



GIAMPO - Policy Board

**Tuesday, June 9, 2015
4:00 pm @ City Hall - Community Meeting Room
100 E 1st St, Grand Island, NE 68801**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska.
The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them.
2. Roll Call & Introductions
3. Approval of Minutes from the February 24, 2015 Policy Board Meeting
4. Amendment to the Technical Advisory Committee's Bylaws
5. Approval of Public Participation Plan for the Development of the Performance Based Long Range Transportation Plan
6. Approval of FY 2016 Unified Planning Work Program (UPWP)
7. Update on Transit Needs Analysis Plan
8. Long Range Transportation Plan Stakeholders Meeting - June 29, 2015
9. Next Meeting
10. Adjournment

GIAMPO – Policy Board

Tuesday, June 9, 2015

Regular Session

Item C1

Approval of Minutes from the February 24, 2015 Policy Board Meeting

Staff Contact: Jeremy Jensen, Mayor

GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)

MINUTES OF POLICY BOARD MEETING

Tuesday, February 24, 2015 at 4:00pm

Community Meeting Room

Grand Island City Hall, 100 E. 1st Street, Grand Island, NE

VOTING MEMBERS ATTENDANCE:

Jeremy Jensen, Mayor, City of Grand Island	Present
Vaughn Minton, City of Grand Island, Council Member	Present
Chuck Haase, City of Grand Island, Council Member	Present
Julie Hehnke, City of Grand Island, Council Member	Present
Mike Paulick, City of Grand Island, Council Member	Present
Brad Zumwalt (Randy Peters designee) NDOR Hwy Planning Manager	Present
Gary Quandt, Hall County Board	Absent
Scott Arnold, Hall County Board	Absent
Pat O'Neill	Absent

NON-VOTING MEMBERS ATTENDANCE:

Marlan Ferguson, City of GI, City Administrator	Present
Terry Brown, City of GI, Assistant Public Works Director	Absent
John Collins, City of GI Public Works Director	Present
Chad Nabity, Regional Planning Director	Present
Joseph Werning, Administrator, FHWA NE Division	Absent
Mokhtee Ahmad, Administrator, FTA Region VII	Absent
Wes Wahlgren, NDOR District 4 Engineer	Absent
Justin Luther, Transportation Planner, Realty, Civil Rights FHWA	Absent
Logan Daniels, Federal Transit Administration, Region VII	Absent

OTHERS in ATTENDANCE:

John Adams, MPO Program Manager
Bob Sivick, City Attorney, City of Grand Island
William Clingman, Interim Finance Director/City Treasurer City of Grand Island
Catrina DeLosh, Public Works Administrative Assistant, City of Grand Island

Mayor Jensen called the meeting to order at 4:02 pm. The Nebraska Open Meetings Act was acknowledged and roll call was taken. Mayor Jensen acknowledged the fact that Brad Zumwalt, NDOR Highway Planning Manager, was the designee for Randy Peters, Director of the Nebraska Department of Roads.

Approve of minutes of the January 27, 2015 Policy Board Meeting

Motion by Haase to approve the minutes of the January 27, 2015 meeting, seconded by Paulick. Upon roll call vote, all voted in favor.

Financial Constraint in the Development of the Long Range Transportation Plan

Adams informed the board of the federal requirement that the City demonstrate fiscal responsibility when planning projects. Majority of projects are multiyear and cost millions of dollars, therefore the City needs to review total project costs when budgeting identify funding, and be reasonably certain of sufficient funding. Minton questioned if this item was committing the City or board to anything, to which Adams stated it is not a commitment; just informative at this time and the Long Range Transportation Plan will guide where we need to go. Collins clarified this item is just to make the board aware that projects must have funding for the life of the project, not just the current budget year. Paulick mentioned the City will need to review needs vs. wants. Nabity stated projects from the 20 year plan will be pulled into the 5 year plan and funding will be identified for those projects.

City of Grand Island 1-6 Year Improvement Program

Collins stated the 1-6 Year Improvement Program was presented to the Technical Advisory Committee at their February 9, 2015 meeting, as well as the Regional Planning Committee meeting on February 18, 2015. City Council will hear the presentation at the February 24, 2015 meeting. Approval of this program is needed by City Council in order for it to be submitted to the Nebraska Department of Roads (NDOR). Collins noted the Policy Board will review and approve such program beginning next year, as the MPO takes precedence.

Proposed Dedicated Capital Improvement Fund Process – City of Grand Island

Collins and Clingman presented the proposed changes to the Capital Improvement Fund process, which will help with fiscal constraints. This presentation is also scheduled for the April 7, 2015 City Council Study Session. Collins noted it is hard to meet the September 30th fiscal year deadline as construction is still ongoing and project costs haven't all been met by that point.

Collins -Capital funds are tied to projects while operating funds are tied to the fiscal year. The 5 year estimate is not as precise as a 1 year estimate, which makes it difficult to budget from project conception to construction. It's also challenging to mesh the calendar year with the fiscal year, as the fiscal year ends prior to the construction season ending. Several factors also delay projects (weather, property acquisition, permits, etc.) and can make budgeting problematic throughout the project life.

Clingman – The proposed fund process will not take away any approval from City Council, as all agreements/contracts will still require individual action. The over/under budgeting will be eliminated with this process, as funds won't be moved from the overall fund until an agreement/contract has been awarded by City Council. Funding and budgeting will be tied to specific projects.

General consensus from the board is this is a reasonable direction; a plan needs to be in place to track dollars committed to avoid over commitments or dollar redirections, good oversight. Collins stated City Council will be the check and balance for the City – if the balance in the overall Capital fund gets too high that signifies a problem. Paulick noted open communication needs to happen between City staff and City Council. Haase pointed out the Finance Director would need to speak to spent/committed funds vs. funds available.

MPO Activities Update

Adams informed the board that the 2015 Aerial Photography is moving forward with City Council action scheduled for the February 24, 2015 meeting. White arrows will be placed throughout the County to aid in matching up the photos.

Adams also provided an update on the Long Range Transportation Plan consulting services agreement, which is scheduled to be presented to City Council on March 10, 2015. The consultant has been selected and NDOR is working on the agreement to be entered into. The MPO upcoming year plan is scheduled to be presented to City Council at the March 17, 2015 study session.

Next Meeting Date

The next meeting date will be May 26, 2015 at 4:00 pm at City Hall.

Adjournment

There being no further business, Mayor Jensen adjourned the meeting at 4:45 pm.

GIAMPO – Policy Board

Tuesday, June 9, 2015

Regular Session

Item E1

Amendment to the Technical Advisory Committee's Bylaws

Cancellation of Regularly Scheduled TAC Meetings

Staff Contact: John Collins PE, Public Works Director

AMENDMENT TO THE GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION –
TECHNICAL ADVISORY COMMITTEE BYLAWS
Amended: 2/24/2015

ARTICLE V - MEETINGS

CANCELLATION OF REGULARLY SCHEDULED TECHNICAL ADVISORY COMMITTEE MEETINGS

Section 5 (As Amended)

Cancellations of regularly scheduled Technical Advisory Committee (TAC) meetings.

A regular meeting of the GIAMPO Technical Advisory Committee may be cancelled in one of the following ways:

- a. By the Chairperson responding to a special request or recommendation by the MPO Director when insignificant items that require adoption are offered, provided that notices of the cancellation must be advertised and mailed to all members at least seven (7) days prior to the date of the regular meeting and notice is provided the public through the following action:
 1. Posting notice of such cancellation in areas accessible to the public in the following buildings:
 - a. Grand Island City Hall;
 - b. Hall County Courthouse;
 - c. Grand Island Public Library; and
 - d. The offices of the *Grand Island Independent*.
 2. Publication on the City's website.
 3. Electronic Mail notification to news media outlets who previously requested such notice.
- b. By the Chairperson responding to a special request or recommendation by the MPO Director, when documentation exist that a lack of quorum is anticipated, provided that notice of the cancellation be made in the manner set forth above in Article V, Section 5.
- c. By a two-thirds (2/3) vote of the membership present at any prior regular meeting of the GIAMPO, provided that a quorum is present at such meeting, and further provided that those members voting in favor of canceling a future GIAMPO meeting must constitute at least a majority of the entire GIAMPO Policy Board.

Dated this _____ day of _____, 2015

ATTEST:

Mayor Jeremy L. Jensen
GIAMPO Policy Board Chairperson

John Collins, P.E.
GIAMPO Director / Secretary

GIAMPO – Policy Board

Tuesday, June 9, 2015

Regular Session

Item E2

Approval of Public Participation Plan for the Development of the Performance Based Long Range Transportation Plan

Short Presentation and Summary of Comments Received During 45 Day Review Period

Staff Contact: John Adams, MPO Manager

May 28, 2015 Draft

Public Involvement Plan for JOURNEY 2040

GIAMPO's 25-Year Performance-Based Long Range Transportation Plan



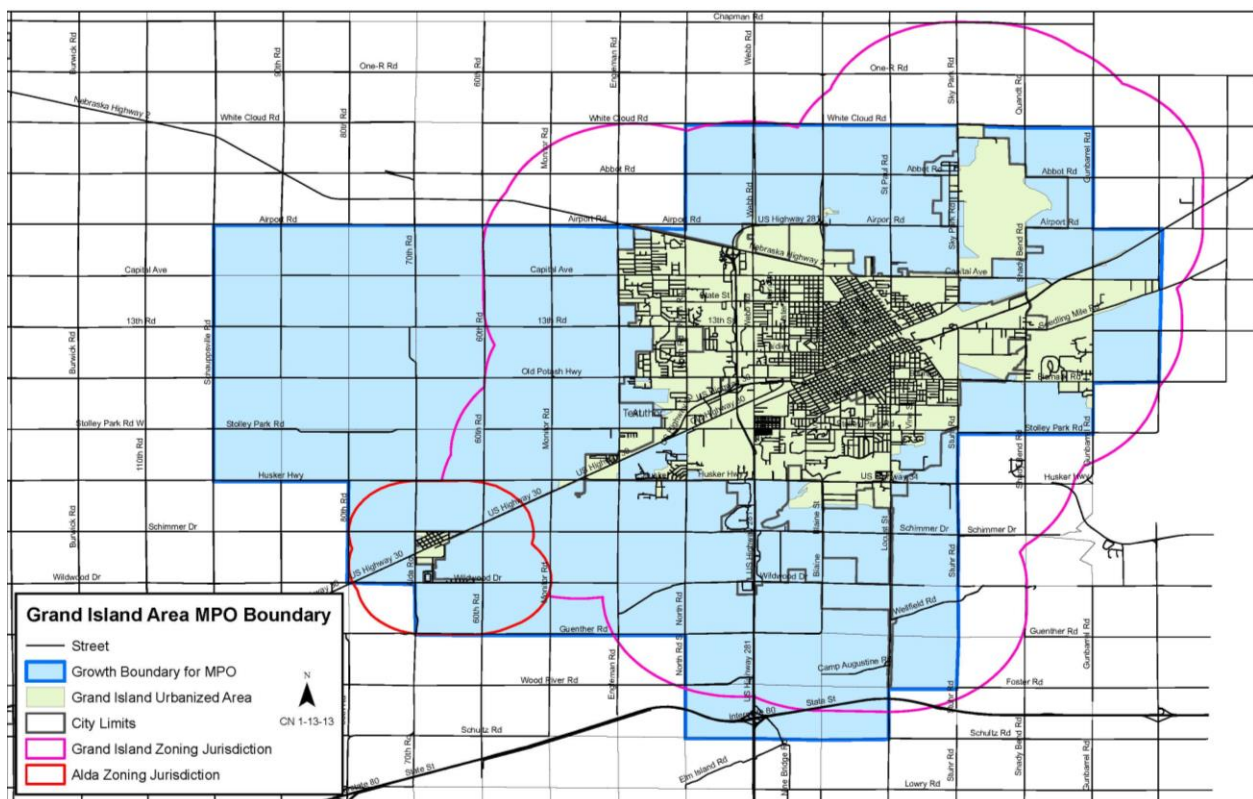
Introduction

This document describes the public involvement process for the Grand Island Metropolitan Area's (GIAMPO), performance-based Long Range Transportation Plan (LRTP), hereafter referred to as **JOURNEY 2040**.

Urbanized areas with populations of at least 50,000 people may form a metropolitan planning organization through an agreement between the Governor and the local governments representing at least 75 percent of the metropolitan area's population, including the largest incorporated city (according to population) as determined by the U.S. Census. The Grand Island area reached the target population in 2012. The following year, GIAMPO was established for the densely developed or urbanized area consisting of Grand Island and the Village of Alda in Hall County, Nebraska as shown in **Figure 1 – GIAMPO Planning Area**. GIAMPO is a program of the City of Grand Island's Department of Public Works and focuses on planning for transportation and land uses within the planning area.

The **JOURNEY 2040** planning document and process is GIAMPO's first major initiative. It is also the planning area's first experience engaging in comprehensive discussions that are focused solely on planning for the range of multimodal, transportation improvement projects that could serve the community over the course of the coming 25 years.

Figure 1 – GIAMPO Planning Area



The **JOURNEY 2040** Plan

The final **JOURNEY 2040** plan will be a vision and policy document whose recommendations can be adjusted over time to reflect changes within the planning area. It will outline a range of recommended, transportation improvement projects for an interconnected network of roads, pedestrian and/or bicyclist paths, transit, and rail that are either fiscally or non-fiscally constrained. Each project will be based on public involvement, performance measures, preferred improvement scenarios, growth projections, existing conditions, and the overall transportation vision for the planning area. **JOURNEY 2040** will also include a financial plan that describes how fiscally-constrained improvement projects could be funded through anticipated federal, state, and/or local resources for implementation.

The **JOURNEY 2040** plan is anticipated to be adopted by the GIAMPO Policy Board by March 27, 2016, and is mandated to be updated every five-years or when significant changes occur in the planning area. Thereafter, a more detailed, short-range version of the plan, known as the GIAMPO's Transportation Improvement Program (TIP), will be developed and revised annually in five-year intervals. The regionally significant projects that are described in the TIP will be consistent with the goals, objectives and projects identified in the LRTP will be incorporated into the State Transportation Improvement Program (STIP) for the Nebraska Department of Roads (NDOR), so they may be eligible for federal obligation of funding for more detailed planning, environmental study, design, and/or construction. **JOURNEY 2040** projects will also be incorporated into the 1-6 year street improvement program for Grand Island as another funding source for implementation.

The Planning Process

The purpose of the **JOURNEY 2040** planning process is to fulfill identified goals and performance measures by developing transportation improvement strategies that will meet stated needs. Recommended strategies are intended to address current and future land uses, economic development trends, the traffic demands of multiple modes of transportation, public safety, social needs, and health considerations.

The GIAMPO Technical Advisory Committee (TAC) provides technical advice and recommendations to the Policy Board and staff. The TAC is leading the **JOURNEY 2040** planning process with assistance from a consultant team that consists of Olsson Associates for transportation planning/engineering and Vireo for community engagement.

The process will begin during the spring of 2015 and will continue through the winter of 2016. During the process, the study team will:

- Engage stakeholders in the GIAMPO planning area.
- Review and analyze demographic data related to population and employment.
- Develop the vision, goals, objectives and performance measures for the plan.

- Identify and analyze existing conditions and key transportation issues.
- Determine and analyze future conditions for the planning area.
- Conduct a comprehensive analysis of the various modes of transportation within the planning area and the connections between them.
- Build a transportation model that reflects both existing and future conditions as well as connectivity among transportation modes in order to forecast future traffic demands and potential improvement needs for motorists, bicyclists, pedestrians, transit, and rail.
- Prepare a financial plan that identifies reasonable funding sources for recommended implementation projects.
- Gather feedback and input from public agencies, local jurisdictions, and other area partners throughout the planning process.
- Coordinate with the GIAMPO Policy Board to adopt the final **JOURNEY 2040** plan.

Goals for Public Involvement

Public involvement is an integral part of the transportation planning process and ensures that **JOURNEY 2040** decisions are made in consideration of and to benefit public needs and preferences. Early and continuous public involvement; reasonable public availability of technical and other information; collaborative input on alternatives, evaluation criteria and mitigation needs; open public meetings where matters related to Federal-aid highway and transit programs are being considered; and open access to the decision-making process helps bring diverse viewpoints and values into the planning process. As a result, public involvement for **JOURNEY 2040** will focus on the following goals:

- Responding to and remaining consistent with the MAP-21 requirements and those outlined in CFR 450.316 – Interested partners, participation, and consultation.
- Building on the outreach and engagement successes of the recent Grander Vision and Grow Grand Island community visioning efforts, now collectively known as **GROW GRAND ISLAND**, during which “transportation” was a discussion item and/or priority.
- Supporting timely, useful, and used public participation.
- Purposefully seeking input from targeted and interested parties about the goals, objectives, existing conditions, performance measures, improvement scenarios, potential projects and environmental concerns that could be included in the **JOURNEY 2040** plan.
- Engaging citizens, the business and economic development community, freight and rail operators, transit providers, advocacy groups, limited or non-English

speakers, environmental justice and underserved populations, and those who use transit, pedestrian walkways, and/or bicycle facilities.

- Coordinating meeting times and locations with sensitivity to environmental justice groups.
- Strengthening and creating new partnerships with a wide variety of stakeholders.
- Developing a graphic identity for **JOURNEY 2040** that compliments GIAMPO's existing brand identity as a regional metropolitan planning program through the City of Grand Island's Department of Public Works.
- Building support for **JOURNEY 2040** adoption and future implementation, while gathering feedback early and often during the planning process.
- Utilizing innovative and customizable tools, such as the **Digicate™** "app" for online surveying, a transportation edition of the Grand Vision's Make It Grander card game for community workshops, and more.
- Remaining sensitive to the fact that, according to the 2010 U.S. Census, 23% of Hall County's 58,607 residents are Hispanic or Latino. Further, city-data.com indicates that English and Spanish were the top two languages spoken at home by Hall County residents in 2012. Other, individual languages, such as Asian, Pacific Island, and others were spoken by less than one percent of their representative groups.
- Providing bilingual (English/Spanish), informational and educational materials in a range of formats (in person, print, digital, and/or augmented reality) and without technical jargon.

Potential Stakeholders

Stakeholders are individuals and groups who are affected by or have an interest in a particular project or action. A wide variety of stakeholder groups may have an interest in the multimodal, transportation issues, improvement strategies, and other items that would be discussed during the **JOURNEY 2040** planning process, including:

- GIAMPO's TAC with representation from the following partnering agencies:
 - City of Grand Island
 - Village of Alda
 - Grand Island Area Chamber of Commerce and Economic Development Corporation
 - Hall and Merrick Counties
 - Central Nebraska Airport
 - Nebraska Department of Roads
 - Union Pacific Railroad
 - Burlington Northern Santa Fe Rail Road

- Federal Highway Administration
- Federal Transit Administration
- Transportation stakeholders, e.g. elected and/or appointed officials, trucking/freight, rail, transit providers, those who use transit, pedestrian walkways, and/or bicycle facilities, business/economic development organizations, faith-based institutions, school districts, **GROW GRAND ISLAND** Steering Committee members, Central District Health Department, Multicultural Coalition and/or other advocacy and umbrella groups
- General public
 - Residents
 - Property owners
 - Limited or non-English Proficiency (LEP) speakers
 - Environmental justice and underserved populations
- News outlets (television, newspaper, and radio)
- Social media followers and fans
- Others

A detailed spreadsheet of existing and potential **JOURNEY 2040** stakeholder groups and their contact information is attached to this report (available upon request). It will serve as the project contact list.

Process and Schedule for Public Involvement

JOURNEY 2040's wide range of stakeholders will be engaged four meaningful and impactful times during the planning process as described in **Figure 2 – JOURNEY 2040 Estimated Timing for Public Involvement**.

Figure 2 – JOURNEY 2040 Estimated Timing for Public Involvement



- **Outcomes:** Defining vision, goals and objectives.
- **Conditions/Measures:** Determining what is meaningful and important to measure based on existing conditions.
- **Scenarios:** Identifying the preferred improvement trend(s) for the planning area based on preferred outcomes, existing conditions, and performance measures
- **Priorities:** Selecting key projects based on how they are anticipated to perform within the preferred improvement scenarios.

Tools and Activities for Public Involvement

A variety of tools and activities will be used to involve stakeholder groups in the **JOURNEY 2040** planning process and to share information with them. The use of each tool and activity will be coordinated to ensure that it:

- Informs the community of the project, its timeframe, challenges, decisions to be made, and how it will impact transportation routes.
- Builds community understanding, support, and advocacy for project funding and implementation.

- Solicits community input on outcomes, performance measures, improvement scenarios, and priority projects.

Tools for gathering feedback and input include:

Online Surveys: Use the **Digicate™** “app” to create two online surveys for the **JOURNEY 2040** planning process, distributing them via e-blast to the project contact list and by posting a link on the GIAMPO web page. The surveys will offer 24/7 commenting ability and include Google Translate for LEP speakers. The focus of each survey would be as follows:

- **Survey No. 1 – Outcomes:** Discover community opinions about ideal outcomes (vision, goals, and objectives), greatest issues affecting transportation in the planning area, and strategies that might help improve the problems. (Deploy for Workshop No. 1)
- **Survey No. 2 – Priorities:** Discover community opinions about the projects that could be included with the preferred improvements scenarios and the potential priorities associated with them. (Deploy for Workshop No. 2)
- **Workshops:** Coordinate a series of interactive workshops for the **JOURNEY 2040** planning process in order to discuss:
 - Important transportation goals, key issues affecting the planning area, and initial thoughts on priority improvements (Workshop No. 1 – Outcomes).
 - Existing conditions and potential performance measures associated with mobility, livability/quality of life, and other items (Workshop No. 2 – Conditions/Measures).
 - Preferred direction of desired trends and the priorities that should be placed on them in order to improve the planning area’s future transportation network (Workshop No. 3 – Scenarios).
 - Projects that could be included with the preferred scenarios and the potential priorities associated with them (Workshop No. 4 – Priorities).

Discussion questions, bilingual (English/Spanish) handout, and invitations will be developed for each of the four workshops. A Spanish translator will be secured for the workshops and meeting materials placed on the GIAMPO web page.

- **Briefings for Elected Officials:** Present the **JOURNEY 2040** planning process during regularly scheduled and publically advertised City Council meetings or study sessions to provide elected officials with the information they may need to respond to comments and/or questions from constituents; thereby keeping them informed of **JOURNEY 2040** milestones and offering them formal and/or informal opportunities to offer constituent or personal input related to transportation needs and possible improvements for the plan.
- **Meetings with Partners:** Obtain input from planning partners who are not part of the TAC in order to gather their input on needs and possible improvements.

- **Presentation for Adoption:** Present the **JOURNEY 2040** plan to the GIAMPO Policy Board for adoption.

Tools for information sharing include:

- **Contact List:** Use the **GROW GRAND ISLAND** contact list and the GIAMPO Policy Board roster as guides to develop a similar list for **JOURNEY 2040**. It will include contact information for a broad range of stakeholders and updated as necessary during the planning process.
- **GIAMPO Web Page:** Develop a graphic concept for the GIAMPO web page. The concept will be based on the graphic identity of the City of Grand Island and developed to fit within the existing dimensions and page-format of www.grand-island.com. Content for the GIAMPO's main page and potential subpages will be developed to provide visitors with answers to the following questions:
 - What is GIAMPO?
 - What is the planning area for the GIAMPO?
 - Who's involved with the GIAMPO?
 - What is an LRTP?
 - Why is an LRTP necessary?
 - What is the process and schedule for **JOURNEY 2040**?
 - What's new related to **JOURNEY 2040**?
 - How can the website be shared via social media networks?
 - Who can be contacted for more information?
 - Other
- **Presentation Materials and Visualization Techniques:** Slideshows and other visualization techniques will be developed for the project as appropriate, e.g. to demonstrate key project elements to the technical advisory committee, local officials, general public, and other stakeholder groups.
- **Project Fact Sheet:** One bilingual (English/Spanish) handout will be developed for each of the four **JOURNEY 2040** workshops.
- **E-Blasts:** Develop and deploy two, bilingual (English/Spanish) e-blasts for **JOURNEY 2040** that announce Workshops 1 and 4.
- **E-mails/Letter Invitations:** Develop and distribute simple, email invitations to targeted, transportation stakeholder groups for Workshops 2 and 3. Letter invitations will be sent via traditional mail to project contacts that are without email addresses.
- **Invitation Cards:** Develop simple, invitation cards that the TAC can distribute in person to its contacts, inviting those stakeholders to attend Workshops 1-4.

- **Press Releases:** As the project progresses, two, bilingual (English/Spanish) press releases will be developed to keep media outlets, such as the **Grand Island Independent**, **Buenos Dias Nebraska**, KRGI News/Talk Radio, and KGIN Channel 11, and thereby the public, up-to-date on the project. The releases will announce the online surveys and Workshops 1 and 4 and be distributed to GIAMPO's media contacts and placed on its web page.
- **Social Media:** Develop one social media content outline for GIAMPO to reference as the agency shares the planning process on social media. The outline will include a schedule and posts related to project start-up and key periods during which public input is being sought via the online surveys and Workshops 1 and 4. Facebook will also be leveraged, so two paid ad sets can be served to Facebook account holders within the GIAMPO planning area. The ads will correspond to the surveys and workshops, providing meeting notice and encouraging social media engagement.
- **Information Channel 12:** Consider announcing the online surveys plus Workshops 1 and 4 on "Info Channel 12", which is made possible through the Grand Island TV request form here: <http://www.grand-island.com/your-government/administration/public-information/grand-island-television/info-channel-12>.
- **Grand Island TV:** Explore the potential of leveraging the existing resources in Grand Island's Communications Department to broadcast portions of Workshops 1 and 4 on Grand Island TV and then provide information about how listeners could give their input via online surveys.

Timing for Deployment, Materials Review, and Commenting

The table below describes the tools and activities for public involvement in terms of timing for notifications and materials available for public review and commenting. Substantive comments will be addressed and the responses included in a summary document that is made part of the draft and final **JOURNEY 2040** LRTP documents that are presented to the GIAMPO Policy Board for approval. Copies of the approved LRTP will be provided to the FHWA and the FTA for informational purposes and shall be posted to the GIAMPO web page on www.grand-island.com.

Tool/Activity	Meeting Notification	Meeting Materials Available for Public Review	Public Comment Period
Contact list	N/A	N/A	N/A
GIAMPO web page	N/A	N/A	N/A
Presentation materials/visuals	N/A	1 week prior to meetings, workshops, briefings	30 days post meetings, workshops,

			briefings
Fact Sheet	N/A	1 week prior to meetings, workshops, briefings	30 days post workshops
E-Blast	N/A	N/A	N/A
E-mail/Letter Invitations	N/A	N/A	N/A
Invitation cards	N/A	N/A	N/A
Press releases	N/A	N/A	N/A
Social media	N/A	N/A	N/A
Information Channel 12	N/A	N/A	N/A
Grand Island TV	N/A	N/A	N/A
Survey No. 1	N/A	2 weeks prior to workshop	30 days post workshop
Survey No. 2	N/A	2 weeks prior to workshop	30 days post workshop
Workshop No. 1	2 weeks prior to workshop	1 week prior to workshop	30 days post workshop
Workshop No. 2	2 weeks prior to workshop	1 week prior to workshop	30 days post workshop
Workshop No. 3	2 weeks prior to workshop	1 week prior to workshop	30 days post workshop
Workshop No. 4	2 weeks prior to workshop	1 week prior to workshop	30 days post workshop
Briefings for elected officials	2 weeks prior to briefings	1 week prior to briefings	2 weeks days post briefings
Meetings with partners	2 weeks prior to meetings	1 week prior to meetings	2 weeks post meetings
Presentation of Draft LRTP for adoption	20 days prior to presentation	20 days prior to presentation	10 days post presentation
Presentation of Final LRTP for adoption	20 days prior to presentation	20 days prior to presentation	10 days post presentation

Evaluation and Tracking of Public Involvement Efforts

As the **JOURNEY 2040** planning process progresses, the consultant team, GIAMPO TAC, and project management team will evaluate public involvement activities, especially during the outcomes, outcomes/ measures, scenarios, and priorities phases of the public involvement process. Evaluation will happen through:

- **Conference Calls:** To be discuss the status of the project, including public involvement.

- **Face-to-Face Meetings:** To be discuss the status of the project, including public involvement and next steps, with the TAC, elected officials, and others.
- **Implementation of New Outreach Ideas:** To include study team consideration of new ideas for public involvement, such as online mapping (wikimapping.net) and town hall meeting tools (mySidewalk.com), mobile meetings, display boards, and/or stenography, that develop through the implementation and management of public involvement for **JOURNEY 2040** in one of two ways: 1) as replacements for other tools and activities described in the public outreach plan; or 2), as supplements to aforementioned tools and activities.

Further, all public involvement activities will be recorded in a log that can be referenced during the **JOURNEY 2040** planning process. Specifically collected information will include the following:

- **Meetings:** Dates, locations, times, and attendants.
- **E-Blasts:** Number of contacts in the mailing list and open rates.
- **Social media:** Impressions and interactions for social media advertisements.
- **Press releases:** Resulting media coverage, e.g. news articles.
- **Comments:** Written and verbal comments received.
- **Other:** To be determined.

A minimum public comment period of 45 calendar days shall be provided before the initial or revised participation plan is adopted by the GIAMPO Policy Board. Copies of the approved participation plan shall be provided to the FHWA and the FTA for informational purposes and shall be posted on the World Wide Web, to the maximum extent practicable.

RESOLUTION 2015-1

OF THE GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)

A resolution adopting the Public Involvement Plan/Process of the Long Range Transportation Plan development for the Grand Island Area Metropolitan Planning Organization

WHEREAS, the Policy Board of the Grand Island Area Metropolitan Planning Organization (GIAMPO), is designated by agreement, as the Metropolitan Planning Organization (MPO) for the Grand Island Urbanized area, by the Governor acting through the Nebraska Department of Roads in cooperation with locally elected officials; and

WHEREAS, Moving Ahead for Progress in the 21st Century Act, (MAP-21) 23 CFR 450.316 , requires the MPO to develop and use a documented participation plan that defines a process for providing citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process, and ;

WHEREAS, GIAMPO in accordance with MAP-21 is required to develop a fiscally constraint Performance Based Long Range Transportation Plan with at-least a 20 year, and;

WHEREAS, GIAMPO in accordance with 23 CFR 450.316 has developed a Public Involvement Plan (PIP) defining the process of providing reasonable opportunities for interested parties to be involved in the development of the Performance Based Long Range Transportation Plan, and;

WHEREAS, solicited public comments for a forty-five (45) day period on the proposed process for public involvement in the development of the plan, and;

WHEREAS, the PIP has been reviewed by the Technical Advisory Committee, which recommended approval of the plan/process in the development of the LRTP, and;

NOW, THEREFORE, BE IT RESOLVED:

That the Policy Board of the Grand Island Area Metropolitan Planning Organization approves the Public Involvement Plan/Process in the development of the Long Range Transportation Plan.

BE IT FURTHER RESOLVED, that the Chairman is hereby authorized and directed to execute resolution 2015-1 on behalf of the Grand Island Metropolitan Planning Organization.

Certification:

The foregoing resolution was approved by the Grand Island Area Metropolitan Planning Organization Policy Board at its regularly scheduled meeting on June 9, 2015.

Signed:

Jeremy Jensen, City of Grand Island
Chairperson

Date

Attest:

John Collins, P.E.
GIAMPO Director/Secretary

Date

GIAMPO – Policy Board

Tuesday, June 9, 2015

Regular Session

Item E3

Approval of FY 2016 Unified Planning Work Program (UPWP)

Staff Contact: John Adams, MPO Manager



Grand Island Area Metropolitan Planning Organization (GIAMPO)

FY 2016 Unified Planning Work Program

The preparation of this document has been financed in part through funds from the Federal Highway Administration, Federal Transit Administration, the U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of Title 23 U.S. Code, and Nebraska Department of Roads. The contents of this document do not necessary reflect the official views or policy of the U.S. Department of Transportation.

*APRIL 15, 2015 – DRAFT FOR REVIEW AND COMMENTS – APPROVIAL JUNE 9, 2015- GIAMPO
POLICY BOARD*

Grand Island Area Metropolitan Planning Organization (GIAMPO)

Unified Planning Work Program for Fiscal Year 2016

Policy Board Members

Chair – Jeremy L. Jensen

Vice-Chair – Chuck Haase

Mayor: Mayor, Jeremy L. Jensen

Grand Island Council Members: Vaughn Minton, Mike Paulick, Julie Hehnke, Chuck Haase

County Board Members: Scott Arnold, Gary Quant

Planning Commission Chair: Pat O’Neill

Nebraska Department of Roads Director: Randy Peters

Ex-Officio (non-voting) Members include:

FHWA Nebraska Division Administrator: Joseph Werning

FTA Region VII Administrator: Mokhtee Ahmad

Approved Ex-Officio (non-voting) Other Members:

City of Grand Island: Marlan Ferguson, John Collins, Terry Brown, Chad Nabity

Nebraska Department of Transportation: Brad Zumwalt, Wes Wahlgren

Federal Transit Administration: Mark Bechtel

Federal Highway Administration: Justin Luther

Technical Committee Members

Chair – Chad Nabity

Vice Chair – Terry Brown

The voting membership of the TAC is as follows:

- (a) Grand Island Public Works Director
- (b) Grand Island City Administrator
- (c) Grand Island Manager of Engineering Services
- (d) Hall County Regional Planning Director
- (e) Hall County Public Works Director
- (f) Two representatives from NDOR; one designated by the Planning and Development Engineer and the District Four Engineer
- (g) Merrick County Public Works Director or Highway Superintendent
- (h) One representative from the Village of Alda

The Ex-Officio (non-voting) membership of the TAC is as follows:

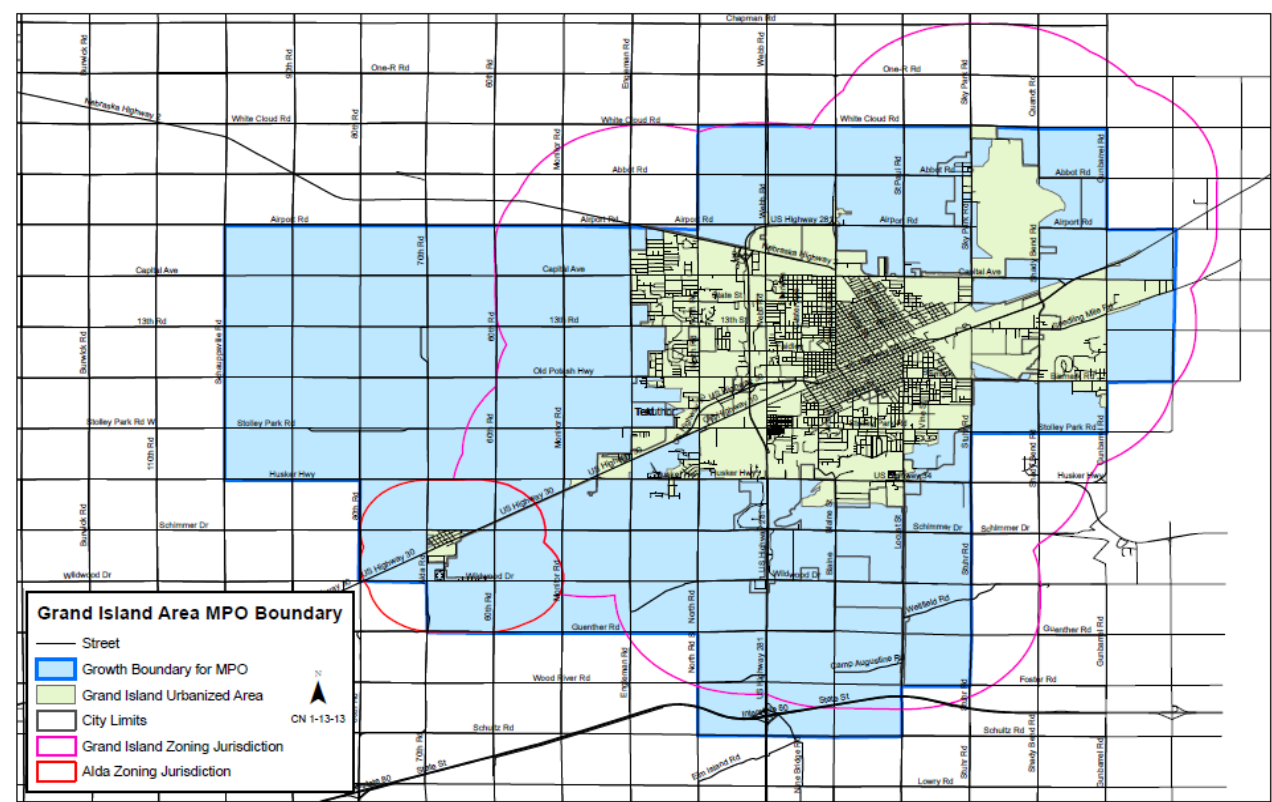
- (a) FHWA Nebraska Division Transportation Planner or designee
- (b) FTA Region VII Transportation Planner or designee
- (c) NDOR Local Projects Division Urban Engineer
- (d) Grand Island Finance Director
- (e) One representative from the Union Pacific Railroad and one representative from the Burlington Northern Santa Fe Railroad may be appointed to the committee by their respective companies; other rail system operators may be added by the policy board as needed
- (f) One representative from the Grand Island Area Chamber of Commerce
- (g) One representative from the Grand Island Area Economic Development Corporation
- (h) The Board of the Central Nebraska Regional Airport may appoint one representative

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Grand Island Metropolitan Study Area

Introduction

As required by 23 CFR 420 and 450.314 the Grand Island Area Metropolitan Planning Organization (GIAMPO) has prepared this Unified Planning Work Program (UPWP).

The purpose of this document is to provide the citizens of the GIAMPO and all partnering governing bodies an outline of the Metropolitan Planning Organization's planned work activities, and identify the funding for those activities for fiscal year

2016,(July 1, 2015-June 30, 2016). This document is a budget document and it may be amended by the policy board as priorities and activities change.

The primary objectives for this year are to implement the Continuing, Cooperative, and Comprehensive, (3-C) transportation process to develop a performance based Long Range Transportation Plan, Formal Public Participation Plan, goals, objectives, and performance measures in accordance to current Federal Transportation Act MAP-21, and to institute a transportation planning process that will address the needs and investments in the transportation system in order to adequately maintain the transportation system.

These Factors Include:

The metropolitan planning process must explicitly consider and analyze, as appropriate, eight planning factors defined in MAP-21 that reflect sound planning principles and in coordination, cooperation, and continuing with stakeholders in the Grand Island Metropolitan Planning Organizations Planning Area.

- ✓ Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency;
- ✓ Increase the safety of the transportation system for motorized and non-motorized users;
- ✓ Increase the security of the transportation system for motorized and non-motorized users;
- ✓ Increase the accessibility and mobility options available to people and for freight;
- ✓ Protect and enhance the environment, promote energy conservation, and improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
- ✓ Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- ✓ Promote efficient system management and operation; and
- ✓ Emphasize the preservation of the existing transportation system.

This input will be used to identify, plan and prioritize projects to meet the transportation needs of the area. Initial efforts will focus on the development of the Public Participation Plan, Long Range Transportation Plan, and corridor studies to improve safety and efficiency within the existing transportation system.

Grand Island Area Metropolitan Planning Organization (GIAMPO)

- ✓ The Grand Island Area Metropolitan Planning Organization (GIAMPO), is the organization of elected officials in the Grand Island urbanized area designated by the Governor to carry-out the federal mandated transportation planning process.
- ✓ GIAMPO provides the forum for local decision-making on transportation issues of a regional nature.
- ✓ The foundation for the metropolitan planning process is to promote consistency between transportation improvements and state and local planned growth and economic development patterns and the submission of transportation planning documents to the FHWA, FTA, and NDOR.
- ✓ Meaningful public involvement will be encouraged and actively sought throughout the planning and development of the area’s transportation plans and programs. Area citizens will be provided an opportunity and encouraged to comment on every aspect of the transportation planning process through planning meetings, public hearings, and individual correspondence.
- ✓ GIAMPO staff will facilitate the development of all planning elements for the Metropolitan Planning Area in accordance to the current federal transportation bill.

Policy Board

The Policy Board shall establish policy and procedures for matters necessary to comply with the requirements of Title 23, United States Code, and subsequent acts. The Policy Board shall have the power and duty to prepare and adopt comprehensive transportation studies and plans to guide the unified development of the Grand Island Area Metropolitan Planning Area and to promote the general welfare and prosperity of its people in an economic and efficient manner.

Technical Advisory Committee

The MPO Technical Committee (TAC) is responsible for the administration of the (3-C) Transportation Planning Process, providing data, technical assistance, and recommendations to the Policy Board for matters necessary to comply with the requirements of Title 23, United States Code, and Subsequent acts. Responsibilities Include but are not limited to:

- ✓ Advising the Policy Board on comprehensive transportation studies and plans to help guide the unified development of the Grand Island Area Metropolitan Planning Area to promote the general welfare and prosperity of its people in an economic and efficient manner.
- ✓ Examining and recommending projects concerning the development of a safe, efficient, and coordinated multimodal transportation network.
- ✓ Annually prepare and recommend, at a minimum, a five-year MPO Transportation Improvement Program (TIP) and shall review the allocation of all federal-aid funds to eligible projects within each Annual Element of the TIP for financial constraint.

- ✓ Annually review the MPO Long-Range Transportation Plan (LRTP) and recommend updates as necessary. The LRTP shall be updated at a minimum every five years.
- ✓ Annually prepare and recommend an MPO Unified Planning Work Program (UPWP) detailing projected work activities and a proposed budget for implementation.
- ✓ Prepare and recommend a MPO Public Participation Process (PPP) that outlines the promotion and utilization of public involvement, to be reviewed annually and updated as necessary.

Staff

The GIAMPO professional staff will be available to aid local officials and concerned citizens in implementing transportation and various community improvement programs in an overall effort to enhance the area. Staff members encourage and assist local leaders in several programs, with strong emphasis on the benefits of regional cooperation and coordination. Currently, the GIAMPO staff involved with transportation planning consists of a Metropolitan Planning Organization Program Manager supported by the Director of Public Works/City Engineer and the Manager of Engineering Services in conjunction with the Director of the Hall County Regional Planning Department, and various administrative staff.

Staff Time Estimates		
Staff (equivalent staff time) Estimated	Staff Months	Est. Hours
Professional Staff (MPO Program Manager) - Direct	11.5	1,993
Administrative Staff	1	160

FY 2016 SIGNIFICANT PLANNED ACTIVITES

Adoption of the FIRST Grand Island Area Metropolitan Planning Organization’s Performance Based Long Range Transportation Plan.

Adoption of the FIRST Transportation Improvement Program for the GIAMPO Planning Area.

Transit Needs Assessment and Identification of various social services agencies.

GIAMPO Areas of Planning Emphasizes

MAP-21 Implementation – In 2015, the Grand Island Area Metropolitan Planning Organization will be developing their initial Long Range Transportation Plan. This plan will be performance based which will include performance measures, setting targets, reporting performance, and programming transportation investments directed toward the achievement of the established system performance outcomes as outlined in MAP-21.

Regional Models of Cooperation - As the goals are established for the GIAMPO Planning Process and Plan, goals will be established to *“Ensure a Regional Approach to Transportation Planning by Promoting Cooperation and Coordination”* for an effective and coordinated approach to transportation decision-making supporting common goals and capitalizing on opportunities related to project delivery, congestion management, safety, freight, livability, and commerce.

Ladders of Opportunity (Access to Essential Services)- During FY 2015, into FY 2016 the MPO in cooperation with the City of Grand Island will be contracting outside services to develop a “Transit Needs Analysis”. This study will address transportation connectivity gaps in accessing essential services and the needs of the community for alternative modes of transportation. These essential services include employment, Health Care, Schools/Education, and recreation.

MPO FY 2016 Work Elements

Element A - Unified Planning Work Program (UPWP)

Purpose: Develop and maintain the UPWP and budget including the following activities.

Previous Work:
Approved FY 2015 UPWP

- Activities:**
- Draft, finalize and adopt the 2017 UPWP and Budget by July 1, 2016
 - Maintain the 2016 UPWP and Budget through UPWP Amendments, as necessary
 - Maintain the annual FHWA PL grant contract and any subsequent amendments
 - Coordinate with planning partners regarding UPWP activities

End Products:

- Annual “DRAFT” FY 2017 UPWP submitted to NDOR prior April 15, 2016
- Amendments and Administration Modifications as needed

<u>Budget</u>	<u>Total Costs</u>	<u>Schedule</u>
2016 UPWP and Budget Amendments	\$ 3,684	Ongoing
“DRAFT” UPWP	\$ 4,612	April 15 th , 2016
2017 Approved UPWP	<u>\$ 895</u>	July 1, 2016
Total Budget	\$ 9,191	

Element B - Transportation Improvement Program (TIP)

Previous Work:

No work required prior to the adoption of the MPO’s Long Range Transportation Plan.

Purpose:

This element is to develop, maintain and monitor a five-year program of transportation projects and the financial plan that demonstrates the program can reasonably be implemented. GIAMPO will monitor the program, and will also continue the effort to gain public input on significant projects, and will provide mechanisms to inform the public of the funding availability for federal, state, and local projects. It also addresses TITLE VI assurances and Environmental Justice with its development and amendments to the approved TIP.

Activities:

- Meet with stakeholders, decision makers, and citizens concerning the Transportation Improvement Program (TIP) process and the TIP Program, when needed. This includes presentations of Grand Island’s one and six year road plans.
- Staff involvement on project related activities ensuring issues are properly identified and adequately addressed for timely implementation.
- Annual posting of federally funded projects for the previous fiscal year, including the status of every project in the first year of the previous TIP.
- Draft an initial TIP Policy.

End Products:

- Approved 5-year Transportation Improvement Program by March 27, 2016
- Amendments to the current approved Transportation Improvement Program (if necessary)
- Annual Posting of projects and status of year 1 of the previous TIP on GIAMPO’s website
- Project Priority and Selection Policy for GIAMPO

<u>Budget</u>	<u>Costs</u>	<u>Schedule</u>
Approved 5-yearTransportation Improvement Prog.	\$4,500	3 rd Quarter
Federal/State Funds Expended Prior Year Publication	\$2,500	1 st Quarter
TIP Policy/Selection Process	\$5,513	3 rd Quarter
Present Grand Island’s 1 and 6 Year Road Plan	<u>\$2,752</u>	
Total Budget	\$15,265	

Element C – Public Participation Plan (PPP)

Purpose:

The initial PPP was developed as a task in the development of the LRTP, the foundation of the PPP is too enhance and encourage participation of stakeholders, decision makers, and citizens in the transportation planning process. Special efforts will focus on persons and groups that are typically under-represented in transportation planning or with special transportation needs, including, low-income, minority, elderly, and disabled populations.

Previous Work:

- A web page was developed for the Grand Island Area Metropolitan Planning Organization where meeting agendas and minutes are posted. Meeting notices are advertised in accordance with the City of Grand Island’s open meeting policy.

Activities:

Opportunities for public participation will be offered at all future GIAMPO Policy Board meetings and TAC meetings on published agenda items.

- Continuing education about the MPO and the purpose of the MPO. This will be done with media interviews, GITV, and public speaking engagements with civic groups.

- The GIAMPO website will be maintained for meeting notices and information regarding transportation planning activities that affect the region.
- Maintenance and updating of social media sites such as Facebook and Twitter to inform interested parties on transportation planning activities.
- Three(3) Stakeholders Workshops for the Long Range Transportation Plan

End Product

- Approved Public Participation Plan

<u>Budget</u>	<u>Costs</u>	<u>Schedule</u>
Title VI Mitigation/Assessment	\$ 1,500	Ongoing
Public Participation Plan	\$ 7,927	1 st Qtr
Web Site Development/Maintenance	\$ 5,500	Ongoing
Civic Group Speaking/Plan development Activities	\$ 3,224	Ongoing
Media Interviews	\$ 1,200	Ongoing
GITV Programing	<u>\$ 500</u>	Ongoing
Total Budget	\$19,851	

Element D – Short Range Planning Activities

Purpose:

To identify short range transportation needs and problems, present alternative solutions and evaluation criteria assisting policy makers in development and adoption of plans and programs that optimize efficient management of the existing transportation system. Other activities include activities that such as the review and maintenance of the Highway Function Classification System, assisting the Nebraska Department of Roads in Highway Performance Management System data collection and implementation of identified performance measures system-wide.

Previous Work:

This is a new planning work element for the MPO and is anticipated to be an on-going activity in future Unified Planning Work Programs. The planning efforts under this work element will concentrate on studies and work activities that can be considered improvements of system management and operations (M&O), formally identified as Transportation System Management (TSM), and analyses regional transportation as an interconnected set of services and systems to improve system performance through better management and use of the multimodal transportation network.

Activities:

- Review and update of the Highway Function Classification System in coordination with NDOR
- Assisting the Nebraska Department of Roads in Highway Performance Management System data collection
- Implementation and review of identified performance measures
- Addressing local concerns that have been identified through the (3-C) transportation planning process
- Development of a process to identify areas where low cost safety counter measures can be implemented Identification and development of traffic engineering improvements and begin integrating safety conscious planning to address vehicle crashes and general operations of the transportation system that are identified through system wide analysis or through complaints and concerns of citizens and elected officials.
- Evaluation of travel simulation/intersection capacity software(ie. Sycro, HCM)

End Products

- Updated Highway Function Classification System
- Identification of Highway Performance data for HPMS
- Purchase of travel simulation/intersection capacity software for use in visualization of proposed low cost system improvements.

<u>Budget</u>	<u>Costs</u>	<u>Schedule</u>
Development of processes for activities	\$ <u>6,747</u>	On-going
Total Budget	\$ 6,747	

Element E– Long-Range Transportation Plan (LRTP)

Purpose:

The LRTP includes long-range and short-range strategies/actions that lead to the development of an integrated multimodal transportation system to facilitate the safe and efficient movement of people and goods. It will be developed with regards to the intent and requirements of the Moving Ahead for Progress in the 21st Century Act (MAP-21) passed in July 2012 and

guidance by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Nebraska Department of Roads (NDOR). The consultant and MPO Program Manager shall coordinate development and completion of all activities with respective stakeholders.

Previous Work:

A Request-For-Proposal for Professional Services to perform the development of the Long Range Transportation Plan was developed. Consultant selection process, and signed agreements were put in place the fourth quarter of FY 2014.

Consultant selection was made and the development of the LRTP began March 2015, including a travel demand model.

Work on the development of the LRTP began in the 3rd quarter of FY 2015 with completion scheduled for March 27, 2016.

Activities:

- Develop performance goals, objectives, and measures for approval
- Develop and calibrate of a Travel Demand Model that combines GIS and transportation modeling capabilities in a single integrated platform.
- Development of a performance based LRTP with a 2040-year horizon by March 27, 2016Performance Measures and Priority Selection
- Goals and Objectives
- Existing Conditions
- Demographic Analysis
- Future IV's (Population, Land Use, Employment)
- Bike/Freight/Transit/Air/Rail
- ITS Goals
- Financial Projections
- Base and Forecasted E&C network projections

End Products:

- Approved Performance Goals, Objectives, and Measures
- Validated Travel Demand Model
- Forecasted Independent Variables
- Financial Projections for LRP
- E&C Network E&C LOS Identified
- Approved 2040 Performance Based LRTP

<u>Budget</u>	<u>Activities</u>	<u>Costs</u>	<u>Schedule</u>
QA/QC –	Assisting Consultants	\$38,994	March 2016
Professional Services-Model/LRTP Development		\$ 135,119	
Professional Services-LRTP Development – FY2015 Carry-Over		\$ 62,500	
Total Costs		\$ 236,613	

Element F – Transit Planning

Previous Work:

Preliminary discussions and the development of a MOA for Hall County to continue providing transit and para-transit services within the study area.

Development of a RFP for consulting services to perform a Transit Needs Analysis Study to identify Transit Needs and “Ladders of Opportunity”, and how best to address those needs within the MPO Study Area.

Purpose:

In 2012, the City of Grand Island became the designated recipient to receive the FTA 5307(Urban) transit funds. In 2013, the City and Hall County entered into an interlocal agreement for Hall County Transportation to continue to operate services using unexpended FTA 5311(Rural) funds during a transitional period. During FY 2016 the MPO will work with the City of Grand Island and Hall County to develop and finalize a transitional plan for transit services in the City of Grand Island and Hall County. The plan must at a minimum provide a level of service for transit customers consistent with the level of service that has been offered by Hall County Transportation. The transitional plan will also take into account, possible additional services based on funding and identified needs of the community.

Activity:

A Transit Needs Analysis Plan and recommendations for Transit Alternatives in Grand Island Urban Area

End Product:

- Development of a Transition Plan and recommendations with timelines, expected funding and procurement policies.

<u>Budget</u>	<u>Costs</u>	<u>Schedule</u>
---------------	--------------	-----------------

General Framework and Transit Planning	\$16,634	3 rd Quarter
Transit Needs Analysis Study – Outside Consultant section 5303	\$25,000	
Transit Needs Analysis Study – Outside Consultant section 5307	<u>\$100,000</u>	
Total Budget	\$166,634	

Element F – Administration/Systems Management (ASM)

Purpose:

The General administration of the transportation planning program for the Grand Island Area Metropolitan Planning Organization.

Previous Work:

- Adopted By-Laws for the Technical Advisory Committee on March 25, 2014
- Adopted By-Laws for the Policy Committee in July 23, 2013, and amended September 17, 2013
- Hired the Metropolitan Planning Manager on February 28, 2014
- Set meeting schedules for the Policy Board and TAC
- Developing the FY 2016 UPWP
- Created of the GIAMPO web page
- Established reporting and invoicing practices for transportation planning program
- Provided for office and office equipment for the MPO Staff including computers, printers, furniture, phone and other necessary tools

Activities:

- Compile and submit quarterly reimbursement reports to NDOR
- Compile and submit quarterly progress reports to NDOR
- Manage the GIAMPO Funding Streams
- Track the status of UPWP budget and activities

End Product:

- General Administration of the established 3-C Transportation Planning Process for the Grand Island Area Transportation Study.
- FY 2016 Quarterly Reimbursement Requests and Quarterly Activities Reports

<u>Budget</u>	<u>Costs</u>	<u>Schedule</u>
Direct		
Prepare Meetings for Policy Board and TAC	\$7,100	Ongoing
Meeting Minutes and other Documentation	\$4,430	Ongoing
Administration of Program/Reporting Documentation	\$5,876	Ongoing
Manage Funding Streams and Budget	<u>\$5,917</u>	Ongoing
	\$23,323	
Other Direct		
Office Supplies, Phone, Advertisement, Misc.	\$ 1,590	Ongoing
Travel Simulation Software – See Element D	\$12,000	Ongoing
Software Maintenance – TransCAD	\$ 1,200	Ongoing
Training/Conferences/Travel	\$ 5,500	Ongoing
	\$ 23,290	
Admin. Total	\$46,613	

Budget

It is anticipated that the cost of implementing this UPWP for GIAMPO will be **\$372.015**, during fiscal year 2016. Based on the formula funding for MPOs in Nebraska, in FY 2016 GIAMPO is eligible for up to \$214,305 Federal Highway Planning funds, and \$33,307 Federal Transit Section 5303 funds for staffing and other expenses. In addition, funds were made available for the Development of the Performance Based Long Range Transportation Plan in FY 2015 from the Federal Highway Administration SPR program with an anticipated budgeted carry-over of \$62,500 into FY 2016. The City of Grand Island, by agreement provides at least a 20% match (including but not limited to staff time, office space, and web hosting and financial services) toward GIAMPO’s transportation planning activities.

Grand Island Area Metropolitan Planning Organization

DISTRIBUTION OF COSTS BY WORK ELEMENT

FY 2016 "Preliminary UPWP

FY 2016 FEDERAL HIGHWAY ADMINISTRATION (FHWA) PL - PROGRAM COSTS

July 1, 2015 - June 30, 2016

Project Number - TBA , Control Number - TBA Agreement TBA

Category	Cost Category		Total	NE Federal	Grand Island	Total
				0.80	0.20	100
UPWP						
	Direct Labor		6,337.60	5,070.08	1,267.52	6,337.60
	Fringe/Indirect		2,353.78	1,883.03	470.76	2,353.78
	Other Direct		500.00	400.00	100.00	500.00
☐☐	Total Unified Planning Work Program		\$9,191.38	\$7,353.11	\$1,838.28	\$9,191.38
TIP						
	Direct Labor		9,308.35	7,446.68	1,861.67	9,308.35
	Fringe/Indirect		3,457.12	2,765.70	691.42	3,457.12
	Other Direct		2,500.00	2,000.00	500.00	2,500.00
☐☐	Total Transportation Improvmeent Program		\$15,265.47	\$12,212.38	\$3,053.09	\$15,265.47
PPP-Public Participation						
	Direct Labor		12,431.10	9,944.88	2,486.22	12,431.10
	Fringe/Indirect		4,616.91	3,693.53	923.38	4,616.91
	Other Direct		2,802.50	2,242.00	560.50	2,802.50
	Total Public Participation		\$19,850.51	\$15,880.41	\$3,970.10	\$19,850.51
Short Range Studies/Data Development/Maintenance						
	Direct Labor		4,555.15	3,644.12	911.03	4,555.15
	Fringe/Indirect		1,691.78	1,353.43	338.36	1,691.78
	Other Direct		500.00	400.00	100.00	500.00
☐☐	Total Short Range Studies/Data Maintenance		\$6,746.93	\$5,397.55	\$1,349.39	\$6,746.93
Long Range Transportation Plan/Travel Demand Model						
	Direct Labor		25,152.35	20,121.88	5,030.47	25,152.35
	Fringe/Indirect		9,341.58	7,473.27	1,868.32	9,341.58
	Other Direct		4,500.00	3,600.00	900.00	4,500.00
	Outside Services (Development of LRTP)					
	Append to Agreement FY 14 PL Funds - BO1501		135,118.75	108,095.00	27,023.75	135,118.75
	FY 2015 Agreement BO1501 SPR Carry-Over		62,500.00	50,000.00	12,500.00	62,500.00
☐☐	Total Long Range Transportation Plan/Travel Demand Model		\$236,612.68	\$189,290.15	\$47,322.54	\$236,612.68
Transit Planning						
	Direct Labor		11,435.20	10,200.00	2,550.00	12,750.00
	Fridge/Indirect		4,249.03	3,399.23	849.81	4,249.03
	Outside Consulting Services Section 5303		25,000.00	20,000.00	5,000.00	25,000.00
	Outside Consulting Section 5307		125,000	100,000	25,000	\$125,000
	Other Direct		950.48	760.38	190.10	950.48
	Total Cost Transit Planning		\$41,634.71	\$33,307.77	\$8,326.94	\$41,634.71
Administration/System Management						
	Direct Labor - Prog.Man.		13,071.30	10,457.04	2,614.26	13,071.30
	Fringe/Indirect - Program Manager		4,854.68	3,883.74	970.94	4,854.68
	Direct Labor - Administrative Support		3,899.20	3,119.36	779.84	3,899.20
	Fringe/Indirect - Administrative Support		1,497.60	1,198.08	299.52	1,497.60
Other Direct	Office Supplies, Phone, Misc.		4,590.69	3,672.55	918.14	4,590.69
	Travel Simulation Software - TBD (See		12,000.00	9,600.00	2,400.00	12,000.00
	Software Maintenance TransCAD		1,200.00	960.00	240.00	1,200.00
	Training/Conferences		5,500.00	4,400.00	1,100.00	5,500.00
☐☐	Total Administration/System Management		\$46,613.47	\$37,290.78	\$9,322.69	\$46,613.47
FHWA 2016						
	Direct Labor FHwA		70,855.9	56,684.68	14,171.17	74,755.05
	Fringe/Indirect FHwA		27,813.46	22,250.77	5,562.69	27,813.46
	Outside Services (LRTP) Append Agreement BO1501		135,118.75	108,095.00	27,023.75	135,118.75
	Other Direct		34,093.19	27,274.55	6,818.64	34,093.19

Total FY 2016 FHWA UPWP		267,881.25	214,305.00	53,576.25	271,780.45
Total FY 2015 SPR Agreement BO1501 Carry-Over		62,500.00	50,000.00	12,500.00	62,500.00
Total FHWA UPWP		\$330,381.25	\$264,305.00	\$66,076.25	\$330,381.25
FTA 2016	Direct Labor FTA	11,435.20	9,148.16	2,287.04	11,435.20
	Fringe/Indirect FTA	4,249.03	3,399.23	849.81	4,249.03
Outside Services "Transit Needs Analysis"		150,000	120,0000	30,,000.00	150,000.00
Other Direct		950.48	760.38	190.10	950.48
Total FTA FY 2016 Section 5303 and 5307		\$166,634	\$133,307	\$33,327	\$166,634

NOTES:

Total Highway Planning Federal Highway Planning - FHWA	\$264,305.00
Total Transit Federal Transit Administration	\$133,307.00
Total Local Match	<u>\$99,403.25</u>
	\$497,015.25

“DRAFT” – Submitted April 2015 – Revision includes \$100,000 FTA Section 5307 funds that were approved for FY 2015, this increased the Transit Planning Budget to reflect those funds for the Transit Needs Analysis.

GIAMPO Resolution 2015-2

Grand Island Area Metropolitan Planning Organization FY 2016 Unified Planning Work Program

A Resolution Approving the FY 2016 Unified Planning Work Program (UPWP)

WHEREAS, The Grand Island Area Metropolitan Planning Organization, is designated as the Metropolitan Planning Organization (MPO) for the Grand Island Urbanized Area, by the Governor acting through the Nebraska Department of Roads in cooperation with locally elected officials of the Grand Island Urbanized Area, and

WHEREAS, The MPO, as required Metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 shall be documented in a unified planning work program (UPWP), or simplified statement of work in accordance with the provisions of this section and 23 CFR part 420 and must annually prepare a document that provides an overview of all purposed major work activities, funding levels and funding sources, and

WHEREAS, The Unified Planning Work Program for fiscal year 2016, covering the period of July 1, 2015 to June 30, 2016 has been prepared, submitted to the Nebraska Department of Roads, made available for public comment for a thirty (30) day period and has been reviewed and recommended for adoption by the Technical Advisory Committee of the MPO, and now requires official approval from the Policy Board of the MPO.

NOW, THEREFORE, BE IT RESOLVED:

That the Policy Board of the Grand Island Area Metropolitan Planning Organization approves the Unified Planning Work Program for Fiscal Year 2016.

BE IT FURTHER RESOLVED, that the Chairman is hereby authorized and directed to execute such agreement on behalf of the Grand Island Metropolitan Planning Organization.

Certification:

The foregoing resolution was approved by the Grand Island Area Metropolitan Planning Organization Policy Board at its regularly scheduled meeting on June 9th, 2015.

By:

Attest:

Mayor, Jeremy Jensen, City of Grand Island
GIAMPO, Chairperson

John Collins, PE
GIAMPO Director/Secretary

Dated:

Dated:

GIAMPO – Policy Board

Tuesday, June 9, 2015

Regular Session

Item E4

Update on Transit Needs Analysis Plan

Informational Only

Staff Contact: John Adams, MPO Manager

GIAMPO – Policy Board

Tuesday, June 9, 2015

Regular Session

Item E5

**Long Range Transportation Plan Stakeholders Meeting - June 29,
2015**

Staff Contact: Chad Nabity, Regional Planning Director