



# City of Grand Island

Tuesday, December 20, 2011

Council Session

## Item G10

**#2011-369 - Approving Employee Uniform Contract for Utilities  
and Public Works Departments**

Staff Contact: Tim Luchsinger

# Council Agenda Memo

**From:** Timothy Luchsinger, Utilities Director  
John Collins, Public Works Director  
Jason Eley, Assistant City Attorney/Purchasing

**Meeting:** December 20, 2011

**Subject:** Uniform Rental Utilities/Public Works Employees

**Item #'s:** G-10

**Presenter(s):** Timothy Luchsinger, Utilities Director

## Background

Several divisions within the Utilities and Public Works Department utilize a rental agreement in order to provide standard uniforms for their employees. The Union Contracts require the employees to pay 40% of the cost and the City 60%. Not all employees take advantage of the uniforms so the total numbers change from time to time. The current agreement is with Paramount Linen and Uniform which has been in place since January 2008. The agreement was for one year, with multiple optional extensions, which have expired, therefore, specifications for a new agreement were issued for bid.

The Utilities Department included specifications for FR (flame-resistant) rental uniforms with a minimum rating HRC2 (8cal/cm<sup>2</sup>). Over 50 Utility employees will be required to wear FR attire no later than October 1, 2012. Utility employees can opt to rent FR uniforms or purchase with the same cost sharing percentage.

## Discussion

Bid documents were advertised in accordance with the City Purchasing Code. All bidders were given the number of uniforms detailed by each employee's current usage so all bidders had the same information to base their bids. Unit prices were requested as part of the bid package to be used as new employees are hired or changes are made to employee needs. Bids were publicly opened on Wednesday, November 23, 2011. Four bids were received and evaluated by the Utilities and Public Works Departments. Bids were received from Aramark Uniform Services, Lincoln, NE; Paramount Linen and Uniform, Kearney, NE; Jackson Services, Inc., Columbus, NE; Village Uniform and Linen Services, Minden, NE. The low bid was received from Paramount Linen and Uniform.

## BI-WEEKLY USAGE EXAMPLES

	JACKSON	PARAMOUNT
<u>Shirt, Industrial Solid SS, Denim Pant, Panel Jacket</u>	\$ 8.20	\$ 7.40
Employee Cost	\$ 3.28	\$ 2.96
City Cost	\$ 4.92	\$ 4.44
<u>HRC2 Shirt Industrial Solid LS, HRC2 Denim Pant, HRC2 Jacket w/zip-in liner</u>	\$ 18.00	\$ 16.00
Employee Cost	\$ 7.20	\$ 6.40
City Cost	\$ 10.80	\$ 9.60

The Bid Specifications state a one year contract with the option to renew for two additional one year periods. Aramark Uniform Services cannot supply FR uniforms until October 2012 and require a three year contract period for FR uniforms; both are exceptions to the Bid. Village Uniform and Linen Services did not include information regarding accommodating the FR uniform requirement as of October 1, 2012, which is an exception to the Bid.

The total amount currently being spent for uniform rental/linen service by all departments is approximately \$21,000 per year, with employees paying their 40% share of the uniform rental cost through payroll deduction. Due to the addition of FR uniform rental or purchase requirements, it is difficult to anticipate the amount necessary to cover the Uniform Rental Agreement for the upcoming year, but it is estimated not to exceed \$30,000.

## Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

## Recommendation

City Administration recommends that the Council accept the lowest bid for uniform rental from Paramount Linen and Uniform, Kearney, NE.

## Sample Motion

Move to approve the award of the bid for Uniform Rental Services to Paramount Linen and Uniform.

*Purchasing Division of Legal Department*  
**INTEROFFICE MEMORANDUM**



Wes Nespor, Assistant City Attorney

*Working Together for a  
Better Tomorrow, Today*

**BID OPENING**

**BID OPENING DATE:** November 23, 2011 at 2:00 p.m.

**FOR:** Uniform Rental

**DEPARTMENT:** Utilities & Public Works

**ESTIMATE:** \$22,000.00

**FUND/ACCOUNT:**

Electric	52081295-92600
Water	52590600-70300
Streets	10033501-85140
WWTP	53030001-85160
Shop	61010001-85140
Solid Waste	50530041-85140

**PUBLICATION DATE:** November 8, 2011

**NO. POTENTIAL BIDDERS:** 6

SUMMARY

<b>Bidder:</b>	<b>Jackson Services, Inc.</b>	<b>Village Uniform</b>	<b>Aramark Uniform Services</b>	<b>Paramount Uniform</b>
	<b>Columbus, NE</b>	<b>Kearney, NE</b>	<b>Lincoln, NE</b>	<b>Kearney, NE</b>
<b>Exceptions:</b>	<b>None</b>	<b>None</b>	<b>Noted</b>	<b>None</b>
<b>Brand of Uniform:</b>	<b>Red Kap</b>	<b>Red Kap</b>	<b>Aramark/Westex</b>	<b>Red Kap/Bulwark</b>
<b>Bid Price: One (1) year contract</b>				
<b>a. Shirt, Industrial Stripe or equal; long sleeve</b>	<b>\$.39</b>	<b>.58</b>	<b>.35</b>	<b>.37</b>
<b>b. Shirt, Industrial Stripe or equal; short sleeve</b>	<b>.39</b>	<b>.51</b>	<b>.35</b>	<b>.37</b>
<b>c. Shirt, Industrial Solid or equal; long sleeve</b>	<b>.38</b>	<b>.43</b>	<b>.35</b>	<b>.37</b>
<b>d. Shirt, Industrial Solid or equal; short sleeve</b>	<b>.38</b>	<b>.35</b>	<b>.35</b>	<b>.37</b>
<b>e. Shirt, Denim (Wrangler, Red Kap) or equal</b>	<b>.44</b>	<b>.70</b>	<b>.40</b>	<b>.37</b>
<b>f. Pant, Industrial Work or equal</b>	<b>.38</b>	<b>.53</b>	<b>.35</b>	<b>.37</b>
<b>g. Shirt, Uniform Long sleeve, HRC2 (8cal/cm<sup>2</sup>)</b>	<b>.90</b>	<b>1.44</b>	<b>.80</b>	<b>.80</b>
<b>h. Pant, Denim – HRC2 (8cal/cm<sup>2</sup>)</b>	<b>.90</b>	<b>1.37</b>	<b>.80</b>	<b>.80</b>
<b>i. Pant, Industrial Work Pant – HRC2 (8cal/cm<sup>2</sup>)</b>	<b>.90</b>	<b>1.44</b>	<b>.80</b>	<b>.80</b>
<b>Jacket; with inventory of 11 pants and shirts:</b>				
<b>j. Panel Jacket or equal</b>	<b>.00</b>	<b>.30</b>	<b>N/C</b>	<b>N/C</b>
<b>k. Team Jacket Zip-In/Zip-Out Liner or equal</b>	<b>.00</b>	<b>.00</b>	<b>N/C</b>	<b>N/C</b>
<b>l. Jacket Zip-in/Zip-Out Liner HRC2 (8cal/cm<sup>2</sup>)</b>	<b>.50</b>	<b>.40</b>	<b>2.90</b>	<b>N/C</b>
<b>Jacket; with less-than inventory of 11 pants and shirts:</b>				
<b>m. Panel Jacket or equal</b>	<b>.00</b>	<b>.30</b>	<b>N/C</b>	<b>N/C</b>
<b>n. Team Jacket Zip-In/Zip-Out Liner or equal</b>	<b>.00</b>	<b>.00</b>	<b>N/C</b>	<b>N/C</b>
<b>o. Zip-in/Zip-out Jacket HRC2 (8cal/cm<sup>2</sup>)</b>	<b>.00</b>	<b>.40</b>	<b>2.90</b>	<b>N/C</b>
<b>p. Coveralls, or Bibs with inventory of 11 pants &amp; shirts</b>	<b>1.00 – Bibs 1.00</b>	<b>1.87</b>	<b>.70 - Bibs Purchase only</b>	<b>.80 – Bibs .80</b>
<b>q. Coveralls, or Bibs, HRC2 (8cal/cm<sup>2</sup>); with</b>	<b>1.00 – Bibs 1.00</b>	<b>1.46 – Bibs 1.38</b>	<b>1.50 - Bibs</b>	<b>4.00 – Bibs</b>

<b>inventory of 11 pants &amp; shirts</b>			<b>Purchase only</b>	<b>4.00</b>
<b>Bidder:</b>	<b>Jackson Services, Inc.</b>	<b>Village Uniform</b>	<b>Aramark Uniform Services</b>	<b>Paramount Uniform</b>
	<b>Columbus, NE</b>	<b>Kearney, NE</b>	<b>Lincoln, NE</b>	<b>Kearney, NE</b>
<b>r. Coveralls, or Bibs rented in winter months only- with inventory of 11 pants &amp; shirts</b>	<b>.80 – Bibs .80</b>	<b>.00</b>	<b>Purchase only</b>	<b>.80 – Bibs .80</b>
<b>s. Coveralls, or Bibs, HRC2 (8cal/cm<sup>2</sup>); rented in winter months only; with inventory of 11 pants &amp; shirts</b>	<b>1.00 – Bibs 1.00</b>	<b>.00</b>	<b>Purchase only</b>	<b>4.00 – Bibs 4.00</b>
<b>t. Coveralls, or Bibs, rented in winter months only; with less than inventory of 11 pants &amp; shirts</b>	<b>.80 – Bibs .80</b>	<b>.00</b>	<b>Purchase only</b>	<b>.80 – Bibs .80</b>
<b>u. Coveralls, or Bibs, HRC2 (8cal/cm<sup>2</sup>); rented in winter months only; with less than inventory of 11 pants &amp; shirts</b>	<b>1.00 – Bibs 1.00</b>	<b>.00</b>	<b>Purchase only</b>	<b>4.00 – Bibs 4.00</b>
<b>v. Short/long sleeve option – per shirt in addition to individual shirt costs above</b>	<b>.00</b>	<b>.30</b>	<b>.08</b>	<b>.15</b>
<b>w. Pre/Set charge per item</b>	<b>.00</b>	<b>.30</b>	<b>N/C</b>	<b>N/C</b>
<b>x. Any other applicable cost not shown elsewhere in your bid (all applicable pricing must be included in the bid)</b>	<b>.00</b>	<b>.00</b>	<b>No</b>	<b>None</b>
<b>y. Emblem for Public Works Department designation; one-time cost each emblem (not to be charged weekly)</b>	<b>.00</b>	<b>.70</b>	<b>N/C</b>	<b>N/C</b>
<b>z. emblem for Public Works employee name designation; one-time cost each emblem (not to be charged weekly)</b>	<b>.00</b>	<b>.30</b>	<b>N/C</b>	<b>N/C</b>

cc: Tim Luchsinger, Utilities Director  
John Collins, Public Works Director  
Catrina DeLosh, PW Admin. Assist.

Bob Smith, Assist. Utilities Director  
Pat Gericke, Utilities Admin. Assist.  
Jason Ely, Purchasing Agent

Martha Morris, Utilities Secretary

Mary Lou Brown, City Administrator

**P1524**

RESOLUTION 2011-369

WHEREAS, the City of Grand Island invited sealed bids for uniform rental, according to plans and specifications on file with the Utilities Department and Public Works Department; and

WHEREAS, on November 23, 2011, bids were received, opened and reviewed; and

WHEREAS, Paramount Linen and Uniform of Kearney, Nebraska, submitted a bid in accordance with the terms of the advertisement of bids and plans and specifications and all other statutory requirements contained therein.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the bid of Paramount Linen and Uniform of Kearney, Nebraska, for uniform rental services is hereby approved as the lowest responsible bid.

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Adopted by the City Council of the City of Grand Island, Nebraska, December 20, 2011.

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Jay Vavricek, Mayor

Attest:

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RaNae Edwards, City Clerk