



City of Grand Island

Tuesday, March 13, 2012

Council Session

Item G8

#2012-58 - Approving Grant Spending for the Nebraska Children and Families Foundation and Nebraska Dept of Health and Human Services Grants

Staff Contact: Jaye Monter

Council Agenda Memo

From: Jaye Monter, Finance Director

Meeting: March 13, 2012

Subject: Approving Grant Spending for the Nebraska Children and Families Foundation and Nebraska Department of Health and Human Services Grants

Item #'s: G-8

Presenter(s): Jaye Monter, Finance Director

Background

In 2010 and 2011, the City of Grand Island was awarded a total of \$80,000 in grants from the Nebraska Children and Families Foundation (NCFF) and the Nebraska Department of Health and Human Services. The grant funds were awarded to the City to work with the Coalition for Children now called the Child Well Being Collaboration. The purpose is to build collaboration and implement a community Strategic Plan for a Child Well-being Initiative. At the end of the first grant year, the unspent grant funds were \$58,177.31. An additional \$30,000 was received on August 9, 2011 from the Nebraska Department of Health and Human Services. The Child Well Being Collaboration is an inclusive group of individuals and agencies interested in improving the lives of children, youth and their families in Grand island. On January 12, 2012 the Child Well Being Collaboration group met to approve the spending categories of the \$58,177.31 carry over balance of grant funds and the new \$30,000.

Discussion

On January 12, 2012 the Child Well Being Collaboration group approved to enter into a collaborative relationship with the Multicultural Coalition of Grand Island.

Purpose of Contract:

The purpose of this collaborative contract is to:

- Enhance the capacity of leaders in racial and ethnic communities, especially around the needs and hopes of children, youth and families.
- To increase the engagement of racial and ethnic communities in the dialogue and efforts for children, youth and families.
- To assure a culturally relevant community assessment for Child Well Being.

See agreement for additional details. In order to follow the City's Procurement Code, Council will need to approve the payment of \$12,000 for the agreement between the Child Well Being Collaboration and the Multicultural Coalition of Grand Island. The grant monies have already been received by the City of Grand Island. There will be no cost to the City.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the payment of \$12,000 for the agreement between the Child Well Being Collaboration and the Multicultural Coalition of Grand Island.
2. Disapprove or deny the contract payment.
3. Take no action on the contract.

Recommendation

City Administration recommends that the Council approve the payment of \$12,000 for the agreement between the Child Well Being Collaboration and the Multicultural Coalition of Grand Island and authorize the Mayor to sign all related documents.

Sample Motion

Move to approve the payment of \$12,000 for the agreement between the Child Well Being Collaboration and the Multicultural Coalition of Grand Island and authorize the Mayor to sign all related documents.

Child Well Being Collaboration
Contract for Collaboration
With
Multicultural Coalition of Grand Island

Background

The Child Well Being Collaboration desires to enter into a collaborative relationship with the Multicultural Coalition of Grand Island.

The Child Well Being Initiative is funded through the Nebraska Children and Families Foundation and the Nebraska Child Abuse Prevention Fund Board. The Child Well Being initiative focuses on ways in which communities can work together to improve areas such as: Low Birth Weight Babies, Infant Mortality, High school Completion, Juvenile Justice Rates, Adolescent Pregnancy, and Substance Use by working together and engaging parents.

The Child Well Being Collaborative is an inclusive group of individuals and agencies interested in improving the lives of children, youth and their families in Grand Island through shared assessment, planning and implementation of systems and resources. The CWB Collaboration does not provide programs but works to improve service systems and relationships in Grand Island.

If we are to make significant change all community members are needed. In order to accomplish this goal the CWB Collaboration recognizes that we need to have more than one table, more than one dialogue. We need many circles working together.

Purpose of Contract:

The purpose of this collaborative contract is to:

- Enhance the capacity of leaders in racial and ethnic communities, especially around the needs and hopes of children, youth and families.
- To increase the engagement of racial and ethnic communities in the dialogue and efforts for children, youth and families.
- To assure a culturally relevant community assessment for Child Well Being.

Proposal of Scope of Work

CWB Collaboration proposes to enter into two contracts with Multicultural Coalition of Grand Island as follows:

Outcome 1: Community Engagement

January 1, 2012 – June 30, 2012

\$8000.00

Multicultural Coalition of Grand Island would support and plan with four racial/ethnic to hold regular community gatherings for the purpose of encouraging community cohesiveness and enhancing community engagement in assessment, planning and implementation of services for children and families as follows:

1. Hold monthly community gatherings in each of four communities for five months for the purpose of building community trust and inclusion.
Deliverable: Record of dates, times and attendance at meetings.
2. As part of dialogue in each community provide information on and receive information from community on children, youth and family concerns in Grand Island.
Deliverable: Provide a short, 1-2 page report which includes a list of topics discussed and areas of community strength, interest and concern.
3. Assess with the community the value of the meetings and determine desire to continue.
Deliverable: Written report of the community assessment and the desire to continue to provide leadership for children, youth and families.
4. Multicultural Coalition of Grand Island Director and representatives from the Board of Directors dialogue with the CWB Collaboration Community Context Task Force to determine an ongoing culturally relevant structure for shared leadership within the newly forming CWB 501(c) 3.

Reporting:

- Verbal status reports will be provided monthly to the Child Well Being Community Context Task Force and recorded in the minutes of such meetings.
- Written reports as defined above will be provided by July 15, 2012.

Payment Schedule:

The CWB Collaboration agrees to pay the Multicultural Coalition as follows:

- \$1000 start up fees upon signing the contract
- \$1500 per month for February, March, April, and May
- \$1000 upon submission of the final report by July 15, 2012

Payment Process:

- Multicultural Coalition of Grand Island will invoice CWB Collaboration for payments as above.
- Invoices will be processed within a two week time frame

Outcome 2: Community Assessment

January 2012- June 30, 2012

\$4000.00

Multicultural Coalition of Grand Island will support the development of the on going child Well Being Assessment by facilitating four community focus groups.. The focus group process will include:

1. Consensus with the CWB Collaboration on the focus group focus group tool to be used..
2. Multicultural Coalition of Grand Island may revise such a tool to be culturally relevant.
 - The CWB Collaboration Community Context Task Force will assist in revising the tool for cultural relevance and to assure fidelity to a core group of questions among all communities.
3. Multicultural Coalition of Grand Island will provide a written report which summarizes all focus groups in themes. The CWB Local Evaluator and the temporary coordinator will be available to assist in summarizing information if needed.
4. Community members who participated in the focus groups will review and approve the summary findings before the report is submitted to Child Well Being Collaboration.
5. The names of all participants will be kept confidential.

Reporting:

- Verbal status reports will be provided monthly to the Child Well Being Community Context Task Force and recorded in the minutes of such meetings.
- A written report as defined above will be provided by July 15, 2012.

Payment Schedule:

The CWB Collaboration agrees to pay the Multicultural Coalition as follows:

- \$1000 upon completion of each of three focus groups.
- \$1000 upon submission of the written report by July 15, 2012.

Payment Process:

- Multicultural Coalition of Grand Island will invoice CWB Collaboration for payments as above.
- Invoices will be processed within a two week time frame

_____	_____	<u>Carl Borcenas</u>	<u>2/27/12</u>
For City of Grand Island	Date	for Multicultural Coalition	Date

38-368-3695
Tax ID#

Child Well Being Collaboration Budget Jan 2012 - June 2012		
January 12, 2012	NCFF Carry Over Budget	2011-2012 Dept of Health & Human Services
	Beginning Balance	Beginning Balance
Collaborative Administration:		
Coordination/Facilitation		
Administrative Support	4,000.00	
Fiscal Management	2,337.00	1,200.00
Local Evaluation – Schmeeckle Research	6,600.00	3,000.00
ODSS	2,000.00	1,000.00
Incorporation	3,000.00	
Travel:		
Facilitator Travel and Lodging	4,400.00	
Office Expenses:	807.31	
Collaborative Leadership Capacity and Infrastructure:		
Collaborative Leadership Capacity Training	7,000.00	
Project Everlast Youth Leadership Inclusion	2,608.00	
Leadership Team and Retreat	2,000.00	
CWB Meeting Expenses	1,400.00	
Task Forces and Work Groups	1,875.00	
Training Coordination	600.00	
Equipment: \$0		

Outreach: Child Well Being Plan Implementation:		
2010-2014 CWB Comm. Context and Positive Parent Action Plan		
Collaborative Positive Parent Child Interaction Initiative:	7,550.00	20,800.00
Healthy Family Practices and Healthy Family Life Objective 1		
Healthy Family Practices and Healthy Family Life Objective 2		
Access to Community Information and Resources Objective 3	4,000.00	
Family and Community Engagement Objective 5		
Children and Families Supported within a Safe and Nurturing Environment Objective 6		
Children and Families Supported Within the Context Community Objective 7 – Multi Cultural Coalition of Grand Island	8,000.00	4,000.00
Totals	58,177.31	30,000.00

Budget Notes:

Collaborative Capacity Plan

Project Administration

1. Coordination and Facilitation: Joan Frances provided through NCFF
2. Administrative Support \$4000.00 : Contract with partner to provide meeting set up, processing of receipts and contract invoices for payment, forwarded to the Management Team, Coordinating Trainings and Events, record minutes form meetings and task forces,.
 - 25 hours per month @\$20.00/hour x 6 months. \$3000.00 (\$20/hour includes wages and portion of office space, internet, minor supplies.)
 - Additional 50 hours @ \$20.00 for special projects and events
3. Fiscal Management 4%
 - Carry Over budget \$2350
 - DHHS \$1200
4. Local Evaluation Contract \$9600.00
 - Carry Over \$6600.00
 - DHHS \$3000.00
5. ODSS Entry Contract \$3000
 - Carry Over \$2000 (80 hours @ \$25.00)
 - DHHS \$1000 (40 hours @\$25.00)

6. Incorporation Fees \$3000
 - Carry Over Budget: Projected Lawyer and Filing fees.

Travel

7. Travel Carry Over Budget \$4400
 - Facilitator Travel and Lodging for Grand Island Meetings (1000 miles/monthx6 months @ .50) \$3000.00
 - Lodging in Grand Island 12 nights @ \$120./night= \$1440

Office Expenses \$1068.15

- Photocopying 10000 copies @ .05 =\$500.00
- Supplies \$50.00/month x6 \$300.00
- Postage \$100.00
- Misc. Supplies \$68.15

Collaborative Leadership Capacity and Infrastructure

8. Skills Training \$7000
 - Carry Over Budget Skills training such as Basic Mediation Skills for members and staff.
 - Includes Contract for Trainers, materials, meals, facilities.
9. Project Everlast Carry Over Budget Contract \$2608.
 - Additional support for 2011 as requested \$1308.05 Consider doubling to ensure continued involvement in the coming year. Determine with youth mechanism for inclusion. Breakdown of 1308.05 (Staff Salary: \$1012, Volunteer Stipends: \$28.05. Youth Leader Stipend: \$83, Food for Meetings \$72, Postage: \$29 ,7% Administration: \$84)
10. Leadership Team Retreat \$2000 Carry Over Budget
 - Initial Budget included continuation of some leadership activities.
 - By May hold a leadership retreat for 2012- 2013 Strategic Plan based on activities to date.
 - Expenses included but not limited to: travel, materials, meals, facilities.
11. CWB Meeting Expenses \$1400.00 Carry Over Budget
 - Meals and Facilities for 7 meetings at \$200/meeting
12. Task Forces and Work Groups \$1875.00
 - Meeting Expenses for work groups of CWB including Task Forces, Juvenile Justice, Out of School Time, and other special projects as may arise.
13. Training Coordination Contract \$600.00
 - Contracted cost to set up, register and enroll trainings @ \$300/training

Child Well Being Plan Implementation

14. Collaborative Positive Parent Child Interaction Initiative \$28,350.00

- Evidence Based Training, program, policy or practice enhancement, parenting inclusion as per a completed logic model and further to Home Visitation Planning.
- DHHS Funds \$20800 DHHS
- Carry Over Budget : \$7550

Access to Community information and Resources Carry Over Budget \$4000

Objective 3: 211 and other system enhancement and utilization

Children and Families Supported within Context of Community \$12,000.00

1. Carry Over Budget :Contract with diverse groups to create own community inclusion/leadership. Link with common information collection. 4 groups of approx 12 at \$2000 per group for 6 months. Total \$8000.00
2. DHHS Budget \$4000.00(\$1000/group) to complete an internally facilitated process on access to health and teaching of parenting resources/skills. Summary report to be returned to CWB Collaboration.

RESOLUTION 2012-58

WHEREAS, in 2010 and 2011 the Nebraska Children and Families Foundation awarded \$80,000 to the City of Grand Island to work with the Coalition for Children now known as the Child Well Being Coalition to implement a community Strategic Plan for Child Well-being; and

WHEREAS, at the end of the first grant year unspent grant funds were \$58,177.31 and an additional \$30,000 was received on August 9, 2011 from the Nebraska Department of Health and Human Services; and

WHEREAS, On January 12, 2012 the Child Well Being Collaboration approved to enter into a collaborative relationship with the Multicultural Coalition of Grand Island for contracted services of \$12,000; and

WHEREAS, the grant monies have already been received by the City of Grand Island therefore there is no cost to the City; and

WHEREAS, the City Attorney's office has reviewed and approved the proposed agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that contract between the Child Well Being Collaboration and the Multicultural Coalition of Grand Island is hereby approved; and the Mayor is hereby authorized and directed to execute such agreements on behalf of the City of Grand Island.

BE IT FURTHER RESOLVED, that the mayor is hereby authorized and directed to execute such agreements on behalf of the City Of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, March 13, 2012.

Jay Vavricek, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
March 9, 2012	☐ City Attorney