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# Technical Advisory Committee

Tuesday, March 17, 2015

Regular Session

## Item C1

**Approve Minutes of the February 9, 2015 Technical Advisory  
Committee**

Staff Contact: Chad Nabity, Regional Planning Director

**GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)  
TECHNICAL ADVISORY COMMITTEE (TAC) MINUTES**

February 9, 2015 at 10:00 am

Community Meeting Room

Grand Island City Hall, 100 E. 1<sup>st</sup> Street, Grand Island, NE

**Voting Members in Attendance:**

Marlan Ferguson, City of GI, City Administrator	Present
Terry Brown, City of GI, Director of Engineering Service	Present
John Collins, City of GI Public Works Director	Present
Mike Meyer, Merrick Co. Hwy. Superintendent	Present
Chad Nabity, Hall Co. Regional Planning Director	Present
Ramona Schafer, Village of Alda	Absent
Casey Sherlock, Hall Co. Public Works Director	Absent
Wes Wahlgren, NDOR District 4 Engineer	Present
Brad Zumwalt, NDOR Highway Planning Manager	Present

**Non-Voting Members in Attendance:**

Logan Daniels, Federal Transit Administration – Region VII	Absent
Jeff Soula, NDOR Local Projects Urban Engineer	Absent
Larry Legg, NDOR Local Projects Engineer	Absent
William Clingman, City of GI, Interim Finance Director	Absent
Cindy Johnson, Grand Island Area Chamber of Commerce	Absent
Mary Berlie, Grand Island Area Economic Development Corp.	Present
Mike Olson, Central NE Regional Airport	Present
Noel Salac, NDOR, Planning & Locational Studies Section Head	Absent
Erich Hines, Transportation Planner, Realty, Civil Rights Federal Highway Admin.	Present
Kaine McClelland, NDOR State Modeler	Present
Mike Blackley, Union Pacific Railroad	Absent
Kelli O'Brien, Union Pacific Railroad	Absent
Andy Williams, Burlington Northern Santa Fe Railroad	Absent
Shannon Callahan, City of GI Public Works Street Superintendent	Present

**Others in Attendance:**

John Adams, MPO Program Manager
Nicki Stoltenberg, Assistant to the City Administrator
Catrina DeLosh, Public Works Administrative Assistant

**Call to Order**

Nabity called the meeting to order at 10:03 am. The Nebraska Open Meetings Act was acknowledged.

## **Roll Call & Introductions**

Roll call was taken, with introductions following. New representatives were recognized; Erich Hines for the Transportation Planner, Realty, Civil Rights Federal and Mary Berlie for the Economic Development Corporation.

## **Approve Minutes of the December 8, 2014 Technical Advisory Committee**

Motion by Collins, seconded by Wahlgren to approve the minutes. Upon voice vote, all voted aye. Motion adopted.

## **Election of Chair and Vice-Chair**

Collins nominated Nabity as Chair, to which he accepted. With no further nominations for Chair Wahlgren made a motion to cease nominations, with Zumwalt seconding. Upon voice vote, all voted aye. Motion adopted.

Wahlgren nominated Collins as Vice-Chair, which Collins declined as he is the Secretary of the Committee. Wahlgren then nominated Brown, to which he accepted. With no further nominations for Vice-Chair Collins mad a motion to cease nominations, with Zumwalt seconding. Upon voice vote, all voted aye. Motion adopted.

\*Olson did question if he is a voting member, with Nabity confirming he is not. It was stated that nominations / motions can only be made by voting members.

## **Amendment to Bylaws – ARTICLE VII – NDOR Highway Planning Manager (or Designee)**

Zumwalt stated per the bylaws he is not permitted to send a substitute in his place when he is not able to attend meetings. Collins noted the reason designees were not originally allowed in the bylaws was to keep consistency with voting members on this committee and allow for continuity as things progress. Nabity confirmed according to the current bylaws voting members are not allowed a designee, however non-voting member are. To make a change to voting members would require a contract change that would need to be approved by the Governor and Policy Board. Ferguson indicated his preference to leave the current bylaws in place. Walhgren mentioned that Zumwalt could send a non-voting member to attend the meeting. Berlie questioned if teleconferencing is permissible, which Nabity confirmed is not.

Collins made a motion for no changes to the bylaws, with a second by Brown. Upon voice vote, all voted aye. Zumwalt abstained from the vote. Motion adopted.

### **Regularly Scheduled Meeting Dates and Policy Board Changes in Meeting Dates and Frequency**

Collins noted the Policy Board changed their meeting dates to quarterly, which fits the NDOR cycle. Adams noted the TAC is on the verge of becoming very active and will require special meetings as the year progresses.

### **Amendment to the Technical Advisory Committee Bylaws – ARTICLE V – Meetings, To Include Provisions for Cancellation**

Collins stated the Policy Board adopted changes to allow for cancellation of meetings in instances where there are no agenda items or a quorum isn't able to attend the meeting. Wahlgren noted this makes sense for those that have to travel.

Collins made a motion to approve the amendment, with a second by Wahlgren. Upon voice vote, all voted aye. Motion adopted.

\*Chad pointed out that even though he is Chair he is a voting member and can exercise his right to vote.

### **Capital Avenue Improvement Update**

This item was included at the request of MPO Board Member Gary Quant. Brown informed the committee that Paulsen of Cozad was awarded the paving contract for the Capital Avenue widening project (Broadwell Avenue to Webb Road). The total project is currently estimated at \$10M. The City is awaiting the construction engineering (CE) agreement from NDOR to proceed with award to Olsson Associates. Once the CE agreement is executed a preconstruction meeting will be scheduled with the contractor. Utility relocations will begin March 2015 and consist of Centurylink, Northwestern Energy & City electrical. No traffic interruptions are anticipated with this phase of the project. The paving is tentatively scheduled to begin June 2015 with a two (2) year construction schedule. The intersection of Capital Avenue and Broadwell Avenue may be closed for approximately four (4) months this summer. The specifications for this project exclude this closure during the NE State Fair. Olson questioned if the current Capital Avenue roadway will stay in place, to which Brown stated the new lanes will be constructed first north of the existing lanes, and then the current lanes will be reconstructed.

### **City of Grand Island 1-6 Year Improvement Plan**

Collins noted this is an annual event and presented the PowerPoint included in the meeting packet. Adams stated NDOR allows the 1-6 to be included in the transportation improvement plan (TIP). The Long Range Transportation Plan (LRTP) should be approved by this time next year, which will allow the TAC to review and approve the plan. Collins mentioned the MPO has to prove financial soundness when submitting the transportation plan.

### **2015 Aerial Orthography Project Update**

Adams stated approval was given to use carryover funds from the original MPO startup to obtain 2015 aerial orthography. Several firms have inquired on this work. Bids for such work are scheduled to open on February 10, 2015.

### **Performance Based Long Range Transportation Plan (LRTP) Update**

Adams noted all approvals are nearly complete and he is working to schedule negotiations with the selected consultant. NDOR provided approval on February 6, 2015, with City Council approval scheduled for the February 24, 2015 meeting. There is a one (1) year timeframe to complete this plan, which will likely result in special meetings added to the TAC calendar. March 1, 2015 is the planned start date.

### **Metropolitan Planning Course Notice**

Adams informed the committee there is a NE training session (entry level) for anyone that would like to attend and gain more knowledge on what an MPO is and its functions. No location for the session has been announced to date, however this is planned for the end of September. If interested please notify Adams to register. Callahan mentioned she attended previously and it provided good networking with folks that have been involved with an MPO. Naby noted this course helped us get to where we are currently.

### **Next Meeting Date**

The next meeting of the TAC will be April 13, 2015.

\*Naby pointed out that special meetings should be anticipated and the committee should attend public meeting is possible.

### **Adjournment**

There being no further business, Naby adjourned the meeting at 10:50 am.