



City of Grand Island

Tuesday, September 11, 2012

Council Session

Item E12

Public Hearing on Proposed FY 2012-2013 Community Redevelopment Authority (CRA) and City of Grand Island Budget

Staff Contact: Jaye Monter

Council Agenda Memo

From: Jaye Monter, Finance Director

Meeting: September 11, 2012

Subject: Consideration of Approving FY2012-2013 Annual Single City Budget, The Annual Appropriations Bill Including Addendum #1

Item #'s: E-12 & F-1

Presenter(s): Jaye Monter, Finance Director

Background

Public Hearings were held on August 21 and August 28, 2012 to receive public input relative to the proposed FY2012-2013 Annual Single City Budget. Prior to the Public Hearings, several budget study sessions were held to review the proposed budget in detail.

Discussion

The following action relative to the budget is included on tonight's agenda:

- Consideration of the FY2012-2013 Annual Single City Budget, The Annual Appropriations Bill, including Addendum #1 (changes made during the August 21 and 28 public hearing meetings).
- The only change Council will see on Addendum #1 that was not voted upon or discussed is the need to increase revenues by \$16,000 and increase expenditures by \$16,000 at the Fieldhouse. The 2011-2012 budget was the first year for the State Fair Fieldhouse Parks and Recreation building. Upon further review of the first year operating results for the Fieldhouse, an increase of \$16,000 for both revenue and expenditures is warranted to better represent the income and expense needs of the Fieldhouse.

		2012	2012	2013
		Budget	Forecast	Budget
Fieldhouse Revenue		146,994	187,098	200,444
Fieldhouse Expenditures		176,844	193,804	196,147
	Profit (Loss)	(29,850)	(6,706)	4,297

Included in the FY 2012-2013 Annual Single City Budget is the designation of \$100,000 to the Grand Generation Center for capital improvements. A recent meeting held on August 30 included individuals from the City Council, the County Board, the Grand Generation Center Board and the Grand Generation Center. A draft of a proposed contract agreement between the City of Grand Island and the Senior Citizens Industries, Inc. outlining responsibilities, compensation, terms and limitations is presented to the public and Council tonight for discussion.

Other related items to be considered by the City Council at tonight's September 11, 2012 meeting include approving the resolution to set the property tax asking for the FY2012-2013 General All Purpose Property Tax, Community Redevelopment Authority (CRA) Tax and Parking District No. 2 Tax levies, along with the approval of the 2012-2013 Fee Schedule and the approval of the 1% increase in the City's restricted revenue authority.

The ordinance known as "The Annual Appropriations Bill" must be approved 15 days prior to the start of the City of Grand Island new fiscal year, October 1, 2012. The budget documents must be submitted to the State of Nebraska and to Hall County on or before September 20, 2012.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the Annual Single City Budget and Addendum #1.
2. Modify the Budget to meet the wishes of the Council.

Recommendation

City Administration recommends that the Council approve the budget and addendum as presented.

Sample Motion

Move to approve the FY2012-2013 Annual Single City Budget, The Annual Appropriations Bill, including Addendum #1.

**FISCAL YEAR 2012-2013 CHANGES TO PROPOSED BUDGET
APPROPRIATIONS & TRANSFERS**

Addendum #1

9/11/2012

<u>FUND</u>	<u>DEPARTMENT</u>	<u>CHANGE</u>	<u>Acct #</u>	INCREASE (DECREASE) FUND APPROPRIATION
General	Police	Increase Law Enforcement		760,096
General	Fire & Ambulance	Decrease Capital Request		(372,500)
General	Parks and Rec	Fieldhouse Increase Expenditures (revenue increase by \$16,000)		16,000
General	Library	Decrease Personnel Costs (full-time positions to part-time)		(54,947)
General	Library	Decrease Capital Request-Fiber		(35,000)
General	Non-department	Decrease Contingency Expense		(100,000)
CHANGE IN APPROPRIATION				213,649
PROPOSED APPROPRIATION				36,886,970
AMENDED APPROPRIATION				37,100,619

General	Non-department	Decrease transfer to Capital Improvements Fund-(excess cash)		(130,000)
CHANGE IN TRANSFERS OUT				(130,000)
PROPOSED TRANSFERS OUT				2,242,112
AMENDED TRANSFERS OUT				2,112,112

310 Fund	Debt Service Fund	Eliminate Wood River Control Bond Pymts	31050157	(276,115)
CHANGE IN APPROPRIATION				(276,115)
PROPOSED APPROPRIATION				1,488,270
AMENDED APPROPRIATION				1,212,155

2013 Summary of Changes to Proposed Budget Appropriations & Transfers

GENERAL FUND APPROPRIATION	213,649
GENERAL FUND TRANSFERS OUT	(130,000)
DEBT SERVICE FUND APPROPRIATION	(276,115)
CHANGE IN APPROPRIATIONS & TRANSFERS	(192,466)
PROPOSED APPROPRIATIONS & TRANSFERS	184,814,950
AMENDED APPROPRIATIONS & TRANSFERS	184,622,484

City of Grand Island
Changes to 2012 Forecast and 2013 Ending Cash Balances

	<u>2012 Forecast</u>	<u>Reason</u>	Page 1
Gen Fund	<u>(774,000)</u> Cash Increase (Decrease) 2012	Transfer from General Fund to Debt Service Fund Retire Wood River Control Bond Debt	
	774,000	Transfer from General Fund to Debt Service Fund Retire Wood River Control Bond Debt	
	(765,000)	Principal	
	(8,700)	Interest	
	(300)	Fee	
Debt Service			
310 Fund	<u>-</u> Cash Increase (Decrease) 2012		
	<u>(774,000)</u> All Funds 2012 Forecast Cash Increase (Decrease)		

	<u>2013 Budget</u>	<u>Reason</u>
Gen Fund	89,688	General Fund Property Taxes Valuation Increase
	275,019	General Fund Property Taxes Wood River Control Bonds
	(760,096)	Police Department-Increase Law Enforcement
	372,500	Fire & Ambulance-Decrease Department Capital Requests
	54,947	Library-Decrease Personnel Cost-Full time to part-time positions
	35,000	Library-Decrease Department Capital Requests
	100,000	Non-department-Decrease Contingency Expense
	16,000	Fieldhouse-Increase Revenues
	(16,000)	Fieldhouse-Increase Expenses
	130,000	Decrease Transfer to Capital Improvements 400 Fund
Gen Fund	<u>297,058</u> Cash Increase (Decrease) 2013	
Debt Service	250,000	Eliminate Bond Payment-Wood River Control Bonds-Principal
	25,615	Interest
	500	Fees
	(275,019)	Debt Service Property Taxes Wood River Control Bonds
Debt Service		
310 Fund	<u>1,096</u> Cash Increase (Decrease) 2013	
	(130,000)	Reduce Transfer received from General Fund
Capital		
Improvements		
400 Fund	<u>(130,000)</u> Cash Increase (Decrease) 2013	
	<u>168,154</u> All Funds 2013 Budget Cash Increase (Decrease)	

City of Grand Island
Changes to 2012 Forecast and 2013 Ending Cash Balances

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Summary of Changes

(774,000) All Funds 2012 Forecast Cash Increase (Decrease)

168,154 All Funds 2013 Budget Cash Increase (Decrease)

(605,846) All Funds 2012 Forecast/2013 Budget Cash Increase (Decrease)

Recap of Cash Increase (Decrease) by Fund:

(476,942) General Fund

- Special Revenue Funds

1,096 Debt Service Fund

(130,000) Capital Projects Fund

- Special Assessments Funds

- Enterprise Funds

- Internal Service Funds

- Agency Funds

(605,846)

DRAFT AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 2014~~2~~, by and between the **CITY OF GRAND ISLAND, NEBRASKA**, a Municipal Corporation, hereinafter referred to as “City”, and **SENIOR CITIZENS INDUSTRIES, INC.**, a Nebraska non-profit corporation, hereinafter referred to as “SCI”.

WHEREAS, the City is authorized pursuant to Neb. Rev. Stat. §16-255 to contract with state agencies, political subdivisions, and private non-profit agencies to plan, initiate, operate, maintain, administer funding for, and evaluate facilities, programs and services designed to meet the needs of elderly persons; and

WHEREAS, SCI provides a variety of services to elderly and handicapped individuals; and

WHEREAS, the City desires to contract with SCI to provide the equipment, buildings, utilities and goods including food to provide services to elderly and handicapped individuals.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the City and SCI agree as follows:

1. **Responsibilities.** SCI agrees to provide the equipment, buildings, utilities and goods including food to provide services to elderly and handicapped individuals.

2. **Compensation.** In consideration of SCI performing the services provided for in this agreement, the City agrees to compensate pay SCI ~~Six Thousand and No/100 Dollars (\$6,000.00)~~ pursuant to the following terms. Such payment to be paid upon the execution of this agreement by all parties, and upon approval of this agreement by the Grand Island City Council.

a. Prior to June of each year, SCI shall submit an annual capital improvement plan to the Grand Island City Council for approval. Said plan shall be for the upcoming fiscal year running from October 1 to September 30. Said plan shall include proposed improvements to the building, equipment, and grounds utilized by SCI to provide services to elderly and handicapped individuals pursuant to this Agreement.

b. Upon approval of the capital improvement plan as stated above, the City will annually pay SCI up to One Hundred Thousand Dollars (\$100,000.00) for capital improvements to the building, equipment, and grounds used by SCI to provide services to elderly and handicapped individuals. The amount of this appropriation will be based solely on the capital improvement plan submitted by SCI.

c. Any funds appropriated by the City can only be spent by SCI during the fiscal year for which they are appropriated. SCI is prohibited from building a cash balance and any unspent funds must be returned to the City at the end of the fiscal year.

d. "Capital Improvement" is hereby defined as an expense in excess of Ten Thousand Dollars (\$10,000.00) and not part of the normal maintenance of a building, equipment, or grounds.

3. **Liaison.** The City shall designate a member of the Grand Island City Council to serve as a liaison to SCI by sitting on that organization's Board of Directors as a non-voting member. This appointment will be made by the Mayor with the approval of the Grand Island City Council.

34. **Term.** This agreement shall take effect upon its approval by the City Council and execution by the Mayor, and shall terminate on September 30, 2012⁷.

45. **Limitation.** SCI hereby agrees that the money paid by the City hereunder shall be used solely and specifically for the purposes stated in their ~~budget presentation for the 2011-2012 fiscal year~~ annual capital improvement plan pursuant to the terms of paragraph 2 of this Agreement.

56. **Entire Agreement.** This agreement constitutes the entire agreement between the City and SCI notwithstanding any other oral agreements or understandings to the contrary and may be amended only in writing, approved and executed as required by law.

IN WITNESS WHEREOF, this agreement is executed by the respective parties.

CITY OF GRAND ISLAND, NEBRASKA,
A municipal corporation,

By: _____
Jay Vavricek, Mayor

Attest: _____
RaNae Edwards, City Clerk

SENIOR CITIZENS INDUSTRIES, INC.,
a Nebraska non-profit corporation,

By: _____
Theresa Engelhardt, Executive Director

STATE OF NEBRASKA)
) ss
COUNTY OF HALL)

On _____, 2014², before me, the undersigned, a Notary Public in and for said County and State, personally appeared Theresa Engelhardt, Executive Director of the Senior Citizens Industries, Inc., a Nebraska Non-Profit Corporation, known personally to me to be the identical person who signed the foregoing Agreement and acknowledged the execution thereof to be his/her voluntary act and deed for the purpose therein expressed.

WITNESS my hand and notarial seal the date above written.

Notary Public