees Pension	Pension	\$270.94
Custer Federal		General - Refund on New Horizons Joint Fu	Sales Tax Infra Projects	\$5,000.00
Eakes Office Products		Printer/Supplies	Supplies & Postage	\$111.96
Eakes Office Products		Printer/Supplies	Equipment Purchases	\$149.99
Family Heritage		Liability - Insurance	Health/Life/Acc Insuranc	\$210.25
Holiday Inn		General - ICMA Conference Tolstedt	Travel & Meeting Expen:	\$175.90
Holloway Enterprises		General - Crane Rental/Labor Paul Brown L	Sales Tax Infra Projects	\$4,635.00
Nebraska Dept of Revenue		Liability - State Withholding	Payroll Taxes	\$2,234.03
Nebraska State Bank		Payroll Withholdings	Payroll Taxes	\$5,973.50
Nebraska State Bank		Payroll Withholdings	Payroll Taxes	\$3,410.00
Nebraska State Bank		Payroll Withholdings	Payroll Taxes	\$2,697.39
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$496.35
OSA/Computers Plus		Office Supplies	Supplies & Postage	\$47.97
Omaha State Bank		Liability - Insurance	Payroll Taxes	\$235.86
Pamida Inc		General - Office Supplies	Supplies & Postage	\$37.98
Regional Care		Health Insurance	Health/Life/Acc Insuranc	\$4,296.66
Regional Care		Health Insurance	Health/Life/Acc Insuranc	\$2,297.58
Regional Care		Health Insurance	Health Insurance	\$1,500.21
				\$1,500.21
State of Nebraska		General - KENO 2nd Qtr	KENO Taxes	\$1,139.00
Verizon Wireless		Cell Phone	Telephone	\$40.01
Wesco Receivables Corp		General - Ballasts and Lights for Paul Browi	Sales Tax Infra Projects	\$1,080.00
			Total General	\$108,612.66
				47,393.94
Municipal Building				
BCN Telecom		Long Distance	Telephone	\$48.75
Century Link		Telephone Service	Telephone	\$193.83
City of Broken Bow Pension Fund		Employees Pension	Pension	\$146.82
Dollar General		Pub Bldg - Cleaning Supplies	Building Cleaning Suppli	\$12.25
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$91.20
Regional Care		Health Insurance	Health Insurance	\$585.60
			Total Municipal Building	\$1,078.45
Handi Bus				
BCN Telecom		Long Distance	Telephone	\$4.25
Century Link		Telephone Service	Telephone	\$50.28
City of Broken Bow Pension Fund		Employees Pension	Pension	\$118.70
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$67.21
Regional Care		Health Insurance	Health Insurance	\$1,294.13
Verizon Wireless		Cell Phone	Telephone	\$35.02
			Total Handi Bus	\$1,569.59
Police				
BCN Telecom		Long Distance	Telephone	\$34.56
Century Link		Telephone Service	Telephone	\$218.62
CitiBusiness Card		Police - Website Fee/Flashlights	Equipment Purchases	\$593.70
CitiBusiness Card		Police - Website Fee/Flashlights	Computers	\$19.90
City of Broken Bow Pension Fund		Employees Pension	Pension	\$1,356.60
M&B Business Machine Service		Copier Lease	Supplies & Postage	\$35.68
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$46.97
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$825.77
Regional Care		Health Insurance	Health Insurance	\$5,540.08
Wenquist Inc.		Police - Parts	Maintenance & Repair E	\$3.59
			Total Police	\$8,675.47
Rescue Unit				

Check Approval List - GL Account

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Rescue Unit				
City of Broken Bow Pension Fund		Employees Pension	Pension	\$68.16
Island Supply Welding Co.		Rescue Unit - Oxygen	Ambulance Supplies	\$20.43
M&B Business Machine Service		Copier Lease	Supplies & Postage	\$35.68
Master Cleaners		Laundry	Laundry	\$11.78
Matheson Tri-Gas Inc		Rescue Unit - Oxygen	Ambulance Supplies	\$147.72
Regional Care		Health Insurance	Health Insurance	\$292.80
			Total Rescue Unit	\$576.57
Fire				
City of Broken Bow Pension Fund		Employees Pension	Pension	\$68.16
M&B Business Machine Service		Copier Lease	Supplies & Postage	\$35.67
Master Cleaners		Laundry	Main/Rep Equip-Loose E	\$75.14
Municipal Emergency Services		Firemen - Adapters	Equipment Purchases	\$42.64
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$46.95
OSA/Computers Plus		Office Supplies	Supplies & Postage	\$27.16
Regional Care		Health Insurance	Health Insurance	\$292.80
			Total Fire	\$597.11
				588.52
Library				
BCN Telecom		Long Distance	Telephone	\$6.48
Central I.T., LLC		Library - Public Access Computer	Equipment Purchases	\$696.25
Century Link		Telephone Service	Telephone	\$47.57
City of Broken Bow Pension Fund		Employees Pension	Pension	\$331.38
Demco		Library - Supplies	Supplies & Postage	\$105.74
Free River Press		Library - Books	Book Purchases	\$60.00
Great Plains Communications		Internet	Computer Public Access	\$39.95
Ingram Library Services		Library - Books/Materials	Book Purchases	\$934.47
K. Joan Birnie		Library - Books Reimbursement	Book Purchases	\$139.48
M&B Business Machine Service		Copier Lease	Maintenance & Repair E	\$97.00
NLA/NEMA		Library - Conference Registrations	Training	\$270.00
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$269.26
OSA/Computers Plus		Office Supplies	Computer Public Access	\$203.63
Presto X Company		Library - Monthly Spraying	Maintenance & Repair B	\$41.00
Regional Care		Health Insurance	Health Insurance	\$1,879.72
			Total Library	\$5,121.93
Street				
ATCO		Street - Signal Contact Cleaner	Street Signals/Maintena	\$631.50
BCN Telecom		Long Distance	Telephone	\$5.59
Century Link		Telephone Service	Telephone	\$34.88
City of Broken Bow Pension Fund		Employees Pension	Pension	\$715.96
Great Plains Communications		Internet	Telephone	\$23.98
Michael Todd & Co		Street - Street Signs	Street Signals/Maintena	\$119.02
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$453.07
Paulsen Inc.		Street - Street Repairs	Gravel	\$284.44
Paulsen Inc.		Street - Street Repairs	Street Construction	\$1,816.50
Plains Equipment Group		Supplies/Repairs	Maintenance & Repair E	\$21.98
Regional Care		Health Insurance	Health Insurance	\$3,123.95
Verizon Wireless		Cell Phone	Telephone	\$37.06
Whoa & Go - West		Street - Fuel	Gas and Oil	\$32.63
			Total Street	\$7,300.56
Park				
Absolute Plumbing		Park - Replace Vandalized Water Closet at	Maintenance & Repair B	\$343.20
Century Link		Telephone Service	Telephone	\$38.71
City of Broken Bow Pension Fund		Employees Pension	Pension	\$385.72
Great Plains Communications		Internet	Telephone	\$23.97
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$412.86
Plains Equipment Group		Supplies/Repairs	Maintenance & Repair E	\$372.72
Regional Care		Health Insurance	Health Insurance	\$645.84
			Total Park	\$2,223.02
Swimming Pool				
Century Link		Telephone Service	Telephone	\$38.71
Deterding		Pool - Chemicals	Pool Chemicals	\$1,865.47
Duckwall-Alco		Swim Pool - Cleaning Products	Maintenance & Repair B	\$50.66
Hogans Sporting Goods		Swim Pool - Lifeguard Whistle	Supplies & Postage	\$11.88
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$872.86
OSA/Computers Plus		Office Supplies	Supplies & Postage	\$46.86

Check Approval List - GL Account

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City of Broken Bow

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Account Description</u>	<u>Amount</u>
Swimming Pool			Total Swimming Pool	\$2,886.44
Sanitation				
Marv Coble		Sanitation - Mileage	Travel & Meeting Expense	\$30.25
Nebraska State Bank		Payroll Withholdings	FICA/Medicare	\$39.66
Nebraska State Bank		Payroll Withholdings	FICA/Medicare - CD Cell	\$29.93
Tom Joyce		Sanitation - Mileage	Travel & Meeting Expense	\$36.30
Verizon Wireless		Cell Phone	Telephone	\$32.71
Verizon Wireless		Cell Phone	Telephone - CD Cell	\$37.71
			Total Sanitation	\$206.56

77,621.05

Report Selection: Check Approval List - GL Account
Date Range Selection: Invoice Due Date
Starting Date: 7/23/2012
Ending Date: 7/23/2012

Check Approval List

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City of Broken Bow

Page 1 of 1

<u>Pay#</u>	<u>Vend#</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Due Date</u>	<u>Amount</u>
17136		ATCO		Street - Signal Contact Cleaner	7/23/2012	\$631.50
17134		Absolute Plumbing		Park - Replace Vandalized Water Clc	7/23/2012	\$343.20
17135		Aflac		Liability - Insurance	7/23/2012	\$872.44
17137		BCN Telecom		Long Distance	7/23/2012	\$99.63
17138		BNSF Railway Company		General - Wayside Horn Project	7/23/2012	\$2,407.30
17139		Barco Products		General - Barricades for Pool Parking	7/23/2012	\$722.75
17140		Central I.T., LLC		Library - Public Access Computer	7/23/2012	\$696.25
17141		Century Link		Telephone Service	7/23/2012	\$708.09
17142		CitiBusiness Card		Police - Website Fee/Flashlights	7/23/2012	\$613.60
17143		City Flex Benefit Plan		Liability - Insurance	7/23/2012	\$322.08
17144		City of Broken Bow Pension Fund		Employees Pension	7/23/2012	\$10,405.74
17145		Custer Federal		General - Refund on New Horizons J	7/23/2012	\$5,000.00
17146		Demco		Library - Supplies	7/23/2012	\$105.74
17147		Deterding		Pool - Chemicals	7/23/2012	\$1,865.47
17148		Dollar General		Pub Bldg - Cleaning Supplies	7/23/2012	\$12.25
17149		Duckwall-Alco		Swim Pool - Cleaning Products	7/23/2012	\$50.66
17150		Eakes Office Products		Printer/Supplies	7/23/2012	\$261.95
17151		Family Heritage		Liability - Insurance	7/23/2012	\$210.25
17152		Free River Press		Library - Books	7/23/2012	\$60.00
17153		Great Plains Communications		Internet	7/23/2012	\$87.90
17154		Hogans Sporting Goods		Swim Pool - Lifeguard Whistle	7/23/2012	\$11.88
17155		Holiday Inn		General - ICMA Conference Tolstedt	7/23/2012	\$175.90
17156		Holloway Enterprises		General - Crane Rental/Labor Paul B	7/23/2012	\$4,635.00
17157		Ingram Library Services		Library - Books/Materials	7/23/2012	\$934.47
17158		Island Supply Welding Co.		Rescue Unit - Oxygen	7/23/2012	\$20.43
17159		K. Joan Birnie		Library - Books Reimbursement	7/23/2012	\$139.48
17160		M&B Business Machine Service		Copier Lease	7/23/2012	\$204.03
17161		Marv Coble		Sanitation - Mileage	7/23/2012	\$30.25
17162		Master Cleaners		Laundry	7/23/2012	\$86.92
17163		Matheson Tri-Gas Inc		Rescue Unit - Oxygen	7/23/2012	\$147.72
17164		Michael Todd & Co		Street - Street Signs	7/23/2012	\$119.02
17165		Municipal Emergency Services		Firemen - Adapters	7/23/2012	\$42.64
17166		NLA/NEMA		Library - Conference Registrations	7/23/2012	\$270.00
17167		Nebraska Dept of Revenue		Liability - State Withholding	7/23/2012	\$2,234.03
17168		Nebraska State Bank		Payroll Withholdings	7/23/2012	\$15,732.98
17169		OSA/Computers Plus		Office Supplies	7/23/2012	\$325.62
17170		Omaha State Bank		Liability - Insurance	7/23/2012	\$235.86
17171		Pamida Inc		General - Office Supplies	7/23/2012	\$37.98
17172		Paulsen Inc.		Street - Street Repairs	7/23/2012	\$2,100.94
17173		Plains Equipment Group		Supplies/Repairs	7/23/2012	\$394.70
17174		Presto X Company		Library - Monthly Spraying	7/23/2012	\$41.00
17175		Regional Care		Health Insurance	7/23/2012	\$21,749.37
17178		State of Nebraska		General - KENO 2nd Qtr	7/23/2012	\$1,139.00
17179		Tom Joyce		Sanitation - Mileage	7/23/2012	\$36.30
17180		Verizon Wireless		Cell Phone	7/23/2012	\$182.51
17181		Wenquist Inc.		Police - Parts	7/23/2012	\$3.59
17182		Wesco Receivables Corp		General - Ballasts and Lights for Pau	7/23/2012	\$1,080.00
17183		Whoa & Go - West		Street - Fuel	7/23/2012	\$32.63

~~\$138,647.78~~

77,621.05

Report Selection: Check Approval List - By Vendor

Date Range Selection: Invoice Due Date

Starting Date: 7/23/2012

Ending Date: 7/23/2012

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

Request for SDL License

Approve request of Bohica L.L.C. dba Fubar & Grill for SDL to cater a wedding reception in the Municipal Auditorium on Saturday, August 11, 2012 between the hours of 3:00 P.M. and 1:00 A.M.

Staff Contact: City Clerk

**APPLICATION FOR SPECIAL
DESIGNATED LICENSE**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.ne.gov/

DO YOU NEED POSTERS? YES ☐ NO ☒

RETAIL LICENSE HOLDERS ☒

NON PROFIT APPLICANTS ☐

Non Profit Status (check one that best applies)

Municipal ☐ Political ☐ Fine Arts ☐ Fraternal ☐ Religious ☐ Charitable ☐ Public Service ☐

COMPLETE ALL QUESTIONS

1. Type of alcohol to be served and/or consumed: Beer ☒ Wine ☒ Distilled Spirits ☒

2. Liquor license number and class (i.e. C-55441)
(If you're a nonprofit organization leave blank)

C-94280

3. Licensee name (last, first,), corporate name or limited liability company (LLC) name
(As it reads on your liquor license)

NAME: Bohica L.L.C. dba Tubar & Grill

ADDRESS: P O Box 65

CITY Anselmo ZIP 68813

4. Location where event will be held; name, address, city, county, zip code

BUILDING NAME Broken Bow Municipal Building

ADDRESS: 31450 10th CITY Broken Bow

ZIP 68813 COUNTY and COUNTY # Custer - 4

a. Is this location within the city/village limits? YES ☒ NO ☐

b. Is this location within the 150' of church, school, hospital or home
for aged/indigent or for veterans and/or wives? YES ☐ NO ☒

c. Is this location within 300' of any university or college campus? YES ☐ NO ☒

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REV 5/12
Page 2 of 5

5. Date(s) and Time(s) of event (no more than six (6) **consecutive** days on one application)

Date <u>8-11-2012</u>	Date _____	Date _____	Date _____	Date _____	Date _____
Hours From <u>3:00 P.M.</u> To <u>1:00 A.M.</u>	Hours From _____ To _____	Hours From _____ To _____	Hours From _____ To _____	Hours From _____ To _____	Hours From _____ To _____

a. Alternate date: _____

b. Alternate location: _____
(Alternate date or location must be specified in local approval)

6. Indicate type of activity to be carried on during event:

☐ Dance
 ☒ Reception
 ☐ Fund Raiser
 ☐ Beer Garden
 ☐ Sampling/Tasting
☐ Other _____

7. Description of area to be licensed

Inside building, dimensions of area to be covered **IN FEET** 150 x 150
(not square feet or acres)

*Outdoor area dimensions of area to be covered **IN FEET** _____ x _____

***SKETCH OF OUTDOOR AREA (or attach copy of sketch)**

If outdoor area, how will premises be enclosed?

☐ Fence; snow fence ☐ chain link ☐ cattle panel ☐ other _____

☐ Tent

8. How many attendees do you expect at event? 150

9. If over 150 attendees. Indicate the steps that will be taken to prevent underage persons from obtaining alcohol beverages. (Attach separate sheet if needed)

10. Will premises to be covered by license comply with all Nebraska sanitation laws? YES ☒ NO ☐

a. Are there separate toilets for both men and women? YES ☒ NO ☐

11. **Retailer:** Will you be purchasing your alcohol from a wholesaler? YES ☒ NO ☐
Non-Profit: Where will you be purchasing your alcohol?

Wholesaler ☐ Retailer ☐ Both ☐ BYO ☐
(includes wineries)

12. Will there be any games of chance operating during the event? YES ☐ NO ☒

If so, describe activity _____

NOTE: Only games of chance approved by the Department of Revenue, Charitable Gaming Division are permitted. All other forms of gambling are prohibited by State Law. There are no exceptions for Non Profit Organizations or any events raising funds for a charity. This is only an application for a Special Designated License under the Liquor Control Act and is not a gambling permit application.

13. Any other information or requests for exemptions: _____

14. Name and **telephone number/cell phone number** of immediate **supervisor**. This person will be at the location of the event when it occurs, able to answer any questions from Commission and/or law enforcement before and during the event, and who will be responsible for ensuring that any applicable laws, ordinances, rules and regulations are adhered to. **PLEASE PRINT LEGIBLY**

Print name of Event Supervisor Danny P. & Tammy J. Burnett

Signature of Event Supervisor Tammy Burnett

Phone of Event Supervisor: Before 308-880-0194 During 308-880-0194

Consent of Authorized Representative/Applicant

15. I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

sign here Tammy J. Burnett Owner 7/5/12
Authorized Representative/Applicant Title Date
Tammy J. Burnett
Print Name

This individual must be listed on the application as an officer or stockholder unless a letter has been filed appointing an individual as the catering manager allowing them to sign all SDL applications.

The law requires that no special designated license provided for by this section shall be issued by the Commission without the approval of the local governing body. For the purposes of this section, the local governing body shall be the city or village within which the particular place for which the special designated license is requested is located, or if such place is not within the corporate limits of a city or village, then the local governing body shall be the county within which the place for which the special designated license is requested is located.

FORM 108
REV 5/12
Page 4 of 5

APPLICATION FOR SPECIAL DESIGNATED LICENSE

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.ne.gov/

Special Designated License (SDL) Application Quick Checklist

Requirements:

- ✓ Application must be received in Nebraska Liquor Control Commission (NLCC) office a **MINIMUM** of ten (10) working days prior to the date of event (when counting days exclude weekends and holidays) **NO EXCEPTIONS**
- ✓ Application **MUST** include approval from the local governing body (city, village or county clerk of where the event is to be held)
- ✓ When requesting an exemption from NLCC rules, i.e. waiver of double fencing, request must be received in (NLCC) office a **MINIMUM** of 30 days prior to the date of the event
- ✓ All questions on application must be completed legibly
- ✓ Include \$40 fee, for each day/area applying for, checks made payable to Nebraska Liquor Control Commission (NLCC), if liquor caterer no fees required
- ✓ When requesting alternate date(s) or location(s), approval from local governing body must include approval for these alternate date(s) or locations(s)
- ✓ When requesting an outdoor area you must include a sketch of area to be licensed

Non Profit Application **MUST**:

- ✓ Include page five (5) of application showing federal ID number

Information:

- ✓ Non caterer applicants are only allowed six (6) SDLs per calendar year, this includes consecutive days used on one application (i.e. July 4 – 9 = 6 days)
- ✓ Applications may be submitted via e-mail to michelle.porter@nebraska.gov or faxed to (402) 471-2814
- ✓ Must use the most current form 108. Forms are available on our web site at www.lcc.ne.gov/formsdiv.html, or by calling our main number (402) 471-2571
- ✓ Reference statutes: §53-124.11, rules 2-013.01 and 6-019.01W 1,2,3
- ✓ Only twelve (12) SDLs will be issued at any specific location that could otherwise hold a liquor license

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

Approval of Payment to Schmick's for Fire Department Supplies in amount of \$8.59

Staff Contact: City Clerk/Treasurer

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

Financial Update from Dan Zach

Dana Cole representative Dan Zach will give an update on current financial status of City accounts and budget.

Staff Contact: City Clerk

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

Approve Change Order No. 1-Final to Rutjens

Approve Change Order No. 1-Final to Rutjens for College Estates Subdivision Utility Improvements which adjust the contract quantities to the actual quantities installed

Staff Contact: City Administrator

Order No. 1-FINAL
 Effective Date: 7/2/2012
 Agreement Date: 4/9/2012
 Project No. 177-G1-004

NAME OF PROJECT: College Estates Subdivision Utility Improvements

OWNER: City of Broken Bow

CONTRACTOR: Rutjens Construction, Inc.

The following changes are hereby made to the CONTRACT DOCUMENTS:

CHANGE ORDER NO. 1-FINAL

ITEM NO.	DESCRIPTION	CONTRACT/INSTALLED QUANTITY			DIFFERENCE	UNIT PRICE	ADD/ DEDUCT
BID A SANITARY SEWER SYSTEM IMPROVEMENTS							
3	Furnish & Install 8" Diameter Sewer Main with Bedding, complete in place	827	851	L.F.	24	\$ 21.25	\$ 510.00
4	Furnish & Install 4" Diameter Service	6	7	Each	1	\$ 985.00	\$ 985.00
5	Remove & Replace Concrete Pavement	130	161	S.Y.	31	\$ 41.00	\$ 1,271.00
BID B WATER MAIN IMPROVEMENTS							
2	Furnish & Install 6" Diameter PVC Water Main, complete in place	1273	1231	L.F.	-42	\$ 20.82	\$ (874.44)
6	Furnish & Install 6" DI Tee, complete in place	6	5	Each	-1	\$ 321.00	\$ (321.00)
8	6" Diameter Connection	2	0	Each	-2	\$ 389.00	\$ (778.00)
9	Furnish & Install 1" Diameter Service Connection, Tap, Saddle, Corp, Service Line, Curb Stop, complete in place	6	7	Each	1	\$ 1,359.00	\$ 1,359.00
A.	Furnish & Install 8" Diameter Connection	0	1	Each	1	\$ 389.00	\$ 389.00
B.	Furnish & Install 8" x 8" x 6" DI Tee	0	1	Each	1	\$ 321.00	\$ 321.00
TOTAL ADJUSTED CHANGE ORDER PRICE							\$ 2,861.56

JUSTIFICATION: To adjust contract quantities to actual quantities installed.

Change to CONTRACT PRICE:

ORIGINAL CONTRACT PRICE: \$ 94,495.61
 Net increase resulting from this CHANGE ORDER: \$ 2,861.56
 The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 97,357.17


Change to CONTRACT TIME:

The CONTRACT TIME will not be altered.

Approvals Required: To be effective, this order must be approved as required by the General Conditions.

Approved by:  RUTJENS CONSTRUCTION, INC.

Approved by: _____ CITY OF BROKEN BOW

Approved by:  MILLER & ASSOCIATES

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

Approve Pay Request 2-Final to Rutjens Construction

Approve Pay Request 2-Final to Rutjens Construction in the amount of \$61,218.14 for College Estates Subdivision Utility Improvement Project.

Staff Contact: City Administrator

APPLICATION FOR PAYMENT

PROJECT: College Estates Subdivision Utility Improvements

ENGINEER: Miller & Associates, Consulting Engineers, P.C.

ENGINEER'S PROJECT NO. 177-G1-004

TO: (OWNER) City of Broken Bow

CONTRACTOR: Rutjens Construction, Inc.

P.O. Box 504

CONTRACT FOR: \$94,495.61

Broken Bow, NE 68822

APPLICATION DATE: 07/02/12

APPLICATION NO.: 2-FINAL

ATTN: Tony Tolstedt, City Administrator

FOR WORK ACCOMPLISHED THROUGH THE DATE OF: June 15, 2012

CHANGE ORDER SUMMARY:

Application is made for payment, as shown below in connection with the Contract.

Continuation sheets are attached.

Change orders approved in previous month by Owner.

The present status of the account is as follows:

ORIGINAL CONTRACT PRICE.....	\$	94,495.61
Net Change by Change Orders & Written Amendments	\$	2,861.56
CURRENT CONTRACT PRICE.....	\$	97,357.17
TOTAL COMPLETED & STORED TO DATE.....	\$	97,357.17
LESS RETAINAGE : 0%	\$	-
TOTAL COMPLETED & STORED TO DATE LESS RETAINAGE	\$	97,357.17
LESS PREVIOUS APPLICATION FOR PAYMENT.....	\$	36,139.03
AMOUNT DUE THIS APPLICATION.....	\$	61,218.14

CO #	DATE	ADDITIONS	DEDUCTIONS
1	7/2/12	\$2,861.56	
2			
3			
4			
5			
TOTAL		2,861.56	0.00
NET CHANGE			2,861.56

The undersigned CONTRACTOR certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered-1; (2) title of all Work, materials and equipment incorporated in said

Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract.

ENGINEER: MILLER & ASSOCIATES

By: _____

Owner
Contractor
Engineer

CONTRACTOR: RUTJENS CONSTRUCTION, INC.

OWNER: CITY OF BROKEN BOW

By: _____

Date: _____

BY: _____

APPLICATION AND CERTIFICATE FOR PAYMENT-CONTINUATION SHEET
 APPLICATION NUMBER: 2-FINAL
 APPLICATION DATE: 7/2/12
 FOR WORK ACCOMPLISHED THROUGH : 6/15/12
 ENGINEER'S PROJECT #: 177-G1-004

ITEM NO.	DESCRIPTION OF WORK	ESTIMATED QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED TO DATE	TOTAL COMPLETED	STORED TO DATE	TOTAL COMPLETED AND STORED TO DATE
BID A SANITARY SEWER SYSTEM IMPROVEMENTS								
1	Mobilization	1	L.S.	\$ 2,500.00	1	\$ 2,500.00		\$ 2,500.00
2	Furnish & Install Precast Concrete Manhole, complete in place	4	Each	\$ 3,350.00	4	\$ 13,400.00		\$ 13,400.00
3	Furnish & Install 8" Diameter Sewer Main with Bedding, complete in place	827	L.F.	\$ 21.25	851	\$ 18,083.75		\$ 18,083.75
4	Furnish & Install 4" Diameter Service Connection Wye with Service Pipe, complete in place	6	Each	\$ 985.00	7	\$ 6,895.00		\$ 6,895.00
5	Remove & Replace Concrete Pavement	130	S.Y.	\$ 41.00	161	\$ 6,601.00		\$ 6,601.00
6	Construction Staking	1	L.S.	\$ 1,075.00	1	\$ 1,075.00		\$ 1,075.00
Bid A Total						\$ 48,554.75		\$ 48,554.75
BID B WATER MAIN IMPROVEMENTS								
1	Mobilization	1	L.S.	\$ 2,500.00	1	\$ 2,500.00		\$ 2,500.00
2	Furnish & Install 6" Diameter PVC Water Main, complete in place	1273	L.F.	\$ 20.82	1231	\$ 25,629.42		\$ 25,629.42
3	Furnish & Install 6" Diameter Gate Valve, complete in place	5	Each	\$ 782.00	5	\$ 3,910.00		\$ 3,910.00
4	Furnish & Install Fire Hydrant, complete in place	1	Each	\$ 2,650.00	1	\$ 2,650.00		\$ 2,650.00
5	Furnish & Install 6" DI Plug, complete in place	3	Each	\$ 230.00	3	\$ 690.00		\$ 690.00
6	Furnish & Install 6" DI Tee, complete in place	6	Each	\$ 321.00	5	\$ 1,605.00		\$ 1,605.00
7	Furnish & Install 6" DI 45° Bend, complete in place	1	Each	\$ 275.00	1	\$ 275.00		\$ 275.00
8	6" Diameter Connection	2	Each	\$ 389.00	0	\$ -		\$ -
9	Furnish & Install 1" Diameter Service Connection, Tap, Saddle, Corp, Service Line, Curb Stop, complete in place	6	Each	\$ 1,359.00	7	\$ 9,513.00		\$ 9,513.00
10	Furnish & Install Gravel Surfacing	40	Ton	\$ 33.00	40	\$ 1,320.00		\$ 1,320.00
A.	Furnish & Install 8" Diameter Connection	0	Each	\$ 389.00	1	\$ 389.00		\$ 389.00
B.	Furnish & Install 8" x 8" x 6" DI Tee	0	Each	\$ 321.00	1	\$ 321.00		\$ 321.00
Bid B Total						\$ 48,802.42		\$ 48,802.42
TOTALS						\$ 97,357.17	\$ -	\$ 97,357.17

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

Accept Letter of Substantial Completion for the College Estates Subdivision Utility Improvements

Accept Letter of Substantial Completion for the work performed by Rutjens Construction for the utility improvements in the College Estates Subdivision

Staff Contact: City Administrator

CERTIFICATE OF SUBSTANTIAL COMPLETION

ENGINEER'S PROJECT NO.: 177-G1-004

PROJECT NAME: College Estates Subdivision Utility Improvement:

CONTRACTOR: Rutjens Construction

CONTRACT FOR: \$94,495.61

AGREEMENT DATE: 4/9/12

This Certificate of Substantial Completion applies to all work under the Contract Documents or to the following specified parts thereof:

<i>m</i> No.	Description	Quantity	Unit	Unit Price	Total Amount
BID A SANITARY SEWER SYSTEM IMPROVEMENTS					
1	Mobilization	1	L.S.	\$ 2,500.00	\$ 2,500.00
2	Furnish & Install Precast Concrete Manhole, complete in place	4	Each	\$ 3,350.00	\$ 13,400.00
3	Furnish & Install 8" Diameter Sewer Main with Bedding, complete in place	851	L.F.	\$ 21.25	\$ 18,083.75
4	Furnish & Install 4" Diameter Service Connection Wye with Service Pipe, complete in place	7	Each	\$ 985.00	\$ 6,895.00
5	Remove & Replace Concrete Pavement	161	S.Y.	\$ 41.00	\$ 6,601.00
6	Construction Staking	1	L.S.	\$ 1,075.00	\$ 1,075.00
Bid A Total					\$ 48,554.75
BID B WATER MAIN IMPROVEMENTS					
1	Mobilization	1	L.S.	\$ 2,500.00	\$ 2,500.00
2	Furnish & Install 6" Diameter PVC Water Main, complete in place	1231	L.F.	\$ 20.82	\$ 25,629.42
3	Furnish & Install 6" Diameter Gate Valve, complete in place	5	Each	\$ 782.00	\$ 3,910.00
4	Furnish & Install Fire Hydrant, complete in place	1	Each	\$ 2,650.00	\$ 2,650.00
5	Furnish & Install 6" DI Plug, complete in place	3	Each	\$ 230.00	\$ 690.00
6	Furnish & Install 6" DI Tee, complete in place	5	Each	\$ 321.00	\$ 1,605.00
7	Furnish & Install 6" DI 45° Bend, complete in place	1	Each	\$ 275.00	\$ 275.00
8	6" Diameter Connection	0	Each	\$ 389.00	\$ -
9	Furnish & Install 1" Diameter Service Connection, Tap, Saddle, Corp, Service Line, Curb Stop, complete in place	7	Each	\$ 1,359.00	\$ 9,513.00
10	Furnish & Install Gravel Surfacing	40	Ton	\$ 33.00	\$ 1,320.00
A.	Furnish & Install 8" Diameter Connection	1	Each	\$ 389.00	\$ 389.00
B.	Furnish & Install 8" x 8" x 6" DI Tee	1	Each	\$ 321.00	\$ 321.00
Bid B Total					\$ 48,802.42
TOTAL CONSTRUCTION COST					\$ 97,357.17

TO: RUTJENS CONSTRUCTION, INC.

AND TO: CITY OF BROKEN BOW

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR, and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on:

Date of Completion: June 15, 2012

The following documents are attached to and made a part of this Certificate:

FINAL PAY ESTIMATE

CHANGE ORDER #1

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on this 9th day of July, in the year 2012.

MILLER & ASSOCIATES
CONSULTING ENGINEERS, P.C.

By 

The CONTRACTOR accepts this Certificate of Substantial Completion on the 6th day of July, in the year 2012.

RUTJENS CONSTRUCTION, INC.

By 

The OWNER accepts this Certificate of Substantial Completion on the ____ day of _____, in the year 2012.

CITY OF BROKEN BOW

By _____

June 25, 2012

Elaine Bayer, Clerk
City of Broken Bow
PO Box 504
Broken Bow, NE 68222

Re: PWS – Broken Bow, NE – W-35-2012 – **Approval To Place Into Service** – College Estates Subdivision – Water Main Extension (MA No. 177-G1-004-12)

Dear Ms. Bayer:

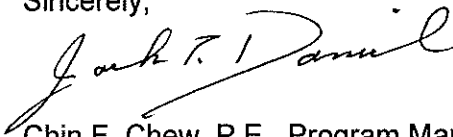
The Department has received the engineer's correspondence of June 21, 2012, concerning placement of the above-mentioned constructed water main into service.

Based upon the justification provided for placement of the water main into service, certification of the completed water main in accordance with the plans and specifications approved earlier by the Department, and microbiological test results showing the absence of coliform bacteria, the request for placement of the completed portion of the water main into service is hereby granted.

A final inspection of the project will be conducted by the Department at a later date.

If you have any questions, please feel free to contact me at 402/471-0522 or chin.chew@nebraska.gov. You may also contact Angel Lowery at 402/471-0513 or angel.lowery@nebraska.gov.

Sincerely,



Chin F. Chew, P.E., Program Manager
Engineering Services Program
Office of Drinking Water and Environmental Health
Division of Public Health
Department of Health and Human Services

CFC:AML:pz

xc: Dana Peterson, P.E. (ec)
Darren Marten, City of Broken Bow
Doug Woodbeck, DHHS-DPH (ec)

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

Authorization of sale of land at South 5th Ballfield

Resolution to authorize the sale of land at the South 5th ballfield. Following an administrative subdivision, the land was divided into two lots. The land containing the ballfield is not part of the land being considered for sale.

Staff Contact: City Administrator / City Attorney

Councilman _____ introduced the following resolution and moved its adoption:

RESOLUTION 2012-8

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
BROKEN BOW, NEBRASKA, that:

1. The City Council hereby directs the sale by the City of Broken Bow, Nebraska of real estate described as follows, to-wit:

A tract of land located in block 6 and block 7, (Block 6 and Block 7 are sometime referred to as lot 6 and lot 7) F. Reyner's Addition, Broken Bow, Nebraska, described as follows:

Commencing at the SW corner of block 7, F. Reyner's Addition, Broken Bow, Nebraska; Thence S89°42'46"E on the South line of said block 7, 285.00 feet to the point of beginning of tract II; Thence N00°13'02"E, 326.47 feet to the SE corner of a tract of land surveyed by Harold J. Norris LS # 11, Dated May 10, 1976; Thence continuing N00°13'02"E on the East line of said tract, 326.35 feet to a point on the North line of block 6 of said F. Reyner's Addition; Thence S89°24'23"E on the North line of block 6 of said F. Reyner's Addition, 114.00 feet to the West right-of-way line of a platted alley for a replat of South Park Subdivision filed December 31st, 2002; Thence S00°27'53"W on the West Alley right-of-way line, 652.21 feet to a point on the South line of said block 7; Thence N89°42'46"W, on the South line of said block 7, 111.19 feet to the point of beginning containing 1.69 acres more or less.

in the following manner and on the following terms: The sale shall be by sealed bids for cash to be opened at the Council Chambers in the City of Broken Bow, Nebraska, commencing at 9:00 A.M. on August 24, 2012. Bids to be submitted by 12:00 P.M. August 17, 2012. A minimum price of \$5,000 is established. The sale shall be for cash. The marketability of the title to the property is not guaranteed. The City will not furnish to the purchaser an abstract of title or title insurance. City will retain all current easements and future utility easements.

2. The Clerk shall cause notice of the sale and terms of the sale to be given by publication once each week for three consecutive weeks in the Custer County Chief, a legal newspaper of general circulation in the City of Broken Bow, Nebraska.

3. If within thirty days after the third publication of the notice a remonstrance against such sale is signed by registered voters of the City equal in number to thirty percent of the registered voters of the City voting at the last regular municipal election held therein and is filed with the governing body of such City, such property shall not then, nor within one year thereafter, be sold. If the date for filing the remonstrance falls upon a Saturday, Sunday, or legal

holiday, the signatures shall be collected within the thirty-day period, but the filing shall be considered timely if filed or postmarked on or before the next business day.

4. The City reserves the right to reject all bids for said tract.

Passed and approved this ____ day of August, 2012.

Mayor

Attest:

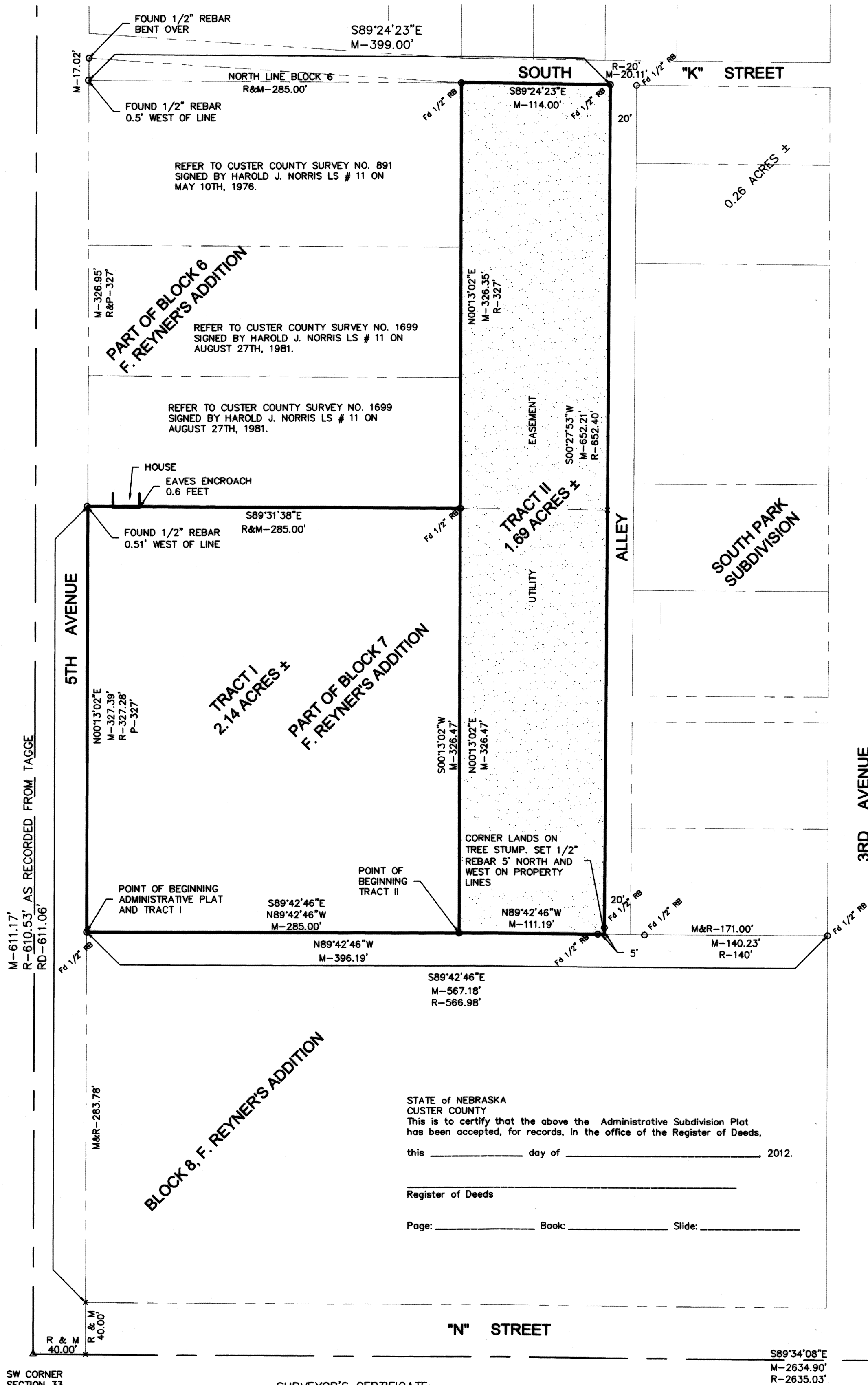
City Clerk

Councilman _____ seconded the motion for the adoption of the above resolution. The Mayor stated the motion and the City Clerk called the roll. On roll call, the following voted in favor of the passage of said motion:

_____. The following voted against the same:
. The Mayor thereupon declared said motion carried and said resolution adopted.

ADMINISTRATIVE LOT SPLIT PERMIT OF A TRACT OF LAND LOCATED IN PART OF BLOCK 6 AND 7, F. REYNER'S SUBDIVISION, BROKEN BOW, CUSTER COUNTY, NEBRASKA

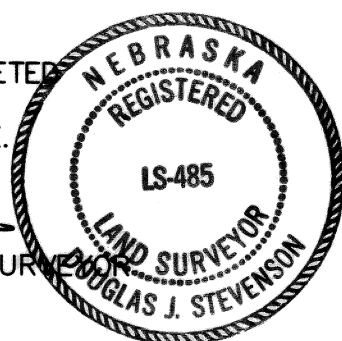
SCALE: 1 INCH = 60 FEET
 ○ FOUND PIN
 ● SET 1/2" REBAR W/CAP
 ▲ FOUND CORNER
 × CALCULATED POINT



SURVEYOR'S CERTIFICATE:

I DO HEREBY CERTIFY THAT, UNDER MY PERSONAL SUPERVISION, THIS PLAT WAS PREPARED FROM AN ACTUAL SURVEY COMPLETED ON THE 7TH DAY OF MARCH, 2012, AND IS CORRECT TO THE BEST OF MY KNOWLEDGE.

DOUGLAS J. STEVENSON, REGISTERED LAND SURVEYOR
 NEBRASKA REGISTRATION NUMBER 485



TRACT I DESCRIPTION:

A TRACT OF LAND LOCATED IN BLOCK 7, (BLOCK 7 IS SOMETIME REFERRED TO AS LOT 7) F. REYNER'S ADDITION, BROKEN BOW, NEBRASKA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SW CORNER OF BLOCK 7, F. REYNER'S ADDITION, BROKEN BOW, NEBRASKA; THENCE N00°13'02"E ON THE WEST LINE OF SAID BLOCK 7, 327.39 FEET TO THE NW CORNER OF SAID BLOCK 7, SAID POINT ALSO BEING THE SW CORNER OF A TRACT OF LAND SURVEYED BY HAROLD J. NORRIS LS # 11, DATED MAY 10, 1976; THENCE S89°31'38"E ON THE NORTH LINE OF SAID BLOCK 7, 285.00 FEET, TO THE SE CORNER OF SAID SURVEYED TRACT; THENCE S00°13'02"W, 326.47 FEET TO A POINT ON THE SOUTH LINE OF BLOCK 7 OF SAID F. REYNER'S ADDITION; THENCE N89°42'46"W ON THE SOUTH LINE OF SAID BLOCK 7, 285.00 FEET TO THE POINT OF BEGINNING CONTAINING 2.14 ACRES MORE OR LESS.

TRACT II DESCRIPTION:

A TRACT OF LAND LOCATED IN BLOCK 6 AND BLOCK 7, (BLOCK 6 AND BLOCK 7 ARE SOMETIME REFERRED TO AS LOT 6 AND LOT 7) F. REYNER'S ADDITION, BROKEN BOW, NEBRASKA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SW CORNER OF BLOCK 7, F. REYNER'S ADDITION, BROKEN BOW, NEBRASKA; THENCE S89°42'46"E ON THE SOUTH LINE OF SAID BLOCK 7, 285.00 FEET TO THE POINT OF BEGINNING OF TRACT II; THENCE N00°13'02"E, 326.47 FEET TO THE SE CORNER OF A TRACT OF LAND SURVEYED BY HAROLD J. NORRIS LS # 11, DATED MAY 10, 1976; THENCE CONTINUING N00°13'02"E ON THE EAST LINE OF SAID TRACT, 326.35 FEET TO A POINT ON THE NORTH LINE OF BLOCK 6 OF SAID F. REYNER'S ADDITION; THENCE S89°24'23"E ON THE NORTH LINE OF BLOCK 6 OF SAID F. REYNER'S ADDITION, 114.00 FEET TO THE WEST RIGHT-OF-WAY LINE OF A PLATTED ALLEY FOR A REPLAT OF SOUTH PARK SUBDIVISION FILED DECEMBER 31ST, 2002; THENCE S00°27'53"W ON THE WEST ALLEY RIGHT-OF-WAY LINE, 652.21 FEET TO A POINT ON THE SOUTH LINE OF SAID BLOCK 7; THENCE N89°42'46"W, ON THE SOUTH LINE OF SAID BLOCK 7, 111.19 FEET TO THE POINT OF BEGINNING CONTAINING 1.69 ACRES MORE OR LESS.

UTILITY EASEMENT TRACT II DESCRIPTION:

AN EASEMENT FOR THE CONSTRUCTION AND MAINTENANCE OF UTILITIES IN A TRACT OF LAND LOCATED IN BLOCK 6 AND BLOCK 7, (BLOCK 6 AND BLOCK 7 ARE SOMETIME REFERRED TO AS LOT 6 AND LOT 7) F. REYNER'S ADDITION, BROKEN BOW, NEBRASKA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SW CORNER OF BLOCK 7, F. REYNER'S ADDITION, BROKEN BOW, NEBRASKA; THENCE S89°42'46"E ON THE SOUTH LINE OF SAID BLOCK 7, 285.00 FEET TO THE POINT OF BEGINNING OF TRACT II; THENCE N00°13'02"E, 326.47 FEET TO THE SE CORNER OF A TRACT OF LAND SURVEYED BY HAROLD J. NORRIS LS # 11, DATED MAY 10, 1976; THENCE CONTINUING N00°13'02"E ON THE EAST LINE OF SAID TRACT, 326.35 FEET TO A POINT ON THE NORTH LINE OF BLOCK 6 OF SAID F. REYNER'S ADDITION; THENCE S89°24'23"E ON THE NORTH LINE OF BLOCK 6 OF SAID F. REYNER'S ADDITION, 114.00 FEET TO THE WEST RIGHT-OF-WAY LINE OF A PLATTED ALLEY FOR A REPLAT OF SOUTH PARK SUBDIVISION FILED DECEMBER 31ST, 2002; THENCE S00°27'53"W ON THE WEST ALLEY RIGHT-OF-WAY LINE, 652.21 FEET TO A POINT ON THE SOUTH LINE OF SAID BLOCK 7; THENCE N89°42'46"W, ON THE SOUTH LINE OF SAID BLOCK 7, 111.19 FEET TO THE POINT OF BEGINNING CONTAINING 1.69 ACRES MORE OR LESS.

ACKNOWLEDGEMENT

CUSTER COUNTY
 STATE of NEBRASKA
 The foregoing LOT SPLIT Plat is presented to the Broken Bow Planning Commission for an adjustment of platted lot lines in accordance with the wish and desire of the owners of record.

CECIL BURT, CITY OF BROKEN BOW MAYOR

STATE of NEBRASKA
 CUSTER COUNTY
 On this _____ day of _____, 2012, before me the undersigned, a Notary Public, duly commissioned and qualified for and residing in said County, personally came CECIL BURT, CITY OF BROKEN BOW MAYOR, owner Representative of record, to me know to be the identical persons whose names are affixed to the foregoing instrument and they acknowledged the same to be their voluntary act and deed.

Notary Public

APPROVAL

CUSTER COUNTY
 STATE of NEBRASKA
 The foregoing LOT SPLIT Plat was approved by the Water and Sewer Superintendent for the City of Broken Bow, Custer County, Nebraska on

this _____ day of _____, 2012.

Darren Marten

APPROVAL

CUSTER COUNTY
 STATE of NEBRASKA
 The foregoing LOT SPLIT Plat was approved by the Electric Superintendent for the City of Broken Bow, Custer County, Nebraska on

this _____ day of _____, 2012.

Doug Staab

APPROVAL

CUSTER COUNTY
 STATE of NEBRASKA
 The foregoing LOT SPLIT Plat was approved by the Broken Bow City Engineer on

this _____ day of _____, 2012.

JE0 - Steven Parr

APPROVAL

CUSTER COUNTY
 STATE of NEBRASKA
 The foregoing LOT SPLIT Plat was approved by the Broken Bow Planning Commission on

this _____ day of _____, 2012.

Chairperson

ACCEPTANCE

CUSTER COUNTY

STATE of NEBRASKA

The foregoing Administrative Subdivision Plat was accepted by the City Council of Broken Bow, Custer County, Nebraska, on

this _____ day of _____, 2012.

Mayor

SW CORNER
 SECTION 33,
 T17N, R20W

S1/4 CORNER SECTION 33, R17N, R20W
 FOUND PK NAIL IN ASPHALT AS RECORDED
 30.08' NLY TO NAIL & WASHER IN POWER POLE
 74.32' SWLY TO "X" IN TREE STUMP
 54.42' SE'LY TO NAIL & CAP IN TREE STUMP
 2.5' S'LY TO & EAST/WEST ASPHALT ROAD
 2.0' WLY TO & FENCE NORTH

MOLSSON
 ASSOCIATES

701 4th Avenue, Suite 2C
 P.O. Box 885
 Holdrege, NE 68949-0885

TEL 308.995.8706
 FAX 308.995.8921
 www.oaconsulting.com

City of Broken Bow

Monday, July 23, 2012

City Council Regular Session

ORD 2012-1119 establishing 15 minute parking

Council will consider ORD 2012-1119 establishing a 15 minute parking space in front of the Smoke Shack.

Staff Contact: City Attorney

CITY OF BROKEN BOW
ORDINANCE NO. 2012-1119

An ordinance of the City of Broken Bow, Nebraska, designating the first parking space north of the alley on the east side of South 8th Avenue between South D Street and South C Street as "15 Minute Parking".

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROKEN BOW, NEBRASKA, THAT:

Section 1. "15 Minute Parking" shall be allowed in the City of Broken Bow as follows:

The first parking space north of the alley on the east side of South 8th Avenue between South D Street and South C Street

Section 2. Said aforementioned designated 15 Minute Parking shall be have a designated sign placed thereto.

Section 3. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be in full force and take effect from and after its passage, approval and publication as required by law.

Passed and approved this 23rd day of July, 2012.

Mayor, Cecil Burt

ATTEST:

City Clerk, Elaine L. Bayer