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# **GIAMPO – Policy Board**

**Tuesday, February 24, 2015**

**Regular Session**

## **Item C1**

### **Approval of Minutes of the January 27, 2015 Policy Board Meeting**

**Staff Contact: Mayor Jeremy Jensen**

# **GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)**

## **MINUTES OF POLICY BOARD MEETING**

Tuesday, January 27, 2015 at 4:00pm

Community Meeting Room

Grand Island City Hall, 100 E. 1<sup>st</sup> Street, Grand Island, NE

### **VOTING MEMBERS ATTENDANCE:**

Jeremy Jensen, Mayor, City of Grand Island	Present
Vaughn Minton, City of Grand Island, Council Member	Present
Chuck Haase, City of Grand Island, Council Member	Present
Julie Hehnke, City of Grand Island, Council Member	Present
Mike Paulick, City of Grand Island, Council Member	Present
Wes Wahlgren (Randy Peters designee) NDOR District 4 Engineer	Present
Gary Quandt, Hall County Board	Present
Scott Arnold, Hall County Board	Absent
Pat O'Neill	Present

### **NON-VOTING MEMBERS ATTENDANCE:**

Marlan Ferguson, City of GI, City Administrator	Present
Terry Brown, City of GI, Director of Engineering Service	Absent
John Collins, City of GI Public Works Director	Present
Chad Nabity, Regional Planning Director	Present
Joseph Werning, Administrator, FHWA NE Division	Absent
Mokhtee Ahmad, Administrator, FTA Region VII	Absent
Brad Zumwalt, Highway Planning Mgr, NDOR	Absent
Justin Luther, Transportation Planner, Realty, Civil Rights FHWA	Absent
Logan Daniels, Federal Transit Administration, Region VII	Absent

### **OTHERS in ATTENDANCE:**

John Adams, MPO Program Manager
Bob Sivick, City Attorney, City of Grand Island
William Clingman, Interim Finance Director/City Treasurer City of Grand Island
Catrina DeLosh, Public Works Administrative Assistant, City of Grand Island

Mayor Jensen called the meeting to order at 4:00 pm. The Nebraska Open Meetings Act was acknowledged and roll call was taken. Mayor Jensen acknowledged the fact that Wes Wahlgren, NDOR District 4 Engineer, was the designee for Randy Peters, Director of the Nebraska Department of Roads.

### **Acknowledgement of New City of Grand Island Committee Members**

Mayor Jensen acknowledged Mike Paulick, City of Grand Island Council Member, as a new board member; and also noted as Mayor he is the new Chairperson of the Policy Board.

### **Approve of minutes of the November 25, 2014 Policy Board Meeting**

Wahlgren made note of corrections to the Highway 281 project location; Old Highway 30 to the viaduct on the south end, and 2<sup>nd</sup> St (Hwy 30) Viaduct consists of replacing the deck joints, as well as verifying the integrity of the joints.

Motion by Haase to approve the minutes of the November 25, 2014 meeting, as amended. Seconded by Quandt. Upon roll call vote, all voted in favor of the motion with amended project notes.

### **Nomination and Election of Vice-Chairperson in Accordance with Article IV Section 2 of Approved Bylaws**

Quandt nominated Hasse, with Paulick seconding. Nominations ceased with one nomination. Mayor Jensen did ask Haase if he accepts the nomination, to which he agreed.

Motion by Quandt to elect Haase as Vice-Chairperson, seconded by Paulick. Upon roll call all voted aye, with Haase and O'Neill abstaining.

### **Amendment to the GIAMPO Policy Board Bylaws for Cancellation of Meetings**

Collins noted the bylaws were written one (1) year ago. Within the last year there have been instances where there were no agenda items; or a quorum was not available, which is required by law to conduct a meeting. The current bylaws do not allow for a meeting to be cancelled. Minton inquired about the possibility of a conference call for those out of town. Nabity stated board member must be physically at meeting to count towards the quorum, statewide boards may allow teleconferencing. A quorum for this board consists of 5 voting members. Haase asked how notification would be handled to inform individuals of a cancellation. Collins stated the same resources would be used to cancel, as are used to notify and that the next agenda item is to discuss the possibility of quarterly meetings. Wahlgren mentioned those out of town would be more willing to attend meetings if they lasted longer than 30 minutes.

Motion by Wahlgren to amend the bylaws as stated in the draft amendment dated 1/27/2015; seconded by O'Neill. Upon roll call vote, all voted in favor of the motion.

### **2015 Meeting Times in Accordance to the Approved Bylaws for the Technical Advisory and Policy Committees with Discussion of Future Dates and Times**

Collins stated with the Nebraska Department of Roads (NDOR) timelines it was discovered that the meeting frequency could be changed to quarterly and would match quarterly invoicing with NDOR. Minton would prefer to keep meeting on Tuesdays, as would Mayor Jensen. Haase asked which of the scheduled meeting would be eliminated, to which Collins noted the March 24, 2015; July 28, 2015; and September 22, 2015 meetings would be removed. Mayor Jensen questioned if everyone would be okay with the November 24, 2015 meeting date, as that is the same week as Thanksgiving – no objections were raised. Minton suggested the November 24, 2015 meeting be discussed at the August 25, 2015 meeting to see if it's warranted.

Motion by Minton to change meeting frequency to quarterly with meeting dates being February 24, 2015; May 26, 2015; August 25, 2015; November 24, 2015, seconded by Quandt.

Upon roll call vote, all voted in favor of the motion.

**Update on Previous Amendments to the FY 2015 Unified Planning Work Program (UPWP)**

Adams informed the board that two (2) amendments have been approved for the annual unified work program; Aerial Photography and Transit Needs Analysis Plan. Both are moving through the process with no known issues.

**Current FY 2015 Unified Planning Work Program (UPWP) with Amendments**

Adams provided the UPWP with amendments for FY 2015, which is July 1<sup>st</sup> through June 30. Vaughn questioned Item A(14-5) Transit Needs Analysis amendment on handout provided in packet. Adams stated this is in connection with the 2012 MPO designation and is funded by Federal Transportation Administration (FTA). In the past the City received Sec 5311 rural funds, and now receives Sec 5307 urban funds. The amendment identifies needs in the MPO area and will begin this FY. April 2015 application will be made to get in the system and a consultant should be on board May 2015.

**Annual Membership to Association to the Metropolitan Planning Organization (AMPO)**

Nabity noted TAC provided approval for such membership. AMPO reaches across the USA and provides training, postings to their website, and tracks legislation. With the reauthorization of the transportation bill up for discussion this could affect MPO funding. Cost of the AMPO membership is less than \$350 per year. Motion by Haase to remain a member of the Association to the Metropolitan Planning Organization, seconded by Minton.

**Next Meeting Date**

The next meeting date will be February 24, 2015 at 4:00 pm at City Hall.

**Adjournment**

There being no further business, Mayor Jensen adjourned the meeting at 4:31 pm.